

**NOTICE OF SHORELINE TASK FORCE REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND**

**TUESDAY, SEPTEMBER 21, 2021**

**3:00 PM AT THE MUNICIPAL COMPLEX**

**2<sup>ND</sup> FLOOR CITY COUNCIL CHAMBERS**

**4601 PADRE BOULEVARD SOUTH PADRE ISLAND, TX 78597**

1. Call to Order

2. Pledge of Allegiance

3. Public Comments and Announcements

*This is an opportunity for citizens to speak to the Shoreline Task Force relating to agenda or non-agenda items. Speakers are required to address the board at the podium and give their name before addressing their concerns. [Note: State law will not permit the Task Force to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future Shoreline Task Force meeting]*

4. Regular Agenda

4.1. Discussion and action to approve the minutes from the regular meeting on September 14, 2021. (Hughston)


4.2. Discussion and action to provide a recommendation to City Council on the bids received for the Coastal Management Program's Cycle 24 Dune Restoration grant. (Hughston, Boburka)

5. Adjourn

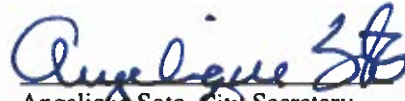
**NOTE:**

*One or more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.*

DATED SEPTEMBER 17, 2021

  
Angelique Soto, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE SHORELINE TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **SEPTEMBER 17, 2021**, AT/OR BEFORE 3:00 PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
Angelique Soto, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, GEORGE MARTINEZ AT (956)761-8103.

Agenda: SEPTEMBER 21, 2021



**CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** September 21, 2021

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Discussion and action to approve the minutes from the regular meeting on September 14, 2021. (Hughston)

**ITEM BACKGROUND**

N/A

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**MINUTES OF REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE**

**Tuesday, September 14<sup>th</sup>, 2021**

**I. CALL TO ORDER.**

The Shoreline Task Force of the City of South Padre Island, Texas, held a regular meeting on Tuesday, September 14<sup>th</sup>, 2021, at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Chairman Virginia Guillot called the meeting to order at 3:00 p.m. A quorum was present with Task Force Vice Chairman Robert Nixon, Task Force Members Stormy Wall and Michael Sularz. Task Force Members with an excused absence from Abbie Mahan and Norma Trevino.

City staff members present were City Manager Randy Smith, Shoreline Director Kristina Boburka, and Coastal Coordinator Erika Hughston.

**II. PLEDGE OF ALLEGIANCE.**

Chairman Virginia Guillot led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

There were no public comments given at this time.

**IV. REGULAR AGENDA**

**I. DISCUSSION AND ACTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON AUGUST 10<sup>TH</sup>, 2021. (HUGHSTON)**

Task Force Member Nixon made a motion to approve the minutes. Task Force Member Sularz seconded the motion. Motion carried unanimously.

**II. DISCUSSION AND ACTION TO RESCHEDULE THE REGULAR MEETING ON SEPTEMBER 28, 2021, TO SEPTEMBER 21, 2021. (BOBURKA)**

Shoreline Director Kristina Boburka requested to change meeting dates to allow for project compliance and out of town schedules. Task Force Member Nixon made a motion, seconded by Task Force Member Wall. Motion carried unanimously.

**III. DISCUSSION AND ACTION TO RANK AND RECOMMEND TO CITY COUNCIL THE SUBMISSION OF THE CITY'S FOLLOWING COASTAL MANAGEMENT PROGRAM (CMP)'S CYCLE 27 APPLICATIONS: (HUGHSTON, BOBURKA)**  
**-FANTASY CIRCLE BEACH ACCESS IMPROVEMENTS**  
**-CORA LEE BAYSIDE PUBLIC ACCESS**  
**-FINAL DESIGNS LAGUNA MADRE LIVING SHORELINE**

Shoreline Director Boburka gave an update on projects and asked for the Shoreline Task Force to rank and approve final applications for City Council review. Task Member Nixon asked about funding towards the living shoreline that would disappear if not approved through the Coastal Management Program. Nixon stated that Fantasy Circle and Cora Lee should be prioritized. Task Force Member Wall asked if there was a design for the Cora Lee project. Director Boburka informed the Task Force that engineering design will be conducted through the grant funding. A motion to approve recommendation to City Council for the Coastal Management Program Cycle 27 final applications ranked in the following order of Fantasy Circle Beach Access Improvements, Cora Lee Bayside Public Access, and Final Design Laguna Madre Living Shoreline. Task Force Member Nixon made the motion, seconded by Task Force Member Sularz. Motion carried unanimously.

**V. ADJOURNMENT.**

There being no further business, Chairman Guillot adjourned the meeting at 3:15 p.m.

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Erika Hughston, Coastal Coordinator

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Virginia Guillot, Vice Chairman

**CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** September 21, 2021

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Discussion and action to provide a recommendation to City Council on the bids received for the Coastal Management Program's Cycle 24 Dune Restoration grant. (Hughston, Boburka)

**ITEM BACKGROUND**

The City was awarded funding through the Coastal Management Program (CMP)'s Cycle 24 to perform dune restoration within the City limits. The City went out for bids and received four. Those bids are attached to the agenda packet.

**BUDGET/FINANCIAL SUMMARY**

Funding is through the Coastal Management Program's Cycle 24 and all funds need to be spent under the grant.

CMP Funds: \$115,210

Matching Funds: \$76,807

**COMPREHENSIVE PLAN GOAL**

Chapter III. Parks and Resources

GOAL 1: The City shall ensure protection and conservation of natural resources, such as beaches, dunes, wetlands, Laguna Madre waterfront and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Objective 1.1 Beach and dunes shall be protected from both natural and artificial erosion.

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

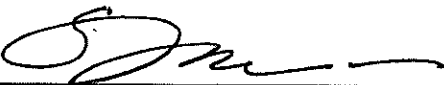
**RECOMMENDATIONS/COMMENTS:**

## CONTRACTOR'S PROPOSAL

1. Provide all necessary labor, materials, and supplies for the construction for South Padre Island Dune Restoration.

LUMP SUM \$ 192,017.00

TOTAL number of calendar days to substantial completion 200

BY:   
Signature

09/10/21  
Date

STEVEN MERLER  
Printed Name

PRESIDENT  
Title

COMPANY: COASTAL TRANSPLANTS, INC.

Address: 1509 GEORGE II HWY SE BOLIVIA NC 28422

Phone: 910-431-9814

## CONTRACTOR'S EXPERIENCE and QUALIFICATIONS

Name of Company: COASTAL TRANSPLANTS, INC.

Company Years in Business: 5 YEARS

List Municipal Projects  
(Similar Projects in Size and Scope Completed in Last Five Years)

Project	Municipality	\$ Amount	Type	Date
TOWN OF HOLDEN BEACH	HOLDEN BEACH	\$583,000.00	PLANTS & FENCE	2021
TOWN OF TOPSAIL BEACH	TOPSAIL BEACH	\$950,000.00	PLANTS	2021
EMERALD ISLE PHASE II	EMERALD ISLE	\$585,000	PLANTS	2020
TOWN OF NAGS HEAD	NAGS HEAD	\$500,000	PLANTS & FENCE	2019
CARTERET COUNTY	EMERALD ISLE	\$450,000	PLANTS	2019
TOWN OF KILL DEVIL HILL	KILL DEVIL HILL	\$290,000	PLANTS & FENCE	2019/20

### Superintendent & Project Manager Information

Include Superintendent proposed for the project, years of experience as superintendent, project manager proposed for the project, and years experience as project manager

Superintendent	Years Experience	Projects
STEVEN MERLER	20	HOLDEN BEACH
		KILL DEVIL HILL
		CARTERET COUNTY
		TOPSAIL BEACH
		ATLANTIC BEACH

Project Manager	Years Experience	Projects

### References

Name 5 projects of similar work, giving owner's name, representative's name, project engineers name, and telephone numbers for each

1. TOWN OF HOLDEN BEACH

DAVID HEWETT - MANAGER

910-842-6488

2. TOWN OF TOPSAIL BEACH

MIKE ROSE - MANAGER

910-328-5841

CHRIS GIBSON - ENG

910-821-1358

3. CARTERET COUNTY

GREGORY Rudolph - DIRECTOR

252-241-3264

DAWN YORK - ENG

910-612-1152

4. TOWN OF ATLANTIC BEACH

MARC Schulte - DIRECTOR OF PUBLIC WORKS

252-659-2711

5. TOWN OF SOUTH PADRE Island

Reuben Travino (Ex) Shoreline Director

956-433-1585



# OFFICIAL CHECK

1003871205

THE REPLACEMENT OF THIS DOCUMENT REQUIRES THE COMPLETION OF A BB&T DECLARATION OF LOSS

ISSUING BRANCH 6062009-SHALLOTTE - HOLDEN BEACH

DATE September 13, 2021

CLIENT COPY

THE TOWN OF SOUTH PADRE ISLAND

\$10,000.00

Ten Thousand and 00/100ths Dollars

COPY NOT NEGOTIABLE

**BB&T**

MEMO/PURCHASER COASTAL TRANSPLANTS INC

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

# OFFICIAL CHECK

1003871205

68-236/514

ISSUING BRANCH 6062009-SHALLOTTE - HOLDEN BEACH

DATE September 13, 2021

PAY TO THE ORDER OF THE TOWN OF SOUTH PADRE ISLAND

\$10,000.00

Ten Thousand and 00/100ths Dollars

**BB&T**

\$10,000.00

DOLLAR ONE ZERO COMMA ZERO ZERO ZERO PERIOD ZERO ZERO

MEMO/PURCHASER COASTAL TRANSPLANTS INC

AUTHORIZED SIGNATURE

*Dan Bible*

⑈ 1003871205⑈ ⑆051402369⑆0001019010097⑈

## CERTIFICATION and ACKNOWLEDGMENT

The undersigned affirms that they are duly authorized to submit this bid, that this bid has not been prepared in collusion with any other bidder, and that the contents of this bid have not been communicated to any other bidder prior to the official opening of this bid. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Bidder certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement. Additionally, the undersigned affirms that the firm is willing to sign the enclosed Standard Form of Agreement (if applicable).

Signed By:  Title: PRESIDENT

Typed Name: STEVEN MERCER Company Name: COASTAL TRANSPLANTS, INC

Phone No: 910-431-9814 Fax No: NONE

Email: sm Mercer @ Coastaltransplants.com

Bid Address: 1509 GEORGE II HWY SE BOLIVIA NC 28422  
P.O. Box or Street City State Zip

Remit Address: 1509 GEORGE II HWY SE BOLIVIA NC 28422  
P.O. Box or Street City State Zip

Federal Tax ID No: 81-1796710

DUNS No: 116993375

Date: 9/10/21

## VEHICLE INFORMATION

**Review your policy information carefully.** If anything is incorrect, or if there are any changes to your vehicle information, please let us know right away.

Vehicle Description	Vehicle Identification Number (VIN)	Who principally drives this vehicle?	How is this vehicle normally used?
2019 CHEVROLET SILVERADO	1GCRYDED9KZ269941	For this commercial vehicle, contact your agent for a full review of drivers.	
Vehicle Body Type: Pickup, Vehicle Use: Service/Contractors, Business Description: Landscape Gardening, Radius of Operation: 50 miles, Annual Distance Driven: 20000 miles, Gross Vehicle Weight, Manufacturer's Suggested Retail Price Year Business established: 2016			

## Premium Adjustment

Comprehensive and collision rates are based upon State Farm's loss experience. This loss experience is reviewed periodically to determine which makes and models have earned decreases or increases from State Farm's standard

comprehensive and collision rates. If you carry comprehensive and/or collision coverages, these adjustments are reflected in the rates shown on this renewal notice.

## COVERAGE AND LIMITS See your policy for an explanation of these coverages.

AB	Liability Bodily Injury 1,000,000/1,000,000	\$371.9
	Property Damage 1,000,000	Include
D	1000 Deductible Other Than Collision	\$88.8
G	1000 Deductible Collision	\$216.8
U1	Combined Uninsured/Underinsured Motor Vehicle	
	Bodily Injury 1,000,000/1,000,000	\$43.2
	Property Damage 1,000,000	Include
<b>Total Premium</b>		<b>\$720.8</b>

## Coverages AB and U1 are on a per policy basis.

If any coverage you carry is changed to give broader protection with no additional premium charge, we will give you the broader protection without issuing a new policy, starting on the date we adopt the broader protection.

**NOTICE OF RIGHT TO PURCHASE HIGHER LIMITS OF UM/UIM NOTICE:** YOU ARE REQUIRED TO PURCHASE UNINSURED MOTORIST BODILY INJURY COVERAGE, UNINSURED MOTORIST PROPERTY DAMAGE COVERAGE AND, IN SOME CASES, UNDERINSURED MOTORIST BODILY INJURY COVERAGE. THIS INSURANCE PROTECTS YOU AND YOUR FAMILY AGAINST INJURIES AND PROPERTY DAMAGE CAUSED BY THE NEGLIGENCE OF OTHER DRIVERS WHO MAY HAVE LIMITED OR ONLY MINIMUM COVERAGE OR

EVEN NO LIABILITY INSURANCE. YOU MAY PURCHASE UNINSURED MOTORIST BODILY INJURY COVERAGE AND, IF APPLICABLE, UNDERINSURED MOTORISTS COVERAGE WITH LIMITS UP TO ONE MILLION DOLLARS (\$1,000,000) PER PERSON AND ONE MILLION DOLLARS (\$1,000,000) PER ACCIDENT OR AT SUCH LESSER LIMITS YOU CHOOSE. YOU CANNOT PURCHASE COVERAGE FOR LESS THAN THE MINIMUM LIMITS FOR THE BODILY INJURY AND PROPERTY DAMAGE COVERAGE THAT ARE REQUIRED FOR YOUR OWN VEHICLE. IF YOU DO NOT CHOOSE A GREATER OR LESSER LIMIT FOR UNINSURED MOTORIST BODILY INJURY COVERAGE, A LESSER LIMIT FOR UNINSURED MOTORIST PROPERTY DAMAGE COVERAGE, AND/OR A GREATER OR LESSER LIMIT FOR UNDERINSURED MOTORIST BODILY INJURY COVERAGE, THEN THE

(continued on next page)



# EVANSTON INSURANCE COMPANY

## COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

POLICY NUMBER: 3AA498889

☐ "X" If Supplemental Declarations Is Attached

RETROACTIVE DATE	
THIS INSURANCE DOES NOT APPLY TO "BODILY INJURY", "PROPERTY DAMAGE" OR "PERSONAL AND ADVERTISING INJURY" WHICH OCCURS BEFORE THE RETROACTIVE DATE, IF ANY, SHOWN BELOW.	
RETROACTIVE DATE:	None
(ENTER DATE OR "NONE" IF NO RETROACTIVE DATE APPLIES)	

LIMITS OF INSURANCE		
General Aggregate Limit (other than Products/Completed Operations)	\$ 2,000,000	
Products/Completed Operations Aggregate Limit	\$ Included	
Personal and Advertising Injury Limit	\$ 1,000,000	Any One Person or Organization
Each Occurrence Limit	\$ 1,000,000	
Damage to Premises Rented to You Limit	\$ 100,000	Any One Premises
Medical Expense Limit	\$ 5,000	Any One Person

ALL PREMISES YOU OWN, RENT OR OCCUPY	
Loc. No.	ADDRESS OF ALL PREMISES YOU OWN, RENT OR OCCUPY
1	1509 George II Highway SE, Bolivia, NC, 28422

CLASSIFICATION AND PREMIUM								
Loc. No	Code No. Classification	Rating Basis	Premium Basis	Other Basis	Rate		Advance Premium	
					Pr/Co	All Other	Pr/Co	All Other
1	97047 Landscape Gardening	Per \$1,000 of Gross Sales	400,000		Incl.	\$2.67	Incl.	\$1,329
1	15699 Nursery - garden	Per \$1,000 of Gross Sales	Incl.		Incl.	Incl.	Incl.	Incl.
	Markel contractors bundle - CG 20 01 MEGL 0241-01 MEGL 0009-01 MEGL 0313	Percent of rate	Incl.			Incl.		Incl.
	Data Breach - MGL 1214	Flat	Incl.			Incl.		Incl.
	Product Withdrawal - CG 04 36	Percent of Premium	Incl.			Incl.		Incl.



## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

Maximum Annual Limit Of Insurance:	\$5,000,000
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The following changes are subject to the Maximum Annual Limit Of Insurance shown in the Schedule of this endorsement. In no event will we be liable for damages in excess of the Maximum Annual Limit Of Insurance shown in the Schedule of this endorsement.

- A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which can be attributed only to ongoing operations at a single designated construction project:
1. A separate Construction Project General Aggregate Limit applies to each construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage A for damages or under Coverage C for medical expenses will reduce the Construction Project General Aggregate Limit for that construction project and the Maximum Annual Limit Of Insurance shown in the Schedule of this endorsement. Such payments will not reduce the General Aggregate Limit shown in the Declarations nor will they reduce any other Construction Project General Aggregate Limit for any other construction project.
  4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Construction Project General Aggregate Limit.
- B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which cannot be attributed only to ongoing operations at a single construction project:
1. Any payments made under Coverage A for damages or under Coverage C for medical expenses will reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable, and the Maximum Annual Limit Of Insurance shown in the Schedule of this endorsement; and
  2. Such payments will not reduce any Construction Project General Aggregate Limit.

**EVANSTON INSURANCE COMPANY**

State Transaction Code:

**COMMERCIAL EXCESS LIABILITY POLICY DECLARATIONS**

POLICY NUMBER: XSMP1501521

RENEWAL OF POLICY: XSMP14120520

Named Insured and Mailing Address (No., Street, Town or City, County, State, Zip Code)

Coastal Transplants Inc  
1509 George II Highway  
Bolivia, NC 28422**MINIMUM & DEPOSIT****NO FLAT CANCELLATION**Policy Period: From 08/16/2021 to 08/16/2022 at 12:01 A.M. Standard Time at your mailing address shown above.**IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.**

Limits Of Insurance	
Each Occurrence Limit:	\$ <u>1,000,000</u>
Aggregate Limit:	\$ <u>1,000,000</u>
Retained Limit / Each Occurrence:	\$ _____

Premium	
Policy Premium:	\$ <u>600.00</u> Stamp Tax: \$2.40
Terrorism Premium:	\$ <u>Not Covered</u> Surplus Lines Tax: \$30.00
Fees (Where Applicable):	\$ <u>0.00</u> IM Fee: \$50.00
Total Premium:	\$ <u>\$882.40</u> Policy Fee: \$200.00
Payable At Inception	
Audit Period: <input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Annual <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Monthly	
Rating Basis (If Subject To Audit) Premium Basis: _____ Rate: _____	

THE INSURANCE COMPANY WITH WHICH THIS COVERAGE HAS BEEN PLACED IS NOT LICENSED BY THE STATE OF NORTH CAROLINA AND IS NOT SUBJECT TO ITS SUPERVISION. IN THE EVENT OF THE INSOLVENCY OF THE INSURANCE COMPANY, LOSSES UNDER THIS POLICY WILL NOT BE PAID BY ANY STATE INSURANCE GUARANTY OR SOLVENCY FUND.

**Producer Number, Name and Mailing Address**214061  
Burns & Wilcox SRD  
Burns & Wilcox SRD Kaufman Financial Center,  
30833 Northwestern Highway  
Farmington Hills, MI 48334

The insurance company with which this coverage has been placed is not licensed by the State of North Carolina and is not subject to its supervision. In the event of the insolvency of the insurance company, losses under this policy will not be paid by any State insurance guaranty or solvency fund. Burns & Wilcox Ltd - 30833 Northwestern Highway, 220 Kaufman Financial Center, Farmington Hills MI 48334 - License #1000006506.

**Endorsements**

Forms and Endorsements applying to this Coverage Part and made part of this policy at time of issue:

**Per Forms Schedule****Schedule Of Underlying Insurance**

Per Schedule Of Underlying Insurance

These declarations, together with the Coverage Form and any Endorsement(s), complete the above numbered policy.

Countersigned: 08/16/2021

DATE

By: 

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/14/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Coastal Insurance & Realty Inc P.O Box 2268 Shallotte NC 28459	<b>CONTACT NAME:</b> Debbie Duncan <b>PHONE (A/C, No, Ext):</b> 910-754-4326 <b>E-MAIL ADDRESS:</b> debbie@coastalinsurance.net <b>FAX (A/C, No):</b> 910-754-7622
<b>INSURED</b> COASTAL TRANSPLANTS INC 1509 GEORGE II HWY SE BOLIVIA NC 28422	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> EVANSTON INSURANCE COMPANY <b>INSURER B:</b> AMTRUST NORTH AMERICA <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES** **CERTIFICATE NUMBER:** 2100683163 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			3AA498889	8/16/2021	8/16/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			XSMP1501521	8/16/2021	8/16/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	VWC3521660	4/11/2021	4/11/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
INSURED COPY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 

## CONTRACTOR'S PROPOSAL

1. Provide all necessary labor, materials, and supplies for the construction for South Padre Island Dune Restoration.

LUMP SUM

\$ 159,500

TOTAL number of calendar days to substantial completion

180

BY:

Signature

Date

9/16/21

Theren "Rebs" Thachjursen  
Printed Name

Title

Registered Agent

COMPANY:

Nature Plant Center

Address:

6800 Padre Blvd. SPT, TX 78597

Phone:

(703) 434-1444



### References

Name 5 projects of similar work, giving owner's name, representative's name, project engineers name, and telephone numbers for each

1. Brown / Galloway Dune Restoration 5316-18 Gulf Blvd SPT  
Don Brown (214) 912-8914 Oscar Galvan (979) 492-9098  
Engineer: Native Plant center + Amado Torres (956) 980-4774  
703 434 1444 / (970) 728-1716
2. Parkshore Dune Restoration 7000 Gulf Blvd  
Suzanne Hamann (956) 761-2989  
Engineer - NPC + Amado Torres  
#'s Same
3. The Florence Dune Restoration Gulf Blvd. (5550)  
Laurie Ortel (210) 547-9988  
Engineer NPC + Amado Torres  
#'s Same
4. The Florence II Dune Restoration Gulf Blvd (5570)  
Tom McLean (210) 347-4623  
Engineers: NPC + Amado Torres  
#'s Same
5. Laguna Atascosa NWR Bahia Grande Unit  
+ Osprey Overlook Sonny Perez,  
John Wallad, Lee Gustafson (956) 245-7825  
Engineers: Ocean Trust + Amado Torres  
#'s Same

## CONTRACTOR'S EXPERIENCE and QUALIFICATIONS

Name of Company: Native Plant Center

Company Years in Business: Four

### List Municipal Projects (Similar Projects in Size and Scope Completed in Last Five Years)

Project	Municipality	\$ Amount	Type	Date
Osprey Overlook	Lasuna Atascosa N. W. R	\$185,000	Shoreline Stabilization	2012
Bahia Grande	" + Cameron County	600,000	Estuary Restoration	2000 - 2010
Condo + Landowner Dune Restoration	w/ in SPT City Jurisdiction	\$11,000 -	Dune	
The Florence	"	\$15,000	Restoration	2020
Park Shore	"	"	"	2021
Brown Galvan	"	"	"	2021

### Superintendent & Project Manager Information

Include Superintendent proposed for the project, years of experience as superintendent, project manager proposed for the project, and years experience as project manager

Superintendent	Years Experience	Projects
Amado Torres	20+ Years	Bahia Grande
		Osprey Overlook
		SPT Condo +
		Private Dune
		Restoration

Project Manager	Years Experience	Projects
Thoren Trebs	20+ Years	Bahia Grande
Thorbjornsen		Osprey Overlook
		+ SPT Condo +
		Private Dune
		Restoration

## CERTIFICATION and ACKNOWLEDGMENT

The undersigned affirms that they are duly authorized to submit this bid, that this bid has not been prepared in collusion with any other bidder, and that the contents of this bid have not been communicated to any other bidder prior to the official opening of this bid. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Bidder certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement. Additionally, the undersigned affirms that the firm is willing to sign the enclosed Standard Form of Agreement (if applicable).

Signed By: Theresa "Treebs" Thorbjornsen Title: Registered Agent  
Typed Name: Theresa "Treebs" Thorbjornsen Company Name: Nature Plant Center  
Phone No: (737) 434-1444 Fax No: N/A  
Email: treebs.thorbjornsen@gmail.com  
Bid Address: 6809 Padre Blvd. SPTX 78597  
P.O. Box or Street City State Zip  
Remit Address: Somel  
P.O. Box or Street City State Zip  
Federal Tax ID No: 82-1847446  
DUNS No: N/A  
Date: 9/19/21

0003049 11-24  
Office AU # 1210(8)

# CASHIER'S CHECK

SERIAL #: 0304901841

ACCOUNT#: 4861-512853

Remitter: THOREN THORBJORSEN  
Purchaser: THOREN THORBJORSEN  
Purchaser Account: .....2734  
Operator I.D.: u445456  
Funding Source: Paper Item(s)

September 16, 2021

PAY TO THE ORDER OF \*\*\*CITY OF SOUTH PADRE ISLAND\*\*\*

**\*\*Nine Thousand Six Hundred and 85/100 -US Dollars \*\***

**\*\*\$9,600.85\*\***

Payee Address:

Memo: DUN BID

WELLS FARGO BANK, N.A.  
1800 STATE HWY 100  
PORT ISABEL, TX 78578  
FOR INQUIRIES CALL (480) 394-3122

NOTICE TO PURCHASER-IF THIS INSTRUMENT IS LOST,  
STOLEN OR DESTROYED, YOU MAY REQUEST CANCELLATION  
AND REISSUANCE. AS A CONDITION TO CANCELLATION AND  
REISSUANCE, WELLS FARGO & COMPANY MAY IMPOSE A FEE  
AND REQUIRE AN INDEMNITY AGREEMENT AND BOND.

VOID IF OVER US \$ 9,600.85

NON-NEGOTIABLE

Purchaser Copy

FB004 (10/19) M4203 00166738

PRINTED ON LINEMARK PAPER - HOLD TO LIGHT TO VIEW FOR ADDITIONAL SECURITY FEATURES SEE BACK

# CASHIER'S CHECK

0304901841

0003049 11-24  
Office AU # 1210(8)

Remitter: THOREN THORBJORSEN  
Operator I.D.: u445456

September 16, 2021

PAY TO THE ORDER OF \*\*\*CITY OF SOUTH PADRE ISLAND\*\*\*

**\*\*Nine Thousand Six Hundred and 85/100 -US Dollars \*\***

**\*\*\$9,600.85\*\***

Payee Address:

Memo: DUN BID

WELLS FARGO BANK, N.A.  
1800 STATE HWY 100  
PORT ISABEL, TX 78578  
FOR INQUIRIES CALL (480) 394-3122

VOID IF OVER US \$ 9,600.85

*Marina S. Can*  
CONTROLLER

Security Features Included. Details on Back.

⑈0304901841⑈ ⑆121000248⑆4861 512853⑈

## EXHIBIT C INSURANCE REQUIREMENTS

Throughout the term of this Agreement the Contractor must comply with the following:

### I. Standard Insurance Policies Required:

- A. Commercial General Liability
- B. Business Automobile Liability
- C. Workers' Compensation

*No vehicle  
No employees* → *N/A*

### II. General Requirements Applicable to All Policies:

- A. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent
- B. Certificates of Insurance and endorsements shall be furnished on the most current State of Texas Department of Insurance-approved forms to the City's Representative at the time of execution of this Agreement; shall be attached to this Agreement as Exhibit D; and shall be approved by the City before work begins
- C. Contractor shall be responsible for all deductibles on any policies obtained in compliance with this Agreement. Deductibles shall be listed on the Certificate of Insurance and are acceptable on a per-occurrence basis only
- D. The City will accept only Insurance Carriers licensed and authorized to do business in the State of Texas
- E. The City will not accept "claims made" policies
- F. Coverage shall not be suspended, canceled, non-renewed or reduced in limits of liability before thirty (30) days written notice has been given to the City

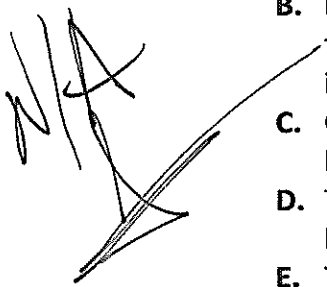
### III. Commercial General Liability

- A. General Liability insurance shall be written by a carrier rated "A:VIII" or better under the current A. M. Best Key Rating Guide.
- B. Policies shall contain an endorsement naming the City as Additional Insured and further providing "primary and non-contributory" language with regard to self-insurance or any insurance the City may have or obtain
- C. Limits of liability must be equal to or greater than \$1,000,000 per occurrence for bodily injury and property damage, with an annual aggregate limit of \$2,000,000. Limits shall be endorsed to be per project.
- D. No coverage shall be excluded from the standard policy without notification of individual exclusions being submitted for the City's review and acceptance
- E. The coverage shall include, but not be limited to the following: premises/operations with separate aggregate; independent contracts; products/completed operations; contractual liability (insuring the indemnity

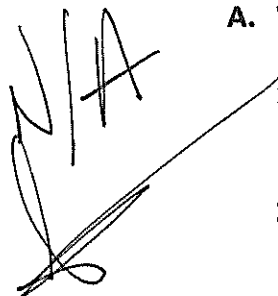
*Handwritten signature/initials*

provided herein) Host Liquor Liability, and Personal & Advertising Liability.

#### **IV. Business Automobile Liability**

- 
- A. Business Automobile Liability insurance shall be written by a carrier rated "A:VIII" or better rating under the current A. M. Best Key Rating Guide.
  - B. Policies shall contain an endorsement naming the City as Additional Insured and further providing "primary and non-contributory" language with regard to self-insurance or any insurance the City may have or obtain
  - C. Combined Single Limit of Liability not less than \$1,000,000 per occurrence for bodily injury and property damage.
  - D. The Business Auto Policy must show Symbol 1 in the Covered Autos Portion of the liability section in Item 2 of the declarations page
  - E. The coverage shall include any autos, owned autos, leased or rented autos, non-owned autos, and hired autos.

#### **V. Workers' Compensation Insurance**

- 
- A. Workers compensation insurance shall include the following terms:
    - 1. Employer's Liability minimum limits of liability not less than \$500,000 for each accident/each disease/each employee are required
    - 2. "Texas Waiver of Our Right to Recover From Others Endorsement, WC 42 03 04" shall be included in this policy
    - 3. TEXAS must appear in Item 3A of the Workers' Compensation coverage or Item 3C must contain the following: "All States except those listed in Item 3A and the States of NV, ND, OH, WA, WV, and WY"



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Pronto General Agency 805 Media Luna Road Ste 400 Brownsville TX 78520	<b>CONTACT NAME:</b> JANET ARREDONDO	
	<b>PHONE (A/C, No, Ext):</b> 844-643-1351	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> commercial@prontoinsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> United States Liability Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NPP1603275	05/13/2021	05/13/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ Included
	OTHER:						\$
	AUTOMOBILE LIABILITY	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/>	<input type="checkbox"/>				AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/>	<input type="checkbox"/>				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of South Padre Island is added as an additional insured per form CG20260704 and includes a Primary And Non-Contributory - Written Contract, in favor of The City of South Padre Island per Form L 776.

## CERTIFICATE HOLDER

The City of South Padre Island  
4601 Padre Blvd  
South Padre Island, TX 78597

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

## ENDORSEMENT #1

This endorsement, issued by **United States Liability Insurance Company**  
to **NATIVE PLANT CENTER** forms a part of  
Policy Number **NPP1603275** effective on **9/16/2021** (MO. DAY YR.) at 12:01 A.M.

### **Add/Remove/Amend General Liability Additional Insured Endorsement**

In consideration of no change in premium it is hereby agreed that the following form(s)  
is(are) added to the Policy:

**CG2026 07/04 - Additional Insured - Designated Person Or Organization**

**L-776 07/12 - Primary And Non-Contributory - Written Contract**

All other terms and conditions of this Policy remain unchanged.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name of Additional Insured Person(s) Or Organization(s):**

Effective Date: 09/16/2021 12:01 AM  
THE CITY OF SOUTH PADRE ISLAND  
4601 PADRE BLVD  
SOUTH PADRE ISLAND, TX 78597

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

**Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions or the acts or omissions of those acting on your behalf:

A. In the performance of your ongoing operations; or

B. In connection with the premises owned by or rented to you.

**UNITED STATES LIABILITY INSURANCE GROUP  
WAYNE, PENNSYLVANIA**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM**

**Primary And Non-Contributory - Written Contract**

**Schedule:**

Effective Date: 09/16/2021 12:01 AM

**Name of Person or Organization:**

THE CITY OF SOUTH PADRE ISLAND  
4601 PADRE BLVD  
SOUTH PADRE ISLAND, TX 78597

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement)

**SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS,**

**Paragraph 4. OTHER INSURANCE, a. Primary Insurance** is amended with the addition of the following:

The coverage afforded by this policy to the person(s) or organization(s) listed above is primary and non-contributory if:

1. This insurance is required to be primary and non-contributory under a written contract; and
2. The loss to be covered occurs on or after the effective date of the written contract; and
3. The loss to be covered resulted solely and exclusively from your ongoing acts or omissions or the ongoing acts or omissions of those acting on your behalf in performing "your work" under a written contract referred to above.
4. The person(s) or organization(s) is an additional insured under this policy.


All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

## CONTRACTOR'S PROPOSAL

1. Provide all necessary labor, materials, and supplies for the construction for South Padre Island Dune Restoration.

LUMP SUM \$ \$169,900

TOTAL number of calendar days to substantial completion 90

BY:   
*Signature*

9/15/2021

*Date*

Charles E. Belaire

*Printed Name*

President

*Title*

COMPANY: Belaire Environmental, Inc.

Address: Mailing: PO Box 741, Rockport, Texas 78381, Physical 1217 Hwy 35 S., Rockport, TX 78382

Phone: 361-729-1241

## CONTRACTOR'S EXPERIENCE and QUALIFICATIONS

Name of Company: Belaire Environmental, Inc.

Company Years in Business: 38

### List Municipal Projects (Similar Projects in Size and Scope Completed in Last Five Years)

Project	Municipality	\$ Amount	Type	Date
Conn Brown Harbor	City of Aransas Pass	\$202,500	Seagrass Mitigation	2016 - Present
Cedar Bayou	Aransas County	\$653,525	Wetland Mitigation	2017
Living Shoreline Project	Aransas County	\$86,250	Living Shoreline	2015 - 2019
LaVolla Creek	City of Corpus Christi	\$27,096.42	Flood Control	2018
Dock Permit and Mitigation	Chambers County	\$252,037	Wetland Mitigation	2014 - Present
Flood Control Wetlands	Harris County	\$1,049,136	Wetland Plan/Planting	2015 - 2018

### Superintendent & Project Manager Information

Include Superintendent proposed for the project, years of experience as superintendent, project manager proposed for the project, and years experience as project manager

Superintendent	Years Experience	Projects
Bobby Forbes	27	Aransas County Living Shoreline
		Aransas County Cedar Bayou
		Chambers County Mitigation
		Harris County Wetlands

Project Manager	Years Experience	Projects
Charles E. Belaire	50	For the past 50 years Mr. Belaire has
		installed more than 7 million native
		plants, completed more than 200
		successful habitat projects, totaling

thousands of acres along the Texas  
Coast.

### References

Name 5 projects of similar work, giving owner's name, representative's name, project engineers name, and telephone numbers for each

1. Undisclosed Texas Barrier Island Barge Removal, 12 Acre Dune Restoration, and 20 Acre Other Habitat Restoration Confidential Owner	Representative: Bill Biehl 817-390-8823 Engineer: N/A
2. 2.2 Acre Dune Restoration and Invasive Species Control, University of Texas Marine Science Institute	Representative: Katie Swanson 361-749-3106 Engineer: N/A
3. Padre Island National Seashore Restored Dunes for More than 10 Oil and Gas Roads Pad Sites	Representative: Jim Lindsay 361-949-8173 ex. 223 Engineer: N/A
4. Mustang Island State Park Restored a Stretch of Approximately 0.5 miles of Dune Habitat, Texas Parks and Wildlife Department	Representative: Kay Jenkins 903-705-2697 Engineer: N/A
5. Planted 120,000 Planting Units to Restore Wetland Habitat in Egery Flats, Coastal Bend Bays and Estuaries Program	Representative: Adrian Hilmy 361-336-0316 Engineer: N/A

## CERTIFICATION and ACKNOWLEDGMENT

The undersigned affirms that they are duly authorized to submit this bid, that this bid has not been prepared in collusion with any other bidder, and that the contents of this bid have not been communicated to any other bidder prior to the official opening of this bid. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Bidder certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement. Additionally, the undersigned affirms that the firm is willing to sign the enclosed Standard Form of Agreement (if applicable).

Signed By: Charles E. Belaire Title: President

Typed Name: Charles E. Belaire Company Name: Belaire Environmental, Inc.

Phone No: 361-729-1241 Fax No: 361-729-1441

Email: cbelaire@belaireenv.com

Bid Address: PO Box 741, Rockport Texas 78381  
P.O. Box or Street City State Zip

Remit Address: PO Box 741 Rockport Texas 78381  
P.O. Box or Street City State Zip

Federal Tax ID No: 76-008-1521

DUNS No: 136245680

Date: 9/15/2021

**BID BOND**  
(Percentage)

Bond No. 65630257

KNOW ALL PERSONS BY THESE PRESENTS, That we Belaire Environmental, Inc.  
of PO Box 741, Rockport, TX 78381

\_\_\_\_\_, hereinafter referred to as the Principal, and  
WESTERN SURETY COMPANY

as Surety, are held and firmly bound unto City of City of South Padre Island

xxf \_\_\_\_\_, hereinafter referred to as the Obligee, in the amount of  
Five Percent of the Amount Bid  
( 5% ), for the payment of which we bind ourselves, our legal representatives,  
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for \_\_\_\_\_  
2021-SL02 South Padre Island Dune Restoration

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be  
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or  
contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the  
damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this  
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 16th day of September, 2021.

Principal

Belaire Environmental, Inc.

BY: 

Surety

WESTERN SURETY COMPANY

BY:   
David Picton, Attorney-in-Fact

# Western Surety Company

## POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 65630257

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint David Picton

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Belaire Environmental, Inc.

Obligee: City of City of South Padre Island

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

If Bond No. 65630257 is not issued on or before midnight of December 15th, 2021, all authority conferred in this Power of Attorney shall expire and terminate.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 16th day of September, 2021.

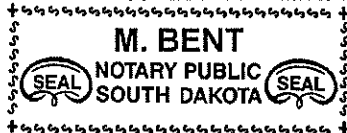
WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA  
COUNTY OF MINNEHAHA

} ss

On this 16th day of September, in the year 2021, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires March 2, 2026

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 16th day of September, 2021.

WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.



Figure: 28 TAC §1.601(a)(3)

### **IMPORTANT NOTICE**

1 To obtain information or make a complaint:

2 You may contact Western Surety Company, Surety Bonding Company of America or Universal Surety of America at 605-336-0850.

3 You may call Western Surety Company's, Surety Bonding Company of America's or Universal Surety of America's toll-free telephone number for information or to make a complaint at:

**1-800-331-6053**

4 You may also write to Western Surety Company, Surety Bonding Company of America or Universal Surety of America at:

P.O. Box 5077  
Sioux Falls, SD 57117-5077

5 You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

**1-800-252-3439**

6 You may write the Texas Department of Insurance:

P.O. Box 149104  
Austin, TX 78714-9104  
Fax: (512) 490-1007  
Web: [www.tdi.texas.gov](http://www.tdi.texas.gov)  
E-Mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

### **7 PREMIUM OR CLAIM DISPUTES:**

Should you have a dispute concerning your premium or about a claim you should contact Western Surety Company, Surety Bonding Company of America or Universal Surety of America first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

### **8 ATTACH THIS NOTICE TO YOUR POLICY:**

This notice is for information only and does not become a part or condition of the attached document.

### **AVISO IMPORTANTE**

Para obtener informacion o para someter una queja:

Puede comunicarse con Western Surety Company, Surety Bonding Company of America o Universal Surety of America al 605-336-0850.

Usted puede llamar al numero de telefono gratis de Western Surety Company's, Surety Bonding Company of America's o Universal Surety of America's para informacion o para someter una queja al:

**1-800-331-6053**

Usted tambien puede escribir a Western Surety Company, Surety Bonding Company of America o Universal Surety of America:

P.O. Box 5077  
Sioux Falls, SD 57117-5077

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al:

**1-800-252-3439**

Puede escribir al Departamento de Seguros de Texas:

P.O. Box 149104  
Austin, TX 78714-9104  
Fax: (512) 490-1007  
Web: [www.tdi.texas.gov](http://www.tdi.texas.gov)  
E-Mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

### **DISPUTAS SOBRE PRIMAS O RECLAMOS:**

Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el Western Surety Company, Surety Bonding Company of America o Universal Surety of America primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

**UNA ESTE AVISO A SU POLIZA:** Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.

**State of Texas**  
**Claim Notice Endorsement**

To be attached to and form a part of Bond No. 65630257 .

In accordance with Section 2253.021(f) of the Texas Government Code and Section 53.202(6) of the Texas Property Code any notice of claim to the named surety under this bond(s) should be sent to:

**CNA Surety**  
**151 North Franklin, 17th Floor**  
**Chicago, IL 60606**

**Telephone: 1-877-672-6115**

2021- SL02

# South Padre Island Dune Restoration

Prepared For:

City of South Padre Island  
ATTN- City Secretary  
4601 Padre Blvd  
South Padre Island, TX 78597



Prepared By:  
Beldaire Environmental, Inc.  
Physical- 1217 TX 35 – BUS  
Mailing- PO BOX 741  
Rockport, TX 78382





Planning • Permitting • Habitat Creation

P. O. Box 741, Rockport, Texas 78381 • (361) 729-1241 • Fax: (361) 729-1441

## **CREDENTIALS AND EXPERIENCE**

Belaire Environmental, Inc.'s (BEI) was established in 1983 and is located in the coastal community of Rockport, Aransas County, Texas. BEI's capabilities and experience have centered particularly in the areas of U.S. Army Corps of Engineers (USACE) permit support, National Environmental Policy Act (NEPA) environmental assessments, Endangered Species Act Compliance, habitat assessments, wetland, seagrass and oyster reef habitat mitigation/creation, enhancement and restoration, and other coastal environmental areas.

BEI employs a team of highly specialized scientists dedicated to achieving client objectives with practical solutions supported by technically reliable and relevant scientific data. BEI's commitment to quality control results in technical excellence and environmentally sound datasets for clients to base their project upon.

Over the past 38 years, personnel of BEI have played a key leadership role in planning and permitting some of the largest and most complex projects along the coasts of Texas and Louisiana. We have been involved in the acquisition of at least 1,000 USACE permits. We have performed planning, permitting, planting, monitoring, and/or construction of more than 4,000 acres of oyster reefs, seagrass beds, beneficial use marsh islands and fresh, brackish, and salt marsh wetlands, and dunes in Texas and Louisiana as wastewater management, beneficial use/restoration/mitigation measures. We have installed more than seven million wetland plants. Our wetland nursery operations include more than 3,000 acres in Texas and Louisiana. Our client list includes a diverse base of private industry companies, as well as the USACE (Galveston District), the U.S. Fish and Wildlife Service, Texas Commission on Environmental Quality, Texas Parks and Wildlife Department, National Marine Fisheries Service, and the National Park Service. Since virtually all of BEI's business centers around the USACE permitting process, we have built an excellent working relationship with the USACE and other resource agencies. These relationships allow BEI to provide its clients with effective, efficient, and timely permit support services which result in rapid and successful USACE permit issuance.

BEI utilizes geographic information system (GIS) services for all mapping applications including topographic and bathymetric surveys, mapping and data acquisition, modeling and analysis, and map production. BEI's other capabilities include environmental assessments; planning of access roads and channels; environmental permitting services for oil and gas, storage, transportation and production, petrochemical, industrial, liquified natural gas marine terminals, port and harbor, real estate, wind farm and other developments; dredged material placement and beneficial use wetlands; stormwater management; feasibility studies for habitat enhancement of fish and wildlife resources; planning, permitting, and creation of vegetation erosion control measures; shoreline stabilization; wetland delineations; evaluations of critical and unique habitats for threatened and endangered species; and performance of pre- and post-construction surveys for determining impacts to seagrasses, wetlands, oysters, and other habitat types.

**Verification of Authorized Signature**



## Office of the Secretary of State

### CERTIFICATE OF FILING OF

BELAIRE ENVIRONMENTAL, INC.  
68103500

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Amendment for the above named entity has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the dates shown below.

Dated: 09/12/2019

Effective: 09/12/2019



A handwritten signature in black ink, appearing to read "R. Hughs".

Ruth R. Hughs  
Secretary of State

Form 424  
(Revised 05/11)

Submit in duplicate to:  
Secretary of State  
P.O. Box 13697  
Austin, TX 78711-3697  
512 463-5555  
FAX: 512/463-5709  
Filing Fee: See instructions



This space reserved for office use.

## Certificate of Amendment

FILED  
In the Office of the  
Secretary of State of Texas

SEP 12 2019

Corporations Section

### Entity Information

The name of the filing entity is:

Belaire Environmental, Inc.

State the name of the entity as currently shown in the records of the secretary of state. If the amendment changes the name of the entity, state the old name and not the new name.

The filing entity is a: (Select the appropriate entity type below.)

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> For-profit Corporation | <input type="checkbox"/> Professional Corporation               |
| <input type="checkbox"/> Nonprofit Corporation             | <input type="checkbox"/> Professional Limited Liability Company |
| <input type="checkbox"/> Cooperative Association           | <input type="checkbox"/> Professional Association               |
| <input type="checkbox"/> Limited Liability Company         | <input type="checkbox"/> Limited Partnership                    |

The file number issued to the filing entity by the secretary of state is: 00681035-00

The date of formation of the entity is: September 1, 1994

### Amendments

#### 1. Amended Name

(If the purpose of the certificate of amendment is to change the name of the entity, use the following statement)

The amendment changes the certificate of formation to change the article or provision that names the filing entity. The article or provision is amended to read as follows:

The name of the filing entity is: (state the new name of the entity below)

The name of the entity must contain an organizational designation or accepted abbreviation of such term, as applicable.

#### 2. Amended Registered Agent/Registered Office

The amendment changes the certificate of formation to change the article or provision stating the name of the registered agent and the registered office address of the filing entity. The article or provision is amended to read as follows:

Registered Agent  
(Complete either A or B, but not both. Also complete C.)

☐ A. The registered agent is an organization (cannot be entity named above) by the name of:

OR

☐ B. The registered agent is an individual resident of the state whose name is:

<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Suffix</i>
-------------------	-------------	------------------	---------------

The person executing this instrument affirms that the person designated as the new registered agent has consented to serve as registered agent.

C. The business address of the registered agent and the registered office address is:

1802 Baywood Drive	Rockport	TX	78382
<i>Street Address (No P.O. Box)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

### 3. Other Added, Altered, or Deleted Provisions

Other changes or additions to the certificate of formation may be made in the space provided below. If the space provided is insufficient, incorporate the additional text by providing an attachment to this form. Please read the instructions to this form for further information on format.

Text Area (The attached addendum, if any, is incorporated herein by reference.)

☐ Add each of the following provisions to the certificate of formation. The identification or reference of the added provision and the full text are as follows:

☒ Alter each of the following provisions of the certificate of formation. The identification or reference of the altered provision and the full text of the provision as amended are as follows:

This is notification that Sandra P. Belaire, President of Belaire Environmental, Inc. (Corporation) passed away on March 24, 2019. Please remove Ms. Belaire as an officer of the Corporation. Charles E. Belaire is the sole Director and Officers of the Corporation. Mr. Belaire is President, Vice President, Treasurer and Secretary of the Corporation per the Minutes of the Special Meeting of Directors & Shareholders of the Corporation on 8/15/19 (attached).

☐ Delete each of the provisions identified below from the certificate of formation.

### Statement of Approval

The amendments to the certificate of formation have been approved in the manner required by the Texas Business Organizations Code and by the governing documents of the entity.



**Effectiveness of Filing** (Select either A, B, or C.)

- A. ☒ This document becomes effective when the document is filed by the secretary of state.
- B. ☐ This document becomes effective at a later date, which is not more than ninety (90) days from the date of signing. The delayed effective date is: \_\_\_\_\_
- C. ☐ This document takes effect upon the occurrence of a future event or fact, other than the passage of time. The 90<sup>th</sup> day after the date of signing is: \_\_\_\_\_

The following event or fact will cause the document to take effect in the manner described below:

**Execution**

The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: 8-15-19

By: Belaire Environmental, Inc.

  
\_\_\_\_\_  
Signature of authorized person

Charles E. Belaire, Director/President

Printed or typed name of authorized person (see instructions)

*Belaire Environmental, Inc.*  
Planning - Permitting - Habitat Creation

MINUTES OF THE SPECIAL MEETING OF  
DIRECTORS & SHAREHOLDERS OF BELAIRE ENVIRONMENTAL, INC.  
August 15, 2019

The Special Meeting of the Directors and Shareholders Belaire Environmental, Inc. (Corporation) was held on August 15, 2019, at 10:00 a.m. at 1802 Baywood Drive, Rockport, TX 78382.

Charles E. Belaire, Director, Vice President, Secretary and Treasurer of the Corporation was present.

This special meeting was held for the purpose of notification and recording of the passing of Sandra P. Belaire, President of the Corporation on March 24, 2019 and to rename Officers of the Corporation.

Mr. Belaire reported that the meeting had been called pursuant to a waiver of notice in accordance with the by-laws.

A quorum was declared present based on the presence of Director, Charles E. Belaire and the following shareholders were represented in person:

Charles E. Belaire (Executor of the Estate of Sandra P. Belaire)	510,000 Shares
Charles E. Belaire	490,000 Shares

Mr. Belaire stated that a majority of the total shares issued was represented and that members present were ready to transact any business before them.

Mr. Belaire was elected unanimously as Director of the Corporation.

Mr. Belaire was elected President, Vice President, Secretary and Treasurer by unanimous vote of the Directors.

The Bylaws of the Corporation were amended by unanimous vote to incorporate several changes.

Having considered the matter above, it is hereby resolved that:

Charles E. Belaire was appointed President of the Corporation and remains Vice President, Secretary and Treasurer. Charles E. Belaire is the sole Director and Shareholder of the Corporation.

Sandra P. Belaire is to be removed from the Corporation's Wells Fargo bank account, ending in 0618.


Jacklyn Amy Belaire is an authorized signer on the Corporation's Wells Fargo bank account, ending in 0618.

Emilea Rose Belaire is an authorized signer on the Corporation's Wells Fargo bank account, ending in 0618.

The Director/Shareholder unanimously agreed that (1) waivers of notice were not necessary for future meetings unless a transfer of ownership stock occurred; and (2) an election inspector's oath was not necessary for any future meetings if the only Shareholder is Mr. Belaire.

It was noted that the next annual meeting of the Board of Director and Shareholder will be held on December 15, 2019, at the Corporation's place of business. No notice of meeting and/or waiver is required.

There being no further business, the meeting was adjourned.

  
Charles E. Belaire  
Secretary

August 15, 2019  
Date

361-729-1241

Physical Address:  
1217 Hwy. 35 South  
Rockport, TX 78382

[www.belaireenv.com](http://www.belaireenv.com)

Mailing Address:  
P.O. Box 741  
Rockport, TX 78381

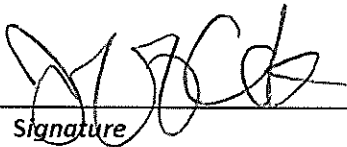
Fax: 361-729-1441

## CONTRACTOR'S PROPOSAL

1. Provide all necessary labor, materials, and supplies for the construction for South Padre Island Dune Restoration.

LUMP SUM \$ 172,440.00

TOTAL number of calendar days to substantial completion 21 Days

BY:   
*Signature*

September 14, 2021  
*Date*

Jeff Clark  
*Printed Name*

V.P. of Business Development  
*Title*

COMPANY: EarthBalance Corporation

Address: 2570 Commerce Parkway, North Port, FL 34289

Phone: (941) 426-7878

## CONTRACTOR'S EXPERIENCE and QUALIFICATIONS

Name of Company: EarthBalance Corporation

Company Years in Business: 36 Years

### List Municipal Projects (Similar Projects in Size and Scope Completed in Last Five Years)

Project	Municipality	\$ Amount	Type	Date
Mexico Beach 5-YR Emergency Dune Construction	City of Mexico Beach	\$242,864.00	Planting	9.2019
Myrtle Beach Fencing and Grassing (Reach 2)	City of Myrtle Beach	\$740,137.02	Planting & Fencing	3.2019
Coastal Storm Risk Management Project	St. Johns County, Florida	\$328,300.00	Planting Post & Rope Signs	4.2021
Tybee Island - Dune Vegetation & Fencing	City of Tybee Island	\$447,363.85	Planting & Fencing	6.2020
Sector 5 Beach & Dune Restoration Project	Indian River County, Florida	\$109,480.00	Planting	2.2020
McFaddin NWR Planting Services	Texas General Land Office	\$58,951.20	Planting	3.2018

### Superintendent & Project Manager Information

Please see attached Resumes

Include Superintendent proposed for the project, years of experience as superintendent, project manager proposed for the project, and years experience as project manager

Superintendent	Years Experience	Projects

Project Manager	Years Experience	Projects

### References

Name 5 projects of similar work, giving owner's name, representative's name, project engineers name, and telephone numbers for each Please see attached Project References

1. City of Tybee Island Dune Vegetation and Landscaping

_____	_____
_____	_____
_____	_____
_____	_____

2. Oak Island Renourishment Project 2020-2021

_____	_____
_____	_____
_____	_____
_____	_____

3. North Myrtle Beach Fencing and Grassing

_____	_____
_____	_____
_____	_____
_____	_____

4. Beach Dune Vegetation Services for Coastal Dune Rehabilitation

_____	_____
_____	_____
_____	_____
_____	_____

5. Town of Emerald Isle Post Florence Renourishment Project Phase 3

_____	_____
_____	_____
_____	_____
_____	_____

## **EARTH BALANCE®**

2570 Commerce Parkway  
North Port, FL 34289  
941.426.7878  
WWW.EARTHBALANCE.COM

# **Bid**

2021-SL02

South Padre Island Dune Restoration

City of South Padre Island  
ATTN: City Secretary  
4601 Padre Blvd.  
South Padre Island, TX 78597  
(956) 761-8109

**Bid Due: September 16, 2021 @ 2:00 P.M. C.T.**

Proposal Respondent:  
EarthBalance®  
2570 Commerce Parkway  
North Port, FL 34289  
941.426.7878

Contract Manager:  
Jeff Clark  
jclark@earthbalance.com



September 13, 2021

City of South Padre Island  
4601 Padre Blvd.  
South Padre Island, TX 78597

Subject: ITB: 2021-SL02  
South Padre Island Dune Restoration

To Whom It May Concern:

**EarthBalance®** is pleased to submit the following information in response to the City of South Padre Island's Invitation to Bid 2021-SL02. As evidenced herein, we have the expertise and resources to successfully complete the work described.

**EarthBalance®** is one of the largest hands-on vegetation management firms in the country. We are an employee-owned ecosystem restoration and environmental consulting firm headquartered in Florida and have been in business since 1985. On a daily basis, we have our trained, equipped, and well-managed teams working to implement vegetation management projects across the country.

**EarthBalance®** owns and operates a native plant nursery and is a year-round grower and supplier of plants in the southeastern US. We grow and install native plants to restore damaged ecosystems or build new ones. In most cases, we produce plants for projects at our nursery, which enables us to meet client demands for timely delivery of high-quality plant material in sizes and quantities to fulfill their needs. In addition, we maintain a cache of native seeds and possess a license from the State to harvest bare root wetland plants.

We are a "safety first" company and have an excellent safety rating with an Experience Modification Rating (EMR) of 0.78. Our in-house crews receive safety training on the proper use of equipment, plant identification, and safe operation of a variety of off-road vehicles.

Thank you for this opportunity to present our qualifications and submit this proposal. Based on our excellent qualifications and reputation in the industry, you can count on us to provide you with impressive results that we've achieved for so many others. Please feel free to contact me if you have any questions regarding our qualifications.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Clark", written over a horizontal line.

**Jeff Clark**

Vice President of Business Development

The EarthBalance logo, consisting of a stylized leaf icon and the company name "EarthBalance".

2570 Commerce Parkway  
North Port, FL 34289  
(941) 426-7878  
[www.earthbalance.com](http://www.earthbalance.com)

2570 Commerce Parkway North Port, FL 34289

941.426.7878

[earthbalance.com](http://earthbalance.com)

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## **SOUTH PADRE ISLAND DUNE RESTORATION SOUTH PADRE ISLAND, TEXAS**

### **DUNE PLANTING METHODOLOGY**

#### **Dune Vegetation**

EarthBalance® will furnish all necessary plants, equipment, labor, and materials in connection with the establishment of vegetation for the purpose of dune protection at the City of South Padre Island, Texas within the limits shown on the contract drawings in strict accordance with the specifications and drawings following the procedures outlined in the Coastal Dunes – Dune Protection and Improvement Manual for the Texas Gulf Coast, Fifth Edition.

EarthBalance® proposes to supply and install 36,000 sea oats (*Uniola paniculata*) and 36,000 bitter panicum (*Panicum amarum*). The plants will be grown in 2-inch multi-well trays (liners) with a minimum height of 12 inches and a fully developed root ball that is consistent with the size of the specified container, but is not root-bound, at the time of delivery. The plant root shall fill the soil cell. The plants will be healthy, disease-free, and actively growing when installed. The root ball will be properly moistened to prevent desiccation. All planting units will be handled, packed, transported, and stored at the installation site in a manner as to ensure protection against desiccation, thermal stress, disease, or physical damage.

#### **Plant Unit Handling**

All plant units will be in conformance with the specifications. At least 10 days' notice will be provided prior to delivery of any plants or equipment. Plants will be watered and then boxed up (3 trays of plants per box) at the EarthBalance® Native Nursery the morning of transport. Boxes are necessary to protect the plants during transport. A full load of boxes will be stacked into an enclosed plant trailer (approximately 24' trailer) and contain the entirety of the plants. Plants will be delivered to the project site in their original trays to ensure good plant condition and prevent desiccation. Upon arrival at the project site the plants will be stored in the enclosed plant trailer to keep them protected from the heat until they are ready to install. The plants can be stored safely in the boxes for 7-10 days on the trailer; however, they are likely to be installed in less than 5 days. The trailer has front and rear doors that will be open for air circulation during the heat of the day. In our experience, this method of transport ensures the best plant condition upon arrival and upon installation of the material. The experienced EarthBalance® planting crew supervisor will verify the plant condition meets the project specifications prior to planting each day.

Planting units will be installed utilizing a rotary auger on a portable gasoline-powered drill. An approximately 2-inch diameter by 8-inch-deep hole will be drilled for each planting unit. The top of the root ball will be completely covered by at least 6 inches of sand after installation. EarthBalance® has found this installation method to be very efficient and results in much more uniform spacing than hand-digging techniques. In

addition, the planting depth can be controlled utilizing a stop on the auger bit. This method results in very minimal sand fracture, which better preserves ambient soil moisture.

Plants will be spaced on 12-inch centers, with each successive alongshore line staggered by approximately 12-inches in the alongshore direction half of the distance between plant units. Sea oats will be interspersed throughout the bitter panicum at a ratio of 1:1. Plants will be installed in a continuous progression along the beach, completing each planting zone before moving on to the next.

Pre-hydrated water retention gel will be added into each planting hole along with Osmocote 18-6-12 to help bolster initial survival of the plants.

### **Crew Supervisor**

The project will be supervised by a Project Manager and a Crew Supervisor. The Crew Supervisor will be responsible for daily onsite management of the crew. Crew Foremen will coordinate crew labor under the direction of the Crew Supervisor. Both the crew foreman and crew supervisor have a lengthy history and knowledge in dune restoration having worked on numerous beach restoration projects spanning the east coast and southern United States.

### **Nursery Location**

Plants are being propagated at the EarthBalance® Native Nursery in DeSoto County, Florida. The nursery address is 1904 County Road 760A, Arcadia, FL 34266.

### **Warranty**

The project success criteria and replanting requirements will be followed. These include 100% survival for at least 10 days and an 85% survival rate at 180 days.

## **SAND FENCE METHODOLOGY**

### **Sand Fence**

EarthBalance® will furnish all necessary equipment, labor, and materials in connection with the installment of sand fence for the purpose of dune protection at the City of South Padre Island, Texas within the limits shown on the contract drawings in strict accordance with the specifications and drawings following the procedures outlined in the Coastal Dunes – Dune Protection and Improvement Manual for the Texas Gulf Coast, Fifth Edition.

EarthBalance® will supply and install 360 fence panels approximately 5-10 feet Gulf-ward of any existing dunes within the project extent. Panels will be 10 feet in length and installed at a 35 degree angle to the shoreline. The panels will be spaced at 10-foot increments throughout the project limits. The panels will actually be 11 feet in length and

will be wrapped 6 inches around each post. EarthBalance® also has budgeted to install up to 72 dune protection signs on 4-inchX4-inchX8-feet signposts at 50-foot intervals throughout project extent.

### **Materials**

The fence posts will be white cedar with a length of 7 feet and a diameter of 3 inches. Panels will consist of white cedar wooden slats woven together with four 2-wire strands of 13 steel wire gauge galvanized wire. The panels will consist of 1 and a half-inch slats spaced 2 and a quarter-inches apart. Panels will be connected to the posts with galvanized stainless steel u-shaped staples over the 2-wire strands.

### **Installment Methods**

Sand fence will be installed in a continuous progression along the beach. Fence posts will be installed in entirety prior to starting panel installation. Fence post location will be field located by an experienced EarthBalance® crew supervisor to determine the exact placement Gulf-ward of the existing dunes to not encroach on public use of the beach at normal high tide. Post holes will be dug three feet deep using a low-impact tracked skid-steer with a 10-inch auger bit. If a skid-steer is not permitted on the beach, installation will occur with handheld gas-powered augers. Posts will be placed within the hole, leveled, backfilled, and then packed to ensure the posts do not budge. Posts will be installed with 3 feet in the ground and 4 feet out to provide a uniform look.

After the entirety of posts are installed the crew will start panel installation, moving in a continuous progression along the beach. A trench approximately 6 inches deep will be dug from post to post. The fence panel will be placed within the trench and stretched from post to post. The panel will be facing Gulf-ward and will have 6 inches of wrap around each post. The panels will be connected to the posts using galvanized stainless steel u-shaped staples at each of the 2-wire strands, for a total of 8 staples per post. Staples on the inside wire strand will be touching the wire to keep the panel from shifting. Staples on the outside wire strand will have a 1/8<sup>th</sup> inch gap as to not crimp the wire. The 6-inch trench will then be backfilled and packed to provide tightness in the panels and prevent shifting.

## **TIMELINE FOR INSTALLATION**

EarthBalance® proposes to start work in middle of February 2022. Fence installation will occur first. The Approximate timeframe for fence installation is 6 working days. Dune vegetation installation will occur directly after the fencing and will take approximately 5 days for install. Full project completion should take approximately 11 days for install.

## **SAFETY AND QUALITY-CONTROL PLAN**

### **ORGANIZATION**

Project site activities will be coordinated and supervised by a Project Manager and a Crew Manager or Supervisor. Crew Foremen will coordinate crew labor under the direction of the Crew Manager or Supervisor.

### **SAFETY PLAN**

EarthBalance® adheres to a strict Company Safety Plan for all projects and work activities. EarthBalance® Project Managers and Crew Supervisors are annually trained in safety basics including first aid and CPR and are certified by the American Red Cross.

### **ACCIDENT PREVENTION PLAN**

EarthBalance® will implement and adhere to an Accident Prevention Program through the life of this project. This Program will include an initial project site and equipment inspection and activity hazard analysis, weekly safety meetings with all EarthBalance® staff on site, daily safety/equipment/PPE inspections, enforcement of the EarthBalance® Workplace Health and Safety and Hazard Communications Plans, and identification of fully trained equipment operators.

### **SAFETY INSPECTIONS, MEETINGS, AND REPORTING**

The EarthBalance® Safety Plan requires a minimum of weekly tailgate safety meetings with all Crew Supervisors, Foremen, and Staff. These meetings are documented in writing and submitted to the Company Safety Representative.

The Company Safety Representative or Project Manager performs an initial safety inspection on site prior to the commencement of work on any project site. This inspection is documented in writing. Daily site and equipment safety checks may also be performed by the Crew Supervisor as needed or as required by project contract.

Unannounced safety audits may be conducted by the Company Safety Representative. These audits include review of the activities, inspections of equipment and PPE, inspection and re-supply of first aid kits, and review of fire protection, housekeeping, hazard communication. These safety audits are documented in writing.

Every incident and accident must be properly reported and investigated to determine the cause and what actions are needed to prevent a recurrence. All employees are responsible for immediately reporting to their immediate Supervisor any injury, incident, or near miss, no matter how minor. "Immediately" means at or near the time of the injury or incident and on the same day as the injury or incident. It is the Supervisor's responsibility to file a *First Report of Injury or Illness* with the Company Safety Representative at the Corporate Office in North Port, Florida (or via cell phone) as soon as possible after being notified of the accident or injury. All reported accidents, near misses, or incidents are

promptly and thoroughly investigated by the Supervisor and/or Manager and the Company Safety Officer using the *Incident/Accident Investigation Report*. The goal of the investigation is to determine what actions, measures, or controls are necessary to prevent a recurrence.

## **HEALTH AND SANITATION**

EarthBalance® will provide potable water in clean, dispensing containers (e.g., Igloo-brand water coolers) and paper drinking cups for all staff on site. Plastic garbage bags will be provided for any trash and these bags will be collected and disposed offsite daily. Portable toilet facilities will be provided and maintained by a local rental service through the life of the work by EarthBalance® on the site.

An adequately stocked, appropriate size first aid kit is kept in every EarthBalance®-owned vehicle. A minimum of two adequately stocked first aid kits will be readily available on the project site at all times. EarthBalance® Project Managers and Crew Supervisors are first aid and CPR certified by the American Red Cross.

## **FIRE PREVENTION**

All EarthBalance® vehicles are equipped with a fully charged and inspected hand-held fire extinguisher (Class A, B, C). All fuel will be stored in metal safety cans. All ignition sources (e.g., open flames, spark producing equipment, heating equipment, etc.) should be controlled to avoid contact with flammable or combustible materials or liquids.

There shall be NO CELL PHONE USE, NO SMOKING, or NO OPEN FLAMES in areas used for fueling, servicing fuel systems for internal combustion engines, and receiving or dispensing of flammable or combustible liquids. The motors of all equipment being fueled shall be shut off during re-fueling operations. All transfer of fuel to small equipment will be performed within an impervious containment tub.

## **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

EarthBalance® will provide all required PPE for the project and job site. PPE will be inspected daily, and the consistent use of required PPE will be strictly enforced. At a minimum, auger operators will be required to wear safety glasses and hearing protection. Other PPE, such as hardhats, safety vests, safety glasses, etc. may be required by the contract specifications and will be provided.

## **ACCESS**

EarthBalance® will use only marked, approved access ways to enter and exit the project site. Personnel will be transported to the access area via passenger vehicles (e.g., 4-wheel drive, crew cab pick-up truck).

## **ALCOHOL AND DRUG POLICY**

EarthBalance® maintains a drug-free workplace. The use, sale, purchase, possession,

manufacture, distribution or dispensation of illegal drugs at any time, whether on or off duty and whether on or off company property, is against EarthBalance® policy and is cause for immediate termination of employment.

EarthBalance® prohibits the possession or use of alcohol on job sites, on EarthBalance® property, or in EarthBalance® vehicles during working time. The possession or consumption of alcohol on EarthBalance® premises on work sites, in an EarthBalance® vehicle, or while on duty is prohibited and will result in disciplinary action, up to and including termination of employment. Reporting to work or working while under the influence of alcohol is also prohibited.

### **HAZARDOUS WEATHER PLAN**

EarthBalance® provides cellular phone/network radio devices to all Supervisors, Project Managers, and Foremen. It is the responsibility of on-site supervisory personnel (Project Manager, Crew Supervisor, and/or Crew Foreman) to monitor changing weather conditions. Weather updates can also be transmitted by the Company. The EarthBalance® Workplace Health and Safety Plan addresses typical weather hazards, such as storms and lightning. EarthBalance® will follow all local or State advisories for safety or evacuation in the case of extreme weather events such as hurricanes, flooding, or tornadoes. If extreme weather is predicted, EarthBalance® will remove all personnel and equipment from the project site and will seek safe shelter as advised.

## CHRISTINA 'CHRISSY' HENSEL, SENIOR PROJECT MANAGER

**BACKGROUND** Mrs. Chrissy Hensel has over 20 years of experience as a biologist. She is responsible for quote preparation, contract administration, project planning, scheduling of projects, client coordination, and quality control for all projects in the Central Florida office. Mrs. Hensel is trained to identify and manage risk early in a project life cycle. She capitalizes on opportunities to increase time efficiencies, verify cost assumptions, and deliver project results within the budget and on time, communicating project status to ensure deliverables meet or exceed the client's expectations.

**EDUCATION** **UNIVERSITY OF VIRGINIA – CHARLOTTESVILLE, VA – BS, BIOLOGY**  
**UNIVERSITY OF CENTRAL FLORIDA (UCF) – ORLANDO, FL – MS, BIOLOGY**  
**UNIVERSITY OF CENTRAL FLORIDA – ORLANDO, FL – GC, CONSERVATION**

**SKILLS & ABILITIES** Project Management - Exotic Vegetation Control - Native Plant Installation - Threatened Species Permitting and Relocation - Land Management - Ecosystem Restoration and Enhancement - Environmental Site Assessments

**LICENSES & CERTIFICATIONS**

- State of Florida Commercial Applicator License - Aquatic, Right-of-Way and Natural Areas
- Certified Project Management Professional (PMP)
- American Red Cross First Aid/CPR/AED

**EXPERIENCE** **NFWF EMERGENCY COASTAL RESILIENCE (DUNE ENHANCEMENT) (2021)**  
 Senior Project Manager overseeing the supply, delivery, and installation of a total of 619,126 native dune vegetation at St. Joseph Peninsula, Gulf County, Florida.

**CITY OF TYBEE ISLAND DUNE VEGETATION AND LANDSCAPING (2020)**  
 Senior Project Manager overseeing the supply, delivery, and installation of 92,087 various native salt and drought tolerant grasses, plants, and sea oats for approximately 154,770 square feet of beach dunes in Chatham County, Georgia. This project was awarded one of the American Shore and Beach Preservation Association Best Restored Beaches for 2020.

**KENNEDY SPACE CENTER SHORELINE REPAIR PLANTING (2019)**  
 Senior Project Manager overseeing the supply, delivery, and installation of 573,885 native plant on newly constructed dunes in Brevard County, Florida. Plant sizes ranged from BR to 3-Gallon.

**MYRTLE BEACH FENCING AND GRASSING (2019)**  
 Senior Project Manager overseeing the supply, delivery, and installation of sand fencing and beach vegetation at Cherry Grove Beach, Windy Hill Beach, and additional areas of Myrtle Beach in South Carolina. Dune protections signs were also installed.

**DUNE VEGETATION SERVICE FOR COASTAL DUNE REHABILITATION (2019)**  
 Senior Project Manager overseeing the supply, delivery, and installation of dune vegetation on approximately 1,128,608 square feet of the Flagler County dune system in Florida. A total of 535,082 native dune plants were installed, a mix of bare root and 2-inch plants.

**OAK ISLAND POST-MATTHEW FEMA EMERGENCY DUNE RESTORATION  
(2018)**

Project Manager overseeing the supply, delivery, and installation of 92,742 square yards of renourished dune in Oak Island, North Carolina. A total of 171,125 2-Inch sea oats (*Uniola paniculata*) were installed.

**EDISTO BEACH SAND FENCE AND DUNE PLANTING (2017)**

Project Manager overseeing the supply, delivery, and installation of sand fencing and beach plants. The work included installation of sand fencing and planting 7,716 dune plant species along approximately 16,000 linear feet of beach along the Town's beachfront.

**FOLLY BEACH SAND FENCING & DUNE VEGETATION SHORE PROTECTION  
(2016)**

Project Manager overseeing the construction of sand fencing and planting of dune vegetation within approximately 28,050 linear feet of beach. Over 89,000 plants, 3.5 miles of sand fence, and 140 dune protection signs were installed.

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## JAMES 'JIMMY' BARRON, PROJECT MANAGER

**BACKGROUND** Mr. Jimmy Barron effectively supervises the efficient and accurate completion of several large-scale ecosystem restoration projects. Mr. Barron has proven competency in ecosystem restoration and invasive species management. He works on-site providing daily or weekly progress reports, project site updates, and guidance to crew supervisors and crew. Mr. Barron provides diligent attention to detail resulting in superior project performance, meeting all contract requirements.

**EDUCATION** ALLEGHENY COLLEGE – MEADVILLE, PA – BS, ENVIRONMENTAL GEOLOGY  
BS, ENVIRONMENTAL SCIENCE

**SKILLS & ABILITIES** Invasive, Exotic and Nuisance Plant Identification and Treatment Methods - Project Planning and Execution - Risk Management - Operational Effectiveness  
Quality Assurance - Project Budgets - Resource Management - Client Relations

**LICENSES & CERTIFICATIONS**

- State of Florida Commercial Applicator License -Natural Areas

**EXPERIENCE** **COASTAL STORM RISK MANAGEMENT PROJECT, SOUTH PONTE VEDRA AND VILANO BEACH, ST. JOHNS COUNTY, FLORIDA (2021)**  
Assistant Project Manager overseeing the supply, delivery and installation of total of 390,000 native dune plants in St. Johns County, Florida. Also installed approximately 3,480 feet of post and rope fence, 16 informational signs, and 79 dune signs.

**MEXICO BEACH US HWY 98 LANDSCAPE RESTORATION (2021)**  
Assistant Project Manager overseeing the installation of total of 76,404 containerized dune vegetation at Mexico Beach, Florida.

**SOUTH PALM BEACH DUNE PLANTING (2021)**  
Assistant Project Manager overseeing the installation of 13,020 2-inch liner, nursery-grown sea oats (*Uniola paniculata*) along approximately 3,255 feet of renourished dune located in the Town of South Palm Beach, Florida. Plants were installed at approximately 1-foot spacing in four (4) staggered rows along the entire area.

**CITY OF TYBEE ISLAND DUNE VEGETATION AND LANDSCAPING (2020)**  
Assistance Project Manager overseeing the supply, delivery, and installation of 92,087 various native salt and drought tolerant grasses, plants, and sea oats for approximately 154,770 square feet of beach dunes in Chatham County, Georgia. This project was awarded one of the American Shore and Beach Preservation Association Best Restored Beaches for 2020.

**NORTH MYRTLE BEACH FENCING AND GRASSING (2019)**  
Assistant Project Manager for the planting, fencing and signage instalaltion got the Cherry Grove Beach Dune Restoration project in Horry County, South Carolina. A total of 46,800 units of bitter panicum (*Panicum amarum*) and 101,100 units of sea oats (*Uniola paniculata*) were installed.

**OAK ISLAND POST-MATTHEW FEMA EMERGENCY DUNE RESTORATION (2018)**  
Assistant Project Manager for supply and install of 117,000 American beach grass

(*Ammophila breviligulata*) along renourished dune in Oak Island, North Carolina.

**HILTON HEAD POST-HURRICANE MATTHEW ISLAND-WIDE DUNE RESTORATION (2018)**

Assistant Project Manager for the installation of approximately 19,120 linear feet of sand fencing, 225 walkover corridor units and approximately 62,140 native plants for the purpose of dune protection.

**EDISTO BEACH SAND FENCE AND DUNE PLANTING PROJECT (2017)**

Assistant Project Manager for the installation of sand fencing and planting of beach vegetation along approximately 16,000 linear feet of beach along the Town of Edisto's beachfront in South Carolina. A total of 3,858 1-inch Sea oats (*Uniola paniculata*) and 3,858 2-inch Bitter panicum 'north Pennsylvania variety' (*Panicum amarum*) were installed.

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**PRIOR EXPERIENCE**

**PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
Presque Isle**

**May, 2016 - September, 2017**

Worked on multiple coastal environmental restoration projects along with various types of park maintenance.

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## CHARLES 'CHUCK' L. KOCUR, SENIOR ADVISOR/SECRETARY

**BACKGROUND** Chuck Kocur is a certified Professional Wetland Scientist with 37 years of experience as an estuarine ecologist. As Senior Advisor, he provides both principal oversight and direct supervision on many large-scale restoration and enhancement projects. With his extensive expertise, Mr. Kocur provide support to project manager through developing and reviewing cost estimates of various projects from initiation to completion, occasional risk management support, and project planning reviews.

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**EDUCATION** **FSU – TALLAHASSEE, FL – BS, BIOLOGICAL OCEANOGRAPHY**  
**GANNON UNIVERSITY - ERIE, PA - BS, BIOLOGY**

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**SKILLS & ABILITIES** Ecosystem Restoration - Beach Revegetation - Dune Restoration - Sand Fencing - Seagrass Ecosystem Studies - Native Nursery - Mangrove Trimming and Installation - Phosphate Mine Reclamation

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**LICENSES & CERTIFICATIONS**

- Professional Wetland Scientist
- Certified Professional Mangrove Trimmer
- Certified in U.S. Fish and Wildlife Habitat Evaluation Procedures
- Florida Department of Environmental Protection Florida Green Industries Best Management Practices Certified
- NAUI Certified Scuba Diver
- Certified Professional Services, State of Alabama
- Licensed Landscape Contractor, State of Louisiana
- Licensed Landscape Contractor, Charlotte, Collier, & Monroe County, FL

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**EXPERIENCE** **GULF ISLANDS NATIONAL SEASHORE**  
Principal-in-charge of propagule collection, propagation, and installation of 285,400 dune plant species at the Fort Pickens Unit and the Santa Rosa Unit in Pensacola Beach, Florida.

**FOLLY BEACH REVEGETATION**

Principal-in-charge of hand planting 72,000 sea oats (*Uniola paniculata*) and bitter panicum (*Panicum amarum*) on Folly Beach, South Carolina.

**KEY WEST NAVAL AIR STATION - MARSH PLANTING**

Principal-in-charge for the supply, delivery, and installation of 750,000 plants at the NAS Key West in Monroe County, Florida. The purpose of the project is to stabilize wetland areas near runways for safety and to create salt marsh habitat for the federally protected Lower Keys Marsh Rabbit.

**MYRTLE BEACH REVEGETATION**

Principal-in-charge for planting of over 1.25 million beach plants along 42 miles of beach in North Myrtle Beach, Myrtle Beach, Surfside and Garden City, South Carolina.

**PENSACOLA BEACH DUNE REVEGETATION**

Principal-in-charge for of hand planting 381,000 plants on a re-nourished Pensacola Beach, Florida.

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## City of Tybee Island Dune Vegetation and Landscaping

**Project Location:** Chatham County, Georgia  
**Project Owner:** City of Tybee Island  
**Project Contact:** Alan Robertson  
P.O. Box 2749  
Tybee Island, GA 31328  
(847) 525-5040  
arobertson@cityoftybee.org  
**EarthBalance Position:** Prime  
**Project Manager:** Chrissy Hensel  
**Contract Amount:** \$135,893.85  
**Contract Dates:** January, 2020

### Project Description

EarthBalance® was contracted to supply, deliver, and install various native salt and drought tolerant grasses, plants, and sea oats for approximately 154,770 square feet of beach dunes for the City of Tybee Dune Vegetation and Landscaping project in Chatham County, Georgia. A total of 92,087 plants were installed on five specified dune sections, from the Pier at Tybrisa Street, south to the 19th Street vehicular beach access. Planted species were beach elder (*Iva imbricata*), beach morning glory (*Ipomea imperati*), muhly grass (*Muhlenbergia capallaris*), saltmeadow cordgrass (*Spartina patens*), sea oats (*Uniola paniculata*), panicgrass (*Panicum amarum*) and switch grass (*Panicum virgatum*). Plant sizes ranged from 2-Inch to 1-Gallon.

This project was awarded one of the American Shore and Beach Preservation Association Best Restored Beaches for 2020. They write "The Tybee Island Beach and Dune Restoration Project, Tybee Island, Georgia, increased their resiliency to flooding events while enhancing the natural habitat, including federally protected sea turtle nesting sites and endangered bird species, that is so vital to the environmental and economic health of the city. It is the first time the City built dunes as an integral resiliency feature augmenting a federal beach nourishment."



## Oak Island Renourishment Project 2020-2021

**Project Location:** Brunswick County, NC  
**Project Owner:** Town of Oak Island  
**Project Contact:** Peter Rosedale  
Great Lakes Dredge & Dock Company, LLC  
2122 York Road  
Oak Brook, IL 60523  
(630) 699-1903  
prosedale@gldd.com  
**EarthBalance Position:** Sub-Contractor  
**Project Manager:** Chrissy Hensel  
**Contract Amount:** \$256,668.00  
**Contract Dates:** June, 2021

### Project Description

EarthBalance® supplied and installed dune vegetation along the created dune on the Oak Island Renourishment FEMA Restoration project site in accordance with Technical Specification 02923. The plants consisted of 75% sea oats (*Uniola paniculata*), 20% bitter panicum (*Panicum amarum*), and 5% seashore elder (*Iva imbricata*). Plants were installed at an approximate spacing of 24 inches. Installed plants were fertilized with a controlled release fertilizer. The Base Bid consisted of 45,000 square yards of planting (101,250 plants), while Alternate Bid 1 consisted of 16,000 square yards of planting (36,000 plants), and Alternate Bid 2 consisted of 14,000 square yards of planting (31,500 plants).



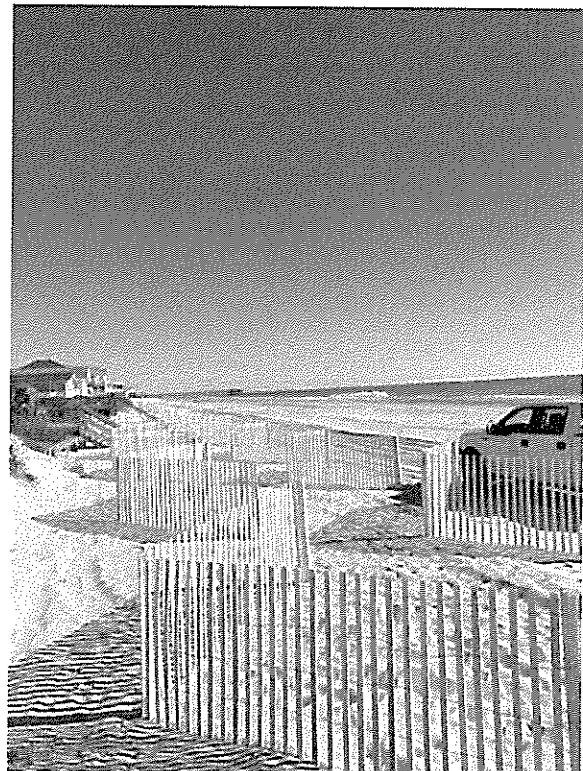
## North Myrtle Beach Fencing and Grassing

**Project Location:** Horry County, South Carolina  
**Project Owner:** City of North Myrtle Beach  
**Project Contact:** Jay Beeson  
City of North Myrtle Beach  
1018 Second Ave.  
North Myrtle Beach, SC 29582  
(843) 280-5588  
rjbeeson@nmb.us

**EarthBalance Position:** Sub-Contractor  
**Project Manager:** Chrissy Hensel  
**Contract Amount:** \$314,972.92  
**Contract Dates:** March, 2018 – April, 2019

### Project Description

EarthBalance® supplied all labor, equipment, and material for planting, fencing and signage installation for the Army Corps of Engineers' Dune Restoration project located in Horry County, South Carolina. Project locations included Cherry Grove Beach and Windy Hill Beach, as well as some additional miscellaneous areas. A total of 46,800 units of bitter panicum (*Panicum amarum*) and 101,100 units of sea oats (*Uniola paniculata*) were installed, which were grown by the firm's native plant nursery in DeSoto County, Florida and transported to the North Myrtle Beach area. A total of 19,580 linear feet of sand fencing comprised of 979 panels and 2,937 posts were installed. EarthBalance® also provided a second fertilization one year following completion.





## Beach Dune Vegetation Services for Coastal Dune Rehabilitation

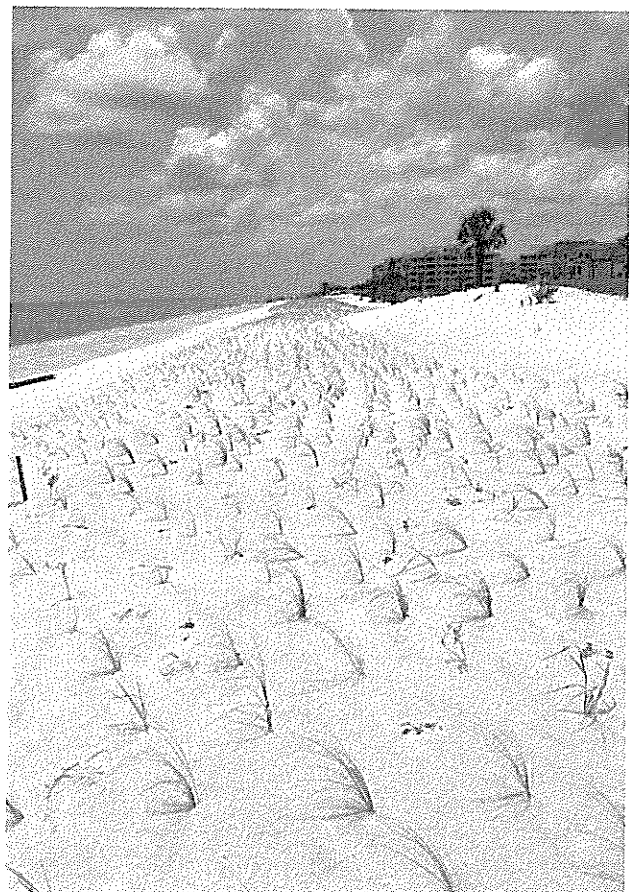
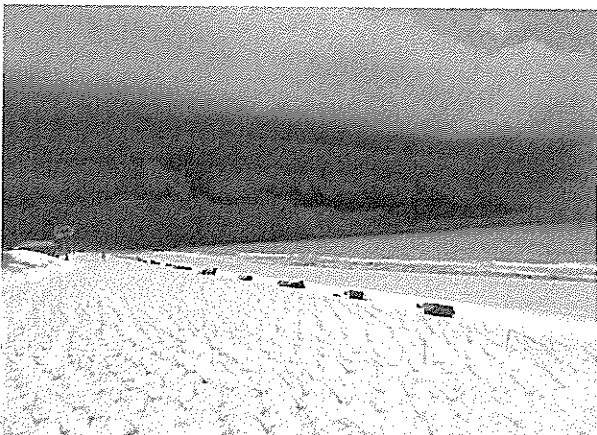
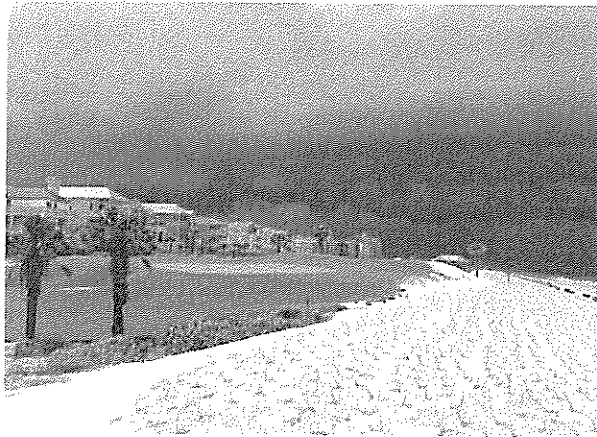
**Project Location:** Flagler County, Florida  
**Project Owner:** Flagler County  
**Project Contact:** Richard Gordon  
1769 East Moody Boulevard, Suite 304  
Bunnell, FL 32110  
(386) 313-4046  
rgordon@flaglercounty.org

**EarthBalance Position:** Prime  
**Project Manager:** Christina Hensel  
**Contract Amount:** \$338,582.46  
**Contract Dates:** May, 2018 - April, 2019

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### Project Description

EarthBalance® was contracted for the supply, delivery, and installation of dune vegetation on approximately 1,128,608 square feet of the Flagler County dune system in Florida. A total of 535,082 native dune plants were installed, a mix of bare root sea oats (*Uniola paniculata*) and 2-inch panicgrass (*Panicum amarum*), salt meadow cordgrass (*Spartina patens*), beach morning glory (*Ipomoea imperati*) and beach elder (*Iva umbricata*). Work was completed by an eight-man crew utilizing hand augers and a UTV.



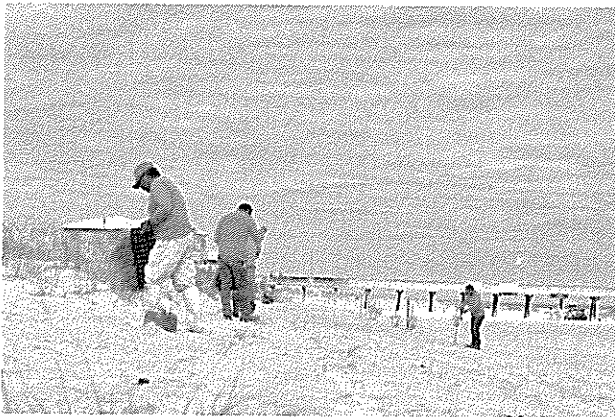
## Town of Emerald Isle Post Florence Renourishment Project Phase 3

**Project Location:** Carteret County, North Carolina  
**Project Owner:** Carteret County  
**Project Contact:** Greg Rudolph  
Carteret County Shore Protection office  
P.O. Box 4297  
Emerald Isle, NC 28594  
(252) 222-5838  
grudolph@carteretcountync.gov

**EarthBalance Position:** Sub-Contractor  
**Project Manager:** Chrissy Hensel  
**Contract Amount:** \$318,915.00  
**Contract Dates:** January, 2021 - May, 2021

### Project Description

EarthBalance® was contracted to supply, deliver, and install a general ration of 80% sea oats (*Uniola paniculata*), 10% bitter panicum (*Panicum amarum*) and 10% seashore elder (*Iva imbricata*) on 6.4-mile planting reach at Emerald Isle, North Carolina. The total plant count was roughly 400,000 spaced in a developed grid for the project along the dune crest (flat part of the top of the dune) and down most of the dune slope. An additional approximately 45,000 plants were installed in a zone encompassing Emerald Isle's Western Regional Access and to fill in any gaps westward past the Holiday Travel Park towards Pebble Beach.





## **Supplemental Qualifications**

1. TX Franchise Tax Public Information Report
2. Beach Capabilities
3. Company Owned Equipment
4. Bank Reference Letter
5. ERM Rating

TX 2020  
Ver 11.005-102  
(Rev 9-15/33)

# Texas Franchise Tax Public Information Report

To be filed by Corporations, Limited Liability Companies (LLC), Limited Partnerships (LP),  
Professional Associations (PA) and Financial Institutions

Tcode 13196

Taxpayer number <b>592612208</b>		Report year <b>2020</b>	You have certain rights under Chapter 552 and 559 Government Code, to review, request and correct information we have on file about you. Contact us at 1-800-252-1381
Taxpayer name <b>EARTHBALANCE CORPORATION</b>			
Mailing address <b>2750 COMMERCE PARKWAY</b>			
City <b>NORTH PORT</b>	State <b>FL</b>	ZIP code plus 4 <b>34289</b>	
<input type="checkbox"/> Check box if the mailing address has changed.			Secretary of State (SOS) file number or Comptroller file number <b>0802643022</b>

☐ Check box if there are currently no changes from previous year; if no information is displayed, complete the applicable information in Sections A, B and C.

Principal office <b>2750 COMMERCE PARKWAY</b>	<b>NORTH PORT</b>	<b>FL 34289</b>
Principal place of business <b>2750 COMMERCE PARKWAY</b>	<b>NORTH PORT</b>	<b>FL 34289</b>

You must report officer, director, member, general partner and manager information as of the date you complete this report.

**Please sign below!** This report must be signed to satisfy franchise tax requirements.

0592612208020

## SECTION A Name, title and mailing address of each officer, director, member, general partner or manager.

Name <b>DONALD ROSS</b>	Title <b>DIRECTOR</b>	Director <input checked="" type="checkbox"/> YES	Term expiration m m d d y y
Mailing address <b>2570 COMMERCE PARKWAY</b>	City <b>NORTH PORT</b>	State <b>FL</b>	ZIP Code <b>34289</b>
Name <b>SARAH J. LAROQUE</b>	Title <b>PRESIDENT</b>	Director <input type="checkbox"/> YES	Term expiration m m d d y y
Mailing address <b>2570 COMMERCE PARKWAY</b>	City <b>NORTH PORT</b>	State <b>FL</b>	ZIP Code <b>34289</b>
Name <b>SEE STATEMENT 1</b>	Title	Director <input type="checkbox"/> YES	Term expiration m m d d y y
Mailing address	City	State	ZIP Code

## SECTION B Enter information for each corporation, LLC, LP, PA or financial institution, if any, in which this entity owns an interest of 10 percent or more.

Name of owned (subsidiary) corporation, LLC, LP, PA or financial institution <b>NONE</b>	State of formation	Texas SOS file number, if any	Percentage of ownership
Name of owned (subsidiary) corporation, LLC, LP, PA or financial institution	State of formation	Texas SOS file number, if any	Percentage of ownership

## SECTION C Enter information for each corporation, LLC, LP, PA or financial institution, if any, that owns an interest of 10 percent or more in this entity.

Name of owned (parent) corporation, LLC, LP, PA or financial institution <b>NONE</b>	State of formation	Texas SOS file number, if any	Percentage of ownership
Registered agent and registered office currently on file (see instructions if you need to make changes)			
Agent	You must make a filing with the Secretary of State to change registered agent, registered office or general partner information		
Office	City	State	ZIP Code

The information on this form is required by Section 171.203 of the Tax Code for each corporation, LLC, LP, PA or financial institution that files a Texas Franchise Tax Report. Use additional sheets for Sections A, B and C if necessary. The information will be available for public inspection.

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief, as of the date below, and that a copy of this report has been mailed to each person named in this report who is an officer, director, member, general partner or manager and who is not currently employed by this or a related corporation, LLC, LP, PA or financial institution.

sign here	Title <b>PRESIDENT</b>	Date <b>7/24/2020</b>	Area code and phone number <b>941-426-7878</b>
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Texas Comptroller Official Use Only



VE/DE <input type="checkbox"/>	PIR IND <input type="checkbox"/>
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With over 30 years of experience, EarthBalance® is one of the largest hands-on ecosystem restoration firms in the country. We provide materials and services to restore and protect land with native habitats, including wetlands, shorelines and other lands regulated for environmental protection throughout the United States. Through our experience, we have cultivated the ability to analyze, plan, and plant sustainable and resilient projects in a wide variety of sensitive environments. EarthBalance® has successfully completed over 250 coastal restoration projects along southern U.S. shorelines, including Florida, Georgia, the Carolinas, and Texas.

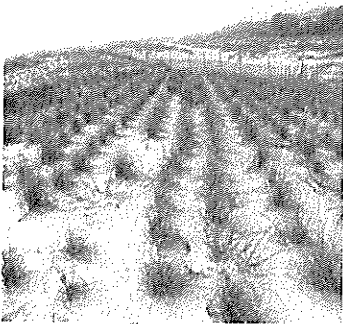
#### **Company Profile**

- In business since 1985
- DUNS No.: 61-4631190
- 100% Employee Owned
- Type of Firm: Corporation
- Current EMR: 0.77 safety rating
- \$20 million in Aggregate Bonding
- Own & Operate Native Plant Nursery

#### **Primary Services**

- Coastal Restoration
- Invasive Plant Management
- Native Planting and Seeding
- Upland/Wetland Preserve Maintenance
- Pre-Commercial Thinning/Fuels Reduction
- Mitigation Banking
- Wetland Mitigation Management

#### **CITY OF TYBEE ISLAND DUNE VEGETATION AND LANDSCAPING (GA)**



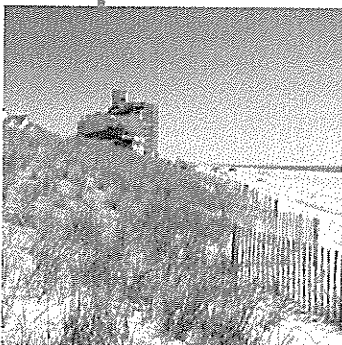
- Supplied, delivered, and installed 92,087 native salt and drought tolerant grasses, plants, and sea oats for 154,770 square feet of beach dunes
- Awarded one of the American Shore and Beach Preservation Association Best Restored Beaches for 2020

#### **HUNTING ISLAND STATE PARK BEACH VEGETATION PLANTING (SC)**

- For the SC Department of Parks, Recreation & Tourism
- Supplied, delivered, and installed 23,138 2-Inch native dune plants
- Planted approximately two miles of sand dunes



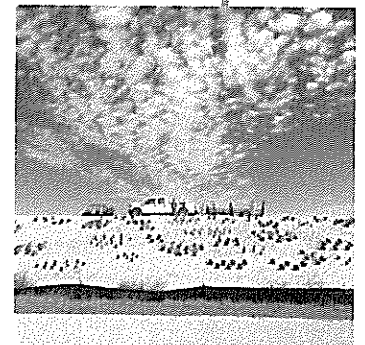
#### **MYRTLE BEACH REACHES 1 & 3 SAND FENCING AND DUNE VEGETATION SHORE PROTECTION PROJECT (SC)**



- For the U.S. Army Corps of Engineers Charleston District
- Supplied, delivered and installed 144,820 sea oats (*Uniola paniculata*) and 108,615 bitter panicum (*Panicum amarum* 'Northpa')
- Installed 31,500 linear feet of sand fencing and 695 "Keep Off Dunes" signs

#### **KENNEDY SPACE CENTER SHORELINE REPAIR PLANTING (FL)**

- For the National Aeronautics and Space Administration
- Supplied, delivered, and installed 573,855 native dune plants at the Kennedy Space Center
- Plant sizes ranged from 1-Inch to 3-Gallon
- Employees required to obtain NASA security badging



Our coastal restoration work includes wetland restoration, enhancement and creation; beach revegetation and fencing; and creation of emergent aquatic habitats. Beach revegetation requires the planting of salt-, wind-, and drought-tolerant vegetation in a specific planting matrix. Our Native Plant Nursery has the capacity to produce millions of beach plants that improve shoreline stabilization and resiliency. Wetland restoration in many cases involves the initial eradication of exotic vegetation, native planting, and ongoing maintenance; all of which EarthBalance® can provide in-house.



# EarthBalance<sup>®</sup>

## Company Owned Equipment

### Vehicles

- 43 4-wheel drive pickup trucks - F150s, F250s, F350s, & Dodge Rams
- 5 Swamp buggy
- 3 15-passenger van
- 1 Dodge Ram 3500 flatbed truck
- 7 Passenger vehicles
- 2 F350 dump trucks

### Trailers

- 4 Gooseneck trailers – to mobilize tractors & attachments
- 4 Equipment trailers
- 12 Utility trailers
- 3 Dump trailer
- 7 Cargo trailers (Enclosed)

### ATVs

- 29 Honda/Polaris 4x4 ATVs
- 2 Kawasaki mules
- 2 Suzuki 4x4 ATVs
- 0 700 HD Argo
- 7 Polaris/John Deere UTVs

### Tractors/Skid Steers and Attachments

- 2 New Holland 4x4, 60 HP & 70 HP
- 1 Kubota tractor 4WD, 84 PTO 4-cylinder engine, hydraulic shuttle
- 1 Kubota tractor w/ front loader, fixed bar scanner & rotary cutter
- 1 John Deere 3038 E tractor w/ Frontier Disc, Frontier Mower, 305 Loader attachments
- 4 Skid steers w/ bucket, root grapple, & fork attachments
- 1 Grasslander seed harvester
- 1 Rough seed drill
- 3 Flail-Vac seed harvesters
- 2 Dixie chopper mower
- 1 Landscape rake
- 1 L110 Skid Steer Loader, equipped w/ bullet proof cab
- 2 Takeuchi US Bradeo with Magnum Mower/Mulcher
- 1 Marsh Master MM2

### Boats (with trailers)

- 9 Airboats equipped w/ custom spray equipment
- 2 Jon boat
- 2 21-foot Carolina skiff
- 2 14-foot Carolina skiff
- 1 24-foot Pathfinder Bay Boat
- 1 Pontoon Boat

### Chipper

- 2 Vermeer chipper w/ trailer

### Herbicide Sprayers

- 4 Gas power skid sprayers
- 15 25-gallon electric chemical sprayers
- 7 50-gallon chemical sprayers w/ skid frame
- 80 Backpack sprayers
- 1 100-Gallon Skid Sprayer
- 1 250- Gallon Skid Sprayer

### Water Equipment

- 1 1,000-gallon water tanks
- 1 500-gallon water tank
- 8 2-inch water pumps

### Hand Equipment

- 12 Stihl BT 121 augers
- 12 Stihl Drills MBT 45
- 1 Stihl HS 80 hedge trimmers
- 36 Chainsaws
- 9 Polesaws
- 31 Stihl trimmer/cutters
- 2 Stihl backpack blower
- 1 Honda pressure washers

### Specialty Equipment

- 2 ProDSS Water Quality Meters
- 12 IQ4 Mobility GL3000 GPS Devices
- 125 Garmin Handheld GPS Trackers
- 1 Survey Equipment

### GIS and Computer Support Equipment

- 2 ArcGIS workstations
- 2 Canon Photo Quality Scanner
- AutoCAD Map 3D 2018
- Esri ArcGIS Desktop 10.6.1
- DNR GPS 6.1.0.6

### Cloud-based Computer Capabilities

EarthBalance<sup>®</sup> utilizes the latest Cloud technology to manage, maintain, and protect our project and business data. Our Cloud servers are equipped with triple redundancy, ensuring that we will never lose our data. Being on the Cloud allows staff to access data anywhere at any time and allows us to keep working even if an emergency such as a hurricane impacts an office.



July 20, 2018

Earthbalance Corporation  
2570 Commerce Parkway  
North Port, FL 34289

**To: Sarah Laroque, President**

**RE: Financial Status**

Earthbalance Corporation became a client of BBVA Compass in early 2018 and has paid as agreed on the credit facilities extended to the company. The credit relationship includes a line of credit in the amount of \$1,500,000 and other term debt, specifically a commercial mortgage and multiple equipment facilities.

The deposit and cash management relationship can be classified as positive.

Please contact me directly at (941) 539-5496 for further information or confirmation. Thank you.

Sincerely,

Nicholas Roberts  
Market President  
BBVA Compass  
941-539-5496  
[Nicholas.roberts@bbva.com](mailto:Nicholas.roberts@bbva.com)



## WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: EARTHBALANCE CORP

Risk ID: 094456401

Rating Effective Date: 04/01/2021

Production Date: 11/23/2020

State: FLORIDA

State	Wt	Exp Excess Losses	Expected Losses	Exp Prim Losses	Act Exc Losses	Ballast	Act Inc Losses	Act Prim Losses
FL	.17	137,569	220,383	82,814	8,127	48,825	88,124	79,997
(A) Wt	(B) Wt	(C) Exp Excess Losses (D - E)	(D) Expected Losses	(E) Exp Prim Losses	(F) Act Exc Losses (H - I)	(G) Ballast	(H) Act Inc Losses	(I) Act Prim Losses
.17		137,569	220,383	82,814	8,127	48,825	54,342	46,215
		Primary Losses		Stabilizing Value		Ratable Excess		Totals
Actual		(I)	46,215	$C * (1 - A) + G$ 163,007		(A) * (F)	1,382	(J) 210,604
Expected		(E)	82,814	$C * (1 - A) + G$ 163,007		(A) * (C)	23,387	(K) 269,208
		ARAP	FLARAP	SARAP	MAARAP	Exp Mod		
Factors			1.00			(J) / (K) .78		

RATING REFLECTS A DECREASE OF 70% MEDICAL ONLY PRIMARY AND EXCESS LOSS DOLLARS WHERE ERA IS APPLIED.

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# WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: EARTHBALANCE CORP

Risk ID: 094456401

Rating Effective Date: 04/01/2021

Production Date: 11/23/2020

State: FLORIDA

09-FLORIDA

Firm ID: Firm Name: EARTHBALANCE CORP

Carrier: 11525 Policy No. WC209646602 Eff Date: 04/01/2017 Exp Date: 04/01/2018

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
0005	2.16	.41	207,724	4,487	1,840	2098251	05	F	26,127	18,000
0042	3.20	.38	2,384,171	76,293	28,991	2094615	06	F	3,001	3,001
5606U	.69	.30	939,749	6,484	1,945	NO. 8	06	*	4,535	4,535
8742	.14	.35	640,744	897	314	2129499	06	F	6,666	6,666
8810	.07	.41	789,983	553	227					
9765	WORKPLACE SAFETY (			-1,665	-625					
9812	EMPLOYERS LIABILIT			0	0					
9841	DRUG-FREE WORKPLAC			-4,079	-1,532					
Policy Total:			4,962,371	Subject Premium:	296,822	Total Act Inc Losses:			40,329	

09-FLORIDA

Firm ID: Firm Name: EARTHBALANCE CORP

Carrier: 11525 Policy No. WC209646603 Eff Date: 04/01/2018 Exp Date: 04/01/2019

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
0005	2.16	.41	174,840	3,777	1,549	NO. 6	06	*	1,448	1,448
0042	3.20	.38	2,039,901	65,277	24,805	2153025	06	F	11,878	11,878
5606U	.69	.30	889,135	6,135	1,841	2173011	06	F	15,961	15,961
8742U	.21	.35	600,358	1,261	441	2187147	09U	F	3,563	3,563
8810	.07	.41	795,694	557	228	2157953	09	F	10,175	10,175
9765	WORKPLACE SAFETY (			-1,427	-535					
9812	EMPLOYERS LIABILIT			0	0					
9841	DRUG-FREE WORKPLAC			-3,497	-1,311					
Policy Total:			4,499,928	Subject Premium:	244,266	Total Act Inc Losses:			43,025	

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\* Total by Policy Year of all cases \$2000 or less. D Disease Loss  
C Catastrophic Loss E Employers Liability Loss

X Ex-Medical Coverage  
# Limited Loss

U USL&HW



# WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: EARTHBALANCE CORP

Risk ID: 094456401

Rating Effective Date: 04/01/2021

Production Date: 11/23/2020

State: FLORIDA

09-FLORIDA

Firm ID:

Firm Name: EARTHBALANCE CORP

Carrier: 11525

Policy No. WC209646604

Eff Date: 04/01/2019

Exp Date: 04/01/2020

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
0005	2.16	.41	208,696	4,508	1,848	NO. 3	06	*	1,846	1,846
0042	3.20	.38	1,873,098	59,939	22,777	2199291	06	F	2,924	2,924
5606	.46	.30	866,195	3,984	1,195					
8742U	.21	.35	555,692	1,167	408					
8810	.07	.41	743,552	520	213					
9765	WORKPLACE SAFETY (			-1,388	-523					
9812	EMPLOYERS LIABILIT			0	0					
9841	DRUG-FREE WORKPLAC			-3,400	-1,282					
Policy Total:				4,247,233	Subject Premium:	Total Act Inc Losses:				4,770
					187,761					

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\* Total by Policy Year of all cases \$2000 or less

D Disease Loss

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U USL&HW

C Catastrophic Loss

E Employers Liability Loss

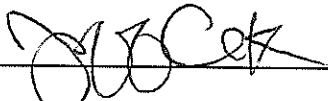
# Limited Loss

Page 3 of 3



## CERTIFICATION and ACKNOWLEDGMENT

The undersigned affirms that they are duly authorized to submit this bid, that this bid has not been prepared in collusion with any other bidder, and that the contents of this bid have not been communicated to any other bidder prior to the official opening of this bid. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Bidder certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement. Additionally, the undersigned affirms that the firm is willing to sign the enclosed Standard Form of Agreement (if applicable).

Signed By:  Title: Vice President of Business Development

Typed Name: Jeff Clark Company Name: EarthBalance Corporation

Phone No: (941) 426-7878 Fax No: (941) 426-8778

Email: nhults@earthbalance.com

Bid Address: 2570 Commerce Parkway, North Port, FL 34289  
P.O. Box or Street City State Zip

Remit Address: 2570 Commerce Parkway, North Port, FL 34289  
P.O. Box or Street City State Zip

Federal Tax ID No: 59-2612208

DUNS No: 61-4631190

Date: September 14, 2021