



City of South Padre Island
Parks, Recreation and Beautification Committee

REGULAR MEETING

Wednesday, April 9, 2014
9:00 A.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

Jody Hughes, Chairman

Wanda Ballou, Vice Chairman

Kathy Grebb

Debbie Huffman

Robert Weiss

Lori Alaniva

Kerry Schwartz

Questions regarding this agenda should be directed to the South Padre Island Convention & Visitors Bureau Staff at 956-761-3000. This facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations of interpretive services must be made 48 hours prior to this meeting. Please contact building official, Jay Mitchim; ADA designated responsible party at (956) 761-8103.

NOTICE OF REGULAR MEETING
THE CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND BEAUTIFICATION COMMITTEE
April 9, 2014

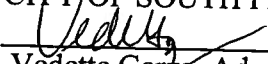
Notice is hereby given that the Parks, Recreation and Beautification Committee of the City of South Padre Island, Texas will hold a **Regular Meeting on Wednesday, April 9, 2014 at 9:00a.m., in the Municipal Building Joyce H. Adams Board Room, 2nd Floor, 4601 Padre Boulevard,** South Padre Island, Texas.

AGENDA

1. Call to order.
2. Pledge of Allegiance.
3. Public announcements and comments: *This is an opportunity for citizens to speak to the Parks, Recreation and Beautification Committee relating to agenda or non-agenda items. Speakers are required to address the Parks, Recreation and Beautification Committee at the podium and give their name before addressing their concerns. (Note: State law will not permit the Parks, Recreation and Beautification Committee to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to Convention and Visitors Bureau staff or may be placed on the agenda of a future Parks, Recreation and Beautification Committee meeting.)*
4. Consent agenda.
 - A. Approval of minutes of March 5, 2014.
5. Discussion and action to recommend a name for the New City Park. (Hughes)
6. Discussion and action regarding condition of Water Tower Park and other City Parks.(Hughes)
7. Discussion, review and possible action regarding upcoming events on South Padre Island and updating the 2014 events calendar. (Hughes)
8. Update regarding 2014/2015 budget. (Hancock)
9. Update regarding Bookmarks. (Huffman)
10. Set new meeting date/agenda items for next meeting.
11. Adjourn.

Dated this, the 4th day of April 2014.

CITY OF SOUTH PADRE ISLAND

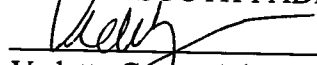


Vedette Garza, Administrative Assistant

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the South Padre Island Parks, Recreation and Beautification Committee is a true and correct copy of said Notice on the bulletin board at the City Hall of said City of South Padre Island, Texas on April 4th, 2014 at 2:15pm and it remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.



CITY OF SOUTH PADRE ISLAND



Vedette Garza, Administrative Assistant

NOTE: This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Jay Mitchim, ADA designated responsible party, at (956) 761-1025.

NOTE: There may be one or more members of the South Padre Island City Council attending this meeting, and if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: April 9, 2014

NAME & TITLE: Vedette Garza, Administrative Assistant

DEPARTMENT: Parks, Recreation and Beautification Committee

ITEM

- a. Approve minutes of March 5, 2014 Regular Meeting

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

MINUTES
CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND BEAUTIFICATION COMMITTEE
WEDNESDAY, March 5, 2014

I. CALL TO ORDER.

The Parks, Recreation and Beautification Committee of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, March 5, 2014 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island Texas. Chairman Hughes called the meeting to order at 9:02 a.m. A quorum was present: Chairman Jody Hughes, Vice – Chairman Wanda Ballou and committee members Debbie Huffman, Kathy Grebb, Robert Weiss, Lori Alaniva and Kerry Schwartz were all present.

City staff members present were Administrative Assistant Vedette Garza, CVB Special Events Manager Mary K. Hancock and Councilman Sam Listi

II. PLEDGE OF ALLEGIANCE.

Chairman Hughes led the Pledge of Allegiance.

III. PUBLIC ANNOUNCEMENTS AND COMMENTS:

Public comments and announcements were given at this time.

IV. APPROVE CONSENT AGENDA.

Parks, Recreation and Beautification Committee Vice-Chairman Ballou made a motion, seconded by Committee Member Huffman to approve the Consent Agenda. Motion carried unanimously.

V. DISCUSSION AND ACTION REGARDING PROGRESS OF THE TRAVEL LODGE PARK PLAN

Councilman Sam Listi updated the Committee on the final design and the process of going forward to the City Council for approval of this plan. Jody Hughes, Chairman, made a motion to approve Travel Lodge Park Plan as drawn second by Committee member Kerry Schwartz. Motion carried unanimously.

VI. DISCUSSION AND ACTION REFINING THE CALENDAR OF EVENTS FOR BALANCE OF 2014

Discussion ensued regarding possible support or participation in other established events. Committee Member Huffman suggested that with additions of new events, the Committee should consider reducing the number of events overall. No action was taken.

VII. DISCUSSION AND ACTION REGARDING COMBINING POSSIBLE EVENT WITH TURTLE DAYS CELEBRATION

Committee Member Schwartz moved to table this agenda item, second by Committee Member Huffman.

VIII. DISCUSSION AND ACTION REGARDING JUNE CHILDREN'S EVENT

Chairman Hughes made a motion to delay planning a June children event until the new ground cover is completed at Water Tower Park, second by Committee Member Grebb.

IX. DISCUSSION AND ACTION REGARDING 4TH of July Beach Parade

Chairman Hughes made a motion to continue working on recruiting a Committee Chair and sub-committee members for the 4th of July Beach Parade and continue the planning process at the April meeting, second by Committee Member Ballou.

X. DISCUSSION AND ACTION REGARDING CHRISTMAS LIGHTING CONTEST

After some discussion, Chairman Hughes requested this be added to next month's agenda. No action was taken.

XI. UPDATE REGARDING BOOKMARKS

Committee Member Huffman gave us an update on April/May bookmarks they are getting ready to get sent out to print. Committee member Grebb has agreed to help out Committee member Huffman with the calendar on the bookmarks.

XII. SET NEW MEETING DATE/AGENDA ITEMS FOR NEXT MEETING

Next meeting was set for April 9, 2014 at 9:00am.

XIII. ADJOURN

Meeting was adjourned by Chairman Hughes at 10:08 a.m.

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: April 9, 2014

NAME & TITLE: Jody Hughes, Chairman

DEPARTMENT: Parks, Recreation and Beautification Committee

ITEM

Discussion and action to recommend a name for the New City Park

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: April 9, 2014

NAME & TITLE: Jody Hughes, Chairman

DEPARTMENT: Parks, Recreation and Beautification Committee

ITEM

Discussion and action regarding condition of Water Tower Park and other City Parks

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

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RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: April 9, 2014

NAME & TITLE: Jody Hughes, Chairman

DEPARTMENT: Parks, Recreation and Beautification Committee

ITEM

Discussion, review and possible action regarding upcoming events on South Padre Island and updating the 2014/2015 calendar.

ITEM BACKGROUND

Event Schedule

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

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Comments:

RECOMMENDATIONS/COMMENTS

South Padre Island Parks, Recreation & Beautification Committee
Event Schedule for September 2013 - September 2014

September 15, 2013 (Sunday) - Causeway Memorial (City of SPI turn to Host)

November 2013

November 11, 2013 – Veteran’s Day Concert with Leslie Blasing at La Quinta (2nd year)

December 2013

**December 12 – January - 12+ Days of Christmas (20+) Events throughout the Island)
(4th year)**

Other Events

(*Port Isabel Lighted Boat Parade is Sat. Dec. 14th)

(*Martini Party is Sat. Dec. 14th)

December (12) – Free Holiday Fashion Show at Padre Island Brewing Co. 11:30 am

December (13) – Holiday Parade on Padre Blvd. (26th year – 4th year for Parks)

December (14) – Breakfast with Santa at Schlitterbahn Water Park 10:00-Noon (4th year)

December (17) – Awards Ceremony on the Steps of SPI City Hall 6:30-7:30 pm (4th year)

December (31) – Kid’s New Year’s Eve Party at Water Tower Park 11:00-1:00 pm (3rd year)

January 24, 2014 (Friday) – SPI Senior Prom at La Quinta Inn & Suites 6:00-10:00 pm

February 2014

February () - Winter Texan’s Concert at Hilton Garden Inn Deck on SPI 2:00-4:00 pm

April 2014 UTB Soccer Camp at Water Tower Park, TBA

May 2014

May (17) – Lighting of Tiki Torches Parade on Bay with Sea Turtle Inc.

May () – Red, Wine & Blues Concert TBA (4th year)

June 2014

June (), 2014 Ice Cream in the Park at Water Tower Park on SPI (3rd year) 6:00-7:00

July 2014

July 4th – “Fourth (4th) of July Beach Parade” on SPI on Beach Access 22-17 (4th year)

August 2014

Soccer Camp at Water Tower Park, TBA (2nd year)

Kid’s Concert in the Park at Water Tower Park, TBA (3rd year) ???

September 2014

Fall Concert at Hilton Garden Inn Deck on SPI or Claytons, TBA

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: April 9, 2014

NAME & TITLE: Mary K Hancock, Special Events Manager

DEPARTMENT: Parks, Recreation and Beautification Committee

ITEM

Updating regarding 2014/2015 budget

ITEM BACKGROUND

Spreadsheet of expenses

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

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Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Parks, Recreation and Beautification
2013 - 2014 Budget
09-572-9185

\$17,500.00 Beginning Balance
(\$599.99) Yahama Portable PA for Parks, Recreation & Beautification Committee
(\$300.00) Leslie - Services for the Veterans Day Celebration at the Hilton Garden Inn
(\$150.00) Chuck - Services for the Veterans Day Celebration at the Hilton Garden Inn
\$16,451.00 Balance as of 11/14/13

\$16,451.00
(\$90.00) Toucan Graphics - 1/2 page 12+days ad for Costal Current
(\$100.99) Oriental Trading - Kids New Year's
(\$174.99) Oriental Trading - Breakfast with Santa
(\$2,500.00) Holiday Parade Awards
(\$10.81) CVS - Flashlights for Parade
(\$45.00) Toucan Graphics - 12+ Days ad
(\$159.63) Clean Portoco - Parade
(\$492.00) Coastal Current - Veterans Day
\$12,876.59 Balance as of 12/17/13

\$12,876.59
(\$19.84) Candy Canes - Christmas Parade
(\$47.24) Awards Ceremony - Refund Jody Hughes Christmas Parade
(\$59.57) Wells Electronics - 2-Pyle Pro PP
(\$38.99) Copy Paper - Parks, Recreation and Beautification
(\$560.00) Art Services - 12 Days of Christmas
(\$738.00) Coastal Current Ads - 12 days of Christmas
(\$590.00) Jan & Feb 2014 Bookmarks
(\$350.00) Port Isabel Press - Senior Prom
(\$431.08) Breakfast with Santa @Schlitterbahn
\$10,041.87 Balance as of 01/14/14

\$10,041.87
(\$90.00) Toucan Graphics Art Services Senior Prom Ads
(\$200.00) TX Showdown - Band Senior Prom
(\$55.00) Jakes Flowers - Roses Senior Prom
(\$234.99) Oriental Trading - Senior Prom
(\$7.20) CVS - 25prints pictures for Senior Prom
(\$492.00) Display Ads in Coastal Current - Senior Prom
\$8,962.68 Balance as of 02/18/2014

\$8,962.68
(\$35.72) Custom engraved name plates: R. Weiss, K. Schwartz, L. Alaniva
(\$590.00) Art Services: March thru May Bookmarks
\$8,336.96 Balance as of 04/07/14

Updated 04/07/14

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: April 9, 2014

NAME & TITLE: Debbie Huffman, Committee Member

DEPARTMENT: Parks, Recreation and Beautification Committee

ITEM

Updating regarding Bookmarks

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

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Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS