

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY, DECEMBER 11, 2019

5:30 P.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance and Texas Pledge
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
 - a. Proclamation:
5. Approve Consent Agenda:
 - a. Approve minutes of November 15, 2019 special meeting and November 20, 2019 regular meeting. (Manning)
 - b. Approve invoices for payment. (Gimenez)
 - c. Approve revisions to the City of South Padre Island Drug and Alcohol Policy for the Transportation Employees as recommended by the Texas Department of Transportation (TXDOT). (Delgado)
 - d. Approve a budget adjustment in the amount of \$2,181.10 from funds received from the Child Safety Fee to purchase Court Security/Public Safety Security related items. (Delgado)
6. Discussion and action to renew contract with A Clean Portoco for the rental of twenty (20) ADA portable restroom units at eleven (11) beach accesses. (Boburka)
7. Discussion and action to approve Contract Amendment No. 15 (amount not to exceed \$53,800) with Kimley-Horn to prepare traffic signal construction plans for the intersection of Padre Boulevard (PR 100) and Esperanza Street. (Sanchez)

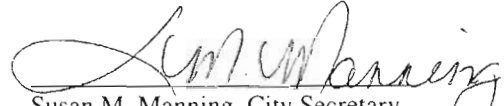
8. Discussion and action to appoint members to vacancies created by resignations to the following: (McNulty)

- a. Board of Adjustments and Appeals
- b. Board of Ethics
- c. Convention and Visitors Advisory Board
- d. Development Standards Review Task Force
- e. Economic Development Corporation
- f. Historical Preservation Committee
- g. Keep SPI Beautiful Committee
- h. Parks, Recreation & Beautification Committee
- i. Planning and Zoning Commission
- j. Shoreline Task Force

9. Adjourn.

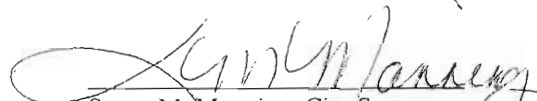
WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.087, DISCUSS (1) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (2) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 6TH DAY OF DECEMBER 2019


Susan M. Manning, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **DECEMBER 6, 2019**, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.




Susan M. Manning, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
CONSENT AGENDA**

MEETING DATE: December 11, 2019

ITEM DESCRIPTION

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of November 15, 2019 special meeting and November 20, 2019 regular meeting. (Manning)
- b. Approve invoices for payment. (Gimenez)
- c. Approve revisions to the City of South Padre Island Drug and Alcohol Policy for the Transportation Employees as recommended by the Texas Department of Transportation (TXDOT). (Delgado)
- d. Approve a budget adjustment in the amount of \$2,181.10 from funds received from the Child Safety Fee to purchase Court Security/Public Safety Security related items. (Delgado)

RECOMMENDATIONS/COMMENTS

Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: Susan Manning, City Secretary

DEPARTMENT: City Manager's Office

ITEM

Approve the minutes of November 15, 2019 special meeting and November 20, 2019 regular meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**MINUTES
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL SPECIAL MEETING**

FRIDAY, NOVEMBER 15, 2019

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Special Meeting on Friday, November 15, 2019 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor McNulty called the meeting to order at 3:00 p.m. A quorum was present: Mayor Patrick McNulty, Council Members Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton. Absent was Council Member Ken Medders, Jr.

City staff members present were City Manager Randy Smith, Director of Operations Wendi Delgado, Fire Chief Doug Fowler, Public Information Officer Angelique Soto and City Secretary Susan Manning.

II. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

Mayor McNulty led the Pledge of Allegiance and Texas Pledge.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

None.

**IV. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2019-44
CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE
NOVEMBER 5, 2019 GENERAL ELECTION.**

Council Member Bagley made a motion, seconded by Council Member Dalton to approve Resolution No. 2019-44 canvassing the returns and declaring the results of the November 5, 2019 General election. Motion passed on a unanimous vote. Official election results are as follows:

Council Member Place 1:

Candidates	Votes Cast Early	Votes Cast Election Day	Total
Brandy Buntin	188	107	295
Ken Medders, Jr.	303	225	528

Council Member Place 2:

Candidates	Votes Cast Early	Votes Cast Election Day	Total
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5.3

Kerry Schwartz	300	230	530
Beverly Skloss	184	102	286

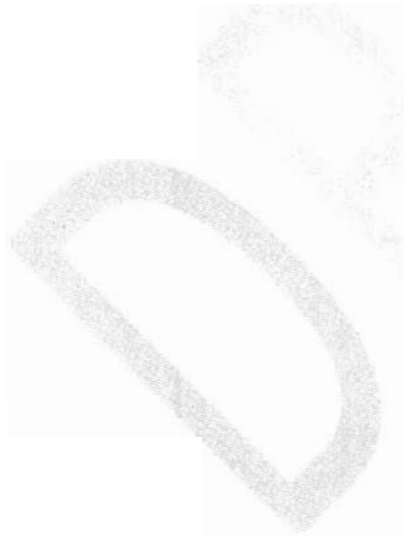
V. **ADJOURN.**

There being no further business, Mayor McNulty adjourned the meeting at 3:07 p.m.

Susan M. Manning, City Secretary

APPROVED

Patrick McNulty, Mayor



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**MINUTES
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL REGULAR MEETING**

WEDNESDAY, NOVEMBER 20, 2019

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, November 20, 2019 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor McNulty called the meeting to order at 5:30 p.m. A quorum was present: Mayor Patrick McNulty, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco and Eva-Jean Dalton. Council Member Alita Bagley was out with an excused absence.

City staff members present were City Manager Randy Smith, Director of Operations Wendi Delgado, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Chief of Police Claudine O'Carroll, Fire Chief Doug Fowler, Shoreline Director Kristina Boburka, CVB Director Ed Caum, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Public Information Officer Angelique Soto and City Secretary Susan Manning.

II. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

Mayor McNulty led the Pledge of Allegiance and the Texas Pledge.

III. INSTALLATION AND ADMINISTRATION OF OATHS TO THE RE-ELECTED OFFICIALS.

A. RE-ELECTED COUNCIL MEMBER – PLACE 1, KEN MEDDERS, JR.

Justice of the Peace Benito Ochoa IV administered the Oath of Office to re-elected Council Member-Place 1 Ken Medders.

B. RE-ELECTED COUNCIL MEMBER – PLACE 2, KERRY SCHWARTZ

Municipal Judge Edmund Cyganiewicz administered the Oath of Office to re-elected Council Member-Place 2 Kerry Schwartz.

IV. DISCUSSION AND ACTION TO APPOINT A MAYOR PRO-TEM FOR A TERM TO BEGIN NOVEMBER 20, 2019 AND WILL CONTINUE FOR ONE YEAR OR UNTIL SUPERSEDED BY NEW CITY COUNCIL APPOINTMENT; AND APPROVE RESOLUTION NO. 2019-45 DESIGNATING THE APPOINTMENT OF MAYOR PRO-TEM.

5-5

Council Member Dalton made a motion to approve Resolution No. 2019-45 designating and appointing Ken Medders, Jr. as Mayor Pro-tem. Motion was seconded by Council Member Schwartz, which carried unanimously.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-45, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

V. PUBLIC COMMENTS AND ANNOUNCEMENTS

Public comments and announcements were given at this time.

VI. PRESENTATIONS AND PROCLAMATIONS:

None.

7. APPROVE CONSENT AGENDA:

Council Member Dalton made a motion, seconded by Council Member Medders to approve the Consent Agenda. Motion passed unanimously.

A. APPROVE MINUTES OF NOVEMBER 6, 2019 REGULAR MEETING. (MANNING)

B. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)

Invoices approved for payment were paid by General Fund checks numbered 145819 through 145909 and EFT payments totaling \$509,671.40.

C. APPROVE RESOLUTION NO. 2019-46 FOR THE TEMPORARY CLOSURE OF HIGHWAY 100 FOR THE 36TH ANNUAL LONGEST CAUSEWAY RUN AND FITNESS WALK ON SATURDAY, JANUARY 11, 2020 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT). (HUFFMAN)

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-46, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

D. APPROVE BUDGET AMENDMENT TO ROLLOVER FUNDING IN FY 2019-20 ASSOCIATED WITH THE OUTSTANDING BALANCE OF CURRENT PROJECTS AND CONTRACTS WITH AN ORIGINAL ALLOCATION APPROVED DURING LAST FISCAL YEAR. (GIMENEZ)

E. APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$25,331.93 TO ALLOCATE 10% OF THE INCREASE IN HOTEL OCCUPANCY TAX

5-6

REVENUES TO CVB STAFF AS APPROVED BY CITY COUNCIL ON AUGUST 3, 2016. (CAUM)

- F. APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$22,865.50 TO ALLOCATE FOR THE PURCHASE OF A 32' SCISSOR LIFT. (CAUM)**
 - G. APPROVE A BUDGET AMENDMENT OF FEDERAL FORFEITURE FUNDS IN THE AMOUNT OF \$2,730 FOR THREE WATCH GUARD BODY CAMERAS. (O'CARROLL)**
 - H. APPROVE EXCUSED ABSENCE FOR COUNCIL MEMBER ALITA BAGLEY FROM THE NOVEMBER 20, 2019 CITY COUNCIL MEETING. (BAGLEY)**
- VIII. DISCUSSION AND ACTION TO APPROVE AND ADOPT FIRST READING OF ORDINANCE NO. 19-17 AMENDING THE FEE SCHEDULE FOR FIRE DEPARTMENT, BUILDING DEPARTMENT, PLANNING DEPARTMENT, TRANSIT DEPARTMENT, SHORELINE DEPARTMENT, FINANCE DEPARTMENT, PARKS AND RECREATION, AND PUBLIC WORKS DEPARTMENT; INCLUDING TEXT AMENDMENTS TO CHAPTER 2, SECTION 2-75, CHAPTER 4, SECTION 4-3, CHAPTER 4, SECTION 4-16, AND CITY WEBSITE. (HANLEY)**

This item was pulled.

- IX. DISCUSSION AND ACTION TO APPROVE THE SPI CHAMBER OF COMMERCE, LAGUNA MADRE EDUCATION FOUNDATION TO THE ROTATION AT THE CONVENTION CENTRE FOR NON-PROFIT PARKING CONCESSION. (CAUM)**

Council Member Ricco made a motion to approve adding the SPI Chamber of Commerce, Laguna Madre Education Foundation to the rotation for non-profit parking concession at the Convention Centre. Motion was seconded by Council Member Schwartz, which passed unanimously.

- X. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT FROM EXCESS RESERVES IN THE AMOUNT OF \$330,000 FOR THE COASTAL MANAGEMENT PROGRAM (CMP) CYCLE 24 GRANT. (BOBURKA)**

Council Member Schwartz made a motion, seconded by Council Member Medders to approve a budget amendment in the amount of \$330,000 for the Coastal Management Program Project – White Sands Street Drive-over and Storm Surge Barrier Access. Motion carried on a unanimous vote.

XI. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$280,000 TO ALLOCATE CVB EXCESS RESERVES TO FUND PROJECTS APPROVED DURING THE 2019-20 BUDGET PROCESS. (CAUM)

Council Member Schwartz made a motion to approve a budget amendment in the amount of \$280,000 to fund CVB projects approved during the current budget. Council Member Medders seconded the motion, which passed unanimously.

XII. DISCUSSION AND ACTION TO APPROVE PR 100 (PADRE BOULEVARD) SIDEWALK IMPROVEMENT CHANGE ORDER #8 (REFLECTIVE PAVEMENT MARKINGS). (SANCHEZ)

Council Member Medders made a motion to approve Change Order #8 for reflective pavement markings on the PR 100 (Padre Boulevard) Sidewalk Improvement Project. Motion was seconded by Council Member Dalton. Motion carried on a unanimous vote.

XIII. DISCUSSION AND ACTION TO APPROVE PR 100 (PADRE BOULEVARD) SIDEWALK IMPROVEMENT CHANGE ORDER #9 (SATURN LANE DRAINAGE OUTFALL). (SANCHEZ)

Council Member Ricco made a motion, seconded by Council Member Medders to approve Change Order #9 for Saturn Lane drainage outfall on the PR 100 (Padre Boulevard) Sidewalk Improvement Project. Motion passed unanimously.

XIV. DISCUSSION AND ACTION TO NOMINATE AND SELECT A RECIPIENT FOR THE 2020 RIO GRANDE VALLEY WALK OF FAME. (MCNULTY/SMITH)

A motion was made by Council Member Ricco nominate Cheryl Hill as the City's selection for the recipient of the 2020 Rio Grande Valley Walk of Fame. Council Member Schwartz seconded the motion, which carried on a unanimous vote.

XV. DISCUSSION AND ACTION TO APPROVE BALLOT AND RESOLUTION NO. 2019-47 VOTING FOR A REPRESENTATIVE TO SERVE ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS, POSITION 9. (MCNULTY)

Council Member Schwartz made a motion, seconded by Council Member Medders to approve ballot and Resolution No. 2019-47 naming Ricardo Morado as the City's vote for to serve on the Cameron Appraisal District Board of Directors Position 9. Motion passed unanimously.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-47, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

XVI. CLOSED EXECUTIVE SESSION:

5-8

ATTORNEY CONSULTATION PURSUANT TO SECTION 551.071(2), TEXAS GOV'T CODE, TO RECEIVE LEGAL ADVICE PERTAINING TO THE CITY'S RIGHTS, PRIVILEGES, DUTIES, AND OBLIGATIONS WITH RESPECT TO THE APPOINTMENT OF A CITY ATTORNEY AS PER SECTION 4.03 OF THE CITY'S HOME RULE CHARTER.

CLOSED MEETING PURSUANT TO SECTION 551.074, TEXAS GOV'T CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION DUTIES, OF A PUBLIC OFFICER, I.E. THE CITY ATTORNEY AS PER SECTION 4.03 OF THE CITY'S HOME RULE CHARTER.

CLOSED MEETING PURSUANT TO TEXAS GOV'T CODE SECTION 551.072, DELIBERATIONS ABOUT REAL PROPERTY, TO DISCUSS THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY.

At 5:53 p.m., Council Member Schwartz made a motion, seconded by Council Member Ricco to go into Executive Session. Motion carried unanimously.

At 6:35 p.m., the City Council reconvened into open session.

XVII. DISCUSSION AND ACTION REGARDING THE APPOINTMENT OF CITY ATTORNEY AS PER SECTION 4.03 OF THE CITY'S HOME RULE CHARTER AND AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND ENTER INTO CONTRACT.

No action taken.

XVIII. DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY.

No action taken.

XIX. ADJOURN.

There being no further business, Mayor McNulty adjourned the meeting at 6:40 p.m.

Susan M. Manning, City Secretary

APPROVED

Patrick McNulty, Mayor

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Approve invoices for payment by General Fund checks numbered 145910 through 146069 and EFT payments totaling \$1,185,779.39.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve payments.

12/05/2019 1:42 PM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 1

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
G1-002434	CINDY BOUDLOCHE	I-DWE201911256512	01 2469	DEBTORS WAGE	: CASE NO 16-10432	145968	1,492.15
VENDOR 01-002434 TOTALS							1,492.15
G1-003185	OFFICE OF THE ATTY GEN	I-C1C201911256512	01 2473	CHILD SUPPORT:	ORDER NO 2015-DCL-56	002101	339.23
G1-003185	OFFICE OF THE ATTY GEN	I-C1L201911256512	01 2473	CHILD SUPPORT:	ORDER NO 2005063139E	002101	189.23
G1-003185	OFFICE OF THE ATTY GEN	I-C1Q201911256512	01 2473	CHILD SUPPORT:	CS 2014-DCL-08362	002101	191.54
G1-003185	OFFICE OF THE ATTY GEN	I-C1R201911256512	01 2473	CHILD SUPPORT:	ORDER NO 08-1471	002101	131.54
G1-003185	OFFICE OF THE ATTY GEN	I-C21201911256512	01 2473	CHILD SUPPORT:	A/N 0011549506	002101	369.23
G1-003185	OFFICE OF THE ATTY GEN	I-C24201911256512	01 2473	CHILD SUPPORT:	A/N 0011488748	002101	259.28
G1-003185	OFFICE OF THE ATTY GEN	I-C2Y201911256512	01 2473	CHILD SUPPORT:	ORDER # 2019-DCL-011	002101	163.85
G1-003185	OFFICE OF THE ATTY GEN	I-C51201911256512	01 2473	CHILD SUPPORT:	A/N 0012375322	002101	294.33
G1-003185	OFFICE OF THE ATTY GEN	I-C77201911256512	01 2473	CHILD SUPPORT:	A/N 0010353126	002101	159.23
G1-003185	OFFICE OF THE ATTY GEN	I-C82201911256512	01 2473	CHILD SUPPORT:	ORDER #2012-DCL-0866	002101	410.77
G1-003185	OFFICE OF THE ATTY GEN	I-C91201911256512	01 2473	CHILD SUPPORT:	AG 0012920905	002101	354.46
G1-003185	OFFICE OF THE ATTY GEN	I-C93201911256512	01 2473	CHILD SUPPORT:	ORDER # 99125207D	002101	101.54
G1-003185	OFFICE OF THE ATTY GEN	I-C95201911256512	01 2473	CHILD SUPPORT:	CASE #0013025749	002101	420.00
VENDOR 01-003185 TOTALS							3,384.23
01-003444	CITIBANK	I-110319	01 2490	AP CARD	: OCT 2019 P CARD PURC	145964	91,141.25
VENDOR 01-003444 TOTALS							91,141.25
01-006133	DEARBORN LIFE INSURANC	I-120219	01 2465	VTL LIFE INSU:	EMPLOYEE PREMIUMS NO 146024		60.34
01-006133	DEARBORN LIFE INSURANC	I-120219	01 48042	MISCELLANEOUS:	EMPLOYEE PREMIUMS NO 146024		0.01-
VENDOR 01-006133 TOTALS							60.33
01-006163	AMERICAN GENERAL LIFE	I-120219	01 2485	AMERICAN GENE:	EMP. ALLOCATIONS OCT 146025		117.76
VENDOR 01-006163 TOTALS							117.76
01-007001	ANA GARZA	I-C04201911256512	01 2473	CHILD SUPPORT:	A/N 2003-03-1480-B	145976	194.88
VENDOR 01-007001 TOTALS							194.88
01-015011	OFFICE OF THE GOVERNOR	I-111919	01 2428	OTHER PAYABLE:	DISALLOWED COSTS, RE 145935		950.05
VENDOR 01-015011 TOTALS							950.05

12/05/2019 1:42 PM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 2

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018058	RELIABLE ELECTRIC CO.	I-11.25.19	01 47031	ELECTRICAL PE:	REFUND ELECTRIC PERM	146044	150.00
VENDOR 01-018058 TOTALS							150.00
01-019222	S.P.I. FIREFIGHTERS AS	I-112519	01 2472	FIREFIGHTERS :	ASSOC. DUES PAYROLL	146049	361.00
VENDOR 01-019222 TOTALS							361.00
01-019327	SOUTH PADRE ISLAND PRO	I-12519	01 2487	POLICE DEPT A:	ASSOC. DUES PAYROLL	000636	90.00
VENDOR 01-019327 TOTALS							90.00
01-020047	TML - INTERGOVERNMENTA	I-110119	01 1402	CLEARING	: MISC. LIABILITY INSU	145950	198,065.84
VENDOR 01-020047 TOTALS							198,065.84
01-020057	TML MULTISTATE IEBP	I-120619	01 2461	TML MEDICAL	: DECEMBER 2019 MEDICA	000637	17,245.58
01-020057	TML MULTISTATE IEBP	I-120619	01 2484	VISION	: DECEMBER 2019 MEDICA	000637	526.50
VENDOR 01-020057 TOTALS							17,772.08
01-020100	T.M.R.S.	I-120219	01 1402	CLEARING	: NOVEMBER 2019 CONTRI	000639	87,855.84
01-020100	T.M.R.S.	I-120219	01 2470	T.M.R.S.	: NOVEMBER 2019 CONTRI	000639	47,416.52
VENDOR 01-020100 TOTALS							135,272.36
01-021109	UNITED WAY OF SOUTHERN	I-122519	01 2468	UNITED WAY	: ASSOC DUES PAYROLL 1	000640	35.00
VENDOR 01-021109 TOTALS							35.00
01-1	PEARL ALTECRATT	I-112019	01 47046	ANIMAL/COMPOS:	PEARL ALTECRATT:REFU	145999	20.00
01-1	JAVIER PEREZ	I-120319	01 2416	PERFORMANCE G:	JAVIER PEREZ: REIM.	146066	1,650.00
VENDOR 01-1 TOTALS							1,670.00

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	450,756.93
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12/05/2019 1:42 PM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 3

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	PT ISABEL/SO PADRE PRE	I-101019	01 512-0540	ADVERTISING	: DISPLAY AD:ORD. 19-1	145939	150.00
01-016600	PT ISABEL/SO PADRE PRE	I-103119	01 512-0540	ADVERTISING	: DISPLAY AD; ORD 19-1	145939	120.00
VENDOR 01-016600 TOTALS							270.00
01-019189	WILLIAM R. SMITH	I-120319	01 512-0550	TRAVEL EXPENS:	TML PFIA TRAINING	000642	615.36
VENDOR 01-019189 TOTALS							615.36
01-020057	TML MULTISTATE IEBP	I-120619	01 512-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	2,570.98
VENDOR 01-020057 TOTALS							2,570.98
01-1	SECRETARY OF STATE	I-FEB-60	01 512-0551	DUES & MEMBER:	SECRETARY OF STATE:N	146069	20.00
VENDOR 01-1 TOTALS							20.00

DEPARTMENT 512 CITY MANAGERS OFFICE TOTAL: 3,476.34

12/05/2019 1:42 PM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 4

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007053	RODRIGO GIMENEZ	I-111219	01 513-0550	TRAVEL EXPENS:	REIMBURSE GRND TRSN.	145925	33.01
						VENDOR 01-007053 TOTALS	33.01
01-020057	TML MULTISTATE IEBP	I-120619	01 513-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	3,115.02
						VENDOR 01-020057 TOTALS	3,115.02
DEPARTMENT 513 FINANCE DEPARTMENT						TOTAL:	3,148.03

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 5

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-120619	01 514-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	1,069.10
VENDOR 01-020057 TOTALS							1,069.10

DEPARTMENT 514 PLANNING DEPARTMENT TOTAL: 1,069.10

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 6

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004085	DELL	I-10347157156	01 515-0410	MACHINERY & E: 21 COMPUTERS ANNUAL	146020		21,237.30
VENDOR 01-004085 TOTALS							21,237.30
01-004089	DEPT OF INFO RESOURCES	I-19100601N	01 515-0501	COMMUNICATION: TEX-AN NG CHRGES OCT	000625		4.81
VENDOR 01-004089 TOTALS							4.81
01-009220	IWORQ SYSTEMS INC.	I-191353	01 515-0415	SERVICE CONTR: CODE ENFORCEMENT	145982		900.00
01-009220	IWORQ SYSTEMS INC.	I-191414	01 515-0415	SERVICE CONTR: WORK MANAGEMENT	145982		800.00
VENDOR 01-009220 TOTALS							1,700.00
01-014147	NinjaRMM LLC	I-D058186C-0003	01 515-0415	SERVICE CONTR: RMM SOFTWARE FOR IT	000627		4,860.00
VENDOR 01-014147 TOTALS							4,860.00
01-019140	MITEL	I-in-32639785	01 515-0501	COMMUNICATION: ANNUAL MITEL PHONE S	146047		2,960.21
VENDOR 01-019140 TOTALS							2,960.21
01-019182	SMARTCOM TELEPHONE.LLC	I-110119-1	01 515-0415	SERVICE CONTR: INTERNET SERV. NOV.	146048		1,652.36
VENDOR 01-019182 TOTALS							1,652.36
01-019502	AT&T	I-11.3.014-1	01 515-0501	COMMUNICATION: ANNUAL ATT EXPENSES	146051		87.85
01-019502	AT&T	I-11.3.424-8	01 515-0501	COMMUNICATION: ANNUAL ATT EXPENSES	146051		2,243.44
01-019502	AT&T	I-11.3.583-4	01 515-0501	COMMUNICATION: ANNUAL ATT EXPENSES	146051		334.42
VENDOR 01-019502 TOTALS							2,665.71
01-020057	TML MULTISTATE IEBP	I-120619	01 515-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		1,062.27
VENDOR 01-020057 TOTALS							1,062.27
01-020224	TIME CLOCK PLUS	I-519065	01 515-0410	MACHINERY & E: TIMECLOCK PW SHOP	146057		2,182.50
VENDOR 01-020224 TOTALS							2,182.50

DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL: 38,325.16

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 7

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003444	CITIBANK	I-110319	01 516-0513	TRAINING EXPE: EPS HR SERV.		145964	100.00-
						VENDOR 01-003444 TOTALS	100.00-
01-020057	TML MULTISTATE IEBP	I-120619	01 516-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		1,286.82
						VENDOR 01-020057 TOTALS	1,286.82
01-022037	C.L. ANDERSON, JR. M.D	I-112619	01 516-0530	PROFESSIONAL : 4TH QTR RANDOM DRUG	146061		30.00
01-022037	C.L. ANDERSON, JR. M.D	I-748415	01 516-0530	PROFESSIONAL : 4TH QTR RANDOM DRUG	146061		30.00
						VENDOR 01-022037 TOTALS	60.00

DEPARTMENT 516 HUMAN RESOURCES TOTAL: 1,246.82

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 8

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004101	STUART J. DIAMOND	I-120219	01 520-0530	PROFESSIONAL :	CONTRACT - CITY PROS	000635	1,335.00
VENDOR 01-004101 TOTALS							1,335.00
01-008131	LUIS R. HERNANDEZ	I-110619	01 520-0530	PROFESSIONAL :	ALTERNATE JUDGE HRS	145979	450.00
VENDOR 01-008131 TOTALS							450.00
01-013410	MUNICIPAL SERVICES BUR I-756430		01 520-0531	WARRANT COLLE:	ACTIVITY FOR 756430	146038	61.85
01-013410	MUNICIPAL SERVICES BUR I-759023		01 520-0531	WARRANT COLLE:	ACTIVITY FOR 759023	146039	58.62
VENDOR 01-013410 TOTALS							120.47
01-020057	TML MULTISTATE IEBP	I-120619	01 520-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	1,630.48
VENDOR 01-020057 TOTALS							1,630.48
DEPARTMENT 520 MUNICIPAL COURT TOTAL:							3,535.95

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 9

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001023	AXON ENTERPRISE, INC	I-SI-1622696	01 521-0150	MINOR TOOLS &	PD-HOLSTER, BATTERY P	000633	249.00
					VENDOR 01-001023 TOTALS		249.00
01-001208	A.L.E R.T.	I-015347	01 521-0530	PROFESSIONAL :	YEARLY MAINTANCE OF	145911	320.00
					VENDOR 01-001208 TOTALS		320.00
01-003434	ANA CISNEROS	I-110419	01 521-0550	TRAVEL EXPENS:	PER DIEM; AUSTIN TRI	000621	156.00
					VENDOR 01-003434 TOTALS		156.00
01-003444	CITIBANK	I-110319	01 521-0550	TRAVEL EXPENS:	CREDIT HOTEL.COM. P	145964	234.02-
					VENDOR 01-003444 TOTALS		234.02-
01-003999	EMBLEM ENTERPRISES, IN	I-772978	01 521-0130	WEARING APPAR:	PD-500 PATCHES 4 X 5	145920	770.51
					VENDOR 01-003999 TOTALS		770.51
01-007075	GALLS, LLC	I-014157493	01 521-0130	WEARING APPAR:	PD-5 DOUBLE DUTY JAC	145926	505.89
					VENDOR 01-007075 TOTALS		505.89
01-007081	RAQUEL S GONZALEZ	I-110419	01 521-0550	TRAVEL EXPENS:	PER DIEM; AUSTIN TRI	000622	156.00
					VENDOR 01-007081 TOTALS		156.00
01-012079	CITY OF LOS FRESNOS	I-70	01 521-0530	PROFESSIONAL :	PD- SHOOTING RANGE 1	146033	500.00
					VENDOR 01-012079 TOTALS		500.00
01-020057	TML MULTISTATE IEBP	I-120619	01 521-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	18,819.50
					VENDOR 01-020057 TOTALS		18,819.50
01-023058	WHATABURGER	I-1250351	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	6.34

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 10

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023058	WHATABURGER	I-1250353	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250354	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250355	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250356	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	18.56
01-023058	WHATABURGER	I-1250357	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250358	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250360	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250361	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250362	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250363	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250364	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250369	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250370	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250372	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	21.06
01-023058	WHATABURGER	I-1250373	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92
01-023058	WHATABURGER	I-1250374	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250375	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250376	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92
01-023058	WHATABURGER	I-1250377	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250378	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	18.56
01-023058	WHATABURGER	I-1250379	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	6.49
01-023058	WHATABURGER	I-1250380	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	18.56
01-023058	WHATABURGER	I-1250381	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250382	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250383	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92
01-023058	WHATABURGER	I-1250384	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250385	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	4.64
01-023058	WHATABURGER	I-1250386	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-1250387	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	4.64
01-023058	WHATABURGER	I-1250388	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92
01-023058	WHATABURGER	I-1250389	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-1250390	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-2318276	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92
01-023058	WHATABURGER	I-2318294	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	4.64
01-023058	WHATABURGER	I-2318302	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92
01-023058	WHATABURGER	I-2318640	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	145955	4.64
01-023058	WHATABURGER	I-2323511	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	9.28
01-023058	WHATABURGER	I-2323513	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	145955	13.92

VENDOR 01-023058 TOTALS 358.69

01-1 DOUBLE TREE BY HILTON I-11419 01 521-0550 TRAVEL EXPENS: DOUBLE TREE BY HILTO 145961 295.40

VENDOR 01-1 TOTALS 295.40

DEPARTMENT 521 POLICE DEPARTMENT TOTAL: 21,896.97

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 11

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001022	AIRGAS, INC	I-90944956164	01 522-0114	MEDICAL SUPPL:	OXYGEN CYLINDERS, EM	000624	125.28
VENDOR 01-001022 TOTALS							125.28
01-002439	BOUND TREE MEDICAL, LLC	I-63266238	01 522-0114	MEDICAL SUPPL:	MISC. MED. SPPLS FOR	145914	473.65
01-002439	BOUND TREE MEDICAL, LLC	I-83409519	01 522-0114	MEDICAL SUPPL:	MISC. MED SPPLS FOR	145914	269.50
01-002439	BOUND TREE MEDICAL, LLC	I-83410990	01 522-0114	MEDICAL SUPPL:	EPINEPHRINE, MISC. E	145914	473.74
VENDOR 01-002439 TOTALS							1,216.89
01-003011	C.C.CREATIONS, LTD.	I-N382163	01 522-0130	WEARING APPAR:	Uniform Caps	146012	506.00
VENDOR 01-003011 TOTALS							506.00
01-004043	CHRISTOPHER DE LEON	I-120319	01 522-0130	WEARING APPAR:	REIM SHOE ALLOWANCE	146019	150.00
VENDOR 01-004043 TOTALS							150.00
01-006128	MUNICIPAL EMERGENCY SE	I-IN1395793	01 522-0117	SAFETY SUPPLI:	Air pack repairs	145922	5,306.80
VENDOR 01-006128 TOTALS							5,306.80
01-006988	OZIEL GARCIA	I-110619	01 522-0550	TRAVEL EXPENS:	PER DIEM/MILAGE, FT	145924	816.67
VENDOR 01-006988 TOTALS							816.67
01-007075	GALLS, LLC	I-014131048	01 522-0130	WEARING APPAR:	1 PR BOOTS FOR E HIN	145926	119.99
01-007075	GALLS, LLC	I-014198768	01 522-0130	WEARING APPAR:	1- S/S RAPID DRY MES	145977	19.96
01-007075	GALLS, LLC	I-014206304	01 522-0130	WEARING APPAR:	1-SHIRT, 5 EMS PANTS	145977	252.75
01-007075	GALLS, LLC	I-014209941	01 522-0130	WEARING APPAR:	1- 1 LADIES ST Y-N	145977	23.97
01-007075	GALLS, LLC	I-014233444	01 522-0130	WEARING APPAR:	2- QTR ZIP JOB SHIRT	145977	157.57
01-007075	GALLS, LLC	I-014245167	01 522-0130	WEARING APPAR:	3- QTR ZIP JOB SHIRT	145977	236.37
VENDOR 01-007075 TOTALS							810.61
01-007111	OSCAR GONZALEZ	I-110619	01 522-0550	TRAVEL EXPENS:	PER DIEM; EMS CONF .	145927	120.00
VENDOR 01-007111 TOTALS							120.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 12

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007600	GULF COAST PAPER CO. I	I-1772315	01 522-0160	LAUNDRY & JAN: 3 CS. M/F TOWELS	FI 145978		59.61
01-007600	GULF COAST PAPER CO. I	I-1773582	01 522-0150	MINOR TOOLS 6: XTREME WASH AND WAX	146027		86.26
VENDOR 01-007600 TOTALS							145.87
01-008313	HENRY SCHEIN INC	I-67202364	01 522-0114	MEDICAL SUPPL: MISC. SPPLS FOR EMS	145980		488.21
01-008313	HENRY SCHEIN INC	I-67274692	01 522-0114	MEDICAL SUPPL: 3- SILICONE DIAPHRAG	145980		57.60
01-008313	HENRY SCHEIN INC	I-68477930	01 522-0114	MEDICAL SUPPL: 14- ACETIC ACID 025	145980		48.58
01-008313	HENRY SCHEIN INC	I-70698542	01 522-0114	MEDICAL SUPPL: MISC. MED. SUPPLES F	145930		405.31
01-008313	HENRY SCHEIN INC	I-70867671	01 522-0114	MEDICAL SUPPL: 1 BX ADENOSINE INJ.	145930		90.82
VENDOR 01-008313 TOTALS							1,090.52
01-013404	MOUNTAIN GLACIER, LLC	I-0301212797	01 522-0415	SERVICE CONTR: BOTTLED WATER DEL. F	145985		37.48
01-013404	MOUNTAIN GLACIER, LLC	I-0301216641	01 522-0415	SERVICE CONTR: BOTTLED WTR DEL. FIR	145985		17.49
VENDOR 01-013404 TOTALS							54.97
01-019180	JEREMY SMITH	I-111819	01 522-0130	WEARING APPAR: REIMBURSE PURCHASE O	145944		134.99
VENDOR 01-019180 TOTALS							134.99
01-019649	STRYKER MEDICAL	I-2837758M	01 522-0114	MEDICAL SUPPL: Power Kit	146053		1,949.28
VENDOR 01-019649 TOTALS							1,949.28
01-020057	TML MULTISTATE IEBP	I-120619	01 522-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		14,965.46
VENDOR 01-020057 TOTALS							14,965.46
01-020063	TEXAS DEPT OF LICENSIN	I-12022019	01 522-0551	DUES & MEMBER: FEE FOR ANNUAL ELEVA	146054		20.00
VENDOR 01-020063 TOTALS							20.00
01-023124	GARY WILBURN	I-112219	01 522-0130	WEARING APPAR: REIMBURSE PURCHASE O	145996		71.99
VENDOR 01-023124 TOTALS							71.99

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 13

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-1	ELITE CRITICAL CARE	I-0000001-1	01 522-0114	MEDICAL SUPPL: ELITE CRITICAL CARE: 146065			320.00
01-1	TXTAG	I-196474281995	01 522-0550	TRAVEL EXPENS: TXTAG: TOLL FEES UNI 145962			18.38
01-1	BRAD CLARK ELEVATOR	I-4824	01 522-0415	SERVICE CONTR: BRAD CLARK ELEVATOR: 146066			175.00
						VENDOR 01-1 TOTALS	513.38

DEPARTMENT 522 FIRE DEPARTMENT TOTAL: 27,998.71

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 14

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001414	ALEX AVALOS PRINTING	I-111319	01 532-0118	PRINTING	: 100 MOBILE FOOD PMT, 145913		219.00
					VENDOR 01-001414 TOTALS		219.00
01-004139	JARON R. BERMAN	I-3525	01 532-0545	LOT MOWING	: MOWED, EDGE, ETC 201 000615		120.00
					VENDOR 01-004139 TOTALS		120.00
01-006032	DAMIAN A. SAENZ	I-102419	01 532-0130	WEARING APPAR:	12-FISHING SHIRTS W/ 145975		377.40
					VENDOR 01-006032 TOTALS		377.40
01-008133	MIGUEL ANGEL HERNANDEZ	I-33-19	01 532-0545	LOT MOWING	: MOWING @ 109 E PIKE 000626		75.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-34-19	01 532-0545	LOT MOWING	: MOWING @ 5909 TROPIC 000626		50.00
					VENDOR 01-008133 TOTALS		125.00
01-008269	HILDA'S CAUSEWAY CLEAN	I-977070	01 532-0530	PROFESSIONAL	: CODE ENFOR. UNIFORM 146028		4.87
					VENDOR 01-008269 TOTALS		4.87
01-020057	TML MULTISTATE IEBP	I-120619	01 532-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA 000637		3,155.63
					VENDOR 01-020057 TOTALS		3,155.63
DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL:							4,001.90

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 15

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/05/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009147	INDUSTRIAL DISPOSAL SU	I-461568	01 540-0420-03	REPAIRS & MAI:	REPLC PARTS SWEEPER	145931	1,156.59
VENDOR 01-009147 TOTALS							1,156.59
01-012091	CINTAS CORP.	I-4034698395	01 540-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	145933	21.67
01-012091	CINTAS CORP.	I-4035391733	01 540-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	145933	21.67
01-012091	CINTAS CORP.	I-4035804712	01 540-0130	WEARING APPAR:	UNIFORM LAUNDERING	146035	21.67
VENDOR 01-012091 TOTALS							65.01
01-018031	ALFREDO RAMOS	I-422	01 540-0415	SERVICE CONTR:	. DIAGNOSE & MISC.	000620	500.00
01-018031	ALFREDO RAMOS	I-423	01 540-0415	SERVICE CONTR:	SOLENOID REPAIR,ETC	000620	390.04
VENDOR 01-018031 TOTALS							890.04
01-020057	TML MULTISTATE IEBP	I-120619	01 540-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	1,069.10
VENDOR 01-020057 TOTALS							1,069.10
01-020203	TIPTON MOTORS, INC	I-160928	01 540-0420-07	REPAIRS & MAI:	DIESEL PARTICULATE F	145951	3,460.00
VENDOR 01-020203 TOTALS							3,460.00
01-021226	US BANK VOYAGER FLEET	I-869326488948	01 540-0104-01	FUEL & LUBRIC:	OCT 24 TO NOV 19	146060	5,049.72
01-021226	US BANK VOYAGER FLEET	I-869326488948	01 540-0104-02	FUEL & LUBRIC:	OCT 24 TO NOV 19	146060	690.65
01-021226	US BANK VOYAGER FLEET	I-869326488948	01 540-0104-03	FUEL & LUBRIC:	OCT 24 TO NOV 19	146060	1,961.29
01-021226	US BANK VOYAGER FLEET	I-869326488948	01 540-0104-04	FUEL & LUBRIC:	OCT 24 TO NOV 19	146060	708.14
01-021226	US BANK VOYAGER FLEET	I-869326488948	01 540-0104-05	FUEL & LUBRIC:	OCT 24 TO NOV 19	146060	664.07
VENDOR 01-021226 TOTALS							9,073.87
01-1	FASTSERV SUPPLY, INC	I-2089336	01 540-0420-01	REPAIRS & MAI:	FASTSERV SUPPLY, INC:	145963	275.60
VENDOR 01-1 TOTALS							275.60
DEPARTMENT 540 FLEET MANAGEMENT TOTAL:							15,990.21

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 16

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001349	PROTECTION 1 ALARM MON	I-131334394	01 541-0415	SERVICE CONTR:	SPRINKLER & FIRE	145912	102.50
VENDOR 01-001349 TOTALS							102.50
01-003108	CAVENDER STORES, LTD	I-32077	01 541-0130	WEARING APPAR:	WORKBOOTS, JOSE INFA	145916	150.00
VENDOR 01-003108 TOTALS							150.00
01-011014	JUAN JOSE MORA	I-0657	01 541-0130	WEARING APPAR:	SPI LOG EMBROIDERED	146030	42.00
VENDOR 01-011014 TOTALS							42.00
01-012091	CINTAS CORP.	I-4034698395	01 541-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	145933	21.67
01-012091	CINTAS CORP.	I-4034698395	01 541-0160	LAUNDRY & JAN:	UNIFORMS, MATS, MOPS	145933	249.08
01-012091	CINTAS CORP.	I-4035391733	01 541-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	145933	21.67
01-012091	CINTAS CORP.	I-4035391733	01 541-0160	LAUNDRY & JAN:	UNIFORMS, MATS, MOPS	145933	249.08
01-012091	CINTAS CORP.	I-4035804712	01 541-0130	WEARING APPAR:	UNIFORM LAUNDERING	146035	21.67
01-012091	CINTAS CORP.	I-4035804712	01 541-0160	LAUNDRY & JAN:	UNIFORM LAUNDERING	146035	244.59
VENDOR 01-012091 TOTALS							807.76
01-013114	MATHESON TRI-GAS INC.	I-20639086	01 541-0415	SERVICE CONTR:	HAZARDOUS MATERIALS	146036	298.57
VENDOR 01-013114 TOTALS							298.57
01-019499	SOUTHWEST TEXAS EQUIPM	I-2482860	01 541-0415	SERVICE CONTR:	ICE MACHINE RENTAL	146050	100.00
VENDOR 01-019499 TOTALS							100.00
01-020016	TERMINIX	I-391402910	01 541-0415	SERVICE CONTR:	PEST CONTROL 4501 PA	145949	94.00
VENDOR 01-020016 TOTALS							94.00
01-020057	TML MULTISTATE IEBP	I-120619	01 541-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	1,069.10
VENDOR 01-020057 TOTALS							1,069.10
DEPARTMENT 541 BUILDING MAINTENANCE TOTAL:							2,663.93

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 17

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009141	INTERNATIONAL CODE COU	I-3246089	01 542-0551	DUES & MEMBER: 2020 MEMBERSHIP RENE	145981		135.00
VENDOR 01-009141 TOTALS							135.00
01-020057	TML MULTISTATE IEBP	I-120619	01 542-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		1,613.65
VENDOR 01-020057 TOTALS							1,613.65
DEPARTMENT 542 INSPECTIONS DIVISION TOTAL:							1,748.65

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 18

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003108	CAVENDER STORES, LTD	I-69764	01 543-0130	WEARING APPAR: WORKBOOTS FOR J	GUA 145916		119.99
						VENDOR 01-003108 TOTALS	119.99
01-003207	CAPA	I-767658	01 543-0416	STREETS & RIG: ASPHALT W/ LIMESTONE	146013		201.00
						VENDOR 01-003207 TOTALS	201.00
01-003704	CAMERON COUNTY	I-111419	01 543-0432	CAUSEWAY LIGH: CAUSEWAY LTNG10/15-1	145918		26.82
01-003704	CAMERON COUNTY	I-111419-2	01 543-0432	CAUSEWAY LIGH: CAUSEWAY LTNG 10-3 -	145918		120.14
01-003704	CAMERON COUNTY	I-112019	01 543-0432	CAUSEWAY LIGH: CAUSEWAY LTNG REPAIR	145971		5,729.17
						VENDOR 01-003704 TOTALS	5,876.13
01-012091	CINTAS CORP.	I-4034698395	01 543-0130	WEARING APPAR: UNIFORMS, MATS, MOPS	145933		182.45
01-012091	CINTAS CORP.	I-4035391733	01 543-0130	WEARING APPAR: UNIFORMS, MATS, MOPS	145933		182.45
01-012091	CINTAS CORP.	I-4035804712	01 543-0130	WEARING APPAR: UNIFORM LAUNDERING	146035		186.94
						VENDOR 01-012091 TOTALS	551.84
01-013019	ROBERTO'S LANDSCAPING	I-3029	01 543-0412	LANDSCAPE : ANNUAL PALM TREE TRI	145984		5,280.00
01-013019	ROBERTO'S LANDSCAPING	I-3031	01 543-0412	LANDSCAPE : ANNUAL PALM TREE TRI	145984		3,344.00
						VENDOR 01-013019 TOTALS	8,624.00
01-018020	R & R TECHNOLOGIES INC	I-19112201	01 543-0416	STREETS & RIG: TRAFFIC CLASSIFIERS	146043		920.00
						VENDOR 01-018020 TOTALS	920.00
01-020057	TML MULTISTATE IEBP	I-120619	01 543-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		10,620.83
						VENDOR 01-020057 TOTALS	10,620.83
01-040010	MARTIN PENA	I-38353	01 543-0112	SIGNS : STREET SIGNS FOR PW	145998		4,593.30
01-040010	MARTIN PENA	I-38438	01 543-0112	SIGNS : 2- 36 X 36 ALUM. RT	145998		107.90
01-040010	MARTIN PENA	I-38448	01 543-0112	SIGNS : 1- 36 X 36 LUM. WARN	145998		63.95
						VENDOR 01-040010 TOTALS	4,765.15

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 31,678.94

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 19

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 544 EMERGENCY MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003423	CDW GOVERNMENT, INC.	I-VND9935	01 544-0150	MINOR TOOLS &	DJI ENT SHIELD MAVIC 146015		198.68
					VENDOR 01-003423 TOTALS		198.68
01-003444	CITIBANK	I-110319	01 544-0550	TRAVEL	: NAT; EMERGENCY TRNG 145964		138.25-
					VENDOR 01-003444 TOTALS		138.25-
				DEPARTMENT 544	EMERGENCY MANAGEMENT	TOTAL:	60.43

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 20

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003000	CAMERON APPRAISAL DIST	I-62200015	01 570-9015	C.C. APPRAISA:	2020 QUARTERLY PAYME	146011	25,944.50
VENDOR 01-003000 TOTALS							25,944.50
01-006034	FED EX	I-6-844--556312	01 570-0108	POSTAGE	: BAMB00 HR ANNUAL PAY	146023	28.51
VENDOR 01-006034 TOTALS							28.51
01-008211	SUSAN MANNING	I-112119	01 570-9175	ELECTION EXPE:	MILEAGE REIMBURSEMEN	000629	88.63
VENDOR 01-008211 TOTALS							88.63
01-012071	LAGUNA MADRE WATER DIS	I-110819-01	01 570-0581	WATER, SEWER, :	MONUMENT SIGN IRR.	000617	459.18
01-012071	LAGUNA MADRE WATER DIS	I-110819-07	01 570-0581	WATER, SEWER, :	904 PADRE BLVD MDN I	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-08	01 570-0581	WATER, SEWER, :	1313 PADRE BLVD MDN	000617	49.91
01-012071	LAGUNA MADRE WATER DIS	I-110819-09	01 570-0581	WATER, SEWER, :	911 PADRE BLVD MDN I	000617	26.96
01-012071	LAGUNA MADRE WATER DIS	I-110819-10	01 570-0581	WATER, SEWER, :	1201 PADRE BLVD MDN	000617	13.72
01-012071	LAGUNA MADRE WATER DIS	I-110819-11	01 570-0581	WATER, SEWER, :	1612 PADRE BLVD MDN	000617	35.81
01-012071	LAGUNA MADRE WATER DIS	I-110819-12	01 570-0581	WATER, SEWER, :	2000 PADRE BLVD MDN	000617	56.54
01-012071	LAGUNA MADRE WATER DIS	I-110819-13	01 570-0581	WATER, SEWER, :	2412 PADRE BLVD MDN	000617	39.12
01-012071	LAGUNA MADRE WATER DIS	I-110819-14	01 570-0581	WATER, SEWER, :	2700 PADRE BLVD MDN	000617	36.36
01-012071	LAGUNA MADRE WATER DIS	I-110819-15	01 570-0581	WATER, SEWER, :	3000 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-16	01 570-0581	WATER, SEWER, :	CRN PADRE & TARPON	000617	27.52
01-012071	LAGUNA MADRE WATER DIS	I-110819-17	01 570-0581	WATER, SEWER, :	1400 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-18	01 570-0581	WATER, SEWER, :	1612 GULF BLVD IRR	000617	13.45
01-012071	LAGUNA MADRE WATER DIS	I-110819-19	01 570-0581	WATER, SEWER, :	1800 GULF BLVD	000617	87.21
01-012071	LAGUNA MADRE WATER DIS	I-110819-20	01 570-0581	WATER, SEWER, :	2414 GULF BLVD IRR	000617	13.45
01-012071	LAGUNA MADRE WATER DIS	I-110819-21	01 570-0581	WATER, SEWER, :	CRN SW GULF & MARLIN	000617	432.23
01-012071	LAGUNA MADRE WATER DIS	I-110819-22	01 570-0581	WATER, SEWER, :	2712 PADRE BLVD IRR	000617	13.45
01-012071	LAGUNA MADRE WATER DIS	I-110819-23	01 570-0581	WATER, SEWER, :	CRN W GULF & RED SNA	000617	407.71
01-012071	LAGUNA MADRE WATER DIS	I-110819-24	01 570-0581	WATER, SEWER, :	3109 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-25	01 570-0581	WATER, SEWER, :	3204 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-26	01 570-0581	WATER, SEWER, :	3408 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-27	01 570-0581	WATER, SEWER, :	3420 GULF BLVD ACCES	000617	335.18
01-012071	LAGUNA MADRE WATER DIS	I-110819-28	01 570-0581	WATER, SEWER, :	3704 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-29	01 570-0581	WATER, SEWER, :	13 B/A MOONLIGHT CIR	000617	13.45
01-012071	LAGUNA MADRE WATER DIS	I-110819-30	01 570-0581	WATER, SEWER, :	106 W. RETAMA ST F/L	000617	50.25
01-012071	LAGUNA MADRE WATER DIS	I-110819-31	01 570-0581	WATER, SEWER, :	106 W RETAMA ST	000617	399.93
01-012071	LAGUNA MADRE WATER DIS	I-110819-32	01 570-0581	WATER, SEWER, :	CRN NW GULF & CAPRIC	000617	491.20
01-012071	LAGUNA MADRE WATER DIS	I-110819-33	01 570-0581	WATER, SEWER, :	5222 GULF BLVD IRR	000617	20.77
01-012071	LAGUNA MADRE WATER DIS	I-110819-34	01 570-0581	WATER, SEWER, :	110 E MONRINGSIDE DR	000617	449.29
01-012071	LAGUNA MADRE WATER DIS	I-110819-35	01 570-0581	WATER, SEWER, :	5418 GULF BLVD - BA	000617	21.04
01-012071	LAGUNA MADRE WATER DIS	I-110819-36	01 570-0581	WATER, SEWER, :	S SIDE OF CORONADO I	000617	104.81

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 21

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-110819-37	01 570-0581	WATER, SEWER, :	6100 PADRE BLVD	000617	56.37
01-012071	LAGUNA MADRE WATER DIS	I-110819-38	01 570-0581	WATER, SEWER, :	6100 PADRE BLVD IRR	000617	1,081.04
01-012071	LAGUNA MADRE WATER DIS	I-110819-41	01 570-0581	WATER, SEWER, :	108 W. HUISACHE ST	000617	56.37
01-012071	LAGUNA MADRE WATER DIS	I-110819-42	01 570-0581	WATER, SEWER, :	3900 PADRE BLVD - MD	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-43	01 570-0581	WATER, SEWER, :	4400 PADRE BLVD - MD	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-44	01 570-0581	WATER, SEWER, :	4900 PADRE BLVD - MD	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-45	01 570-0581	WATER, SEWER, :	4380 GULF BLVD IRR	000617	94.97
01-012071	LAGUNA MADRE WATER DIS	I-110819-46	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000617	68.14
01-012071	LAGUNA MADRE WATER DIS	I-110819-47	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000617	79.66
01-012071	LAGUNA MADRE WATER DIS	I-110819-48	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000617	88.18
01-012071	LAGUNA MADRE WATER DIS	I-110819-49	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000617	333.09
01-012071	LAGUNA MADRE WATER DIS	I-110819-50	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD F/L	000617	50.25
01-012071	LAGUNA MADRE WATER DIS	I-110819-51	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD	000617	1,312.05
01-012071	LAGUNA MADRE WATER DIS	I-110819-52	01 570-0581	WATER, SEWER, :	4818 GULF BLVD, B/A	000617	18.60
01-012071	LAGUNA MADRE WATER DIS	I-110819-53	01 570-0581	WATER, SEWER, :	5404 PADR BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-54	01 570-0581	WATER, SEWER, :	6001 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-55	01 570-0581	WATER, SEWER, :	6410 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-56	01 570-0581	WATER, SEWER, :	6900 PADRE BLVD MDN	000617	25.31
01-012071	LAGUNA MADRE WATER DIS	I-110819-57	01 570-0581	WATER, SEWER, :	W SATURN & PADRE	000617	121.82
VENDOR 01-012071 TOTALS							7,313.42
01-013404	MOUNTAIN GLACIER, LLC	I-0301216636	01 570-0581	WATER, SEWER, :	ACCT 036467 4 GAL H2	146037	21.99
01-013404	MOUNTAIN GLACIER, LLC	I-0301216638	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. C	145985	57.99
01-013404	MOUNTAIN GLACIER, LLC	I-0301216639	01 570-0581	WATER, SEWER, :	RENTAL OF WTR DISP.	145985	2.00
VENDOR 01-013404 TOTALS							81.98
01-013420	MUNICIPAL CODE CORPORA	I-00336147	01 570-9174	RECORDS MANAG:	UPDATE CODE OF ORD.1	146040	514.00
VENDOR 01-013420 TOTALS							514.00
01-016304	PITNEY BOWES	I-110319	01 570-0108	POSTAGE	: SUPPLIES AND LATE FE	145938	79.86
VENDOR 01-016304 TOTALS							79.86
01-016600	PT ISABEL/SO PADRE PRE	I-10102019	01 570-9175	ELECTION EXPE:	DISPLAY AD: NOTICE O	145939	550.00
VENDOR 01-016600 TOTALS							550.00
01-018154	REPUBLIC SERVICES #863	I-0863001735103	01 570-0581	WATER, SEWER, :	108 W RETAMA	146045	1,343.86
VENDOR 01-018154 TOTALS							1,343.86

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019016	ARACELI SANCHEZ	I-111919	01 570-0101	OFFICE SUPPLI	REIMBURSE PURCHASE O	000632	34.09
						VENDOR 01-019016 TOTALS	34.09
01-023168	WRIGHT NATIONAL FLOOD	I-200011523	01 570-9053	FLOOD INSURAN	RENEWAL NOTICE 106 W	146062	2,438.00
						VENDOR 01-023168 TOTALS	2,438.00
01-023900	XEROX CORPORATION	I-098555329	01 570-0510	RENTAL OF EQU	COPIER/PRINTER LEASE	145960	473.89
01-023900	XEROX CORPORATION	I-098555331	01 570-0510	RENTAL OF EQU	COPIER/PRNTR LEASE P	145960	883.75
01-023900	XEROX CORPORATION	I-098555332	01 570-0510	RENTAL OF EQU	COPIER/PRNTR LEASE,	145960	667.57
01-023900	XEROX CORPORATION	I-098664854	01 570-0510	RENTAL OF EQU	COPIER LEASE/ PD JAI	145960	181.17
01-023900	XEROX CORPORATION	I-098831107	01 570-0510	RENTAL OF EQU	10-21-19 TO 11-21-19	146063	245.93
01-023900	XEROX CORPORATION	I-098831113	01 570-0510	RENTAL OF EQU	10-21-19 TO 11-21-19	146063	105.40
						VENDOR 01-023900 TOTALS	2,557.71
01-1	CHARLES COSTANZA	I-112019-2	01 570-9175	ELECTION EXPE	CHARLES COSTANZA: NO	146000	140.00
01-1	MAREN COSTANZA	I-112019-3	01 570-9175	ELECTION EXPE	MAREN COSTANZA: NOV	146001	140.00
01-1	KATHERINE HAWKINSON	I-112019-4	01 570-9175	ELECTION EXPE	KATERINE HAWKINSON:	146002	217.50
01-1	CHRIS HUFFMAN	I-112019-5	01 570-9175	ELECTION EXPE	CHRIS HUFFMAN: NOV 5	146003	57.50
01-1	MARGARET J LEEMAN	I-112019-6	01 570-9175	ELECTION EXPE	MARGARET J LEEMAN: N	146004	717.50
01-1	CHRIS TOWNSEND	I-112019-7	01 570-9175	ELECTION EXPE	CHRIS TOWNSEND: NOV.	146005	237.50
01-1	JOE TOWNSEND	I-112019-8	01 570-9175	ELECTION EXPE	JOE TOWNSEND: NOV 5,	146006	185.00
01-1	HOWARD AVERY	I-1120191	01 570-9175	ELECTION EXPE	HOWARD AVERY: GENERA	146007	20.00
						VENDOR 01-1 TOTALS	1,715.00
DEPARTMENT 570 GENERAL SERVICES						TOTAL:	42,689.56

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 23

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008261	HILTON GARDEN INN	I-111419	01 572-0558	SPECIAL EVENT: TURKEY/GRAVY, HAM, 1	145929		380.00
01-008261	HILTON GARDEN INN	I-111519	01 572-0558	SPECIAL EVENT: THANKSGIVING EMPLOYE	145929		700.00
VENDOR 01-008261 TOTALS							1,080.00

DEPARTMENT 572 SPECIAL PROJECTS TOTAL: 1,080.00

VENDOR SET 01 GENERAL FUND TOTAL: 651,367.63

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 24

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003419	DONNELLY HOLDINGS, LTD	I-164657	02 590-0114	MEDICAL SUPPL:	MEDICAL SUPPLIES	146014	100.00
VENDOR 01-003419 TOTALS							100.00
01-004089	DEPT OF INFO RESOURCES	I-19100601N	02 590-0501	COMMUNICATION:	TEX-AN NG CHRGES OCT	000625	1.51
VENDOR 01-004089 TOTALS							1.51
01-012071	LAGUNA MADRE WATER DIS	I-110819-05	02 590-0581	WATER,SEWER &:	600 PADRE BLVD	000617	196.73
01-012071	LAGUNA MADRE WATER DIS	I-110819-06	02 590-0581	WATER,SEWER &:	600 PADRE BLVD	000617	32.61
VENDOR 01-012071 TOTALS							229.34
01-016651	PORT ISABEL ROTARY CLU	I-722	02 590-0110	FLAGS	: PT ISABEL ROTARY FLA	145940	75.00
VENDOR 01-016651 TOTALS							75.00
01-019140	MITEL	I-32639785-1	02 590-0501	COMMUNICATION:	VOIP SERV. DEC 1-31,	145987	168.89
VENDOR 01-019140 TOTALS							168.89
01-020057	TML MULTISTATE IEBP	I-120619	02 590-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	1,603.65
VENDOR 01-020057 TOTALS							1,603.65
01-020185	TIME WARNER CABLE	I-0029235111219	02 590-0415	SERVICE CONTR:	SERV. 11/12 -12/11/1	145992	1.17
VENDOR 01-020185 TOTALS							1.17
01-020602	TOUCAN GRAPHICS	I-28058	02 590-0101	OFFICE SUPPLI:	3-NAME BADGES, LILI,	145952	57.24
01-020602	TOUCAN GRAPHICS	I-28148	02 590-0101	OFFICE SUPPLI:	METAL NAME BADGE CAR	146058	39.97
01-020602	TOUCAN GRAPHICS	I-28161	02 590-0101	OFFICE SUPPLI:	BUS CARDS LUIS, RUBY	146058	76.00
VENDOR 01-020602 TOTALS							173.21
01-021095	UNITED PARCEL SERVICE	I-0000648239459-1	02 590-0108	POSTAGE	: WEEKLY SERVICE CHARG	145953	29.00
VENDOR 01-021095 TOTALS							29.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 25

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021226	US BANK VOYAGER FLEET	I-869326488948	02 590-0104	FUELS & LUBRI:	OCT 24 TO NOV 19	146060	50.10
VENDOR 01-021226 TOTALS							50.10
01-023900	XEROX CORPORATION	I-098831110	02 590-0415	SERVICE CONTR:	10-20-19 TO 11-21-19	146063	250.35
VENDOR 01-023900 TOTALS							250.35
DEPARTMENT 590 VISITORS BUREAU TOTAL:							2,682.22

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 26

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003444	CITIBANK	I-110319	02 592-0550	TRAVEL EXPENS:	EXECUCAR AFFILIATES	145964	79.28-
01-003444	CITIBANK	I-110319	02 592-0513	TRAINING EXPE:	EXECUCAR AFFILIATES	145964	304.98-
						VENDOR 01-003444 TOTALS	384.26-
01-004089	DEPT OF INFO RESOURCES	I-19100601N	02 592-0501	COMMUNICATION:	TEX-AN NG CHRGES OCT	000625	66.62
						VENDOR 01-004089 TOTALS	66.62
01-006034	FED EX	I-6-845-67036	02 592-0108	POSTAGE	: SHIPPING EXPRESS SER	146023	80.01
						VENDOR 01-006034 TOTALS	80.01
01-013432	THERESE M. MURPHY	I-101619	02 592-0550	TRAVEL EXPENS:	PER DIEM: PFLUGERVIL	000623	120.00
01-013432	THERESE M. MURPHY	I-11.20.19	02 592-0550	TRAVEL EXPENS:	TSAC LUNCHEON AUSTIN	000641	252.00
						VENDOR 01-013432 TOTALS	372.00
01-014148	NORTHSTAR TRAVEL MEDIA	I-50031082	02 592-0553	TRADE SHOW FE:	DESTINATION TX TRADE	145986	4,250.00
						VENDOR 01-014148 TOTALS	4,250.00
01-019140	MITEL	I-32639785-1	02 592-0501	COMMUNICATION:	VOIP SERV. DEC 1-31,	145987	149.03
						VENDOR 01-019140 TOTALS	149.03
01-020057	TML MULTISTATE IEBP	I-120619	02 592-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	5,388.67
						VENDOR 01-020057 TOTALS	5,388.67
01-020602	TOUCAN GRAPHICS	I-28043	02 592-0230	STOCK - PROMO:	REORDER ACCESSORY PO	145952	514.60
01-020602	TOUCAN GRAPHICS	I-28044	02 592-0230	STOCK - PROMO:	REORDER COFFEE MUGS	145952	942.51
01-020602	TOUCAN GRAPHICS	I-28073	02 592-0101	OFFICE SUPPLI:	500 BUSINESS CARDS,	145952	39.00
01-020602	TOUCAN GRAPHICS	I-28096	02 592-0230	STOCK - PROMO:	REORDER COASTER SET	146058	1,684.43
01-020602	TOUCAN GRAPHICS	I-28097	02 592-0230	STOCK - PROMO:	REORDER 16OZ CASABLA	146058	1,368.76
01-020602	TOUCAN GRAPHICS	I-28155	02 592-0101	OFFICE SUPPLI:	BADGES W/MAGNETIC FA	146058	22.49
						VENDOR 01-020602 TOTALS	4,571.79

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 27

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021095	UNITED PARCEL SERVICE	I-0000648239469-01	02 592-0108	POSTAGE	: WEEKLY SERVICE CHARG	146059	29.00
01-021095	UNITED PARCEL SERVICE	I-648239479	02 592-0108	POSTAGE	: PICK UPS NOVEMBER 20	146059	29.00
VENDOR 01-021095 TOTALS							58.00
01-021149	MAGDALENA B. VASQUEZ	I-56992	02 592-0101	OFFICE SUPPLI:	6 TABLECLOTHS CLEAN	145954	76.00
VENDOR 01-021149 TOTALS							76.00
01-021226	US BANK VOYAGER FLEET	I-869326488948	02 592-0104	FUELS & LUBRI:	OCT 24 TO NOV 19	146060	124.32
VENDOR 01-021226 TOTALS							124.32

DEPARTMENT 592 SALES & ADMINISTRATION TOTAL: 14,752.18

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001191	ANYPROMO INC	I-CV9119947	02 593-8099	MISC. SPONSOR: USLA GIVEAWAYS		146010	2,781.63
						VENDOR 01-001191 TOTALS	2,781.63
01-020057	TML MULTISTATE IEBP	I-120619	02 593-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		544.55
						VENDOR 01-020057 TOTALS	544.55
01-020602	TOUCAN GRAPHICS	I-27920	02 593-8099	MISC. SPONSOR: 500 BROCHURES WINTER	146058		175.00
01-020602	TOUCAN GRAPHICS	I-28036	02 593-8060	ENTRANCE SIGN: ART SERV. LIGHTING O	145952		270.00
01-020602	TOUCAN GRAPHICS	I-28037	02 593-8060	ENTRANCE SIGN: ART SER. XMAS BOAT P	145952		270.00
01-020602	TOUCAN GRAPHICS	I-28059	02 593-8060	ENTRANCE SIGN: ART SERV. WELCOME HO	145952		157.00
01-020602	TOUCAN GRAPHICS	I-28074	02 593-8099	MISC. SPONSOR: PRINTING OF CHRISTMA	145952		202.00
01-020602	TOUCAN GRAPHICS	I-28113	02 593-8099	MISC. SPONSOR: PRINTING OF 28 PG PR	145995		275.00
01-020602	TOUCAN GRAPHICS	I-28127	02 593-8099	MISC. SPONSOR: SIGNS COROPLAST CHRI	146058		388.00
01-020602	TOUCAN GRAPHICS	I-28128	02 593-8099	MISC. SPONSOR: SIGN COROPLST HOLIDAY	146058		150.50
01-020602	TOUCAN GRAPHICS	I-28131	02 593-8099	MISC. SPONSOR: DIE CUT STICKERS - U	146058		120.00
01-020602	TOUCAN GRAPHICS	I-28171	02 593-8099	MISC. SPONSOR: ART SERVICES USLA FL	146058		50.00
						VENDOR 01-020602 TOTALS	2,057.50
01-023109	LUCINDA KAY WIERENGA	I-HSL19-1	02 593-8099	MISC. SPONSOR: 2019/20 HOLIDAY SAND	145959		6,500.00
						VENDOR 01-023109 TOTALS	6,500.00

DEPARTMENT 593 EVENTS MARKETING TOTAL: 11,883.68

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VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001344	THE ATKINS GROUP	I-INV-15038	02 594-0531	MEDIA PLACEME:	2019/2020 MEDIA PLAC	000614	182,330.06
01-001344	THE ATKINS GROUP	I-INV-15127	02 594-0530	PROFESSIONAL :	2019/2020 ADVANCE AN	000614	2,066.67
01-001344	THE ATKINS GROUP	I-INV-15128	02 594-0530	PROFESSIONAL :	2019/2020 SOCIAL MED	000614	1,000.00
01-001344	THE ATKINS GROUP	I-INV-15198	02 594-0530	PROFESSIONAL :	2019/2020 PUBLIC REL	000614	8,000.00
01-001344	THE ATKINS GROUP	I-INV-15204	02 594-0559	CONTENT DEVEL:	WEBSITE MAIN & DIGIT	000614	11,223.24
01-001344	THE ATKINS GROUP	I-INV-15205	02 594-0537	PRODUCTION/CO:	PRODUCTION & EDITING	000614	18,378.70
01-001344	THE ATKINS GROUP	I-INV-15206	02 594-0530	PROFESSIONAL :	2019/2020 ACCOUNT SE	000614	13,500.00
01-001344	THE ATKINS GROUP	I-INV-15207	02 594-0537	PRODUCTION/CO:	CREATIVE & CONTENTSE	000614	5,329.18
01-001344	THE ATKINS GROUP	I-INV-15208	02 594-0537	PRODUCTION/CO:	CREATIVE & CONTENTSE	000614	5,257.80
01-001344	THE ATKINS GROUP	I-INV-15214	02 594-0531	MEDIA PLACEME:	2019/2020 MEDIA PLAC	000614	14,216.91
01-001344	THE ATKINS GROUP	I-INV-15215	02 594-0531	MEDIA PLACEME:	2019/2020 MEDIA PLAC	000614	1,494.91
VENDOR 01-001344 TOTALS							262,797.47
01-003410	SPI CHAMBER OF COMMERC I-	2020VG	02 594-0531	MEDIA PLACEME:	2019/2020 VISITOR GU	145969	11,483.50
VENDOR 01-003410 TOTALS							11,483.50
01-003922	CROWDRIFT INC	I-INV1826	02 594-0533	MARKETING :	ADVANCED DIGITAL PLA	145919	1,500.00
01-003922	CROWDRIFT INC	I-INV1827	02 594-0533	MARKETING :	ADVANCED DIGITAL PLA	146017	15,000.00
01-003922	CROWDRIFT INC	I-INV1962	02 594-0533	MARKETING :	DIGITAL ASSET LIBRAR	145972	6,640.00
VENDOR 01-003922 TOTALS							23,140.00
01-003924	COMPOSITION SYSTEMS IN I-	C0207831	02 594-0533	MARKETING :	VIA ADVERTISING	145973	606.20
VENDOR 01-003924 TOTALS							606.20
01-007408	GREGORY SCOTT KNUCKLE	I-100039	02 594-0533	MARKETING :	P4P-4K VIDEO FLIGHT	146026	500.00
VENDOR 01-007408 TOTALS							500.00
01-009063	IN-TER-SPACE SERVICES,	I-792101930	02 594-0533	MARKETING :	HARLINGEN AIRPORT MA	146029	495.00
VENDOR 01-009063 TOTALS							495.00
01-011027	KENILWORTH MEDIA INC.	I-75-A10878	02 594-0531	MEDIA PLACEME:	CONVENTION SOUTH MAG	000616	3,391.50
VENDOR 01-011027 TOTALS							3,391.50

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 30

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011107	MOBILE VIDEO TAPES, IN	I-160573	02 594-0533	MARKETING	: OPEN FOR BUSINESS CA	146031	2,220.00
						VENDOR 01-011107 TOTALS	2,220.00
01-011206	ENRIQUE LEAL	I-0000319	02 594-0533	MARKETING	: 2019 SPI GETAWAY	146032	1,200.00
						VENDOR 01-011206 TOTALS	1,200.00
01-012090	LAMAR TEXAS LIMITED PA	I-110655660	02 594-0531	MEDIA PLACEME:	DIGITAL OUTDOOR SIGN	146034	11,800.00
01-012090	LAMAR TEXAS LIMITED PA	I-110674492	02 594-0531	MEDIA PLACEME:	DIGITAL OUTDOOR SIGN	146034	3,750.00
01-012090	LAMAR TEXAS LIMITED PA	I-110861728	02 594-0531	MEDIA PLACEME:	DIGITAL OUTDOOR SIGN	145932	11,800.00
01-012090	LAMAR TEXAS LIMITED PA	I-110878310	02 594-0531	MEDIA PLACEME:	DIGITAL OUTDOOR SIGN	146034	2,812.00
						VENDOR 01-012090 TOTALS	30,162.00
01-019055	SC3 XP HOLDINGS LLC	I-414	02 594-0533	MARKETING	: MARKETING KIOSKS	145942	8,900.00
						VENDOR 01-019055 TOTALS	8,900.00
01-019715	SIMPLEVIEW CANADA, LLC	I-4489	02 594-0530	PROFESSIONAL	: DIGITAL ASSET LIBRAR	145990	1,199.00
						VENDOR 01-019715 TOTALS	1,199.00
01-020176	TX DEPT OF TRANSPORT-A	I-271343	02 594-0531	MEDIA PLACEME:	TX HIGHWAY/TRAVEL GU	146056	470.25
						VENDOR 01-020176 TOTALS	470.25
DEPARTMENT 594 MARKETING						TOTAL:	346,564.92
VENDOR SET 02 HOTEL/MOTEL TAX FUND						TOTAL:	375,883.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 31

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001210	AIR FILTER COMPANY	I-79093	06 565-0415	SERVICE CONTR: AIR FILTER SERVICE	000613	1,594.00	
01-001210	AIR FILTER COMPANY	I-79533	06 565-0415	SERVICE CONTR: AIR FILTER SERVICE	000613	297.40	
01-001210	AIR FILTER COMPANY	I-79689	06 565-0415	SERVICE CONTR: AIR FILTER SERVICE	000634	321.80	
VENDOR 01-001210 TOTALS						2,213.20	
01-001239	JESUS ALVARADO	I-111319	06 565-0411	BUILDING & ST: EX HALL WALL EXTERIO	145966	700.00	
VENDOR 01-001239 TOTALS						700.00	
01-003418	JAMES R. MATTHEWS	I-1219	06 565-0415	SERVICE CONTR: WATER TREATMEN SERV.	145970	155.00	
VENDOR 01-003418 TOTALS						155.00	
01-003419	DONNELLY HOLDINGS, LTD	I-165878	06 565-0114	MEDICAL : MISC FIRST AID SUPP	146014	90.19	
VENDOR 01-003419 TOTALS						90.19	
01-004283	ECOLAB INC.	I-6252848076	06 565-0415	SERVICE CONTR: 11-21-19 TO 12-18-19	146021	156.51	
VENDOR 01-004283 TOTALS						156.51	
01-005512	EXPRESS SERVICES, INC.	I-23207311	06 565-0530	PROFESSIONAL : TEMP LABOR CVB NOV 1	145921	390.72	
01-005512	EXPRESS SERVICES, INC.	I-23236855	06 565-0530	PROFESSIONAL : TEMP LABOR, NOV 17,	145974	244.20	
01-005512	EXPRESS SERVICES, INC.	I-23271544	06 565-0530	PROFESSIONAL : HOUSE KEEPER O CASTI	146022	390.72	
VENDOR 01-005512 TOTALS						1,025.64	
01-007600	GULF COAST PAPER CO. 1	I-1768922	06 565-0160	LAUNDRY & JAN: TISSUE, TWLS, GLOVES	145928	407.47	
01-007600	GULF COAST PAPER CO. 1	I-1769870	06 565-0160	LAUNDRY & JAN: 2 CT. HOT CUPS,	145978	156.46	
01-007600	GULF COAST PAPER CO. 1	I-1772573	06 565-0160	LAUNDRY & JAN: CLEANERS, GLOVES, TI	146027	343.53	
VENDOR 01-007600 TOTALS						907.46	
01-009220	IWORQ SYSTEMS INC.	I-191414	06 565-0415	SERVICE CONTR: FACILITY MANAGEMENT	145982	640.00	
VENDOR 01-009220 TOTALS						640.00	

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-110819-39	06 565-0581	WATER, SEWER : 7355 PADRE BLVD		000617	1,706.17
01-012071	LAGUNA MADRE WATER DIS	I-110819-40	06 565-0581	WATER, SEWER : 7355 PADRE BLVD IRR		000617	2,981.27
VENDOR 01-012071 TOTALS							4,687.44
01-013404	MOUNTAIN GLACIER, LLC	I-0301214699	06 565-0103-01	CONSUMABLES : BOTTLED WATER ,COOLE	145934		45.98
01-013404	MOUNTAIN GLACIER, LLC	I-0301217791	06 565-0103-01	CONSUMABLES : 11 5 GAL H 20	146037		63.98
VENDOR 01-013404 TOTALS							109.96
01-017997	RUBEN RAMOS	I-1428	06 565-0415	SERVICE CONTR: PEST CONTROL CC	145941		220.00
VENDOR 01-017997 TOTALS							220.00
01-019140	MITEL	I-32639785-1	06 565-0501	COMMUNICATION: VOIP SERV. DEC 1-31,	145987		424.15
VENDOR 01-019140 TOTALS							424.15
01-019502	AT&T	I-110319	06 565-0501	COMMUNICATION: MONTHLY SERV 11/3-12	145948		335.30
VENDOR 01-019502 TOTALS							335.30
01-019520	AT&T	I-111819	06 565-0501	COMMUNICATION: 956-761-3023CLOSING	146052		44.98
VENDOR 01-019520 TOTALS							44.98
01-020057	TML MULTISTATE IEBP	I-120619	06 565-0001	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		5,896.88
VENDOR 01-020057 TOTALS							5,896.88
01-020185	TIME WARNER CABLE	I-201911256513	06 565-0415	SERVICE CONTR: WIFI AT CC	145993		3,205.94
VENDOR 01-020185 TOTALS							3,205.94
01-021102	UNIFIRST HOLDINGS, INC	I-8412146195	06 565-0510	RENTAL OF EQU: TABLECLOTHS/NAPKINS	000618		110.40
01-021102	UNIFIRST HOLDINGS, INC	I-8412146610	06 565-0130	WEARING APPAR: UNIFORMS, MATS, MOPS	000618		69.42
01-021102	UNIFIRST HOLDINGS, INC	I-8412146610	06 565-0160	LAUNDRY & JAN: UNIFORMS, MATS, MOPS	000618		162.91
01-021102	UNIFIRST HOLDINGS, INC	I-8412146882	06 565-0510	RENTAL OF EQU: TABLECOVERS, THANKSG	000618		26.52

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 33

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021102	UNIFIRST HOLDINGS, INC	I-8412146883	06 565-0510	RENTAL OF EQU: TABLECOVERS, ARMY GE	000618		79.00
01-021102	UNIFIRST HOLDINGS, INC	I-8412146884	06 565-0510	RENTAL OF EQU: TABLECOVERS, MEET TH	000618		25.62
01-021102	UNIFIRST HOLDINGS, INC	I-8412147484	06 565-0130	WEARING APPAR: UNIFORMS, MATS, MOPS	000628		69.42
01-021102	UNIFIRST HOLDINGS, INC	I-8412147484	06 565-0160	LAUNDRY & JAN: UNIFORMS, MATS, MOPS	000628		150.27
01-021102	UNIFIRST HOLDINGS, INC	I-8412148369	06 565-0130	WEARING APPAR: SUPPLIES/ PANTS UNIF	000639		69.42
01-021102	UNIFIRST HOLDINGS, INC	I-8412148369	06 565-0160	LAUNDRY & JAN: SUPPLIES/ PANTS UNIF	000639		127.32
						VENDOR 01-021102 TOTALS	890.30
01-021226	US BANK VOYAGER FLEET	I-869326488948	06 565-0104	FUELS & LUBRI: OCT 24 TO NOV 19	146060		242.19
						VENDOR 01-021226 TOTALS	242.19
01-1	PASCAL INDUSTRIES SERV	I-5305	06 565-0415	SERVICE CONTR: PASCAL INDUSTRIES SE	146009		400.00
						VENDOR 01-1 TOTALS	400.00

DEPARTMENT 565 CONVENTION CENTER OPER TOTAL: 22,345.14

VENDOR SET 06 CONVENTION CENTER FUND TOTAL: 22,345.14

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 34

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 09 PARKS, REC & BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016651	PORT ISABEL ROTARY CLU	I-720	09 572-9185	COMMUNITY EVE: ROTARY	FLAG PROGRAM	146042	1,250.00
01-016651	PORT ISABEL ROTARY CLU	I-723	09 572-9185	COMMUNITY EVE: ROTARY	FLAG PROGRAM	146042	525.00
01-016651	PORT ISABEL ROTARY CLU	I-724	09 572-9185	COMMUNITY EVE: ROTARY	FLAG PROGRAM	146042	650.00
						VENDOR 01-016651 TOTALS	2,425.00
01-019362	SKYDIVE SPI, LLC	I-111519	09 572-9185	COMMUNITY EVE: EMBROIDER	8 APRONS,	145946	56.00
						VENDOR 01-019362 TOTALS	56.00
01-020057	TML MULTISTATE IEBP	I-120619	09 572-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	534.55
						VENDOR 01-020057 TOTALS	534.55
01-1	PAT RASMUSSEN	I-112519	09 572-9185	COMMUNITY EVE: PAT RASMUSSEN:	REIMB	146008	40.90
						VENDOR 01-1 TOTALS	40.90
DEPARTMENT 572 GENERAL SERVICES						TOTAL:	3,056.45
VENDOR SET 09 PARKS, REC & BEAUTIF						TOTAL:	3,056.45

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 35

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001006	GREGORY D. ALEXANDER	I-679707	30 591-0420	MOTOR VEHICLE: MISC. FUSES FOR BUSE	145965		9.75
01-001006	GREGORY D. ALEXANDER	I-680036	30 591-0420	MOTOR VEHICLE: ARMOR ALL & GLASS CL	145965		59.88
01-001006	GREGORY D. ALEXANDER	I-680038	30 591-0420	MOTOR VEHICLE: BUS WASHING SUPPLIES	145965		22.56
VENDOR 01-001006 TOTALS							92.19
01-001129	A & W OFFICE SUPPLY IN	I-641484-0	30 591-0160	LAUNDRY & JAN: GLOVES, TISSUE, MISC	145910		212.50
VENDOR 01-001129 TOTALS							212.50
01-001431	ARMOUR CUSTOM STEELWOR	I-1106	30 591-0411	BUILDING & ST: LAMPS	145967		900.00
VENDOR 01-001431 TOTALS							900.00
01-002697	BRIAN SCOTT	I-111419	30 591-0130	WEARING APPAR: REIMBURSE UNIFORM PU	145915		112.72
VENDOR 01-002697 TOTALS							112.72
01-003923	CORPUS CHRISTI STAMP W	I-33663	30 591-0411	BUILDING & ST: WALL PLAQUES	146018		3,820.00
VENDOR 01-003923 TOTALS							3,820.00
01-009220	IWORQ SYSTEMS INC.	I-191353	30 591-0551	DUE & MEMBERS: WORK MANAGEMENT	145982		600.00
VENDOR 01-009220 TOTALS							600.00
01-012071	LAGUNA MADRE WATER DIS	I-110819-02	30 591-0581	WTR/SWR/GARBA: 321 PADRE BLVD TRAN	000617		333.09
01-012071	LAGUNA MADRE WATER DIS	I-110819-03	30 591-0581	WTR/SWR/GARBA: 321 PADRE BLVD IRR	000617		275.26
01-012071	LAGUNA MADRE WATER DIS	I-110819-04	30 591-0581	WTR/SWR/GARBA: 321 PADRE BLVD F/L	000617		50.25
01-012071	LAGUNA MADRE WATER DIS	I-110819-58	30 591-0581	WTR/SWR/GARBA: 330 PADRE BLVD TRANS	000617		121.82
VENDOR 01-012071 TOTALS							780.42
01-012091	CINTAS CORP.	I-4034698011	30 591-0130	WEARING APPAR: UNIFORMS FOR TRANSIT	145933		143.88
01-012091	CINTAS CORP.	I-4035391600	30 591-0130	WEARING APPAR: UNIFORMS FOR TRANSIT	145983		143.88
01-012091	CINTAS CORP.	I-4035804505	30 591-0130	WEARING APPAR: UNIFORM LAUNDERING	146035		143.88
VENDOR 01-012091 TOTALS							431.64

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PAGE: 36

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013404	MOUNTAIN GLACIER, LLC	I-0301216628	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL. T	145985	26.49
VENDOR 01-013404 TOTALS							26.49
01-015012	O'REILLY AUTOMOTIVE ST	I-0597-163352	30 591-0420	MOTOR VEHICLE:	PARTS	146041	15,427.05
01-015012	O'REILLY AUTOMOTIVE ST	I-0597-163402	30 591-0420	MOTOR VEHICLE:	BRAKE PADS , WASH BR	145936	385.48
VENDOR 01-015012 TOTALS							15,812.53
01-016151	PATHMARK TRAFFIC PRODU	I-4496	30 591-0150	MINOR TOOLS &:	24- 2 SIDED SIGN CLA	145937	129.00
VENDOR 01-016151 TOTALS							129.00
01-018156	RIDE SYSTEMS, INC.	I-19542	30 591-0501	COMMUNICATION:	GPS SUBSCRIPTION	146046	600.00
VENDOR 01-018156 TOTALS							600.00
01-019140	MITEL	I-32639785-1	30 591-0501	COMMUNICATION:	VOIP SERV. DEC 1-31,	145987	156.05
VENDOR 01-019140 TOTALS							156.05
01-019175	SHARE CORPORATION	I-110331	30 591-0420	MOTOR VEHICLE:	CAR WASH/WAX ETC. F	145988	365.90
VENDOR 01-019175 TOTALS							365.90
01-019255	SOUTH TEXAS COMMUNICAT	I-64290	30 591-0421	RADIOS & COMM:	PROGRAM RADIO- TRANS	145945	100.00
01-019255	SOUTH TEXAS COMMUNICAT	I-64290	30 591-0421	RADIOS & COMM:	PROGRAM RADIO- TRANS	145945	0.00
VENDOR 01-019255 TOTALS							100.00
01-019494	TCR - THE BEST ALARM,	I-056481	30 591-0530	PROFESSIONAL :	12- MONTHLY FIRE MON	145947	600.00
VENDOR 01-019494 TOTALS							600.00
01-019991	RHONDA M. LUNS福德	I-20191304	30 591-0130	WEARING APPAR:	LOGO EMBROIDERED ON	145991	60.00
VENDOR 01-019991 TOTALS							60.00

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PAGE: 37

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-120619	30 591-0081	GROUP INSURAN	DECEMBER 2019 MEDICA	000637	8,522.32
						VENDOR 01-020057 TOTALS	8,522.32
01-020122	TEXAS TRANSIT ASSOCIAT	I-112619	30 591-0551	DUE & MEMBERS:	TTA MEMBERSHIP	146055	1,950.00
						VENDOR 01-020122 TOTALS	1,950.00
01-020203	TIPTON MOTORS, INC	I-0288434	30 591-0420	MOTOR VEHICLE:	PULLEY	145994	587.68
						VENDOR 01-020203 TOTALS	587.68
01-020602	TOUCAN GRAPHICS	I-27930	30 591-0411	BUILDING & ST:	8-12 X 18 REF. ALUM	145995	341.15
01-020602	TOUCAN GRAPHICS	I-28069	30 591-0411	BUILDING & ST:	4- 12 X 18 REFLC. AL	145952	178.19
01-020602	TOUCAN GRAPHICS	I-28070	30 591-0411	BUILDING & ST:	ALUMINUM SIGSN	146058	1,815.47
						VENDOR 01-020602 TOTALS	2,334.81
01-021226	US BANK VOYAGER FLEET	I-869326488948	30 591-0104	FUELS & LUBRI:	OCT 24 TO NOV 19	146060	9,797.04
						VENDOR 01-021226 TOTALS	9,797.04
01-023900	XEROX CORPORATION	I-098555335	30 591-0150	MINOR TOOLS &:	COPIER/PRNTR LEASE,	145960	233.16
01-023900	XEROX CORPORATION	I-098831112	30 591-0150	MINOR TOOLS &:	10-20-19 TO 11-21-19	146063	233.16
						VENDOR 01-023900 TOTALS	466.32
01-040010	MARTIN PENA	I-38291	30 591-0411	BUILDING & ST:	WAYFINDING SIGNAGE	146064	2,535.00
						VENDOR 01-040010 TOTALS	2,535.00
DEPARTMENT 591 SPI METRO						TOTAL:	50,992.61
VENDOR SET 30 TRANSPORTATION						TOTAL:	50,992.61

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 38

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1999 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBF	I-120619	60 521-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	136.15
VENDOR 01-020057 TOTALS							136.15

DEPARTMENT 521 POLICE TOTAL: 136.15

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 39

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016247	JIM PIGG	I-112219	60 522-0550	TRAVEL EXPENS: PER DIEM: USLA BOD	000631		1,148.00
VENDOR 01-016247 TOTALS							1,148.00
01-020057	TML MULTISTATE IEBP	I-120619	60 522-0081	GROUP INSURAN: DECEMBER 2019 MEDICA	000637		668.18
VENDOR 01-020057 TOTALS							668.18
01-021226	US BANK VOYAGER FLEET	I-869326488948	60 522-0104	FUEL & LUBRIC: OCT 24 TO NOV 19	146060		95.66
VENDOR 01-021226 TOTALS							95.66
DEPARTMENT 522 BEACH PATROL TOTAL:							1,911.84

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PAGE: 40

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-120619	60 532-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	81.68
VENDOR 01-020057 TOTALS							81.68
DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL:							81.68

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 41

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003697	ANRIGE INC.	I-33891.12.83	60 560-0560	RENTAL	: Restroom Rental- 20	146016	13,482.24
VENDOR 01-003697 TOTALS							13,482.24
01-012091	CINTAS CORP.	I-4034698246	60 560-0130	WEARING APPAR: UNIFORMS FOR SHORELI	145933		137.73
01-012091	CINTAS CORP.	I-4035391656	60 560-0130	WEARING APPAR: UNIFORMS FOR SHORELI	145983		142.96
01-012091	CINTAS CORP.	I-4035804571	60 560-0130	WEARING APPAR: UNIFORM SHIRT/PANTS	146035		142.96
VENDOR 01-012091 TOTALS							423.65
01-016600	PT ISABEL/SO PADRE PRE	I-101019-1	60 560-0540	ADVERTISING	: DISPLAY AD : PUB NOT	145939	195.00
01-016600	PT ISABEL/SO PADRE PRE	I-101719	60 560-0540	ADVERTISING	: DISPLAY AD: PUBLIC N	145939	195.00
VENDOR 01-016600 TOTALS							390.00
01-020057	TML MULTISTATE IEBP	I-120619	60 560-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	4,339.75
VENDOR 01-020057 TOTALS							4,339.75
01-021226	US BANK VOYAGER FLEET	I-869326488948	60 560-0104	FUEL & LUBRIC:	OCT 24 TO NOV 19	146060	907.47
VENDOR 01-021226 TOTALS							907.47
01-023169	WYLIE & SON, INC.	I-WN05452	60 560-0410	MACHINERY & EQUIPMENT		145997	1,763.10
VENDOR 01-023169 TOTALS							1,763.10
DEPARTMENT 560 BEACH MAINTENANCE TOTAL:							21,306.21
VENDOR SET 60 BEACH MAINTENANCE FUND TOTAL:							23,435.88

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 42

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 560 SHORELINE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-120619	62 560-0081	GROUP INSURAN:	DECEMBER 2019 MEDICA	000637	551.38
VENDOR 01-020057 TOTALS							551.38
DEPARTMENT 560 SHORELINE TOTAL:							551.38
VENDOR SET 62 BAY ACCESS FUND TOTAL:							551.38

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 43

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-112719	80 2470	T.M.R.S.	: NOVEMBER 2019 CONTRI	000638	358.62
						VENDOR 01-020100 TOTALS	358.62

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	358.62
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 44

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2019 THRU 12/06/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003345	CCIM TECHNOLOGIES, INC	I-1941348	80 580-9178	DESIGNATED PR: EDC: PROF RENEWAL	11 145917		1,495.00
				VENDOR 01-003345	TOTALS		1,495.00
01-006179	FRIENDS OF RGV REEF	I-11819	80 580-9178	DESIGNATED PR: EDC: CONTRIBUTION TO	145923		50,000.00
				VENDOR 01-006179	TOTALS		50,000.00
01-012097	DARLA LAPEYRE	I-112019	80 580-0550	TRAVEL	: MILEAGE REIMBURSEMENT 000630		77.84
				VENDOR 01-012097	TOTALS		77.84
01-019147	GAVIN SINGH	I-SPI-01	80 580-9178	DESIGNATED PR: EDC: 50% DOWN FOR OP	145943		4,500.00
				VENDOR 01-019147	TOTALS		4,500.00
01-020057	TML MULTISTATE IEBP	I-120619	80 580-0081	GROUP INSURAN: DECEMBER 2019	MEDICA 000637		551.38
				VENDOR 01-020057	TOTALS		551.38
01-020100	T.M.R.S.	I-112719	80 580-0680	TMRS	: NOVEMBER 2019 CONTRI 000638		664.46
				VENDOR 01-020100	TOTALS		664.46
01-1	GOMEZ ROOFING	I-25	80 580-9483	TSF TO BNC FA: GOMEZ ROOFING: REPAIR	146061		500.00
				VENDOR 01-1	TOTALS		500.00

DEPARTMENT 580	EDC	TOTAL:	57,788.68
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VENDOR SET 80	ECONOMIC DEVELOPMENT CORP	TOTAL:	58,147.30
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REPORT GRAND TOTAL:	1,185,779.39
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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: Wendi Delgado, Director of Operations

DEPARTMENT: Administrative Services

ITEM

Approve revisions to the City of South Padre Island Drug and Alcohol Policy for the Transportation Employees as recommended by the Texas Department of Transportation (TXDOT).

ITEM BACKGROUND

The City of South Padre Island Drug and Alcohol Program was recently audited by the Texas Department of Transportation. The policy was reviewed and the recommended changes have been made to the attached document.

BUDGET/FINANCIAL SUMMARY

This is a requirement of the Grant Funding received by the Transit Department.

COMPREHENSIVE PLAN GOAL

Goal 1: The City shall provide for safe, efficient movement of people and goods.

LEGAL REVIEW

Sent to Legal:	YES: _____	NO: <u> X </u>
Approved by Legal:	YES: _____	NO: <u> X </u>

RECOMMENDATIONS/COMMENTS

Staff recommends approval of the revised policy.



City of South Padre Island

Drug and Alcohol Policy For Transportation Employees

Approved by the City Council 10/21/2002

Updated 08/15/2007

Updated 10/17/2007

Updated 02/20/2008

Updated 08/19/2009

Updated 11/03/2010

Updated 08/03/2011

Updated 10/03/2012

Updated 03/05/2014

Updated 04/04/2018

Updated 12/11/2019

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Purpose & Overview

The City of South Padre Island WAVE provides public transportation services to our residents and tourists in an effort to promote the Island and a better quality of life. Part of our mission is to ensure that this service is delivered safely, efficiently, and effectively by establishing a drug and alcohol-free work environment, and to ensure that the workplace remains free from the effects of drugs and alcohol in order to promote the health and safety of employees and the general public. In keeping with this mission, the City of South Padre Island declares that the unlawful manufacture, distribution, dispense, possession, or use of controlled substances or misuse of alcohol is prohibited by all employees.

The purpose of this policy is to establish guidelines to maintain a drug and alcohol-free workplace in compliance with the Omnibus Transportation Employee Testing Act of 1991. This policy is intended to comply with all applicable Federal regulations governing workplace anti-drug and alcohol programs in the transit industry. Specifically, the Federal Transit Administration (FTA) of the U.S. Department of Transportation has published 49 CFR Part 655, as amended, that mandates urine drug testing and alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result. The U.S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that set standards for the collection and testing of urine and breath specimens. Additionally, the City has adopted these guidelines in order to assure the privacy of the employee while assuring the integrity and validity of the testing process. All drug and alcohol testing of safety-sensitive employees will be conducted in accordance with 49 ~~CFR~~ Part 40.

Any provisions set forth in this policy that are included under the sole authority of the City of South Padre Island and are not provided under the authority of the above named Federal regulations are underlined.

In order to comply with FTA drug and alcohol regulations, the City of South Padre Island will provide each safety-sensitive employee with a copy of this written policy on prohibited drug use and alcohol misuse in the workplace, a policy which will educate the employee on the required procedures for drug and alcohol testing, and which will establish treatment programs available to employees.

EMPLOYEES COVERED BY THIS PROGRAM (655.4 & 655.15)

Drug and alcohol testing of safety-sensitive employees is required by 49 CFR Part 655. All employees and volunteers who perform safety-sensitive functions are subject to FTA testing provisions.

Safety-sensitive employees include those that perform any of the following:

- Operation of a revenue service vehicle, even if it is not in revenue service;
- Operation of a non-revenue service vehicle that requires a CDL;
- Dispatch or controlling movement of a revenue service vehicle; and if so, is the category description consistent with Part 655.
- Maintenance of a revenue service vehicle or equipment used in revenue service (Section 5311 maintenance contractors are exempt). Include all individuals engaged in engine, revenue service vehicle, and parts repair, rebuilding, and overhaul; or
- Carrying a firearm for security reasons.

Employees specifically covered in this policy include City of South Padre:

- Transportation Vehicle Operators
- Transit Supervisor
- Transit Mechanics

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- Any other individual who controls the movement of revenue vehicles.

PARTICIPATION IS A REQUIREMENT OF EMPLOYMENT

Participation in the City of South Padre Island's drug and alcohol testing program is a requirement for each City safety-sensitive employee, and therefore, is a condition of employment.

POLICY COMMUNICATION

Employee Communication

The City of South Padre Island will provide a copy of this policy to all safety-sensitive employees and any representatives of employee organizations. Employees will sign a Confirmation of Receipt form acknowledging receipt of policy.

At any time that the City of South Padre Island is required to revise or update this policy, a new revised copy shall be provided to all safety-sensitive employees and any representatives of employee organizations. The employee will again be required to sign a Confirmation of Receipt form acknowledging receipt of the policy.

All new hires will receive a copy of the most current policy and will be required to sign a Confirmation of Receipt form acknowledging receipt of the policy.

Job Applicant Communication

The City of South Padre Island will notify all applicants in writing of the requirement to undergo DOT pre-employment drug testing with a negative test result prior to employment safety-sensitive duties and, if hired that they will be subject to random drug and alcohol testing throughout their period of employment. The City will keep applicant signed acknowledgements on file.

Current employees wishing to switch to safety-sensitive functions must also be notified of the drug testing requirements in writing, and must also have a negative pre-employment / pre-transfer drug test.

Contract Service Provider Communication

All agreements between employers and service agents are deemed a matter of law to require compliance. Should the City of South Padre Island use a contract service/maintenance provider, it will be the City of South Padre Island's responsibility to ensure that the contract organization complies with FTA regulations. The City will ensure that the service provider will have a secure storage location for specimens and specimen collection materials, and it will be available to perform collections during all days and hours that the transit system performs safety-sensitive job duties.

REQUIRED HOURS OF COMPLIANCE AND PROHIBITED BEHAVIOR

- An Reasonable suspicion and random and follow-up alcohol tests can only be conducted just before, during, and/or just after performing a safety-sensitive function. An employee must not consume alcohol while performing a safety-sensitive function, four (4) hours prior to performing safety-sensitive functions, and up to eight (8) hours following an accident or until the employee undergoes a post-accident test, whichever comes first.

Commented [501]: I would consider moving this highlighted provision to a part of the policy that is more appropriate. It seems to stick out here

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- The use and ingestion of illegal drugs is prohibited at all times and employees can be tested for drugs anytime while on duty.
- The behaviors that are prohibited by FTA rules include:
- Ingestion of prohibited drugs at all times.
- Consumption of Alcohol:
 - Four hours prior to performing a safety-sensitive function.
 - Eight hours following an accident.
 - While on-call the employee will be given the opportunity to acknowledge the use of alcohol and the inability to perform safety-sensitive functions. (If employee acknowledges alcohol use, but claims ability to perform his or her safety sensitive duties, then he or she must take a DOT alcohol test.)
 - Blood alcohol concentration of 0.04 or greater when performing a safety-sensitive function.

The actions that are prohibited by the Drug Free Workplace Act include unlawful manufacturing distributing, dispensing, possessing, or using controlled substances in the workplace and shall not be tolerated by the City.

Procedures for Transportation Workplace Drug and Alcohol Testing Programs

EMPLOYER RESPONSIBILITIES (40.0)

Mock Collection

The City of South Padre Island is responsible for all actions of the officials, representatives, and agents (including service agents) in carrying out the requirements of the DOT agency regulations. (40.11) In response to this responsibility the City will conduct a mock collection at the collection site to insure that all agreements and arrangements, written or unwritten, between and among the City and the service agents concerning the implementation of DOT drug and alcohol testing requirements are deemed, and alcohol testing regulations. (40.11)

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Collection Information the Employer Must Provide to Collectors (40.14)

The City must ensure itself or through the service agent that the collector has the following information when conducting a urine specimen.

- Full name of the employee being tested.
- Employee Social Security number or ID number.
- Laboratory name and address.
- Employer name, address, phone number, and fax number.
- DER information required in 40.35.
- MRO name, address, phone number, and fax number.
- The DOT Agency which regulates the employee's safety sensitive duties.
- Test reason, as appropriate: Pre-employment; Random; Reasonable Suspicion/Reasonable Cause; Post Accident; Return-to-Duty; and Follow-up.
- Whether the test is to be observed or not. (40.67)

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Actions the Employer is Required to Take After Receiving a Verified Positive Test Result (40.23)

All actions below must be taken after receiving the initial notice of a verified positive test result. Do not wait to receive the written report or the result of a split specimen test.

- (a) The City will immediately remove the employee involved from performing safety-sensitive functions and the employee will be provided with a list of USDOT qualified Substance Abuse Professionals.
- (b) If the City receives a verified adulterated or substituted drug test result, the City will consider this a refusal to test and immediately remove the employee from performing safety-sensitive functions.
- (c) If the City receives an alcohol test of 0.04 or higher, the City will immediately remove the employee from performing safety-sensitive functions and the employee will be provided with a list of USDOT qualified Substance Abuse Professionals. If the result is 0.02 - .039, you must temporarily remove the employee involved from performing safety-sensitive functions, as provided in applicable DOT agency regulations.
- (d) When an employee has a verified positive, adulterated, or substituted test result, or has otherwise violated a DOT agency drug and alcohol regulation, the City will not return the employee to work performing safety-sensitive functions until or unless the employee successfully completes the return-to-duty process.
- (e) When the City receives a drug test result indicating that the employee's specimen was dilute, the City will take action as provided in 40.197
- (f) When the City receives a drug test result indicating that the employee's urine specimen test was cancelled because it was invalid and that a second collection must take place under direct observation.
 - (1) The City will direct the employee to provide a new specimen under direct observation.
 - (2) The City will not attach consequences to the finding that the test was invalid other than collecting a new specimen under direct observation.
 - (3) The City will not give any advance notice of this test requirement to the employee.
 - (4) The City will instruct the collector to note on the CCF the same reason and DOT Agency as for the original collection. (Ex. Random, Post- Accident)
 - (5) The City will insure that the collector conducts the collection under direct observation.
- (g) If the City receives a cancelled test result when a negative result is required (Ex. Pre-Employment, Return-to-Duty, Follow-Up Test), the City will direct the employee to provide another specimen immediately.

Actions the Employer is Required to Take After Receiving a Report of a dilute positive specimen (40.197)

If the MRO informs the City that a positive drug test was dilute, the City will treat the test as a verified positive test. The City will not direct the employee to take another test based on the fact that the specimen was dilute. If the MRO directs the City to conduct a recollection under direct observation (i.e. because the creatinine concentrate of the specimen was equal to or greater than 2mg/dL, but less than or equal to 5 mg/dL (see 40.155)), the City must do so immediately.

BEHAVIORS THAT CONSTITUTE A REFUSAL TO TEST

The behaviors that constitute a refusal to submit to a test include:

- ~~A verified adulterated sample;~~
- ~~A verified substituted sample;~~

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- ~~Refusal-Fail~~ to appear for any test (except for pre-employment) within a reasonable amount of time, to be determined by the City;
- Failure to ~~attempt to~~ provide a urine ~~or breath~~ specimen for any required drug ~~or alcohol~~ test; ~~An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test~~
- ~~Refusal to take the test (verbal refusal or physical absence);~~
- ~~Inability or~~ Failure to provide sufficient quantities of breath or urine ~~to be tested~~ without a valid medical explanation;
- ~~Interfering with the collection procedure;~~
- ~~Not reporting to the collection site in the time allotted;~~
- Failure to remain at the testing site until the testing process is completed (except for pre-employment);
- Failure to ~~have undergone~~ a medical evaluation ~~if as~~ required by an MRO ~~or the DER~~;
- Failure to cooperate with any part of the testing process (e.g., refuse to empty pockets when directed by the collector, behave in a confrontational way that disrupts the collection process, fail to wash hands after being directed to do so by the collector);
- ~~In the case of a directly observed or monitored urine collection, Failure to permit/allow monitoring or direct observation of your provision of a specimen for drug testing when required to do so;~~
- Failure to follow the observer's instructions ~~during an observed collection including instructions to raise and lower your clothing and turn around during a directly-observed test, above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process;~~
- Posses or wear a prosthetic or other device that could be used to ~~interfere-tamper~~ with the collection process;
- Failure ~~or decline~~ to take a second test ~~if as~~ directed ~~to do so~~ by the employer or the collector ~~for drug testing~~;
- MRO verification of a test as adulterated or substituted;
- Failure to sign Step 2 of the Alcohol Testing Form; or
- Failure to remain ~~readily~~ available for testing following an accident.
- Admitting to the collector or MRO that you adulterated or substituted the specimen.

As an employee, if you refuse to take a drug test, you incur the consequences specified under DOT agency regulations for a violation of those DOT agency regulations (40.191(11)(e)).

CONSEQUENCES

For Tampering with the sample collection process...

Tampering with or attempting to adulterate the specimen shall require an immediate recollection under direct observation.

For Dilute Negative test results (40.197)

If the MRO informs the City that a negative test was dilute, the City will take the following action:

- If the MRO directs the City to conduct a recollection under direct observation (i.e., because the creatinine concentration of the specimen was equal to or greater than 2mg/dL, but less than or equal to 5 mg/dL, (see 40.197 (b)(1)), the City must do so immediately.

- Otherwise (i.e., if the creatinine concentration of the dilute specimen is greater than 5mg/dL) the City will require a non-observed recollection. If the second test results in another "Dilute Negative" the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- The City will insure that the employee is given the minimum possible advance notice that he or she must go to the collection site.
- The City will treat the result as the test result of record, on which you rely for purposes of this part.
- If the result of the test you directed the employee to take is also negative and dilute, you are not permitted to make the employee take an additional test because the result was dilute. Provided, however, that if the MRO directs you to conduct a recollection under direct observation, the City will immediately do so.
- If the employee declines to take a test you directed him or her to take under section 40.197 paragraph (b), the employee has refused the test for purposes of this part and DOT agency regulations.

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For a Refusal to submit to testing...

Refusal to submit to a drug/alcohol test shall be considered a positive test result, a direct act of insubordination, and shall result in termination and referral to list of USDOT qualified SAPs.

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For positive test results...

An individual who has a verified positive drug test will be removed immediately from the safety-sensitive function, referred to an list of USDOT qualified SAPs (Substance Abuse Professional) and provided educational materials.

An individual who has an alcohol concentration of **0.02 or greater, but less than 0.04** will be removed from duty for at least 8 hours or the remainder of the work day, whichever is longer. The employee will not be allowed to return to safety-sensitive duty for his/her next shift until he/she submits to a NON-DOT alcohol test with a result of less than 0.02 BAC. If the employee has an alcohol test result of >0.02 to <0.039 two or more times within a six month period, the employee will be removed from duty and referred to the SAP for assessment and treatment.

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An individual who refuses to submit to an alcohol test, or has an alcohol concentration of **0.04 or greater**, will be removed immediately from the safety-sensitive function, provided educational material and referred to an list of USDOT qualified SAPs.

In the event of a positive drug or alcohol test, or a refusal to submit to a test, referral to and evaluation by a Substance Abuse Professional (SAP) will take place regardless of whether the individual is terminated or given a second chance.

For the first instance of a verified positive drug test or alcohol test (>equal to or greater than 0.04 BAC) from any sample submitted for testing, other than a pre-employment test, disciplinary action against the employee shall include:

- Mandatory referral to an SAP for an assessment, formulation of a treatment plan, and execution of a return to work agreement;
- Failure to execute, or remain compliant with the DOT return-to-duty process shall result in termination.
 - Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; in the judgment of the SAP the employee is cooperating with his/her SAP-recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing.

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- Return-to-duty testing and follow-up testing shall be paid by the employee.
- c) Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination.
- d) A periodic unannounced follow-up drug/alcohol test which results in a verified positive test shall result in termination.

The second instance of a verified positive drug test / alcohol test (>0.04 BAC) for any sample submitted under these policy guidelines shall result in termination.

Regarding drug conviction...

Failure of an employee to report within five (5) days of a criminal drug statue conviction for a violation occurring in the workplace shall result in termination.

Who pays for required treatment?

The cost of any treatment or rehabilitation services will be paid directly by the employee or their insurance provider. The employee will be permitted to take accrued sick leave or vacation leave to participate in the SAP prescribed treatment program. If the employee has insufficient accrued leave, the employee will be placed on leave without pay until the SAP has determined the employee has successfully completed the required treatment program and releases him/her to return-to-duty. Any leave taken, either paid or unpaid, shall be considered leave taken under the Family and Medical Leave Act.

Self Referrals....

In the instance of a self-referral or a management referral, disciplinary action against the employee shall include:

- a) Mandatory referral to an SAP employer approved counseling professional for an assessment, formulation of a treatment plan, and execution of a return to work agreement.
- b) Failure to execute, or remain compliant with the return-to-work agreement shall result in termination.
 - Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; in the judgment of the SAP the employee is cooperating with his/her SAP-recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing.
- c) Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination.
- d) A self-referral or management referral to the SAP that was not precipitated by a positive test result does not constitute a violation of the Federal regulations and will not be considered as a positive test result in relation to the progressive discipline defined in this section of the policy.
- e) Periodic unannounced follow-up drug/alcohol test conducted as a result of a self-referral or management referral which results in a verified positive test shall be considered a positive test result in relation to the progressive discipline defined in this section of the policy.
- f) A voluntary referral does not shield an employee from disciplinary action or quarantine employment.
- g) A voluntary referral does not shield an employee from the requirements to comply with drug and alcohol testing.

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Circumstances for Testing

PRE-EMPLOYMENT DRUG TESTING (655.41 & 655.42)

All applicants for employment in safety-sensitive positions or individuals being transferred into safety-sensitive positions will be notified in writing of the requirement to pass a drug test. After signing an affidavit to that effect, all applicants for employment in safety-sensitive positions or individuals being transferred into safety-sensitive positions or individuals being transferred into safety-sensitive positions must be given a pre-employment DRUG test. In instances where a FTA covered employee does not perform a safety-sensitive function for a period of 90 consecutive days or more regardless of reason, and during that period is not in the random testing pool the employee will be required to take a pre-employment drug test under 49 CFR Part 655 and have negative test results prior to the conduct of safety-sensitive job functions. Employees who have a change in status shall have a pre-employment drug test prior to reclassification to a safety-sensitive position, as shall employees who have been removed from safety-sensitive duties and the random testing pool for more than ninety (90) days and are reclassified back into a safety-sensitive position. The FTA does not allow any waivers of pre-employment drug tests. Obtaining drug test results from a previous employer does not waive the requirement to conduct a pre-employment drug test on new employees. The time between the hire and the test date shall not be more than one month to the hire date.

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The City of South Padre Island shall keep all negative drug test results on file for all new hires and shall hire employees into a safety-sensitive function only after the employee has a negative drug test for the safety-sensitive position.

If an individual has a positive pre-employment drug test, or if the individual cancels their pre-employment drug test, they cannot be hired. If an individual who had a positive pre-employment drug test re-applies for a safety-sensitive position in the future, another drug test will be administered. At that time, if the drug test result is negative, the individual may be assigned to a safety-sensitive function, but only after successful completion of the Return-to-Duty Process as outlined on page 12 of this policy. The City is not responsible to pay for the costs associated with the Return-to-Duty Process and can require the applicant to pay for them in order to complete the hiring process. In those instances where the Medical Review Officer (MRO) has determined that a drug test is positive, the City must allow the applicant to discuss the results of the test with the MRO prior to making a final decision to verify a positive drug test result. The City will provide persons with pre-employment positive test results with SAP information.

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In those instances where an applicant cannot provide sufficient volume of specimen due to a permanent disability, the MRO will be allowed to report a negative pre-employment test result ONLY IF his/her medical evaluation indicates no chemical evidence of illegal drug use.

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Although not required by the FTA, the City of South Padre Island may require an applicant who previously had a positive drug test to provide evidence of well being from a treatment specialist before administering the second set of tests.

When a covered employee or applicant has previously failed or refused a pre-employment drug test administered under this part, the employee must provide the employer proof of having successfully completed a referral, evaluation and treatment plan as described in § 655.62.

REASONABLE SUSPICION TESTING (655.43)

FTA regulations require a safety-sensitive employee to submit to a test when the employer has reasonable suspicion that the employee has used a prohibited drug or has misused alcohol as defined in the regulations. The request to undergo a reasonable suspicion test must be based on "specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odor

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of the safety-sensitive employee." A reasonable suspicion alcohol test can only be conducted just before, during, or just after the performance of a safety-sensitive job function. A reasonable suspicion drug test can be performed any time the covered employee is on duty.

A supervisor has sufficient justification for testing if that supervisor has been trained to identify the signs and symptoms of drug and alcohol use and reasonably concludes that objective facts may indicate drug use or alcohol misuse. The supervisor must provide comprehensive, written documentation for all reasonable suspicion tests.

A supervisor that will be called upon to make a reasonable suspicion determination must be trained in the facts, circumstances, physical evidence, physical signs and symptoms, or patterns of performance and/or behavior that are associated with use (See Training). Supervisors must be trained in the proper procedures for confronting and referring the employee for testing.

Only a trained supervisor can make a reasonable suspicion determination. The term "supervisor" refers to the job function, not the job title. The supervisor that makes the actual observation does not have to be the employee's direct supervisor, but can be any TRAINED supervisor within the transit organization. The supervisor must receive reasonable suspicion training and be empowered to take action when they make specific, articulable, and contemporaneous observations of the appearance, speech, behavior, or body odor of the employee that are consistent with probable drug ~~abuse~~ or alcohol misuse.

Once a supervisor has made a reasonable suspicion determination, the employee must proceed to the testing site immediately. The employer must document the reasons if an alcohol test does not take place within two hours. However, this does not give the employer a two hours window in which to get the test completed. Attempts to complete the alcohol test must cease after eight (8) hours.

POST-ACCIDENT TESTING (655.44)

FTA regulations require testing for prohibited drugs and alcohol where there is loss of life or for other nonfatal accidents unless employee performance can be discounted completely as a ~~causative or~~ contributing factor. In these incidents, the supervisor or Transportation General Manager shall accompany the driver to the testing facility. Lift accidents that result in the following consequences may also require testing.

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Fatal Accident

Whenever there is loss of human life, each surviving safety-sensitive employee on-duty in the operating the mass public transit vehicle at the time of the accident, whether or not the vehicle is in revenue service at the time of the accident, must be tested. Safety sensitive employees, not on the vehicle (e.g. maintenance personnel, dispatcher) and whose performance could have contributed to the accident (as determined by the transit agency at the time of the accident), must also be tested.

Nonfatal Accident

A non-fatal accident is defined as an occurrence associated with the operation of a revenue service vehicle in which:

- An individual suffers bodily injury and immediately receives medical treatment away from the scene of an accident; or
- One or more vehicles (bus, electric bus, van, or automobile) involved incur disabling damage as the result of the occurrence and is transported away from the scene by a tow truck or other vehicle. For purposes of this definition, disabling damage means damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would

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~~have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative; or~~

- ~~The mass transit vehicle involved (railcar, trolley car, trolley bus, or vessel) is removed from revenue service.~~

~~Disabling damage means damage that prevents any of the vehicles involved from leaving the scene of the occurrence in its usual manner in daylight after simple repairs or damage to the vehicle that could have been operated but would have been further damaged if so operated. Disabling damage does not include damage that could be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement even if no spare tire is available, or damage to headlights, tail-lights, turn signals, horn, or windshield wipers that makes the vehicle inoperative.~~

NOTE: Accident does not necessarily mean collision. If an individual falls on a vehicle and needs to be taken to the hospital, then an accident has occurred, and a post-accident test is required unless the driver can be completely discounted as a contributing factor to the accident. The burden is on the transit agency to prove that their employees did not, in any way, contribute to the accident.

Employees subject to testing include all safety-sensitive employees whose functions could have contributed to the accident including the driver, maintenance, and other covered employees, including dispatcher. The Transportation General Manager shall determine the need for a post-accident test based upon information gathered from the driver, eyewitnesses, law enforcement personnel, and Transit Supervisor. Employees involved are prohibited from consuming alcohol for 8 hours following an accident, or until a post-accident test has taken place, whichever comes first. On non-fatal accident, Employees whose performance can be completely discounted as a contributing factor do not need to be tested under § 655 44(a) (1) (ii).

Post accidents testing shall take place as soon as possible after the accident, but after treating injuries, and cooperating with law enforcement officers. And any and all employees involved in the accident will remain readily available for questioning and testing after the accident – lack of availability shall constitute a refusal to test. A non-involved transit employee, preferably the Transit Supervisor, shall accompany the driver and any other employees that could have contributed to the accident to the testing site.

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If circumstances are such that thirty-two (32) hours have passed since the accident, yet the employee(s) involved had not been administered a drug test, the City will discontinue efforts to obtain the test. ~~However, depending on the circumstances, the lack of testing may constitute a refusal to test and the employee may be terminated.~~

If an alcohol test is not administered within two (2) hours following the accident, the City will still attempt to administer the test and must prepare and maintain on file the reason for the test delay. If after eight (8) hours an alcohol test has not been administered, the City shall discontinue efforts to obtain a test.

In the unlikely event that the City is unable to conduct an FTA post-accident alcohol and/or drug test due to circumstances beyond our control (i.e. employee is unconscious or incarcerated), the City is allowed to accept tests results from local or State law enforcement officers in lieu of the FTA tests if they provide the City with the results consistent with State and local law.

The City shall document all accident information, reasons for delays, and indicate whether or not a test was administered and why.

Steps to Follow in a Post Accident Situation:

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- 1) Treat an injury first. The accident victim's physical health is always a higher priority than conducting a substance abuse test.
- 2) Cooperate with Law Enforcement Officers. Allow local law enforcement to conduct their investigation. For purposes of their investigation, the police may require a drug or alcohol test for a legal determination of the presence of drugs or alcohol. Remember that the City and FTA cannot use the results of a test given for law enforcement purposes; post-accident tests must be made in accordance with FTA's regulations.
- 3) Explain the need for testing. The employee needs to know that a test is to be conducted. A negative finding will objectively put to rest any suspicion of drugs and alcohol as a cause of the accident.
- 4) Conduct tests promptly. The FTA regulations require that specimen collection be performed as soon as possible, but within 32 hours following the accident for drugs and no later than eight hours for alcohol.
- 5) Collect accident documentation promptly. In the rush to clean an accident and treat injuries, it is easy to overlook important evidence regarding the accident. Eyewitness accounts, photographs, and police reports may all be of value at a later arbitration hearing or trial regarding your conduct of post-accident testing. City employees should collect and document as many facts and observations as possible immediately following the accident and should note the time and date of both the accident and the test.

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RANDOM TESTING (655.45)

FTA regulations require random testing of drugs and alcohol for all safety-sensitive employees. Random testing identifies employees who are using drugs or misusing alcohol but are able to use the predictability of other testing methods to escape detection. More importantly, it is widely believed that random testing serves as a strong deterrent against employees beginning or continuing prohibited drug use and misuse of alcohol within the City's transit system.

- Valid methods include the use of a random-number table or a computer-based random generator that is matched with safety-sensitive employee's identification numbers. The *Random Drug Testing Manual* is available from the FTA Office of Safety and Security. All safety-sensitive employees in the random pool have an equal chance of being selected for testing and shall remain in the pool, even after testing (i.e., the individual may be tested more than one time in one year).

The number of random drug tests conducted shall be at least the minimum established by the Federal Transit Administration. The current year testing rates can be viewed online at <https://www.transportation.gov/odapc/random-testing-rates>. If the City joins a consortium, the number of tests to be conducted may be calculated for each individual consortium organizational member or for the total number of safety-sensitive employees within the consortium, but must still be at least the minimum established by the Federal Transit Administration.

- To account for fluctuating employee bases, the City will base the number of random tests per testing period on the number of safety-sensitive employees at the beginning of each testing period.
- The City will base the frequency of random number selections on the expected number of random tests each year. Group testing will not occur.
- Test dates will be spread reasonably throughout the year in a pattern that is not predictable, as will tests distributed throughout the draw period, and throughout the day/shift.
- Tests will be performed on weekends and holidays.

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~~The number of tests conducted each week, month, or quarter should remain fairly constant.~~
Testing should be performed at varying times throughout the work shift, on different days of the week, and at different times throughout the annual cycle.

City safety-sensitive employees must be aware that a random drug test can be conducted any time during all hours and days when safety-sensitive duties are being performed; however, a random alcohol test can only be performed just before, during, or just after the performance of a safety-sensitive job function. Only safety-sensitive employees will be included in the random pool. Once the employee is notified that he or she has been randomly selected for a test they must proceed IMMEDIATELY to the testing site.

Random numbers will be substituted only when the selected individual will not be performing job duties during the testing period. If an employee is unavailable during the draw period due to vacation or other long-term absence, ~~an alternate may be used a replacement number should be drawn.~~ If an employee is temporarily unavailable at the time the employer wishes to conduct the test, or it is their day off, the number should be held until their next shift within the same testing period. No employee should be excused because of operational difficulties.

The process will be unannounced and will be determined with a random selection program.
Without giving prior notification, the Administrative Services Director will discreetly notify the Transit Supervisor of the employee, who will in turn notify the designated employee to report to the collection site.
Meanwhile, the supervisor will take over the individual's duties while he/she is being tested. The City will document the random process, numbers drawn, date, and time of notification and collection.

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RETURN TO DUTY TESTING

Following a verified positive drug test, and alcohol test result of 0.04 or greater, a refusal to submit to a test, ~~or any other violation of the regulations~~, the safety-sensitive employee must pass a return to duty test, be evaluated by a substance abuse professional, and provide assurance that the employee is presently free of alcohol and/or prohibited drugs and is able to return to work.

~~Under the City of South Padre Island authority the City will administer a return to duty drug test even though the original infraction may have been due to alcohol.~~ The City of South Padre Island allows for a second chance policy for employees testing positive, depending on the nature of the circumstances. However, before a return to duty test is performed, the employee must be evaluated by a substance abuse professional (SAP) to determine whether the employee has followed the recommendations for action by the SAP, including participation in any rehabilitation and/or education program. ~~The employee must submit a copy of the program/plan directly to the DAPM. The SAP's written report must state that the employee has demonstrated successful compliance of the listed program. This program/plan must be on the SAP's letterhead, signed by the SAP and dated. The report must also contain the following information:~~

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1. ~~Employee's name and social security number.~~
2. ~~Employer's name and address.~~
3. ~~Reason for the initial assessment (specific violation of DOT regulation(s) and date.~~
4. ~~Date(s) of the initial assessment and synopsis of the treatment plan.~~
5. ~~Name of practice(s) or service(s) providing the recommended education and/or treatment.~~
6. ~~Inclusive dates of employee's program participation.~~
7. ~~SAP's clinical determination as to whether the employee has demonstrated successful compliance.~~
8. ~~Follow-up testing plan requirements.~~
9. ~~The report must not contain the actual dates of testing.~~

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Afterwards, the employee will be subject to return to duty and follow-up testing conducted as specified in 49 CFR Part 40 and Part 655.

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The employee must have a verified negative drug test and/or an alcohol test result of less than 0.02 to return to a safety-sensitive function, as determined by the SAP. If a drug or alcohol test is cancelled, the City shall require the employee to submit to and pass another drug test.

Employees who go for return-to-duty and follow-up testing must have their collections observed. Adequate procedures for direct observation testing include raising clothing above the waist, lower clothing and underpants, and to turn around to permit detection of any type of prosthetic or device.

Under the City of South Padre Island authority, the City reserves the right to administer NON-DOT return-to-duty testing above and beyond the recommendations of the SAP, consistent with city policy and any other applicable laws/regulations.

FOLLOW-UP TESTING (655.47 & 40.301)

After returning to duty, the employee is subject to unannounced follow-up testing for a minimum of 12 months but not more than 60 months. The duration and frequency of the follow-up tests shall be established by the SAP, but shall not be less than six tests required within the first 12 months. The SAP's determination and recommended schedule are not negotiable. Employees subject to follow-up testing must also remain in the standard random pool and must be tested whenever their names come up for random testing, even if this means being tested in the same day, week, or month. Follow-up alcohol testing can only be conducted just before, during, or just after the performance of safety-sensitive functions.

Employees who go for return to duty and follow-up testing must have their collections observed. Adequate procedures for direct observation testing include raising clothing above the waist, lower clothing and underpants, and to turn around to permit detection of any type of prosthetic or device.

BLIND PERFORMANCE TESTING

~~The USDOT no longer requires blind specimens to be submitted to laboratories.~~

🚫 Drug Testing Procedures

The City of South Padre Island will make provisions to conduct drug tests during all days and hours that the transit system employees perform safety-sensitive functions – drug tests based upon urinalysis. Under FTA regulations, drug tests will test for the presence of:

- Marijuana (THC)
- Opioids
- Cocaine
 - OpioidsCodeine
 - Morphine
 - 6-AM (heroin)
 - hydrocodone
 - hydromorphone
 - oxycodone
 - oxymorphone
- Phencyclidine (PCP)
- Amphetamines
 - Amphetamine
 - Methamphetamine
 - MDMA
 - MDA will be tested as an initial analyte

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49 CFR Part 40, as amended:

5-27

Specimen validity testing will be conducted on all urine specimens provided for testing under DOT authority. Specimen validity testing is the evaluation of the specimen to determine if it is consistent with normal human urine. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the urine, if the urine was diluted, or if the specimen was substituted.

SPECIMEN COLLECTION

The collection site(s) will meet the Department of Transportation guidelines published in "Procedures for Transportation Workplace Drug and Alcohol Testing Programs" (49 CFR Part 40, as amended).

The collection site shall:

- Check the donor's ID and shall have a procedure in place to confirm donor identity when no ID is presented (i.e., supervisor attests to identity);
- Provide a privacy enclosure for urination, a void receptacle, a suitable clean writing surface, and a water source for hand washing, which, if practicable, should be outside the privacy enclosure;
- Secure the privacy enclosure when not in use or, if this is not possible (e.g., when a public restroom is used), visually inspect it prior to specimen collection to ensure that unauthorized persons are not present and that there are no unobserved entrance points;
- Have restricted access during specimen collection;
- Add a bluing agent to the toilet water to prevent dilution of the specimen; and
- Turn off, tape, or prevent the use of other sources of water (e.g., sink or shower) that are located in the privacy enclosure where urination occurs.

The collection site will call the Program Manager if the employee does not report for the test in the designated time frame. The Program Manager will then notify the employee of his test refusal and the consequences for the test refusal.

Required Form to Document a DOT Urine Collection (40.45)

The Federal Drug Testing Custody and Control Form (CCF) must be used to document every urine collection required the DOT drug testing program. The CCF must be a five-part carbonless manifold form. This form cannot be expired. The City, in step 1-D of the CCF can preprint the box for the DOT Agency under whose authority the test will occur.

Collection Site Personnel

The collection site staff will be trained to prepare the collection site, collect specimens, examine specimens for tampering or adulteration, observe collections, split the specimens, and properly label and preserve the chain of custody of specimens and shall follow all Chain of Custody procedures.

Supplies

The following supplies, equipment, and documents will be available for use at each collection site:

- **Single-use collection cups.** The cups must be individually and securely wrapped. The cups are unwrapped in the presence of the employee at the time of testing.
- **Single-use specimen bottles.** The bottles must be constructed of high-density material with a leak-proof cap. The bottles must meet the specifications of the carrier selected for specimen transfer. The bottles must be individually and securely wrapped. The cups are unwrapped in the presence of the employee at the time of the testing. Each bottle must hold at least 45 ml of urine.

5-28

- **Single-use temperature measurement device:** The device must be capable of measuring temperatures within the range of 90.00 to 100.0F.
- **Urine Custody and Control Form:** This form documents the exchanges of the specimen from the time of production by the donor until the test is completed. Only USDOT forms can be used for collections made under FTA authority.
- **Tamper-proof sealing system:** Pre-printed seals and labels should be provided that ensure that the specimen bottle has not been opened. The bottle must have an identifying number that is identical to the number appearing on the urine custody and control form.
- **Shipping containers:** The shipping containers should be seal-able to prevent tampering. Accompanying paperwork must be transported with the specimens.
- **Writing instruments:** A writing instrument that is permanent and legible must be used when completing the custody and control forms.
- **Written instructions:** The collection site must have a detailed description of the specimen collection process. These instructions should be available as a reference guide at all times. The instructions should indicate the sequence of events that take place during specimen collection.

All employees that are subject to testing will be provided with instructions explaining their responsibilities in specimen collection.

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Split Sample (40.171)

The collection site will follow the FTA-approved procedure for a split specimen sample. After the specimen has been collected, it must be divided into two specimen bottles (30 ml of urine in one bottle and 15 ml in the second bottle). If the primary test returns a positive test result, the employee can request that the split sample be tested at a separate DHHS laboratory. However, there is no split specimen testing for an invalid result. Employees do not have access to a test of their split specimen following an invalid result.

- (A) As an employee, when the MRO has notified you that you have a verified positive drug test and/or refusal to test because of adulteration or substitution, you have 72 hours from the time of notification to request a test of the split specimen. The request may be verbal or in writing. If you make this request to the MRO within 72 hours, you trigger the requirements of this section for a test of the split specimen. There is no split specimen testing for an invalid result.
- (B) If, as an employee, you have not requested a test of the split specimen within 72 hours, you may present to the MRO information documenting that serious injury, illness, lack of actual notice of the verified test result, inability to contact the MRO (e.g., there was no one in the MRO's office and the answering machine was not working), or other circumstances unavoidably prevented you from making a timely request.

Insufficient Volume of Specimen

In the event that the employee being tested is unable to produce a sufficient amount of urine for the test, the original specimen will be discarded and another urine sample must be given within three (3) hours of the previous test. The employee cannot drink more than 40 ounces of fluid during the three hours.

In the event that the employee cannot provide the necessary 45 ml. of urine within three (3) hours, that employee will be required to undergo a medical examination to ascertain the medical reason for this inability. The medical physician will then provide the MRO with a statement indicating whether or not the insufficient specimen was the result of a genuine medical condition.

The MRO will then notify the employer in writing of the medical examination conclusion and if there is no medical explanation for the insufficient specimen, the test will be regarded as a refusal to be tested.

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Observed Collections

Collection site personnel will be required to conduct a mandatory observed collection in the following circumstances:

- All return-to-duty tests;
- All follow-up tests;
- The employee's urine sample is outside the normal temperature range;
- The employee is directed to provide another specimen because the original specimen appeared to have been tampered with;
- The collection site person observes materials brought to the collection site and/or observes conduct that clearly and unequivocally indicates an attempt to adulterate or substitute the sample.
- Anytime the employee is directed to provide another specimen because the laboratory reported to the MRO that the original specimen was invalid and the MRO determined that there was not an adequate medical explanation for the result;
- Anytime the employee is directed to provide another specimen because the MRO determined that the original specimen was positive, adulterated or substituted, but had to be cancelled because the test of the split specimen could not be performed;

~~The collection site personnel will pay careful attention to the employee during the entire collection process to note any conduct that clearly indicates an attempt to tamper with a specimen (e.g., substitute urine in plain view or an attempt to bring into the collection site an adulterate or urine substitute). If the collection site personnel detect such conduct they are required that a collection take place immediately under direct observation (See 40.67) and complete Step 2 noting the conduct in the "Remarks" line of the CCF and the fact that the collection was observed by checking the "Observed" box. The collection personnel will then contact the collection site supervisor and the DER or DAPM that a collection took place under direct observation and the reason for doing so. (40.63)~~

The collection site will have both genders in case an observed collection is necessary.

Privacy/Confidentiality

The collection site will have adequate measures in place to protect the privacy of the employee and the integrity of the collection process, and will have a place to communicate confidential matters to designated individuals, the employee, and/or the employer.

LABORATORY TESTING

All drug test analyses will be completed in a laboratory certified by the Department of Health and Human Services (DHHS). ~~The list of DHHS-certified laboratories is updated monthly and current lists are printed in the Federal Register. A second, DHHS-certified laboratory will be selected to serve as a back-up laboratory and will be used for split sample analysis.~~

~~The DHHS laboratory will provide positive and negative test results to the Medical Review Officer within five (5) working days of receiving the specimen and will provide the City with quarterly statistical summaries of employees testing data.~~

~~The labs will perform additional validity tests for nitrate concentration, creatine concentration, specific gravity, and pH, and will test to identify interfering substances /adulterants. If, for some reason the laboratory does not have the capability to perform the tests for adulterants, they will send them to another DHHS-certified lab for these validity tests.~~

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The laboratory is authorized to receive only Copy 1 of the CCF. The laboratory is not authorized to receive other copies of the CCF or any copies of the alcohol testing form.

MEDICAL REVIEW OFFICER

The job of the Medical Review Officer (MRO) is to receive all DRUG test results and to verify and validate the results. The MRO, to the best of his ability, protects the employee from a false positive drug test result.

To meet this end, the MRO will be a licensed physician, with knowledge of substance abuse disorders and who will have the appropriate medical training to verify and validate test results. The MRO will receive all laboratory results generated by an employer's drug testing program and he/she will interpret and evaluate positive test results by taking into consideration the medical history and any other relevant biomedical information of the employee in question.

The MRO is required to perform the following functions:

- Receive the results of the drug tests from the laboratory.
- Conduct administrative review of the control and custody form to ensure its accuracy.
- Review and interpret an individual's confirmed positive test by 1) reviewing the individual's medical history, including any medical records and biomedical information provided; 2) affording the individual the opportunity to discuss the test result; and 3) deciding whether there is legitimate medical explanation for the result, including legally prescribed medication.
- If appropriate, request the laboratory to analyze the original specimen again to verify the accuracy of the reported test result.
- Notify each employee that has a verified positive test result that he or she has 72 hours to request a split sample analysis. If requested, the MRO will direct, in writing, the laboratory to ship the split specimen to another DHHS-certified laboratory for analysis.
- Cancel the test and report the cancellation and reasons for cancellation to the DOT, the employer, and the employee if, analysis of the split specimen fails to confirm the presence of the drug(s) or drug metabolite(s) found in the primary specimen, or if the split specimen is unavailable or inadequate.
- As the MRO, when the laboratory discovers a "fatal flaw" during processing of incoming specimens, the laboratory will report that the specimen has been "rejected for testing". The test must always be cancelled. The following are "fatal flaws":
 - There is no printed collector's name and no collector's signature.
 - The specimen ID numbers on the specimen bottle and the CCF do not match.
 - The specimen bottle seal is broken or shows evidence of tampering and a split specimen cannot be redesignated.
 - Because of leakage or other causes, there is an insufficient amount of urine in the primary specimen bottle for analysis and the specimens cannot be redesignated.
 - No CCF received by the laboratory with the urine specimen.
 - In cases where a specimen has been collected, there was no specimen submitted with the CCF to the laboratory.
 - Two separate collections are performed using one CCF.
- Notify the employer of when a retest is required.
- Receive documentation of serious illness, injury, inability to contact the MRO, or other unavoidable circumstances that prevented the employee from contacting the MRO within 72 hours of being notified of the verified positive result.
- Direct the analysis of the split specimen if he/she concludes that there is a legitimate explanation for the employee's failure to contact the MRO within 72 hours. If the MRO concludes that there is no legitimate explanation for the employee's failure to contact the MRO within 72 hours, then the MRO is not required to direct the analysis of the split specimen to be performed.
- Report each verified test result to the designated person at the transit system (reporting of the positive result is not delayed pending the split specimen analysis).

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- Maintain all necessary records and send test result reports to the transit agency's drug and alcohol program manager.
- Protect the employee's privacy and testing program confidentiality.
- Transmit all test results to the employee and the employer (in that order) in a timely and secure manner.
- When a tested employee is taking a prescribed medication, after verifying the prescription and immediately notifying the employer of a verified negative result, the MRO must then (after notifying the employee) wait five (5) business days to be contacted by the employee's prescribing physician before notifying the employer of a medical qualification issue or significant safety risk.

The MRO must make every attempt to assure confidentiality when notifying the employee and the employer of verified positive test results and any other medical information not specifically related to the use of drugs.

Medical Review Officer(s) (MRO) used by the City will have the following qualifications:

- A MRO must have the required qualification training and pass an exam before serving as an MRO.
- A MRO must complete requalification training and pass an exam within five years.

Copies/originals of these documented qualifications shall remain in the City's files.

SUBSTANCE ABUSE PROFESSIONAL

The FTA regulations require that any individual that has a verified positive drug test result be referred to a substance abuse professional (SAP). The SAP determines what assistance, if any, the employee needs in resolving problems associated with prohibited drug use.

The City's SAP will have one of the following qualifications:

- Be a licensed physician (medical doctor or doctor of osteopathy), licensed psychologist, social worker, employee assistance professional, or
- Be an addiction drug and alcohol counselor certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission or by the International Certification Reciprocity Consortium/Alcohol and other Drug Abuse agency listed on www.transportation.gov/odapo/sap.
- State licensed or certified marriage and family therapists.

The SAP is required to perform the following functions:

- Evaluate whether a safety-sensitive employee that has a verified positive drug test result has complied with the SAP's recommendation.
- Recommends the number of months the returning safety-sensitive employee will be subject to follow up testing after returning to duty (after the minimum six tests during the first 12 months).
- Recommends the frequency of follow-up tests.

The City will have a back-up SAP to perform assessments when or if the primary SAP is not available and will monitor the SAP for conflicts of interest. The City is responsible for ensuring that the SAP is not referring employees to the SAP's private practice from which the SAP receives compensation or to a person or organization in which the SAP has a financial interest.

Alcohol Testing Procedures

The City will make provisions to conduct alcohol tests during all days and hours that the transit system employees perform safety-sensitive functions, consistent with 49 CFR Part 40, as amended.

COLLECTION SITE

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The alcohol testing site shall

- Provide visual and aural privacy to the individual being tested;
- Provide security with no unauthorized access at any time when the EBT is unsecured or when testing is occurring;
- Provide all necessary materials and DOT alcohol testing forms;
- Conduct only one test at a time;

Regarding forms...

The collection site is required to use the USDOT Alcohol Testing Form. The employee must make sure that he/she and the Breath Alcohol Technician (BAT) complete, sign, and date the alcohol testing form prior to conducting the breath alcohol test. When completed, the collection site should provide the following copies of the alcohol testing form to the following individuals:

- Copy 1— Employer
- Copy 2— Employee
- Copy 3— Breath Alcohol Technician's/STT

EVIDENTIAL BREATH TESTING DEVICE

A qualified Breath Alcohol Technician (BAT) must operate the evidential breath testing device (EBT). The collection site's EBT must be capable of conducting an airblank and performing an external calibration check and must have a manufacturer-developed quality assurance plan approved by the National Highway Traffic Safety Administration (NHTSA). It is the BAT's responsibility to ensure that the external calibration checks of each EBT are performed as described in the manufacturer's plan. The EBT must be taken out of service if the external calibration check results are outside the tolerances for the EBT. The manufacturer or a certified maintenance representative must perform the inspection, maintenance, and calibration of each EBT. A list of approved Evidential Breath Testing Devices can be found on the ODAPC's website.

The City of South Padre Island and/or its drug & alcohol testing vendor will maintain records of extra calibration checks of the EBT as well as make provisions for the use of a back-up EBT for times when the primary EBT is unavailable (e.g., acquire a second EBT, arrange for a loaner, or arrange to use another transit system's EBT).

If a non-evidential screening device must be used, it will be used only for initial alcohol screening tests and will be operated by a qualified Screen Test Technician. A list of Alcohol Screening Devices can be found on the ODAPC's website.

BREATH ALCOHOL TECHNICIAN

Breath Alcohol Technician(s) (BAT) used by the City will have the following qualifications:

- Successfully completed a DOT course of instruction or equivalent.
- Completed a NHTSA-approved course of instruction that provides training in the principles of EBT methodology, operation, and calibration checks.
- Completed training on the fundamentals of breath analysis for alcohol content, the procedures required for obtaining a breath specimen, and interpreting and recording EBT results.
- Demonstrated proficiency in the operation of the specific EBT he/she will be using.
- Received additional training as new or additional devices or technology are introduced.
- Be knowledgeable about procedures for "insufficient volume of breath".
- Be knowledgeable about what constitutes as test refusal or invalid test.

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- Successfully completed refresher training no less frequent than every five years from the date on which they satisfactorily completed the requirements.

Copies/originals of these documented qualifications shall remain in the City's files.

A supervisor of an employee to be tested for alcohol misuse will not serve as the BAT for that employee's test. The BAT will transmit all results to the City's designated representative in a confidential manner (in writing, in person, by telephone, or other electronic means) and shall notify the employer's representative immediately if an employee must be removed from safety-sensitive duties.

SCREEN TEST TECHNICIANS

The Screen Test Technician (STT) must have the following qualifications:

- Successfully completed a DOT course of instruction or equivalent.
- Demonstrated proficiency in the operation of the non-evidential screening device being used, including the ability to correctly discern changes, contrasts, or readings.
- Demonstrated proficiency in the correct use of DOT alcohol test forms.
- Is knowledgeable about procedures for "insufficient volume" or inability to successfully complete the initial screen test.
- Is knowledgeable about procedures used to transport and transfer responsibility of the donor to the BAT if the initial screen is greater than 0.02.
- Is knowledgeable about what constitutes a test referral or invalid test.
- Successfully completed refresher training no less frequent than every five years from the date on which they satisfactorily completed the requirements.

The STT will transmit all results to the employer's designated representative in a confidential manner.

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SUBSTANCE ABUSE PROFESSIONAL (655.62)

The FTA regulations require that any individual that has a verified positive drug test result or a BAC of 0.04 or greater be referred to a substance abuse professional (SAP). The SAP determines what assistance, if any, the employee needs in resolving problems associated with alcohol misuse.

The definition of Substance Abuse Professional is: A licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or drug and alcohol counselor (certified by an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.

The City's SAP will have the qualifications previously mentioned under *Drug Testing Procedures* above and the City is responsible for ensuring that the SAP is not referring employees to the SAP's private practice from which the SAP receives compensation or to a person or organization in which the SAP has a financial interest.

In regards to the alcohol misuse-related functions, the SAP is required to perform the following functions:

- Evaluates whether a safety-sensitive employee that has refused to submit to an alcohol test, or has a verified positive BAC of 0.04 or greater is in need of assistance in resolving problems associated with alcohol misuse.
- Evaluates whether a safety-sensitive employee that has a verified positive alcohol test with a BAC of 0.04 or greater has complied with the SAP's recommendation.

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- ~~Recommends the number of months the returning safety-sensitive employee will be subject to follow-up testing after returning to duty (after the minimum six tests during the first 12 months);~~
- ~~Recommends the frequency of follow-up tests;~~

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Training (655.14)

TRAINING FOR SAFETY-SENSITIVE EMPLOYEES

The City of South Padre Island shall display and distribute additional information regarding the prohibited drug use and alcohol misuse policy within its program. The City will also provide safety-sensitive employees with information concerning the effects of alcohol misuse on individual health, work, and personal life and signs and symptoms of an alcohol problem as well as a community service hotline telephone number to help employees that may be experiencing problems with prohibited drugs and alcohol.

More specifically, the City must provide all safety-sensitive employees educational materials that explain the requirements of the FTA's alcohol rule and the City's policies and procedures, and must train employees on the effects of drug use and the indicators of drug use. This training must:

- Be at least 60 minutes in length;
- Cover the effects and consequences of prohibited drug use on personal health, safety, and the work environment;
- Describe the manifestations and behavioral clues that may indicate prohibited drug use; and
- Be presented in the context of prohibited drug use in the workplace, the FTA regulation and the transit agency's policy.
- Must include training on the specific drug of Ecstasy.

The City will ensure that all new hires receive the appropriate training as soon as possible after hire (i.e. at employee orientation). Appendix C of this policy is an alcohol fact sheet that also gives the minimum thresholds for positive drug tests.

TRAINING FOR SUPERVISORS

The City will provide reasonable suspicion training to all supervisors that may be in a position to make reasonable suspicion determinations for drug and alcohol tests

- The reasonable suspicion training will be at least 2 hours long – 60 minutes for the alcohol program and 60 minutes for the drug program.
- The reasonable suspicion training will cover the topics required by FTA regulations to include Ecstasy.

In the event that a new or transferred employee takes a supervisory position the duties of which require that reasonable suspicion determinations be made, then that employee must be trained prior to the time they actually perform those duties/take that position.

OTHER TRAINING

Consistent with the Drug Free Workplace Act, the City will provide training for the entire workforce on the importance of maintaining a drug and alcohol-free workplace and the resources that are available to workers that may have problems with prohibited drugs or alcohol misuse. The City will strive to re-train employees annually.

Administrative Requirements

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The City transit system must maintain records concerning our testing programs for specific periods of time and submit annual reports to the FTA regarding testing program activities and results. Since the City receives money from the FTA, the City must further certify, on an annual basis, that we are in compliance with the alcohol and drug testing regulations. This process is normally handled through the Pharr District Office in coordination with Texas Department of Transportation Central Office in Austin.

DOCUMENTATION RELATED TO DRUG TESTING

The employer or person administering the drug testing process must document any errors in the testing process which you become aware, even if they are not considered problems that will cause a test to be cancelled as listed in subpart (40.209).

RECORDKEEPING

The City will maintain records on their program administration and the test results of individuals for whom they have testing responsibility. These drug and alcohol program records will be kept in a secure location with controlled access and will be kept separate from personnel files to protect confidentiality.

Records to be kept on file for one year:

- **Alcohol Program:** test results with a BAC of less than 0.02 and the City's copy of the alcohol test form, including results of the test.
- **Drug Program:** Records of Verified Negative Drug Results and the City's copy of the custody and control form.

Records to be kept on file for two years:

- **Alcohol Program:**
 - Records related to the collection process ~~EXCEPT Calibration of Evidentiary Breath Testing Devices.~~
 - Collection logbook, if used.
 - Documents relating to the random selection process.
 - Verification of Breath Alcohol Technician training
 - Documents generated in connection with decisions on post-accident tests.
 - Documents showing existence of medical explanation of inability of safety-sensitive employee to provide enough breath for test.
 - Inspection, maintenance, and calibration of EBTs
 - Education and Training Records
 - Materials on alcohol misuse awareness, including a copy of the employer's policy on alcohol misuse.
 - Documentation of compliance with requirements of 49 CFR 6554.781.
 - Educational materials that explain the regulatory requirements
 - The employer's policy and procedures with respect to implementing the regulatory requirements.
 - Written notice to every safety-sensitive employee of the availability of the above materials.
 - Written notice to all safety-sensitive employee organizations (i.e. collective bargaining units) of availability of above materials.
 - Documentation of training provided to supervisors to qualify them to make reasonable suspicion determinations.

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- Documentation of training provided to new employees stating date of receiving (60) sixty minutes of combined drug and alcohol training.
 - Calibration Documentation
 - Documents specifying the machine calibrated (e.g. by serial number), the date of calibration, the certified technician calibrating the equipment, and the results of the calibration signed by the calibrating technician.
 - Manufacturer's calibration schedule for the model of equipment used.
 - Certification record for the calibrating technician.
- Drug Program
 - Records Related to the Collection Process
 - Collection logbook, if used.
 - Documents relating to the random selection process.
 - Documents generated in connection with decisions to administer reasonable suspicion drug tests.
 - Documents generated in connection with decisions on post-accident tests.
 - MRO documents showing existence of medical explanation of inability of safety-sensitive employee to provide enough urine.
 - Education and Training Records
 - Training materials on drug use awareness, including a copy of the employer's policy on prohibited drug use.
 - Names of safety-sensitive employees attending training on prohibited drug use and the dates and times of such training.
 - Documentation of training provided to supervisors to qualify them to make reasonable suspicion determinations.
 - Certification that training complies with the regulatory requirements.
 - Procedures to assess those with verified positive test, providing available services, referral, suspension, and dismissal.
 - Documentation of training provided to new employees stating date of receiving (60) sixty minutes of combined drug and alcohol training.

Records to be kept on file for five years:

- Alcohol Program
 - Alcohol Test Records with alcohol readings of 0.02 or greater.
 - The employer's copy of the alcohol test form, including the results of the test.
 - Records of verified positive drug test results.
 - Records from previous employers.
 - Documents related to the refusal of any safety-sensitive employee to submit to an alcohol test required by 49 CFR 65.54.
 - Documents presented by a covered employee to dispute the result of an alcohol test administered under 49 CFR 65.54.
 - Employee Evaluation and Referrals.
 - Records pertaining to a determination by a substance abuse professional concerning a safety-sensitive employee's need for assistance.
 - Records concerning a safety-sensitive employee's compliance with the recommendations of the substance abuse professional.
 - Annual MIS Reports
 - Records showing the release of test result information, which can be given out only in certain circumstances (See below).

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- **Drug Program**
 - Records of covered employee verified positive drug test results.
 - The employer's copy of the chain-of-custody form.
 - Documents related to the refusal of any safety-sensitive employee to submit to a required drug test.
 - Documents presented by a safety-sensitive employee to dispute the result of a drug test administered under 49 CFR 6554.
 - Covered Employee Referrals to Substance Abuse Professional and Return to Duty and Follow-up.
 - Records pertaining to a determination by a substance abuse professional concerning a safety-sensitive employee's suitability to return to work as a safety-sensitive employee.
 - Records concerning a safety-sensitive employee's entry into and completion of the program of rehabilitation recommended by the substance abuse professional.
 - Annual MIS Reports
 - Records showing the release of test result information, which can be given out only in certain circumstances (See below).

CONFIDENTIALITY AND ACCESS TO RECORDS

The City will only release testing records and results under the following circumstances:

- Drug/alcohol testing records shall be maintained by the City's Drug and Alcohol Program Manager and, except as provided below or by law, the results of any drug/alcohol test shall not be disclosed without express written consent of the tested employee.
- The employee, upon written request, is entitled to obtain copies of any records pertaining to their use of prohibited drugs or misuse of alcohol including any drug or alcohol testing records. Covered employees have the right to gain access to any pertinent records such as equipment calibration records, and records of laboratory certifications. Employees may not have access to SAP follow-up testing plans.
- Records of a verified positive drug/alcohol test result shall be released to the Drug and Alcohol Program Manager, and other transit system management personnel on a need to know basis.
- Records will be released to a subsequent employer only upon receipt of a written request from the employee.
- Records of an employee's drug/alcohol tests shall be released to the adjudicator in a grievance, lawsuit, or other proceeding initiated by or on behalf of the tested individual arising from the results of the drug/alcohol test. The records will be released to the decision maker in the proceeding.
- Records will be released to the National Transportation Safety Board during an accident investigation.
- Information will be released in a criminal or civil action resulting from an employee's performance of safety-sensitive duties, in which a court of competent jurisdiction determines that the drug or alcohol test information is relevant to the case and issues an order to the employer to release the information. The employer will release the information to the decision maker in the proceeding with a binding stipulation that it will only be released to parties of the proceeding.

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- Records will be released to the DOT or any DOT agency with regulatory authority over the employer or any of its employees.
- Records will be released if requested by a Federal, state or local safety agency with regulatory authority over The City or the employee.
- If a party seeks a court order to release a specimen or part of a specimen contrary to any provision of Part 40 as amended, necessary legal steps to contest the issuance of the order will be taken
- In cases of a contractor or sub-recipient of a state department of transportation, records will be released when requested by such agencies that must certify compliance with the regulation to the FTA.
- When an employee gives written instruction that the City may release information or copies of records regarding an employee's test results to a third party or subsequent employer-
- When, due to a lawsuit, grievance, or proceeding initiated on behalf of the employee tested, the result must be released to the decision-maker in the case-
- When an employee provides a written request for copies of his/her records relating to the test(s) (The release of information can not be contingent on payment-)
- When the National Transportation Safety Board (NTSB) is performing an accident investigation and post-accident test results are needed for the investigation-
- As of June 13th, 2008 the Interim Final Rule (IFR) authorizes employers to disclose drug and alcohol violations of commercial motor vehicle (CMV) operators to State commercial driver licensing authorities when required by law. The release of the information can be done without the employee consent.
- The IFR authorizes third-party administrators (TPAs) to release drug and alcohol violations of CMV owner-operators to licensing authorities.

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The City will ensure that each request for release of information specifically identifies the person to whom the information is to be released, the circumstances under which the release is authorized, and the specific kind of information to be released. A separate release will need to be signed each time information is disclosed. The City will retain this documentation on file for five years.

In cases where records are subpoenaed in criminal or civil suits, required for inspection by the state highway patrol or state transportation safety board, or other freedom of information statutes, the City will first consult with their own legal staff regarding the jurisdiction over these records before they are released. Requests for test result information by an unemployment service bureau can be granted, if the individual's dismissal was a result of a positive drug or alcohol test because the employee initiated the request for unemployment benefits.

Drug and alcohol test results can only be released without written consent directly to an authorized representative of the employee's employer of record. FTA recipients that contract out the performance of safety-sensitive functions do not have access to individual test results of their contractor's employees since the recipient is not the employer. Unless the contractor's employee gives specific consent in writing to release the results to the FTA recipient, no employee-specific testing information can be provided.

REPORTING

FTA requires that the City file annual reports summarizing drug and alcohol test results. The City files the standard reporting form: Management Information system (MIS) form. Annual reports must be submitted to the FTA Office of Safety and Security by March 15 following each calendar year. The City submits our reports to the Pharr District Office prior to this date.

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VENDOR /TPA OVERSIGHT

The City is responsible for the integrity of the drug and alcohol testing program and the quality of testing services provided by its vendors/TPA. Specific information regarding the City's designated drug and alcohol testing vendor is specified in Appendix B of this document.

CONTRACTOR OVERSIGHT

All safety-sensitive contractors that "stand in the shoes" of the City's transportation system must have a drug and alcohol testing program that meets the same FTA drug and alcohol requirements. The City must assure the following:

- That all safety-sensitive contractors that fall under the regulation are identified.
- The contractor has a copy of the City policy, regulations, and other related materials necessary to develop and operate a complaint program.
- Require that contractors demonstrate and certify compliance with the regulations.
- Assure Contractors and service agreements include requirements for compliance.

Include contractor compliance as a condition of the contract.

FORMAL APPROVAL

Appendix A includes a formal show of review and support of this Drug and Alcohol Policy by the City of South Padre Island City Council.

APPENDIX A

BOARD OF ALDERMEN APPROVAL

RESOLUTION 707

RESOLUTION 826

RESOLUTION 886

RESOLUTION 886A

RESOLUTION 886B

RESOLUTION NO. 707

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, ADOPTING A DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy; and

WHEREAS, the Town wishes to adopt a drug and alcohol policy as set forth on the attached and incorporated Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

That the Board of Aldermen hereby approves and adopts the Town of South Padre Island Drug and Alcohol Policy for Transportation Employees as set forth on the attached and incorporated Exhibit A.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON AUGUST 21, 2002.

APPROVED:


Robert N. Pinkerton, Jr., Mayor

ATTEST:


Joyce Adams, City Secretary



RESOLUTION NO. 826

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy; and

WHEREAS, the Town wishes to adopt a drug and alcohol policy as set forth on the attached and incorporated Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

That the Board of Aldermen has hereby reviewed, and approves and adopts the Town of South Padre Island Drug and Alcohol Policy for Transportation Employees with an amending date of January 18, 2006.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON JANUARY 18, 2006.

APPROVED:

Robert N. Pinkerton, Jr., Mayor

ATTEST:

Joyce Adams, City Secretary

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RESOLUTION NO. 886

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

That the Board of Aldermen has hereby reviewed, and approves and adopts the *Town of South Padre Island Drug and Alcohol Policy for Transportation Employees* with an amending date of August 15, 2007.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON AUGUST 15, 2007.

APPROVED:

Robert N. Pinkerton, Jr., Mayor

ATTEST:

Joyce Adams, City Secretary

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RESOLUTION NO. 886A

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

- 1) That the Board of Aldermen has hereby reviewed, approves and adopts the *Town of South Padre Island Drug and Alcohol Policy for Transportation Employees* with an amending date of October 17, 2007; and
- 2) The Board of Aldermen authorizes Town staff to update the Appendices as necessary to keep this plan correct and up-to-date.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON OCTOBER 17, 2007.

APPROVED:

Robert N. Pinkerton, Jr., Mayor

ATTEST:

Joyce Adams, City Secretary

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RESOLUTION NO. 886B

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

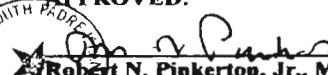
WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

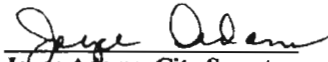
- 1) That the Board of Aldermen has hereby reviewed, approves and adopts the *Town of South Padre Island Drug and Alcohol Policy for Transportation Employees* with an amending date of February 20, 2008; and
- 2) The Board of Aldermen authorizes Town staff to update the Appendices as necessary to keep this plan correct and up-to-date.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON FEBRUARY 20, 2008.

APPROVED:


Robert N. Pinkerton, Jr., Mayor

ATTEST:


Joyce Adams, City Secretary

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APPENDIX B

Drug and Alcohol Testing Vendor Information

The City has chosen ~~Texas Alcohol and Drug Testing Services~~ NTC Drug Testing Services, Inc. for our drug and alcohol testing services.

~~NTC Drug Testing Services, Inc.
1212 E. Harrison Ste. 234 E
Harlingen, TX 78550
956-412-8378~~
Texas Alcohol and Drug Testing Services
2031 E. Price Rd. Suite C
Brownsville, TX 78521
Phone: 956-546-8900
Fax: 956-546-9500
Email: Brownsvillestaff@tadts.net

The City's designated collection site shall be the office in Brownsville, unless circumstances are such that collection takes place at a suitable collection site here on the Island. ~~A map to the Brownsville collections site is attached.~~

~~The technical professionals required of the FTA drug and alcohol testing process (and mentioned below) are also provided through Prompt Aid via the above addresses and phone numbers:~~

~~Medical Review Officer (MRO):~~

~~Brian Heinen, M.D. (Certification # 991003119)~~

~~Breath Alcohol Technician (BAT):~~

~~Yolanda Manza
Andres Gonzalez
Ramon Campos~~

~~Screen Test Technician (STT):~~

~~Yolanda Manza
Andres Gonzalez
Ramon Campos
Abraham Penta~~

~~Substance Abuse Professional (SAP):~~

~~F. Heath Smith IV, MA, LCDC, ADC III~~

Commented [S011]: You do not need to list the individual names of the people. In fact I would recommend against that

5-48

APPENDIX C

Alcohol Fact Sheet & Drug Minimum Thresholds

Alcohol is a socially acceptable drug that has been consumed throughout the world for centuries. It is considered a recreational beverage when consumed in moderation for enjoyment and relaxation during social gatherings. However, when consumed primarily for its physical and mood-altering effects, it is a substance of abuse. As a depressant, it slows down physical responses and progressively impairs mental functions.

Signs and Symptoms of Use

Dulled mental processes	Lack of coordination
Odor of alcohol on breath	Possible constricted pupils
Sleepy or stuporous condition	Slowed reaction rate
Slurred speech	

(Note: Except for the odor, these are general sign and symptoms of any depressant substance.)

Health Effects

The chronic consumption of alcohol (average of three servings per day of beer [12 ounces], whiskey [1 ounce], or wine [6 ounce glass]) over time may result in the following health hazards:

- Decreased sexual functioning
- Dependency (up to 10 percent of all people who drink alcohol become physically and/or mentally dependent on alcohol and can be termed "alcoholic")
- Fatal liver diseases
- Increased cancers of the mouth, tongue, pharynx, esophagus, rectum, breast, and malignant melanoma.
- Kidney disease
- Pancreatitis
- Spontaneous abortion and neonatal mortality
- Ulcers
- Birth defects (up to 54 percent of all birth defects are alcohol related).

Social Issues

- Two-thirds of all homicides are committed by people who drink prior to the crime.
- Two to three percent of the driving population is legally drunk at any one time.
 - This rate is doubled at night and on weekends.
- Two-thirds of all Americans will be involved in an alcohol-related vehicle accident during their lifetimes.
- The rate of separation and divorce in families with alcohol dependency problems is 7 times the average.
- Forty percent of family court cases are alcohol problem related.
- Alcoholics are 15 time more likely to commit suicide than are other segments of the population.
- More than 60 percent of burns, 40 percent of falls, 69 percent of boating accidents, and 76 percent of private aircraft accidents are alcohol related.

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The Annual Toll

24,000 people will die on the highway due to the legally impaired driver.
12,000 more will die on the highway due to the alcohol-affected driver.
15,800 will die in non-highway accidents.
30,000 will die due to alcohol-caused liver disease.
10,000 will die due to alcohol-induced brain disease or suicide.
Up to another 125,000 will die due to alcohol-related conditions or accidents.

Workplace Issues

It takes one hour for the average person (150) pounds to process one serving of an alcoholic beverage from the body.
Impairment in coordination and judgment can be objectively measured with as little as two drinks in the body.
A person who is legally intoxicated is 6 times more likely to have an accident than a sober person.

Drug Minimum Thresholds

	Initial Test Cutoff Levels (ng/ml)	Confirmatory Test Cutoff Levels (ng/ml)
Marijuana metabolites (THC)	50	15
Cocaine metabolites	300	150
Opioids	2,000	2,000
Phencyclidine (PCP)	25	25
Amphetamines	1,000	500

~~These cutoff levels are subject to change by the Department of Health and Human Services as advances in technology or other considerations warrant identification of these substances at other concentrations.~~

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APPENDIX D

City of South Padre Island Employee Contact Information

Employees with questions regarding this Drug and Alcohol Testing Program may contact:

**Wendi Delgado
Administrative Services Director
The Drug and Alcohol Program Manager (DAPM) for this policy at**

**4601 Padre Boulevard
South Padre Island, TX 78597
(956) 761-8102
(956) 433-6873 - Cell
(956) 761-3888 - Fax
WDelgado@MySPI.org**

If the (DAPM) is unavailable please contact:

**Araceli Sanchez
Human Resources Manager
Designated Employer Representative (DER) for this policy at**

**4601 Padre Blvd
South Padre Island, TX 78597
(956) 761-8100
(956) 312-1696 - Cell
(956) 761-3888 - Fax
ASanchez@MySPI.org**

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: Wendi Delgado, Director of Operations

DEPARTMENT: Administrative Services

ITEM

Approve a budget adjustment in the amount of \$2,181.10 from funds received from the Child Safety Fee to purchase Court Security/Public Safety Security related items.

ITEM BACKGROUND

This relates to the Child Safety Fee: See backup related.

Section 502.403 of the Transportation Code, state

The statute states that after the deductions made by the County, the remainder of the fee revenues shall be sent to the municipalities in the County according to their population. As such, please find a check in the amount \$2,181.10, which represents the City of South Padre Island's share of the fee revenues collected by Cameron County. Pursuant to the statute, the City can only use the funds in accordance with Section 102.014 (g) of the Code of Criminal Procedure.

BUDGET/FINANCIAL SUMMARY

The City will deposit these funds into account 01-520-0150 (Minor Tools and Equipment) to pay for Court Security/Public Safety Security related items.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: N
Approved by Legal: YES: _____ NO: N

RECOMMENDATIONS/COMMENTS

Staff recommends approval.

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**CAMERON COUNTY COMMISSIONERS COURT
CIVIL LEGAL DIVISION**



Juan A. Gonzalez, Chief Counsel
Dylbia L. Jefferies Vega
Daniel N. Lopez
Attorneys

**1100 East Monroe Street
Brownsville, Texas 78520**

Telephone: (956) 550-1345
Facsimile: (956) 550-1348

November 21, 2019

Town of South Padre Island
Mayor Patrick McNulty
4601 Padre Blvd.
South Padre Island, Texas 78597

Dear Mayor McNulty,

On August 8, 2017, the Cameron County Commissioners Court adopted the Child Safety Fee, pursuant to Section 502.403 of the Transportation Code, which states:

Sec. 502.403. OPTIONAL COUNTY FEE FOR CHILD SAFETY. (a) The commissioners court of a county that has a population greater than 1.3 million and in which a municipality with a population of more than one million is primarily located may impose by order an additional fee of not less than 50 cents or more than \$1.50 for a vehicle registered in the county. The commissioners court of any other county may impose by order an additional fee of not more than \$1.50 for registering a vehicle in the county.

(b) A vehicle that may be registered under this chapter without payment of a registration fee may be registered without payment of the additional fee.

(c) A fee imposed under this section may take effect and be removed in accordance with the provisions of Section 502.401.

(d) The additional fee shall be collected for a vehicle when other fees imposed under this chapter are collected.

(e) A county imposing a fee under this section may deduct for administrative costs an amount of not more than 10 percent of the revenue it receives from the fee. The county may also deduct from the fee revenue an amount

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proportional to the percentage of county residents who live in unincorporated areas of the county. After making the deductions provided for by this subsection, the county shall send the remainder of the fee revenue to the municipalities in the county according to their population.

(f) A municipality with a population greater than 850,000 shall deposit revenue from a fee imposed under this subsection to the credit of the child safety trust fund created under Section 106.001, Local Government Code. A municipality with a population less than 850,000 shall use revenue from a fee imposed under this section in accordance with Article 102.014(g), Code of Criminal Procedure.

(g) After deducting administrative costs, a county may use revenue from a fee imposed under this section only for a purpose permitted by Article 102.014(g), Code of Criminal Procedure.

The statute states that after the deductions made by the County, the remainder of the fee revenues shall be sent to the municipalities in the County according to their population. As such, please find a check in the amount of \$2,181.10, which represents the Town of South Padre Island's share of the fee revenues collected by Cameron County.

Pursuant to the statute, the City can only use the funds in accordance with Section 102.014(g) of the Code of Criminal Procedure, which states that:

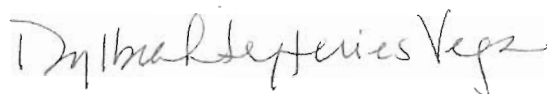
(g) In a municipality with a population less than 850,000 according to the most recent federal decennial census, the money collected under this article in a municipal court case must be used for a school crossing guard program if the municipality operates one. If the municipality does not operate a school crossing guard program or if the money received from court costs from municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may:

- (1) deposit the additional money in an interest-bearing account;
- (2) expend the additional money for programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention; or
- (3) expend the additional money for programs designed to enhance public safety and security.

55-54

Should you have any questions, please contact me at the (956)550.1345 or by email at djefferi@co.cameron.tx.us.

Sincerely,

A handwritten signature in cursive script that reads "Dylbia Vega".

Dylbia Vega
Legal Counsel

55-55

REFERENCE	AMOUNT	REFERENCE	AMOUNT	REFERENCE	AMOUNT
CHILD SAFETY 19	\$2,181.10				

IN ACCOUNT WITH CAMERON COUNTY BROWNSVILLE, TEXAS
THIS REMITTANCE ADVICE FOR YOUR FILES. ENDORSEMENT OF THE ATTACHED WARRANT CONSTITUTES
RECEIPT IN FULL FOR THE ABOVE LISTED ITEMS.

David A. Betancourt
New Orleans

11 459547 11 11 1491 1687 1035 185444 11

See Reverse Side For Easy Opening Instructions

5.56

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING AGENDA
REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: Kristina Boburka, Shoreline Director

DEPARTMENT: Shoreline Department

ITEM

Discussion and action to renew contract with A Clean Portoco for the rental of twenty (20) ADA portable restroom units at eleven (11) beach accesses.

ITEM BACKGROUND

The City's contract with A Clean Portoco ends on January 17, 2020, with the option to renew. Currently, the City is renting 20 ADA units per month at 11 beach accesses.

BUDGET/FINANCIAL SUMMARY

The monthly bill to rent and service these 20 units is \$13,482.24.

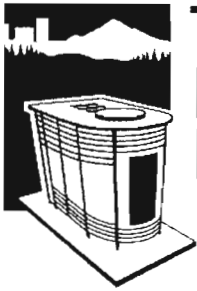
COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

Shoreline Task Force meeting 10 December 2019.



The Portland Loo

A Unique Solution to a Universal Problem

QUOTE

Date: November 7, 2019
 Invoice #: [521]
 Customer ID: South Padre
 Expires: 12/6/2019

To: Name: Kristina Boburka Ship to: Zip Code 78597
 City: South Padre, TX

Salesperson	Shipping Method	Shipping Terms	Delivery Date	Payment Terms
Evan Madden	Truck	FOB South Padre	TBD	see attached
Item #	QTY	Description	Unit Price	Line Total
1	1	Portland Loo- Single occupant public toilet. 316 stainless steel posts and 316 SS panels, louvers, roof and aluminum front door. 40W heat trace, interior and exterior LED lighting with photoeye and motion sensor control and occupancy counter. AC power option. (LH/RH door swing and LH/RH hand wash basin to be determined later) See attached drawings.	\$101,000.00	\$101,000.00
2	1	Portland Loo- Single occupant public toilet. 316 stainless steel posts and 316 SS panels, louvers, roof and aluminum front door. 40W heat trace, interior and exterior LED lighting with photoeye and motion sensor control and occupancy counter. Solar powered only option with 3 panel solar, 2 batteries, and solar controller. (LH/RH door swing and LH/RH hand wash basin to be determined later) See attached drawings.	\$103,000.00	\$103,000.00
3	1	Portland Loo- Single occupant public toilet. 316 stainless steel posts and 316 SS panels, louver roof and aluminum front door. 40W heat trace, interior and exterior LED lighting with photoeye and motion sensor control and occupancy counter. Hybrid power option with 3 panel solar, solar controller and 2 battery back up. (LH/RH door swing and LH/RH handwash basin to be determined later) See attached drawings.	\$103,600.00	\$103,600.00
4	1	Loo Template	incl	-
5	1	Foundation Mounting Hardware	incl	-
6	1	Hand Wash Basin	\$1,500.00	\$1,500.00
7	1	Baby Changing Table	\$1,470.00	\$1,470.00
8	1	Trash Can	\$100.00	\$100.00
9	1	Sharps Container	\$900.00	\$900.00
10	1	Shipping & Handling	\$6,870.00	\$6,870.00
Total				See Above

Make all checks payable to Madden Fabrication

Thank you for your business!

2550 NW 25th Pl. Portland, Oregon 97210 (503)226-3968

b-2

1. Terms of Payment. 30% at time of order, 50% at time of shipment and remaining 20% Net 30 after receipt by customer.

a. Deviation from Payment. Payment Time is of the essence with respect to Buyer's payment of the purchase price, and timely payment shall not be delayed or excused for any reason. Payment agreement between Buyers and other parties, or failure by other parties to pay Buyer or perform any agreement with Buyer shall not result in delay of payment to Madden Fabrication. Madden Fabrication does not accept partial payments, any offsets, credit card merchant fees and/or retainage against the Purchase Order price. Should Buyer not act according to the terms of payment for any reason, the terms will be revoked and any remaining goods or services not yet delivered are subject to pre-payment terms whereby payment, in full is due 10 days prior to delivery. Any amounts not paid when due shall bear interest at the rate of 18 percent per annum or the highest lawful rate applicable, if such rate is less than 18 percent, from the date payment was due. The Madden Fabrication Warranty becomes null and void when payment is more than 5 business days past due.

b. Tax. Unless otherwise indicated on the Madden Fabrication quote or purchase order, any sales, use, consumption, value added or other goods/services based tax imposed by a state, county/local or other agency with jurisdictional authority is excluded from this order. Buyer is responsible for remitting any taxes that are applicable.

c. Fees. Madden Fabrication is not responsible for any fees and or expenses related to licensing, inspections and engineering as required by individual states or local governments.

2. Change Orders. All change orders must be signed by the buyer. Prices stated herein are valid for 1 month from the purchase order date, or two weeks from the purchase order date if unsigned, at which time Madden Fabrication may adjust its price if cost factors warrant. Additionally, any modifications to Madden Fabrication Portland Loo quote to customer, prior to formal approval, may result in a price adjustment. Any modification, to Madden Fabrication Portland Loo quote to customer, after formal approval, requested or required by Buyer for any reason shall be performed by Madden Fabrication at Buyer's expense, as follows: (i) Buyer shall submit a written description of the modifications to Madden Fabrication (ii) within 14 days of receipt of Buyer's description, Madden Fabrication shall provide to Buyer a written price quote for the modifications requested; (iii) Buyer shall pay the Change Order Invoice to Madden Fabrication in accordance with payment terms.

3. Terms of Delivery. Madden Fabrication will not be liable for any delay in the performance of orders or contracts, or in the delivery or shipment of goods, or for a damages suffered by the buyer by reason of such delay, when such delay is beyond Madden Fabrication control. All goods are shipped F.O.B. Portland, Oregon, which means that the risk of loss or damage to the goods and risk of delays in transit passes to the Buyer when the goods are duly delivered to the carrier at Portland, Oregon. Madden Fabrication has no control over arrival time of shipment, and shall not be responsible for delays in shipments once the goods leave Madden Fabrication plant.

a. Procedures for Handling Products. Madden Fabrication suggested procedures for handling products are as follows:

6-3

- i. All Madden Fabrication materials, whether palletized or separated from a pallet, must be handled per the instructions detailed in the Portland Loo Installation Procedures submitted with respect to the specified model of Portland Loo restroom facility or component.
 - ii. All material received from, but not manufactured by Madden Fabrication must be handled per the specific handling instructions of the manufacturer of the material.
 - iii. Proper handling equipment its supply and operation are strictly the responsibility of the Buyer.
4. **Description of Products and Warranty.** The Portland Loo and all its associated components shall be warranted against defects in materials and workmanship for a period for not less than one year from date of final acceptance.
5. **Time of Shipment and Delivery.** Unless otherwise specified on the purchase order, Madden Fabrication may ship goods pursuant to an order at any time after the goods are completed and ready for shipment. Further, unless payment has been made in advance, if a carrier holding a Madden Fabrication shipment order by a Buyer is ready to deliver the goods to the buyer, the Buyer agrees to accept the goods at the carrier's earliest possible delivery date and time.
6. **Store & Invoice.** If Buyer delays shipment, regardless of the reason for delay, Madden Fabrication is permitted to invoice and the Buyer accepts the obligation to pay Madden Fabrication under its agreed upon payment terms, using the date the order was ready for shipment as the invoice date. Once the order is invoiced, the materials shall become property of the agency/contractor. Further Madden Fabrication may at its sole discretion invoice the Buyer for a 100% of the contract value in addition for a **minimum** of \$2,500 per month of on-site storage per Loo. Deliveries that are delayed by the Buyer may be canceled by Madden Fabrication and the goods returned to Madden Fabrication at its discretion. Any costs or difficulties arising from the Buyer's act in delaying receipt of Madden Fabrication's shipments are the complete responsibility of the Buyer. The Buyer agrees to pay for the complete shipment cost if Madden Fabrication elects to cause the goods to be returned to Madden Fabrication or delivered to another Buyer.
7. **Cancellation.** Mutual acceptance of the purchase order indicates notice to Madden Fabrication to proceed with the provisions of design service required in completing its fabrication of Portland Loo per this purchase order agreement. Should Buyer cancel its purchase order prior to granting Notice to Proceed in production of the Portland Loo, Buyer shall pay the design fee stated in the purchase order as compensation for design services rendered. Madden Fabrication requires the Buyer to indicate approval of its supply offering by executing the signature page of the Purchase order agreement document and Notice to Proceed. Upon granting Madden Fabrication approval of this purchase order agreement and Notice to Proceed, Buyer accepts responsibility for all costs incurred by Madden Fabrication in producing the Portland Loo for Buyer.

8. Special Orders. All products sold by Madden Fabrication are custom to each particular job. Payments toward any product, once made are non-refundable.

9. Contract Documents. Together with the Purchase Order, the following constitute the "Contract Documents" and the entire contract between the parties, either written or oral: (i) Approved "final" Madden Fabrication purchase order agreement and (ii) Change Order form (if applicable).

10. Attorney Fees. If Buyer fails to pay any amount when due, and Madden Fabrication incurs any expenses in pursuant of collection, Buyer agrees to pay the reasonable attorney fees (whether or not litigation is commenced) and other costs of such collection.

a. In any dispute involving the interpretation or enforcement of this agreement or involving issues related to bankruptcy (whether or not such issues related to the terms of this agreement), the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney fees, paralegal fees, costs disbursements, and other expense incurred by the prevailing party in the dispute, including those arising before and at any trial, arbitration, bankruptcy, or other proceeding, and in any appeal or review thereof. In addition, the amount recoverable by the prevailing party shall include an amount estimated as the fees, costs, disbursement, and other expenses that will be reasonably incurred in collecting monetary judgment or award, or otherwise enforcing any order, judgment, award, or decree entered in the proceeding

b. This agreement shall be interpreted and enforced according to the laws of the State of Oregon. The parties irrevocably submit and consent to the jurisdiction of the Multnomah County circuit courts of the State of Oregon and the Oregon Federal District Court, with respect to litigation regarding any dispute, claim or other matter related to this contract.

11. Intellectual Property. Madden Fabrication makes and sells the Portland Loo under license from the City of Portland, Oregon. Aside from implied licenses sufficient to install and maintain the Portland Loo purchased by the Buyer under this Agreement, the Buyer's purchase of the Portland Loo shall not transfer any intellectual property rights pertaining to the Portland Loo, including but not limited to patent, trademark, and copyright rights in the design of the Portland Loo or in the name PORTLAND LOO. All such intellectual property rights shall remain owned by the City of Portland, subject to any licenses or assignments granted or executed by the City of Portland. The Buyer shall have no right to make copies of the Portland Loo, or to sublicense or otherwise commercially use any intellectual property associated with the Portland Loo.

12. Controlling Provisions. The terms and conditions of this Purchase Order shall supersede and control any provisions, terms and conditions contained on any confirmation order, Purchase Order, or other writing the Buyer may give or receive, and the rights of the parties shall be governed exclusively by the provisions, terms and conditions thereof.

13. Binding Effect. This Purchase Order agreement shall be effective and in force only when signed by Buyer and Madden Fabrication. Madden Fabrication must consent to any assignment of this Purchase Order agreement in writing. Subject to any restrictions upon assignment, this Purchase Order agreement shall be binding on and inure to the benefit of the heirs, legal representative, successors, and assigns of the parties.

6-5

14. Notice. All notices required by this Purchase Order shall be in writing addressed to the party to whom the notice is directed at the address of that party set forth in this Purchase Order agreement and shall be deemed to have been given for all purposes upon receipt when personally delivered; one day after being sent, when sent by recognized overnight courier service; three days after deposit in United States Mail, postage prepaid, registered or certified mail; or on the date transmitted and received by facsimile. Any party may designate a different mailing address or a different person for all future notices by notice given in accordance with this paragraph.

15. Modification. No modification of this Purchase Order agreement shall be valid unless it is in writing and is signed by all of the parties.

16. Interpretation. The paragraph headings are for the convenience of the reader only and are not intended to act as a limitation of the scope or meaning of the paragraphs themselves. This agreement shall not be construed against the drafting party.

17. Severability. The invalidity of any terms or provisions of the agreement shall not affect the validity of any other provisions.

18. Waiver. Waiver of any party of strict performance of any provisions of this Purchase Order agreement shall not be a waiver of or prejudice any party's right to require strict performance of the same provision in the future or any other provision.

19. Counterparts. This Purchase Order agreement may be executed in multiple counterparts, each of which shall constitute one agreement, even though all parties do not sign the same counterpart.

X _____

Buyer's Authorized Representative

X ____/ ____ / ____

Date

X _____

Portland Loo Representative

X ____/ ____ / ____

Date

BEACH ACCESS RESTROOMS

SHORELINE TASK FORCE | 11.26.19



6-9

BACKGROUND

- A Clean Portoco contract will end on January 17, 2020, with option to renew
- Must give them a decision on how many units we would like to keep by December 17, 2019
- No change in cost if 16+ units are kept
 - 15 or less- service for Saturday and Sunday will be \$20 (instead of the usual \$17.50)

4-8

QUESTIONS ANSWERED FROM LAST MEETING

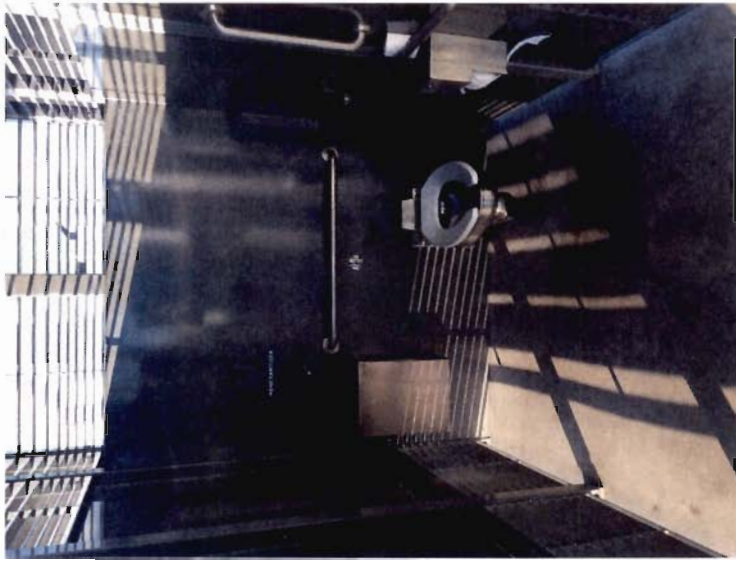
- **Can all the restrooms face the beach?**
 - It would make it very difficult, if not impossible, to service the units. There is already little space for the truck to drive up next to them.
 - Also, the enclosures have already been built. Some needed concrete breaking.
- **Extra servicing?**
 - We could continue this when needed.
- **Mechanism to count people going in and out?**
 - A Clean Portoco does not have something that could do this.
- **Having less units in the winter and more during the summer months?**
 - We can do whatever we would like. It may not make sense to get them removed now, as we will need them placed again at the end of February/beginning of March.
 - Maybe instead of servicing everyday, do every other day or skip Tuesday, Wednesday, Thursday during winter months.
- **Cost to remove and replace units?**
 - \$20/pick up and \$20/delivery

PORTLAND LOO



01-9

PORTLAND LOO



PORTLAND LOO INSTALLATION ESTIMATES

- Base Price of Non-Solar Loo: \$101,000
 - Utility Work (water, sewer, electrical): \$22,000 - \$25,000
 - Foundation (slab, finish): \$7,200 - \$9,000
 - Shipping (packaging, truck): \$6,870
 - Installation Costs (crane, labor, hookup): \$3,600 - \$5,000
 - TOTAL: \$140,670 - \$146,870
- Standard restroom is made entirely out of 304 stainless steel and is entirely power coated.
 - The 5 installations in Galveston required upgrading to 316 stainless steel.
 - This upgrade is included in pricing

6-12

HARBOR CIRCLE BEACH ACCESS I

- Portland Loo or something similar in size



6-13

OCEAN CIRCLE BEACH ACCESS 2

- Portland Loo or something similar in size
- Gulf walkers/runners used



BEACH CIRCLE ACCESS 4

- Portland Loo or similar in size



6-15

SEA ISLAND BEACH ACCESS 5

- Lots of room, good for a permanent restroom



91-9

SEASIDE BEACH ACCESS 6

- Portland Loo or similar in size if any



61-9

BLUEWATER BEACH ACCESS 9

- Permanent restroom
- Potentially may need to take a parking spot away



6-18

NEPTUNE BEACH ACCESS 16

- Portland Loo or similar in size



61-9

STARLIGHT BEACH ACCESS 17

- Portland Loo or similar in size



02-9

AQUARIUS BEACH ACCESS 18

- Room for a small restroom



FANTASY BEACH ACCESS 22

- Portland Loo or similar in size



22-9

SUNSET BEACH ACCESS 24

- Portland Loo or similar in size



10-23

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: C. Alejandro Sanchez, P.E., CFM, Public Works Director

DEPARTMENT: Public Works Department

ITEM

Discussion and action to approve Contract Amendment No. 15 (amount not to exceed \$53,800) with Kimley-Horn to prepare traffic signal construction plans for the intersection of Padre Boulevard (PR 100) and Esperanza Street and approve budget amendment for same.

ITEM BACKGROUND

The existing contract we have in place with Kimley-Horn can be amended to include additional services.

Amendment 15 is for the PR 100 (Padre Boulevard) medians, boardwalk, sidewalk, and traffic signal project from Palm Street to the SPI Equestrian and Events Center. City Council approved Kimley-Horn to conduct a traffic analysis at the intersections of Esperanza Street and Palm Street. After conduction the analysis only Esperanza Street warrants a traffic signal at this time. The analysis was forwarded to TxDOT and after review TxDOT had approved the warrant of a traffic signal located at the intersection of Padre Boulevard and Esperanza Street.

This amendment will authorize Kimley-Horn to proceed with the design of the traffic signal including to modify the existing plans and provide additional services related to the traffic signal.

BUDGET/FINANCIAL SUMMARY

The current balance of the 2017 Venue Tax Revenue Bonds is approximately \$1.2 million. Funds are already budgeted.

Increase line item 57-597-0530 by \$53,800.00.

COMPREHENSIVE PLAN GOAL

Chapter II: Mobility – Goal I, Strategy 1.1.1.5

LEGAL REVIEW

Sent to Legal: YES: _____
Approved by Legal: YES: _____

NO: x
NO: x

RECOMMENDATIONS/COMMENTS

Item No.

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: C. Alejandro Sanchez, P.E., CFM, Public Works Director

DEPARTMENT: Public Works Department

ITEM

Discussion and action to approve Contract Amendment No. 15 (amount not to exceed \$53,800) with Kimley-Horn to prepare traffic signal construction plans for the intersection of Padre Boulevard (PR 100) and Esperanza Street.

ITEM BACKGROUND

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Amendment 15 is for the PR 100 (Padre Boulevard) medians, boardwalk, sidewalk, and traffic signal project from Palm Street to the SPI Equestrian and Events Center. City Council approved Kimley-Horn to conduct a traffic analysis at the intersections of Esperanza Street and Palm Street. After conduction the analysis only Esperanza Street warrants a traffic signal at this time. The analysis was forwarded to TxDOT and after review TxDOT had approved the warrant of a traffic signal located at the intersection of Padre Boulevard and Esperanza Street.

This amendment will authorize Kimley-Horn to proceed with the design of the traffic signal including to modify the existing plans and provide additional services related to the traffic signal.

BUDGET/FINANCIAL SUMMARY

The current balance of the 2017 Venue Tax Revenue Bonds is approximately \$8.9 million. Funds are already budgeted.

COMPREHENSIVE PLAN GOAL

Chapter II: Mobility – Goal I, Strategy 1.1.1.5

LEGAL REVIEW

Sent to Legal: YES: _____

NO: x

Approved by Legal: YES: _____

NO: x

Comments:

RECOMMENDATIONS/COMMENTS

**AMENDMENT NUMBER 15 TO THE AGREEMENT BETWEEN
THE CITY OF SOUTH PADRE ISLAND AND
KIMLEY-HORN AND ASSOCIATES, INC.**

AMENDMENT NUMBER 15 DATED November 20, 2019 to the agreement between City of South Padre Island, ("City") and Kimley-Horn and Associates, Inc., ("Consultant" or "Kimley-Horn") dated May 18, 2015 ("the Agreement") concerning Padre Boulevard (PR 100) Improvements for Sidewalks and Medians (the "Project").

The Consultant has entered into the Agreement with the City for the furnishing of professional services, and the parties now desire to amend the Agreement.

Therefore, it is mutually agreed that the Agreement is amended to include Additional Services to be performed by Consultant and provisions for additional compensation by the City to the Consultant, all as set forth in Exhibit A hereto. The parties ratify the terms and conditions of the Agreement not inconsistent with this Amendment, all of which are incorporated by reference.

CITY:

CONSULTANT:

SOUTH PADRE ISLAND, TX

KIMLEY-HORN AND ASSOCIATES, INC.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

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Exhibit A to Amendment Number 15,
dated November 20, 2019.

Consultant will perform the following Additional Services:

Prepare traffic signal construction plans for the intersection of PR 100 (Padre Boulevard) and Esperanza Street in South Padre Island, Texas. The construction plans are anticipated to include a layout sheet, intersection corner detail sheet, traffic signal charts sheet, and applicable standards. The traffic signal is anticipated to be a span wire traffic signal on strain pole assemblies. Intersection curb ramps, median noses, and signing and striping will be adjusted to accommodate the proposed traffic signal. Topographic survey and subsurface utility exploration will be performed to aid in the design of the traffic signal.

The traffic signal construction plans will be incorporated into the approved PR 100 Medians, Boardwalks, and Sidewalk construction plan set as a change order to the plan set. The proposed midblock crosswalk at Hibiscus Street will be removed from the plans as the pedestrians will be encouraged to cross at Esperanza Street.

This amendment includes the following tasks:

1. TOPOGRAPHIC SURVEY - ESPERANZA

\$4,500 (LUMP SUM)

Kimley-Horn, through a subconsultant, will perform topographic survey for the limits shown in Attachment A provided with this amendment. The following items will be performed:

- Limits of topographic survey:
 - Area outlined in red in the attached exhibit
- Perform field survey ground control
- Locate pertinent objects and above-ground features, which may include:
 - Roadway pavement (including identifying changes in pavement material, i.e. concrete vs asphalt)
 - Sidewalk pavement (including curb ramps, detectable warning surfaces, any change in grade on sidewalk or curb ramp panels)
 - Stairs and railings (identify materials)
 - Building thresholds (limits and elevations)
 - Drainage structures (i.e. culverts, ditches, inlets, manholes, and outfalls) including top of curb/grate elevations; flow line elevations and sizes
 - Utilities (signs or markings showing the presence of underground utilities, valves, manholes, flowlines, meters, backflow preventers, vents, hydrants, poles, and guy wires)
 - Large (6 inch diameter and up), significant trees (identify species and caliper)
 - Limits of landscaped areas will be defined. Individual plants and or trees (less than 6 inch diameter) will not be located
 - Fences (including material type and height) and gates (including limits)
 - Retaining walls (landscape or structural)

- Street Lights
- Bus Stops (pad and structure)
- Trash cans
- Existing pavement markings
- Signs (identify sign message and sign face direction)
- Right-of-Way monumentation
- Prepare a final topographic drawing in digital format (including contours and break lines) showing the features located in the field as well as right-of-way information. Digital files will be in .DGN format.

2. SUBSURFACE UTILITY EXPLORATION - ESPERANZA \$9,800 (LUMP SUM)

Kimley-Horn, through a subconsultant, will perform horizontal locates of existing utilities. The limits of the subsurface utility exploration (SUE) will include the limits outlined in Attachment B at the intersection of PR 100 at Esperanza Street. The subconsultant will perform the SUE by using the following methods:

- Quality Level D (QL 'D') – Information derived from existing utility records;
- Quality Level C (QL 'C') – QL 'D' information supplemented with information obtained by surveying visible above-ground utility features such as valves, hydrants, meters, manhole covers, etc.
- Quality Level B (QL 'B') – Two-dimensional (x,y) information obtained through the application and interpretation of non-destructive surface geophysical methods, also known as "designating".

3. TRAFFIC SIGNAL DESIGN - ESPERANZA \$17,000 (LUMP SUM)

Kimley-Horn will prepare traffic signal design plans for the intersection of PR 100 (Padre Boulevard) and Esperanza Street in South Padre Island, Texas. The construction plans are anticipated to include a layout sheet, intersection corner detail sheet, traffic signal charts sheet, and applicable standards. Kimley-Horn will coordinate with AEP to coordinate the power location for the traffic signal. The traffic signal is anticipated to be a span wire traffic signal on strain pole assemblies. The traffic signal will be designed for vehicle detection via loop detectors.

Kimley-Horn will prepare preliminary 60% design plans to be submitted to the City and TxDOT for review and comment. Kimley-Horn will incorporate up to one (1) round of concurrent comments from the City and TxDOT and prepare 90% design plans to be submitted to the City and TxDOT for review and comment. Kimley-Horn will incorporate up to one (1) round of concurrent comments from the City and TxDOT and prepare final design plans for the traffic signal which will be provided in the form of a plan revision (change order) with changes clouded and identified appropriately. This task will include new plan sheets and revisions to existing plan sheets (quantities and details) to the 100% construction documents (11"x17") showing the proposed traffic signal improvements.

4. PLAN MODIFICATIONS – HIBISCUS AND ESPERANZA \$9,500 (LUMP SUM)

Kimley-Horn will modify the currently approved PR 100 (Padre Boulevard) median construction plans at Hibiscus Street to include removing the proposed midblock

7-7

crosswalk across PR 100 due to the proposed traffic signal one block north of this location. The enhanced crosswalk markings and crosswalk flashers will be removed from the plans. The proposed median will be redesigned to be a closed median without a pedestrian cut-through. Landscaping and irrigation will be added inside the proposed closed median. The median lighting will be adjusted based on the other median modifications.

Kimley-Horn will modify the currently approved PR 100 (Padre Boulevard) median construction plans at Esperanza to incorporate the proposed traffic signal equipment (designed via separate task). Proposed changes at Esperanza are anticipated to include curb ramp design, median nose adjustments, proposed crosswalk striping and stop bars across all four intersection approaches, and arrow, only, and lane line pavement markings for the side street approaches (assumed one lane approaches for side streets). Intersection curb ramps will be redesigned to accommodate the proposed traffic signal push buttons and crosswalks.

This task assumes that the existing side-street cross-section for Esperanza Street will remain as-is and only pavement marking changes and loop detection changes will be made on the side streets. Design to flatten out crosswalk pavement for ADA grading or to redesign the side street cross-section to allow for a two-lane approach on one or both side street approaches can be provided as an Additional Service. No adjustments to the northbound or southbound turn bay lengths or other median appurtenances at this are provided as part of this task but can be provided as an Additional Service if requested by the City.

Kimley-Horn will prepare draft 90% design plan sheets addressing these plan modifications and submit to the City and TxDOT for review and comment. Kimley-Horn will incorporate up to one (1) round of concurrent comments from the City and TxDOT and prepare final design plans for the traffic signal which will be provided in the form of a plan revision (change order) with changes clouded and identified appropriately. This task will include revisions to existing plan sheets to the 100% construction documents (11"x17") showing the proposed median design, landscaping, irrigation, signing and marking, quantity changes, and any applicable City, TxDOT, or project specific details.

5. PERMANENT EASEMENT DOCUMENTS - ESPERANZA \$3,000 (HOURLY)

Kimley-Horn, through a subconsultant, will prepare up to four (4) legal descriptions and exhibit drawings to be used in the creation of easement documents for the proposed traffic signal as needed for up to four (4) properties at the intersection of PR 100 (Padre Boulevard) at Esperanza Street. Kimley-Horn will deliver the legal descriptions and exhibits (.PDF format) to the City to be included with the body of the easement document to be prepared by the City. The effort for this task assumes one set of revisions to the documents per City or TxDOT comments. This work will be paid for hourly as needed.

6. ADDITIONAL CONSTRUCTION PHASE SERVICES

\$10,000 (HOURLY)

This task includes approximately 65 hours. This task may include the following as requested by the City:

Visits to Site and Observation of Construction. Consultant will make visits as directed by the City in order to observe the progress of the work. Such observations will not be exhaustive or extend to every aspect of Contractor's work. Observations will be limited to spot checking, selective measurement, and similar methods of general observation. Based on information obtained during site visits, Consultant will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents, and Consultant will keep the City informed of the general progress of the work.

Consultant will not supervise, direct, or have control over Contractor's work, nor shall Consultant have authority to stop the Work or have responsibility for the means, methods, techniques, equipment choice and usage, schedules, or procedures of construction selected by Contractor, for safety programs incident to Contractor's work, or for any failure of Contractor to comply with any laws. Consultant does not guarantee the performance of any Contractor and has no responsibility for Contractor's failure to perform its work in accordance with the Contract Documents.

Recommendations with Respect to Defective Work. Consultant will recommend to the City that Contractor's work be disapproved and rejected while it is in progress if, on the basis of its observations, Consultant believes that such work will not produce a completed Project that generally conforms to the Contract Documents.

Clarifications and Interpretations. Consultant will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents. Any orders authorizing variations from the Contract Documents will be made by the City.

Change Orders. Consultant may recommend Change Orders to the the City, and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.

Shop Drawings and Samples. Consultant will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, schedules, or procedures of construction or to related safety programs.

Substitutes and "or-equal." Consultant will evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents.

Inspections and Tests. Consultant may require special inspections or tests of Contractor's work as Consultant deems appropriate, and may receive and review certificates of inspections within Consultant's area of responsibility or of tests and approvals required by laws or the Contract Documents. Consultant's review of

certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not be an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Consultant shall be entitled to rely on the results of such tests.

Disagreements between the City and Contractor. Consultant will, if requested by the City, render written decision on all claims of the City and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents. In rendering decisions, Consultant shall be fair and not show partiality to the City or Contractor and shall not be liable in connection with any decision rendered in good faith.

Applications for Payment. Based on its observations and on review of applications for payment and supporting documentation, Consultant will determine amounts that Consultant recommends Contractor be paid. Such recommendations will be based on Consultant's knowledge, information and belief, and will state whether in Consultant's opinion Contractor's work has progressed to the point indicated, subject to any qualifications stated in the recommendation. For unit price work, Consultant's recommendations of payment will include determinations of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests. Consultant's recommendations will not be a representation that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work, or involved detailed inspections.

SUMMARY OF FEES:

For the Additional Services set forth above, the City shall pay the Consultant the following additional compensation:

LUMP SUM:

Kimley-Horn will perform the services in Tasks 1 – 4 for the total lump sum fee provided below. All permitting, application, and similar project fees will be paid directly by the City. Lump Sum fees will be invoiced monthly based upon percentage of services performed as of the invoice date.

• Task 1 Topographic Survey - Esperanza	\$ 4,500
• Task 2 Subsurface Utility Exploration - Esperanza	\$ 9,800
• Task 3 Traffic Signal Design - Esperanza	\$ 17,000
• Task 4 Plan Modifications – Hibiscus and Esperanza	<u>\$ 9,500</u>
Lump Sum Total, Inclusive of Expenses:	\$ 40,800

HOURLY

Hourly Costs are estimated and will be billed at current hourly rates. For the hourly tasks, direct reimbursable expenses such as express delivery services, air travel, and other direct expenses will be billed at cost. Kimley-Horn will not exceed the estimated total unless written approval from the City is received.

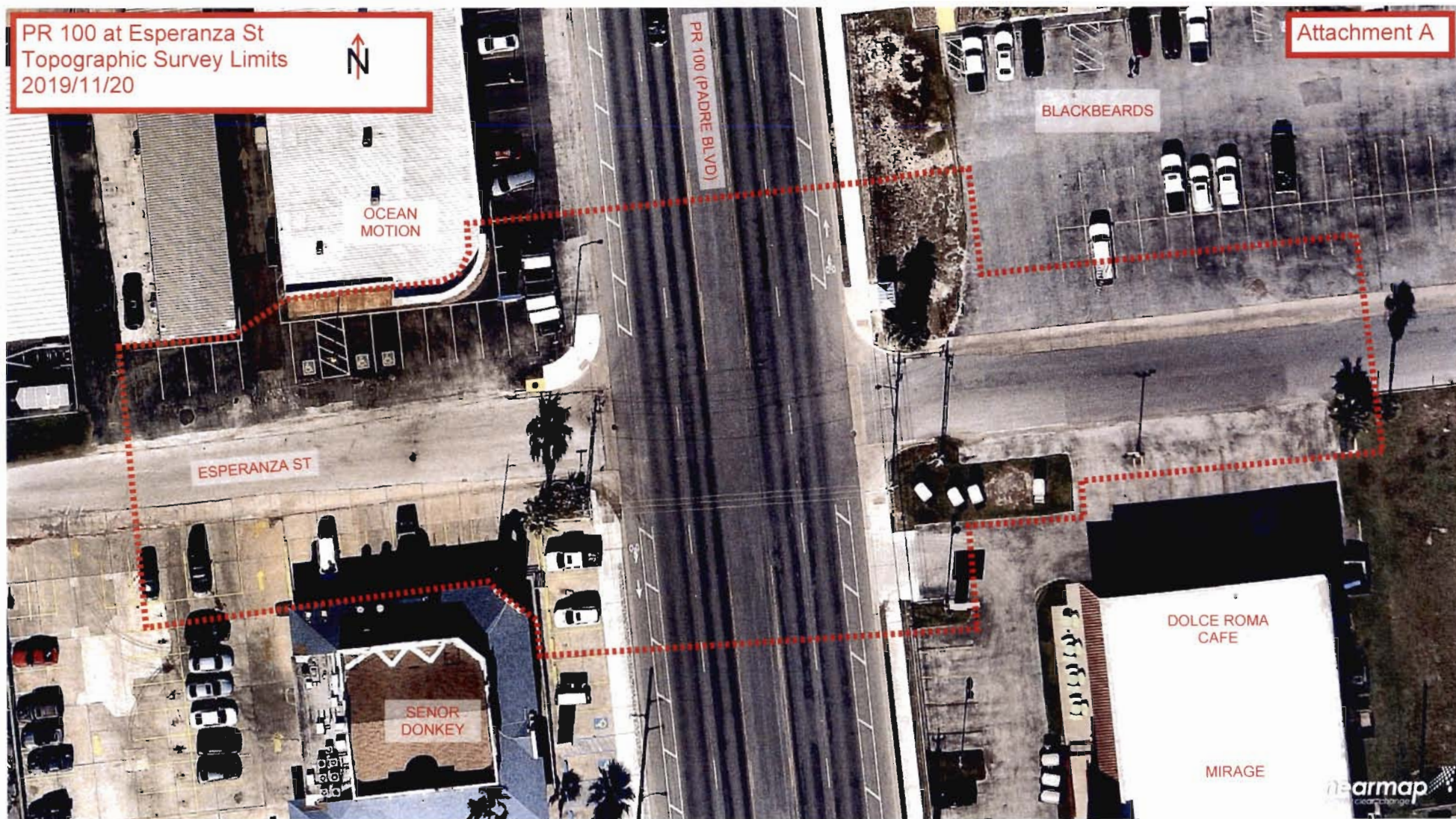
• Task 5 Permanent Easement Documents - Esperanza	\$ 3,000
• Task 6 Additional Construction Phase Services	<u>\$ 10,000</u>
Hourly Not-To-Exceed Total, Inclusive of Expenses:	\$ 13,000

Total Estimated Contract value for this amendment is \$53,800 (\$40,800 lump sum and \$13,000 hourly not-to-exceed).

PR 100 at Esperanza St
Topographic Survey Limits
2019/11/20



Attachment A

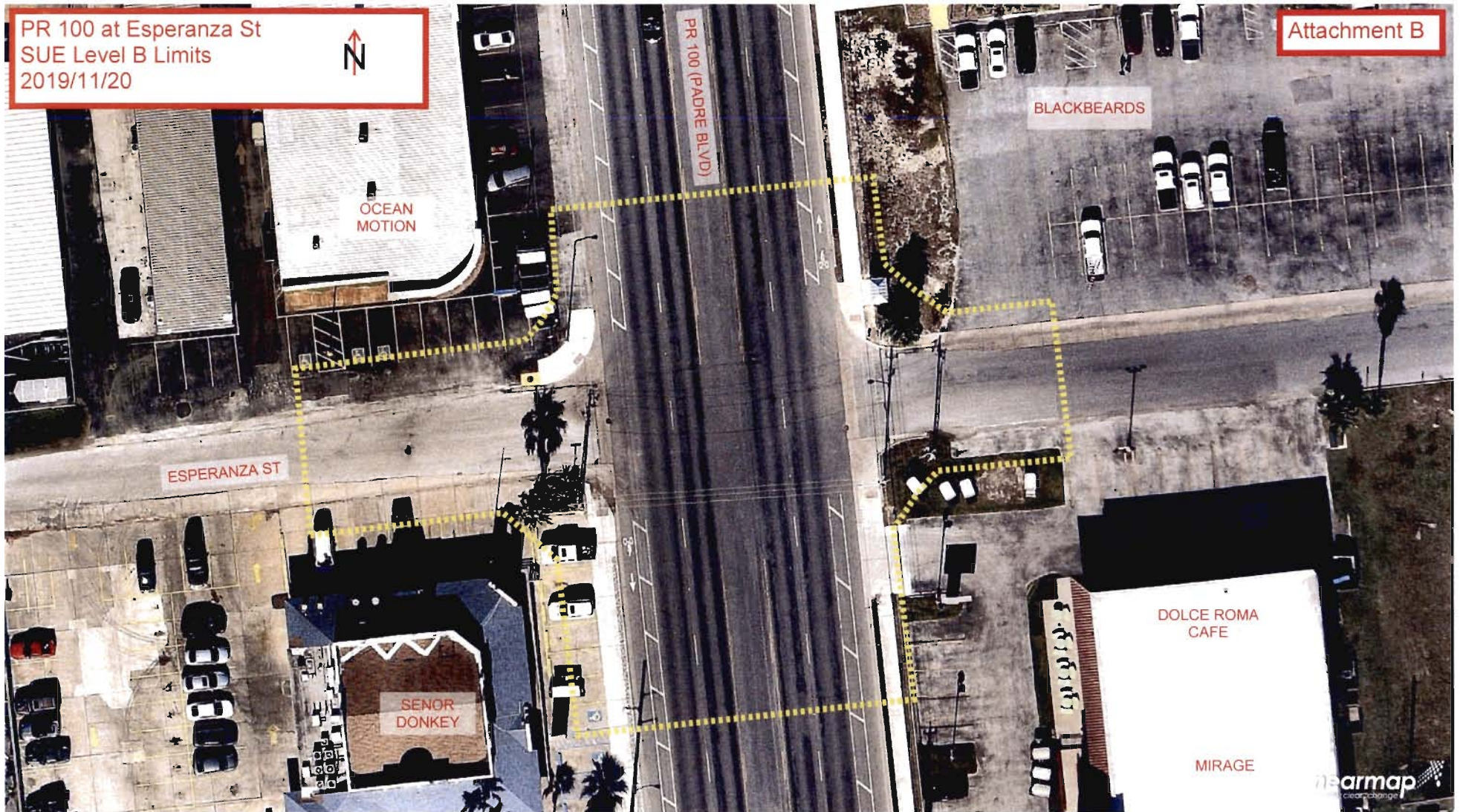


7-12

PR 100 at Esperanza St
SUE Level B Limits
2019/11/20



Attachment B



7-13

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: December 11, 2019

NAME & TITLE: Patrick McNulty, Mayor

DEPARTMENT: City Council

ITEM

Discussion and action to appoint members to vacancies created by resignations to the following:

- a. Board of Adjustments and Appeals
- b. Board of Ethics
- c. Convention and Visitors Advisory Board
- d. Development Standards Review Task Force
- e. Economic Development Corporation
- f. Historical Preservation Committee
- g. Keep SPI Beautiful Committee
- h. Parks, Recreation & Beautification Committee
- i. Planning and Zoning Commission
- j. Shoreline Task Force

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

Chapter VII – Governance and Community Relations
Objectives 1.2 – Policy 1.21.1, 1.2.2, 1.2.4, 1.2.5

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

2019 APPOINTMENTS FOR CITY OF SOUTH PADRE ISLAND'S COMMITTEES, COMMISSIONS, BOARDS AND TASK FORCES

Board of Adjustments and Appeals (BAA) (2 regular and 2 alternates needed):

Incumbents whose terms expire 12/31:

Paul Fedigan – has not responded.

Cain Mahan – application submitted (also applied for SLTF).

Abbie Mahan (alternate) – has not responded (currently serves on SLTF).

Vacancy - Alternate (due to resignation of Gayle Hood – expires 12/31/19)

New Applications:

None.

Board of Ethics (BOE) (3 needed): *Please Note: Appointees cannot serve on other committees*

Incumbents whose terms expire 12/31:

Sue Warner – has not responded.

Christiana Dijkman – has not responded.

David Eymard – has not responded.

New Applications:

Meg Clifton - also applied for other committees.

Convention and Visitors Advisory Board (CVAB) (3 needed):

NOTE - Need to appoint from the following categories:

- **Three (3) from Hotel-Motel/Condominium Rental Industry**

Incumbents whose terms expire 12/31:

Arnie Creinin (Condominium) – application submitted.

Tom Goodman (Condominium) – application submitted.

Daniel Salazar (Hotel/Motel) – application submitted.

New Applications:

Lauren Hable - **Note: Not in the Hotel/Condo industry.** 1st preference is CVAB; 2nd preference is P&KSPIB)

Development Standards Review Task Force (DSRTF) (2 needed):

Incumbents whose terms expire 12/31:

Gar Treharne – application submitted.
Vacancy – due to resignation of Donna Eymard.

New Applications:

Charles Fox - 1st preference is P&Z, 2nd preference is DSRTF.

Economic Development Corporation Board of Directors (EDC) (3 needed):

Incumbents whose terms expire 12/31:

Thomas Bainter – application submitted.
Gayle Hood – application submitted.
Theresa Metty – application not submitted. *Note: Theresa was appointed as a member of Council. Council can reappoint Theresa, appoint a new applicant or appoint a current Council Member.*

New Applications:

Lynnette (Lenny) Cavazos - 1st preference is EDC, 2nd preference is P&Z.
Meg Clifton - also applied for other committees.
Richard Franke – only preference is EDC.

Parks and Keep SPI Beautiful Committee (P&KSPIBC) (3 needed):

Incumbents whose terms expire 12/31:

Carol Bolstad – application submitted (also serves on BAA).
Pat Rasmussen – no, does not want to serve another term.
Sally Scaman – has not responded.

New Applications:

Lauren Hable - 1st preference is CVAB; 2nd preference is P&KSPIBC.
Jeff Hoxtell – only preference is P&KSPIBC.

Planning and Zoning Commission (P&Z) (3 needed):

Incumbents whose terms expire 12/31:

Howard Avery. – application submitted.

Art Teniente – has not responded.

David Zipp – application submitted.

New Applications:

Lynnette (Lenny) Cavazos - 1st preference is EDC; 2nd preference is P&Z.

Meg Clifton – also applied for other committees.

Charles Fox – 1st preference is P&Z; 2nd preference is DSRTF.

Shoreline Task Force (SLTF) (3 needed):

Incumbents whose terms expire 12/31:

Virginia Guillot – application submitted.

Neil Rasmussen – no, does not want another term.

Norma Trevino – no, does not want another term

New Applications:

Meg Clifton – also applied for other committees.

Edmundo Laguera – only preference is SLTF.

Cain Mahan - 1st preference is BAA; 2nd preference is SLTF (currently serves on BAA, term expiring 12/31/19).

Thoren “Teebs” Thorbjornsen – only preference is SLTF.

Board of Adjustments & Appeals

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Board of Adjustment & Appeals
Board Preference 2: Shoreline Taskforce

Do you currently serve on another Committee, Board, etc. – if so, please specify: BoA

Name: Cain Mahan

Home Address: 109 W. Carolyn Dr

City: S. Padre Island Zip: 78597 Mailing: PO Box 3574

Telephone: 303-349-3268 Fax: —

E-Mail: cainmahan@hotmail.com

Profession: Mngr.

Business Name: Jim's Beach Service

Business Address: 109 West Carolyn Dr

City: S.P.I. State: TX Zip: 78597

Business Telephone: 956-761-2130

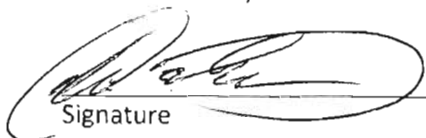
Business E-Mail: jimsbeachservice@gmail.com

Special Knowledge or Experience applicable to City Committee Function: Past service,

Beach regulation familiarity

Other Information (Civic Activities): —

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.


Signature

12-02-19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Mahan First: Cain M.I.: C Date: 12.02.19
Street Address: 109 W. Carolyn Dr. Apartment/Unit #: ✓
City: S. Padre Island State: TX Zip: 78597
Phone: 303.349.3268 E-mail Address: cainmahan@hotmail.com

Occupation (Place of Business): Jim's Beach Service, Mgr. Phone: 956.761.2130

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

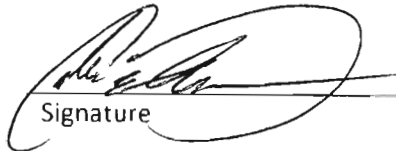
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature

12.02.19
Date

Board of Ethics

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: EDC
ethics, P&Z, special events, shoreline
Board Preference 2: CVA or any task for

Do you currently serve on another Committee, Board, etc. - if so, please specify: no

Name: Meg Clifton
Home Address: 110 E. Esperanza
City: South Padre Island Zip: 78597 Mailing: megclifton83@gmail
Telephone: 956-433-8340 Fax: n/a
E-Mail: megclifton83@gmail.com
Profession: Property Manager
Business Name: Padre Oasis
Business Address: 111 E. Morningside
City: South Padre Island State: TX Zip: 78597
Business Telephone: 956-433-1697
Business E-Mail: megclifton83@gmail.com
Special Knowledge or Experience applicable to City Committee Function:

I have kept
abreast of most things that are vital to our island.
Anything I do not know, I am willing to learn.

Other Information (Civic Activities): Beach cleanup, island promotions

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Meg Clifton
Signature

10-10-19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

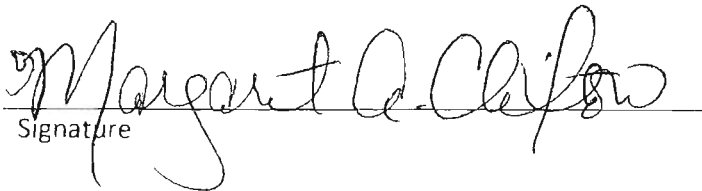
APPLICANT INFORMATION

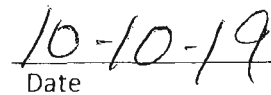
Last Name: Ciifton First: Margaret M.I.: A Date: 10-10-19
Street Address: 110 E. Esperanza Apartment/Unit #: —
City: South Padre Island State: TX Zip: 78597
Phone: 956-433-8340 E-mail Address: megciifton83@gmail.com
Occupation (Place of Business): Property Manager Robe-Cos's Phone: 956-433-1697
Are you a citizen of the United States? Yes ☒ No ☐
Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____
Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____
Do you have a current Driver's License? Yes ☒ No ☐
Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐
If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐
Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____
Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature


Date

*Convention and Visitors Advisory
Board*

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: CVB

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: CVB

Name: Arnie Creinin

Home Address: 5312 Padre Blvd., Suite C

City: South Padre Island Tx Zip: 78597 Mailing: PO Box 3726

Telephone: 956-433-9180 Fax: _____

E-Mail: arnie@creinin.com

Profession: owner/operator

Business Name: Coastal Lifestyles

Business Address: 5312 Padre Blvd, Suite C

City: South Padre Island, Tx State: Tx Zip: 78597

Business Telephone: 956-761-8900

Business E-Mail: info@vacationpadre.com

Special Knowledge or Experience applicable to City Committee Function:

Marketing, Revenue Mgmt., 40+ years of
Supervisor level & mgmt of several hotels / F&B
operations varying up to 85 million per year in revenue.

Other information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature _____ Date 12/3/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Creinin First: Arnie M.I.: Mr. Date: 12/3/19
Street Address: 5312 Padre Blvd, Suite C Apartment/Unit #: C
City: SPI State: Tx Zip: 78597
Phone: 956-433-9180 E-mail Address: arnie@creinin.com
Occupation (Place of Business): Coastal Lifestyles, Inc. Phone: 956-761-8900

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary party to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

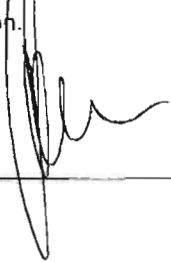
8-15

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Signature



Date

12/3/19

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: CVA BOARD

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: CVA BOARD

Name: TOM GOODMAN

Home Address: 800 AGAR LN

City: SAN BENITO

Zip: 78586

Mailing: _____

Telephone: 956-454-5513

Fax: _____

E-Mail: TGOODMAN@PIRENTALS.COM

Profession: _____

Business Name: PADRE ISLAND RENTALS

Business Address: 3100 PADRE BLVD

City: SOUTH PADRE ISLAND

State: TX

Zip: 78597

Business Telephone: _____

Business E-Mail: SAME

Special Knowledge or Experience applicable to City Committee Function: _____

Other Information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature [Signature]

Date 11-19-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: GOODMAN First: THOMAS M.I.: W Date: 10-3-19
Street Address: 900 AGAR LANE Apartment/Unit #:
City: SAN BENTO State: TX Zip: 78586
Phone: 956-454-5513 E-mail Address: TGOODMAN@PIRENTALS.COM
Occupation (Place of Business): PADRE ISLAND RENTALS Phone:

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received Yes ☐ If yes,
probation or deferred adjudication for any No ☒ please
offense that was not a felony? explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island
for at least six (6) months prior to the date of application? Yes ☐ No ☒

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☒

Are you an adversary party to pending litigation
against the City of South Padre Island? Have you Yes ☐
ever been an adversary part to litigation against the No ☒
City of South Padre Island? If yes,
please
explain:

Are you an employee or a business associate of
either an adversary party or a representative of an Yes ☐
adversary party in any past or pending litigation No ☒
against the City of South Padre Island, other than an If yes,
eminent domain proceeding? please
explain:

Are you an employee or a business associate of either
an adversary party or a representative of an adversary Yes ☐
party that has a pecuniary interest in any past or No ☒
pending litigation or claim against the City of South If yes,
Padre Island, other than an eminent domain please
proceeding? explain:

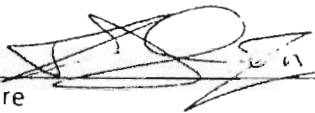
Are you in arrears on any City of South Padre Island
taxes, water service charge or other obligations Yes ☐
owned to the City of South Padre Island? No ☒ If yes,
please
explain:

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Signature



Date

11-19-19

CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS, COMMITTEES & COMMISSIONS

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Board Preference 1: Convention and Visitors Advisory
 Board Preference 2: Parks and Keep SPI Beautiful Committee
 Name: Lauren Hable
 Home Address: 3808 Gulf Blvd
 City: S. Padre Island Zip: 78597 SPI Resident: 9 mo. years
 Telephone: (903) 879-2770 Fax: 956 548 9019
 E-Mail: lauren.hable@yahoo.com
 Profession: Licensed Physical Therapist Assistant
 Business Name: Total Rehab
 Business Address: 1300 Wild Rose Lane
 City: Brownsville State: TX Zip: 78521
 Business Telephone: 956 542 2845
 Business E-Mail: lauren.hable@yahoo.com
 Special Knowledge or Experience applicable to City Committee Function: V.P. of
Communications for Junior League and member of Communication
Council for 4 years. Experience with marketing and large event
planning with emphasis on targeting specific demographics.
 Other Information (Civic Activities): BOD member of The Coalition (4 years) of
East Texas. BOD Member of Junior League of Lufkin and 8 year
member. Currently serve as a child advocate for CASA of Cameron
and Willacy County.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Lauren Hable
 Signature

12/5/19
 Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions

Questionnaire

4601 Padre Blvd.

South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Hable First: Lauren M.I.: K Date: 12/5/19
 Street Address: 3808 Gulf Blvd Apartment/Unit #: N/A
 City: South Padre Island State: TX Zip: 78597
 Phone: 903 879 2770 E-mail Address: lauren.hable@yahoo.com
 Occupation (Place of Business): Total Rehab - therapist Phone: 956 542 2845

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

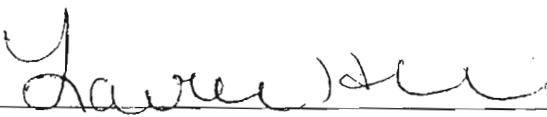
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature

12/5/19

Date

8-22

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1:

CVAB

Board Preference 2:

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name:

Daniel R. Salazar

Home Address:

514 Orange Ln.

City:

Laguna Vista

Zip:

TX

Mailing:

Telephone:

956-433-6474

Fax:

E-Mail:

dsalazar@islagrand.com

Profession:

General Manager

Business Name:

Isla Grand Beach Resort

Business Address:

500 Padre Blvd.

City:

South Padre Island

State:

TX

Zip:

78597

Business Telephone:

956-547-5892

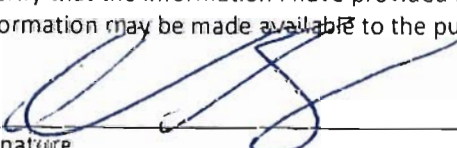
Business E-Mail:

Special Knowledge or Experience applicable to City Committee Function:

Other Information (Civic Activities):

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature



Date

11-25-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

8.23



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Salazar First: Daniel M.I.: _____ Date: 11.25.19

Street Address: 514 Orange Ln. Apartment/Unit #: _____

City: Laguna Vista State: TX Zip: 78578

Phone: 956.433.6474 E-mail Address: dsalazar@islagrand.com

Occupation (Place of Business): Isla Grand Beach Resort Phone: 956.547.5892

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ If yes, please explain: No ☒

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☐ No ☒

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☒

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ If yes, please explain: No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain: No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain: No ☒

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ If yes, please explain: No ☒

8-24

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature

11-25-19

Date

8-25

Development Standards Review Task Force

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: PLANNING & ZONING
Board Preference 2: DEVELOPMENT STANDARDS
Name: CHARLES FOX
Home Address: 7000 GULF BLVD, #502
City: SPI Zip: 78597 SPI Resident: 4 years
Telephone: 562-760-4968 Fax: —
E-Mail: chucfox@gmail.com
Profession: RETIRED CONSTRUCTION EXECUTIVE
Business Name: —
Business Address: —
City: — State: — Zip: —
Business Telephone: —
Business E-Mail: —
Special Knowledge or Experience applicable to City Committee Function:
MECHANICAL, ELECTRICAL & STEEL
CONSTRUCTION
Other Information (Civic Activities): PRESIDENT PARKSORE
CONDOMINIUM HOA

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Charles Fox 12-2-19
Signature Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

8-27



City of South Padre Island – Committees, Boards and Commissions
 Questionnaire
 4601 Padre Blvd.
 South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: FOX First: CHARLES M.I.: S Date: 12-2-19
 Street Address: 7600 GULF BLVD Apartment/Unit #: 502
 City: SPI TX State: 78597 Zip: _____
 Phone: 562-760-4988 E-mail Address: charfox@gmail.com
 Occupation (Place of Business): RETIRED Phone: _____
 Are you a citizen of the United States? Yes ☒ No ☐
 Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____
 Have you ever been convicted of, received Yes ☐ If yes,
 probation or deferred adjudication for any No ☒ please
 offense that was not a felony? explain: _____

Do you have a current Driver's License? Yes ☒ No ☐Have you been a resident of the City of South Padre Island
for at least six (6) months prior to the date of application? Yes ☒ No ☐If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐Are you an adversary party to pending litigation
against the City of South Padre Island? Have you Yes ☐
ever been an adversary part to litigation against the No ☒
City of South Padre Island? If yes,
please
explain: _____Are you an employee or a business associate of
either an adversary party or a representative of an Yes ☐
adversary party in any past or pending litigation No ☒
against the City of South Padre Island, other than an If yes,
eminent domain proceeding? please
explain: _____Are you an employee or a business associate of either
an adversary party or a representative of an adversary Yes ☐
party that has a pecuniary interest in any past or No ☒
pending litigation or claim against the City of South If yes,
Padre Island, other than an eminent domain please
proceeding? explain: _____Are you in arrears on any City of South Padre Island
taxes, water service charge or other obligations Yes ☐
owned to the City of South Padre Island? No ☒
If yes,
please
explain: _____

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION
 OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I
 understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other
 records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public
 Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Charl Sosa
Signature

12-2-19
Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: DSRB -

Board Preference 2: -

Do you currently serve on another Committee, Board, etc. - if so, please specify: _____

Name: GAR TREHARNE

Home Address: P.O. BOX 2354

City: SPD

Zip: 78597

Mailing: R

Telephone: _____

Fax: _____

E-Mail: GARUNG@GMAIL.COM

Profession: RETI'D

Business Name: _____

Business Address: _____

City: _____

State: _____

Zip: _____

Business Telephone: _____

Business E-Mail: _____

Special Knowledge or Experience applicable to City Committee Function: _____

RETAIL (LADIES STORES IN TEX, AZ, NM. OWNER
40 YRS) ISLAND RESIDENT 25+ YRS -

DSRB + DRRB FOR 15 YRS +

Other Information (Civic Activities):

SPD FOUNDATION

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature

Date

11/17/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: _____ First: _____ M.I.: _____ Date: _____
Street Address: _____ Apartment/Unit #: _____
City: _____ State: _____ Zip: _____
Phone: _____ E-mail Address: _____
Occupation (Place of Business): _____ Phone: _____

Are you a citizen of the United States? Yes ☐ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☐ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ If yes, please explain: _____
No ☐

Do you have a current Driver's License? Yes ☐ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☐ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ If yes, please explain: _____
ever been an adversary part to litigation against the City of South Padre Island? No ☐

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain: _____
No ☐

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain: _____
No ☐

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ If yes, please explain: _____
No ☐

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Signature

11/17/19
Date

Economic Development Corporation
Board of Directors

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1:

EDC

Board Preference 2:

Do you currently serve on another Committee, Board, etc. – if so, please specify:

EDC

Name:

Thomas N Bainter

Home Address:

P.O. Box 3562 120E Campeche #4

City:

SPI

Zip:

78597

Mailing:

PO Box 3562

Telephone:

682-365-3536

Fax:

E-Mail:

TBain94113@aol.com

Profession:

Retired property manager

Business Name:

Business Address:

City:

State:

Zip:

Business Telephone:

Business E-Mail:

Special Knowledge or Experience applicable to City Committee Function:

On EDC

Been on numerous boards in Fort Worth and Honolulu Hawaii,
including, tourist board, EDC, Aviation, Education, KFWB

Other Information (Civic Activities):

PTC & PTA treasurer AOA treasurer

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Thomas N Bainter

Signature

11-19-19

Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Bainger First: Thomas M.I.: N Date: 11-19-19
Street Address: 120 E Campeche Apartment/Unit #: 4
City: SPI State: TX Zip: 78597
Phone: 682-365-3536 E-mail Address: TBainger4113@aol.com
Occupation (Place of Business): Retired Phone: _____

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received Yes ☐ If yes,
probation or deferred adjudication for any No ☒ please
offense that was not a felony? explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island
for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation
against the City of South Padre Island? Yes ☐ If yes,
ever been an adversary part to litigation against the No ☒ please
City of South Padre Island? explain: _____

Are you an employee or a business associate of
either an adversary party or a representative of an Yes ☐ If yes,
adversary party in any past or pending litigation No ☒ please
against the City of South Padre Island, other than an explain: _____
eminent domain proceeding?

Are you an employee or a business associate of either
an adversary party or a representative of an adversary Yes ☐ If yes,
party that has a pecuniary interest in any past or No ☒ please
pending litigation or claim against the City of South explain: _____
Padre Island, other than an eminent domain
proceeding?

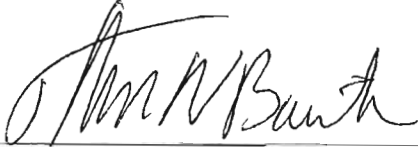
Are you in arrears on any City of South Padre Island
taxes, water service charge or other obligations Yes ☐ If yes,
owned to the City of South Padre Island? No ☒ please
explain: _____

835

Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

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Signature

11-19-19

Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: ECONOMIC Development

Board Preference 2: Planning + Zoning

Name: Lynnette (Lenny) CAVAZOS

Home Address: 817 N. Yturria Ave

City: PORT Isabel Zip: 78578 SPI Resident: PI years

Telephone: 956 Fax: 104965

E-Mail: Lenny@DuePadreRealty.com

Profession: Broker / Realtor

Business Name: DUE PADRE Realty

Business Address: 223 E. MAXAN #99

City: Port Isabel State: TX Zip: 78578

Business Telephone: 956 874 5890

Business E-Mail: SAME

Special Knowledge or Experience applicable to City Committee Function:

HAVE BEEN A realtor for 18 years
10 in the area.

Other Information (Civic Activities):

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: [Signature] Date: 12-4-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions
Questionnaire
4601 Padre Blvd.
South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: SAVALOS First: Lenny

M.I.:

Date: 12-5-19

Street Address: 223 E. MARAN #99

Apartment/Unit #:

City: Port ISABEL

State: TX

Zip: 78578

Phone: 956 874 5890

E-mail Address: Lenny @ Que padre realty

Occupation (Place of Business): Realtor - P.I.

Phone: same

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☐ No ☒

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☒

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

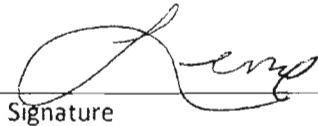
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

8-38

DISCLAIMER AND SIGNATURE

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Signature

12-5-19
Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1:

EDC

Board Preference 2:

Ethics, P&Z, special events, shoreline task force
CVA or any

Do you currently serve on another Committee, Board, etc. – if so, please specify:

no

Name:

Mea Clifton

Home Address:

110 E. Esperanza

City:

South Padre Island

Zip:

78597

Mailing:

meaclifton83@gmail.com

Telephone:

956-433-8340

Fax:

n/a

E-Mail:

meaclifton83@gmail.com

Profession:

Property Manager

Business Name:

Padre Oasis

Business Address:

111 E. Morningside

City:

South Padre Island

State:

TX

Zip:

78597

Business Telephone:

956-433-1697

Business E-Mail:

meaclifton83@gmail.com

Special Knowledge or Experience applicable to City Committee Function:

I have kept
abreast of most things that are vital to our island.
Anything I do not know, I am willing to learn.

Other Information (Civic Activities):

Beach cleanup, island promotions

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature

Mea Clifton

Date

10-10-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Clifton First: Margaret M.I.: A Date: 10-10-19
Street Address: 110 E. Esperanza Apartment/Unit #: ---
City: South Padre Island State: TX Zip: 78597
Phone: 956-433-8340 E-mail Address: megclifton83@gmail.com
Occupation (Place of Business): Property Manager Rob & Cass's Phone: 956-433-1697

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain: _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

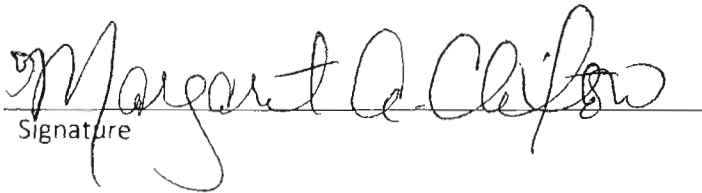
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

8-41

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.


Signature


Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1 EDC

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name. RICHARD FRANKE SR

Home Address 8605 PADRE BLVD

City SPI Zip: 78597 Mailing: _____

Telephone 956-761-0043 Fax: _____

E-Mail. RICHARDSR@FRANKEREALTY.COM

Profession: REAL ESTATE

Business Name FRANKE REALTY

Business Address SAME

City _____ State: _____ Zip: _____

Business Telephone. _____

Business E-Mail _____

Special Knowledge or Experience applicable to City Committee Function: _____

BIRDING & NATURE CENTER – BOARD MEMBER

VALLEY INTERNATIONAL AIRPORT – BOARD MEMBER

FORMER BOARD MEMBERS – SPI EDC AND SPI CVB

Other Information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature _____

Date 11/21/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island -- Committees, Boards and Commissions Questionnaire
4601 Padre Blvd, South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name **FRANKE** First **RICHARD** M.I.: **J** Date: **11/21/19**
Street Address **8605 PADRE BLVD** Apartment/Unit #:
City **SPI** State: **TX** Zip: **78597**
Phone **956 761 0043** E-mail Address **RICHARD SR@FRANKE REALTY.COM**
Occupation (Place of Business) Phone:
Are you a citizen of the United States? Yes ☒ No ☐
Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain
Have you ever been convicted of, received Yes ☐ If yes,
probation or deferred adjudication for any No ☒ please
offense that was not a felony? explain
Do you have a current Driver's License? Yes ☒ No ☐
Have you been a resident of the City of South Padre Island
for at least six (6) months prior to the date of application? Yes ☒ No ☐
If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐
Are you an adversary party to pending litigation
against the City of South Padre Island? Have you Yes ☐
ever been an adversary part to litigation against the No ☒ If yes,
City of South Padre Island? please
explain
Are you an employee or a business associate of
either an adversary party or a representative of an Yes ☐
adversary party in any past or pending litigation No ☒ If yes,
against the City of South Padre Island other than an please
eminent domain proceeding? explain
Are you an employee or a business associate of either
an adversary party or a representative of an adversary Yes ☐ If yes,
party that has a pecuniary interest in any past or No ☒ please
pending litigation or claim against the City of South explain
Padre Island, other than an eminent domain
proceeding?
Are you in arrears on any City of South Padre Island
taxes, water service charge or other obligations Yes ☐ If yes,
owned to the City of South Padre Island? No ☒ please
explain

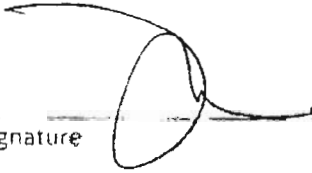
8-44

Provide All Information Requested. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature



Date

11/21/19

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: EDC

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name: LINDA "GAYLE" HOOD

Home Address: 5101 LAGUNA BLVD #1504

City: SOUTH PADRE ISLAND TX Zip: 78597 Mailing: _____

Telephone: 956-459-9536 Fax: 956-772-

E-Mail: GAYLEHOOD@ME.COM

Profession: REALTOR @REMAX ELITE

Business Name: PADRE ELITE TEAM

Business Address: 103 S. GARCIA

City: SOUTH PADRE ISLAND State: TX Zip: 78597

Business Telephone: 956-433-5648

Business E-Mail: GAYLE@PADREELITETEAM.COM

Special Knowledge or Experience applicable to City Committee Function:

Serving on EDC now **ISLAND**

Other Information (Civic Activities): Past President of Board of Realtors -

Past Chairman of Port Isabel Chamber, Director on
Sunset Condos Board of Directors

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Linda Hood Date: 11-18-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: HOOD First: LINDA M.I. GAYLE Date: 11-18-19
Street Address: 5101 LAGUNA BLVD Apartment/Unit #: 1504
City: SOUTH PADRE ISLAND State: TX Zip: 78597
Phone: 956-459-9536 E-mail Address: GAYLE.HOOD@me.com
Occupation (Place of Business): REMAX ELITE Phone: 956-459-9536

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ If yes, please explain: _____
No ☒

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ If yes, please explain: _____
No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain: _____
No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain: _____
No ☒

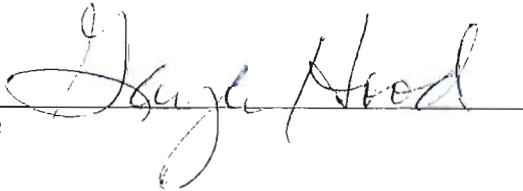
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ If yes, please explain: _____
No ☒

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Signature



Date

11-18-19

*Parks & Keep SPI Beautiful
Committee*

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Parks and Rec

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: Parks and Rec Board of Adjustments.

Name: Bolstad Carol

Home Address: 5903 gulf

City: SPI Zip: _____ Mailing : 2216 Padre #37

Telephone: 503 516-5858 Fax: _____

E-Mail: carol.bolstad@1sis.com

Profession: construction mgmt / planning

Business Name: Scheduling and Information Services, Inc.

Business Address: _____

City: _____ State: _____ Zip: _____

Business Telephone: 503 516-5858

Business E-Mail: _____

Special Knowledge or Experience applicable to City Committee Function: _____

Other Information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Carol Bolstad
Signature

12/6/2019
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Bolstad First: Carol M.I.: _____ Date: 12/06/2019
Street Address: 2216 Padre #37 Apartment/Unit #: _____
City: SPI State: _____ Zip: _____
Phone: 503 516-5858 E-mail Address: carol.bolstad@1sis.com

Occupation (Place of Business): construction mgmt / planning Phone: 503 516-5858

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

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Carol Bolstad

Signature

16/6/2019

Date

8.52

CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS, COMMITTEES & COMMISSIONS

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Convention and Visitors Advisory
 Board Preference 2: Parks and Keep SPI Beautiful Committee
 Name: Lauren Hable
 Home Address: 3808 Gulf Blvd
 City: S. Padre Island Zip: 78597 SPI Resident: 9 mo. years
 Telephone: (903) 879-2770 Fax: 956 548 9019
 E-Mail: lauren.hable@yahoo.com
 Profession: Licensed Physical Therapist Assistant
 Business Name: Total Rehab
 Business Address: 1300 Wild Rose Lane
 City: Brownsville State: TX Zip: 78521
 Business Telephone: 956 542 2848
 Business E-Mail: lauren.hable@yahoo.com
 Special Knowledge or Experience applicable to City Committee Function: V.P. of

Communications for Junior League and member of Communication Council for 4 years. Experience with marketing and large event planning with emphasis on targeting specific demographics.

Other Information (Civic Activities): BOD member of The Coalition (4 years) of East Texas. BOD Member of Junior League of Lufkin and 8 year member. Currently serve as a child advocate for CASA of Cameron and Willacy County.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Lauren Hable
 Signature

12/5/19
 Date

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8-53



City of South Padre Island – Committees, Boards and Commissions

Questionnaire

4601 Padre Blvd.

South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Hable First: Lauren M.I.: K Date: 12/5/19
 Street Address: 3808 Gulf Blvd Apartment/Unit #: N/A
 City: South Padre Island State: TX Zip: 78597
 Phone: 903 879 2770 E-mail Address: lauren.hable@yahoo.com
 Occupation (Place of Business): Total Rehab - therapist Phone: 956 542 2845

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain:

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ If yes, please explain:
 No ☒

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ If yes, please explain:
 No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
 No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
 No ☒

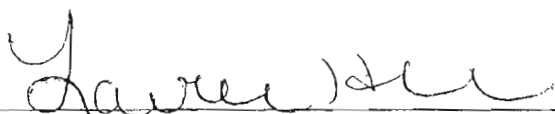
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ If yes, please explain:
 No ☒

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8-54

DISCLAIMER AND SIGNATURE

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Signature



Date

8.55

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: Parks and Rec

Board Preference 2: -

Do you currently serve on another Committee, Board, etc. – if so, please specify: No

Name: Jeff Hoxtell

Home Address: 105 A Palmetto

City: SPI Zip: 78597 Mailing: PO Box 2725

Telephone: 956 266 8100 (TEXT BEST) Fax:

E-Mail: info@spiws.com

Profession: Watersports

Business Name: South Padre Island Water Sports

Business Address: 5709 A Padre Blvd

City: SPI State: TX Zip: 78597

Business Telephone: 956 299 9463

Business E-Mail: info@spiws.com

Special Knowledge or Experience applicable to City Committee Function:

Have been in recreation related business for 18yrs.

Other Information (Civic Activities):

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Jeff Hoxtell
Signature

11/22/2019

Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Hoxtell First: Jeff M.I.: E Date: 11/22/2019

Street Address: 105 A Palmetto Apartment/Unit #:

City: SPI State: TX Zip: 78597

Phone: 956 266 8100 E-mail Address: info@spiws.com

Occupation (Place of Business): SPI Water Sports Phone: 956 299 9463

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☒ No ☐ If yes, please explain: DWI - not convicted

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☒

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary party to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

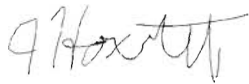
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

857

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.



Signature

11/22/2019

Date

Planning and Zoning Commission

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: PLANNING & ZONING

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name: HOWARD B. AVERY
Home Address: 210 W. LANTANA
City: SOUTH PADRE ISLAND Zip: 78597 Mailing: 2216 PADRE BLVD
Telephone: 414 379 1950 Fax: STEP #101

E-Mail: hbaveryco@gmail.com

Profession: SALES DIRECTOR

Business Name: H.B. AVERY CO

Business Address: 2216 PADRE BLVD STE B #101

City: SP State: TX Zip: 78597

Business Telephone: 414 379 1950

Business E-Mail: hbaveryco@gmail.com

Special Knowledge or Experience applicable to City Committee Function:

SERVED ONE TERM ON PZ

50 YEARS SALES & MANAGEMENT EXPERIENCE

Other Information (Civic Activities): ELECTION JUDGE

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature

Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: EVERY First: HOWARD M.I.: B Date: 11/19/19
Street Address: 210 W. LANTANA Apartment/Unit #: _____
City: SOUTH PADRE ISLAND State: TX Zip: 78597
Phone: 414-379-1950 E-mail Address: h.b.averyco@gmail.com
Occupation (Place of Business): SALES DIRECTOR Phone: _____

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ If yes, please explain:
No ☒

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ If yes, please explain:
No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
No ☒

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
No ☒

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ If yes, please explain:
No ☒

8-61

Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature

Date

11/19/19

8-62

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Board Preference 1: ECONOMIC Development

Board Preference 2: Planning + Zoning

Name: Lynnette (Lenny) CAVAZOS

Home Address: 817 N. Yturria Ave

City: Port Isabel Zip: 78578 SPI Resident: PI years

Telephone: 956 Fax: 10 years

E-Mail: Lenny@DuePadreRealty.com

Profession: Broker / Realtor

Business Name: DUE PADRE Realty

Business Address: 223 E. MARAN #99

City: Port Isabel State: TX Zip: 78578

Business Telephone: 956 874 5890

Business E-Mail: SAME

Special Knowledge or Experience applicable to City Committee Function:

HAVE been a realtor for 18 years
10 in the area.

Other Information (Civic Activities):

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: [Signature] Date: 12-4-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions
Questionnaire

4601 Padre Blvd.
South Padre Island, TX 78597

Phone: 956/761-6456
Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: CAVAZOS First: Lenny

M.I.:

Date: 12-5-19

Street Address: 223 E MARAN #99

Apartment/Unit #:

City: Port Isabel

State: TX

Zip: 78578

Phone: 956 874 5890

E-mail Address: Lenny @ Que padrerealty

Occupation (Place of Business): Realtor - P.I.

Phone: same

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☐ No ☒

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☒

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:


Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

8-64

DISCLAIMER AND SIGNATURE

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Signature

12-5-19

Date

8-65

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1:

EDC
Ethics

P&Z

Board Preference 2:

CVA

or any

special events, shoreline task force

Do you currently serve on another Committee, Board, etc. – if so, please specify: NO

Name:

Meg Clifton

Home Address:

110 E. Esperanza

City:

South Padre Island

Zip:

78597

Mailing:

megclifton83@gmail.com

Telephone:

956-433-8340

Fax:

N/A

E-Mail:

megclifton83@gmail.com

Profession:

Property Manager

Business Name:

Padre Oasis

Business Address:

111 E. Morningside

City:

South Padre Island

State:

TX

Zip:

78597

Business Telephone:

956-433-1697

Business E-Mail:

megclifton83@gmail.com

Special Knowledge or Experience applicable to City Committee Function:

I have kept
abreast of most things that are vital to our island.
Anything I do not know, I am willing to learn.

Other Information (Civic Activities):

Beach cleanup, island promotions

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature

Meg Clifton

Date

10-10-19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Clifton First: Margaret M.I.: A Date: 10-10-19
Street Address: 110 E. Esperanza Apartment/Unit #: —
City: South Padre Island State: TX Zip: 78597
Phone: 956-433-8340 E-mail Address: megclifton83@gmail.com
Occupation (Place of Business): Property Manager Robe Oasis Phone: 956-433-1697

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

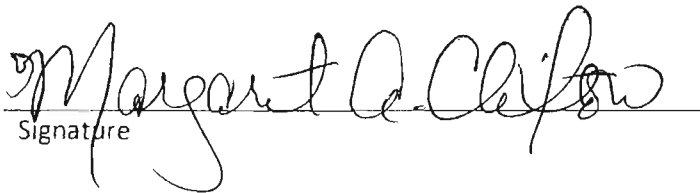
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

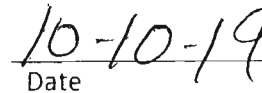
8-67

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Signature


Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Board Preference 1: PLANNING & ZONING
Board Preference 2: DEVELOPMENT STANDARDS
Name: CHARLES FOX
Home Address: 7000 GULF BLVD, #502
City: SPI Zip: 78597 SPI Resident: 4 years
Telephone: 562-760-4968 Fax: —
E-Mail: chucfox@gmail.com
Profession: RETIRED CONSTRUCTION EXECUTIVE
Business Name: —
Business Address: —
City: — State: — Zip: —
Business Telephone: —
Business E-Mail: —
Special Knowledge or Experience applicable to City/Committee Function:
MECHANICAL, ELECTRICAL & STEEL
CONSTRUCTION
Other Information (Civic Activities): PRESIDENT PARKSIDE
CONDOMINIUM HOA

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Charles Fox
Signature

12-2-19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

8-69



City of South Padre Island – Committees, Boards and Commissions
 Questionnaire
 4601 Padre Blvd.
 South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: FOX First: CHARLES M.I.: S Date: 12-2-19
 Street Address: 7600 GULF BLVD Apartment/Unit #: 502
 City: SPI TX State: 78597 Zip: 78597
 Phone: 562-760-4988 E-mail Address: charfox@gmail.com

Occupation (Place of Business): RETIREDPhone: Are you a citizen of the United States? Yes ☒ No ☐Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received
 probation or deferred adjudication for any
 offense that was not a felony? Yes ☐ If yes,
 No ☒ please
 explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island
 for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation
 against the City of South Padre Island? Yes ☐ If yes,
 ever been an adversary part to litigation against the No ☒ please
 City of South Padre Island? explain:

Are you an employee or a business associate of
 either an adversary party or a representative of an
 adversary party in any past or pending litigation
 against the City of South Padre Island, other than an
 eminent domain proceeding? Yes ☐ If yes,
 No ☒ please
 explain:

Are you an employee or a business associate of either
 an adversary party or a representative of an adversary
 party that has a pecuniary interest in any past or
 pending litigation or claim against the City of South
 Padre Island, other than an eminent domain
 proceeding? Yes ☐ If yes,
 No ☒ please
 explain:

Are you in arrears on any City of South Padre Island
 taxes, water service charge or other obligations
 owned to the City of South Padre Island? Yes ☐ If yes,
 No ☒ please
 explain:

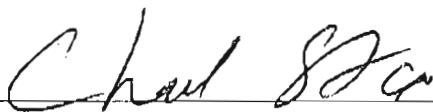
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8-70

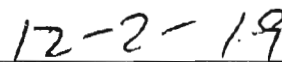
DISCLAIMER AND SIGNATURE

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Signature



Date



**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: PLANNING & ZONING

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: PLANNING & ZONING

Name: DAVID A. ZIPP, JR, MA

Home Address: 115 E. CORONADO #302

City: SOUTH PADRE ISLAND, TX Zip: 78597 Mailing: Box 3456

Telephone: 847-980-3610 Fax: _____

E-Mail: DAVID.ZIPP@LAWYER.COM

Profession: ASST DISTRICT ATTORNEY

Business Name: CAMERON CO DISTRICT ATTORNEY'S OFFICE

Business Address: 964 E. HARRISON STREET

City: Brownsville State: TX Zip: 78520

Business Telephone: 956-544-8849

Business E-Mail: DAVID.ZIPP@CO.CAMERON.TX.US

Special Knowledge or Experience applicable to City Committee Function: _____

CURRENT MEMBER OF PDZ BOARD

EXTENSIVE BACKGROUND & EXPERIENCE

RESUME ATTACHED

Other Information (Civic Activities): PLEASE SEE RESUME

ACTIVE IN SUPPORTING LOCAL ISSUES

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

David A Zipp
Signature

12-3-19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

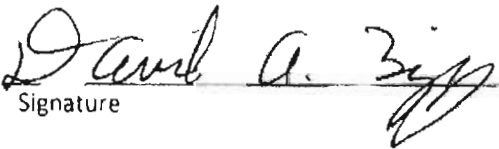
Last Name: ZIPP First: DAVID M.I.: A Date: 12-3-19
Street Address: 115 E. CURRAN DR Apartment/Unit #: 302
City: SOUTH PADRE ISLAND State: TX Zip: 78597
Phone: 957-980-3610 E-mail Address: DAVIDZIPP@LAWYER.COM
Occupation (Place of Business): ASST DIST ATTORNEY Phone: 956-544-0849
Are you a citizen of the United States? Yes ☒ No ☐
Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain:
Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain:
Do you have a current Driver's License? Yes ☐ No ☒
Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐
If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐
Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary party to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:
Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

8-73

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule

DISCLAIMER AND SIGNATURE

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Signature

12-3-2019
Date

8-74

DAVID A. ZIPP

4701 Padre Blvd #3456
South Padre Island, Texas 78597
Phone: 847.980.3610 E-mail: DavidZipp@lawyer.com

EDUCATION

Southern Illinois University School of Law, 2007-2010 Carbondale, Illinois
▪ Juris Doctor in Law
Eastern Kentucky University, 2001-2004 Richmond, Kentucky
▪ Master of Arts degree majoring in Political Science.

GOVERNMENT AND MILITARY EXPERIENCE

2017- Present Cameron County District Attorney's Office Brownsville, Texas
Assistant District & County Attorney
▪ Felony Prosecutor. Investigates and prosecutes crimes against the State of Texas; manage all aspects of trial; seek justice for victims of crime; advise local law enforcement agencies as liaison attorney.
2004-2005 Office of the Inspector General Frankfort, Kentucky
Medicaid Fraud Investigator with KY' OIG Division of Special Investigations (Sworn Field Investigator)
2003-2004 Environmental and Public Protection Cabinet Frankfort, Kentucky
Environmental Enforcement Specialist (Sworn Field Investigator)
▪ Investigated, negotiated, adjudicated, and collected the single largest penalty (\$175,000) ever paid by a company in Kentucky for violations of the Clean Air Act. Additional duties included regulatory compliance.
1993-2001 United States Marine Corps various locations
Counter-Intelligence Special Agent (Sworn Field Investigator)
Notable other training: unit diary clerk; field interview specialist; basic military skills instructor; regulatory affairs.

LEADERSHIP EXPERIENCE

2013 – 2017 Illinois Boaters Association/Voters Are Boaters PAC Fox Lake, Illinois
Executive Director
2010 – 2017 David A. Zipp, P.C. Fox Lake, Illinois
Attorney at Law
▪ Superior Full-Service general practice attorney serving Lake, McHenry, and Northern Cook County, IL.
Areas of practice – small business; criminal defense; real estate; estate planning & probate; general civil practice
2004 – 2010 National Hippotherapy Institute Ingleside, Illinois
Executive Director
2006 – 2007 Usability Professionals Association Bloomingdale, Illinois
Associate Director American Society for Clinical Hypnosis

HONORS AND ACTIVITIES

- American Institute of Criminal Law Attorneys "Top 10" Best Client Satisfaction Award (2015-2017)
- Licensed to practice law in the states of Illinois (May, 2011) & Texas (Aug, 2016); US District Courts: N Dist IL (2011), S. Dist TX (2019); US Supreme Court (2019); US Court of Appeals for Veteran's Claims (2011)
- Organized & led grass roots advocacy in response to threats to Chain O'Lakes and Fox Waterway Agency
- The National Trial Lawyers Top 100 Lawyers – Named Top 100 Trial Lawyers in Illinois (2014-2017)
- Awarded Southern Illinois University School of Law 2008-2009 Pro Bono Law Student award
- Elected Gavin School District #37 Member of the Board of Education (2011-2017)
- Elected President of SIU Law Federalist Society – lead group to become largest student group at SIU Law
- Distinguished Alumni Speaker at Montgomery College (Maryland) 50th Anniversary Celebration & Gala
- Honored as a *Kentucky Colonel & Admiral in the Texas Navy* by the Governor's of KY and TX respectively
- Senior advisor to numerous candidates for local, state, federal, & gubernatorial political campaigns & missions
- USMC Commander's Award for organization of 1999-2002 Toys for Tots annual charity drives

8-75

Shoreline Task Force

8-76

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1:

Board Preference 2:

EDC
Ethics, P & Z, special events, shoreline task force
CVA or any

Do you currently serve on another Committee, Board, etc. – if so, please specify: no

Name:

Home Address:

City:

Telephone:

E-Mail:

Profession:

Business Name:

Business Address:

City:

Business Telephone:

Business E-Mail:

Special Knowledge or Experience applicable to City Committee Function:

I have kept
abreast of most things that are vital to our island.
Anything I do not know, I am willing to learn.

Other Information (Civic Activities):

Beach cleanup, island promotions

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature

Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Clifton First: Margaret M.I.: A Date: 10-10-19
Street Address: 110 E. Esperanza Apartment/Unit #: ---
City: South Padre Island State: TX Zip: 78597
Phone: 956-433-8340 E-mail Address: megclifton83@gmail.com
Occupation (Place of Business): Property Manager Pad & Oasis Phone: 956-433-1697

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ Have you ever been an adversary part to litigation against the City of South Padre Island? If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

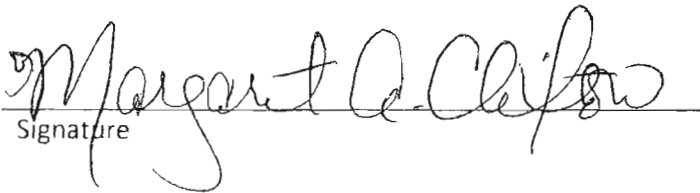
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

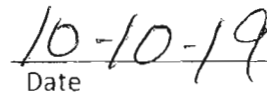
8-78

Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature


Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: Shoreline Task Force
Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: Coastal Texas Study Committee

Name: Virginia Sanders Guillot
Home Address: 43958 FM 510
City: Laguna Vista, TX Zip: 78578 Mailing: (same)
Telephone: 956-371-7338 Fax: 956-761-8660
E-Mail: virginiacs9@aol.com
Profession: Business Owner / Licensed Certified Educator
Business Name: Parrot Eyes Restaurant - Bar & Watersports
Business Address: 5801 Padre Blvd.
City: South Padre Island State: TX Zip: 78597
Business Telephone: 956-772-9040
Business E-Mail: virginiacs9@aol.com
Special Knowledge or Experience applicable to City Committee Function: Island Business

Owner located on bayside for 35 years; catering to tourists and fishermen and watersports enthusiasts. Have served on SLTF since Dec. 2014.

Other Information (Civic Activities): I currently serve on an Education Committee with Point Isabel ISD and also with the SPI Chamber. I also serve on the Coastal

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Virginia S. Guillot
Signature

Texas Study Community Work Group.

12-2-19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Guillot First: Virginia M.I.: S Date: 12-2-19
Street Address: 43958 FM 510 Apartment/Unit #: _____
City: Laguna Vista State: TX Zip: 78578
Phone: 956-371-7338 E-mail Address: virginiacsq@aol.com
Occupation (Place of Business): Parrot Eyes Restaurant Phone: 956-772-9040

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License?

Yes ☒

No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application?

Yes ☐

No ☒

If qualified, are you a registered South Padre Island voter?

Yes ☐

No ☒

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒

If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding?

Yes ☒

No ☐

If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding?

Yes ☐

No ☒

If yes, please explain: _____

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island?

Yes ☐

No ☒

If yes, please explain: _____

Travis Sanders/VCRC
suit against City re:
boat ramp at Parrot Eyes.
Lawsuit dismissed 2016.
Matter resolved. Petition
relating to special exceptions
concerning neighboring property.

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Virginia S. Guillot
Signature

12-2-19
Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: Shortline Task Force

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: No

Name: Edmundo Laguera

Home Address: 104 E Carolyn # 2

City: So. Padre Island Zip: 78597 Mailing : P.O. Box 2284, SPI

Telephone: (956) 299-0507 Fax: _____

E-Mail: MundoL418@aol.com

Profession: Sales Agent/ Realtor

Business Name: Troy Giles Realty

Business Address: 5813 Padre Blvd.

City: So. Padre Island State: Tx Zip: 78597

Business Telephone: (956) 761-2040

Business E-Mail: Mundo@TroyGilesRealty.com

Special Knowledge or Experience applicable to City Committee Function:

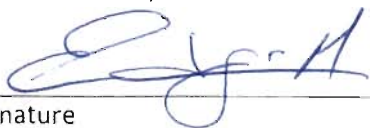
Participated with Surfriders Foundation, studied Marine Biology and know the Island well.

Other Information (Civic Activities): Scuba Diver, Spearfishing, active in Beach clean ups

and participated on many Dune Restoration with the City and Surfriders.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature



Date

12/3/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Laguera First: Edmundo M.I.: G. Date: Dec. 3, 2019
Street Address: 104 E Carolyn Apartment/Unit #: 2
City: So. Padre Island State: Tx Zip: 78597
Phone: (956) 299-0507 E-mail Address: MundoL418@aol.com
Occupation (Place of Business): Troy Giles Realty Phone: (956) 299-0507

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received Yes ☐ If yes,
probation or deferred adjudication for any No ☒ please
offense that was not a felony? explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island
for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation
against the City of South Padre Island? Yes ☐ If yes,
ever been an adversary part to litigation against the No ☒ please
City of South Padre Island? explain:

Are you an employee or a business associate of
either an adversary party or a representative of an Yes ☐ If yes,
adversary party in any past or pending litigation No ☒ please
against the City of South Padre Island, other than an explain.
eminent domain proceeding?

Are you an employee or a business associate of either
an adversary party or a representative of an adversary Yes ☐ If yes,
party that has a pecuniary interest in any past or No ☒ please
pending litigation or claim against the City of South explain:
Padre Island, other than an eminent domain
proceeding?

Are you in arrears on any City of South Padre Island
taxes, water service charge or other obligations Yes ☐ If yes,
owned to the City of South Padre Island? No ☒ please
explain:

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Signature



Date

12-3-19

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Please print clearly.

Board Preference 1: Board of Adjustment & Appeals

Board Preference 2: Shoreline Taskforce

Do you currently serve on another Committee, Board, etc. – if so, please specify: BoAA

Name: Cain Mahan

Home Address: 109 W. Carolyn Dr

City: S. Padre Island Zip: 78597 Mailing: PO Box 3574

Telephone: 303.349.3268 Fax: —

E-Mail: cainmahan@hotmail.com

Profession: Mngr.

Business Name: Jim's Beach Service

Business Address: 109 West Carolyn Dr

City: S.P.I. State: TX Zip: 78597

Business Telephone: 956.761.2130

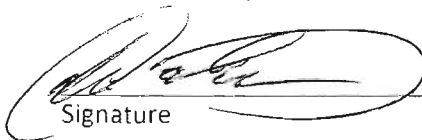
Business E-Mail: jimsbeachservice@gmail.com

Special Knowledge or Experience applicable to City Committee Function: Past service,

Beach regulation familiarity

Other Information (Civic Activities): —

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.


Signature

12-02-19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

8-86



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Mahan First: Cain M.I.: C Date: 12-02-19
Street Address: 109 W. Carolyn Dr. Apartment/Unit #: ✓
City: S. Padre Island State: TX Zip: 78597
Phone: 303-349-3268 E-mail Address: cainmahan@hotmail.com

Occupation (Place of Business): Jim's Beach Service, Mugu Phone: 956-761-2130

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain: _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

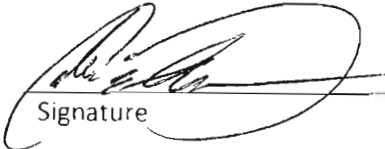
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

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Signature

12-02-19
Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

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Board Preference 1: Shoreline Task Force

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name: Theren "Teels" Thorbjornsen

Home Address: 1000 Padre Blvd #528

City: S.P.I. Zip: TX Mailing: 78597

Telephone: 703 434 1444 Fax: _____

E-Mail: teels.thorbjornsen@gmail.com

Profession: Manager, Natu Plant Center

Business Name: Natue Plant Center

Business Address: 6809 Padre Blvd.

City: SPI State: TX Zip: 78597

Business Telephone: same

Business E-Mail: same

Special Knowledge or Experience applicable to City Committee Function:

B.A. Environmental Science (UVA) M.A. Marine Affairs
William + Mary / VA. Inst. Marine Science. Coastal Restoration
Project Mgt. 19 yrs. incl'd Bahia Grande
Other Information (Civic Activities): Cameras Cty Master Gardener;
former SLTF member -

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.


Signature

12/3/19
Date

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City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Thorbjornsen First: Thoren "Teels" M.I.: L Date: 12/3/19
Street Address: 1000 Padre Apartment/Unit #: 528
City: SPD State: TX Zip: 78597
Phone: 703 434 1444 E-mail Address: teels.thorbjornsen@gmail.com
Occupation (Place of Business): Native Plant Center Phone: 703 434 1444
Are you a citizen of the United States? Yes ☒ No ☐
Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain
Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ If yes, please explain:
No ☒
Do you have a current Driver's License? Yes ☒ No ☐
Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐
If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐
Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ If yes, please explain:
Have you ever been an adversary part to litigation against the City of South Padre Island? No ☒
Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
No ☒
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
No ☒
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ If yes, please explain:
No ☒

8-90

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Signature

12 | 3 | 19

Date