

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification Committee**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY OCTOBER 21, 2015
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2nd FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS**

- 1. Call to order.**
- 2. Pledge of Allegiance.**
- 3. Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PR&B meeting]*
- 4. Consent Agenda.**
 - A. Approval of Minutes from September 16, 2015**
- 5. Discussion & action to elect a Chair and Vice Chair due to the resignation of Chairman Jody Hughes. (Huffman)**
- 6. Discussion & possible action regarding budget for fiscal year 2015/16. (Jones)**
- 7. Update, discussion & possible action regarding upcoming holiday events & annual event calendar. (Huffman)**
 - A. Holiday Events**
 - a. Holiday Parade and Awards Ceremony**
 - b. Breakfast with Santa**
 - c. Holiday Lighting Contest**
 - B. Annual Event Calendar**
- 8. Update, discussion & possible action regarding John L. Tompkins Park Project. (Schwartz)**
- 9. Discussion & possible action regarding maintenance of City Parks. (Jones)**
 - A. Discussion and possible action regarding clarification as to ownership and responsibility for Butterfly Park.**
 - B. Water tower, Morningside, and all other City Parks.**
- 10. Discussion and possible action regarding 'Yard of The Month' program. (Huffman)**
- 11. Set new meeting date/agenda items for next meeting.**
- 12. Adjourn**

DATED THIS THE 15TH DAY OF OCTOBER 2015.



Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON OCTOBER 14, 2014 AT/OR BEFORE 3:00 PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.





Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: Oct. 21, 2015

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Coastal Resources & Parks Administration

ITEM

Approval of Minutes from Sept. 16, 2015

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES
REGULAR MEETING
Wed. Sept. 16, 2015 at 9:00 am
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

Committee Members Present: Jody Hughes, Chair
Debbie Huffman, Vice Chair
Kerry Schwartz
Stormy Wall
Carol Bolstad
Will Greenwood

City Staff Present: Councilman Alex Avalos, Councilman Dennis Stahl, Public Works Director Armando Gutierrez and Mary K. Hancock, Parks Program Mgr.

~~~~~

**1. CALL TO ORDER**

Meeting called to order at 9:00 am by Chairman Hughes.

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**4. APPROVAL OF MINUTES FROM AUG. 27, 2015**

Kerry Schwartz made a motion to accept as submitted, seconded by Debbie Huffman.

**DISCUSSION & POSSIBLE ACTION REGARDING BUDGET FOR FISCAL YEAR 2015/16 (JONES)**

No action was taken on this item.

**6. DISCUSSION REGARDING POTENTIAL AEP \$3000 CONTRIBUTION FOR TOMPKINS PARK AND POTENTIAL USE OF FUNDS. (HUGHES)**

No action was taken on this item.

NOTE: Item 10 was moved up at this point.

**7. DISCUSSION, UPDATE AND POSSIBLE ACTION ON STATUS OF MAINTENANCE NEEDS IN EXISTING PARKS. (HUGHES)**

Armando Gutierrez gave an update on scheduling for maintenance in existing City Parks. Motion by Eleana Jones, 2<sup>nd</sup> by Carol Bolstad to resend current committee report on parks maintenance needs to Mayor and Council. Committee is looking for reassurance of adequate funding for maintenance on existing parks is included in the 2015/16 budget. Motion passed unanimously.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING UPCOMING EVENTS & THE ANNUAL EVENT CALENDAR. (HUGHES)**

**A. Veteran's Day (Hughes)** No action on this item.

**B. Holiday Events (Hancock)** Update was given by Pat Rasmussen on Holiday events by subcommittee. No action on this item.

**C. Holiday Lighting Contest (Greenwood)** Discussion ensued regarding a plan. No action taken on this item.

**9. DISCUSSION & ACTION TO ADD MEMBER STORMY WALL TO TOMPKINS PARK SUBCOMMITTEE. (SCHWARTZ)**

Motion was made by Eleana Jones, second by Debbie Huffman to add Stormy Wall in place of Jody Hughes on the Tompkins Park Subcommittee. Item passed unanimously with one abstention from member Stormy Wall.

**10. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE COMMUNITY CENTER PROJECT. (HUGHES)**

**NOTE Item #10 was moved up following item 7 on this agenda.**

No action taken on this item.

**11. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE SPI CITY PARK PROJECT. (HUGHES)**

No action taken on this item.

**12. DISCUSSION AND ACTION REGARDING 'YARD OF THE MONTH' PROGRAM. (HUGHES)**

Motion was made by Eleana Jones, 2<sup>nd</sup> by Debbie Huffman to choose Café Kranzler as Oct. Yard of the Month. Motion passed unanimously.

**13. SET NEW MEETING DATE**

Committee looked at 3 months to schedule meetings based on travel plans.

Oct. 21/reg. mtg., Nov.11/mtg. reschedule, Dec.9 / mtg. reschedule.

**14. ADJOURN**

Chairman Hughes adjourned the meeting at 10:47am.

**APPROVED:**

---

Jody Hughes, Chair

**ATTEST:**

---

Mary K. Hancock, Parks Program Manager

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Oct. 21, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks & Recreation

**ITEM**

Discussion & possible action regarding budget for fiscal year 2015/16. (Jones)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO: \_\_\_\_\_  
Approved by Legal:                YES: \_\_\_\_\_                      NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Beautification

**ITEM**

Discussion & possible action regarding budget for fiscal year 2015/16. (Jones)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Oct. 21, 2015  
**NAME & TITLE:** Mary K. Hancock, Program Manager  
**DEPARTMENT:** Parks, Recreation & Beautification

**ITEM**

7. Update, discussion & possible action regarding upcoming holiday events & annual event calendar. (Huffman)

- A. Holiday Events
  - a. Holiday Parade and Awards Ceremony
  - b. Breakfast with Santa
  - c. Holiday Lighting Contest

B. Annual Event Calendar

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:  
**RECOMMENDATIONS/COMMENTS**



**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Oct. 21, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Communication

**ITEM**

Update, discussion & possible action regarding John L. Tompkins Park Project. (Schwartz)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Oct. 21, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Communication

**ITEM**

Discussion & possible action regarding maintenance of City Parks. (Jones)  
A. Discussion and possible action regarding clarification as to ownership and responsibility for Butterfly Park.  
B. Water tower, Morningside, and all other City Parks.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                    YES: \_\_\_\_\_                    NO: \_\_\_\_\_  
Approved by Legal:            YES: \_\_\_\_\_                    NO: \_\_\_\_\_

Comments:  
**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Oct. 21, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion and possible action regarding 'Yard of The Month' program. (Huffman)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO: \_\_\_\_\_  
Approved by Legal:                YES: \_\_\_\_\_                      NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**