

**NOTICE OF REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND  
Park, Recreation & Beautification Committee**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY SEPT. 16, 2015**  
9:00AM AT THE MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS, 2<sup>nd</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order.
2. Pledge of Allegiance.
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting.*
4. Approval of Minutes from Aug 27, 2015.
5. Discussion & possible action regarding budget for fiscal year.2015/16 (Jones)
6. Discussion regarding potential AEP \$3000 contribution for Tompkins Park and potential use of funds.(Hughes)
7. Discussion, update and possible action on status of maintenance needs in existing parks. (Hughes)
8. Discussion and possible action regarding upcoming events & the annual event calendar. (Hughes)
  - A. Veteran's Day (Hughes)
  - B. Holiday Events (Hancock)
  - C. Holiday Lighting Contest (Greenwood)
9. Discussion & action to add Member Stormy Wall to Tompkins Park Subcommittee. (Schwartz)
10. Update, discussion & possible action regarding the Community Center Project. (Hughes)
11. Update, discussion & possible action regarding the SPI City Park Project. (Hughes)
12. Discussion and action regarding 'Yard of the Month' program. (Hughes)
13. Set new meeting date/agenda items for next meeting.
14. Adjourn

DATED THIS SEPTEMBER 11, 2015



  
Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON SEPT. 11, 2015 AT/OR BEFORE 3PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM: ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Manager

**DEPARTMENT:** Coastal Resources & Parks Administration

**ITEM**

Approval of Minutes from Aug. 27, 2015

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

Approved by Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

Approve Minutes

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE  
MINUTES  
REGULAR MEETING  
Thursday Aug. 27, 2015 at 9:00 am  
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

**Committee Members Present:** Jody Hughes, Chair  
Debbie Huffman, Vice Chair  
Kerry Schwartz  
Stormy Wall

Not present was Carol Bolstad & Will Greenwood with an excused absence.

**City Staff Present:** Councilman Dennis Stahl and Mary K. Hancock, Parks Program Mgr.

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**1. CALL TO ORDER**

Meeting called to order at 9:02 am by Chairman Hughes.

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**4. APPROVAL OF MINUTES FROM July 15, 2015**

Kerry Schwartz made a motion to approve as submitted, seconded by Debbie Huffman.  
Motion passed unanimously.

**5. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE CAUSEWAY  
MEMORIAL EVENT. (HANCOCK)**

No action was taken on this item.

**6. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE  
COMMUNITY CENTER PROJECT. (HUGHES)**

Public Works Director Armando Gutierrez gave an update on the progress of this project.  
No action taken on this item.

**7. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE SPI CITY  
PARK PROJECT. (HUGHES)**

Public Works Director Armando Gutierrez gave an update on the progress of this project. No action was taken on this item.

**8. DISCUSSION AND ACTION REGARDING 'YARD OF THE MONTH'  
PROGRAM. (HUGHES)**

A motion was made by Member Kerry Schwartz to choose 122 Aries as Yard of the Month. Second by Eleana Jones. Motion passed unanimously.

**9. SET NEW MEETING DATE AGENDA ITEMS FOR NEXT WEEK**

Jody Hughes stated that the next meeting date will be July 15, 2015.

**10. ADJOURN**

Chairman Hughes adjourned the meeting at 9:32am.

**APPROVED:**

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Jody Hughes, Chair

**ATTEST:**

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Mary K. Hancock, Parks Program Manager

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Sept 16, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks & Recreation

**ITEM**

Discussion & possible action regarding budget for fiscal year 2015/16 (Jones)

**ITEM BACKGROUND**

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**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Approved by Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

CITY OF SOUTH PADRE ISLAND  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2015

09 -PARKS, REC & BEAUTIF  
SPECIAL PROJECTS  
DEPARTMENT EXPENDITURES

|                                |                           | TWO YEARS | ONE YEAR  | ----- CURRENT YEAR ----- |           |           |            |
|--------------------------------|---------------------------|-----------|-----------|--------------------------|-----------|-----------|------------|
|                                |                           | PRIOR     | PRIOR     | ACTUAL                   | Y-T-D     | PROPOSED  | INCREASE   |
|                                |                           | ACTUAL    | ACTUAL    | BUDGET                   | ACTUAL    | BUDGET    | (DECREASE) |
| <hr/>                          |                           |           |           |                          |           |           |            |
| <b><u>SPECIAL PROJECTS</u></b> |                           |           |           |                          |           |           |            |
| 572-9177                       | PARK IMPROVEMENTS         | 0.00      | 1,500.00  | 0.00                     | 0.00      | 0.00      | 0.00       |
| 572-9185                       | COMMUNITY EVENTS          | 15,894.11 | 13,894.88 | 14,400.00                | 11,218.51 | 14,500.00 | 100.00     |
|                                | CHRISTMAS EVENTS 1        | 5,000.00  |           |                          |           | 5,000.00  |            |
|                                | JULY 4TH BEACH PARADE 1   | 3,000.00  |           |                          |           | 3,000.00  |            |
|                                | EXISTING PARKS ENHANCEM 1 | 6,500.00  |           |                          |           | 6,500.00  |            |
| 572-9186                       | KEEP SPI BEAUTIFUL        | 0.00      | 0.00      | 0.00                     | 0.00      | 0.00      | 0.00       |
| 572-9187                       | FARMER'S MARKET           | 618.00    | 618.00    | 600.00                   | 721.00    | 500.00    | ( 100.00)  |
|                                | RESTROOM RENTALS 1        | 500.00    |           |                          |           | 500.00    |            |
| *** CATEGORY TOTAL ***         |                           | 16,512.11 | 16,012.88 | 15,000.00                | 11,939.51 | 15,000.00 | 0.00       |
| *** DEPARTMENT TOTAL ***       |                           | 16,512.11 | 16,012.88 | 15,000.00                | 11,939.51 | 15,000.00 | 0.00       |
|                                |                           | =====     | =====     | =====                    | =====     | =====     | =====      |
| *** TOTAL EXPENDITURES ***     |                           | 16,512.11 | 16,012.88 | 15,000.00                | 11,939.51 | 15,000.00 | 0.00       |
|                                |                           | =====     | =====     | =====                    | =====     | =====     | =====      |

\*\*\* END OF REPORT \*\*\*

**2015-2016**

|                               | BUDGET              | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 | NOTES                                                                                 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------------------------------------------------------------------------|
|                               |                     |                     |                     | Focus on fewer events done really well                                                |
| Veterans Day Concert          | \$ 1,500.00         | \$ 1,235.00         | \$ 1,500.00         |                                                                                       |
| Christmas Events              | \$ 6,500.00         | \$ 4,587.00         | \$ 6,500.00         | To include Christmas parade, Award ceremony, Breakfast with Santa & meaningful lighti |
| Senior Prom/WT Event          | \$ 2,000.00         | \$ 892.00           | \$ -                | Eliminated                                                                            |
| Children Family Event         | \$ 1,000.00         | \$ 1,000.00         | \$ -                | Eliminated                                                                            |
| July 4th Beach Parade         | \$ 2,000.00         | \$ 2,340.00         | \$ 3,000.00         | Includes budget for tangible give away ie. water bottles                              |
| Causeway Memorial             | \$ 500.00           | \$ 500.00           | \$ -                | Not our year to sponsor                                                               |
| Unplanned Expenses            | \$ 900.00           | \$ 185.00           |                     | Not budgeted                                                                          |
| Farmers Market (Port-a-can)   | \$ 600.00           | \$ 721.00           |                     | Belongs on another budget?                                                            |
| Enhancement of Existing Parks | \$ -                | \$ 4,000.00         | \$ 5,500.00         | For non-maintenance enhancements. Plantings, additional benches, etc.                 |
| Flags for 6 events            | \$ -                | \$ 1,250.00         | \$ 1,250.00         |                                                                                       |
| <b>TOTAL</b>                  | <b>\$ 15,000.00</b> | <b>\$ 16,710.00</b> | <b>\$ 17,750.00</b> |                                                                                       |

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Beautification

**ITEM**

Discussion regarding potential AEP \$3000 contribution for Tompkins Park and potential use of funds. (Hughes)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**



**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
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AGENDA REQUEST FORM**

**MEETING DATE:** Sept.16, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Beautification

**ITEM**

Discussion, update and possible action on maintenance needs in existing parks. (Hughes)

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Parks, Recreation & Beautification  
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**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Communication

**ITEM**

Discussion and possible action regarding upcoming events & the annual event calendar. (Hughes)

- A. Veteran's Day (Hughes)
- B. Holiday Events (Hancock)
- C. Holiday Lighting Contest (Greenwood)

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**MEETING DATE:** Sept 16, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks, Recreation & Communication

**ITEM**

Discussion & action to add Member Stormy Wall to Tompkins Park Subcommittee. (Schwartz)

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**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Update, discussion & possible action regarding the Community Center Project. (Hughes)

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**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Hughes, Chairman

**DEPARTMENT:** Parks & Recreation Committee

**ITEM**

Update, discussion & possible action regarding the City Park Project. (Hughes)

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**MEETING DATE:** Sept. 16, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Coastal Resources and Parks Administration

**ITEM**

Discussion & action regarding the Yard of the month program. (Hughes)

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*Kranzler*





*Palms Resort*