

**NOTICE OF CITY COUNCIL REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND**

**WEDNESDAY, SEPTEMBER 16, 2020**  
5:30 PM AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2ND FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1.Call to order

2.Pledge of Allegiance and Texas Pledge

3.Public Comments and Announcements:

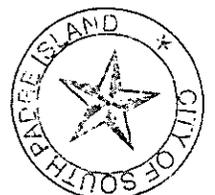
*This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*

4.Approve Consent Agenda:

- 4.1. Approval to allow the Mayor to execute the agreement and supporting documentation between the U.S. Army Corps of Engineers (USACE), the City of South Padre Island, and Cameron County for the Planning Assistance to States Program (PAS) to develop a Regional Sediment Management Plan. (Boburka)
- 4.2. Approve minutes of September 2, 2020 Regular Meeting. (Soto)
- 4.3. Approve invoices for payment. (Gimenez)
- 4.4. Approve excused absence request for Council Member Alita Bagley from the October 21, 2020 Regular Council Meeting. (Bagley)

5.Regular Agenda

- 5.1. Update on monthly permit activity for the month of August 2020. (Medders)
- 5.2. Discussion and action to rank and approve submission of the City's following Coastal Management Program (CMP)'s Cycle 26 applications and allow the Mayor to sign a letter of support for the same: (Boburka)  
-Lifeguard Observation Towers Coastal Hazard Preventative



- Sea Island Circle Beach Access Improvements
- Sapphire Circle Beach Access Improvements

- 5.3. Discussion and possible action to direct the City Manager to have Public Works review parking restrictions and directional traffic for East Sunset. (McNulty)
- 5.4. Discussion and possible action to modify and extend the emergency order regarding beach operations. (McNulty)
- 5.5. Discussion and action to extend the City's Declaration of a Local State of Disaster due to COVID-19 virus epidemic to 11:59 p.m. on Friday, October 23, 2020. (McNulty)

**6.EXECUTIVE SESSION:**

*Pursuant To Sections 551.071, Consultation With Attorney; 551.072, Deliberations About Real Property; 551.073, Deliberations About Gifts & Donations; 551.074, Personnel Matters; 551.076, Deliberations About Security Devices; And/Or 551.087, Discuss (1) Commercial Or Financial Information Received From A Business Prospect With Which The City Is Conducting Negotiations, Or (2) Financial Or Other Incentives To The Business Project.*

- 6.1. A.) Consultation with Attorney to discuss letter of intent for possible land annexation.
- 6.2. B.) Consultation with Attorney to discuss The Atkins Group Professional Services 6 month Contract for the Fiscal Year 2020-2021.
- 6.3. C.) Consultation with Attorney to discuss real property and discussion of land acquisition in regards to the RESTORE Act grant.

**7.Open Session: Regular Agenda**

- 7.1. A.) Discussion and possible action to authorize the Mayor to sign letter of intent pursuing the proposed Playa Del Rey Development. (McNulty)
- 7.2. B.) Discussion and action to approve The Atkins Group Professional Services Contract for six months in FY 2020-2021, beginning October 1, 2020 through March 31, 2021. (Caum)
- 7.3. C.) Discussion and possible action regarding the RESTORE ACT funds and possible purchase of real property. (Boburka)



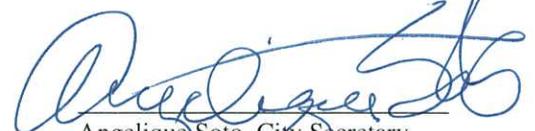
8. Adjourn.

WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.087, DISCUSS (1) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (2) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 11TH OF SEPTEMBER 2020.

  
Angelique Soto, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **THIS THE 11TH OF SEPTEMBER 2020**, AT/OR BEFORE 5:30 PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
Angelique Soto, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, BELINDA TARVER AT (956)761-8103.



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Approval to allow the Mayor to execute the agreement and supporting documentation between the U.S. Army Corps of Engineers (USACE), the City of South Padre Island, and Cameron County for the Planning Assistance to States Program (PAS) to develop a Regional Sediment Management Plan. (Boburka)

**ITEM BACKGROUND**

The City of South Padre Island City Council signed a joint letter of interest (LOI) on July 1, 2020, with Cameron County to request assistance from the USACE and to participate in the PAS Program for a Regional Sediment Management Plan (RSMP). This plan will allow the City and County to address the coastal erosion problems on our beaches. The City and County acknowledge that the coastal processes do not conform to City or County delineation and must be managed as a single, independent, and complex system. A RSMP will lead to a holistic approach for battling erosion, maximizing the potential benefit associated with sediment placement, and lead to cohesive management strategies across the region.

**BUDGET/FINANCIAL SUMMARY**

The City and County shall provide 50 percent of the costs for developing the Plan. As of the effective date of this Agreement, the costs of developing the Plan are projected to be \$250,000, with the Government's share of such costs projected to be \$125,000 and the Non-Federal Sponsor's share (City and County) of such costs projected to be \$125,000 which includes creditable in-kind services projected to be \$20,000 and the amount of funds required to meet its cost share projected to be \$105,000. The City and County will share the Non-Federal Sponsor's cost 50/50, each owing \$52,500 each plus \$10,000 in in-kind services.

**COMPREHENSIVE PLAN GOAL**

Chapter III. Parks and Resources

GOAL 1: The City shall ensure protection and conservation of natural resources, such as beaches, dunes, wetlands, Laguna Madre waterfront and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Objective 1.1 Beach and dunes shall be protected from both natural and artificial erosion.

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

CERTIFICATE OF AUTHORITY

I, Patrick McNulty, do hereby certify that I am the principal legal officer for the **CITY OF SOUTH PADRE ISLAND**, that the **CITY OF SOUTH PADRE ISLAND** is a legally constituted public body with full authority and legal capability to perform the terms of the agreement between the Department of the Army and the **CITY OF SOUTH PADRE ISLAND** in connection with the South Padre Island Sand Management Plan, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this agreement, as required by Section 221 of Public Law 91-611, as amended (42 U.S.C. 1962d-5b), and that the person who executed this agreement on behalf of the **CITY OF SOUTH PADRE ISLAND** acted within [INSERT: his or her, as applicable] statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this 16<sup>th</sup> day of September 2020.

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**Patrick McNulty**  
**City of South Padre Island Mayor**

## CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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**Randy Smith**  
**City Manager**

DATE: September 16, 2020

**NON-FEDERAL SPONSOR'S  
SELF-CERTIFICATION OF FINANCIAL CAPABILITY  
FOR AGREEMENTS**

I, **Rodrigo Gimenez**, do hereby certify that I am the Chief Financial Officer of the **CITY OF SOUTH PADRE ISLAND** (the "Non-Federal Sponsor"); that I am aware of the financial obligations of the Non-Federal Sponsor for the South Padre Island Sand Management Plan ; and that the Non-Federal Sponsor has the financial capability to satisfy the Non-Federal Sponsor's obligations under the Agreement Between The Department of The Army and City of South Padre Island and Cameron County for Development of a Comprehensive Plan.

IN WITNESS WHEREOF, I have made and executed this certification this 16th day of September, 2020.

BY: \_\_\_\_\_  
Rodrigo Gimenez

TITLE: Chief Financial Officer

DATE: September 16, 2020

AGREEMENT  
BETWEEN  
THE DEPARTMENT OF THE ARMY  
AND  
CITY OF SOUTH PADRE ISLAND  
AND  
CAMERON COUNTY  
FOR DEVELOPMENT OF A COMPREHENSIVE PLAN

THIS AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the Department of the Army (hereinafter the “Government”), represented by the District Commander for Galveston District (hereinafter the “District Commander”) and the City of South Padre Island and Cameron County (hereinafter the “Non-Federal Sponsors”), represented by the Mayor and County Judge.

WITNESSETH, THAT:

WHEREAS, Section 22 of the Water Resources Development Act of 1974, as amended (42 U.S.C. 1962d-16) authorizes the Secretary of the Army, acting through the Chief of Engineers, to provide assistance in the preparation of a comprehensive water resources plan (hereinafter the “Plan”) to a State, group of States, or non-Federal interest working with a State, and to establish and collect fees for the purpose of recovering 50 percent of the costs of such assistance except that Secretary may accept and expend non-Federal funds provided that are in excess of such fee; and

WHEREAS, the Government and the Non-Federal Sponsors have the full authority and capability to perform in accordance with the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. The Government shall develop the Plan, in coordination with the Non-Federal Sponsor, in accordance with the attached Scope of Work, and any modifications thereto, that specifies the scope, cost, and schedule for activities and tasks, including the Non-Federal Sponsor’s in-kind services. In carrying out its obligations under this Agreement, the Non-Federal Sponsors shall comply with all the requirements of applicable Federal laws and implementing regulations.

2. The Non-Federal Sponsors shall provide 50 percent of the costs for developing the Plan in accordance with the provisions of this paragraph. As of the effective date of this Agreement, the costs of developing the Plan are projected to be \$250,000, with the Government’s share of such costs projected to be \$125,000 and the Non-Federal Sponsor’s share of such costs projected to be \$125,000 which includes creditable in-kind services projected to be \$20,000 and the amount of funds required to meet its cost share projected to be \$105,000.

a. After considering the estimated amount of credit for in-kind services that will be afforded in accordance with paragraph 4, if any, the Government shall provide the Non-Federal Sponsors with a written estimate of the amount of funds required from the Non-Federal Sponsors for the initial fiscal year of development of the Plan, with a fiscal year beginning on October 1<sup>st</sup> and ending on September 30th of the following year. No later than 15 calendar days after such notification, the Non-Federal Sponsors shall provide the full amount of such funds to the Government by delivering a check payable to “FAO, USAED, Galveston (M3) to the District Commander or by providing an Electronic Funds Transfer of such required funds in accordance with procedures established by the Government.

b. No later than August 1<sup>st</sup> prior to each subsequent fiscal year during development of the Plan, the Government shall provide the Non-Federal Sponsors with a written estimate of the amount of funds required from the Non-Federal Sponsors during that fiscal year. No later than September 1<sup>st</sup> prior to that fiscal year, the Non-Federal Sponsors shall provide the full amount of such required funds to the Government using one of the payment mechanisms specified in paragraph 2.a. above.

c. If the Government determines at any time that additional funds are needed from the Non-Federal Sponsors to cover the Non-Federal Sponsor’s costs of developing the Plan, the Government shall provide the Non-Federal Sponsors with written notice of the amount of additional funds required. Within 60 calendar days of such notice, the Non-Federal Sponsors shall provide the Government with the full amount of such additional funds.

d. Upon completion of the Plan and resolution of any relevant claims and appeals, the Government shall conduct a final accounting and furnish the Non-Federal Sponsors with the written results of such final accounting. Should the final accounting determine that additional funds are required from the Non-Federal Sponsors, the Non-Federal Sponsors, within 60 calendar days of written notice from the Government, shall provide the Government with the full amount of such additional funds. Should the final accounting determine that the Non-Federal Sponsors has provided funds in excess of its required amount, the Government shall refund the excess amount, subject to the availability of funds. Such final accounting does not limit the Non-Federal Sponsor's responsibility to pay its share of costs, including contract claims or any other liability that may become known after the final accounting.

3. In addition to its required cost share, the Non-Federal Sponsors may determine that it is in its best interests to provide additional funds for development of the Plan. Additional funds provided under this paragraph and obligated by the Government are not included in calculating the Non-Federal Sponsor’s required cost share and are not eligible for credit or repayment.

4. The in-kind services include those activities (including services, materials, supplies, or other in-kind services) that are required for development of the Plan and would otherwise have been undertaken by the Government and that are specified in the

Scope of Work and performed or provided by the Non-Federal Sponsors after the effective date of this Agreement and in accordance with the Scope of Work. The Government shall credit towards the Non-Federal Sponsor's share of costs, the costs, documented to the satisfaction of the Government, that the Non-Federal Sponsors incurs in providing or performing in-kind services, including associated supervision and administration. Such costs shall be subject to audit in accordance with paragraph 8 to determine reasonableness, allocability, and allowability, and crediting shall be in accordance with the following procedures, requirements, and limitations:

a. As in-kind services are completed and no later than 60 calendar day after such completion, the Non-Federal Sponsors shall provide the Government appropriate documentation, including invoices and certification of specific payments to contractors, suppliers, and the Non-Federal Sponsor's employees. Failure to provide such documentation in a timely manner may result in denial of credit. The amount of credit afforded for in-kind services shall not exceed the Non-Federal Sponsor's share of costs.

b. No credit shall be afforded for interest charges, or any adjustment to reflect changes in price levels between the time the in-kind services are completed and credit is afforded; for the value of in-kind services obtained at no cost to the Non-Federal Sponsors; or for costs that exceed the Government's estimate of the cost for such item if it had been performed by the Government.

5. The Non-Federal Sponsors shall not use Federal program funds to meet any of its obligations under this Agreement unless the Federal agency providing the funds verifies in writing that the funds are authorized to be used for the Plan. Federal program funds are those funds provided by a Federal agency, plus any non-Federal contribution required as a matching share therefor.

6. Upon 30 calendar days written notice to the other party, either party may elect, without penalty, to suspend or terminate further development of the Plan. Any suspension or termination shall not relieve the parties of liability for any obligation incurred.

7. The parties agree to use their best efforts to resolve any dispute in an informal fashion through consultation and communication. If the parties cannot resolve the dispute through negotiation, they may agree to a mutually acceptable method of non-binding alternative dispute resolution with a qualified third party acceptable to the parties. Each party shall pay an equal share of any costs for the services provided by such a third party as such costs are incurred. The existence of a dispute shall not excuse the parties from performance pursuant to this Agreement.

8. The parties shall develop procedures for the maintenance by the Non-Federal Sponsors of books, records, documents, or other evidence pertaining to costs and expenses for a minimum of three years after the final accounting. The Non-Federal Sponsors shall assure that such materials are reasonably available for examination, audit, or reproduction by the Government.

a. The Government may conduct, or arrange for the conduct of, audits of the Plan. Government audits shall be conducted in accordance with applicable Government cost principles and regulations. The Government's costs of audits for the Plan shall not be included in the shared costs of the Plan, but shall be included in calculating the overall Federal cost of the Plan.

b. To the extent permitted under applicable Federal laws and regulations, the Government shall allow the Non-Federal Sponsors to inspect books, records, documents, or other evidence pertaining to costs and expenses maintained by the Government, or at the request of the Non-Federal Sponsors, provide to the Non-Federal Sponsors or independent auditors any such information necessary to enable an audit of the Non-Federal Sponsor's activities under this Agreement. The costs of non-Federal audits shall be paid solely by the Non-Federal Sponsors without reimbursement or credit by the Government.

9. In the exercise of their respective rights and obligations under this Agreement, the Government and the Non-Federal Sponsors each act in an independent capacity, and neither is to be considered the officer, agent, or employee of the other. Neither party shall provide, without the consent of the other party, any contractor with a release that waives or purports to waive any rights a party may have to seek relief or redress against that contractor.

10. Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be deemed to have been duly given if in writing and delivered personally or mailed by certified mail, with return receipt, as shown below. A party may change the recipient or address for such communications by giving written notice to the other party in the manner provided in this paragraph.

If to the Non-Federal Sponsors:

City Manager  
4601 Padre Blvd  
South Padre Island, TX 78597

Parks Director  
33174 State Park Rd 100  
South Padre Island, TX 78597

If to the Government:

District Engineer  
U.S. Army Corps of Engineers, Galveston District  
2000 Fort Point Road  
Galveston, TX 77550

11. To the extent permitted by the laws governing each party, the parties agree to maintain the confidentiality of exchanged information when requested to do so by the providing party.

12. Nothing in this Agreement is intended, nor may be construed, to create any rights, confer any benefits, or relieve any liability, of any kind whatsoever in any third person not a party to this Agreement.

13. The obligations and responsibilities of the Non-Federal Sponsors shall be joint and several, such that each Non-Federal Sponsor shall be liable for the whole performance of the obligations and responsibilities of the Non-Federal Sponsors under the terms and provisions of this Agreement. The Government may demand the whole performance of said obligations and responsibilities from any of the entities designated herein as one of the Non-Federal Sponsors.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, which shall become effective upon the date it is signed by the District Commander.

DEPARTMENT OF THE ARMY

CITY OF SOUTH PADRE ISLAND AND  
CAMERON COUNTY

BY: \_\_\_\_\_  
Timothy R. Vail  
Colonel, U.S. Army  
District Commander

BY: \_\_\_\_\_  
Patrick McNulty  
Mayor of South Padre Island

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Eddie Trevino Jr.  
Cameron County Judge

DATE: \_\_\_\_\_

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Managers Office

**ITEM**

Approve minutes of September 2, 2020 Regular Meeting. (Soto)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**MINUTES  
CITY COUNCIL REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND**

**WEDNESDAY, SEPTEMBER 2, 2020**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, September 2, 2020, at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor McNulty called the meeting to order at 5:30 p.m. A quorum was present: Mayor Patrick McNulty, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were City Manager Randy Smith, Chief Financial Officer Rodrigo Gimenez, Chief of Police Claudine O'Carroll, Fire Chief Jim Pigg, Public Works Director Carlos A. Sanchez, Assistant Public Works Director Jon Wilson, Transit Director Jesse Arriaga, Building Official Belinda Tarver and City Secretary Angelique Soto.

**II. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE**

Mayor McNulty led the Pledge of Allegiance and the Texas Pledge.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

Public comments and announcements were given at this time.

**IV. APPROVE CONSENT AGENDA:**

Council Member Bagley made a motion, seconded by Council Member Schwartz to approve Consent Agenda. Motion carried unanimously.

**A. APPROVE MINUTES FROM THE AUGUST 19, 2020 REGULAR CITY COUNCIL MEETING. (SOTO)**

**B. DISCUSSION AND POSSIBLE ACTION TO APPROVE ACCEPTANCE OF TEXAS DEPARTMENT OF TRANSPORTATION PROJECT GRANT AGREEMENT 5339-D-2020-SPI-00046 IN THE AMOUNT OF \$385,542, AND AUTHORIZE CITY MANAGER TO ENTER GRANT AGREEMENT. (ARRIAGA)**

**C. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Approve invoices for payment by General Fund check numbers 147633 through 147713 and EFT payments totaling \$476,671

**D. DISCUSSION AND ACTION TO ADOPT PURCHASING PROCEDURES TO COMPLY WITH FEDERAL STANDARDS FOR THE RESTORE ACT. (BOBURKA, GIMENEZ)**

**E. APPROVE SECOND AND FINAL READING TO ADOPT ORDINANCE 20-06 MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, PROGRAM AND ACCOUNTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021. (GIMENEZ)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 20-06, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**F. APPROVE SECOND AND FINAL READING TO ADOPT ORDINANCE 20-07 ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE OF .313740 FOR TAX YEAR 2020, AND SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE AND PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW. (GIMENEZ)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 20-07, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**V. REGULAR AGENDA**

**A. UPDATE ON MONTHLY PERMIT ACTIVITY FOR THE MONTH OF JULY 2020. (MEDDERS)**

Council Member Medders provided a brief update on the building permits for the month of July 2020.

**B. DISCUSSION AND POSSIBLE ACTION TO APPROVE FUNDING REQUEST FOR THE LAGUNA MADRE YOUTH CENTER. (MCNULTY)**

Council Member Bagley made a motion, seconded by Council Member Ricco to approve \$10,000 funding request to the Laguna Madre Youth Center. Motion carried unanimously.

**C. DISCUSSION AND ACTION TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE FRIENDS OF ANIMAL RESCUE TO PROVIDE ANIMAL CARE SERVICES FOR THE CITY OF SOUTH PADRE ISLAND; AND AUTHORIZE THE CITY MANAGER TO EXECUTE. (BALDOVINOS)**

Council Member Bagley made a motion, seconded by Council Member Dalton to approve the Memorandum of Understanding with the Friends of Animal Rescue to provide animal care services for the City of South Padre Island; and authorize the City Manager to execute. Motion carried unanimously.

**D. UPDATE, DISCUSSION, AND POSSIBLE ACTION REGARDING PADRE BOULEVARD BEAUTIFICATION AND ENHANCEMENT. (BAGLEY, RICCO, MEDDERS)**

Council Member Ricco made a motion, seconded by Mayor McNulty for staff to continue with concept designs. Motion carried unanimously.

**E. DISCUSSION AND ACTION TO APPROVE RESOLUTION 20-19 ADOPTING TCAP'S PROFESSIONAL SERVICES AGREEMENT AND GEXA ENERGY'S COMMERCIAL ELECTRIC SERVICE AGREEMENT FOR POWER TO BE PROVIDED ON AND AFTER JANUARY 1, 2023. (GIMENEZ)**

Council Member Ricco made a motion, seconded by Council Member Bagley to approve Resolution 20-19 adopting TCAP's Professional Services Agreement and Gexa Energy's commercial electric service agreement for power to be provided on and after January 1, 2023. Motion carried unanimously.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 20-19, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**F. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPEAL BY MENNY AMOYAL ON BEHALF OF OWNER MENALON, INC., OF THE DENIAL BY THE DESIGN STANDARDS REVIEW TASK FORCE OF THEIR APPLICATION FOR APPROVAL OF A LARGE WHALE SCULPTURE AND SIGN LOCATED AT 1601 PADRE BOULEVARD. (TARVER)**

Council Member Ricco made a motion, seconded by Council Member Bagley to table until the Development Standard Review Task Force issues recommendations to City Council. Motion carried unanimously.

**VI. EXECUTIVE SESSION:**

**A. CLOSED EXECUTIVE SESSION: PURSUANT TO TEXAS GOV'T CODE, 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; A CLOSED EXECUTIVE SESSION WILL BE HELD TO DISCUSS REAL PROPERTY AND**

**DISCUSSION OF LAND ACQUISITION IN REGARDS TO THE RESTORE ACT GRANT.**

At 6:26 p.m., Council Member Bagley made a motion to go into Executive Session and was seconded by Council Member Schwartz. Motion carried unanimously.

At 7:10 p.m., the City Council reconvened into open session.

**B. DISCUSSION AND POSSIBLE ACTION REGARDING THE RESTORE ACT FUNDS AND POSSIBLE PURCHASE OF REAL PROPERTY.**

No action was taken.

**VII. ADJOURN.**

There being no further business, Mayor McNulty adjourned the meeting at 7:10 p.m.

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Angelique Soto, City Secretary

APPROVED

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Patrick McNulty, Mayor

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Rodrigo Gimenez, CFO

**DEPARTMENT:** Finance Department

**ITEM**

Approve invoices for payment. (Gimenez)

**ITEM BACKGROUND**

Approve invoices for payment by General Fund checks number 147784 through 147884 and EFT payments totaling \$398,186.43.

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002434	CINDY BOUDLOCHE	I-DWE202009016615	01 2469	DEBTORS WAGE :	CASE NO 16-10432	147785	1,492.02
						VENDOR 01-002434 TOTALS	1,492.02
01-003185	OFFICE OF THE ATTY GEN	I-C1C202009016615	01 2473	CHILD SUPPORT:	ORDER NO 2015-DCL-56	003315	339.23
01-003185	OFFICE OF THE ATTY GEN	I-C1L202009016615	01 2473	CHILD SUPPORT:	ORDER NO 2005063139E	003315	189.23
01-003185	OFFICE OF THE ATTY GEN	I-C1Q202009016615	01 2473	CHILD SUPPORT:	CS 2014-DCL-08362	003315	191.54
01-003185	OFFICE OF THE ATTY GEN	I-C21202009016615	01 2473	CHILD SUPPORT:	A/N 0011549506	003315	369.23
01-003185	OFFICE OF THE ATTY GEN	I-C24202009016615	01 2473	CHILD SUPPORT:	A/N 0011488748	003315	259.28
01-003185	OFFICE OF THE ATTY GEN	I-C2Y202009016615	01 2473	CHILD SUPPORT:	ORDER # 2019-DCL-011	003315	163.85
01-003185	OFFICE OF THE ATTY GEN	I-C51202009016615	01 2473	CHILD SUPPORT:	A/N 0012375322	003315	294.33
01-003185	OFFICE OF THE ATTY GEN	I-C77202009016615	01 2473	CHILD SUPPORT:	A/N 0010353126	003315	159.23
01-003185	OFFICE OF THE ATTY GEN	I-C82202009016615	01 2473	CHILD SUPPORT:	ORDER #2012-DCL-0866	003315	410.77
01-003185	OFFICE OF THE ATTY GEN	I-C91202009016615	01 2473	CHILD SUPPORT:	AG 0012920905	003315	465.69
01-003185	OFFICE OF THE ATTY GEN	I-C93202009016615	01 2473	CHILD SUPPORT:	ORDER # 99125207D	003315	90.00
01-003185	OFFICE OF THE ATTY GEN	I-C95202009016615	01 2473	CHILD SUPPORT:	CASE #0013025749	003315	396.92
						VENDOR 01-003185 TOTALS	3,329.30
01-006163	AMERICAN GENERAL LIFE	I-90820	01 2485	AMERICAN GENE:	EMPLOYEE SALARY ALLO	147850	53.04
						VENDOR 01-006163 TOTALS	53.04
01-007001	ANA E GARZA	I-C04202009016615	01 2473	CHILD SUPPORT:	A/N 2003-03-1480-B	001091	194.88
						VENDOR 01-007001 TOTALS	194.88
01-019222	S.P.I. FIREFIGHTERS AS	I-090120	01 2472	FIREFIGHTERS :	ASSC. DUES 9/02/20	147832	288.00
						VENDOR 01-019222 TOTALS	288.00
01-019327	SOUTH PADRE ISLAND PRO	I-090120	01 2487	POLICE DEPT A:	ASSC. DUES 8/19/20	001093	90.00
						VENDOR 01-019327 TOTALS	90.00
01-020100	T.M.R.S.	I-082820	01 2470	T.M.R.S. :	AUG 2020 CITY CONT	001110	41,904.96
						VENDOR 01-020100 TOTALS	41,904.96

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020766	TRELLIS COMPANY	I-DX7202009016615	01 2469	DEBTORS WAGE	: CASE NO: 249646300	147817	332.48
					VENDOR 01-020766 TOTALS		332.48
01-021109	UNITED WAY OF SOUTHERN I-	090120	01 2468	UNITED WAY	: ASSC. DUES 9/02/20	001096	35.00
					VENDOR 01-021109 TOTALS		35.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	47,719.68

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	SAN BENITO NEWS	I-71620	01 512-0540	ADVERTISING	: PUBLICATION OF PUBLI	147861	165.00
					VENDOR 01-016600	TOTALS	165.00
01-020100	T.M.R.S.	I-082820	01 512-0080	TMRS	: AUG 2020 CITY CONT	001110	4,064.41
					VENDOR 01-020100	TOTALS	4,064.41
				DEPARTMENT 512	CITY MANAGERS OFFICE	TOTAL:	4,229.41

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-082820	01 513-0080	TMRS	: AUG 2020 CITY CONT	001110	3,433.12
						VENDOR 01-020100 TOTALS	3,433.12
						DEPARTMENT 513 FINANCE DEPARTMENT TOTAL:	3,433.12

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-082820	01 514-0080	TMRS	: AUG 2020 CITY CONT	001110	405.80
						VENDOR 01-020100 TOTALS	405.80
						DEPARTMENT 514 PLANNING DEPARTMENT TOTAL:	405.80

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004089	TX DEPT OF INFORMATION	I-20070603N	01 515-0501	COMMUNICATION:	TEX-ANN NG CHARGES	J 001087	8.32
VENDOR 01-004089 TOTALS							8.32
01-019371	SOARD SOLUTIONS LLC	I-1108	01 515-0513	TRAINING EXPE:	Drone Cert Course	147810	1,000.00
VENDOR 01-019371 TOTALS							1,000.00
01-020100	T.M.R.S.	I-082820	01 515-0080	TMRS	: AUG 2020 CITY CONT	001110	1,852.11
VENDOR 01-020100 TOTALS							1,852.11
01-020185	TIME WARNER CABLE	I-0024491082820	01 515-0415	SERVICE CONTR:	TV AND INTERNET FIRE	147874	144.29
01-020185	TIME WARNER CABLE	I-0213755082020	01 515-0415	SERVICE CONTR:	TV AND INTERNET FIRE	147813	114.24
VENDOR 01-020185 TOTALS							258.53
01-020224	TIME CLOCK PLUS	I-533409	01 515-0415	SERVICE CONTR:	ANNUAL CLOCKABLE EMP	147875	558.00
VENDOR 01-020224 TOTALS							558.00
DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL:							3,676.96

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-082820	01 516-0080	TMRS	: AUG 2020 CITY CONT	001110	1,419.95
					VENDOR 01-020100	TOTALS	1,419.95
01-022037	C.L. ANDERSON, JR. M.D	I-477182	01 516-0530	PROFESSIONAL	: PRE-EMPLOYMENT DT &	147880	115.00
					VENDOR 01-022037	TOTALS	115.00
DEPARTMENT 516 HUMAN RESOURCES						TOTAL:	1,534.95

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003810	LAW OFFICE OF EDMUND K I	90920	01 520-0130	WEARING APPAR:	REIMBURSE PURCHASE O	001099	396.00
					VENDOR 01-003810	TOTALS	396.00
01-004101	STUART J. DIAMOND	I-90120	01 520-0530	PROFESSIONAL :	CONTRACT - CITY PROS	001088	1,335.00
					VENDOR 01-004101	TOTALS	1,335.00
01-013410	MUNICIPAL SERVICES BUR	I-781628	01 520-0531	WARRANT COLLE:	MUNICIPAL COLLECTION	147858	244.72
					VENDOR 01-013410	TOTALS	244.72
01-020100	T.M.R.S.	I-082820	01 520-0080	TMRS	: AUG 2020 CITY CONT	001110	1,190.62
					VENDOR 01-020100	TOTALS	1,190.62
DEPARTMENT 520 MUNICIPAL COURT						TOTAL:	3,166.34

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003796	CRUZ, DANIEL	I-090220	01 521-0550	TRAVEL EXPENS:	MEAL ALLOWANCE FOR T	001106	480.00
					VENDOR 01-003796	TOTALS	480.00
01-004042	DEFENDER SUPPLY LLC	I-27924	01 521-0150	MINOR TOOLS &:	PD-BLAC-RAC GUN LOCK	147846	829.35
					VENDOR 01-004042	TOTALS	829.35
01-016249	DR. GREGORIO PINA, III,	I-82520	01 521-0530	PROFESSIONAL :	PSYCHOLGICAL EVALUAT	147860	260.00
					VENDOR 01-016249	TOTALS	260.00
01-019356	SOUTHERN COMPUTER WARE	I-IN-000654679	01 521-1004	MACHINERY & E:	SONICWALL NSA 2960	147868	3,162.70
					VENDOR 01-019356	TOTALS	3,162.70
01-020100	T.M.R.S.	I-082820	01 521-0080	TMRS	: AUG 2020 CITY CONT	001110	19,974.71
					VENDOR 01-020100	TOTALS	19,974.71
01-022151	VHS HARLINGEN HOSPITAL	I-307764035	01 521-0530	PROFESSIONAL :	MEDICAL FORENSIC EXA	147881	550.00
01-022151	VHS HARLINGEN HOSPITAL	I-307934380	01 521-0530	PROFESSIONAL :	MEDICAL FORENSIC EXA	147882	550.00
					VENDOR 01-022151	TOTALS	1,100.00
01-023034	WATCH GUARD , INC.	I-BCMINV0010163	01 521-0410	MACHINERY & E:	2- HD BODY CAMERAS	147819	1,820.00
					VENDOR 01-023034	TOTALS	1,820.00
DEPARTMENT 521 POLICE DEPARTMENT						TOTAL:	27,626.76

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001022	AIRGAS USA, LLC	I-9104257599	01 522-0114	MEDICAL SUPPL: 2-	OXYGEN CYLINDERS	001084	65.12
					VENDOR 01-001022	TOTALS	65.12
01-002145	BIO-OPS, LLC	I-17-12752	01 522-0415	SERVICE CONTR: MONTHLY REG. MEDICAL	147820		60.00
					VENDOR 01-002145	TOTALS	60.00
01-002439	BOUND TREE MEDICAL,LLC	I-83743196	01 522-0114	MEDICAL SUPPL: 1 BX EPOINEPHRINE 1M	147786		63.79
					VENDOR 01-002439	TOTALS	63.79
01-007600	GULF COAST PAPER CO. I	I-1914290	01 522-0150	MINOR TOOLS &: 1 CS DISINFECTANT WI	147799		44.26
					VENDOR 01-007600	TOTALS	44.26
01-008313	HENRY SCHEIN INC	I-81558473	01 522-0114	MEDICAL SUPPL: 2- CS ALCOHOL PREP P	147829		42.00
01-008313	HENRY SCHEIN INC	I-81787859	01 522-0114	MEDICAL SUPPL: 12 STOCOCK , 1 CS EA	147854		270.94
					VENDOR 01-008313	TOTALS	312.94
01-012133	LIFE - ASSIST, INC	I-1027733	01 522-0114	MEDICAL SUPPL: 1-BX ETOMIDATE,20MG,	147803		127.40
01-012133	LIFE - ASSIST, INC	I-1028028	01 522-0114	MEDICAL SUPPL: 5-COLD PAK. 10 HOT P	147803		208.40
01-012133	LIFE - ASSIST, INC	I-1029408	01 522-0114	MEDICAL SUPPL: SALINE SYRNGS,TEST S	147830		493.18
01-012133	LIFE - ASSIST, INC	I-1030313	01 522-0114	MEDICAL SUPPL: MISC. RESCUMED BVM,	147857		238.30
					VENDOR 01-012133	TOTALS	1,067.28
01-016247	JIM PIGG	I-83120	01 522-0130	WEARING APPAR: REIMBURSE PURCHASE O	001107		79.98
					VENDOR 01-016247	TOTALS	79.98
01-020016	TERMINIX	I-399627816	01 522-0415	SERVICE CONTR: PEST CONTROL 106 W R	147871		171.00
					VENDOR 01-020016	TOTALS	171.00
01-020100	T.M.R.S.	I-082820	01 522-0080	TMRS : AUG 2020 CITY CONT	001110		15,787.65
					VENDOR 01-020100	TOTALS	15,787.65
DEPARTMENT 522 FIRE DEPARTMENT						TOTAL:	17,652.02

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001360	CEAT	I-82720	01 532-0551	DUES & MEMBER:	MEMBERSHIP RENEWAL	147784	240.00
					VENDOR 01-001360 TOTALS		240.00
01-003682	CLARKE MOSQUITO CONTRO	I-5092714	01 532-0150	MINOR TOOLS &:	1- 15"' 10PIN HARNES	147843	112.50
					VENDOR 01-003682 TOTALS		112.50
01-007060	GLOBAL EQUIPMENT CO.	I-116437471	01 532-0130	WEARING APPAR:	FLT FLD DISP MASKS,	147851	250.69
					VENDOR 01-007060 TOTALS		250.69
01-008133	MIGUEL ANGEL HERNANDEZ	I-151-20	01 532-0545	LOT MOWING	: GRND MAINT.MOW 205 W	001101	50.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-152-20	01 532-0545	LOT MOWING	: GRND MAINTENANCE 201	001101	60.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-153-20	01 532-0545	LOT MOWING	: GRND MAINT. MOW 203	001101	60.00
					VENDOR 01-008133 TOTALS		170.00
01-016600	SAN BENITO NEWS	I-7920	01 532-0540	ADVERTISING	: DISPLAY AD: LITTER E	147806	165.00
					VENDOR 01-016600 TOTALS		165.00
01-020100	T.M.R.S.	I-082820	01 532-0080	TMRS	: AUG 2020 CITY CONT	001110	2,498.93
					VENDOR 01-020100 TOTALS		2,498.93
DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL:							3,437.12

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003651	CNH	INDUSTRIAL AMERIC I-146530	01	540-9997	LEASE PAYMENT: PYMT DUE ON CONTRACT	147842		245.26
							VENDOR 01-003651 TOTALS	245.26
01-012091	CINTAS CORP.	I-4060287043	01	540-0130	WEARING APPAR: UNIFORMS - FLEET	001092		21.67
							VENDOR 01-012091 TOTALS	21.67
01-020100	T.M.R.S.	I-082820	01	540-0080	TMRS : AUG 2020 CITY CONT	001110		684.10
							VENDOR 01-020100 TOTALS	684.10
01-021226	US BANK VOYAGER FLEET	I-869326488035	01	540-0104-01	FUEL & LUBRIC: FUEL PURCHASED 7/24-	147879		4,133.40
01-021226	US BANK VOYAGER FLEET	I-869326488035	01	540-0104-02	FUEL & LUBRIC: FUEL PURCHASED 7/24-	147879		404.40
01-021226	US BANK VOYAGER FLEET	I-869326488035	01	540-0104-03	FUEL & LUBRIC: FUEL PURCHASED 7/24-	147879		1,976.00
01-021226	US BANK VOYAGER FLEET	I-869326488035	01	540-0104-04	FUEL & LUBRIC: FUEL PURCHASED 7/24-	147879		1,213.16
01-021226	US BANK VOYAGER FLEET	I-869326488035	01	540-0104-05	FUEL & LUBRIC: FUEL PURCHASED 7/24-	147879		786.53
							VENDOR 01-021226 TOTALS	8,513.49
01-1	ALFREDO LOZANO	I-31-2020	01	540-0420-07	REPAIRS & MAI: ALFREDO LOZANO: LABO	147884		120.00
							VENDOR 01-1 TOTALS	120.00
							DEPARTMENT 540 FLEET MANAGEMENT TOTAL:	9,584.52

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004355	EASY ICE/MISSION RESTA	I-00241936	01 541-0415	SERVICE CONTR:	ICE MACHINE RENTAL S	147848	100.00
VENDOR 01-004355 TOTALS							100.00
01-012091	CINTAS CORP.	I-4060287043	01 541-0130	WEARING APPAR:	UNFIORMS FACILITY M	001092	21.67
01-012091	CINTAS CORP.	I-4060287043	01 541-0160	LAUNDRY & JAN:	UNFIORMS FACILITY M	001092	230.83
VENDOR 01-012091 TOTALS							252.50
01-020100	T.M.R.S.	I-082820	01 541-0080	TMRS	: AUG 2020 CITY CONT	001110	491.25
VENDOR 01-020100 TOTALS							491.25
01-023160	WORTH HYDROCHEM OF COR	I-23747	01 541-0415	SERVICE CONTR:	CHEM. WATER TREATMEN	001105	310.00
VENDOR 01-023160 TOTALS							310.00
DEPARTMENT 541 BUILDING MAINTENANCE TOTAL:							1,153.75

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	SAN BENITO NEWS	I-72320	01 542-0540	ADVERTISING	: LEGAL NOTICE: 20-001 147805		1,320.00
01-016600	SAN BENITO NEWS	I-72320	01 542-0540	ADVERTISING	: LEGAL NOTIDCE 20-002 147805		1,320.00
01-016600	SAN BENITO NEWS	I-72320	01 542-0540	ADVERTISING	: LEGAL NOTOCE 20-003 147805		1,320.00
VENDOR 01-016600 TOTALS							3,960.00
01-019803	BELINDA TARVER	I-90320	01 542-0551	DUES & MEMBER:	REIMBURSE FOR ONLINE 001108		155.00
VENDOR 01-019803 TOTALS							155.00
01-020036	TEXAS STATE BOARD OF	I-83120	01 542-0513	TRAINING EXPE:	FEE FOR PLUMBING INS 147833		55.00
VENDOR 01-020036 TOTALS							55.00
01-020100	T.M.R.S.	I-082820	01 542-0080	TMRS	: AUG 2020 CITY CONT 001110		1,806.05
VENDOR 01-020100 TOTALS							1,806.05
DEPARTMENT 542 INSPECTIONS DIVISION TOTAL:							5,976.05

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003207	CAPA	I-771739	01 543-0416	STREETS & RIG:	3.71 YDS, ASPHALT CO	147821	333.90
VENDOR 01-003207 TOTALS							333.90
01-003704	CAMERON COUNTY	I-092020	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LTNG JULY 6	147844	103.35
01-003704	CAMERON COUNTY	I-9120	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LTNG JUL6 1	147844	94.53
VENDOR 01-003704 TOTALS							197.88
01-007399	GRAINGER	I-9633453502	01 543-0150	MINOR TOOLS &:	4 HARD HATS PWRKS	147852	199.48
VENDOR 01-007399 TOTALS							199.48
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234009-0720	01 543-1009	STREETS/SIDEW:	SIGNAL EQUIPMENT UPG	001089	6,000.00
VENDOR 01-011149 TOTALS							6,000.00
01-012091	CINTAS CORP.	I-4060287043	01 543-0130	WEARING APPAR:	UNIFORMS = PUB WRKS	001092	184.39
VENDOR 01-012091 TOTALS							184.39
01-020100	T.M.R.S.	I-082820	01 543-0080	TMRS	: AUG 2020 CITY CONT	001110	6,826.10
VENDOR 01-020100 TOTALS							6,826.10

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 13,741.75

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004133	DENTON NAVARRO ROCHA B I-31688		01 570-9030	LEGAL SERVICE:	LEGAL SERV. TX PIA R	147788	742.50
01-004133	DENTON NAVARRO ROCHA B I-31689		01 570-9030	LEGAL SERVICE:	LEGAL SERV TPIA, REC	147789	1,622.50
01-004133	DENTON NAVARRO ROCHA B I-31700		01 570-9030	LEGAL SERVICE:	SPECIAL COUNSEL LEGA	147790	350.00
01-004133	DENTON NAVARRO ROCHA B I-32332		01 570-9030	LEGAL SERVICE:	PROF SRV. RE: TPIA R	147791	189.30
01-004133	DENTON NAVARRO ROCHA B I-32333		01 570-9030	LEGAL SERVICE:	LEGAL SRV:TPIA REQRE	147792	240.00
01-004133	DENTON NAVARRO ROCHA B I-32812		01 570-9030	LEGAL SERVICE:	LEGAL SERV:BLDG CODE	147793	240.00
01-004133	DENTON NAVARRO ROCHA B I-32813		01 570-9030	LEGAL SERVICE:	LEGAL SRV: SUBSTANDA	147794	1,007.50
01-004133	DENTON NAVARRO ROCHA B I-32814		01 570-9030	LEGAL SERVICE:	LEGAL SRV:SPI LAND U	147795	240.00
01-004133	DENTON NAVARRO ROCHA B I-33010		01 570-9030	LEGAL SERVICE:	LEGAL SRV. JULY HR M	147823	442.50
01-004133	DENTON NAVARRO ROCHA B I-33013		01 570-9030	LEGAL SERVICE:	LEGAL SRV. JULY RE:	147824	187.50
01-004133	DENTON NAVARRO ROCHA B I-33014		01 570-9030	LEGAL SERVICE:	LEGAL SRV. JULY SUB	147825	740.00
01-004133	DENTON NAVARRO ROCHA B I-33015		01 570-9030	LEGAL SERVICE:	LEGAL SRV. JULY PD	147826	125.00
01-004133	DENTON NAVARRO ROCHA B I-33016		01 570-9030	LEGAL SERVICE:	LEGAL SRV. JULY RE:	147827	305.00
01-004133	DENTON NAVARRO ROCHA B I-33017		01 570-9030	LEGAL SERVICE:	LEGAL SRV. JULY RE:	147828	247.50
VENDOR 01-004133 TOTALS							6,679.30
01-007115	GEXA ENERGY, LP	I-31506434-4	01 570-0580	ELECTRICITY :	ELECTRIC BILL DATED	147797	13,425.99
01-007115	GEXA ENERGY, LP	I-31506436-4	01 570-0581	WATER, SEWER, :	4617 GULF BLVD 7/13/	147798	9.15
VENDOR 01-007115 TOTALS							13,435.14
01-013420	MUNICIPAL CODE CORPORA	I-00347260	01 570-9174	RECORDS MANAG:	ELECTRONIC UPDATE OF	147859	180.00
VENDOR 01-013420 TOTALS							180.00
01-018154	REPUBLIC SERVICES #863	I-0863001881710	01 570-0581	WATER, SEWER, :	4501 PADRE SEPT 2020	147831	376.22
01-018154	REPUBLIC SERVICES #863	I-0863001884990	01 570-0581	WATER, SEWER, :	108 W RETMA ON CALL	147866	3,164.52
VENDOR 01-018154 TOTALS							3,540.74
01-021095	UNITED PARCEL SERVICE	I-000034965X350	01 570-0108	POSTAGE :	SERVICE CHARGES	147878	57.80
VENDOR 01-021095 TOTALS							57.80
01-023900	XEROX CORPORATION	I-011260402	01 570-0510	RENTAL OF EQU:	INTEGRATED CONTRLR,	147883	108.48
01-023900	XEROX CORPORATION	I-011260405	01 570-0510	RENTAL OF EQU:	COPIER/PRINTER LEASE	147883	245.93
01-023900	XEROX CORPORATION	I-011260407	01 570-0510	RENTAL OF EQU:	COPIER/PRNTR LEASE P	147883	187.39
VENDOR 01-023900 TOTALS							541.80
DEPARTMENT 570 GENERAL SERVICES TOTAL:							24,434.78
-----							
VENDOR SET 01 GENERAL FUND TOTAL:							167,773.01

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003419	DONNELLY HOLDINGS, LTD	I-169368	02 590-0114	MEDICAL SUPPL:	BANDAIDS, MISC MEDIC	147841	49.95
					VENDOR 01-003419 TOTALS		49.95
01-004089	TX DEPT OF INFORMATION	I-20070603N	02 590-0501	COMMUNICATION:	TEX-ANN NG CHARGES J	001087	4.31
					VENDOR 01-004089 TOTALS		4.31
01-007115	GEXA ENERGY, LP	I-31506434-4	02 590-0580	ELECTRICITY :	7/7/-8/05/20	147797	360.06
					VENDOR 01-007115 TOTALS		360.06
01-018154	REPUBLIC SERVICES #863	I-0863001882924	02 590-0581	WATER, SEWER &:	610 PADRE BLVD SEPT	147863	109.68
					VENDOR 01-018154 TOTALS		109.68
01-020016	TERMINIX	I-399537802	02 590-0415	SERVICE CONTR:	PEST CONTROL VC	147811	30.00
					VENDOR 01-020016 TOTALS		30.00
01-020100	T.M.R.S.	I-082820	02 590-0080	TMRS :	AUG 2020 CITY CONT	001110	492.67
					VENDOR 01-020100 TOTALS		492.67
01-020355	TK LAWN CARE	I-3263	02 590-0415	SERVICE CONTR:	PEST CONTROL VC	147815	220.00
					VENDOR 01-020355 TOTALS		220.00
DEPARTMENT 590 VISITORS BUREAU						TOTAL:	1,266.67

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004089	TX DEPT OF INFORMATION	I-20070603N	02	592-0501	COMMUNICATION:	TEX-ANN NG CHARGES	J 001087	5.73
						VENDOR 01-004089	TOTALS	5.73
01-007600	GULF COAST PAPER CO. I	I-1921720	02	592-0150	MINOR TOOLS &:	E SPRAY BACKPACK FOR	147853	2,506.00
						VENDOR 01-007600	TOTALS	2,506.00
01-020100	T.M.R.S.	I-082820	02	592-0080	TMRS	: AUG 2020 CITY CONT	001110	3,065.72
						VENDOR 01-020100	TOTALS	3,065.72
01-020104	SCOTT MCGEHEE	I-357	02	592-0108	POSTAGE	: VISITOR FULLFILLMENT	147872	250.00
01-020104	SCOTT MCGEHEE	I-358	02	592-0108	POSTAGE	: VISITOR FULLFILLMENT	147872	18.68
						VENDOR 01-020104	TOTALS	268.68
01-020224	TIME CLOCK PLUS	I-549535	02	592-0410	MACHINERY & E:	TIME CLOCK FOR CVB	147814	2,863.74
						VENDOR 01-020224	TOTALS	2,863.74
01-020602	TOUCAN GRAPHICS	I-29767	02	592-0101	OFFICE SUPPLI:	4 NAME BADGES MAYRA,	147816	74.08
01-020602	TOUCAN GRAPHICS	I-29871	02	592-0535	FAMILIARIZATI:	1- 21" X 11.25" PAS	147876	12.00
						VENDOR 01-020602	TOTALS	86.08
01-021093	EDWARD L. CAUM	I-90820	02	592-0102	LOCAL MEETING:	REIMBURSE LUNCH MEET	001109	47.00
						VENDOR 01-021093	TOTALS	47.00
01-021095	UNITED PARCEL SERVICE	I-0000648239340-1	02	592-0108	POSTAGE	: WEEKLY SERVICE CHARG	147835	31.00
01-021095	UNITED PARCEL SERVICE	I-0000648239350-1	02	592-0108	POSTAGE	: SERVICE CHARGES	147878	31.00
						VENDOR 01-021095	TOTALS	62.00
01-021226	US BANK VOYAGER FLEET	I-869326488035	02	592-0104	FUELS & LUBRI:	FUEL PURCHASED 7/24-	147879	34.46
						VENDOR 01-021226	TOTALS	34.46

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023900	XEROX CORPORATION	I-011146593	02 592-0415	SERVICE CONTR:	6-21-20 TO 7-16-20	147836	172.24
01-023900	XEROX CORPORATION	I-011260414	02 592-0415	SERVICE CONTR:	XEROX CC	147883	633.65
						VENDOR 01-023900 TOTALS	805.89

DEPARTMENT 592 SALES & ADMINISTRATION TOTAL: 9,745.30

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-082820	02 593-0080	TMRS	: AUG 2020 CITY CONT	001110	566.39
						VENDOR 01-020100 TOTALS	566.39
01-020602	TOUCAN GRAPHICS	I-29859	02 593-8099	MISC. SPONSOR:	ART TRAIL REORDER	147876	1,235.75
01-020602	TOUCAN GRAPHICS	I-29860	02 593-0101	OFFICE SUPPLI:	ART SERVICE: SET-UP	147876	150.00
01-020602	TOUCAN GRAPHICS	I-29861	02 593-8099	MISC. SPONSOR:	PRINTING 500 SEA TUR	147876	340.00
						VENDOR 01-020602 TOTALS	1,725.75
DEPARTMENT 593 EVENTS MARKETING						TOTAL:	2,292.14

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001344	THE ATKINS GROUP	I-INV-15866	02 594-0531	MEDIA PLACEME:	SPI GROUP BUSINESS M	001098	12,590.98
					VENDOR 01-001344 TOTALS		12,590.98
01-009063	IN-TER-SPACE SERVICES, I-792102111		02 594-0533	MARKETING :	HARLINGEN AIRPORT MA	147855	495.00
					VENDOR 01-009063 TOTALS		495.00
01-011206	ENRIQUE LEAL	I-0000372	02 594-0537	PRODUCTION/CO:	LIVE LIKE A LOCAL SE	147801	6,580.00
					VENDOR 01-011206 TOTALS		6,580.00
01-012090	LAMAR TEXAS LIMITED PA I-111700765		02 594-0531	MEDIA PLACEME:	DIGITAL BILLBOARDS R	147802	9,100.00
					VENDOR 01-012090 TOTALS		9,100.00
01-019715	SIMPLEVIEW CANADA, LLC I-4843		02 594-0530	PROFESSIONAL :	DIGITAL ASSET LIBRAR	147870	1,199.00
					VENDOR 01-019715 TOTALS		1,199.00
01-020038	ENTERPPRISE PRODUCTS C I-60537		02 594-0531	MEDIA PLACEME:	OUTDOOR ANNUAL 2020	147812	18,000.00
					VENDOR 01-020038 TOTALS		18,000.00

DEPARTMENT 594 MARKETING TOTAL: 47,964.98

VENDOR SET 02 HOTEL/MOTEL TAX FUND TOTAL: 61,269.09

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001210	AIR FILTER COMPANY	I-81494	06 565-0415	SERVICE CONTR:	AIR FILTER SERVICE O	001086	327.40
					VENDOR 01-001210	TOTALS	327.40
01-003419	DONNELLY HOLDINGS, LTD	I-169373	06 565-0114	MEDICAL	: MISC. 1ST AID & MEDI	147841	74.32
					VENDOR 01-003419	TOTALS	74.32
01-005512	EXPRESS SERVICES, INC.	I-24340916	06 565-0530	PROFESSIONAL	: TEMP LABOR 8/30/20	147849	260.48
					VENDOR 01-005512	TOTALS	260.48
01-006162	JUAN FLORES	I-0000829	06 565-0412	LANDSCAPE MAI:	2019/20 LANDSCAPING	001100	1,350.00
					VENDOR 01-006162	TOTALS	1,350.00
01-006987	ELOY GARCIA	I-1585	06 565-0415	SERVICE CONTR:	PEST CONTROL CVB AUG	147796	220.00
					VENDOR 01-006987	TOTALS	220.00
01-007115	GEXA ENERGY, LP	I-31506434-4	06 565-0580	ELECTRICITY	: 6/24 -7/24/20	147797	18,807.28
					VENDOR 01-007115	TOTALS	18,807.28
01-007600	GULF COAST PAPER CO. I	I-1921720	06 565-0150	MINOR TOOLS &:	E SPRAY BACKPACK FOR	147853	2,511.00
					VENDOR 01-007600	TOTALS	2,511.00
01-018154	REPUBLIC SERVICES #863	I-0863001883338	06 565-0581	WATER, SEWER	: 7355 PADRE BLVD SEPT	147864	803.22
					VENDOR 01-018154	TOTALS	803.22
01-019520	AT&T	I-81820	06 565-0501	COMMUNICATION:	LONG DISTANCE CHRGS,	147869	45.51
					VENDOR 01-019520	TOTALS	45.51
01-020100	T.M.R.S.	I-082820	06 565-0080	TMRS	: AUG 2020 CITY CONT	001110	1,967.88
					VENDOR 01-020100	TOTALS	1,967.88

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021102	UNIFIRST HOLDINGS, INC	I-8412182804	06 565-0160	LAUNDRY & JAN:	CLEANING SUPPLIES	001095	55.03
01-021102	UNIFIRST HOLDINGS, INC	I-8412183690	06 565-0160	LAUNDRY & JAN:	CLEANING SUPPLIES	001095	55.03
						VENDOR 01-021102 TOTALS	110.06
01-021226	US BANK VOYAGER FLEET	I-869326488035	06 565-0104	FUELS & LUBRI:	FUEL PURCHASED 7/24-	147879	107.57
						VENDOR 01-021226 TOTALS	107.57
						DEPARTMENT 565 CONVENTION CENTER OPER TOTAL:	26,584.72
						VENDOR SET 06 CONVENTION CENTER FUND TOTAL:	26,584.72

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 09 PARKS, REC & BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-082820	09 572-0080	TMRS	: AUG 2020 CITY CONT	001110	460.57
VENDOR 01-020100 TOTALS							460.57
01-020602	TOUCAN GRAPHICS	I-29799	09 572-9185	COMMUNITY EVE: 2-	24 X18 COLORPLAST	147834	36.00
VENDOR 01-020602 TOTALS							36.00
DEPARTMENT 572 GENERAL SERVICES						TOTAL:	496.57
VENDOR SET 09 PARKS, REC & BEAUTIF						TOTAL:	496.57

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 21 MUN. COURT TECHNOLOGY

DEPARTMENT: 520 MUN COURT TECHNOLOGY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023900	XEROX CORPORATION	I-010996305	21 520-0510	RENTAL OF EQU:	6-21-20 TO 7-20-20	147836	283.65
01-023900	XEROX CORPORATION	I-011260410	21 520-0510	RENTAL OF EQU:	COPIER/PRINTER LEASE	147883	306.62
						VENDOR 01-023900 TOTALS	590.27

DEPARTMENT 520 MUN COURT TECHNOLOGY TOTAL: 590.27

VENDOR SET 21 MUN. COURT TECHNOLOGY TOTAL: 590.27

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001006	GREGORY D. ALEXANDER	I-695522	30	591-0420	MOTOR VEHICLE: 7-HEADLIGHT BULBS, T	147837		75.95
					VENDOR 01-001006	TOTALS		75.95
01-001123	ADVANCE AUTO PARTS	I-3322	30	591-0420	MOTOR VEHICLE: 120 QTS 5W20 MTR OIL	147838		322.80
					VENDOR 01-001123	TOTALS		322.80
01-001129	A & W OFFICE SUPPLY IN	I-654117-0	30	591-0160	LAUNDRY & JAN: 4- DSINFCT WIPES, TR	001097		29.48
01-001129	A & W OFFICE SUPPLY IN	I-654154-0	30	591-0101	OFFICE SUPPLI: BREAK ROOM SUPPLIES	001085		141.41
01-001129	A & W OFFICE SUPPLY IN	I-654154-0	30	591-0160	LAUNDRY & JAN: BREAK ROOM SUPPLIES	001085		59.38
01-001129	A & W OFFICE SUPPLY IN	I-654555-0	30	591-0160	LAUNDRY & JAN: 4-DSINFCT CLEANER TR	001097		34.60
					VENDOR 01-001129	TOTALS		264.87
01-003226	DEBORAH CARPENTER	I-81520	30	591-0401	FURNITURE & F: REIMBURSE PURCHASE O	001090		29.74
					VENDOR 01-003226	TOTALS		29.74
01-003403	CERTIFIED LABORATORIES	I-7076400	30	591-0150	MINOR TOOLS &: WIPE OUT EF. AND EVP	147840		257.15
01-003403	CERTIFIED LABORATORIES	I-7076401	30	591-0150	MINOR TOOLS &: WIPEOUT EF, NU-COIL	147840		257.14
					VENDOR 01-003403	TOTALS		514.29
01-007115	GEXA ENERGY, LP	I-31506436-4	30	591-0580	ELECTRICITY : MULTI MODAL 7/7=8/5	147798		1,563.17
					VENDOR 01-007115	TOTALS		1,563.17
01-007604	GULF COAST SIGN COMPAN	I-20-446	30	591-1001	BUILDINGS & S: MONUMENT SIGN	147800		11,100.00
					VENDOR 01-007604	TOTALS		11,100.00
01-016611	KARI PIERCE ESTES dba	I-1253	30	591-0530	PROFESSIONAL : Professional Disinfe	147807		450.50
01-016611	KARI PIERCE ESTES dba	I-1271	30	591-0530	PROFESSIONAL : Professional Disinfe	147862		450.50
01-016611	KARI PIERCE ESTES dba	I-1277	30	591-0530	PROFESSIONAL : Professional Disinfe	147862		450.50
					VENDOR 01-016611	TOTALS		1,351.50

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018154	REPUBLIC SERVICES #863	I-0863001881710	30	591-0581	WTR/SWR/GARBA:	321 PADRE BLVD SEPT	147831	233.98
						VENDOR 01-018154	TOTALS	233.98
01-018156	RIDE SYSTEMS, INC.	I-CINV-001809	30	591-0501	COMMUNICATION:	GPS SUBSCRIPTION	001103	525.00
						VENDOR 01-018156	TOTALS	525.00
01-019145	TRIPLE THREAT CLEANING	I-10488	30	591-0530	PROFESSIONAL :	EXTERIOR WINDOW CLEA	147808	225.00
						VENDOR 01-019145	TOTALS	225.00
01-019356	SOUTHERN COMPUTER WARE	I-IN-000651402	30	591-0501	COMMUNICATION:	1- COMP.ALLINONE PRI	147809	194.07
						VENDOR 01-019356	TOTALS	194.07
01-020100	T.M.R.S.	I-082820	30	591-0080	TMRS	: AUG 2020 CITY CONT	001110	6,771.42
						VENDOR 01-020100	TOTALS	6,771.42
01-020181	THYSSENKRUPP ELEVATOR	I-3005426304	30	591-0415	SERVICE CONTR:	QUATERLY ELEVATOR SE	147873	600.00
01-020181	THYSSENKRUPP ELEVATOR	I-3005426308	30	591-0415	SERVICE CONTR:	QUATERLY ELEVATOR SE	147873	200.00
01-020181	THYSSENKRUPP ELEVATOR	I-3005426309	30	591-0415	SERVICE CONTR:	QUATERLY ELEVATOR SE	147873	600.00
						VENDOR 01-020181	TOTALS	1,400.00
01-020602	TOUCAN GRAPHICS	I-29843	30	591-0118	PRINTING	: 5 - 12 X 18 ALUM SIG	147834	97.50
						VENDOR 01-020602	TOTALS	97.50
01-021082	ULINE	I-123360859	30	591-0101	OFFICE SUPPLI:	2- BUNN GLASS DECANT	147877	46.10
						VENDOR 01-021082	TOTALS	46.10
01-021226	US BANK VOYAGER FLEET	I-869326488035	30	591-0104	FUELS & LUBRI:	FUEL PURCHASED 7/24-	147879	7,904.24
						VENDOR 01-021226	TOTALS	7,904.24

DEPARTMENT 591 SPI METRO TOTAL: 32,619.63

VENDOR SET 30 TRANSPORTATION TOTAL: 32,619.63

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 57 VENUE TAX CONSTRUCTION

DEPARTMENT: 597 VENUE TAX CONSTRUCTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003909	CORE & MAIN LP	I-M869138	57 597-9075	CONSTRUCTION	: BORDER PIPE	147845	1,681.68
						VENDOR 01-003909 TOTALS	1,681.68
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234003-0720-1	57 597-0530	PROFESSIONAL	: AMENDMENT NUMBER 17	001089	3,600.00
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234003-0720-2	57 597-0530	PROFESSIONAL	: AMENDMENT NUMBER 18	001089	18,025.26
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234003-720	57 597-0530	PROFESSIONAL	: AMENDMENT NO.15	001089	1,630.04
						VENDOR 01-011149 TOTALS	23,255.30
						DEPARTMENT 597 VENUE TAX CONSTRUCTION TOTAL:	24,936.98
						VENDOR SET 57 VENUE TAX CONSTRUCTION TOTAL:	24,936.98

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-082820	60 521-0080	TMRS	: AUG 2020 CITY CONT	001110	278.76
						VENDOR 01-020100 TOTALS	278.76
						DEPARTMENT 521 POLICE	TOTAL: 278.76

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004325	ENDURANT SPORTS, LLC	I-1495	60 522-0150	MINOR TOOLS &	Surf Rescue Boards	147847	1,750.00
01-004325	ENDURANT SPORTS, LLC	I-1495	60 522-0150	MINOR TOOLS &	Shipping Cost	147847	315.00
						VENDOR 01-004325 TOTALS	2,065.00
01-020100	T.M.R.S.	I-082820	60 522-0080	TMRS	: AUG 2020 CITY CONT	001110	276.02
						VENDOR 01-020100 TOTALS	276.02
01-021226	US BANK VOYAGER FLEET	I-869326488035	60 522-0104	FUEL & LUBRIC:	FUEL PURCHASED 7/24-	147879	761.62
						VENDOR 01-021226 TOTALS	761.62
						DEPARTMENT 522 BEACH PATROL TOTAL:	3,102.64

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019362	SKYDIVE SPI,LLC	I-662	60 532-0130	WEARING APPAR:	30- POLO SHIRTS "DON	001094	479.70
					VENDOR 01-019362	TOTALS	479.70
01-020100	T.M.R.S.	I-082820	60 532-0080	TMRS	: AUG 2020 CITY CONT	001110	127.66
					VENDOR 01-020100	TOTALS	127.66
DEPARTMENT 532 ENVIRONMENTAL HEALTH						TOTAL:	607.36

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003697	ANRIGE INC.	I-33891.21.121-1	60 560-0560	RENTAL	: 20 Portable RR Renta	147787	13,405.00
01-003697	ANRIGE INC.	I-33891.22.124-1	60 560-0560	RENTAL	: 20 Portable RR Renta	147787	13,405.00
01-003697	ANRIGE INC.	I-36213.4.12	60 560-0560	RENTAL	: 20 Portable RR Renta	147787	1,612.00
01-003697	ANRIGE INC.	I-36213.6.20	60 560-0560	RENTAL	: 20 Portable RR Renta	147787	1,200.00
						VENDOR 01-003697 TOTALS	29,622.00
01-004133	DENTON NAVARRO ROCHA B	I-32978	60 560-0530	PROFESSIONAL	: LEGAL SERV.RE: LA CO	147822	360.00
						VENDOR 01-004133 TOTALS	360.00
01-012091	CINTAS CORP.	I-4059646379	60 560-0130	WEARING APPAR:	UNIFORMS SHORELINE C	001092	142.87
01-012091	CINTAS CORP.	I-4060286869	60 560-0130	WEARING APPAR:	UNIFORMS, SHORELINE	001102	142.87
						VENDOR 01-012091 TOTALS	285.74
01-015097	OLMITO SAND PIT	I-07-2020-1	60 560-0510	BEACH MAINTEN:	HURRICANE HANNA BERM	147804	2,700.00
						VENDOR 01-015097 TOTALS	2,700.00
01-018154	REPUBLIC SERVICES #863	I-0863001884818	60 560-0510	BEACH MAINTEN:	6809 PADRE BLVD ON C	147865	1,645.53
						VENDOR 01-018154 TOTALS	1,645.53
01-019143	SIERRA TITLE CO. OF CA	I-TE2020-2474	60 560-0530	PROFESSIONAL	: TITLE EVIDENCE: SEA	147867	433.00
01-019143	SIERRA TITLE CO. OF CA	I-TE2020-2493	60 560-0530	PROFESSIONAL	: TITLE EVIDENCE SAPPH	147867	433.00
						VENDOR 01-019143 TOTALS	866.00
01-019371	SOARD SOLUTIONS LLC	I-1108	60 560-0513	TRAINING	: Drone Cert Course	147810	1,000.00
						VENDOR 01-019371 TOTALS	1,000.00
01-020100	T.M.R.S.	I-082820	60 560-0080	TMRS	: AUG 2020 CITY CONT	001110	3,920.27
						VENDOR 01-020100 TOTALS	3,920.27
01-021134	UNITED RENTALS (NORTH	I-184462067-001	60 560-0410	MACHINERY & E:	UTV RENTALS	147818	650.67
						VENDOR 01-021134 TOTALS	650.67

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-021226	US BANK VOYAGER FLEET	I-869326488035	60 560-0104	FUEL & LUBRIC:	FUEL PURCHASED 7/24-	147879	1,562.58
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						VENDOR 01-021226 TOTALS	1,562.58
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					DEPARTMENT 560	BEACH MAINTENANCE	TOTAL:	42,612.79
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					VENDOR SET 60	BEACH MAINTENANCE FUND	TOTAL:	46,601.55
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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 65 FACILITY PREV MAINT FUND

DEPARTMENT: 572 CAPITAL RPLCMNT FUND

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012053	J & L A/C REFRIGERATIO	I-20-30528	65 572-1001	BUILDINGS & S:	STORAGE RM A./C	FRE 147856	157.50
01-012053	J & L A/C REFRIGERATIO	I-20-30592	65 572-1001	BUILDINGS & S:	A/C STORAGE AREA	147856	7,300.00
						VENDOR 01-012053 TOTALS	7,457.50

DEPARTMENT 572 CAPITAL RPLCMNT FUND TOTAL: 7,457.50

VENDOR SET 65 FACILITY PREV MAINT FUND TOTAL: 7,457.50

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 70 COVID-19

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003697	ANRIGE INC.	I-33891.21.121	70 570-0510		RENTAL OF EQU: X-TRA SERV. OF PORT.	147787	11,200.00
01-003697	ANRIGE INC.	I-33891.22.124	70 570-0510		RENTAL OF EQU: X-TRA SERV. OF PORT.	147787	11,200.00
						VENDOR 01-003697 TOTALS	22,400.00

DEPARTMENT 570 GENERAL SERVICES TOTAL: 22,400.00

VENDOR SET 70 COVID-19 TOTAL: 22,400.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-82720	80 2470	T.M.R.S.	: AUGUST 2020 EDC CON	001110	362.12
						VENDOR 01-020100 TOTALS	362.12
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	362.12

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001189	ART BUSINESS INCUBATOR	I-090320	80 580-9178	DESIGNATED PR:	EDC: INSURANCE, ARTI	147839	5,000.00
					VENDOR 01-001189	TOTALS	5,000.00
01-018995	SANDCASTLE ISLAND, INC	I-sct0903	80 580-9178	DESIGNATED PR:	CENSUS SANDCASTLE US	001104	200.00
					VENDOR 01-018995	TOTALS	200.00
01-020100	T.M.R.S.	I-82720	80 580-0080	TMRS	: AUGUST 2020 EDC CON	001110	677.15
					VENDOR 01-020100	TOTALS	677.15
				DEPARTMENT 580	EDC	TOTAL:	5,877.15

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 583 BNC BUILDING FACILITY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/02/2020 THRU 9/11/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007115	GEXA ENERGY, LP	I-31506434-4	80 583-0580	ELECTRICITY	: 6/24 -7/24/20	147797	1,217.84
						VENDOR 01-007115 TOTALS	1,217.84

DEPARTMENT 583 BNC BUILDING FACILITY TOTAL: 1,217.84

VENDOR SET 80 ECONOMIC DEVELOPMENT CORP TOTAL: 7,457.11

REPORT GRAND TOTAL: 398,186.43

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Alita Bagley

**DEPARTMENT:** City Council

**ITEM**

Approve excused absence request for Council Member Alita Bagley from the October 21, 2020 Regular Council Meeting. (Bagley)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Belinda Tarver, Building Official

**DEPARTMENT:** Public Works Department

**ITEM**

Update on monthly permit activity for the month of August 2020. (Medders)

**ITEM BACKGROUND**

Monthly report

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

## AUGUST 2020 BUILDING REPORT

PERMIT NO.	ADDRESS	TYPE OF PERMIT	APPLICATION PACKET RECEIVED	PLAN REVIEW LATEST RESPONSE DELIVERED	LATEST SUBMITTALS	PERMIT DATE ISSUED	RESPONSE TIME (BUSINESS DAYS)	NOTES
20200489	3212 Padre Blvd	TX DOT	August 3, 2020	August 4, 2020	August 3, 2020	August 4, 2020	1	under review
20200490	1004 Padre Blvd J1	Banner Sign	August 4, 2020	August 4, 2020	August 4, 2020	August 4, 2020	0	same day issue
20200491	200 W Corral	Easement	July 30, 2020	July 30, 2020	July 30, 2020	August 4, 2020	3	Required Public Works Approval, approved same day, customer chose to pick permit up August 4, 2020
20200492	128 E Oleander	Res Remodel	August 3, 2020	August 4, 2020	August 3, 2020	August 4, 2020	1	under review
20200493	111 E Polaris #7	Res Plumbing	August 4, 2020	August 4, 2020	August 4, 2020	August 4, 2020	0	same day issue
20200494	2501 Laguna Blvd	Wall Sign	July 16, 2020	July 22, 2020	July 16,2020	August 5, 2020	4	approved July 22, 2020, customer picked up permit until August 5, 2020
20200495	321 Padre Blvd	Monument	July 31, 2020	July 31, 2020	July 31, 2020	August 5, 2020	3	customer made appointment for Wednesday, August 5, 2020
20200496	6516 Padre Blvd	Monument	July 17, 2020	July 22, 2020	August 5,2020	August 5, 2020	13	pending documents, customer submitted August 5, 2020
20200497	128 E Oleander	Res Plumbing	August 5, 2020	August 5, 2020	August 5, 2020	August 5, 2020	0	same day issue
20200498	3600 Gulf Blvd	Res Roof	August 4, 2020	August 5, 2020	August 4, 2020	August 5, 2020	1	under review
20200499	113A E Oleander	Res Remodel	August 4, 2020	August 5, 2020	August 4, 2020	August 5, 2020	1	under review
20200500	115 E Whiting	Res Mechanical	August 4, 2020	August 6, 2020	August 4, 2020	August 6, 2020	2	under review
20200501	6412 Beach Dr	Res Repair	August 6, 2020	August 7, 2020	August 6, 2020	August 7, 2020	1	under review
20200502	2501 Laguna Blvd	Comm Mechanical	August 7, 2020	August 7, 2020	August 7, 2020	August 7, 2020	0	same day issue
20200503	5907 Havana Dr	Res Plumbing	August 7, 2020	August 7, 2020	August 7, 2020	August 7, 2020	0	same day issue
20200504	2600 Padre Blvd C	Comm Remodel	July 6, 2020	August 5, 2020	August 3, 2020	August 7, 2020	24	Fire Department Approval, missing documents
20200505	2600 Padre Blvd C	Sign	July 9, 2020	July 10, 2020	July 9, 2020	August 7, 2020	21	Approved next day, but did not issue because needed building permit first
20200506	100 Padre Blvd	Monument Sign	June 23, 2020	July 7, 2020	July 7, 2020	August 10, 2020	34	Disapproved June 23, 2020, re-submitted documents July 7, 2020. Approved, but customer picked up permit until August 10, 2020
20200507	124 E Kingfish	Res Roof	August 10, 2020	August 10, 2020	August 10, 2020	August 10, 2020	0	same day issue
20200508	109 W Carolyn	Driveway	August 10, 2020	August 10, 2020	August 10, 2020	August 10, 2020	0	same day issue
20200509	109 W Carolyn	City ROW	August 10, 2020	August 10, 2020	August 10, 2020	August 10, 2020	0	same day issue
20200510	2812 Padre Blvd	Comm Repair	August 10, 2020	August 10, 2020	August 10, 2020	August 10, 2020	0	same day issue
20200511	1201 Padre Blvd	Comm Painting	August 11, 2020	August 11, 2020	August 11, 2020	August 11, 2020	0	same day issue
20200512	129 E Kingfish	Res Mechanical	August 12, 2020	August 12, 2020	August 12, 2020	August 12, 2020	0	same day issue
20200513	E Retama St	City ROW	August 13, 2020	August 13, 2020	August 13, 2020	August 13, 2020	0	same day issue
20200514	2600 Padre Blvd C	Comm Plumbing	August 14, 2020	August 14, 2020	August 14, 2020	August 14, 2020	0	same day issue
20200515	1313 Padre Blvd	Comm Plumbing	August 14, 2020	August 14, 2020	August 14, 2020	August 14, 2020	0	same day issue
20200516	222 W Huisache	Roof	July 16, 2020	July 17, 2020	July 17, 2020	August 17, 2020	21	approved the next day, July 17, 2020, customer notified, came until August 17, 2020
20200517	113 E Huisache	Res Plumbing	July 27, 2020	July 28, 2020	July 27, 2020	August 17, 2020	1	approved July 28, 2020, customer notified via email, scheduled appointment until August 17, 2020
20200518	216 W Georgia Ruth	Res Plumbing	August 17, 2020	August 17, 2020	August 17, 2020	August 17, 2020	0	same day issue
20200519	8404 Main St	Res Repair	August 18, 2020	August 18, 2020	August 18, 2020	August 18, 2020	0	same day issue
20200520	3400 Gulf Blvd 402	Building Remodel	July 16, 2020	August 11, 2020	July 16,2020	August 18, 2020	18	Required Fire Department Approval

20200521	214 Kings Court	Res Plumbing	August 18, 2020	August 18, 2020	August 18, 2020	August 18, 2020	0	same day issue
20200522	111 E Harbor 102	Res Repair	August 11, 2020	August 19, 2020	August 19, 2020	August 19, 2020	6	pending WPI-1, submitted August 19
20200523	1001 Padre Blvd	Comm Repair	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue
20200524	115 E Whiting B	New Building	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue, correcting previous error, duplex, each unit requires permit
20200525	115 E Whiting B	Res Electrical	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue, correcting previous error, duplex, each unit requires permit
20200526	115 E Whiting B	Res Plumbing	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue, correcting previous error, duplex, each unit requires permit
20200527	115 E Whiting B	Res Mechanical	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue, correcting previous error, duplex, each unit requires permit
20200528	3400 Gulf Blvd 402	Res Electrical	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue
20200529	8404 Main	Res Electrical	August 19, 2020	August 19, 2020	August 19, 2020	August 19, 2020	0	same day issue
20200530	2704 Padre Blvd	Comm Addition	August 5, 2020	August 5, 2020	August 5, 2020	August 19, 2020	10	Pending documents and information to continue review
20200531	2704 Padre Blvd	Comm Plumbing	August 5, 2020	August 5, 2020	August 5, 2020	August 19, 2020	10	Pending approval of Commercial Addition permit
20200532	200 W Corral	City ROW	August 20, 2020	August 20, 2020	August 20, 2020	August 20, 2020	0	same day issue
20200533	200 W Corral	Driveway	August 20, 2020	August 20, 2020	August 20, 2020	August 20, 2020	0	same day issue
20200534	1700 Gulf Blvd 301	Res Plumbing	August 19, 2020	August 20, 2020	August 19, 2020	August 20, 2020	1	under review
20200535	2600 Padre Blvd C	Comm Electrical	August 24, 2020	August 24, 2020	August 24, 2020	August 24, 2020	0	same day issue
20200536	203 W Sunset	Res Roof	August 24, 2020	August 24, 2020	August 24, 2020	August 25, 2020	1	approved same day, customer made appointment for next day
20200537	E Dolphin St	City ROW	August 24, 2020	August 24, 2020	August 24, 2020	August 25, 2020	1	approved same day, customer made appointment for next day
20200538	2500 Padre Blvd	City ROW	August 25, 2020	August 25, 2020	August 25, 2020	August 25, 2020	0	same day issue
20200539	2408 Gulf Blvd	City ROW	August 25, 2020	August 25, 2020	August 25, 2020	August 25, 2020	0	same day issue
20200540	122 E Georgia Ruth	Res Roof	August 25, 2020	August 25, 2020	August 25, 2020	August 25, 2020	0	same day issue
20200541	214 Kings Court	Res Plumbing	August 25, 2020	August 25, 2020	August 25, 2020	August 26, 2020	1	customer came next day
20200542	122 E Mars	Res Pool	August 24, 2020	August 26, 2020	August 24, 2020	August 27, 2020	3	under review
20200543	150 Padre Blvd	Res Development	August 27, 2020	August 27, 2020	August 27, 2020	August 27, 2020	0	same day issue
20200544	3400 Padre Blvd 402	Res Plumbing	August 27, 2020	August 27, 2020	August 27, 2020	August 27, 2020	0	same day issue
20200545	2500 Padre Blvd	Comm Repair	August 28, 2020	August 28, 2020	August 28, 2020	August 28, 2020	0	same day issue
20200546	106 E Corral	Res Roof	August 26, 2020	August 27, 2020	August 26, 2020	August 28, 2020	2	customer made appointment for August 28, 2020
20200547	108 W Capricorn	Res Roof	August 26, 2020	August 27, 2020	August 26, 2020	August 28, 2020	2	customer made appointment for August 28, 2020
20200548	206 W Bahama	Res Irrigation	August 28, 2020	August 28, 2020	August 28, 2020	August 28, 2020	0	same day issue
20200549	1515 Padre Blvd	Comm Repair	August 28, 2020	August 28, 2020	August 28, 2020	August 28, 2020	0	same day issue
20200550	129 E Oleander	Res Electrical	July 15, 2020	July 17, 2020	July 15, 2020	August 31, 2020	33	customer was notified July 17, 2020 called until August 31, 2020 to pick up permit
20200551	6516 Beach Dr	Res Painting	August 31, 2020	August 31, 2020	August 31, 2020	August 31, 2020	0	same day issue

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 8/01/2020 THRU 8/31/2020 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20200498 ROOF-RES	8/05/2020 8/05/2020	ALDERMAN, ZEV RESIDENTIAL ROOF	3600 GULF BLVD ROOF-RES - RESIDENTIAL ROOF	FIRMA FIRMA	RESIDENTIAL ROOF 7,000.00	ROOF-RES 50.00
20200501 BLDR-REP	8/07/2020 8/07/2020	SWAIN, DAVID RESIDENTIAL REPAIR	6412 BEACH DR BLDR-REP - RESIDENTIAL REPA	DIAMOND & DIAMOND &	RESIDENTIAL REPAIR 11,313.00	BLDR-REP 50.00
20200504 BLDC-REM	8/07/2020 8/07/2020	VANOUNOU, GABBY COMMERCIAL REMODEL	2600 PADRE BLVD C BLDC-REM - COMMERCIAL REMOD	VILLA VILLA	COMMERCIAL REMODEL 3,000.00	BLDC-REM 25.00
20200507 ROOF-RES	8/10/2020 8/10/2020	BOWERS, SAMI & COLE RESIDENTIAL ROOF	124 E KINGFISH ROOF-RES - RESIDENTIAL ROOF	ALCANTAR ALCANTAR	RESIDENTIAL ROOF 3,800.00	ROOF-RES 50.00
20200510 BLDC-REP	8/10/2020 8/10/2020	DOAN, BILL COMMERCIAL REPAIR	2812 PADRE BLVD BLDC-REP - COMMERCIAL REPAI	SHAMROCK SHAMROCK	COMMERCIAL REPAIR 4,375.00	BLDC-REP 30.63
20200516 ROOF-RES	8/17/2020 8/17/2020	CARPENTER, ROBERT & GAIL RESIDENTIAL ROOF	222 W HUISACHE ROOF-RES - RESIDENTIAL ROOF	OWEN OWEN	RESIDENTIAL ROOF 27,000.00	ROOF-RES 50.00
20200519 BLDR-REP	8/18/2020 8/18/2020	BREADY, DOUG RESIDENTIAL REPAIR	8404 MAIN BLDR-REP - RESIDENTIAL REPA	JARAMILLO JARAMILLO	RESIDENTIAL REPAIR 15,000.00	BLDR-REP 50.00
20200522 BLDR-REP	8/19/2020 8/19/2020	LIRA, BENJAMIN RESIDENTIAL REPAIR	111 E HARBOR 102 BLDR-REP - RESIDENTIAL REPA	JARAMILLO JARAMILLO	RESIDENTIAL REPAIR 8,000.00	BLDR-REP 50.00
20200523 BLDC-REP	8/19/2020 8/19/2020	CARMEI, ALON COMMERCIAL REPAIR	1001 PADRE BLVD BLDC-REP - COMMERCIAL REPAI	JARAMILLO JARAMILLO	COMMERCIAL REPAIR 8,000.00	BLDC-REP 56.00
20200524 BLDR-NEW	8/19/2020 8/19/2020	VEGASTAR HOLDING LLC NEW RESIDENTIAL BUILDING	115 E WHITING B 101 - SINGLE FAMILY	ERICKSON ERICKSON	NEW RESIDENTIAL BUILDING 440,027.65	BLDR-NEW 0.00
20200530 BLDC-ADD	8/19/2020 8/19/2020	SOMERVILLE, RICHARD COMMERCIAL ADDITION	2704 PADRE BLVD BLDC-ADD - COMMERCIAL ADDIT	WILLIS WILLIS	COMMERCIAL ADDITION 25,000.00	BLDC-ADD 175.00
20200536 ROOF-RES	8/25/2020 8/25/2020	WEISKOPH, JEROME RESIDENTIAL ROOF	203 W MORNINGSIDE ROOF-RES - RESIDENTIAL ROOF	OWEN OWEN	RESIDENTIAL ROOF 8,500.00	ROOF-RES 50.00
20200540 ROOF-RES	8/25/2020 8/25/2020	GUERRA, ALFREDO RESIDENTIAL ROOF	122 E GEORGIA RUTH ROOF-RES - RESIDENTIAL ROOF	YIREH YIREH	RESIDENTIAL ROOF 5,500.00	ROOF-RES 50.00
20200545 BLDC-REP	8/28/2020 8/28/2020	GALVAN, LORENZO COMMERCIAL REPAIR	2500 PADRE BLVD BLDC-REP - COMMERCIAL REPAI	G & T G & T	COMMERCIAL REPAIR 7,500.00	BLDC-REP 52.50
20200546 ROOF-RES	8/28/2020 8/28/2020	ALANIZ, ROGELIO JR RESIDENTIAL ROOF	106 E CORRAL ROOF-RES - RESIDENTIAL ROOF	GALLERY GALLERY	RESIDENTIAL ROOF 2,380.00	ROOF-RES 50.00
20200547 ROOF-RES	8/28/2020 8/28/2020	HUFFMAN, CHRIS RESIDENTIAL ROOF	108 W CAPRICORN ROOF-RES - RESIDENTIAL ROOF	GALLERY GALLERY	RESIDENTIAL ROOF 3,286.00	ROOF-RES 50.00

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 8/01/2020 THRU 8/31/2020 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20200549 BLDC-REP	8/28/2020 8/28/2020	SOUTH PADRE CAPITAL RESERVE COMMERCIAL REPAIR	1515 PADRE BLVD BLDC-REP - COMMERCIAL REPAI	PENA ED PENA ED	COMMERCIAL REPAIR 58,000.00	BLDC-REP 406.00
*** TOTALS ***	NUMBER OF PROJECTS:	17		VALUATION:	637,681.65	FEE: 1,245.13

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 8/01/2020 THRU 8/31/2020 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLDC-ADD - COMMERCIAL ADDITION	1	25,000.00	175.00
BLDC-REM - COMMERCIAL REMODEL	1	3,000.00	25.00
BLDC-REP - COMMERCIAL REPAIR	4	77,875.00	545.13
BLDR-NEW - NEW RESIDENTIAL BUILDI	1	440,027.65	0.00
BLDR-REP - RESIDENTIAL REPAIR	3	34,313.00	150.00
ROOF-RES - RESIDENTIAL ROOF	7	57,466.00	350.00
*** TOTALS ***	17	637,681.65	1,245.13

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 8/01/2020 THRU 8/31/2020 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

\*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEES
101 - SINGLE FAMILY	1	1	440,027.65	0.00
BLDC-ADD - COMMERCIAL ADDITION	1	1	25,000.00	175.00
BLDC-REM - COMMERCIAL REMODEL	1	1	3,000.00	25.00
BLDC-REP - COMMERCIAL REPAIR	4	4	77,875.00	545.13
BLDR-REP - RESIDENTIAL REPAIR	3	3	34,313.00	150.00
ROOF-RES - RESIDENTIAL ROOF	7	7	57,466.00	350.00
*** TOTALS ***	17	17	637,681.65	1,245.13

SELECTION CRITERIA

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REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ  
PROJECT STATUS: All  
CONTRACTOR: All  
PROJECT TYPE: Include: BLDC-NEW, BLDC-REM, BLDC-REP, BLDR-ADD, BLDR-NEW, BLDC-ADD, BLDR-REP, RETW-COM, RETW-RES R  
SEGMENT: All  
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

-----  
PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
ISSUED RANGE FROM: 08/01/2020 THROUGH 08/31/2020  
USE SEGMENT DATES: YES  
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
USE SEGMENT DATES: NO

-----  
PRINT OPTIONS

TOTALS ONLY: NO  
INCLUDE SEGMENTS: YES  
COMMENT CODES: None

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\*\*\* END OF REPORT \*\*\*

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Discussion and action to rank and approve submission of the City's following Coastal Management Program (CMP)'s Cycle 26 applications and allow the Mayor to sign a letter of support for the same: (Boburka)

- Lifeguard Observation Towers Coastal Hazard Preventative
- Sea Island Circle Beach Access Improvements
- Sapphire Circle Beach Access Improvements

**ITEM BACKGROUND**

The City was selected to apply for final proposals for three of the five submitted pre-proposals for CMP's Cycle 26. The applications selected to move forward include Sea Island Beach Access, Sapphire Beach Access, and the Lifeguard Towers. These beach accesses were chosen to begin improvements through grants made available by previous Shoreline Task Force discussions and because of what is in the adopted Shoreline Master Plan. Sapphire Beach Access had the most support as a public beach access restroom location after the many public open houses, public surveys, and community member one-on-ones for the Shoreline Master Plan (page 49 in the Shoreline Master Plan).

The Shoreline Task Force met on September 8, 2020, and recommended submission to City Council with the following rank: Sea island Beach Access Improvements, Lifeguard Observation Towers, and Sapphire Beach Access Improvements.

**BUDGET/FINANCIAL SUMMARY**

The Coastal Management Program (CMP) matches 60% of the total project cost while the local match is 40%. The total project cost requested for the Lifeguard Towers, Sea Island, and Sapphire Beach Accesses is \$100,000 (CMP \$60,000, Local \$40,000), \$200,000 (CMP \$120,000, Local \$80,000), and \$200,000 (CMP \$120,000, Local \$80,000), respectively.

**COMPREHENSIVE PLAN GOAL**

Chapter III. Parks and Resources

GOAL 1: The City shall ensure protection and conservation of natural resources, such as beaches, dunes, wetlands,

Laguna Madre waterfront and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Objective 1.1 Beach and dunes shall be protected from both natural and artificial erosion.

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

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LETTER OF SUPPORT

September 16<sup>th</sup>, 2020

George P. Bush, Commissioner  
Texas General Land Office  
1700 Congress Avenue  
Austin, TX 78701-1495

RE: Support for the City of South Padre Island CMP Cycle 26 Funding for the Lifeguard Observation Towers Coastal Hazard Preventative.

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 26 program.

The City of South Padre Island sits at the southern tip of a unique Texas Barrier Island. It is a densely developed tourist destination with the most pristine beaches on the Texas shoreline.

The City continues to try and provide the best and most accessible public beach accesses possible for its residents and visitors. The enhancement and addition of Lifeguard Observation Towers will allow a greater number of individuals to have full, safe access to the shoreline.

This project is worthy of funding not only because of the nature of the project proposed, but because of the level of expertise, experience, and record of success with projects in the past. The project, if funded, will be conducted with efficiency and be looked upon after completion as "money well spent."

The access to our beaches on South Padre Island is vital for the community and the state of Texas. As the Mayor and on behalf of City Council, I pledge my support for this project and thank you in advance for your consideration of this application. If needed I can be reached at [pmcnulty@myspi.org](mailto:pmcnulty@myspi.org).

Sincerely,

Patrick McNulty  
City of South Padre Island Mayor



LETTER OF SUPPORT

September 16<sup>th</sup>, 2020

George P. Bush, Commissioner  
Texas General Land Office  
1700 Congress Avenue  
Austin, TX 78701-1495

RE: Support for the City of South Padre Island CMP Cycle 26 Funding for the Sapphire Beach Access Improvements.

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 26 program.

The City of South Padre Island sits at the southern tip of a unique Texas Barrier Island. It is a densely developed tourist destination with the most pristine beaches on the Texas shoreline.

The City continues to try and provide the best and most accessible public beach accesses possible for its residents and visitors. The enhancement of Sapphire Beach Access Improvements will allow a greater number of individuals to have full, safe access to the shoreline.

This project is worthy of funding not only because of the nature of the project proposed, but because of the level of expertise, experience, and record of success with projects in the past. The project, if funded, will be conducted with efficiency and be looked upon after completion as "money well spent."

The access to our beaches on South Padre Island is vital for the community and the state of Texas. As the Mayor and on behalf of City Council, I pledge my support for this project and thank you in advance for your consideration of this application. If needed I can be reached at [pmcnulty@myspi.org](mailto:pmcnulty@myspi.org).

Sincerely,

Patrick McNulty  
City of South Padre Island Mayor



LETTER OF SUPPORT

September 16<sup>th</sup>, 2020

George P. Bush, Commissioner  
Texas General Land Office  
1700 Congress Avenue  
Austin, TX 78701-1495

RE: Support for the City of South Padre Island CMP Cycle 26 Funding for the Sea Island Beach Access Improvements.

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 26 program.

The City of South Padre Island sits at the southern tip of a unique Texas Barrier Island. It is a densely developed tourist destination with the most pristine beaches on the Texas shoreline.

The City continues to try and provide the best and most accessible public beach accesses possible for its residents and visitors. The enhancement of Sea Island Beach Access Improvements will allow a greater number of individuals to have full, safe access to the shoreline.

This project is worthy of funding not only because of the nature of the project proposed, but because of the level of expertise, experience, and record of success with projects in the past. The project, if funded, will be conducted with efficiency and be looked upon after completion as "money well spent."

The access to our beaches on South Padre Island is vital for the community and the state of Texas. As the Mayor and on behalf of City Council, I pledge my support for this project and thank you in advance for your consideration of this application. If needed I can be reached at [pmcnulty@myspi.org](mailto:pmcnulty@myspi.org).

Sincerely,

Patrick McNulty  
City of South Padre Island Mayor

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Patrick McNulty

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action to direct the City Manager to have Public Works review parking restrictions and directional traffic for East Sunset. (McNulty)

**ITEM BACKGROUND**

A parking disruption along East Sunset has hindered two-way traffic flow. The increase in vehicle traffic could disrupt emergency service vehicles.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**



Office of the Mayor

September 16, 2020

## SECOND AMENDED EMERGENCY MANAGEMENT ORDER REGARDING BEACH OPERATIONS

WHEREAS, it is the responsibility of every American to aid in the prevention of the spread of this virus. Our hope is that by imposing these measures quickly and firmly, we will help bring this national emergency to an end quickly and help revitalize the economy we all enjoy as soon as possible.

WHEREAS, Section 418.108(a) of the Texas Government code provides that the presiding officer of the governing body of a political subdivision may declare a state of local disaster; and

WHEREAS, extraordinary measures must be taken to contain COVID-19 and prevent its spread throughout Cameron County, including the quarantine of individuals, groups of individuals, and property and, additionally, including compelling individuals, groups of individuals, or property to undergo additional health measures that prevent or control the spread of disease.

WHEREAS, the transmission of COVID-19 remains significant threat to the health and safety of the community, rates of infection are increasing at an exponential rate, and according to the Cameron County Health Authority and the Administration of all the local hospitals and the number of people admitted to the hospitals, ICU, or placed on ventilators is also dramatically rising; and

WHEREAS, the Mayor has determined that extraordinary emergency measures must be taken to mitigate the effects of this public health emergency; and

THEREFORE, the following are MANDATORY restrictions based on Texas Health and Safety Code Section 122.006, that a city can “adopt rules to protect the health of persons in a municipality” and in accordance with the City’s Declaration of a Local State of Disaster for Public Health Emergency issued on March 16, 2020, and section 418.108(A) of the Texas Government Code.

The following will be mandated immediately.

## BEACH VENDORS

- Beach vendors can only preset the front-row following the spacing guidelines below.
- All non-single pole shade structures will be prohibited.
- All single-pole shade structures will be separated by a minimum of 15 feet from outside edge/tip of the structure.
- All secondary beach chairs and umbrellas must be stored at the dune line and setup on demand only.
- Chairs and umbrellas must be rented and occupied at the time of setup, for the secondary rows.
- Only two chairs per single pole shade structure will be permitted.

## BEACH GOERS

- All types of canopies and pop-up tents will be prohibited. Single-pole shade structures larger than 8 feet (96-inches) in diameter will be prohibited.
- All single-pole shade structure will be separated by a minimum of 15 feet from outside edge/tip of the structure.
- Only two chairs per single pole shade structure will be permitted.
- Other setups are prohibited within the 15 feet between the equipment.

This emergency management order will remain in effect until October 23, 2020, at 11:59 p.m.

Peace Officers, City of South Padre Island Health Inspectors, Code Enforcement/Ordinance Officers/Inspectors are hereby authorized to enforce this order. A violation of this order is a Class C Misdemeanor punishable by a fine not to exceed \$500.00 in accordance with the City of South Padre Island Code of Ordinances.

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Patrick McNulty, Mayor

ATTEST:

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Angelique Soto, City Secretary

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Council

**ITEM**

Discussion and action to extend the City's Declaration of a Local State of Disaster due to COVID-19 virus epidemic to 11:59 p.m. on Friday, October 23, 2020. (McNulty)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: Yes

Approved by Legal: Yes

**RECOMMENDATIONS/COMMENTS:**



OFFICE OF THE MAYOR  
CITY OF SOUTH PADRE ISLAND, TEXAS  
**EXTENDING A LOCAL STATE OF DISASTER ORDER**

**WHEREAS**, on March 16, 2020, the City of South Padre Island issued a proclamation declaring a Local State of Disaster for public health emergency for the City of South Padre Island to protect residents, visitors and businesses from the spread of COVID-19; and

**WHEREAS**, the conditions necessitating this declaration of a Local State of Disaster by the Mayor continue to exist; and

**WHEREAS**, Section 418.108(b) of the Texas Government Code provides that a declaration of a Local State of Disaster may not be continued for a period in excess of seven days without the consent of the governing body of the political subdivision.

**NOW, THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:**

1. That the Declaration of a Local State of Disaster for public health emergency proclaimed for the City of South Padre Island by the Mayor on March 16, 2020 shall continue until 11:59 p.m. on Friday, October 23, 2020.
2. This order is passed as an emergency measure and pursuant to Section 418.108 of the Texas Government Code and shall take effect immediately from and after its issuance.
3. This order shall be given prompt and general publicity and promptly filed with the City Secretary.

**PASSED, ADOPTED AND ISSUED** on the 16th day of September, 2020 at \_\_\_\_\_

\_\_\_\_\_  
Patrick McNulty, Mayor

ATTEST:

\_\_\_\_\_  
Angelique Soto, City Secretary

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Council

**ITEM**

A.) Consultation with Attorney to discuss letter of intent for possible land annexation.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Council

**ITEM**

C.) Consultation with Attorney to discuss real property and discussion of land acquisition in regards to the RESTORE Act grant.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Council

**ITEM**

A.) Discussion and possible action to authorize the Mayor to sign letter of intent pursuing the proposed Playa Del Rey Development. (McNulty)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: Yes

Approved by Legal: Yes

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Ed Caum, CVB Director

**DEPARTMENT:** Convention and Visitors Bureau

**ITEM**

B.) Discussion and action to approve The Atkins Group Professional Services Contract for six months in FY 2020-2021, beginning October 1, 2020 through March 31, 2021. (Caum)

**ITEM BACKGROUND**

N/A

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal: Yes

Approved by Legal: Yes

**RECOMMENDATIONS/COMMENTS:**

Draft 8/31/20

**CONTRACT FOR  
ADVERTISING, MARKETING,  
PUBLIC RELATIONS AND SOCIAL MEDIA**

This CONTRACT is entered into by and between the City of South Padre Island (hereinafter referred to as "CLIENT") and Atkins International, LLC (DBA: The Atkins Group) (hereinafter referred to as "THE ATKINS GROUP" or the "AGENCY"), acting by and through duly authorized officials, WITNESSETH:

**I. PURPOSE**

The purpose of this CONTRACT is to state the terms and conditions under which THE ATKINS GROUP shall perform services as the official advertising, marketing, public relations and social media agency of CLIENT.

**II. SCOPE OF SERVICES**

**2.1 CLIENT Performance Rights**

During the term of this CONTRACT, CLIENT appoints THE ATKINS GROUP as the primary agency for CLIENT, with the only exception of direct placement by CLIENT. The CLIENT reserves the right to contract with other marketing service providers to support in-house buys and other campaigns with island partners.

**2.2 Agency's Performance and Services**

With the cooperation, advice, and written consent of the CLIENT, THE ATKINS GROUP shall perform and/or manage the performance of all:

- requested strategic planning,
- project management/account management,
- marketing across all channels (including but not limited to print, TV, radio, digital, online, and social media),
- research,
- creative concepts,
- production (executions),
- media planning,
- media buying and evaluation,
- trafficking and scheduling,
- public relations, strategic planning, research, evaluation, pitching, media tracking, and reporting,
- social media
- all related accounting and reporting requirements, and
- contract management.

AGENCY services will result from and conform with CLIENT approval of campaign concepts and annual advertising program designed to augment CLIENT's efforts in carrying out its goals and objectives.

*Draft 8/31/20*

### 2.3 Industry Standards

All services provided under this contract shall be performed in conformance with generally accepted industry standards that are usual and customary between a client and an advertising agency in such relationships.

### 2.4 Strategic Planning and Integrated Project Management

- a. THE ATKINS GROUP, in coordination with CLIENT, will provide guidance, recommendations, and input on all strategic plans and creative strategies to expand the impact of the advertising, marketing, social and public relations programs allowing for the broadest possible exposure to the Target Audiences within the available budget. Upon request, THE ATKINS GROUP shall professionally present and “sell in” strategic direction and creative development to CLIENT staff, CLIENT’s Board of Directors, CLIENT’s Marketing Sub-Committee, or any other related advisory/policy group(s).
- b. THE ATKINS GROUP must collaborate with CLIENT to provide Roadmaps prior to the implementation of each campaign or individual project to identify and outline the goal(s), objectives, Target Audience, strategies, budget, research needs, and processes for evaluation and measurement.
- c. THE ATKINS GROUP must strategically plan, integrate, manage, and execute an assortment of researched-based marketing projects as well as manage THE ATKINS GROUP’s Team.
- d. New and emerging technology opportunities for advertising, marketing, and public relations are consistently being introduced; and, THE ATKINS GROUP shall identify, evaluate, recommend, develop, and execute and/or manage the execution of these opportunities.

### 2.5 Creative Concept

- a. THE ATKINS GROUP shall be the principal advisor and provider to CLIENT for creative services related to the concept development, design, and execution of advertising campaigns and programs targeting a variety of audiences including meeting/convention/tradeshow planners, influencers, and attendees; leisure travel consumers; travel agents and tour operators; and various other selected Target Audiences that can help accomplish CLIENT’s mission.
- b. THE ATKINS GROUP shall develop creative for websites, digital desktop and mobile platforms, email, social media, television, radio, magazine, newspaper, out-of-home, sweepstakes and promotions, cooperative advertising programs, and other forms of marketing designed for all CLIENT Target Audiences.

*Draft 8/31/20*

- c. THE ATKINS GROUP shall use all the tools above to create communications that define the breadth and depth of the destination to the Target Audiences, towards the purpose of attracting visitors, extending the length of stay, and creating repeat visitation.
- d. THE ATKINS GROUP shall develop creative campaigns for implementation on an international scale, as well as national and in-state.
- e. THE ATKINS GROUP shall develop creative content targeted to consumers, travel trade professionals such as travel agents/tour operators, and meeting planners.
- f. THE ATKINS GROUP shall also provide the ability to proofread any materials developed as final product to be published in any national or international outlet. This responsibility includes proofreading and developing final content in any language needed (at minimum Spanish and English, but shall include all languages required for the implementation of approved international campaigns).

## 2.6 Production/Design

- a. THE ATKINS GROUP represents that it is knowledgeable and experienced in production for new and emerging technologies and shall exercise its best efforts, in conformance with standard industry advertising practices, to develop or produce that quality of artwork, digital files, online and mobile ads, web pages, and printed matter and other collateral materials as may be required by CLIENT. THE ATKINS GROUP agrees to purchase the same at advantageous rates available in the commercial advertising market.
- b. THE ATKINS GROUP shall prepare radio and television commercials and other media upon request by CLIENT and render the necessary supervisory services in connection therewith.
- c. Production responsibilities also include, but are not limited to:
  - trafficking of digital files/materials to media outlets;
  - providing dubs of broadcast materials;
  - providing digital files/disks of finished material to CLIENT including PDF files, JPGs, raw files, etc., created in programs designated by CLIENT;
  - preparing advertising materials for presentation purposes (mounting, scanning, etc.);
  - developing and implementing digital apps for any desktop and mobile platform and operating system available;
  - handling development and management of social media on existing and new social media vehicles (THE ATKINS GROUP is expected to be well-versed on existing and upcoming social media outlet rules and regulations to ensure compliance and appropriate result tracking)
- d. THE ATKINS GROUP shall supply resources and support in the development of collateral material to help ensure materials continue to reflect and align with the

*Draft 8/31/20*

destinations brand image. This includes, but is not limited to the Visitor's Guide.

## 2.7 Media Planning and Buying

- a. THE ATKINS GROUP shall be the principal advisor and provider to CLIENT for media buying services, including broadcast, print, and online.
- b. THE ATKINS GROUP shall provide efficient and effective planning and implementation of approved media plans. THE ATKINS GROUP shall provide reports on the implementation of media plans including; Reach and Frequency analysis (when applicable) for all traditional media vehicles (TV, Radio, Print, etc.), as well as non-traditional vehicles such as video streaming, social channels, and new, emerging and upcoming vehicles.
- c. THE ATKINS GROUP shall negotiate and contract with advertising media and others, involved with CLIENT's directed advertising, at advantageous rates in the commercial advertising market and shall report on its progress, including any savings on negotiated rates each year.
- d. THE ATKINS GROUP shall place additional emphasis on obtaining added value elements to any media buy, including additional space/time, online components, and promotional programs and shall report to CLIENT on any added value obtained.
- e. THE ATKINS GROUP shall monitor and review insertions of advertisements in publications, displays, broadcasts, and other advertising media used to such a degree as is the custom by commercial advertising agencies. THE ATKINS GROUP shall check such items as date of appearance, position of ad, size, mechanical reproduction, and any other related factors and furnish CLIENT with proof of the placement and running of said advertisements by providing evidence of placement as approved by the CLIENT Director or designee.
- f. THE ATKINS GROUP shall develop an annual flowchart of activity by month for each market/Target Audience and shall report on number of impressions and clicks generated by vehicle, as well as the correlating media spend.

## 2.8 Online and Website Marketing Strategies

- a. THE ATKINS GROUP shall be the principal advisor and provider to CLIENT of online and website marketing strategy, including web development, search engine optimization, desktop and mobile, and social media.
- b. THE ATKINS GROUP shall ensure and monitor accurate and comprehensive tracking of consumers' online behavior and activities through all CLIENT marketing online channels as well as provide monthly reports to CLIENT on all key measures. The key measures shall be established in coordination with CLIENT staff. THE ATKINS GROUP shall ensure continuity and integrity of web analytics and digital results, including the availability of tracking data for the five (5) prior years. At any time

*Draft 8/31/20*

CLIENT can ask a third-party entity to advise with metric interpretations, web and digital analytics.

- c. THE ATKINS GROUP shall be the principal advisor and provider for digital marketing and must be knowledgeable and experienced with new and emerging technology trends, partners, and platforms.
- d. THE ATKINS GROUP shall be the principal advisor and provider to CLIENT for email marketing and shall coordinate with CLIENT on the choice of online marketing tools and services. THE ATKINS GROUP shall ensure consistency and integrity of email lists and opt-outs, and ensure that the CLIENT's master lists and opt-outs are kept up to date. THE ATKINS GROUP shall provide detailed reports on the success of each email campaign, and provide recommendations for future campaigns.

## 2.9 Technical and Security Standards

- a. THE ATKINS GROUP shall ensure compliance to CLIENT technical and security standards.
- b. When providing solutions and services to CLIENT, THE ATKINS GROUP shall give special attention to compatibility of all proposed technical solutions with the existing CLIENT technology. Implementation of technical solutions (to include websites, databases, and other marketing systems) shall be coordinated with CLIENT's technical staff.

## 2.10 Public Relations & Social Media

- a. THE ATKINS GROUP shall work with CLIENT's Communications Division to strategize and implement public relation programs that further enhance CLIENT's goals and objectives.
- b. THE ATKINS GROUP shall generate incremental positive editorial media value and assist in identifying resources and subcontractors as needed.
- c. THE ATKINS GROUP shall continually mine for, identify, and execute national and international exposure opportunities.
- d. THE ATKINS GROUP shall introduce new media relationships to CLIENT through outer market and in-market public relations activities (such as media fams, individual research visits, media events, and similar activities).
- e. THE ATKINS GROUP shall provide traditional and social media services for CLIENT and, to the extent requested, assist CLIENT Communications Division with both traditional and social media.
- f. THE ATKINS GROUP shall provide public relations advice and counsel on an as-needed basis.

*Draft 8/31/20*

- g. THE ATKINS GROUP shall assist in building editorial media databases, providing continuous media research and outreach for media interested in our destination.
- h. THE ATKINS GROUP shall generate reports monthly and as needed to provide proof of media efforts, communications, and results.
- i. THE ATKINS GROUP shall assist in calculating earned media value and any other agreed upon measure for all traditional and digital media coverage secured by CLIENT, independently or through THE ATKINS GROUP.

#### 2.11 Research

- a. THE ATKINS GROUP shall conduct assigned research projects, including but not limited to Advertising return on investment, consumer focus groups, online surveys with CLIENT's client advisory board, visitor intercept studies, meeting professionals' perception studies, and consumer awareness & image tracking studies in the United States, Mexico, Canada and other international markets.
- b. THE ATKINS GROUP shall periodically provide competitive analyses and trends reports for competitive sets as determined by CLIENT for visitor and trade markets.
- c. THE ATKINS GROUP shall study the local hospitality products and services and analyze current and potential markets, as well as consider new objectives and strategies.
- d. THE ATKINS GROUP shall obtain and employ on CLIENT's behalf, knowledge of the available media and means that can be utilized to market CLIENT's products and services.

#### 2.12 Account Management

- a. THE ATKINS GROUP shall meet with CLIENT staff at such times and places and in such duration as may be requested to carry out CLIENT initiatives and the responsibilities under this CONTRACT.
- b. THE ATKINS GROUP shall perform all services set forth in this CONTRACT, CLIENT's Request for Proposals, and the Proposal. The CONTRACT shall incorporate, via exhibits, the Request for Proposals, and the Proposal. Should there be any conflict between the language of the CONTRACT, Request for Proposals, or the Proposal, and then the order of priority shall be CONTRACT, Request for Proposal, and then the Proposal.
- c. THE ATKINS GROUP shall work closely with CLIENT President and CEO or his/her designee and appropriate CLIENT staff, to perform all related tasks required by CLIENT, fulfilling the purposes of this CONTRACT.
- d. THE ATKINS GROUP shall track and report on the effectiveness of advertising and marketing campaigns administered by THE ATKINS GROUP, including return on investment.

*Draft 8/31/20*

- e. THE ATKINS GROUP shall maintain internal procedures which ensure budget control, prompt billing, and quality control, including but not limited to auditing invoices for space, time, preparation, and services.
- f. THE ATKINS GROUP shall prepare cost schedules and project sheets for advertising expenditures and other related costs and secure CLIENT 's approval of all expenditures by submitting pre-production estimates.
- g. THE ATKINS GROUP shall retain custody of CLIENT's property and exercise its best efforts, when deemed necessary by CLIENT, to obtain return of the property from third parties. Upon request by CLIENT, THE ATKINS GROUP shall return all CLIENT property to CLIENT.
- h. THE ATKINS GROUP shall provide account service, consultation, and regular contact to ensure prompt and effective completion of projects, including but not limited to dedicating at least one (1) full time account executive for all Marketing and Public Relations services.
- i. THE ATKINS GROUP shall provide weekly status reports, or as otherwise requested, to CLIENT updating the progress of all projects.
- j. THE ATKINS GROUP shall provide monthly budget spreadsheets detailing all billings for each project.
- k. THE ATKINS GROUP shall track agency hours on a monthly-basis and by large projects, as well as provide monthly spreadsheets notating all hours for all assigned projects.
- l. THE ATKINS GROUP shall handle procurement and management of subcontracting opportunities for CLIENT services under this CONTRACT, including, but not limited to, fulfillment, research, special events, telemarketing, photography, videography, and printing/binding functions. THE ATKINS GROUP remains responsible for the performance and quality of work of and compliance with the terms under this CONTRACT by all subcontracts with THE ATKINS GROUP's Team.
- m. THE ATKINS GROUP shall manage and track advertising response fulfillment and report same to CLIENT on a monthly-basis, or as otherwise requested.
- n. THE ATKINS GROUP shall manage and track all online activity from visitors on sopadre.com and all social media channels and provide a monthly dashboard highlighting learnings and opportunities, strategies, and recommendations that will arise from such learnings.

### **III. TERM OF CONTRACT**

*Draft 8/31/20*

The term of this CONTRACT shall be for one six (6) month period, beginning October 1, 2020, with one (1) additional six (6) month renewal option; provided, that the parties must approve the renewal not less than thirty (30) days prior to the end of the initial term.

#### **IV. PERFORMANCE CRITERIA**

##### **4.1 Criteria**

THE ATKINS GROUP shall comply with various performance based criteria including, but not limited to the following:

- a. Increase Earned Media Value based on previously agreed goals for each year.
- b. Influence the positive growth of the hotel occupancy tax to the CLIENT, based on previously agreed goals for each year.
- c. Increase hotel room nights sold in our destination, based on previously agreed goals for each year.
- d. Increase number of digital impressions based on previously agreed goals for each year.
- e. Increase direct spending by convention and group delegates that are booked through CLIENT sales and marketing efforts based on previously agreed goals for each year.
- f. Increase the traveler's aided and unaided awareness of our destination based on previously agreed goals for each year.
- g. Increase the number of specific actions by consumers signaling an intent to travel to our destination, influenced by CLIENT specific marketing strategies based on previously agreed goals for each year.
- h. Increase website visits annually based on previously agreed goals for each year.
- i. Increase online engagement, including social media interaction such as likes of posts, shares, reactions, video plays, and comments on Facebook, Twitter, Instagram, and other social media platforms, based on previously agreed goals for each year.
- j. Assist CLIENT in meeting or exceeding annual Department performance measures
- k. Develop a consolidated dashboard that captures results and indicates return of investment of CLIENT marketing dollars.

#### **V. THE ATKINS GROUP FEES AND BILLINGS TO CLIENT**

##### **5.1 Budgeting**

At the beginning of each fiscal year (commencing on October 1 of each calendar year), CLIENT shall determine the budget and work with THE ATKINS GROUP to develop the Annual Scope of Work to be provided by THE ATKINS GROUP for that fiscal year. Those services shall include the services contained in this CONTRACT and any ancillary services as assigned. CLIENT reserves the right to adjust the budget during the term of this CONTRACT subject to an adjustment in compensation for THE ATKINS GROUP based on services requested. In the event a revised budget and Scope of Services is not mutually agreed upon prior to the end of any fiscal year, the compensation arrangements for the previous year, including the amount of any retainer or monthly fee in place, will continue until amended by mutual-agreement of the parties.

## 5.2 Third Party Invoices

Invoices submitted by THE ATKINS GROUP to CLIENT covering expenditures or commitments made by THE ATKINS GROUP on CLIENT's behalf shall be accompanied by copies of the invoices or appropriate back up. CLIENT reserves the right to inspect invoices during the term of this CONTRACT upon reasonable request by CLIENT.

## 5.3 Payment

CLIENT agrees to pay THE ATKINS GROUP's invoices within thirty (30) days of receipt and/or the invoice date.

## 5.4 Goods and Services

In purchasing materials or services on CLIENT's behalf as required to provide its services hereunder, all orders placed and contracts entered into by THE ATKINS GROUP for such purposes will be rebilled to CLIENT in accordance with the terms of this CONTRACT. CLIENT will remain solely liable to THE ATKINS GROUP for approved sums owing but not yet paid to THE ATKINS GROUP. The relationship of the parties is that of independent contractor and no employment relationship is created by this CONTRACT.

## 5.5 Production Costs

Production will be progressively billed and fifty percent (50%) of the estimate shall be due upon receipt of invoice covering such expenses and fifty percent (50%) shall be due upon completion of contracted task, i.e. photography, recording, or filming. All such payments will be due within thirty (30) days of the receipt of invoice and/or invoice date, unless expedited payment is necessary to meet the payment schedule of the production vendor. Production costs will be documented, including, but not limited to, subcontractor bids, deposit or prepayment requirements, insurance coverage, schedules, travel expenses, and any miscellaneous support services. Supporting vendor invoices will be retained by THE ATKINS GROUP.

## 5.6 Media Costs

Media will be committed and billed in advance, but no earlier than three (3) months, upon CLIENT approval and will be reconciled to actual costs based upon documentation provided by the media.

## 5.7 Cancellations

CLIENT may modify, reject, or cancel any arrangements, commitments, plans, schedules, or works in progress, and in such event, THE ATKINS GROUP will immediately take steps to implement CLIENT's instructions.

#### 5.8 Property of CLIENT

All discounts, incentives, media bonuses in the form of travel, and items of value earned by THE ATKINS GROUP in purchases for CLIENT are the property of CLIENT, and THE ATKINS GROUP shall include such items in the weekly status reports.

#### 5.9 THE ATKINS GROUP Overhead Charges

THE ATKINS GROUP shall not charge CLIENT for any usual administrative, copying costs, long distance, or fax charges without the prior written approval of CLIENT. After obtaining written approval by CLIENT, THE ATKINS GROUP may charge CLIENT for large volume copying costs. THE ATKINS GROUP agrees to work with CLIENT to obtain the most advantageous rates for any such expenses charged to CLIENT.

#### 5.10 Travel

Travel costs will be approved in advance and billed to the City per the travel per diem and rate structure below:

#### 5.11 Hourly Labor Rates

THE ATKINS GROUP's hourly rates will be as follows:

Draft 8/31/20

# Rate Schedule

<b>Account Service</b>		<b>Media</b>	
Coordination	125	Coordination	100
Management	150	Planning/Buying	150
Strategy	225	<b>Production &amp; Traffic</b>	
<b>Analytics</b>		Coordination	75
Coordination	125	Management	100
Management	150	<b>Public Relations</b>	
Strategy	175	Coordination	125
<b>Brand Development</b>		Management	150
Management	175	Strategy	225
Strategy	225	Crisis	250
<b>Creative</b>		<b>Research</b>	
Concept	175	Coordination	100
Art Direction	150	Management	150
Copywriting	150		
Spanish Translation	100	Strategy	175
Production	100	<b>Technology</b>	
<b>Digital</b>		Management	150
Content Development	150	Strategy	175
Project Management	150	<b>Video</b>	
Development	175	Development & Editing	150
Digital Art Direction / UIUX	150	Motion Graphics/ Animation	175
<b>Digital Planning</b>		<b>Travel</b>	
Coordination	125	Associate	60
Management	150	Senior Associate	75
Strategy	175	Principal/Partner	100
<b>Social Media</b>			
Coordination	125		
Management	150		
Strategy	175		

## **VI. TERMINATION OF CONTRACT**

### 6.1 Termination without Cause

This CONTRACT may be terminated by either party upon sixty (60) days written notice.

### 6.2 Termination For Cause

Upon written notice, CLIENT may terminate this CONTRACT as of the date provided in the notice, in whole or in part, upon the occurrence of one (1) or more of the following events, each of which shall constitute an Event for Cause under this CONTRACT:

6.2.1 The sale, transfer, pledge, conveyance, or assignment of this CONTRACT without prior approval; OR

6.3.2 Failure by THE ATKINS GROUP to meet the performance goals and demonstrate success in implementation of the Annual Scope of Work and an inability to cure the same after notice of unsatisfactory performance described in Section 15.4.

### 6.3 CLIENT Documents and Contracts

Upon termination of this CONTRACT, THE ATKINS GROUP shall transfer and make available to CLIENT or its authorized representative all property and materials in THE ATKINS GROUP's possession or control belonging to CLIENT.

### 6.4 Billing upon Termination

Within thirty (30) calendar days after termination of this CONTRACT, THE ATKINS GROUP shall bill CLIENT for all amounts not previously billed or paid and for which THE ATKINS GROUP is entitled to claim reimbursement from CLIENT under the terms of this CONTRACT. Upon the effective date of expiration or termination of this CONTRACT, THE ATKINS GROUP shall cease all operations of work being performed by THE ATKINS GROUP or any of its subcontractors pursuant to this CONTRACT.

### 6.5 Transition

Upon termination of this CONTRACT, THE ATKINS GROUP will work together with CLIENT to insure a smooth transition.

## **VII. VENUE AND GOVERNING LAW**

Venue of any court action brought directly or indirectly by reason of this CONTRACT shall be in Cameron County, Texas. This CONTRACT shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in South Padre Island, Texas.

Draft 8/31/20

### VIII. NOTICE

- 9.1 Any notice required or permitted to be given under this CONTRACT shall be sufficient if given in writing and by Certified Mail, Return Receipt Requested, to CLIENT or to THE ATKINS GROUP at the addresses first set forth below or to any other address of which written notice of change is given.

**City of South Padre Island**  
4601 Padre Blvd.  
South Padre Island, TX 78597

**THE ATKINS GROUP**  
501 Soledad St.  
San Antonio, TX 78205

- 9.2 This CONTRACT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and their assigns, except as otherwise expressly provided for herein.

[Remainder of page intentionally blank]

*Draft 8/31/20*

IN WITNESS OF WHICH THIS CONTRACT HAS BEEN EXECUTED on this the \_\_\_\_\_ day  
of \_\_\_\_\_, 2020.

**CITY OF SOUTH PADRE ISLAND**

**ATKINS INTERNATIONAL, LLC  
(DBA THE ATKINS GROUP)**

\_\_\_\_\_  
Randy Smith  
City Manager

\_\_\_\_\_  
Steve Atkins

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** September 16, 2020

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Council

**ITEM**

C.) Discussion and possible action regarding the RESTORE ACT funds and possible purchase of real property.  
(Boburka)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**