

**NOTICE OF REGULAR MEETING REVISED
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification**

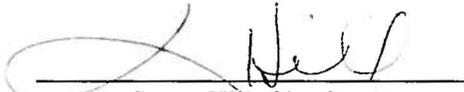
NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY JUNE 17, 2015
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2nd FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order.
2. Pledge of Allegiance.
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting.*
4. Approval of Minutes from May 20, 2015
5. Approve excused absence request for Committee Member Carol Bolstad for June 17 & July 15 meetings.
6. Update, discussion & possible action regarding SPI City Park Project (Gutierrez)
7. Update, discussion & possible action regarding the Community Center Project. (Gutierrez)
8. Update, discussion & possible action on the progress of the SPI City Park Grant (Kim)
9. Discussion & action regarding budget for fiscal year 2014/15 & 2015/16. (Hancock)
10. A. Discussion & action to rescind action on item #9 'Discussion & possible action for improvements and/or enhancements to SPI City Parks' on May 20, 2015 agenda. (Hancock)

B. Discussion & action to dedicate funds for Keep SPI Beautiful Committee to implement improvements to include irrigation, storage, and/or plantings at the SPI Butterfly Garden Park on Gulf Blvd. and to compile a list regarding maintenance needs for all SPI City Parks, to be forwarded to City Council and/or City Manager's office for review.
11. Discussion & action regarding committee support for a July 4th Barbeque Event at Hilton Garden Inn (Hughes)
12. Update, discussion & possible action on the July 4th Beach Parade (Huffman)
13. Discussion and action regarding 'Yard of the Month' program (Hancock)
14. **Set new meeting date/agenda items for next meeting.**
15. **Adjourn**

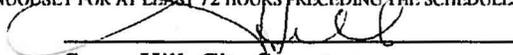
DATED THIS THE 11TH OF JUNE 2015



Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON JUNE 11, 2015 AT/OR BEFORE 3PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.





Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE AT LEAST 72 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2015

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Coastal Resources & Parks Administration

ITEM

Approval of Minutes from May 20, 2015

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES
REGULAR MEETING
Wednesday May 20, 2015 at 9:00 am
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

Committee Members Present: Jody Hughes, Chair
Debbie Huffman, Vice Chair
Carol Bolstad
Will Greenwood
Eleana Jones
Kerry Schwartz

Staff Present: Armando Gutierrez, Public Works Director

Others Present: Susan Dalton SPI Beautification Committee

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**1. CALL TO ORDER**

Meeting called to order at 9:07 am by Chairman Hughes.

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**4. CONSENT AGENDA.**

**A. Approval of Minutes from April 15, 2015**

Kerry Schwartz made a motion to approve as submitted, seconded by Eleana Jones. Motion passed unanimously.

**5. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING SPI CITY PARK**

Armando Gutierrez, Public Works Director gave an update on the SPI City Park Project. City is waiting on approval of grant to form the bid package. No action taken.

**6. UPDATE, DISCUSSION AND POSSIBLE ACTION REGARDING THE SPI COMMUNITY CENTER PROJECT (Gutierrez)**

An update was given on the progress of SPI Community Center construction project. No action taken.

**7. UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE SPI CITY PARK GRANT. (Gutierrez)**

Jody Hughes reported no progress due to TPW's review still pending. No action was taken.

**8. DISCUSSION AND ACTION REGARDING AMERICAN FLAG PROGRAM FOR MAJOR HOLIDAYS. (Hughes)**

A motion was made by Kerry and second by Eleana, to spend \$1250 with the Rotary flag program for installation on Padre Blvd. medians at 50 locations.

**9. DISCUSSION AND POSSIBLE ACTION TO FUND IMPROVEMENTS AND/OR ENHANCEMENTS FOR CITY PARKS (Bolstad)**

Motion was made by Eleana Jones, second by Carol Bolstad to set aside \$5000 for Keep SPI Beautiful Committee to implement improvements to include, irrigation, storage and/or plantings at the SPI Butterfly Garden Park on Gulf Blvd. In addition, the Committee requested a report be compiled by Member Bolstad, regarding maintenance needs at SPI City Parks, to be forwarded to Council and/or to the City Manager's office for review. Motion passed unanimously.

**10. DISCUSSION AND ACTION REGARDING BUDGET FOR FISCAL YEAR 2015/16. (Hughes)**

Motion was made by Kerry, second by Eleana, to amend 2015/16 budget request to \$17,750.

**11. DISCUSSION AND ACTION REGARDING A RECOMMENDATION FOR A NO GLASS POLICY IN CITY PARKS (Hughes)**

No action on this item.

**12. DISCUSSION AND POSSIBLE ACTION REGARDING THE YARD OF THE MONTH PROGRAM (Hancock)**

Motion was made by Debbie, second by Eleana, to choose The Inn at South Padre, as the March Yard of the Month. Motion carried unanimously.

**13. DISCUSSION AND POSSIBLE ACTION REGARDING UPCOMING EVENTS AND THE ANNUAL EVENT CALENDAR (Hughes)**

Kerry Schwartz/Island Native agreed to a \$340 sponsorship for half the cost of 4<sup>th</sup> July water bottles. No action taken on this item.

**14. SET NEW MEETING DATE AGENDA ITEMS FOR NEXT WEEK**

Jody Hughes stated that the next meeting date will be June 17, 2015.

**15. ADJOURN**

Chairman Hughes adjourned the meeting at 10:33 AM.

**APPROVED:**

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Jody Hughes, Chair

**ATTEST:**

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Mary K. Hancock, Parks Program Manager

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Parks & Recreation

**ITEM**

Approve excused absence request for Committee Member Carol Bolstad for June 17 & July 15 meetings.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Armando Gutierrez, Director

**DEPARTMENT:** Public Works

**ITEM**

Update, discussion & possible action regarding SPI City Park Project. (Gutierrez)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Armando Gutierrez, Director

**DEPARTMENT:** Public Works

**ITEM**

Update, discussion & possible action regarding the Community Center Project. (Gutierrez)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Sungman Kim, Development Director

**DEPARTMENT:** Planning Dept.

**ITEM**

Update, discussion & possible action on the progress of the SPI City Park Grant. (Kim)

**ITEM BACKGROUND**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015  
**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.  
**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion & action regarding budget for fiscal year 2014/15 & 2015/16. (Hancock)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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**RECOMMENDATIONS/COMMENTS**

**2014-2015**

|                                   | BUDGET              | ACTUAL TO DATE     | AS of 5/15 REMAINING | ADDITIONAL EXPECTED | TOTAL EXPECTED      | OVER/ UNDER | NOTES                                                                 |
|-----------------------------------|---------------------|--------------------|----------------------|---------------------|---------------------|-------------|-----------------------------------------------------------------------|
| Veterans Day Concert              | \$ 1,500.00         | \$ 1,235.00        | \$ 265.00            | \$ -                | \$ 1,235.00         |             |                                                                       |
| Christmas Events                  | \$ 6,500.00         | \$ 4,587.00        | \$ 1,913.00          | \$ -                | \$ 4,587.00         |             |                                                                       |
| Senior Prom/WT Event              | \$ 2,000.00         | \$ 892.00          | \$ 1,108.00          | \$ -                | \$ 892.00           |             |                                                                       |
| Children Family Event             | \$ 1,000.00         | \$ 1,850.00        | \$ (850.00)          |                     | \$ 1,850.00         |             | Appropriated to inaugural Cyclovia event                              |
| July 4th Beach Parade             | \$ 2,000.00         | \$ -               | \$ 2,000.00          | \$ 2,340.00         | \$ 2,340.00         |             | Includes \$340 for bottles - \$680 bid less 1/2 donated by Island Nat |
| Causeway Memorial                 | \$ 500.00           | \$ -               | \$ 500.00            | \$ 500.00           | \$ 500.00           |             |                                                                       |
| Unplanned Expenses                | \$ 900.00           | \$ 185.00          | \$ 715.00            | \$ -                | \$ 185.00           |             |                                                                       |
| Farmers Market (Port-a-can)       | \$ 600.00           | \$ 721.00          | \$ (121.00)          | \$ -                | \$ 721.00           |             |                                                                       |
| Enhancement of Existing Parks     |                     |                    |                      | \$ 1,440.00         | \$ 1,440.00         |             | Butterfly Park - Appropriated \$5000; Need to amend (2)               |
| Flags for Padre Blvd - 6 holidays |                     |                    |                      | \$ 1,250.00         | \$ 1,250.00         |             |                                                                       |
| <b>TOTAL</b>                      | <b>\$ 15,000.00</b> | <b>\$ 9,470.00</b> | <b>\$ 5,530.00</b>   | <b>\$ 5,530.00</b>  | <b>\$ 15,000.00</b> | <b>\$ -</b> |                                                                       |

(1) Committee authorized up to \$1000 for water bottles - only \$340 needed

(2) Committee authorized remaining funds of \$5000 to be used for Butterfly park restoration - need to amend based upon revised budget to actual informatior

**2015-2016**

|                               | <b>BUDGET</b>       | <b>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> | <b>NOTES</b>                                                                          |
|-------------------------------|---------------------|-----------------------------|-----------------------------|---------------------------------------------------------------------------------------|
| Veterans Day Concert          | \$ 1,500.00         | \$ 1,235.00                 | \$ 1,500.00                 |                                                                                       |
| Christmas Events              | \$ 6,500.00         | \$ 4,587.00                 | \$ 6,500.00                 | To include Christmas parade, Award ceremony, Breakfast with Santa & meaningful lighti |
| Senior Prom/WT Event          | \$ 2,000.00         | \$ 892.00                   | \$ -                        | Eliminated                                                                            |
| Children Family Event         | \$ 1,000.00         | \$ 1,000.00                 | \$ -                        | Eliminated                                                                            |
| July 4th Beach Parade         | \$ 2,000.00         | \$ 2,340.00                 | \$ 3,000.00                 | Includes budget for tangible give away ie. water bottles                              |
| Causeway Memorial             | \$ 500.00           | \$ 500.00                   | \$ -                        | Not our year to sponsor                                                               |
| Unplanned Expenses            | \$ 900.00           | \$ 185.00                   |                             | Not budgeted                                                                          |
| Farmers Market (Port-a-can)   | \$ 600.00           | \$ 721.00                   |                             | Belongs on another budget?                                                            |
| Enhancement of Existing Parks | \$ -                | \$ 4,000.00                 | \$ 5,500.00                 | For non-maintenance enhancements. Plantings, additional benches, etc.                 |
| Flags for 6 events            | \$ -                | \$ 1,250.00                 | \$ 1,250.00                 |                                                                                       |
| <b>TOTAL</b>                  | <b>\$ 15,000.00</b> | <b>\$ 16,710.00</b>         | <b>\$ 17,750.00</b>         |                                                                                       |

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

**ITEM BACKGROUND**

A. Discussion & action to rescind action on item #9 'Discussion & possible action for improvements and/or enhancements to SPI City Parks' on May 20, 2015 agenda. (Hancock)

B. Discussion & action to dedicate funds for Keep SPI Beautiful Committee to implement improvements to include irrigation, storage, and/or plantings at the SPI Butterfly Garden Park on Gulf Blvd. and to compile a list regarding maintenance needs for all SPI City Parks, to be forwarded to City Council and/or City Manager's office for review.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015  
**NAME & TITLE:** Hughes, Chairman  
**DEPARTMENT:** Parks & Recreation Committee

**ITEM**

Discussion & action regarding committee support for a July 4th Barbeque Event at Hilton Garden Inn. (Hughes)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Coastal Resources and Parks Administration

**ITEM**

Update, discussion & possible action on the July 4th Beach Parade. (Huffman)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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Parks, Recreation & Beautification  
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**MEETING DATE:** June 17, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Coastal Resources and Parks Administration

**ITEM**

Discussion and action regarding 'Yard of the Month' program. (Hancock)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

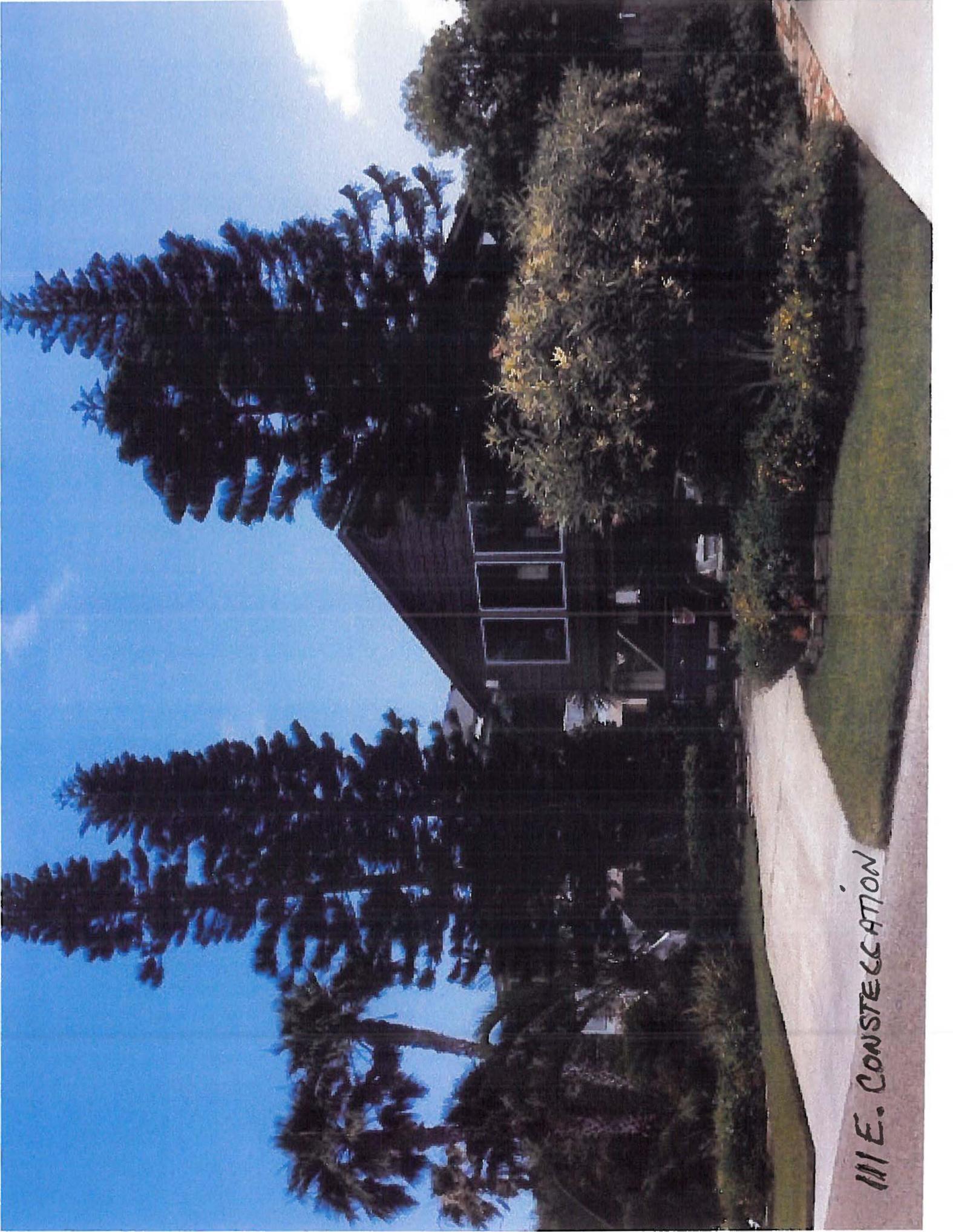
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**RECOMMENDATIONS/COMMENTS**



M.E. CONSTELLATION



117 E. CONSTELLATION



119 E. CONSTELLATION