

TO: File

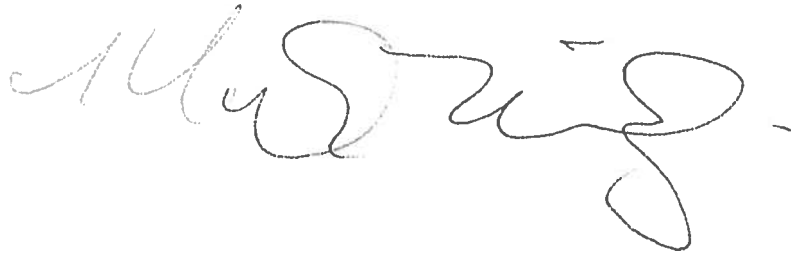
FROM: Marta Martinez, Administrative Assistance

SUBJECT: Board of Adjustments & Appeals (Zoning & Building)

DATE: February 2, 2016

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No meeting will be held for this month due to no applications.

A handwritten signature in cursive script, appearing to read "Marta Martinez", with a horizontal line extending from the end of the signature.