



City of South Padre Island
Parks, Recreation and Beautification Committee

REGULAR MEETING

Wednesday, December 18, 2013
9:00 A.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

Jody Hughes, Chairman

Kathy Grebb

Jim Helms

Vacant

Wanda Ballou, Vice Chairman

Debbie Huffman

Robert Weiss

Questions regarding this agenda should be directed to the South Padre Island Convention & Visitors Bureau Staff at 956-761-3000. This facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations of interpretive services must be made 48 hours prior to this meeting. Please contact building official, Jay Mitchim; ADA designated responsible party at (956) 761-8103.

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND BEAUTIFICATION COMMITTEE**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY, DECEMBER 18, 2013
9:00 A.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order.
2. Pledge of Allegiance.
3. Public announcements and comments: *This is an opportunity for citizens to speak to the Convention and Visitors Transition Board relating to agenda or non-agenda items. Speakers are required to address the Convention and Visitors Transition Board at the podium and give their name before addressing their concerns. [Note: State law will not permit the Transition Board to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to Convention and Visitors Bureau staff or may be placed on the agenda of a future Convention and Visitors Transition Board meeting.]*
4. Consent Agenda:
 - a. Approve minutes of November 20, 2013 Regular meeting. (Garcia-Vargas)
5. Discussion and action regarding Kids New Year's Eve. (Hughes)
6. Discussion and action regarding Senior Prom. (Ballou)
7. Discussion and action regarding the Water Tower Park Facility. (Helms)
8. Discussion and action regarding the Travel Lodge Park Plan. (Hughes)
9. Discussion and action regarding bookmarks. (Huffman)
10. Set new meeting date/agenda items for next meeting.
11. Adjourn.

DATED THIS THE 13TH DAY OF Dec. 20 13



BGV
Bernardina García-Vargas, Administrative Assistant

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID

NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON Dec 13, 2013 AT/OR BEFORE 9:00am AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

B. Garcia-Vargas

Bernardina García-Vargas, Administrative Assistant

THERE MAY BE ONE OR MORE MEMBERS OF THE SOUTH PADRE ISLAND CITY COUNCIL ATTENDING THIS MEETING, AND IF SO, THIS STATEMENT SATISFIES THE REQUIREMENTS OF THE OPEN MEETINGS ACT.



**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
CONSENT AGENDA**

MEETING DATE: December 18, 2013

ITEM DESCRIPTION

NOTE: All matters listed under Consent Agenda are considered routine by the Parks, Recreation and Beautification of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes for meeting held on November 20, 2013.

RECOMMENDATIONS/COMMENTS

Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: December 18, 2013

NAME & TITLE: Bernardina Garcia-Vargas, Administrative Assistant

DEPARTMENT: Convention Centre

ITEM

- a. Approve minutes of November 20, 2013 Regular Meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**MINUTES
CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND BEAUTIFICATION COMMITTEE
WEDNESDAY, NOVEMBER 20, 2013**

I. CALL TO ORDER

The Parks, Recreation and Beautification Committee of the City South Padre Island, Texas held a Regular Meeting on Thursday, November 21, 2013 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Chairman Hughes called the meeting to order at 9:01 a.m. A quorum was present: Vice-Chairman Wanda Ballou, Parks, Recreation and Beautification Committee Member Kathy Grebb, Debbie Huffman, Jim Helms, and Robert Weiss.

II. PLEDGE OF ALLEGIANCE

Chairman Hughes led the Pledge of Allegiance.

III. PUBLIC ANNOUNCEMENTS AND COMMENTS

Public comments and announcements were given at this time.

IV. APPROVE CONSENT AGENDA

Vice-Chairman Ballou made a motion, seconded by Committee Member Huffman to approve the Consent Agenda. Motion carried unanimously.

V. DISCUSSION AND ACTION CONCERNING 2013/2014 BUDGET BALANCE. (HANCOCK)

Chairman Hughes made a motion, seconded by Committee Member Huffman to accept the 2013/2014 budget balance. Motion carried unanimously.

VI. DISCUSSION AND ACTION REGARDING ADOPTING SOUTH PADRE ISLAND MASTER PLAN FOR PUBLIC PARKS. (HUGHES)

Committee Member Grebb made a motion, seconded by Committee Member Weiss to adopt the Master Plan for public parks. Motion carried unanimously.

VII. DISCUSSION AND ACTION CONCERNING HOLIDAY AND CHRISTMAS EVENTS. (HUGHES)

- a. **BREAKFAST WITH SANTA** – Chairman Hughes made a motion, seconded by Committee Member Huffman to approve \$700.00 for Breakfast with Santa. Motion carried unanimously.

**MINUTES
CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND BEAUTIFICATION COMMITTEE
WEDNESDAY, NOVEMBER 20, 2013**

- b. KIDS' NEW YEAR'S EVE EVENT** – Chairman Hughes made a motion, seconded by Committee Member Ballou to approve \$150.00 for the Kids' New Year's Eve Event. Motion carried unanimously.
- c. HOLIDAY PARADE** – Committee Member Ballou made a motion, seconded by Committee Member Helms to approve \$5,000.00 for the Holiday Parade. Motion carried unanimously.
- d. HOLIDAY LIGHTING CONTEST** – After a lengthy discussion, the entire Parks, Recreation and Beautification Committee made no motion in regards to the Holiday Lighting Contest.

VIII. DISCUSSION AND ACTION REGARDING SENIOR PROM JANUARY 24, 2014. (BALLOU)

After a lengthy discussion, the entire Parks, Recreation and Beautification Committee made no motion in regards to the Senior Prom January 24, 2014.

IX. DISCUSSION AND ACTION REGARDING BOOKMARKS. (Huffman)

After a lengthy discussion, the entire Parks, Recreation and Beautification Committee made no motion in regards to the bookmarks.

X. SET NEW MEETING DATE/AGENDA ITEMS FOR NEXT MEETING.

The next Parks, Recreation and Beautification meeting will be held on Wednesday, December 18, 2013 at 9:00a.m.

XI. ADJOURN.

There being no further business, Chairman Hughes adjourned the meeting at 9:57 a.m.

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: December 18, 2013

NAME & TITLE: Jody Hughes, Chairman

DEPARTMENT: Parks, Recreation and Beautification Committee Member

ITEM

Discussion and action regarding Kids New Year's Eve.

ITEM BACKGROUND

The Kids New Year's Eve event will be held on Tuesday, December 31, 2013 from 11:00 a.m. to 1:00 p.m. at Water Tower Park.

BUDGET/FINANCIAL SUMMARY

09-572-9185

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: December 18, 2013

NAME & TITLE: Wanda Ballou, Vice Chairman

DEPARTMENT: Parks, Recreation and Beautification Committee Member

ITEM

Discussion and action regarding Senior Prom.

ITEM BACKGROUND

Annual event on January 24, 2014.

BUDGET/FINANCIAL SUMMARY

09-572-9185

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: December 18, 2013
NAME & TITLE: Jim Helms, Committee Member
DEPARTMENT: Parks, Recreation and Beautification Committee Member

ITEM

Discussion and action regarding the Water Tower Park Facility.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: December 18, 2013

NAME & TITLE: Jody Hughes, Chairman

DEPARTMENT: Parks, Recreation and Beautification Committee Member

ITEM

Discussion and action regarding the Travel Lodge Park Plan.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

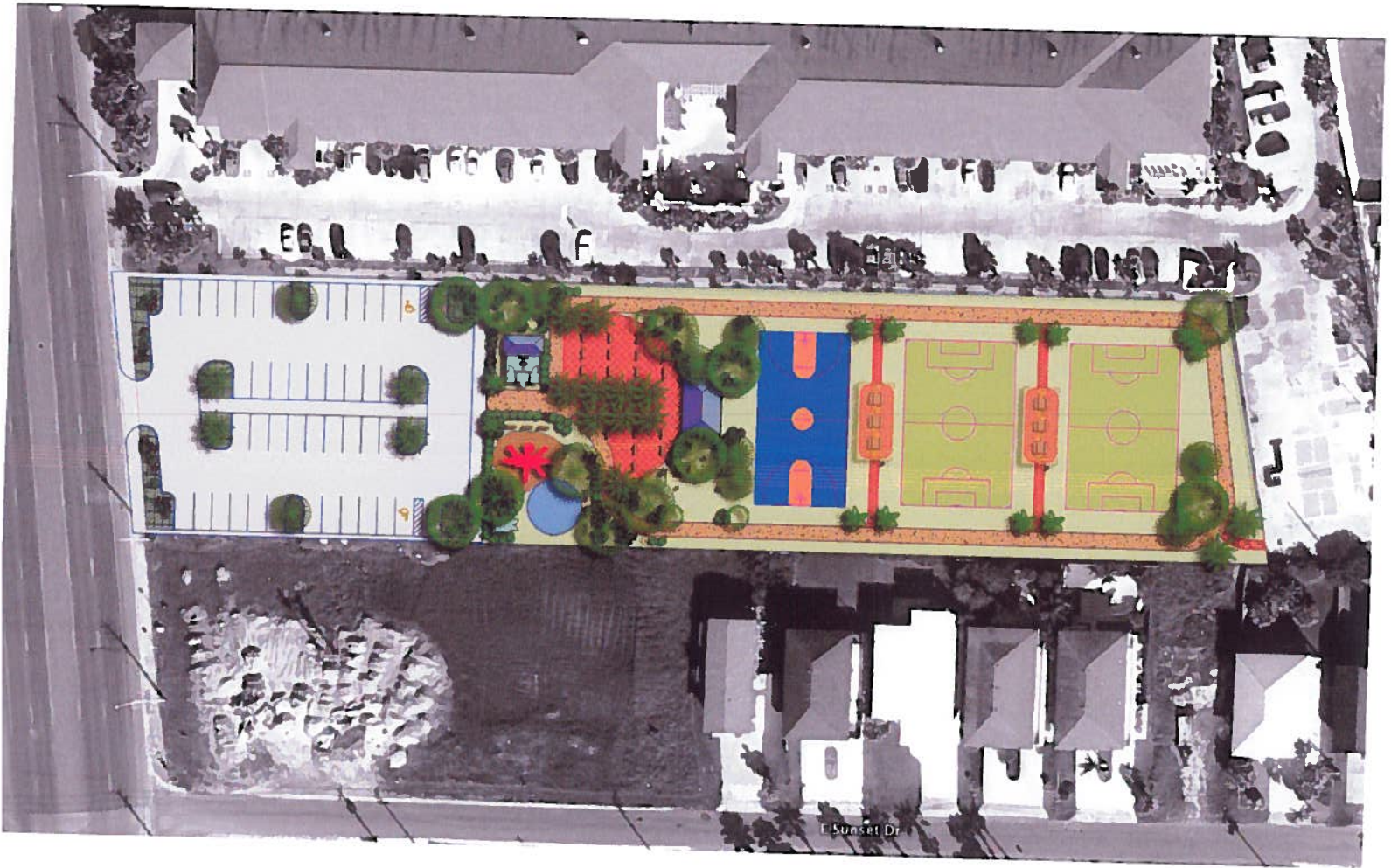
LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

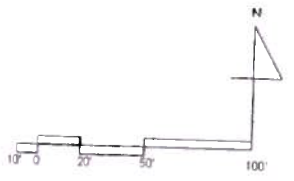
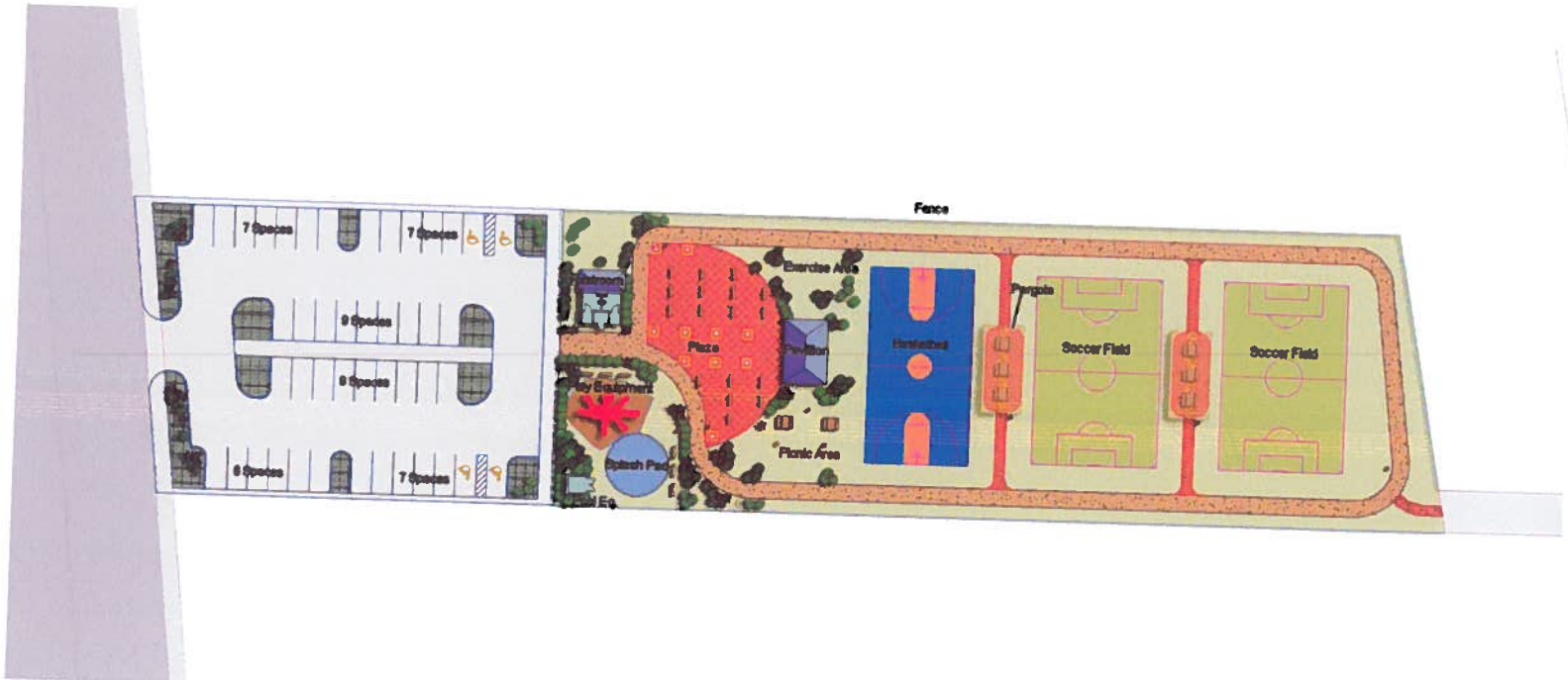
Approved by Legal: YES: _____ NO: _____

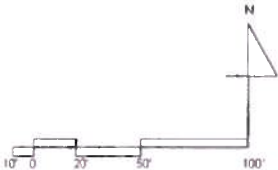
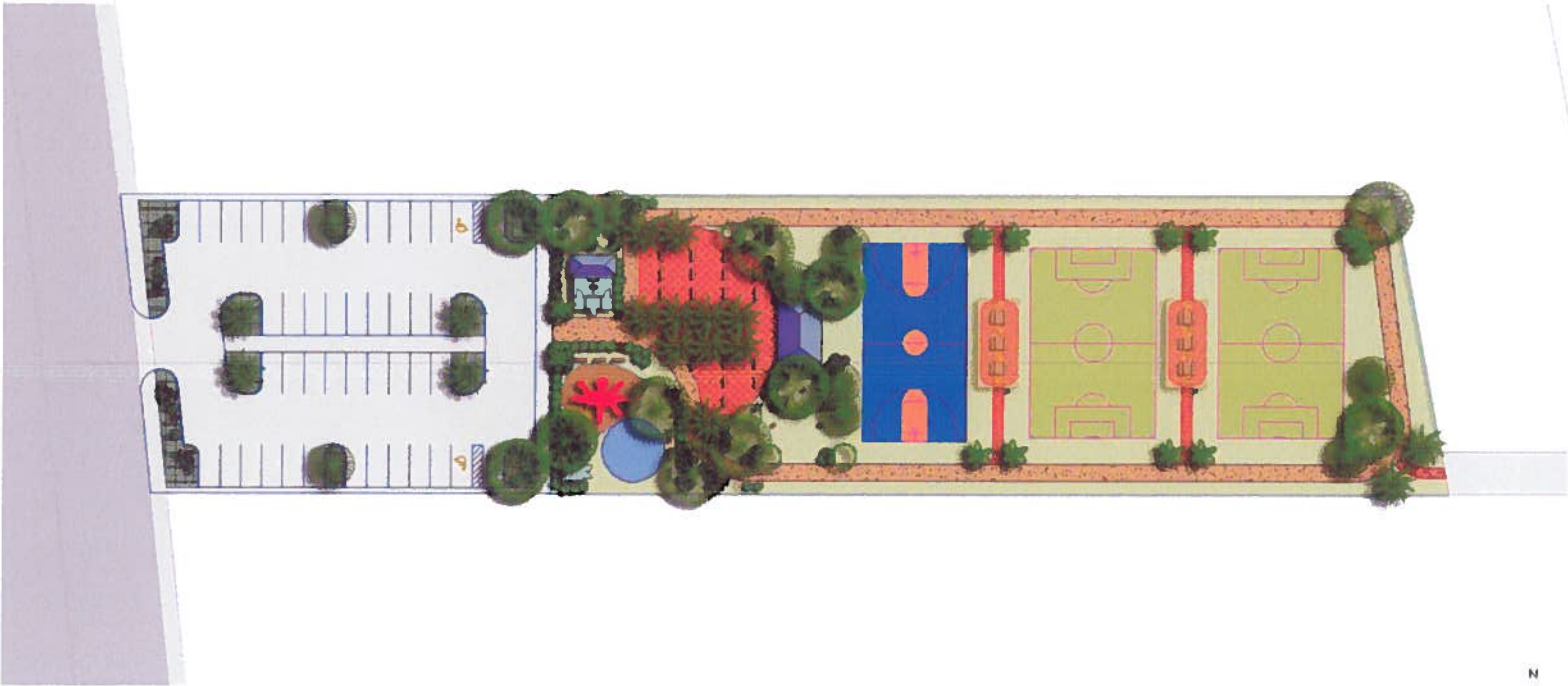
Comments:











RECOMMENDATIONS/COMMENTS



Sunset Dr





	Qty	Common Name	Botanical Name	Size		Qty	Common Name	Botanical Name	Size
	7	Sweet Gum	Liquidambar styraciflua			6	Coma Del Sur	Bumelia celastana	
	5	Southern Red Oak	Quercus falcata			43	Dwarf Palmetto	Sabal minor	
	16	Texas Sabal Palm	Sabal Mexicana			74	Hachinal	Heimia salicifolia	
	9	Honey Mesquite	Prosopis glandulosa			64	Pampas Grass	Cortaderia selloana	
	12	Mexican Fan Palm	Washingtonia robusta			3811 s f	Trailing Lantana	Lantana montevidensis	GC

EQUIPED PLAY & TOT LOTS		QUANTITY	UNIT	UNIT PRICE	ESTIMATED COST	SUBTOTAL	CUMULATIVE COST
SITE PREPARATION	Clearing & Grubbing	2	AC	\$2,000	\$4,000		
	Silt Fencing/Erosion Controls	1484	LF	\$1.50	\$2,227		
	Demolition	0	LS	\$10,000	\$0	\$6,227	\$6,227
GRADING & SITE RESHAPING	Fill (Compacted)	8712	CY	\$5.00	\$43,560		
	Cut	8712	SY	\$1.00	\$8,712	\$52,272	\$58,499
STORM SEWER	Concrete Inlets		EA	\$2,000	\$0		
	In-line Drains		EA	\$750	\$0		
	Drainage Pipe		LF	\$50	\$0		
	Swale Construction		LF	\$10	\$0		
	Ponds		LS	\$50,000	\$0	\$0	\$58,499
POTABLE WATER	Water Service Pipe	300	LF	\$10	\$3,000		
	Gate Valves	2	EA	\$250	\$500		
	RPZ (Backflow Preventer)	1	EA	\$800	\$800		
	Tap Fee	1	LS	\$2,000	\$2,000	\$6,300	\$64,799
SANITARY SEWER	Gravity Sewer	250	LF	\$40	\$10,000	\$10,000	\$74,799
OTHER UTILITIES	Refurbish Irrigation Well		EA	\$1,000	\$0		
	Electric Service	20	EA	\$2,500	\$50,000	\$50,000	\$124,799
PAVEMENT & SIDEWALK	12' Shared Path	1200	LF	\$33	\$39,878		
	Asphalt Pavement	1613.3333	SY	\$27	\$43,560		
	Patio Area	888.88889	SY	\$20	\$17,778		
	Curb	1000	LF	\$9	\$9,000	\$110,216	\$235,014
FENCING	6' Stockade Fence		LF	\$10	\$0		
	4' Board on Board Fence	120	LF	\$15	\$1,800		
	Post & Pole Fence	978	LF	\$15	\$14,670		
	4' Chain Link Fence		LF	\$10	\$0	\$16,470	\$251,484
BUILDINGS	Restroom Facility	600	SF	\$75	\$45,000		
	Call Box	2	SF	\$75	\$150		
	20' X 40' Pergola	2	EA	\$20,000	\$40,000		
	23 X 48 Pavilion	1	EA	\$50,000	\$50,000	\$135,150	\$386,634
LANDSCAPING	Sod	60200	SF	\$0.30	\$18,060		
	Mulch	1000	SF	\$5	\$5,000		
	Trees	98	EA	\$250	\$24,500		
	Bushes	138	EA	\$75	\$10,350		
	Groundcover	3811	SF	\$0.30	\$1,143		
	Irrigation	60200	SF	\$0.70	\$42,140	\$101,193	\$487,827
FACILITIES	Splash Pad	1	EA	\$50,000	\$50,000		
	Playground	1	EA	\$80,000	\$80,000		
	Softball Field		EA	\$143,100	\$0		
	Baseball Field		EA	\$360,000	\$0		
	Tennis Court		EA	\$85,000	\$0		
	Basketball Court	1	EA	\$25,000	\$25,000		
	Mini Soccer Field	2	EA	\$20,000	\$40,000	\$195,000	\$682,827
MISCELLANEOUS	Water Fountain	2	EA	\$3,500	\$7,000		
	Rebound Wall		LS	\$5,000	\$0		
	Bench	39	EA	\$1,000	\$39,000		
	Table	8	EA	\$1,000	\$8,000		
	Pond Fountain		EA	\$4,000	\$0		
	Pond Platform		LS	\$3,000	\$0		
	Bicycle Rack	2	EA	\$500	\$1,000		
	Grill	2	EA	\$250	\$500		
	Trash Receptacle	8	EA	\$800	\$6,400		
	Sign	1	LS	\$1,500	\$1,500	\$63,400	\$746,227
LIGHTING	Field Lighting	1	LS	\$100,000	\$100,000		
	Site Lighting	1	LS	\$220,000	\$220,000		
	Structure/Building Lighting		LS	\$260,000	\$0	\$320,000	\$1,066,227
ESTIMATED COST SUBTOTAL					\$1,066,227		
5% MOBILIZATION FEE (NPDES, Layout, Testing, etc.)					\$53,311		
10% CONTINGENCY					\$111,954		
ESTIMATED CONSTRUCTION COST TOTAL					\$1,231,493		

**CITY OF SOUTH PADRE ISLAND
PARKS, RECREATION AND
BEAUTIFICATION COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: December 18, 2013

NAME & TITLE: Debbie Huffman, Committee Member

DEPARTMENT: Parks, Recreation and Beautification Committee Member

ITEM

Discussion and action regarding bookmarks.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____

Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS