

<b>MINUTES CITY OF SOUTH PADRE ISLAND CITY COUNCIL REGULAR MEETING</b>
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**WEDNESDAY, SEPTEMBER 20, 2017**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, September 20, 2017 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Patel called the meeting to order at 5:30 p.m. A full quorum was present: Council Member Dennis Stahl, Ron Pitcock, Theresa Metty, Alita Bagley and Paul Munarriz.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Development Director Sungman Kim, Administrative Services Director Wendi Delgado, CVB Director Keith Arnold, Fire Chief Doug Fowler, Environmental Health Director Victor Baldovinos, Transit Director Jesse Arriaga, Shoreline Management Director Brandon Hill, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Building Official David Travis, Interim Public Information Officer Angelique Soto, Parks and Recreation Manager Anne Payne and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Patel led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS:**

- a. **DEVELOPER'S ROUNDTABLE & PROCESS MAP – D. TRAVIS**
- b. **SEPTEMBER BIRD OF THE MONTH – J. GONZALEZ**

Building Official David Travis gave a presentation on the Mayor's Developer Roundtable where members of the development community and City Officials identified processes that were working and where improvement could be made.

Javier Gonzalez, Master Naturalist of the Birding and Nature Center, presented the September Bird of the Month: Ruby Throated Hummingbird.

**V. APPROVE CONSENT AGENDA:**

Council Member Pitcock made a motion, seconded by Council Member Munarriz, to approve the Consent Agenda. Motion carried on a unanimous vote.

- a. **APPROVE MINUTES OF SEPTEMBER 1, 2017 SPECIAL MEETING AND SEPTEMBER 6, 2017 REGULAR MEETING. (S. HILL)**
- b. **APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Invoices approved for payment were paid by General Fund checks numbered 139251 through 139364 and EFT payments totaling \$736,970.98.

- c. **APPROVE A ONE-YEAR EXTENSION ON MEMORANDUM OF UNDERSTANDING WITH PARTRAC LTD. TO WORK TOGETHER AS PARTNERS TO OBTAIN GRANT OR OTHER FUNDING FOR A PROJECT OR PROJECTS TO BETTER UNDERSTAND THE COASTAL ZONE PROCESSES THAT AFFECT THE MANAGEMENT OF SOUTH PADRE ISLAND BEACHES AND THE COASTAL ZONE IN AND AROUND SOUTH PADRE ISLAND. (B. HILL)**
- d. **APPROVE BUDGET AMENDMENT TO ALLOCATE FUNDS ASSOCIATED WITH THE U.S. FOOD DRUG ADMINISTRATION (FDA) THROUGH THE ASSOCIATION OF FOOD AND DRUG OFFICIALS (AFDO) RETAIL PROGRAM STANDARDS GRANT (CFDA #93.103) IN THE AMOUNT OF \$3,000 FOR THE PURCHASE OF SOFTWARE TO INCREASE THE EFFECTIVENESS OF HEALTH INSPECTIONS. (SHELLARD/BALDOVINOS)**
- e. **APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$30,000 FOR ADDITIONAL COSTS ASSOCIATED WITH HIGHER LEVEL OF WATER CONSUMPTION DUE TO THE EXTENSION OF IRRIGATION LINES BEGINNING AT THE CAUSEWAY ENTRANCE MEDIANS. (GIMENEZ)**
- f. **APPROVE RESOLUTION NO. 2017-30 APPROVING THE TEMPORARY CLOSURE OF HIGHWAY 100 AND QUEEN ISABELLA CAUSEWAY FOR THE SPI MARATHON 2017 ON NOVEMBER 12, 2017. (PAYNE)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2017-30, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- VI. **DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$300,000.00 FROM EXCESS RESERVES TO BE ALLOCATED TOWARDS THE FY 2017/18 ADVERTISING/MARKETING BUDGET (594). THE FUNDS WILL BE USED FOR ADDITIONAL OFFSEASON MARKETING OPPORTUNITIES, WITH EMPHASIS ON WINTER TEXANS AND POTENTIAL VISITORS WITH NO SCHOOL AGED CHILDREN, BASED UPON APPROVAL BY THE CVA BOARD. (ARNOLD)**

After some discussion, Council Member Metty made a motion, seconded by Council Member Pitcock to approve budget amendment in the amount of \$300,000, from CVB excess reserves, to be used for additional offseason marketing opportunities with emphasis on Winter Texans and potential visitors with no school aged children. Motion passed unanimously.

- VII. **DISCUSSION AND POSSIBLE ACTION TO ALLOCATE AN ADDITIONAL \$100,000 FROM CVB EXCESS RESERVES FOR MARKETING IN THE RIO GRANDE VALLEY (RGV). (PATEL)**

Council Member Bagley made a motion to table this item. Motion was seconded by Council Member Stahl, which carried on a unanimous vote.

- VIII. **APPROVE RESOLUTION NOMINATING A REPRESENTATIVE FOR THE CITY OF SOUTH PADRE ISLAND TO POSITION NINE (9) ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS. (PATEL)**

Council Member Bagley made a motion, seconded by Council Member Stahl to nominate and approve Resolution No. 2017-29 nominating Ricardo Morado to Position 9 of the Cameron Appraisal District Board of Directors ballot. Motion passed unanimously.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2017-29, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**IX. DISCUSSION AND ACTION TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE FRIENDS OF ANIMAL RESCUE TO PROVIDE ANIMAL CARE SERVICES TO THE CITY OF SOUTH PADRE ISLAND; AND AUTHORIZE THE CITY MANAGER TO EXECUTE. (BALDOVINOS)**

Council Member Stahl made a motion to approve Memorandum of Understanding with the Friends of Animal Rescue in the amount of \$45,000 for animal care services to the City and authorize the City Manager to execute. Motion was seconded by Council Member Pitcock, which carried on a unanimous vote.

**X. DISCUSSION AND POSSIBLE ACTION TO AWARD GULF OF MEXICO ALLIANCE (GOMA) GRANT FOR PLANNING SERVICES FOR SOUTH PADRE ISLAND RESILIENT PUBLIC ACCESS AND EDUCATION, CONSERVATION, AND TOURISM MASTER PLAN TO HDR ENGINEERING, INC. (B. HILL)**

Mayor Patel made a motion to award the GOMA grant to HDR Engineering, Inc. to create a shoreline master plan for South Padre Island to include resilient public access and education, conservation and tourism master plan. Council Member Pitcock seconded the motion. Motion passed unanimously.

**XI. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$110,097 FOR EXPENDITURES ASSOCIATED WITH HURRICANE HARVEY. (GIMENEZ)**

Council Member Metty made a motion, seconded by Council Member Munarriz to approve budget amendment in the amount of \$110,097 for expenditures associated with Hurricane Harvey. Motion carried on a unanimous vote.

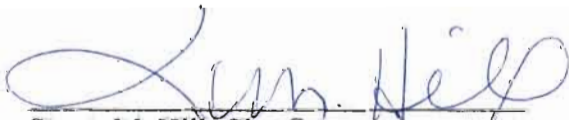
**XII. DISCUSSION AND POSSIBLE ACTION TO APPROVE A PRE-POSITION CONTRACT WITH ASHBRIIT ENVIRONMENTAL FOR DISASTER RECOVERY SERVICES; AND AUTHORIZE THE CITY MANAGER TO EXECUTE. (FOWLER)**

Chief Fowler pointed out that to qualify for reimbursement in the event of a disaster, FEMA requires competitively bid pre-position contracts. A Request for Proposal was advertised and two bids were received, AshBritt Environmental was rated the best value for the City. The other proposal received was from TFR Enterprises, Inc.

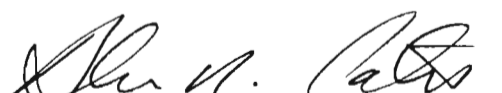
Council Member Pitcock made a motion to approve a pre-position contract with AshBritt Environmental for disaster recovery services and authorize the City Manager to execute. Motion was seconded by Council Member Bagley, which passed unanimously.

**XIII. ADJOURN.**

There being no further business, Mayor Patel adjourned the meeting at 6:54 pm.

  
Susan M. Hill, City Secretary

APPROVED

  
Bharat R. Patel, Mayor

