

<b>MINUTES CITY OF SOUTH PADRE ISLAND CITY COUNCIL REGULAR MEETING</b>
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**WEDNESDAY, OCTOBER 3, 2018**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, October 3, 2018 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 5:30 p.m. A full quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Theresa Metty, Alita Bagley and Paul Munarriz. Council Member Ron Pitcock was out with an excused absence.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, CVB Director Keith Arnold, Environmental Health Director Victor Baldovinos, Shoreline Management Director Brandon Hill, Planning Director Clifford Cross, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Director of Research Marketing & Analytics Michael Flores, Building Official David Travis, Public Information Officer Angelique Soto and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Stahl led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS:**

- a. **RECOGNITION: GFOA (GOVERNMENT FINANCE OFFICERS ASSOCIATION) CERTIFICATE OF ACHIEVEMENT IN EXCELLENCE IN FINANCIAL REPORTING.**
- b. **PROCLAMATION: NATIONAL BREAST CANCER AWARENESS MONTH**

**V. APPROVE CONSENT AGENDA:**

Council Member Medders made a motion, seconded by Council Member Munarriz to approve the Consent Agenda. Motion passed on a unanimous vote.

- a. **APPROVE MINUTES OF SEPTEMBER 19, 2018 REGULAR MEETING. (S. HILL)**
- b. **APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**  
  
Invoices approved for payment were paid by General Fund checks numbered 142375 through 142476 and EFT payments totaling \$1,226,836.73.
- c. **APPROVE THE REVISED VERSION DATED OCTOBER 3, 2018 OF THE CITY OF SOUTH PADRE ISLAND PURCHASING POLICY 1100.04 TO REMAIN CURRENT WITH LEGAL REQUIREMENTS AND BEST PRACTICES. (GIMENEZ/DELGADO)**
- d. **APPROVE RESOLUTION NO. 2018-29 FOR THE TEMPORARY CLOSURE OF PARK ROAD 100 (PADRE BOULEVARD) FOR THE ANNUAL 2018 CHRISTMAS PARADE TO BE HELD ON FRIDAY, NOVEMBER 30, 2018 WITH A BACKUP DATE OF FRIDAY,**

**DECEMBER 7, 2018 IN CASE OF INCLEMENT WEATHER, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT). (CROSS)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-29, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- e. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$102,082.60 FOR THE PURCHASE OF ACCESS MATS FOR SOUTH PADRE ISLAND BEACH ACCESSES. (B. HILL)**
- f. **APPROVE A BUDGET AMENDMENT FROM EXCESS RESERVES IN THE AMOUNT OF \$130,000 TO BE UTILIZED FOR FRONTIER/VIA – DENVER/CHICAGO DIRECT SPENDING FOR MARKETING EFFORTS AND AUTHORIZE THE CITY MANAGER TO AMEND THE ATKINS GROUP CONTRACT ACCORDINGLY. (ARNOLD)**
- g. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$60,000 FROM CVB EXCESS RESERVES FOR INSTALLATION OF AUDIO EQUIPMENT IN THE EXHIBIT HALL AND LOBBY AT THE CONVENTION CENTRE. (ARNOLD)**
- h. **APPROVE EXCUSED ABSENCE FOR COUNCIL MEMBER RON PITCOCK FROM THE OCTOBER 3, 2018 CITY COUNCIL MEETING. (PITCOCK)**

**VI. INTRODUCTION OF NEW CITY STAFF MEMBERS AND RECENTLY PROMOTED STAFF MEMBERS TO THE CITY COUNCIL AND COMMUNITY. (GUTHRIE)**

City Manager Susan Guthrie introduce new City staff members hired after June 6, 2018, along with recently promoted staff members during the same time frame, which consisted of:

**New Hires:**

Maria Herrera – Senior Accountant (Finance)  
 Travis Milum – Senior Sales Manager-Austin (CVB)  
 Luis Rios – Information Counselor (Visitors Center)

**Promotions:**

Jose Cortez – from Part-Time to Full-Time Maintenance (Public Works)  
 Claudine O'Carroll – from Lieutenant to Captain (Police)  
 Jacob Losoya – from Part-Time Police Officer to Full-Time Police Officer (Police)  
 Oziel Garcia – from EMS Lieutenant/Firefighter to EMS Captain (Fire)

**VII. DISCUSSION AND ACTION TO APPROVE THE SOUTH PADRE ISLAND MURAL PROGRAM TO CREATE A MURAL WITH GRANT FUNDS FROM RAILS TO TRAILS TO THE ACTIVE PLAN COMMUNITIES; APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BROWNSVILLE AND THE CITY OF SOUTH PADRE ISLAND AND AUTHORIZE THE CITY MANAGER TO SIGN. (LAPEYRE)**

EDC Executive Director Darla Lapeyre explained that grant funds in the amount of \$1,600 to each city participating in the Rails to Trails Lower Rio Grande Valley Active Plan is available. The goal of the grant is to incorporate art (murals) into the trails projects and the primary focus of the mural should emphasize an active lifestyle.

Council Member Bagley made a motion to approve the South Padre Island Mural Program, approve the Memorandum of Understanding with the City of Brownsville and

authorize the City Manager to sign. Motion was seconded by Council Member Metty, which carried unanimously.

**VIII. DISCUSSION AND ACTION TO APPROVE COLOR SCHEME FOR NEW MULTIMODAL FACILITY, PRESENTED BY GIGNAC & ASSOCIATES. (ARRIAGA)**

This item was pulled from the agenda.

**IX. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$500,000 FROM THE CVB EXCESS RESERVES, SUBJECT TO AVAILABILITY OF FUNDS, TO BE ALLOCATED TOWARDS THE VISITORS CENTER IMPROVEMENTS. (ARNOLD)**

Council Member Metty made a motion, seconded by Council Member Munarriz to approve the budget amendment in the amount of \$500,000 for the Visitors Center Improvements Project. Motion carried unanimously.

**X. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT FROM CVB EXCESS RESERVES IN THE AMOUNT OF \$300,000 TO BE UTILIZED FOR THE FALL MARKETING ENHANCEMENT BUY TARGETING THE RGV, THE STATE OF TEXAS AND OTHER TOP CITIES OF ORIGIN AND AUTHORIZE THE CITY MANAGER TO AMEND THE ATKINS GROUP CONTRACT ACCORDINGLY. (ARNOLD)**

Council Member Bagley made a motion to approve a \$300,000 budget amendment for the Fall Marketing Enhancement Buy and authorize the City Manager to amend The Atkins Group contract accordingly. Council Member Munarriz seconded the motion, which passed on a unanimous vote.

**XI. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT FROM CVB EXCESS RESERVES IN THE AMOUNT OF \$400,000 TO BE UTILIZED AS RESERVE FOR AIRLIFT IMPROVEMENT IN THE MARKETING BUDGET TO PROVIDE INCENTIVE FOR AIRLINES TO BRING NEW FLIGHTS TO OUR REGION. (ARNOLD)**

Council Member Munarriz made a motion to approve a budget amendment in the amount of \$400,000 to provide incentives for airlines to bring new flights to our region. Motion was seconded by Council Member Metty. Motion carried unanimously.

**XII. DISCUSSION AND ACTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 18-24 AMENDING THE CITY'S FISCAL YEAR 2017-18 OPERATING BUDGET TO INCORPORATE PRIOR BUDGET AMENDMENTS AND BUDGET MODIFICATIONS FROM JULY 1, 2018 TO SEPTEMBER 30, 2018. (GIMENEZ)**

Council Member Munarriz made a motion, seconded by Council Member Metty to approve the first reading of Ordinance No. 18-24 amending the City's operating budget to incorporate budget amendments and modifications from July 1, 2018 to September 30, 2018. Motion passed unanimously.

**XIII. DISCUSSION AND ACTION TO RESCHEDULE OR CANCEL THE NOVEMBER 21, 2018 CITY COUNCIL MEETING DUE TO THE THANKSGIVING HOLIDAY. (S. HILL)**

Mayor Stahl made a motion to cancel the November 21, 2018 regular City Council meeting due to the Thanksgiving holiday. Council Member Bagley seconded the motion, which carried on a unanimous vote.

**XIV. CLOSED EXECUTIVE SESSION: PURSUANT TO TEXAS GOV'T CODE, SECTIONS 551.071, CONSULTATION WITH ATTORNEY, 551.087, DELIBERATION REGARDING ECONOMIC DEVELOPMENT; TO DISCUSS:**

**A. ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

At 6:37 p.m., Council Member Bagley made a motion, seconded by Council Member Metty to go into Executive Session. Motion carried unanimously.

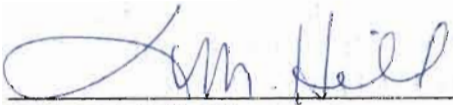
At 7:05 p.m., the City Council reconvened into open session.

**XV. DISCUSSION AND POSSIBLE ACTION REGARDING ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

Mayor Stahl made a motion, seconded by Council Member Metty to direct the City Manager to meet and share findings and discuss development opportunities with Cameron County. Motion passed on a unanimous vote.

**XVI. ADJOURN.**

There being no further business, Mayor Stahl adjourned the meeting at 7:06 p.m.

  
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Susan M. Hill, City Secretary

APPROVED

  
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Dennis Stahl, Mayor

