

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY, SEPTEMBER 18, 2019

5:30 P.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance and Texas Pledge
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
 - a. Presentation: September Bird of the Month
 - b. Proclamation: 2019 United Way Campaign
5. Approve Consent Agenda:
 - a. Approve minutes of September 4, 2019 regular meeting. (Manning)
 - b. Approve invoices for payment. (Gimenez)
 - c. Approve Resolution No. 2019-39 to recognize that 2020 be "The Year to Embrace the Gulf". (Boburka)
 - d. Approve Resolution No. 2019-40 to execute an agreement for a Local On-System Improvement Project (LOSA) for the PR 100 (Padre Boulevard) Median, Boardwalk, and Sidewalk Improvements and authorize the City Manager to sign the LOSA agreement, as required by the Texas Department of Transportation (TxDOT). (Sanchez)
 - e. Approve amendments to the purchasing policy to remain current with legal requirements and best practices. (Gimenez)
 - f. Approve budget amendment in the amount of \$10,000 to provide funding for the Laguna Madre Youth Center. (Council)
 - g. Approve a budget amendment to allocate grant funds for training in the amount of \$3290. (Fowler)
6. Discussion and possible action to authorize the City Manager to continue use of on-demand legal services from the law firm of Denton, Navarro, Rocha, Bernal & Zech, P.C. on an as needed basis and pursuant to the terms of the rate schedule effective October 1, 2019. (Smith)

7. Discussion and action to approve and adopt first reading of Ordinance No. 19-15 amending the Fee Schedule for Fire Department, Building Department, Planning Department, and Public Works Department; including text amendments to Chapter 2, Section 2-75, Chapter 4, Section 4-3, Chapter 4, Section 4-16, and City Website (pulled from the Sept. 4, 2019 City Council meeting). (Hanley)
8. Discussion and action to approve and adopt Resolution No. 2019-41 ratifying the property tax increase reflected in the adopted budget for fiscal year 2019-20. (Gimenez)
9. Discussion and action to approve second and final reading to adopt Ordinance No. 19-14 establishing the ad valorem and personal property tax rate of .315640 for tax year 2019, and setting the assessed valuation at one hundred percent (100%) of the fair market value and providing for discounts in the event of early payment, and providing for penalty and interest in accordance with state law. (Gimenez)
10. Update, discussion and possible action regarding substandard structures on South Padre Island. (Ricco/Schwartz/Travis)
11. Discussion and action for approval of the City's Coastal Management Program (CMP) Cycle 25 final grant applications and to authorize the Mayor and City Manager to sign. (Boburka)
 - a. Whitecap Circle Beach Access Development.
 - b. Assessment and Investigation on the Beach and Dune Conditions at South Padre Island.
 - c. South Padre Island Living Shoreline.
 - d. South Padre Island Wind and Water Sports Park.
12. PUBLIC HEARING: to discuss submission for the Texas Parks and Wildlife Department's Boating Access grant application to improve the Polaris Street boat ramp. (Boburka)
13. Discussion and action to approve submission of the Texas Parks and Wildlife Department's Boating Access grant application to improve the Polaris Street boat ramp. (Boburka)
14. Discussion and action regarding first reading of Ordinance No. 2019-16 amending Chapter 23 – Subdivision Regulations to comply with amended state legislature. (Hanley)
15. Discussion and action to award contract for the repairs of the Convention Centre boardwalk to SpawGlass Construction, Inc. in the amount \$386,843.10, approve a budget amendment from excess reserves in the amount of \$400,000 and authorize the City Manager to execute the contract. (Caum)

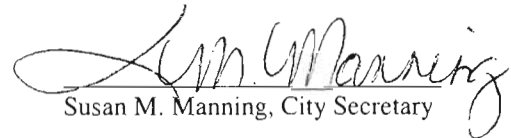
16. Discussion and action to appoint members to vacancies in the following committees:

- a. Comprehensive Plan Steering Committee
- b. Parks & Keep SPI Beautiful Committee

17. Adjourn.

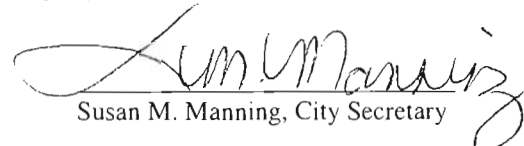
WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.087, DISCUSS (1) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (2) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 13TH DAY OF SEPTEMBER 2019


Susan M. Manning, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **SEPTEMBER 13, 2019**, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.




Susan M. Manning, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
CONSENT AGENDA**

MEETING DATE: September 18, 2019

ITEM DESCRIPTION

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of September 4, 2019 regular meeting. (Manning)
- b. Approve invoices for payment. (Gimenez)
- c. Approve Resolution No. 2019-39 to recognize that 2020 be "The Year to Embrace the Gulf". (Boburka)
- d. Approve Resolution No. 2019-40 to execute an agreement for a Local On-System Improvement Project (LOSA) for the PR 100 (Padre Boulevard) Median, Boardwalk, and Sidewalk Improvements and authorize the City Manager to sign the LOSA agreement, as required by the Texas Department of Transportation (TxDOT). (Sanchez)
- e. Approve amendments to the purchasing policy to remain current with legal requirements and best practices. (Gimenez)
- f. Approve budget amendment in the amount of \$10,000 to provide funding for the Laguna Madre Youth Center. (Council)
- g. Approve a budget amendment to allocate grant funds for training in the amount of \$3290. (Fowler)

RECOMMENDATIONS/COMMENTS

Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Susan Manning, City Secretary

DEPARTMENT: City Manager's Office

ITEM

Approve the minutes of September 4, 2019 regular meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____

NO: _____

Approved by Legal: YES: _____

NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**MINUTES
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL REGULAR MEETING**

WEDNESDAY, SEPTEMBER 4, 2019

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, September 4, 2019 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor McNulty called the meeting to order at 5:30 p.m. A quorum was present: Mayor Patrick McNulty, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were Administrative Services Director Wendi Delgado, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Fire Chief Doug Fowler, Environmental Health Director Victor Baldovinos, Shoreline Management Director Kristina Boburka, CVB Director Ed Caum, Planning Director Aaron Hanley, Interim Chief of Police Claudine O'Carroll, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Parks & Recreation Manager, Public Information Officer Angelique Soto and City Secretary Susan Manning.

II. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

Mayor McNulty led the Pledge of Allegiance and the Texas Pledge.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

Public comments and announcements were given at this time.

IV. PRESENTATIONS AND PROCLAMATIONS:

A. PROCLAMATION: NATIONAL CHILDHOOD CANCER AWARENESS MONTH

B. PROCLAMATION: NATIONAL FOOD SAFETY MONTH

V. APPROVE CONSENT AGENDA:

Mayor McNulty announced that Item 5e will be pulled to be considered separately.

Council Member Bagley made a motion, seconded by Council Member Schwartz to approve Items 5a, 5b, 5c, 5d, 5f, 5g and 5h on the Consent Agenda. Motion carried unanimously.

Council Member Schwartz made a motion to approve Consent Item 5e approving the second and final reading of Ordinance No. 19-11 amending Chapter 18. Motion was seconded by Council Member Ricco. Motion passed on a 4 to 2 vote with Council Members Dalton and Bagley casting a nay vote.

A. APPROVE MINUTES OF AUGUST 14, 2019 TRI-CITY SPECIAL MEETING AND AUGUST 21, 2019 REGULAR MEETING. (MANNING)

B. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)

Invoices approved for payment were paid by General Fund checks numbered 145219 through 145314 and EFT payments totaling \$617,286.32.

C. APPROVE RESOLUTION NO. 2019-38 FOR THE TEMPORARY CLOSURE OF PARK ROAD 100 (PADRE BOULEVARD) SOUTH BOUND LANES ONLY FROM MARS LANE (POST OFFICE) TO DOLPHIN STREET FOR THE 2019 SPI PRIDE PARADE ON SUNDAY, OCTOBER 13, 2019 AT 2:00 PM AND AUTHORIZE THE CITY MANAGER TO SIGN THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) AGREEMENT. (HUFFMAN)

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-38, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

D. APPROVE PROJECT GRANT AGREEMENT ED 1902 IN THE AMOUNT OF \$154,500 AND AUTHORIZE THE CITY MANAGER TO ENTER GRANT AGREEMENT. (ARRIAGA)

E. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 19-11 AMENDING CHAPTER 18 BY REPEALING CURRENT SECTION 18-30(D)(8) AND REPLACING IT WITH SECTION 18-30(D)(8)(I)-(IV) AS IT DEALS WITH SOUND-EMITTING DEVICES. (RICCO/SCHWARTZ)

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 19-11, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

F. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 19-12 MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, PROGRAM AND ACCOUNTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020. (GIMENEZ)

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 19-12, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

5-4

- G. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 19-13 DEFINING DOCKLESS VEHICLES AND MOTOR-ASSISTED SCOOTERS, ESTABLISHING REGULATIONS PROHIBITING THE RENTAL AND/OR LEASING OF DOCKLESS VEHICLES ON CITY PROPERTY; PROVIDING REGULATIONS FOR USE; PROVIDING FOR IMPOUND OF IMPROPERLY PARKED DOCKLESS VEHICLES AND PROVIDING PENALTY FOR VIOLATION. (RICCO/SCHWARTZ)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 19-13, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- H. APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$16,600, TO ALLOCATE ANTICIPATED GRANT FUNDING THROUGH SEPTEMBER 30, 2019 FROM OPERATION STONE GARDEN (OPSG) AND BORDER STAR PROGRAM. (O'CARROLL)**

- VI. DISCUSSION AND POSSIBLE ACTION TO PROVIDE FUNDING FOR THE LAGUNA MADRE YOUTH CENTER. (MCNULTY)**

Council Member Ricco made a motion to provide funding in the amount of \$10,000 to the Laguna Madre Youth Center. Motion was seconded by Council Member Medders, which passed on a unanimous vote.

- VII. UPDATE AND BRIEFING ON THE 86TH LEGISLATIVE SESSION BY FOCUS ADVOCACY GROUP. (SMITH/SOTO)**

Members from the Focused Advocacy Group gave a briefing on the 86th Legislative Session.

- VIII. PRESENTATION BY C. H. JOHNSON CONSULTING REGARDING THE SOUTH PADRE ISLAND CONVENTION CENTRE EXPANSION STUDY. (CAUM)**

Charlie Johnson of C. H. Johnson Consulting gave a presentation outlining the South Padre Island Convention Centre Expansion Study that showed how a destination can enter into new market segments with infrastructure expansion improved support environments.

- IX. PRESENTATION AND DISCUSSION OF THE CVB DIRECTOR'S REPORT: (CAUM)**

- A. CONVENTION AND GROUP SALES
B. RESEARCH AND ANALYTICS
C. DIRECTORS NOTES**

CVB Director Ed Caum, gave an update on Convention and Group Sales and Research and Analytics and concluded with updates on other activities the Convention Centre is working on.

X. DISCUSSION AND ACTION TO APPROVE AND ADOPT RESOLUTION NO. 2019-39 ESTABLISHING THE PARKING-IN-LIEU FEE. (HANLEY)

Council Member Schwartz made a motion to table. Council Member Medders seconded the motion, which carried unanimously.

XI. UPDATE ON THE LAGUNA BOULEVARD IMPROVEMENT PROJECT. (MEDDERS)

Public Works Director Carlos Sanchez gave a brief update on the Laguna Boulevard Improvement Project and stated that a Request for Qualifications for Surveying Services is in the process of being let out.

XII. DISCUSSION AND ACTION TO FORM AN AD HOC COMMITTEE TO REVIEW THE CITY'S CODE OF ORDINANCES AND ANY SUPPLEMENTAL CODES, SPECIFICATIONS AND/OR POLICIES TO UPDATE AND BRING RECOMMENDATIONS TO CITY COUNCIL FOR CONSIDERATION. (SMITH/MEDDERS)

Council Member Medders made a motion, seconded by Council Member Bagley to form an Ad Hoc Committee consisting of six members or more to review the City's Code of Ordinances and any related supplemental documents with the City Manager to organize the committee. Motion carried unanimously.

XIII. DISCUSSION AND ACTION APPROVE FIRST READING TO ADOPT ORDINANCE NO. 19-14 ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE OF .315640 FOR TAX YEAR 2019, AND SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE AND PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW. (GIMENEZ)

Mayor McNulty made a motion to approve the first reading to adopt Ordinance No. 19-14 establishing the Ad Valorem and Personal Property Tax Rate and setting the assessed valuation at one hundred percent of the fair market value and that the property tax rate be increased by the adoption of a tax rate of \$.315640, which is effectively a 2.9% percent increase in the tax rate. Motion was seconded by Council Member Ricco. A record vote was taken with each Council Member casting an affirmative vote. Motion passed unanimously.

XIV. DISCUSSION AND ACTION TO APPROVE FIRST READING TO ADOPT ORDINANCE NO. 19-15 AMENDING THE FEE SCHEDULE IN THE CODE OF ORDINANCES CHAPTER 2, SEC. 2-75. (HANLEY)

This item was pulled.

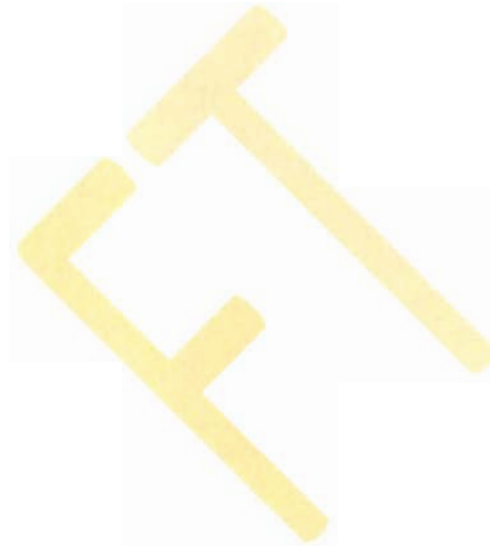
XV. ADJOURN.

There being no further business, Mayor McNulty adjourned the meeting at 7:17 p.m.

Susan M. Manning, City Secretary

APPROVED

Patrick McNulty, Mayor



**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Approve invoices for payment by General Fund checks numbered 145315 through 145405 and EFT payments totaling \$599,886.05.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve payments.

9/12/2019 2:28 PM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 1

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002434	CINDY BOUDLOCHE	I-DWE201908296480	01 2469	DEBTORS WAGE :	CASE NO 16-10432	145316	1,492.15
VENDOR 01-002434 TOTALS							1,492.15
01-003069	CAMERON COUNTY CLERK'S	I-092019	01 2422	COUNTY ESCROW: BOND #0951 M F BINS		145362	1,500.00
VENDOR 01-003069 TOTALS							1,500.00
01-003185	OFFICE OF THE ATTY GEN	I-C1C201908296480	01 2473	CHILD SUPPORT: ORDER NO 2015-DCL-56		001426	339.23
01-003185	OFFICE OF THE ATTY GEN	I-C1Q201908296480	01 2473	CHILD SUPPORT: CS 2014-DCL-08362		001426	191.54
01-003185	OFFICE OF THE ATTY GEN	I-C1R201908296480	01 2473	CHILD SUPPORT: ORDER NO 08-1471		001426	429.23
01-003185	OFFICE OF THE ATTY GEN	I-C21201908296480	01 2473	CHILD SUPPORT: A/N 0011549506		001426	369.23
01-003185	OFFICE OF THE ATTY GEN	I-C24201908296480	01 2473	CHILD SUPPORT: A/N 0011488748		001426	259.28
01-003185	OFFICE OF THE ATTY GEN	I-C2Y201908296480	01 2473	CHILD SUPPORT: ORDER # 2019-DCL-011		001426	163.85
01-003185	OFFICE OF THE ATTY GEN	I-C51201908296480	01 2473	CHILD SUPPORT: A/N 0012375322		001426	294.33
01-003185	OFFICE OF THE ATTY GEN	I-C77201908296480	01 2473	CHILD SUPPORT: A/N 0010353126		001426	159.23
01-003185	OFFICE OF THE ATTY GEN	I-C82201908296480	01 2473	CHILD SUPPORT: ORDER #2012-DCL-0866		001426	410.77
01-003185	OFFICE OF THE ATTY GEN	I-C91201908296480	01 2473	CHILD SUPPORT: AG 0012920905		001426	296.77
01-003185	OFFICE OF THE ATTY GEN	I-C93201908296480	01 2473	CHILD SUPPORT: ORDER # 99125207D		001426	101.54
01-003185	OFFICE OF THE ATTY GEN	I-C95201908296480	01 2473	CHILD SUPPORT: CASE #0013025749		001426	420.00
VENDOR 01-003185 TOTALS							3,435.00
01-006133	DEARBORN LIFE INSURANC	I-83019	01 2465	VTL LIFE INSU: EMPLOYEE PREM. VTL		145322	60.34
01-006133	DEARBORN LIFE INSURANC	I-83019	01 48042	MISCELLANEOUS: EMPLOYEE PREM. VTL		145322	0.01
VENDOR 01-006133 TOTALS							60.33
01-006163	AMERICAN GENERAL LIFE	I-83019	01 2485	AMERICAN GENE: EMPLOYEE SALARY ALLO		145323	117.76
VENDOR 01-006163 TOTALS							117.76
01-007001	ANA GARZA	I-C04201908296480	01 2473	CHILD SUPPORT: A/N 2003-03-1480-B		145326	194.88
VENDOR 01-007001 TOTALS							194.88
01-019222	S.P.I. FIREFIGHTERS AS	I-83019	01 2472	FIREFIGHTERS : ASSOCIATION DUES SEP		145346	361.00
VENDOR 01-019222 TOTALS							361.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 2

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019327	SOUTH PADRE ISLAND PRO	I-83019	01 2487	POLICE DEPT A:	ASSOCIATION DUES SEP	000409	75.00
VENDOR 01-019327 TOTALS							75.00
01 020100	T.M.R.S.	I 090619	01 2470	T.M.R.S.	: AUGUST 2019 CITY CON	000416	44,112.19
VENDOR 01-020100 TOTALS							44,112.19
01-020700	TRANSAMERICA WORKSITE	I-83019	01 2464	TRANSAMERICA :	EMPLOYEE PREMIUMS AU	145354	15.31
01 020700	TRANSAMERICA WORKSITE	I-83019	01 48042	MISCELLANEOUS:	EMPLOYEE PREMIUMS AU	145354	0.14
VENDOR 01-020700 TOTALS							15.17
DEPARTMENT							51,363.48
NON-DEPARTMENTAL							
TOTAL:							51,363.48

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 3

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 511 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019356	SOUTHERN COMPUTER WARE	I-IN-000589919	01 511-0550-035	PATRICK MCNUL	IPAD PRO MAYOR MCNUL	145347	29.95
01-019356	SOUTHERN COMPUTER WARE	I-IN-000590092	01 511-0550-035	PATRICK MCNUL	IPAD PRO MAYOR MCNUL	145347	161.10
01-019356	SOUTHERN COMPUTER WARE	I-IN-000590377	01 511-0550-035	PATRICK MCNUL	IPAD PRO MAYOR MCNUL	145347	735.08
01-019356	SOUTHERN COMPUTER WARE	I-IN-000590377	01 511-0550-035	PATRICK MCNUL	IPAD PRO MAYOR MCNUL	145347	95.46
VENDOR 01-019356 TOTALS							1,021.59

DEPARTMENT 511 CITY COUNCIL TOTAL: 1,021.59

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 4

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	PT ISABEL/SO PADRE PRE	I-90519	01 512-0107	BOOKS & PERIO: 1 YR, SUBSCRIPTION,	145389		22.00
VENDOR 01-016600 TOTALS							22.00
01-020100	T.M.R.S.	I-090619	01 512-0080	TMRS	: AUGUST 2019 CITY CON 000416		4,116.14
VENDOR 01-020100 TOTALS							4,116.14
DEPARTMENT 512 CITY MANAGERS OFFICE TOTAL:							4,138.14

PAGE: 5

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

DEPARTMENT 513	FINANCE DEPARTMENT	TOTAL:	3,808.59
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 6

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-090619	01 514-0080	TMRS	: AUGUST 2019 CITY CON	000416	1,357.03
VENDOR 01-020100 TOTALS							1,357.03

DEPARTMENT 514	PLANNING DEPARTMENT	TOTAL:	1,357.03
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 7

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009117	TYLER TECHNOLOGIES- IN	I-130-8700	01 515-0415	SERVICE CONTR:	MISC.MAINT. SERVER I	145332	3,241.00
VENDOR 01-009117 TOTALS							3,241.00
01-016021	PCM-G	I-10007244	01 515-0410	MACHINERY & E:	IPADS FOR FIRE DEPT.	145339	124.00
01-016021	PCM-G	I-1007244	01 515-0410	MACHINERY & E:	IPADS FOR FIRE DEPT.	145339	116.00
01-016021	PCM-G	I-1007244	01 515-0410	MACHINERY & E:	IPADS FOR FIRE DEPT.	145339	370.60
VENDOR 01-016021 TOTALS							610.60
01-019140	MITEL	I-31754789	01 515-0501	COMMUNICATION:	VOIP PHONE SERVICES	145344	3,100.47
01-019140	MITEL	I-31974788	01 515-0501	COMMUNICATION:	VOIP PHONE SERVICES	145344	3,144.90
VENDOR 01-019140 TOTALS							6,245.37
01-019182	SMARTCOM TELEPHONE.LLC	I-090919	01 515-0415	SERVICE CONTR:	SERVICE 9-1-19 TO 9-	145395	1,027.12
01-019182	SMARTCOM TELEPHONE.LLC	I-090919	01 515-0415	SERVICE CONTR:	SERVICE 9-1-19 TO 9-	145395	223.12
01-019182	SMARTCOM TELEPHONE.LLC	I-8961139	01 515-0415	SERVICE CONTR:	SERVICE 8-1-19 TO 8-	145395	1,778.05
01-019182	SMARTCOM TELEPHONE.LLC	I-8961139	01 515-0415	SERVICE CONTR:	SERVICE 8-1-19 TO 8-	145395	223.12
VENDOR 01-019182 TOTALS							3,251.41
01-020100	T.M.R.S.	I-090619	01 515-0080	TMRS	: AUGUST 2019 CITY CON	000416	1,423.17
VENDOR 01-020100 TOTALS							1,423.17
01-020185	TIME WARNER CABLE	I-0024491072819	01 515-0415	SERVICE CONTR:	4601 PADRE ,JULY 28-	145349	1,233.01
01-020185	TIME WARNER CABLE	I-0213755072019	01 515-0415	SERVICE CONTR:	TV/INTERNET 7/20-8/1	145350	412.32
01-020185	TIME WARNER CABLE	I-0213755082019	01 515-0415	SERVICE CONTR:	TV/INTERNET FIRE STA	145398	412.82
VENDOR 01-020185 TOTALS							2,058.15
01-020224	TIME CLOCK PLUS	I-561361	01 515-0415	SERVICE CONTR:	LICENSE OVERAGE	145399	4,019.29
VENDOR 01-020224 TOTALS							4,019.29
01-020644	T-MOBILE	I-81519	01 515-0501	COMMUNICATION:	DATA SERVICE	145353	1,584.07
VENDOR 01-020644 TOTALS							1,584.07

DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL: 22,433.06

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 8

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004090	WENDI DELGADO	I-82119	01 516-0550	TRAVEL EXPENS: PER DIEM/MILEAGE, SE	000420		772.76
VENDOR 01-004090 TOTALS							772.76
01-020100	T.M.R.S.	I-090619	01 516-0080	TMRS	: AUGUST 2019 CITY CON	000416	1,535.47
VENDOR 01-020100 TOTALS							1,535.47
DEPARTMENT 516 HUMAN RESOURCES TOTAL:							2,308.23

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 9

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004101	STUART J. DIAMOND	1-90219	01 520-0530	PROFESSIONAL	: PROF. SERV. 2018-19	000406	1,335.00
VENDOR 01-004101 TOTALS							1,335.00
01-020100	T.M.R.S.	1-090619	01 520-0080	TMRS	: AUGUST 2019 CITY CON	000416	495.97
VENDOR 01-020100 TOTALS							495.97
DEPARTMENT 520 MUNICIPAL COURT TOTAL:							1,830.97

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 10

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-006719	CESAR GARCIA	I-82919	01 521-0130	WEARING APPAR: REIMBURSE PURCHASE	O 145325		84.62
				VENDOR 01-006719	TOTALS		84.62
01-007006	GT DISTRIBUTORS, INC.	I-0725292	01 521-0161	AMMUNITION & :	PD 40MM EXACT IMPACT 145375		879.23
				VENDOR 01 007006	TOTALS		879.23
01-019049	SIEGEL'S CORPORATION	I 420242	01 521 0130	WEARING APPAR: 1- DK NAVY DRESS COA	145393		159.99
				VENDOR 01 019049	TOTALS		159.99
01-020100	T.M.R.S.	I-090619	01 521 0080	TMRS	: AUGUST 2019 CITY CON 000416		18,045.70
				VENDOR 01-020100	TOTALS		18,045.70
01-023004	W.L. SNOOK & ASSOCIATE	1-INV000705552	01 521-0150	MINOR TOOLS & :	PD 28 TRAFFIC 5 POIN 145402		914.60
				VENDOR 01-023004	TOTALS		914.60

DEPARTMENT 521 POLICE DEPARTMENT TOTAL: 20,064.14

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001022	AIRGAS, INC	I-9089281394	01	522-0114	MEDICAL SUPPL:	OXYGEN CYLINDERS FOR	000414	201.43
01-001022	AIRGAS, INC	I-9091941777	01	522-0114	MEDICAL SUPPL:	MISC. OXYGEN CYLINDE	000414	57.00
01-001022	AIRGAS, INC	I-9963904782	01	522-0114	MEDICAL SUPPL:	OXYGEN CYL. FOR EMS	000414	492.25
						VENDOR 01-001022	TOTALS	750.68
01-001082	LMH & LMH LLC.	I-19-1219	01	522-0415	SERVICE CONTR:	QTRLY FIRE ALARM INS	145359	140.00
						VENDOR 01-001082	TOTALS	140.00
01-002145	BIO-OPS, LLC	I-17-10926	01	522-0415	SERVICE CONTR:	MONTHLY SERVICE FEE	145361	30.00
						VENDOR 01-002145	TOTALS	30.00
01-003905	CULLIGAN WATER	I-800558318	01	522-0415	SERVICE CONTR:	13- 50# SOLAR SALT D	145369	113.75
						VENDOR 01-003905	TOTALS	113.75
01-004311	EMERGENCY MEDICAL PROD	I-2097499	01	522-0114	MEDICAL SUPPL:	MED. SUPPLIES	145373	13.33
						VENDOR 01-004311	TOTALS	13.33
01-007075	GALLS, LLC	I-013485417	01	522-0130	WEARING APPAR:	4- S/S POLO SHIRTS	145376	178.95
						VENDOR 01-007075	TOTALS	178.95
01-008287	HOYT ENTERPRISES, INC.	I-045738	01	522-0415	SERVICE CONTR:	QTRLY SERVICE WO#58	145331	525.00
						VENDOR 01-008287	TOTALS	525.00
01-013306	GREGORY MERCADO	I-90319	01	522-0107	BOOKS & PERIO:	REIMBURSE PURCHASE O	145385	127.00
						VENDOR 01-013306	TOTALS	127.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301192847	01	522-0415	SERVICE CONTR:	WATER DEL FIRE DEPT.	145337	27.00
						VENDOR 01-013404	TOTALS	27.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 12

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013506	METRO FIRE APPARATUS S	I-137931-1	01	522-0117	SAFETY SUPPLI	Bunker Gear	145338	10,216.00
01-013506	METRO FIRE APPARATUS S	I-137931 1-1	01	522 0117	SAFETY SUPPLI	Fire Helmets	145338	1,048.00
VENDOR 01-013506 TOTALS								11,264.00
01-015010	OFFICE DEPOT	I-366896165001	01	522-0401	FURNITURE & F	SOFA FAUX BLACK CHIE	145386	439.99
VENDOR 01-015010 TOTALS								439.99
01-016021	PCM-G	I-10007244	01	522-0150	MINOR TOOLS &	IPADS FOR FIRE DEPT.	145339	4,000.00
VENDOR 01-016021 TOTALS								4,000.00
01-020016	TERMINIX	I-388797595	01	522 0415	SERVICE CONTR	PEST CONTROL FIRE ST	145348	146.00
VENDOR 01-020016 TOTALS								146.00
01-020100	T.M.R.S.	I-090619	01	522 0080	TMRS	: AUGUST 2019 CITY CON	000416	17,984.99
VENDOR 01-020100 TOTALS								17,984.99
01-024001	RICHARD J. YBARRA, M.D.	I-7584	01	522-0530	PROFESSIONAL	: Medical Director Fee	145404	1,000.00
VENDOR 01-024001 TOTALS								1,000.00
01-1	L.N. CURTIS AND SONS	I-INV312498	01	522-0105	CHEMICALS	: L.N. CURTIS AND SONS	145405	46.01
VENDOR 01-1 TOTALS								46.01
DEPARTMENT 522 FIRE DEPARTMENT TOTAL:								36,786.70

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 13

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003069	CAMERON COUNTY CLERK'S	I-90419	01 532-0545	LOT MOWING	: ACCOUNT PAYMENT FOR	145363	5,200.00
VENDOR 01-003069 TOTALS							5,200.00
01-004139	JARON R. BERMAN	I-3232	01 532-0545	LOT MOWING	: MOWING @ 107 W POMPA	000407	30.00
01-004139	JARON R. BERMAN	I-3234	01 532-0545	LOT MOWING	: LOT MOWED 109 W POMPA	000407	30.00
VENDOR 01-004139 TOTALS							60.00
01-020100	T.M.R.S.	I-090619	01 532-0080	TMRS	: AUGUST 2019 CITY CON	000416	2,466.35
VENDOR 01-020100 TOTALS							2,466.35
01-020602	TOUCAN GRAPHICS	I-27605	01 532-0118	PRINTING	: SIGNS, AND VINYL DEC	145400	65.00
VENDOR 01-020602 TOTALS							65.00

DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL: 7,791.35

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 14

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004004	DANNY PAYTON ELECTRIC	I-21811	01 540-0420 06	GENERATORS	: SERVICE CALL AND MAI	145370	480.00
VENDOR 01-004004 TOTALS							480.00
01-012051	JR'S ELECTRIC & SONS I	I-13932	01 540-0420-06	GENERATORS	: REWIRE GENERATOR	145381	150.00
VENDOR 01-012051 TOTALS							150.00
01-012091	CINTAS CORP.	I-4028785317	01 540-0130	WEARING APPAR:	UNIFORMS FLEET	145336	21.67
01-012091	CINTAS CORP.	I-4029234539	01 540-0130	WEARING APPAR:	UNIFORM LAUNDERING	145384	21.67
VENDOR 01-012091 TOTALS							43.34
01-019334	SOUTHWEST AMBULANCE SA	I-2939	01 540 1007	MOTOR VEHICLE:	PRO STRETCHER	000410	22,000.00
VENDOR 01 019334 TOTALS							22,000.00
01-020100	T.M.R.S.	I-090619	01 540-0080	TMRS	: AUGUST 2019 CITY CON	000416	769.52
VENDOR 01-020100 TOTALS							769.52
01 021226	US BANK VOYAGER FLEET	I-869326488934	01 540-0104 01	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	4,682.39
01 021226	US BANK VOYAGER FLEET	I-869326488934	01 540-0104-02	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	1,063.98
01-021226	US BANK VOYAGER FLEET	I-869326488934	01 540-0104-03	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	2,843.05
01 021226	US BANK VOYAGER FLEET	I-869326488934	01 540-0104-04	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	1,480.80
01 021226	US BANK VOYAGER FLEET	I-869326488934	01 540-0104-05	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	1,463.53
VENDOR 01-021226 TOTALS							11,533.75

DEPARTMENT 540 FLEET MANAGEMENT TOTAL: 34,976.61

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BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001349	PROTECTION 1 ALARM MON	I-130426557	01	541-0415	SERVICE CONTR:	SPI MUNIC. BLDG	145360	102.50
							VENDOR 01-001349 TOTALS	102.50
01-012091	CINTAS CORP.	I-4028785317	01	541-0130	WEARING APPAR:	UNIFORMS FACILITY MA	145336	21.67
01-012091	CINTAS CORP.	I-4028785317	01	541-0160	LAUNDRY & JAN:	MATS, MOPS, ETC	145336	251.60
01-012091	CINTAS CORP.	I-4029234539	01	541-0130	WEARING APPAR:	UNIFORM LAUNDERING	145384	21.67
01-012091	CINTAS CORP.	I-4029234539	01	541-0160	LAUNDRY & JAN:	UNIFORM LAUNDERING	145384	251.60
							VENDOR 01-012091 TOTALS	546.54
01-020100	T.M.R.S.	I-090619	01	541-0080	TMRS	: AUGUST 2019 CITY CON	000416	500.80
							VENDOR 01-020100 TOTALS	500.80
01-023160	WORTH HYDROCHEM OF COR	I-22887	01	541-0415	SERVICE CONTR:	MONTHLY MAINTENANCE	000418	300.00
							VENDOR 01-023160 TOTALS	300.00
								DEPARTMENT 541 BUILDING MAINTENANCE TOTAL: 1,449.84

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 16

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-090619	01 542-0080	TMRS	: AUGUST 2019 CITY CON	000416	1,441.11
VENDOR 01-020100 TOTALS							1,441.11
01-020751	DAVID K. TRAVIS III	I-82919	01 542-0550	TRAVEL EXPENS:	LUNCH ALLOWANCE SEPT	145355	18.00
VENDOR 01-020751 TOTALS							18.00
DEPARTMENT 542 INSPECTIONS DIVISION TOTAL:							1,459.11

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 17

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003108	CAVENDER STORES, LTD	I-31627	01 543-0130	WEARING APPAR:	WORK BOOTS N JUAREZ	145364	129.99
					VENDOR 01-003108 TOTALS		129.99
01-003704	CAMERON COUNTY	I-82919	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LTNG 7/17	145318	123.82
					VENDOR 01-003704 TOTALS		123.82
01-007399	GRAINGER	I-9260548004	01 543-0416	STREETS & RIG:	PK 100 4 X 4 BLK ADH	145329	131.67
					VENDOR 01-007399 TOTALS		131.67
01-011014	JUAN JOSE MORA	I-629	01 543-0130	WEARING APPAR:	SPI LOGO EMBROD. R G	145380	21.00
					VENDOR 01-011014 TOTALS		21.00
01-012050	LOS EBANOS FARMS	I-021415	01 543-0412	LANDSCAPE	: MISC. PLANTS FOR LAN	145335	498.75
					VENDOR 01-012050 TOTALS		498.75
01-012091	CINTAS CORP.	I-4028785317	01 543-0130	WEARING APPAR:	UNIFORMS PUBLIC WRKS	145336	174.39
01-012091	CINTAS CORP.	I-4029234539	01 543-0130	WEARING APPAR:	UNIFORM LAUNDERING	145384	174.39
					VENDOR 01-012091 TOTALS		348.78
01-018162	REIM CONSTRUCTION	I-11-1	01 543-1009	STREETS/SIDEW:	SIDE ST. IMPROVEMENT	145343	41,371.71
					VENDOR 01-018162 TOTALS		41,371.71
01-020100	T.M.R.S.	I-090619	01 543-0080	TMRS	: AUGUST 2019 CITY CON	000416	6,440.78
					VENDOR 01-020100 TOTALS		6,440.78

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 49,066.50

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 18

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004133	DENTON NAVARRO ROCHA B	I-25207	01 570 9030	LEGAL SERVICE:	PROF. SERV.	145371	888.00
01-004133	DENTON NAVARRO ROCHA B	I-25208	01 570 9030	LEGAL SERVICE:	PROF. SERVICES	145371	607.00
01-004133	DENTON NAVARRO ROCHA B	I-25211	01 570-9030	LEGAL SERVICE:	PROF. SERVICES	145371	79.50
01-004133	DENTON NAVARRO ROCHA B	I-25212	01 570-9030	LEGAL SERVICE:	PROF. SERVICES	145371	113.00
01-004133	DENTON NAVARRO ROCHA B	I-25213	01 570-9030	LEGAL SERVICE:	PROF. SERVICES JULY	145371	190.50
01-004133	DENTON NAVARRO ROCHA B	I-25214	01 570-9030	LEGAL SERVICE:	PROF SERVICES JULY 2	145371	85.00
						VENDOR 01-004133 TOTALS	1,963.00
01-007115	GEXA ENERGY, LP	I-28525805-4	01 570-0580	ELECTRICITY :	ELECTRIC BILL DATED	145328	13,943.25
						VENDOR 01-007115 TOTALS	13,943.25
01-013404	MOUNTAIN GLACIER, LLC	I-0301192844	01 570 0581	WATER, SEWER, :	WATER DEL CITY HALL	145337	36.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301192845	01 570 0581	WATER, SEWER, :	HOT/COLD WTR DISP. R	145337	2.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301192854	01 570 0581	WATER, SEWER, :	BOTTLED WATER DEL. P	145337	72.00
						VENDOR 01-013404 TOTALS	110.00
01-016304	PITNEY BOWES	I 090319	01 570-0108	POSTAGE :	MONTHLY FEES	145387	118.49
01-016304	PITNEY BOWES	I 80419	01 570-0108	POSTAGE :	FINANCE CHARGES, POS	145340	86.78
						VENDOR 01-016304 TOTALS	205.27
01-018154	REPUBLIC SERVICES #863	I-0863001707070	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD SEPT	145342	582.28
01-018154	REPUBLIC SERVICES #863	I-863 001710319	01 570 0510	RENTAL OF EQU:	WASTE CONTAINERS 108	145390	1,806.15
						VENDOR 01-018154 TOTALS	2,388.43
01-021095	UNITED PARCEL SERVICE	I-000034965X319 1	01 570 0108	POSTAGE :	SERVICE CHARGES	145356	53.80
01-021095	UNITED PARCEL SERVICE	I-00034965X359	01 570 0108	POSTAGE :	SERVICE CHARGES	145356	57.03
						VENDOR 01-021095 TOTALS	110.83
DEPARTMENT 570 GENERAL SERVICES						TOTAL:	18,720.78
VENDOR SET 01 GENERAL FUND						TOTAL:	258,596.12

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 19

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007115	GEXA ENERGY, LP	I-28525805-4	02 590-0580	ELECTRICITY	ELECTRIC BILL DATED	145328	544.18
VENDOR 01-007115 TOTALS							544.18
01-018154	REPUBLIC SERVICES #063	I-0863001708402	02 590-0581	WATER,SEWER &	610 PADRE BLVD, SEPT	145342	105.94
VENDOR 01-018154 TOTALS							105.94
01-019140	MITEL	I-31754789-1	02 590-0501	COMMUNICATION: VOIP PHONE SERVICES		145344	179.05
01-019140	MITEL	I-31974788-1	02 590-0501	COMMUNICATION: VOIP PHONE SERV.	SEP	145344	182.62
VENDOR 01-019140 TOTALS							361.67
01-019182	SMARTCOM TELEPHONE.LLC	I-090919	02 590-0415	SERVICE CONTR: SERVICE 9-1-19 TO 9-		145395	134.04
01-019182	SMARTCOM TELEPHONE.LLC	I-8961139	02 590-0415	SERVICE CONTR: SERVICE 8-1-19 TO 8-		145395	231.57
VENDOR 01-019182 TOTALS							365.61
01-020100	T.M.R.S.	I-090619	02 590-0080	TMRS	AUGUST 2019 CITY CON	000416	979.53
VENDOR 01-020100 TOTALS							979.53
01-020185	TIME WARNER CABLE	I-0029235081219	02 590-0415	SERVICE CONTR: SERVICE 8-12-19 TO 9		145397	415.31
VENDOR 01-020185 TOTALS							415.31
01-020224	TIME CLOCK PLUS	I-501361	02 590-0415	SERVICE CONTR: LICENSE OVERAGE		145399	312.00
VENDOR 01-020224 TOTALS							312.00
01-020355	TK LAWN CARE	I-2045	02 590-0412	LANDSCAPE	LANDSCAPE VC	145351	220.00
VENDOR 01-020355 TOTALS							220.00
01-021226	US BANK VOYAGER FLEET	I-869326488934	02 590-0104	FUELS & LUBRI	AUG 24TH TO SEPT 18T	145401	57.65
VENDOR 01-021226 TOTALS							57.65

DEPARTMENT 590 VISITORS BUREAU TOTAL: 3,361.89

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 20

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003851	INTERNATIONAL PROCTECT I-192308TNOA		02 592-0538	CONVENTION SE: TNOA SECURITY		145368	708.13
				VENDOR 01-003851	TOTALS		708.13
01 003907	COASTAL LIFESTYLES INC I-4250		02 592-0550	TRAVEL EXPENS: LODGING FOR MEDIA JO		145319	976.95
				VENDOR 01-003907	TOTALS		976.95
01-004133	DENTON NAVARRO ROCHA B I-25208		02 592-0530	PROFESSIONAL : PROF. SERVICES		145371	767.50
				VENDOR 01-004133	TOTALS		767.50
01-005512	EXPRESS SERVICES, INC. I-22833148		02 592-0040	TEMPORARY EMP: TEMP LABOR CVB AUG 2		145321	390.72
				VENDOR 01-005512	TOTALS		390.72
01 013432	THERESE M. MURPHY I-82019		02 592-0550	TRAVEL EXPENS: MEAL ALLOWANCE: 9/14		000412	240.00
				VENDOR 01 013432	TOTALS		240.00
01 018164	EUGENE RIOS Y 082919		02 592-0550	TRAVEL EXPENS: MILEAGE REIMBURSEMENT		000413	80.62
01 018164	EUGENE RIOS I 82919		02 592-0550	TRAVEL EXPENS: MILEAGE REIMBURSEMENT		000413	80.62
				VENDOR 01-018164	TOTALS		161.14
01 018167	RIVERA, ELIZABETH I-90919		02 592-0550	TRAVEL EXPENS: PER DIEM: AUSTIN TX		145392	240.00
				VENDOR 01-018167	TOTALS		240.00
01-019140	MITEL I-31754789-1		02 592-0501	COMMUNICATION: VOIP PHONE SERVICES		145344	156.96
01-019140	MITEL I-31974788-1		02 592-0501	COMMUNICATION: VOIP PHONE SERV. SEP		145344	159.37
				VENDOR 01-019140	TOTALS		316.33
01-020100	T.M.R.S. I-090619		02 592-0080	TMRS : AUGUST 2019 CITY COM		000416	6,441.14
				VENDOR 01 020100	TOTALS		6,441.14

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 21

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/11/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021093	EDWARD L. CAUM	I-90619	02	592-0550	TRAVEL EXPENS:	PER DIEM: SEPT 15-16	000422	120.00
							VENDOR 01-021093 TOTALS	120.00
01-021095	UNITED PARCEL SERVICE	I-000648239349-1	02	592-0108	POSTAGE	: SERVICE CHARGES	145356	29.00
							VENDOR 01-021095 TOTALS	29.00
01-021226	US BANK VOYAGER FLEET	I-869326488934	02	592-0104	FUELS & LUBRI:	AUG 24TH TO SEPT 18T	145401	114.14
							VENDOR 01-021226 TOTALS	114.14
01-023900	XEROX CORPORATION	I-097976075	02	592-0410	MACHINERY & E:	BASE CHARGE AUGUST M	145403	1,078.02
							VENDOR 01-023900 TOTALS	1,078.02
							DEPARTMENT 592 SALES & ADMINISTRATION TOTAL:	11,586.07

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 22

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008139	ALAN PATRICK MALONE	I 2020003	02 593-8099	MISC.	SPONSOR: RED FISH ELITE 2019	000408	10,000.00
VENDOR 01-008139 TOTALS							10,000.00
01 018995	SANDCASTLE ISLAND, INC I-SCT0719-1		02 593-8099	MISC.	SPONSOR: SANDCASTLE TRAIL MAI	000415	1,142.00
01 018995	SANDCASTLE ISLAND, INC I-SCT0819 1		02 593-8099	MISC.	SPONSOR: SANDCASTLE TRAIL MAI	000415	1,046.00
VENDOR 01-018995 TOTALS							2,188.00
01-019355	SPI WAHOO CLASSIC, INC I-082219-1		02 593-8099	MISC.	SPONSOR: WAHOO FISHING TOURNA	145396	1,250.00
VENDOR 01-019355 TOTALS							1,250.00
01-020100	T.M.R.S.	I-090619	02 593-0080	TMRS	: AUGUST 2019 CITY CON	000416	541.35
VENDOR 01-020100 TOTALS							541.35
01-020602	TOUCAN GRAPHICS	I-27594	02 593-8060	ENTRANCE SIGN: ART SERV.	, FOR BANN	145352	498.00
VENDOR 01-020602 TOTALS							498.00

DEPARTMENT 593 EVENTS MARKETING TOTAL: 14,477.35

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 23

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009088	INK PUBLISHING CORPORA	I-055156	02 594-0531	MEDIA PLACEME:	UNITED AIRLINES INFL	145379	11,900.00
VENDOR 01-009088 TOTALS							11,900.00
01-012085	LRGVDC	I-081319	02 594-0531	MEDIA PLACEME:	EXPLORE RGV REG. MKT	145382	2,000.00
VENDOR 01-012085 TOTALS							2,000.00
01-012090	LAMAR TEXAS LIMITED PA	I-110612848	02 594-0531	MEDIA PLACEME:	OUTDOOR BILLBOARDS R	145383	5,775.00
VENDOR 01-012090 TOTALS							5,775.00
01-016600	PT ISABEL/SC PADRE PRE	1-73	02 594-0531	MEDIA PLACEME:	ADVERTISING AUGUST	145388	480.00
VENDOR 01-016600 TOTALS							480.00

DEPARTMENT 594	MARKETING	TOTAL:	20,155.00
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VENDOR SET 02	HOTEL/MOTEL TAX FUND	TOTAL:	49,580.31
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 24

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 03 VENUE PROJECT FUND

DEPARTMENT: 597 VENUE PROJECT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004133	DENTON NAVARRO ROCHA B I-25208		03 597 0530	PROFESSIONAL :	PROF. SERVICES	145371	185.00
VENDOR 01-004133 TOTALS							185.00

DEPARTMENT 597 VENUE PROJECT TOTAL: 185.00

VENDOR SET 03 VENUE PROJECT FUND TOTAL: 185.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 25

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001210	AIR FILTER COMPANY	I-79092	06 565-0415	SERVICE CONTR:	HVAC FILTER SERVICE	000405	292.40
						VENDOR 01-001210 TOTALS	292.40
01-003150	CAMERON COUNTY PARKS-A	I-08012019	06 565-0560	CAMERON COUNT:	LEASE PAYMENT	145365	781.53
						VENDOR 01-003150 TOTALS	781.53
01-003419	DONNELLY HOLDINGS, LTD	I-164660	06 565-0114	MEDICAL	: MISC. FIRST AID/MEDI	145366	72.78
						VENDOR 01-003419 TOTALS	72.78
01-004283	ECOLAB INC.	I-6251504977	06 565-0415	SERVICE CONTR:	DISMACHINE RENTAL 8/	145372	158.77
						VENDOR 01-004283 TOTALS	158.77
01-005512	EXPRESS SERVICES, INC.	I-22877317	06 565-0040	TEMPORARY EMP:	M DEL ANGEL 9-1-19 6	145374	104.68
						VENDOR 01-005512 TOTALS	104.68
01-007115	GEXA ENERGY, LP	I-28525805-4	06 565-0580	ELECTRICITY	: ELECTRIC BILL DATED	145328	20,897.87
						VENDOR 01-007115 TOTALS	20,897.87
01-007600	GULF COAST PAPER CO. I	I-1724270	06 565-0160	LAUNDRY & JAN:	CLEANING SUPPLIES	145378	82.60
01-007600	GULF COAST PAPER CO. I	I-1725462	06 565-0160	LAUNDRY & JAN:	CLEANING SUPPLIES	145378	413.58
						VENDOR 01-007600 TOTALS	496.18
01-018154	REPUBLIC SERVICES #863	I-0863001708774	06 565-0581	WATER, SEWER	: 7355 PADRE BLVD SEPT	145342	775.76
						VENDOR 01-018154 TOTALS	775.76
01-019140	MITEL	I-31754789-1	06 565-0501	COMMUNICATION:	VOIP PHONE SERVICES	145344	446.73
01-019140	MITEL	I-31974788-1	06 565-0501	COMMUNICATION:	VOIP PHONE SERV. SEP	145344	453.60
						VENDOR 01-019140 TOTALS	900.33

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 26

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I 090619	06 565-0080	TMRS	: AUGUST 2019 CITY CON	000416	3,732.98
VENDOR 01-020100 TOTALS							3,732.98
01-020224	TIME CLOCK PLUS	I-501361	06 565-0415	SERVICE CONTR:	LICENSE OVERAGE	145399	201.88
VENDOR 01-020224 TOTALS							201.88
01 021102	UNIFIRST HOLDINGS, INC I-8412136750		06 565-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	000411	69.42
01 021102	UNIFIRST HOLDINGS, INC I-8412136750		06 565-0160	LAUNDRY & JAN:	UNIFORMS, MATS, MOPS	000411	127.37
01 021102	UNIFIRST HOLDINGS, INC I-8412137633		06 565-0130	WEARING APPAR:	UNIFORM LAUNDERING	000417	69.42
01 021102	UNIFIRST HOLDING, INC I-8412137633		06 565-0160	LAUNDRY & JAN:	UNIFORM LAUNDERING	000417	127.32
VENDOR 01-021102 TOTALS							393.53
01-021226	US BANK VOYAGER FLEET I-869326488934		06 565-0104	FUELS & LUBRI:	AUG 24TH TO SEPT 18T	145401	94.89
VENDOR 01-021226 TOTALS							94.89

DEPARTMENT 565 CONVENTION CENTER OPER TOTAL: 28,903.58

VENDOR SET 06 CONVENTION CENTER FUND TOTAL: 28,903.58

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 27

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 09 PARKS, REC & BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-090619	09 572-0080	TMRS	: AUGUST 2019 CITY CON	000416	451.95
VENDOR 01-020100 TOTALS							451.95
01-1	MASTER GARDENER OPERAT	I-82819	09 572-0513	TRAINING EXPE: MASTER GARDENER OPER	145358		440.00
VENDOR 01-1 TOTALS							440.00
DEPARTMENT 572 GENERAL SERVICES TOTAL:							891.95
VENDOR SET 09 PARKS, REC & BEAUTIF TOTAL:							891.95

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 28

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001359	JESUS ARRIAGA	I-82819	30	591-0102	LOCAL MEETING: MEAL REIMBURSEMENT	000419	18.00	
01-001359	JESUS ARRIAGA	I-82819	30	591-0550	TRAVEL EXPENS: MEAL REIMBURSEMENT	000419	18.00	
VENDOR 01-001359 TOTALS							36.00	
01-007115	GEXA ENERGY, LP	I-28525805-4	30	591-0580	ELECTRICITY : ELECTRIC BILL DATED	145328	894.68	
VENDOR 01-007115 TOTALS							894.68	
01-009657	SYLVIA G. PEREZ	I-2-51282	30	591-0420	MOTOR VEHICLE: DOT STATE INSPECTION	145333	40.00	
01-009657	SYLVIA G. PEREZ	I-3-25460	30	591-0420	MOTOR VEHICLE: ALIGNMENT UNIT # 41	145333	119.99	
01-009657	SYLVIA G. PEREZ	I-3-25462	30	591-0420	MOTOR VEHICLE: ALIGNMENT UNIT # 39	145333	119.99	
VENDOR 01-009657 TOTALS							279.98	
01-012091	CINTAS CORP.	I-4028785064	30	591-0130	WEARING APPAR: UNIFORMS FOR TRANSIT	145336	110.74	
01-012091	CINTAS CORP.	I-4029234344	30	591-0130	WEARING APPAR: UNIFORMS FOR TRANSIT	145336	140.90	
VENDOR 01-012091 TOTALS							251.64	
01-013404	MOUNTAIN GLACIER, LLC	I-0301192836	30	591-0581	WTR/SWR/GARBA: BOTTLED WATER DEL. T	145337	22.50	
VENDOR 01-013404 TOTALS							22.50	
01-018058	RELIABLE ELECTRIC CO.	I-31204	30	591-0411	BUILDING & ST: INSTALL METER CAN W/	145341	485.00	
VENDOR 01-018058 TOTALS							485.00	
01-018154	REPUBLIC SERVICES #863	I-0863001707070	30	591-0581	WTR/SWR/GARBA: 4501 PADRE BLVD SEPT	145342	64.70	
VENDOR 01-018154 TOTALS							64.70	
01-018156	RIDE SYSTEMS, INC.	C-17638	30	591-0501	COMMUNICATION: CREDIT FOR AUGUST 20	145391	360.00	
01-018156	RIDE SYSTEMS, INC.	I-17827	30	591-0501	COMMUNICATION: SUBSCRIPTION	145391	960.00	
VENDOR 01-018156 TOTALS							606.00	
01-019140	MTEL	I-31754789-1	30	591-0501	COMMUNICATION: VOIP PHONE SERVICES	145344	164.24	

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 29

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019140	MITEL	I-31974788-1	30 591-0501	COMMUNICATION: VOIP PHONE SERV.	SEP 145344		166.76
VENDOR 01-019140 TOTALS							331.00
01-019145	TRIPLE THREAT CLEANING	I-10249	30 591-0530	PROFESSIONAL :	MULTI MODAL EXT WIND 145345		200.00
01-019145	TRIPLE THREAT CLEANING	I-10285	30 591-0530	PROFESSIONAL :	TRANSIT MULTI-MODAL 145345		200.00
VENDOR 01-019145 TOTALS							400.00
01-019182	SMARTCOM TELEPHONE.LLC	I-090919	30 591-0415	SERVICE CONTR:	SERVICE 9-1-19 TO 9- 145395		134.04
01-019182	SMARTCOM TELEPHONE.LLC	I-8961139	30 591-0415	SERVICE CONTR:	SERVICE 8-1-19 TO 8- 145395		231.58
VENDOR 01-019182 TOTALS							365.62
01-020100	T.M.R.S.	I-090619	30 591-0080	TMRS	: AUGUST 2019 CITY CON 000416		5,357.79
VENDOR 01-020100 TOTALS							5,357.79
01-020224	TIME CLOCK PLUS	I-501361	30 591-0415	SERVICE CONTR:	LICENSE OVERAGE 145399		532.23
VENDOR 01-020224 TOTALS							532.23
01-021226	US BANK VOYAGER FLEET	I-869326488934	30 591-0104	FUELS & LUBRI:	AUG 24TH TO SEPT 18T 145401		11,156.29
VENDOR 01-021226 TOTALS							11,156.29

DEPARTMENT 591	SPI METRO	TOTAL:	20,777.43
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VENDOR SET 30	TRANSPORTATION	TOTAL:	20,777.43
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 30

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 41 PADRE BLVD IMPROVEMENT

DEPARTMENT: 562 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018162	REIM CONSTRUCTION	I-11	41 562-9075	CONSTRUCTION : 2018 ST.RECONSTRUCTI		145343	102,663.84
						VENDOR 01-018162 TOTALS	102,663.84

DEPARTMENT 562	PUBLIC WORKS	TOTAL:	102,663.84
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VENDOR SET 41	PADRE BLVD IMPROVEMENT	TOTAL:	102,663.84
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 31

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-090619	60 521-0080	TMRS	: AUGUST 2019 CITY CON	000416	277.47
VENDOR 01-020100 TOTALS							277.47

DEPARTMENT 521 POLICE TOTAL: 277.47

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 32

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007090	GODWIN & SONS SIGNS	I-41542	60	522-1007	VEHICLES	: UTV GRAPHICS	145327	572.68
VENDOR 01-007090 TOTALS								572.68
01-008138	HEALTHWEBCE	I-82619	60	522-0513	TRAINING EXPE:	EMT Course	145330	2,000.00
VENDOR 01-008138 TOTALS								2,000.00
01-009697	JONES & BARTLETT LEARN	I-4136787	60	522-0513	TRAINING EXPE:	1-BU-EMT PREMIER ACC	145334	312.43
VENDOR 01-009697 TOTALS								312.43
01-019182	SMARTCOM TELEPHONE.LLC	I-090919	60	522-0415	SERVICE CONTR:	SERVICE 9-1-19 TO 9-	145395	134.04
01-019182	SMARTCOM TELEPHONE.LLC	I-8961139	60	522-0415	SERVICE CONTR:	SERVICE 8-1-19 TO 8-	145395	231.57
VENDOR 01-019182 TOTALS								365.61
01-020100	T.M.R.S.	I-090619	60	522-0080	TMRS	: AUGUST 2019 CITY CON	000416	1,027.12
VENDOR 01-020100 TOTALS								1,027.12
01-020224	TIME CLOCK PLUS	I-501361	60	522-0415	SERVICE CONTR:	LICENSE OVRAGE	145399	550.60
VENDOR 01-020224 TOTALS								550.60
01-021226	US BANK VOYAGER FLEET	I-869326488934	60	522-0104	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	1,061.38
VENDOR 01-021226 TOTALS								1,061.38
DEPARTMENT 522 BEACH PATROL TOTAL:								5,889.82

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REGULAR DEPARTMENT PJ

PAGE: 33

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-090619	60 532-0080	TMRS	: AUGUST 2019 CITY CON	000416	125.26
VENDOR 01-020100 TOTALS							125.26

DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL: 125.26

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 34

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003697 ANRIGE INC.	I 33891.9.64	60 560 0560	RENTAL	: Portable Restroom Re	145317	13,482.24
01-003697 ANRIGE INC.	I 34261.7.33	60 560 0560	RENTAL	: Summer Portable Rest	145367	4,436.30
VENDOR 01-003697 TOTALS						17,918.54
01-004064 DESCHAMPS MAT SYSTEM,	I-3147	60 560-0510	BEACH MAINTEN:	Mobi Mats Butterfly	145320	5,694.19
VENDOR 01-004064 TOTALS						5,694.19
01-004133 DENTON NAVARRO ROCHA B	I-25206	60 560-0530	PROFESSIONAL :	PROF. SERVICES SHORE	145371	225.00
VENDOR 01 004133 TOTALS						225.00
01 006182 FOCUSED ADVOCACY,LLC	I 40011	60 560-0530	PROFESSIONAL SERVICES		145324	8,683.33
VENDOR 01-006182 TOTALS						8,683.33
01 007407 GRANDE FORD TRUCK SALE	I 126719	60 560 1007	MOTOR VEHICLE:	GARBAGE TRUCK	145377	84,351.00
VENDOR 01 007407 TOTALS						84,351.00
01 012091 CINTAS CORP.	I-4028785180	60 560-0530	PROFESSIONAL :	UNIFORMS, SHORELINE	145336	125.41
01 012091 CINTAS CORP.	I-4029234524	60 560-0130	WEARING APPAR:	UNIFORMS FOR SHORELI	145384	154.28
VENDOR 01 012091 TOTALS						279.69
01 018154 REPUBLIC SERVICES #863	I-863-001709981	60 560-0510	BEACH MAINTEN:	2 WAISTE CONTAINERS	145390	1,331.00
VENDOR 01-018154 TOTALS						1,331.00
01 019143 SIERRA TITLE CO. OF CA	I-TE2018-2395-19	60 560-0530	PROFESSIONAL :	TITLE EVIDENCE REPOR	145394	54.13
VENDOR 01-019143 TOTALS						54.13
01 020100 T.M.R.S.	I-090619	60 560-0080	TMRS	: AUGUST 2019 CITY CON	000416	2,709.52
VENDOR 01-020100 TOTALS						2,709.52

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 35

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021226	US BANK VOYAGER FLEET	I-869326488934	60 560-0104	FUEL & LUBRIC:	AUG 24TH TO SEPT 18T	145401	1,366.79
VENDOR 01-021226 TOTALS							1,366.79

DEPARTMENT 560 BEACH MAINTENANCE TOTAL: 122,613.19

VENDOR SET 60 BEACH MAINTENANCE FUND TOTAL: 128,905.74

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 36

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 560 SHORELINE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-090619	62 560-0080	TMRS	: AUGUST 2019 CITY CON	000416	230.45
						VENDOR 01-020100 TOTALS	230.45

DEPARTMENT 560 SHORELINE TOTAL: 230.45

VENDOR SET 62 BAY ACCESS FUND TOTAL: 230.45

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 37

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 65 FACILITY PREV MAINT FUND

DEPARTMENT: 572 ** INVALID DEPT **

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001430	ARGIO ROOFING & CONSTR	I-19-062	65 572-1001	BUILDINGS & S	FIRE DEPT SOFFIT REP	145315	6,216.25
VENDOR 01-001430 TOTALS							6,216.25

DEPARTMENT 572 ** INVALID DEPT ** TOTAL: 6,216.25

VENDOR SET 65 FACILITY PREV MAINT FUND TOTAL: 6,216.25

PAGE: 38

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BANK: OPER

BANK: OPER

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	1-90419	80 2470	T.M.R.S.	: AUGUST 2019 EDC CONT	000416	606.30
						VENDOR 01-020100 TOTALS	606.30
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	606.30

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 39

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/05/2019 THRU 9/13/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004133	DENTON NAVARRO ROCHA B	I-25209	80 580-0530	PROFESSIONAL :	PROP SERVICES	145371	61.00
VENDOR 01-004133 TOTALS							61.00
01-020100	T.M.R.S.	I-90419	80 580-0080	TMRS	: AUGUST 2019 EDC CONT	000416	327.22
VENDOR 01-020100 TOTALS							327.22
01-021160	UNIVERSITY OF TEXAS RG	I-NS-0000962-INV	80 580-9178	DESIGNATED PR:	EDC: EMERGING VENTUR	145357	500.00
VENDOR 01-021160 TOTALS							500.00
DEPARTMENT 580 EDC							TOTAL: 888.22

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 40

VENDOR SET: 01 City of South Padre Island
FUND : 80 ECONOMIC DEVELOPMENT CORP
DEPARTMENT: 583 BNC BUILDING FACILITY
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 9/05/2019 THRU 9/13/2019
BUDGET TO USE: CB-CURRENT BUDGET

BANK: OPER

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007115	GEKA ENERGY, LP	I-28525805-4	80 583-0580	ELECTRICITY	: ELECTRIC BILL DATED	145328	1,440.86
VENDOR 01-007115 TOTALS							1,440.86

DEPARTMENT 583 BNC BUILDING FACILITY TOTAL: 1,440.86

VENDOR SET 80 ECONOMIC DEVELOPMENT CORPTOTAL: 2,935.38

REPORT GRAND TOTAL: 599,886.05

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING AGENDA
REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Kristina Boburka, Shoreline Director

DEPARTMENT: Shoreline Department

ITEM

Approve Resolution No. 2019-39 to recognize that 2020 be "The Year to Embrace the Gulf."

ITEM BACKGROUND

Embrace the Gulf is an awareness campaign by the Gulf of Mexico Alliance (GOMA) to highlight the value of the Gulf of Mexico region. The Gulf provides a variety of amenities for our economy and plays a very important role in the local communities, states, region, and nation. By declaring 2020 as "The Year to Embrace the Gulf," we can co-brand existing activities (dune plantings, beach clean ups, etc.) to spread this message.

BUDGET/FINANCIAL SUMMARY

None.

COMPREHENSIVE PLAN GOAL

Chapter III. Parks and Resources

GOAL 1: The City shall ensure protection and conservation of natural resources, such as beaches, dunes, wetlands, Laguna Madre waterfront and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Objective 1.1 Beach and dunes shall be protected from both natural and artificial erosion.

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

Shoreline Task Force approval on the September 10, 2019 regular meeting.

5-9



RESOLUTION NO. 2019-39

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, TO DESIGNATE 2020 AS THE YEAR TO EMBRACE THE GULF OF MEXICO.

WHEREAS, the Gulf of Mexico is an ocean basin bounded on the north, northeast, and northwest by the United States, on the south and southwest by Mexico, and on the southeast by Cuba; and

WHEREAS, forming a vibrant region, the five Gulf states of Alabama, Florida, Louisiana, Mississippi, and Texas contribute immeasurably to the nation's economy, security, energy, environment, culture, beauty, diversity, and resilience; and

WHEREAS, the Gulf of Mexico's watershed covers more than half of the continental United States; all the rivers in Texas drain into the Gulf, which sustains diverse flora and fauna, providing food, shelter, and habitat to marine and estuarine organisms; and

WHEREAS, while supporting the nation's seafood industry, the Gulf also draws people from across the country and around the world for recreational fishing and all manner of water sports; tourism generates hundreds of billions of dollars each year; and

WHEREAS, with its combination of commercial activity and natural beauty, the Gulf draws a large population to its thousands of miles of shoreline; one of the most culturally diverse regions in the nation, it is home to millions of residents who embrace the variety of traditions that converge in this unique place; and

WHEREAS, the continued dynamism of the Gulf of Mexico is a matter of tremendous import to the entire nation, and by increasing awareness of the region's myriad treasures and limitless value, we help to ensure a sustainable future; and

WHEREAS, the City of South Padre Island does not promote any agency or company that would participate in actions that would have a detrimental impact on the Island's environment.

5-10

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of South Padre Island, Texas, recognizes 2020 as “The Year to Embrace the Gulf” and encourage all patrons to join in this observance.

PASSED, APPROVED AND ADOPTED on this the 18th day of September, 2019

CITY OF SOUTH PADRE ISLAND, TEXAS

Patrick McNulty, Mayor

ATTEST:

Susan M. Manning, City Secretary

5-11

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: C. Alejandro Sanchez, P.E., CFM, Public Works Director

DEPARTMENT: Public Works Department

ITEM

Approve Resolution No. 2019-40 to execute an agreement for a Local On-System Improvement Project (LOSA) for the PR 100 (Padre Boulevard) Median, Boardwalk, and Sidewalk Improvements and authorize the City Manager to sign the LOSA agreement, as required by the Texas Department of Transportation.

ITEM BACKGROUND

On August 1st and 2nd, Kimley-Horn and City staff met with utility companies and TxDOT to discuss the 100% review plans and have final comments before having the final bid plans and specifications. Plans were submitted on September 6, 2019 and are out for bid. The deadline for bids is October 3, 2019.

We were informed by TxDOT last week that City and TxDOT will need to execute an Agreement for a Local On-System Improvement Project (LOSA). In order to get this agreement executed the City must first provide TxDOT with a Resolution. (See Attached)

BUDGET/FINANCIAL SUMMARY

Approval of this resolution implies a 1 percent fee considered as direct state costs to Texas Department of Transportation (TxDOT) in the amount of \$73,165 from account number 57-597-9075. TxDOT will record their hours and expenses related to this project and reimburse any unused funds at the end of the project.

COMPREHENSIVE PLAN GOAL

Goal 1: The City shall ensure orderly growth, with the anticipated infrastructure and facility needs, in a fiscally responsible manner.

Goal 2: The City shall responsibly increase the capacity of the existing infrastructure, while optimizing efficiency, and use of resources.

5-12

LEGAL REVIEW

Sent to Legal:	YES: _____	NO: <u> X </u>
Approved by Legal:	YES: _____	NO: <u> X </u>

Comments:

RECOMMENDATIONS/COMMENTS

Recommend to approve the resolution and authorize the City Manager to sign the LOSA agreement with the Texas Department of Transportation.



RESOLUTION NO. 2019-40

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, APPROVING TO EXECUTE THE AGREEMENT FOR A LOCAL ON-SYSTEM IMPROVEMENT PROJECT (LOSA) WITH TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE PR 100 (PADRE BOULEVARD) MEDIAN, BOARDWALK, TRAFFIC SIGNAL, AND SIDEWALK IMPROVEMENTS.

WHEREAS, the City Council of the City of South Padre Island desires to improve the safety along PR 100 (Padre Boulevard); and

WHEREAS, the improvements desired are medians, boardwalks, a traffic signal, and sidewalks along PR 100 (Padre Boulevard); and

WHEREAS, the improvements are on State Highway right-of-way; and

WHEREAS, the State has reviewed and provided concurrence on the design plans; and

WHEREAS, the City Council is committed in providing 100% of the funding for the improvements and will locally let the project; and

WHEREAS, the City is committed for construction to start within 6 months of the execution of the LOSA; and

WHEREAS, the City is committed to complete construction within 24 months after the date the State authorizes to commence construction of the project; and

WHEREAS, the City shall authorize an official to represent and act on behalf of the City.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of South Padre Island, Texas:

Section 1. The City Council hereby adopts Resolution No. 2019-40 approving to execute the LOSA.

5-14

Section 2. The City authorizes and directs the City Manager to execute any and all applications and contract forms as deemed necessary for and on behalf of the City of South Padre Island to the Texas Department of Transportation.

PASSED, APPROVED AND ADOPTED on this the 18th day of September, 2019

CITY OF SOUTH PADRE ISLAND, TEXAS

Patrick McNulty, Mayor

ATTEST:

Susan M. Manning, City Secretary

5-15

CSJ #	0331-04-072
District #	21 – Pharr
Code Chart 64 #	40125
Project Name	PR 100 (Padre Blvd.)

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT **For A** **LOCAL ON-SYSTEM IMPROVEMENT PROJECT**

THIS AGREEMENT (Agreement) is made by and between the State of Texas, acting by and through the Texas Department of Transportation called the "State", and the **City of South Padre Island**, acting by and through its duly authorized officials, called the "Local Government." The State and Local Government shall be collectively referred to as "the parties" hereinafter.

WITNESSETH

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision; and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **115291**, authorizing the State to accept Local Government funded projects performed on the state highway system. The project covered by this Agreement includes only work within the state right of way as described in the Agreement, Article 2, Scope of Work (Project); and,

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated _____, which is attached to and made a part of this Agreement as Attachment A, Resolution, Ordinance, or Commissioners Court Order (Attachment A) for the improvement covered by this Agreement. A map showing the Project location appears in Attachment B, Project Location Map (Attachment B), which is attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the completed Project is accepted by the State or unless terminated as provided below.

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2. Scope of Work

The Project consists of **adding raised medians, along PR 100 (Padre Blvd.), between Kingfish Street and the Convention Center, adding sidewalks between the Convention Center and the north end of The Shores development, a traffic signal, and two boardwalk crossings as shown on Attachment B.**

3. Local Project Sources and Uses of Funds

- A. The total estimated cost of the Project is shown in Attachment C, Local On-System Improvement Project Budget (Attachment C), which is attached to and made a part of this Agreement. The estimated funds from the Local Government are shown in Attachment C. The State will pay for no Project costs performed by or managed by Local Government under this Agreement.
- B. Attachment C shows how necessary resources for completing the Project will be provided by major cost categories. These categories may include but are not limited to: (1) costs of real property (right of way); (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other Project costs.
- C. The Local Government shall be solely responsible for all of its costs associated with the Project provided for in this Agreement. The Local Government shall be responsible for cost overruns for the Project in excess of the estimated amount to be paid by the Local Government on Attachment C. The Local Government shall also be responsible for direct and indirect costs incurred by the State related to performance of this project if so indicated on Attachment C. If the State determines that the on-system improvements are of significant operational benefit to the State, the State may waive its direct or indirect costs. The State's waiver of its direct or indirect costs shall be indicated on Attachment C by showing the State as responsible for these costs. When the Local Government is responsible for the State's direct or indirect costs, the amount indicated on Attachment C is a fixed fee and not subject to adjustment except through the execution of an amendment to this Agreement.
- D. Prior to the performance of any engineering review work by the State, the Local Government shall pay to the State the amount of direct and indirect State costs specified in Attachment C.
- E. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Financial Management Division. The funds shall be deposited and managed by the State and are not refundable.
- F. The Local Government will begin construction on the Project within **6 months** after execution of the Agreement.
- G. The Local Government will complete construction and receive the State's acceptance of the project within **24 months** after the date the State authorizes in writing for the Local Government to commence construction of the Project.

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H. If the Local Government chooses not to or fails to complete the work once construction on the Project commences, the State may terminate this Agreement in accordance with paragraph 4.C. below. The State may address unfinished construction work as it determines necessary to protect the interests of the State, which includes returning the Project area to its original condition or completing the work using State forces or contractors. The Local Government shall pay all costs incurred by the State under this provision.

4. Termination of this Agreement

This Agreement shall remain in effect until the Project is completed and accepted by the State, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The State terminates the Agreement in writing due to the Local Government's failure to comply with paragraphs 3.F or 3.G; or
- C. The Agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party.

5. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment. Amendments may not include the addition of State or Federal funds. If any funds other than Local Government funds are proposed, this Agreement must be terminated and a new agreement with appropriate terms and clauses executed in its place.

6. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any Agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

7. Architectural and Engineering Services

The Local Government has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable *State's Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. The Project design shall, at a minimum conform to applicable State manuals.

The State shall review the plans, specifications, and estimates provided by the Local Government upon completion or at any time deemed necessary by the State. Should the State determine that the complete plans, specifications, and estimates for the Project are not acceptable, the Local Government shall correct the design documents to the State's satisfaction. Should additional specifications or data be required by the State, the Local Government shall redesign the plans and specifications to the State's satisfaction. The costs for additional work on the plans, specifications, and estimates shall be borne by the Local Government.

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8. Environmental Assessment and Mitigation

Development of a transportation project must comply with applicable environmental laws. The Local Government is responsible for:

- A. The identification and assessment of any environmental problems associated with the development of the Project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.
- C. Providing any public meetings or public hearings required for development of all required environmental documents and obtaining all required permits and approvals.
- D. The preparation of documents required for the environmental clearance of the Project.

Before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances and approvals have been obtained.

9. Right of Way and Real Property

The Local Government shall acquire all required right of way and necessary right of entry for performance of the Project in accordance with applicable requirements of the Texas Department of Transportation Right of Way Manual, State law, and Federal law governing the acquisition of real property including but not limited to Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C.A. Section 4601 et seq. Right of way acquired for improvements to the state highway system shall be acquired in the name of the State. Local Government shall provide right of entry to State personnel and its authorized representatives to areas off the state highway system throughout the duration of the Project for the State to perform inspection and oversight of the Project.

10. Utilities

The Local Government shall be responsible for the adjustment, removal, or relocation of utility facilities for the Project in accordance with applicable State and Federal laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures.

11. Compliance with Texas Accessibility Standards and ADA

Local Government shall ensure that the plans for and the construction of the Project are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

12. Construction Responsibilities

- A. The Local Government shall advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements,

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amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. Project plans and specifications for improvements on the state highway system must be approved by the State prior to advertising for construction. Upon selection of a contractor and prior to commencing construction within the state highway system right of way, the Local Government shall request and obtain written authorization to commence construction of the Project from the State. The Local Government will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the construction is accomplished in accordance with the approved plans and specifications. All construction change orders impacting the proposed improvements, traffic control, environmental mitigation, or drainage on the state highway system require written pre-approval by the State prior to execution by the Local Government.

- B. Upon completion of the Project, the Local Government will issue and sign a "Notification of Completion" acknowledging the Project's construction completion. A copy will be provided to the State prior to State's final acceptance of the improvements.
- C. Prior to the State's acceptance of the improvements on the state highway system, Local Government shall furnish to the State written certification from a Texas Registered Professional Engineer that the Project was constructed in substantial compliance with the Project's plans, specifications, and quality assurance requirements.

13. Project Maintenance

After Local Government completion of the work and acceptance by the State, the State will be responsible for maintenance of the improvements within the state highway system right of way outside the boundaries of an incorporated city. This obligation may be fulfilled through other agreements signed by the State.

14. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government	State
Mayor City of South Padre Island 4601 Padre Blvd. South Padre Island, TX 78597	Director of Contract Services Texas Department of Transportation 125 E. 11 th Street Austin, Texas 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

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Project Name	PR 100 (Padre Blvd.)

15. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

16. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

17. Ownership of Documents

Upon completion or termination of this Agreement, copies of all documents and data prepared under this Agreement by the Local Government for improvements within the state highway system right of way shall be provided to the State prior to State acceptance of the Project without restriction or limitation on their further use. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any Project information required by the State in the format directed by the State.

18. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

19. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

20. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred and engineering inspection and testing services performed under this Agreement and shall make such materials available to the State and the Local Government or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of completion of work defined under this Agreement or until any impending litigation or claims are resolved. Additionally, the State and the Local Government and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

21. Insurance

Before beginning work on the state highway system, the Local Government and its contractor performing the work shall provide the State with a fully executed copy of the State's Form 1560

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Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on state right of way. Self-insurance documentation acceptable to the State may be substituted for all or part of the coverage's required for the Local Government. This coverage shall be maintained until all work on the state right of way is complete. If coverage is not maintained, all work on state right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

22. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, the Local Government, for itself, its assignees, and successors in interest agree to comply with all applicable Federal and State nondiscrimination statutes and authorities.

23. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

Each party is signing this agreement on the date stated under that party's signature.

THE STATE OF TEXAS

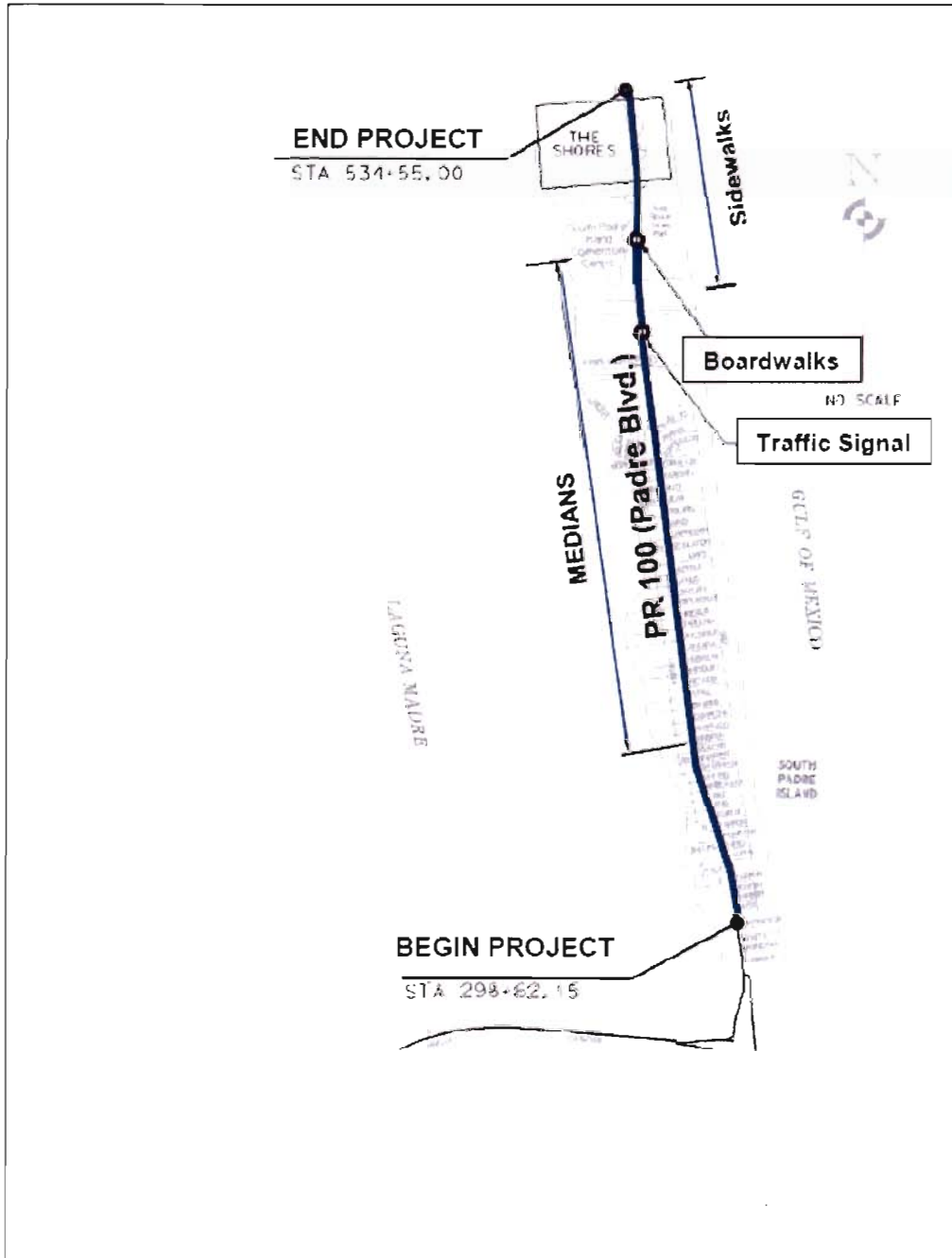
THE LOCAL GOVERNMENT

_____ Signature	_____ Signature
Kenneth Stewart _____ Typed or Printed Name	_____ Typed or Printed Name
Director of Contract Services _____ Typed or Printed Title	_____ Typed or Printed Title
_____ Date	_____ Date

ATTACHMENT A
RESOLUTION, ORDINANCE, OR COMMISSIONERS COURT ORDER

Preliminary Draft

**ATTACHMENT B
PROJECT LOCATION MAP**



ATTACHMENT C
LOCAL ON-SYSTEM IMPROVEMENT PROJECT BUDGET
(Locally Funded and Performed Project)

The Local Government is responsible for 100% of the costs allocated to it as described below, including overruns.

Description	Estimated Costs	Subtotals
PROJECT PHASES: Work performed by the Local Government or its Consultant or Contractor		
Environmental	\$48,000	
Right of Way	\$0	
Engineering	\$720,000	
Utility Work	\$80,000	
Construction	\$6,530,000	
Subtotal for Project Phases		\$ 7,378,000
DIRECT STATE COSTS:	Paid By: <input checked="" type="checkbox"/> Local Government <input type="checkbox"/> State	
Environmental	\$6,144	
Right of Way	\$0	
Engineering	\$18,432	
Utility Work	\$6,144	
Construction	\$42,445	
Subtotal for Direct State Costs		\$73,165
INDIRECT STATE COSTS:	Paid By: <input type="checkbox"/> Local Government <input checked="" type="checkbox"/> State	
Subtotal for Indirect State Costs		\$393,247
TOTAL ESTIMATED COST OF PROJECT		\$7,844,412

\$73,165	Fixed price amount of payment by the Local Government to the State for the State's direct and indirect costs as stated in Article 3, C and D of the Agreement.
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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance

ITEM

Approve amendments to the purchasing policy to remain current with legal requirements and best practices.

ITEM BACKGROUND

The proposed changes are the result of consultations with legal, procurement specialists as well as staff research for best practices; and includes clarification for change orders procedures and procurement of professional services.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____

NO: X

Approved by Legal: YES: _____

NO: X

RECOMMENDATIONS/COMMENTS

Staff recommends approval of this item.

1100.04 Purchasing Policy

Scope

This policy applies to all City of South Padre Island employees.

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I. Purpose:

The purpose of the purchasing procedures is to provide the City staff with a guideline for the procurement of material, services, and equipment. The City of South Padre Island is committed to ensuring that all purchases are in compliance with State and Federal law, the City Charter and City ordinances and policies when procuring the highest quality material and services at the best value for the citizens of South Padre Island. Any City of South Padre Island Department conducting a formal bid should notify the Finance Department and City Secretary to ensure compliance with State law

II. Purchasing Ethics:

No employee or city council member of the City may have any financial interest, directly or indirectly, in any proposed or existing contract, purchase, work, sale or service to, for, with or by the City.

City employees shall spend City funds in an ethical way that avoids any appearance of impropriety. If an employee has a family relationship with a vendor, the employee should not make the choice to use the vendor without the written approval of the City Manager.

III. Delegation of Purchasing Authority: Any purchase made under this section shall comply with the appropriations requirements of the City Charter, including but not limited to Sections 5.06 and 5.07 thereof.

- a. Department Directors have authorized certain City employees to be the purchasing representative for the department. All purchasing request should be sent through the authorized department representative who will work with the Finance Department on certain purchases.
- b. Typically, those with signature authority are department heads, supervisors, and or managers, (anyone in charge of a budget) and Administrative Assistants.
- c. Administrative Assistants are responsible for keeping their Department's signature authorization current.
- d. If you have questions on signature authority contact the City Manager's Office or the Finance Department.

IV. Purchasing Process:

- A. Contact the purchasing representative in the department, who is appointed by the Department Director.
- B. Purchases less than \$500
 - 1. If the purchase is less than \$500, the department representative can place the order. A purchase order is not necessary.
- C. Purchases over \$500 but less than \$1,000
 - 1. If the purchase is over \$500 but less than \$1,000, the department representative must complete a requisition and have it approved by the Department Director or approving authority as provided by the current authorization on file in the Finance Department before the purchase is made.
 - 2. Any single procurement with a total value of not more than \$1,000 can be made directly by each Department Director or the Director's authorized representative once the purchase order is created.
- D. Purchases of \$1,000 but less than \$10,000
 - 1. The department representative must complete a requisition to be approved by the Department Director.
 - 2. Expenditures \$1,000 or more require three (3) quotes including pricing and contact information must be noted on a Quote Tabulation form or attached to the purchase order.
 - 3. For expenditures over \$3,000 but less than \$50,000, the City must contact at least two (2) Historically Underutilized Business (HUB) vendors in the Cameron County.
 - 4. For transportation purchases from fund 30 over \$3,000 the City must show that they have attempted to contact at least three Disadvantaged Business Enterprise (DBE).
- E. Purchases of \$10,000 but less than \$50,000
 - 1. The department representative must complete a purchase order with the three (3) quotes attached and obtain the Department Director's approval.
 - 2. two (2) Historically Underutilized Business (HUB) located in the Cameron County must be notified.
 - 3. The purchase order must also be approved by the Finance Department and the City Manager.

4. For transportation purchases from fund 30 of \$10,000 but less than \$50,000 the City must show that they have attempted to contact at least three Disadvantaged Business Enterprise (DBE)

F. Purchases of \$50,000 and greater

1. Purchases must be accomplished through the formal request for bid or the request for proposal process with detailed written specifications. In instances when the use of the request for proposal procurement methodology is permitted by law, the City Manager, or the City Manager designee, is authorized to determine whether the formal request for bid, or the request for proposal, process will best serve the interest of the City. The development of the written specifications will be prepared by the requesting Department.
2. All purchases of over \$50,000 must be submitted to City Council for approval. This includes any purchases exempt from the bidding procedure. . It is the responsibility of the requesting Department to present the request to City Council.
3. No purchase orders will be issued prior to City Council approval. City Council approval date and number must be noted on purchase order.
4. A copy of all professional service contracts shall be attached to the original purchase order or in bid packet.

Approval Requirement for Purchases

Dollar Figure	Supervisor /Manager or Director Designee	Department Director	Finance Department	City Manager	City Council
Less than \$500 NO Purchase Order Required	X OR	X			
\$500 to less than \$1,000 Purchase Order Required	X OR	X			
\$1,000 to less than \$10,000 Purchase Order Required Three Quotes Required After \$1,000.		X	X		

\$10,000 to less than \$50,000 Purchase Order and Three Quotes Required		X	X	X	
\$50,000 Formal Bids Required*		X	X	X	X

*Unless exempt under state law.

G. Technology Related Purchases

1. All computer equipment, software, printers, wireless cards, monitors, cell phones, GIS related products or any items that will be used on the City network, or items related to the telephone system or require access to the City network must be approved through the Information Technology Director or his designee.
2. The requesting Department will place the request of purchase with the Information Technology Director. The Information Technology Department will approve the item to be purchased and ensure the City is receiving the lowest and best price. Then the Information Technology Department will approve the purchase and create a requisition, if required.
3. It will be the responsibility of the Information Technology Department to have the appropriate approvals on the requisition/purchase order and then place the order.
4. Upon receiving, items must be documented by the Information Technology Department before given to department for use.

H. Local Preference Option.

1. Local Bid within three percent of Lowest Qualified Bid.
 - a. In purchasing under Title 8 of the Texas Local Government Code of any real property, personal property that is not affixed to real property, or services, if the City receives one or more competitive sealed bids from a bidder, or bidders, whose principal place of business is within the corporate limits of the City and whose bid is within three percent of the lowest bid price received by the City from a bidder who is not a resident of the City, the City may enter into a contract with:
 - (i) the lowest bidder; or
 - (ii) the bidder whose principal place of business is in the City if City Council determines, by resolution or ordinance, that the local bidder offers the City the best combination of contract price and

additional economic development opportunities for the City, created by the contract award, including the employment of residents of the City and increased tax revenues to the City.

2. Local Bid more than three percent but within five percent of Lowest Qualified Bid.

a. Purchases required to comply with Title 8 of the Texas Local Government Code. In purchasing under Title 8 of the Texas Local Government Code of any real property, personal property that is not affixed to real property, or services, if the City receives one or more competitive sealed bids from a bidder, or bidders, whose principal place of business is within the corporate limits of the City and whose bid is within five percent of the lowest bid price received by the City from a bidder who is not a resident of the City, the City may enter into a contract for construction services in an amount of less than \$100,000 or a contract for other purchases in an amount of less than \$500,000 with:

(i) the lowest bidder; or

(ii) the bidder whose principal place of business is in the City if City Council determines, by resolution or ordinance, that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City, created by the contract award, including the employment of residents of the City and increased tax revenues to the City.

3. Purchases that are not required to comply with Title 8 of the Texas Local Government Code.

a. In purchasing that is exempt from Title 8 of the Texas Local Government Code of any real property, personal property that is not affixed to real property, or services, if the City receives one or more competitive sealed bids from a bidder, or bidders, whose principal place of business is within the corporate limits of the City and whose bid is within five percent of the lowest bid price received by the City from a bidder who is not a resident of the City, the City may enter into a contract.

i. the lowest bidder; or

ii. the bidder whose principal place of business is in the City if the City employee responsible for awarding the contract determines: (i) the local bidder's bid is within 5% of the lowest bid price received by the City from a non-local bidder; and (ii) the award would provide the City the best combination of price and additional economic benefits; and (iii) the determination is in writing.

Note: The local preference option does not apply to: (i) to the purchase of telecommunications services or information services, as those terms are defined by 47 U.S.C. Section 153; or (ii) transportation purchases from fund 30. For all transportation related purchases from fund 30 the City must show that they have attempted to contact at least three Disadvantaged Business (DBE) found on the website at:

<http://www.txdot.gov/business/tucp/default.htm>

I. State Purchasing Debarred and Vendor List

The City of South Padre Island prohibits conducting city business with vendors who have failed to comply with their state contracts and have been debarred from doing business with the state of Texas.

J. Requisition to Purchase Order Process

1. Departments will create a requisition in Incode through their purchasing representative.
2. After 4pm, the Finance Department will generate a purchase order for each requisition.
3. The purchasing representative of each department will print the purchase order, sign it, and submit it to the Finance Department
4. The purchase order can be viewed or printed from Incode at any time by the requesting department.

K. Formal Bid Procedure for City Departments

In order to assist the City departments in complying with all purchasing laws, policies, and procedures, Finance requests that each department soliciting formal bids abide by the following procedures:

1. Every formal bid, Request For Qualifications (RFQ), or Request For Proposal (RFP) should be assigned a bid number. Bid numbers can be obtained from the City Secretary. The department will need to provide the bid name, opening dates and time, and the location of the bid opening. For RFQ's and RFP's, the bid name, due date, and time will be required. This enables the City Secretary to easily identify each bid and also provides the information necessary to advertise the bid on the City's website.
2. The Finance Department maintains a vendor list registering all vendors requesting to receive bid solicitations from the City of South Padre Island. The Finance Department will be able to provide vendor information when you secure a bid number.

3. A Finance or a City Manager Office representative will attend all bid openings. This is to protect the using departments against any claims of impropriety.
4. If only one bid is received, the Finance Department may choose to call all other vendors receiving a bid package and confirm that they did not submit a bid. This is to protect the City and its departments from accusations of favoritism or soliciting bids that are proprietary.

The Finance Department is available to assist with soliciting bids. It is the intent of the Finance Department to support and protect the departments without increasing their work load.

L. Advertising and Advertising Time Requirements

Section 252.041 of Chapter 252 of the Local Government Code requires that the sealed bid be advertised publicly with notice of the time and place at which the bids will be publicly opened and read aloud. The public notice must be published at least once a week for two (2) consecutive weeks in a newspaper published in the municipality. The date of the first publications must be before the 14th day before the date set to publicly open the bids. All bid notices will be posted in cooperation with the City Secretary, to ensure they are posted with the correct newspaper and for the correct period of time.

M. Competitive Bidding and Proposals

Invitations for Bid, Request for Proposals (RFP), and Request for Qualifications (RFQ) are means for notifying the vendors that the government has specific requirements for goods and/or services and that they are being offered an opportunity to fulfill those requirements.

1. Competitive bidding provides a means for the available vendors to compete with each other to provide goods and/or services.
 - a. The purpose of the competitive bidding is to ensure that public monies are spent properly, legally, and that the best possible value is received for the money. It is also to give qualified and responsible vendors a fair and equitable opportunity to do business with the City.

N. Bid Specifications

1. The creation and submission of specifications is the responsibility of the user department.
2. Vendors can be used as a source for specifications as long as they are advised that a sealed bid procedure will be used and the vendor cannot be treated with any type favoritism.

3. In order to ensure fair and competitive bids, brand names should not be used in specifications unless it is made clear to each bidder that the brand name is being used for reference only, by adding a "or equal".

O. Sealed Bid Administration

1. All sealed bids and proposals will be administered by the City Secretary. A bid number will be assigned and advertising dates, pre-bid meeting dates and the bid opening date set. The City Secretary or designee will be responsible for the bid opening and reading of the bids received. Once opened, a bid tabulation will be created and all bids will be reviewed. When all bids have been reviewed, the user department will be responsible for submitting a written recommendation of bid award to the City Council.

P. Sealed Bid Opening and Pre-Bid Meeting Procedures

In order to establish a standardized format of bid openings and pre-bid meetings, the following procedures should be followed:

1. The City Secretary of the City of South Padre Island or designee shall conduct all bid openings and pre-bid meetings.
2. In addition to the City Secretary or the City Secretary's representative, there will be at least one representative from the Finance Department or the City Manager Office, and a City employee from the department who submitted the purchase request at all bid openings and pre-bid meetings. This employee should be knowledgeable of the bid specifications and at pre-bid meetings should be prepared to answer all questions that pertain to the specifications. At bid openings the City Secretary's representative will act as the recorder of all information that is read at the bid opening and will publicly confirm that all information was read completely and truthfully.

Q. Competitive Proposals

Competitive sealed proposals may be used for goods or services, including high technology items and insurance. Proposals are also used to procure professional or personal services. The Professional Services Procurement Act prohibits using competitive bids to procure professional or personal services.

1. Specifications are written using performance standards rather than the description of the good or service.
2. Vendors submit proposals of their own design for a system to satisfy the requirement set forth in the proposal. Proposals may incorporate entirely different hardware or services to accomplish the same performance.
3. The City will not hold proposal openings, unless requested by the Department Director, City Manager, or City Council.

- R. Texas Government Code Chapter 2269. Notwithstanding Sections K through Q above, procurement of public works contracts may be sought as follows: Competitive Bid (Texas Government Code Chapter 2269 Subchapter C); Competitive Sealed Proposal (Texas Government Code Chapter 2269 Subchapter D); Construction Manager – Agent Method (Subchapter E); Construction Manager at Risk (Subchapter F); Building Using Design –Build Method (Subchapter G); Design Build (Subchapter H); and Job Order (Subchapter I). Pursuant to Texas Government Code Section 2269.053, the City Manager is designated to determine if an alternative procurement process for any specific project serves the best interest of the City.
- S. Prohibition against contracting with a vendor who boycotts Israel. Contracts falling under the purview of Texas Government Code Section 2270.002, shall contain a written verification from the contractor or vendor that the contractor or vendor:
1. does not boycott Israel; and
 2. will not boycott Israel during the term of the contract.
- T. Best Value.

Pursuant to Texas Local Government Code Section 252.043, if the competitive sealed bidding requirement applies to a contract for goods or services, in lieu of awarding a contract to the lowest responsible bidder the contract may be awarded to the bidder who provides goods or services at the best value for the City.

1. In determining the best value for the City, consideration shall be given to one or more of the following:
 - a. the purchase price;
 - b. the reputation of the bidder and of the bidder's goods or services;
 - c. the quality of the bidder's goods or services;
 - d. the extent to which the goods or services meet the City's needs;
 - e. the bidder's past relationship with the City;
 - f. the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities;
 - h. the total long-term cost to the City to acquire the bidder's goods or services; and
 - i. any relevant criteria specifically listed in the request for bids or proposals.

2. Before awarding a contract under this section, the bid specifications and requirements must provide that the contract may be awarded either to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the City.
3. The use of this "Best Value" selection methodology is limited by Texas Local Government Code Section 252.043 subsections (d), (d-1), (e), (h) and (i).

U. Change Orders

If changes in plans or specifications are necessary after the performance of the contract is begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished, City Council may approve change orders making the changes.

The total contract price may not be increased because of the changes unless additional money for increased costs is appropriated for that purpose. If a change order involves a decrease or an increase of \$50,000 or less, City Council may grant general authority to the City Manager to approve the change orders.

The original contract price may not be increased by more than 25 percent. The original contract price may not be decreased under this section by more than 25 percent without the consent of the contractor.

V. Cooperative Purchasing

Cooperative Purchasing is one of the ways that local governments can save time and money in their purchasing programs. It occurs when two or more entities (state, federal or local governments) coordinate some or all of their purchasing needs so that they can join in purchases to the mutual benefit of all the entities concerned (e.g. fuel, radio equipment, vehicles). A local government cooperative purchasing agreement must be developed and approved by the City Council.

1. The benefits are:
 - a. Lower costs through increased volume.
 - b. Lower (shared) administrative costs.
 - c. Improved response from vendors.
 - d. Shared experience leading to better product specifications.
 - e. Better compliance with state statutes on purchasing.
2. There are several ways cooperative purchasing can be done:
 - a. Entering into a cooperative agreement with another government entity for a bid.

- b. Two or more governments may join to purchase one or more goods/services jointly.
- c. Buying from state contracts.
- d. Purchasing through a third party (e.g. Houston-Galveston Area Council).

3. Legal Constraints:

There are different statutes for different types of government. When purchasing cooperatively, the strictest statute should apply.

W. Sole Source Purchases

Competitive bids cannot be obtained on items that are only available from one source.

- 1. The following are available from only one source and are exempt from bidding:
 - a. Items that are available from only one source because of patents, copyrights, secret processes or natural monopolies;
 - b. Films, manuscripts, or books;
 - c. Gas, water, or other utility services;
 - d. Captive replacement parts or components for equipment;
 - e. Books, papers and other library materials for a public library that are available only from the person holding exclusive distribution rights to the material.
 - f. Management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits.
- 2. Any items not listed that are considered sole source will need to be supported by the following:
 - a. Statement on how the determination was made that the item(s) requested is/are only available from one source. The statement must include why a functional equivalent is not available from any other source.
 - b. Information concerning previous attempts to obtain competitive bids on the items(s) requested.
 - c. Names of those contacted in an effort to find other sources.
- 3. Sole source determination will need to be approved by the Finance Department before purchase is made.

X. Emergency Purchases

The following purchases are exempt from competitive bidding:

1. Items purchased in case of public calamity to relieve the needs of the citizens or to preserve City/County property.
2. Items to preserve or protect the public health or safety of the residents of the City/County.
3. Items necessary because of unforeseen damage to public property. This includes damage which would stop the productivity of the department or which would cause a safety issue for the City or its citizens.

Y. Other Exemptions from Competitive Bidding

These items are exempt from competitive bidding. However, any use of City funds over \$50,000 must be approved by City Council.

1. Personal, professional or planning services

Chapter 2254 of the Texas Government Code defines professional services:

A) within the scope of the practice, as defined by state law, of:

- (i) accounting;
- (ii) architecture;
- (iii) landscape architecture;
- (iv) land surveying;
- (v) medicine;
- (vi) optometry;
- (vii) professional engineering;
- (viii) real estate appraising; or
- (ix) professional nursing; or

(B) provided in connection with the professional employment or practice of a person who is licensed or registered as:

- (i) a certified public accountant;
- (ii) an architect;
- (iii) a landscape architect;
- (iv) a land surveyor;
- (v) a physician, including a surgeon;
- (vi) an optometrist;
- (vii) a professional engineer;

- (viii) a state certified or state licensed real estate appraiser; or
- (ix) a registered nurse.
- 2. Work performed and paid for on a daily basis (day labor)
- 3. Land or right of way
- 4. Electricity
- 5. Personal property sold at an auction by a state licensed auctioneer
- 6. Advertising, other than legal notices
- 7. Purchases when using authorized cooperative purchasing (Buyboard, TxSmartBuy, etc.)
- 8. Certain other items pursuant to Sec. 252.022 of the Texas Local Government Code.

Z. Procurement of Professional Services.

This section applies to personal, professional and planning services. It is the intent to establish fairness and consistency in the selection process while obtaining the best value (quality services at a reasonable price) for the City in accordance with the applicable legal requirements.

1. Definitions

- a. **Consulting Services.** The service of studying or advising the City under a contract that does not involve the traditional relationship of employer and employee.
- b. **Personal Services.** Services provided to the City personally by a particular individual. Any contribution of machinery and equipment compared to total cost must be substantially less than the contribution of wages.
- c. **Planning Services.** Services primarily intended to guide the City to ensure the orderly and coordinated development of land areas.
- d. **Professional Services.** Services rendered by a person or firm that requires years of education and service for one to attain competence and which calls for high order of intelligence, skill and learning. (Mental or intellectual skills, rather than physical or manual).
- e. **Request for Proposal.** A formal written document requesting that potential contractors make an offer proposal for goods or services to the City. Price is an essential evaluation criteria, but the RFP may stipulate other criteria and their relative importance.

- f. Request for Qualifications. A formal written document used when soliciting providers of architectural, engineering or land surveying services. The City shall comply with Government Code 2254.004 in the procurement of these services. The City must first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications. After a firm has been selected based on qualifications and experience, then a fair and reasonable fee shall be negotiated. If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land surveying services, the City shall formally end negotiations with that firm and select the next most highly qualified firm and begin negotiations with that provider for a fair and reasonable price.
- g. Statement of Qualifications. A Statement of Qualifications is a Firm's response to the City's Request for Qualifications.

2. General Information

Professional Services are exempt from competitive bidding (Texas Local Government Code § 252.022 (4)). The Professional Service Procurement Act (Texas Government Code § 2254) governs the procurement of professional and consulting services.

The Professional Services Procurement Act does not address all professional services. If unsure whether a procurement is considered a Professional Service subject to this chapter, or which process to use, consultation with the City Attorney may be necessary.

The method used to procure these services will vary according to the nature of the services, this chapter, and state law requirements. Generally, the Request for Proposal(s) (RFP) or the Request for Qualification(s) (RFQ) process will be used as described in this chapter.

3. Procurement of Architectural, Engineering or Surveyor Services.

When procuring architectural, engineering, or land surveying services, or when any portion of the project includes these services, the City shall:

- i) first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications; and

ii) then attempt to negotiate with that a contract for a fair and reasonable price.

a. A contractor with a Licensed Professional Engineer (with project approval reflected with the use of a Licensed Professional Engineering Seal) is required for Public Works Project:

If Electrical or Mechanical Engineering is involved; and

If the completed project exceeds \$8,000

b. A contractor who is a Registered Architect with a Registered Architect's Seal is required for Public Works Projects:

If the Project is an Institutional residential facility; or

If the Project is a Public Building; and

The Public Building is to be used for education, assembly or office occupancy; and

The Public Building is new and construction cost exceed \$100,000; or

If the Public Building is an alteration or addition to an existing building and construction costs exceed \$50,000 and the alteration or addition requires removal, relocation, or addition of walls or partitions or alteration or addition of an exit.

c. A RFQ must be used when:

The work involves a construction project that is valued at \$1,000,000 or more;

or

Any portion of work includes architectural, engineering, or land surveying services, where the total contract is valued at \$50,000 or more.

d. Architectural, engineering or land surveying services where the total contract is valued under \$50,000 may be procured by evaluation of qualifications by City staff utilizing firm Statement of Qualifications (SOQ) on file and updated at least biannually.

e. A RFQ is not required when:

The proposed project is the extension or expansion of a previous project; however, in all instances, the ultimate selection of a provider of one or more of these services must be made to the most highly qualified provider.

4. Other Professional Services.

When procuring all “other professional services”, the City shall make the selection and award:

- i) on the basis of demonstrated competence and qualifications to perform the services, and
 - ii) for a fair and reasonable price.
- a. A RFP must be used when the work includes planning, analysis, studies, or personal services and is valued at \$50,000 or more.
 - b. A RFP is not required when:

The proposed project is the extension or expansion of a previous project; however, in all instances, the ultimate selection of a provider of one or more of these services must be made to the most competent and qualified provider.

5. Procedure.

- a. Request for Qualification Procedure for Architects, Engineers and Surveyors.

A RFQ sets forth criteria by which the selection of these types of Professional Services will be made. Below are some of the evaluation criteria commonly used. The criteria may be customized to each RFQ solicited and need not include every listed criterion. Criteria - weighting factors may be utilized to identify the relative importance placed upon these items:

- Summary of prospective provider administration, organization and staffing;
- Demonstrated competence and qualifications of the individuals who will be directly responsible for the management and delivery of the proposed work;
- Demonstrated technical adequacy of the personnel and sub - consultants to be utilized for the proposed work;

- Demonstrated experience of the service provider based upon previous work similar to that of the type considered;
- Demonstrated success of the service provider based upon the record of performance on other projects (both City of South Padre Island and projects for other entities);
- Demonstrated history of provider's accuracy of cost estimates and ability to perform within budget constraints;
- Workload capacity and history of performing work within a specified schedule; and
- Proposed approach for the design project or study.

In response to the RFQ, the prospective provider of these Professional Services is asked to submit a sealed Statement of Qualifications.

b. Request for Proposal Procedure for certain other Professional Services.

A Request for Proposal(s) must be used when the RFP work includes planning, analysis, studies, or personal services. Weighted criteria must be used in the RFP process. The same criteria as set forth in the RFQ process may be used in the RFP process with the addition of pricing. Types of criteria regarding pricing include asking about the total proposed price, pricing methodology, estimated number of hours and hourly rate(s) and similar pricing information. For personal services and planning services, the RFP must specify the relative importance of price and other evaluation factors. Like the RFQ, each RFP may be customized based on the unique circumstances of each solicitation. In response to the RFP, the prospective provider submits Sealed Proposals. Sealed Proposals will be evaluated using the following methodology:

- Proposals will be evaluated based on the weighted criteria published in the RFP;
- Proposals will be ranked in order based on the weighted scores; and
- Contract negotiations will begin with the top ranked firm.
- Should negotiations with the highest ranked firm fail to yield a contract, negotiations will formally end and will commence with the next highest ranked firm until an agreement is reached

AA. Performance and Payment Bonds Required.

1. Pursuant to Texas Government Code Chapter 2253 Subchapter B, a public work contract with a prime contractor shall require the contractor, before beginning the work, to execute to the City:
 - a. a performance bond if the contract is in excess of \$100,000; and
 - b. a payment bond if the contract is in excess of \$50,000.
2. The performance bond is:
 - a. solely for the protection of the City;
 - b. in the amount of the contract; and
 - c. conditioned on the faithful performance of the work in accordance with the plans, specifications, and contract documents.
3. The payment bond is:
 - a. solely for the protection and use of payment bond beneficiaries who have a direct contractual relationship with the prime contractor or a subcontractor to supply public work labor or material; and
 - b. in the amount of the contract.
4. A bond must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1, Vernon's Texas Insurance Code).
5. A bond must be payable to the City, and its form must be approved by the City Attorney.
6. A bond must clearly and prominently display on the bond or on an attachment to the bond:
 - a. the name, mailing address, physical address, and telephone number, including the area code, of the surety company to which any notice of claim should be sent; or
 - b. the toll-free telephone number maintained by the Texas Department of Insurance under Subchapter B, Chapter 521, Insurance Code, and a statement that the address of the surety company to which any notice of claim should be sent may be obtained from the Texas Department of Insurance by calling the toll-free telephone number.

7. A contractor for any public building or other construction contract shall not be required to obtain a surety bond from any specific insurance or surety company, agent, or broker.
8. A reverse auction procedure may not be used to obtain services related to a public work contract for which a bond is required under this section. In this subsection, "reverse auction procedure" has the meaning assigned by Section 2155.062 or a procedure similar to that described by Section 2155.062.
9. Bonds for Non-Public Works Projects

There are no State requirements for bonds to cover contracts for goods and services that are not defined as public works projects; it is the City's option. Good business practice would dictate that whenever the City enters into a contract for the purchase of a product system or service in which the system or service will be a little value to the City until it is complete and progress payments are made, then performance and payment bonds should be required.

BB. Blanket Purchase Order

1. A blanket purchase order will be issued for the contracts full amount when the contract is signed.
2. If the contract will have several different invoices, the department will reference the purchase order number on all the invoices and NOT complete a different purchase order for each invoice.
3. A blanket purchase order may also be used for a department to set a side funding for the year to purchase a specific item with one vendor, for example asphalt or uniforms. This allows the department to set aside funds to purchase the one item over the year without having to issue a new purchase order every time a purchase is made.
4. A blanket purchase order may not be used for purchases such as office supplies or miscellaneous equipment from one vendor.

CC. Tax Exempt Status

The City of South Padre Island is exempt from Federal, State, and Local taxes except in certain prescribed cases. An exemption certificate is available from the Finance Department and will be furnished to any of the City's suppliers upon request.

The Finance Department will also be responsible for the issuance of the necessary documentation to employees with purchasing authority to support the City's tax exempt status. However, it is the responsibility of each employee with purchasing authority to ensure that the purchase price does not include exempt taxes. Failure to do so may result in disciplinary action.

DD. Vendor Credit Applications

1. It is the policy of the City of South Padre Island to not fill out credit applications submitted to the City to establish credit. The City has developed a credit information reference form, which may be submitted to any vendor requiring credit information. The form will supply the necessary information for the City to be considered for credit. The form is available through the Finance Department.
2. Any accounts that are created with a vendor should be reported to Accounts Payable with the credit limit amount.

EE. Important Information for the using departments

1. The using departments should plan their work so that “rush order” and emergencies will be held to a minimum. The using department shall avoid additional expenses for rush orders that are due to poor planning.
2. Department Heads may not “split” desired purchases in order to circumvent formal bidding requirements. Such action may subject the employee to disciplinary action.
3. The using department should suggest the names of vendors that may be able to provide particular items or services being requested, especially items of a technical nature.
4. Department Heads should not request or write specifications which are considered “closed bids” (written around one specific brand). Brand name, catalogue number, etc. may be submitted as a guide to the vendor as to the type and quality of merchandise desired. However, the wording “or approved equal” will always be added as we do not want to discriminate against any vendor’s merchandise. Competition must be kept in mind throughout the writing of specifications. Without competition, specifications are not needed. Vendors must be given an equal opportunity to submit a quotation on their merchandise.

FF. Selection Procedures on Purchases

The City will use the following criteria or combination of criteria when choosing between vendors. Criteria are attributes that a buying organization values in its arrangements with suppliers. There are eight common supplier selection criteria, in no formal order:

1. Cost
2. Quality & Safety
3. Delivery
4. Service
5. Social Responsibility
6. Convenience/Simplicity

- 7. Risk
- 8. Agility

Depending on the situation, you may use them as-is, use more or fewer, or use a different combination of eight.

V. Purchasing Card Policy

This policy establishes the basis for the City's purchasing card program. The purchasing card program is designed to improve efficiency in processing purchases from any authorized vendor that accepts the Mastercard credit card.

This program will allow the cardholder to purchase approved supplies and services directly from vendors. Each purchasing card is issued in the name of the employee who is responsible for its use, and the "City of South Padre Island" is clearly shown on the card as the governmental buyer of the supplies/services.

The card may be used to purchase non-restricted commodities in person at the vendor site, over the telephone, via fax, by mail and over the Internet.

- **Lost or Stolen Cards:**

If a card is lost or stolen, immediately contact Citi bank at 1-800-248-4553.

- **Annual Purchasing Card Inventory:**

An annual Purchasing Card Inventory will be conducted by each department. A list of all department cardholders will be provided to the departments by an Accountant of the Finance department. User departments are responsible for reviewing, approving and returning the inventory listing to the Accountant.

- **Record Keeping/Receipts:**

It is the responsibility of the cardholder to obtain transaction receipts for all purchases. Sales receipts and/or packing slips must be obtained whether a purchase is made in person or via telephone, fax, mail, or over the Internet. It is the employee's responsibility to assure that the description on the sales receipt or packing slip is legible and clearly describes the purchase. These receipts will be used by the Department Representative (typically the administrative assistant) to balance the monthly Department Mastercard Reconciliation and be part of the documentation kept on file to substantiate the payment process. Documentation maintained must be accurate, accessible and complete, as it not only records the transaction, but also supports the legitimate business purpose of the purchase. In addition to sales receipts and packing slips, the following are additional examples of supporting documentation:

- Copies of internal order forms
- Subscription or dues forms
- Conference registration forms

- Statement of service report from vendor performing on-site repairs
- Cash register receipts

In the event all efforts to obtain documentation of a transaction have failed, the cardholder must attach a written description of the purchase along with a signed certification that the purchase was made in accordance with City policy. Failure to provide certification may result in disciplinary action and the employee may be required to pay the City for the undocumented expense. Three or more incidents of missing documentation may result in the cancellation of the employee's purchasing card.

The cardholder is responsible for submitting all documentation to their department representative (typically the department administrative assistant) as soon as possible after final processing in the State of Texas Purchasing Card Website at www.citimanager.com. It is essential that the established time frames and documentation requirements be followed to ensure timely payments to Mastercard.

- Billing Statements/Monthly Department Mastercard Reconciliation:

Cardholders and Department Representatives will be given access to the State of Texas Purchasing card website in order to download billing statements, review transactions and reconcile. The City of South Padre Island's monthly billing cycle runs from the 4th of the month through the 3rd of the following month. Monthly billing statements can be downloaded from the State of Texas purchasing card website at www.citimanager.com after the 5th of each month.

VI. City Contract Administering Policy

Overview: The Purchasing Policies and Procedures sets forth the guidelines for procurement of material, services and equipment but is silent with respect to signing authority of contracts that legally bind the City into contractual obligations relating to expenditures of city resources.

Due to the increasing number of contracts and leases generated by the various City departments, it is necessary to establish a policy to provide effective procedures to more efficiently monitor and administer certain contracts and leases. This policy provides for the creation and maintenance of a system to assist the City in meeting its objectives, and that contracts are timely reviewed and renewed as appropriate.

"Contract" as used herein means any lease or agreement wherein the City is to receive or expend funds for goods or services. This policy shall apply to all contracts except those specifically exempted.

This policy does not apply to:

- a. Convention Center contracts for rental space in the building.
- b. Convention Center contracts for caterers, exhibition decorators, trade shows and local advertising.

I. Statement of Purpose:

The purpose of this policy is to:

- 1. Provide a uniform system to monitor and administer certain City contracts and leases to ensure that all contracts undergo authorized review and approval prior to execution.
- 2. Provide clarity of roles and responsibilities so Department Directors and others can manage their respective areas of responsibilities in an effective, efficient and transparent manner.
- 3. To ensure that the City complies with all reasonable requirements from external agencies such as granting agencies.
- 4. To ensure sound stewardship of all resources and assets and that processes are in place to provide for consistent accountability and reporting throughout the City.

II. Policy:

The City Manager is hereby designated the sole signor for all City contracts except those that specifically require the Mayor's signature such as, but not exclusively limited to, banking contracts, inter-local agreements, etc. The City Manager is authorized to sign contract up to \$50,000 providing funds are budgeted to cover the contract.

Department Directors are responsible to ensure that the Contract Approval Form (attachment A) is filled out for each new or renewal contract that falls within the scope of this policy. The contract is to be routed first through the City Attorney for approval, then to Finance to ensure that funds are available for the contract, then to Council for approval if it is required by the purchasing policy spending authority guidelines and then to the City Manager for approval and signing.

Specific procedures are as follows:

- 1. If a new contract is to be prepared, the Department Director will notify the City Attorney, who will coordinate and assist the Department Director in preparing the new contract.

- a. After a final draft contract has been approved by the City Attorney's office, the Department Director will discuss and review the terms and conditions with the contracting party. The Department Director will, thereafter, notify the City Attorney of any changes to the previously approved contract document.
 - b. The Department Director will complete the Contract Approval Form and send it to Finance for verification that funding is available and once approved, attach the form to the agenda item.
 - c. The City Attorney's Office or the Department, as appropriate, will finalize the contract.
 - d. The Department Director will forward the contract to the contracting party for signature prior to Council's action.
 - e. The Department Director will prepare the agenda item coversheet.
 - f. Upon approval of the contract by City Council, the City Secretary will forward the contract and Contract Approval Form to the Mayor or City Manager for execution.
 - g. An original signed copy of each contract will be filed with the City Secretary with a copy provided to Finance.
2. If a contract has been provided by the party that will be providing or receiving the goods and services or a contract already exists and needs to be renewed, the procedure will follow those outlined above except the Department Director will forward the existing contract to the City's Attorney with the Contract Approval Form for review and authorization. The steps b through g will remain the same.
 3. The Department Directors are responsible for ensuring that certain events specified in contracts are timely met, such as release of maintenance/performance bonds, release of lien on certain properties, release of temporary easements, contract performance dates, and contract renewals or extensions as necessary.
 4. Whenever possible, contracts will be for a timeframe that coincides with the City's fiscal year.

VII. Transit Department

Written Protest Procedure

(This internal process applies only to the Transit Department)

A. Disputes:

Disputes arising in the performance of a contract which are not resolved by agreement of the parties shall be decided in writing by the City of South Padre Island's Legal Department. This decision shall be final and conclusive unless within [ten (10)] days from the date of receipt of its copy, the contractor mails or otherwise furnishes a written appeal to the Legal Department's decision. In connection with any such appeal, the contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the Legal Department shall be binding upon the contractor and the contractor shall abide by the decision.

B. Performance During Dispute:

Unless otherwise directed by The City of South Padre Island Transit Department, contractor shall continue performance under this contract while matters in dispute are being resolved.

C. Claims for Damages:

Should either party to the contract suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents, or others for whose acts he is legally liable, a claim for damages therefor shall be made in writing to such other party within a reasonable time after the first observance of such injury or damage.

D. Remedies:

Unless stipulated otherwise, all claims, counterclaims, disputes and other matters in question between the City of South Padre Island Transit Department and the contractor arising out of or relating to this agreement or its breach will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the City of South Padre Island Transit Department is located.

E. Rights and Remedies:

The duties and obligations imposed by the contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the City of South Padre Island Transit Department or Contractor shall constitute a waiver of any right or duty afforded any of them under the contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

F. Written Procurement History:

The City of South Padre Island Transit Department will prepare a written procurement history for purchases conducted with TxDOT/FTA funds.

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: City Council

DEPARTMENT: City Council

ITEM

Approve budget amendment in the amount of \$10,000 to provide funding for the Laguna Madre Youth Center.

ITEM BACKGROUND

During the City Council meeting of September 4th, City Council agreed to provide a sponsorship of \$10,000 to the Laguna Madre Youth Center.

BUDGET/FINANCIAL SUMMARY

Increase line item 01-572-9089 by \$10,000

The current level of excess reserves in the General Fund is approximately \$836,000

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____

NO: x

Approved by Legal: YES: _____

NO: x

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Doug Fowler, Fire Chief

DEPARTMENT: Fire Department

ITEM

Approve a budget amendment to allocate grant funds for training in the amount of \$3,290.

ITEM BACKGROUND

The TIFMAS Grant Assistance Program was launched in 2010 as a result of Senate Bill 1011 of the 81st Texas State Legislature. TIFMAS is an acronym for Texas Intrastate Fire Mutual Aid System. The program provides reimbursement grants to career fire departments and combination department assistance programs (HB 2604 Program). Training Tuition grants will reimburse 100% of the cost of tuition for eligible courses not to exceed \$87 per day per trainee, not to exceed \$160. per trainee, and not to exceed \$6,100.00 per school. The annual maximum cap per department is \$12,000.

BUDGET/FINANCIAL SUMMARY

Increase line item 01-46068(Grant Revenue) by \$3,290.
Increase line item 01-522-0513 (Training) by \$3,290.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

5-56



3.2244

August 30, 2019

CITY OF SOUTH PADRE ISLAND

Dear Chief:

Enclosed is a check in the amount of **\$1,290.00** for cost-share assistance for **(TRAINING REIMBURSEMENT)**. Please deposit check as soon as possible.

Sincerely,

Katelyn Tidwell

Business Specialist I
Capacity Building Department
(979)458-6637

Visit texasfd.com to learn more about the TFS Fire Department Assistance Programs.

We are also on Facebook!  www.facebook.com/firedepartmentassistance

5-57



3.2244

August 30, 2019

CITY OF SOUTH PADRE ISLAND

Dear Chief:

Enclosed is a check in the amount of **\$1,290.00** for cost-share assistance for **(TRAINING REIMBURSEMENT)**. Please deposit check as soon as possible.

Sincerely,

Katelyn Tidwell

Business Specialist I
Capacity Building Department
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3.2244

August 30, 2019

CITY OF SOUTH PADRE ISLAND

Dear Chief:

Enclosed is a check in the amount of **\$355.00** for cost-share assistance for **(TRAINING REIMBURSEMENT)**. Please deposit check as soon as possible.

Sincerely,

Katelyn Tidwell

Business Specialist I
Capacity Building Department
(979)458-6637

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5-59



3.2244

August 30, 2019

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5-60

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Randy Smith, City Manager

DEPARTMENT: City Manager's Office

ITEM

Discussion and possible action to authorize the City Manager to continue use of on-demand legal services from the law firm of Denton, Navarro, Rocha, Bernal & Zech, P.C. on an as needed basis and pursuant to the terms of the rate schedule effective October 1, 2019.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Aaron Hanley, AICP, AIA, NCI, Planning Director

DEPARTMENT: Planning Department

ITEM

Discussion and action to approve and adopt first reading of Ordinance No. 19-15 amending the Fee Schedule for Fire Department, Building Department, Planning Department, and Public Works Department; including text amendments to Chapter 2, Section 2-75, Chapter 4, Section 4-3, Chapter 4, Section 4-16, and City Website.

ITEM BACKGROUND

Mandatory Fee Schedule Revision for Residential Permit Fees was brought to Council on June 12th in response to HB 852, with a second reading on June 13th. That item was an interim fix in response to legislation that provided no grace period. This item is a more comprehensive revision to the fee schedule to closer align fees with processes. In addition every department as part of the budget preparation was asked to review their fee schedule. This item represents all other requested changes.

BUDGET/FINANCIAL SUMMARY

This item is not intended nor anticipated to amount to an increase or decrease in revenue. It will not have a positive or negative impact on expenditures, however should result in more productivity and staff efficiency.

COMPREHENSIVE PLAN GOAL

Goal 3.J – Development should preserve and enhance the physical environment and natural features of the Island.

Goal 5.F – Protect the Laguna Madre as a valuable resource.

Goal 5.H – Enhance water quality to conserve habitat and minimize health risks.

Goal 5.Q – Protect wetland resources through regulatory controls and voluntary conservation and restoration.

Goal 6.J – Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population.

Goal 6.K – Employ best management practices.

Goal 6.L – Improve storm water management systems.

Action 3.4 – Streamline the review and permitting process.

Action 3.13 – Use incentives and bonuses to encourage enhancements, preservation, and open space.

Action 3.15 – Encourage “Green” development and enhancement (energy, waste handling, renewable resources)

Action 3.17 – Continue to enforce City Ordinances and regulations consistently and equally.

Action 5.24(b) – Establishing runoff controls and requirements for construction sites.

Action 5.33 – Limit impervious surface allowed per site or per developed subdivision.

Action 6.21 – Evaluate and amend as needed the requirements for on-site detention/retention.

Action 6.25 – Amend the development ordinance to:

- a. Require the use of best management practices in collecting, storing, and conveying storm water.

LEGAL REVIEW

Sent to Legal:	YES: <u> X </u>	NO: <u> </u>
Approved by Legal:	YES: <u> X </u>	NO: <u> </u>

Comments:

RECOMMENDATIONS/COMMENTS

Staff recommends approving fee schedule revisions to better align fees with processes and level of effort. Staff will continue to analyze fee schedule and its impacts on the City’s revenue and the development community.

ORDINANCE NO. 19-15

AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING CHAPTER 2 AND CHAPTER 4 OF THE CITY CODE OF ORDINANCES PERTAINING TO THE CITY FEE SCHEDULE, BY REPEALING AND REPLACING SECTION 2-75, 4-3, 4-16, AND 4-27(X); REPEALING SECTION 2-75.2; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION IN CAPTION FORM

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ILAND, TEXAS;

SECTION 1. Section 2-75 of Chapter 2; and Sections 4-3, 4-16, 4-27, and 4-47 of Chapter 4 of the Code of Ordinances of the City of South Padre Island pertaining to fees for City services is hereby amended as follows:

Chapter 2 – ADMINISTRATION

ARTICLE IV. - FEE SCHEDULE

Sec. 2-75. - Fee schedule for all city services.

A fee is hereby established for the City services described as follows:

Administrative Services

Copies and/or printouts, up to 8-½ inches x 14 inches \$0.10/page after first 10 pages

Personnel (Labor) \$15/hour after the 1st hour

Diskettes/CD's \$1/each

Envelopes (Small) \$1/each

Envelopes (Large) \$2/each

Postage Actual cost

Oversize paper copy (11 inches x 17 inches, Green/Blue bar) \$0.50/page after first 10 pages

Mylar (depending on thickness) \$0.85 to \$1.35/linear foot

Blueprint/Blue line paper (all widths) \$1/linear foot

DVD \$5

Municipal Court Online Payment Fee \$3

Public Facility Use Fee \$50/hour

Planning

Preliminary Plan Review \$100 per discipline
PEBD Site Plan Review \$100
Special Development Plans (DSRTF) \$250
City zoning maps \$150
GIS service \$75 per hour
Zoning verification letter \$25
Variance / Appeal \$250
Master Plan \$250
Planned Development District \$1,000
Specific Use / Special Exception \$250
Zoning Case postponement \$250
Rezoning— residential \$1,000
Rezoning—commercial \$1,000
Non-conforming Use Registration \$100
Non-conforming Use Annual Renewal \$50
Subdivision fees—preliminary plat \$750
Subdivision fees—final plat \$750
Subdivision fees preliminary re-plat \$500
Subdivision fees final re-plat \$500
Subdivision fees— preliminary/final re-plat \$750

Finance Department

Short Term Rental Registration \$50

Public Works Department

Development Plan Review \$50
Standards and Specifications Verification \$50 + \$25 per acre
Stormwater Participation \$1.94 per Cubic Foot of Added Runoff

Police Department

Temporary taxi permit \$100
Taxi driver permits \$25

Wrecker service permit application \$100

Fingerprints \$25

Golf Cart permits \$50

Golf Cart permit renewal \$25

Security Officer \$30/hour

Fire Department

New Fire Alarms Systems Permit \$100

Private Fire Hydrant Permit \$50

Condominiums Annual Inspection \$100

Hotels/Motels Annual Inspection \$100

Apartments Annual Inspection \$100

Additional Floors (After 5th floor) \$10

New Fire Sprinklers & Standpipe Systems Permit \$50

Inspection Fire Alarms systems (existing systems) \$50

Inspection Fire Sprinklers & Standpipe system \$50

New Fire Hydrant Permit \$100

Inspect tie-in Fire Sprinkler & Standpipe Systems \$100

Review of Building Fire Protection Plans \$10 per floor minimum charge of \$50

Storage Tanks Permit/Inspection \$75

Re-Inspections (after 1st re-inspection) \$50

Business Buildings Annual Fire Safety Inspection \$50 (\$25 for less than 500 SF)

Burning Permits \$50

Initial Fire Safety Inspection \$100

Propane tank installation permit fee (post installation) \$200

Propane tank inspection \$100

Storage Tank Permit/Inspection \$75

Temporary Structure (tents, portable buildings) \$30

Fire Protection System modification \$50

Fire Hydrant flow test Permit \$25

Fire Hydrant Contractor use Permit \$200

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Lab/Clinics Inspection \$100
Restaurant Fire Extinguishing Hood System Test Inspection \$50
Fire Protection System Hydro test \$50
Fire Works Display Permit \$200
Fire Reports \$10
False Alarms 2nd Call Thereafter \$200
Review Evacuation Route & Fire Drills \$50
Special event standbys:
 EMT and beach patrol \$30/hr
 Ambulance with 2 personnel (\$100/hr. w/ 4 hr. minimum)

Environmental Health Services

Health inspections (annual food service) \$100
Re-inspections for health permits \$50
Temporary health inspections: \$10 daily
Annual Permit for temporary vendors (Oct-Sep): \$100
Mobile Food Unit Health Permit Applications
 Peak Season (Mar-Aug) \$500 monthly
 Off Peak Season (Sep-Feb) \$100 monthly
 Annual Permit (Optional) \$1,800
Natural Habitat Lot Application fee-New \$75
Natural Habitat Lot Application fee-Renewal \$50
Natural Habitat Lot Application fee-Optional Fee Payment
 Mowing R-O-W \$35
 Mowing Perimeter \$25
 Mowing R-O-W & Perimeter \$50
 Post and Rope: 50 foot \$350
 Post and Rope: 100 foot \$700
 Post and Rope: 150 foot \$1,050
Reprint of Health permit \$10
Special Events cooking food stand \$10

Umbrella permit-new application \$100

Umbrella permit-yearly renewal \$100

Garment inspections \$100

Mowing administrative cost \$100 per invoice

Plan review fee \$100

Animal trap deposit \$20

Building Department

Preliminary Plan Review \$100 per discipline

Outsource Admin Fee \$50

Residential Plan Review\$200

Residential Building Permit (Repairs and Alterations) \$100

Residential Building Permit (New and Additions) \$50 + \$0.50 per SF

Residential Permit Extension 50% of Permit fee

Residential Certificate of Occupancy \$50

Residential Temporary Certificate of Occupancy \$100

Residential Certificate of Occupancy Extension \$200

Commercial Plan Review (Table Below)

Valuation	Fee
\$1 - \$10,000	\$50.
\$10,001 - \$25,000	\$70.69 for first \$10,000 + \$5.46 for each additional \$1,000.
\$25,001 - \$50,000	\$152.59 for the first \$25,000 + \$3.94 for each additional \$1,000.
\$50,001 - \$100,000	\$251.09 for the first \$50,000 + \$2.73 for each additional \$1,000.
\$100,001 - \$500,000	\$387.59 for the first \$100,000 + \$2.19 for each additional \$1,000.
\$500,001 - \$1,000,000	\$1,263.59 for the first \$500,000 + \$1.85 for each additional \$1,000.
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 + \$1.23 for each additional \$1,000.

Commercial Building Permit \$100 + \$4 per \$1,000 value

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Commercial Permit Extension 50% of Permit fee
Commercial Certificate of Occupancy \$100
Commercial Temporary Certificate of Occupancy \$200
Commercial Certificate of Occupancy Extension \$400
Building Permit, Electrical \$50 + \$25 per 1,000 SF
Plumbing Permit \$50 + \$25 per 1,000 SF
Mechanical Permit \$50 + \$25 per 1,000 SF
Demolition Permit \$100 + \$25 per 1,000 SF
Contractor Registration \$100
Mechanical Contractor Registration \$100
Demolition Contractor Registration \$100
House Moving Contractor Registration \$100
Fire Prevention Contractor Registration \$100
Unified Sign Plan Review \$100
Development \$50
Fence \$50
House moving \$200
Lawn irrigation \$50
Painting \$25
Swimming pools \$7 per \$1,000
Right-of-way \$50.00
Sign \$50.00
Temporary structure \$100
Temporary parking lot \$100
Inspection \$25
Re-inspection \$100
After Hours Inspection \$100
City Maps \$25
Sandblasting \$200
Shade Device permit \$50

Shoreline

Beach & dune permit \$180

Beach & dune permits that require state/council approval \$300

Vehicle beach use permits \$25

Retaining Wall / Walkway Maintenance \$50

Parks and Recreation / Community Center

Single private non-alcohol event reserving the full building \$50/hr

Fee for small meeting room non-alcohol event \$25/hr

Add'l fee for approved event reservation w/alcohol (beer/wine) \$200

A per hour fee will be assessed for any time over and above reservation period. Community Center Rental fees are non-refundable

Special Events Permit \$250

Special Events Permit (Beach Weddings) \$100

Convention Centre

Lobby Rental \$400/day

Exhibit Hall \$2,500/day

Theater \$650/day

Rooms 101-104 (separately) \$250/day

Rooms 201&203 (separately) \$250/day

Room 202 \$400/day

Sun Terrace \$400/day

Entire Facility \$5,000/day

Copies \$0.15 black and white, \$0.25 color

Copies \$0.50 oversized

10x10 Booth with skirted table, 2 chairs \$65/day Adv. \$45/floor order

Electricity 0-20 AMPS \$55/day

Flat Fee Electrical-dependent on no. of booths, days of use \$100-600 Advance \$10, Floor Order

Table rental \$15/day Advance \$5, Floor Order

Molded Chair \$10/day Advance \$8, Floor Order

Upholstered Chair \$12/day Advance \$15, Floor Order

Skirting \$20/day

Miscellaneous Extension Cords \$25/day Advance \$50, Floor Order
Telephone (per line) \$60
Hanging banners less than 10 feet in length \$25 plus forklift/operator fee
Same as above but using high lift to hang from ceiling \$50 plus high lift/operator fee
Banners longer than 10 feet \$10/foot /banner
Fork Lift with Operator \$40/hour
High Lift with Operator \$60/hour
Reusable Bags-advance notice required \$1 each
36x24 poster w/board-advance notice required \$15 and up each

Emergency Medical Charges

BLS N-Emergency Trans \$850
ALS1 Emergency Trans \$1,200
ALS-N Emergency Trans \$850
Mileage \$25
911 Aid Call Wait Time \$50

Routine Supplies

Pulse Oximetry \$85
Non Sterile Gloves (pair) \$9

Oxygen/Airway

Oxygen \$115.50
Oxygen Mask/Nasal Can \$50
Non-rebreather Mask \$45
Nebulizer \$28.50
BVM \$50
Endotracheal Tube \$28
Combitube \$105
ETCO2 Detector \$13
Suctioning \$350
Intubation \$350
Airway Maintenance \$400

CPAP Airway Press Vent \$350

CPAP Circuit \$250

Other Specialized

Chest Decompression \$275

CPR \$350

Defib/Cardioversion \$500

Extra Attendant-CPR \$75

Extra Attendant-Ventilation \$75

Chest Decompression Kit \$50

Rapid Sequence Induction \$275

IV Therapy

IV Therapy \$105

IV Normal Saline 500ml \$60

IV Normal Saline 1,000ml \$75

Start Kit \$95

Venigard \$6

Drip Set \$85

Cardiac Monitoring

EKG Monitoring w/Interp \$300

EKG Electrodes (pkg) \$25

Defibrillation \$250

Misc. EKG Supplies \$5

Immobilization

Spinal Immobilization \$250

Backboard \$90

Cervical Collar \$75

Head Blocks \$80

Splints \$75

Traction Splint \$60

K.E.D. \$150

Immobilization Procedure \$225

Extrication \$300

CPR Head Bed \$50

Pelvic Sling \$45

Spider Webbing \$45

Pedi-Mate \$85

Bleeding Control/Dressing

Bleeding Control Proc. \$125

Trauma Dressing \$15

Burn Sheet \$30

Occlusive Dressing \$15

Blood Sugar Reading

Glucose Monitor \$40

Glucose Lancets \$1.50

Glucose Stix \$8

Glucose Bandage \$1

Glucose Supplies \$29

IV Therapy (con't)

Extension Set \$15

Blood Y-Tubing \$24

14-24 Gauge Catheter \$190

Huber Needle \$40

Intraosseous Needle \$175

Syringe 1cc-10cc \$20

Pharmaceuticals

Adenosine 3 mg/ml 2 ml \$178.50

Albuterol 0.083% 3 ml \$30

Aspirin 81mg/tablet \$4

Atropine 1 mg 10 ml \$66.50

Atrovent 0.5 mg/2.5 ml \$17

Benadryl 50 mg/ml 1ml \$20
Dextrose 50% 50 ml \$41
Epi-Injector-Adult Dose \$96
Epi-Injector-Pedi Dose \$96
Epinephrine 1:1,000 1 ml \$31
Epinephrine 1:10,000 1 ml \$35
Furosemide 40 mg 4 ml \$22
Lactated Ringers 1,000ml \$84
Lidocaine 100mg 5ml \$19
Lidocaine Prei-mix 0.4% ml \$72
Morphine Sulfate \$17
Naloxone 1 mg/ml 2mg \$102
Nitroglycerin Tab/Spray \$18
Oral Glucose \$19
Sodium Bicarbonate \$31
Valium \$12

Infection Control

Mask with Shield \$20
Isolation Kit/Gown/Cap \$49
Goggles \$25
Biohazard Bag \$8

Miscellaneous

O.B. Kit \$73
Cold Pack \$20
Hot Pack \$20
Sterile Water \$10
Emesis Bag/Basin \$9
Decontamination of Unit \$35
Emergency Communication Fee \$200

*These charges are for insurance billing. These charges will not affect co-pays for Medicare recipients nor will the affect citizens with Medicaid. Citizens with no insurance will be given private pay discounts.

Chapter 4 – BUILDING AND CONSTRUCTION

ARTICLE I. – GENERAL

Section 4-3. – Applications on permits by licensed masters required.

All permits issued for construction shall require an application by a licensed master plumber and licensed master electrician prior to the commencement of plumbing or electrical work, although such application shall not be required for initial issuance of the permit.

Section 4-16. – Fees

On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the following schedule:

(A) Permit Fees:

Per City Fee Schedule.

(B) Building Permit Valuations:

Permit valuation shall include total cost, such as plumbing, electrical, mechanical and other systems, all or any of which require a separate permit. For the purpose of establishing the valuation of a building, the Building Official may use data published by a recognized authority substantiating current cost of construction and/or the contractor's estimated cost whichever is higher.

(C) Moving of a Building or Structure:

Per City Fee Schedule.

(D) Demolition of Building or Structure:

Per City Fee Schedule.

(E) Reinspection Fee:

In the event the Building Inspector is called upon to inspect an aspect of construction which he has previously inspected and determined insufficient, a reinspection fee shall be assessed the person requesting such reinspection.

Section 4-27. – Standards for construction

- (X) After the issuance of a building permit, the applicant/property owner shall be required to submit a signed and sealed elevation certificate after completion of the structure's foundation. This document will be required prior to commencement of framing. The Building Inspector and/or Building Official will stop construction should information from the elevation certificate be inconsistent with the approved plans, the required FEMA elevation, or City setback regulations.

Section 4-47. – Required review by the Development Standards Review Task Force (DSRTF)

Prior to issuance of permits, the Development Standards Review Task Force shall first review and approve the following:

- (A) Site plans and elevation drawings for all structures excluding one (1) or two (2) family structures and multifamily structures with two (2) or less stories or with sixteen (16) or less units in one (1) building.
- (B) All structures, excluding one (1) or two (2) family use structures and multifamily structures with two (2) or less stories or with sixteen (16) or less units in one (1) building, desiring exterior color and material use changes (i.e. painting, siding, stucco, etc.) must obtain a permit, except color changes that comply with the design guidelines do not require review by the Development Standards Review Task Force.

The Development Standards Review Task Force may only deny an application if it does not meet all existing applicable ordinances or the Review Board may refer an applicant to the City Council if their project does not meet existing design guidelines.

SECTION 2: This Ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

SECTION 3: If for any reason, any section, paragraph, subdivision, clause, phrase, word, or provision of the Ordinance shall be held unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full force and effect for its purpose.

SECTION 4: This Ordinance shall become effective when published in summary form according to law.

PASSED, APPROVED AND ADOPTED on First Reading, the ____ day of September 2019.

PASSED, APPROVED AND ADOPTED on Second Reading, the ____ day of September 2019.

ATTEST:

CITY OF SOUTH PADRE ISLAND,
TEXAS

Susan M. Manning, City Secretary

Patrick McNulty, Mayor

7-15

CITY COUNCIL



Planning
Department



September 18th,
2019

Item XX

91-6

DISCUSSION AND ACTION REGARDING MODIFICATIONS TO FEE SCHEDULE

Why are we amending the Fee Schedule?

- Align fees with processes and level of effort.
- Streamline permitting process
- Create opportunities to educate and redirect
- Protect City by collecting at time of service

NOT TO:

- Increase Fees
- Decrease Fees

KEY CHANGES – BUILDING INSPECTIONS

1. Separate Plan Review from Permit Fee
 - **Justification**
 - Better aligns with Process
 - Recoups cost for projects that discontinue
 - Deters non-serious applicants and incomplete submittals
2. Outsource Plan Review
 - **Justification**
 - Not enough staff time to handle surges
 - Potentially reduces review time
 - Shifts liability to third party
3. Require Contractors to Register
 - **Justification**
 - Ensures qualified individuals
 - Creates method for enforcement of disaster time ordinances

KEY CHANGES – BUILDING INSPECTIONS (CONT.)

1. Creation of Preliminary Plan Review
 - **Justification**
 - Assist with Concept development to ensure compliance with city ordinances
 - Reduces Plan Review time and prevents incomplete submittals
2. Align Fees with Quantity / Level of Effort
 - **Justification**
 - Promotes equality (no one overpays / underpays)

KEY CHANGES – PLANNING DEPARTMENT

1. Creation of Plan Review Fee for PBED and Preliminary Plats
 - **Justification**
 - Better aligns with Process
 - Recoups cost for projects that discontinue
 - Deters non-serious applicants and incomplete submittals
2. Creation of Preliminary Plan Review
 - **Justification**
 - Assist with Concept development to ensure compliance with city ordinances
 - Reduces Plan Review time and prevents incomplete submittals
3. Non-Conforming Use Registration
 - **Justification**
 - Monitor and enforce Non-Conforming uses

ae-4

KEY CHANGES – PUBLIC WORKS DEPARTMENT

1. Creation of Development Plan Review Fee

- **Justification**

- Better aligns with Process
- Recoups cost for projects that discontinue
- Deters non-serious applicants and incomplete submittals

2. Creation of Standards and Specifications Verification

- **Justification**

- Better aligns with level of effort for plan review and inspections.

3. Creation of Fee for Stormwater Participation

- **Justification**

- Encourages green / smart development.
- Creates funding for stormwater system improvements and maintenance.

KEY CHANGES – FIRE DEPARTMENT

1. Elimination of Duplicate EMS Transport Fees
 - **Justification**
 - Old Fees in conflict with Newly adopted fees
2. Change Fire Alarm Systems Permit to \$100 (was \$50)
 - **Justification**
 - Consistency with other Permits and Level of Effort
3. Add smaller category for Annual Fire Safety Inspection – “Less than 500 SF” (\$25 instead of \$50)
 - **Justification**
 - Align with level of effort (these inspections are very quick)
4. Change Temporary Tank Inspection to \$75 (was \$100)
 - **Justification**
 - Align with level of effort
5. Change Fire System Modification to \$50 (was \$100)
 - **Justification**
 - Align with level of effort

KEY CHANGES – FIRE DEPARTMENT (CONT.)

1. Eliminate Certificate of Occupancy Inspection Fee (was \$50)
 - **Justification**
 - Should be included in Building Permit Certificate of Occupancy Fee
2. Eliminate Re-inspection for Certificate of Occupancy (was \$30)
 - **Justification**
 - Should be included in Building Permit Certificate of Occupancy Fee
3. Special Event Standby – EMT – Read \$30, should be \$30 “per hour”
 - **Justification**
 - Clarification
4. Added Fee for Additional Floors beyond 5th (\$10)
5. Adjusted Terminology to align with Forms

OTHER MISC. CHANGES

1. Change "Beach Maintenance" to "Shoreline"
2. Change "Community Center" to "Parks and Recreation / Community Center"
3. Move Special Event Permits from Building Inspections to Parks and Recreation (Already operationally aligned)
4. Add Beach & Dune Permit to Fees under Shoreline.
 - They were already charging for it. (\$180 – on website)
5. Change Beach & Dune Permit requiring state/council approval from \$350 to \$300.
 - They were already charging \$300 (website discrepancy)
6. Add Retaining Wall / Walkway Maintenance Fees under Shoreline.
 - Building Inspections was already charging for it. Codified under Chapter 22.
7. Eliminate Duplications of Special Event Permits.
8. Increase Special Event (Beach Weddings) from \$25 to \$100.
 - Same cost as Temporary structure, which most have.
9. Add Finance Department – Short Term Rental Registration.

h2-6

BUILDING INSPECTIONS

FEE
SCHEDULE
COMPARISON

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Preliminary Plan Review	Free	\$100 Per Discipline	Free	Free	Free	\$100 Per Discipline
Residential Plan Review	Included	\$200-600 (based on Size)	50% of Permit	15-25% of Permit (based on size)	\$25	\$200 + \$50
Residential Permit (Repair, Alteration)	\$50	\$150-2000 (based on value)	\$0.25-0.30 per SF	\$25 + \$7 per \$1,000 value	\$50 + \$6 per \$1,000 value	\$100
Residential Permit (New and Addition)	\$0.75 per SF	\$150-2000 (based on value)	\$0.25-0.30 per SF	\$25 + \$7 per \$1,000 value	\$50 + \$6 per \$1,000 value	\$50 + \$0.50 per SF
Residential Permit Extension	Free	50% of Permit Fee	Free	Free	Free	50% of Permit
Residential Certificate of Occupancy	Included	\$150	\$100	\$50	\$25	\$50

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Residential Temporary Certificate of Occupancy	Included	\$150	N/A	N/A	\$25	\$100
Residential C of O Extension	N/A	\$75	N/A	N/A	\$25	\$200
Commercial Plan Review	Included	\$100 + \$1.60 per \$1,000 value	50% of Permit	25% of Permit	\$50	*See Chart + \$50
Commercial Permit	\$7 per \$1,000 value	\$100 + \$7.28 per \$1,000 value	\$600 + \$3 per \$1,000 value	\$25 + \$7 per \$1,000 value	\$50 + \$6 per \$1,000 value	\$100 + \$4 per \$1,000 value
Commercial Permit Extension	Free	50% of Permit	N/A	N/A	N/A	50% of Permit
Commercial Certificate of Occupancy	Included	\$200	\$100	\$50	\$25	\$100

6e-6

DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

ATTACHMENT B

FEE SCHEDULE

Commercial and Multi-Family construction plan review

Valuation	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$50. ⁰⁰
\$10,001. ⁰⁰ to \$25,000. ⁰⁰	\$70.69 for the first \$10,000. ⁰⁰ plus \$5.46 for each additional \$1000. ⁰⁰
\$25,001. ⁰⁰ to \$50,000. ⁰⁰	\$152.59 for the first \$25,000. ⁰⁰ plus \$3.94 for each additional \$1000. ⁰⁰
\$50,001. ⁰⁰ to \$100,000. ⁰⁰	\$251.09 for the first \$50,000. ⁰⁰ plus \$2.73 for each additional \$1000. ⁰⁰
\$100,001. ⁰⁰ to \$500,000. ⁰⁰	\$387.59 for the first \$100,000. ⁰⁰ plus \$2.19 for each additional \$1000. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1,263.59 for the first \$500,000. ⁰⁰ plus \$1.85 for each additional \$1000. ⁰⁰
\$1,000,001. ⁰⁰ and up	\$2,188.59 for the first \$1,000,000. ⁰⁰ plus \$1.23 for each additional \$1000. ⁰⁰

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Commercial Temporary Certificate of Occupancy	Included	\$500	N/A	N/A	\$25	\$200
Commercial C of O Extension	Included	\$100	N/A	N/A	\$25	\$400
Building Permit, Electrical	\$50	\$100-200	\$40 +	\$50	\$65 +	\$50 + \$25 per 1,000 SF
Mechanical Permit	\$50	\$80-250	\$40 +	\$50	\$65 +	\$50 + \$25 per 1,000 SF
Plumbing Permit	\$50	\$60-372	\$40 +	\$50	\$65 +	\$50 + \$25 per 1,000 SF
Demolition Permit	\$100	\$100-650	\$100 + \$25 per 500 SF	\$100		\$100 + \$25 per 500 SF

6e-l

DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Contractor Registration	N/A	\$150-170	\$250	\$100	\$100	\$100
Mechanical Registration	N/A	\$150	\$250	\$50	\$100	\$100
Demolition Contractor Registration	N/A	\$85	\$250	\$50	\$100	\$100
House Mover Registration	N/A	\$60	\$250	\$50	\$100	\$100
Fire Prevention Registration	N/A					\$100

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Unified Sign Plan Review	Free	\$300				\$100
Inspection	Included	Included	Included	Included	Included	\$25 per visit
Re-Inspection	\$25	\$50	\$75	\$50	\$25	\$100 per visit
After Hours Inspection	N/A	\$77	\$75	\$25	\$25	\$100 per visit

PLANNING DEPARTMENT

FEE
SCHEDULE
COMPARISON

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DETAILED FEE SCHEDULE COMPARISON PLANNING DEPARTMENT

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Preliminary Plan Review	Free	\$100 Per Discipline	Free	Free	Free	\$100 Per Discipline
PEBD Site Plan Review	Free	N/A	N/A	N/A	N/A	\$100
Non-conforming Use Registration	N/A	\$350	N/A	N/A	N/A	\$100
Non-conforming Use Annual Renewal	N/A	\$150	N/A	N/A	N/A	\$50
Rezoning (Residential)	\$750 / \$1,000	\$785 - \$6,000	\$250 - \$1,500	\$200	\$350	\$1000

DETAILED FEE SCHEDULE COMPARISON PLANNING DEPARTMENT

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Special Development Plans (DSRTF)	Free	N/A	N/A	N/A	N/A	\$250
Special Exception	Free / \$250	\$600	\$300	\$200	\$330	\$250
Appeal	Free / \$250	\$600	\$300	\$200	\$330	\$250

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PUBLIC WORKS DEPARTMENT

FEE
SCHEDULE
COMPARISON

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DETAILED FEE SCHEDULE COMPARISON

PUBLIC WORKS DEPARTMENT

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
*Development Plan Review	Included	\$100	Included	15% of Permit	\$37.50	\$50
*Subdivision Standards and Specifications Verification	Included	\$700	Included	Included	Included	\$50 + \$25 / acre
*Stormwater Participation	Free	\$750 per lot OR \$1,200 per acre	N/A	N/A	N/A	\$1.94 per Cubic Foot of Added Runoff

DETAILED FEE SCHEDULE COMPARISON

PUBLIC WORKS DEPARTMENT

Table 6-1. Typical Base Capital Construction Costs for BMPs

BMP Type	Typical Cost* (\$/cf)	Notes	Source
Retention and Detention Basins	0.50-1.00	Cost range reflects economies of scale in designing this BMP. The lowest unit cost represents approx. 150,000 cubic feet of storage, while the highest is approx. 15,000 cubic feet. Typically, dry detention basins are the least expensive design options among retention and detention practices.	Adapted from Brown and Schueler (1997b)
Constructed Wetland	0.60-1.25	Although little data are available to assess the cost of wetlands, it is assumed that they are approx. 25% more expensive (because of plant selection and sediment forebay requirements) than retention basins.	Adapted from Brown and Schueler (1997b)
Infiltration Trench	4.00	Represents typical costs for a 100-foot long trench.	Adapted from SWRPC (1991)
Infiltration Basin	1.30	Represents typical costs for a 0.25-acre infiltration basin.	Adapted from SWRPC (1991)
Sand Filter	3.00-6.00	The range in costs for sand filter construction is largely due to the different sand filter designs. Of the three most common options available, perimeter sand filters are moderate cost whereas surface sand filters and underground sand filters are the most expensive.	Adapted from Brown and Schueler (1997b)
Bioretention	5.30	Bioretention is relatively constant in cost, because it is usually designed as a constant fraction of the total drainage area.	Adapted from Brown and Schueler (1997b)
Grass Swale	0.50	Based on cost per square foot, and assuming 6 inches of storage in the filter.	Adapted from SWRPC (1991)
Filter Strip	0.00-1.30	Based on cost per square foot, and assuming 6 inches of storage in the filter strip. The lowest cost assumes that the buffer uses existing vegetation, and the highest cost assumes that sod was used to establish the filter strip.	Adapted from SWRPC (1991)

* Base year for all cost data: 1997

Table 6-3. Regional Cost Adjustment Factors

Rainfall Zone	1	2	3	4	5	6	7	8	9
Adjustment Factor	1.12	0.90	0.67	0.92	0.67	1.24	1.04	1.04	0.76

Source: Modified from APWA, 1992

Average Construction Cost = **\$1.94 / CF**

CASE STUDIES

FEE
SCHEDULE
COMPARISON

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CASE STUDIES

Scenario 1

- **Residential – R-3 / VB (\$122.46)**
 - 2,500 SF
 - 1/4 acre site
 - 600 Cubic Feet of Runoff created

Scenario 2

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 15,000 SF (\$2,635,500)
 - 1 acre
 - 3,500 Cubic Feet of Runoff Created

Scenario 3

- **Hotel – R-1 / I-B (\$192.92 / SF)**
 - 60,000 SF (\$11,575,200)
 - 5 acre
 - 13,897 Cubic Feet of Runoff Created

CASE STUDIES

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	246.61	238.50	232.82	223.18	209.86	203.80	216.12	191.69	184.50
A-1 Assembly, theaters, without stage	225.65	217.54	211.85	202.22	189.15	183.09	195.16	170.98	163.79
A-2 Assembly, nightclubs	191.96	186.56	182.12	174.70	164.94	160.39	168.64	149.29	144.33
A-2 Assembly, restaurants, bars, banquet halls	190.96	185.56	180.12	173.70	162.94	159.39	167.64	147.29	143.33
A-3 Assembly, churches	226.69	218.58	212.89	203.26	191.60	185.54	196.20	173.43	166.24
A-3 Assembly, general, community halls, libraries, museums	190.63	182.52	175.84	167.20	153.09	148.07	160.14	134.97	128.78
A-4 Assembly, arenas	224.65	216.54	209.85	201.22	187.15	182.09	194.16	168.98	162.79
B Business	197.81	190.62	184.70	175.70	160.65	154.63	168.95	141.15	134.99
E Educational	209.43	202.23	196.97	188.01	175.28	166.43	181.55	153.08	148.70
F-1 Factory and industrial, moderate hazard	117.60	112.19	105.97	101.84	91.54	87.26	97.61	75.29	70.95
F-2 Factory and industrial, low hazard	116.60	111.19	105.97	100.84	91.54	86.26	96.61	75.29	69.95
H-1 High Hazard, explosives	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	N.P.
H234 High Hazard	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	63.56
H-5 HPM	197.81	190.62	184.70	175.70	160.65	154.63	168.95	141.15	134.99
I-1 Institutional, supervised environment	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
I-2 Institutional, hospitals	330.92	323.73	317.81	308.81	292.72	N.P.	302.06	273.22	N.P.
I-2 Institutional, nursing homes	229.68	222.49	216.58	207.57	193.53	N.P.	200.83	174.02	N.P.
I-3 Institutional, restrained	224.86	217.67	211.75	202.75	188.96	181.94	196.00	169.45	161.29
I-4 Institutional, day care facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
M Mercantile	142.95	137.54	132.11	125.68	115.38	111.83	119.62	99.73	95.77
R-1 Residential, hotels	199.70	192.92	186.99	179.78	164.90	160.43	179.93	148.60	143.96
R-2 Residential, multiple family	167.27	160.49	154.56	147.35	133.71	129.23	147.50	117.40	112.76
R-3 Residential, one- and two-family ^{ci}	155.84	151.61	147.83	144.09	138.94	135.27	141.72	130.04	122.46
R-4 Residential, care/assisted living facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
S-1 Storage, moderate hazard	108.99	103.58	97.35	93.22	83.14	78.87	88.99	66.89	62.56
S-2 Storage, low hazard	107.99	102.58	97.35	92.22	83.14	77.87	87.99	66.89	61.56
U Utility, miscellaneous	85.30	80.55	75.51	71.75	64.72	60.49	68.56	51.18	48.73

Oh-L

CASE STUDIES

Scenario 1

- **Residential – R-3 / VB (\$122.46)**
 - 2,500 SF
 - 1/4 acre site
 - 600 Cubic Feet of Runoff created

Permit Fee in Interim Schedule: 2,500 SF x \$0.75 = \$1,875

Permit Fee in Old Schedule: 2,500 x \$122.46 = \$306,150* (\$0.007) = \$2,143.05

Permit Fee in Proposed Schedule:

Plan Review = \$250

Permit = \$1,250

Mechanical = \$112.50, Electrical = \$112.50, Plumbing = \$112.50

Inspections = 10 @ \$25 = \$250

C of O = \$50

Total = \$2,187.50 (\$44.45 increase to developer, \$155.55 decrease to City)

11-6

CASE STUDIES

Scenario 2

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 15,000 SF (\$2,635,500)
 - 1 acre
 - 3,500 Cubic Feet of Runoff Created

Permit Fee in Old Schedule: $15,000 \times \$175.70 = \$2,635,500 * (\$0.007) = \$18,448.50$

Permit Fee in Proposed Schedule:

Plan Review = \$4,250.26

Permit = \$10,642

Mechanical = \$425, Electrical = \$425, Plumbing = \$425

Inspections = 15 @ \$25 = \$375

C of O = \$100

Total = \$16,692.26 (\$1,756 decrease to developer, \$5,956 decrease to City)

eh-l

CASE STUDIES

Scenario 3

- **Hotel – R-1 / I-B (\$192.92 / SF)**
 - 60,000 SF (\$11,575,200)
 - 5 acre
 - 13,897 Cubic Feet of Runoff Created

Permit Fee in Old Schedule: $60,000 \times \$192.92 = \$11,575,200^* (\$0.007) = \text{\textcolor{red}{\$81,026.40}}$

Permit Fee in Proposed Schedule:

Plan Review = \$15,246.09

Permit = \$46,400.80

Mechanical = \$1,550, Electrical = \$ 1,550, Plumbing = \$1,550

Inspections = 50 @ \$25 = \$1,250

C of O = \$100

Total = \text{\textcolor{red}{\\$67,696.89}} (\$13,329 decrease to developer, \$13,329 decrease to City)

**This Plan Review would have been outsourced under existing system.*

17-43

ADDITIONAL CASE STUDIES

Scenario 4

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 3,415 SF (\$600,000)

Scenario 5

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 10,245 SF (\$1,800,000)

Scenario 6

- **Commercial (Office Tower) – B / I-B (\$190.62 / SF)**
 - 157,380 SF (\$30,000,000)

114-6

CASE STUDIES

Scenario 4

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 3,415 SF (\$600,000)

Permit Fee in Old Schedule: $3,415 \times \$175.70 = \$600,000^* (\$0.007) = \$4,200$

Permit Fee in Proposed Schedule:

Plan Review = \$1,498.59

Permit = \$2,500

Mechanical = \$135, Electrical = \$135, Plumbing = \$135

Inspections = 10 @ \$25 = \$250

C of O = \$100

Total = \$4,803.59 (\$603.59 increase to developer, \$657.87 decrease to City)

5/4-6

CASE STUDIES

Scenario 5

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 10,245 SF (\$1,800,000)

Permit Fee in Old Schedule: $10,245 \times \$175.70 = \$1,800,000^* (\$0.007) = \$12,600$

Permit Fee in Proposed Schedule:

Plan Review = \$3,222.59

Permit = \$7,300

Mechanical = \$305, Electrical = \$305, Plumbing = \$305

Inspections = 10 @ \$25 = \$250

C of O = \$100

Total = \$11,837.59 (\$762 decrease to developer, \$3,525 decrease to City)

CASE STUDIES

Scenario 6

- **Commercial (Office Tower) – B / I-B (\$190.62 / SF)**
 - 157,380 SF (\$30,000,000)

Permit Fee in Old Schedule: $157,380 \times \$190.62 = \$30,000,000^* (\$0.007) = \text{\textcolor{red}{\$210,000}}$

Permit Fee in Proposed Schedule:

Plan Review = \$26,838.59

Permit = \$120,100

Mechanical = \$3,975, Electrical = \$3,975, Plumbing = \$3,975

Inspections = 75 @ \$25 = \$1,875

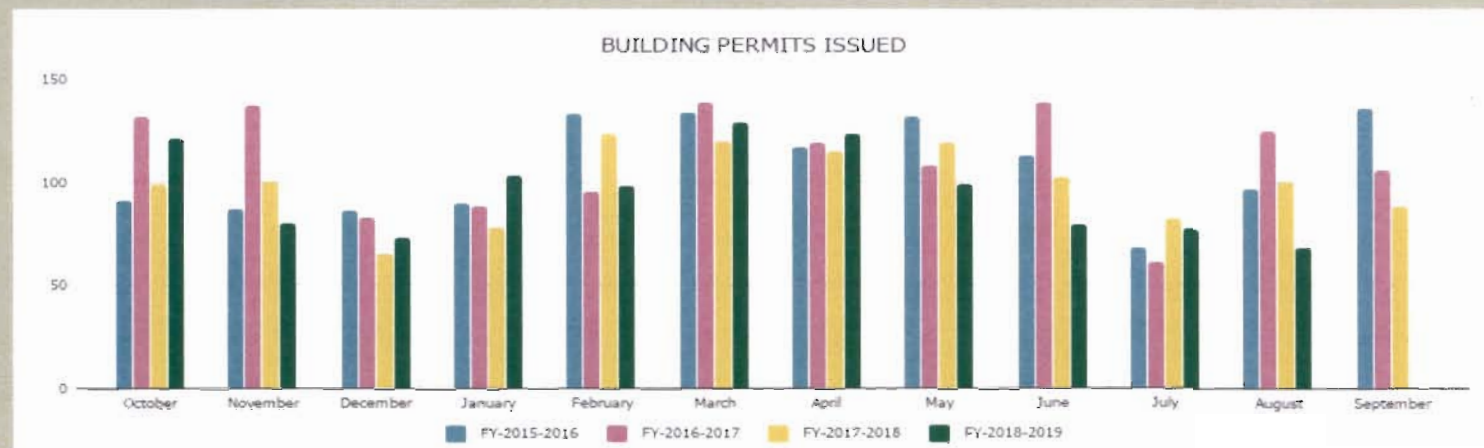
C of O = \$100

Total = \text{\textcolor{red}{\\$160,888.59}} (\$49k decrease to developer, \$49k decrease to City)

Ch-6

BUILDING PERMIT METRICS

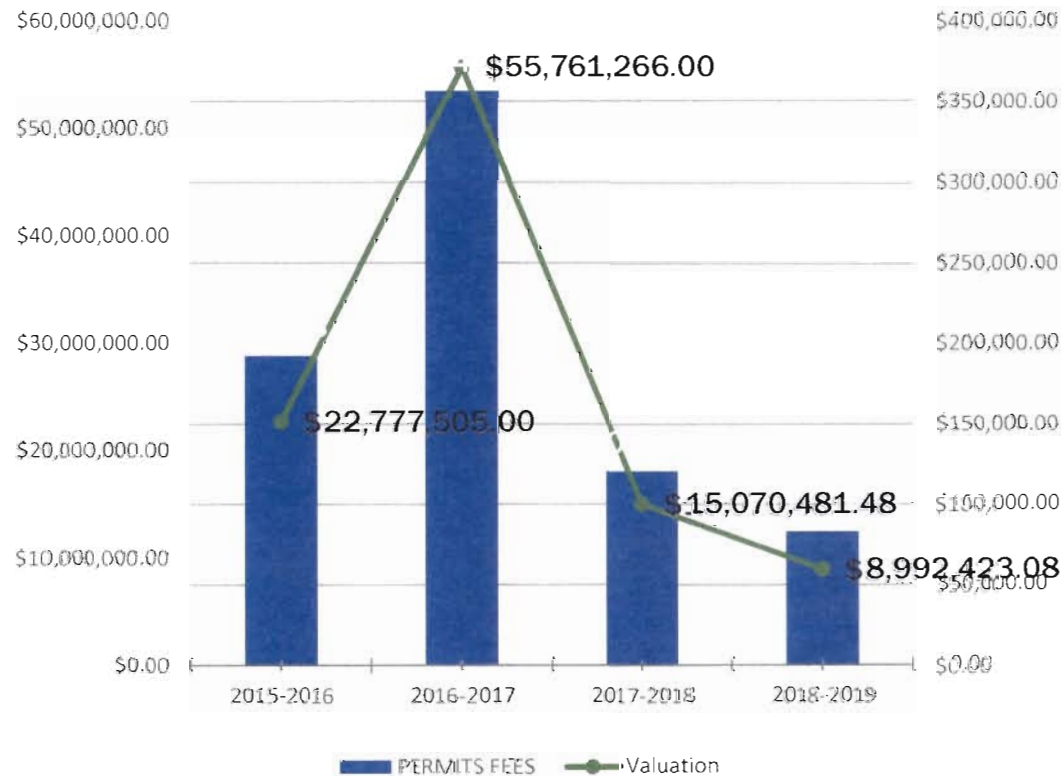
	FY-2015-2016	FY-2016-2017	FY-2017-2018	FY-2018-2019
October	91	132	99	121
November	87	137	100	80
December	86	83	65	73
January	90	88	78	103
February	133	95	123	98
March	134	139	120	129
April	117	119	115	123
May	132	108	119	99
June	113	139	102	79
July	68	61	82	77
August	97	125	100	68
September	136	106	88	0
TOTAL:	1284	1332	1191	826



26-6

BUILDING PERMIT METRICS

	2015-2016	2016-2017	2017-2018	2018-2019
Valuation	\$22,777,505.00	\$55,761,266.00	\$15,070,481.48	\$8,992,423.08
PERMITS FEES	\$192,718.00	\$357,430.00	\$120,794.90	\$83,309.47



6/7-6

BUILDING PERMIT METRICS

Summary of Permits by Segment

Segment Code	Segment Name	Total Paid	Number	Valuation
BLDC-ADD	Commercial Addition	\$ 8,332.96	41	\$ 1,325,303.50
BLDC-NEW	New Commercial Building	\$ 247,072.86	5	\$ 46,469,959.14
BLDC-REM	Commercial Remodel	\$ 9,416.08	49	\$ 2,144,612.00
BLDC-REP	Commercial Repair	\$ 4,315.63	63	\$ 758,382.92
BLDR-ADD	Residential Addition	\$ 6,885.72	59	\$ 984,938.00
BLDR-NEW	New Residential Building	\$ 86,531.44	32	\$ 12,357,492.09
BLDR-REM	Residential Remodel	\$ 17,333.44	118	\$ 2,331,001.75
BLDR-REP	Residential Repair	\$ 25,079.03	273	\$ 3,242,512.09
C OF O COM	Certificate of Occupancy - Commercial	\$ 25.00	1	
C OF O RES	Certificate of Occupancy - Residential	\$ 25.00	1	
DEMO-COM	Commercial Demolition	\$ 700.00	6	
DEMO-RES	Residential Demolition	\$ 1,100.00	11	
ELE-COM	Commercial Building - Electrical	\$ 3,300.00	151	
ELE-RES	Residential Building - Electrical	\$ 5,450.00		
MECH-COM	Commercial Mechanical	\$ 1,800.00	60	
MECH-RES	Residential Mechanical	\$ 3,600.00		
PLB-COM	Commercial Plumbing	\$ 2,000.00	159	
PLB-RES	Residential Plumbing	\$ 7,000.00		
ROOF-COM	Commercial Roof	\$ 1,646.37	12	\$ 230,938.84
ROOF-RES	Residential Roof	\$ 6,928.31	61	\$ 977,157.00
		\$ 438,541.84	1102	\$ 70,822,297.33
	Average per Year	\$ 219,270.92	551	\$ 35,411,148.67

7-50

BUILDING PERMIT METRICS

Average per Year	\$ 219,270.92	551	\$ 35,411,148.67		
Inspections		3176		\$ 79,400.00	18.2%
				Residential Plan Review Admin \$	11,375.00
				Commercial Plan Review Admin \$	8,178.85
				\$	435,723.61
				\$	217,861.80 -0.6%
				Residential Plan Review \$	11,375.00
				Commercial Plan Review \$	53,047.91 12.9%
				\$	250,073.26 -0.9%
	Commercial Plan Review \$ 33,000.00				
	\$ 252,270.92				

Two-year averages:

- \$219,270.92 in Fees (Revenue)
- \$252,270.92 Cost to Developer
- 551 Permits
- \$35.4M Value

Fee in Proposed Schedule

- \$217,861.80 in Fees (Revenue)
- \$250,070.26 Cost to Developer
- Decrease to Developers of 0.9%
- Decrease to City Revenue of 0.6%

BUILDING PERMIT METRICS

Benefits:

- Increased Efficiency and Productivity
- Prevents the need for additional staff (In between FTEs currently)
- Shifts Liability to 3rd Party
- More Consistent and predictable Process

CASE STUDIES

Scenario 1

- **Residential – R-3 / VB (\$122.46)**
 - 2,500 SF
 - 1/4 acre site
 - 600 Cubic Feet of Runoff created - **$\$1,164 * 16 = \$18,624$**

Scenario 2

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 15,000 SF (\$2,635,500)
 - 1 acre
 - 3,500 Cubic Feet of Runoff Created - **$\$6,790 * 2 = \$13,580$**

Scenario 3

- **Hotel – R-1 / I-B (\$192.92 / SF)**
 - 60,000 SF (\$11,575,200)
 - 5 acre
 - 13,897 Cubic Feet of Runoff Created - **$\$26,960.18 * 0.5 = \$13,480$**

TOTAL = \$45,684 potential annual revenue for Stormwater Participation

THANK YOU

Questions?

17-54

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Discussion and action to approve and adopt Resolution No. 2019-41 ratifying the property tax increase reflected in the adopted budget for fiscal year 2019-20.

ITEM BACKGROUND

As per Section 102.007 of the Local Government Code, adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote to ratify the property tax increase reflected in the budget. This is in addition to and separate from the vote to adopt the budget or to set the tax rate.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: X NO: _____

RECOMMENDATIONS/COMMENTS

Approve Resolution No. 2019-42.



RESOLUTION NO. 2019-41

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF SOUTH PADRE ISLAND, TEXAS RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE ADOPTED BUDGET FOR FISCAL YEAR 2019-20, AND DEALING WITH RELATED MATTERS.

WHEREAS, Texas Local Government Code Section 102.007(c) states when a budget will require raising more property taxes than in the previous year a vote separate from adopting the budget or tax rate must be taken to ratify the property tax increase; and

WHEREAS, the City staff of the City of South Padre Island (the "City") has recommended that the City ratify the property tax increase in accordance with the Local Government Code; and

WHEREAS, the City Council has determined that it is in the best interest of the City to ratify the property tax increase.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, THAT:

Section 1. The City Council hereby ratifies the FY 2019-20 Budget will raise more property taxes than last year's budget by \$89,157 or a 1.12% increase, and of that amount, \$38,447 is tax revenue to be raised from new property added to the tax roll this year.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 18th day of September, 2019.

CITY OF SOUTH PADRE ISLAND, TEXAS

Patrick McNulty, Mayor

ATTEST:

Susan Manning, City Secretary

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Discussion and action to approve second and final reading to adopt Ordinance No. 19-14 establishing the ad valorem and personal property tax rate of .315640 for tax year 2019, and setting the assessed valuation at one hundred percent (100%) of the fair market value and providing for discounts in the event of early payment, and providing for penalty and interest in accordance with state law.

ITEM BACKGROUND

The proposed tax rate is the same as the one for this current fiscal year but it exceeds the effective tax rate. The Texas Tax Code states that when the proposed tax rate exceeds the effective tax rate, the motion to adopt the ordinance must be made in the following form: ***“I move that the property tax rate be increased by the adoption of a tax rate of \$.315640, which is effectively a 2.9% percent increase in the tax rate”***.

The 2.9% is the percentage by which the proposed tax rate exceeds the effective tax rate (Section 26.05 (b) of the Tax Code).

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

Approve second and final reading of Ordinance No. 19-14.

ORDINANCE NO. 19-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020 AND THE TAX YEAR 2019, AND SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE AND PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 26.05 Texas Tax Code provides for the procedures for adoption of the annual ad valorem tax rate for municipalities, and

WHEREAS, the vote on the tax rate must be a record vote as reflected hereunder and such vote was separate from the vote of the City Council adopting the budget as required by law; and

WHEREAS, a motion being first made as follows: **“I move that the property tax rate be increased by the adoption of a tax rate of \$.315640, which is effectively a 2.9% percent increase in the tax rate”** and upon vote of the City Council as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Mayor Patrick McNulty	----	----	----
Mayor Pro Tem Ken Medders, Jr.	----	----	----
Councilmember Kerry Schwartz	----	----	----
Councilmember Joe Ricco	----	----	----
Councilmember Alita Bagley	----	----	----
Councilmember Eva-Jean Dalton	----	----	----

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE; AND

WHEREAS, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 14.1% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$252; AND

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE; AND

WHEREAS, TOGETHER WITH THE INTEREST AND SINKING RATE, THE TOTAL PROPOSED TAX RATE IS \$0.315640, WHICH IS 2.9% PERCENT

ABOVE THE EFFECTIVE TAX RATE, WHICH WILL RESULT IN A \$8.96 INCREASE OVER THE CURRENT TAX RATE ON A \$100,000 HOME.

SECTION 1. There is hereby established a tax rate of \$0.315640 for each one hundred dollars (\$100.00) of assessed valuation on all ad valorem and personal property taxable under the laws of this State by the City of South Padre Island and said Municipal Tax is levied and fixed for the following purposes, to wit:

First: An annual tax of \$0.252024 for each \$100.00 worth of property within the limits of the City of South Padre Island, which is made taxable by law either for State or County purposes, is hereby levied and fixed for the current expenditures of the City of South Padre Island, Texas, and for the general improvements of the City and its property.

Second: A tax of \$0.063616 for each \$100.00 worth of all property within the limits of The City of South Padre Island, Texas, which is made taxable by law, either for State or County purposes, is hereby levied and fixed for the purposes of creating an interest and sinking fund for the retirement of general obligation bond.

SECTION 2. There is hereby granted a discount for early payment of the 2019 taxes, which discount shall be: three per cent (3%) on 2019 taxes paid during the month of October 2019; two percent (2%) on 2019 taxes paid during the month of November 2019; and one percent (1%) on 2019 taxes paid during the month of December 2019.

SECTION 3. Any payment not timely made shall bear such penalty and interest as is provided by state law.

SECTION 4. If any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 5.

This Ordinance shall become effective upon the Second Reading.

PASSED, APPROVED AND ADOPTED on First Reading, this 4th day of September 2019.

PASSED, APPROVED AND ADOPTED on Second Reading, this 18th day of September 2019.

ATTEST:

CITY OF SOUTH PADRE
ISLAND, TEXAS

Susan Manning, City Secretary

Patrick McNulty, Mayor

9-3

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: David Travis, Building Official
Joe Ricco, Council Member
Kerry Schwartz, Council Member

DEPARTMENT: Building Inspections Division /City Council

ITEM

Update and discussion and possible action regarding substandard structures on South Padre Island.

ITEM BACKGROUND

At the City Council Meeting on May 1, 2019, a motion was made to allow staff to work with the legal team to develop an ordinance to address substandard buildings and/or unfinished construction. The intent of the ordinance is to beautify the City of South Padre Island and to properly enforce the currently adopted version of the International Property Maintenance Code, Chapter 214 of the Local Government Code, and the Standard Unsafe Building Abatement Code. The first reading of the ordinance occurred at the June 19, 2019 City Council Meeting, the second reading occurred at the July 17, 2019 City Council Meeting, and the ordinance was published in the July 25, 2019 Port Isabel Press edition.

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

- Chapter I Land Use, GOAL 2: The City should continue to monitor, protect, and evaluate development and resource conservation.
 - Objective 2.1: City ordinances should be consistent with the Comprehensive Plan.
 - Policy 2.1.1: The City should continue to enforce ordinances and regulations consistently and equally. Strategy 2.1.1.1: Regulations and development standards should be user-friendly and serve to streamline the permitting process while “raising the bar” of standards of development quality.

- Chapter IV Economic Development, GOAL 3: The City shall support an environment that is friendly to residents, tourists, and businesses.
 - Objective 3.1: The City should support ordinances, events, and policies that enhance the Island's economic development potential.

LEGAL REVIEW

Sent to Legal:	YES: _____	NO: _____
Approved by Legal:	YES: _____	NO: _____

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING AGENDA
REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Kristina Boburka, Shoreline Director

DEPARTMENT: Shoreline Department

ITEM

Discussion and action for approval of the City's Coastal Management Program Cycle 25 final grant applications and to authorize the Mayor and City Manager to sign.

1. Whitecap Circle Beach Access Development
2. Assessment and Investigation on the Beach and Dune Conditions at South Padre Island
3. South Padre Island Living Shoreline
4. South Padre Island Wind and Water Sports Park

ITEM BACKGROUND

The City of South Padre Island submitted four pre-proposals for the Coastal Management Program's Cycle 25 earlier this year. The City was invited to complete final applications for all four projects. The final applications and their supporting documentation is attached.

BUDGET/FINANCIAL SUMMARY

If any or all applications are approved, the program requires at least a 40% match.

COMPREHENSIVE PLAN GOAL

Chapter III. Parks and Resources

GOAL 1: The City shall ensure protection and conservation of natural resources, such as beaches, dunes, wetlands, Laguna Madre waterfront and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Objective 1.1 Beach and dunes shall be protected from both natural and artificial erosion.

LEGAL REVIEW

Sent to Legal:	YES: _____	NO: <u> X </u>
Approved by Legal:	YES: _____	NO: _____

RECOMMENDATIONS/COMMENTS

Shoreline Task Force approved on the September 10, 2019 regular meeting.

CMP GRANTS PROGRAM

Final Application Checklist

Incomplete Applications Will Not Be Scored

Each final application package submission should include the following:

1. The electronic/editable application document titled, "Final Application," and
2. All other supporting documents saved as one pdf file titled, "Supporting Documents."

- ___ 1. Application (Project Description, Project Tasks, Project Budget Narrative, and Project Budget Tabular)
- ___ 2. Federal Funding Accountability And Transparency Act
- ___ 3. Location Map (Maps in Appendix E may be used for §306 projects)
- ___ 4. Letters of Support (Letters of support should describe the project's relevance/impact within the project area and should be signed by an executive of the entity. Letters of support must be attached to the application and should not be sent separately. Late letters will not be accepted.)
- ___ 5. Financial Audit Information
- ___ 6. Data Sharing Plan
- ___ 7. Approved Indirect Cost Rate Agreement
- ___ 8. Commitment Letters for In-kind Donations/Services (Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors.)
- ___ 9. Nomination Letter (Required for nonprofit organizations only)
- ___ 10. Additional Requirements for §306A Projects (Construction and acquisition projects only)
 - ___ USGS Map (1:24,000-scale quadrangle map, 7.5 minute series with latitude and longitude coordinates identifying the project location)
 - ___ Project Site Plan (Drawing of the project site that depicts property and/or easement lines and other facilities on the site, identifies CNRAs on the site and includes a legend that describes existing and proposed components of the project.)
 - ___ Photos of the Proposed Project Site
 - ___ Attorney Title Opinion
 - ___ Certificate of Consistency
 - ___ §306A Project Checklist

Greater than or equal to
40% required match.

Reference No.

CMP GRANT CYCLE #25 APPLICATION

☐ Pre-Proposal

☒ Final Application

Entity Name: City of South Padre Island

Entity Type: Incorporated city within coastal zone boundary

Project Title:

Whitecap Circle Beach Access Development

Type of Project: ☐ Nonconstruction ☒ Construction ☐ Land Acquisition ☐ Research

County or Counties that the project is located in or affects: Cameron

These amounts will be auto-populated when the tabular budget is correct.

CMP Funds Requested: \$200,000.00

Local Match Contributed: \$133,335.00

Third Party Contributed: \$0.00

Total Project Cost: \$333,335.00

Ranking 1

(Place project in order of priority if submitting more than one grant application.)

Funding Category Under Which the Project Should Be Considered:

☒ Public Access Enhancement

☐ Applied Research and Data Collection

☐ Coastal Resiliency Enhancement

☐ Coastal Nonpoint Source Pollution Control

☐ Coastal Planning and Community Engagement

Project Manager

Ms.	Kristina	M	Boburka
Salutation	First	MI	Last

Shoreline Director

Title

321 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-3837

Telephone

Fax Number

kboburka@myspi.org

Electronic Mail Address

Authorizing Official

Mr.	Randy		Smith
Salutation	First	MI	Last

City Manager

Title

4601 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-8108

Telephone

Fax Number

rsmith@myspi.org

Electronic Mail Address

Application Questions

1. The project description should be concise and flow smoothly. Please provide a clear overview of the project including a description of the issues that CMP funding will address, the steps to accomplish the project, the beneficial economics impacts the project will have and how success will be measured.

Applicants submitting land acquisition projects should provide sufficient detail for the CMP Review Team to evaluate the likelihood of a successful transaction within the time frame of the grant. These details should include a description of the tract of land, an indication of the willingness of the seller, and the length of time the willing seller is committed to holding the property.

Applicants submitting research projects should describe the project's objectives in laymen's terms with emphasis on research applications, relevance, and value to coastal managers and the general public. In addition, information should be included describing coordination efforts with local, state and federal agencies. The uniqueness and significance of the study should be clearly described as well as the contribution and impact the study will have for ongoing research.

The City of South Padre Island (SPI) is pleased to submit this proposal to develop the Whitecap Circle public beach access.

The Island is a popular tourist destination, typically attracting more than 4.5 million visitors annually. A major goal of the City is to continue to provide and enhance public access to our beach for the millions of visitors. South Padre Island is currently working with the Texas General Land Office on an exceptionally close and active basis to update our Beach Access Management Plan and address any enduring issues.

Unmanaged pedestrian and vehicular traffic can destroy dune plants, lower the overall dune elevation, contribute to blowouts, and form storm surge channels. The Whitecap Circle Beach Access is currently an unimproved access that is prone to all of the aforementioned threats and therefore increases the flood risk inland.

The proposed improvements will include a permeable paver parking lot to allow surface water to be directed back into the ground and a pedestrian sidewalk to guide visitors from the pedestrian lane on Gulf Boulevard to the beach access. An improved Americans with Disabilities Act (ADA) beach access walkover will let beach-goers access the public beach, eliminating the foot traffic on the dunes, subsequently allowing the vegetation and dunes to grow in. Public ADA restroom facilities and associated amenities, such as showers and a water fountain, will improve the access for public use. Currently, only 2 of 28 City beach accesses offer permanent restrooms as an amenity. Due to the project taking place within the critical dune area (East of the Dune Protection Line), appropriate mitigation will also be included to remain in compliance with the Texas Administrative Code.

With a local match of \$133,330, this proposal seeks \$200,000 in CMP funding to plan, design, and construct improvements at Whitecap Circle Beach Access. The proposed access improvements are critical to increase public access to the beach. They will also maintain coastal resiliency by protecting and preserving the natural resources in the area. Based on the distance from the Historic Building Line to Gulf Boulevard right-of-way, it is estimated that 32 parking spaces could be created at this access. Creating this additional beach access parking will also increase public access to the beach.

The beach and dune system at Whitecap Circle provides important ecosystem values, such as sea turtle nesting, migratory bird, and monarch butterfly habitats. The City of SPI recognizes that the dunes are an important ecological resource in an increasingly urbanized barrier island community. Furthermore, the City understands that a wide, healthy, and well vegetated system is critical to protecting the public beach and reducing flood risk and storm damage in the community. Due to this importance, no volume of sand dune will be removed from the system. Any sand that is displaced from this project, will be utilized to fortify the dunes on either side of the improvement. Any vegetation that is impacted will be mitigated by using high quality sea oats and bitter panicum on a 1:1 basis as per State law. The project is a crucial component of providing and increasing access to South Padre Island's beaches.

Each response is limited to 2,000 characters.

2. Identify specific goals and policies that will be fulfilled. Provide a thorough description of how the project will implement CMP goals and policies. The goals and policies are listed in Appendix D.

The Texas Open Beaches Act passed in 1959 ensures that the public has a free and unrestricted right to and from public beaches. The City of South Padre Island places a high priority on safe and fully accessible beach accesses. The Whitecap Circle Beach Access (WCBA) project aligns with the CMP goals and policies to “preserve, protect, develop, and where possible, to restore or enhance the resources of the nation’s coastal zone.” Through the Coastal Resource Improvement Program (Section 306A), funding is allocated to the provision of access to public beaches and other public coastal areas and to coastal waters. Section 306A also exhibits funds for low-cost construction projects.

Unmanaged traffic can destroy dune plants, lower elevation, contribute to blowouts and form storm surge channels. An updated, ADA compliant walkover helps align with goals to balance the benefits from economic development and multiple human uses of the coastal zone. The benefits include enhancement and preservation of coastal natural resource areas (CNRA), minimization of human casualties and property loss, and public access and enjoyment to the coastal zone.

WCBA is an unimproved access that lacks full accessibility to the public beach. The City plans to enhance public access through the CMP goals and in a manner that is compatible with private property rights and other coastal zone uses.

Throughout the project’s life, City community notices have and will continue to be posted to inform the public of the application process, design, and construction. Notices are placed with Shoreline Task Force and City Council meetings for public announcements and comments. The project will follow the CMP policy by making coastal management processes visible, coherent, and accessible to the people of Texas.

3. Describe how the project will implement a previously approved local, regional, state or federal plan (e.g., Local Parks Master Plan, The Galveston Bay Plan, The Coastal Bend Bays Plan, Texas Wetlands Plan, Gulf of Mexico Strategic Plan). Explain how the project will lead to the development of a new plan or improved management practices. If the project implements an existing plan, please identify the plan and explain the relationship between the project and the plan.

The Whitecap Circle project correlates plans from all three tiers of government. This project will improve management of beach accesses, habitat management and ADA compliance.

Federal: On October 5th, 2010 former President of the United States Barack Obama issued an Executive Order to create The Gulf Coast Ecosystem Restoration Task Force in response to the Deepwater Horizon Oil Spill. Under the United States Environmental Protection Agency the development of a restoration strategy was proposed for the Gulf Coast ecosystem. In December of 2011, the Gulf of Mexico Regional Ecosystem Restoration Strategy was published. Under this strategy a top priority found for the Texas coastline was to “Maintain natural Gulf and bay shoreline areas for public recreation while increasing access and opportunities.”

State: The Texas General Land Office attest “In Texas, public access to Gulf Coast beaches is not just a law, it’s a constitutional right.” Texas Land Commissioner protects beach goers by enforcing the Texas Open Beaches Act (TOBA). Under the TOBA, the public has the free and unrestricted right to access Texas beaches.

Local: The City of South Padre Island addresses beach accesses in the Code of Ordinances Chapter 22 and the City’s Shoreline Master Plan. Section 15 states the following: The City of South Padre Island shall utilize all dedicated street right-of-ways abutting the Gulf of Mexico for public beach access. The City shall endeavor to

enhance public beach access through the utilization of twenty-four (24) street cul-de-sacs along the City beaches, and through the dedication of private land and/or the acquisition of private land for purposes of providing public beach access. The Shoreline Master plan lists key actions and goals for the City to move forward with. Enhancing and adding public beach access is discussed multiple times within the document for the City to have as a priority.

4. Describe how the project fulfills a public need/benefit. Describe how the project will fill information/data gaps and further local, state, and federal agency initiatives. Describe the economic benefits the project will have on the local community and the specific resources to be positively impacted

South Padre Island hosts more than 4.5 million visitors annually. The City offers 28 free public beach accesses across its five miles of beach front. Whitecap Circle is one of four completely undeveloped beach accesses on South Padre Island. With a high visitor influx throughout the year, improved beach accesses show a great public benefit and need following ADA standards. The current access is a simple ground laid Mobi-Mat which lacks handrails, benches, or public parking. Without a protective rise from the dunes, habitat destruction becomes a great concern. With a non-elevated access, there is a greater risk for washout during a storm surge. Water will flow down the path of least resistance creating a hull in the walkway and dumping out into the middle of town or even the bay. This increases flooding risks for the south end of the island. An elevated structured walkover allows dunes to build up underneath creating protection from storm damage, thus improving public safety.

This project will help fill information gaps by supplementing the study of increased dune growth over time while staying in contact with the GLO. With an open area for dunes to build, pilings from the walkway create a helpful structure in which sand can naturally adhere in the beginning process. Dune elevation can be monitored to track overall growth.

The City offers a variety of vendors throughout the island. Restaurants, beach rentals, hotels and condominiums are all impacted by tourism based economy. Visitors come to South Padre Island to enjoy the beautiful beaches. Improved and enhanced beach accesses allow a greater appeal for guests, who in turn help the local community by allocating their finances to the island. This gives large economic benefit that further develops industries on South Padre Island as well as the surrounding communities.

5. Describe project support and commitment from local citizens, local governments, elected officials, established community organizations, and state/federal resource agencies. Describe how future iterations of the project will be managed independent of CMP funds. For projects proposed under the Applied Research and Data Collection and Coastal Nonpoint Source Pollution Control funding categories, explain how the project findings and deliverables support or implement at least one Committee member agency's goals, describe coordination efforts with the identified agency, and provide information for the agency's point of contact.

The Whitecap Beach Access offers support and commitment through the residents, visitors and local government on South Padre Island. This project was placed before the Shoreline Task Force Committee and was open for public comments on September 10, 2019 which was then approved to be placed on the City Council agenda for the September 18, 2019 meeting. City Council sitting with elected officials, approved the Whitecap Access improvements to apply for final application.

Letters of support were written by community members with established public organizations. The letters of support are attached to this document.

The access is to be maintained by the care of the City's Shoreline Department. Any daily repairs or project upkeep will be funded by the Shoreline budget.

Project Tasks

Please divide the project into discrete tasks and describe below. Please limit your tasks to 6.

Task 1 Title: Advertise and award contract for Engineering services

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Advertise for Engineers through Request for Qualifications (RFQ). The City staff ensures this process meets all standards of the City and the State of Texas.

Deliverables/Due Dates List the products, output, and important events associated with the task and provide due dates.

Deliverable(s)	Due Date
Copy of Advertisement in local newspaper	11/30/2020
Copy of Request for Qualifications	12/31/2020
Copy of Contract with Engineer	1/30/2021

Task 2 Title: Engineer- Design and Bid Project

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Engineer and city staff will work on plans for construction
Advertise bid packet for contractors
Bid Opening
City Council award contract

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Final Engineering Plans	3/31/2021
Proof of Advertisements	4/30/2021
Proof of Bid opening	5/31/2021
Copy of executed construction contract	6/30/2021

Task 3 Title: Construct project

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Construction of walkover, restrooms, and parking area.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Photos of completed project	3/31/2022

Task 4 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Task 5 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Task 6 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Project Budget

Personnel

List all personnel who will work on the project. List each person's title, percentage of time to be devoted to the project and annual salary. The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement is in lieu of salaries and/or wages earned by a student working directly on the project.

Name	Title	Months Planned	% Time	Annual Salary	Cost for Salary
Total Cost:					\$0.00

Fringe Benefits

Fringe benefits should be limited to no more than 35% of salaries and wages.

Name	Fringe Benefit Rate (%)	Cost for Salary	Cost for Fringe Benefits	Description of Fringe Benefits
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Travel

Please list all trips that will be charged to the project. List the destination, the person who will travel, the cost of the travel (itemize airfare, accommodations, ground transportation, and per diem), and the purpose of the travel.

Destination	Traveler	Travel Cost	Purpose
Total Cost:		\$0.00	

Supplies (items that cost less than \$5,000 per unit)

List all supply purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Equipment (items that cost \$5,000 or more per unit)

List all equipment purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Contractual

List all contracts that will be charged to the project. Describe the nature of the services to be acquired and provide the estimated cost. Please note all contracts must meet state and federal contracting requirements. Competitive bidding procedures must be used when required and in all other cases when possible. Note that architectural/engineering contracts are not allowed to be competitively bids, per State law.

Type/Nature of Service	Estimated Cost	Competitive Bidding?
Engineering and Design	\$45,000.00	Yes
Construction	\$288,335.00	Yes
Total Cost:		\$333,335.00

List any other anticipated purchases (item and cost) excluded from the budget categories listed above (e.g., printing, registration fees, and volunteer time). The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement of tuition is in lieu of salaries and/or wages earned by a student working directly on the project. The amount paid in tuition must not exceed the amount a student would have earned if paid a student wage by the grant.

Total Cost:	\$0.00
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The Land Commissioner will prohibit reimbursement of indirect costs. Indirect costs may only be used as local or third-party match if the applicant or third-party has a negotiated indirect cost rate with its cognizant federal agency. This indirect cost rate can only be based on Modified Total Direct Costs as identified in the applicant or third-party's respective negotiated agreements. The Land Commissioner will prohibit reimbursement of administrative costs. A copy of your Indirect Cost Rate Agreement must be included.

Indirect Cost
Rate %

Project Budget

Tabular

The applicant must provide a 40% match of the total project cost to comply with federal matching requirements.

	CMP \$	Local \$	Third Party \$	Total \$	
Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$200,000.00	\$133,335.00	\$0.00	\$333,335.00	\$333,335.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$200,000.00	\$133,335.00	\$0.00	\$333,335.00	
Indirect Costs		\$0.00	\$0.00	\$0.00	Greater than or equal to 40% required match.
Total Project Costs	\$200,000.00	\$133,335.00	\$0.00	\$333,335.00	

The fourth column (Total) will not calculate until the sum of columns 1 - 3 (CMP, Local & Third Party) equals the amount in the fifth column. The summary budget on Page 1 will not populate unless the fourth column on this page has totaled correctly.

Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors. In-kind donations/services are not reimbursable. However, the value of these donations/services can be used to meet the match requirement.

No federal funds, whether received directly or as passed-through funds from a state agency, may be used as match support for a CMP grant.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT

In order to comply with the Federal Funding Accountability and Transparency Act (FFATA) the General Land Office (GLO) is required to gather certain information from our sub-grantee's for sub-awards over \$25,000. Below is a link to the government website where you can find out more information on this requirement. <https://www.ftrs.gov/>

Please provide the following information:

Legal Entity Name City of South Padre Island

Project Title Whitecap Circle Beach Access Development

Total Project Cost 333,335

DUNS Number 03835005

Federal Tax ID 74-1756442

Congressional District(s) 27

Location Of Entity

Physical Mailing Address 4601 Padre Blvd

City South Padre Island

Tx

Zip 78597

Primary Location of Performance

Physical Mailing Address 4601 Padre Blvd

City South Padre Island

Tx

Zip 78597

Does your entity receive greater than 80% of its annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements, or greater than \$25,000,000 of its annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements?

☐ Yes ☒ No

If you answered **Yes** to number 2 above, please provide the names and total compensation of the five most highly compensated officers of your entity.

First Name

Middle Name

Last Name

Total Compensation

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

City of South Padre Island
Whitecap Circle Beach Access Development
Name of Applicant _____ Project Title (must match title on grant application cover page) _____
What is your entity's fiscal year? _____ through _____
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$ _____
2. What was the total amount of federal funds expended (spent/reimbursed)? \$ _____

Section 3: Audit Information

- Date of your entity's last completed audit: _____
Date
- Period covered by audit: _____ through _____
Month/Year Month/Year
- Audit findings: ☐ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL: _____

- Next audit scheduled for: _____ (Month/Year)
- Period to be covered by next scheduled audit: _____ through _____
Month/Year Month/Year

Section 4: Signature Section

Signature of Preparer _____ Date _____
Preparer's Contact Information
Email: RGimenez@myspi.org
Phone: 956-761-8130
Printed Name of Preparer and Title _____

Data Sharing Plan

Project Title:

Whitecap Circle Beach Access Development

Types of environmental and geospatial data and/or information to be created during the project:

Data collection method(s):

Tentative date by which data will be shared:

Standards to be used for data/metadata format and content:

Policies addressing data stewardship and preservation:

Procedures for providing access to data and prior experience in publishing such data:

ATTORNEY TITLE OPINION
(for construction or acquisition projects)

Date: _____

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Re: _____

Whitecap Circle Beach Access Development

(MUST MATCH PROJECT TITLE ON APPLICATION FORM)

I hereby certify that I am a member in good standing of the State Bar of Texas and have been requested to determine record of ownership for the parcel(s) of property on which the above-referenced project will be constructed.

(name or brief description of land)

After thoroughly examining the public land records or other appropriate records in accordance with the laws of Texas, I certify that the record title to the parcel is held by:

in (check one): _____ (name of entity)

- ☐ fee simple absolute
☐ other (specify) _____

I have determined that there are (check one):

- ☐ no easements or encumbrances on the property.
☐ easements or encumbrances on the property, but they would not interfere with its being used for the Coastal Management Program project which is the subject of this grant. (Attach documentation.) They are: _____

- ☐ easements or other encumbrances on the property that may interfere with its being used for the Coastal Management Program project which is the subject of this grant. (Attach documentation.) They are: _____

- ☐ easements or other encumbrances on the property that have been secured. (Attach documentation.) They are: _____

Signature _____

Name _____

Address _____

City _____ State _____ Zip _____

Bar Number _____ Phone Number _____

CERTIFICATION OF CONSISTENCY
(for construction or acquisition projects)

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

I hereby certify that the above application/project is consistent with the goals and policies of the Texas Coastal Management Program as approved by the National Oceanic and Atmospheric Administration.

Signature and Title of Authorizing Official

Date

GLO Use Only

I hereby acknowledge that documentation for this project, including copies of required permits and other authorizations, will be maintained in the state's files. I also certify that construction or acquisition will not begin until this documentation has been obtained. Furthermore, these files may be subject to review during CZMA §312 evaluations. Failure to maintain these files may result in the deobligation of federal funds and/or the requirement, by Ocean and Coastal Resource Management, to return to submitting all documentation prior to federal funding of CZMA §306A activities.

CMP Authorizing Official

Date

11-25

Section 306A Project Checklist

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

State Coastal Management Programs (CMPs) shall complete a §306A Project Checklist for each Coastal Zone Management Act (CZMA) §306A project and submit it to the Coastal Programs Division (CPD), Office of Ocean and Coastal Resource Management (OCRM), National Oceanic and Atmospheric Administration (NOAA) for approval. Approval of a 306A project requires a completed checklist, signed by the CMP Program Manager and CPD Chief; title documentation and appraisal (if applicable); and other information that may be required by this checklist. These are the only documents required for CPD approval unless otherwise notified by CPD. See CPD, *Coastal Zone Management Act Section 306A Guidance*, February 1999, for further information.

1. **Award Number:** _____ **State:** Texas

2. **A. Name of Project**
Whitecap Circle Beach Access Development

B. Address or Latitude and Longitude Coordinates:

26.1053, -97.1648

3. **Project Proponent:** Kristina Boburka
(must be a public entity)

4. **Total Cost:** \$333,335.00 **Federal:** \$200,000.00 **State/Local Match:** \$133,335.00

I ATTEST TO THE FOLLOWING: (1) THE STATEMENTS MADE AND OTHER INFORMATION PROVIDED IN THIS CHECKLIST ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE; (2) THE PROJECT DESCRIBED IN THIS CHECKLIST IS CONSISTENT WITH CZMA §306A AND CPD'S §306A GUIDANCE; (3) THE STATE HAS ON FILE THE DOCUMENTS IDENTIFIED IN THIS CHECKLIST; AND (4) I UNDERSTAND THE CONSEQUENCES, AS DESCRIBED IN CPD'S §306A GUIDANCE, IF THE PROJECT DESCRIBED IN THIS CHECKLIST DOES NOT COMPLY WITH CZMA §306A AND CPD'S §306A GUIDANCE.

CMP Authorizing Official

Date

The signature below by the Chief, Coastal Programs Division, OCRM/NOAA, is NOAA's approval that the applicable special award condition is satisfied and releases the federal CZMA §306A funds for the project described in this Checklist.

Joelle Gore
Acting Chief, Coastal Programs Division

Date

5. Project Eligibility:

a. §306A Objectives (check all that apply)

- ☐ §306A(b)(1)(A) preservation or restoration of areas designated in the state CMP (Identify APC or APR)
Insert CNRA here
- ☐ §306A(b)(1)(B) preservation or restoration of coastal resource of national significance or restoring or enhancing shellfish production clutch (Identify APC or APR [coastal natural resources])
Insert CNRA here
- ☐ §306A(b)(2) redevelopment of deteriorating or underutilized urban waterfronts designated as APCs in the state's CMP (Identify APC or APR [coastal natural resources])
Insert CNRA here
- ☒ §306A(b)(3) providing public access to coastal areas
- ☐ §306A(b)(4) development of process for aquaculture

b. §306A Uses (check all that apply)

- ☐ §306A(c)(2)(A) fee simple or other interest in land
- ☒ §306A(c)(2)(B) low-cost construction projects
- ☐ §306A(c)(2)(C)(i) revitalize urban waterfronts--piers
- ☐ §306A(c)(2)(C)(ii) revitalize urban waterfronts--shoreline stabilization
- ☐ §306A(c)(2)(C)(iii) revitalize urban waterfronts--pilings
- ☐ §306A(c)(2)(D) designs and other 306A reports, including aquaculture process
- ☐ §306A(c)(2)(E) educational, and other management costs, including aquaculture process

6. Project Description: (MUST MATCH PROJECT DESCRIPTION ON APPLICATION FORM)

The City of South Padre Island (SPI) is pleased to submit this proposal to develop the Whitecap Circle public beach access.

The Island is a popular tourist destination, typically attracting more than 4.5 million visitors annually. A major goal of the City is to continue to provide and enhance public access to our beach for the millions of visitors. South Padre Island is currently working with the Texas General Land Office on an exceptionally close and active basis to update our Beach Access Management Plan and address any enduring issues.

Unmanaged pedestrian and vehicular traffic can destroy dune plants, lower the overall dune elevation, contribute to blowouts, and form storm surge channels. The Whitecap Circle Beach Access is currently an unimproved access that is prone to all of the aforementioned threats and therefore increases the flood risk inland.

The proposed improvements will include a permeable paver parking lot to allow surface water to be directed back into the ground and a pedestrian sidewalk to guide visitors from the pedestrian lane on Gulf Boulevard to the beach access. An improved Americans with Disabilities Act (ADA) beach access walkover will let beach-goers access the public beach, eliminating the foot traffic on the dunes, subsequently allowing the vegetation and dunes to grow in. Public ADA restroom facilities and associated amenities, such as showers and a water fountain, will improve the access for public use. Currently, only 2 of 28 City beach accesses offer permanent restrooms as an amenity. Due to the project taking place within the critical dune area (East of the Dune Protection Line), appropriate mitigation will also be included to remain in compliance with the Texas Administrative Code.

With a local match of \$133,330, this proposal seeks \$200,000 in CMP funding to plan, design, and construct improvements at Whitecap Circle Beach Access. The proposed access improvements are critical to increase public access to the beach. They will also maintain coastal resiliency by protecting and preserving the natural resources in the area. Based on the distance from the Historic Building Line to Gulf Boulevard right-of-way, it is estimated that 32 parking spaces could be created at this access. Creating this additional beach access parking will also increase public access to the beach.

The beach and dune system at Whitecap Circle provides important ecosystem values, such as sea turtle nesting, migratory bird, and monarch butterfly habitats. The City of SPI recognizes that the dunes are an important ecological resource in an increasingly urbanized barrier island community. Furthermore, the City understands that a wide, healthy, and well vegetated system is critical to protecting the public beach and reducing flood risk and storm damage in the community. Due to this importance, no volume of sand dune will be removed from the system. Any sand that is displaced from this project, will be utilized to fortify the dunes on either

side of the improvement. Any vegetation that is impacted will be mitigated by using high quality sea oats and bitter panicum on a 1:1 basis as per State law. The project is a crucial component of providing and increasing access to South Padre Island's beaches.

7. Public Benefit:

a. The project will be located on a property that is publicly owned or accessible via a publicly held easement.

☒ Yes ☐ No

b. The project will be for public benefit. ☒ Yes ☐ No

c. The project will not improve private property and/or result in private or commercial gain. ☒ Yes ☐ No

If the answer to any of the above is No, the project is not eligible for section 306A funding.

d. The state or sub-recipient will need to secure an easement or lease to conduct the project (i.e., because the state or sub-recipient does not own the property). ☐ Yes ☒ No

If the answer to 7d is Yes, attach a copy of the easement or lease to this checklist; if No, go on to 7e.

What is the term of the easement or lease (provide date of expiration or specify if in perpetuity)?

The easement or lease contains a reversionary clause. ☐ Yes ☐ No

e. The project will be open to the general public. ☒ Yes ☐ No ☐ N/A

If the answer to 7e is No, the project is not eligible for section 306A funding unless access is to be limited for a legitimate reason, such as public safety, resource protection, or scientific research. Attach an explanation for why the project will not be open to the public and describe the public benefits that would be provided by the project in the absence of public access.

f. The public will be charged a user fee to access the project. ☐ Yes ☒ No ☐ N/A

If the answer to 7f is Yes, attach an explanation for the user fee, including the amount, whether there will be differential fees (and a justification thereof), the need for the fees, and proposed use of the revenue.

8. Involvement of Non-profit Organizations:

The state CMP or sub-awardee will contract with a non-profit organization to complete part or all of this project.

☐ Yes ☒ No

If yes, the name of the non-profit is:

9A. Supporting Documentation for Low-Cost Construction Projects (if your project is land acquisition, skip to 9B):

a. A title opinion, title insurance commitment/certificate, or affidavit showing that the property on which the proposed project will be located is publicly owned, leased, or under easement in perpetuity or for the expected life of the project (at least 20 years) is attached.

☒ Yes ☐ No

b. The state CMP has on file a site plan for the project. ☒ Yes ☐ No

c. The state CMP has on file a site location map for the project. ☒ Yes ☐ No

9B. Supporting Documentation for Land Acquisition Projects:

a. A title opinion or title insurance commitment/certificate showing that the property to be acquired is owned by the contracted seller and is free of encumbrances that could affect the future viability of the property in its intended use is attached. ☒ Yes ☐ No ☐ N/A

b. The State or grant sub-recipient has obtained an independent appraisal of the fair market value for the property to be purchased that was developed pursuant to CPD's Section 306A Guidance. ☐ Yes ☐ No

10. National Historic Preservation Act and State Historic Preservation Office's (SHPO's) Clearance:

a. The project will affect sites listed or eligible to be listed on the National Register of Historic Places or the similar State registry.

☐ Yes ☒ No

b. The state CMP has on file the SHPO's clearance. ☒ Yes ☐ No

If the answer to 10b is No, the CMP Program Manager certifies, by signing this checklist, the State will work with NOAA to obtain SHPO/THPO clearance and that work will not begin and/or land will not be purchased until the SHPO clearance is received.

11. Flood Disaster Protection Act, Executive Order 11988 Floodplain Management, and the National Flood Insurance Program:

a. The project involves construction, improvements, and/or land acquisition to support construction or improvements.

☒ Yes ☐ No (If the answer to 11a is no, go on to 12)

b. The project will be located in a Special Flood Hazard Area (e.g., Zones A, AE, or A1-30, AH, AO, AR, A99, Coastal A, V, VE or V1-30) shown on a National Flood Insurance Program (NFIP) Flood Insurance Rate Map. ☒ Yes ☐ No

(If the answer to 11b is Yes, the zone is Coastal A,V, A99 If the answer to 11b. is No, go on to 12.)

Information is generally available from local community planning or building permit departments. Flood Insurance Rate Maps are also available at <https://msc.fema.gov>.

c. The community in which the project will be located is participating in the NFIP. ☒ Yes ☐ No

(If the answer to 11c is No, the project is not eligible for section 306A funding.)

A list of participating communities is available at <http://www.fema.gov/cis/TX.pdf>.

Note: A local floodplain permit may be required if the project meets the NFIP's definition of development, which is "any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials."

12. Coastal Barrier Resources Act:

The project is located on a coastal barrier island designated as a unit of the Coastal Barriers Resources System.

☒ Yes ☐ No If the answer to 12. is Yes, the unit number is TX - 22 P

Coastal Barrier Resource maps are available at <http://www.fws.gov/cbra/Maps/index.html>.

If the answer to 12. is Yes, and the unit number does not end in "P" attach to this checklist a brief analysis as to how the proposed project is consistent with the three CBRA purposes: to minimize (1) the loss of human life, (2) wasteful federal expenditures, and (3) damage to fish, wildlife and natural resources.

13. Endangered Species Act:

a. There are known listed threatened or endangered plant or animal species or their critical habitat (as defined by the Endangered Species Act) that are under the jurisdiction of the National Marine Fisheries Service (NMFS) or U.S. Fish and Wildlife Service (USFWS) on the proposed project site. ☒ Yes ☐ No

If the answer to 13a. is Yes, attach a list of the species and/or their critical habitats as listed on the Endangered Species Webpage at <http://www.fws.gov/endangered/>.

b. The proposed project may have adverse effects on species listed or proposed for listing as endangered or threatened or on their designated critical habitats. ☐ Yes ☒ No

If the answer to 13b. is Yes, attach a description of the species and/or habitats affected, the adverse effects (minor and significant effects), and any coordination that has occurred between the state and the USFWS or NMFS. CPD will not approve a project that USFWS or NMFS has determined will have significant adverse effects on listed species or their critical habitat.

14. National Environmental Policy Act:

a. The proposed project may significantly affect the human environment. ☐ Yes ☒ No

b. The proposed project involves unresolved conflicts concerning alternative uses of available resources. ☐ Yes ☒ No

c. This action may have significant adverse effects on public health and safety. ☐ Yes ☒ No

d. This action may have highly controversial effects to the human environment. ☐ Yes ☒ No

e. This action may have highly uncertain and potentially significant environmental effects or involve unique or unknown risks.

☐ Yes ☒ No

f. The project may have significant adverse impacts on other natural resources not covered elsewhere in this checklist, e.g., beaches and dunes, wetlands, estuarine areas, wildlife habitat, wild or scenic rivers, reefs, or other coastal resources.

☐ Yes ☒ No

g. The project's effects may be individually insignificant, but their addition to effects from existing and reasonably foreseeable actions may result in cumulatively significant impacts. ☐ Yes ☒ No

If the answer to any one subpart of 14 is Yes, then additional NEPA review and documentation may be required. Attach a description of the resource(s) affected, the nature and scope of the effects, and information explaining why the state or sub recipient believes an Environmental Agency (EA) or an Environmental Impact Statement (EIS) should be required. CPD may require additional information in cases where potential impacts are not clearly described or where probable impacts require an EA or EIS.

15. Environmental Justice:

The project will have disproportionately high and adverse human health or environmental effects on minority or low income populations. ☐ Yes ☒ No

16. Coastal Nonpoint Pollution Control Program:

The project will employ best management practices as appropriate in conformance with the applicable State's Coastal Nonpoint Pollution Control Program. ☒ Yes ☐ No ☐ N/A

17. Americans With Disabilities Act:

The proposed project will be accessible to people with disabilities. ☒ Yes ☐ No ☐ N/A

If the answer to 17 is No, attach an explanation for how the project conforms with ADA requirements as described in CPD's Section 306A Guidance. If the project does not meet the requirements, it will not be approved.

18. State and Local Laws:

The project is consistent with applicable state, and local laws. ☒ Yes ☐ No

(If the answer is No, the project will not be approved.)

19. Tribal Interest

a. The project is located on or will affect tribal lands. ☐ Yes ☒ No (If no, go on to 20.)

b. The project is consistent with applicable tribal laws. ☒ Yes ☐ No (If No, the project will not be approved.)

20. Required permits: Please list local, state, tribal or federal permits required for this project and the status of the permits. If the permits have not been obtained, then the state CMP Program Manager certifies, by signing this checklist, that the state CMP (or other public entity) is seeking the required local, state, and federal permits and that work will not begin or land will not be purchased until the permits have been issued and received by the state CMP.

Local: Beach and Dune, Building

OMB Control # 0648-0119 expires 11/30/2015. OCRM requires this information in order to adequately assess the eligibility of proposed CZMA section 306A projects. Public reporting burden for this collection of information is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Chief, Coastal Programs Division, OCRM, 1305 East-West Hwy., 11th Floor, Silver Spring, Maryland 20910. This reporting is required under and is authorized under 16 U.S.C. 1455a. Information submitted will be treated as public records. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection displays a currently valid OMB Control Number.

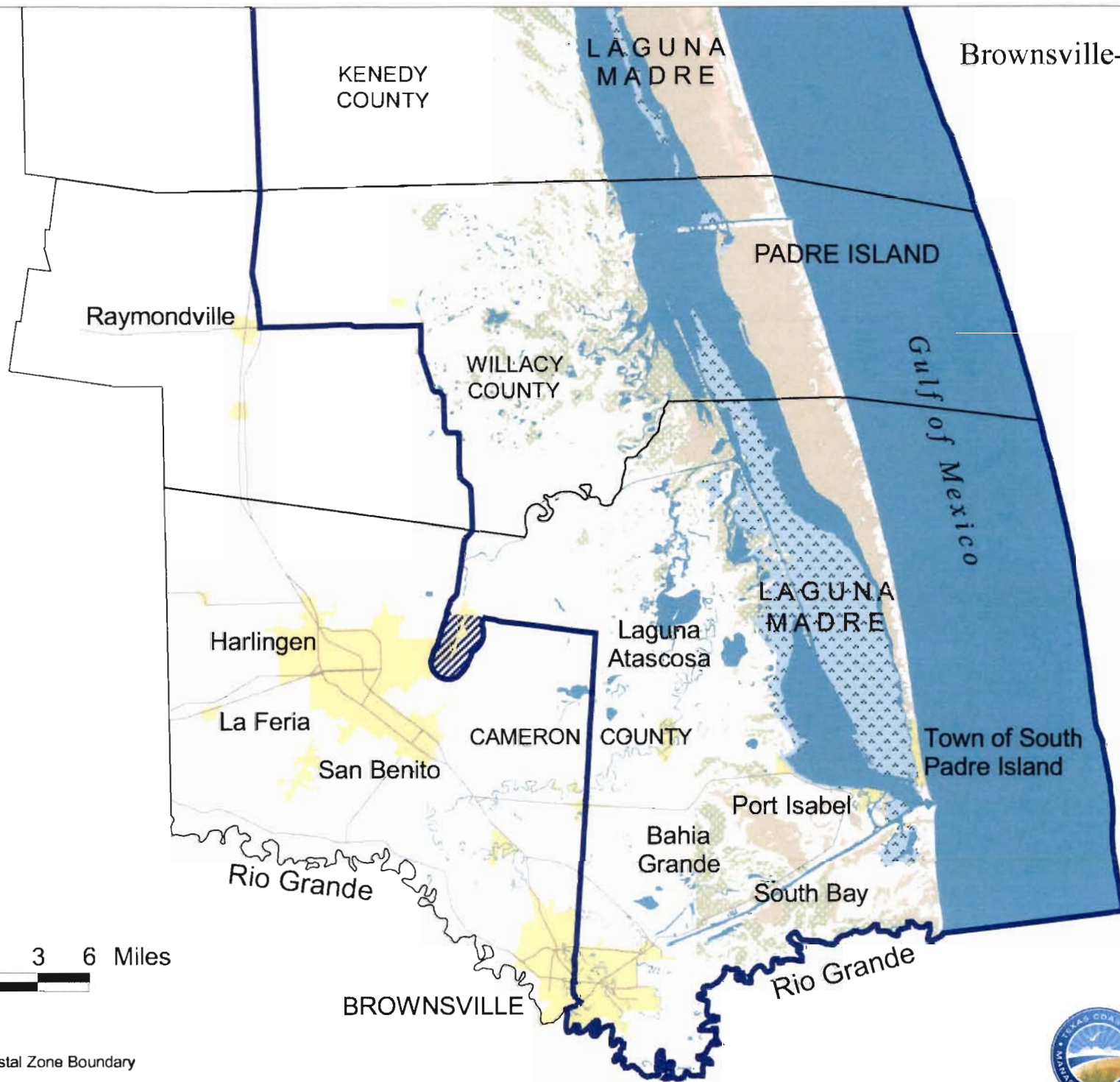
CMP Grant Cycle 25 Final Application

Supporting Documents:
Whitecap Circle Beach Access

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11-34³



3 0 3 6 Miles

- Coastal Zone Boundary
- Coastal Zone - Wetlands Only Area



**SOUTH PADRE ISLAND
ECONOMIC DEVELOPMENT
CORPORATION**

**6801 Padre Blvd.
South Padre Island, TX 78597-3899
956-761-6805
southpadreislandedc@gmail.com**



September 4, 2019

Commissioner George P. Bush
Texas General Land Office
1700 Congress Ave.
Austin, TX 78701

RE: Support for the City of South Padre Island CMP Cycle 25 Funding for the Whitecap Circle Beach Access

Dear Commissioner Bush:

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 25 program.

The City of South Padre Island sits at the southern tip of a unique Texas barrier island. It is a densely developed tourist destination directly juxtaposed against some of the most pristine beaches on the Texas shoreline.

The City continues to try and provide the best and most accessible public beach accesses possible for its residents and visitors. The enhancement of Whitecap Circle Beach Access will allow a greater number of individuals to have full access to the shoreline. With an ADA compliant and elevated walkover the public is able to enjoy the beach with ease.

The South Padre Island Economic Development Corporation supports approval of funding not only because of the nature of the project proposed, but because of the level of expertise, experience, and record of success with projects in the past. This project, if funded, will be conducted with efficiency and be looked upon after completion as "money well spent."

The access of our beaches on South Padre Island is vital for the community and the state of Texas. We pledge our support for this project and thank you in advance for your consideration of this application.

Sincerely,

A handwritten signature in blue ink that reads "Darla Lapeyre".

Darla Lapeyre
Executive Director

11-35



September 5, 2019

Honorable George P. Bush, Commissioner
Texas General Land Office
1700 Congress Avenue
Austin, TX 78701-1495

Re: Support for the City of South Padre Island CMP Cycle 25 Funding for the Whitecap Circle Beach Access Enhancement.

Dear Honorable Commissioner Bush,

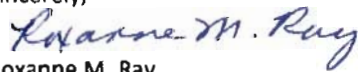
Easy and safe access to the public beach at South Padre Island is a top priority for the City of South Padre Island.

The City continues to provide the best and most accessible public beach accesses possible for our residents and for visitors from across the State, and around the world. The proposed enhancement of Whitecap Circle Beach Access will allow a greater number of individuals to have full access to the shoreline. With an ADA compliant and elevated walkover, the public will enjoy the beach with ease. The additional amenities of parking, restrooms, rinse stations and benches will offer visitors the opportunity to fully enjoy a day at the beach!

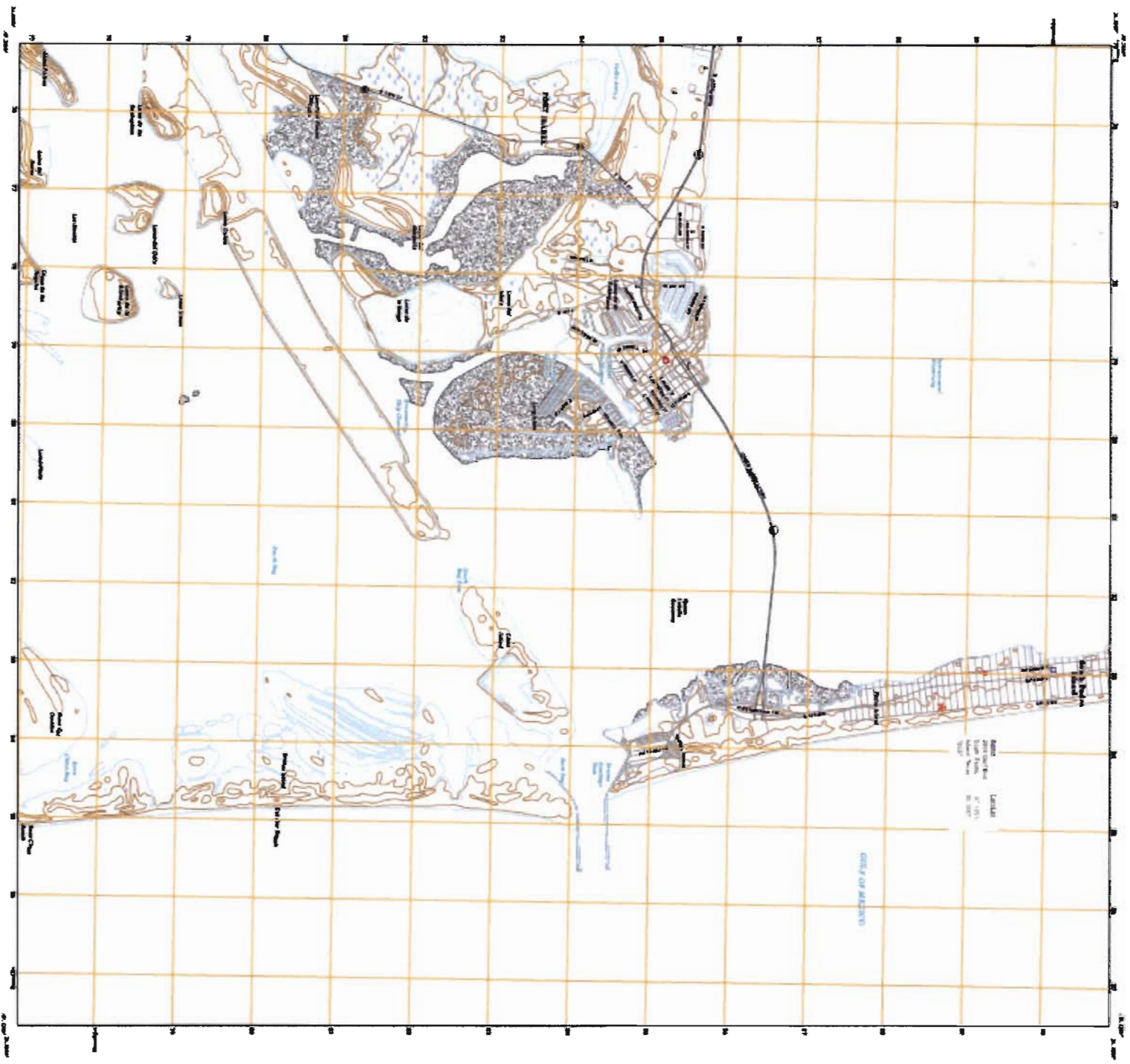
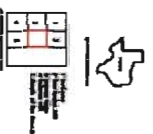
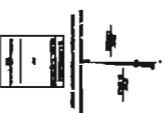
The public access to the beach on South Padre Island is vital for our community and the State of Texas. I feel this is very worthy of funding not only because of the nature of the proposed project, but because of the level of expertise, experience, and record of success with similar projects in the past. Our South Padre Island Shoreline Department is top rate and will "own" this project start to finish.

Our South Padre Island Chamber of Commerce pledges our support for improvements at Whitecap Circle Beach Access, and I thank you in advance for your consideration of this application.

Sincerely,


Roxanne M. Ray
President/CEO
610 Padre Blvd.
South Padre Island, Texas 78597
956.761.4412

11-36

[illegible]

Model 12-00000000000000000000

Model	12-00000000000000000000
Serial	00000000000000000000
Part	00000000000000000000
Unit	00000000000000000000

Model 12-00000000000000000000

Model	12-00000000000000000000
Serial	00000000000000000000
Part	00000000000000000000
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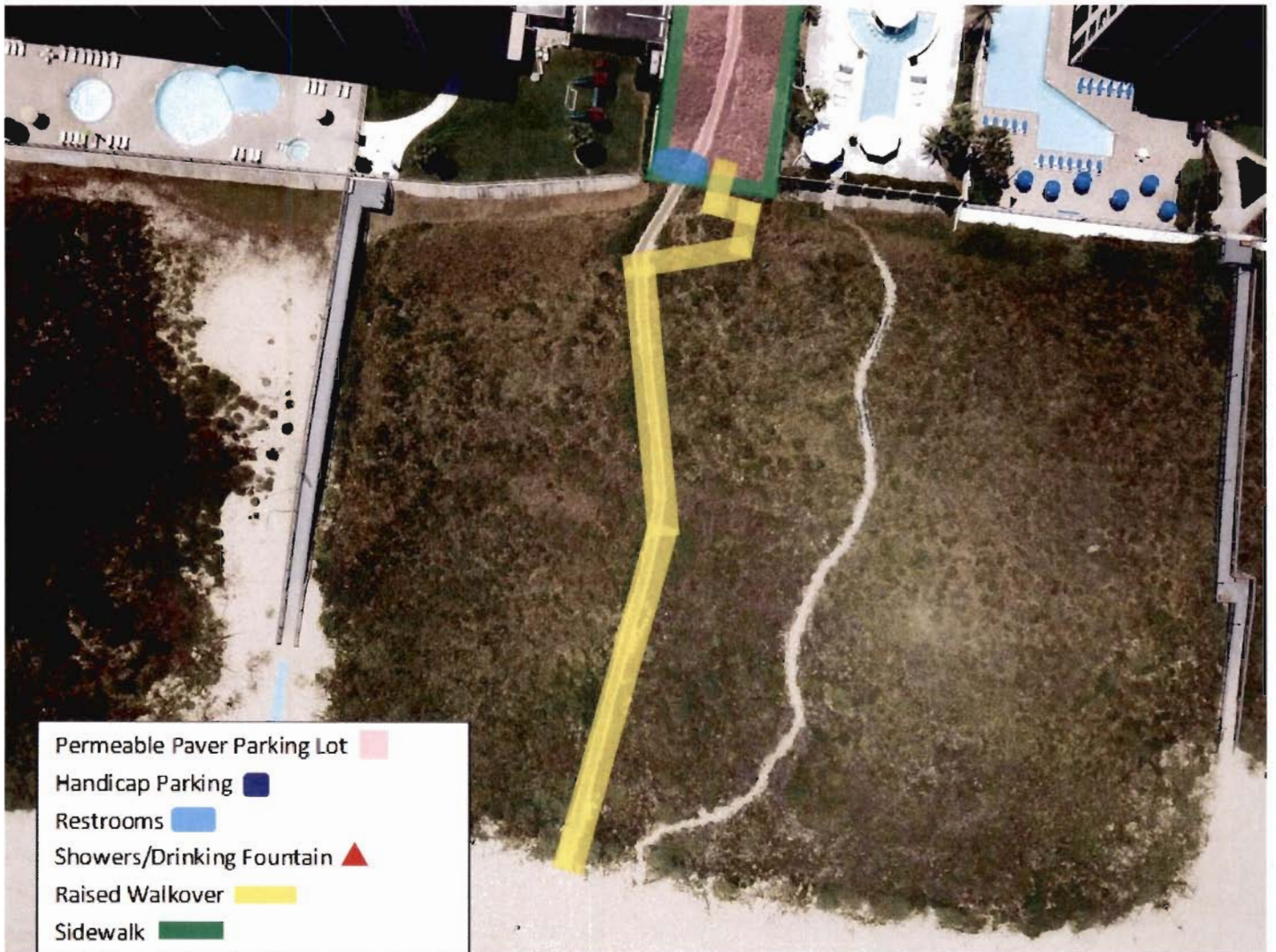
PONTIAC, MI

11-37

Whitecap Circle Site Plan



Whitecap Circle Site Plan



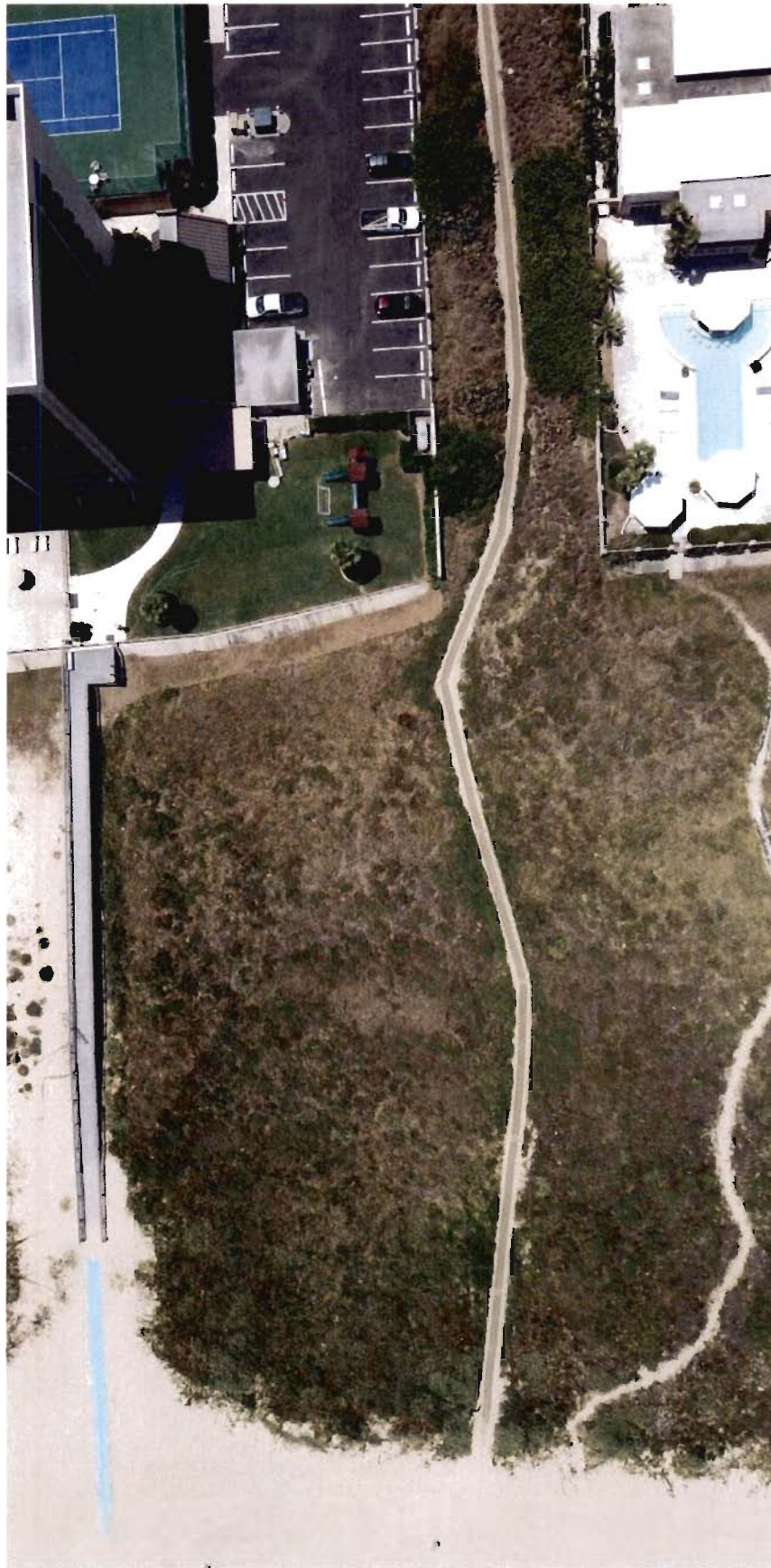
11-39

Whitecap Beach Access Site Photos



11-40

Whitecap Beach Access Site Photos



11-011

Whitecap Beach Access Site Photos



11-42

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

City of South Padre Island
Whitecap Circle Beach Access Development

Name of Applicant _____ Project Title (must match title on grant application cover page) _____

What is your entity's fiscal year? 10/2017 through 09/2018
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$2,942,460
2. What was the total amount of federal funds expended (spent/reimbursed)? \$2,942,460

Section 3: Audit Information

- Date of your entity's last completed audit: Mar 13, 2019
Date
- Period covered by audit: 10/2017 through 09/2018
Month/Year Month/Year
- Audit findings: ☒ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL https://www.myspi.org/egov/documents/1551897351_96302.pdf

- Next audit scheduled for: 11/2019-03/2020 (Month/Year)
- Period to be covered by next scheduled audit: 10/2018 through 09/2019
Month/Year Month/Year

Section 4: Signature Section

Month/Year Month/Year


Signature of Preparer

8/26/19
Date

Preparer's Contact Information

Email: RGimenez@myspi.org
Phone: 956-761-8130

Rodriyo Gimenez - CFO
Printed Name of Preparer and Title

11-413

REPORT OF TITLE

FILE NO.: TE2018-2395

We hereby certify that we have examined our records through August 28, 2019 as to the hereinafter described real property and find the following, to wit:

RECORD OWNER:

Dedicated to the Public

TITLE BY VIRTUE:

As dedicated in Plat of Padre Beach Section V Subdivision dated July 22, 1952 in Volume 14, Page 68, Map Records, Cameron County, Texas.

DESCRIPTION OF PROPERTY:

White Cap Circle of Padre Beach Section V Subdivision as shown on Map or Plat thereof recorded in Volume 14, Page 68 of the Map Records, of Cameron County, Texas.

LIENS:

None of record.

MISCELLANEOUS:

None of record.

EASEMENTS:

None of Record.

This Report is made from the examination of the records in the Office of Sierra Title Company of Cameron and Willacy Counties. No examination has been made as to the real property taxes, mineral reservations, oil and gas leases, easements, rights-of-way, restrictions, etc. **THIS IS NOT A POLICY OF TITLE INSURANCE, NOR A WARRANTY OF TITLE.** Liability of the Company for errors or omissions in this Report is hereby limited to the cost of said Report.

This Report is issued for the use and shall inure to the benefit of City of South Padre Island.

PREPARED BY SIERRA TITLE COMPANY OF CAMERON AND WILLACY COUNTIES. on this September 5, 2019.

Sierra Title Company of Cameron and Willacy Counties

BY:

Examiner:  Maricela Reyna

FEE \$50.00



Erika Hughston <ehughston@myspi.org>

Whitecap Circle and Wind/Water Park Attorney Title Opinions

3 messages

Erika Hughston <ehughston@myspi.org>

Tue, Aug 27, 2019 at 11:02 AM

To: fjbiel@atlashall.com

Howdy Fred,

Thank you for looking into this for us. I have the old 2018 statement for the CMP projects. I thought it might help you with your search.

Have a lovely day.

Thank you,

Erika

--

Erika Hughston | Shoreline Grant and Special Projects Administrator

City of South Padre Island | Shoreline Department

4601 Padre Blvd, South Padre Island, Texas 78597

Office: (956) 761-8111 | Fax: (956) 761-3898

E-mail: Ehughston@MySPI.org

**White Sands - White Cap 2018 Representation Letters.pdf**

432K

Frederick J. Biel <fjbiel@atlashall.com>

Tue, Aug 27, 2019 at 5:01 PM

To: Erika Hughston <ehughston@myspi.org>

Cc: Kathy Helm <khelm@atlashall.com>

Erica:

One of the contacts on one of the files was:

Stephanie Mendoza

Sierra Title Company

Of Cameron and Willacy Counties

1765 E. Price Rd.

Brownsville, TX 78521

(956) 541-9893

smendoza@sierratitle.com

It appears that Brandon ordered the title work through Sierra, and once he received those title reports he sent the information to me to work on the opinions.

Thanks.

11-415


Fred Biel

Frederick J. Biel
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan
P. O. Box 3725
McAllen, Texas 78502-3725
www.atlashall.com

Sender's:

Direct Dial Number (956) 632 8291
Fax Number (956) 686 6109
E-mail Address fjbiel@atlashall.com



 Please consider the environment before printing this email.

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[Quoted text hidden]

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Erika Hughston <ehughston@myspi.org>
To: "Frederick J. Biel" <fjbiel@atlashall.com>

Wed, Aug 28, 2019 at 9:12 AM

Thank you very much. I'll call her this morning.
[Quoted text hidden]

11-46



Erika Hughston <ehughston@myspi.org>

(no subject)

2 messages

Erika Hughston <ehughston@myspi.org>
To: "Frederick J. Biel" <fjbziel@atlashall.com>

Thu, Aug 29, 2019 at 9:44 AM

Good Morning Fred,

Just an update on those Title Reports. We requested them yesterday and approved the billing for our two projects. As soon as I receive them I will send them to you.
Happy Thursday!

Thank you,

Erika

--

Erika Hughston | Shoreline Grant and Special Projects Administrator
City of South Padre Island | Shoreline Department
4601 Padre Blvd, South Padre Island, Texas 78597
Office: (956) 761-8111 | Fax: (956) 761-3898
E-mail: Ehughston@MySPI.org

Erika Hughston <ehughston@myspi.org>
To: "Frederick J. Biel" <fjbziel@atlashall.com>

Thu, Sep 5, 2019 at 9:41 AM

Good morning Fred,

I hope you enjoyed your labor day weekend. And some bonus rain we got after!

I just received the Whitecap Title Report from Sierra. We are trying to compile all of our grant information by Friday morning. The grants go before our Shoreline Committee Tuesday and a complete packet is a better selling point on these projects. If you have time to sign off on the Attorney Title Opinion today that would be wonderful. The ATO is on page 22. I'll be sending over the Wind and Watersport Community Venue papers as soon as I receive them.

Thank you so much for your help and knowledge on these reports, you've made the whole process a breeze. Feel free to attach the invoice for your services so I can get that process and have financial send you a check as soon as possible. (Tuesday is check processing day).

Thanks again!

-Erika

[Quoted text hidden]

2 attachments **Whitecap Title Report Cycle 25.pdf**
51K **Whitecap Circle Final Cycle 25.pdf**
3986K

11-47

CMP GRANTS PROGRAM

Final Application Checklist

Incomplete Applications Will Not Be Scored

Each final application package submission should include the following:

1. The electronic/editable application document titled, "Final Application," and
2. All other supporting documents saved as one pdf file titled, "Supporting Documents."

- ___ 1. Application (Project Description, Project Tasks, Project Budget Narrative, and Project Budget Tabular)
- ___ 2. Federal Funding Accountability And Transparency Act
- ___ 3. Location Map (Maps in Appendix E may be used for §306 projects)
- ___ 4. Letters of Support (Letters of support should describe the project's relevance/impact within the project area and should be signed by an executive of the entity. Letters of support must be attached to the application and should not be sent separately. Late letters will not be accepted.)
- ___ 5. Financial Audit Information
- ___ 6. Data Sharing Plan
- ___ 7. Approved Indirect Cost Rate Agreement
- ___ 8. Commitment Letters for In-kind Donations/Services (Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors.)
- ___ 9. Nomination Letter (Required for nonprofit organizations only)
- ___ 10. Additional Requirements for §306A Projects (Construction and acquisition projects only)
 - ___ USGS Map (1:24,000-scale quadrangle map, 7.5 minute series with latitude and longitude coordinates identifying the project location)
 - ___ Project Site Plan (Drawing of the project site that depicts property and/or easement lines and other facilities on the site, identifies CNRAs on the site and includes a legend that describes existing and proposed components of the project.)
 - ___ Photos of the Proposed Project Site
 - ___ Attorney Title Opinion
 - ___ Certificate of Consistency
 - ___ §306A Project Checklist

11-418

CMP GRANT CYCLE #25 APPLICATION

☐ Pre-Proposal

☒ Final Application

Entity Name: City of South Padre Island

Entity Type: Incorporated city within coastal zone boundary

Project Title: Assessment and Investigation on the Beach and Dune Conditions at South Padre Island

Type of Project: ☐ Nonconstruction ☐ Construction ☐ Land Acquisition ☒ Research

County or Counties that the project is located in or affects: Cameron

These amounts will be auto-populated when the tabular budget is correct.

CMP Funds Requested:

\$90,000.00

Local Match Contributed:

\$60,000.00

Third Party Contributed:

\$0.00

Total Project Cost:

\$150,000.00

Ranking 2
(Place project in order of priority if submitting more than one grant application.)

Funding Category Under Which the Project Should Be Considered:

- ☐ Public Access Enhancement
- ☒ Applied Research and Data Collection
- ☐ Coastal Resiliency Enhancement
- ☐ Coastal Nonpoint Source Pollution Control
- ☐ Coastal Planning and Community Engagement

11-49

Project Manager

Ms.	Kristina		Boburka
Salutation	First	MI	Last

Shoreline Director

Title

321 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-3837

Telephone

Fax Number

kboburka@myspi.org

Electronic Mail Address

Authorizing Official

Mr.	Randy		Smith
Salutation	First	MI	Last

Interim City Manager

Title

4601 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-8108

Telephone

Fax Number

rsmith@myspi.org

Electronic Mail Address

Application Questions

1. The project description should be concise and flow smoothly. Please provide a clear overview of the project including a description of the issues that CMP funding will address, the steps to accomplish the project, the beneficial economics impacts the project will have and how success will be measured.

Applicants submitting land acquisition projects should provide sufficient detail for the CMP Review Team to evaluate the likelihood of a successful transaction within the time frame of the grant. These details should include a description of the tract of land, an indication of the willingness of the seller, and the length of time the willing seller is committed to holding the property.

Applicants submitting research projects should describe the project's objectives in laymen's terms with emphasis on research applications, relevance, and value to coastal managers and the general public. In addition, information should be included describing coordination efforts with local, state and federal agencies. The uniqueness and significance of the study should be clearly described as well as the contribution and impact the study will have for ongoing research.

The City of South Padre Island (SPI) is pleased to submit this application to perform a study on the current beach and dune conditions on the Island. The research and analysis from this study will assist the City with planning and managing the beach and dunes, a vital system for storm protection and the economy.

The last study that was completed on South Padre Island's beach and dune system was in 1993. This study was performed to make recommendations on how to best manage the beach during that time. In 1993, there was very little vegetation and dunes on the island making it mostly open beach. Therefore, the study recommended the need to begin planning for beach renourishment projects and dune restoration to enhance the Island's protection from any major storm. South Padre Island has since established an almost complete dune system, with a few major breaks and cuts via pedestrian pathways.

This study is a primary focus for the City as it will allow us to have an updated analysis on the best management practices that should be taken into consideration for the current conditions on our beach. The previous study listed that a dune height of 10 to 12 feet would be sufficient enough for protecting the Island from any major storm. Due to this statement, there is an ordinance that allows property owners to apply for a permit to 'cut' any of their dunes that are 15 feet plus above sea level down to 10 feet. This ordinance was established prior to any significant dune system and under conditions that no longer exist.

This study will include extensive surveys and multiple methods utilizing lidar, topographic mapping, aerial photographs, beach profiling, and more to understand the beach system we presently have and what we eventually will have. Working closely with the Texas General Land Office's Beach and Dune Team will be an integral part in fulfilling this study. The analysis will get written into a report with recommendations on the best management practices for the beach and dunes the Island has now and for the future. The idea is to take these recommendations and update our ordinances to reflect the type of beach that would be of best protection.

By performing this study and receiving current recommendations, we feel that we could update our Chapter 22 in the Code of Ordinances to reflect the present day beach. As mentioned in the Shoreline Master Plan, the height and width of the dune system should be validated to ensure sufficient absorption of storm surge and wave energy for protection. The Plan that was recently finished went into detail on key actions and goals. These would improve the community and visitor experience relating to the shoreline, create a resilient coast, and protect the Island's natural resources. This research would guide South Padre Island to ensuring a more resilient coast that is in place to protect not only the structures, but also our natural resources.

Each response is limited to 2,000 characters.

2. Identify specific goals and policies that will be fulfilled. Provide a thorough description of how the project will implement CMP goals and policies. The goals and policies are listed in Appendix D.

The primary goal of this project is to receive a final report on the Island's current beach and dune state with recommendations on how to best manage these conditions. This project will implement CMP goals by helping to protect and preserve South Padre Island's coastal natural resource areas through enhanced management concepts. If the beach and dune system is more understood, the City can better enhance its features to provide protection from sea level rise, erosion, and storm surge wave energy. This will in turn minimize the loss of human life and property destruction.

Ideally, coordination with a variety of agencies will take place to develop a minimum protection goal to guide dune dimensions. All information discussed and found through this research will involve public participation through outreach and accessible databases. The City will continue to make sure the public is well educated about the Island's coastal natural resources and keep the community informed when any update is created.

3. Describe how the project will implement a previously approved local, regional, state or federal plan (e.g., Local Parks Master Plan, The Galveston Bay Plan, The Coastal Bend Bays Plan, Texas Wetlands Plan, Gulf of Mexico Strategic Plan). Explain how the project will lead to the development of a new plan or improved management practices. If the project implements an existing plan, please identify the plan and explain the relationship between the project and the plan.

The City's Shoreline Master Plan that was completed at the end of last year describes key goals and actions the City should move forward with. One of those major goals being an updated beach and dune study to revise Chapter 22 of the City's Code of Ordinances. South Padre Island relies on its beach and dune system as the primary component to protect against any wave energy and storm surge. The City's Chapter 22 references a report that was completed in 1993 by the Texas Bureau of Economic Geology and describes how the dune features should look like on the Island. The ordinance was developed under conditions that no longer exist and prior to recent research on climate change and sea level rise. Sea level projections that were used in the previous study did not account for the accelerating rate that is utilized in estimates. Now that a prominent dune system has been established, the City would like to analyze the current conditions to then update the ordinance. Once updated, the City could include this in its Beach Access Plan that is on file with the GLO.

This research can be incorporated into the Texas Coastal Resiliency Master Plan's R4-4 Tier 1 project as this would support research and analysis for beach and dune management. Not only does the Island's dune system protect against wave action, it also helps with erosion the beach is experiencing. A study on the City's current system will not only allow for the update of the ordinance, but guide staff towards sustainable management practices.

4. Describe how the project fulfills a public need/benefit. Describe how the project will fill information/data gaps and further local, state, and federal agency initiatives. Describe the economic benefits the project will have on the local community and the specific resources to be positively impacted

The City of South Padre Island's primary economic driver is tourism. This project would fulfill a public benefit through safeguarding the beach. From the previous study and with the current ordinance in place as mentioned above, this puts the City's structures, natural resources, and even lives at risk. Providing a strong and stable dune system will benefit the economy by providing the protection our Island needs.

5. Describe project support and commitment from local citizens, local governments, elected officials, established community organizations, and state/federal resource agencies. Describe how future iterations of the project will be managed independent of CMP funds. For projects proposed under the Applied Research and Data Collection and Coastal Nonpoint Source Pollution Control funding categories, explain how the project findings and deliverables support or implement at least one Committee member agency's goals, describe coordination efforts with the identified agency, and provide information for the agency's point of contact.

The Assessment and Investigation into the Beach and Dune Conditions on South Padre Island is well supported by the City Council elected officials and by the City Council appointed members of the Shoreline Task Force board. This project was taken to the Shoreline Task Force public meeting on September 10, 2019 and to the City Council public meeting on September 18, 2019. Both elected boards approved the application for final submission. Letters of support were also obtained by local community members and are attached to this final application. The City also tries to involve its community members as much as possible. Outreach via community surveys and public informational open houses will be utilized to share the study's findings and ordinance updates with the community.

For future parts of this project, the City will continue to perform annual surveys and record aerial photographs to monitor the beach and dune system. This will be integral in tracking any drastic changes that may occur on the beach. The City will also review the ordinances in coordination with the surveys to ensure everything remains up to date.

Project Tasks

Please divide the project into discrete tasks and describe below. Please limit your tasks to 6.

Task 1 Title: Advertise and award contract for Research Services

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Advertise to construct a plan and action for Beach and Dune Research, with possible updates The City of South Padre Island Chapter 22 in the Code of Ordinance, through Request of Qualifications (RFQ). The City ensures this process meets all standards of the City and the State of Texas.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Copy of Advertisement in local newspaper	10/30/2020
Copy of Request for Qualifications	11/31/2020
Copy of Contract with Research Services	12/30/2020

Task 2 Title: Research - Design and Bid Project

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

City Staff and research team will work on plans to develop adequate research measures
Advertise bid packet for Research Methods
Bid Opening
City Council award contract

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Final Research Plans	2/28/2021
Proof of Advertisement	3/31/2021
Proof of Bid Opening	4/30/2021
Copy of Executed Contract	5/31/2021

Task 3 Title: Research Gathering

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

The gathering of information for final report

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Packet of Completed Project	3/31/2022

Task 4 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Task 5 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Task 6 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Project Budget

Personnel

List all personnel who will work on the project. List each person's title, percentage of time to be devoted to the project and annual salary. The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement is in lieu of salaries and/or wages earned by a student working directly on the project.

Name	Title	Months Planned	% Time	Annual Salary	Cost for Salary
Total Cost:					\$0.00

Fringe Benefits

Fringe benefits should be limited to no more than 35% of salaries and wages.

Name	Fringe Benefit Rate (%)	Cost for Salary	Cost for Fringe Benefits	Description of Fringe Benefits
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Travel

Please list all trips that will be charged to the project. List the destination, the person who will travel, the cost of the travel (itemize airfare, accommodations, ground transportation, and per diem), and the purpose of the travel.

Destination	Traveler	Travel Cost	Purpose
Total Cost:		\$0 00	

Supplies (items that cost less than \$5,000 per unit)

List all supply purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0 00	
			\$0 00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0 00	

Equipment (items that cost \$5,000 or more per unit)

List all equipment purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Contractual

List all contracts that will be charged to the project. Describe the nature of the services to be acquired and provide the estimated cost. Please note all contracts must meet state and federal contracting requirements. Competitive bidding procedures must be used when required and in all other cases when possible. Note that architectural/engineering contracts are not allowed to be competitively bids, per State law.

Type/Nature of Service	Estimated Cost	Competitive Bidding?
Research Plan and Design	\$50,000.00	Yes
Research Study	\$100,000.00	Yes
Total Cost:		\$150,000.00

Other

List any other anticipated purchases (item and cost) excluded from the budget categories listed above (e.g., printing, registration fees, and volunteer time). The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement of tuition is in lieu of salaries and/or wages earned by a student working directly on the project. The amount paid in tuition must not exceed the amount a student would have earned if paid a student wage by the grant.

Item Description		Cost	Need/Purpose
	Total Cost:	\$0.00	

Indirect Cost Rate

The Land Commissioner will prohibit reimbursement of indirect costs. Indirect costs may only be used as local or third-party match if the applicant or third-party has a negotiated indirect cost rate with its cognizant federal agency. This indirect cost rate can only be based on Modified Total Direct Costs as identified in the applicant or third-party's respective negotiated agreements. The Land Commissioner will prohibit reimbursement of administrative costs. A copy of your Indirect Cost Rate Agreement must be included.

Indirect Cost Rate %	Base Description

Project Budget

Tabular

The applicant must provide a 40% match of the total project cost to comply with federal matching requirements.

	CMP \$	Local \$	Third Party \$	Total \$	
Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$90,000.00	\$60,000.00	\$0.00	\$150,000.00	\$150,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$90,000.00	\$60,000.00	\$0.00	\$150,000.00	
Indirect Costs		\$0.00	\$0.00	\$0.00	Greater than or equal to 40% required match.
Total Project Costs	\$90,000.00	\$60,000.00	\$0.00	\$150,000.00	

The fourth column (Total) will not calculate until the sum of columns 1 - 3 (CMP, Local & Third Party) equals the amount in the fifth column. The summary budget on Page 1 will not populate unless the fourth column on this page has totaled correctly.

Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors. In-kind donations/services are not reimbursable. However, the value of these donations/services can be used to meet the match requirement.

No federal funds, whether received directly or as passed-through funds from a state agency, may be used as match support for a CMP grant.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT

In order to comply with the Federal Funding Accountability and Transparency Act (FFATA) the General Land Office (GLO) is required to gather certain information from our sub-grantee's for sub-awards over \$25,000. Below is a link to the government website where you can find out more information on this requirement. <https://www.fsr.gov/>

Please provide the following information:

Legal Entity Name City of South Padre Island

Project Title Assessment and Investigation on the Beach and Dune Conditions at South Padre Island

Total Project Cost 150,000

DUNS Number 03835005 Federal Tax ID 74-1756442 Congressional District(s) 27

Location Of Entity

Physical Mailing Address 4601 Padre Blvd

City South Padre Island Tx Zip 78597

Primary Location of Performance

Physical Mailing Address 4601 Padre Blvd

City South Padre Island Tx Zip 78597

Does your entity receive greater than 80% of its annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements, or greater than \$25,000,000 of it's annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements?

☐ Yes ☒ No

If you answered **Yes** to number 2 above, please provide the names and total compensation of the five most highly compensated officers of your entity.

First Name	Middle Name	Last Name	Total Compensation
------------	-------------	-----------	--------------------

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

Assessment and Investigation on the Beach and Dune Conditions at South Padre Island

City of South Padre Island

Name of Applicant

Project Title (must match title on grant application cover page)

What is your entity's fiscal year? _____ through _____
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$ _____
2. What was the total amount of federal funds expended (spent/reimbursed)? \$ _____

Section 3: Audit Information

- Date of your entity's last completed audit: _____
Date
- Period covered by audit: _____ through _____
Month/Year Month/Year
- Audit findings: ☐ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL

- Next audit scheduled for: _____ (Month/Year)
- Period to be covered by next scheduled audit: _____ through _____
Month/Year Month/Year

Section 4: Signature Section

Signature of Preparer

Date

Preparer's Contact Information

Email: _____

Phone: _____

Printed Name of Preparer and Title

Data Sharing Plan

Project Title:

Assessment and Investigation on the Beach and Dune Conditions at South Padre Island

Types of environmental and geospatial data and/or information to be created during the project:

LiDAR, topographic, and beach profiling data along with aerial photographs will be collected within the City limits of South Padre Island to provide current and accurate beach and dune data. This data can be utilized to create current digital elevation models and compare with previous conditions.

Data collection method(s):

The City will contract a firm to perform surveys for the entire beach and analyze all data into a report. Recent LiDAR data from both the GLO and University of Texas BEG can also be utilized and taken into account in the analysis.

Tentative date by which data will be shared:

All finalized data will be shared with NOAA in



Standards to be used for data/metadata format and content:

The contractor will be responsible for meeting all standards and data sharing policies.

Policies addressing data stewardship and preservation:

The data collected and report created from the study will stay on file at the City for a minimum of five years. An electronic copy will be made available in the City's files as well. The City will reach out to the State and NOAA for their archiving resources.

Procedures for providing access to data and prior experience in publishing such data:

The City has not had experience in research data sharing. We will work to publish and share this online locally, with the State, NOAA, and any other relevant agencies.

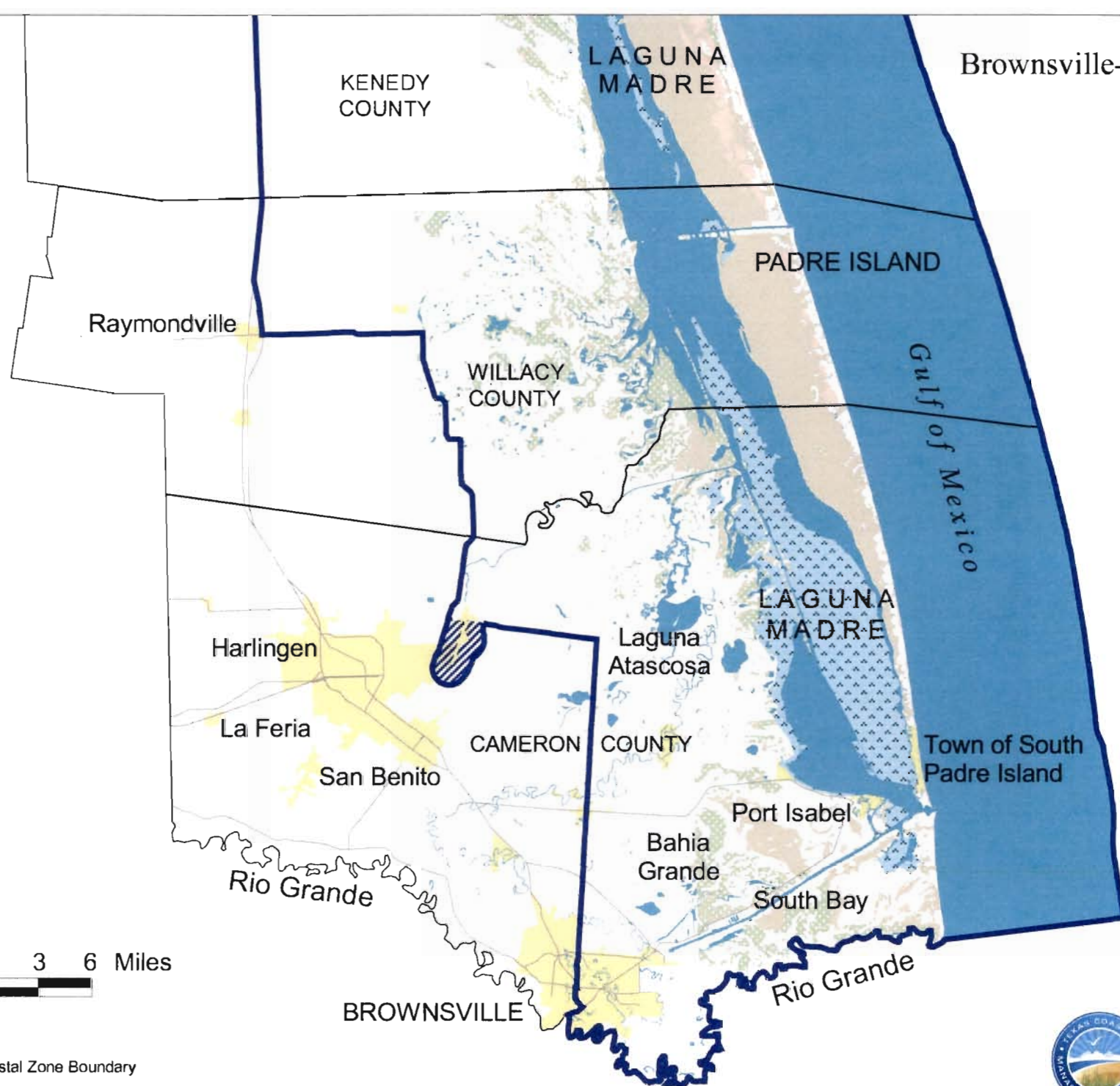
CMP Grant Cycle 25 Final Application

Supporting Documents:
Beach and Dune Assessment Study

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Coastal Zone Boundary

Coastal Zone - Wetlands Only Area



**SOUTH PADRE ISLAND
ECONOMIC DEVELOPMENT
CORPORATION**

**6801 Padre Blvd.
South Padre Island, TX 78597-3899
956-761-6805
southpadreislandedc@gmail.com**



September 4, 2019

Commissioner George P. Bush
Texas General Land Office
1700 Congress Ave.
Austin, TX 78701

**RE: Support for the City of South Padre Island CMP Cycle 25 Funding for the Beach
Assessment**

Dear Commissioner Bush:

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 25 program.

The City of South Padre Island sits at the southern tip of a unique Texas barrier island. It is a densely developed tourist destination directly juxtaposed against some of the most pristine beaches on the Texas shoreline.

The City continues to try and provide the best and most accessible public beaches on the Texas Gulf Coast. With trying to ensure best practices at all times, the City seeks to update its beach and dune study last completed in 1993. The enhancement of a beach and dune analysis will allow a better understanding of current erosion and accretion patterns. The report can also give insight on what top protective means should be taken to minimize loss of human life and property damage during tropical disturbances.

The South Padre Island Economic Development Corporation encourages funding approval because of the nature of the project proposed and because of the level of expertise, experience, and record of success with projects in the past. This project, if funded, will be conducted with efficiency and be looked upon after completion as "money well spent."

The protection of our beaches on South Padre Island is vital for the local economy and the state of Texas. We pledge our support for this project and thank you in advance for your consideration of this application.

Sincerely,

A handwritten signature in blue ink that reads "Darla Lapeyre". The signature is fluid and cursive.

Darla Lapeyre
Executive Director

11-73



September 5, 2019

Honorable George P. Bush, Commissioner
Texas General Land Office
1700 Congress Avenue
Austin, TX 78701-1495

Re: Support for the City of South Padre Island CMP Cycle 25 Funding for the Beach and Dune Assessment.

Dear Honorable Commissioner Bush,

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 25 program.

South Padre Island provides the best and most accessible public beaches on the Texas Gulf Coast. Our City is actively planning for the future, and to further preserve and protect our beaches. To ensure best practices and productive results, our City seeks to update our beach and dune study which was last completed in 1993. An updated beach and dune analysis will allow a better understanding of current erosion and accretion patterns and give insight on what top protective means should be taken to maintain and protect our beaches, as well as minimize loss of human life and property damage during tropical disturbances.

Proactive stewardship of State's beaches on South Padre Island is vital for our community and the State of Texas. I pledge our Chamber's support for this project and thank you in advance for your consideration of this application.

Sincerely,

Roxanne M. Ray

President/CEO

610 Padre Blvd.

South Padre Island, TX 78597

956.761.4412

11-24

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

City of South Padre Island Whitecap Circle Beach Access Development

Name of Applicant Project Title (must match title on grant application cover page)

What is your entity's fiscal year? 10/2017 through 09/2018
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$2,942,460
2. What was the total amount of federal funds expended (spent/reimbursed)? \$2,942,460

Section 3: Audit Information

- Date of your entity's last completed audit: Mar 13, 2019
Date
- Period covered by audit: 10/2017 through 09/2018
Month/Year Month/Year
- Audit findings: ☒ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL https://www.myspi.org/egov/documents/1551897351_96302.pdf

- Next audit scheduled for: 11/2019-03/2020 (Month/Year)
- Period to be covered by next scheduled audit: 10/2018 through 09/2019
Month/Year Month/Year

Section 4: Signature Section

Month/Year Month/Year


Signature of Preparer

Date

8/26/19

Preparer's Contact Information

Email: RGimenez@myspi.org

Phone: 956-761-8130

Rodrigo Gimenez - CFO
Printed Name of Preparer and Title

11-75

CMP GRANTS PROGRAM

Final Application Checklist

Incomplete Applications Will Not Be Scored

Each final application package submission should include the following:

1. The electronic/editable application document titled, "Final Application," and
2. All other supporting documents saved as one pdf file titled, "Supporting Documents."

- ___ 1. Application (Project Description, Project Tasks, Project Budget Narrative, and Project Budget Tabular)
- ___ 2. Federal Funding Accountability And Transparency Act
- ___ 3. Location Map (Maps in Appendix E may be used for §306 projects)
- ___ 4. Letters of Support (Letters of support should describe the project's relevance/impact within the project area and should be signed by an executive of the entity. Letters of support must be attached to the application and should not be sent separately. Late letters will not be accepted.)
- ___ 5. Financial Audit Information
- ___ 6. Data Sharing Plan
- ___ 7. Approved Indirect Cost Rate Agreement
- ___ 8. Commitment Letters for In-kind Donations/Services (Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors.)
- ___ 9. Nomination Letter (Required for nonprofit organizations only)
- ___ 10. Additional Requirements for §306A Projects (Construction and acquisition projects only)
 - ___ USGS Map (1:24,000-scale quadrangle map, 7.5 minute series with latitude and longitude coordinates identifying the project location)
 - ___ Project Site Plan (Drawing of the project site that depicts property and/or easement lines and other facilities on the site, identifies CNRAs on the site and includes a legend that describes existing and proposed components of the project.)
 - ___ Photos of the Proposed Project Site
 - ___ Attorney Title Opinion
 - ___ Certificate of Consistency
 - ___ §306A Project Checklist

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Greater than or equal to
40% required match.

Reference No.

CMP GRANT CYCLE #25 APPLICATION

☐ Pre-Proposal ☒ Final Application

Entity Name: City of South Padre Island

Entity Type: Incorporated city within coastal zone boundary

Project Title: South Padre Island Living Shoreline

Type of Project: ☒ Nonconstruction ☐ Construction ☐ Land Acquisition ☐ Research

County or Counties that the project is located in or affects: Cameron

These amounts will be auto-populated when the tabular budget is correct.

CMP Funds Requested:	\$135,000.00
Local Match Contributed:	\$90,000.00
Third Party Contributed:	\$0.00
Total Project Cost:	\$225,000.00

Ranking 3
(Place project in order of priority if submitting more than one grant application.)

Funding Category Under Which the Project Should Be Considered:

- ☐ Public Access Enhancement
- ☐ Applied Research and Data Collection
- ☒ Coastal Resiliency Enhancement
- ☐ Coastal Nonpoint Source Pollution Control
- ☐ Coastal Planning and Community Engagement

11-77

Project Manager

Ms.	Kristina	M	Boburka
Salutation	First	MI	Last

Shoreline Director

Title

321 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-3837

Telephone

Fax Number

kboburka@myspi.org

Electronic Mail Address

Authorizing Official

Mr.	Randy		Smith
Salutation	First	MI	Last

City Manager

Title

4601 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-8108

Telephone

Fax Number

rsmith@myspi.org

Electronic Mail Address

Application Questions

1. The project description should be concise and flow smoothly. Please provide a clear overview of the project including a description of the issues that CMP funding will address, the steps to accomplish the project, the beneficial economics impacts the project will have and how success will be measured.

Applicants submitting land acquisition projects should provide sufficient detail for the CMP Review Team to evaluate the likelihood of a successful transaction within the time frame of the grant. These details should include a description of the tract of land, an indication of the willingness of the seller, and the length of time the willing seller is committed to holding the property.

Applicants submitting research projects should describe the project's objectives in laymen's terms with emphasis on research applications, relevance, and value to coastal managers and the general public. In addition, information should be included describing coordination efforts with local, state and federal agencies. The uniqueness and significance of the study should be clearly described as well as the contribution and impact the study will have for ongoing research.

The City of South Padre Island (SPI) is pleased to submit this proposal to plan and design the Living Shoreline located in the Laguna Madre. This project was listed as a Tier I Project in the 2019 Texas Coastal Resiliency Master Plan.

The City of SPI has experienced significant success building up the beach and dune system. This has increased the health of the shoreline as well as the protection and resiliency of the Island's Gulf coast. This full project would construct a living shoreline and be the first in taking steps towards building a protective barrier on the Island's bay side. The Laguna Madre is one of six hypersaline lagoons in the world, and the City is determined to expand its focus on protecting this natural resource.

Traditionally, bay shorelines on the Island have been stabilized utilizing hard, 'grey' materials and structures such as rip rap and bulkheads. These structures tend to reflect the wave energy that hits them, resulting in erosion along them and the loss of natural shallow water habitats. This project would improve many areas by using natural infrastructure that would be placed on the bay side of South Padre Island. The overall goal is to have pockets of living shoreline that are placed between the deeper Tompkins Channel and the upland properties. This would help restore the natural habitat the Island has on the bay, protect the land from erosion, and stabilize the bay shores.

This is an extensive project that will take place in multiple phases. Funding is needed for the first portion of this project and will go towards services that will plan, design, obtain necessary permits, and perform any needed surveys of the location. By the end of this beginning phase, the project should be ready for implementation.

Due to natural and human induced causes, the black mangroves, oysters, wetlands, seagrasses, and salt flats have all declined in the Laguna Madre. Without the protection these habitats naturally create, the majority of the City's bay side is vulnerable and exposed to wave action. The formation of a living shoreline on South Padre Island would serve as environmental restoration for the area and provide massive amounts of uplift on the bay side. The whole island would see an increase in the buffer zone between the land and the Laguna Madre, further protecting the City from any back bay flooding.

Each response is limited to 2,000 characters.

2. Identify specific goals and policies that will be fulfilled. Provide a thorough description of how the project will implement CMP goals and policies. The goals and policies are listed in Appendix D.

As phase one in the formation of a bayside living shoreline, research and feasibility are the first steps to a successful project. The Laguna Madre Living Shoreline as a Tier 1 project (R4-11) will be developed in three phases. Phase 1 will include research, design, and permitting. Phase 2 will conclude research and break ground on construction. Construction will be finalized in Phase 3 and project monitoring will begin. The project will protect, preserve, and restore coastal natural resource areas by slowing erosion on the bay wetland areas that are influenced by wave energy from commercial sources, recreation, and significant weather. By managing coastal resources there is an increase of protection from storm surges that also minimizes loss of human life. A protective shoreline barrier between the Tompkins Channel and South Padre Island can help mitigate flooding across bay accesses. With added protection, economic development and human use can continue following significant weather events. Implementing a living shoreline will help build and care for coastal natural resource areas that enhance a safer community on South Padre Island. This project will also provide opportunities for public education and involvement through all phases of design, planning, and construction.

3. Describe how the project will implement a previously approved local, regional, state or federal plan (e.g., Local Parks Master Plan, The Galveston Bay Plan, The Coastal Bend Bays Plan, Texas Wetlands Plan, Gulf of Mexico Strategic Plan). Explain how the project will lead to the development of a new plan or improved management practices. If the project implements an existing plan, please identify the plan and explain the relationship between the project and the plan.

The City of South Padre Island's Code of Ordinances places Bay Area under Chapter 16, Article 2. The duties and functions for the advisement of what should occur within the bayside area and how are listed in Sec 16-54. This project will enhance and further protect the bay shoreline.

The City's Shoreline Master Plan also emphasizes conservation and storm resiliency. Public participation was key in finishing the Master Plan as bayside conservation activities were ranked high in community surveys.

4. Describe how the project fulfills a public need/benefit. Describe how the project will fill information/data gaps and further local, state, and federal agency initiatives. Describe the economic benefits the project will have on the local community and the specific resources to be positively impacted

South Padre Island is the world's longest barrier island and provides a protective barrier to the Texas coastline. As a barrier island, South Padre is surrounded by water on its beach and bay side and is the first line of defense for any tropical disturbances in the Gulf of Mexico. The Laguna Madre is one of six hypersaline lagoons in the world and is critical habitat for juvenile sea turtles, fish and crustaceans. The bay is also a popular spot for recreational fishermen. As population and ecotourism have grown on South Padre Island, so has bayside development. Construction of residencies, vacation rentals and businesses have increased and created a large pull to the City's bayside attractions. The linear front is headed mostly by bulkheads along the shoreline brushed up by the Tompkins Channel. Protection from storm surge is minimal and just offered by the existing hard structures which create drop outs along the wall. The public sector will

benefit from a living shoreline as its presence in the Laguna Madre will minimize human casualties and economic loss as a result of significant weather events and erosion. The living shoreline adds another layer of protection by decreasing wave energy and providing habitat structures for juvenile rearing.

This project will help fill information gaps by providing data on wave energy in the Laguna Madre, long term effects of a living shoreline, and the possibility of success. All information will be reported to the GLO with possibility and intent to continue through all phases. This feasibility study and resulting construction project will aid in wetland development and a greener shoreline, ultimately helping the City move closer to its natural protection goals.

5. Describe project support and commitment from local citizens, local governments, elected officials, established community organizations, and state/federal resource agencies. Describe how future iterations of the project will be managed independent of CMP funds. For projects proposed under the Applied Research and Data Collection and Coastal Nonpoint Source Pollution Control funding categories, explain how the project findings and deliverables support or implement at least one Committee member agency's goals, describe coordination efforts with the identified agency, and provide information for the agency's point of contact.

The Living Shoreline of the Laguna Madre Feasibility Study offers support and commitment through the residents, visitors and local government on South Padre Island. This project was placed before the Shoreline Task Force Committee and was open for public comments on September 10, 2019 which was then approved to be placed on the City Council agenda. City Council sitting with elected officials, approved the feasibility study to apply for final application on September 18, 2019.

Funding for the project after Phase 3 will be supported out of the City of South Padre Island's Shoreline Department budget. The study will be contracted out by a research program with hands on involvement from the Shoreline Department.

Letters of support were written by community members with established public organizations. The letters of support are attached to this document. Letters include research support and project findings opinions.

Project Tasks

Please divide the project into discrete tasks and describe below. Please limit your tasks to 6.

Task 1 Title: Advertise and award contract for Fesiblity Study

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Advertise to construct a plan of action for a bay side Living Shoreline Feasibility Study through Request of Qualifications (RFQ). The City ensures this process meets all standards of City and the State of Texas.

Deliverables/Due Dates List the products, output, and important events associated with the task and provide due dates.

Deliverable(s)	Due Date
Copy of Advertisement in Local Newspaper	10/30/2020
Copy of Request for Qualifications	11/31/2020
Copy of Contract with Research Services	12/30/2020

Task 2 Title: Feasibility Study

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

City staff and research team will work on plans to develop adequate study measures
Advertise bid packet for Feasibility Study
Bid Opening
City Council award contract

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Final Study Plan	2/28/2021
Proof of Advertisement	3/31/2021
Proof of Bid Opening	4/30/2021
Copy of Executed Contract	5/31/2021

Task 3 Title: Research and Permitting

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Gather impending data on feasibility study and acquire permitting for further project phases.
Produce Final Report.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Packet of Completed Project	3/31/2022

Task 4 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

11-85

Task 5 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

11-86

Task 6 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

11-87

Project Budget

Personnel

List all personnel who will work on the project. List each person's title, percentage of time to be devoted to the project and annual salary. The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement is in lieu of salaries and/or wages earned by a student working directly on the project.

Name	Title	Months Planned	% Time	Annual Salary	Cost for Salary
Total Cost:					\$0.00

Fringe Benefits

Fringe benefits should be limited to no more than 35% of salaries and wages.

Name	Fringe Benefit Rate (%)	Cost for Salary	Cost for Fringe Benefits	Description of Fringe Benefits
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

11-88

Travel

Please list all trips that will be charged to the project. List the destination, the person who will travel, the cost of the travel (itemize airfare, accommodations, ground transportation, and per diem), and the purpose of the travel.

Destination	Traveler	Travel Cost	Purpose
Total Cost:		\$0.00	

Supplies (items that cost less than \$5,000 per unit)

List all supply purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0 00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0 00	
			\$0.00	
Total Cost:			\$0 00	

11-89

Equipment (items that cost \$5,000 or more per unit)

List all equipment purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Contractual

List all contracts that will be charged to the project. Describe the nature of the services to be acquired and provide the estimated cost. Please note all contracts must meet state and federal contracting requirements. Competitive bidding procedures must be used when required and in all other cases when possible. Note that architectural/engineering contracts are not allowed to be competitively bids, per State law.

Type/Nature of Service	Estimated Cost	Competitive Bidding?
Research Plan and Design	\$75,000.00	Yes
Research Study	\$120,000.00	Yes
Permitting	\$30,000.00	Yes
Total Cost:		\$225,000.00

11-90

List any other anticipated purchases (item and cost) excluded from the budget categories listed above (e.g., printing, registration fees, and volunteer time). The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement of tuition is in lieu of salaries and/or wages earned by a student working directly on the project. The amount paid in tuition must not exceed the amount a student would have earned if paid a student wage by the grant.

Indirect Cost Rate

Indirect Cost Rate %	Base Description

Project Budget

Tabular

The applicant must provide a 40% match of the total project cost to comply with federal matching requirements.

	CMP \$	Local \$	Third Party \$	Total \$	
Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$135,000.00	\$90,000.00	\$0.00	\$225,000.00	\$225,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$135,000.00	\$90,000.00	\$0.00	\$225,000.00	
Indirect Costs		\$0.00	\$0.00	\$0.00	Greater than or equal to 40% required match.
Total Project Costs	\$135,000.00	\$90,000.00	\$0.00	\$225,000.00	

The fourth column (Total) will not calculate until the sum of columns 1 - 3 (CMP, Local & Third Party) equals the amount in the fifth column. The summary budget on Page 1 will not populate unless the fourth column on this page has totaled correctly.

Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors. In-kind donations/services are not reimbursable. However, the value of these donations/services can be used to meet the match requirement.

No federal funds, whether received directly or as passed-through funds from a state agency, may be used as match support for a CMP grant.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT

In order to comply with the Federal Funding Accountability and Transparency Act (FFATA) the General Land Office (GLO) is required to gather certain information from our sub-grantee's for sub-awards over \$25,000. Below is a link to the government website where you can find out more information on this requirement. <https://www.fsr.gov/>

Please provide the following information:

Legal Entity Name City of South Padre Island

Project Title South Padre Island Living Shoreline

Total Project Cost 225,000

DUNS Number 03835005 Federal Tax ID 74-1756442 Congressional District(s) 25

Location Of Entity

Physical Mailing Address 4601 Padre Blvd

City South Padre Island Tx Zip 78597

Primary Location of Performance

Physical Mailing Address 4601 Padre Blvd

City South Padre Island Tx Zip 78597

Does your entity receive greater than 80% of its annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements, or greater than \$25,000,000 of it's annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements?

☐ Yes ☒ No

If you answered **Yes** to number 2 above, please provide the names and total compensation of the five most highly compensated officers of your entity.

First Name	Middle Name	Last Name	Total Compensation
------------	-------------	-----------	--------------------

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

South Padre Island Living Shoreline

City of South Padre Island

Name of Applicant

Project Title (must match title on grant application cover page)

What is your entity's fiscal year? _____ through _____
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$ _____
2. What was the total amount of federal funds expended (spent/reimbursed)? \$ _____

Section 3: Audit Information

- Date of your entity's last completed audit: _____
Date
- Period covered by audit: _____ through _____
Month/Year Month/Year
- Audit findings: ☐ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL:

- Next audit scheduled for: _____ (Month/Year)
- Period to be covered by next scheduled audit: _____ through _____
Month/Year Month/Year

Section 4: Signature Section

Signature of Preparer

Date

Preparer's Contact Information

Email: _____

Phone: _____

Printed Name of Preparer and Title

Data Sharing Plan

Project Title:

South Padre Island Living Shoreline

Types of environmental and geospatial data and/or information to be created during the project:

Topographic and bay profiling data along with aerial photographs will be collected within the City limits of South Padre Island to provide current and accurate Laguna Madre bay data. This data can be utilized to create current digital wave energy models, design, tidal elevation models.

Data collection method(s):

The City will contract a firm to perform surveys for the Tompkins channel and analyze all data into a report.

Tentative date by which data will be shared:

All finalized data will be shared with NOAA im

Standards to be used for data/metadata format and content:

The contractor will be responsible for meeting all standards and data sharing policies.

Policies addressing data stewardship and preservation:

The data collected and report created from the study will stay on file at the City for a minimum of five years. An electronic copy will be made available in the City's files as well. The City will reach out to the State and NOAA for their archiving resources.

Procedures for providing access to data and prior experience in publishing such data:

The City has not had experience in research data sharing. We will work to publish and share this online locally, with the State, NOAA, and any other relevant agencies.

CMP Grant Cycle 25

Final Application

Supporting Documents:
Living Shoreline Study

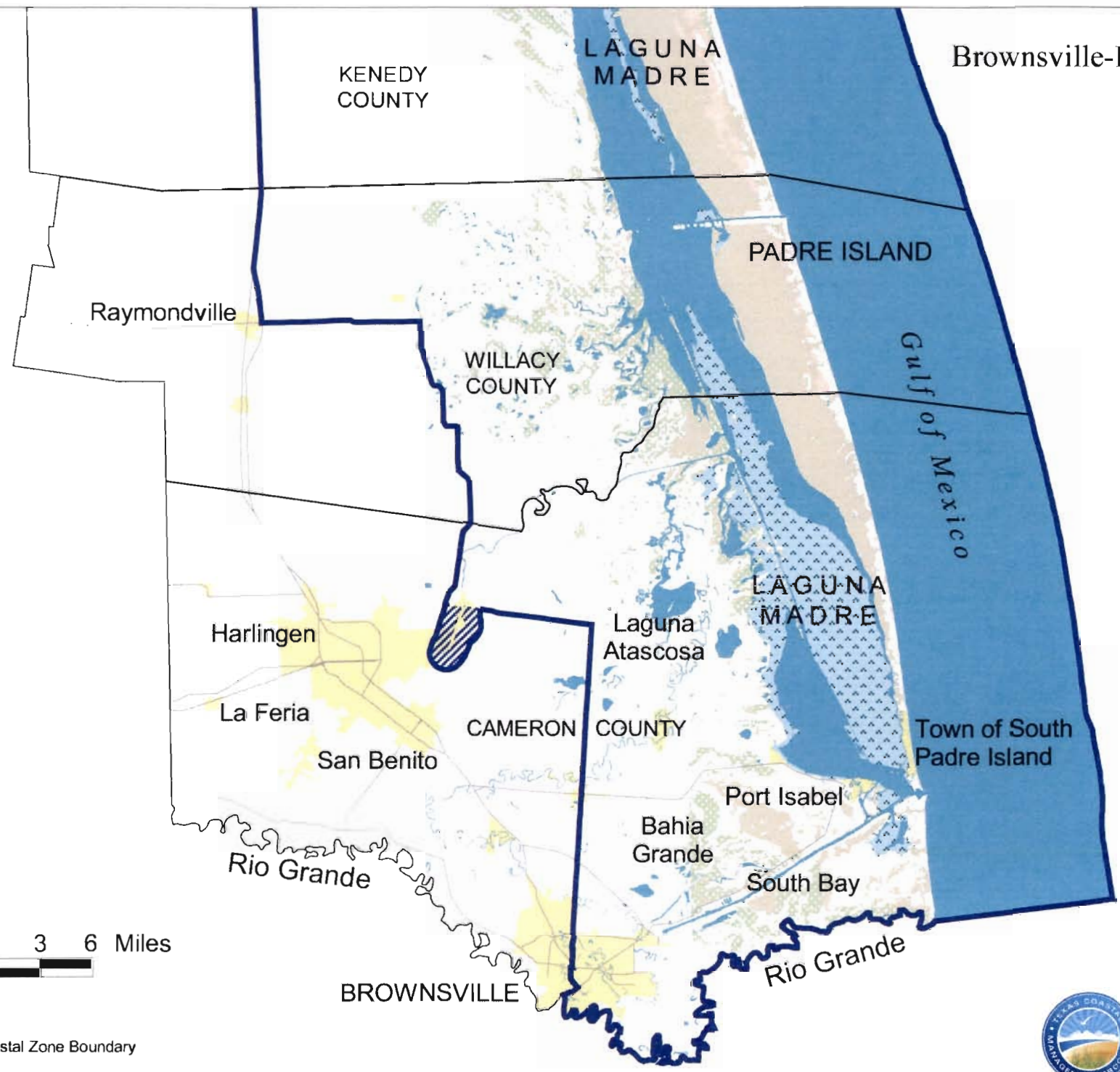
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3 0 3 6 Miles

Coastal Zone Boundary
Coastal Zone - Wetlands Only Area



**SOUTH PADRE ISLAND
ECONOMIC DEVELOPMENT
CORPORATION**

**6801 Padre Blvd.
South Padre Island, TX 78597-3899
956-761-6805
southpadreislandedc@gmail.com**



September 4, 2019

Commissioner George P. Bush
Texas General Land Office
1700 Congress Ave.
Austin, TX 78701

RE: Support for the City of South Padre Island CMP Cycle 25 Funding for the Living Shoreline

Dear Commissioner Bush:

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 25 program.

The City of South Padre Island sits at the southern tip of a unique Texas barrier island. It is a densely developed tourist destination directly juxtaposed against some of the most pristine beaches on the Texas shoreline.

The Laguna Madre is a popular destination for birders, recreation fishing, and kite boarding. The Tompkins Channel runs parallel to South Padre's bay shoreline that is mostly secured with hard bulkheads. To follow in pursuit of a beach living shoreline model, the expansion of a living shoreline west of the Tompkins Channel will help decrease wave energy, protect from bulkhead washout, and increase protection from storm surge.

The South Padre Island Economic Development Corporation asks your approval for funding the project proposed, because of the level of innovation, public safety, and green environmental building the living shoreline will produce. This project, if funded, will be conducted with efficiency and be looked upon after completion as "money well spent."

The protection of our beaches on South Padre Island is vital for the Island's economy and the state of Texas. We pledge our support for this project and thank you in advance for your consideration of this application.

Sincerely,


Darla Lapeyre
Executive Director

11-99



September 5, 2019

Honorable George P. Bush, Commissioner
Texas General Land Office
1700 Congress Avenue
Austin, TX 78701-1495

Re: Support for the City of South Padre Island CMP Cycle 25 Funding for the Laguna Madre Living Shoreline.

Dear Honorable Commissioner Bush,

The Laguna Madre Bay at South Padre Island is a popular destination for bird watching, recreational fishing, paddle boarding, kayaking, kite boarding, and more! The Tompkins Channel runs parallel to South Padre's bay shoreline that is mostly secured with hard bulkheads. This channel is a very important to recreational activity and to general navigation along South Padre Island's western shoreline. Our City's plan for a living shoreline on the west side of the Tompkins Channel will help decrease wave energy, protect against bulkhead washout, increase protection from storm surge and provide additional marine habitat.

I feel this is very worthy of funding not only because of the nature of the project proposed, but because of the level of innovation, public safety, and green environmental building.

I pledge the support of our South Padre Island Chamber of Commerce for this project and thank you in advance for your consideration of this application.

Sincerely,

A handwritten signature in blue ink that reads "Roxanne M. Ray".

Roxanne M. Ray
President/CEO
610 Padre Blvd.
South Padre Island, Texas 78597
956.761.4412

11-100

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

City of South Padre Island
Whitecap Circle Beach Access Development

Name of Applicant _____ Project Title (must match title on grant application cover page) _____

What is your entity's fiscal year? 10/2017 through 09/2018
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$2,942,460
2. What was the total amount of federal funds expended (spent/reimbursed)? \$2,942,460

Section 3: Audit Information

- Date of your entity's last completed audit: Mar 13, 2019
Date
- Period covered by audit: 10/2017 through 09/2018
Month/Year Month/Year
- Audit findings: ☒ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL https://www.myspi.org/egov/documents/1551897351_96302.pdf

- Next audit scheduled for: 11/2019-03/2020 (Month/Year)
- Period to be covered by next scheduled audit: 10/2018 through 09/2019
Month/Year Month/Year

Section 4: Signature Section


Signature of Preparer

8/26/19
Date

Preparer's Contact Information

Email: RGimenez@myspi.org

Phone: 956-761-8130

Rodrigo Gimenez - CFO
Printed Name of Preparer and Title

CMP GRANTS PROGRAM

Final Application Checklist

Incomplete Applications Will Not Be Scored

Each final application package submission should include the following:

1. The electronic/editable application document titled, "Final Application," and
2. All other supporting documents saved as one pdf file titled, "Supporting Documents."

- ___ 1. Application (Project Description, Project Tasks, Project Budget Narrative, and Project Budget Tabular)
- ___ 2. Federal Funding Accountability And Transparency Act
- ___ 3. Location Map (Maps in Appendix E may be used for §306 projects)
- ___ 4. Letters of Support (Letters of support should describe the project's relevance/impact within the project area and should be signed by an executive of the entity. Letters of support must be attached to the application and should not be sent separately. Late letters will not be accepted.)
- ___ 5. Financial Audit Information
- ___ 6. Data Sharing Plan
- ___ 7. Approved Indirect Cost Rate Agreement
- ___ 8. Commitment Letters for In-kind Donations/Services (Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors.)
- ___ 9. Nomination Letter (Required for nonprofit organizations only)
- ___ 10. Additional Requirements for §306A Projects (Construction and acquisition projects only)
 - ___ USGS Map (1:24,000-scale quadrangle map, 7.5 minute series with latitude and longitude coordinates identifying the project location)
 - ___ Project Site Plan (Drawing of the project site that depicts property and/or easement lines and other facilities on the site, identifies CNRAs on the site and includes a legend that describes existing and proposed components of the project.)
 - ___ Photos of the Proposed Project Site
 - ___ Attorney Title Opinion
 - ___ Certificate of Consistency
 - ___ §306A Project Checklist

Greater than or equal to
40% required match.

Reference No.

CMP GRANT CYCLE #25 APPLICATION

☐ Pre-Proposal

☒ Final Application

Entity Name: City of South Padre Island

Entity Type: Incorporated city within coastal zone boundary

Project Title:

South Padre Island Wind and Water Sports Park

Type of Project: ☐ Nonconstruction ☒ Construction ☐ Land Acquisition ☐ Research

County or Counties that the project is located in or affects: Cameron

These amounts will be auto-populated when the tabular budget is correct.

CMP Funds Requested: \$72,000.00

Local Match Contributed: \$48,000.00

Third Party Contributed: \$0.00

Total Project Cost: \$120,000.00

Ranking 4

(Place project in order of priority if submitting more than one grant application.)

Funding Category Under Which the Project Should Be Considered:

☒ Public Access Enhancement

☐ Applied Research and Data Collection

☐ Coastal Resiliency Enhancement

☐ Coastal Nonpoint Source Pollution Control

☐ Coastal Planning and Community Engagement

11-102

Project Manager

<div>Ms.</div>	Kristina	M	Boburka
Salutation	First	MI	Last

Shoreline Director

Title

321 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-3837

Telephone

Fax Number

kboburka@myspi.org

Electronic Mail Address

Authorizing Official

<div>Mr.</div>	Randy		Smith
Salutation	First	MI	Last

City Manager

Title

4601 Padre Boulevard

Physical Mailing Address

South Padre Island	TX	78597
City	State	Zip

956-761-8108

Telephone

Fax Number

rsmith@myspi.org

Electronic Mail Address

11-103

Application Questions

1. The project description should be concise and flow smoothly. Please provide a clear overview of the project including a description of the issues that CMP funding will address, the steps to accomplish the project, the beneficial economics impacts the project will have and how success will be measured.

Applicants submitting land acquisition projects should provide sufficient detail for the CMP Review Team to evaluate the likelihood of a successful transaction within the time frame of the grant. These details should include a description of the tract of land, an indication of the willingness of the seller, and the length of time the willing seller is committed to holding the property.

Applicants submitting research projects should describe the project's objectives in laymen's terms with emphasis on research applications, relevance, and value to coastal managers and the general public. In addition, information should be included describing coordination efforts with local, state and federal agencies. The uniqueness and significance of the study should be clearly described as well as the contribution and impact the study will have for ongoing research.

The City of South Padre Island (SPI) is pleased to submit this proposal to develop a an non-motorized wind and water sports park on the bay side of the Island. This project was listed as a Tier I Project in the 2019 Texas Coastal Resiliency Master Plan.

The City seeks to build an Eco-tourism center in the form of a non-motorized sport launch to increase utility and access to the Laguna Madre. The City of South Padre Island is applauded as one of the premiere locations for kite-boarding, wind surfing, stand up paddle boarding, and kayaking. However, an access point to the bay does not presently exist for these enthusiasts. Instead, the participants in wind and water sports on SPI have driven vehicles across mud flats and utilized the adjacent tidal environment as a parking and staging area for their activities. Without a planned parking site and access point, the area's fragile salt flats and wetlands are trampled, driven on, and disturbed as hundreds to thousands of kite-boarders, wind-surfers, paddle-boarders, and kayakers visit the Laguna Madre each year.

The proposed center will decrease the direct impact on the adjacent flats and enhance recreation on the bay side. The main goal of the facility will be to allow access to the submerged land that is necessary for launching and reduce pedestrian stress on the vulnerable marsh shoreline. The facility will subsequently provide access to the deeper waters of the Laguna Madre by removing pedestrian and vehicular traffic off the vital seagrass and wetlands in the area.

The City of SPI is in the process of entering into a lease agreement with a willing property owner on the northern end of the City limits to develop a bay access park. While the construction of this project would require mitigation due to the diversion of vehicular and pedestrian traffic, this would eliminate the "free-for-all" waterfront access approach, and will reduce the aforementioned stress and destruction of shoreline habitats. Maintaining and preserving access to the Laguna Madre is vital to SPI for many reasons. This amenity would preserve the coastal environment as well as provide a positive experience to the local community and tourists.

The City is seeking funding to cover the mitigation process of this large project. The park will be located on the bay side of the Island and will impact multiple habitats including sea grass, marsh, and wetlands. The phase of the project seeking funding is the restoration and enhancement of the natural area that may be impacted by development and as well as the protection of the bay side of South Padre Island.

11-104

Each response is limited to 2,000 characters.

2. Identify specific goals and policies that will be fulfilled. Provide a thorough description of how the project will implement CMP goals and policies. The goals and policies are listed in Appendix D.

The City of South Padre Island (The City) is determined to provide the best public access to its coastal waters. With the development of a Wind and Watersports Community Venue, The City intends to increase public access to the Laguna Madre Bay. This project will include a multiuse lagoon, kite boarding site, cable park, kayak/stand up paddle board dock, event area/multiuse field, pro pool, restrooms, vender areas, campgrounds, nature/bike trails, and a dog park. The expansion of such a large recreational area will need a large amount of mitigation. The City is requesting funding on behalf of mitigation efforts to meet the standards of the USACE Category II Restoration and Enhancement 1:1 ratio for wetlands. The Wind and Watersport project matches 6 defining CMP goals. By creating a public use region with guided access this helps protect, preserve, and restore CNRA by decreasing unmanaged pedestrian and vehicular traffic. This also assists with the loss of human life and property by allowing compatible economic development and multiple human uses of CNRAs. The project ensures planned public access to and enjoyment of the coastal zone compatible private property rights while The City operates and maintains the land. Land development helps balance the benefits within the CMP goals. Signage, brochures, websites and different modes of communication will be used to educate the public about the protection and improved management of CRNAs. Public participation will be offered by public comments in different committee board meetings and City Council hosted by the City of South Padre Island, letters of support, design/construction bidding, project updates, mitigation planning and future public use.

3. Describe how the project will implement a previously approved local, regional, state or federal plan (e.g., Local Parks Master Plan, The Galveston Bay Plan, The Coastal Bend Bays Plan, Texas Wetlands Plan, Gulf of Mexico Strategic Plan). Explain how the project will lead to the development of a new plan or improved management practices. If the project implements an existing plan, please identify the plan and explain the relationship between the project and the plan.

The City of South Padre Island Parks and Open Space Master Plan helped develop and create the criteria for the Wind and Watersport Community Venue. The local plan provides site guidelines for community outdoor recreation resources and facilities, user-oriented outdoor recreation activities, and public survey information to help understand and best develop recreational spaces. This project will help open public access to the Laguna Madre in multiple items ranked by public opinion. Some of these items include: Dog Park, personal watercraft launch ramp, restrooms, and walking/jogging trails. This will be the largest expansion for public use operated by The City, besides the South Padre Island Shoreline itself.

4. Describe how the project fulfills a public need/benefit. Describe how the project will fill information/data gaps and further local, state, and federal agency initiatives. Describe the economic benefits the project will have on the local community and the specific resources to be positively impacted

With a lease agreement of 137 acres with CAB Partners the Wind and Watersport Community Venue offers a large area of public use for recreational activities in and around the Laguna Madre Bay. The benefit of increased visitors helps bring economic support for citizens of the lower Rio Grande Valley and the City of South Padre Island. Tourism supports the City's economy as people to stay in hotels, eat at local restaurants, and shop in local markets. This project also falls under the Coastal Management Program in which it will

increase public access public access to coastal natural resource areas. When proper boundaries with adequate control and management are set, information regarding wetland management and preservation can be collected from this project and addition projects in the future as human disturbance will be minimized in these areas.

5. Describe project support and commitment from local citizens, local governments, elected officials, established community organizations, and state/federal resource agencies. Describe how future iterations of the project will be managed independent of CMP funds. For projects proposed under the Applied Research and Data Collection and Coastal Nonpoint Source Pollution Control funding categories, explain how the project findings and deliverables support or implement at least one Committee member agency's goals, describe coordination efforts with the identified agency, and provide information for the agency's point of contact.

The Wind and Watersport Community Venue project has been sent to the Parks and Keep SPI Beautiful Committee along with City Council. The project has been approved not only through elected officials but also with the public. A poll was given in which residents voted that 2% of the Hotel Occupancy Tax be delegated to fund the park. The City signed a lease with a local family for the property at 22 years total. With a schedule that follows: 2 year mitigation period, 10 year lease, with the intent to renew twice at two 5 year marks. This project has been approved by the local community and will be moving forward with development.

Project Tasks

Please divide the project into discrete tasks and describe below. Please limit your tasks to 6.

Task 1 Title: Advertise and award contract for a Mitigation Plan

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Advertise for a Mitigation Plan through Request of Qualifications (RFQ). The City staff ensures this process meets all standards of the City and the State of Texas.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Copy of Advertisement in local newspaper	10/31/2020
Copy of Request for Qualifications	11/30/2020
Copy of Contract with Planning Company	12/31/2020

Task 2 Title: Mitigation - Design and Bid Project

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

City Staff and mitigation team will work on plans for mitigations
Advertise bid packet for native plant dealers
Bid Opening
City Council award contract

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Final Mitigation Plan	2/28/2021
Proof of Advertisements	3/31/2021
Proof of Bid Opening	4/30/2021
Copy of Executed Mitigation Contract	5/31/2021

Task 3 Title: Mitigation - Planting

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Plant in compliance to GLO and USACE standards following the Mitigation Contract.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date
Photos of completed project	3/31/2022

Task 4 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

Task 5 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

11-111

Task 6 Title:

Briefly describe the task to be accomplished, including the approach or methodology and the mechanism that will be used to transfer work products or data to researchers, regulators, managers, and/or the public.

Deliverables/Due Dates *List the products, output, and important events associated with the task and provide due dates.*

Deliverable(s)	Due Date

11-112

Project Budget

Personnel

List all personnel who will work on the project. List each person's title, percentage of time to be devoted to the project and annual salary. The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement is in lieu of salaries and/or wages earned by a student working directly on the project.

Name	Title	Months Planned	% Time	Annual Salary	Cost for Salary
Total Cost:					\$0.00

Fringe Benefits

Fringe benefits should be limited to no more than 35% of salaries and wages.

Name	Fringe Benefit Rate (%)	Cost for Salary	Cost for Fringe Benefits	Description of Fringe Benefits
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

11-113

Travel

Please list all trips that will be charged to the project. List the destination, the person who will travel, the cost of the travel (itemize airfare, accommodations, ground transportation, and per diem), and the purpose of the travel.

Destination	Traveler	Travel Cost	Purpose
Total Cost:		\$0 00	

Supplies (items that cost less than \$5,000 per unit)

List all supply purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0 00	
			\$0 00	
			\$0.00	
			\$0.00	
			\$0 00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

11-114

Equipment (items that cost \$5,000 or more per unit)

List all equipment purchases (item and cost) that will be charged to the project. If you are categorizing items in bulk, please enter "1" as a default quantity.

Item Description	Quantity	Cost per Unit	Total Cost	Need/Purpose
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Cost:			\$0.00	

Contractual

List all contracts that will be charged to the project. Describe the nature of the services to be acquired and provide the estimated cost. Please note all contracts must meet state and federal contracting requirements. Competitive bidding procedures must be used when required and in all other cases when possible. Note that architectural/engineering contracts are not allowed to be competitively bids, per State law.

Type/Nature of Service	Estimated Cost	Competitive Bidding?
Mitigation Plan and Design	\$35,000.00	Yes
Mitigation Planting	\$85,000.00	Yes
Total Cost:		\$120,000.00

Other

List any other anticipated purchases (item and cost) excluded from the budget categories listed above (e.g., printing, registration fees, and volunteer time). The Land Commissioner will prohibit reimbursement of tuition costs unless reimbursement of tuition is in lieu of salaries and/or wages earned by a student working directly on the project. The amount paid in tuition must not exceed the amount a student would have earned if paid a student wage by the grant.

Item Description	Cost	Need/Purpose
Total Cost:		\$0.00

Indirect Cost Rate

The Land Commissioner will prohibit reimbursement of indirect costs. Indirect costs may only be used as local or third-party match if the applicant or third-party has a negotiated indirect cost rate with it's cognizant federal agency. This indirect cost rate can only be based on Modified Total Direct Costs as identified in the applicant or third-party's respective negotiated agreements. The Land Commissioner will prohibit reimbursement of administrative costs. A copy of your Indirect Cost Rate Agreement must be included.

Indirect Cost Rate %	Base Description

11-116

Project Budget

Tabular

The applicant must provide a 40% match of the total project cost to comply with federal matching requirements.

	CMP \$	Local \$	Third Party \$	Total \$	
Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$72,000.00	\$48,000.00	\$0.00	\$120,000.00	\$120,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$72,000.00	\$48,000.00	\$0.00	\$120,000.00	
Indirect Costs		\$0.00	\$0.00	\$0.00	Greater than or equal to 40% required match.
Total Project Costs	\$72,000.00	\$48,000.00	\$0.00	\$120,000.00	

The fourth column (Total) will not calculate until the sum of columns 1 - 3 (CMP, Local & Third Party) equals the amount in the fifth column. The summary budget on Page 1 will not populate unless the fourth column on this page has totaled correctly.

Applicants budgeting in-kind donations/services must submit letters of commitment from third-party donors. In-kind donations/services are not reimbursable. However, the value of these donations/services can be used to meet the match requirement.

No federal funds, whether received directly or as passed-through funds from a state agency, may be used as match support for a CMP grant.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT

In order to comply with the Federal Funding Accountability and Transparency Act (FFATA) the General Land Office (GLO) is required to gather certain information from our sub-grantee's for sub-awards over \$25,000. Below is a link to the government website where you can find out more information on this requirement. <https://www.fsr.gov/>

Please provide the following information:

Legal Entity Name City of South Padre Island

Project Title South Padre Island Wind and Water Sports Park

Total Project Cost 120,000

DUNS Number 03835005

Federal Tax ID 74-1756442

Congressional
District(s) 27

Location Of Entity

Physical Mailing
Address 4601 Padre Blvd

City South Padre Island

Tx Zip 78597

Primary Location of Performance

Physical Mailing
Address 4601 Padre Blvd

City South Padre Island

Tx Zip 78597

Does your entity receive greater than 80% of its annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements, or greater than \$25,000,000 of it's annual gross revenues from US Federal contracts, subcontracts, loans, grants, sub-grants and/or cooperative agreements?

☐ Yes ☒ No

If you answered **Yes** to number 2 above, please provide the names and total compensation of the five most highly compensated officers of your entity.

First Name

Middle Name

Last Name

Total Compensation

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

City of South Padre Island _____ South Padre Island Wind and Water Sports Park _____
Name of Applicant _____ Project Title (must match title on grant application cover page) _____
What is your entity's fiscal year? _____ through _____
Month/Year Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$ _____
2. What was the total amount of federal funds expended (spent/reimbursed)? \$ _____

Section 3: Audit Information

- Date of your entity's last completed audit: _____ Date
- Period covered by audit: _____ through _____
Month/Year Month/Year
- Audit findings: ☐ No findings (it is not necessary to submit a copy of your audit report package)
☐ Findings (provide URL for audit report below)

URL: _____

- Next audit scheduled for: _____ (Month/Year)
- Period to be covered by next scheduled audit: _____ through _____
Month/Year Month/Year

Section 4: Signature Section

Signature of Preparer _____ Date _____

Preparer's Contact Information
Email: _____
Phone: _____

Printed Name of Preparer and Title

Data Sharing Plan

Project Title:

South Padre Island Wind and Water Sports Park

Types of environmental and geospatial data and/or information to be created during the project:

Data collection method(s):

Tentative date by which data will be shared:

Standards to be used for data/metadata format and content:

Policies addressing data stewardship and preservation:

Procedures for providing access to data and prior experience in publishing such data:

ATTORNEY TITLE OPINION
(for construction or acquisition projects)

Date: _____

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Re: _____

South Padre Island Wind and Water Sports Park

(MUST MATCH PROJECT TITLE ON APPLICATION FORM)

I hereby certify that I am a member in good standing of the State Bar of Texas and have been requested to determine record of ownership for the parcel(s) of property on which the above-referenced project will be constructed.

(name or brief description of land)

After thoroughly examining the public land records or other appropriate records in accordance with the laws of Texas, I certify that the record title to the parcel is held by:

in (check one):

(name of entity)

- ☐ fee simple absolute
☐ other (specify)

I have determined that there are (check one):

- ☐ no easements or encumbrances on the property.
☐ easements or encumbrances on the property, but they would not interfere with its being used for the Coastal Management Program project which is the subject of this grant. (Attach documentation.) They are:

- ☐ easements or other encumbrances on the property that may interfere with its being used for the Coastal Management Program project which is the subject of this grant. (Attach documentation.) They are:

- ☐ easements or other encumbrances on the property that have been secured. (Attach documentation.) They are:

Signature _____

Name _____

Address _____

City _____ State _____ Zip _____

Bar Number _____

Phone Number _____

11-121

CERTIFICATION OF CONSISTENCY
(for construction or acquisition projects)

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

I hereby certify that the above application/project is consistent with the goals and policies of the Texas Coastal Management Program as approved by the National Oceanic and Atmospheric Administration.

Signature and Title of Authorizing Official

Date

GLO Use Only

I hereby acknowledge that documentation for this project, including copies of required permits and other authorizations, will be maintained in the state's files. I also certify that construction or acquisition will not begin until this documentation has been obtained. Furthermore, these files may be subject to review during CZMA §312 evaluations. Failure to maintain these files may result in the deobligation of federal funds and/or the requirement, by Ocean and Coastal Resource Management, to return to submitting all documentation prior to federal funding of CZMA §306A activities.

CMP Authorizing Official

Date

Section 306A Project Checklist

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

State Coastal Management Programs (CMPs) shall complete a §306A Project Checklist for each Coastal Zone Management Act (CZMA) §306A project and submit it to the Coastal Programs Division (CPD), Office of Ocean and Coastal Resource Management (OCRM), National Oceanic and Atmospheric Administration (NOAA) for approval. Approval of a 306A project requires a completed checklist, signed by the CMP Program Manager and CPD Chief; title documentation and appraisal (if applicable); and other information that may be required by this checklist. These are the only documents required for CPD approval unless otherwise notified by CPD. See CPD, *Coastal Zone Management Act Section 306A Guidance*, February 1999, for further information.

1. **Award Number:** _____ **State:** Texas

2. **A. Name of Project**
South Padre Island Wind and Water Sports Park

B. Address or Latitude and Longitude Coordinates:

26.156416, -97.175480

3. **Project Proponent:** Kristina Boburka
(must be a public entity) _____

4. **Total Cost:** \$120,000.00 **Federal:** \$72,000.00 **State/Local Match:** \$48,000.00

I ATTEST TO THE FOLLOWING: (1) THE STATEMENTS MADE AND OTHER INFORMATION PROVIDED IN THIS CHECKLIST ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE; (2) THE PROJECT DESCRIBED IN THIS CHECKLIST IS CONSISTENT WITH CZMA §306A AND CPD'S §306A GUIDANCE; (3) THE STATE HAS ON FILE THE DOCUMENTS IDENTIFIED IN THIS CHECKLIST; AND (4) I UNDERSTAND THE CONSEQUENCES, AS DESCRIBED IN CPD'S §306A GUIDANCE, IF THE PROJECT DESCRIBED IN THIS CHECKLIST DOES NOT COMPLY WITH CZMA §306A AND CPD'S §306A GUIDANCE.

CMP Authorizing Official

Date

The signature below by the Chief, Coastal Programs Division, OCRM/NOAA, is NOAA's approval that the applicable special award condition is satisfied and releases the federal CZMA §306A funds for the project described in this Checklist.

Joelle Gore
Acting Chief, Coastal Programs Division

Date

5. Project Eligibility:

a. §306A Objectives (check all that apply)

- ☐ §306A(b)(1)(A) preservation or restoration of areas designated in the state CMP (Identify APC or APR)
Insert CNRA here
- ☐ §306A(b)(1)(B) preservation or restoration of coastal resource of national significance or restoring or enhancing shellfish production clutch (Identify APC or APR (coastal natural resources))
Insert CNRA here
- ☐ §306A(b)(2) redevelopment of deteriorating or underutilized urban waterfronts designated as APCs in the state's CMP (Identify APC or APR (coastal natural resources))
Insert CNRA here
- ☒ §306A(b)(3) providing public access to coastal areas
- ☐ §306A(b)(4) development of process for aquaculture

b. §306A Uses (check all that apply)

- ☐ §306A(c)(2)(A) fee simple or other interest in land
- ☒ §306A(c)(2)(B) low-cost construction projects
- ☐ §306A(c)(2)(C)(i) revitalize urban waterfronts--piers
- ☐ §306A(c)(2)(C)(ii) revitalize urban waterfronts--shoreline stabilization
- ☐ §306A(c)(2)(C)(iii) revitalize urban waterfronts--pilings
- ☐ §306A(c)(2)(D) designs and other 306A reports, including aquaculture process
- ☐ §306A(c)(2)(E) educational, and other management costs, including aquaculture process

6. Project Description: (MUST MATCH PROJECT DESCRIPTION ON APPLICATION FORM)

The City of South Padre Island (SPI) is pleased to submit this proposal to develop a an non-motorized wind and water sports park on the bay side of the Island. This project was listed as a Tier 1 Project in the 2019 Texas Coastal Resiliency Master Plan.

The City seeks to build an Eco-tourism center in the form of a non-motorized sport launch to increase utility and access to the Laguna Madre. The City of South Padre Island is applauded as one of the premiere locations for kite-boarding, wind surfing, stand up paddle boarding, and kayaking. However, an access point to the bay does not presently exist for these enthusiasts. Instead, the participants in wind and water sports on SPI have driven vehicles across mud flats and utilized the adjacent tidal environment as a parking and staging area for their activities. Without a planned parking site and access point, the area's fragile salt flats and wetlands are trampled, driven on, and disturbed as hundreds to thousands of kite-boarders, wind-surfers, paddle-boarders, and kayakers visit the Laguna Madre each year.

The proposed center will decrease the direct impact on the adjacent flats and enhance recreation on the bay side. The main goal of the facility will be to allow access to the submerged land that is necessary for launching and reduce pedestrian stress on the vulnerable marsh shoreline. The facility will subsequently provide access to the deeper waters of the Laguna Madre by removing pedestrian and vehicular traffic off the vital seagrass and wetlands in the area.

The City of SPI is in the process of entering into a lease agreement with a willing property owner on the northern end of the City limits to develop a bay access park. While the construction of this project would require mitigation due to the diversion of vehicular and pedestrian traffic, this would eliminate the "free-for-all" waterfront access approach, and will reduce the aforementioned stress and destruction of shoreline habitats. Maintaining and preserving access to the Laguna Madre is vital to SPI for many reasons. This amenity would preserve the coastal environment as well as provide a positive experience to the local community and tourists.

The City is seeking funding to cover the mitigation process of this large project. The park will be located on the bay side of the Island and will impact multiple habitats including sea grass, marsh, and wetlands. The phase of the project seeking funding is the restoration and enhancement of the natural area that may be impacted by development and as well as the protection of the bay side of South Padre Island.

7. Public Benefit:

a. The project will be located on a property that is publicly owned or accessible via a publicly held easement.

☒ Yes ☐ No

b. The project will be for public benefit. ☒ Yes ☐ No

c. The project will not improve private property and/or result in private or commercial gain. ☒ Yes ☐ No

If the answer to any of the above is No, the project is not eligible for section 306A funding.

d. The state or sub-recipient will need to secure an easement or lease to conduct the project (i.e., because the state or sub-recipient does not own the property). ☐ Yes ☒ No

If the answer to 7d is Yes, attach a copy of the easement or lease to this checklist; if No, go on to 7e.

What is the term of the easement or lease (provide date of expiration or specify if in perpetuity)?

The easement or lease contains a reversionary clause. ☐ Yes ☐ No

e. The project will be open to the general public. ☒ Yes ☐ No ☐ N/A

If the answer to 7e is No, the project is not eligible for section 306A funding unless access is to be limited for a legitimate reason, such as public safety, resource protection, or scientific research. Attach an explanation for why the project will not be open to the public and describe the public benefits that would be provided by the project in the absence of public access.

f. The public will be charged a user fee to access the project. ☐ Yes ☒ No ☐ N/A

If the answer to 7f is Yes, attach an explanation for the user fee, including the amount, whether there will be differential fees (and a justification thereof), the need for the fees, and proposed use of the revenue.

8. Involvement of Non-profit Organizations:

The state CMP or sub-awardee will contract with a non-profit organization to complete part or all of this project.

☐ Yes ☒ No

If yes, the name of the non-profit is:

9A. Supporting Documentation for Low-Cost Construction Projects (if your project is land acquisition, skip to 9B):

a. A title opinion, title insurance commitment/certificate, or affidavit showing that the property on which the proposed project will be located is publicly owned, leased, or under easement in perpetuity or for the expected life of the project (at least 20 years) is attached.

☒ Yes ☐ No

b. The state CMP has on file a site plan for the project. ☒ Yes ☐ No

c. The state CMP has on file a site location map for the project. ☒ Yes ☐ No

9B. Supporting Documentation for Land Acquisition Projects:

a. A title opinion or title insurance commitment/certificate showing that the property to be acquired is owned by the contracted seller and is free of encumbrances that could affect the future viability of the property in its intended use is attached. ☒ Yes ☐ No ☐ N/A

b. The State or grant sub-recipient has obtained an independent appraisal of the fair market value for the property to be purchased that was developed pursuant to CPD's Section 306A Guidance. ☐ Yes ☐ No

10. National Historic Preservation Act and State Historic Preservation Office's (SHPO's) Clearance:

a. The project will affect sites listed or eligible to be listed on the National Register of Historic Places or the similar State registry.

☐ Yes ☒ No

b. The state CMP has on file the SHPO's clearance. ☒ Yes ☐ No

If the answer to 10b is No, the CMP Program Manager certifies, by signing this checklist, the State will work with NOAA to obtain SHPO/THPO clearance and that work will not begin and/or land will not be purchased until the SHPO clearance is received.

11. Flood Disaster Protection Act, Executive Order 11988 Floodplain Management, and the National Flood Insurance Program:

a. The project involves construction, improvements, and/or land acquisition to support construction or improvements.

☒ Yes ☐ No (If the answer to 11a is no, go on to 12.)

b. The project will be located in a Special Flood Hazard Area (e.g., Zones A, AE, or A1-30, AH, AO, AR, A99, Coastal A, V, VE or V1-30) shown on a National Flood Insurance Program (NFIP) Flood Insurance Rate Map. ☒ Yes ☐ No

(If the answer to 11b is Yes, the zone is Coastal A, V, A99 If the answer to 11b. is No, go on to 12.)

Information is generally available from local community planning or building permit departments. Flood Insurance Rate Maps are also available at <https://msc.fema.gov>.

c. The community in which the project will be located is participating in the NFIP. ☒ Yes ☐ No

(If the answer to 11c is No, the project is not eligible for section 306A funding.)

A list of participating communities is available at <http://www.fema.gov/cis/TX.pdf>.

Note: A local floodplain permit may be required if the project meets the NFIP's definition of development, which is "any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials."

12. Coastal Barrier Resources Act:

The project is located on a coastal barrier island designated as a unit of the Coastal Barriers Resources System.

☒ Yes ☐ No If the answer to 12. is Yes, the unit number is TX - 22 P

Coastal Barrier Resource maps are available at <http://www.fws.gov/cbra/Maps/index.html>.

If the answer to 12. is Yes, and the unit number does not end in "P" attach to this checklist a brief analysis as to how the proposed project is consistent with the three CBRA purposes: to minimize (1) the loss of human life, (2) wasteful federal expenditures, and (3) damage to fish, wildlife and natural resources.

13. Endangered Species Act:

a. There are known listed threatened or endangered plant or animal species or their critical habitat (as defined by the Endangered Species Act) that are under the jurisdiction of the National Marine Fisheries Service (NMFS) or U.S. Fish and Wildlife Service (USFWS) on the proposed project site. ☒ Yes ☐ No

If the answer to 13a. is Yes, attach a list of the species and/or their critical habitats as listed on the Endangered Species Webpage at <http://www.fws.gov/endangered/>.

b. The proposed project may have adverse effects on species listed or proposed for listing as endangered or threatened or on their designated critical habitats. ☐ Yes ☒ No

If the answer to 13b. is Yes, attach a description of the species and/or habitats affected, the adverse effects (minor and significant effects), and any coordination that has occurred between the state and the USFWS or NMFS. CPD will not approve a project that USFWS or NMFS has determined will have significant adverse effects on listed species or their critical habitat.

14. National Environmental Policy Act:

a. The proposed project may significantly affect the human environment. ☐ Yes ☒ No

b. The proposed project involves unresolved conflicts concerning alternative uses of available resources. ☐ Yes ☒ No

c. This action may have significant adverse effects on public health and safety. ☐ Yes ☒ No

d. This action may have highly controversial effects to the human environment. ☐ Yes ☒ No

e. This action may have highly uncertain and potentially significant environmental effects or involve unique or unknown risks.

☐ Yes ☒ No

f. The project may have significant adverse impacts on other natural resources not covered elsewhere in this checklist, e.g., beaches and dunes, wetlands, estuarine areas, wildlife habitat, wild or scenic rivers, reefs, or other coastal resources.

☐ Yes ☒ No

g. The project's effects may be individually insignificant, but their addition to effects from existing and reasonably foreseeable actions may result in cumulatively significant impacts. ☐ Yes ☒ No

If the answer to any one subpart of 14 is Yes, then additional NEPA review and documentation may be required. Attach a description of the resource(s) affected, the nature and scope of the effects, and information explaining why the state or sub recipient believes an Environmental Agency (EA) or an Environmental Impact Statement (EIS) should be required. CPD may require additional information in cases where potential impacts are not clearly described or where probable impacts require an EA or EIS.

15. Environmental Justice:

The project will have disproportionately high and adverse human health or environmental effects on minority or low income populations. ☐ Yes ☒ No

16. Coastal Nonpoint Pollution Control Program:

The project will employ best management practices as appropriate in conformance with the applicable State's Coastal Nonpoint Pollution Control Program. ☒ Yes ☐ No ☐ N/A

17. Americans With Disabilities Act:

The proposed project will be accessible to people with disabilities. ☒ Yes ☐ No ☐ N/A

If the answer to 17 is No, attach an explanation for how the project conforms with ADA requirements as described in CPD's Section 306A Guidance. If the project does not meet the requirements, it will not be approved.

18. State and Local Laws:

The project is consistent with applicable state, and local laws. ☒ Yes ☐ No

(If the answer is No, the project will not be approved.)

19. Tribal Interest

a. The project is located on or will affect tribal lands. ☐ Yes ☒ No (If no, go on to 20.)

b. The project is consistent with applicable tribal laws. ☒ Yes ☐ No (If No, the project will not be approved.)

20. Required permits: Please list local, state, tribal or federal permits required for this project and the status of the permits. If the permits have not been obtained, then the state CMP Program Manager certifies, by signing this checklist, that the state CMP (or other public entity) is seeking the required local, state, and federal permits and that work will not begin or land will not be purchased until the permits have been issued and received by the state CMP.

Local: Building

Federal: USACE Nationwide permit 42

OMB Control # 0648-0119 expires 11/30/2015. OCRM requires this information in order to adequately assess the eligibility of proposed CZMA section 306A projects. Public reporting burden for this collection of information is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Chief, Coastal Programs Division, OCRM, 1305 East-West Hwy., 11th Floor, Silver Spring, Maryland 20910. This reporting is required under and is authorized under 16 U.S.C. 1455a. Information submitted will be treated as public records. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection displays a currently valid OMB Control Number.

CMP Grant Cycle 25 Final Application

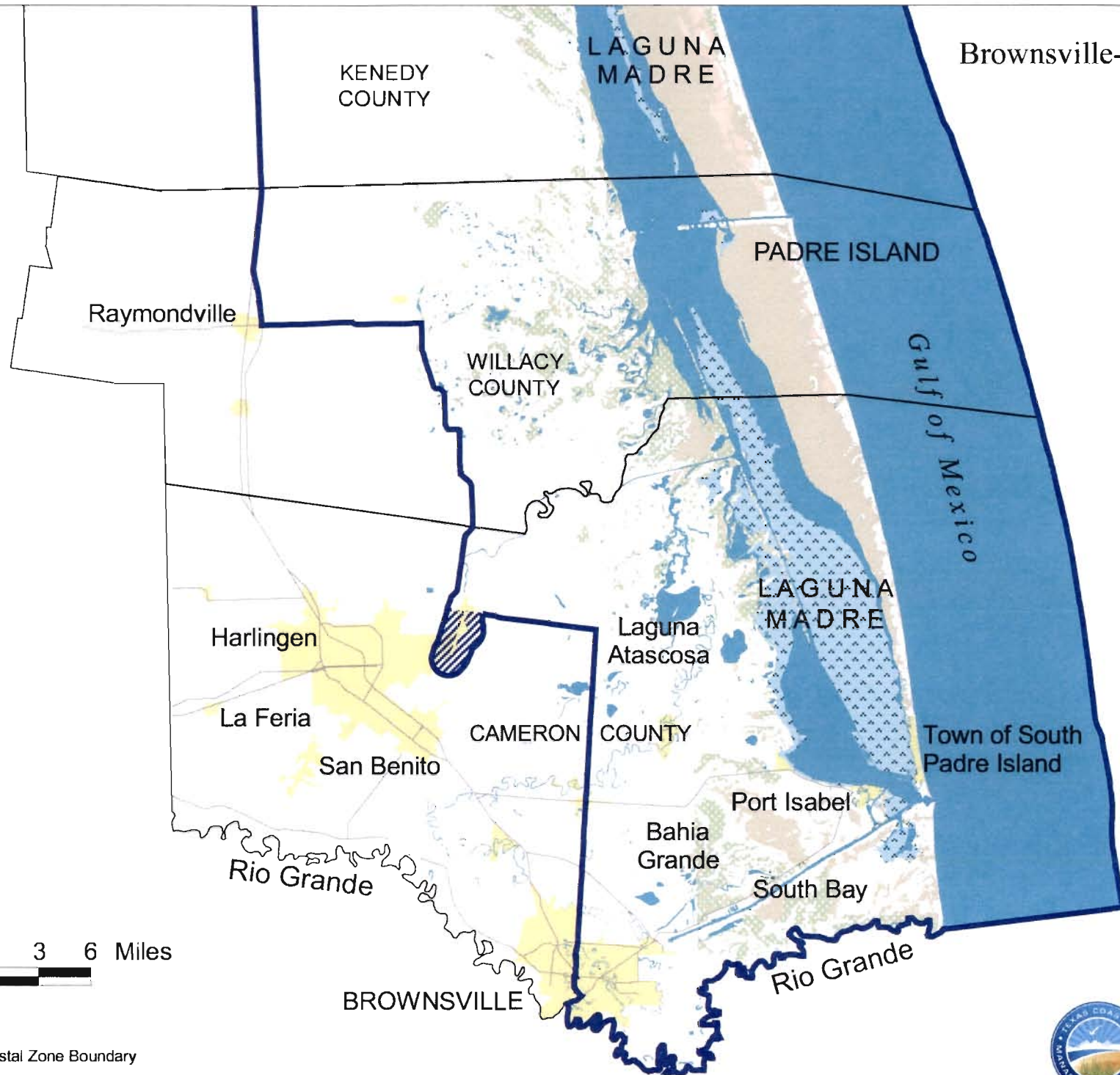
Supporting Documents:
Wind and Watersport Community Venue

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**SOUTH PADRE ISLAND
ECONOMIC DEVELOPMENT
CORPORATION**

6801 Padre Blvd.

South Padre Island, TX 78597-3899

956-761-6805

southpadreislandedc@gmail.com



September 4, 2019

Commissioner George P. Bush
Texas General Land Office
1700 Congress Ave.
Austin, TX 78701

RE: Support for the City of South Padre Island CMP Cycle 25 Funding for the Wind and Watersport Community Venue

Dear Commissioner Bush:

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 25 program.

The City of South Padre Island sits at the southern tip of a unique Texas barrier island. It is a densely developed tourist destination directly juxtaposed against some of the most pristine beaches on the Texas shoreline.

The Laguna Madre is a popular destination for birders, recreation fishing, and kite boarding. As many visitors enjoy the pristine beaches of South Padre Island, bay usage has been at an all-time high. The creation of a safe and well developed recreational zone helps manage pedestrian usage along the wetlands habitat. The City plans to develop a well-constructed mitigation plan to implement during the development of the Wind and Watersport Community Venue.

The South Padre Island Economic Development Corporation requests approval of funding for a safe and well developed recreational zone for a watersport venue.

The protection of the bay on South Padre Island is vital for the Island's economy and the state of Texas. We pledge our support for this project and thank you in advance for your consideration of this application.

Sincerely,

Darla Lapeyre
Executive Director

11-131



September 5, 2019

Honorable George P. Bush, Commissioner
Texas General Land Office
1700 Congress Avenue
Austin, TX 78701-1495

Re: Support for the City of South Padre Island CMP Cycle 25 Funding for the Wind and Watersport Community Venue.

Dear Honorable Commissioner Bush,

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the CMP Cycle 25 program.

Our South Padre Island Chamber of Commerce fully supports our City's plans to develop a Wind and Water Recreational Park. A well planned project must include a mitigation plan sensitive to the Laguna Madre Bay shoreline and adjoining tidal flats. The creation of a safe and environmentally sound recreational zone will balance public usage and protect wetlands habitat. Your financial assistance with our City's wetlands mitigation plan of action will be money well spent.

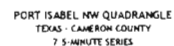
Our South Padre Island Chamber of Commerce pledges our support for this project and I thank you in advance for your consideration of this application.

Sincerely,

A handwritten signature in blue ink that reads "Roxanne M. Ray".

Roxanne M. Ray
President/CEO
610 Padre Blvd.
South Padre Island, Texas 78597
956.761.4412

11-132



11-133

Project Site Plan Overall



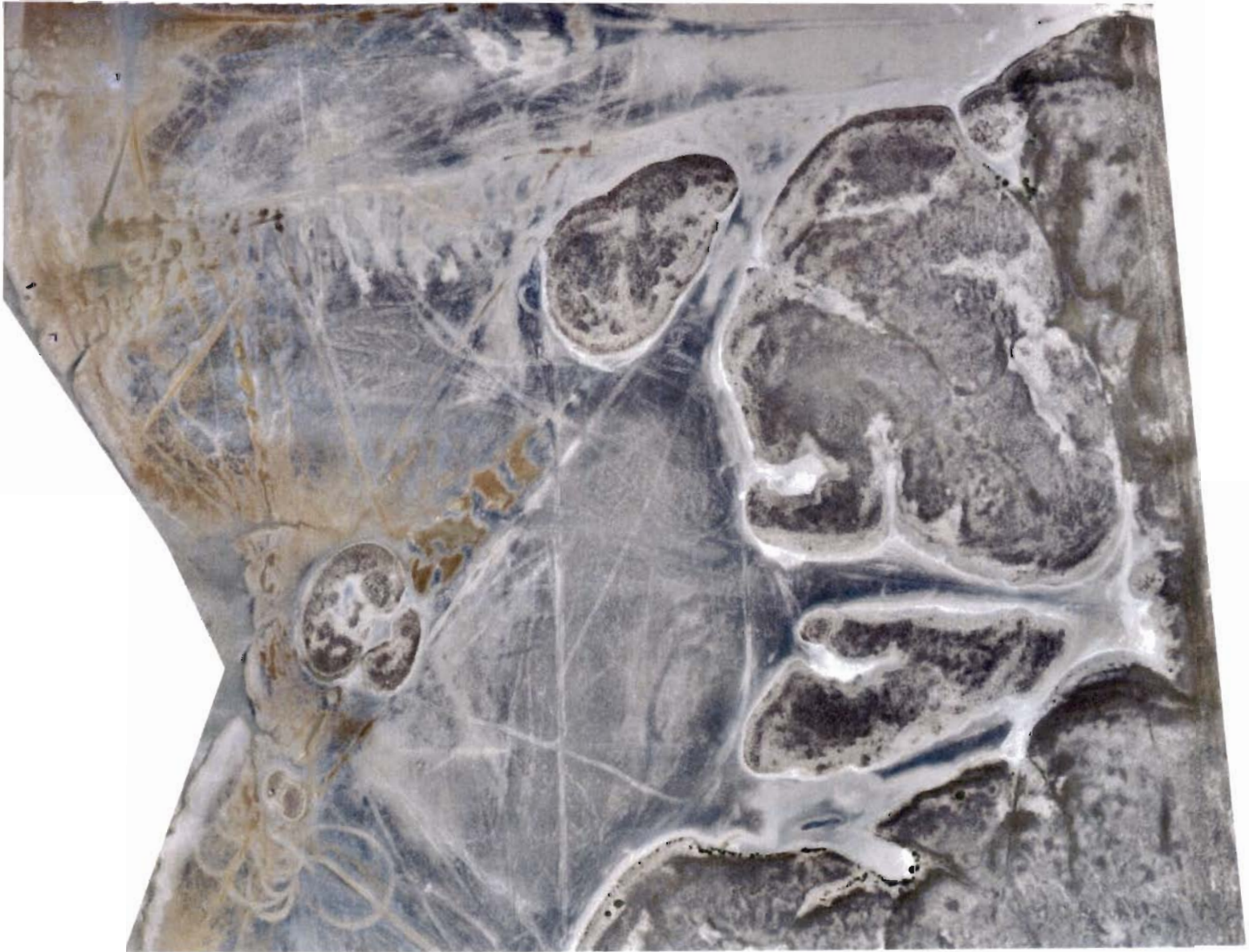
11-134₇

11-135



Project Site Plan for Mitigation Needs

Wind and Watersports Community Venue Site Photo



11-136

Financial Audit Information

Please print, completely fill out, obtain signature, and submit this form electronically with the application.

Entities receiving awarded/granted federal funds are subject to 2 CFR Part 200, Subpart F - Audit Requirements as published in the Federal Register on December 26, 2013 (previously found in OMB Circular A-133). Entities awarded contracts with the General Land Office (GLO), as the pass through agency issuing federal funds, will be monitored in accordance with the Single Audit Act.

Please complete *all* sections of this questionnaire and submit it with the grant application packet. Information supplied will be used to evaluate grant history and to set up the future monitoring of entities whose projects are accepted (awarded).

Section 1: Entity Information

Whitecap Circle Beach Access Development

City of South Padre Island

Name of Applicant

Project Title (must match title on grant application cover page)

What is your entity's fiscal year? 10/2017

Month/Year

through 09/2018

Month/Year

Section 2: Federal Awards Information

For the fiscal year listed, account for all federal grant funds (awarded or expended) regardless of the source.

1. What was the total amount of federal funds awarded (received/granted)? \$2,942,460
2. What was the total amount of federal funds expended (spent/reimbursed)? \$2,942,460

Section 3: Audit Information

- Date of your entity's last completed audit: Mar 13, 2019

Date

- Period covered by audit: 10/2017

Month/Year

through 09/2018

Month/Year

- Audit findings:

☒ No findings (it is not necessary to submit a copy of your audit report package)

☐ Findings (provide URL for audit report below)

URL https://www.myspi.org/egov/documents/1551897351_96302.pdf

- Next audit scheduled for: 11/2019-03/2020 (Month/Year)

- Period to be covered by next scheduled audit: 10/2018

through 09/2019

Month/Year

Month/Year

Section 4: Signature Section


Signature of Preparer

Date

8/26/19

Preparer's Contact Information

Email: RGimenez@myspi.org

Phone: 956-761-8130

Rodrigo Gimenez - CFO

Printed Name of Preparer and Title

11-137



Erika Hughston <ehughston@myspi.org>

Whitecap Circle and Wind/Water Park Attorney Title Opinions

3 messages

Erika Hughston <ehughston@myspi.org>

Tue, Aug 27, 2019 at 11:02 AM

To: fjbiel@atlashall.com

Howdy Fred,

Thank you for looking into this for us. I have the old 2018 statement for the CMP projects. I thought it might help you with your search.

Have a lovely day.

Thank you,

Erika

--

Erika Hughston | Shoreline Grant and Special Projects Administrator
City of South Padre Island | Shoreline Department
4601 Padre Blvd, South Padre Island, Texas 78597
Office: (956) 761-8111 | Fax: (956) 761-3898
E-mail: Ehughston@MySPI.org

 **White Sands - White Cap 2018 Representation Letters.pdf**
432K

Frederick J. Biel <fjbiel@atlashall.com>
To: Erika Hughston <ehughston@myspi.org>
Cc: Kathy Helm <khelm@atlashall.com>

Tue, Aug 27, 2019 at 5:01 PM

Erica:

One of the contacts on one of the files was:

Stephanie Mendoza
Sierra Title Company
Of Cameron and Willacy Counties
1765 E. Price Rd.
Brownsville, TX 78521
(956) 541-9893
smendoza@sierratitle.com

It appears that Brandon ordered the title work through Sierra, and once he received those title reports he sent the information to me to work on the opinions.

Thanks.

11-138

Fred Biel

Frederick J. Biel
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan
P. O. Box 3725
McAllen, Texas 78502-3725
www.atlashall.com

Sender's:

Direct Dial Number (956) 632 8291
Fax Number (956) 686 6109
E-mail Address fjbiel@atlashall.com



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[Quoted text hidden]

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Erika Hughston <ehughston@myspi.org>
To: "Frederick J. Biel" <fjbiel@atlashall.com>

Wed, Aug 28, 2019 at 9:12 AM

Thank you very much. I'll call her this morning.
[Quoted text hidden]

11-139



Erika Hughston <ehughston@myspi.org>

(no subject)

2 messages

Erika Hughston <ehughston@myspi.org>
To: "Frederick J. Biel" <fjbiel@atlashall.com>

Thu, Aug 29, 2019 at 9:44 AM

Good Morning Fred,

Just an update on those Title Reports. We requested them yesterday and approved the billing for our two projects. As soon as I receive them I will send them to you.
Happy Thursday!

Thank you,

Erika

--

Erika Hughston | Shoreline Grant and Special Projects Administrator
City of South Padre Island | Shoreline Department
4601 Padre Blvd, South Padre Island, Texas 78597
Office: (956) 761-8111 | Fax: (956) 761-3898
E-mail: Ehughston@MySPI.org

Erika Hughston <ehughston@myspi.org>
To: "Frederick J. Biel" <fjbiel@atlashall.com>

Thu, Sep 5, 2019 at 9:41 AM

Good morning Fred,

I hope you enjoyed your labor day weekend. And some bonus rain we got after!

I just received the Whitecap Title Report from Sierra. We are trying to compile all of our grant information by Friday morning. The grants go before our Shoreline Committee Tuesday and a complete packet is a better selling point on these projects. If you have time to sign off on the Attorney Title Opinion today that would be wonderful. The ATO is on page 22. I'll be sending over the Wind and Watersport Community Venue papers as soon as I receive them.

Thank you so much for your help and knowledge on these reports, you've made the whole process a breeze. Feel free to attach the invoice for your services so I can get that process and have financial send you a check as soon as possible. (Tuesday is check processing day).

Thanks again!

-Erika

[Quoted text hidden]

2 attachments

Whitecap Title Report Cycle 25.pdf
51K

Whitecap Circle Final Cycle 25.pdf
3986K

11-140

**CITY COUNCIL MEETING
AGENDA REQUEST FORM
PUBLIC HEARING**

MEETING DATE: September 18, 2019

PUBLIC HEARING: to discuss submission for the Texas Parks and Wildlife Department's Boating Access Grant application to improve the Polaris Street Boat Ramp.

ITEM DESCRIPTION

Conduct Public Hearing to discuss the improvement of the Polaris Street Boat Ramp via the Texas Parks and Wildlife Department's Boating Access Grant. A public hearing is required because the Polaris Street boat ramp lies within the flood plain.

RECOMMENDATIONS/COMMENTS

1. The Mayor opens the Public Hearing by reading the caption from the City Council's agenda.
2. The Mayor asks if anyone is present to speak in favor of.
3. Once everyone in favor has spoken, the Mayor asks if anyone is present to speak in opposition to.
4. Once everyone in opposition has had an opportunity to speak, the Mayor will then close the Public Hearing.

Please keep in mind that the City Council will normally have discussion and action during the next item on the agenda. The Public Hearing is for the purpose of receiving comments from the public. It is not necessary for the Council Members to respond to the public at this time. If a member of the public raises a question, the members of the City Council should make note of it to address during the next discussion and action item after the Public Hearing has been closed.

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING AGENDA
REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Kristina Boburka, Shoreline Director

DEPARTMENT: Shoreline Department

ITEM

Discussion and action to approve submission of the Texas Parks and Wildlife Department's Boating Access grant application to improve the Polaris Street Boat Ramp.

ITEM BACKGROUND

The Boating Access Program provides 75% matching funds through grant assistance for new construction or to renovate an existing public boat ramp that provides public access to public waters for recreational boating. The City is applying to improve the Polaris Street Boat Ramp. Improvements will include redoing the ramp, adding a fish cleaning station with water hook up, and creating a deck walkway that will have slips for boats to tie off.

BUDGET/FINANCIAL SUMMARY

If approved, this grant requires a 25% match on the requested amount of \$500,000 (\$125,000).

COMPREHENSIVE PLAN GOAL

Chapter III. Parks and Resources

GOAL 1: The City shall ensure protection and conservation of natural resources, such as beaches, dunes, wetlands, Laguna Madre waterfront and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Objective 1.1 Beach and dunes shall be protected from both natural and artificial erosion.

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

Shoreline Task Force approval on the September 10, 2019 regular meeting.



(1)

REC GRANTS ONLINE

[Home \(1\)](#) » [Polaris Boat Ramp \(/s/10443285/\)](#) » Apply for Boating Access Grant - 2019

[Back \(/s/10443285/\)](#)

Apply for Boating Access Grant - 2019

Boating Access Grant Application v.2019

The Boating Access Program provides **75% matching funds** through grant assistance for new construction or to renovate existing public boat ramps that provide public access to public waters for recreational boating.

Please refer to the Boating Access Grant General Information [HERE \(https://tpwd-resgrants.fluidreview.com/pm/resource/eyJpZnJlJjogNzA9ODAwNTYsICJ2cSI6IDMwNDQ2fQ/\)](https://tpwd-resgrants.fluidreview.com/pm/resource/eyJpZnJlJjogNzA9ODAwNTYsICJ2cSI6IDMwNDQ2fQ/).

QUESTIONS?

If you have questions regarding any part the application documents or processes, please contact us:

Trey Cooksey

Program Manager

512-389-8743

trey.cooksey@tpwd.texas.gov / <mailto:trey.cooksey@tpwd.texas.gov>

Robin Kolton

Grant Coordinator

512-389-8668

robin.kolton@tpwd.texas.gov / <mailto:robin.kolton@tpwd.texas.gov>

APPLICATION DEADLINE

The application deadline is 11:59 PM on October 1, 2019. You will be able to make changes to your application up to the application deadline. Technical support is available Monday-Friday 8:00 am - 5:00 pm.

Once you have a complete application, you must choose the "SUBMIT" button for your application to be turned into Recreation Grants for review.

Paper applications will NOT be accepted.

IMPORTANT:

DUNS Number (REQUIRED)

Federal law (2 CFR Part 25, Central Contractor Registry and Data Universal Numbering System) mandates that all entities applying for Federal financial assistance must have a valid Dun & Bradstreet Data Universal Number System (DUNS) number and have a current registration in the Central Contractor Registry (CCR).

SAM Number (REQUIRED)

Register in SAM online at <http://www.sam.gov/> (<http://www.sam.gov/>). Once registered in SAM, entities must renew and revalidate their SAM registration at least every 12 months from the date previously registered. Entities are strongly urged to revalidate their registration as often as needed to ensure that SAM is up to date and in synch with changes that may have been made to DUNS and IRS information.

SAVE YOUR PROGRESS

While working on your application, save your progress often by selecting "SAVE & CONTINUE EDITING".

Once saved, you can return to the main screen by selecting the **Submit** button in the top right hand corner of the screen.

13-2

Application Documents to Upload

All required documents are available under the Resources link, and fillable-downloadable forms will be available in the appropriate sections within the application.

- Boating Access Resolution Authorizing Application Submission
- Boating Access Applicant's Certification and Program Assurances
- Boating Access Budget Summary
- Boating Access Debarment/Lobbying/Drug Free Workplace Certification

Project Schedule Guidelines

ACTIVITY	TIME FRAME
US Fish and Wildlife Approval	Begin 3-year project period
TPWD Grant Agreement Execution (Department and Sponsor)	As soon as possible upon receiving from TPWD
Final Construction Plan Submissions	60 days after local grant agreement submitted (If not already submitted with application)
Quarterly Status Reports	On or before January 15 th , April 15 th , July 15 th and October 15 th
Project Registration with Texas Department of Regulations and Licensing (TDLR)	As soon as possible. Reimbursements will not be processed until project is registered.
Construction to Begin	Three to Six months after final plans have been submitted to TPWD for review or Grant Agreement
Periodic Reimbursement Billing	Every 90-days if possible (minimum \$5,000 request)
Temporary Project Acknowledgment Sign	As soon as possible. Submit photo to TPWD
Project Completion and Grant Close-out	Request a final inspection when project complete
Permanent Project Acknowledgment Sign	To be installed prior to the final inspection

PROJECT OVERVIEW INFORMATION

Preliminary Questions

Have you reviewed the above "Project Schedule Guidelines" and are you able to meet the suggested milestones?

☒ Yes

☐ No

Clear

Have you reviewed the "Boating Access - Instructions for Completing the Grant Application"?

☒ Yes

☐ No

Clear

Have you contacted your US Army Corps of Engineers office to start the process of obtaining a permit or a letter on US Army COE letterhead stating that your project falls under a nationwide permit for your project location?

☐ Yes

☐ No

Clear

Do you have your DUNS and SAMS number?

☐ Yes

☐ No

Clear

Submit

Save & Continue Editing

13-3

Physical Address of the Project Site

Or nearest access intersection to the body of water

201 W Polaris Dr South Padre Island, TX 78597

Vicinity Map

This is to identify the general area within a county or large city. A sample is available [here \(https://tpwd-reggrants.fluidreview.com/pm/resource/eyJpZnllbG9uZnZA0QDA0NTYsICJ2cSI6IDMwNTU1OQ/\)](https://tpwd-reggrants.fluidreview.com/pm/resource/eyJpZnllbG9uZnZA0QDA0NTYsICJ2cSI6IDMwNTU1OQ/)

Upload Vicinity Map

Delete uploaded file

(Vicinity Map 1.PNG)

Upload new file:

No file chosen

Location Map

This is to specify the project location **with legible street names**. A sample is available at [here \(https://tpwd-reggrants.fluidreview.com/pm/resource/eyJpZnllbG9uZnZA0QDA0NTYsICJ2cSI6IDMwNTU1OQ/\)](https://tpwd-reggrants.fluidreview.com/pm/resource/eyJpZnllbG9uZnZA0QDA0NTYsICJ2cSI6IDMwNTU1OQ/)

Upload Location Map

Delete uploaded file

(Street Names.PNG)

Upload new file:

No file chosen

Provide Site Photographs

Only a single document can be uploaded. Save photos in a single file (WORD or PDF), then upload

Upload Site Photographs

Delete uploaded file

(Site Photos.pdf)

Upload new file:

No file chosen

SITE PLAN

Prepare and upload your Site Plan. As a guide, please review the **Boating Access SAMPLE Site Plan** (<https://tpwd-reggrants.fluidreview.com/pm/resource/eyJpZnllbG9uZnZA0QDA0NTYsICJ2cSI6IDMwNTYzfQ/>).

Site Plans must include

1. Site boundary dimensions or metes and bounds description,
2. Layout of proposed improvements (ramp, parking, dock, access road to the nearest public street or road, restroom), and
3. Utility easements, above and below ground.

Upload Site Plan

No file chosen

Existing Site Inventory

Select All that Apply

Briefly provide details of quantity, condition, other pertinent information.
Limited to 150 characters.

☐ None

13-5

- ☒ Boat Ramp 1; Heavily used. Needs renovation
- ☒ Boat Trailer Parking 5 Side street parking lanes, newly paved
- ☒ Single Car Parking Side street parking; newly paved
- ☐ Courtesy Docks
- ☐ Restroom
- ☐ Floating Restroom (only accessible by boat)
- ☐ Boat Wash Station
- ☐ Campground (accessible by boat only)
- ☐ Fish Cleaning Station
- ☐ Other, please specify: .

Geographic Distribution

Provide a **Map of Other Available Public Boat Ramps** located within a 10 mile radius of the proposed project site, **or** on the same water body.

Upload Location Map of Other Available Public Boat Ramps

Delete uploaded file

(10 Mile Radius.docx)

Upload new file

Choose File No file chosen

PROPOSED PROJECT DESCRIPTION AND JUSTIFICATION

Project Need Statements

NEED: Explain why the project is necessary and how it fulfills the purposes of the USFWS Boating Access Grant Program

The City of South Padre Island (The City) is a vibrant island ushering in thousands of boaters every year for shallow sport and deep sea fishing. The island annually hosts the Texas International Fishing Tournament, Ladies Kingfish Tournament, Elite Redfish Tournament and many other large scale competitions. These tournaments bring in on average anywhere from 5,000-10,000 guest alone. South Padre receives 4-3 million visitors per year and maintains two public boat ramps. While tourism grows The City lacks in being able to competitively accommodate the needs of recreational boaters. Each boating access is a single ramp into the Laguna Madre Bay that offers no other boating facilities. The lack of recreational infrastructure has

PURPOSE & OBJECTIVES: Explain the grant elements and why element is needed

The purpose of the project is to provide enhanced and pristine free public access with facilities for the use of transient vessels. The proposed expanded boat ramp at West Polaris Drive will allow enhanced craft entry, fish cleaning facilities, lighting, a docking pier, and bulkhead. The City's objectives are to update and extend the already existing boat ramp with the construction of a docking pier and bulkhead. This will increase ease of entry and exit for a wider variety of watercraft. With amplified traffic a fish cleaning station will be made available so recreationist can neatly file their fish. Currently anglers are cleaning their catch on the protective ramp wall, a fish cleaning station will provide a safer and cleaner environment for recreation

RESULTS: Benefits (to community, tourism, environmental, etc.) expected from the overall project

The City of South Padre Island is a tourism based economy. With an influx of travelers the community is able to greater support itself. If the Polaris Boat Ramp project were to be funded it would expand tourism and help boost community affairs. Aside from increased revenue, the boat ramp would also allow community access year round for their own personal recreational enjoyment. With a free public boat ramp entry this allows visitors to spend money elsewhere supporting local businesses. Environmental benefits create easy access for entities like the Game Wardens to check on fishing regulations, permits and more. This also helps maintain a healthy fishing population by allowing juvenile fish to grow to adulthood. By creating an already

Proposed Project Components

	For RENOVATION/REPAIR of Current Facilities	For NEW Construction of Facilities	
Boat Ramp	<input checked="" type="radio"/>	<input type="radio"/>	Clear
Boat Trailer Parking	<input checked="" type="radio"/>	<input checked="" type="radio"/>	Clear
Single Car Parking	<input checked="" type="radio"/>	<input checked="" type="radio"/>	
Courtesy Dock(s)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	Clear
Floating Restroom (only accessible by boat)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	
Campground (only accessible by boat)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	

Submit

Save & Continue Editing

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Temporary Project Sign (during construction)	<input checked="" type="radio"/>	Clear
Permanent Program Sign (permanently maintained)	<input checked="" type="radio"/>	Clear
Lighting	<input checked="" type="radio"/>	Clear
Bulkhead	<input checked="" type="radio"/>	Clear
Dredging (for boating lane(s) only)	<input checked="" type="radio"/>	Clear

Project Schedule

Describe the estimated time schedule for implementing the proposed Project. Applicants are allowed approximately three years from the date of USFWS approval to complete all project elements. Approved projects should be accomplished in a timely manner by the Applicant, unless delays result from extraordinary circumstances beyond the Applicant's control.

Failure to meet the grant time frames may be grounds for the Department to initiate cancellation of the project, or to deny requests for additional grant funds for new projects.

Upon USFWS approval the City of South Padre Island would implement the following estimated project timeline:

Project Start: 10/01/2020

Tasks 1: Advertise and award contract for Engineering Services

--Copy of Advertisement in Local Newspaper 10/21/2020

--Copy of Request for Qualifications 10/21/2020

--Copy of Contract with Engineer 11/15/2020

Tasks 2: Engineer Design and Bid Project

--Final Engineering Plans 11/30/2020

--Proof of Advertisements 4/30/2021

Proof of Bid Opening 5/21/2021

Project Benchmarks

FINAL DESIGNS SUBMITTED TO TPWD	30/11/2020
CORPS OF ENGINEERING PERMIT SUBMITTED TO TPWD	05/04/2021
BIDDING PROCESS, AWARD OF CONSTRUCTION CONTRACT	05/07/2021
ESTIMATED CONSTRUCTION START (SIX MONTHS PREFERRED)	13/09/2021
ESTIMATED COMPLETION OF PROJECT	30/04/2022

COST SUMMARY & BUDGET NARRATIVE

Professional Services

Does this project include costs for Professional Services **PRIOR** to the USFWS grant approval date?

☐ Yes ☒ No

Clear

Eligible Construction Costs

Include Site Preparation

Itemize proposed project elements to include but not limited to

- Boat Launching Lanes
- Courtesy Docks
- Dredging
- Bulkhead
- Fish Cleaning Station
- Roads and Parking
- Restroom (floating or land-based)

Submit

Save & Continue Editing

13-7

- Day Use Facilities
- A temporary program acknowledgement sign is required during construction
- A permanent program acknowledgement sign is required at project completion

How will the development of the project be constructed/installed?

Select all that apply:

- ☐ Force Account
- ☐ Contract
- ☒ In Kind
- ☐ Other Government Assistance
- ☐ Volunteers

In-Kind/Volunteer Match - Methodology of financial value obtained for In-Kind/Volunteer

Professional Services

BUDGET SUMMARY

A fillable version of the budget is available at [BUDGET SUMMARY-fillable \(https://tpwd-resgrants.fluidreview.com/pm/resource/eyJpZnJlIjogNzA0QDA0NTYsICJ2cSI6IDMwNTYyfQ0/\)](https://tpwd-resgrants.fluidreview.com/pm/resource/eyJpZnJlIjogNzA0QDA0NTYsICJ2cSI6IDMwNTYyfQ0/). Download the form, fill it out, save it, upload it where requested. To aid in preparing the budget, a Sample Budget is available [HERE \(https://tpwd-resgrants.fluidreview.com/pm/resource/eyJpZnJlIjogNzA0QDA0NTYsICJ2cSI6IDMwNTYyfQ0/\)](https://tpwd-resgrants.fluidreview.com/pm/resource/eyJpZnJlIjogNzA0QDA0NTYsICJ2cSI6IDMwNTYyfQ0/).

Budget Summaries may include the following estimated costs:

- A. Professional services (may not exceed 12% of the estimated construction cost)
 - 1) Pre-Agreement Costs
 - a) Application preparation cost
 - b) Cultural and natural resource clearance
 - c) U.S. Army Corps of Engineers 404 permit or clearance
 - 2) Architectural/Engineering Costs
 - 3) Design services and professionally sealed construction plans
- B. Total for each construction element
- C. Required Program Signage
 - 1) Temporary program acknowledgement sign (during construction)
 - 2) Permanent program acknowledgement sign or plaque

NOTE

Grant Elements are ONLY those expenses for which you will be requesting reimbursement if the grant is approved. Grant Elements = grant funds + applicant match
Over Match Elements are ONLY those expenses for which you are covering the costs above the grant limit, overmatching the grant or constructing elements not part of the grant

Upload Boating Access Budget Summary

Choose File No file chosen

LOCAL MATCHING SHARE OF GRANT

Provide information on the source of the local matching share (25% of total project cost)

	Amount
APPLICANT Voter Approved Bonds	
APPLICANT Funds (General Fund cash, 4 B, EDC, etc.)	
APPLICANT In-House Labor Equipment and/or Materials	15000
PRIVATE or OTHER PUBLIC Contributions (cash labor equipment and/or materials)	11000
TOTAL MATCH (should not exceed \$166,667.00)	125000

Will Local Match be Available immediately upon TPWD Local Grant Agreement executed by both parties?

- ☒ Yes
- ☐ No

Clear

Submit

Save & Continue Editing

13-8

EXISTING ENVIRONMENT

Describe the characteristics of the surrounding land uses at the Project site.

e.g. Residential (single-family, multi-family, rural), Commercial, Agricultural, Industrial, Parks, etc

North Residential/Vacation rental cond

South Residential/Vacation rental cond

East Laguna Drive Road Way

West Laguna Madre Bay

Is the proposed project location built on reclaimed land?

☐ Yes

☒ No

Clear

Is there any history of ground contamination at the Project site?

e.g. former landfill, gas station, illegal dumping, brownfield, etc

☐ Yes ☒ No

Clear

Describe the topography and soils at the Project site.

The topography located at the Polaris Boat Ramp is five feet above sea level at a constant height. Soil conditions are made up of medium to fine sand at 400-500 micrometers. Under the first layer of sand lays a subcutaneous collection of clay deposit.

Describe the vegetation and wildlife present at the Project site. Indicate if any vegetation or wildlife species are considered valuable, vulnerable, rare, threatened or endangered.

To link to the Texas Natural Diversity Database (by county), click [here \(http://www.tpwd.state.tx.us/huntwild/wild/wildlife_diversity/txndd/data.shtml\)](http://www.tpwd.state.tx.us/huntwild/wild/wildlife_diversity/txndd/data.shtml) and follow the instructions.

Additional information is available at the Texas Conservation Action Plan [here \(http://www.tpwd.state.tx.us/landwater/land/tcap/\)](http://www.tpwd.state.tx.us/landwater/land/tcap/)

Texas Monarch Butterfly and Native Pollinator Conservation Plan, click [here \(https://tpwd.texas.gov/publications/pwdpubs/media/pwd_rp_w7000_2070.pdf\)](https://tpwd.texas.gov/publications/pwdpubs/media/pwd_rp_w7000_2070.pdf)

The Polaris Boat Ramp Project site is a high saline marine environment. Vegetation and wildlife present at the site are aquatic species found in the Laguna Madre Bay linked to the Gulf of Mexico. A request of information was sent to the Texas Natural Diversity Database for a listing of valuable, vulnerable, rare, threatened or endangered species in the Port Isabel Quad. The information given has been included in Additional Supporting Documents section of this application. Along with this information a Geographic Information System (GIS) map has been added to outlay project species boundaries around the Polaris Boat Ramp Project on South Padre Island. On the south end of South Padre Island, gulf side, there are reported listings of Kemp Ridley Sea Turtles, at the north end there are Tharp's Dropseed vegetation. The Kemp Ridley Sea Turtle is listed as endangered by both State and Federal Status. Neither species are mapped above the bay project site itself. A full list of vegetation and wildlife in the Port Isabel Quadrant can be found in the Additional Supporting Document section under the Species List Index.

13-9

Submit

Save & Continue Editing

FLOODPLAINS AND WETLANDS

Floodplain: The lowland and relatively flat areas adjoining inland and coastal waters including flood-prone areas of offshore islands, including at a minimum the 100-year floodplain.

Wetlands: Those areas that are inundated by surface or ground water with a frequency sufficient to support, and under normal circumstances support, a prevalence of vegetative or aquatic life that requires saturated or seasonally saturated soil conditions for growth and reproduction. Wetlands generally include swamps, marshes, bogs, and similar areas such as sloughs, potholes, wet meadows, river overflows, mud flats, and natural ponds. Additional information on wetlands is available from the Texas Outdoor Recreation Plan (TORP) Local Parks TORP Chapter 3-Wetlands: <https://tpwd-recreants.fluidreview.com/pm/resource/cyloZnlljcgNzA0QDA0NTYsICJ2cSI6IDgyNzE9/>

Is any part of the Project area within a 100-year floodplain or include wetlands?

☐ Yes ☐ No

Clear

Public Notice

Applicant must inform the public that the proposed project will be located in a floodplain or wetland area, and that the project will have certain environmental impacts on those areas.

Applicant must **publish a notice in the local media** describing the proposed action in the floodplain/wetland area and invite the public to provide the reviews on the proposal. This may be done by holding a public hearing or making the plans and other pertinent materials available for review at a public place (i.e., city hall, courthouse, library, etc.).

Upload Public Notice

No file chosen

Additional Floodplain/Wetlands Environmental Information Required

The following environmental information focusing on the floodplain or wetland activity **must be included**:

- The extent of the direct and indirect impacts of the project on the floodplain/wetland area.
- Measures to be taken to minimize harm to lives and property and to the natural and beneficial floodplain/wetland values.
- Alternative actions and locations considered in the event of an adverse impact of the project on floodplain/wetland values.
- Assurance that all state and local floodplain and wetland regulations are being met.

Construction for the Polaris Boat Ramp project will occur in a floodplain. Flooding may occur during extreme high tides or a tropical disturbance. Impact can occur on project site submerging the docks, seating area, and boat ramp. The dredging to extend the boat ramp and place bulkhead will cause impacts on the project area, but proper mitigation will occur to replace lost material. Minimal habitat impact is a top priority when designing and facilitating the Polaris Boating Access project. The City of South Padre Island is located on a floodplain, but ensures that all state and local floodplain/wetland regulations are being met.

Any public comments received must be submitted. If no public comments are received, this must be clearly stated.

Upload Public Comments

No file chosen

Provide a floodplain map delineating the floodplain/wetland area and identify the proposed Project area.

Upload Floodplain/Wetland Map

13-10

☐ Delete uploaded file

(Floodplain PNG)

Upload new file:

Choose File No file chosen

Upload Aerial Photo or Satellite Image

Identify the boundary, and all existing conditions such as existing structures, utilities (specify any overhead lines), ROWs, easements, etc.

Upload Aerial Photo/Satellite boundary/existing conditions map

☐ Delete uploaded file

(Aerial Site Photo pdf)

Upload new file:

Choose File No file chosen

What utilities are available on the site?

Describe the existing utilities and other conditions (electrical, cable, phone, water, sewer, pipelines, wells, etc.); describe the type (major transmission, neighborhood service, natural gas, etc.), and location on the Aerial Photo/Satellite Image.

NOTE: Existing overhead utility lines must also be identified on the Project Site Plan.

There are no overhead utility lines in the project site. Utilities in the project area include phone, internet, water, sewer, and electrical. In the right-of-way, Spectrum and AT&T. Power is in the easement and out of the way. Gas, there are no buried gas lines on South Padre Island. Gas is only for restaurants on their property, nothing in right-of-way or easements.

Are there any overhead utility lines within the Project boundary?

Be sure they are identified on the Aerial Photo/Satellite Image and the Project Site Plan.

Yes ☒ No

Clear

Notes Related to Overhead Utility Lines at the Project Site

Existing overhead utility lines **WITHIN** the project boundary must be identified on the site plan and must be buried or removed if the project is funded.

Above ground transmission utility lines **on the boundary of the site** can remain, and should be identified on the project site plan.

All new utilities in the project boundary are required to be underground.

If yes, what will be the disposition of the existing overhead utility lines?

Please note, if funded, overhead utility lines will be required to be removed or buried under most circumstances. Existing overhead utilities are required to be shown on the Project Site Plan.

☐ Removed ☒ Buried

Clear

ENVIRONMENTAL IMPACTS

Identify the level of impact, describe the impacts based on the proposed development, and discuss any anticipated short and long-term impacts of the Project on the site.

Impacts (or effects) are defined as direct or indirect changes in the existing environment which are anticipated as a result of the proposed action or related future actions. These impacts may be either beneficial or adverse, and should be identified in your description.

Environmental Resources Impact:

Briefly Describe the Potential Impacts

Submit

Save & Continue Editing

13-11

Environmental Resources Impact			Briefly Describe the Potential Impacts
Marine/estuarine	Minor Impacts	▼	Minor impacts on construction around the bay entry area and temporary dry diversion barrier while the boat ramp is enhanced.
Circulation, transportation	N/A	▼	
Plant/animal/fish species of special concern/habitat: state/federal listed/proposed listing	Minor Impacts	▼	Very minor impacts on habitat range during construction process. Mitigation plan set for erosion impact in construction area.
Unique or important wildlife/ wildlife habitat	Minor Impacts	▼	Temporary relocation of small fish species during construction by diversion barrier. Improved structure housing with new pier.
Unique or important fish/habitat	Minor Impacts	▼	Small impacts on fish habitat from water allocation, temporary for construction.
Historical/cultural resources, including landscapes, ethnographic, archeological, structures, etc.	N/A	▼	
Other agency or tribal land use plans or policies	N/A	▼	
Other important environmental resources that should be addressed	N/A	▼	

Unavoidable Adverse Impacts

Those effects **which cannot be mitigated** should be explained and the effects weighed against the beneficial impacts of the Project. Be objective as well as analytical, and avoid trying to justify or rationalize proposed actions.

Unavoidable impacts are minimal for this project. The greatest impact for the project is the removal of dredged material to deepen the waterway for pier and bulkhead boat tie off points. With an approximate 200 cubic yards of sediment displaced. This dredged material under USACE Nationwide Permit 36 will be removed from any United States waters. Mitigation will be provide for the removal of this material.

Mitigating Measures for Adverse Impacts

Adverse impacts may have short-term or long-term effects. They should be identified as such and explained. For those impacts considered adverse, and caused as a result of actions proposed in the application, explain how they will be minimized or eliminated. Adverse impacts which cannot be mitigated should be identified and discussed. You may not be able to mitigate every adverse impact, but each one should be considered and weighed against the effects considered beneficial to the community and environment. For example,

- The utilization of erosion control devices to prevent soil run-off during construction.
- The routing or re-routing of vehicles or the installation of traffic controls to regulate increased traffic to, from, and around the project area.
- Replacement/re-establishment of specialized fish, vegetation, or wildlife habitat which will be lost or partially lost as a result of the project's actions.
- Relocation of persons or businesses located within the project area(s).

13-12

Upon approval the project would include the removing of dredged material to extend the boat ramp and place in a barrier bulkhead. These are direct impacts that would be mitigated for in the affected areas. The entire project will be mitigated at a 1:1 ratio as listed with the US Army Corps of Engineers Category II Restoration and Enhancement for wetlands. To prevent the complete shut down of the project area, possible construction can be phased where the docks and ramp are constructed separately from each other. This would allow use of the ramp until the enhancement and extension occurs. As construction sits between two rental and residential properties, physical construction may be limited to standard 8:00 am - 5:00 pm CST, project deadline depending, to lessen the noise impact for the surrounding residents. Construction will be phased over the winter and early spring, so that optimal use time will be available late spring and summer.

LEGAL CONTROL CONDITIONS

Describe any rights-of-way and/or easements at the Project site.

The Polaris Boat Ramp project sites sits on the end of a Right of Way on Polaris Street. This is public land maintained by the City of South Padre Island.

NOTES on Proof of Ownership and/or Legal Control

Ownership and control of project lands: Facilities may be developed on land and water owned in fee simple by the participating agency or where ownership of less-than-fee interests such as easements **provides permanent control of the property** commensurate with the proposed development. All less-than-fee interests must be described.

No approval will be given for the development of facilities on leased land except for property either

- Leased from the Federal Government, or other Public Agency, with no less than 20 years and the useful life of all grant elements remaining on the lease and is not revocable at will, or
- Leased from the Federal Government, or other Public Agency, to adequately ensure the facility for its "useful life"

Proof of Ownership and/or Legal Control

For all properties **already under the legal control of the Applicant** and proposed for development, the Applicant must provide **LEGIBLE** evidence of legal control

- Recorded deed(s).
- Lease agreements,
- Easement agreements, or
- Drafts of the lease or easement, with a letter of intent from the landowner to enter into the agreement. Leased land can only be with other governmental agencies, **no leases from private land owners.**

NOTE If no deed exists, contact the Boating Access staff for guidance prior to grant submission.

Upload Proof of Ownership and/or Legal Control

☐ Delete uploaded file

(Right of Way City Declaration.pdf)

Upload new file

No file chosen

State who will operate and maintain the Project area.

The applicant is responsible for the maintenance and operation of the fund supported area(s)/facilities. If agreements exist (or are anticipated) for others to perform operations, programming and/or maintenance duties, describe such arrangements

13-13

The City of South Padre Island will provide maintenance through the Shoreline Department or contracted entities to ensure the care and upkeep of the project is maintained.

Existing or Draft Agreements for Maintenance and/or Operations

Upload *Agreements for Maintenance and/or Operations*

(Agreements for Maintenance and Operations.pdf)

Upload new file:

No file chosen

Do you have additional supporting documents related to your proposal?

OPTIONAL

For multiple documents, save all as a single PDF, then upload

Upload *Additional Supporting Documents*

No file chosen

APPLICANT ELIGIBILITY

Resolution Authorizing Submission of the Grant Application

Fillable version of this form is available for download at [HERE \(https://towd-recgrants.fluidreview.com/pm/resource/eyloZnlljogNzA0QDA0NTYsICJ2cSI6IDUyMjh9/\)](https://towd-recgrants.fluidreview.com/pm/resource/eyloZnlljogNzA0QDA0NTYsICJ2cSI6IDUyMjh9/)
Download and fill out the form, print, and obtain required signature, then upload the form

Upload Signed *Resolution Authorizing Application*

No file chosen

Name of Official named in the Resolution to represent the project.

Kristina Boburka

Title

Shoreline Director

Mailing Address

4601 Padre Blvd
South Padre Island, TX
78597

Contact Phone Number

956-761-3837

Email Address

kboburka@myspi.org

Alternate Phone Number (Cell)

Optional

Save & Continue Editing

13-14

Applicant's Certification and Program Assurances

Fillable version of this form is available for download [HERE \(https://tpwd-reggrants.fluidreview.com/pm/resource/eyJ0ZnVlJjogNzA0QDA0NTYsICJ2cSI6IDMwNDk5IQo/\)](https://tpwd-reggrants.fluidreview.com/pm/resource/eyJ0ZnVlJjogNzA0QDA0NTYsICJ2cSI6IDMwNDk5IQo/)
Download and fill out the form, print, and obtain required signature, then upload the form

Upload Signed Certification

No file chosen

Prior Grant Applicant Eligibility

List any previous grants received from the Recreation Grants Branch specific to this Project site:

N/A

Describe any non-compliance issue with plan of action to remedy. Applicants in non-compliance may be considered ineligible for funding, depending on the severity of the issues.

N/A

APPLICANT GRANT MANAGEMENT INFORMATION

Identify a staff member for day-to-day grant management of the project. must be applicant staff

Name

Erika Hughston

Title

Shoreline Grant and Special Project Administrator

Email Address

ehughston@myspi.org

Phone Number

956-761-8111

Alternate Phone Number (Cell)

Optional

956-572-3384

Grant Management/Federal Fund Management Experience

The information should be provided about the Day-to-Day contact identified above. This should include, **at a minimum:**

- Years of grant management experience.
- Past or current experience with TPWD grants.

1315

- Past or current experience with other federal/state grants.
- Knowledge of the key elements of the construction contract process, and
- Other information related to this contract and is relevant to this project is encouraged.

One year of grant management experience
 Current grant funding opportunity with TPWD
 Current grant experience with the Texas GLO through Coastal Management Program
 Construction knowledge through insurance bonds, bidding and contracting
 Four year Marine Science BA

Was this application prepared by someone other than the authorized official or staff person named above?

☐ Yes ☒ No

Clear

Texas Senate District Number for the project location.

Not sure? Click [Here \(http://www.fyi.legis.state.tx.us/Home.aspx\)](http://www.fyi.legis.state.tx.us/Home.aspx)

27

Texas House of Representatives District Number for the project location.

Not sure? Click [Here \(http://www.fyi.legis.state.tx.us/Home.aspx\)](http://www.fyi.legis.state.tx.us/Home.aspx)

37

US Congressional District Number

Not sure? Click [Here \(http://www.fyi.legis.state.tx.us/Home.aspx\)](http://www.fyi.legis.state.tx.us/Home.aspx)

34

To SUBMIT your application for TPWD review

The application deadline is 11:59pm on October 1st, 2019.

Please remember that once you completed your application, you must choose "SUBMIT" below for your application to be turned into Recreation Grants for review. Once you click "SUBMIT" you will receive an email confirmation that your application was submitted successfully.

Once submitted, you can download your complete application, but you will NO LONGER be able to make changes to it. If you discover an error in your application PRIOR to the deadline, contact Blake Powers at blake.powers@tpwd.texas.gov (<mailto:blake.powers@tpwd.texas.gov>).

Paper copies of the application will not be accepted.

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13516

Texas Parks and Wildlife Grant Application

Supporting Documents:
Polaris Boating Access Grant

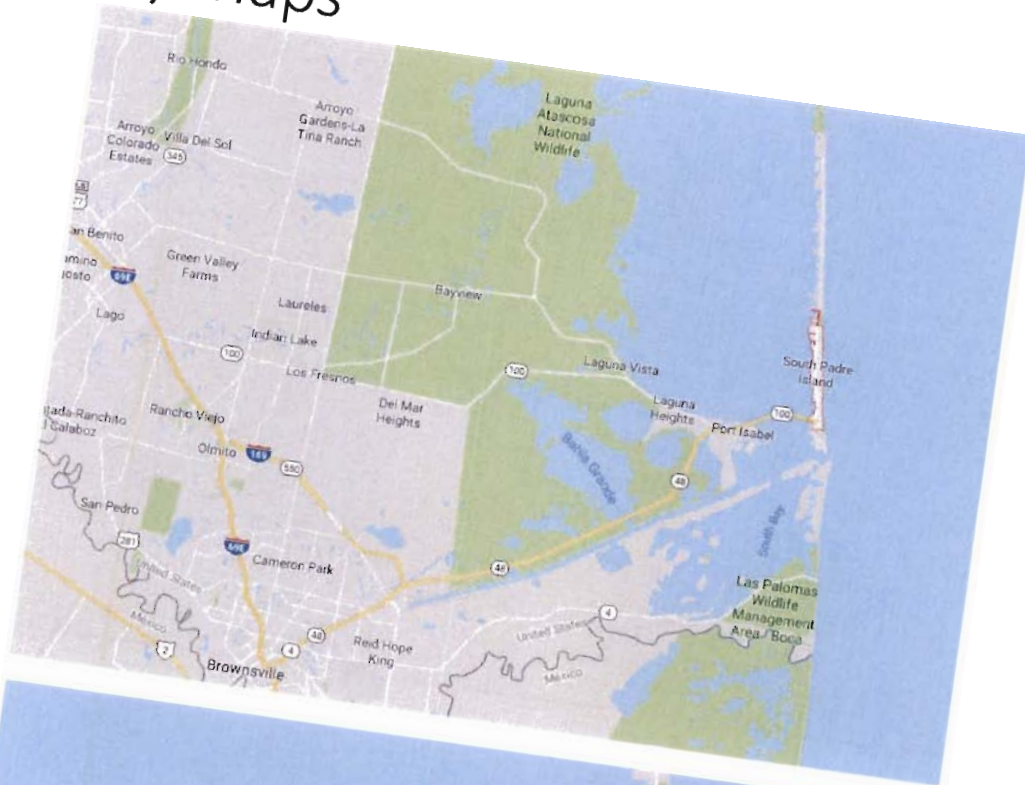
13-17

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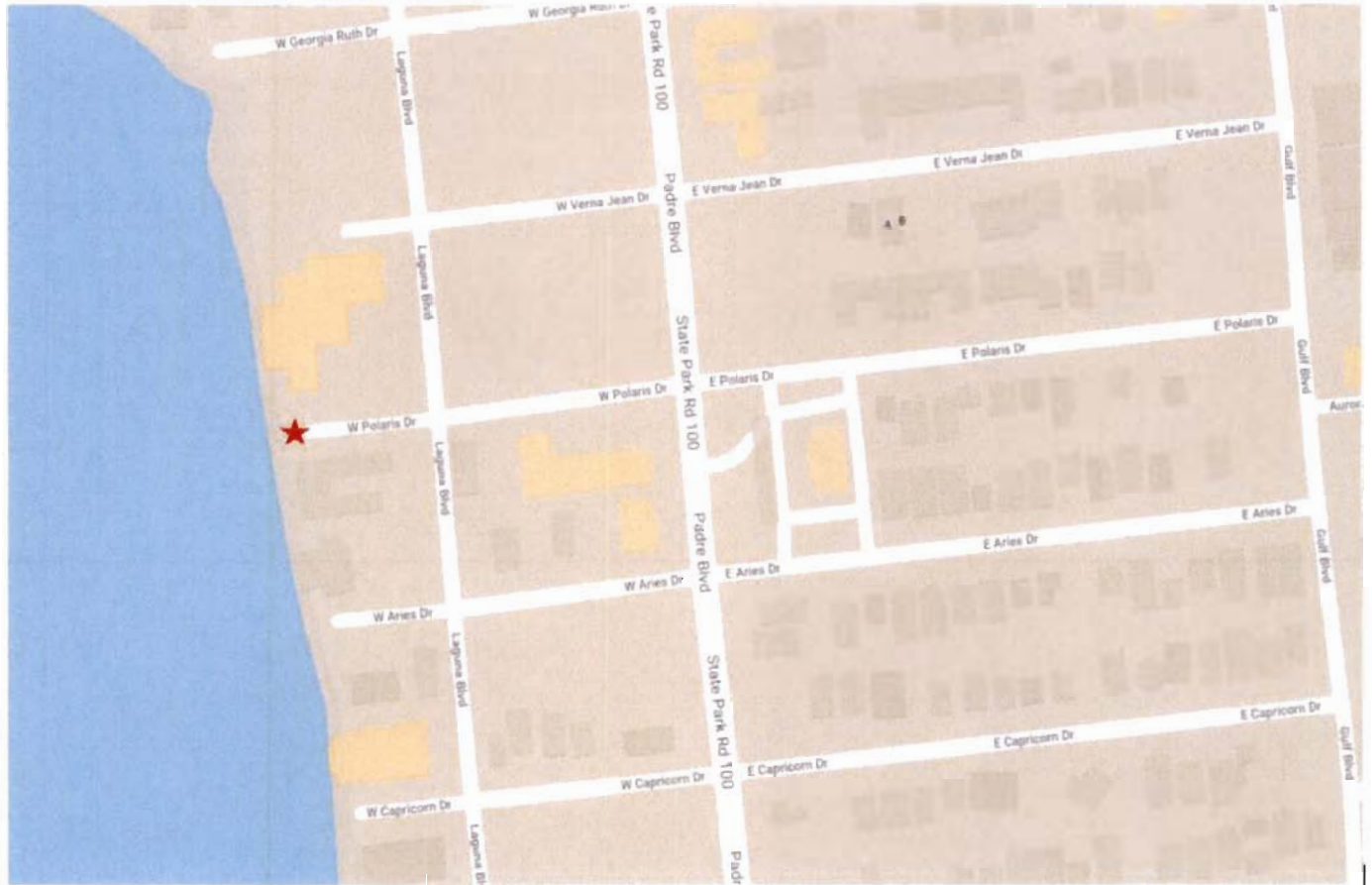
Vicinity Maps



13-19

Location Map

General Location Map Street Names



13-20

201 W Polaris Boat Ramp Aerial Shots



201 W Polaris Boat Ramp Aerial Shots



6 13-88

201 W Polaris Boat Ramp Aerial Shots



13-83

201 W Polaris Boat Ramp Aerial Shots



13-24

201 W Polaris Boat Ramp Aerial Shots



13-85

201 W Polaris Boat Ramp Aerial Shots



201 W Polaris Boat Ramp Aerial Shots



201 W Polaris Boat Ramp Aerial Shots



201 W Polaris Boat Ramp Aerial Shots



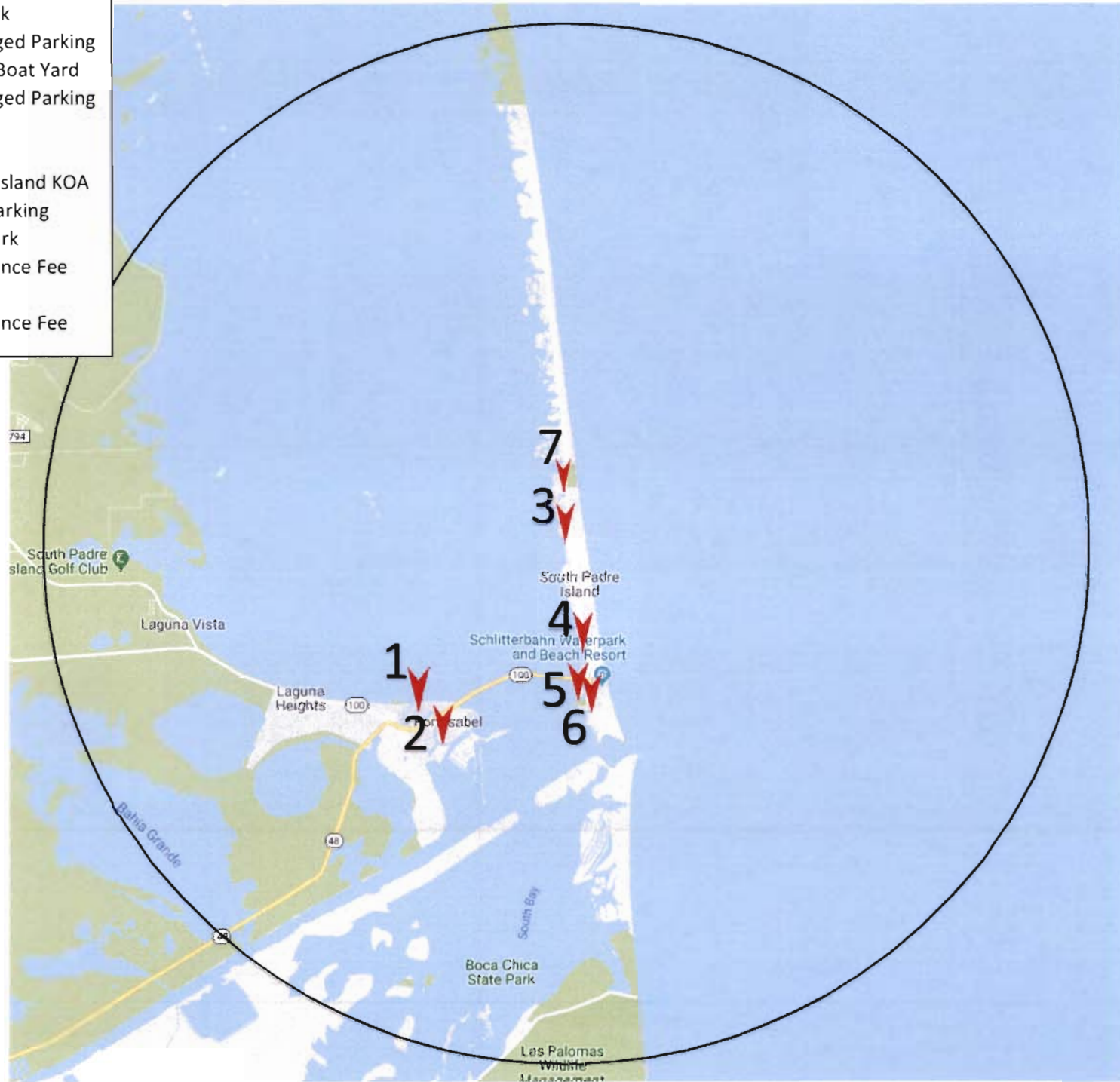
Draft Site Plan



13-30

10 Mile Public Boat Ramps

1. Pompano Park
 - a. Charged Parking
2. South Padre Boat Yard
 - a. Charged Parking
3. Polaris
4. Palms
5. South Padre Island KOA
 - a. No parking
6. Isla Blanca Park
 - a. Entrance Fee
7. Parrot Eyes
 - a. Entrance Fee



Proposed Project Description and Justification

Need

The City of South Padre Island (The City) is a vibrant island ushering in thousands of boaters every year for shallow sport and deep sea fishing. The island annually hosts the Texas International Fishing Tournament, Ladies Kingfish Tournament, Elite Redfish Tournament and many other large scale competitions. These tournaments bring in on average anywhere from 5,000-10,000 guest alone. South Padre receives 4.3 million visitors per year and maintains two public boat ramps. While tourism grows The City lacks in being able to competitively accommodate the needs of recreational boaters. Each boating access is a single ramp into the Laguna Madre Bay that offers no other boating facilities. The lack of recreational infrastructure has become a major concern to The City which is looking to create better opportunities for its active boating community.

Purpose and Objectives

The purpose of the project is to provide enhanced and pristine free public access with facilities for the use of transient vessels. The proposed expanded boat ramp at West Polaris Drive will allow enhanced craft entry, fish cleaning facilities, lighting, a docking pier, and bulkhead. The City's objectives are to update and extend the already existing boat ramp with the construction of a docking pier and bulkhead. This will increase ease of entry and exit for a wider variety of water craft. With amplified traffic a fish cleaning station will be made available so recreationist can neatly filet their fish. Currently anglers are cleaning their catch on the protective ramp wall, a fish cleaning station will provide a safer and cleaner environment for preparation necessity. Lighting over the project will generate easy guidance in and out of the facility for early risers and late night firework observers. This plan will help The City meet growing demands for entry to the Laguna Madre for current and future development.

Results

The City of South Padre island is a tourism based economy. With an influx of travelers the community is able to greater support itself. If the Polaris Boat Ramp project were to be funded it would expand tourism and help boost community affairs. Aside from increased revenue, the boat ramp would also allow community access year round for their own personal recreational enjoyment. With a free public boat ramp entry this allows visitors to spend money elsewhere supporting local businesses. Environmental benefits create easy access for entities like the Game Wardens to check on fishing regulations, permits and more. This also helps maintain a healthy fishing population by allowing juvenile fish to grow to adulthood. By reusing an already existing structure, this minimizes expanded development into the Laguna Madre. Overall the

Polaris Street Boat Ramp Project would help offer better facilities to those interested in free, sanitary, and maintained boating access to increase recreational development.

Project Schedule

Upon USFWS approval the City of South Padre Island would implement the following estimated project timeline:

Project Start: 10/01/2020

Tasks 1: Advertise and award contract for Engineering Services

--Copy of Advertisement in Local Newspaper 10/21/2020

--Copy of Request for Qualifications 10/21/2020

--Copy of Contract with Engineer 11/15/2020

Tasks 2: Engineer Design and Bid Project

--Final Engineering Plans 11/30/2020

--Proof of Advertisements 4/30/2021

--Proof of Bid Opening 5/31/2021

--Copy of Executed Construction Contract 6/30/2021

Tasks 3: Construct Project

--Photos of Completed Project 9/30/2023



Budget Summary -- Boating Access Grant Program



Project Name:

CITY OF SOUTH PADRE ISLAND Polaris Boat Ramp-Laguna Madre

	GRANT ELEMENTS	GRANT SUB-TOTAL	OVER MATCH	OVER MATCH SUB-TOTALS	GRANT + OVER MATCH TOTALS
A. PROFESSIONAL SERVICES					
PRE-Agreement Costs					
Earliest Beginning Date: 06/01/2019					
1. USACE Permit	\$ 5,000		\$ -		\$ 5,000
2. Cultural Resource Survey			\$ -		\$ -
3. Preliminary Plans/Specifications			\$ 25,000		\$ 25,000
4.					\$ -
POST Agreement Costs					
5. Final Plans/Specifications	\$ 20,000				\$ 20,000
6. Texas Department of Licensing & Regulation (TDLR) Registration	\$ -		\$ -		\$ -
7. Mitigation costs	\$ 1,000				\$ 1,000
TOTAL PROFESSIONAL SERVICES		\$ 26,000.00		\$ 25,000	
TOTAL Professional Services cannot exceed 12% of Total Construction Costs as shown here:					
	\$ 56,880				
II. CONSTRUCTION					
1. Renovated and Extended Boat Launching Lane	\$ 80,000				\$ 80,000
2. Courtesy Docks (4)	\$ 20,000		\$ -		\$ 20,000
3. Fish Cleaning Station	\$ 22,500				\$ 22,500
4. Concrete Street Apron	\$ 22,000				\$ 22,000
5. Lighting	\$ 6,000				\$ 6,000
6. Bulkhead	\$ 15,000				\$ 15,000
7. Dredging	\$ 100,000				\$ 100,000
8. Water Line Installation	\$ 3,500				\$ 3,500
9. Deck	\$ 100,000				\$ 100,000
10. Signage	\$ 5,000				\$ 5,000
11. In House Labor	\$ -		\$ 100,000		\$ 100,000
12. Site Development	\$ 100,000				\$ 100,000
13.	\$ -				\$ -
14.	\$ -				\$ -
TOTAL CONSTRUCTION COSTS		\$ 474,000		\$ 100,000	
TOTAL PROJECT COST		\$ 500,000			\$ 625,000
75% MATCH AMOUNT	\$ 375,000				

75% match cannot exceed \$500,000.00, total project ceiling \$666,667.00

Verify Grant +
Over match \$

625,000

19
Updated 06-2016

13-35

National Flood Hazard Layer FIRMette



26°7'37.19"N

97°10'39.34"W



0 250 500 1,000 1,500 2,000 Feet 1:6,000

USGS The National Map: Orthoimagery. Data refreshed April, 2019.

26°7'4.88"N

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AD, AH, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
OTHER AREAS		Area with Flood Risk due to Levee Zone D
		Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
MAP PANELS		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Digital Data Available
		No Digital Data Available
		Unmapped
		The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.



This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 7/29/2019 at 10:47:14 AM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

48-61

Aerial Site Photo



Environmental Impacts

Marine/Estuarine

Minor Impacts

Minor impacts on construction around the bay entry area and temporary dry diversion barrier while the boat ramp is enhanced.

Plant/animal/fish species of special concern/habitat;state/federal listed/proposed listing

Minor Impacts

Very minor impacts on habit range during construction process. Mitigation plan set for species impact in construction area.

Unique or important wildlife/wildlife habitat

Minor Impacts

Temporary relocation of small fish species during construction by diversion barrier. Improved structure housing with new pier structure.

Unique or important fish/habitat

Minor Impacts

Small impacts on fish habitat from water allocation, temporary for construction.

Proof of Ownership - Right of Way City Declaration

17815
PADRE BEACH SECTION IV
 COMPRISING BLOCKS 52-69 BOTH
 INCLUSIVE BEING A SUBDIVISION OF
 53.25 ACRES ON PADRE ISLAND
 SAME BEING IMMEDIATELY NORTH
 OF AND ADJOINING PADRE BEACH
 SECTION III AS RECORDED IN VOL-
 UME 14 PAGE 52 MAP RECORDS OF
 OF CAMERON COUNTY, TEXAS.

JOHN L. TOMPKINS & CO
 DEVELOPERS
 214-215 JONES BLDG. CORPUS CHRISTI, TEXAS

July 22, 1952
 San Benito, Tex

J E McAnally
 Civil Engineer

ENGINEER'S CERTIFICATE
 I, J E McAnally, Civil Engineer, certify that this is a true and correct Map of
 Padre Beach Section IV, comprising the 53.25 Acres, more or less, out of a 1670.00
 Acre Tract, as shown by Deed from W J Ehlers Et Al, dated October 12, 1951, and
 recorded in Vol. 527, Page 129, Deed Records of Cameron County, Texas, as
 subdivided and platted by me

28 JULY 1952. J E McAnally
 Civil Engineer

STATE OF TEXAS
 COUNTY OF CAMERON }
 Subscribed and Sworn to before me this 28 day of July 1952.
 W D Collins, Notary Public in
 and for Cameron County, Texas.

STATE OF TEXAS
 COUNTY OF CAMERON }
 I, John L. Tompkins, Trustee, owner of the 53.25 Acres, more
 or less, out of a 1670.00 Acre Tract, as shown by Deed from W J Ehlers Et Al, dated
 October 12, 1951, and recorded in Vol. 527, Page 129, Deed Records of Cameron County, Texas,
 do hereby adopt and confirm this Padre Beach Section IV, as platted and shown on this
 Map and dedicate to public use the streets, easements, and Rights-of-way as shown
 thereon

Witness My Hand this 28 day of July 1952.
 John L. Tompkins, Trustee
 Trustee Owner

STATE OF TEXAS
 COUNTY OF CAMERON }
 Before Me the Undersigned Authority, on this day per-
 sonally appeared John L. Tompkins, known to me to be the person whose
 name is subscribed to the foregoing instrument and acknowledged to me that
 he executed the same for the purposes and consideration therein
 expressed.

Given Under My Hand and Seal Of Office, this 28 day of July, 1952
 W D Collins, Notary Public.
 CAMERON COUNTY, TEXAS

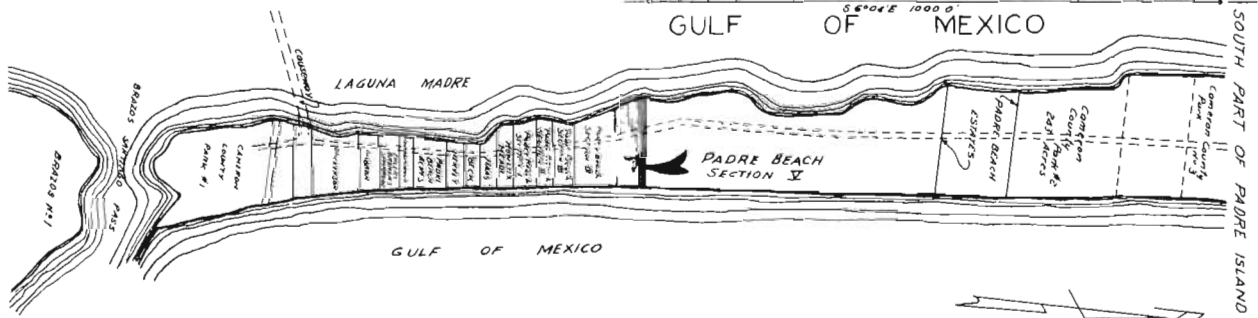
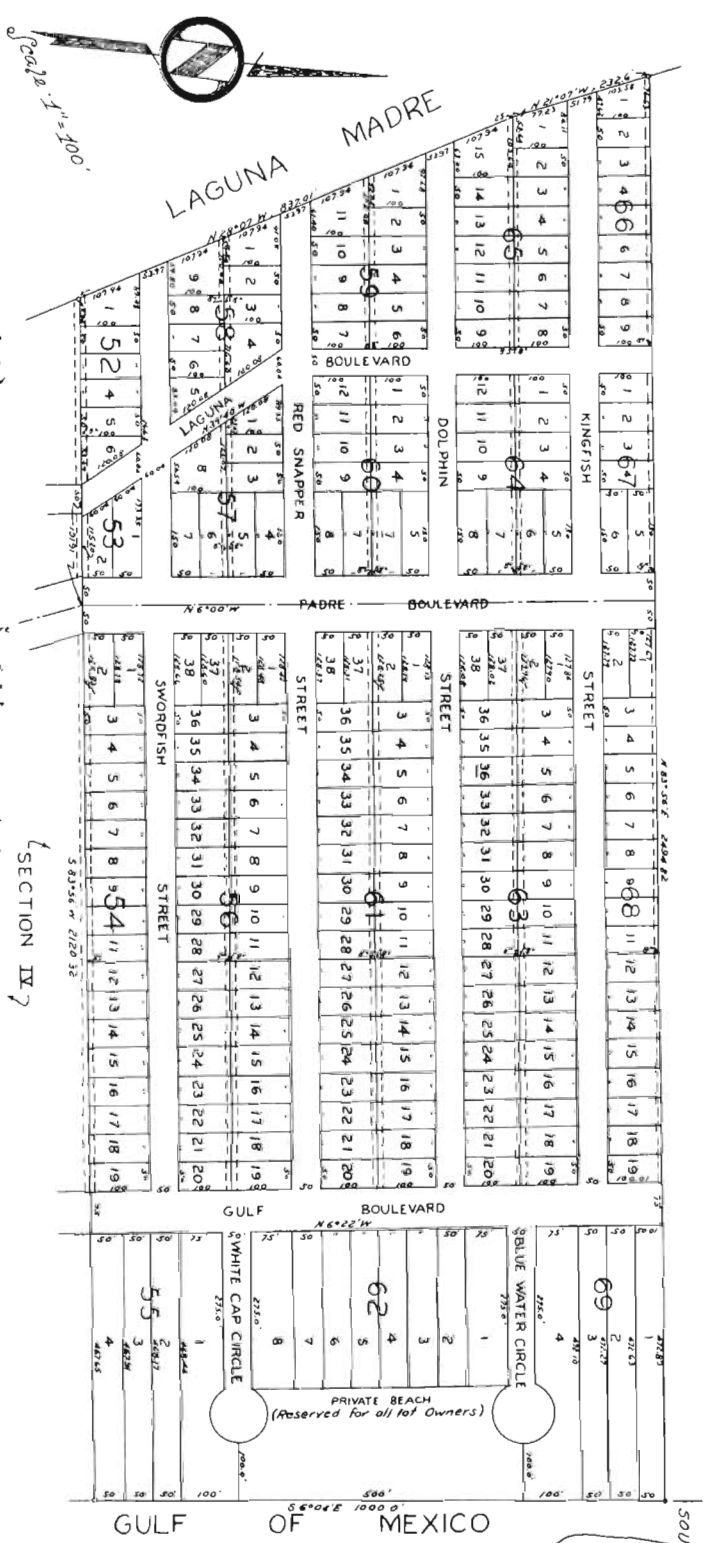
O K J C Harris, County Engineer - 9-8-52
 O K C H Holcomb, Co Tax Assessor-Collector

Approved by the Commissioners' Court of Cameron County, Texas,
 At Regular Meeting on the 13th day of September, 1952.
 Oscar C Dancy,
 County Judge.

Approved by the City Commission, City of Port Isabel, Texas,
 this 11 day of August, 1952
 H H Christensen
 Mayor
 C D Brander,
 City Secretary.

Filed for record at 9:30 o'clock A.M., SEPT.
 18th A.D., 1952, and duly recorded at 4:50
 o'clock P.M., SEPT 22nd, A.D. 1952.

H D SINGO, COUNTY CLERK,
 CAMERON COUNTY, TEXAS
 Deputy.



13539

Agreements for Maintenance and Operations

The City of South Padre Island is in control of maintenance on public ROW and bay accesses. This is recognized throughout several city documents including but not limited to: City Ordinance Article 2 Ch. 16 Sec. 16-54 Bay Area, City Ordinance Article 1 Ch. 16 Streets and Right of Ways, Shoreline Master Plan Ch. 4 Strategy 1.2, Shoreline Task Force Committee.

South Padre Island City Ordinance Article 2 Ch. 16 Bay Area

Sec. 16-54. - Duties and functions.

- (A) To carry out all of the duties and functions of the Beach and Dune Task Force as provided by [Chapter 22](#) of the Code of Ordinances.
- (B) Make recommendations to the City Council pertaining to the following:
 - (1) Bay accesses;
 - (2) Boat ramps;
 - (3) Parking for boat trailers and vehicles;
 - (4) Public Safety of the Bay;
 - (5) Marina feasibility;
 - (6) Bay side issues;
 - (7) Any additional tasks assigned by the City Council.

South Padre Island City Ordinance Article 1 Ch. 16 Streets and Right of Ways

Chapter 16 - STREETS

ARTICLE I. - STREETS AND RIGHT-OF-WAYS

Sec. 16-1. - Permit—Required for work within right-of-ways.

No person or other legal entity shall cut, dig, excavate, or in any manner disturb any street or portion of any right-of-way, or perform any kind of work of any nature, within the City's right-of-ways without first obtaining a permit from the City.

(Ord. No. 98 S-19-1982; Ord. No. 16-02, 2-3-2016)

City of South Padre Island Shoreline Master Plan

Strategy 1.2: Enhance waterfront access on the bayside.

Actions:

- Increase the number of public boat launch sites. This is especially important in drawing tournament/recreational fishing to the Island. The City should work with tournament organizers to have events operate from multiple launch points, to reduce traffic conflicts, increase public safety at ramps during loading/unloading and dissipate parking congestion.
- Create boat and equipment storage locations.
- Provide sewage pump-out facilities for boat holding tanks.
- Provide improvements (i.e. drainage, maintenance) at bayside access points, specifically existing piers, public lots and boat ramps (i.e. Palm Street Pier, Jim's Pier, Polaris, etc.).
- Support additional motorized and non-motorized boat access. This should include increasing the number of public boat launch sites and regular maintenance/improvements to existing access areas. Motorized and non-motorized boat access points should be separate facilities:
 - Motorized boat access points: locate primarily in the entertainment district of SPI to avoid disturbance, parking conflicts and over-use in residential areas.
 - Non-motorized boat access points: located at the northern end of City limits, near Laguna Madre Nature Trail and Convention Centre where ample parking facilities already exist.
 - Designate specific watersport event areas that are away from residential areas.
- Establish emergency waterfront access points. These could be designated existing waterfront access locations or newly created access points.
- Increase parking facilities. Consider potential north side parking and bayside street widening that could be funded by public-private partnerships.

City of South Padre Island Shoreline Task Force

Shoreline Task Force

The Shoreline Task Force was created with the combination of the Beach & Dune Task Force and the Bay Area Task Force.

City Staff Liaison: Kristina Boburka, Shoreline Director and Erika Hughston, Grant & Project Administrator

Current Task Force members are:


Name	Start	Expires
Virginia Guillot	01/01/18	12/31/19
Abbie Mahan	01/01/19	12/31/20
Michael Suarez	08/21/19	12/31/20
Rob Nixon	01/01/19	12/31/20
Neil Rasmussen	01/01/18	12/31/19
Norma Trevino	01/01/18	12/31/19
Stormy Wall	01/01/19	12/31/20



NEPA Abbreviated Compliance Checklist

Project Name: Polaris Boating Access Ramp

YES	NO	WILL THIS PROPOSAL...
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have significant adverse effects on public health or safety.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have significant adverse effects on such natural resources and unique geographic characteristics as historic or cultural resources; park, recreation or refuge lands; wilderness areas; wild or scenic rivers; national natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands (Executive Order 11990); floodplains (Executive Order 11988); national monuments; migratory birds (Executive Order 13186); and other ecologically significant or critical areas under Federal ownership or jurisdiction.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources [NEPA Section 102(2)(E)].
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have a direct relationship to other actions with individually insignificant but cumulatively significant environmental effects.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have significant adverse effects on properties listed or eligible for listing on the National Register of Historic Places as determined by either the bureau or office, the State Historic Preservation Officer, the Tribal Historic Preservation Officer, the Advisory Council on Historic Preservation, or a consulting party under 36 CFR 800.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have significant adverse effects on species listed, or proposed to be listed, on the List of Endangered or Threatened Species, or have significant adverse effects on designated Critical Habitat for these species.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have the possibility of violating a Federal law, or a State, local, or tribal law or requirement imposed for the protection of the environment.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have the possibility for a disproportionately high and adverse effect on low income or minority populations (Executive Order 12898).
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have the possibility to limit access to and ceremonial use of Indian sacred sites on Federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites (Executive Order 13007).
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have the possibility to significantly contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area or actions that may promote the introduction, growth, or expansion of the range of such species (Federal Noxious Weed Control Act and Executive Order 13112).

Prepared By: 
 Signature

Kristina Boburka / Shoreline Director
 Name & Title of Preparer

26 JULY 2019
 Date

NOTE: If this project is recommended for funding, additional environmental information will be required.

13-42

Endangered Occurances near Polaris Street Boat Ramp



**SOUTH PADRE ISLAND
ECONOMIC DEVELOPMENT
CORPORATION**

6801 Padre Blvd.

South Padre Island, TX 78597-3899

956-761-6805

southpadreislandedc@gmail.com



September 4, 2019

Robin Kolton
Boating Access Project Coordinator
Texas Parks and Wildlife
4200 Smith School Road
Austin, TX 78744

RE: Support for the City of South Padre Island - Texas Parks and Wildlife, Texas State Boating Access Grant Polaris Boat Ramp

This letter is in support of the application submitted by the City of South Padre Island, Texas for funding through the Texas State Boating Access Grant.

The City of South Padre Island sits at the southern tip of a unique Texas barrier island. It is a densely developed tourist destination directly juxtaposed against some of the most pristine beaches on the Texas shoreline.

The Laguna Madre is a popular destination for birders, recreation fishing, and kite boarding. As many visitors enjoy the pristine beaches of South Padre Island, bay usage has been at an all-time high. The creation of a well-developed recreational zone helps manage the safety of recreational activities. The enhancement of the Polaris Boat Ramp will support beneficial public use and increase commerce.

The South Padre Island Economic Development Corporation requests your approval for funding of the Polaris Street boat ramp.

The opportunity for fishing and recreational boating on South Padre Island is vital for the Island's economy and the state of Texas. We pledge our support for this project and thank you in advance for your consideration of this application.

Sincerely,

Darla Lapeyre
Executive Director



September 5, 2019

Robin Kolton
Texas Parks and Wildlife
4200 Smith School Road, Austin, TX 78744

RE: Support for the City of South Padre Island - Texas Parks and Wildlife, Texas State Boating Access Grant Polaris Boat Ramp.

Dear Ms. Kolton,

This letter is to express our South Padre Island Chamber of Commerce support for the grant application submitted by the City of South Padre Island for funding through the Texas State Boating Access Grant.

The Laguna Madre Bay is a popular destination for recreational fishing, wind surfing, birding, kayaking, kite boarding, and more. Demand for public access to the bay continues to grow. As one of only two bay boat ramps maintained by the City of South Padre Island it is imperative we find the resources necessary to complete much needed improvements at the Polaris boat ramp location. The proposed improvements at the Polaris boat ramp will provide safer access to the Laguna Madre Bay.

The City of South Padre Island has significantly expanded and improved boat trailer parking availability in the Polaris boat ramp location. NOW, it is time to improve the safety and amenities at the boat ramp! A tie off dock, deck, lighting, fish cleaning table and a new concrete apron will make a huge difference!

Our Chamber of Commerce believes this to be very worthy of funding not only because of the nature of the project proposed, but because of the level of expertise, experience, and our City's record of success with past projects.

The opportunity to promote tourism on South Padre Island is vital for our community and the State of Texas. I pledge our Chamber's support for this project and thank you in advance for your consideration of this application.

Sincerely,

A handwritten signature in blue ink that reads "Roxanne M. Ray".

Roxanne M. Ray
President/CEO
610 Padre Blvd.
South Padre Island, TX 78597
956.761.4412

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Aaron Hanley, AICP, AIA, NCI, Planning Director

DEPARTMENT: Planning Department

ITEM

Discussion and action regarding first reading of Ordinance 2019-16 amending Chapter 23 – Subdivision Regulations to comply with amended state legislature.

ITEM BACKGROUND

House Bill 3167 was passed by the state legislature, amending chapter 212 of the local government code, regarding subdivision approval process. This Ordinance will repeal and replace portions of the ordinance to comply with state law.

BUDGET/FINANCIAL SUMMARY

No impact.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Staff recommends passing Ordinance.

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ORDINANCE NO. 19-16

AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING CHAPTER 23 OF THE CITY CODE OF ORDINANCES PERTAINING TO THE CITY SUBDIVISION REGULATIONS, BY REPEALING AND REPLACING SECTION 23-04, 23-05, 23-09, 23-12, 23-14, 23-15 AND 23-16; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION IN CAPTION FORM

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ILAND, TEXAS;

SECTION 1. Section 23-04, 23-05, 23-09, 23-12, 23-14, 23-15 and 23-16 of Chapter 23 of the Code of Ordinances of the City of South Padre Island pertaining to Subdivision Regulations is hereby amended as follows:

Chapter 23 - SUBDIVISION REGULATIONS

ARTICLE I. - SHORT TITLE, PURPOSE, AND LEGAL PROVISIONS

Short Title: This Chapter 23 of the Code of Ordinances shall be known and may be cited as the "Subdivision Regulations of the City of South Padre Island, Texas," and may be referred to hereinafter as "these subdivision regulations" or "these regulations."

(Ord. No. 01-01, January 2001)

Sec. 23-04. - Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. Those definitions not expressly defined herein are to be construed in accordance with the definitions in the Zoning Code for the City of South Padre Island, or other applicable ordinances of the City, or in the absence of such definitions, then in accordance with customary usage in municipal planning and engineering practices.

Alley means a narrow, paved, public or private way primarily designed to provide a secondary means of vehicular and/or pedestrian access to the side or rear of any property whose principal frontage is on a street. An alley shall have a lower engineering design standard than a street.

Access drive means a private way located within an access easement that affords the principal means of vehicular access to abutting property. An access drive shall: 1) connect to an existing public street or highway; 2) not exceed 150 ft. in length; 3) serve five (5) lots or less; and 4) not be extended. The abutting lots shall be located on only one side of the access drive. Access drives are exempt from the

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requirement of cul-de-sac turnarounds and the standard of design for the vehicular passageway(s) shall have similar construction standards as alleys or driveways. Use of the term Access Drive will be prohibited when a submission does not first comply with the four restrictions stated above.

Access easement means authorization granted by a property owner for the use by another to use a designated area of the property for vehicular passage.

City means the City of South Padre Island, Texas.

Commission means the Planning and Zoning Commission of the City of South Padre Island, Texas.

Cul-de-sac means a street having but one outlet to another street and terminated on the opposite end by a vehicular turnaround.

Dead-end street means a street, other than a cul-de-sac, with only one outlet.

Easement means authorization granted by the property owner for the use by another of any designated part of his property for a clearly specified purpose.

Engineer means a person duly authorized under the provisions of the Texas Engineering Registration Act, as amended, to practice the profession of engineering.

Extraterritorial jurisdiction (ETJ) means that area surrounding the City limits and extending there from as defined by the Texas Local Government Code Section 212.001, as amended.

Filing date means the date which the Planning Department determines that they have received all correct and required information, plats, and fees to process the plat application or the date after the expiration of the time period for notice to third parties as required by state law, whichever is greater. City Planner shall have ten (10) calendar days from receipt of the application to determine if the plat application is complete.

Infrastructure means the basic facilities, services, and installations necessary in a community, such as sewers, water systems, utilities, drainage systems, streets, and sidewalks.

Lot means a tract, plot, parcel, or portion of a subdivision or other parcel of land, intended as a unit for the purpose, whether immediate or future, of transfer of ownership or of building development.

May means a word denoting action that is discretionary.

Net area means the area of a lot excluding all easements greater than 15 feet in width, dedications and rights-of-way; except for private developments, which may include the areas of the access easements within the calculations for the net lot area.

Person means any individual, agency, corporation, partnership, unincorporated association of persons, organization, trust or trustee, receiver, assignee, administrator, executor, guardian, firm, joint stock association, company or body politic.

Right-of-way means a strip of land intended to be occupied by a street, pedestrian way, crosswalk, utilities, landscaping, or for another special use. The usage of the term "right-of-way" for land platting purposes shall mean that the right-of-way hereafter established and shown on a record plat is to be separate and distinct from the lots or parcels adjoining such right-of-way and not included within the dimensions or areas of such lots or parcels. Right-of-ways intended for any use involving maintenance by a public or quasi-public agency shall be dedicated by the subdivider on whose plat such right-of-way is established.

Resubdivision (replat) means a change in a map of an approved and recorded subdivision plat, or any map or plan legally recorded prior to the effective date of these regulations.

Shall means a word denoting action that is always mandatory.

Street means a general term denoting a public or private way that affords the principal means of vehicular access to abutting property.

Subdivider means any person who (1), has a proprietary interest in land, and causes it, directly or indirectly, to be divided into a subdivision; or who (2), directly or indirectly sells, leases, or develops, or offers to sell, lease, or develop, or advertises for sale, lease, or development, any interest, lot, parcel, site, unit, or plat in a subdivision; or who (3), engages directly, or through an agent, in the business of selling, leasing, developing, or offering for sale, lease, or development a subdivision of any interest, lot, parcel, site, unit, or plat in a subdivision; and who (4) is directly or indirectly controlled by or under direct or indirect common control with any of the foregoing.

Subdivision means the assembly of lots, parcels, sites, units, plats, or interests or the division of a single parcel of land into two (2) or more lots, parcels, sites, units, plats, or interests for the purpose of sale, lease, or development, either on the installment plan or upon any and all other plans, terms, and conditions. "Subdivision" includes the division, assembly, or development of land for both residential and non-residential uses, whether by deed, metes and bounds description, devise, intestacy, lease, map, plat, or other recorded instrument. "Subdivision" includes the act of re-subdivision as defined herein.

Surveyor means a licensed state land surveyor or a registered professional land surveyor, as authorized by state law to practice the profession of surveying.

Utilities means installations for transmission of water, sewage, electricity, telecommunications, cable television, storm water, and similar facilities providing service to and used by the public.

Utility easement means authorization granted by a property owner to use a designated area of the property for the purpose of installation, improvement, and maintenance of utilities.

Sec. 23-05. - Policies and special provisions.

(A) Approval. The Planning and Zoning Commission shall approve all plats within the City and the City's extraterritorial jurisdiction.

- (B) Permitting. The City shall not issue building, repair, plumbing or electrical permits for any structure on a lot in a subdivision until a record plat has been approved by the City and filed for record; provided, however, that this provision shall not prevent a subdivider from installing infrastructure in accordance with plans and specifications approved by the Director of Public Works on the subject property of an approved preliminary plat.
- (C) Enforcement. On behalf of the City, the City Attorney may institute appropriate action in a court of competent jurisdiction to enforce the provisions of this chapter or the standards referred to herein with respect to any violation thereof which occurs within the City and within the extraterritorial jurisdiction of the City.
- (D) Extension. At any point during the platting process, for both preliminary and record plats, the applicant may voluntarily postpone further action on the application by the City by submitting a request for postponement, in writing, addressed to the City Planner. The postponement request should specifically identify the time period for which the postponement is requested, but may not exceed thirty (30) days. If the applicant fails to present a plat to the City for review and approval by the date stated in the extension letter, the plat will be automatically considered withdrawn. The filing of a request for a postponement constitutes an agreement by the owner and the applicant, their successors and assigns, that the statutory time period within which the City must act shall become null and void.
- (E) Appeal Process. Any person aggrieved by the decision of the Planning and Zoning Commission in granting approval or disapproval of a record plat may appeal such decision to the City Council, requesting a determination by that body. A "Notice of Appeal" must be filed in the Office of the City Secretary within ten (10) calendar days following the decision of plat approval or denial. The appeal shall specifically state how the application, as filed or subsequently modified, meets, or fails to meet, the applicable criteria set forth in these regulations. No appeals will be accepted after the tenth calendar day following the decision of plat approval or denial. However, if an appeal is submitted, the aggrieved party shall be placed on the agenda for the next regular meeting of the City Council for a final decision.

Sec. 23-09. - Preliminary plat and accompanying data.

- (A) Generally. The subdivider shall cause preliminary plats to be prepared by a surveyor in accordance with this chapter.
- (B) Time for filing and copies required. The subdivider shall file ten (10) complete blue- or black-line copies of the plat to the Planning Department at least 15 working days prior to the regularly scheduled meeting date of the Planning and Zoning Commission, however applications will not be received more than 30 days prior to the regularly scheduled meeting date of the Planning and Zoning Commission.
- (C) Formal Application. A complete plat application shall consist of:

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- (1) A completed application form.
- (2) The appropriate filing fee per plat. This fee is non-refundable.
- (3) A current title letter (written by a Title Company or an attorney licensed to practice in the State of Texas) or title insurance policy, both or either of which must be dated no more than sixty (60) calendar days from the application date and must detail the ownership, legal description, any and all liens, and all easements on the property.
- (4) If the applicant is other than the record owner of the property depicted on the plat, a power of attorney or other satisfactory evidence of the applicant's authority to make such application on behalf of or with the permission of the record owner.
- (5) Separate Survey of Existing Conditions. In the event that the subject property has any existing structures, the plat shall be accompanied by three (3) copies of a survey of the property, separate and distinct from the submitted plat. This survey is for staff review and will not be recorded. The survey shall be drawn to a scale of 100 feet to 1 inch or other appropriate scale; signed and sealed by the land surveyor; and show the existing conditions as follows:
 - (a) The exact locations, dimensions, area(s) of the lot(s), names and dimensions of all existing or recorded streets, alleys, easements or other public rights-of-way within the subdivision, and/or intersecting or contiguous with its boundaries.
 - (b) The exact locations of existing submerged areas, water-courses, and drainage structures within the boundaries of the subdivision.
 - (c) Locations and dimensions of existing buildings and structures on the site.
 - (d) F.E.M.A. flood elevation for the property, and the location of the flood zone boundary(ies) if more than one flood zone impacts the subject property.
 - (e) Locations of building setback lines.
- (6) Preliminary Plat form and content. The preliminary plat shall be drawn to a scale of 100 feet to 1 inch or other appropriate scale, and signed and sealed by the land surveyor. When more than one sheet is necessary to accommodate the entire area, an index sheet showing the entire subdivision at an appropriate scale shall be attached to the plat. The plat shall show the following:
 - (a) Names and addresses of: owner(s) of record of the land to be subdivided, the subdivider(s) - if different than the owner(s), and the surveyor preparing the plat.
 - (b) Proposed name of the subdivision, which shall not have the same spelling as or be pronounced similar to the name of any other subdivision currently located within the corporate limits or the ETJ of the City.
 - (c) Description, by metes and bounds, of the subdivision boundaries.

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(d) Existing conditions as follows:

1. The exact locations, dimensions, areas of the lot(s), names and dimensions of all existing or recorded streets, alleys, easements or other public rights-of-way within the subdivision, and/or intersecting or contiguous with its boundaries.
2. The exact locations of existing water-courses within the boundaries of the subdivision.

(e) Proposed subdivision conditions, indicated by heavy/dark lines and printing, as follows:

1. Boundary lines with distances and bearings.
2. The acreage (square feet if less than an acre) of each separate and discrete lot depicted on the plat.
3. The exact locations, dimensions, descriptions and names of all proposed streets, alleys, parks, other public areas, easements or other rights-of-way, blocks, lots and other sites within the subdivision.

(f) Date of preparation, scale of plat and north arrow.

(g) Appropriate lot, block, and subdivision identification for each lot on the plat.

(h) Vicinity map, at some appropriate scale, which shall locate the subject property in proximity to nearby subdivisions, and streets (with names).

(i) All subdivision monuments and markers shall be located and described. The subdivision must be located with respect to a corner of the survey or tract or an original corner of the original survey of which it is a part.

(D) Processing of Preliminary Plat.

- (1) The Planning Department shall check the preliminary plat as to its conformity with this ordinance, the City of South Padre Island Zoning Ordinance, as amended, and the standards and specifications set forth herein or referred to herein.
- (2) Pertinent copies of the preliminary plat data may be submitted to the Director of Public Works, and he or she shall check the same for conformity with the standards and specifications contained or referred to herein.
- (3) The Planning Department shall forward the preliminary plat to the Planning and Zoning Commission with a recommendation as to modifications, additions or alterations of such plat data.
- (4) Within 30 calendar days of the filing date of a plat application, the Planning and Zoning Commission shall approve, conditionally approve with modifications, or disapprove the preliminary plat. If the plat is denied, the Commission shall inform the subdivider, in writing, of the specific reasons for the denial. If the plat is conditionally approved with modifications, the Commission shall inform the subdivider, in writing, of any required modifications and the reasons for those modifications. The subdivider, in turn, may submit a written response that satisfies each condition

for the conditional approval or remedies each reason for disapproval. The Commission shall determine whether to approve or disapprove the subdivider's previously conditionally approved or disapproved plat not later than the 15th day after the date the response was submitted.

- (5) Approval of a preliminary plat by the Planning and Zoning Commission shall be deemed an expression of approval of the layout submitted on the preliminary plat, which shall then be used as a guide for the installation of streets, water, sewer and other required improvements and utilities and for the preparation of the record plat.
- (6) Approval of a preliminary plat shall be effective for only one year. If, after one year, no development has occurred which would affect the proposed plat, the City shall revoke the preliminary approval. The Planning and Zoning Commission may, upon the application of the subdivider, extend the approval for an additional six months. If, at the end of the six-month extension, development still has not occurred that would affect the proposed plat, the City shall revoke the preliminary approval.

Sec. 23-12. - Record plat.

(A) Generally.

- (1) The subdivider shall cause a record plat to be prepared by a surveyor in accordance with this chapter.
 - (2) For those subdivisions of land requiring the installation of streets, access drives, and/or utilities, the Director of Public Works' final engineering plan approval is required prior to plat approval. Also for record plat approval, the subdivider must have installed all improvements to the Director of Public Works' satisfaction, or have posted a Performance Guarantee, approved by both the Director of Public Works and the City Manager, for 110% of the estimated cost of the proposed improvements.
- (B) Time for filing and copies required. The subdivider shall file ten (10) complete blue- or black-line copies of the plat to the Planning Department at least 15 working calendar days prior to the regularly scheduled meeting date of the Planning and Zoning Commission, however applications will not be received more than 30 days prior to the regularly scheduled meeting date of the Planning and Zoning Commission.

(C) Form and content.

- (1) The record plat and the submitted engineering plans shall conform to the preliminary plat as approved or conditionally approved by the Planning and Zoning Commission incorporating any and all changes, modifications, alterations, corrections and conditions recommended by the Planning and Zoning Commission and the Director of Public Works.
- (2) The record plat shall be submitted in an original and ten (10) copies, drawn at a scale of 100 feet to 1 inch or other appropriate scale, and shall be signed and sealed by the surveyor. Where more than

one sheet is necessary to accommodate the entire area, an index sheet showing the entire subdivision at an appropriate scale shall be attached to the plat.

- (3) In addition to the requirements for the preliminary plat, the record plat shall also include the following:
- (a) The exact locations, dimensions, names and descriptions of all existing or recorded streets, alleys, reservations, easements or other public rights-of-way, blocks, lots and other sites within the subdivision with accurate dimensions, bearing or deflection angles and radii, area, central angles, degree of curvature, tangent distance and length of all curves where appropriate.
 - (b) The exact locations, dimensions, descriptions and names of all proposed streets, alleys, drainage structures, parks, other public areas, reservations, easements or other rights-of-way, blocks, lots and other sites within the subdivision with accurate dimensions, bearing or deflection angles and radii, area, central angles, degree of curvature, tangent distance and length of all curves where appropriate.
 - (c) The plat shall show the vacating plat, if appropriate.
 - (d) The plat must have included upon it, or must be accompanied by a document containing, the description of the water and sewer service facilities that will be constructed or installed to serve a subdivision with a statement of the date by which the facilities will be fully operable. This statement must be prepared by an engineer and must certify that the water and sewer facilities described by the plat and/or document attached to the plat are in compliance with Texas Water Code Section 16.343, as amended.
 - (e) Restrictive covenants. If the subdivider places restrictions on any of the land contained in the subdivision, such restrictions shall be printed upon the record plat to be recorded, or, if space prohibits, upon a separate document recorded in the office of the County Clerk. Reference to the restrictions shall be indicated on the subdivision plat submitted to the City for approval. A copy of such restrictions and all amendments shall be filed with the Planning Department.
 - (f) The record plat shall also include the following acknowledgments. Any proposed modifications to these acknowledgments will be referred to the City Attorney for review and approval:
 - 1. Owner's acknowledgment.

State of Texas

County of Cameron

I (we), the undersigned, owner(s) of the land shown on this plat, and designated herein as (legal description of property) within the City of South Padre Island or its ETJ, and whose name is subscribed hereto, hereby dedicate to the appropriate public or private entity for the benefit of the

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public or private land owners, all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose or consideration therein expressed.

Owner

Date

State of Texas

County of _____

Before me, the undersigned authority, on this day personally appeared,

_____ known to me to be the person whose name is subscribed to this plat, and acknowledged to me that he/she executed the same for purposes and considerations therein stated.

Given under my hand and seal of office this the _____ day of _____, 20____

Notary Public

Date

County

2. Notarized lien holder's acknowledgment:

State of Texas

County of _____

I (We), the undersigned, holder(s) (or duly authorized officers of the holder(s)) of a security interest in the above described property, being the land shown on this plat and designated herein as (legal description) within the City of South Padre Island, Texas or its ETJ, do hereby consent to the subdivision of the property as provided for under the plat and do hereby provide that any foreclosure relating to the security interest on the above described property shall be subject to the platting of the property as provided for herein.

(Signature(s) of Security Interest Holder(s))

State of Texas

County of _____

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Before me, the undersigned authority, on this day personally appeared,

_____ known to me to be the person whose name is subscribed to this plat, and
acknowledged to me that he/she executed the same for purposes and considerations therein stated.

Given under my hand and seal of office this the _____ day of _____, 20____

Notary Public

Date

County

3. Certification by the City Authority:

Approved by the Planning and Zoning Commission of the City of South Padre island, this the _____
day of _____, 20__.

Chairman, Planning & Zoning Commission

Public Works Director

4. Certification of the surveyor responsible for surveying the subdivision area, attesting to its accuracy:

State of Texas

County of Cameron

I, the undersigned, a registered professional land surveyor in the State of Texas, hereby certify that this
plat is true and correct and was prepared from an actual survey of the property made under my
supervision on the ground.

(Surveyor seal)

Registered Professional Land Surveyor

Date

5. Certification by taxing authorities that all taxes have been paid in full:

State of Texas

County of Cameron

The undersigned hereby certifies that all ad valorem taxes owned to all of the taxing units, represented
by the undersigned are currently paid in full for the area inside the boundaries of (the legal
description of property), depicted hereon.

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Approved: _____

Name

Date

Assessor and Collector of Taxes, Cameron County

Approved: _____

Name

Date

Assessor and Collector of Taxes

Point Isabel Independent School District Tax Office

(D) Processing of record plat.

- (1) The Planning Department shall check the record plat as to its conformity with the approved preliminary plat, this ordinance, the City of South Padre Island Zoning Ordinance, as amended, and the standards and specifications set forth herein or referred to herein.
- (2) The Planning Department shall forward the record plat to the Planning and Zoning Commission with a recommendation as to modifications, additions or alterations of such plat data.
- (3) Within 30 calendar days of the filing date of a plat application, the Planning and Zoning Commission shall approve, or disapprove the record plat. If the plat is denied, the Commission shall inform the subdivider, in writing, of the specific reasons for the denial.
- (4) Appeals. Any person aggrieved by the decision of the Commission in granting approval or denial of the record plat may appeal such decision to the City Council in accordance with Section 23-05 E.
- (5) Period of Validity. Approval of the record plat shall be effective for a period of sixty (60) calendar days following the date of Commission approval, at the end of which time, recording of the record plat with the County Clerk's Office must have been completed. If any record plat is not filed within this time period, the record plat shall be null and void and the applicant shall be required to resubmit a new plat for approval subject to all zoning and subdivision regulations in effect at the time of resubmission. At the request of the applicant, and upon cause shown, the Planning and Zoning Commission may extend the approval of the record plat not to exceed one (1) year beyond this expiration date.
- (6) Office Copy. No building permits will be issued on or for the subject property until the applicant can provide the Public Works Department a blue or black-lined copy of the recorded plat bearing the Cameron County Clerk's signature, seal, and notation as to the plat book and page; a reproducible copy of the plat bearing the Cameron County Clerk's seal, and notation as to the plat book and page; and any similarly recorded deed restrictions accompanying the plat.

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Sec. 23-14. - Standards and specifications for the installation of improvements.

The City shall not approve or accept any preliminary or record plats or completed improvements unless they conform to the following:

(A) Streets.

- (1) Street layout. The subdivider shall provide streets that conform to the Standards and Specifications for the Acceptance of Public Improvements for the City of South Padre Island, Texas and shall be considered in their relation to existing and planned streets, to topographic conditions, to public safety and convenience, and in their appropriate relationship to the proposed uses of land to be served by such streets. The street layout shall be devised for the most advantageous development of the entire neighborhood.
- (2) Relation to adjoining street system. Where necessary to the neighborhood pattern, existing streets in adjoining areas shall be continued and shall be at least as wide as such existing streets and in alignment therewith.
- (3) Projection of public streets. Where adjoining areas are not subdivided, the arrangement of public streets in the subdivision shall make provisions for the proper projection of public streets into such un-subdivided areas.
- (4) Street Jogs. Street jogs with centerline offsets of less than 125 feet shall not be permitted.
- (5) Street intersections. Street intersections shall be as nearly at right angles as practicable, giving due regard to terrain, topography, site distances and safety.
- (6) Dead-end Streets. Dead-end streets shall be prohibited except as short stubs not to exceed the depth of one (1) lot to permit future expansion. Short stub dead end streets shall not require turnarounds.
- (7) Cul-de-sacs. In general, cul-de-sacs streets shall not exceed 500 feet in length, and shall have a turnaround of not less than 100 feet in diameter (right-of-way).
- (8) Right-of-ways. Right-of-ways shall be in accordance with the Standards and Specifications for the Acceptance of Public Improvements for the City of South Padre Island, Texas
- (9) Street names. Names of new streets shall not duplicate or cause confusion with the names of existing streets, unless the new streets are a continuation of or in alignment with existing streets, in which case, names of existing streets shall be used. Street signs that conform to City standards shall be installed at the expense of the subdivider.
- (10) Traffic Regulatory Signs and Signals. The subdivider shall bear all expense for the purchase and installation of all required traffic regulatory signs and signals as a result of the proposed development. The locations and type of traffic regulatory signs and/or signals required shall be determined by the Director of Public Works, the specifications of which shall conform to the current

edition of the Standards and Specifications for the Acceptance of Public Improvements for the City of South Padre Island, Texas.

- (B) Alleys. If the subdivider chooses to construct/install alleys, he shall do so according to the current edition of Standards and Specifications for the Acceptance of Public Improvements for the City of South Padre Island, Texas.
- (C) Water installation.
 - (1) Water supply and distribution. All lots shall have access to potable water service, provided by a public water supplier and approved by the Texas Department of Health. The public water supplier must submit a letter to the City stating it agrees to supply water to the subdivision and that water meters are immediately available to every lot upon application and installation by the subdivider or the public water supplier.
- (D) Sewers.
 - (1) Sewer lines. All lots shall have access to sanitary sewer facilities, including individual sewer connections for each lot in the subdivision. The sanitary sewer facility provider must submit a letter to the City stating it agrees to supply the sanitary sewer facilities to the subdivision.
 - (2) Septic Tanks. Installation of septic tanks is prohibited.
- (E) Drainage Easements. Where a subdivision is traversed by a watercourse, drainage way, natural channel or stream, there shall be provided an easement or right-of-way conforming substantially to the limit of such watercourse, plus additional width to accommodate future needs. The minimum easement width for an enclosed system is fifteen (15) feet, and for an open drain is thirty (30) feet.
- (F) Sidewalks. A developer shall install a sidewalk on a public street right-of-way, which is one (1) foot from the front lot line. Sidewalks shall be a minimum of five (5) feet wide in residential areas and eight (8) feet wide in business areas. The construction shall conform to the current edition of Standards and Specifications for the Acceptance of Public Improvements for the City of South Padre Island.
- (G) Reserve strips prohibited. There shall be no reserve strips controlling access to land dedicated or intended to be dedicated to public use, EXCEPT for properties that need to provide for public beach access and/or public beach parking consistent with 31 TAC, §15.7. In such exceptions, the reserve strip shall be clearly marked and labeled for such use.
- (H) Private Improvements; Private Streets.
 - (1) Applicability. Private streets are permitted and are subject to the design criteria and standards of Chapter 23 Subdivision Ordinance. Private streets are only allowed within an enclave subdivision subject to being designed and constructed to the standards of a public street.

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- (2) Design Standards. Right-of-way for a private street is not dedicated to the public; however, it must be designated as a "private street, drainage, and public utility easement." The right-of-way required for private streets shall be based upon the same criteria as for public streets in similar developments. The design standards and construction specifications of private streets shall be the same as for public streets except as noted below:
- (a) A right-of-way of fifty (50) feet for a Local Street (as defined by Institute Transportation Engineers Functional Classification System).
 - (b) A right-of-way of twenty-five (25) feet for Access Drive(s).
 - (c) The paved street width, exclusive of curb exposures, shall be a minimum of twenty-five (25) feet for Local Streets.
 - (d) Dead-end street shall be allowed on blocks with six or fewer lots and less than 150 feet in length, measured from the point of intersection between the private street and the public right-of-way.
- (3) Certification. Upon completion of construction, the Public Works Director shall be provided with a written certification signed by a licensed professional engineer certifying that the private streets and sidewalks (as applicable) were designed and installed as required by the provisions of this chapter.
- (4) Maintenance. Private streets and sidewalks shall be owned and maintained by a corporation, community association, or other legal entity established for this purpose.
- (5) Converting Private Streets into Public Streets. Upon the request of any person, the City may, in its discretion, accept a private street(s) into the City's street network subject to the following processes:

The requesting person at their expense must provide an engineering report to the public works department for review. The engineering report shall include all of the following:

- (a) Request from any person that the city accept the private street(s);
- (b) Document indicating one hundred (100) percent owners' participation;
- (c) Subdivision plat;
- (d) Subdivision construction plans to include plan and profile;
- (e) Certification letter from the project engineer certifying the construction of the subdivision was done in accordance with the public works specifications;
- (f) Photos showing the conditions of the existing roadway and right-of-way throughout the subdivision; and
- (g) Site plan showing location of streetlights and traffic control devices (if applicable).

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The engineering report must be completed before the public works department proceeds with all of the following procedures:

- (i) Public works department receives engineering report and distributes it to appropriate city departments.
- (ii) If the Planning Department determines one hundred (100) percent of the legal property owners are represented as supporters of the request, this information is forwarded to the Public Works Director. If support for the ownership transfer is less than one hundred (100) percent, this information is submitted to the public works department who will notify the applicant of the denial of the request.
- (iii) The Public Works Director will evaluate street surface condition and appurtenances information. If a low score is given, then the Public Works Director will notify the applicant of the denial of the request.
- (iv) The Public Works Director may recommend to City Council that it is in the interest of the City to accept the street for ownership and maintenance, and subsequently, the City Council's approval of acceptance is required before any street may become a public street.
- (v) Process for removal of control access facilities (gate, rails, house, etc.).
- (6) Parking on Private Streets. Parking shall be prohibited on any private street less than twenty-eight (28) feet in width and, if utilized on streets thirty (30) feet wide or wider, it must be clearly distinguishable from the movement lanes and not impede the lane(s) of travel.
- (7) Infrastructure Requirements.
 - (a) Streets and Sidewalks. Vehicular circulation may also be provided by internal private Access Drives. Access Drives must meet the requirements for fire lanes as per the International Fire Code for width, lengths and parking requirements whether for a commercial or residential base zoning. A building permit must be obtained for Access Drives, and would include site plan review and inspection for flatwork/civil work within the public ROW.
 - (b) Utilities. All utility systems shall comply with the utilities standards of this chapter. Water and sanitary sewer systems may be publicly or privately owned; however, the maintenance of private systems shall be the responsibility of the community association. Public utility systems shall be approved by the applicable agency or city department.
 - (c) Utility Easements. Publicly owned and/or maintained utilities shall be placed in streets or easements, which are a minimum of sixteen (16) feet in width unless a narrower width is approved by the applicable utility.

The use of a utility easement may be permitted if it provides for each of the following:

- (i) The easement shall be approved by the city (Development Director and the City Attorney) prior to recordation in the Cameron County Deed Records.
 - (ii) The document provides for an irrevocable access easement.
 - (iii) The easement shall be accompanied by a maintenance agreement that the owner of the property shall maintain the easement in a safe and operable condition and shall correct any safety hazards or eminent needs if such is determined to be required by the city in order to protect the use of the easement.
- (8) Private Streets, sidewalks, landscaping and lighting, and other common areas and facilities. Provisions shall be made for a property owners' association that is designated as the representative of the owners of property in a residential subdivision. The property owners' association shall have the direct responsibility to provide for the operation and maintenance of all common areas and facilities, including private streets and sidewalks, which are a part of the subdivision. The applicant shall submit the dedicatory instrument(s) covering the establishment, maintenance, and operation of a residential subdivision. The dedicatory instrument(s) shall establish a plan for the use and permanent maintenance of the common areas/facilities and demonstrate that the property owners' association is self-perpetuating and adequately funded by regular assessment and/or special assessment to accomplish its purposes. The dedicatory instrument(s) shall include provisions that provide the city with permission for access at any time without liability when on official business, and further, to permit the city to remove obstructions if necessary for emergency vehicle access and assess the cost of removal to the owner of the obstruction. The dedicatory instrument(s) must be approved by the city attorney as to legal form prior to any plat recordation and shall be recorded at the same time as the plat.

Property owners' association means an incorporated or unincorporated association that: (i) is designated as the representative of the owners of property in a residential subdivision; (ii) has a membership primarily consisting of the owners of property covered by the dedicatory instrument for the residential subdivision; and (iii) manages or regulates the residential subdivision for the benefit of the owners of property in the subdivision. "Property owners' association" also means the designated representative of the owners of property in a subdivision and may be referred to as a "homeowners association," "community association," "civic association," "civic club," "association," "committee," or similar term contained in the dedicatory instrument.

Dedicatory instrument means each governing instrument covering the establishment, maintenance, and operation of a residential subdivision. The term includes restrictions or other similar instruments that subject property to restrictive covenants, bylaws, or similar instruments governing the administration or operation of a property owners' association; allow for properly adopted rules and regulations of the property owners' association; and authorize enactment of lawful amendments to the covenants, bylaws, rules, or regulations.

Regular assessment means an assessment, a charge, a fee, or dues that each owner of property within a residential subdivision is required to pay to the property owners' association on a regular basis and

that is designated for use by the property owners' association for the benefit of the residential subdivision as provided by the dedicatory instrument.

Special assessment means an assessment, a charge, a fee, or dues, other than a regular assessment, that each owner of property within a residential subdivision is required to pay to the property owners' association, according to the procedures required by the dedicatory instrument which must have provisions for:

- (i) Defraying, in whole or part, the cost whether incurred before or after the assessment, of any construction or reconstruction, unexpected repair, or replacement of a capital improvement in common areas owned by the property owners' association, including the necessary fixtures and personal property related to the common areas; (ii) Maintenance and improvement of common areas owned by the property owners' association; or (iii) Other purposes of the property owners' association as stated in its articles of incorporation or the dedicatory instrument for the residential subdivision. (iv) The entrance to private streets may provide control access by gates or other means permitted by this chapter.
- (9) Parking Requirements. Off-street parking and truck loading facilities shall be provided in accordance with parking standards of this chapter.
- (10) Gated Subdivision Streets.
 - (a) Pavement Management. The applicant shall include with the property owners' association (POA) documents a forecast and schedule of street maintenance costs prepared by a licensed professional engineer, licensed as such by the State of Texas. A maintenance account with seed money shall be established by the developer to enable the POA to meet the maintenance schedule until the POA is self-sufficient. Any POA requesting that the City acquire their private streets shall produce documentation that the maintenance schedule set forth in the POA's original pavement management plan as part of the POA documents has been followed.
 - (b) Fire Lanes. The POA documents shall require the POAs to identify and enforce a no parking restriction in fire lanes throughout the community.
 - (c) Master Key Security System. A master key security system shall be provided on all gates. The security system shall include the following for the specified type of gate:
 - (i) Electric Operated Gates require either a gate override in case of power failure and a master key provided to the fire department and police department, or a Knox box. (ii) Non-electric Operated Gates require a Knox box.
 - (d) Queuing. At gated entrances where traffic can queue into public streets, the gate and entrance design must provide for sufficient storage capacity so that no vehicles will queue into the public street. Queuing at a gated entrance shall be designed as follows:

- (1) That no vehicles will queue into the public street with a ninety-five (95) percent confidence level per engineering analysis. The minimum entryway vehicle storage length shall be forty (40) feet measured from the call box to the public right-of-way as shown in the figure below.
- (2) The subdivide shall provide for vehicle turnaround capability based on the single unit design vehicle as provided in the 2004 AASHTO Green Book or latest revision thereof or be able to make a three-point turning movement.
- (3) Should subdivision design conditions result in low traffic volume per engineering analysis (250 ADT or less) and speed controlled at or below 30 MPH, the minimum entryway vehicle storage length may be reduced to twenty (20) feet measured from the call box to the public right-of way. This provision shall not apply to collector streets with Average Daily Traffic (ADT) greater than 250; or to arterial roadways as defined by ITE.

Sec. 23-15. - Performance guarantee.

(A) Generally. The performance guarantee shall:

- (1) Be submitted to the City Attorney for review and approval as to form and legality.
- (2) Insure or guarantee the construction and completion of the improvements, as set forth in the final engineering plans over a period not to exceed one (1) year.
- (3) Be in an amount equivalent to one hundred and ten (110) percent of the estimated cost of completion of all the improvements. Such estimate shall be prepared by the applicant and reviewed and approved by the Director of Public Works, who shall recommend the amount of the performance guarantee to the City Manager.
- (4) Provide for the release of all of the monies so obligated upon demand by the City Manager.

(B) Types of Securities. Performance guarantees securing the proposed improvements shall be secured to the City by one of the following methods, or combination thereof:

- (1) Cash, deposited with the City Secretary, or deposited in a local bank in an account assigned to the City.
- (2) A surety bond, issued on a corporate surety licensed and authorized to do business in the State of Texas as a surety.
- (3) Certificates of deposit assigned to the City.
- (4) An escrow account, such funds to be held in a special account by the escrow holder, distributed only with the approval of the City, and subject to audit by the City.
- (5) An irrevocable letter of credit from a bank and assigned to the City.

- (6) Other financial guarantee that the City Council deems adequate to secure the proposed improvements. Any alternative performance guarantees submitted shall not include either "signature" or "property" bonds.

The City Council expressly reserves the right to reject any guarantee it considers to be inadequately secured.

(C) Bonds, Escrow Agreements, Irrevocable Letters of Credit, Issued by Whom.

- (1) A security issued by a surety company, title insurance company, escrow agent, or bank shall insure or guarantee, to the extent specified by the Director of Public Works in his estimate of cost thereof, the construction and completion of all of the improvements proposed by the final engineering plans.
- (2) In no event shall the surety company, title insurance company, escrow agent, or bank, have any material or other property interest in the proposed subdivision to which the performance guarantee relates, nor have any other business relationship with the subdivider in any other subdivision, development, or project that would, from the standpoint of the City, be considered a conflict of interest. The surety company, title insurance company, escrow agent, or bank shall attach to the performance guarantee a notarized disclosure statement fully disclosing all current and impending business relationships with the subdivider.
- (3) The City Attorney shall approve all surety companies, title insurance companies, escrow agents, and banks for eligibility. If the surety company, title insurance company, escrow agent, or bank fails to comply with any of the provisions of the performance guarantee, or fails to release the obligated monies to the City upon demand, they shall not be allowed to act in that capacity for any project within the jurisdiction of the City for a period of five (5) years, and shall be subject to the penalties herein established. In addition, the City Attorney shall take such other actions in law or in equity as may be required to secure all obligated funds.

(D) Release of Guarantee.

- (1) Term. The term of the performance guarantee shall not exceed one (1) year.
- (2) Inspection. Before the subdivider's obligation to the City of South Padre Island is terminated, all required improvements shall be constructed under the observation and inspection of the inspecting agency, and shall either be accepted for maintenance by the City Council (or respective agency) in the instance of public improvements, or given final approval by the City Council on recommendation by the Director of Public Works in the instance of private improvements.
- (3) Procedure for the Release of Performance Guarantee.
 - (a) The subdivider may, from time to time, request partial release of the obligated sum contained in the performance guarantee as work progresses. Such a request shall be in writing, addressed to the Director of Public Works, and shall specify the work that has been completed as well as the work remaining to be completed. The amount requested for release shall be determined by using current

market values for materials and labor, and shall not exceed the ratio of work completed to the entire improvements secured.

(b) Upon receipt of such request, the Director of Public Works (or his appointed designee) will verify the actual level of completion and will prepare a recommendation on the requested release for presentation to the City Council. In preparing the recommendation, the Director of Public Works may:

1. Recommend release of the amount requested; or,
2. Recommend the release of some other amount which, based upon the investigation, more accurately reflects the actual level of completion in relation to the entire amount of improvements secured.

(c) Following receipt of the Director of Public Works' recommendation on the requested release, the City Council may:

1. Approve the amount recommended by the Director of Public Works; or,
2. Approve the release of an amount less than the amount recommended by the Director of Public Works; or,
3. Deny the request.

(d) Following action by the City Council on the requested release, the City Secretary shall notify in writing the surety holding the performance guarantee authorizing the specific release. Until such time as the City Council shall, by such written authorization addressed to the surety, release the specified amount, the surety shall continue to hold the obligated sum as established in the agreement.

(e) In no case shall the City Council release more than eighty (80) percent of the total performance guarantee over the term of the guarantee. The final twenty (20) percent of the performance guarantee shall only be authorized for release by the City Council in its entirety after the Director of Public Works certifies that all improvements have been completed in their entirety, constructed in accordance with the approved final engineering plans, and meet all of the City's required standards and specifications.

(f) If, at the end of the one (1) year period, all of the improvements reflected by the final engineering plans have not been completed:

1. The subdivider may submit a one-time renewal of the performance guarantee (a limit of one renewal only), which has been recalculated in order to allow for inflation, a period not to exceed one (1) additional year; or
2. If the performance guarantee is for sidewalks only, the subdivider may submit written request to convert the performance guarantee into a sidewalk-in-lieu fee; or

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3. The surety shall perform on the guarantee and directly remit to the City the amount of the guarantee. It shall be the responsibility of the surety to perform on such guarantee regardless of the expiration of the guarantee and regardless of whether or not the City reminds the surety of such contract termination.

The City will contract the completion of the work reflected by the final engineering plans approved the by the City. Any amount not utilized to complete the outstanding work will be returned to the subdivider once the work has been accepted by the City.

All costs incurred by the City in contracting for completion of the work will come from the performance guarantee.

4. The subdivider may vacate the plat by replatting back to the original configuration prior to the plat in question.

If the subdivider elects to vacate the plat after the performance period has expired, they shall immediately remit 100% of the performance guarantee to the City. This will be returned to the subdivider only after the plat has been successfully vacated.

If the subdivider has not completed the vacation of the plat within six (6) months of the end of the last performance guarantee period, the total amount of the performance guarantee shall be forfeited to the City to allow completion of the work reflected by the final engineering plans approved by the City. Any amount not utilized to complete the outstanding work (including contracting expenses) will be returned to the subdivider once the work has been accepted by the City.

Sec. 23-16. - Authority of the public works director.

- (A) The Public Works Director is hereby authorized to promulgate, or to have promulgated, and to file for public record and use, rules, regulations, applications, standards and specifications for the construction, installation, design, location and arrangement of street, curbs, street lights, street signs, alleys, utility layouts, utility easements, gates for utility easements, sidewalks, water supply and water distribution systems, fire hydrants, sewage disposal systems, water wells, monuments, criteria for drainage easement requirements, and drainage facilities and crosswalk ways, but all such rules, regulations, standards and specifications shall be subject to the approval of the Planning and Zoning Commission and the City Council.
- (B) The Public Works Director may amend the same from time to time, provided that an amendment must be appropriately reviewed by the Planning and Zoning Commission and approved by the City Council.
- (C) No such rules, regulations, standards and specifications shall conflict with this or any other ordinances of the City.
- (D) All such improvements shall be constructed, installed, designed, located and arranged by the subdivider in accordance with such rules, regulations, standards and specifications.

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SECTION 2: This Ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

SECTION 3: If for any reason, any section, paragraph, subdivision, clause, phrase, word, or provision of the Ordinance shall be held unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full force and effect for its purpose.

SECTION 4: This Ordinance shall become effective when published in summary form according to law.

PASSED, APPROVED AND ADOPTED on First Reading, the ____ day of September 2019.

PASSED, APPROVED AND ADOPTED on Second Reading, the ____ day of September 2019.

ATTEST:

CITY OF SOUTH PADRE ISLAND,
TEXAS

Susan M. Manning, City Secretary

Patrick McNulty, Mayor

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Ed Caum, CVB Director

DEPARTMENT: South Padre Island Convention & Visitors Bureau

ITEM

Discussion and action to award contract for the repairs of the Convention Centre boardwalk to SpawGlass Construction, Inc. in the amount \$386,843.10, approve a budget amendment from excess reserves in the amount of \$400,000 and authorize the City Manager to execute the contract.

ITEM BACKGROUND

City Council had previously approved the repairs of the boardwalk adjacent to the Convention Centre. The Texas Reserves Study included repairs needed to be done on the boardwalk. Project estimated to be completed in 2019/2020.

BUDGET/FINANCIAL SUMMARY

The current level of excess reserves in the Convention Centre fund is approximately \$1.8 million

Increase line item 06-565-1001 by \$400,000.

COMPREHENSIVE PLAN GOAL

GOAL 1: The City shall ensure orderly growth, with the anticipated infrastructure and facility needs, in a fiscally responsible manner.

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: X

Comments:

RECOMMENDATIONS/COMMENTS

Recommend the approval of the budget amendment and authorize City Manager to execute the agreement.

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**CITY OF SOUTH PADRE
ISLAND
CONVENTION &
VISITORS BUREAU
DIVISION**

INFORMAL BID FORM

DATE: September 10, 2019
DEPARTMENT: Convention Centre
QUANTITY **ITEM DESCRIPTION**

1 Convention Centre Boardwalk Repairs

<u>VENDOR</u>	<u>CONTACT</u>	<u>PHONE #</u>	<u>PRICE</u>
1. Spawglass 9331 Corporate Dr Cypress, TX 77429	Sam Saldana	BuyBoard	\$386,843.10
2. Noble Texas Builders 108 S. Main St La Feria, TX 78559	Eric Delgado	956-373-0670	\$477,410.00
3. Noble Texas Builders 108 S. Main St La Feria, TX 78559	Eric Delgado	956-373-0670	\$582,298
4. LMC 9191 Winter Dr. STE A Houston, TX 77017	Zring Kareem	210-643-9392	\$448,676.37

COMMENTS:

15.2



Work Order Signature Document

ezIQC Buy Board Contract No.: 520-16 Area A - SGC

☒

New Work Order

☐

Modify an Existing Work Order

Work Order Number.: 071632.00

Work Order Date: 09/09/2019

Work Order Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement

Owner Name: BUY BOARD - South Padre Island Conv Contractor Name: SpawGlass Contractors, Inc.

Contact: Michael Flores

Contact: Sam Saldana

Phone: 956-761-8199

Phone:

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of ezIQC Buy Board Contract No 520-16 Area A - SGC.

Brief Work Order Description:

Replacement of Boardwalk decking, handrail and hardware.

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$386,843.10

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

15-3

Detailed Scope of Work

To: Sam Saldana
SpawGlass Contractors, Inc.

9331 Corporate Dr
Cypress, TX 77429
No Data Input

From: Michael Flores
BUY BOARD - South Padre Island Convention
Center
7355 Padre Blvd
South Padre Island, TX 78597
956-761-8199

Date Printed: September 09, 2019

Work Order Number: 071632.00

Work Order Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement

Brief Scope: Replacement of Boardwalk decking, handrail and hardware.

☐

Preliminary

☐

Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

South Padre Island Board Walk Repairs.

Scope is based on :Structural Re-evaluation Report.

Issued by: Green, Rubiano & Associates Repaort

Dated: May 24, 2019

Summary: To replace the decking, Gurard Rails, Top Rails, Guard Rail Posts, Guard Rail Post Through Bolts, and Hurricane Ties of the Board Walk located at the South Padre Island Convention Center.

Inclusions:

1. Removal of the existing Decking.
2. Removal of the existing Guard Rail System.
3. Haul off of demolished materials.
4. Installation of the 2x6x6" Composite Decking using Stainless Steel Fasteners.
5. Installation of the 2x6x12 Composite Top rail of the Guard Rail System.
6. Removal and replacement of the existing guard rail post through bolts using Stainless Steel Fasteners.
7. Removal and replacement of the existing lumber to access the guard rail posts using 2x6 composite lumber.
8. Removal and replacement of the existing guard rail posts.
9. Removal and replacement of the existing Hurricane Ties.

Note:

The job site will be barricaded with removable chain link fence for the safety of the public. A Temporary toilet and Hand Wash Station will be in place for the craft workers to use throughout the course of the project. All of the demolished material will be hauled off and disposed of properly. New material will be stored on site in a portable container. Gas Generators will be used for temporary power. At SpawGlass safety is the number one priority and the job will be visited weekly by a 3rd party safety consultant to ensure that the highest level of safety precautions are being used at all times.

Detailed Scope of Work Continues..

Work Order Number: 071632.00

Work Order Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement

Subject to the terms and conditions of JOC Contract **520-16 Area A - SGC**.

Contractor

Date

Owner

Date

15-5

Contractor's Price Proposal - Summary

Date: September 09, 2019

Re: IQC Master Contract #: 520-16 Area A - SGC
Work Order #: 071632.00
Owner PO #:
Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement
Contractor: SpawGlass Contractors, Inc.
Proposal Value: \$386,843.10

Guard Rail Posts	\$26,956.31
Decking & Handrail	\$220,329.13
Decking Hardware	\$1,315.17
Demolition	\$55,723.27
General Conditions	\$59,028.37
Guard Rail Posts	\$19,054.55
Hurricane Straps	\$4,436.30
Proposal Total	\$386,843.10

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: 56.66%

15-b

Contractor's Price Proposal - Detail

Date: September 09, 2019

Re: IQC Master Contract #: 520-16 Area A - SGC
 Work Order #: 071632.00
 Owner PO #:
 Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement
 Contractor: SpawGlass Contractors, Inc.
 Proposal Value: \$386,843.10

Sect.	Item	Mod.	UOM	Description	Line Total								
Labor	Equip.	Material	(Excludes)										
Guard Rail Posts													
1	06	11	16	00	0130	LF	2" x 6" Pressure Treated Wood Blocking To Wood	\$26,956.31					
						Quantity	Unit Price	Factor	Total				
						Installation	4,790.00	x	3.28	x	1.3118	=	20,609.95
						Demolition	4,790.00	x	1.01	x	1.3118	=	6,346.36
						Pressure Treated Guard Rail Posts							
Subtotal for Guard Rail Posts									\$26,956.31				
Decking & Handrail													
2	02	90	50	00	0162	DAY	Small Tools - Tool Box	\$6,901.90					
						Quantity	Unit Price	Factor	Total				
						Installation	180.00	x	29.23	x	1.3118	=	6,901.90
3	06	00	00	00	0000	PKG	Stainless Steel Decking Screws #10 x 3"	\$10,062.29					
						Quantity	Unit Price	Factor	Total				
						Installation	28.00	x	273.95	x	1.3118	=	10,062.29
						Stainless Steel Deck Screws for the new deck, and the guard rails							
4	06	00	00	00	2254	LF	Composite Decking 2" x 6"	\$203,364.94					
						Quantity	Unit Price	Factor	Total				
						Installation	37,356.00	x	4.15	x	1.3118	=	203,364.94
						2x6x12 Composite decking for the deck, top rail, and guard rails							
Subtotal for Decking & Handrail									\$220,329.13				
Decking Hardware													
5	06	00	00	00	0000	PKG	#8 1-1/4" Stainless Steel Screws	\$1,315.17					
						Quantity	Unit Price	Factor	Total				
						Installation	3.00	x	334.19	x	1.3118	=	1,315.17
						Stainless steel screws for Hurricane Ties							
Subtotal for Decking Hardware									\$1,315.17				
Demolition													
6	01	22	20	00	0006	HR	CarpenterFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$37,919.00					
						Quantity	Unit Price	Factor	Total				
						Installation	784.00	x	36.87	x	1.3118	=	37,919.00
						Removal of through bolts for the guard rail posts.							
						Removal of the existing Hurricane Ties							
						Removal of the guard rails							
7	01	74	19	00	0015	EA	20 CY Dumpster (3 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$10,205.80					
						Quantity	Unit Price	Factor	Total				
						Installation	20.00	x	389.00	x	1.3118	=	10,205.80
						Removal of construction debris							

15-7

Contractor's Price Proposal - Detail Continues..

Work Order Number: 071632.00

Work Order Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement

Demolition

8	01 74 19 00 0036	CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles						\$236.12
			Quantity	Unit Price	Factor	=	Total		
		Installation	500.00 x	0.36 x	1.3118	=	236.12		
9	06 15 13 00 0278	LF	2" x 6" Round Edge Pressure Treated Deck Boards						\$4,646.92
			Quantity	Unit Price	Factor	=	Total		
		Installation	0.00 x	1.53 x	1.3118	=	0.00		
		Demolition	8,856.00 x	0.40 x	1.3118	=	4,646.92		
			Removal of existing decking boards						
10	06 15 13 00 0281	LF	2" x 12" Round Edge Pressure Treated Deck Boards						\$2,715.43
			Quantity	Unit Price	Factor	=	Total		
		Installation	0.00 x	3.06 x	1.3118	=	0.00		
		Demolition	3,000.00 x	0.69 x	1.3118	=	2,715.43		
			Removal of Existing Top of the guard rail						

Subtotal for Demolition

\$55,723.27

General Conditions

11	01 22 16 00 0002	EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.						\$25,439.74
			Quantity	Unit Price	Factor	=	Total		
		Installation	19,393.00 x	1.00 x	1.3118	=	25,439.74		
			General Conditions Safety						
12	01 22 23 00 0631	MO	3.6 KW, 8 HP Gas Powered Generator Set						\$1,424.51
			Quantity	Unit Price	Factor	=	Total		
		Installation	2.00 x	542.96 x	1.3118	=	1,424.51		
			3 Gas Generators						
13	01 22 23 00 0631 0030	MOD	For LP Or NG Gas, Add						\$267.10
			Quantity	Unit Price	Factor	=	Total		
		Installation	3.00 x	67.87 x	1.3118	=	267.10		
14	01 52 13 00 0031	MO	8' x 8' x 40' Storage Container						\$359.41
			Quantity	Unit Price	Factor	=	Total		
		Installation	2.00 x	136.99 x	1.3118	=	359.41		
15	01 52 13 00 0031 0015	MOD	For Delivery And Pick-up Of Container, Add						\$327.92
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	249.98 x	1.3118	=	327.92		
16	01 52 19 00 0002	WK	Portable Toilets, Chemical						\$894.12
			Quantity	Unit Price	Factor	=	Total		
		Installation	10.00 x	68.16 x	1.3118	=	894.12		
17	01 52 19 00 0006	WK	Two Station Portable Handwash						\$357.99
			Quantity	Unit Price	Factor	=	Total		
		Installation	10.00 x	27.29 x	1.3118	=	357.99		
18	01 56 26 00 0005	LF	Temporary 6" High Chain Link Fence And Posts, Up To 6 Months						\$934.00
			Quantity	Unit Price	Factor	=	Total		
		Installation	200.00 x	3.56 x	1.3118	=	934.00		

15-8

Contractor's Price Proposal - Detail Continues..

Work Order Number: 071632.00

Work Order Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement

General Conditions

19	01	74	13	00	0003	CY	Collect Existing Debris And Load Into Truck Or DumpsterPer CY of debris removed.								\$29,023.58
							Installation	Quantity		Unit Price		Factor	=	Total	
								2,500.00	x	8.85	x	1.3118	=	29,023.58	
							Hauling Demo Materials and new materials from staging area								

Subtotal for General Conditions **\$59,028.37**

Guard Rail Posts

20	06	05	23	00	0092	EA	1/2" Diameter x 10" Length, 304/18-8 Stainless Steel, Carriage Bolt								\$19,054.55
							Installation	Quantity		Unit Price		Factor	=	Total	
								550.00	x	26.41	x	1.3118	=	19,054.55	
							Stainless Steel Guard rail through bolts								

Subtotal for Guard Rail Posts **\$19,054.55**

Hurricane Straps

21	06	00	00	00	0000	EA	Simpson H2.5 Stainless Steel Hurricane Straps								\$4,436.30
							Installation	Quantity		Unit Price		Factor	=	Total	
								1,386.00	x	2.44	x	1.3118	=	4,436.30	
							Hurricane Ties								

Subtotal for Hurricane Straps **\$4,436.30**

Proposal Total **\$386,843.10**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: **56.66%**

15-9



Subcontractor Listing

Date: September 09, 2019

Re: IQC Master Contract #: 520-16 Area A - SGC
Work Order #: 071632.00
Owner PO #:
Title: City of South Padre Island - Boardwalk Decking & Handrail Replacement
Contractor: SpawGlass Contractors, Inc.
Proposal Value: \$386,843.10

Name of Contractor	Duties	Amount	%
No Subcontractors have been selected for this Work Order		\$0.00	0.00

15-10



Schedule of Values

Project #: N/A
Name: SPI Boardwalk - With New Matching Handrail
Location: SPI
Duration (Mos): 3.0
Bid Date: August 2, 2019
Lead Estimator: Eric Delgado

	-
Demolition	44,607
Decking	193,035
Hardware	65,174
Handrail	84,597
Subtotal:	387,413
General Conditions / Hoisting & Vertical Transportation	39,958
P & P Bonds	8,086
Overhead & Profit	41,953
Total:	\$ 477,410



Schedule of Values

Project #: N/A
Name: SPI Boardwalk - With Aluminum / TREX Handrail
Location: SPI
Duration (Mos): 3.0
Bid Date: August 2, 2019
Lead Estimator: Eric Delgado

	-
Demolition	44,607
Decking	193,035
Hardware	65,174
Handrail	180,372
Subtotal:	483,188
General Conditions / Hoisting & Vertical Transportation	39,958
P & P Bonds	9,360
Overhead & Profit	49,791
Total: \$	582,298



Work Order Signature Document

ezIQC Buy Board Contract No.: 520-16 Area A - LMC

☒

New Work Order

☐

Modify an Existing Work Order

Work Order Number.: 070887.00

Work Order Date: 09/10/2019

Work Order Title: City of South Padre Island - Boardwalk Replacement

Owner Name: BUY BOARD - South Padre Island Conv Contractor Name: LMC Corporation

Contact: Dixie Rowell

Contact: Zring Kareem

Phone: 956-761-3024

Phone: 210-643-9392

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of ezIQC Buy Board Contract No 520-16 Area A - LMC.

Brief Work Order Description:

Repairs and Replacement of Boardwalk.

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$448,676.37

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

15-13

Detailed Scope of Work

To: Zring Kareem
LMC Corporation

9191 Winkler Drive, Suite A
Houston, TX 77017-5967
210-643-9392

From: Dixie Rowell
BUY BOARD - South Padre Island Convention
Center
7355 Padre Blvd
South Padre Island, TX 78597
956-761-3024

Date Printed: September 10, 2019

Work Order Number: 070887.00

Work Order Title: City of South Padre Island - Boardwalk Replacement

Brief Scope: Repairs and Replacement of Boardwalk.

☐

Preliminary

☐

Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Reconstruction of both South Padre Island Convention Center Boardwalks:

Furnish all labor, equipment and materials for the following renovation

Demolition of Decking, Hand Railing and Intermediate Railing Infill

Removal of all decking and cap railing and infill and support material down to existing deck support joists

Repair of existing damaged **2x10 joists and lap splices with new treated materials**

Replacement of all bolts at split pile caps and piling bent connections with **1/2" x 12" stainless fasteners, washers and nuts**

Removal of all railing support posts from bents and stringers

Provide and Install New Pressure Treated Material with New Stainless Fasteners:

Boardwalk Decking:

Provide material and labor to install new **2x6 composite decking material with #10 stainless screws**

Boardwalk Intermediate Guard Rail Support Posts:

Fabricate and install new 2 x 6 ground contact pressure treated boxed support posts for guardrailing infill

On split caps/pier bents, the boxed posts will be fastened with **new stainless thru-bolt**

On the secondary support posts, boxed post will be anchored to stringers with **3"x3"x10"x1/4" aluminum brackets and stainless bolts**

15-14

Detailed Scope of Work Continues..

Work Order Number: 070887.00

Work Order Title: City of South Padre Island - Boardwalk Replacement

Boardwalk Intermediate Guard Railings Infill:

Fabricate and install **new 2 x 6 ground contact pressure treated** material with **1/4 x 4" stainless lag bolts and washers**

Boardwalk Guard Rail Top Cap

Fabricate and install **new 2 x 12 ground contact pressure treated** material with **1/4 x 4" stainless lag bolts and washers**

Exclusions:

Replacement of any timber piers.

Total replacement of deck joists or split pile beam caps (only replacement of fasteners and damaged wood).

Replacement of roof covering, framing or roof supporting posts and piling bents at the Bird Blinds (only railings and supports to be replaced).

Overtime/After Hours/ Weekend Work.

Subject to the terms and conditions of JOC Contract **520-16 Area A - LMC**.

Contractor

Date

Owner

Date

15-15

Contractor's Price Proposal - Summary

Date: September 10, 2019

Re: IQC Master Contract #: 520-16 Area A - LMC
Work Order #: 070887.00
Owner PO #:
Title: City of South Padre Island - Boardwalk Replacement
Contractor: LMC Corporation
Proposal Value: \$448,676.37

Demo	\$16,045.38
General Conditions	\$8,881.59
New Decking	\$145,291.00
Railing Installation	\$164,863.59
Railing Supports	\$48,434.96
Repair of support beams/bents	\$65,159.85
Proposal Total	\$448,676.37

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

15-16

Contractor's Price Proposal - Detail

Date: September 10, 2019

Re: IQC Master Contract #: 520-16 Area A - LMC
 Work Order #: 070887.00
 Owner PO #:
 Title: City of South Padre Island - Boardwalk Replacement
 Contractor: LMC Corporation
 Proposal Value: \$448,676.37

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Demo					
1	01 66 19 00 0005		CY	Handling Material For Over 125' Per CY Of Material Per 125'For delivery, demolition or miscellaneous moving required by owner.	\$5,045.51
			Installation	Quantity 2,560.00 x Unit Price 1.56 x Factor 1.2634 = Total 5,045.51	
				Handling scrap from 1,000' walk way	
2	01 74 13 00 0003		CY	Collect Existing Debris And Load Into Truck Or DumpsterPer CY of debris removed.	\$3,577.95
			Installation	Quantity 320.00 x Unit Price 8.85 x Factor 1.2634 = Total 3,577.95	
				Extended handling of trash material	
3	01 74 19 00 0017		EA	40 CY Dumpster (5 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$5,184.19
			Installation	Quantity 8.00 x Unit Price 512.92 x Factor 1.2634 = Total 5,184.19	
				Estimated 320 cy of material waste	
4	01 74 19 00 0036		CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles	\$2,237.73
			Installation	Quantity 4,920.00 x Unit Price 0.36 x Factor 1.2634 = Total 2,237.73	
				Disposal	
Subtotal for Demo					\$16,045.38
General Conditions					
5	01 52 19 00 0003		MO	Portable Toilets, Chemical	\$775.02
			Installation	Quantity 3.00 x Unit Price 204.48 x Factor 1.2634 = Total 775.02	
				Sanitary Use	
6	01 52 19 00 0007		MO	Two Station Portable Handwash	\$313.79
			Installation	Quantity 3.00 x Unit Price 82.79 x Factor 1.2634 = Total 313.79	
				Sanitary Use	
7	01 55 26 00 0089		MO	Aluminum Sign And A Frame Stand	\$106.92
			Installation	Quantity 3.00 x Unit Price 28.21 x Factor 1.2634 = Total 106.92	
				Public information signage at start of boardwalk	
8	01 56 26 00 0041		EA	10' Wide, 8' High, Temporary Chain Link Fence Gate, Up To 6 Months	\$1,816.97
			Installation	Quantity 4.00 x Unit Price 359.54 x Factor 1.2634 = Total 1,816.97	
				Lay down yard chain link gates	
9	01 56 26 00 0144		LF	Temporary 8' High Chain Link Fence Panels (Portable). Up To 6 Months	\$5,169.83
			Installation	Quantity 600.00 x Unit Price 6.82 x Factor 1.2634 = Total 5,169.83	
				Lay down yard security and safety fencing	

15-17

Contractor's Price Proposal - Detail Continues..

Work Order Number: 070887.00

Work Order Title: City of South Padre Island - Boardwalk Replacement

General Conditions

10	01	56	26	00	0158	BAG	Temporary Chain Link Fence Panels (Portable) SandbagIncludes placement and removal.						\$591.27
							Quantity	Unit Price	Factor	=	Total		
						Installation	150.00	3.12	1.2634	=	591.27		
							Fencing support						
11	01	56	33	00	0010	LF	Temporary Street Barricade, Using 12" x 12" Beam As Base With 2" x 4" Top Warning Rail And Sides, Per Month						\$107.79
							Quantity	Unit Price	Factor	=	Total		
						Installation	12.00	7.11	1.2634	=	107.79		
							Boardwalk Barricades						

Subtotal for General Conditions

\$8,881.59

New Decking

12	05	05	23	00	1198	EA	#10 Diameter x 2" Length, 304/18-8 Stainless Steel, Security Screw						\$36,512.26
							Quantity	Unit Price	Factor	=	Total		
						Installation	17,000.00	1.70	1.2634	=	36,512.26		
							Decking attachment screws						
							#10x3" Stainless 30,000 for needed						
							2x6 decking						
13	06	15	13	00	0278	LF	2" x 6" Round Edge Pressure Treated Deck Boards						\$108,778.74
							Quantity	Unit Price	Factor	=	Total		
						Installation	50,000.00	1.53	1.2634	=	96,650.10		
						Demolition	24,000.00	0.40	1.2634	=	12,128.64		
							2" Composite Decking in place of treated material						

Subtotal for New Decking

\$145,291.00

Railing Installation

14	05	05	23	00	1369	EA	3/8" Diameter, 304 Stainless Steel Hex Nut						\$1,091.58
							Quantity	Unit Price	Factor	=	Total		
						Installation	1,800.00	0.39	1.2634	=	886.91		
						Demolition	1,800.00	0.09	1.2634	=	204.67		
							Nuts & washers						
15	05	05	23	00	1448	EA	1/4" Inside Diameter, 304/18-8 Stainless Steel Flat Washer						\$849.00
							Quantity	Unit Price	Factor	=	Total		
						Installation	9,600.00	0.07	1.2634	=	849.00		
							Nuts & Washers						
16	05	05	23	00	1450	EA	3/8" Inside Diameter, 304/18-8 Stainless Steel Flat Washer						\$295.64
							Quantity	Unit Price	Factor	=	Total		
						Installation	1,800.00	0.13	1.2634	=	295.64		
							Nuts & Washers						
17	06	05	23	00	0150	EA	1/4" Diameter x 4" Length, 304/18-8 Stainless Steel, Hex Lag Bolt						\$39,407.97
							Quantity	Unit Price	Factor	=	Total		
						Installation	5,600.00	5.57	1.2634	=	39,407.97		
							Intermediate railing board attachment to posts/bents						
18	06	05	23	00	0150	EA	1/4" Diameter x 4" Length, 304/18-8 Stainless Steel, Hex Lag Bolt						\$28,148.55
							Quantity	Unit Price	Factor	=	Total		
						Installation	4,000.00	5.57	1.2634	=	28,148.55		
							Top 2x12 rail cap attachment						

15-18

Contractor's Price Proposal - Detail Continues..

Work Order Number: 070887.00

Work Order Title: City of South Padre Island - Boardwalk Replacement

Railing Installation

19	06	15	13	00	0278	LF	2" x 6" Round Edge Pressure Treated Deck Boards									\$60,959.05
							Quantity		Unit Price		Factor	=	Total			
						Installation	25,000.00	x	1.53	x	1.2634	=	48,325.05			
						Demolition	25,000.00	x	0.40	x	1.2634	=	12,634.00			
						Intermediate railing planks and railing support posts										
20	06	15	13	00	0281	LF	2" x 12" Round Edge Pressure Treated Deck Boards									\$34,111.80
							Quantity		Unit Price		Factor	=	Total			
						Installation	7,200.00	x	3.06	x	1.2634	=	27,835.23			
						Demolition	7,200.00	x	0.69	x	1.2634	=	6,276.57			
						Top railing cap material										

Subtotal for Railing Installation

\$164,863.59

Railing Supports

21	05	54	00	00	0013	SF	3/16" Type 304 Stainless Steel Raised Or Diamond Pattern Floor Plate									\$29,582.51
							Quantity		Unit Price		Factor	=	Total			
						Installation	750.00	x	30.53	x	1.2634	=	28,928.70			
						Demolition	750.00	x	0.69	x	1.2634	=	653.81			
						Fabrication and installation of angle brackets for post to deck stringer										
22	06	05	23	00	0083	EA	3/8" Diameter x 4" Length, 304/18-8 Stainless Steel, Carriage Bolt									\$18,852.45
							Quantity		Unit Price		Factor	=	Total			
						Installation	1,800.00	x	8.29	x	1.2634	=	18,852.45			
						Rail support post connection bolt and bracket connections										

Subtotal for Railing Supports

\$48,434.96

Repair of support beams/bents

23	05	05	23	00	1452	EA	1/2" Inside Diameter, 304/18-8 Stainless Steel Flat Washer									\$2,274.12
							Quantity		Unit Price		Factor	=	Total			
						Installation	4,000.00	x	0.45	x	1.2634	=	2,274.12			
						Nuts & Washers										
24	06	05	23	00	0093	EA	1/2" Diameter x 12" Length, 304/18-8 Stainless Steel, Carriage Bolt									\$55,526.43
							Quantity		Unit Price		Factor	=	Total			
						Installation	1,000.00	x	43.95	x	1.2634	=	55,526.43			
						Railing posts attachment to pier post cap and existing pier to pier support joist bolt replacements actual length is 14"min										
25	06	11	13	00	0005	LF	Two 2" x 10" Built-up Wood Beam Or Joist									\$6,076.95
							Quantity		Unit Price		Factor	=	Total			
						Installation	1,000.00	x	3.89	x	1.2634	=	4,914.63			
						Demolition	1,000.00	x	0.92	x	1.2634	=	1,162.33			
						Replacements for damaged stringers										
26	06	15	13	00	0277	LF	2" x 4" Round Edge Pressure Treated Deck Boards									\$1,282.35
							Quantity		Unit Price		Factor	=	Total			
						Installation	700.00	x	1.10	x	1.2634	=	972.82			
						Demolition	700.00	x	0.35	x	1.2634	=	309.53			
						Misc repair material sub structure										

Subtotal for Repair of support beams/bents

\$65,159.85

15-19

Contractor's Price Proposal - Detail Continues..

Work Order Number: 070887.00
Work Order Title: City of South Padre Island - Boardwalk Replacement

Proposal Total	\$448,676.37
----------------	--------------

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

15-20



Subcontractor Listing

Date: September 10, 2019

Re: IQC Master Contract #: 520-16 Area A - LMC
Work Order #: 070887.00
Owner PO #:
Title: City of South Padre Island - Boardwalk Replacement
Contractor: LMC Corporation
Proposal Value: \$448,676.37

Name of Contractor	Duties	Amount	%
No Subcontractors have been selected for this Work Order		\$0.00	0.00

15-21

GREEN, RUBIANO & ASSOCIATES

Structural Engineers
Firm Registration #: F-4145

1220 West Harrison
Harlingen, Texas 78550
(956) 428-4461
www.graengineering.com

STRUCTURAL RE-EVALUATION REPORT CONVENTION CENTRE BOARDWALK SOUTH PADRE ISLAND, TEXAS



Prepared for:

**CITY OF SOUTH PADRE ISLAND
SOUTH PADRE ISLAND, TEXAS**

Prepared by:

**GREEN, RUBIANO & ASSOCIATES
STRUCTURAL ENGINEERS
FIRM REGISTRATION NO. F-4145
HARLINGEN, TEXAS
May 24, 2019**

Project No. 1065-14

15-22

GREEN, RUBIANO & ASSOCIATES

Structural Engineers
Firm Registration #: F-4145

1220 West Harrison
Harlingen, Texas 78550
(956) 428-4461
www.graengineering.com

Date: May 24, 2019

To: Mr. Ed Caum
Executive Director
South Padre Island Convention Centre
4601 Padre Boulevard
South Padre Island, TX 78597

Re: South Padre Island Convention Centre Boardwalk Structural Re-Evaluation
South Padre Island, Texas
GRA Project#: 1065-14

Dear Mr. Caum:

Green, Rubiano & Associates (GRA) is pleased to provide this report concerning the structural re-evaluation of the Convention Centre Boardwalk for the City of South Padre Island. At your request, the project scope was performed in accordance with the South Padre Island Convention Centre Boardwalk Structural Evaluation Engineering Proposal addressed to Mr. Mike Flores, dated February 4, 2019.

We appreciate the opportunity to be of service to South Padre Island Convention Centre. If you have any questions, please feel free to contact us.

Respectfully,



Cristian Guajardo, E.I.T.
Graduate Engineer



5.24.19
Rolando R. Rubiano, PE
Principal

15-23

EXECUTIVE SUMMARY

Green Rubiano & Associates (GRA) is pleased to provide this report concerning the structural re-evaluation of the boardwalk located to the south of the Convention Centre in South Padre Island, Texas. The structural evaluation was requested to update GRA's structural inspection report dated June 2014. It's GRA's understanding that none of the recommended repairs from the 2014 report have been completed at this time. This report presents the current structural condition of the boardwalk based on GRA's visual observations and provides an opinion of cost required to repair or replace sections or components of the boardwalk that are weathered and damaged. GRA observed that there are boardwalk sections with loose guardrail, warped and splintered boards, and timber posts showing various signs of deterioration.

GRA observed that the boardwalk under-deck structural system is in fair condition. With noted repairs, the boardwalk can remain open to the public. However, the city and public should be aware that the boardwalk can be a tripping hazard due to the uneven deck surface, and the well weathered top rail may cause a wood splinter injury. All the guardrail posts need to be replaced, although a total of 65 lose guardrail posts throughout the boardwalk require immediate attention to maintain the integrity of the guardrail system.

Based on the suggested recommendations to repair the boardwalk, GRA estimates total construction cost for this project to be approximately \$325,000.

CURRENT EVALUATION SUMMARY

On April 3, 2019, Mr. Rolando Rubiano P.E, and Cristian Guajardo, E.I.T of GRA conducted a site visit to observe the under-deck framing members and visually inspect the components of the board walk. The boardwalk components observed include the deck walking surface, the guardrail posts, and the top and intermediate rails of the guard rail. Based on the items observed during the site visit, the following considerations were identified and assessed.

- Timber Piles: The timber piles remain in a similar state as previously observed in 2014. Most of the piles appeared to be in good conditions apart from several timber piles that had minor damage due weathering and attack from marine borers. The timber piles currently do not require further action.
- Under-deck Framing: The under-deck framing assessment remains similar to previously observed in 2014. The under-deck framing components have minor degradation and currently do not require repair or replacement. The 2x2 lumber ties used to fasten the framing members to the split-pile caps are in poor condition and should be replaced with stainless steel hurricane ties. Furthermore, it is recommended that the installation of the hurricane ties coincide with the deck replacement.

- Walking Deck & Guardrail: Most of the deck surface appeared to be in poor conditions. The fasteners attaching the deck to the 2x10 stringer joists are experiencing various levels of corrosion, some fasteners were observed popping up at several locations due to corrosion and swelling of the support wood. The deck boards are heavily checked and uneven. The deck surface should be replaced with composite lumber and stainless-steel fasteners starting in the next budgeting cycle.
- The 2x12 slanted top rail, and four 2x6 intermediate rails and split built-up guardrail posts are in poor condition. Based on observations, 40% of the guardrail posts need replacement soon, with 65 of these posts needing to be replaced immediately. However, GRA recommends all posts be replaced within the next budget cycle. GRA recommends that built-up guardrail posts that show evidence of through-section splitting at the through-bolt fasteners, and the existing top & intermediate rail members be replaced with pressure treated composite lumber.
- The fasteners attaching the slanted top & intermediate rails to the guardrail posts, the through-bolts fastening the guardrail posts and split-pile caps to the timber piles, and the steel angles and associated bolts fastening the guardrail posts are experiencing advanced levels of corrosion at several locations. Most of the through-bolts fastening the split-pile caps to the piles show advanced levels of corrosion. GRA recommends replacing all through-bolts with stainless steel through-bolts. It is suggested that repairs to be completed within the next budget cycle.
- GRA recommends that the City consider installing an aluminum reinforced PVC handrail system on both sides of the boardwalk. A handrail system would allow for easier use of the facility by pedestrians.

ESTIMATED REPAIR COST

Based on the proposed recommendations presented above, GRA estimates total construction cost for this project to be at approximately \$325,000. Repair and replacement as described in the section above should be completed during the next budget cycle. A summary of the recommended repairs and installations to the boardwalk is presented in Table 1 below. Table 1 also presents total and itemized construction costs associated with the recommended repairs and installations.

Table 1: Recommended Repairs and Installation to Boardwalk and Estimated Cost

Description	Cost
Walk Deck Surface	\$137,880
Intermediate Rail	\$28,630
Top Rail	\$15,578
New Aluminum Handrail	\$35,368
Joist and Stringer Stainless Steel Ties	\$6,869
Guardrail Posts	\$8,349
Split-pile & Guardrail Post Through-Bolt Replacement	\$12,752
Contingency	\$36,810
Contractor OH&P	\$42,400
Total	\$324,636

CLOSING

The assessment consisted primarily of visual examination at selected locations of the structural framing members and piles. Hidden conditions may exist, or other conditions may develop over time. GRA reserves the right to supplement this report as additional information becomes available.

PHOTO LOG



Photo #1 Advanced Splitting at Through-Bolt Connections. Replacement of Guardrail Post Member Shown.



Photo #2 Advanced Splitting at Through-Bolt Connections. Replacement of Guardrail Post Member Shown.

15-27



Photo #3 Warped Top Rail Member at Boardwalk Bend



Photo #4 Walking Deck Surface Deflecting Under Trashcan

15-28



Photo #5 Top Rail Splintering & Advanced Nail Corrosion



Photo #6 Advanced Nail Corrosion

15-29

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 18, 2019

NAME & TITLE: Susan Manning, City Secretary

DEPARTMENT: City Manager's Office

ITEM

Discussion and action to appoint members to vacancies in the following committees:

- a. Comprehensive Plan Steering Committee
- b. Parks, Recreation & Beautification Committee

ITEM BACKGROUND

Tally sheets will be sent out to Council on Wednesday morning, September 18, 2019. Attached are the applications that have been received so far. I will forward any new applications to Council Members under separate cover.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

Chapter VII – Governance and Community Relations
Objectives 1.2 – Policy 1.21.1, 1.2.2, 1.2.4, 1.2.5

LEGAL REVIEW

Sent to Legal: YES: _____

NO: _____

Approved by Legal: YES: _____

NO: _____

RECOMMENDATIONS/COMMENTS

16-1

Comprehensive Plan Steering Committee

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Comprehensive Plan Steering Committee
Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: No

Name: PATRICK BEYER

Home Address: 3113 LAGUNA BLVD. UNIT - 105

City: S.P.I. Zip: 78597 Mailing: PO Box 3413

Telephone: 956-371-3820 Fax: ---

E-Mail: PLBEYER55@GMAIL.COM

Profession: RETIRED

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Telephone: _____

Business E-Mail: _____

Special Knowledge or Experience applicable to City Committee Function: _____

SEE RESUME **SOUTH PADRE ISLAND**

Other Information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Patrick Beyer 8/12/2019
Signature Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: BEYER First: PATRICK M.I.: L Date: 8/12/2019
Street Address: 3113 LAGUNA BLVD Apartment/Unit #: 105
City: S. P. I. State: TX Zip: 78597
Phone: 956-371-3820 E-mail Address: PLBEYER55@GMAIL.COM
Occupation (Place of Business): RETIRED SEE RESUME Phone: _____
Are you a citizen of the United States? Yes ☒ No ☐
Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____
Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____
Do you have a current Driver's License? Yes ☒ No ☐
Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐
If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐
Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____
Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

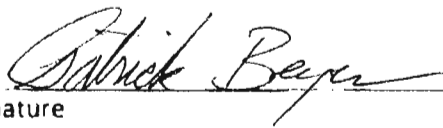
14-4

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

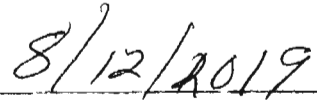
DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.

Signature



Date



Patrick Beyer
P O Box 3413
South Padre Island, Texas 78597
956-371-3820
plbeyer55@gmail.com

Education:

High School Graduate from Saint Patrick's High School (Sidney, Nebraska).

Certificate from Western Nebraska Technical College (Electrical Wiring).

Experience:

Operated and maintained large machinery on the 4,000 acres family farm / ranch from the age of 13 to 19.

Employed at Kodak Colorado Division November 4, 1974 until March 1996. In November 1974, the building I worked in at Kodak was being constructed, and my first 2 years of work consisted of installing electrical conduit, panels, wiring, and lighting; as well as being trained to operate the machine being built to produce X-ray, Graphic Arts, and Duratran master rolls of Estar film base. The size of this machine was approximately the length of a football field (100 yards) and 4 stories high (60 foot). Over the next 19 years, I became proficient at operating all of the equipment throughout the building, and was promoted to a supervisory position.

Responsibilities while working for Kodak Colorado consisted of the following:

- Install electrical conduit, wiring, and panels for lighting, machinery, and control panels throughout the building.

- Operate the equipment using standard operating procedures.

- Maintain specifications on the equipment and product being produced.

- Maintain quality of the product being produced by following standard operating procedures for testing and inspections.

16-6

Assisted with maintenance and cleaning on daily and scheduled basis.

Wrote daily activity reports for communication to engineers, technicians, and department supervisors.

Wrote and updated training manuals, and standard operating procedures as needed due to change of technology or new equipment.

Participated in preparing performance reviews for crew members.

Coordinated training and certification of machine operators.

Coordinate ongoing responsibilities of each crew member throughout the work shift.

Coordinate trouble shooting and corrective action for daily ongoing equipment, and product quality problems.

I have owned my personal residence since September 1976.

I have owned, maintained, and managed investment property (residential houses) from 1980 to 2014.

I owned and operated a retail liquor store from September 2003 to November 2009.

Maintained bookkeeping for employee payroll, sales taxes, daily sales, daily deposits, expenses, income, etc.

Contacted wholesale customers and maintained operating procedures, billing, and records keeping.

Contacted Vendors for purchases, returns, complaints, new products.

Retired after a stroke February 1, 2015 to current.

Patrick Beyer

8/12/2019

16-7

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: **Comprehensive Plan**

Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. - if so, please specify: No

Name: **Larry Floyd**

Home Address: **202 West Georgia Ruth Unit C**

City: **South Padre Island** Zip: **78597** Mailing: **2216 Padre Blvd B-43**

Telephone: **904 707 9226** Fax: **956 232 3865**

E-Mail: **larry.l.floyd@gmail.com**

Profession: **Footwear Design - Consultant - Importer**

Business Name: **Shannon Diego LLC**

Business Address: **2216 Padre Blvd B-43**

City: **South Padre Island** State: **TX** Zip: **78597**

Business Telephone: **904 707 9226**

Business E-Mail: **larry@shannondiego.com**

Special Knowledge or Experience applicable to City Committee Function: _____

**Small town roots; Global perspective... Extensive world travel - business & pleasure; Small business owner;
Design & idea background; Visionary; East Coast beach community resident; Father of six; Grandfather of eleven;
Sport fisherman; Husband of beach lover & former SPI resident;**

Other Information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature _____

Date _____

10 Sep 2019

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

Revised 10-24-17

16-8

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.

Signature

Larry Floyd

Date

10 Sep 2019



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: **Floyd** First: **Larry** M.I.: _____ Date: **10 Sep 2019**
Street Address: **202 West Georgia Ruth** Apartment/Unit #: **C**
City: **South Padre Island** State: **TX** Zip: **78597**
Phone: **904 707 9226** E-mail Address: **larry.l.floyd@gmail.com**

Occupation (Place of Business): **footwear design - semi retired** Phone: **904 707 9226**

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary party to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain:

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain:



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: **Floyd** First: **Larry** M.I.: Date: **10 Sep 2019**
Street Address: **202 West Georgia Ruth** Apartment/Unit #: **C**
City: **South Padre Island** State: **TX** Zip: **78597**
Phone: **904 707 9226** E-mail Address: **Larry.L.floyd@gmail.com**
Occupation (Place of Business): **footwear design - semi retired** Phone: **904 707 9226**

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain

Have you ever been convicted of, received Yes ☐ If yes,
probation or deferred adjudication for any No ☒ please
offense that was not a felony? explain:

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island
for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation
against the City of South Padre Island? Have you Yes ☐
ever been an adversary part to litigation against the No ☒ If yes,
City of South Padre Island? please
explain:

Are you an employee or a business associate of
either an adversary party or a representative of an Yes ☐
adversary party in any past or pending litigation No ☒ If yes,
against the City of South Padre Island, other than an please
eminent domain proceeding? explain:

Are you an employee or a business associate of either
an adversary party or a representative of an adversary Yes ☐
party that has a pecuniary interest in any past or No ☒ If yes,
pending litigation or claim against the City of South please
Padre Island, other than an eminent domain explain:
proceeding?

Are you in arrears on any City of South Padre Island
taxes, water service charge or other obligations Yes ☐
owned to the City of South Padre Island? No ☒ If yes,
please
explain:

16-11

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Comprehensive Plan Steering Committee

Board Preference 2: ShoreLine Task Force

Do you currently serve on another Committee, Board, etc. – if so, please specify: No, want to, SLTF

Name: Troy Giles

Home Address: 5813 Padre Blvd.,

City: South Padre Island, Zip: 78597, Mailing: same

Telephone: (956) 551-2040 Fax: (956) 761-2040

E-Mail: Troy@TroyGilesRealty.com

Profession: Texas Real Estate Broker

Business Name: Troy Giles Realty

Business Address: Same as Home Address

City: Same as above State: TX Zip: 78597

Business Telephone: same as above

Business E-Mail: same as above

Special Knowledge or Experience applicable to City Committee Function:

Lived on the Island since 1971, local active on the 1st
Comp Com't and on the last one and started as SLTF Chair
representative on this Comp. Com't. Have always VERY
active in my Community, supporter of El Paseo, Pres.
Chapel by the Sea, Pres/Chief SPIVFD, Past Member/Chair
of SLTF, etc.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Troy Giles
Signature

August 19, 2019
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: GILES. First: TROY. M.I.: W. Date: 8.19.19
Street Address: 5813 Padre Blvd. Apartment/Unit #: _____
City: South Padre Island. State: Texas Zip: 78597
Phone: (956) 551-2040. E-mail Address: Troy@TroyGilesRealty.com
Occupation (Place of Business): Troy Giles Realty. Phone: (956) 761-2040

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☒ No ☐ If yes, please explain: _____

DWI, traffic violation

Do you have a current Driver's License? Yes ☒ No ☐ _____

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

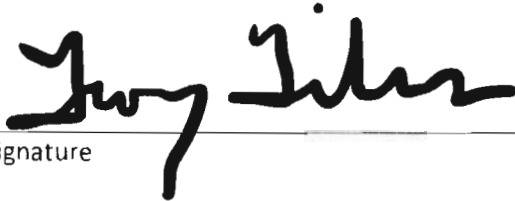
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

16-13

Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

DISCLAIMER AND SIGNATURE

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Signature

8.19.2019

Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Comprehensive Plan Advisory Committee
Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name: Christian Hasbun

Home Address: 112 E Coronado St 110

City: South Padre Island Zip: TX Mailing: 101 E. Maningside

Telephone: 956 330 4720 Fax: _____

E-Mail: chasbun75@hotmail.com

Profession: Business Owner

Business Name: Beachfront Market / Kelly's Irish Pub

Business Address: 101 E Maningside

City: South Padre Island State: TX Zip: 78597

Business Telephone: 956 433 5380

Business E-Mail: kellys.pub.spi@gmail.com

Special Knowledge or Experience applicable to City Committee Function: _____

Service Industry Managing and owning for over 10 years, SPI resident for 6 years and turned around several failing Business into profitable ones. College Degree + 2 masters

Other Information (Civic Activities): SPI Chamber of Commerce Board of Directors

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Ulinw3 Date: 7/8/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

16-15



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Hasan First: Christian M.I.: _____ Date: 7/8/19
Street Address: 112 E Coronado Apartment/Unit #: 110
City: South Padre Island State: TX Zip: 78597
Phone: 956 330 4720 E-mail Address: kellys-pub.sp@gmail.com
Occupation (Place of Business): Owner Phone: 956433 5380

Are you a citizen of the United States? Yes ☐ No ☒

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☐ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☐ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

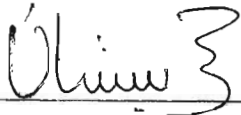
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

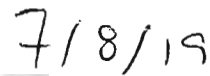
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Signature _____



Date _____

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Comprehensive Plan Steering Committee
Board Preference 2: _____

Do you currently serve on another Committee, Board, etc. – if so, please specify: No

Name: Maritza Hoffman

Home Address: 105 W. Morningside

City: South Padre Island Zip: 78597 Mailing: P.O. Box 3337

Telephone: 979-574-8937 Fax: _____

E-Mail: maritza.hoffman1964@gmail.com

Profession: Office assistant

Business Name: RGV Abstract Company

Business Address: 5800 Padre Blvd. Suite 115

City: South Padre Island State: TX Zip: 78597

Business Telephone: 956-761-2116

Business E-Mail: Spi@rgvabstract.com

Special Knowledge or Experience applicable to City Committee Function:

Bryan ISD Strategic Planning Committee **ISLAND**

Bryan College Station Junior League - Strategic Plan Committee

Brazos Valley Boys & Girls Club - Strategic Plan Chair

Other Information (Civic Activities): _____

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Maritza Hoffman
Signature

8/21/2019
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Hoffman First: Maritza M.I.: P Date: 8/21/2019
Street Address: 105 W. Morningside Apartment/Unit #: _____
City: South Padre Island State: TX Zip: 78597
Phone: 979-574-8937 E-mail Address: maritza.hoffman1964@gmail.com
Occupation (Place of Business): RGV Abstract Phone: 956-761-2116

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain: _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

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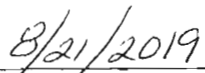
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

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Signature


Date

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Comprehensive Plan Steering Committee
~~PLANNING & ZONING~~

Board Preference 2: _____

Name: Chris K. Huffman

Home Address: 108 W. CAPRICORN

City: SPI, TX Zip: 78597 SPI Resident: 12 years

Telephone: 956 433-5503 Fax: _____

E-Mail: CKHUFF@Flash.net

Profession: Real Estate Appraiser

Business Name: Appraisal Services, SPI

Business Address: P.O. Box 3716

City: SPI State: TX Zip: 78597

Business Telephone: 956 433-5503

Business E-Mail: _____

Special Knowledge or Experience applicable to City Committee Function:

Serve on Board of Adjustment Appeals. Currently
SERVED four years on PLZ

Other Information (Civic Activities): Volunteer for several local
events.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature



Date

8/15/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

16-21



City of South Padre Island – Committees, Boards and Commissions
Questionnaire
4601 Padre Blvd.
South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Huffman First: Chris M.I.: K Date: 8/15/19
Street Address: 108 W. CAPRICORN Apartment/Unit #: _____
City: SPJ State: TX Zip: 78597
Phone: 956-433-5503 E-mail Address: CHhuff@flash.net
Occupation (Place of Business): REALTOR / SPI Phone: 956 433-5503

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain _____

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes ☐ No ☒ If yes, please explain: _____

Do you have a current Driver's License? Yes ☒ No ☐

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐

If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐

Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ No ☒ If yes, please explain: _____

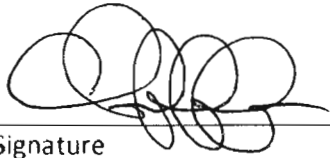
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owed to the City of South Padre Island? Yes ☐ No ☒ If yes, please explain: _____

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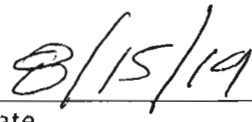
16-22

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.

A handwritten signature in black ink, consisting of several loops and a trailing line, positioned above a horizontal line.

Signature

A handwritten date "8/15/19" in black ink, positioned above a horizontal line.

Date

*Parks & Keep SPI Beautiful
Committee*

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings.
Please print clearly.

Board Preference 1: Keep South Padre Island Beautiful
Board Preference 2: Shoreline

Do you currently serve on another Committee, Board, etc. – if so, please specify: _____

Name: Tonya Tallard
Home Address: 127 E Morningside Dr #1301
City: South Padre Island Zip: TX Mailing: PO Box 2532
Telephone: 608-697-1491 Fax: _____
E-Mail: tonya@monsterjanitorial.com
Profession: Business Owner
Business Name: Monster Janitorial LLC
Business Address: 4701 Padre Blvd #1532
City: South Padre Island State: TX Zip: 78597
Business Telephone: 956-772-1184
Business E-Mail: same
Special Knowledge or Experience applicable to City Committee Function:

Distributor of commercial cleaning equipment
and looking to expand to selling supplies locally.

Other Information (Civic Activities): Beach Cleanups & environmental
research.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Tonya Tallard
Signature

7/22/19
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Tallard First: Tonya M.I.: L Date: ^{DOB} 06/24/81
Street Address: 127 E Morningside Dr # Apartment/Unit #: 1301
City: South Padre Island State: TX Zip: 78597
Phone: 608-697-1491 E-mail Address: tonya@monsterjanitorial.com
Occupation (Place of Business): Monster Janitorial Phone: 956-772-4842
Are you a citizen of the United States? Yes ☒ No ☐
Have you ever been convicted of a felony? Yes ☐ No ☒ If yes, please explain:
Have you ever been convicted of, received Yes ☒ If yes, please explain: Disorderly Conduct - 2016
probation or deferred adjudication for any No ☐ offense that was not a felony? Possession of a controlled substance - 2014
all misdemeanors DUI - 2012
Do you have a current Driver's License? Yes ☒ No ☐
Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes ☒ No ☐
If qualified, are you a registered South Padre Island voter? Yes ☒ No ☐
Are you an adversary party to pending litigation against the City of South Padre Island? Yes ☐ If yes, please explain:
ever been an adversary part to litigation against the No ☒ City of South Padre Island?
Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
No ☒
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes ☐ If yes, please explain:
No ☒
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes ☐ If yes, please explain:
No ☒

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Jonny Jullard
Signature

7/22/19
Date

10-11-28

10-11-28

16-28