

<b>MINUTES</b> <b>CITY OF SOUTH PADRE ISLAND</b> <b>CITY COUNCIL REGULAR MEETING</b>
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**WEDNESDAY, JUNE 6, 2018**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, June 6, 2018 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 5:30 p.m. A quorum was present: Council Member Ken Medders, Jr., Theresa Metty, Alita Bagley and Paul Munarriz. Council Member Ron Pitcock was out with an excused absence.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Administrative Services Director Wendi Delgado, CVB Director Keith Arnold, Fire Chief Doug Fowler, Environmental Health Director Victor Baldovinos, Shoreline Management Director Brandon Hill, Planning Director Clifford Cross, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Stahl led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS**

None

**IV. APPROVE CONSENT AGENDA:**

Council Member Munarriz made a motion, seconded by Council Member Metty to approve the Consent Agenda. Motion carried unanimously.

**a. APPROVE MINUTES OF MAY 16, 2018 REGULAR MEETING. (S. HILL)**

**b. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Invoices approved for payment were paid by General Fund checks numbered 141365 and 141531 and EFT payments totaling \$936,549.60.

**c. APPROVE AN ALLOCATION OF FUNDS REMAINING IN THE PADRE BOULEVARD TAX NOTES PROJECT AND A BUDGET AMENDMENT IN THE AMOUNT OF \$20,000 FOR THE GULF BOULEVARD PARKING LOT IMPROVEMENT LOCATED IN FRONT OF MARISOL DRIVE. (SANCHEZ)**

**d. APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF UP TO \$28,030.92 TO PURCHASE A REPLACEMENT MONITOR/DEFIBRILLATOR FOR THE FIRE DEPARTMENT/BEACH PATROL. (FOWLER)**

**e. APPROVE AN EXCUSED ABSENCE REQUEST FROM COUNCIL MEMBER RON PITCOCK FOR THE JUNE 6, 2018 CITY COUNCIL MEETING. (PITCOCK)**

**f. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 18-16 AMENDING THE CITY'S FISCAL YEAR 2017-2018 OPERATING BUDGET TO INCORPORATE PRIOR BUDGET AMENDMENTS AND BUDGET MODIFICATIONS FOR THE MONTH OF APRIL 2018. (GIMENEZ)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 18-16, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**VI. INTRODUCTION OF NEW CITY STAFF MEMBERS AND RECENTLY PROMOTED STAFF MEMBERS TO THE CITY COUNCIL AND COMMUNITY. (GUTHRIE)**

City Manager Susan Guthrie introduce new City staff members hired after February 12, 2018, along with recently promoted staff members during the same time frame, which consisted of:

New Hires:

Jamie Whetstone – CVB Social Media/Communications Specialist  
Clifford Cross – Planning Director  
Andrew Deming – Part-time Code Enforcement Officer  
Benjamin Ramirez – Part-time Code Enforcement Officer

Promotions:

Michael Flores, CVB Director of Marketing Research & Analytics  
Nancy Martinez, Deputy Court Clerk  
David Laird, Full-time Police Officer  
Ruben Camarillo, Full-time Shoreline Maintenance

**VII. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$50,000 FROM CVB EXCESS RESERVES TO BE ALLOCATED FOR A FUNDING REQUEST FROM FRIENDS OF THE RGV REEF FOR THE DEVELOPMENT OF FISHING INFRASTRUCTURE. (ARNOLD)**

Council Member Munarriz made a motion to approve a budget amendment in the amount of \$50,000 to help fund the development of fishing infrastructure by the Friends of the RGV Reef. Funds to be taken from CVB excess reserves. Motion was seconded by Council Member Medders, which carried on a unanimous vote.

**VIII. UPDATE ON THE SOUTH PADRE ISLAND FLEET MAINTENANCE DMAIC. (SANCHEZ)**

Public Works Director Alex Sanchez gave an update on the Fleet Maintenance DMAIC stating that the DMAIC creates a tailored program for South Padre Island's Vehicle Replacement Program, which includes repair and maintenance on all City vehicles.

**IX. PRESENTATION, UPDATE AND DISCUSSION ON HDR MASTER PLAN SURVEY RESULTS. (B. HILL)**

Shoreline Director Brandon Hill presented and reviewed the survey results that involved public input regarding the City's Resilient Public Access and Education, Conservation and Tourism Master Plan.

**X. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT AND PURCHASE OF ONE AMBULANCE IN AN AMOUNT UP TO \$69,500. (FOWLER)**

Mayor Stahl made a motion, seconded by Council Member Metty to approve a budget amendment and purchase in the amount of \$69,500 for one ambulance. Motion carried unanimously.

- XI. **DISCUSSION AND ACTION TO APPROVE CHANGE ORDER NO. 1 FOR THE 2018 STREET RECONSTRUCTION PROJECT IN THE AMOUNT OF \$141,256.30; AND APPROVE A BUDGET AMENDMENT FOR THE SAME AMOUNT. (SANCHEZ)**

Council Member Bagley made a motion to approve Change Order No. 1 and budget amendment in the amount of \$141,256.30 for the 2018 Street Reconstruction Project. Motion was seconded by Council Member Munarriz, which passed on a unanimous vote.

- XII. **DISCUSSION AND ACTION TO APPROVE A CONTRACT AMENDMENT WITH KIMLEY-HORN FOR PREPARATION OF A MASTER DRAINAGE PLAN IN THE AMOUNT OF \$141,300; AND APPROVE A BUDGET AMENDMENT FOR SAME. (JONES)**

Council Member Metty made a motion, seconded by Council Member Munarriz to approve a contract and budget amendment in the amount of \$141300 with Kimley-Horn to prepare a Master Drainage Plan. Motion carried unanimously.

- XIII. **DISCUSSION AND POSSIBLE ACTION TO CONSIDER REQUEST FOR DISMISSAL OF HOTEL OCCUPANCY TAX (HOT) PENALTIES AND INTEREST IN THE AMOUNT OF \$9,681.77 DUE FROM PEARL SOUTH PADRE. (GIMENEZ)**

Council Member Metty made a motion to deny request from Pearl South Padre for the dismissal of Hotel Occupancy Tax penalties and interest in the amount of \$9,681.77. Motion was seconded by Council Member Munarriz, which passed unanimously.

- XIV. **DISCUSSION AND POSSIBLE ACTION TO CONSIDER REQUEST FOR DISMISSAL OF HOTEL OCCUPANCY TAX (HOT) PENALTIES AND INTEREST IN THE AMOUNT OF \$5,483.64 DUE FROM NICOLE CHARVAT. (GIMENEZ)**

Council Member Metty made a motion, seconded by Council Member Munarriz to dismiss the interest portion only due on Hotel Occupancy Tax from Nicole Charvat. Ms. Charvat will be required to pay the penalties that were incurred. Motion carried on a unanimous vote.

- XV. **DISCUSSION AND ACTION TO APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 18-17 PROVIDING FOR A SPECIFIC USE PERMIT ALLOWING FOR THE EXPANSION AND OPERATION OF AN "OUTDOOR AMUSEMENT" PARK AT 1201 PADRE BOULEVARD. (CROSS)**

Council Member Bagley made a motion to approve the second and final reading of Ordinance No. 18-17 providing for a Specific Use Permit allowing the expansion and operation of an "outdoor amusement" park at 1201 Padre Boulevard. Motion was seconded by Council Member Metty, which passed on a unanimous vote.

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 18-17, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- XVI. **EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.074, PERSONNEL MATTERS; TO DISCUSS:**

- a. **LEASE OR ACQUISITION OF PROPERTY ASSOCIATED WITH WIND SPORTING VENUE AND ECO-TOURISM VENUE.**
- b. **MID-YEAR PERFORMANCE EVALUATION AND REVIEW OF CITY MANAGER.**

At 6:51 p.m., Council Member Bagley made a motion, seconded by Council Member Metty to go into Executive Session. Motion carried unanimously.

At 7:49 p.m., the City Council reconvened into open session.

**XVII. DISCUSSION AND POSSIBLE ACTION REGARDING LEASE OR ACQUISITION OF PROPERTY ASSOCIATED WITH WIND SPORTING VENUE AND ECO-TOURISM VENUE. (COUNCIL)**


Council Member Metty made a motion, seconded by Council Member Medders to authorize the City Manager to continue negotiations on the wind sporting venue and to explore options for acquisition of land for the eco-tourism venue. Motion carried on a unanimous vote.

**XVIII. DISCUSSION AND POSSIBLE ACTION REGARDING THE MID-YEAR PERFORMANCE EVALUATION AND REVIEW OF CITY MANAGER. (STAHL)**

Mayor Stahl made a motion that the City Council continue to support, work and encourage the City Manager. Motion was seconded by Council Member Munarriz. Motion passed unanimously.

**XIX. ADJOURN.**

There being no further business, Mayor Stahl adjourned the meeting at 7:51p.m.

  
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 Susan M. Hill, City Secretary

APPROVED

  
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 Dennis Stahl, Mayor

