

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY, SEPTEMBER 4, 2019

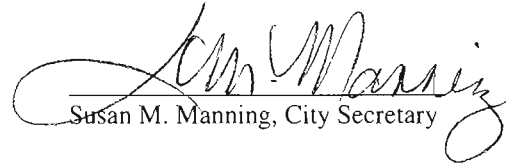
5:30 P.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance and Texas Pledge
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
 - a. Proclamation: National Childhood Cancer Awareness Month
 - b. Proclamation: National Food Safety Month
5. Approve Consent Agenda:
 - a. Approve minutes of August 14, 2019 Tri-city Special meeting and August 21, 2019 Regular meeting. (Manning)
 - b. Approve invoices for payment. (Gimenez)
 - c. Approve Resolution No. 2019-38 for the temporary closure of Park Road 100 (Padre Boulevard) south bound lanes only from Mars Lane (Post Office) to Dolphin Street for the 2019 SPI Pride Parade on Sunday, October 13, 2019 at 2:00 pm and authorize the City Manager to sign the Texas Department of Transportation (TxDOT) agreement. (Huffman)
 - d. Approve project grant agreement ED 1902 in the amount of \$154,500 and authorize the City Manager to enter grant agreement. (Arriaga)
 - e. Approve second and final reading of Ordinance No. 19-11 amending Chapter 18 by repealing current Section 18-30(D)(8) and replacing it with Section 18-30(D)(8)(I)-(IV) as it deals with sound-emitting devices. (Ricco/Schwartz)
 - f. Approve second and final reading of Ordinance No. 19-12 making appropriations for each department, project, program and accounts for the fiscal year beginning October 1, 2019 and ending September 30, 2020. (Gimenez)
 - g. Approve second and final reading of Ordinance No. 19-13 defining dockless vehicles and motor-assisted scooters, establishing regulations prohibiting the rental and/or leasing of dockless vehicles on City property; providing regulations

- for use; providing for impound of improperly parked dockless vehicles and providing penalty for violation. (Ricco/Schwartz)
- h. Approve a budget amendment in the amount of \$16,600, to allocate anticipated grant funding through September 30, 2019 from Operation Stone Garden (OPSG) and Border Star Program. (O'Carroll)
6. Discussion and possible action to provide funding for the Laguna Madre Youth Center. (McNulty)
7. Update and briefing on the 86th Legislative Session by Focus Advocacy Group. (Smith/Soto)
8. Presentation by C.H. Johnson Consulting regarding the South Padre Island Convention Centre expansion study. (Caum)
9. Presentation and discussion of the CVB Director's Report: (Caum)
- a. Convention and Group Sales
 - b. Research and Analytics
 - c. Directors Notes
10. Discussion and action to approve and adopt Resolution No. 2019-39 establishing the Parking-in-Lieu Fee. (Hanley)
11. Update on the Laguna Boulevard Improvement project. (Medders)
12. Discussion and action to form an ad hoc committee to review the City's Code of Ordinances and any supplemental codes, specifications and/or policies to update and bring recommendations to City Council for consideration. (Smith/Medders)
13. Discussion and action approve first reading to adopt Ordinance No. 19-14 establishing the ad valorem and personal property tax rate of .315640 for tax year 2019, and setting the assessed valuation at one hundred percent (100%) of the fair market value and providing for discounts in the event of early payment, and providing for penalty and interest in accordance with state law. (Gimenez)
14. Discussion and action to approve first reading to adopt Ordinance No. 19-15 amending the Fee Schedule in the Code of Ordinances Chapter 2, Sec. 2-75. (Hanley)
15. Adjourn.

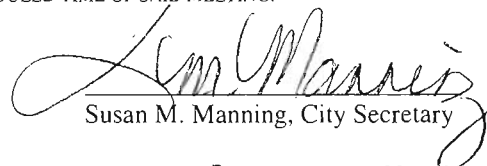
WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.087, DISCUSS (1) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (2) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 30TH DAY OF AUGUST 2019


Susan M. Manning, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **AUGUST 30, 2019**, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.




Susan M. Manning, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
CONSENT AGENDA**

MEETING DATE: September 4, 2019

ITEM DESCRIPTION

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of August 14, 2019 Tri-city Special meeting and August 21, 2019 Regular meeting. (Manning)
- b. Approve invoices for payment. (Gimenez)
- c. Approve Resolution No. 2019-38 for the temporary closure of Park Road 100 (Padre Boulevard) south bound lanes only from Mars Lane (Post Office) to Dolphin Street for the 2019 SPI Pride Parade on Sunday, October 13, 2019 at 2:00 pm and authorize the City Manager to sign the Texas Department of Transportation (TxDOT) agreement. (Huffman)
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- h. Approve a budget amendment in the amount of \$16,600, to allocate anticipated grant funding through September 30, 2019 from Operation Stone Garden (OPSG) and Border Star Program. (O'Carroll)

RECOMMENDATIONS/COMMENTS

Approve Consent Agenda.

5-1

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Susan Manning, City Secretary

DEPARTMENT: City Manager's Office

ITEM

Approve the minutes of August 14, 2019 Tri-city Special meeting and August 21, 2019 Regular meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

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<p style="text-align: center;">MINUTES CITY OF SOUTH PADRE ISLAND CITY COUNCIL SPECIAL TRI-CITY MEETING</p>
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WEDNESDAY, AUGUST 14, 2019

6:00 P.M. AT THE PORT ISABEL EVENT AND CULTURAL CENTER
309 E. RAILROAD, PORT ISABEL, TEXAS

I. CALL TO ORDER/ROLL CALL

The cities of South Padre Island, Port Isabel and Laguna Vista held a Special Tri-city Meeting on Wednesday, August 14, 2019 at the Port Isabel Event and Cultural Center in Port Isabel, Texas. The meeting to order at 6:00 p.m. A quorum was present for each city: South Padre Island City Council present were Mayor Patrick McNulty, Council Members Ken Medders, Jr., Kerry Schwartz, and Eva-Jean Dalton. Port Isabel Commissioners present were Mayor Juan "JJ" Zamora, Commissioners Mario Cantu, Martin Cantu, Jeffery Martinez, and Carmen Rios. Laguna Vista City Council present were Mayor Susie Houston, Council Members Johvonne Howard, Frank Davalos, Rolando Gonzalez and Nadine Smith. Absent were South Padre Island Council Members Joe Ricco, Alita Bagley and Laguna Vista Council Members Mike Carter and Victor Worrell.

II. INVOCATION

Mayor Susie Houston led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Patrick McNulty led the Pledge of Allegiance and the Texas Pledge

IV. PUBLIC COMMENTS/OPEN FORUM

Public comments and announcements were given at this time.

V. WORKSHOP WITH CITY OF PORT ISABEL, CITY OF LAGUNA VISTA AND CITY OF SOUTH PADRE ISLAND.

1. DISCUSSION REGARDING INTRODUCTORY REMARKS BY PRESIDING OFFICER OR REPRESENTATIVE OF THE CITIES OF SOUTH PADRE ISLAND, PORT ISABEL AND LAGUNA VISTA.

Opening remarks were made by each city represented.

2. DISCUSSION ACKNOWLEDGING PRESENCE OF ELECTED OFFICIALS, HONORED GUESTS AND OFFICIAL REPRESENTATIVES.

Among individuals acknowledged in the audience were Point Isabel Independent School District Board Members Alicia Baldovinos, Jimmy Vela, Cynthia Cantu and Berta Zamora, Justice of the Peace Bennie Ochoa IV, Cameron County Judge Eddie Trevino, and Interim Cameron County Administrator Pete Sepulveda, Jr.

3. DISCUSSION REGARDING THE PLACEMENT OF LINKS ON THE WEBSITES OF GOVERNMENTAL ENTITIES IN THE LAGUNA MADRE AREA FOR OTHER GOVERNMENTAL ENTITIES AND MUNICIPALITIES IN THE LAGUNA MADRE AREA. (CITY OF LAGUNA VISTA)

It was suggested that each city place links on their websites to their neighboring entities and to also include the Laguna Madre Water District.

4. DISCUSSION REGARDING POTENTIAL LIGHTING OF THE QUEEN ISABELLA CAUSEWAY. (CITY OF SOUTH PADRE ISLAND)

City Manager Randy Smith introduced the idea for a decorative bridge lighting system that not only would improve safety, but be “a must see” attraction, magazine cover and/or photo opt worthy that can be enjoyed by visitors and residents alike. Mr. Smith explained that before funding options could be considered, that a feasibility study should be done to be sure it is a viable project.

5. DISCUSSION REGARDING TRAFFIC ISSUES ON SH 100. (CITY OF SOUTH PADRE ISLAND AND CITY OF PORT ISABEL)

Traffic congestion on SH 100 during peak periods or times of disruption (such as construction activity, vehicle accident, etc.) has been an area of concern for all communities involved. Noting that there was no easy fix, it was agreed that we must all continue to work together to manage traffic flow and ensure the safety of residents and visitors.

6. DISCUSSION REGARDING OPPOSITION TO CONSTRUCTION OF LNG FACILITIES IN THE LAGUNA MADRE AREA. (CITY OF PORT ISABEL, CITY OF SOUTH PADRE ISLAND, CITY OF LAGUNA VISTA)

Efforts by each city has been made to intervene in the permitting of LNG facilities in our area that pose a threat to the quality of life, environmental and public safety. By continuing to work together in this endeavor could result in regulatory scrutiny and/or denial of the proposed projects.

7. DISCUSSION REGARDING LAGUNA MADRE YOUTH CENTER AND COLLABORATION ON REGIONAL SPORTS AND RECREATIONAL FACILITIES. (CITY OF PORT ISABEL)

It was pointed out that the Laguna Madre Youth Center is used by children from across the Laguna Madre area. In addition, parents who work in the area are able to have their children go to the center for after school care. The City of Port Isabel is

requesting monetary contributions be made to the youth center to help supplement the support it is currently providing.

8. DISCUSSION REGARDING PRESENTATION BY LAGUNA MADRE WATER DISTRICT REGARDING CAPITAL PROJECTS. (LAGUNA MADRE WATER DISTRICT)

Charles Ortiz, District Engineer for the Laguna Madre Water District (LMWD), gave a brief update on the status of the Capital Improvement Project that include Water Plant #1 upgrades, rehabilitation/replacement of two existing elevated storage tanks, water distribution upgrades on South Padre Island, rehabilitation of Isla Blanca wastewater treatment plant and gravity sewer route analysis for SH 100 in Port Isabel. Additionally, LMWD has established a capital planning committee and is in the process of considering a bond election to fund capital improvements.

9. DISCUSSION REGARDING SETTING OF FUTURE JOINT MEETINGS. (CITY OF PORT ISABEL, CITY OF SOUTH PADRE ISLAND, CITY OF LAGUNA VISTA)

South Padre Island will host the next Tri-city meeting.

VI. ADJOURNMENT.

There being no further business, Mayor McNulty made a motion to adjourn, seconded by Commissioner Martin Cantu, Jr. Meeting was adjourned at 8:14 p.m.

Susan M. Manning, City Secretary

APPROVED

Patrick McNulty, Mayor

**MINUTES
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL REGULAR MEETING**

WEDNESDAY, AUGUST 21, 2019

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, August 21, 2019 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor McNulty called the meeting to order at 5:30 p.m. A quorum was present: Mayor Patrick McNulty, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were City Manager Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Administrative Services Director Wendi Delgado, Fire Chief Doug Fowler, Environmental Health Director Victor Baldovinos, CVB Director Ed Caum, Planning Director Aaron Hanley, Interim Chief of Police Claudine O'Carroll, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Building Official David Travis, Public Information Officer Angelique Soto, Parks and Recreation Manager Debbie Huffman, Police Sergeant Gilbert Silva, Police Lieutenant Juan Herrera and City Secretary Susan Manning.

II. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

Mayor McNulty led the Pledge of Allegiance and the Texas Pledge.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

Public comments and announcements were given at this time.

IV. PRESENTATIONS AND PROCLAMATIONS:

A. PROCLAMATION: 2020 CENSUS COMPLETE COUNT COMMITTEE

V. APPROVE CONSENT AGENDA:

Council Member Bagley made a motion, seconded by Council Member Ricco to approve the Consent Agenda. Motion passed unanimously.

A. APPROVE MINUTES OF JULY 30, 2019 SPECIAL MEETING AND AUGUST 7, 2019 WORKSHOP AND REGULAR MEETING. (MANNING)

B. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)

5-5

Invoices approved for payment were paid by General Fund checks numbered 145115 through 145218 and EFT payments totaling \$497,719.35.

- C. APPROVE LETTER OF SUPPORT FOR NEIGHBORS IN NEED OF SERVICES (NINOS) FOR THEIR GRANT SUBMISSION TO CONTINUE ITS HEAD START AND EARLY HEAD START SERVICES; AND AUTHORIZE THE MAYOR TO SIGN. (MCNULTY)**
- D. APPROVE RESOLUTION NO. 2019-34 TO DECLARE VARIOUS ASSETS AS SURPLUS PROPERTY AND AUTHORIZE THE CITY MANAGER TO DISPOSE OF SUCH PROPERTY IN A MANNER THAT IS BENEFICIAL TO THE CITY AND IN ACCORDANCE WITH THE FIXED ASSET POLICY. (GIMENEZ)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-34, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- E. APPROVE PROJECT GRANT AGREEMENT RUR 2002 IN THE AMOUNT OF \$566,405; AND AUTHORIZE THE CITY MANAGER TO ENTER GRANT AGREEMENT. (ARRIAGA)**
- F. APPROVE AMENDMENT FOR PROJECT GRANT AGREEMENT RPT 1802(21)032_18 IN THE AMOUNT OF \$120,159; AND AUTHORIZE THE CITY MANAGER TO ENTER GRANT AGREEMENT. (ARRIAGA)**
- G. APPROVE A BUDGET AMENDMENT OF FEDERAL FORFEITURE FUNDS IN THE AMOUNT OF \$5,852 FOR FOUR (4) LWRC-DIRECT IMPINGEMENT 5.56 MM NFA SBR SELECT FIRE 10.6 BARRELL WEAPONS. (O'CARROLL)**
- H. APPROVE SIDE STREET IMPROVEMENT (PHASE I), CHANGE ORDER NO. 2 IN THE AMOUNT OF \$41,371.68 AND APPROVE A BUDGET AMENDMENT FOR THE SAME AMOUNT. (SANCHEZ)**
- I. APPROVE SOUTH PADRE ISLAND EMPLOYEE HANDBOOK POLICY 00-00, HAZARD COMMUNICATION PROGRAM, AS MANDATED BY THE TEXAS HEALTH AND SAFETY CODE, CHAPTER 502. (DELGADO)**
- J. APPROVE RESOLUTION NO. 2019-35 NOMINATING RICARDO MORADO AS THE CITY OF SOUTH PADRE ISLAND'S REPRESENTATIVE TO POSITION NINE (9) ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS. (MCNULTY)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-35, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

K. APPROVAL TO ALLOW THE MAYOR TO EXECUTE THE AGREEMENT AND SUPPORTING DOCUMENTATION BETWEEN THE U.S. ARMY CORPS OF ENGINEERS (USACE), THE CITY OF SOUTH PADRE ISLAND AND CAMERON COUNTY FOR THE PLANNING ASSISTANCE TO STATES PROGRAM (PAS) TO DEVELOP A REGIONAL SEDIMENT MANAGEMENT PLAN. (BOBURKA)

VI. PRESENTATION REGARDING OPPORTUNITY ZONE PROGRAM DESIGNED TO ENCOURAGE LONG-TERM INVESTMENT IN ELIGIBLE COMMUNITIES. (DALTON)

Council Member Dalton gave a presentation introducing the Opportunity Zone Program that encourages businesses to develop and invest in low-income communities, which in turn, will bring a much needed boost to local communities.

VII. UPDATE AND DISCUSSION REGARDING SUBSTANDARD STRUCTURES ON SOUTH PADRE ISLAND. (TRAVIS/HANLEY/RICCO)

Building Official David Travis gave a brief update regarding the substandard structures on South Padre Island and the steps being taken to remedy the situation.

VIII. UPDATE FROM KIMLEY-HORN REGARDING THE PADRE BOULEVARD (PR 100) MEDIAN, BOARDWALK AND SIDEWALK RELATED IMPROVEMENTS RELATED TO THE VENUE TAX PROJECT. (SANCHEZ)

Tom Grant of Kimley-Horn & Associates, Inc. gave an update on the Padre Boulevard median, sidewalk, boardwalk and traffic signal construction. Tom anticipates plans to go out to bid in September, with a bid opening and award of contract in October.

IX. DISCUSSION AND ACTION TO PROCEED WITH REQUEST FOR QUALIFICATIONS (RFQ) FOR DESIGN SERVICES FOR THE WIND SPORT VENUE TAX PROJECT. (RICCO)

Council Member Ricco made a motion to go out for Request for Qualification (RFQ) to design the Wind Sport Venue Tax Project. Council Member Medders seconded the motion. Motion passed on a unanimous vote.

X. DISCUSSION AND ACTION TO APPROVE FIRST READING OF ORDINANCE TO PROHIBIT THE RENTAL AND/OR LEASING OF DOCKLESS MOTOR-ASSISTED SCOOTERS ON CITY PROPERTY, PROVIDING FOR REGULATIONS FOR USE AND PROVIDING FOR IMPOUND OF IMPROPERLY PARKED DOCKLESS VEHICLES. (RICCO/SCHWARTZ)

Council Member Ricco made a motion, seconded by Council Member Schwartz to approve the first reading of Ordinance No. 19-13 that would include a \$100 administrative fee (Sec. 18-36(B)) and a seven (7) day time frame before being considered abandoned (Sec. 18-36(C)). Motion carried unanimously.

XI. DISCUSSION AND ACTION TO PROCEED WITH REQUEST FOR QUALIFICATIONS (RFQ) FOR DESIGN SERVICES FOR THE SKATE PARK PORTION OF THE JOHN L. TOMPKINS PARK PHASE II. (SCHWARTZ)

Council Member Schwartz made a motion proceed with a Request for Qualification (RFQ) for the design of the skate park to be located in the John L. Tompkins Park. Council Member Ricco seconded the motion, which passed on a unanimous vote.

XII. DISCUSSION AND ACTION REGARDING THE APPROVAL OF RESOLUTION NO. 2019-36 PERMITTING THE ENCROACHMENT ON W. SWORDFISH, W. RED SNAPPER AND W. DOLPHIN STREETS BY LA SOLANA CONDOMINIUMS, BUT OTHERWISE RETAINING ALL RIGHTS AND AUTHORITY OVER ITS RIGHT OF WAY AUTHORIZED BY LAW. (RICCO/SMITH)

Council Member Ricco made a motion to approve Resolution No. 2019-36 that will permit La Solana Condominiums to encroach on W. Swordfish, W. Red Snapper and W. Dolphin Streets with the City retaining all rights and authority of the right of way. Council Member Schwartz seconded the motion. Motion carried unanimously.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-36, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

XIII. DISCUSSION AND ACTION TO APPROVE FIRST READING OF ORDINANCE NO. 19-11 AMENDING THE CITY OF SOUTH PADRE ISLAND CODE OF ORDINANCES BY REPEALING CURRENT SECTION 18-30(D)(8) AND REPLACING IT WITH SECTION 18-30(D)(8)(I)-(IV) AS IT DEALS WITH SOUND-EMITTING DEVICES ON COMMERCIAL RENTAL/LEASED GOLF CARTS. (RICCO/SCHWARTZ)

Council Member Ricco made a motion to approve first reading of Ordinance No. 19-11 amending Chapter 18 of the Code of Ordinances by repealing Section 18-30(D)(8) and replacing with Section 18-30(D)(8)(I)-(IV) as it pertains to sound-emitting devices on commercial rental/leased golf carts and asked for an individual roll call vote. Motion was seconded by Council Member Schwartz. The motion was amended by Council Members Ricco and Schwartz to revise Section 18-30(D)(8)ii to read "Any sound device which emits noise as described above and currently installed on Motorized cart must be removed and/or disconnected."

XIV. DISCUSSION AND ACTION TO APPROVE THE REMODEL OF THE CHAMBER OF COMMERCE OFFICES LOCATED AT 610 PADRE BOULEVARD. (SMITH)

Council Member Ricco made a motion, seconded by Council Member Schwartz to approve the remodel of the Chamber of Commerce offices. Motion passed on a unanimous vote.

XV. DISCUSSION AND ACTION TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE A LEASE AGREEMENT WITH THE HISTORIC MUSEUM OF SOUTH PADRE ISLAND FOR SPACE RECENTLY VACATED BY THE VISITORS CENTER, WHICH MAY INCLUDE LIMITED CONSTRUCTION BUILDOUT AND/OR TENANT FINISH OUT ALLOWANCE. (SMITH)

Council Member Dalton made a motion to authorize the City Manager to negotiate a lease agreement with the Historic Museum of South Padre Island at the Visitors Center, which may include limited construction buildout and/or tenant finish out allowance. Council Member Schwartz seconded the motion, which carried unanimously.

XVI. PUBLIC HEARING: TO DISCUSS THE PROPOSED 2019/2020 FISCAL YEAR BUDGET FOR THE CITY OF SOUTH PADRE ISLAND. (GIMENEZ)

At 6:58 p.m., Mayor McNulty opened the Public Hearing.

Proponents: None

Opponents: None

Mayor McNulty closed the Public Hearing at 6:58 p.m.

XVII. DISCUSSION AND ACTION TO APPROVE FIRST READING TO ADOPT ORDINANCE NO. 19-12 MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, PROGRAM AND ACCOUNTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020. (GIMENEZ)

Council Member Bagley made a motion, seconded by Council Member Ricco to approve the first reading of Ordinance No. 19-12 making appropriations for each department, project, program and accounts for the fiscal year 2019/2020. A record vote was taken with all voting aye, motion passed unanimously.

XVIII. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2019-37 ADOPTING THE 2019/2020 – 2023/2024 CAPITAL IMPROVEMENT PLAN (CIP). (DELGADO)

Council Member Bagley made a motion to approve Resolution No. 2019-37 adopting the 2019/2020 – 2023/2024 Capital Improvement Plan (CIP). Motion was seconded by Council Member Schwartz. Motion carried on a unanimous vote.

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Approve invoices for payment by General Fund checks numbered 145219 through 145314 and EFT payments totaling \$617,286.32.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve payments.

8/30/2019 10:35 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 1

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002434	CINDY BOUDLOCHE	I-DWE201908196476	01 2469	DEBTORS WAGE : CASE NO 16-10432		145221	1,492.15
						VENDOR 01-002434 TOTALS	1,492.15
01-003185	OFFICE OF THE ATTY GEN	I-C1C201908196476	01 2473	CHILD SUPPORT: ORDER NO 2015-DCL-56	001425		339.23
01-003185	OFFICE OF THE ATTY GEN	I-C1Q201908196476	01 2473	CHILD SUPPORT: CS 2014-DCL-08362	001425		191.54
01-003185	OFFICE OF THE ATTY GEN	I-C1R201908196476	01 2473	CHILD SUPPORT: ORDER NO 08-1471	001425		429.23
01-003185	OFFICE OF THE ATTY GEN	I-C21201908196476	01 2473	CHILD SUPPORT: A/N 0011549506	001425		369.23
01-003185	OFFICE OF THE ATTY GEN	I-C24201908196476	01 2473	CHILD SUPPORT: A/N 0011488748	001425		259.28
01-003185	OFFICE OF THE ATTY GEN	I-C2Y201908196476	01 2473	CHILD SUPPORT: ORDER # 2019-DCL-011	001425		163.85
01-003185	OFFICE OF THE ATTY GEN	I-C3L201908156474	01 2473	CHILD SUPPORT: CASE ID: 0012471241	001424		228.46
01-003185	OFFICE OF THE ATTY GEN	I-C51201908196476	01 2473	CHILD SUPPORT: A/N 0012375322	001425		294.33
01-003185	OFFICE OF THE ATTY GEN	I-C77201908196476	01 2473	CHILD SUPPORT: A/N 0010353126	001425		159.23
01-003185	OFFICE OF THE ATTY GEN	I-C82201908196476	01 2473	CHILD SUPPORT: ORDER #2012-DCL-0866	001425		410.77
01-003185	OFFICE OF THE ATTY GEN	I-C91201908196476	01 2473	CHILD SUPPORT: AG 0012920905	001425		296.77
01-003185	OFFICE OF THE ATTY GEN	I-C93201908196476	01 2473	CHILD SUPPORT: ORDER # 99125207D	001425		101.54
01-003185	OFFICE OF THE ATTY GEN	I-C95201908196476	01 2473	CHILD SUPPORT: CASE #0013025749	001425		420.00
						VENDOR 01-003185 TOTALS	3,663.46
01-003444	CITIBANK	I-082319	01 2490	AP CARD : JULY PCARD 2018 PURC	145258		73,010.62
01-003444	CITIBANK	I-082319	01 2489	PURCHASING CA: JULY PCARD 2018 PURC	145258		1,447.36
						VENDOR 01-003444 TOTALS	74,457.98
01-004243	EHRlich,RICHARD	I-081919	01 47046	ANIMAL/COMPOS: REFUND TRAP # 72	145225		20.00
						VENDOR 01-004243 TOTALS	20.00
01-007001	ANA GARZA	I-C04201908196476	01 2473	CHILD SUPPORT: A/N 2003-03-1480-B	145228		194.88
						VENDOR 01-007001 TOTALS	194.88
01-019222	S.P.I. FIREFIGHTERS AS	I-082119	01 2472	FIREFIGHTERS : S.P.I. FIREFIGHTERS	145242		361.00
						VENDOR 01-019222 TOTALS	361.00
01-019327	SOUTH PADRE ISLAND PRO	I-082019	01 2487	POLICE DEPT A: SOUTH PADRE ISLAND P	000377		75.00
						VENDOR 01-019327 TOTALS	75.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 2

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-7701909A	01 2461	TML MEDICAL	: SEPTEMBER 2019 MEDIC	000382	14,283.06
01-020057	TML MULTISTATE IEBP	I-7701909A	01 2484	VISION	: SEPTEMBER 2019 MEDIC	000382	499.50
						VENDOR 01-020057 TOTALS	14,782.56

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	95,047.03
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 3

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TC USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002068	JULIANNA R. BARRON	I-081519	01 512-0102	LOCAL MEETING: REIM. FOR PURCH. OF	000396		22.06
				VENDOR 01-002068	TOTALS		22.06
01-018509	SAM'S CLUB DIRECT	I-4639	01 512-0102	LOCAL MEETING: JULY 2019 CHARGES	145295		46.23
				VENDOR 01-018509	TOTALS		46.23
01-020057	TML MULTISTATE IEBP	I-7701909A	01 512-0081	GROUP INSURAN: SEPTEMBER 2019 MEDIC	000382		2,347.92
				VENDOR 01-020057	TOTALS		2,347.92
				DEPARTMENT 512	CITY MANAGERS OFFICE	TOTAL:	2,416.21

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 4

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008169	MARIA HERRERA	I-082219	01 513-0550	TRAVEL EXPENS:	PER DIEM AUSTIN TX	000397	533.14
						VENDOR 01-008169 TOTALS	533.14
01-020057	TML MULTISTATE IEBP	I-7701909A	01 513-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	3,010.61
						VENDOR 01-020057 TOTALS	3,010.61
DEPARTMENT 513 FINANCE DEPARTMENT						TOTAL:	3,543.75

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 5

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-7701909A	01 514-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	1,041.08
						VENDOR 01-020057 TOTALS	1,041.08
DEPARTMENT 514 PLANNING DEPARTMENT						TOTAL:	1,041.08

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 6

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-014995	MARTHA G. OCHOA	I-081919	01 515-0513	TRAINING EXPE: REIM. CISCO CERTIFIC	000400		165.00
VENDOR 01-014995 TOTALS							165.00
01-020057	TML MULTISTATE IEBP	I-7701909A	01 515-0081	GROUP INSURAN: SEPTEMBER 2019 MEDIC	000382		1,051.08
VENDOR 01-020057 TOTALS							1,051.08
01-020224	TIME CLOCK PLUS	I-4988112	01 515-0415	SERVICE CONTR: TIME CLOCK PLUS ON D	145219		9,020.84
VENDOR 01-020224 TOTALS							9,020.84

DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL: 10,236.92

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 7

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004048	DEER OAKS EAP SERVICES	I-COSP119-08	01 516-0530	PROFESSIONAL :	AUG 2019 EAP SERVICE	145273	147.60
VENDOR 01-004048 TOTALS							147.60
01-015000	O'CARROLL,CLAUDINE	I-081619	01 516-0514	TUITION ASSIS:	TUITION REIM. SUMMER	145291	925.73
VENDOR 01-015000 TOTALS							925.73
01-015010	OFFICE DEPOT	I-356685684001	01 516-0101	OFFICE SUPPLI:	HR OFFICE SUPPLIES	145237	63.11
VENDOR 01-015010 TOTALS							63.11
01-018509	SAM'S CLUB DIRECT	I-4639	01 516-0102	LOCAL MEETING:	JULY 2019 CHARGES	145295	63.57
VENDOR 01-018509 TOTALS							63.57
01-020057	TML MULTISTATE IEBP	I-7701909A	01 516-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	407.91
VENDOR 01-020057 TOTALS							407.91

DEPARTMENT 516 HUMAN RESOURCES TOTAL: 1,607.92

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 8

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013178	CRYSTAL I. VASQUEZ	I-081419	01 520-0550	TRAVEL EXPENS:	TMCEC SEMINAR AUSTIN	000374	454.24
VENDOR 01-013178 TOTALS							454.24
01-015010	OFFICE DEPOT	I-361777266	01 520-0101	OFFICE SUPPLI:	OFFICE SUPPLES COURT	145237	154.68
VENDOR 01-015010 TOTALS							154.68
01-020057	TML MULTISTATE IEBP	I-7701909A	01 520-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	1,041.08
VENDOR 01-020057 TOTALS							1,041.08
DEPARTMENT 520 MUNICIPAL COURT TOTAL:							1,650.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 9

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-7701909A	01 521-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	18,196.26
					VENDOR 01-020057 TOTALS		18,196.26
01-022151	VHS HARLINGEN HOSPITAL	I-082719	01 521-0530	PROFESSIONAL :	MEDICAL FORENSIC EXA	145313	550.00
					VENDOR 01-022151 TOTALS		550.00
				DEPARTMENT 521	POLICE DEPARTMENT	TOTAL:	18,746.26

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002447	ASHLEY BOWEN	I-082119	01 522-0550	TRAVEL EXPENS:	PER DIEM K-9 CONFERE	145265	360.00
VENDOR 01-002447 TOTALS							360.00
01-003252	CASTLES MECHANICAL CON	I-15627	01 522-0415	SERVICE CONTR:	Back flow inspection	145223	225.00
01-003252	CASTLES MECHANICAL CON	I-15637	01 522-0415	SERVICE CONTR:	Back flow inspection	145223	152.20
01-003252	CASTLES MECHANICAL CON	I-15637	01 522-0415	SERVICE CONTR:	Back flow inspection	145223	225.00
VENDOR 01-003252 TOTALS							602.20
01-008313	HENRY SCHEIN INC	I-67861505	01 522-0114	MEDICAL SUPPL:	MEDICAL SUPPLIES	145230	405.09
VENDOR 01-008313 TOTALS							405.09
01-013339	MICHAEL MOYER	I-081919	01 522-0107	BOOKS & PERIO:	REIM. PARAMEDIC COUR	000375	146.00
01-013339	MICHAEL MOYER	I-081919-1	01 522-0513	TRAINING EXPE:	REIM. PHUSICIAN CLEA	000375	85.00
VENDOR 01-013339 TOTALS							231.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301184972	01 522-0415	SERVICE CONTR:	ACCT 027586 4 5 GAL	145236	18.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301189066	01 522-0415	SERVICE CONTR:	ACCT 027586 7 5 GAL	145236	35.50
VENDOR 01-013404 TOTALS							53.50
01-019362	SKYDIVE SPI, LLC	I-082319	01 522-0130	WEARING APPAR:	VINYL LETTERS ON SH	145299	145.00
VENDOR 01-019362 TOTALS							145.00
01-020057	TML MULTISTATE IEBP	I-7701909A	01 522-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	14,004.45
VENDOR 01-020057 TOTALS							14,004.45
01-024001	RICHARD J. YBARRA, M.D	I-7573	01 522-0530	PROFESSIONAL :	Medical Director Fee	145254	1,000.00
VENDOR 01-024001 TOTALS							1,000.00
DEPARTMENT 522 FIRE DEPARTMENT TOTAL:							16,801.24

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 11

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008133	MIGUEL ANGEL HERNANDEZ	I-15-19	01 532-0545	LOT MOWING	: LABOR GROUND MAINTEN	000366	100.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-16-19	01 532-0545	LOT MOWING	: LABOR GROUND MAINTEN	000366	100.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-17-19	01 532-0545	LOT MOWING	: NAT. HAB. LOT MOWED	000380	50.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-18-19	01 532-0545	LOT MOWING	: REMOVAL OF PEPPER TR	000380	600.00
VENDOR 01-008133 TOTALS							850.00
01-018509	SAM'S CLUB DIRECT	I-4639	01 532-0113	BATTERIES	: JULY 2019 CHARGES	145295	31.96
01-018509	SAM'S CLUB DIRECT	I-4639	01 532-0150	MINOR TOOLS &	: JULY 2019 CHARGES	145295	216.30
VENDOR 01-018509 TOTALS							248.26
01-020057	TML MULTISTATE IEBP	I-7701909A	01 532-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	3,073.66
VENDOR 01-020057 TOTALS							3,073.66

DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL: 4,171.92

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 12

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002141	BAYSIDE MARINE, INC.	I-21233	01 540-1004	MACHINERY & E:	2019 SUZUKI 200 HP	145263	16,600.00
VENDOR 01-002141 TOTALS							16,600.00
01-012091	CINTAS CORP.	I-4027807147	01 540-0130	WEARING APPAR:	LAUNDERING UNIFORM	145233	21.67
01-012091	CINTAS CORP.	I-4028338808	01 540-0130	WEARING APPAR:	UNIFORM LAUNDERING	145286	21.67
VENDOR 01-012091 TOTALS							43.34
01-020057	TML MULTISTATE IEBP	I-7701909A	01 540-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	1,041.08
VENDOR 01-020057 TOTALS							1,041.08
DEPARTMENT 540 FLEET MANAGEMENT TOTAL:							17,684.42

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 13

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001349	PROTECTION 1 ALARM MON	I-129934365	01 541-0415	SERVICE CONTR:	SERVICE 8-27-19 TO 9	145262	102.50
						VENDOR 01-001349 TOTALS	102.50
01-012091	CINTAS CORP.	I-4027807147	01 541-0160	LAUNDRY & JAN:	LAUNDERING UNIFORM	145233	251.60
01-012091	CINTAS CORP.	I-4027807147	01 541-0130	WEARING APPAR:	LAUNDERING UNIFORM	145233	21.67
01-012091	CINTAS CORP.	I-4028338808	01 541-0130	WEARING APPAR:	UNIFORM LAUNDERING	145286	21.67
01-012091	CINTAS CORP.	I-4028338808	01 541-0160	LAUNDRY & JAN:	UNIFORM LAUNDERING	145286	251.60
						VENDOR 01-012091 TOTALS	546.54
01-013114	MATHESON TRI-GAS INC.	I-20121244	01 541-0415	SERVICE CONTR:	LG ACETYLENE TANK -	145234	283.07
						VENDOR 01-013114 TOTALS	283.07
01-019499	SOUTHWEST TEXAS EQUIPM	I-2421643	01 541-0415	SERVICE CONTR:	SERVICE 9-1-19 TO 9-	145300	100.00
						VENDOR 01-019499 TOTALS	100.00
01-020016	TERMINIX	I-388722043	01 541-0415	SERVICE CONTR:	PEST CONTROL	145245	234.00
01-020016	TERMINIX	I-388794812	01 541-0415	SERVICE CONTR:	WORK ORDER 4501 PADR	145302	52.00
						VENDOR 01-020016 TOTALS	286.00
01-020057	TML MULTISTATE IEBP	I-7701909A	01 541-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	1,041.08
						VENDOR 01-020057 TOTALS	1,041.08
01-020181	THYSSENKRUPP ELEVATOR	I-081419	01 541-0415	SERVICE CONTR:	FULL MAINTENANCE MUN	145248	1,200.00
01-020181	THYSSENKRUPP ELEVATOR	I-5001130086	01 541-0410	MACHINERY & E:	ELEVATOR SERVICE PD	145306	1,632.00
						VENDOR 01-020181 TOTALS	2,832.00
01-023160	WORTH HYDROCHEM OF COR	I-22810	01 541-0415	SERVICE CONTR:	MONTHLY CHEMICAL TRE	000370	300.00
						VENDOR 01-023160 TOTALS	300.00
						DEPARTMENT 541 BUILDING MAINTENANCE TOTAL:	5,491.19

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 14

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003444	CITIBANK	I-082319	01 542-0550	TRAVEL EXPENS:	JULY PCARD 2018 PURC 145258		4.00-
					VENDOR 01-003444 TOTALS		4.00-
01-013260	JAMES M.MITCHEM	I-081619	01 542-0530	PROFESSIONAL :	8-6-19 THRU 5-15-19 145235		250.00
					VENDOR 01-013260 TOTALS		250.00
01-020057	TML MULTISTATE IEBP	I-7701909A	01 542-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC 000382		1,571.62
					VENDOR 01-020057 TOTALS		1,571.62
01-020751	DAVID K. TRAVIS III	I-082219	01 542-0550	TRAVEL EXPENS:	MEAL EXP. WORKSHOP M 145308		18.00
01-020751	DAVID K. TRAVIS III	I-082319	01 542-0550	TRAVEL EXPENS:	PER DIEM TEEX SAN AN 145309		594.50
					VENDOR 01-020751 TOTALS		612.50

DEPARTMENT 542 INSPECTIONS DIVISION TOTAL: 2,430.12

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003704	CAMERON COUNTY	I-1137029	01 543-0432	CAUSEWAY LIGH:	JULY CAUSEWAY LIGHT	145271	119.77
						VENDOR 01-003704 TOTALS	119.77
01-007085	ROLANDO GONZALEZ	I-082619	01 543-0550	TRAVEL EXPENS:	PER DIEM TO MESQUITE	145278	204.00
						VENDOR 01-007085 TOTALS	204.00
01-008136	GEORGE W. HIGGINBOTHAM	I-082619	01 543-0550	TRAVEL EXPENS:	PER DIEM MESQUITE TE	145281	204.00
						VENDOR 01-008136 TOTALS	204.00
01-012050	LOS EBANOS FARMS	I-021403	01 543-0412	LANDSCAPE	: MISC PLANTS	145232	498.75
01-012050	LOS EBANOS FARMS	I-021409	01 543-0412	LANDSCAPE	: PLANTS LANDSCAPING	145285	493.75
						VENDOR 01-012050 TOTALS	992.50
01-012091	CINTAS CORP.	I-4027807147	01 543-0130	WEARING APPAR:	LAUNDERING UNIFORM	145233	174.39
01-012091	CINTAS CORP.	I-4028338808	01 543-0130	WEARING APPAR:	UNIFORM LAUNDERING	145286	174.39
						VENDOR 01-012091 TOTALS	348.78
01-018994	CARLOS A . SANCHEZ	I-081919	01 543-0550	TRAVEL EXPENS:	CEU CLASS IN SAN ANT	000403	546.78
						VENDOR 01-018994 TOTALS	546.78
01-020057	TML MULTISTATE IEBP	I-7701909A	01 543-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	9,301.64
						VENDOR 01-020057 TOTALS	9,301.64

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 11,717.47

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 16

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 544 EMERGENCY MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003423	CDW GOVERNMENT, INC.	I-TKJ6739	01 544-0150	MINOR TOOLS &: Drone		145269	2,484.86
						VENDOR 01-003423 TOTALS	2,484.86

DEPARTMENT 544 EMERGENCY MANAGEMENT TOTAL: 2,484.86

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003000	CAMERON APPRAISAL DIST	I-082619	01 570-9015	C.C. APPRAISA:	2019 QTRLY ASSESSMEN	145266	24,487.00
						VENDOR 01-003000 TOTALS	24,487.00
01-007115	GEXA ENERGY, LP	I-28525807-4	01 570-0580	ELECTRICITY	: MONTHLY CHARGES	145279	16.09
						VENDOR 01-007115 TOTALS	16.09
01-012071	LAGUNA MADRE WATER DIS	I-0080819-01	01 570-0581	WATER, SEWER, :	MOMUMENT SIGN IRR	000367	3,526.89
01-012071	LAGUNA MADRE WATER DIS	I-0080819-49	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000367	298.46
01-012071	LAGUNA MADRE WATER DIS	I-08019-50	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD F/L	000367	50.25
01-012071	LAGUNA MADRE WATER DIS	I-080819-07	01 570-0581	WATER, SEWER, :	904 PADRE BLVD MDN I	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-08	01 570-0581	WATER, SEWER, :	1313 PADRE BLVD MDN	000367	53.84
01-012071	LAGUNA MADRE WATER DIS	I-080819-09	01 570-0581	WATER, SEWER, :	911 PADRE BLVD MDN I	000367	33.49
01-012071	LAGUNA MADRE WATER DIS	I-080819-10	01 570-0581	WATER, SEWER, :	1201 PADRE BLVD MDN	000367	49.59
01-012071	LAGUNA MADRE WATER DIS	I-080819-11	01 570-0581	WATER, SEWER, :	1612 PADRE BLVD MDN	000367	32.94
01-012071	LAGUNA MADRE WATER DIS	I-080819-12	01 570-0581	WATER, SEWER, :	2000 PADRE BLVD MDN	000367	67.13
01-012071	LAGUNA MADRE WATER DIS	I-080819-13	01 570-0581	WATER, SEWER, :	2412 PADRE BLVD MDN	000367	46.25
01-012071	LAGUNA MADRE WATER DIS	I-080819-14	01 570-0581	WATER, SEWER, :	2700 PADRE BLVD MDN	000367	42.17
01-012071	LAGUNA MADRE WATER DIS	I-080819-15	01 570-0581	WATER, SEWER, :	3000 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-16	01 570-0581	WATER, SEWER, :	CRN PADRE @ TARPON I	000367	31.32
01-012071	LAGUNA MADRE WATER DIS	I-080819-17	01 570-0581	WATER, SEWER, :	1400 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-18	01 570-0581	WATER, SEWER, :	1612 GULF BLVD IRR	000367	76.29
01-012071	LAGUNA MADRE WATER DIS	I-080819-19	01 570-0581	WATER, SEWER, :	1800 GULF BLVD	000367	322.17
01-012071	LAGUNA MADRE WATER DIS	I-080819-20	01 570-0581	WATER, SEWER, :	2414 GULF BLVD IRR	000367	46.66
01-012071	LAGUNA MADRE WATER DIS	I-080819-21	01 570-0581	WATER, SEWER, :	CRN SW GULF & MARLIN	000367	352.43
01-012071	LAGUNA MADRE WATER DIS	I-080819-22	01 570-0581	WATER, SEWER, :	2712 PADRE BLVD IRR	000367	13.19
01-012071	LAGUNA MADRE WATER DIS	I-080819-23	01 570-0581	WATER, SEWER, :	CRN W GULF & RED SNA	000367	283.81
01-012071	LAGUNA MADRE WATER DIS	I-080819-24	01 570-0581	WATER, SEWER, :	3108 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-25	01 570-0581	WATER, SEWER, :	3204 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-26	01 570-0581	WATER, SEWER, :	3408 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-27	01 570-0581	WATER, SEWER, :	3420 GULF BLVD ACCES	000367	933.04
01-012071	LAGUNA MADRE WATER DIS	I-080819-28	01 570-0581	WATER, SEWER, :	3704 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-29	01 570-0581	WATER, SEWER, :	13 B/A MOONLIGHT CIR	000367	63.39
01-012071	LAGUNA MADRE WATER DIS	I-080819-30	01 570-0581	WATER, SEWER, :	106 W RETAMA ST F/L	000367	50.25
01-012071	LAGUNA MADRE WATER DIS	I-080819-31	01 570-0581	WATER, SEWER, :	106 W RETAMA ST	000367	380.70
01-012071	LAGUNA MADRE WATER DIS	I-080819-32	01 570-0581	WATER, SEWER, :	CRN NW GULF & CAPRIC	000367	398.18
01-012071	LAGUNA MADRE WATER DIS	I-080819-33	01 570-0581	WATER, SEWER, :	5222 GULF BLVD IRR	000367	106.14
01-012071	LAGUNA MADRE WATER DIS	I-080819-34	01 570-0581	WATER, SEWER, :	110 E MORNINGSIDE DR	000367	219.39
01-012071	LAGUNA MADRE WATER DIS	I-080819-35	01 570-0581	WATER, SEWER, :	5418 GULF BLVD BEACH	000367	142.55
01-012071	LAGUNA MADRE WATER DIS	I-080819-36	01 570-0581	WATER, SEWER, :	S SIDE OF CORONADO &	000367	95.83
01-012071	LAGUNA MADRE WATER DIS	I-080819-37	01 570-0581	WATER, SEWER, :	6100 PADRE BLVD	000367	51.13
01-012071	LAGUNA MADRE WATER DIS	I-080819-38	01 570-0581	WATER, SEWER, :	6100 PADRE BLVD IRR	000367	520.16
01-012071	LAGUNA MADRE WATER DIS	I-080819-41	01 570-0581	WATER, SEWER, :	108 W HUISACHE ST	000367	54.25

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-080819-42	01 570-0581	WATER, SEWER, :	3900 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-43	01 570-0581	WATER, SEWER, :	4400 PADRE BLVD MDN	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-44	01 570-0581	WATER, SEWER, :	4900 PADRE BLVD MND	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-45	01 570-0581	WATER, SEWER, :	4380 GULF BLVD IRR	000367	152.10
01-012071	LAGUNA MADRE WATER DIS	I-080819-46	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000367	91.41
01-012071	LAGUNA MADRE WATER DIS	I-080819-47	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000367	80.18
01-012071	LAGUNA MADRE WATER DIS	I-080819-48	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	000367	810.40
01-012071	LAGUNA MADRE WATER DIS	I-080819-51	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD	000367	791.50
01-012071	LAGUNA MADRE WATER DIS	I-080819-52	01 570-0581	WATER, SEWER, :	4818 GULF BLVD- BEAC	000367	173.59
01-012071	LAGUNA MADRE WATER DIS	I-080819-53	01 570-0581	WATER, SEWER, :	5404 PADRE BLVD MND	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-54	01 570-0581	WATER, SEWER, :	6001 PADRE BLVD MND	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-55	01 570-0581	WATER, SEWER, :	6410 PADRE BLVD MND	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-56	01 570-0581	WATER, SEWER, :	6900 PADRE BLVD MND	000367	24.80
01-012071	LAGUNA MADRE WATER DIS	I-080819-57	01 570-0581	WATER, SEWER, :	W SATURN & PADRE	000367	111.62
VENDOR 01-012071 TOTALS							10,899.89
01-013404	MOUNTAIN GLACIER, LLC	I-0301189065	01 570-0581	WATER, SEWER, :	ACCT 036163 18 5 GAL	145236	87.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301189074	01 570-0581	WATER, SEWER, :	MOUNTAIN GLACIER, LL	145236	49.50
VENDOR 01-013404 TOTALS							136.50
01-018154	REPUBLIC SERVICES #863	I-0863001691871	01 570-0581	WATER, SEWER, :	AUGUST SERVICE	145293	2,631.02
VENDOR 01-018154 TOTALS							2,631.02
01-022033	VALLEY VIEW CONSULTING	I-2662	01 570-9025	INVESTMENT AD: INVEST.	ADISORY SERI	145252	6,446.17
VENDOR 01-022033 TOTALS							6,446.17
01-023900	XEROX CORPORATION	I-097830985	01 570-0510	RENTAL OF EQU: COPIER/	PD BOOKING A	145314	184.17
VENDOR 01-023900 TOTALS							184.17
DEPARTMENT 570 GENERAL SERVICES TOTAL:							44,800.84
VENDOR SET 01 GENERAL FUND TOTAL:							239,871.23

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 19

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-080819-05	02 590-0581	WATER,SEWER &: 600 PADRE BLVD		000367	157.41
01-012071	LAGUNA MADRE WATER DIS	I-080819-06	02 590-0581	WATER,SEWER &: 600 PADRE BLVD		000367	29.42
				VENDOR 01-012071	TOTALS		186.83
01-013305	MOHAWK CARPET DISTRIBU	I-5351710	02 590-1001	BUILDINGS & S: CARPET FOR CONF ROOM	145288		1,975.26
				VENDOR 01-013305	TOTALS		1,975.26
01-013404	MOUNTAIN GLACIER, LLC	I-0301191039	02 590-0101	OFFICE SUPPLI: 2 5 GAL H2O ACCT	037 145289		8.50
				VENDOR 01-013404	TOTALS		8.50
01-014237	DONNELLY HOLDINGS, LTD	I-830582	02 590-0415	SERVICE CONTR: FILTER HVAC		145290	22.50
				VENDOR 01-014237	TOTALS		22.50
01-020057	TML MULTISTATE IEBP	I-7701909A	02 590-0081	GROUP INSURAN: SEPTEMBER 2019	MEDIC 000382		1,561.62
				VENDOR 01-020057	TOTALS		1,561.62
01-020602	TOUCAN GRAPHICS	I-27470-1	02 590-8141	EVENTS : DECALS, SETUP CHARGE	145307		474.18
				VENDOR 01-020602	TOTALS		474.18
01-021102	UNIFIRST HOLDINGS, INC	I-8132877926	02 590-0160	LAUNDRY & JAN: CLEANING SERVICES		000384	82.70
				VENDOR 01-021102	TOTALS		82.70
				DEPARTMENT 590	VISITORS BUREAU	TOTAL:	4,311.59

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VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003444	CITIBANK	I-082319	02 592-0550	TRAVEL EXPENS:	JULY PCARD 2018 PURC 145258		102.66-
01-003444	CITIBANK	I-082319	02 592-0535	FAMILIARIZATI:	JULY PCARD 2018 PURC 145258		2,400.00-
					VENDOR 01-003444 TOTALS		2,502.66-
01-006034	FED EX	I-6-707-70256	02 592-0108	POSTAGE	: JULY CHARGES 145277		90.32
					VENDOR 01-006034 TOTALS		90.32
01-006711	GDS TRANSPORT, LLC	I-200050	02 592-0534	AIRPORT SHUTT:	154 AIRPORT SHUTTLE 145227		5,540.00
					VENDOR 01-006711 TOTALS		5,540.00
01-013432	THERESE M. MURPHY	I-080919	02 592-0550	TRAVEL EXPENS:	CASH TIP REIM. SALES 000376		46.00
					VENDOR 01-013432 TOTALS		46.00
01-018164	EUGENE RIOS	I-082019	02 592-0550	TRAVEL EXPENS:	PER DIEM AUSTIN TO G 000402		240.00
01-018164	EUGENE RIOS	I-082219	02 592-0550	TRAVEL EXPENS:	PER DIEM PYM DALLAS 000402		90.00
					VENDOR 01-018164 TOTALS		330.00
01-018167	RIVERA, ELIZABETH	I-080919	02 592-0545	NON-LOCAL MEE:	REIM LUNCH JULY SALE 145240		11.68
					VENDOR 01-018167 TOTALS		11.68
01-018509	SAM'S CLUB DIRECT	I-4639	02 592-0545	NON-LOCAL MEE:	JULY 2019 CHARGES 145295		92.56
01-018509	SAM'S CLUB DIRECT	I-4639	02 592-0545	NON-LOCAL MEE:	JULY 2019 CHARGES 145295		14.88
					VENDOR 01-018509 TOTALS		107.44
01-019031	SCHLITTERBAHN BEACH WA	I-79975	02 592-0538	CONVENTION SE:	2019 CLIENT INCENTIV 145296		3,600.00
					VENDOR 01-019031 TOTALS		3,600.00
01-019052	SIC PRODUCTS, LLC	I-9413C	02 592-0210	STOCK - COLLA:	120Z STAINLESS TUMBL 145297		3,989.00
					VENDOR 01-019052 TOTALS		3,989.00

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REGULAR DEPARTMENT PAYMENT REPORT

SET: 01 City of South Padre Island

BANK: ALL

: 02 HOTEL/MOTEL TAX FUND

MENT: 592 SALES & ADMINISTRATION

E DATE RANGE: 1/01/1998 THRU 99/99/9999

ATE RANGE: 8/16/2019 THRU 8/30/2019

TO USE: CB-CURRENT BUDGET

R	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
0045	TEXAS MUNICIPAL LEAGUE	I-99793	02 592-0530	PROFESSIONAL : JUNE 2019	DEDUCTIBL 145246		2,500.00
					VENDOR 01-020045 TOTALS		2,500.00
20057	TML MULTISTATE IEBP	I-7701909A	02 592-0081	GROUP INSURAN: SEPTEMBER 2019	MEDIC 000382		5,255.40
					VENDOR 01-020057 TOTALS		5,255.40
20602	TOUCAN GRAPHICS	I-27470-1	02 592-0538	CONVENTION SE: DECALS, SETUP CHARGE	145307		426.44
					VENDOR 01-020602 TOTALS		426.44
021093	EDWARD L. CAUM	I-082019	02 592-0550	TRAVEL EXPENS: REIM PARKING FEE VAL	000404		6.00
					VENDOR 01-021093 TOTALS		6.00
-021095	UNITED PARCEL SERVICE	I-648239329	02 592-0108	POSTAGE : WEEKLY SERVICES	145251		29.00
-021095	UNITED PARCEL SERVICE	I-648239339	02 592-0108	POSTAGE : CHARGES 8-9-19	145310		149.67
					VENDOR 01-021095 TOTALS		178.67
-021149	MAGDALENA B. VASQUEZ	I-56673	02 592-0130	WEARING APPAR: LAUNDERED TABLECLOTH	145311		14.00
					VENDOR 01-021149 TOTALS		14.00

DEPARTMENT 592 SALES & ADMINISTRATION TOTAL: 19,592.29

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REGULAR DEPARTMENT PAYMENT REPORT

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IDOR SET: 01 City of South Padre Island

BANK: ALL

ID : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

VOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

NDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
-003410	SPI CHAMBER OF COMMERCE	I-13257	02 593-8099	MISC. SPONSOR:	LKT FISHING TOURNAME	145267	1,250.00
					VENDOR 01-003410 TOTALS		1,250.00
-003920	COWPAINTERS LLC	I-8642	02 593-8099	MISC. SPONSOR:	SEA TURTLE TRAIL	145272	8,849.25
					VENDOR 01-003920 TOTALS		8,849.25
1-004146	DOS GUYS PRODUCTIONS.	I-082119	02 593-8099	MISC. SPONSOR:	TRIATHLON	145275	875.00
					VENDOR 01-004146 TOTALS		875.00
1-009641	JAIME JORGE ZAPATA FOU	I-20	02 593-8099	MISC. SPONSOR:	JJ ZAPATA FISHING TO	145283	1,250.00
					VENDOR 01-009641 TOTALS		1,250.00
01-013198	RAV RUN ADVENTURES	I-100-1	02 593-8099	MISC. SPONSOR:	MARKETING/ ADVERTISI	145257	3,000.00
01-013198	RAV RUN ADVENTURES	I-102	02 593-8099	MISC. SPONSOR:	5K RELAY ON SPI	145287	1,000.00
					VENDOR 01-013198 TOTALS		4,000.00
01-015103	OVERDRIVE FITNESS LLC	I-101	02 593-8099	MISC. SPONSOR:	HONOR CHALLENGE RUN	000368	13,500.00
01-015103	OVERDRIVE FITNESS LLC	I-102	02 593-8099	MISC. SPONSOR:	HONOR CHALLENGE RUN	000381	4,500.00
					VENDOR 01-015103 TOTALS		18,000.00
01-018166	ROTARY CLUB OF HISTORI	I-080819	02 593-8099	MISC. SPONSOR:	BIKE RACE	145294	1,500.00
					VENDOR 01-018166 TOTALS		1,500.00
01-019355	SPI WAHOO CLASSIC, INC	I-082219	02 593-8099	MISC. SPONSOR:	WAHOO FISHING TOURNA	145298	3,750.00
					VENDOR 01-019355 TOTALS		3,750.00
01-020057	TML MULTISTATE IEBP	I-7701909A	02 593-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	530.54
					VENDOR 01-020057 TOTALS		530.54

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003418	JAMES R. MATTHEWS	I-0919	06 565-0415	SERVICE CONTR:	MONTHLY SERV. SEPT 2	145268	150.00
VENDOR 01-003418 TOTALS							150.00
01-005512	EXPRESS SERVICES, INC.	I-22768454	06 565-0040	TEMPORARY EMP: M	DEL ANGEL DE HULL	145226	390.72
01-005512	EXPRESS SERVICES, INC.	I-22804122	06 565-0040	TEMPORARY EMP: 8-18-19 M	DEL ANGEL	145276	260.48
VENDOR 01-005512 TOTALS							651.20
01-006162	JUAN FLORES	I-746	06 565-0415	SERVICE CONTR:	LANDSCAPE SERVICE @	000379	1,350.00
VENDOR 01-006162 TOTALS							1,350.00
01-007600	GULF COAST PAPER CO. I	I-1717794	06 565-0160	LAUNDRY & JAN: MISC	CLEANING SUPPLI	145280	496.58
01-007600	GULF COAST PAPER CO. I	I-1721629	06 565-0160	LAUNDRY & JAN: MISC	CLEANING SUPPLI	145280	480.11
VENDOR 01-007600 TOTALS							976.69
01-008227	HINO GAS SALES, INC.	I-718056	06 565-0104	FUELS & LUBRI: 17	GALLONS LPG	145282	68.00
VENDOR 01-008227 TOTALS							68.00
01-011122	KEN'S VACUUM TRUCK SER	I-11988	06 565-0415	SERVICE CONTR: GREASE	SERVICE	145284	475.00
VENDOR 01-011122 TOTALS							475.00
01-012071	LAGUNA MADRE WATER DIS	I-080819-39	06 565-0581	WATER, SEWER : 7355	PADRE BLVD	000367	1,886.39
01-012071	LAGUNA MADRE WATER DIS	I-080819-40	06 565-0581	WATER, SEWER : 7355	PADRE BLVD IRR	000367	3,165.84
VENDOR 01-012071 TOTALS							5,052.23
01-013404	MOUNTAIN GLACIER, LLC	I-0301191043	06 565-0103-01	CONSUMABLES : 10 5	GAL H2O ACCT 03	145289	45.00
VENDOR 01-013404 TOTALS							45.00
01-017997	RUBEN RAMOS	I-1399	06 565-0415	SERVICE CONTR: PEST	CONTROL CVB	145239	210.00
VENDOR 01-017997 TOTALS							210.00

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018509	SAM'S CLUB DIRECT	I-4639	06 565-0176	CONCESSION SU:	JULY 2019 CHARGES	145295	39.90
					VENDOR 01-018509 TOTALS		39.90
01-019520	AT&T	I-081819	06 565-0501	COMMUNICATION:	956-761-3023 MONTHL	145301	44.75
					VENDOR 01-019520 TOTALS		44.75
01-020057	TML MULTISTATE IEBP	I-7701909A	06 565-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	5,725.94
					VENDOR 01-020057 TOTALS		5,725.94
01-020119	TEJAS FIRE SYSTEMS	I-25487	06 565-0415	SERVICE CONTR:	SERVICE ON EXTINGUIS	145247	314.50
01-020119	TEJAS FIRE SYSTEMS	I-25493	06 565-0415	SERVICE CONTR:	NEW EXTINGUISHER	145247	60.00
					VENDOR 01-020119 TOTALS		374.50
01-021102	UNIFIRST HOLDINGS, INC	I-8412134112	06 565-0130	WEARING APPAR:	MISC CLEANING SUPPLI	000369	63.18
01-021102	UNIFIRST HOLDINGS, INC	I-8412134112	06 565-0160	LAUNDRY & JAN:	MISC CLEANING SUPPLI	000369	187.06
01-021102	UNIFIRST HOLDINGS, INC	I-8412134971	06 565-0130	WEARING APPAR:	CLEANING SUPP/ UNFOR	000369	69.42
01-021102	UNIFIRST HOLDINGS, INC	I-8412134971	06 565-0160	LAUNDRY & JAN:	CLEANING SUPP/ UNFOR	000369	142.42
01-021102	UNIFIRST HOLDINGS, INC	I-8412135745	06 565-0510	RENTAL OF EQU:	2 4 X 6 MATS	000384	11.00
01-021102	UNIFIRST HOLDINGS, INC	I-8412135746	06 565-0510	RENTAL OF EQU:	2 4 X 6 MATS	000384	11.00
01-021102	UNIFIRST HOLDINGS, INC	I-8412135847	06 565-0130	WEARING APPAR:	MOPS, MATS, UNIFORMS	000378	69.42
01-021102	UNIFIRST HOLDINGS, INC	I-8412135847	06 565-0160	LAUNDRY & JAN:	MOPS, MATS, UNIFORMS	000378	127.32
					VENDOR 01-021102 TOTALS		680.82
DEPARTMENT 565 CONVENTION CENTER OPER TOTAL:							15,844.03
VENDOR SET 06 CONVENTION CENTER FUND TOTAL:							15,844.03

5.35

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 28

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 09 PARKS, REC & BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-7701909A	09 572-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	520.54
VENDOR 01-020057 TOTALS							520.54
DEPARTMENT 572 GENERAL SERVICES						TOTAL:	520.54
VENDOR SET 09 PARKS, REC & BEAUTIF						TOTAL:	520.54

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 29

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 30 TRANSPORTATION

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020123	TML-INTERGOVERNMENTAL	I-53656610	30 1400		PREPAID EXPEN: ADDITION 21A	5-31-1 145305	503.32
						VENDOR 01-020123 TOTALS	503.32
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:		503.32

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VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001006	GREGORY D. ALEXANDER	I-674376	30 591-0420	MOTOR VEHICLE: GAS CAP NON LOCKING	145259		49.28
01-001006	GREGORY D. ALEXANDER	I-674558	30 591-0160	LAUNDRY & JAN: MICRO FIBER TOWELS	145259		23.98
01-001006	GREGORY D. ALEXANDER	I-674854	30 591-0420	MOTOR VEHICLE: GREGORY D. ALEXANDER	145259		55.00
01-001006	GREGORY D. ALEXANDER	I-675082	30 591-0420	MOTOR VEHICLE: UNIT 40	145259		67.22
VENDOR 01-001006 TOTALS							195.48
01-001123	ADVANCE AUTO PARTS	I-6426922666669	30 591-0420	MOTOR VEHICLE: ALTERNATOR UNIT 45	145260		231.99
01-001123	ADVANCE AUTO PARTS	I-6426923266752	30 591-0420	MOTOR VEHICLE: ALTERNATOR	145260		21.00
01-001123	ADVANCE AUTO PARTS	I-6426923336929	30 591-0420	MOTOR VEHICLE: OIL FILTERS FOR STOC	145260		174.66
01-001123	ADVANCE AUTO PARTS	I-6426923336930	30 591-0420	MOTOR VEHICLE: WIPER BLADES	145260		33.48
VENDOR 01-001123 TOTALS							461.13
01-001129	A & W OFFICE SUPPLY IN C-637643-0		30 591-0160	LAUNDRY & JAN: RETURNED CLEANING SU	145261		23.08-
01-001129	A & W OFFICE SUPPLY IN I-637643-0		30 591-0160	LAUNDRY & JAN: MISC SUPPLIES	145261		497.49
01-001129	A & W OFFICE SUPPLY IN I-637749-0		30 591-0160	LAUNDRY & JAN: CLEANING SUPPLIES	145261		92.32
01-001129	A & W OFFICE SUPPLY IN I-638021-0		30 591-0101	OFFICE SUPPLI: MISC SUPPLIES	145261		215.18
VENDOR 01-001129 TOTALS							781.91
01-001359	JESUS ARRIAGA	I-081219	30 591-0550	TRAVEL EXPENS: PER DIEM TTA BOARD M	000372		426.40
01-001359	JESUS ARRIAGA	I-081919	30 591-0550	TRAVEL EXPENS: REIM. TRAVEL BOSTON,	000395		1,329.74
VENDOR 01-001359 TOTALS							1,756.14
01-002443	BELVEDERE INDUSTRIES,	I-6294	30 591-0411	BUILDING & ST: HANDRAILS- TRANSIT M	145264		600.00
VENDOR 01-002443 TOTALS							600.00
01-004124	D & R GLASS ETC, INC.	I-43936	30 591-0420	MOTOR VEHICLE: WINDSHIELD & LABOR	145274		195.00
VENDOR 01-004124 TOTALS							195.00
01-007115	GEXA ENERGY, LP	I-28525807-4	30 591-0580	ELECTRICITY : MONTHLY CHARGES	145279		1,418.05
VENDOR 01-007115 TOTALS							1,418.05
01-008123	JULIAN HERNANDEZ	I-081519	30 591-0530	PROFESSIONAL : REFUND DRUG SCREENIN	145229		82.00
VENDOR 01-008123 TOTALS							82.00

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VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
=====							
01-012071	LAGUNA MADRE WATER DIS	I-080819-02	30 591-0581	WTR/SWR/GARBA: 321	PADRE BLVD	000367	298.46
01-012071	LAGUNA MADRE WATER DIS	I-080819-03	30 591-0581	WTR/SWR/GARBA: 321	PADRE BLVD IRR	000367	345.35
01-012071	LAGUNA MADRE WATER DIS	I-080819-51	30 591-0581	WTR/SWR/GARBA: 4601	PADRE BLVD	000367	87.94
VENDOR 01-012071 TOTALS							731.75
01-012091	CINTAS CORP.	I-4027806873	30 591-0130	WEARING APPAR: UNIFORM	LAUNDERING	145233	110.74
01-012091	CINTAS CORP.	I-4028338593	30 591-0130	WEARING APPAR: TRANS UNIFORM	LAUNDE	145286	110.74
VENDOR 01-012091 TOTALS							221.48
01-013404	MOUNTAIN GLACIER, LLC	I-0301189061	30 591-0581	WTR/SWR/GARBA: 7 5	GAL H2O	145236	33.25
VENDOR 01-013404 TOTALS							33.25
01-015012	O'REILLY AUTOMOTIVE ST	I-152639	30 591-0420	MOTOR VEHICLE: BUS WASHING	SUPPLIES	145292	28.33
VENDOR 01-015012 TOTALS							28.33
01-019323	MACARIO SOSA	I-081319	30 591-0530	PROFESSIONAL : DRUG SCREENING	REIM	145243	82.00
VENDOR 01-019323 TOTALS							82.00
01-020057	TML MULTISTATE IEBP	I-7701909A	30 591-0081	GROUP INSURAN: SEPTEMBER 2019	MEDIC	000382	7,828.10
VENDOR 01-020057 TOTALS							7,828.10
01-020123	TML-INTERGOVERNMENTAL	I-53656610	30 591-0520	INSURANCE : ADDITION 21A 5-31-1	145305		251.68
VENDOR 01-020123 TOTALS							251.68
01-020203	TIPTON MOTORS, INC	I-157590	30 591-0420	MOTOR VEHICLE: PULLEY ASSEMBLY		145249	1,184.58
VENDOR 01-020203 TOTALS							1,184.58
01-1	TRIPLE THREAT CLEANING	I-10280	30 591-0530	PROFESSIONAL : TRIPLE THREAT CLEANI		145255	200.00
01-1	VALICOR	I-M266740	30 591-0530	PROFESSIONAL : VALICOR: FILTER DRUM		145256	15.00
VENDOR 01-1 TOTALS							215.00

DEPARTMENT 591	SPI METRO	TOTAL:	16,065.88
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VENDOR SET 30	TRANSPORTATION	TOTAL:	16,569.20
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 32

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-7701909A	60 521-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	132.64
VENDOR 01-020057 TOTALS							132.64
DEPARTMENT 521 POLICE							TOTAL: 132.64

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 33

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016247	JIM PIGG	I-081519	60 522-0550	TRAVEL EXPENS: REIM FROM 2019 USLA	000401		2,105.96
						VENDOR 01-016247 TOTALS	2,105.96
01-019362	SKYDIVE SPI, LLC	I-080919	60 522-0130	WEARING APPAR: Embroidery	145244		831.15
						VENDOR 01-019362 TOTALS	831.15
01-020040	TEXAS STATE TECHNICAL	I-8120	60 522-0513	TRAINING EXPE: Paramedic Course	145303		1,638.00
						VENDOR 01-020040 TOTALS	1,638.00
01-020057	TML MULTISTATE IEBP	I-7701909A	60 522-0081	GROUP INSURAN: SEPTEMBER 2019 MEDIC	000382		650.67
						VENDOR 01-020057 TOTALS	650.67
DEPARTMENT 522 BEACH PATROL						TOTAL:	5,225.78

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 34

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018509	SAM'S CLUB DIRECT	I-4639	60 532-0113	BATTERIES	: JULY 2019 CHARGES	145295	43.96
01-018509	SAM'S CLUB DIRECT	I-4639	60 532-0130	WEARING APPAR:	JULY 2019 CHARGES	145295	21.92
01-018509	SAM'S CLUB DIRECT	I-4639	60 532-0150	MINOR TOOLS &:	JULY 2019 CHARGES	145295	27.79
VENDOR 01-018509 TOTALS							93.67
01-020057	TML MULTISTATE IEBP	I-7701909A	60 532-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	79.58
VENDOR 01-020057 TOTALS							79.58
DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL:							173.25

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 35

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002394	KRISTINA BOBURKA	I-072619	60 560-0513	TRAINING	: PER DIEM TO TX GEN L	000371	84.00
01-002394	KRISTINA BOBURKA	I-072619-1	60 560-0550	TRAVEL	: REIM MEALS US ARMY C	000373	90.00
VENDOR 01-002394 TOTALS							174.00
01-003444	CITIBANK	I-082319	60 560-0510	BEACH MAINTEN:	JULY PCARD 2018 PURC	145258	555.50-
VENDOR 01-003444 TOTALS							555.50-
01-003697	ANRIGE INC.	I-34261	60 560-0560	RENTAL	: TOILET RENTAL	145270	4,436.30
01-003697	ANRIGE INC.	I-34665	60 560-0560	RENTAL	: SERVICE WEDNESDAY 7	145270	1,274.00
VENDOR 01-003697 TOTALS							5,710.30
01-008386	ERIKA HUGHSTON	I-082219	60 560-0550	TRAVEL	: PER DIEM AUSTIN TRIP	000398	553.51
VENDOR 01-008386 TOTALS							553.51
01-011101	BRYANT & STINGLEY, INC	I-9362V	60 560-0530	PROFESSIONAL	: LA CONCHA VS CITY	145231	592.50
VENDOR 01-011101 TOTALS							592.50
01-012091	CINTAS CORP.	I-4027806974	60 560-0530	PROFESSIONAL	: UNIFORM LAUNDERING	145233	145.10
01-012091	CINTAS CORP.	I-4028338732	60 560-0530	PROFESSIONAL	: UNIFORM LAUNDERING	145286	125.41
VENDOR 01-012091 TOTALS							270.51
01-018154	REPUBLIC SERVICES #863	I-0863-001691647	60 560-0510	BEACH MAINTEN:	AUGUST SERVICE	145293	2,309.66
VENDOR 01-018154 TOTALS							2,309.66
01-020057	TML MULTISTATE IEBP	I-7701909A	60 560-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	3,201.32
VENDOR 01-020057 TOTALS							3,201.32
DEPARTMENT 560 BEACH MAINTENANCE TOTAL:							12,256.30
VENDOR SET 60 BEACH MAINTENANCE FUND TOTAL:							17,787.97

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 36

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 560 SHORELINE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-7701909A	62 560-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	520.54
						VENDOR 01-020057 TOTALS	520.54
						DEPARTMENT 560 SHORELINE	TOTAL: 520.54
						VENDOR SET 62 BAY ACCESS FUND	TOTAL: 520.54

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 37

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 65 FACILITY PREV MAINT FUND

DEPARTMENT: 572 ** INVALID DEPT **

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019192	SHERWIN WILLIAMS CO.	I-3657-5	65 572-1001	BUILDINGS & S:	PAINTFOR THE FIRE ST	145241	2,294.35
VENDOR 01-019192 TOTALS							2,294.35

DEPARTMENT 572 ** INVALID DEPT ** TOTAL: 2,294.35

VENDOR SET 65 FACILITY PREV MAINT FUND TOTAL: 2,294.35

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 38

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/16/2019 THRU 8/30/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012097	DARLA LAPEYRE	C-082719	80 580-0550	TRAVEL	: REV DUE TO CODING CH	000399	130.44-
01-012097	DARLA LAPEYRE	I-082719	80 580-0550	TRAVEL	: REIM. EXPENSES PAID	000399	130.44
01-012097	DARLA LAPEYRE	I-082719-1	80 580-0550	TRAVEL	: REIM EXPENSES	000399	88.04
01-012097	DARLA LAPEYRE	I-082719-1	80 580-0102	LOCAL MEETING:	REIM EXPENSES	000399	42.40
VENDOR 01-012097 TOTALS							130.44
01-020057	TML MULTISTATE IEBP	I-7701909A	80 580-0081	GROUP INSURAN:	SEPTEMBER 2019 MEDIC	000382	520.54
VENDOR 01-020057 TOTALS							520.54
DEPARTMENT 580 EDC TOTAL:							650.98
VENDOR SET 80 ECONOMIC DEVELOPMENT CORPTOTAL:							650.98
REPORT GRAND TOTAL:							617,286.32

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Debbie Huffman, Parks and Recreation

DEPARTMENT: Parks

ITEM

Approve Resolution No. 2019-38 for the temporary closure of Park Road 100 (Padre Boulevard) south bound lanes only from Mars (Post Office) to Dolphin for the 2019 SPI Pride Parade Sunday 2:00 pm, October 13, 2019, and authorize the City Manager to sign the Texas Department of Transportation (TxDOT) agreement.

ITEM BACKGROUND

This is a new event for South Padre Island. The parade will follow the city's parade route from the Post Office to Dolphin St. with only the south bound lanes closed to traffic. The parade is a part of a week-long Gay Pride Festival for the LGBTQ community and friends.

BUDGET/FINANCIAL SUMMARY

Impact on city services provided.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____

NO: X

Approved by Legal: YES: _____

NO: X

RECOMMENDATIONS/COMMENTS

Recommend Approval.

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RESOLUTION NO. 2019-38

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, APPROVING THE TEMPORARY CLOSURE OF PARK ROAD 100 (PADRE BOULEVARD) FOR THE 2019 SPI PRIDE PARADE ON SUNDAY OCTOBER 13, 2019.

WHEREAS, the 2019 SPI Pride Parade is a new event beginning at South Padre Island Post Office (Mars Street) & ending at Dolphin Street on South Padre Island; and

WHEREAS, the SPI Pride Parade is a part of the Gay Pride Festival for the LGBTQ Community and friends on South Padre Island; and

WHEREAS, the implementation of the SPI Pride Parade requires our consent by resolution for temporary closure of a state right-of-way;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of South Padre Island, Texas:

Section 1. The City Council hereby adopts Resolution No. 2019-38 supporting the temporary closure of Park Road 100 (Padre Boulevard) on October 13, 2019 for this event and will provide traffic control for the temporary closure of Park Road 100 to provide safe travel for all participants and the general public.

PASSED, APPROVED AND ADOPTED on this the 4th day of September, 2019.

CITY OF SOUTH PADRE ISLAND, TEXAS

Patrick McNulty, Mayor

ATTEST:

Susan Manning, City Secretary

STATE OF TEXAS §

COUNTY OF §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT-OF-WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of South Padre Island, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "City."

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Park Road 100, in Cameron County; and

WHEREAS, the City has requested the temporary closure of Park Road 100 (Padre Blvd) for the purpose of SPI PRIDE Parade, as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the City's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirements; and

WHEREAS, on the 4 day of September, 20 19, the SPI City Council passed Resolution / Ordinance No. 2019-, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the City to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The description of the Event, including the proposed schedule of start and stop times, approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.

C. The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

D. The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

E. The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.

F. The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City

must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

Article 10. COMPLIANCE WITH LAWS

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Agreement No. _____

City: <u>South Padre Island</u> _____ _____ _____	State: <u>Texas Department of Transportation</u> _____ _____ _____
--	---

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF South Padre Island
Executed on behalf of the City by:

By _____ Date _____
City Official

Typed or Printed Name and Title Randy Smith
City Manager

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

By _____ Date _____
Director of Maintenance

Agreement No. _____

Exhibit A

- **LETTER (LETTERHEAD) WITH EVENT NAME, DATE(S), ETC.**

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Agreement No. _____

Exhibit B

- **LETTER FROM THE LAW ENFORCEMENT OFFICE PROVIDING THE TRAFFIC CONTROL PLANS.**

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South Padre Island Police Department

Traffic Management Plan for SPI Pride Parade South Padre Island Police Department

I. Purpose

The purpose of this plan is to best manage traffic flow during the SPI Pride Parade. It will also provide procedures for deployment of personnel and equipment to ensure the success of this event.

II. Discussion

It is the plan of this law enforcement agency along with other City Departments of South Padre Island to work together and manage personnel and equipment placed in areas to enhance the flow of traffic to manage the parade event. The partial closure will take place from approximately 1:00p.m. to 3:00 p.m. on Sunday, October 13, 2019.

III. Actions

1. The placement of traffic control barrels/cones on the roadway to direct traffic movement to minimize the delay of traffic movement. The placement of these devices would be at a time and place identified by City personnel and staff of the event.
2. To identify locations where police and other City personnel could be positioned to ensure control and safe movement of traffic.
3. Locations of traffic control management / traffic control devices to facilitate the parade:

Partial Closure: 1:30p.m. to 3:00 p.m.

Southbound PR 100 at Polaris Drive with detour to Laguna Blvd.

One (1) law enforcement officer with vehicle equipped with lights

Southbound PR100 at intersecting streets will have
Barrels / cones to prevent cross traffic as needed

Northbound lanes will remain unobscured.

City of South Padre Island -- Police Department – Randy Smith, Chief

5-55

South Padre Island Police Department

IV. Additional Considerations

1. Provisions for staging areas at the parade beginning and ending are in place.
2. Detour routes will be open for the duration of the parade.
3. The City will issue a press release identifying detour routes in advance of the event.
4. EMS personnel will be on standby in South Padre Island as needed.
5. Traffic Signal Operation is not impeded during the parade.
6. The South Padre Island Police Department is charged with the management of this traffic plan for this event. Any complications where elements might compromise the traffic flow or congestions will be identified and addressed.
7. Extra police personnel will be hired as needed to work the traffic management plan.
8. We will prepare for the known variable and adjust to the needs that arise.

Claudine O'Carroll
City of South Padre Island
Interim Police Chief

City of South Padre Island -- Police Department – Randy Smith, Chief

5-56

Exhibit C

Agreement No. _____

- **MAP REFLECTING LOCATION(S) WHERE CLOSURE WILL TAKE PLACE.**

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SOUTH PADRE ISLAND

The Flats
(Cameron County Bay Access)

**SOUTH PADRE ISLAND
CONVENTION CENTRE**
7355 Padre Blvd.

Wyland Wall

Nature Trail / Birding Boardwalk

South Padre Island
Birding and Nature Center
& SPI Economic Development

See Turtle, Inc.

**LAGUNA
MADRE BAY**

**FREE
Boat Ramp**

CITY HALL
4601 Padre Blvd

Water Tower
Park
Fire
Ambulance

**JOHN L. TOMPKINS
PARK**

**ANDY BOWIE
PARK**

WHITE SANDS STREET #24

ALL INTERIOR LAND NORTH OF THE PARK
IS PRIVATELY OWNED, AND CAMPING UPON
THIS LAND CONSTITUTES TRESPASSING

SAPPHIRE CIRCLE #23

FANTASY CIRCLE #22

GOOD HOPE CIRCLE #21

GAY DAWN CIRCLE #20

AURORA CIRCLE #19

AQUARIUS CIRCLE #18

STARLIGHT CIRCLE #17

NEPTUNE CIRCLE #16

POINSETTIA CIRCLE #15

BOUGAINVILLEA CIRCLE #14

MOONLIGHT CIRCLE #13

DAY DREAM CIRCLE #12

TREASURE ISLAND CIRCLE #11

RVIERA CIRCLE #10

BLUEWATER CIRCLE #9

WHITE CAP CIRCLE #8

SURF CIRCLE #7

SEA SIDE CIRCLE #6

SEA ISLAND CIRCLE #5

BEACH CIRCLE #4

GULF CIRCLE #3

OCEAN DRIVE #2

HARBOR DRIVE #1

**SOUTH PADRE
ISLAND
VISITORS CENTER**
610 Padre Blvd.

Queen Isabella
Memorial Bridge

Padre Balli Statue
Causeway Memorial Site

**KOA
KAMPGROUNDS**

Schlitterbahn Beach
Waterpark

**ISLA BLANCA
COUNTY PARK**

The Jetties

Crieto de la

LEGEND



BEACH ACCESS POINT
(name & number)



Camping Available at Andy
Bowie Park, Isla Blanca Park &
KOA Kampgrounds of America.



FREE PUBLIC BOAT RAMPS

BEACH ACCESS LEGEND



Parking



Paved



ADA



Sidewalk



Restrooms



Mobi-Mat



Walkover



Showers



956-761-5433
1-800-SO-PADRE
www.sopadre.com

Emergency Calls 9-1-1

Non Emergency Police 956-761-5454

Fire Ambulance 956-761-3040



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Special Event Permit

City of South Padre Island
4601 Padre Blvd.
South Padre Island, TX 78597
Phone: (956) 761-8168
DHuffman@MySPI.org
SpecialEventPermit@MySPI.org
www.MySPI.org

Event Title:

SPI PRIDE



New Event



Returning Event



Convention Bureau Sponsorship

Permit Applicant:

Jay Carlsen

This is the person organizing the event and is responsible in all ways for the event.

E-mail:

jaycar0499@gmail.com

Phone:

956-592-8619

Address:

120 E AtoI St., SPI

Event Date(s):

Sunday, October 13, 2019

Location:

Padre Blvd. from the Post Office to Dolphin St.

Times:

Set-Up

12:00 pm

1:00 pm

Start of Event

2:00 pm

Finish

3:00 pm

Tear Down



Location Map Attached

Estimated Attendance:

Services needed from City Departments:



Special Event Designation (CM)



Causeway Closure (CM)



Street Closure (CM)

Event Description:

Please put as much detail as possible to describe your event. How many people do you expect to attend? Please include the name of partners or performers involved in the event. (This information may not be used to determine approval of plan, but may be used to research prior events for potential risk assessment to determine public safety requirements.) This section should answer what the event is, where it will be held and how the event will operate.

We would like the Parade down Padre Blvd. from the Post Office to Dolphin St. Same as the Christmas Parade but only closing the south bound lane. Assembling at 12:00 pm and departing at 2:00 pm. There will be people walking, some with banners, also some vehicles and golf carts, and possibly some trailers in tow for decorated floats. We would also like to place the rainbow flags in the medians on Padre Blvd. like it is done with the US Flags on holidays.

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CVA Sponsorship info: If your event is the recipient of CVB funding, please state here what they are providing for the event.

☐ Funding

☐ Marketing

Description:

Application being submitted

Police

☒ Traffic Plan ☐ Parking Plan ☒ Street or Causeway Closure ☐ Security Staffing

Security is an important part of any large gathering. As the event organizer, it is your responsibility to ensure that security is adequate for your event. Please consult the SPI Large Event Ordinance to determine the specific security requirements for your event. SPI off duty police officers can be hired for \$35 per hour, if needed. Contact LT. Herrera at (956) 761-8146 for more information. The South Padre Police Department has authority over your event safety requirements.

A parking and transportation plan is also required. If off site parking is planned, permission of the property owner must be submitted in writing with this form.

Description:

I have contacted Lt. Herrera for traffic plan

Fire/EMS

☐ Fireworks/pyrotechnics ☐ Fire Marshall inspection ☐ EMT (\$30 per hour) ☐ Lifeguards

This section is to help assess the level of fire and medical services needed for your event. You must develop and submit a medical plan for your event. The most basic plan for small events with a low medical risk is the designation of an event representative to call 9-1-1 and a representative on-site with CPR certification. Events with attendees of 1,000-3,000 + may be required to have 1 certified EMT (2 if transport is required).

Please provide the name, address, telephone number and e-mail address of the primary medical service provider. It is your responsibility to ensure that all medical support personnel, whether paid or volunteer, have the appropriate licensing, certifications, and insurance to provide services at your event. The South Padre Fire Chief or Captain have authority to require a minimum number of licensed medical providers and staff positions as well as other Fire-Rescue Department personnel necessary to support the needs of the event.

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Description:

Environmental Health Services

☐ Temporary Food Permit

☐ Sinks

☐ Port a potties

If you intend to sell, serve, give away, or sample food or consumable products, including beverages, at a public event, you must develop a Food Proposal Plan that complies with the Texas Food Establishment Rules and approved through the SPI Environmental Health Department. Each food vendor at your event must obtain a separate Temporary Food Permit.

As part of the Environmental Health Services Department's food handling permit process, you are required to include public safety features in your event plan such as hand-washing sinks and restrooms, etc.

In this section, please list the number of restrooms/port-a-potties you plan to provide to support your event. The City requires one (1) portable toilet for every 300 attendees, unless otherwise approved by the Environmental Health Director. Please identify on your attached site plan, where the restrooms will be located.

To assure hydration of your event participants. Drinking water stations should be provided, 1 station per 2,500 participants.

Description:

No food service

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Public Works

☒ Traffic Cones ☐ Early Set-Up (before 9 am) ☐ Trash receptacles

One 40 gallon trash can per 100 attendees is required for all special events. These receptacles should also be shown on your attached site plan. Please indicate below the plan for emptying these cans. You will want to contact Republic Services 800-423-7316 for more information on trash pick up. At the conclusion of your event, the event venue and surrounding areas must be cleaned.

If you are in need of traffic cones, this section is where you will make that request. Please indicate what assistance you will need with any route set up.

If you require trash receptacles, please indicate this information below.

Description:

Building Inspections

☐ Staging ☐ Signs/Banners ☐ Electrical/Lighting ☐ Temporary Structures/Tents

As an event organizer you are required to meet or exceed the local and state codes and regulations related to the use and distribution of electrical power. The installation and distribution of all electrical power must be completed by a State of Texas licensed electrician.

If your event includes the need for portable structures, pre-fabricated structures or site-built structures such as bleachers, elevated platforms, temporary pedestrian bridges, tent structures, inflatables, etc. you will be required to obtain a temporary building permit from the City Building Inspections Division. As a part of the building permit process, issues such as structural safety due to wind, as well as requirements for accessibility by disabled persons will be reviewed for compliance with the Code of Ordinances. Your event cannot occupy regulated structures without a final inspection of construction.

Any signage plans should be described here.

Description:

None

Shoreline

☐ Beach Vehicle Access (permit \$30)

☐ Beach Prep/Raking (\$30 per hour)

In this section please explain your plan for any beach access or use, such as activities that may impact other beach users, dunes, vegetation or marine life, or any vehicles that may need to access the beach. Special rules, regulations and restrictions unique to the beach may apply. Public beaches cannot be reserved for the exclusive use of one group. Access to the beach by the general public must be available at all times. No open fires are allowed on any beach. Please be aware that the City of SPI works in partnership with the GLO. Vegetation and dunes must not be disturbed by any activities of a special event or it's participants. Fines may be imposed for violations.

Description:

None

Other - any other information relevant to this event that should be shared:

Description:

Media

Please include a press release about your event to be released to the community. Include the who, what, why, and where, any admission fee and who to contact for further information or registration.

Alcohol at an event

If alcohol is served, it is the organizer's responsibility to contact the TABC and to follow all State and Federal regulations. The safety and security of the participants should be an important part of your security and safety plan and should be addressed in this application.

If your event site plan assumes a large egress or ingress of pedestrians or if access to off-site parking anticipates attendees to pass through other businesses or neighborhoods AND alcohol is being consumed at the event, then a plan to mitigate the impacts must be included.

Insurance and Indemnification

All special event permits are valid for a specified term, subject to early termination or modification in accordance with the terms and conditions set forth herein. This permit is not re-assignable. This agreement is made upon the express condition that the City, it's officers, directors, agents, representatives and employees shall be free from all liabilities and claims for damages, legal fees, court costs and/or suits for or by reason of any injury, injuries or deaths to any person or persons or property of any kind whatsoever, whether the person or property, its agents or employees, or third persons, from any cause or causes whatsoever while in or upon said property or any part thereof during the term of this agreement occasioned by any occupancy or use of said premises or any activity carried on by the event organizer. The event organizer hereby covenants and agrees to indemnify and save harmless the City from all liabilities, charges, expenses (including counsel fees) and costs on account of or by reason of any such injuries, liabilities, claims, suits or losses however occurring or damages growing out of same.

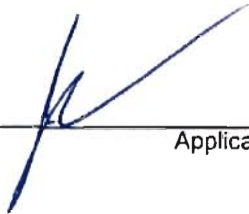
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During the term of this agreement, the event organizer shall procure and keep in force insurance with limits of \$1,000,000 per occurrence and 2,000,000 general aggregate. The policy must contain a policy endorsement that names "The City of South Padre Island, it's elected officials, representatives, employees or agents" as additionally insured. Applicant must provide a copy of the actual endorsement.

☐ Endorsement Certificate Attached

Additional Comments

In addition to the requirements of Chapter 13 of the City of South Padre Island Code of Ordinances, the City may impose any other restrictions or requirements appropriate for said event. Texas law applies to all matters relating to the event. All costs shall be borne by the event organizer unless agreed otherwise in writing.



Applicant Signature

Date:

8/7/19

Approval by City

Date:

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SOUTH PADRE ISLAND

The Flats
(Cameron County Bay Access)

SOUTH PADRE ISLAND CONVENTION CENTRE
7355 Padre Blvd.

Wyland Wall

Nature Trail / Birding Boardwalk

South Padre Island
Birding and Nature Center
& SPI Economic Development

Sea Turtle, Inc.

LAGUNA MADRE BAY

LEGEND



BEACH ACCESS POINT
(name & number)



Camping Available at Andy
Bowie Park, Isla Blanca Park &
KOA Kampgrounds of America.



FREE PUBLIC BOAT RAMPS

BEACH ACCESS LEGEND



Parking



Paved



ADA



Sidewalk



Restrooms



Mobi-Mat



Walkover



Showers



956-761-6433
1-800-SO-PADRE
www.sopadre.com

Emergency Calls 9-1-1

Non Emergency Police 956-761-5454

Fire Ambulance 956-761-3040

ANDY BOWIE PARK

WHITE SANDS STREET #24

JOHN L. TOMPKINS PARK

ALL INTERIOR LAND NORTH OF THE PARK
IS PRIVATELY OWNED, AND CAMPING UPON
THIS LAND CONSTITUTES TRESPASSING

SAPPHIRE CIRCLE #23

FANTASY CIRCLE #22

GOOD HOPE CIRCLE #21

GAY DAWN CIRCLE #20

AURORA CIRCLE #19

AQUARIUS CIRCLE #18

STARLIGHT CIRCLE #17

NEPTUNE CIRCLE #16

POINSETTIA CIRCLE #15

BOUGAINVILLEA CIRCLE #14

MOONLIGHT CIRCLE #13

DAY DREAM CIRCLE #12

TREASURE ISLAND CIRCLE #11

RIVIERA CIRCLE #10

BLUEWATER CIRCLE #9

WHITE CAP CIRCLE #8

SURF CIRCLE #7

SEA SIDE CIRCLE #6

SEA ISLAND CIRCLE #5

BEACH CIRCLE #4

GULF CIRCLE #3

OCEAN DRIVE #2

HARBOR DRIVE #1

SOUTH PADRE ISLAND VISITORS CENTER
610 Padre Blvd.

CITY HALL
4601 Padre Blvd

Water Tower Park

Fire Ambulance

FREE Boat Ramp

Queen Isabella Memorial Bridge

Padre Belli Statue Causeway Memorial Site

KOA KAMPGROUNDS

Schlitterbahn Beach Waterpark

ISLA BLANCA COUNTY PARK

The Jetties

Cristo de los Pescadores Memorial



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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Jesse Arriaga, Transit Director

DEPARTMENT: Transit Department

ITEM

Approve project grant agreement ED 1902 in the amount of \$154,500, and authorize City Manager to enter grant agreement.

ITEM BACKGROUND

The City's Transit Department applied for and has been approved for \$154,500 in 5310 Elderly and Disabled (ED) Transportation Funds for one year to provide deviated fixed route transportation service throughout the rural transit district service area. This project is necessary to continue current level of service and to improve and enhance future services in our rural service area.

BUDGET/FINANCIAL SUMMARY

Funds will be added to FY 19-20 budget.

COMPREHENSIVE PLAN GOAL

Chapter II. Mobility

Goal 1: The City shall provide for the safe, efficient movement of people and goods.

Objective 1.1: Develop an efficient, high quality, multimodal system that balances all transportation needs.

Strategy 1.1.2.8: The City should explore the feasibility of a multi-use facility that may serve as a new transit vehicle storage facility for the WAVE and a public parking garage, along with mixed retail, office, and upper floor living uses. The facility may also serve as a center for taxicab, pedicab, and water ferry operations, a commuter service, and tour operators.

GOAL 2: The City shall provide quality and professional transportation system to the public

Objective 2.1: Transportation infrastructure shall be planned well in advance of development to ensure orderly and timely improvements as the mobility and access needs continue to increase.

Objective 2.2: The appearance of transportation system including street rights-of-way should contribute to the character of the City.

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve to continue current level of transit services and to improve and enhance future services in our rural service area.

PGA: SECTION 5310 FEDERAL-ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES
SUBRECIPIENT: South Padre Island, City of
FAIN: TX-2019-074
CFDA #: 20.513
TXDOT PROJECT #: ED 1902 (21) 074_19
PROJECT ID #: 51016022119
MASTER GRANT AGREEMENT #: MGA-2017-2021-SPI-099
FEDERAL TRANSIT ADMINISTRATION
NOT RESEARCH AND DEVELOPMENT

STATE OF TEXAS §

COUNTY OF TRAVIS §

**ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES
FISCAL YEAR 2020
PROJECT GRANT AGREEMENT**

THIS PROJECT GRANT AGREEMENT (PGA) is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State" and South Padre Island, City of, called the "Subrecipient".

WITNESSETH

WHEREAS, 49 United States Code Section 5310 authorizes the U.S. Secretary of Transportation to make grants to state governments to help them provide mass transportation service planned, designed, and carried out to enhance the mobility of seniors and individuals with disabilities; and

WHEREAS, Texas Transportation Code Chapter 455 authorizes the State to assist the Subrecipient in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code Chapter 456; and

WHEREAS, the U.S. Secretary of Transportation approved the State's request for funding; and

WHEREAS, the Governor of the State of Texas has designated the Texas Department of Transportation to receive federal funds under the Section 5310 grant program; and

WHEREAS, the Subrecipient submitted a Fiscal Year 2020 Grant Application (if applicable) for state financial assistance, and the Texas Transportation Commission approved the application by Minute Order Number(s) 115511; and,

WHEREAS, the Subrecipient must execute a Grant Application (if applicable) and Fiscal Year Certifications and Assurances each fiscal year grant period for consideration for new state and federal grants; and

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WHEREAS, a Master Grant Agreement (MGA) between the Subrecipient and the State has been adopted and states the general terms and conditions for grant projects developed through this PGA;

NOW THEREFORE, the State and Subrecipient agree as follows:

AGREEMENT

ARTICLE 1. GRANT TIME PERIOD

This PGA becomes effective when fully executed by both parties or on 09/01/2019, whichever is later. This PGA shall remain in effect until 08/31/2020, unless terminated or otherwise modified in an Amendment. This PGA will not be considered fully executed until both parties have executed a MGA, and the Subrecipient has submitted the Grant Application (if applicable) and Certification and Assurances to the State. The time period of this PGA cannot be extended past the MGA, without exception. Any cost incurred before or after the contract period shall be ineligible for reimbursement.

ARTICLE 2. PROJECT DESCRIPTION

- A.** The Subrecipient shall complete the public transportation project described in the Grant Application, the Attachment A - Approved Project Description, and the Attachment B - Project Budget. Attachments A and B are attached to and made a part of this agreement. The Subrecipient shall complete the project in accordance with all of the documents associated with the MGA and with all applicable federal and state laws and regulations.
- B.** If applicable, the Subrecipient shall begin competitive procurement procedures by issuing an invitation for bids or a request for proposals no later than sixty (60) days after the effective date of this grant agreement for the purchase of the approved line items referenced in Attachment A. No later than sixty (60) days after the issuance of public notification, the Subrecipient shall publicly open all bids or privately review proposals. The Subrecipient shall enter into a binding agreement with a supplier no later than thirty (30) days after the opening of an acceptable bid or proposal. The Subrecipient shall notify the department in writing when it is necessary to exceed these deadlines.

ARTICLE 3. COMPENSATION

The maximum amount payable under this PGA without modification is \$154,500 and 7,000 Transportation Development Credits, provided that expenditures are made in accordance with the amounts and for the purposes authorized in the Grant Application, the Attachment A, and the Attachment B.

Invoices are to be submitted electronically through the eGrants system.

ARTICLE 4. AMENDMENTS

Except as noted in the MGA, changes in the scope, objectives, cost, or duration of the project authorized in this agreement shall be enacted by written amendment approved by the parties before additional work may be performed or additional costs incurred. Any amendment must be executed by both parties within the grant period specified in Article 1, Grant Time Period.

ARTICLE 5. INCORPORATION OF MGA PROVISIONS

This PGA incorporates all of the governing provisions of the MGA in effect on the date of final execution

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of this PGA, unless an exception has been made in this agreement.

ARTICLE 6. SIGNATORY WARRANTY

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

ARTICLE 7. ACCESS TO INFORMATION

The Subrecipient is required to make any information created or exchanged with the state pursuant to this contract, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state.

THIS AGREEMENT IS EXECUTED by the State and the Subrecipient.

THE SUBRECIPIENT

Signature

Title

Date

THE STATE OF TEXAS

Signature

Public Transportation Coordinator

Title

Date

List of Attachments

A – Approved Project Description

B – Project Budget

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ATTACHMENT A
APPROVED PROJECT DESCRIPTION

This project consists of:

- Operating
- Preventive maintenance of vehicles purchased with Section 5310 funds

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**ATTACHMENT B
PROJECT BUDGET**

#	Description	Fuel Type	# of Units	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	TDC	Match Ratio	TDC Amount
1	Operating - 30.09.01		1	\$119,500		\$119,500		\$239,000		50/50	0
2	Preventive Maintenance - 11.7A.00		1	\$35,000				\$35,000	X	80/20	7,000
Totals:				\$154,500	\$0	\$119,500	\$0	\$274,000			7,000

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 7, 2019

NAME & TITLE: Joe Ricco/Kerry Schwartz, Council Member

DEPARTMENT: City Council

ITEM

Approve second and final reading of Ordinance No. 19-11 amending Chapter 18 by repealing current Section 18-30(D)(8) and replacing it with Section 18-30(D)(8)(I)-(IV) as it deals with sound-emitting devices.

ITEM BACKGROUND

At the July 17, 2019 meeting, City Council voted to amend the Chapter 18 to prohibit sound devices that emit noise on all commercial golf carts which would include, but not limited to, stereo systems, blue tooth, boom boxes, and speakers. This does not include noise emitted from the vehicle's horn or golf carts that are permitted for personal use by private citizens. Council approved first reading of this ordinance at the August 21, 2019 meeting.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

Ordinance No. 19-11

**AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS
AMENDING THE CITY OF SOUTH PADRE ISLAND CODE OF
ORDINANCES BY REPEALING CURRENT SECTION 18-30(D)(8)
AND REPLACING IT WITH SECTION 18-30(D)(8)(I)-(IV) AS IT DEALS
WITH SOUND-EMITTING DEVICES AND AS PROVIDED HEREIN;
PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS
(\$500) FOR EACH VIOLATION; PROVIDING FOR THE EFFECTIVE
DATE OF THE ORDINANCE; AND PROVIDING FOR PUBLICATION.**

WHEREAS, the use of motorized carts, commonly referred to as golf carts, is permitted for the enjoyment of residents and visitors in the city limits of South Padre Island; and

WHEREAS, the City Council finds that new regulations regarding sound-emitting devices are necessary to better safeguard the safety and quality of life for South Padre Island citizens, as well as the safety of visitors to the City; and

WHEREAS, the City Council finds that the provisions of this ordinance promote the interests of the health, safety, and general welfare of South Padre Island citizens;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH PADRE ISLAND, TEXAS:

Section one. Chapter 18, Section 18-30(D)(8) of the City of South Padre Island Code of Ordinances is hereby repealed and replaced with the following language:

- (8) Except as provided in section (8)(ii), no Motorized cart shall contain any sound-emitting devices which are not part of the customary motorized operation, arising out of the engine, of the cart.
 - i. No Motorized cart shall contain any sound device that emits noise, including but not limited to stereo systems, blue tooth capabilities, radios, boom boxes, amplifiers, or speakers. This includes stand-alone sound systems or systems which are accessible from private devices, such as blue tooth or direct USB or other wiring connections.
 - ii. Any sound device which emits noise as described above and currently installed on Motorized carts must be removed and/or disconnected.
 - iii. This prohibition against sound-emitting devices does not include horns or other signaling devices required by law and when used as a danger warning arising out of the vehicle operation.
 - iv. This prohibition does not include sound devices which emit noise on personal golf carts owned by private citizens for personal use and not provided for commercial rental.

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Section two. Penalty. Violation of this ordinance shall be a Class C misdemeanor and upon conviction for such violation, the defendant shall be subject to a fine not less than \$1.00 and not more than \$500.00.

Section three. Cumulative and Conflicts. This Ordinance shall be cumulative of all provisions of ordinances of the City of South Padre Island, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

Section four. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section five. Publication. The City Secretary is authorized and directed to publish a caption of this ordinance.

Section six. Effective Date. This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON FIRST READING THIS THE 21st DAY OF AUGUST, 2019.

PASSED AND APPROVED ON SECOND READING THIS THE ____ DAY OF SEPTEMBER, 2019.

Patrick McNulty, Mayor

ATTEST:

Susan Manning, City Secretary

5-75

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Approve second and final reading of Ordinance 19-12 making appropriations for each department, project, program and accounts for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

ITEM BACKGROUND

The City of South Padre Island Home Rule Charter establishes that the City should by ordinance provide for all appropriations and shall adopt the budget on or before the last day of the last month of the fiscal year currently ending.

BUDGET/FINANCIAL SUMMARY

Adoption of 2019-20 budget.

COMPREHENSIVE PLAN GOAL

Chapter VII. Governance and Community Relations

Goal 1: The City shall maintain a "Home Rule" type of government and allow for a more stable environment for effective decision-making.

Objective 1.1: The City should have a great control over fiscal matters and public expenditures.

LEGAL REVIEW

Sent to Legal:

YES: _____

NO: _____

Approved by Legal:

YES: _____

NO: _____

RECOMMENDATIONS/COMMENTS

Staff recommends approval of ordinance adopting the 2019-20 budget.

5-76

ORDINANCE NO. 19-12

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, PROGRAM AND ACCOUNTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Padre Island Home Rule Charter provides that the City should by ordinance provide for all appropriations; and

WHEREAS, the City Council has determined that such an ordinance should be enacted to implement and adopt the Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1. There is hereby appropriated from the funds indicated and for such purposes and other expenditures proposed in such budget, not to exceed for all such purposes for any department, the total amount of the estimated costs of the projects, operations, activities, purchases and other expenditures proposed for each department, fund, service or other organizational unit as follows, to wit:

GENERAL FUND:

Beginning Fund Balance	\$	7,023,253
Operating Revenue		12,400,322
Total Resources		19,423,575
Expenditures		(12,351,366)
Ending Fund Balance	\$	7,072,209
Total Regular Personnel: 120.2		

HOTEL/MOTEL FUND:

Beginning Fund Balance	\$	2,279,612
Operating Revenue		7,147,810
Total Resources		9,427,422
Expenditures		(7,131,915)
Ending Fund Balance	\$	2,295,507
Total Regular Personnel: 15		

VENUE PROJECT FUND:

Beginning Fund Balance	\$	4,022,758
Operating Revenue		2,070,202
Total Resources		6,092,960
Expenditures		(507,438)
Ending Fund Balance	\$	5,585,522

CONVENTION CENTRE FUND:

Beginning Fund Balance	\$	3,312,126
Operating Revenue		1,495,000
Total Resources		4,807,126
Expenditures		(1,458,940)
Ending Fund Balance	\$	3,348,186

Total Regular Personnel: 10

**PARKS, RECREATION AND
BEAUTIFICATION**

Beginning Fund Balance	\$	27,935
Operating Revenue		95,356
Total Resources		123,291
Expenditures		(95,356)
Ending Fund Balance	\$	27,935

Total Regular Personnel: 1

**MUNICIPAL COURT
TECHNOLOGY FUND**

Beginning Fund Balance	\$	20,592
Operating Revenue		7,000
Total Resources		27,592
Expenditures		(14,845)
Ending Fund Balance	\$	12,747

**MUNICIPAL COURT SECURITY
FUND**

Beginning Fund Balance	\$	54,255
Operating Revenue		5,000
Total Resources		59,255
Expenditures		(9,068)
Ending Fund Balance	\$	50,187

TRANSPORTATION GRANT

Beginning Fund Balance	\$	85,242
Operating Revenue		1,750,806
Total Resources		1,836,048
Expenditures		(1,750,806)
Ending Fund Balance	\$	85,242
Total Regular Personnel: 19		

STREET IMPROVEMENT FUND

Beginning Fund Balance	\$	3,348
Operating Revenue		-
Total Resources		3,348
Expenditures		-
Ending Fund Balance	\$	3,348

DEBT SERVICE:

Beginning Fund Balance	\$	297,466
Operating Revenue		1,616,076
Total Resources		1,913,542
Expenditures		(1,736,076)
Ending Fund Balance	\$	177,466

TIRZ

Beginning Fund Balance	\$	165,768
Operating Revenue		97,949
Total Resources		263,717
Expenditures		(50,000)
Ending Fund Balance	\$	213,717

EDC DEBT SERVICE

Beginning Fund Balance	\$	383,555
Operating Revenue		394,450
Total Resources		778,005
Expenditures		(387,550)
Ending Fund Balance	\$	390,455

VENUE DEBT SERVICE

Beginning Fund Balance	\$	1,196
Operating Revenue		507,438
Total Resources		508,634
Expenditures		(507,438)
Ending Fund Balance	\$	1,196

VENUE TAX CONSTRUCTION

Beginning Fund Balance	\$	15,446,229
Operating Revenue		-
Total Resources		15,446,229
Expenditures		-
Ending Fund Balance	\$	15,446,229

BEACH MAINTENANCE

Beginning Fund Balance	\$	2,294,640
Operating Revenue		2,090,202
Total Resources		4,384,842
Expenditures		(2,086,514)
Ending Fund Balance	\$	2,298,328

Total Regular Personnel: 10.8

BEACH ACCESS FUND

Beginning Fund Balance	\$	78,840
Operating Revenue		-
Total Resources		78,840
Expenditures		-
Ending Fund Balance	\$	78,840

BAY ACCESS

Beginning Fund Balance	\$	41,390
Operating Revenue		-
Total Resources		41,390
Expenditures		-
Ending Fund Balance	\$	41,390

CAPITAL REPLACEMENT PLAN

Beginning Fund Balance	\$	101,670
Operating Revenue		225,000
Total Resources		326,670
Expenditures		(22,187)
Ending Fund Balance	\$	304,483

EDC

Beginning Fund Balance	\$	735,605
Operating Revenue		878,775
Total Resources		1,614,380
Expenditures		(878,755)
Ending Fund Balance	\$	735,625
Total Regular Personnel:	1	

BEACH NOURISHMENT

Beginning Fund Balance	\$	2,615,322
Operating Revenue		517,551
Total Resources		3,132,873
Expenditures		(175,000)
Ending Fund Balance	\$	2,957,873

BNC FACILITY MAINTENANCE

Beginning Fund Balance	\$	-
Operating Revenue		70,304
Total Resources		70,304
Expenditures		(65,965)
Ending Fund Balance	\$	4,339

Section 2. This Ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith and shall not be codified.

Section 3. If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this Ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

Section 4. This Ordinance shall become effective immediately.

PASSED, APPROVED AND ADOPTED on First Reading, this 21st day of August 2019.

PASSED, APPROVED AND ADOPTED on Second Reading, this 4th day of September 2019.

ATTEST:

**CITY OF SOUTH PADRE
ISLAND, TEXAS**

Susan Manning, City Secretary

Patrick McNulty, Mayor

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Joe Ricco/Kerry Schwartz, Council Members

DEPARTMENT: City Council

ITEM

Approve second and final reading of Ordinance No. 19-13 to prohibit the rental and/or leasing of dockless motor-assisted scooters on City Property, providing for regulations for use and providing for impound of improperly parked dockless vehicles.

ITEM BACKGROUND

At the March 6, 2019 meeting, City Council approved Ordinance No. 19-03 that established temporary regulations prohibiting the rental and/or leasing of motor-assisted scooters within the city limits. The high volume of visitors that the Island sees each year brings concerns for the safety of pedestrians and other forms of traffic on city streets, sidewalks and roadways. The temporary restriction will expire on September 2, 2019.

The City might consider develop procedures for this process. Many cities include them in their ordinance, however, any subsequent changes requires changes to the ordinance. A policy allows for some flexibility and may be adopted by resolution if a specific policy is required to regulate this type of business.

If Council chooses to impound dockless vehicles that are improperly parked on City sidewalks, streets, rights-of-way or on municipally owned property, an administrative fee charged for the release of dockless vehicle.

City Council approved the first reading of this ordinance on August 21, 2019.

BUDGET/FINANCIAL SUMMARY

None anticipated.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____
Approved by Legal: YES: _____

NO: _____
NO: _____

RECOMMENDATIONS/COMMENTS

Approve second and final reading of ordinance.

S-84

ORDINANCE NO. 19-13

**AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS
DEFINING DOCKLESS VEHICLES AND MOTOR-ASSISTED
SCOOTERS; ESTABLISHING REGULATIONS PROHIBITING THE
RENTAL AND/OR LEASING OF DOCKLESS VEHICLES ON CITY
PROPERTY; PROVIDING REGULATIONS FOR USE; PROVIDING FOR
IMPOUND OF IMPROPERLY PARKED DOCKLESS VEHICLES;
PROVIDING PENALTY FOR VIOLATION; PROVIDING FOR
CUMULATIVE AND CONFLICTS AND SEVERABILITY CLAUSES; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, new transportation options have recently been offered for a fee, including dockless motor-assisted scooters; and

WHEREAS, City Council finds that the regulation of new transportation options is necessary to establish the rules for the safe operation of these vehicles and to protect the safety and convenience of pedestrians and others who might be impacted by the use of these vehicles; and

WHEREAS, City Council, pursuant to Texas Transportation Code Sections 551.352 and 551.354, is authorized to regulate the use of Dockless Vehicles and Motor-Assisted Scooters on City roadways; and

WHEREAS, the City Council finds that the regulations provided for herein promote the health, safety and welfare of the City.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH PADRE ISLAND, TEXAS.

Section one. Findings. The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

Section two. Definitions. Chapter 18 of the South Padre Island Code of Ordinances is adopted to read as follows:

Sec. 18-31 Definitions:

Dockless Vehicle means a motor-assisted scooter, bicycle equipped with GPS, electric bike or similar type of equipment that is available for use for a fee.

Motor-assisted scooter means

(A) a self-propelled device with:

- (i) at least two wheels in contact with the ground during operation;
- (ii) a braking system capable of stopping the device under typical operating conditions;

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- (iii) a gas motor with a displacement not exceeding 40 cubic centimeters or an electric motor with a power output not exceeding 2,000 watts;
- (iv) a deck designed to allow a person to stand or sit while operating the device; and

(v) the ability to be propelled by human power alone; and

(B) does not include:

- (i) a pocket bike or a minimotorbike.
- (ii) a moped or motorcycle;
- (iii) an electric bicycle or motor-driven cycle, as defined by Section 541.201 of the Texas Transportation Code, as amended;
- (iv) a motorized mobility device, as defined by Section 542.009 of the Texas Transportation Code, as amended;
- (v) an electric personal assistive mobility device, as defined by Section 551.201 of the Texas Transportation Code, as amended; or
- (vi) a neighborhood electric vehicle, as defined by Section 551.301 of the Texas Transportation Code, as amended.

Shared motor-assisted scooter means a motor-assisted scooter that is rented for a fee.

Sec. 18-32 Rental and/or Leasing of Motor-assisted Scooter Temporarily Prohibited

The rental or leasing of Dockless Vehicles within the public right-of-ways or on municipally owned property is prohibited. For purposes of this ordinance the rental or leasing of Dockless Vehicles means any service that displays, offers or places for rent on a public right-of-way or municipally owned property one or more motor-assisted scooters or similar Dockless Vehicles.

Sec. 18-33 Dockless Vehicle Business

The rental or leasing of Dockless Vehicles as a commercial business is permitted within any district zoned for commercial or business uses or other districts if the use is compatible with the permitted uses for the district. Any such business is subject to all City business registration and license requirements. City staff is authorized to develop an application and registration/permitting process for the business and inventory.

Sec. 18-34 Operation Dockless Vehicles

- (A) Riders must obey state and city traffic laws.
- (B) Riders must always yield to pedestrians.
- (C) Riders must use bike lanes when available.
- (D) Riders on a Shared Motor-Assisted Scooter must be at least 16 years of age.
- (E) Riders on a Shared Motor-Assisted Scooter must wear a safety helmet.
- (F) Riders may not have any passengers. Only one person may be on the vehicle when it is being operated.
- (G) Riders may not use portable wireless communications devices while operating.
- (H) Dockless Vehicles may not be operated at nighttime unless equipped with:
 - i. A lamp on the front of the vehicle that emits a white light visible from a distance of at least 500 feet in front of the vehicle; and

- ii. A red reflector that is visible when directly in front of lawful upper beams of motor vehicle headlamps from all distances from 50 to 300 feet to the rear of the vehicle, or a lamp that emits a red light visible from a distance of 500 feet to the rear of the vehicle; and
- iii. A working bell, horn or other sound mechanism.

Sec. 18-35 Parking of Dockless Vehicles

- (A) Dockless Vehicles may not be parked on City sidewalks, streets, rights-of-way or on municipally owned property.
- (B) Dockless Vehicles must be returned to the rental or leasing location.

Sec. 18-36 Dockless Vehicles Impound

- (A) A Dockless Vehicle improperly parked on City sidewalks, streets, rights-of-way or on municipally owned property may be impounded by the City.
- (B) The owner of an impounded Dockless Vehicle shall provide proof of ownership and pay a \$100.00 administrative fee before the Dockless Vehicle is released.
- (C) Any Dockless Vehicle not claimed within seven (7) days amount of time will be considered abandoned and the City may dispose of the vehicle consistent with city and state law requirements for abandoned property.

Section three. Enforcement

- (A) The Office of the Chief of Police and any appointed designee shall enforce the provisions of this ordinance.
- (B) Authorized designees may, with or without notice, inspect any dockless vehicle operating under this article to determine whether the dockless vehicle complies with this Ordinance and other applicable laws.

Section four. Penalty. A person commits an offense if the person violates or attempts to violate a provision of this Ordinance. A culpable mental state is not required for the commission of an offense under Ordinance. Violation of this ordinance shall be a Class C misdemeanor and upon conviction for such violation, the defendant shall be subject to a fine not less than \$1.00 and not more than \$500.00.

Section five. Cumulative and Conflicts. This Ordinance shall be cumulative of all provisions of ordinances of the City of South Padre Island, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

Section six. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality

shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section seven. Publication. The City Secretary is authorized and directed to publish a caption of this ordinance.

Section eight. Effective Date. This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON FIRST READING THIS THE 21ST DAY OF AUGUST 2019.

PASSED AND APPROVED ON SECOND READING THIS THE 4TH DAY OF SEPTEMBER 2019.

Patrick McNulty, Mayor

ATTEST:

Susan Manning, City Secretary

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Claudine O'Carroll, Interim Police Chief

DEPARTMENT: Police Department

ITEM

Approve a budget amendment in the amount of \$16,600, to allocate anticipated grant funding through September 30, 2019 from Operation Stone Garden (OPSG) and Border Star Program.

ITEM BACKGROUND

The OPSG Program supports enhanced cooperation and coordination among Customs and Border Protection (CBP), United States Border Patrol (USBP), and local, Tribal, territorial, state, and Federal law enforcement agencies. The OPSG Program funds investments in joint efforts to secure the United States borders along routes of ingress from international borders to include travel corridors in states bordering Mexico and Canada, as well as states and territories with international water borders.

BUDGET/FINANCIAL SUMMARY

Increase line item 01-46068 (Grant Revenue) by \$16,500

Increase line item 01-521-0060-01 (Stone Garden Overtime) by: \$12,100

Increase line item 01-521-0060-0 (Border Star) by: \$4,500

LEGAL REVIEW

Sent to Legal: YES: _____

NO: X

Approved by Legal: YES: _____

NO: X

RECOMMENDATIONS/COMMENTS

Approve budget amendment.

5-89

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Patrick McNulty, Mayor

DEPARTMENT: City Council

ITEM

Discussion and possible action to provide funding for the Laguna Madre Youth Center.

ITEM BACKGROUND

The Laguna Madre Youth Center recently received a grant of \$30,000 from the RAM Foundation. As a condition for the grant, RAM Foundation is requesting that the cities served provide a monetary match of \$10,000 each to demonstrate that they show support for local children/families.

BUDGET/FINANCIAL SUMMARY

Sponsorship of \$10,000.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS



August 26, 2019

City of South Padre Island
4601 Padre Blvd.
South Padre Island, TX 78597

Re: Request for financial match for RAM Foundation grant

To Whom It May Concern:

Earlier this year, the Laguna Madre Youth Center requested a grant of \$30,000 from the RAM Foundation. This foundation funds various organizations in the State of Texas; and they have already provided funding for the LMYC when we were in the process of transitioning from the Boys and Girls Club of Laguna Madre to the independent Youth Center that we operate at present time.

For this funding cycle, the RAM Foundation's Board of Directors have requested that the cities served provide a monetary match of \$10,000 to demonstrate that they have a stake in the operation of our facility and wish to show support for the work we do on behalf of the community.

I am attaching information about the RAM Foundation and the letter which was sent to us making the request for matching funds. I will be happy to speak on behalf of the LMYC at the next City Meeting. If you have any further questions or concerns, please contact me at 956-943-0719 or mjacobs@copitx.com. Thank you for your consideration of this matter.

Best regards,

Margie Jacobs
Margie Jacobs,
Grant Writer

190 Port Road
Port Isabel, TX 78578
956.943.6310 / 956.943.4331 Fax

6-2

RAM FOUNDATION

FOUNDATION PROFILE

The foundation was granted charitable status in July, 2009 and is located in Paris, Texas.

In their most recent reporting year ending Dec. 2017, the foundation reported assets of \$21,250,457 (ledger value) and income of \$2,066,698.

Further details for this foundation are as follows:

- Employer Identification Number (EIN) 263541160.
- Ranked 6031 in the FoundationSearch Top 10,000 US Foundations by Assets.
- Ranked 406 in the FoundationSearch Top Foundations by Assets for the state of Texas.

CONTACT INFORMATION

The foundation can be contacted at the following address:

RAM FOUNDATION
PO BOX 6519
Paris, Texas 75461-6519

FOUNDATION ACTIVITIES

Its NTEE Code is T22, and its NTEE description is Private Independent Foundations.

DIRECTORS AND OFFICERS

ANDREW C ELLIOTT JR., VP
DEDE E FASKEN, EXECUTIVE DI
F ANDREW FASKEN, PRESIDENT
HELEN T FASKEN, BOARD MEMBER
JOHN R ELLIOTT, BOARD MEMBER

For a detailed review of the foundation's funding history as well as a list of the foundation's directors, officers and trustees, [click here](#) or on the link below.

GRANTING ANALYSIS

Metasoft continuously classifies and analyzes the multi-year granting activity of this foundation.

To view a statistical breakdown of the granting activity by the foundation, click [here](#)

GEOGRAPHIC DISTRIBUTION OF GRANTS

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RAM FOUNDATION

PO Box 1026

PIERRE, SD 57501

605-222-0767

June 5, 2019

Laguna Madre Youth Center
ATTN: Marcela Hancock
190 Port Road
Port Isabel, TX 78578

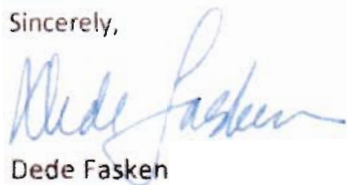
Dear Marcela:

Good day to you and your staff. I wanted to let you know what the board discussed at our last board meeting and I hope that you will find it as a help and not a hinderance. We did approve your request for \$30,000 but on the condition that the City of Port Isabel or City of South Padre Island or both put in \$10,000 cash into your organization.

RAM feels that your organization is a huge asset to both towns and that rather than some small amounts of in-kind donation, they should be supporting their local children/families with real funding. If you would like me to speak with anyone from the city, I would be more than happy to. RAM really wants to continue supporting your organization. We just feel that others should be doing so as well – especially if it is to help those that pay taxes in your towns.

If you would like to discus this with me, please feel free to call at any time. I hope you understand that we are trying to pull more much needed funding into your organization, rather than take away from it.

Sincerely,



Dede Fasken
Executive Director
RAM Foundation
PO Box 1026
Pierre, SD 57501
605-222-0767
dedefasken@yahoo.com

6-4

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Randy Smith, City Manager
Nikki Soto, Public Information Officer

DEPARTMENT: City Manager's Office

ITEM

Update and briefing on the 86th Legislative Session by Focus Advocacy Group.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Ed Caum, City Council Member

DEPARTMENT: South Padre Island Convention and Visitors Bureau

ITEM

Presentation by C.H. Johnson Consulting regarding the South Padre Island Convention Centre expansion study.

ITEM BACKGROUND

The presentation is an updated feasibility study and will provide the stakeholders with specific case study examples that show how a destination can enter into new market segments with infrastructure expansion, improved support environments and how expanded and updated facilities can produce the greatest return on investment (ROI).

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

Chapter VI. Economic Development

Goal 1 The City shall develop a year-round local economy with increased residents and tourists.

Objective 1.1: The City should develop a diversified economy in order to increase spending on the Island throughout the year.

LEGAL REVIEW

Sent to Legal: YES: _____

NO: _____

Approved by Legal: YES: _____

NO: _____

RECOMMENDATIONS/COMMENTS

8-1



South Padre Island Convention Centre Expansion Study - Update

September 2019



tvsvdesign

PROCESS



JOHNSON
CONSULTING

tvdesign

8-3

PROCESS

2013

2014 - 2018

2019

CHJC Study

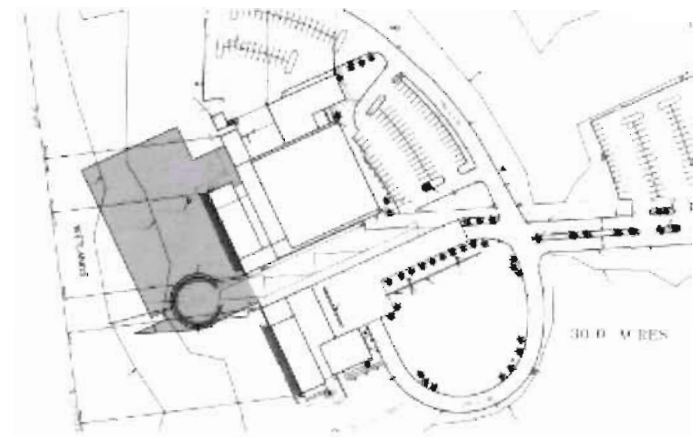
- Eastward addition to the Exhibit Hall and Lobby
- New Parking Garage
- Possible Ballroom addition to the south

Issues & Ideas

- Parking
- Environmental mitigation
- Emergency management functionality

Current Study (2 concepts)

- 3-story Westward Expansion:
 - 25,000 SF Flex Hall
 - 10,000 SF Ballroom
 - 13,500 SF Meeting Rooms
 - Ballroom Kitchen
 - Rooftop Bar & Deck
- Semi-permanent Tent





INDUSTRY TRENDS

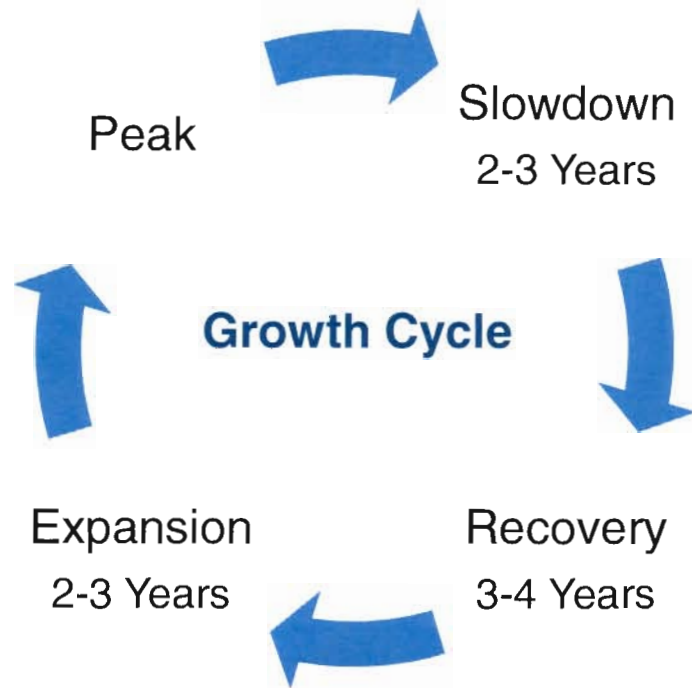


JOHNSON
CONSULTING

tvsgdesign

5-8

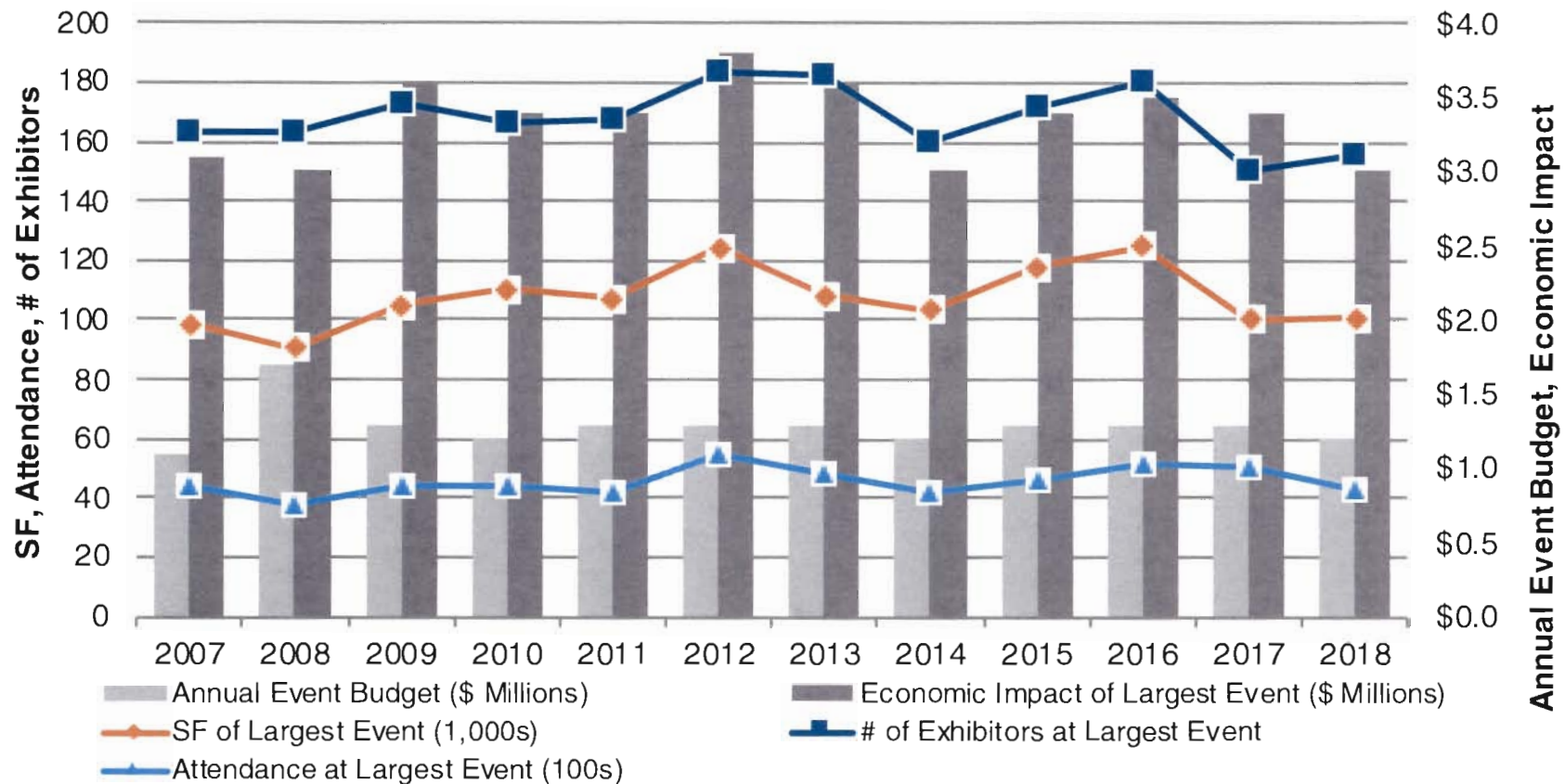
INDUSTRY TRENDS



- Basis for meetings and tradeshow has never changed – most efficient way to sell products and communicate ideas.
- Internet has not supplanted need for meetings.
- Face-to-face exchange is essential.
- Texas is one of the U.S.'s largest state association markets.

INDUSTRY TRENDS

Conventions and Meetings Industry Trends 2007-2018



Sources: PCMA, Johnson Consulting

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SE2

HISTORIC PERFORMANCE



JOHNSON
CONSULTING

tvsvdesign

8-2

Slide 7

SE2

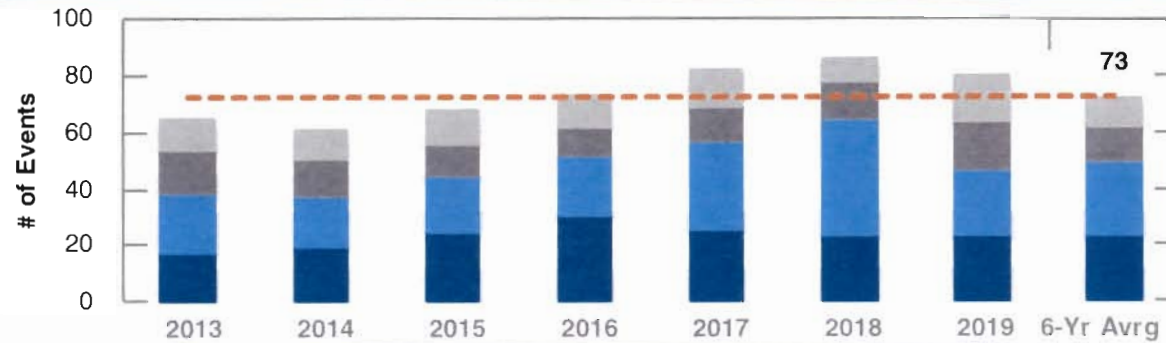
See old slide deck; Include area of opportunity

Sarah Emmerton, 8/21/2019

b-2

HISTORIC PERFORMANCE

South Padre Island Convention Center
Historical Event Demand (2013-2019)



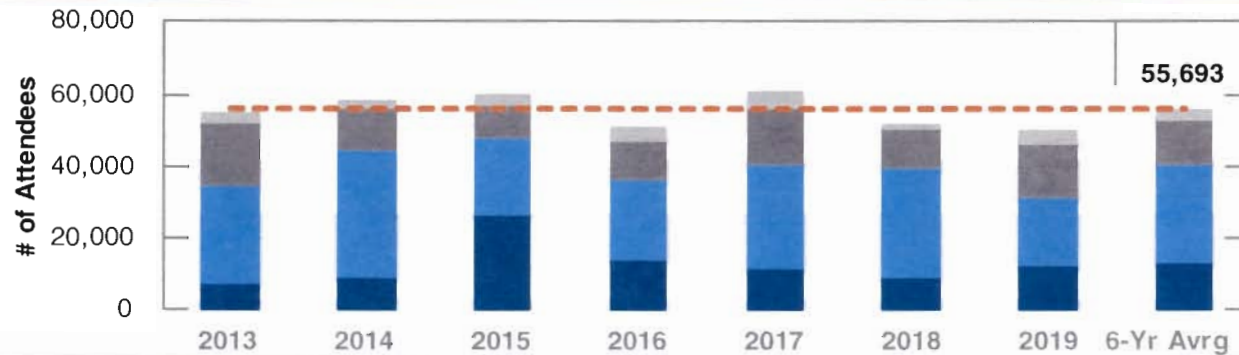
# of Events	2013	2014	2015	2016	2017	2018	2019	6-Yr Avg	CAGR
Convention / Tradeshow / Conference	17	19	24	30	25	23	23	23	4.4%
Concert / Special Event	22	19	21	22	32	42	24	26	1.3%
Sports	15	13	11	10	12	13	17	12	1.8%
Meeting / Training / Other	11	10	12	11	13	8	16	11	5.5%
Total	65	61	68	73	82	86	80	73	3.0%

Source: South Padre Island Convention Center, Johnson Consulting

870

HISTORIC PERFORMANCE

South Padre Island Convention Center
Historical Attendance (2013-2019)



# of Attendees	2013	2014	2015	2016	2017	2018	2019	6-Yr Avrg	CAGR
Convention / Tradeshow / Conference	7,250	8,960	26,480	13,900	11,600	8,900	12,675	12,848	8.3%
Concert / Special Event	27,860	35,820	21,120	22,670	29,145	30,585	19,000	27,867	-5.3%
Sports	16,850	11,900	9,150	10,850	15,950	11,300	14,500	12,667	-2.1%
Meeting / Training / Other	2,735	978	2,850	2,975	3,550	780	3,750	2,311	4.6%
Total	54,695	57,658	59,600	50,395	60,245	51,565	49,925	55,693	-1.3%

Source: South Padre Island Convention Center, Johnson Consulting

11-8

HISTORIC PERFORMANCE

South Padre Island Convention Center Financial Statements (\$000)

	2016	2017	2018	CAGR
Convention Center Revenue				
Rental Fees	\$230	\$270	\$276	6.3%
F&B Service Commissions**	12	23	27	29.7%
A/V Rental Commissions	4	0	0	-52.5%
Souvenir Commissions	1	0	0	-100.0%
Equipment Rental	2	1	0	-35.5%
Sub-Total Convention Center Revenue	\$249	\$293	\$304	6.9%
Supporting Revenue				
Hotel/ Motel Occupancy Tax	\$1,703	\$1,704	\$1,752	1.0%
Other Non-Property Taxes	3	2	6	21.1%
Fees and Services	1	0	1	9.5%
Miscellaneous	8	15	41	72.1%
Other Financing Sources	16	12	0	-71.0%
Sub-Total Supporting Revenue	\$1,731	\$1,734	\$1,801	1.3%
Total Revenue	\$1,980	\$2,028	\$2,105	2.1%
Expenses				
Personnel Services	\$469	\$446	\$484	1.0%
Goods and Supplies	50	52	60	6.0%
Repairs and Maintenance	195	224	187	-1.5%
Miscellaneous Services	533	617	488	-2.9%
Other Expenses***	1,245	311	189	-46.6%
Total Expenses	\$2,493	\$1,649	\$1,407	-17.4%
Net Income (Deficit) Before Debt Service	(\$513)	\$378	\$697	210.8%

*Fiscal year runs from October 1st thru September 30th.

**Include Concession Commissions and Catering Commissions.

***Include Equipment (>\$5,000 Outlay), Other Services, and Miscellaneous Adjustments.

Source: City of South Padre Island, Johnson Consulting

2-12

RECOMMENDATIONS



JOHNSON
CONSULTING

tvdesign

8-13

RECOMMENDATIONS

South Padre Island Convention Center Program Recommendations

Function Space	Existing	2013 Recommendation	2019 Recommendation
Exhibit Hall	22,500	40,500	47,500
Ballroom	0	10,000	10,000
Meeting Rooms	8,381	11,692	21,881
Total Event Space	30,881	62,192	79,381

Source: SPICC, Johnson Consulting

2019 Pros

- Prevents loss of parking and increased mitigation costs
- Vertical expansion allows for use for emergency management purposes
- Achieves larger exhibit space and more meeting rooms

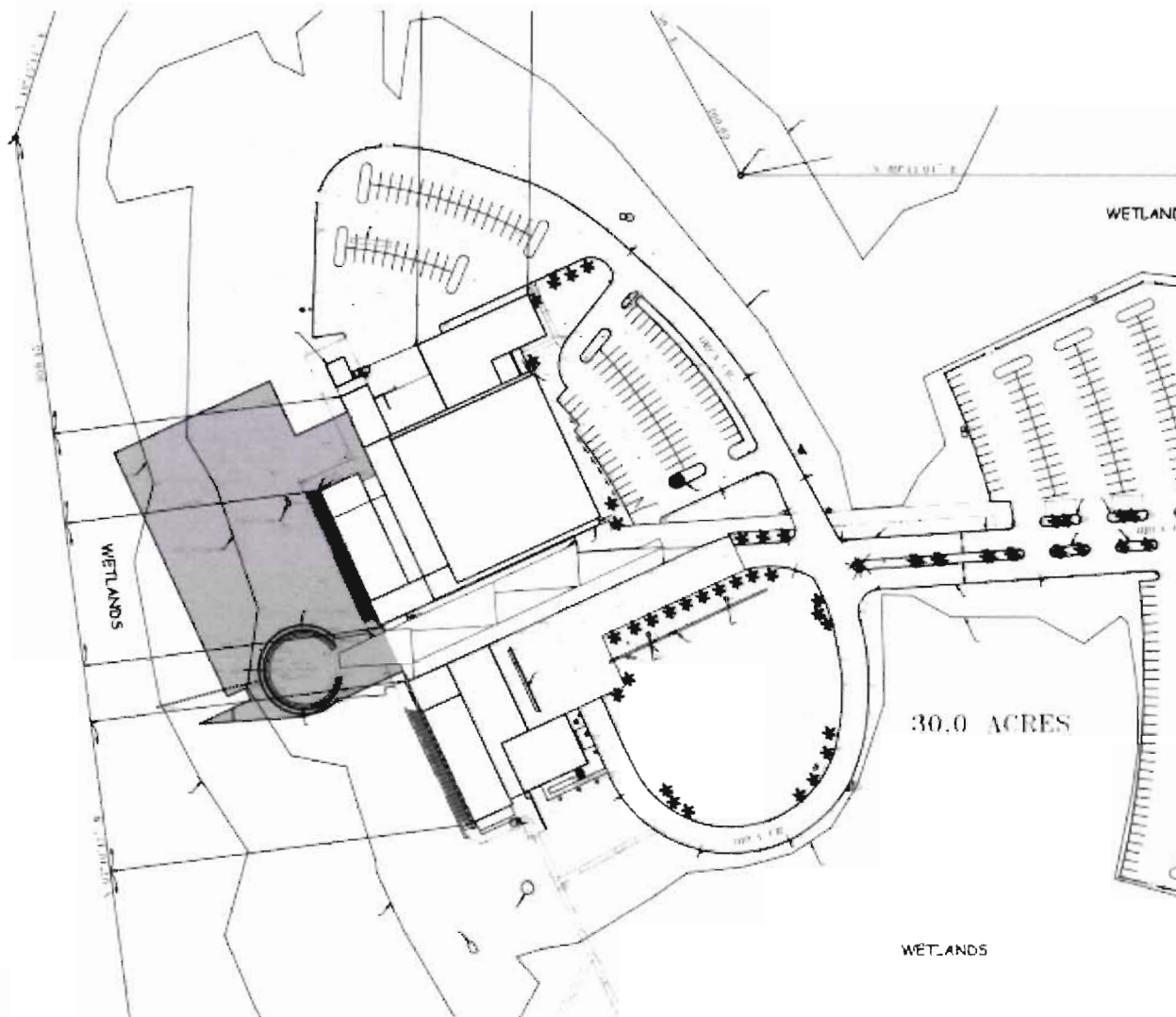
Cons

- Exhibit hall expansion is not contiguous

h1-8
14

RECOMMENDATIONS

Permanent 3-story Expansion



South Padre Island Convention Center Expansion

	Area (sf)	GFA (sf)
Level 1		48,000
Flex hall	25,000	
Level 2		45,200
Meeting Room	13,500	
Ballroom Kitchen	3,300	
Level 3		7,400
Ballroom	10,000	
Warming Kitchen	1,000	
Bar	1,700	
Deck	10,500	
Grand Total		130,600

Site Plan
Scale 1"=100'-0"

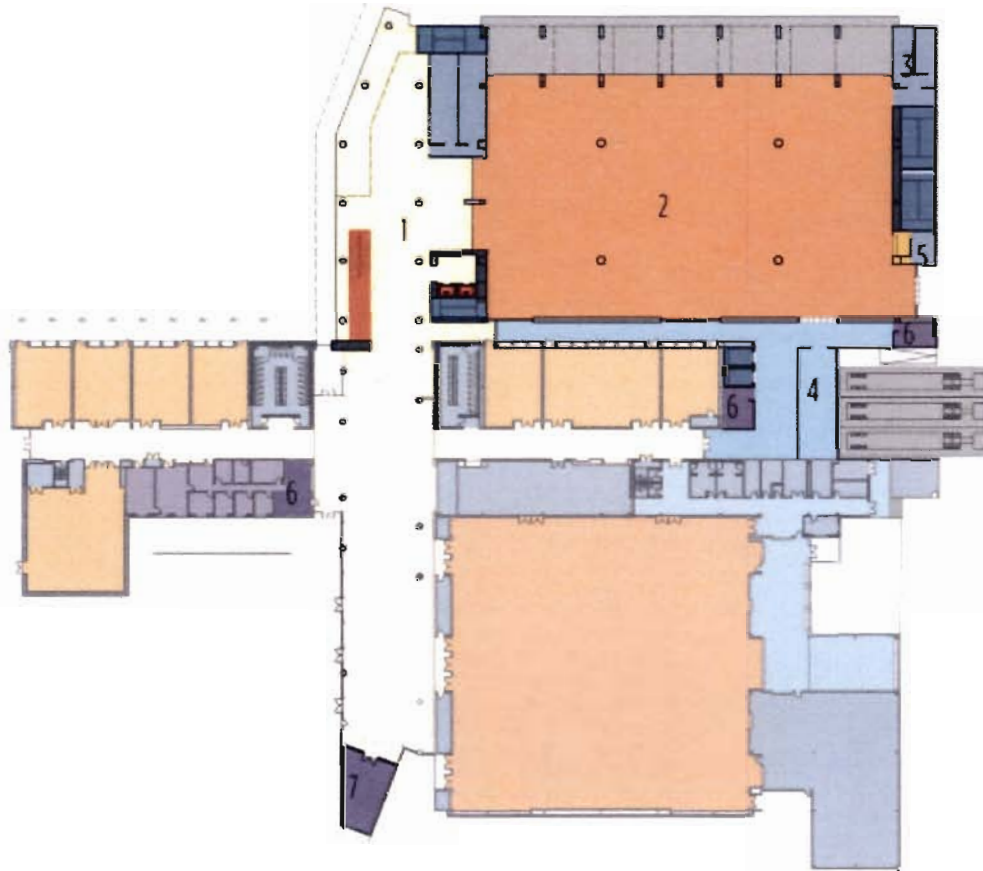
tvsvdesign

SOUTH PADRE ISLAND CONVENTION CENTER EXPANSION STUDY

8-15

RECOMMENDATIONS

Permanent 3-story Expansion (1st Floor)



1. Lobby/Pre-function
2. 25, 000 SF Flex Hall
3. Restrooms
4. Loading/Unloading
5. Concession
6. Office
7. Sales Office

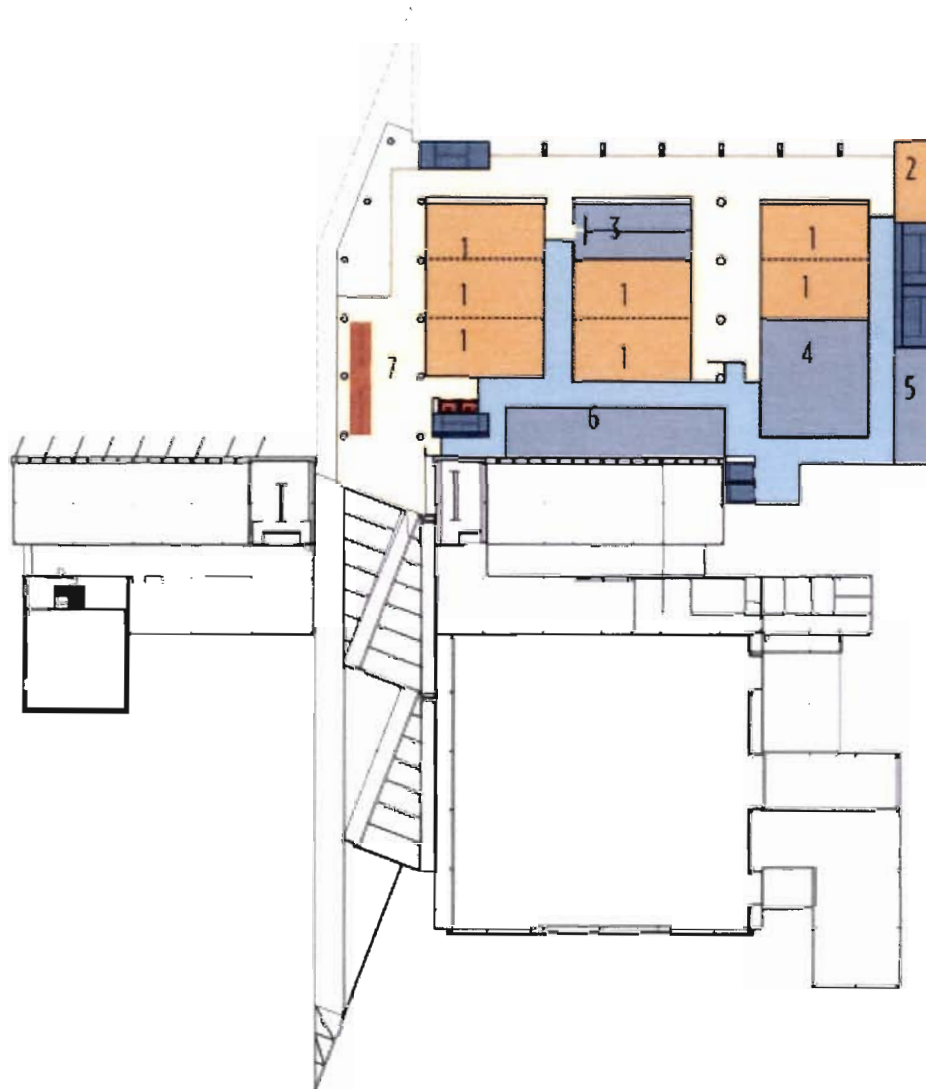
Level 01 - Flex Hall Level
Scale 1"=60'-0"

tvdesign

SOUTH PADRE ISLAND CONVENTION CENTER EXPANSION STUDY

RECOMMENDATIONS

Permanent 3-story Expansion (2nd Floor)



- 1. Meeting Rooms
- 2. Boardroom
- 3. Restrooms
- 4. Ballroom kitchen
- 5. BOH
- 6. Storage/Mechanical
- 7. Concourse

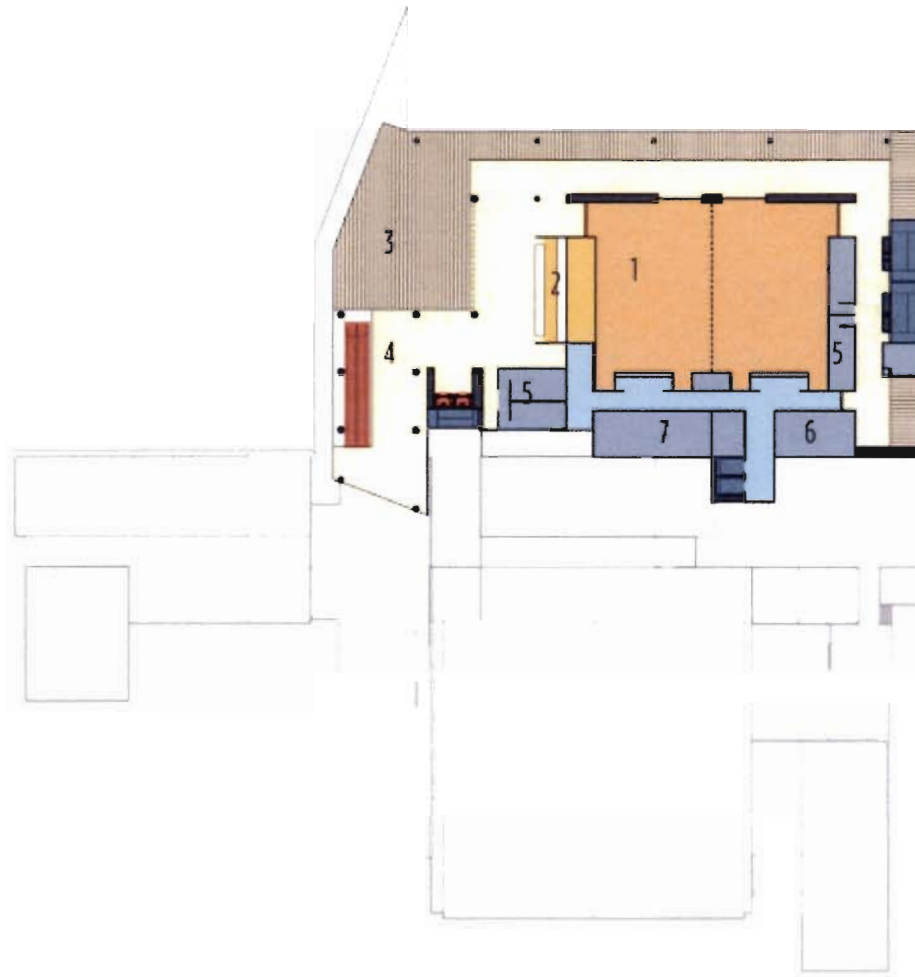
Level 02 - Meeting Room
Level
Scale 1"=60'-0"

SOUTH PADRE ISLAND CONVENTION CENTER EXPANSION STUDY

61-8
tvdesign

RECOMMENDATIONS

Permanent 3-story Expansion (3rd Floor)



- 1. Ballroom 10,000 SF
- 2. Bar
- 3. Deck
- 4. Concourse
- 5. Restrooms
- 6. Warming Kitchen
- 7. Ballroom Storage

Level 03 - Ballroom / Deck
Level
Scale 1"=60'-0"

21-8

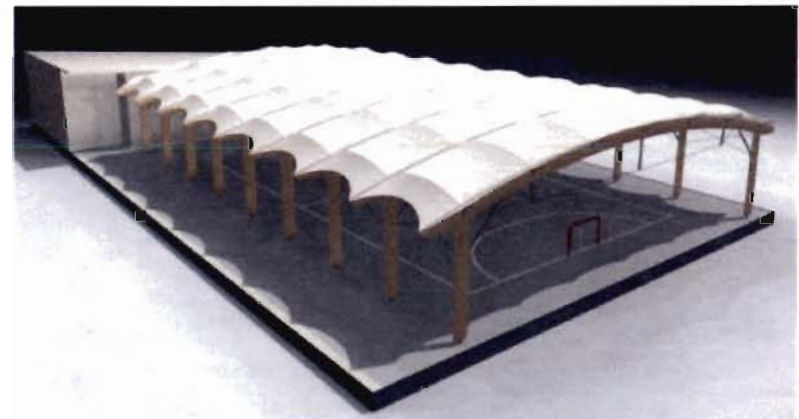
tvdesign

SOUTH PADRE ISLAND CONVENTION CENTER EXPANSION STUDY

RECOMMENDATIONS

Semi-Permanent Tent Structure

Tent Structure Concept Reference



SOUTH PADRE ISLAND CONVENTION CENTER EXPANSION STUDY

South Padre Island Convention Center
Expansion Study

tvsvdesign

8-19

SURVEY RESULTS



JOHNSON
CONSULTING

tvdesign

0e-8

SURVEY RESULTS

How would you rate this expansion concept in terms of the following attributes?

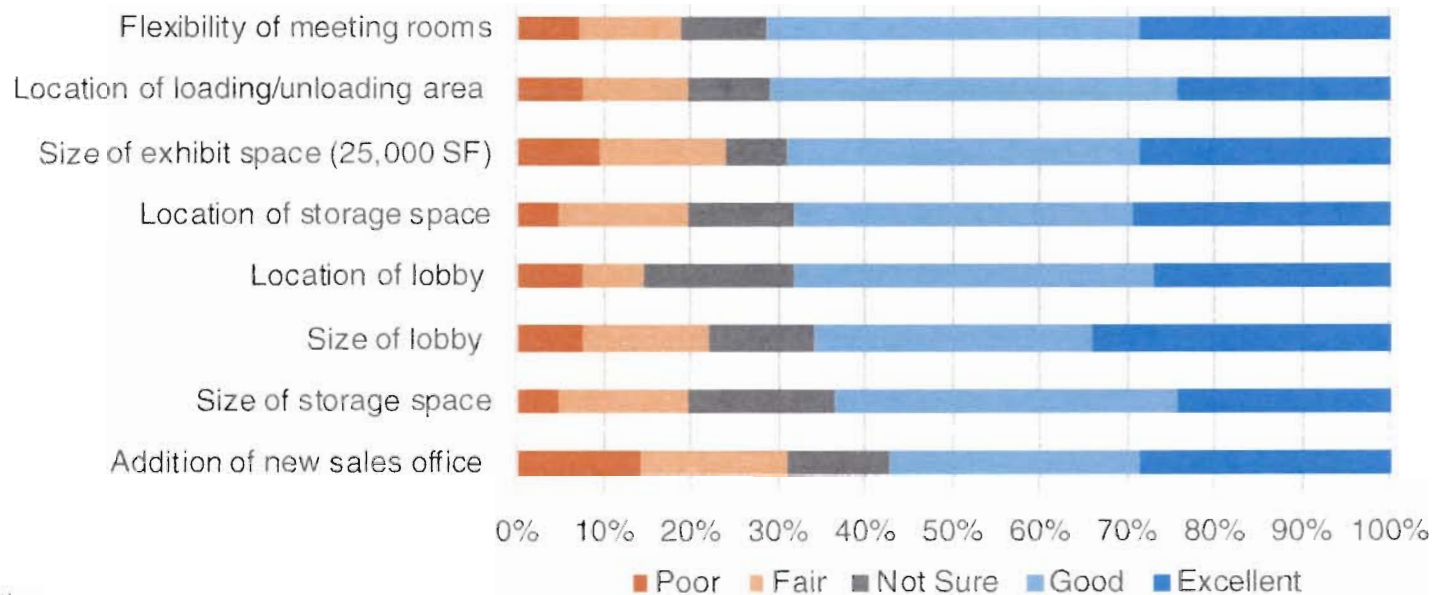


Source: Johnson Consulting

12-2

SURVEY RESULTS

How would you rate this expansion concept in terms of the following attributes?

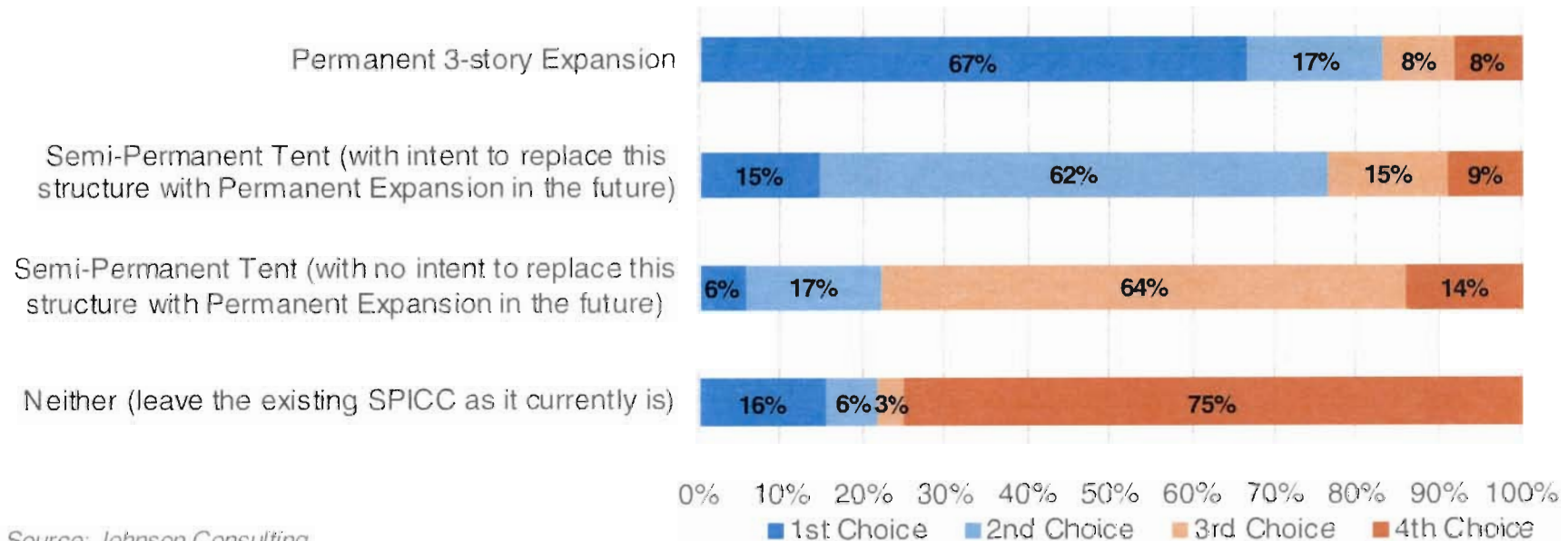


Source: Johnson Consulting

ee-8

SURVEY RESULTS

Please rank each of the following options for the future of the SPICC:



Source: Johnson Consulting

8-23

COMMENTS, QUESTIONS + NEXT STEPS



JOHNSON
CONSULTING

tvsvdesign

he-2

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Ed Caum, CVB Director

DEPARTMENT: South Padre Island Convention and Visitors Bureau

ITEM

Presentation and discussion of the Director's Report:

- a. Convention and Group Sales
- b. Research and Analytics
- c. Director's Notes

ITEM BACKGROUND

Recommendation for a monthly update to be given at the regular City Council Meetings.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

Policy 1.1.1: The City should identify and target consumer populations for the various recreational activities and businesses the island offers (i.e., kite boarders, windsurfers, eco-tourists, winter visitors, artists, music, cultural enthusiasts, athletic competitors, etc.).

Strategy 1.1.1.1: The City should adopt a marketing strategy and provide appropriate resources for developing tourism.

LEGAL REVIEW

Sent to Legal: YES: _____ NO: x
Approved by Legal: YES: _____ NO: x

RECOMMENDATIONS/COMMENTS



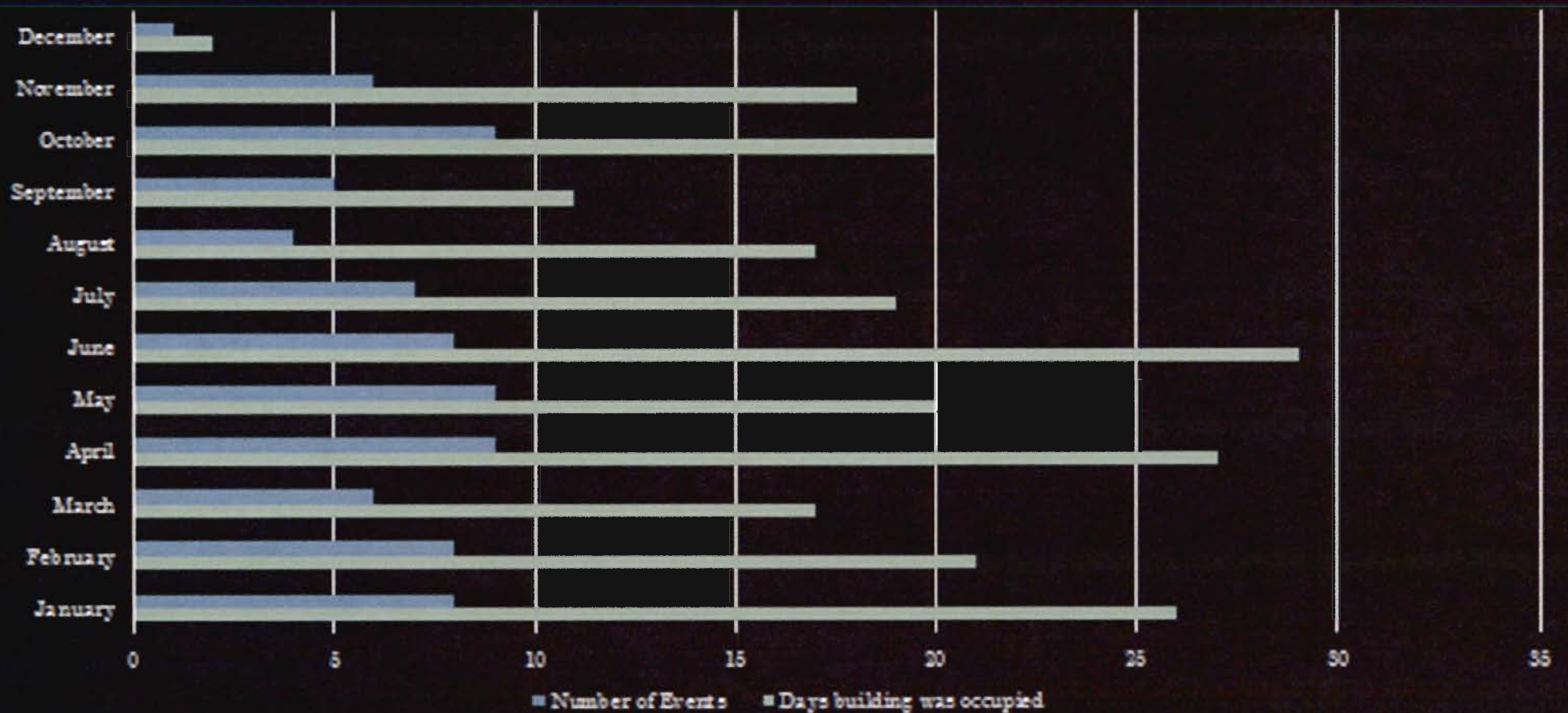
CVB DASHBOARD

AUGUST 2019

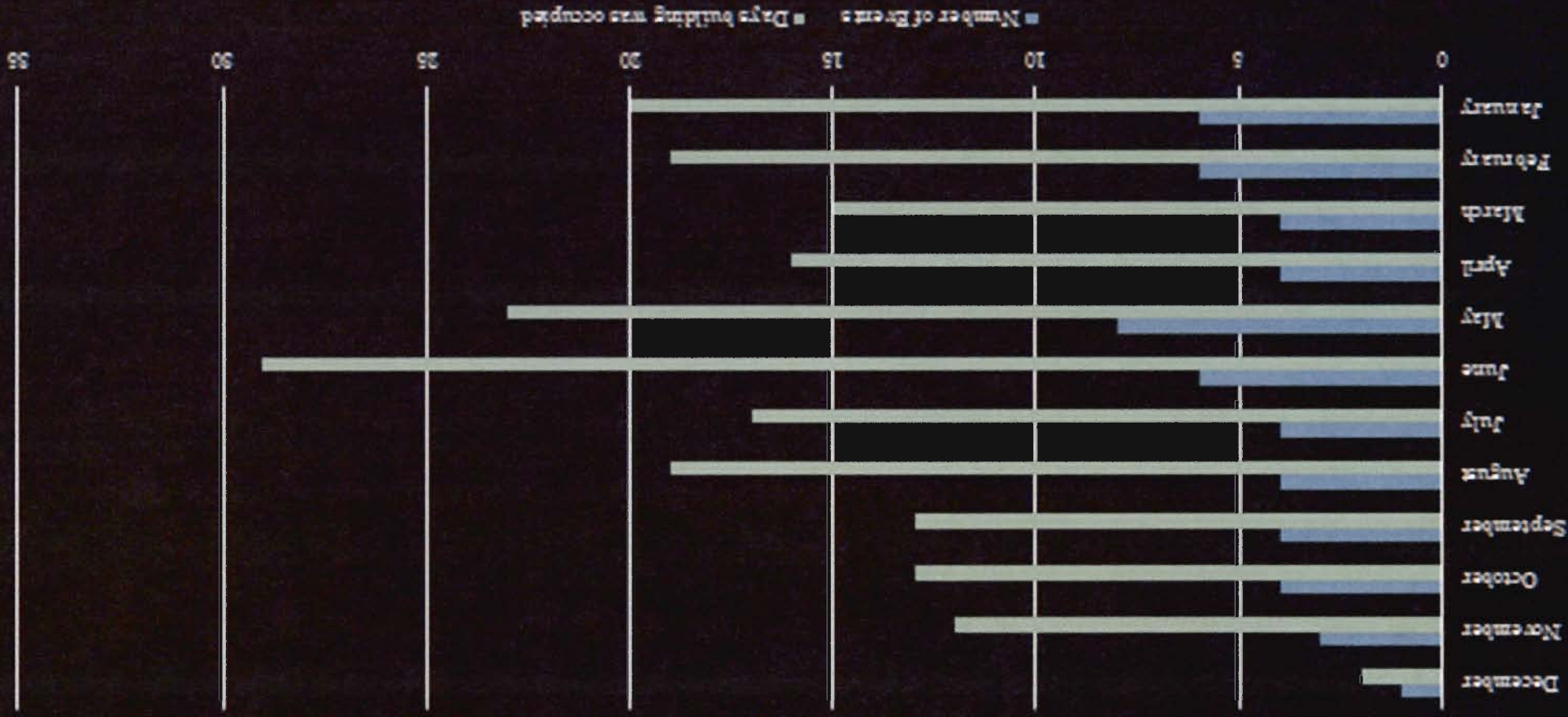


Total number of days Convention Center was occupied in 2019: 227 days or 62% occupancy

Total number of events in Convention Center for 2019: 80 events or averaging 1 event every 4.5 days

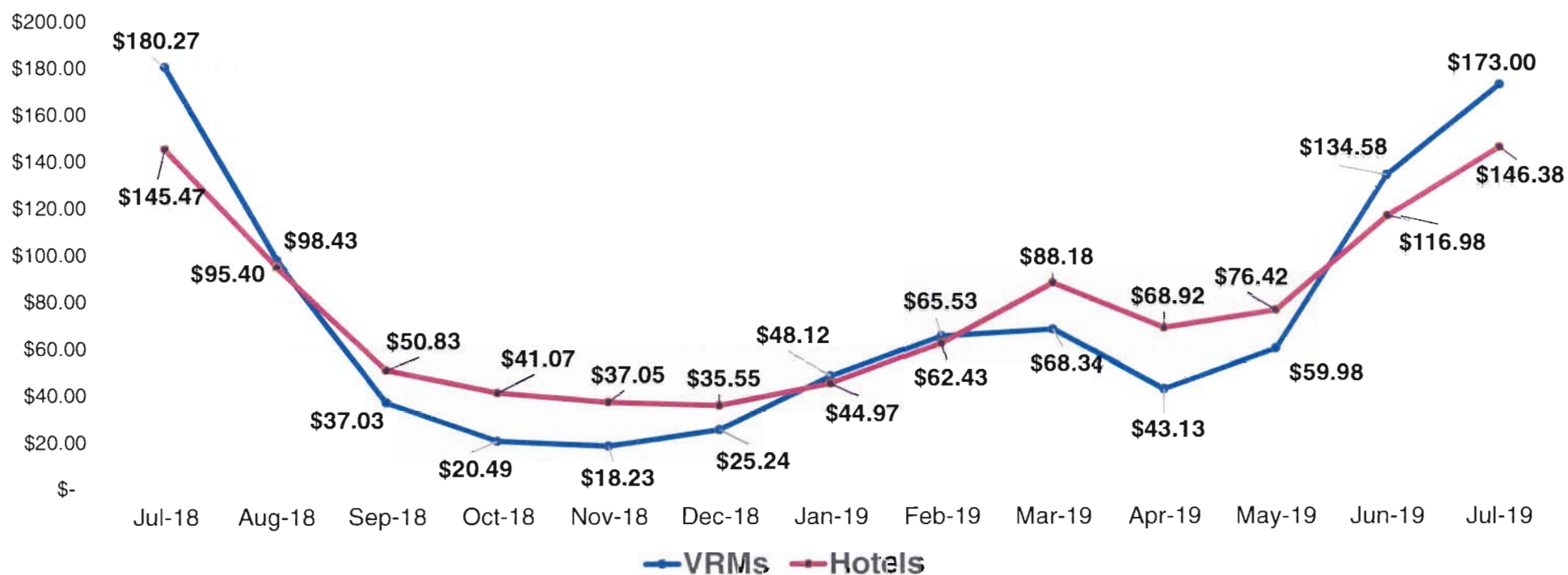


Total number of days Convention Center will be occupied in 2020: 198 days or 54% occupancy
 Total number of events in Convention Center for 2020: 54 events or averaging 1 event every 6.7 days





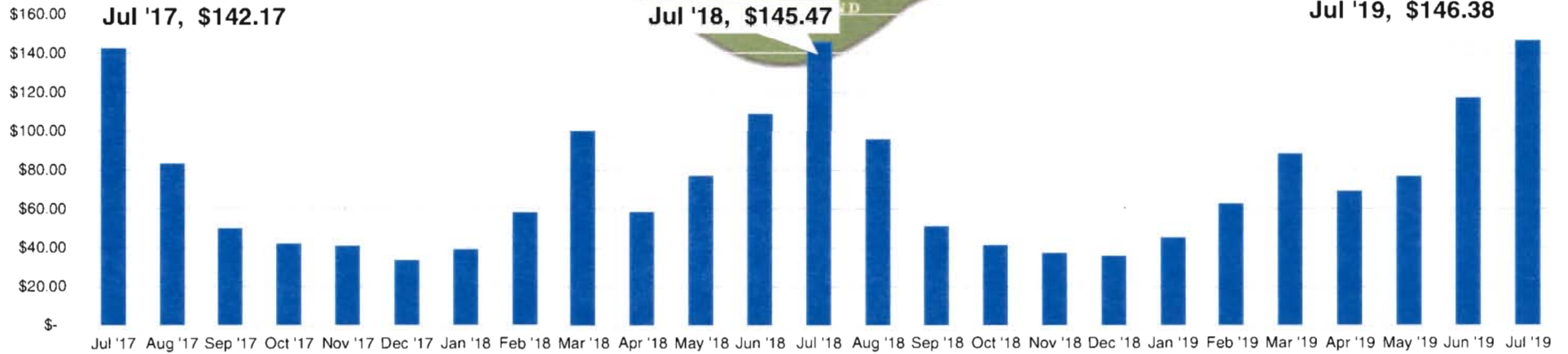
RevPAR - July '18 thru July '19 VRMs vs Hotel (STR vs. KeyData)



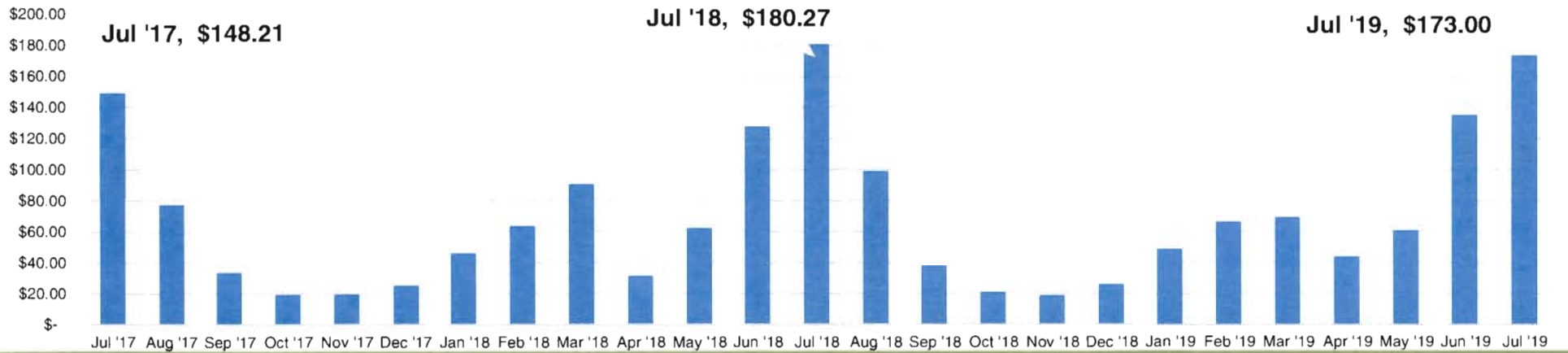
9-5

ECONOMIC IMPACT

RevPAR (Hotels-STR)



RevPAR (VRMs-KeyData)



9-6



ADR - July '18 thru July '19 VRMs vs Hotel (STR vs. KeyData)

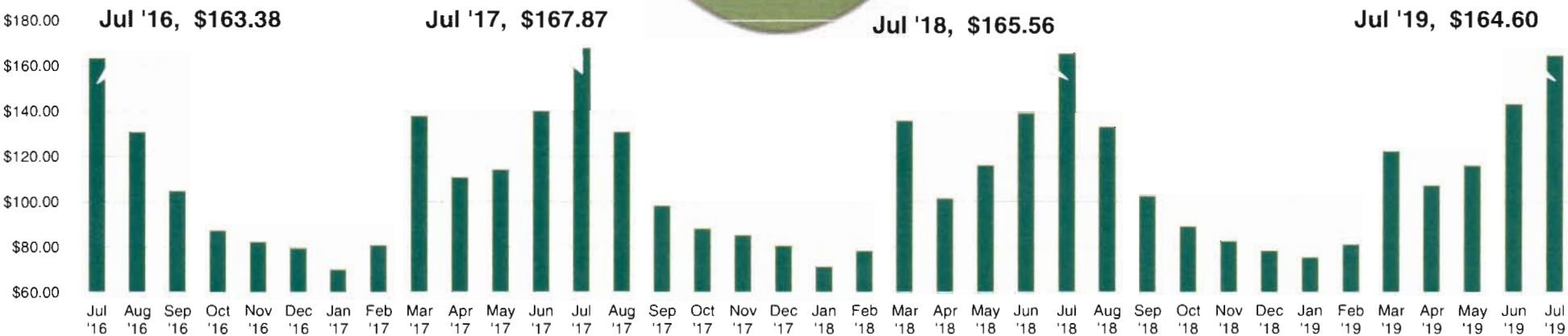


6-6

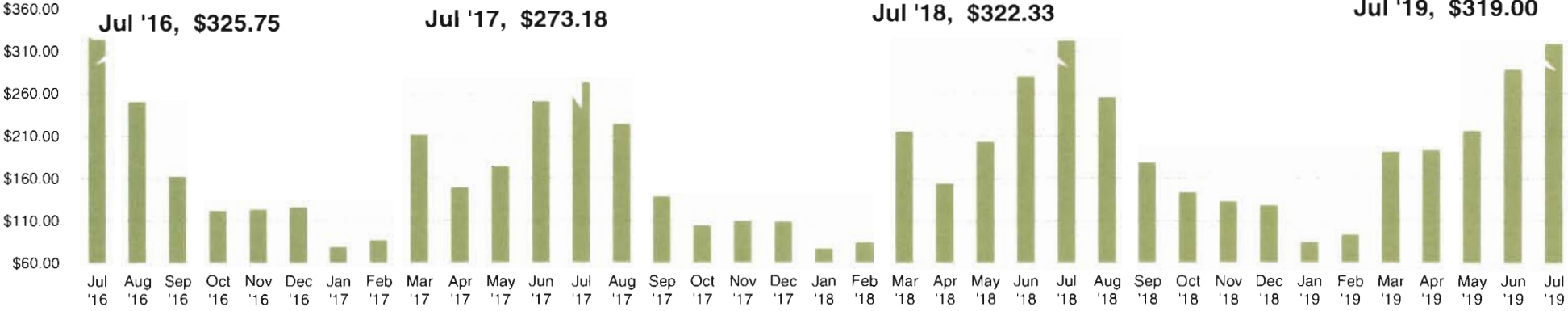
ECONOMIC IMPACT



Hotels (STR) Average Daily Rate (ADR)



VRMs (Key Data) Average Daily Rate (ADR)



8-6



Pacing Report for Booked Business

2019	2020
<u>47,626</u> definite room nights	<u>30,496</u> definite room nights
<u>78,122</u> total booked room nights through December 2020 - Up from 74,236 in May, 2019	

CVB Director Notes



Sea Turtle Trail – South Padre Island

The Sea Turtle blanks have been ordered. The Call for Artists closes August 30th. Things are progressing on track.

Visitors Center Renovation Update

The Visitors Center has been relocated to the Multi-Modal but we are still staffing the old Visitors Center until the renovations begin for the Museum. Council approved going out for RFQ for adding an additional entrance solely for the Chamber. Council also directed the City Manager to enter into talks with the Museum.

Visitors Center Part-time Position Update

We have conducted interviews for a Part-time Visitors Center Information Counselor and an offer is being extended. Beginning in October all Visitor Center employees will rotate working on weekends.

Director Interaction with TAG

The monthly meetings with TAG in San Antonio are working out very well. The face-to-face has been very beneficial to both parties.

Strategic Plan

The Strategic Plan is on hold until after the new fiscal year. The Council wants to wait until the Island slows down to ensure all parts will have time to participate.

Billboard Advertising

We continue to have five billboards across the RGV touting direct flights into BRO and VIA. They are also advertising special events we have scheduled on the Island. The special events change as new event dates approach.

Hotel/Motel Tax Collections (\$MM)



■ Hotel/Motel Tax Collections

01-6

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Aaron Hanley, AICP, AIA, NCI; Planning Director

DEPARTMENT: Planning Department

ITEM

Discussion and action to approve and adopt Resolution 2019-39 establishing the Parking-In-Lieu Fee.

ITEM BACKGROUND

Parking-In-Lieu Fee was already created by Ordinance No. 11-09, which stated that the amount of fee would be “fixed by resolution adopted from time to time by the City Council”. That fee has never been fixed by resolution. To date the City has relied on contractor cost estimates. This resolution sets a fee that allows the City to pursue a strategy to provide these parking spaces.

BUDGET/FINANCIAL SUMMARY

No impact to revenue or expenditures. The collected fees will sit in a dedicated fund used for constructing parking.

COMPREHENSIVE PLAN GOAL

Action 3.15 – Encourage “Green” development and enhancement (energy, waste handling, renewable resources)

Action 5.33 – Limit impervious surface allowed per site or per developed subdivision.

LEGAL REVIEW

Sent to Legal: YES: X NO:
Approved by Legal: YES: X NO:

RECOMMENDATIONS/COMMENTS

Staff recommends adopting Resolution 2019-39 establishing the Parking-In-Lieu Fee.



RESOLUTION NO. 2019-39

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOUTH PADRE ISLAND, TEXAS,**

WHEREAS, it is the City Council's intent to adopt a Parking-In-Lieu fee in accordance with Section 20-14 (2)(b); and

WHEREAS, City Staff has determined the "estimated, normal, current cost to the City of providing required parking spaces to serve the contemplated use"

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of South Padre Island, Texas:

Section 1. The City Council hereby adopts the "Parking-In-Lieu" fee, a copy of which is attached hereto as Exhibit "A"

Section 2. This resolution shall be effective immediately upon its passage.

PASSED, APPROVED AND ADOPTED on this the 4th day of September, 2019

CITY OF SOUTH PADRE ISLAND, TEXAS

Patrick McNulty, Mayor

ATTEST:

Susan M. Manning, City Secretary

10-2

EXHIBIT "A"
CITY OF SOUTH PADRE ISLAND, TEXAS
PARKING-IN-LIEU FEE

1. CALCULATION

The Public Works Director has created Engineer's Opinions of Probable Cost for constructing public Parking, utilizing three different strategies; concrete surface parking lot on typical 50' x 125' lot, asphalt surface parking lot on typical 50' x 125' lot, and on-street parking at unimproved streets. Refer to Exhibit "B" for estimates. In addition to the cost of construction, the surface lots will also require land acquisition. Based on current Cameron County Appraisal District information on all available lots, the average cost of land is approximately \$20 per square foot. The area required for one parking space is 270 SF (based on 9' x 18' stall plus half of required access lane). Therefore, the land cost is approximately \$5,400 per space.

- The opinion of probable cost for on-street parking is \$1,642.39 per space and requires no land acquisition.
- The opinion of probable cost for concrete surface parking is \$5,240.12 per space and requires land acquisition at \$5,400 per space; for a total of \$10,640.12 per space.
- The opinion of probable cost for asphalt surface parking is \$3,225.43 per space and requires land acquisition at \$5,400 per space; for a total of \$8,625.43 per space.

The City intends to provide an equal amount of on-street and surface parking as part of the long-term strategy. Therefore, an average of the three strategies will be taken to determine the City's cost of providing required parking spaces to serve the contemplated use.

$$(\$1,642.39 + \$10,640.12 + \$8,625.43) / 3 = \mathbf{\$6,969.31}$$

The Parking-In-Lieu fee will be set at \$6,969.31 per space for 2019-20.

The Parking-In-Lieu fee will automatically adjust each year for inflation (2%).

The Public Works Director can re-evaluate the Parking-In-Lieu Fee at any time, subject to City Council approval through resolution.

10-3



**ENGINEER'S OPINION OF PROBABLE COST
FOR
PARKING
ASPHALT PARKING LOT STALL (50' x 125' LOT)
July 31, 2019**

L = 117 ft W = 42 ft

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	CURB & GUTTER	294	LF	\$15.00	\$4,410.00
2	2" HMAC	208	SY	\$13.75	\$2,860.00
3	3" HMAC	286	SY	\$20.65	\$5,905.90
4	PRIME COAT/ MC-30 (0.2 GAL/SY)	99	GAL	\$4.30	\$425.70
5	8" LIMESTONE BASE	208	SY	\$20.75	\$4,316.00
6	10" LIMESTONE BASE	286	SY	\$26.00	\$7,436.00
7	6" SUBGRADE PREPARATION	260	SY	\$2.00	\$520.00
8	10" SUBGRADE PREPARATION	338	SY	\$3.50	\$1,183.00
9	4% CEMENT	9.5	CY	\$106.00	\$1,003.82
10	CONCRETE WHEEL STOP	13	EA	\$80.00	\$1,040.00
11	WHITE MARKING	216	LF	\$1.00	\$216.00
12	SIDEWALK	69	SY	\$45.00	\$3,125.00
SUBTOTAL					\$32,441.42

TOTAL SPACES 13

7-31-19

ESTIMATED CONSTRUCTION COST SUMMARY	
SUBTOTAL.....	\$32,441.42
CONTINGENCY (10%).....	\$3,244.14
DESIGN ENGINEERING FEES (10%).....	\$3,569.00
GEOTECHNICAL FEES	\$2,676.00
TOTAL.....	\$41,930.56
\$/SF	\$8.53
PER SPACE	\$3,225.43



Signature of Carlos Alejandro Sanchez

10-4



**ENGINEER'S OPINION OF PROBABLE COST
FOR
PARKING
CONCRETE PARKING LOT (50' x 125' LOT)
July 31, 2019**

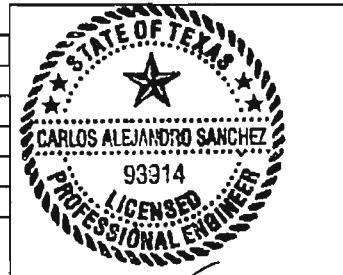
L = 117 ft W = 42 ft

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	CURB & GUTTER	294	LF	\$15.00	\$4,410.00
2	6" CONCRETE PAVEMENT	546	SY	\$64.00	\$34,944.00
3	5" LIMESTONE BASE	598	SY	\$13.00	\$7,774.00
4	SUBGRADE PREPARATION	598	SY	\$2.00	\$1,196.00
5	CONCRETE WHEEL STOP	13	EA	\$80.00	\$1,040.00
6	WHITE MARKING	216	LF	\$1.00	\$216.00
7	SIDEWALK	69	SY	\$45.00	\$3,125.00
SUBTOTAL					\$52,705.00

TOTAL SPACES 13

7-31-19

ESTIMATED CONSTRUCTION COST SUMMARY	
SUBTOTAL.....	\$52,705.00
CONTINGENCY (10%).....	\$5,270.50
DESIGN ENGINEERING FEES (10%).....	\$5,798.00
GEOTECHNICAL FEES	\$4,348.00
TOTAL.....	\$68,121.50
S/SF	\$13.86
PER SPACE	\$5,240.12





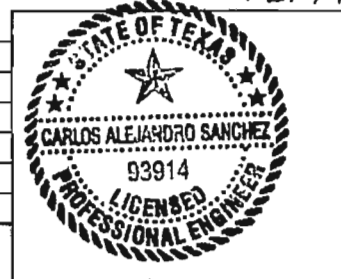
**ENGINEER'S OPINION OF PROBABLE COST
FOR
PARKING
ALONG STREET
REVISION NO. 1
July 31, 2019**

L = 20 ft W = 9 ft

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	2" HMA	16	SY	\$13.75	\$220.00
2	PRIME COAT/ MC-30 (0.2 GAL/SY)	3	GAL	\$4.30	\$12.90
3	6" LESTONE BASE	20	SY	\$15.50	\$310.00
4	6" SALVAGE MATERIAL	24	SY	\$2.00	\$48.89
5	4% CEMENT	0.3	CY	\$106.00	\$29.68
6	SUBGRADE PREPARATION	24	SY	\$2.00	\$48.89
7	CURB & GUTTER	40	LF	\$15.00	\$600.00
SUBTOTAL					\$1,270.36

7-31-19

ESTIMATED CONSTRUCTION COST SUMMARY	
SUBTOTAL.....	\$1,270.36
CONTINGENCY (10%).....	\$127.04
DESIGN ENGINEERING FEES (10%).....	\$140.00
GEOTECHNICAL FEES	\$105.00
TOTAL.....	\$1,642.39
\$/SF \$9.12	
PER SPACE \$1,642.39	



Carlos Alejandro Sanchez

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Ken Medders, Council Member

DEPARTMENT: City Council

ITEM

Update regarding the Laguna Boulevard Improvement Project.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS



South Padre ISLAND

4601 Padre Blvd
South Padre Island, Texas 78597
www.MySPI.org

Request for Qualifications
Architectural, Engineering or Surveying Services

2019-PW05 SURVEYING SERVICES FOR LAGUNA BOULEVARD

Statement of Qualifications
must be received before:
September 26, 2019
2:00 p.m. central time
City of South Padre Island
ATTN: City Secretary
4601 Padre Blvd.
South Padre Island, TX 78597

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SCOPE of WORK 15

SUBMISSION REQUIREMENTS 16

EVALUATION and SELECTION PROCESS 18

CERTIFICATION and ACKNOWLEDGMENT 20

STANDARD FORM of AGREEMENT EXHIBIT A

GENERAL

The City of South Padre Island seeks to enter into an agreement with a qualified Individual, Firm or Corporation (Proposer) with substantial and relevant experience and expertise to provide **SURVEYING SERVICES FOR LAGUNA BOULEVARD**.

DEFINITIONS

The following definitions shall be used to identify terms throughout this Request for Qualifications:

A. AGREEMENT/CONTRACT

A mutually binding legal document obligating the Firm to furnish the professional services specified within this solicitation and obligating the City to pay for the professional services provided.

B. PROPOSAL/RESPONSE/OFFER

A complete, properly signed response to this solicitation that, if accepted, would bind the Respondent to perform the resulting contract.

C. PROPOSER/RESPONDENT/OFFERER

The Individual, Firm or Corporation (Proposer) that considers themselves qualified to provide the services specified herein, and are interested in making an offer to provide the services to the City.

D. CITY

The City of South Padre Island, located in Cameron County, Texas.

E. CITY COUNCIL

The elected officials of the City of South Padre Island, Texas, given the authority to exercise such powers and jurisdiction of all City business as conferred by the City Charter and State Constitution and Laws.

F. FIRM

The successful Proposer of this request for proposal.

G. PURCHASE ORDER

A purchase order records the financial obligation of the City to pay for services properly received; therefore, a purchase order is also required for all contracts with an expenditure of funds entered into by the City Manager or City Council.

H. REQUEST FOR QUALIFICATIONS (RFQ)

This Solicitation document issued by the City containing terms, conditions and request for qualifications for the services to be procured.

I. STATEMENT OF QUALIFICATIONS (SOQ)

A Firm's response to this solicitation

J. VENDOR/CONTRACTOR

Person or business enterprise providing professional services to the City as fulfillment of obligations arising from an agreement pursuant to this request for qualifications.

NOTICE TO PROPOSERS

A. NOTICE

Statement of Qualifications are due at **2:00 p.m. on September 26, 2019** after which time all qualified responses will be opened and acknowledged at 4601 Padre Blvd, South Padre Island, Texas 78597. Proposals received after the specified deadline will be returned unopened.

Sealed SOQs shall be clearly marked with the RFQ number and title and addressed to the City of South Padre Island – City Secretary. Proposals shall be delivered using one of the following:

Hand-deliver to:	Mail to:	Ship to (FedEx, UPS, DHL):
4601 Padre Blvd	4601 Padre Blvd.	4601 Padre Blvd.
South Padre Island, TX 78597	South Padre Island, TX 78597	South Padre Island, TX 78597

Potential Respondents may receive notice of solicitations from the City of South Padre Island from a variety of channels. Approved methods of dissemination include: City of South Padre Island website or the City of South Padre Island City Secretary. The receipt of solicitations through any other means may result in the receipt of incomplete specifications or addenda which could ultimately render your proposal non-compliant. City of South Padre Island accepts no responsibility for the receipt or notification of solicitations through any other source.

B. QUESTIONS and INQUIRIES

Questions and inquiries about this Solicitation shall be submitted in writing to the following individual:

C. Alejandro Sanchez, P.E., CFM
Public Works Director
csanchez@myspi.org

The deadline for written questions is **September 16, 2019 at @ 2:00 p.m.** central time. This deadline has been established in order to provide adequate time for City staff to prepare responses to questions from Proposers to the best of their ability in advance of the Pre-Proposal Conference meeting.

Proposers shall not attempt to contact City Council members, City staff or Management directly during the pre-proposal or post-proposal period. The City intends to respond to all appropriate questions or concerns; however, the City reserves the right to decline to respond to any question or concern. All material modifications, clarifications or interpretations will be incorporated into an addendum which will be publically posted. All addenda issued prior to the due date and time for responses are incorporated into the RFQ and must be acknowledged in the SOQ response. Only written information provided shall be binding. Oral or other interpretations shall not be binding and are held without legal effect.

D. SCHEDULE OF IMPORTANT DATES

The City will generally comply with the following schedule for the selection process, subject to changes necessary to ensure fairness and to accommodate unanticipated events:

Release RFQ			September 5, 2019
Pre-Proposal Conference	11:00 AM	CST	September 16, 2019
Deadline for Questions and Inquiries	2:00 PM	CST	September 19, 2019
Proposals Closing Date and Time	2:00 PM	CST	September 26, 2019
City's Review of SOQs			October 3, 2019

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Date for Finalist Interviews or Presentations (if any) 2:00 PM CST
Earliest Award by City

October 7, 2019
October 16, 2019

E. PRE-PROPOSAL CONFERENCE

A Pre-Proposal Conference will be conducted in the E.O.C. Room at City Hall located at 4601 Padre Blvd., beginning at 11:00 am central time on **September 16, 2019**. This meeting is not mandatory. Any questions and answers addressed during the conference meeting will be issued in an addendum and all known parties will be notified.

F. FINALIST INTERVIEWS and/or PRESENTATIONS

Proposers reasonably subject to being selected based on the criteria set forth in this RFQ may be given an opportunity to make a presentation and/or interview with the Selection Committee. **Finalists selected for interviews and/or presentations must be available during regular business hours on October 7, 2019.** Following any presentation and/or interviews, SOQs will be ranked in order of the most highly qualified and contract negotiations will begin with the top ranked Firm. Should negotiations with the highest ranked Firm fail to yield a contract, or if the Firm is unable to execute the City's contract, negotiations will be formally ended and then commence with the second highest ranked Firm, etc. However, the City, may, in its sole discretion, negotiate and award a contract without presentations or interviews, based solely on information supplied in the Statement of Qualifications submitted.

G. CERTIFICATION

This Solicitation includes a certification page. Respondent must:

1. Furnish complete name, mailing address, telephone number and email of the individual duly authorized to execute contractual documents on behalf of the Respondent.
2. Furnish name of individual(s), along with respective telephone numbers and email addresses, who will be responsible for answering all questions.
3. Certify that they have not conspired with any other potential Respondents in any manner to attempt to control competitive pricing.
4. Certify that they are duly qualified, capable and otherwise qualified business entity not in receivership or contemplating same, and has not filed bankruptcy.

H. EXCEPTIONS

Any deviations from terms, conditions or request for qualifications contained herein must be clearly indicated in the Response to this Solicitation in writing at or before the due date and time. Any deviations or exceptions are subject to review by the City and may deem the Response disqualified or non-responsive. If no exceptions are stated, it will be understood that all general terms and conditions and specific requirements will be complied with, without exception.

I. DISCLOSURE OF INTERESTED PARTIES

Contracting hereunder may require compliance with §2252.908 Texas Government Code/Disclosure of Interested Parties for contracts that (1) require an action or vote by the City Council before the contract may be signed; or (2) has a value of at least \$1 million. The law provides that a governmental entity may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity at the time the business entity submits the signed contract to the governmental entity or state agency.

The process as implemented by the Texas Ethics Commission ("TEC") is as follows:

1. The disclosure of interested parties must be performed using the [Texas Ethics Commission's electronic filing application](#) listing each interested party of which the business entity is aware

on Form 1295, obtaining a certification of filing number for this form from the TEC, and printing a copy of it to submit to the City.

2. The copy of Form 1295 submitted to the City must contain the unique certification number from the TEC. The form must be filed with the City pursuant to §2252.908 Texas Government Code, "at the time the business entity submits the signed contract" to the City.

The City, in turn, will submit a copy of the disclosure form to the TEC not later than the 30th day after the date the City receives the disclosure of interested parties from the business entity.

STANDARD TERMS and CONDITIONS

A. ADDENDA

If it becomes necessary to revise any part of this Solicitation, prior to the due date and time, a written addendum will be provided clarification to all known interested Respondents. The City is not bound by any oral representations, clarifications, or changes made in the Request for Qualifications by the City's employees, unless such of change is provided to Respondents in written addendum form from the City.

Addenda will be transmitted to all that are known to have received a copy of the Request for Qualification. However, it shall be the sole responsibility of the Respondent to verify issuance of any addenda and to check all avenues of document availability prior to the opening date and time. Respondent shall provide written acknowledgment of all addenda.

B. ADVERTISING and PUBLICITY

Firm shall not advertise or otherwise publicize, without the City's prior written consent, the fact that the City has entered into the Agreement, except to the extent required by applicable law.

C. ASSIGNMENTS

The Agreement shall be binding upon and inure to the benefit of the City and the Firm, and their respective successors and assignees, provided however, that no right or interest in the Agreement shall be assigned and no obligation shall be delegated by the Firm without the prior written consent of the City. Any attempted assignment or delegation by the Firm shall be void unless made in conformity with this Paragraph. The Agreement is not intended to confer any rights or benefits on any person, firm or entity not a party hereto; it being the intention of the parties that there is no third party beneficiaries to the Agreement.

D. BUSINESS PRACTICES

Minority business enterprises and/or historically underutilized businesses will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, or national origin in consideration for an award.

E. CANCELLATION or TERMINATION

1. Termination For Cause:

In the event of default by the Firm, the City shall have the right to terminate the Agreement for cause, by written notice effective ten (10) calendar days, unless otherwise specified, after the date of such notice, unless the Firm, within such ten (10) day period cures such default, or provides evidence sufficient to prove to the City's satisfaction that such default does not, in fact, exist. In addition to any other remedies available under law or in equity, the City shall be entitled

to recover all actual damages, costs, losses and expenses incurred by the City as a result of the Firm's default, including without limitation, cost of cover, reasonable attorneys' fees, court costs and prejudgment and post-judgment interest at the maximum lawful rate. Additionally, in the event of default by the Firm, the City may remove the Firm from the City's Vendor List and any Offer submitted by the Firm may be disqualified for up to three (3) years. All rights and remedies under the Agreement are cumulative and not exclusive of any other right or remedy provided by law.

2. Termination Without Cause:

The City shall have the right to terminate the Agreement, in whole or in part, without cause any time upon thirty (30) calendar days' prior written notice. Upon receipt of a notice of termination, the Firm shall promptly cease all further work pursuant to the Agreement, with such exceptions, if any, specified in the notice of termination. The City shall pay the Firm, to the extent of funds appropriated or otherwise legally available for such purposes, for all products actually delivered and obligations incurred prior to the date of termination in accordance with the terms hereof.

3. Non-Appropriation:

The resulting Agreement is a commitment of the City's current revenues only. It is understood and agreed that the City shall have the right to terminate the Agreement if, for any reason, funds are not appropriated to continue this Agreement.

4. Cancellation:

The City reserves the right to cancel the Agreement for default for all or any part of the delivered portion of the deliverables if the Firm breaches any term hereof including warranties, or becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any remedies which the City may have in law or in equity.

F. CLAIMS

If a claim, demand, suit or other action is asserted against the Firm which arises under or concerns the Agreement, or which could have a material adverse effect on the Firm's ability to perform thereunder, the Firm shall give written notice to the City within ten (10) calendar days after receipt of notice by the Firm. Such notice to the City shall state the date of notification of any such claim, demand, suit or other action; the names and address of the claimant(s); the basis thereof; and the name of each person against whom such claim is asserted. Such notice shall be delivered to the City Manager, 4601 Padre Blvd, South Padre Island, TX 78597.

G. CODES, PERMITS, LICENSES

Firm shall comply with all federal, state and local standards, codes and ordinances, as well as other authorities that have jurisdiction pertaining to the products delivered and their application. None of the terms or provisions of the Agreement shall be construed as waiving any rules, regulations or requirements of these authorities. Firm shall be responsible for obtaining all necessary permits, certificates and/or licenses to fulfill contractual obligations to the City.

H. COLLUSION

Advanced disclosures of any information to any particular Respondent which gives that particular Respondent any advantage over any other interested Respondent in advance of the due date, whether in response to advertising or an informal request for proposals, made or permitted by a member of the governing body or an employee or representative thereof, will cause to void all responses to that particular solicitation or request.

I. COMMUNICATION

To insure the proper and fair evaluation of this Proposal, the City prohibits ex parte communication (e.g., unsolicited) initiated by the Respondent to the City Official or Employee evaluating or considering the Responses prior to the time an award has been made. Communication between Respondents and the City will be initiated by the appropriate City Official or Employee in order to obtain information or clarification needed to develop a proper and accurate evaluation of the Statement(s) of Qualification. Ex parte communication may be grounds for disqualifying the offending Respondent from consideration or award, or any future Solicitation.

Unless otherwise specified, all requests for clarification or questions regarding a Solicitation must be directed as provided herein.

J. CONFIDENTIALITY

In order to provide the deliverables to the City, Firm may require access to certain of the City's and/or its licensors' confidential information (including, but not limited to, inventions, employee information, trade secrets, confidential know-how, confidential business information and other information which the City or its licensors consider confidential) (collectively, "Confidential Information"). Firm acknowledges and agrees that the Confidential Information is the valuable property of the City and/or its licensors, and any unauthorized use, disclosure, dissemination or other release of the Confidential Information will substantially injure the City and/or its licensors. The Firm (including its employees, subcontractors, agents or representatives) agrees that it will maintain the Confidential Information in strict confidence and shall not disclose, disseminate, copy, divulge, recreate or otherwise use the Confidential Information without the prior written consent of the City, or in a manner not expressly permitted under the Agreement, unless the Confidential Information is required to be disclosed by law or as a result of an order of any court or other governmental authority with proper jurisdiction, provided the Firm promptly notifies the City prior to disclosing such information so as to permit the City reasonable time to seek an appropriate protective order. The Firm agrees to use protective measures no less stringent than the Firm uses within its own business to protect its own most valuable information, which protective measures shall under all circumstances be at least reasonable measures to ensure the continued confidentiality of the Confidential Information.

K. DEFAULT

Firm shall be in default under the Agreement if the Firm (a) fails to fully, timely and faithfully perform any of its material obligations under the Agreement, (b) fails to fully, timely and faithfully perform any of its material obligations under any agreement Firm has with the City, (c) fails to timely pay any fees or taxes owed to the City, (d) becomes insolvent or seeks relief under the bankruptcy laws of the United States, or (e) makes a material misrepresentation in Respondent's Proposal, or in any report or deliverable required to be submitted by Firm to the City.

L. DELAYS

The City may delay scheduled deliveries or other due dates by written notice to the Firm if the City deems it is in its best interest. If such delay causes an increase in the cost of the work under the Agreement, the City and the Firm shall negotiate an equitable adjustment for costs incurred by the Firm in the Agreement price and execute an amendment to the Agreement. The Firm must assert its right to an adjustment within ten (10) calendar days from the date of receipt of the notice of delay. Failure to agree on any adjusted price shall be handled under the Dispute Resolution Process specified herein. However, nothing in this provision shall excuse the Firm from delaying the deliveries as notified.

M. DISCLOSURE

At the due date and time there will be no disclosure of contents of any Proposal to competing Proposers, and all Proposals will be kept confidential during the negotiation process. Except for trade secrets and confidential information which the Firm identifies as proprietary, all Proposals will be open for public inspection after the contract award.

N. DISCLOSURE OF PENDING LITIGATION:

Each Respondent shall include in its proposal a complete disclosure of any material civil or criminal litigation or pending investigation which involves the Respondent or in which the Respondent has been judged guilty.

O. DISPUTE RESOLUTION

If either the Firm or the City has a claim, dispute or other matter in question for breach of duty, obligations, services rendered or any warranty that arises under this Agreement, the parties shall first attempt to resolve the matter through this dispute resolution process. The disputing party shall notify the other party in writing as soon as practicable after discovering the claim, dispute or breach. The notice shall state the nature of the dispute and list the party's specific reasons for such dispute. Within ten (10) business days of receipt of the notice, both parties shall make a good faith effort, in person or through generally accepted means, to resolve any claim, dispute, breach or other matter in question that may arise out of, or in connection with, this Agreement. If the parties fail to resolve the dispute within sixty (60) days of the date of receipt of the notice of the dispute, then the parties may submit the matter to non-binding mediation upon written consent of authorized representatives of both parties in accordance with the Arbitration Rules of the American Arbitration Association or other applicable rules governing mediation then in effect. If the parties cannot resolve the dispute through mediation, then either party shall have the right to exercise any and all remedies available under law regarding the dispute.

P. FORCE MAJEURE

Neither party shall be liable for any default or delay in the performance of its obligations under this Agreement if, while and to the extent such default or delay is caused by acts of God, fire, riots, civil commotion, labor disruptions, sabotage, sovereign conduct, or any other cause beyond reasonable control. In the event of default or delay in performance due to any of the foregoing causes, then the time for completion of the services will be extended; provided, however, in such an event, a conference will be held within three (3) business days to establish a mutually agreeable period of time reasonably necessary to overcome the effect of such failure to perform.

Q. FRAUD

Fraudulent statements by the Respondent in the Proposal or in any report or deliverable required to be submitted by the Firm to the City shall be grounds for termination of the Agreement for cause by the City and may result in legal action.

R. GRATUITIES

The City may, by written notice to the Firm, cancel the Agreement without liability if it is determined by the City that gratuities were offered or given by the Firm or any agent or representative of the Firm to any officer or employee of the City with the intent of securing the Agreement or securing favorable treatment with respect to awarding or amending or the making of any determinations with respect to performance of the Agreement. In the event the Agreement is cancelled by the City pursuant to this Section, the City shall be entitled, in addition to any other rights and remedies, to recover the benefits or payments to the Firm, as a result of the gratuities.

S. INDEPENDENT CONTRACTOR

Nothing in this Request for Qualifications is intended to be construed as creating an employer/employee relationship, a partnership or joint venture. The Firm's services shall be those of an independent contractor. The Firm agrees and understands that the Agreement does not grant any rights or privileges established for employees of the City. Firm shall not be within protection or coverage of the City's Worker Compensation Insurance, Health Insurance, Liability Insurance or any other insurance that the City, from time to time, may have in force.

T. INDEMNITY

FIRM SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY, ITS OFFICERS, AGENTS, AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS, AND LIABILITY OF EVERY KIND, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES, FOR INJURY TO OR DEATH OF ANY PERSON OR FOR DAMAGE TO ANY PROPERTY ARISING OUT OF OR IN CONNECTION WITH THE WORK DONE BY THE CONTRACTOR UNDER THIS CONTRACT.

U. INFRINGEMENT

Firm represents and warrants to the City that: (a) Firm shall provide the City good and indefeasible title to the deliverables and (b) the deliverables supplied by the Firm in accordance with the specifications of the Agreement shall not infringe, directly or contributory, any patent, trademark, copyright, trade secret or any other intellectual property right of any kind of any third party; that no claims have been made by an person or entity with respect to the ownership or operation of the deliverables and the Firm does not know of any basis for any such claims. Firm shall, at its sole expense, defend, indemnify and hold the City harmless from and against all liability, damages and costs (including court costs and reasonable fees of attorneys and other professionals) arising out of or resulting from: (a) any claim that the City exercises anywhere in the world of the rights associated with the City's ownership, and if applicable, license rights, and its use of the deliverable infringes the intellectual property rights of any third party; or (b) Firm's breach of any of the Firm's representations or warranties stated in this Agreement. In the event of any such claim, the City shall have the right to monitor such claim or, at its option, engage its own separate counsel to act as co-counsel on the City's behalf. Further, Firm agrees that the City's specifications regarding the deliverables shall in no way diminish Firm's warranties or obligations under this Paragraph, and the City makes no warranty that the products, development or delivery of such deliverables will not impact such warranties of Firm.

V. INSURANCE REQUIREMENTS

Upon request, Firm shall provide a copy of its insurance policies to the City.

W. INTERPRETATION

The Agreement is intended by both parties as the final, complete and exclusive statement of the terms of their Agreement. No course of prior dealing between the parties or course of performance or usage of the trade shall be relevant to supplement or explain any term used in the Agreement. Although the Agreement may have been substantially drafted by one party, it is the intent of the parties that all provisions be construed in a manner fair to both parties, reading no provision more strictly against one party of the other. Whenever a term defined by the Uniform Commercial Code (the "UCC"), as enacted by the State of Texas, is used in the Agreement, the UCC definition shall control unless otherwise defined in the Agreement.

X. INVALIDITY

The invalidity, illegality or unenforceability of any provision of the Agreement shall in no way affect the validity or enforceability of any other portion or provision of the Agreement. Any void provision shall be deemed severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void. The parties further agree to reform the Agreement to replace the stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this section shall not prevent the entire Agreement from being void should a provision which is the essence of the Agreement be determined to be void.

Y. LIABILITY

Any person, firm or corporation party to the Agreement shall be liable for all damages incurred while in the performance of the Agreement. Firm assumes full responsibility for the terms contained herein and hereby releases, relinquishes, and discharges the City, its officers, agents and employees from all claims, demands and causes of action of any nature including the cost of defense thereof, for any injury to, including death of, any person whether that person be a third party, supplier or an employee of either of the parties hereto, and any loss of or damage to property, whether the same be that of either of the parties, caused by or alleged to have been caused by, arising out of or in connection with the issuance of the Agreement to the Firm and the negligence of the Firm, whether or not said claims, demands and causes of action in whole or in part are covered by insurance. Certificates of insurance may be required for, but not limited to, Commercial General Liability, Business Auto Liability, Workers Compensation and Professional Liability Insurance.

Z. LIENS

Firm shall defend, indemnify and hold the City harmless from and against any and all liens and encumbrances for all services delivered under this Agreement. At the City's request, the Firm or its subcontractors shall provide a proper release of all liens or satisfactory evidence of freedom from liens shall be delivered to the City.

AA. MANAGEMENT

Should there be a change in ownership or management, the Agreement may be canceled unless a mutual Agreement is reached with the new owner to continue the Agreement with its present terms, conditions and pricing. The Agreement is nontransferable by either party.

BB. NOTICES

Unless otherwise specified, all notices, requests or other communications required or appropriate to be given under the Agreement shall be in writing and deemed delivered three (3) business days after postmarked if sent by US Postal Service Certified or Registered Mail, Return Receipt Requested. Notices delivered by other means shall be deemed delivered upon receipt by the addressee. Routine communications may be made by first class mail, fax, or other commercially accepted means. Notices to the Firm shall be sent to the address specified in the Firm's Statement of Qualifications or at such other address as a party may notify the other in writing. Notices to the City shall be addressed to: City of South Padre Island, 4601 Padre Blvd., South Padre Island, TX 78597 and marked to the attention of the City Manager.

CC. OVERCHARGES

Firm hereby assigns to the City any and all claims for overcharges associated with this Agreement which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and/or which arise under the antitrust laws of the State of Texas, *Business and Commerce Code Ann.*, Section 15.01, et seq.

DD. PAYMENT TERMS

1. Tax Exempt Status:

The City is exempt from all federal excise, state and local taxes unless otherwise stated in this document. The City claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates are furnished upon request. Firm will not charge for such taxes. If billed, the City will not remit payment until a corrected invoice is received.

2. Invoicing Requirements:

Unless otherwise specified, all invoices shall be submitted to City of South Padre Island, Accounts Payable, 4601 Padre Island, South Padre Island, TX 78597, and issued as required by the Purchase Order or Agreement. ***Each invoice must reference the unique Purchase Order number, and include the Firm's complete name and remit to address.*** If applicable, transportation and delivery charges must be itemized on the each invoice.

3. Payment Terms:

All payments will be processed in accordance with Texas Prompt Payment Act, *Texas Government Code*, Subtitle F, Chapter 2251. The City will pay Firm within thirty days after acceptance of goods or services delivered, or the day of receipt of a correct invoice, whichever is later. The Firm may charge a late fee (fee shall not be greater than that permitted under the Texas Prompt Payment Act) for payments not made in accordance with this prompt payment policy; however, the policy does not apply to payments made by the City in the event: (a) there is a bona fide dispute between the City and Firm concerning the goods or services delivered, that causes the payment to be late; (b) the terms of a federal agreement, grant, regulation or statute prevents the City from making a timely payment with Federal funds; (c) there is a bona fide dispute between the Firm and a subcontractor and its suppliers concerning deliveries made, which caused the payment to be late; or (d) the invoice is not mailed to the City in strict accordance with instructions on the Purchase Order or Agreement, or other such contractual agreement.

4. Right To Audit:

The Firm agrees that the representatives of the City shall have access to, and the rights to audit, examine, or reproduce, any and all records of the Firm related to the performance under this Agreement. The Firm shall retain all such records for a period of four (4) years after final payment on this Agreement or until all audit and litigation matters that the City has brought to the attention of the Firm are resolved, whichever is longer. The Firm agrees to refund to the City any overpayments disclosed by any such audit.

5. Firm Pricing:

The price shall remain firm for the duration of the Agreement, or any extension period, unless expressly approved in writing. No separate line item charges shall be permitted for any extraneous charges. Firm further certifies that the cost proposal has been arrived at independently without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such fees with any other Respondent or with any competitor.

6. Price Warranty:

The Firm warrants the prices quoted are not materially higher than the Firms current prices on services provided to others for like deliverables under similar terms of purchase. In addition to any other remedy available, the City may deduct from any amounts owed to the Firm, or otherwise recover, any amounts paid for services materially in excess of the Firm's current prices on services to others for like deliverables under similar terms of purchase.

7. Travel Expenses:

All travel, lodging and/or per diem expenses associated with providing the services specified must be included in the Agreement. All travel expenses are subject to review by the City and

documentation of actual itemized expenses may be requested. No reimbursement will be made without prior authorization, or for expenses not actually incurred. Airline fares in excess of coach or economy will not be reimbursed.

EE. PERSONAL INTEREST

No employee or City Council Member of the City may have any financial interest, directly or indirectly, in any proposed or existing agreement, purchase, work, sale or service to, for, with or by the City.

FF. PRIORITY OF DOCUMENTS

In the event there are inconsistencies between the general provisions and special (or other) terms and conditions contained herein, the latter will take precedence.

GG. PROHIBITED FIRMS

The City of South Padre Island prohibits conducting business with Firms under the following conditions:

1. Respondents who have failed to comply with their state contracts and have been debarred from doing business with the State of Texas.
2. Respondent who boycott Israel. By signing and submitting this bid, Respondent certifies that:
 - a. Respondent does not boycott Israel; and
 - b. Respondent will not boycott Israel during the term of the agreement.

HH. PUBLIC INFORMATION

All Responses are subject to release as public information unless the Response or specific parts of the Response can be shown to be exempt from the Texas Public Information Act. Respondents are advised to consult with their legal counsel regarding disclosure issues and take the appropriate precautions to safeguard trade secrets or any other proprietary information. The City assumes no obligation or responsibility for asserting legal arguments on behalf of potential Respondents.

If a Respondent believes that a Response or parts of a Response are confidential, then the Respondent shall so specify. The Respondent shall stamp in bold red letters the term "**CONFIDENTIAL**" on that part of the Response, which the Respondent believes to be confidential. Vague and general claims as to confidentiality shall not be accepted. All Responses and parts of Responses that are not marked as confidential will be automatically considered public information.

II. REIMBURSEMENTS

There is no expressed or implied obligation for the City of South Padre Island to reimburse responding Firms for any expenses incurred in preparing SOQs in response to this Request for Qualification and the City will not reimburse responding Firms for these expenses, nor will the City pay any subsequent costs associated with the provision of additional information or presentation, or to procure a contract for these goods or services.

A. REPRESENTATIONS and RESPONSIBILITIES

By submitting a SOQ in response to this RFQ, Proposer represents that it has carefully read and understands all elements of this RFQ; has familiarized itself with all federal, state, and local laws, ordinances, and rules and regulations that in any manner may affect the cost, progress, or performance of the work; and has full knowledge of the scope, nature, quality and quantity of services to be performed.

The failure or omission of Proposer to receive or examine any form, instrument, addendum, or other documents or to acquaint itself with existing conditions or other details shall in no way relieve any Proposer from any obligations with respect to its proposal or to the contract.

JJ. RESERVATIONS

The City reserves the right to request clarification or additional information specific to any response after all Responses have been received and the solicitation due date has passed. Additionally, the City reserves the right to accept or reject all or part of any Response, waive any formalities or technical inconsistencies, delete any portion of the Scope of Work, or terminate the Solicitation when deemed to be in City's best interest.

KK. RESPONSES BECOME PROPERTY OF THE CITY

Submissions received in response to this Request for Qualification become the sole property of the City.

LL. RIGHT TO ASSURANCES

In the event the City, in good faith, has reason to question the intent of the Firm to perform, the City may demand written assurances of the intent to perform. In the event no written assurance is given within the time specified, the City may treat this failure as an anticipatory repudiation of the Agreement.

MM. SEVERABILITY

The invalidity or unenforceability of any provision herein shall not affect the validity or enforceability of any other provision.

NN. SURVIVABILITY OF OBLIGATIONS

All provisions of the Agreement that impose continuing obligations on the parties, including but not limited to the warranty, indemnity and confidentiality obligations of the parties, shall survive the expiration or termination of the Agreement.

OO. FIRM'S OBLIGATION

Firm shall fully and timely provide all deliverables described in this Solicitation, Firm's response must be in strict accordance with the terms, covenants and conditions of the Agreement and all applicable federal, state and local laws, rules and regulations.

PP. VENUE

This Agreement is fully performable in South Padre Island, Texas, and the venue for any action related to this Agreement shall be South Padre Island, Texas. All issues arising from this Agreement shall be resolved in the courts of Cameron County, Texas and the parties agree to submit to the exclusive personal jurisdiction of such courts. The foregoing, however, shall not be construed or interpreted to limit or restrict the right or the ability of the City to seek and secure injunctive relief from any competent authority as contemplated herein and does not waive the City's defense of sovereign immunity.

QQ. WAIVER

No claim or right arising out of a breach of the Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party. No waiver by either the Firm or the City of any one or more events of default by the other party shall operate as, or be construed to be, a permanent waiver of any rights or obligations under the Agreement, or an express or implied acceptance of any other existing or future default(s), whether of similar or different character.

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RR. WITHDRAWAL

Respondents may request withdrawal of a sealed Statement of Qualifications prior to the scheduled opening time, provided the request for withdrawal is submitted to the City in writing.

BACKGROUND and CURRENT CIRCUMSTANCES

A. CITY of SOUTH PADRE ISLAND

The Public Works department has undertaken many projects this past year to improve infrastructure and beautify the City of South Padre Island. We are investing in infrastructure as well as projects that enhance our ability to market the Island as a premier vacation destination.

B. CURRENT CIRCUMSTANCES

Laguna Boulevard is in poor condition and the City is looking to reconstruct the street by adding curb and gutter on the east side as well as improving drainage along the street and at street crossings. The City is requesting surveying services in order to initiate the planning and design process.

SCOPE OF WORK

Surveying services include topography along Laguna Boulevard approximately 11,110 feet long. Surveying at a minimum must include cross sections at every 100 feet, and 50 to 100 feet on each direction of every intersection. Survey must also include all improvement within the right-of-way which includes but not limited to manholes, curb inlets, grate inlets top including top and flow lines, storm drain crossings, driveways, electrical, telephone pedestals, water meters, visible property pins, fences, fence corners, handicap ramps, etc.

A. Cross Sections

Cross section shall be located at 25' past right of way, property line, sidewalk, top of curb, gutter, pavement edge, centerline and flowline of roadside ditch.

B. Final Product

Surveyor shall provide a CAD drawing as well as the text file of the data. The electronic survey points shall be in the format of Point Number, Northing, Easting, Elevation and Description.

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SUBMISSION REQUIREMENTS

The City will not accept oral proposals, or proposals received by telephone or FAX machine. Proposals must be prepared simply and economically, providing a straightforward, concise description of Proposer's ability to meet all requirements and specifications of this RFQ. Emphasis should be focused on completeness, clarity of content and responsiveness to all requirements of this RFQ.

The SOQ must be submitted in hard copy. Proposer shall submit 1 original and 4 copies of the entire proposal, plus 1 digital copy (on CD, DVD or thumb drive).

The City of South Padre Island requires comprehensive responses to every section within this RFQ. To facilitate the review of the responses, Respondents shall follow the described format. The intent of the proposal format is to expedite review and evaluation. It is not the intent to constrain Respondents with regard to content, but to assure that the specific requirements set forth in this RFQ are addressed in a uniform manner amenable to review.

Any SOQ that does not meet all of the minimum requirements contained herein will be considered non-responsive and will not be evaluated. These minimum requirements are considered pass or fail criteria and includes:

- 1. SOQ must be received by the due date and time;**
- 2. Certification must be signed and returned with SOQ; including acknowledgement of any addenda issued.**

SOQ's that pass the minimum requirements listed above will be evaluated, rated, and ranked, in accordance with the criteria provided below. The City may request additional information, site visits, interviews, or presentations from the Firm as part of the evaluation process.

The proposal format shall be clearly identified in the responses and conform to the criteria as outlined in "A" through "I" of each the criteria listed below.

A. Firm Introduction (10 points)

Briefly introduce your firm, providing a summary of the administration, organization and staffing of your firm, including multiple offices, if applicable. Provide an organizational chart indicating the positions and names of the core management team which will undertake this engagement.

B. Demonstrate the competence and qualifications of the individual who will be directly responsible for the management and delivery of the proposed work (15 points)

City is interested in the individual's experience as a project manager on projects similar to that described in the solicitation. Only one individual should be designated and must be a licensed architect, engineer, or surveyor in the State of Texas at the time of submission and must be employed by the Firm and not by a sub-consultant. Demonstrate project management experience, technical competency, qualifications and compliance with legal requirements.

- (a) documented specialized expertise demonstrating such specialized capabilities pertinent to similar work experience as described in the solicitation by the individual;
- (b) descriptions and examples of specific projects or studies of a similar nature by the individual as described in the solicitation and their role in the work.
- (c) educational background;

- (d) license status, to include Texas registration number and expiration date of architect, engineer, or surveyor assuming professional responsibility on the project or study;
 - (e) formal project management training and any certifications or accreditations offered by the Project Management Institute;
 - (f) technical publications including books, papers or presentations.
- C. Demonstrate the technical adequacy of the personnel and sub-consultants to be utilized for the proposed work (10 points)**
- City is interested in the technical qualifications and experience of the individual project team members of the Firm or sub-consultant firms who will actually be performing work on the project or study described in the solicitation. Demonstrate technical competency, qualifications and compliance with legal requirements.
- (a) documented specialized expertise demonstrating such specialized capabilities pertinent to similar work experience as described in the solicitation by the individuals;
 - (b) descriptions and examples of specific projects or studies of a similar nature by the individuals as described in the solicitation and their role in the work;
 - (c) educational background;
 - (d) license status, to include Texas registration number and expiration date of architects, engineers, or surveyors performing work and supervising subordinates in the production of design or study efforts;
 - (e) technical publications including books, papers or presentations.
- D. Demonstrate the experience of the Firm based upon previous work similar to that of the type considered (20 points)**
- City is interested in the Firm's history with similar projects or studies as described in the solicitation. **List no more than five projects or studies meeting these criteria which have been completed within the last five years.** Include the project or study description, name of the team leader, description of the Firm's role, cost of the project or study, year of the work, and name and phone number of the agency contact who can respond to questions about the work.
- (a) applicability of projects or studies similar in nature as described in the solicitation;
 - (b) role of firm with the project or study.
- E. Demonstrate the success of the Firm based upon the record of performance on other projects (both City of South Padre Island projects and projects for other entities) (20 points)**
- City is interested in the Firm's success and performance record related to projects or studies for the City of South Padre Island or other entities. List no more than five projects total. Projects other than those listed in Consideration Item (D) may be submitted which are not necessarily similar in nature to those described in the solicitation. For other projects or studies to be considered, include the project or study description, name of the team leader, and description of the Firm's role.
- (a) number of change orders;
 - (b) examples of innovative solutions that resulted in a cost savings during construction and/or operation;
 - (c) responsiveness during construction and commitment to continued involvement throughout the life of the project.
- F. Demonstrate the Firm's history of ability to perform within budget constraints (10 points)**
- City is interested in the ability of the Firm to be sensitive and responsive to project or study budget constraints. Provide a summary of the measures taken by the Firm to ensure the project was realized within the project budget.

G. Workload Capacity And History Of Performing Work Within A Specified Schedule (10 points)

City is interested in the ability of the Firm to dedicate the necessary resources to the work described in the Scope of Work. City reserves the right to visit the location of the Firm to verify the capabilities and resources. Include projects listed in Consideration Item (D) or Consideration Item (E) to demonstrate the firm's ability to deliver projects within a specified schedule.

- (a) capabilities of the proposed project team and approach for handling multiple projects simultaneously at various stages of development;
- (b) demonstrate the Firm's ability to deliver projects within a specified schedule;
- (c) contingency plan and ability of the Firm to sustain a loss of a key team member without compromising project quality, schedule or budget considerations.

H. Proposed Approach For Finalizing Survey (5 points)

City is interested in the team's organizational structure and work plan for accomplishing the work as described in the Scope of Work.

- (a) organization and structure of the project team including percentage of work proposed to be done by sub-consultants;
- (b) work plan indicating detailed approach for accomplishment of project, identified options, and proposed solutions;
- (c) approach to project management;
- (d) proposed project schedule should be supplied identifying the beginning and ending of each phase of the work proposed for this project.

I. COMMENTS/CHANGE REQUESTS to STANDARD FORM of AGREEMENT

A copy of the City's Standard Form of Agreement is attached to the RFQ. Please provide any comments or change requests to the Agreement with the proposal submittal. Failure to submit requested changes will affirm that the Firm willing to execute the Agreement without modification.

EVALUATION and SELECTION PROCESS

The City has attempted to provide a comprehensive Request for Qualifications through this solicitation for the work contemplated. Written proposals must present Proposer's qualifications and understanding of the work to be performed. Respondents are asked to address each evaluation criteria and to be specific in presenting their qualifications. Proposals must be as thorough and detailed as possible so that the City may properly evaluate capabilities to provide the requested services.

The City will first select the most highly qualified provider for the services on the basis of demonstrated competence and qualifications; and then attempt to negotiate with that provider a contract at a fair and reasonable price. If a satisfactory contract cannot be negotiated with the most highly qualified provider for the services, the City will formally end negotiations with that provider; select the next most highly qualified provider; and attempt to negotiate a contract with that provider at a fair and reasonable price. The City will continue this process to select and negotiate with providers until a contract is entered into.

The City has established specific, weighted criteria for selection. This section presents the evaluation criteria, description, and relative weight assigned to each (100 points maximum). The City will evaluate each Proposer's responses to the requirements contained in this RFQ.

Clarity and Quality of Proposal**Pass/Fail**

Firms must provide comprehensive responses to every section within this RFQ in the described format. It is not the intent of the City to constrain Firms with regard to content, but to assure that the specific requirements set forth in this RFQ are addressed in a uniform manner amenable to review and evaluation. Failure to do so may result in your Proposal being disqualified from further review and consideration.

- | | |
|-----------------------|--|
| A. (10 points) | Firm Introduction |
| B. (15 points) | Demonstrated competence and qualifications of the individual who will be directly responsible for the management and delivery of the proposed work. |
| C. (10 points) | Demonstrated technical adequacy of the personnel and sub-consultants to be utilized for the proposed work. |
| D. (20 points) | Demonstrated experience of the Firm based upon previous work similar to that of the type considered. |
| E. (20 points) | Demonstrated success of the Firm based upon the record of performance on other projects (both City of South Padre Island projects and projects for other entities). |
| F. (10 points) | Demonstrated Firm's history of ability to perform within budget constraints. |
| G. (10 points) | Workload Capacity And History Of Performing Work Within A Specified Schedule |
| H. (5 points) | Proposed Approach For The Design Project Or Study |

100 POINTS**TOTAL POINTS AVAILABLE**

By submission of a proposal, Proposer acknowledges acceptance of the evaluation process, the evaluation criteria, scope of work, approach and methodology, and all other terms and conditions set forth in this RFQ. Further, Firms acknowledge that subjective judgements must be made by the City during this process.

The City makes no guarantees or representations that any award will be made and reserves the right to cancel this solicitation for any reason, including:

- Reject any and all SOQs received as a result of this RFQ.
- Waive or decline to waive any informality and any irregularities in any proposal or responses received.
- Negotiate changes in the Scope of Work or services to be provided.
- Withhold the award of contract(s).
- Select Proposer(s) it deems to be most qualified to fulfill the needs of the City.
- Terminate the RFQ process.

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CERTIFICATION and ACKNOWLEDGMENT

The undersigned affirms that they are duly authorized to submit this Proposal, that this Proposal has not been prepared in collusion with any other Respondent, and that the contents of this Proposal have not been communicated to any other Respondent prior to the official opening. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Respondent certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement.

Signed By: _____ Title: _____

Typed Name: _____ Company Name: _____

Phone No.: _____ Fax No.: _____

Email: _____

Bid Address: _____
P.O. Box or Street City State Zip

Order Address: _____
P.O. Box or Street City State Zip

Remit Address: _____
P.O. Box or Street City State Zip

Federal Tax ID No.: _____

DUNS No.: _____

Date: _____

EXHIBIT A
STANDARD FORM OF AGREEMENT

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Randy Smith, City Manager
Ken Medders, Council Member

DEPARTMENT: City Manager's Office/City Council

ITEM

Discussion and action to form an ad hoc committee to review the City's Code of Ordinances and any supplemental codes, specifications and/or policies to update and bring recommendations to City Council for consideration.

ITEM BACKGROUND

We are proposing the creation of an ad hoc committee to address any outdated and unneeded codes and policies that the City must enforce. We are suggesting that the ad hoc committee consist of a combination of contractors, architects, engineers or someone in the related field along with City staff.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4, 2019

NAME & TITLE: Rodrigo Gimenez, Chief Financial Officer

DEPARTMENT: Finance Department

ITEM

Discussion and action to approve first reading to adopt Ordinance No. 19-14 establishing the ad valorem and personal property tax rate of .315640 for tax year 2019, and setting the assessed valuation at one hundred percent (100%) of the fair market value and providing for discounts in the event of early payment, and providing for penalty and interest in accordance with state law.

ITEM BACKGROUND

The proposed tax rate is the same as the one for this current fiscal year but it exceeds the effective tax rate. The Texas Tax Code states that when the proposed tax rate exceeds the effective tax rate, the motion to adopt the ordinance must be made in the following form: ***“I move that the property tax rate be increased by the adoption of a tax rate of \$.315640, which is effectively a 2.9% percent increase in the tax rate”.***

The 2.9% is the percentage by which the proposed tax rate exceeds the effective tax rate (Section 26.05 (b) of the Tax Code).

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS

ORDINANCE NO. 19-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020 AND THE TAX YEAR 2019, AND SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE AND PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 26.05 Texas Tax Code provides for the procedures for adoption of the annual ad valorem tax rate for municipalities, and

WHEREAS, the vote on the tax rate must be a record vote as reflected hereunder and such vote was separate from the vote of the City Council adopting the budget as required by law; and

WHEREAS, a motion being first made as follows: **"I move that the property tax rate be increased by the adoption of a tax rate of \$.315640, which is effectively a 2.9% percent increase in the tax rate"** and upon vote of the City Council as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Mayor Patrick McNulty	----	----	----
Mayor Pro Tem Ken Medders, Jr.	----	----	----
Councilmember Kerry Schwartz	----	----	----
Councilmember Joe Ricco	----	----	----
Councilmember Alita Bagley	----	----	----
Councilmember Eva-Jean Dalton	----	----	----

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION 1. There is hereby established a tax rate of \$0.315640 for each one hundred dollars (\$100.00) of assessed valuation on all ad valorem and personal property taxable under the laws of this State by the City of South Padre Island and said Municipal Tax is levied and fixed for the following purposes, to wit:

First: An annual tax of \$0.252024 for each \$100.00 worth of property within the limits of the City of South Padre Island, which is made taxable by law either for State or County purposes, is hereby levied and fixed for the current expenditures of the City of South Padre Island, Texas, and for the general improvements of the City and its property.

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Second: A tax of \$0.063616 for each \$100.00 worth of all property within the limits of The City of South Padre Island, Texas, which is made taxable by law, either for State or County purposes, is hereby levied and fixed for the purposes of creating an interest and sinking fund for the retirement of general obligation bond.

SECTION 2. There is hereby granted a discount for early payment of the 2019 taxes, which discount shall be: three per cent (3%) on 2019 taxes paid during the month of October 2019; two percent (2%) on 2019 taxes paid during the month of November 2019; and one percent (1%) on 2019 taxes paid during the month of December 2019.

SECTION 3. Any payment not timely made shall bear such penalty and interest as is provided by state law.

SECTION 4. If any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 5.

This Ordinance shall become effective upon the Second Reading.

PASSED, APPROVED AND ADOPTED on First Reading, this 4th day of September 2019.

PASSED, APPROVED AND ADOPTED on Second Reading, this 18th day of September 2019.

ATTEST:

CITY OF SOUTH PADRE
ISLAND, TEXAS

Susan Manning, City Secretary

Patrick McNulty, Mayor

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: September 4th, 2019

NAME & TITLE: Aaron Hanley, AICP, AIA, NCI; Planning Director

DEPARTMENT: Planning Department

ITEM

Discussion and action to approve first reading to adopt Ordinance No. 19-15 amending the Fee Schedule in the Code of Ordinances Chapter 2, Sec. 2-75.

ITEM BACKGROUND

Mandatory Fee Schedule Revision for Residential Permit Fees was brought to Council on June 12th in response to HB 852, with a second reading on June 13th. That item was an interim fix in response to legislation that provided no grace period. This item is a more comprehensive revision to the fee schedule to closer align fees with processes. In addition every department as part of the budget preparation was asked to review their fee schedule. This item represents all other requested changes.

BUDGET/FINANCIAL SUMMARY

This item is not intended nor anticipated to amount to an increase or decrease in revenue. It will not have a positive or negative impact on expenditures, however should result in more productivity and staff efficiency.

COMPREHENSIVE PLAN GOAL

Goal 3.J – Development should preserve and enhance the physical environment and natural features of the Island.

Goal 5.F – Protect the Laguna Madre as a valuable resource.

Goal 5.H – Enhance water quality to conserve habitat and minimize health risks.

Goal 5.Q – Protect wetland resources through regulatory controls and voluntary conservation and restoration.

Goal 6.J – Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population.

Goal 6.K – Employ best management practices.

Goal 6.L – Improve storm water management systems.

Action 3.4 – Streamline the review and permitting process.

Action 3.13 – Use incentives and bonuses to encourage enhancements, preservation, and open space.

Action 3.15 – Encourage “Green” development and enhancement (energy, waste handling, renewable resources)

Action 3.17 – Continue to enforce City Ordinances and regulations consistently and equally.

Action 5.24(b) – Establishing runoff controls and requirements for construction sites.

Action 5.33 – Limit impervious surface allowed per site or per developed subdivision.

Action 6.21 – Evaluate and amend as needed the requirements for on-site detention/retention.

Action 6.25 – Amend the development ordinance to:

- a. Require the use of best management practices in collecting, storing, and conveying storm water.

LEGAL REVIEW

Sent to Legal:	YES: <u> X </u>	NO: <u> </u>
Approved by Legal:	YES: <u> X </u>	NO: <u> </u>

RECOMMENDATIONS/COMMENTS

Staff recommends approving fee schedule revisions to better align fees with processes and level of effort. Staff will continue to analyze fee schedule and its impacts on the City’s revenue and the development community.

ORDINANCE NO. 19-15

AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING CHAPTER 2 AND CHAPTER 4 OF THE CITY CODE OF ORDINANCES PERTAINING TO THE CITY FEE SCHEDULE, BY REPEALING AND REPLACING SECTION 2-75, 4-3, 4-16, AND 4-27(X); REPEALING SECTION 2-75.2; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION IN CAPTION FORM

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ILAND, TEXAS;

SECTION 1. Section 2-75 of Chapter 2; and Sections 4-3, 4-16, 4-27, and 4-47 of Chapter 4 of the Code of Ordinances of the City of South Padre Island pertaining to fees for City services is hereby amended as follows:

Chapter 2 – ADMINISTRATION

ARTICLE IV. - FEE SCHEDULE

Sec. 2-75. - Fee schedule for all city services.

A fee is hereby established for the City services described as follows:

Administrative Services

Copies and/or printouts, up to 8-½ inches x 14 inches \$0.10/page after first 10 pages
Personnel (Labor) \$15/hour after the 1st hour
Diskettes/CD's \$1/each
Envelopes (Small) \$1/each
Envelopes (Large) \$2/each
Postage Actual cost
Oversize paper copy (11 inches x 17 inches, Green/Blue bar) \$0.50/page after first 10 pages
Mylar (depending on thickness) \$0.85 to \$1.35/linear foot
Blueprint/Blue line paper (all widths) \$1/linear foot
DVD \$5
Municipal Court Online Payment Fee \$3
Public Facility Use Fee \$50/hour

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Planning

Preliminary Plan Review \$100 per discipline
PEBD Site Plan Review \$100
Special Development Plans (DSRTF) \$250
City zoning maps \$150
GIS service \$75 per hour
Zoning verification letter \$25
Variance / Appeal \$250
Master Plan \$250
Planned Development District \$1,000
Specific Use / Special Exception \$250
Zoning Case postponement \$250
Rezoning— residential \$1,000
Rezoning—commercial \$1,000
Non-conforming Use Registration \$100
Non-conforming Use Annual Renewal \$50
Subdivision fees—preliminary plat \$750
Subdivision fees—final plat \$750
Subdivision fees preliminary re-plat \$500
Subdivision fees final re-plat \$500
Subdivision fees— preliminary/final re-plat \$750

Finance Department

Short Term Rental Registration \$50

Police Department

Temporary taxi permit \$100
Taxi driver permits \$25
Wrecker service permit application \$100
Fingerprints \$25
Golf Cart permits \$50
Golf Cart permit renewal \$25

Security Officer \$30/hour

Fire Department

New Fire Alarms Systems Permit \$100

Private Fire Hydrant Permit \$50

Condominiums Annual Inspection \$100

Hotels/Motels Annual Inspection \$100

Apartments Annual Inspection \$100

Additional Floors (After 5th floor) \$10

New Fire Sprinklers & Standpipe Systems Permit \$50

Inspection Fire Alarms systems (existing systems) \$50

Inspection Fire Sprinklers & Standpipe system \$50

New Fire Hydrant Permit \$100

Inspect tie-in Fire Sprinkler & Standpipe Systems \$100

Review of Building Fire Protection Plans \$10 per floor minimum charge of \$50

Storage Tanks Permit/Inspection \$75

Re-Inspections (after 1st re-inspection) \$50

Business Buildings Annual Fire Safety Inspection \$50 (\$25 for less than 500 SF)

Burning Permits \$50

Initial Fire Safety Inspection \$100

Propane tank installation permit fee (post installation) \$200

Propane tank inspection \$100

Storage Tank Permit/Inspection \$75

Temporary Structure (tents, portable buildings) \$30

Fire Protection System modification \$50

Fire Hydrant flow test Permit \$25

Fire Hydrant Contractor use Permit \$200

Lab/Clinics Inspection \$100

Restaurant Fire Extinguishing Hood System Test Inspection \$50

Fire Protection System Hydro test \$50

Fire Works Display Permit \$200

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Fire Reports \$10

False Alarms 2nd Call Thereafter \$200

Review Evacuation Route & Fire Drills \$50

Special event standbys:

EMT and beach patrol \$30/hr

Ambulance with 2 personnel (\$100/hr. w/ 4 hr. minimum)

Environmental Health Services

Health inspections (annual food service) \$100

Re-inspections for health permits \$50

Temporary health inspections: \$10 daily

Annual Permit for temporary vendors (Oct-Sep): \$100

Mobile Food Unit Health Permit Applications

Peak Season (Mar-Aug) \$500 monthly

Off Peak Season (Sep-Feb) \$100 monthly

Annual Permit (Optional) \$1,800

Natural Habitat Lot Application fee-New \$75

Natural Habitat Lot Application fee-Renewal \$50

Natural Habitat Lot Application fee-Optional Fee Payment

Mowing R-O-W \$35

Mowing Perimeter \$25

Mowing R-O-W & Perimeter \$50

Post and Rope: 50 foot \$350

Post and Rope: 100 foot \$700

Post and Rope: 150 foot \$1,050

Reprint of Health permit \$10

Special Events cooking food stand \$10

Umbrella permit-new application \$100

Umbrella permit-yearly renewal \$100

Garment inspections \$100

Mowing administrative cost \$100 per invoice

Plan review fee \$100

Animal trap deposit \$20

Building Department

Preliminary Plan Review \$100 per discipline

Outsource Admin Fee \$50

Residential Plan Review\$200

Residential Building Permit (Repairs and Alterations) \$50

Residential Building Permit (New and Additions) \$50 + \$0.50 per SF

Residential Permit Extension 50% of Permit fee

Residential Certificate of Occupancy \$50

Residential Temporary Certificate of Occupancy \$100

Residential Certificate of Occupancy Extension \$200

Commercial Plan Review (Table Below)

Valuation	Fee
\$1 - \$10,000	\$50.
\$10,001 - \$25,000	\$70.69 for first \$10,000 + \$5.46 for each additional \$1,000.
\$25,001 - \$50,000	\$152.59 for the first \$25,000 + \$3.94 for each additional \$1,000.
\$50,001 - \$100,000	\$251.09 for the first \$50,000 + \$2.73 for each additional \$1,000.
\$100,001 - \$500,000	\$387.59 for the first \$100,000 + \$2.19 for each additional \$1,000.
\$500,001 - \$1,000,000	\$1,263.59 for the first \$500,000 + \$1.85 for each additional \$1,000.
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 + \$1.23 for each additional \$1,000.

Commercial Building Permit \$100 + \$4 per \$1,000 value

Commercial Permit Extension 50% of Permit fee

Commercial Certificate of Occupancy \$100

Commercial Temporary Certificate of Occupancy \$200

Commercial Certificate of Occupancy Extension \$400

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Building Permit, Electrical \$50 + \$25 per 1,000 SF

Plumbing Permit \$50 + \$25 per 1,000 SF

Mechanical Permit \$50 + \$25 per 1,000 SF

Demolition Permit \$100 + \$25 per 1,000 SF

Contractor Registration \$100

Mechanical Contractor Registration \$100

Demolition Contractor Registration \$100

House Moving Contractor Registration \$100

Fire Prevention Contractor Registration \$100

Unified Sign Plan Review \$100

Development \$50

Fence \$50

House moving \$200

Lawn irrigation \$50

Painting \$25

Swimming pools \$7 per \$1,000

Right-of-way \$50.00

Sign \$50.00

Temporary structure \$100

Temporary parking lot \$100

Inspection \$25

Re-inspection \$100

After Hours Inspection \$100

City Maps \$25

Sandblasting \$200

Shade Device permit \$50

Shoreline

Beach & dune permit \$180

Beach & dune permits that require state/council approval \$300

Vehicle beach use permits \$25

Retaining Wall / Walkway Maintenance \$50

Parks and Recreation / Community Center

Single private non-alcohol event reserving the full building \$50/hr

Fee for small meeting room non-alcohol event \$25/hr

Add'l fee for approved event reservation w/alcohol (beer/wine) \$200

A per hour fee will be assessed for any time over and above reservation period. Community Center Rental fees are non-refundable

Special Events Permit \$250

Special Events Permit (Beach Weddings) \$100

Convention Centre

Lobby Rental \$400/day

Exhibit Hall \$2,500/day

Theater \$650/day

Rooms 101-104 (separately) \$250/day

Rooms 201&203 (separately) \$250/day

Room 202 \$400/day

Sun Terrace \$400/day

Entire Facility \$5,000/day

Copies \$0.15 black and white, \$0.25 color

Copies \$0.50 oversized

10x10 Booth with skirted table, 2 chairs \$65/day Adv. \$45/floor order

Electricity 0-20 AMPS \$55/day

Flat Fee Electrical-dependent on no. of booths, days of use \$100-600 Advance \$10, Floor Order

Table rental \$15/day Advance \$5, Floor Order

Molded Chair \$10/day Advance \$8, Floor Order

Upholstered Chair \$12/day Advance \$15, Floor Order

Skirting \$20/day

Miscellaneous Extension Cords \$25/day Advance \$50, Floor Order

Telephone (per line) \$60

Hanging banners less than 10 feet in length \$25 plus forklift/operator fee

Same as above but using high lift to hang from ceiling \$50 plus high lift/operator fee

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Banners longer than 10 feet \$10/foot /banner
Fork Lift with Operator \$40/hour
High Lift with Operator \$60/hour
Reusable Bags-advance notice required \$1 each
36x24 poster w/board-advance notice required \$15 and up each

Emergency Medical Charges

BLS N-Emergency Trans \$850
ALS1 Emergency Trans \$1,200
ALS-N Emergency Trans \$850
Mileage \$25
911 Aid Call Wait Time \$50

Routine Supplies

Pulse Oximetry \$85
Non Sterile Gloves (pair) \$9

Oxygen/Airway

Oxygen \$115.50
Oxygen Mask/Nasal Can \$50
Non-rebreather Mask \$45
Nebulizer \$28.50
BVM \$50
Endotracheal Tube \$28
Combitube \$105
ETCO2 Detector \$13
Suctioning \$350
Intubation \$350
Airway Maintenance \$400
CPAP Airway Press Vent \$350
CPAP Circuit \$250

Other Specialized

Chest Decompression \$275

CPR \$350
Defib/Cardioversion \$500
Extra Attendant-CPR \$75
Extra Attendant-Ventilation \$75
Chest Decompression Kit \$50
Rapid Sequence Induction \$275

IV Therapy

IV Therapy \$105
IV Normal Saline 500ml \$60
IV Normal Saline 1,000ml \$75
Start Kit \$95
Venigard \$6
Drip Set \$85

Cardiac Monitoring

EKG Monitoring w/Interp \$300
EKG Electrodes (pkg) \$25
Defibrillation \$250
Misc. EKG Supplies \$5

Immobilization

Spinal Immobilization \$250
Backboard \$90
Cervical Collar \$75
Head Blocks \$80
Splints \$75
Traction Splint \$60
K.E.D. \$150
Immobilization Procedure \$225
Extrication \$300
CPR Head Bed \$50
Pelvic Sling \$45

Spider Webbing \$45

Pedi-Mate \$85

Bleeding Control/Dressing

Bleeding Control Proc. \$125

Trauma Dressing \$15

Burn Sheet \$30

Occlusive Dressing \$15

Blood Sugar Reading

Glucose Monitor \$40

Glucose Lancets \$1.50

Glucose Stix \$8

Glucose Bandage \$1

Glucose Supplies \$29

IV Therapy (con't)

Extension Set \$15

Blood Y-Tubing \$24

14-24 Gauge Catheter \$190

Huber Needle \$40

Intraosseous Needle \$175

Syringe 1cc-10cc \$20

Pharmaceuticals

Adenosine 3 mg/ml 2 ml \$178.50

Albuterol 0.083% 3 ml \$30

Aspirin 81mg/tablet \$4

Atropine 1 mg 10 ml \$66.50

Atrovent 0.5 mg/2.5 ml \$17

Benadryl 50 mg/ml 1ml \$20

Dextrose 50% 50 ml \$41

Epi-Injector-Adult Dose \$96

Epi-Injector-Pedi Dose \$96

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Epinephrine 1:1,000 1 ml \$31
Epinephrine 1:10,000 1 ml \$35
Furosemide 40 mg 4 ml \$22
Lactated Ringers 1,000ml \$84
Lidocaine 100mg 5ml \$19
Lidocaine Prei-mix 0.4% ml \$72
Morphine Sulfate \$17
Naloxone 1 mg/ml 2mg \$102
Nitroglycerin Tab/Spray \$18
Oral Glucose \$19
Sodium Bicarbonate \$31
Valium \$12

Infection Control

Mask with Shield \$20
Isolation Kit/Gown/Cap \$49
Goggles \$25
Biohazard Bag \$8

Miscellaneous

O.B. Kit \$73
Cold Pack \$20
Hot Pack \$20
Sterile Water \$10
Emesis Bag/Basin \$9
Decontamination of Unit \$35
Emergency Communication Fee \$200

*These charges are for insurance billing. These charges will not affect co-pays for Medicare recipients nor will the affect citizens with Medicaid. Citizens with no insurance will be given private pay discounts.

Chapter 4 – BUILDING AND CONSTRUCTION

ARTICLE I. – GENERAL

Section 4-3. – Applications on permits by licensed masters required.

All permits issued for construction shall require an application by a licensed master plumber and licensed master electrician prior to the commencement of plumbing or electrical work, although such application shall not be required for initial issuance of the permit. No additional fee shall be charged by the City in connection with the applications of master plumbers and electricians on building permits.

Section 4-16. – Fees

On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the following schedule:

(A) Permit Fees:

Per City Fee Schedule.

(B) Building Permit Valuations:

Permit valuation shall include total cost, such as plumbing, electrical, mechanical and other systems, all or any of which require a separate permit. For the purpose of establishing the valuation of a building, the Building Official may use data published by a recognized authority substantiating current cost of construction and/or the contractor's estimated cost whichever is higher.

(C) Moving of a Building or Structure:

Per City Fee Schedule.

(D) Demolition of Building or Structure:

Per City Fee Schedule.

(E) Reinspection Fee:

In the event the Building Inspector is called upon to inspect an aspect of construction which he has previously inspected and determined insufficient, a reinspection fee shall be assessed the person requesting such reinspection.

Section 4-27. – Standards for construction

- (X) After the issuance of a building permit, the applicant/property owner shall be required to submit a signed and sealed elevation certificate after completion of the structure's foundation. This document will be required prior to commencement of framing. The Building Inspector and/or Building Official will stop construction should information from the elevation certificate be inconsistent with the approved plans, the required FEMA elevation, or City setback regulations.

Section 4-47. – Required review by the Development Standards Review Task Force (DSRTF)

Prior to issuance of permits, the Development Standards Review Task Force shall first review and approve the following:

- (A) Site plans and elevation drawings for all structures excluding one (1) or two (2) family structures and multifamily structures with two (2) or less stories or with sixteen (16) or less units in one (1) building.
- (B) All structures, excluding one (1) or two (2) family use structures and multifamily structures with two (2) or less stories or with sixteen (16) or less units in one (1) building, desiring exterior color and material use changes (i.e. painting, siding, stucco, etc.) must obtain a permit, except color changes that comply with the design guidelines do not require review by the Development Standards Review Task Force.

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The Development Standards Review Task Force may only deny an application if it does not meet all existing applicable ordinances or the Review Board may refer an applicant to the City Council if their project does not meet existing design guidelines.

SECTION 2: This Ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

SECTION 3: If for any reason, any section, paragraph, subdivision, clause, phrase, word, or provision of the Ordinance shall be held unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full force and effect for its purpose.

SECTION 4: This Ordinance shall become effective when published in summary form according to law.

PASSED, APPROVED AND ADOPTED on First Reading, the 4th day of September 2019.

PASSED, APPROVED AND ADOPTED on Second Reading, the ____ day of September 2019.

ATTEST:

CITY OF SOUTH PADRE ISLAND,
TEXAS

Susan M. Manning, City Secretary

Patrick McNulty, Mayor

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CITY COUNCIL



September 4th, 2019
Item 14

14-16

DISCUSSION AND ACTION REGARDING MODIFICATIONS TO FEE SCHEDULE

Why are we amending the Fee Schedule?

- Align fees with processes and level of effort.
- Streamline permitting process
- Create opportunities to educate and redirect
- Protect City by collecting at time of service

NOT TO:

- Increase Fees
- Decrease Fees

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KEY CHANGES – BUILDING INSPECTIONS

1. Separate Plan Review from Permit Fee
 - **Justification**
 - Better aligns with Process
 - Recoups cost for projects that discontinue
 - Deters non-serious applicants and incomplete submittals
2. Outsource Plan Review
 - **Justification**
 - Not enough staff time to handle surges
 - Potentially reduces review time
 - Shifts liability to third party
3. Require Contractors to Register
 - **Justification**
 - Ensures qualified individuals
 - Creates method for enforcement of disaster time ordinances

KEY CHANGES – BUILDING INSPECTIONS (CONT.)

1. Creation of Preliminary Plan Review
 - **Justification**
 - Assist with Concept development to ensure compliance with city ordinances
 - Reduces Plan Review time and prevents incomplete submittals
2. Align Fees with Quantity / Level of Effort
 - **Justification**
 - Promotes equality (no one overpays / underpays)

KEY CHANGES – PLANNING DEPARTMENT

1. Creation of Plan Review Fee for PBED and Preliminary Plats
 - **Justification**
 - Better aligns with Process
 - Recoups cost for projects that discontinue
 - Deters non-serious applicants and incomplete submittals
2. Creation of Preliminary Plan Review
 - **Justification**
 - Assist with Concept development to ensure compliance with city ordinances
 - Reduces Plan Review time and prevents incomplete submittals
3. Non-Conforming Use Registration
 - **Justification**
 - Monitor and enforce Non-Conforming uses

KEY CHANGES – PUBLIC WORKS DEPARTMENT

1. Creation of Development Plan Review Fee
 - **Justification**
 - Better aligns with Process
 - Recoups cost for projects that discontinue
 - Deters non-serious applicants and incomplete submittals
2. Creation of Standards and Specifications Verification
 - **Justification**
 - Better aligns with level of effort for plan review and inspections.
3. Creation of Fee for Stormwater Participation
 - **Justification**
 - Encourages green / smart development.
 - Creates funding for stormwater system improvements and maintenance.

KEY CHANGES – FIRE DEPARTMENT

1. Elimination of Duplicate EMS Transport Fees
 - **Justification**
 - Old Fees in conflict with Newly adopted fees
2. Change Fire Alarm Systems Permit to \$100 (was \$50)
 - **Justification**
 - Consistency with other Permits and Level of Effort
3. Add smaller category for Annual Fire Safety Inspection – “Less than 500 SF” (\$25 instead of \$50)
 - **Justification**
 - Align with level of effort (these inspections are very quick)
4. Change Temporary Tank Inspection to \$75 (was \$100)
 - **Justification**
 - Align with level of effort
5. Change Fire System Modification to \$50 (was \$100)
 - **Justification**
 - Align with level of effort

ee-hl

KEY CHANGES – FIRE DEPARTMENT (CONT.)

1. Eliminate Certificate of Occupancy Inspection Fee (was \$50)
 - **Justification**
 - Should be included in Building Permit Certificate of Occupancy Fee
2. Eliminate Re-inspection for Certificate of Occupancy (was \$30)
 - **Justification**
 - Should be included in Building Permit Certificate of Occupancy Fee
3. Special Event Standby – EMT – Read \$30, should be \$30 “per hour”
 - **Justification**
 - Clarification
4. Added Fee for Additional Floors beyond 5th (\$10)
5. Adjusted Terminology to align with Forms

OTHER MISC. CHANGES

1. Change "Beach Maintenance" to "Shoreline"
2. Change "Community Center" to "Parks and Recreation / Community Center"
3. Move Special Event Permits from Building Inspections to Parks and Recreation (Already operationally aligned)
4. Add Beach & Dune Permit to Fees under Shoreline.
 - They were already charging for it. (\$180 – on website)
5. Change Beach & Dune Permit requiring state/council approval from \$350 to \$300.
 - They were already charging \$300 (website discrepancy)
6. Add Retaining Wall / Walkway Maintenance Fees under Shoreline.
 - Building Inspections was already charging for it. Codified under Chapter 22.
7. Eliminate Duplications of Special Event Permits.
8. Increase Special Event (Beach Weddings) from \$25 to \$100.
 - Same cost as Temporary structure, which most have.
9. Add Finance Department – Short Term Rental Registration.

he-hl

BUILDING INSPECTIONS

FEE
SCHEDULE
COMPARISON

sl-hl

DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Preliminary Plan Review	Free	\$100 Per Discipline	Free	Free	Free	\$100 Per Discipline
Residential Plan Review	Included	\$200-600 (based on Size)	50% of Permit	15-25% of Permit (based on size)	\$25	\$200 + \$50
Residential Permit (Repair, Alteration)	\$50	\$150-2000 (based on value)	\$0.25-0.30 per SF	\$25 + \$7 per \$1,000 value	\$50 + \$6 per \$1,000 value	\$50
Residential Permit (New and Addition)	\$0.75 per SF	\$150-2000 (based on value)	\$0.25-0.30 per SF	\$25 + \$7 per \$1,000 value	\$50 + \$6 per \$1,000 value	\$50 + \$0.50 per SF
Residential Permit Extension	Free	50% of Permit Fee	Free	Free	Free	50% of Permit
Residential Certificate of Occupancy	Included	\$150	\$100	\$50	\$25	\$50

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Residential Temporary Certificate of Occupancy	Included	\$150	N/A	N/A	\$25	\$100
Residential C of O Extension	N/A	\$75	N/A	N/A	\$25	\$200
Commercial Plan Review	Included	\$100 + \$1.60 per \$1,000 value	50% of Permit	25% of Permit	\$50	*See Chart + \$50
Commercial Permit	\$7 per \$1,000 value	\$100 + \$7.28 per \$1,000 value	\$600 + \$3 per \$1,000 value	\$25 + \$7 per \$1,000 value	\$50 + \$6 per \$1,000 value	\$100 + \$4 per \$1,000 value
Commercial Permit Extension	Free	50% of Permit	N/A	N/A	N/A	50% of Permit
Commercial Certificate of Occupancy	Included	\$200	\$100	\$50	\$25	\$100

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

ATTACHMENT B FEE SCHEDULE

Commercial and Multi-Family construction plan review

Valuation	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$50. ⁰⁰
\$10,001. ⁰⁰ to \$25,000. ⁰⁰	\$70.69 for the first \$10,000. ⁰⁰ plus \$5.46 for each additional \$1000. ⁰⁰
\$25,001. ⁰⁰ to \$50,000. ⁰⁰	\$152.59 for the first \$25,000. ⁰⁰ plus \$3.94 for each additional \$1000. ⁰⁰
\$50,001. ⁰⁰ to \$100,000. ⁰⁰	\$251.09 for the first \$50,000. ⁰⁰ plus \$2.73 for each additional \$1000. ⁰⁰
\$100,001. ⁰⁰ to \$500,000. ⁰⁰	\$387.59 for the first \$100,000. ⁰⁰ plus \$2.19 for each additional \$1000. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1,263.59 for the first \$500,000. ⁰⁰ plus \$1.85 for each additional \$1000. ⁰⁰
\$1,000,001. ⁰⁰ and up	\$2,188.59 for the first \$1,000,000. ⁰⁰ plus \$1.23 for each additional \$1000. ⁰⁰

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Commercial Temporary Certificate of Occupancy	Included	\$500	N/A	N/A	\$25	\$200
Commercial C of O Extension	Included	\$100	N/A	N/A	\$25	\$400
Building Permit, Electrical	\$50	\$100-200	\$40 +	\$50	\$65 +	\$50 + \$25 per 1,000 SF
Mechanical Permit	\$50	\$80-250	\$40 +	\$50	\$65 +	\$50 + \$25 per 1,000 SF
Plumbing Permit	\$50	\$60-372	\$40 +	\$50	\$65 +	\$50 + \$25 per 1,000 SF
Demolition Permit	\$50	\$100-650	\$100 + \$25 per 500 SF	\$100		\$100 + \$25 per 500 SF

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be-hl

DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Contractor Registration	N/A	\$150-170	\$250	\$100	\$100	\$100
Mechanical Registration	N/A	\$150	\$250	\$50	\$100	\$100
Demolition Contractor Registration	N/A	\$85	\$250	\$50	\$100	\$100
House Mover Registration	N/A	\$60	\$250	\$50	\$100	\$100
Fire Prevention Registration	N/A					\$100

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DETAILED FEE SCHEDULE COMPARISON BUILDING INSPECTIONS

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Unified Sign Plan Review	Free	\$300				\$100
Inspection	Included	Included	Included	Included	Included	\$25 per visit
Re-Inspection	\$25	\$50	\$75	\$50	\$25	\$100 per visit
After Hours Inspection	N/A	\$77	\$75	\$25	\$25	\$100 per visit

PLANNING DEPARTMENT

FEE
SCHEDULE
COMPARISON

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DETAILED FEE SCHEDULE COMPARISON PLANNING DEPARTMENT

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Preliminary Plan Review	Free	\$100 Per Discipline	Free	Free	Free	\$100 Per Discipline
PEBD Site Plan Review	Free	N/A	N/A	N/A	N/A	\$100
Non-conforming Use Registration	N/A	\$350	N/A	N/A	N/A	\$100
Non-conforming Use Annual Renewal	N/A	\$150	N/A	N/A	N/A	\$50
Rezoning (Residential)	\$750 / \$1,000	\$785 - \$6,000	\$250 - \$1,500	\$200	\$350	\$1000

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DETAILED FEE SCHEDULE COMPARISON PLANNING DEPARTMENT

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
Special Development Plans (DSRTF)	Free	N/A	N/A	N/A	N/A	\$250
Special Exception	Free / \$250	\$600	\$300	\$200	\$330	\$250
Appeal	Free / \$250	\$600	\$300	\$200	\$330	\$250

PUBLIC WORKS DEPARTMENT

FEE
SCHEDULE
COMPARISON

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DETAILED FEE SCHEDULE COMPARISON

PUBLIC WORKS DEPARTMENT

Fee Schedule Comparison	SPI - Current	San Antonio	Brownsville	Port Isabel	Port Aransas	PROPOSED
*Development Plan Review	Included	\$100	Included	15% of Permit	\$37.50	\$50
*Subdivision Standards and Specifications Verification	Included	\$700	Included	Included	Included	\$50 + \$25 / acre
*Stormwater Participation	Free	\$750 per lot OR \$1,200 per acre	N/A	N/A	N/A	\$1.94 per Cubic Foot of Added Runoff

DETAILED FEE SCHEDULE COMPARISON

PUBLIC WORKS DEPARTMENT

Table 6-1. Typical Base Capital Construction Costs for BMPs

BMP Type	Typical Cost* (\$/cf)	Notes	Source
Retention and Detention Basins	0.50-1.00	Cost range reflects economies of scale in designing this BMP. The lowest unit cost represents approx. 150,000 cubic feet of storage, while the highest is approx. 15,000 cubic feet. Typically, dry detention basins are the least expensive design options among retention and detention practices.	Adapted from Brown and Schueler (1997b)
Constructed Wetland	0.60-1.25	Although little data are available to assess the cost of wetlands, it is assumed that they are approx. 25% more expensive (because of plant selection and sediment forebay requirements) than retention basins..	Adapted from Brown and Schueler (1997b)
Infiltration Trench	4.00	Represents typical costs for a 100-foot long trench.	Adapted from SWRPC (1991)
Infiltration Basin	1.30	Represents typical costs for a 0.25-acre infiltration basin.	Adapted from SWRPC (1991)
Sand Filter	3.00-6.00	The range in costs for sand filter construction is largely due to the different sand filter designs. Of the three most common options available, perimeter sand filters are moderate cost whereas surface sand filters and underground sand filters are the most expensive.	Adapted from Brown and Schueler (1997b)
Bioretention	5.30	Bioretention is relatively constant in cost, because it is usually designed as a constant fraction of the total drainage area.	Adapted from Brown and Schueler (1997b)
Grass Swale	0.50	Based on cost per square foot, and assuming 6 inches of storage in the filter.	Adapted from SWRPC (1991)
Filter Strip	0.00-1.30	Based on cost per square foot, and assuming 6 inches of storage in the filter strip. The lowest cost assumes that the buffer uses existing vegetation, and the highest cost assumes that sod was used to establish the filter strip.	Adapted from SWRPC (1991)

* Base year for all cost data: 1997

Table 6-3. Regional Cost Adjustment Factors

Rainfall Zone	1	2	3	4	5	6	7	8	9
Adjustment Factor	1.12	0.90	0.67	0.92	0.67	1.24	1.04	1.04	0.76

Source: Modified from APWA, 1992

Average Construction Cost = **\$1.94 / CF**

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CASE STUDIES

FEE
SCHEDULE
COMPARISON

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CASE STUDIES

Scenario 1

- **Residential – R-3 / VB (\$122.46)**
 - 2,500 SF
 - 1/4 acre site
 - 600 Cubic Feet of Runoff created

Scenario 2

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 15,000 SF (\$2,635,500)
 - 1 acre
 - 3,500 Cubic Feet of Runoff Created

Scenario 3

- **Hotel – R-1 / I-B (\$192.92 / SF)**
 - 60,000 SF (\$11,575,200)
 - 5 acre
 - 13,897 Cubic Feet of Runoff Created

CASE STUDIES

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	246.61	238.50	232.82	223.18	209.86	203.80	216.12	191.69	184.50
A-1 Assembly, theaters, without stage	225.65	217.54	211.85	202.22	189.15	183.09	195.16	170.98	163.79
A-2 Assembly, nightclubs	191.96	186.56	182.12	174.70	164.94	160.39	168.64	149.29	144.33
A-2 Assembly, restaurants, bars, banquet halls	190.96	185.56	180.12	173.70	162.94	159.39	167.64	147.29	143.33
A-3 Assembly, churches	226.69	218.58	212.89	203.26	191.60	185.54	196.20	173.43	166.24
A-3 Assembly, general, community halls, libraries, museums	190.63	182.52	175.84	167.20	153.09	148.07	160.14	134.97	128.78
A-4 Assembly, arenas	224.65	216.54	209.85	201.22	187.15	182.09	194.16	168.98	162.79
B Business	197.81	190.62	184.70	175.70	160.65	154.63	168.95	141.15	134.99
E Educational	209.43	202.23	196.97	188.01	175.28	166.43	181.55	153.08	148.70
F-1 Factory and industrial, moderate hazard	117.60	112.19	105.97	101.84	91.54	87.26	97.61	75.29	70.95
F-2 Factory and industrial, low hazard	116.60	111.19	105.97	100.84	91.54	86.26	96.61	75.29	69.95
H-1 High Hazard, explosives	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	N.P.
H234 High Hazard	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	63.56
H-5 HPM	197.81	190.62	184.70	175.70	160.65	154.63	168.95	141.15	134.99
I-1 Institutional, supervised environment	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
I-2 Institutional, hospitals	330.92	323.73	317.81	308.81	292.72	N.P.	302.06	273.22	N.P.
I-2 Institutional, nursing homes	229.68	222.49	216.58	207.57	193.53	N.P.	200.83	174.02	N.P.
I-3 Institutional, restrained	224.86	217.67	211.75	202.75	188.96	181.94	196.00	169.45	161.29
I-4 Institutional, day care facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
M Mercantile	142.95	137.54	132.11	125.68	115.38	111.83	119.62	99.73	95.77
R-1 Residential, hotels	199.70	192.92	186.99	179.78	164.90	160.43	179.93	148.60	143.96
R-2 Residential, multiple family	167.27	160.49	154.56	147.35	133.71	129.23	147.50	117.40	112.76
R-3 Residential, one- and two-family	155.84	151.61	147.83	144.09	138.94	135.27	141.72	130.04	122.46
R-4 Residential, care/assisted living facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
S-1 Storage, moderate hazard	108.99	103.58	97.35	93.22	83.14	78.87	88.99	66.89	62.56
S-2 Storage, low hazard	107.99	102.58	97.35	92.22	83.14	77.87	87.99	66.89	61.56
U Utility, miscellaneous	85.30	80.55	75.51	71.75	64.72	60.49	68.56	51.18	48.73

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CASE STUDIES

Scenario 1

- **Residential – R-3 / VB (\$122.46)**
 - 2,500 SF
 - 1/4 acre site
 - 600 Cubic Feet of Runoff created

Permit Fee in Interim Schedule: 2,500 SF x \$0.75 = \$1,875

Permit Fee in Old Schedule: 2,500 x \$122.46 = \$306,150* (\$0.007) = \$2,143.05

Permit Fee in Proposed Schedule:

Plan Review = \$250

Permit = \$1,250

Mechanical = \$112.50, Electrical = \$112.50, Plumbing = \$112.50

Inspections = 10 @ \$25 = \$250

C of O = \$50

Total = \$2,187.50 (\$44.45 increase to developer, \$155.55 decrease to City)

CASE STUDIES

Scenario 2

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 15,000 SF (\$2,635,500)
 - 1 acre
 - 3,500 Cubic Feet of Runoff Created

Permit Fee in Old Schedule: $15,000 \times \$175.70 = \$2,635,500^* (\$0.007) = \$18,448.50$

Permit Fee in Proposed Schedule:

Plan Review = \$4,250.26

Permit = \$10,642

Mechanical = \$425, Electrical = \$425, Plumbing = \$425

Inspections = 15 @ \$25 = \$375

C of O = \$100

Total = \$16,692.26 (\$1,756 decrease to developer, \$5,956 decrease to City)

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CASE STUDIES

Scenario 3

- **Hotel – R-1 / I-B (\$192.92 / SF)**
 - 60,000 SF (\$11,575,200)
 - 5 acre
 - 13,897 Cubic Feet of Runoff Created

Permit Fee in Old Schedule: $60,000 \times \$192.92 = \$11,575,200^* (\$0.007) = \$81,026.40$

Permit Fee in Proposed Schedule:

Plan Review = \$15,246.09

Permit = \$46,400.80

Mechanical = \$1,550, Electrical = \$ 1,550, Plumbing = \$1,550

Inspections = 50 @ \$25 = \$1,250

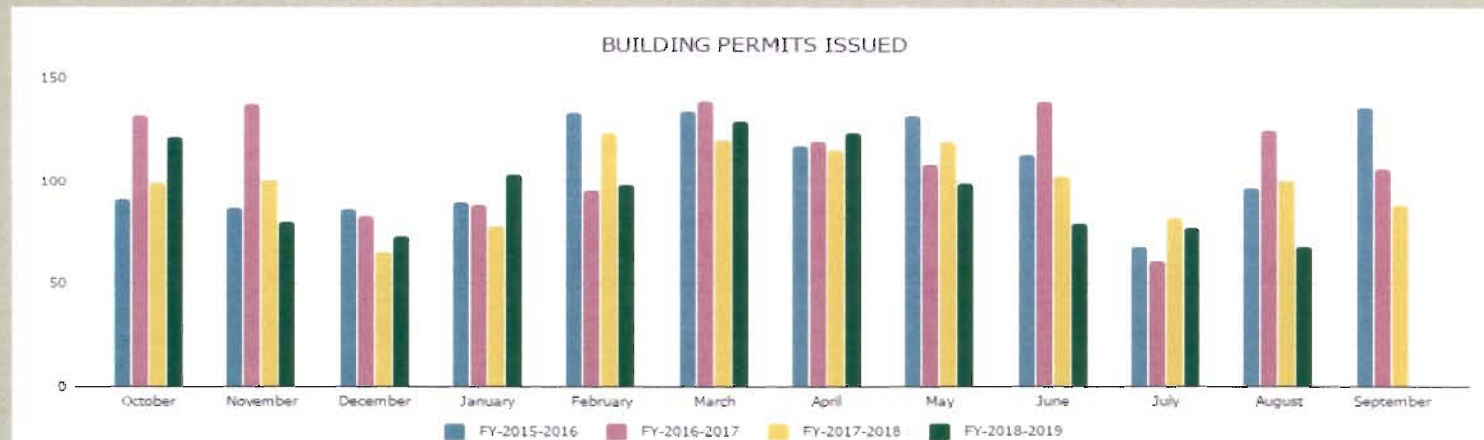
C of O = \$100

Total = \$67,696.89 (\$13,329 decrease to developer, \$13,329 decrease to City)

***This Plan Review would have been outsourced under existing system.**

BUILDING PERMIT METRICS

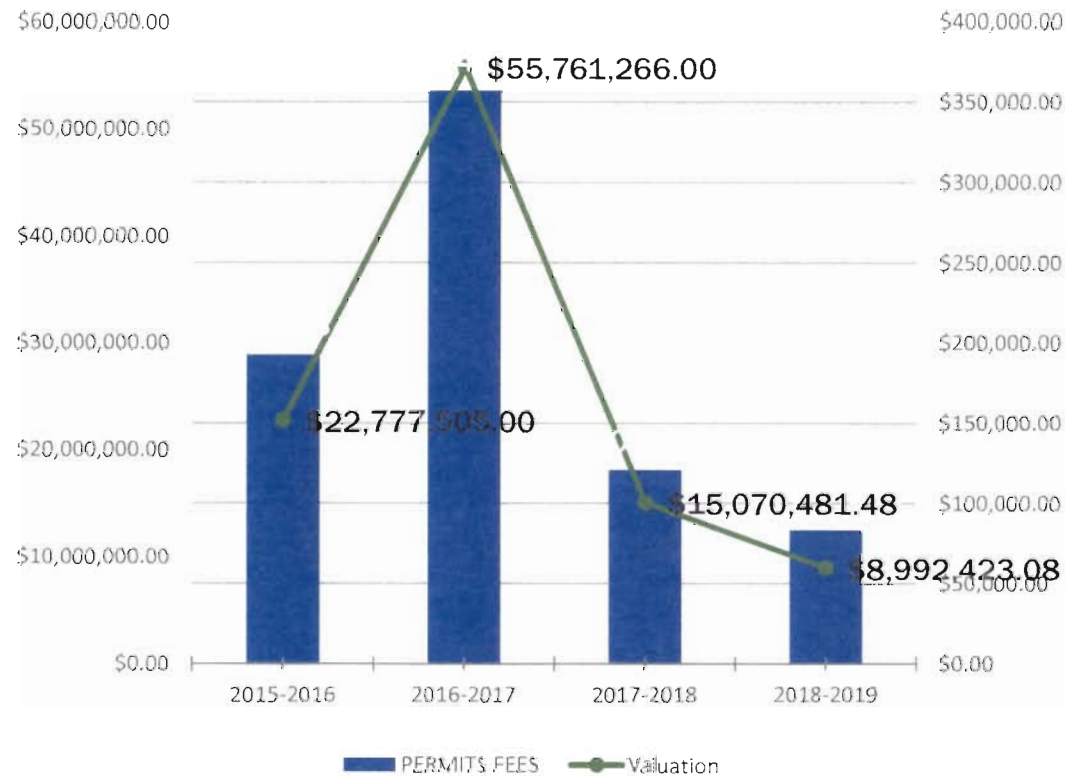
	FY-2015-2016	FY-2016-2017	FY-2017-2018	FY-2018-2019
October	91	132	99	121
November	87	137	100	80
December	86	83	65	73
January	90	88	78	103
February	133	95	123	98
March	134	139	120	129
April	117	119	115	123
May	132	108	119	99
June	113	139	102	79
July	68	61	82	77
August	97	125	100	68
September	136	106	88	0
TOTAL:	1284	1332	1191	826



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BUILDING PERMIT METRICS

	2015-2016	2016-2017	2017-2018	2018-2019
Valuation	\$22,777,505.00	\$55,761,266.00	\$15,070,481.48	\$8,992,423.08
PERMITS FEES	\$192,718.00	\$357,430.00	\$120,794.90	\$83,309.47



54-45

BUILDING PERMIT METRICS

Summary of Permits by Segment

Segment Code	Segment Name	Total Paid	Number	Valuation
BLDC-ADD	Commercial Addition	\$ 8,332.96	41	\$ 1,325,303.50
BLDC-NEW	New Commercial Building	\$ 247,072.86	5	\$ 46,469,959.14
BLDC-REM	Commercial Remodel	\$ 9,416.08	49	\$ 2,144,612.00
BLDC-REP	Commercial Repair	\$ 4,315.63	63	\$ 758,382.92
BLDR-ADD	Residential Addition	\$ 6,885.72	59	\$ 984,938.00
BLDR-NEW	New Residential Building	\$ 86,531.44	32	\$ 12,357,492.09
BLDR-REM	Residential Remodel	\$ 17,333.44	118	\$ 2,331,001.75
BLDR-REP	Residential Repair	\$ 25,079.03	273	\$ 3,242,512.09
C OF O COM	Certificate of Occupancy - Commercial	\$ 25.00	1	
C OF O RES	Certificate of Occupancy - Residential	\$ 25.00	1	
DEMO-COM	Commercial Demolition	\$ 700.00	6	
DEMO-RES	Residential Demolition	\$ 1,100.00	11	
ELE-COM	Commercial Building - Electrical	\$ 3,300.00	151	
ELE-RES	Residential Building - Electrical	\$ 5,450.00		
MECH-COM	Commercial Mechanical	\$ 1,800.00	60	
MECH-RES	Residential Mechanical	\$ 3,600.00		
PLB-COM	Commercial Plumbing	\$ 2,000.00	159	
PLB-RES	Residential Plumbing	\$ 7,000.00		
ROOF-COM	Commercial Roof	\$ 1,646.37	12	\$ 230,938.84
ROOF-RES	Residential Roof	\$ 6,928.31	61	\$ 977,157.00
		\$ 438,541.84	1102	\$ 70,822,297.33
	Average per Year	\$ 219,270.92	551	\$ 35,411,148.67

9/7-12/1

BUILDING PERMIT METRICS

Average per Year	\$ 219,270.92	551	\$ 35,411,148.67		
Inspections		3176		\$ 79,400.00	18.2%
				Residential Plan Review Admin \$	11,375.00
				Commercial Plan Review Admin \$	8,178.85
				\$	435,723.61
				\$	217,861.80 -0.6%
				Residential Plan Review \$	11,375.00
				Commercial Plan Review \$	53,047.91 12.9%
				\$	250,073.26 -0.9%
Commercial Plan Review	\$ 33,000.00				
	\$ 252,270.92				

Two-year averages:

- \$219,270.92 in Fees (Revenue)
- \$252,270.92 Cost to Developer
- 551 Permits
- \$35.4M Value

Fee in Proposed Schedule

- \$217,861.80 in Fees (Revenue)
- \$250,070.26 Cost to Developer
- Decrease to Developers of 0.9%
- Decrease to City Revenue of 0.6%

14-49

BUILDING PERMIT METRICS

Benefits:

- Increased Efficiency and Productivity
- Prevents the need for additional staff (In between FTEs currently)
- Shifts Liability to 3rd Party
- More Consistent and predictable Process

CASE STUDIES

Scenario 1

- **Residential – R-3 / VB (\$122.46)**
 - 2,500 SF
 - 1/4 acre site
 - 600 Cubic Feet of Runoff created - **$\$1,164 * 16 = \$18,624$**

Scenario 2

- **Commercial (Retail) – B / II-B (\$175.70 / SF)**
 - 15,000 SF (\$2,635,500)
 - 1 acre
 - 3,500 Cubic Feet of Runoff Created - **$\$6,790 * 2 = \$13,580$**

Scenario 3

- **Hotel – R-1 / I-B (\$192.92 / SF)**
 - 60,000 SF (\$11,575,200)
 - 5 acre
 - 13,897 Cubic Feet of Runoff Created - **$\$26,960.18 * 0.5 = \$13,480$**

TOTAL = \$45,684 potential annual revenue for Stormwater Participation

THANK YOU

Questions?