

SOUTH PADRE ISLAND POLICE DEPARTMENT

CITIZEN'S COMPLAINT FORM

To file a complaint, please complete all the items on this form describing briefly the incident that involved you and an officer of the South Padre Island Police Department. This form must be notarized; notary service is available at the office of Professional Standards. An investigator in the office of the Professional Standards will review the completed form and speak with you. You may also mail the form to:



Chief Claudine O'Carroll - Confidential
South Padre Island Police Department
4601 Padre Boulevard
South Padre Island, TX 78597

TEXAS GOVERNMENT CODE

Complaints Against Law Enforcement Officer or Firefighter

Sec. 614.022. Complaint to be in Writing and Signed by Complainant. To be considered by the head of a state agency or by the head of a fire department or local law enforcement agency, the complaint must be: (1) in writing; and (2) signed by the person making the complaint.

Sec. 614.023. Copy of Complaint to be Given to Officer or Employee. (a) A copy of a signed complaint against a law enforcement officer of this state or a fire fighter, detention officer, county jailer, or peace officer appointed or employed by a political subdivision of this state shall be given to the officer or employee within a reasonable time after the complaint is filed. (b) Disciplinary action may not be taken against the officer or employee unless a copy of the signed complaint is given to the officer or employee.

Your Name: _____ Today's Date: _____	
Address: _____	
City: _____	State: _____ Zip: _____
Home Phone: _____ Work Phone: _____	
DOB: _____ Sex: Male _____ Female _____	
RACE	
<input type="checkbox"/> American Indian <input type="checkbox"/> Hispanic	
<input type="checkbox"/> Asian/Filipino <input type="checkbox"/> Anglo	
<input type="checkbox"/> African-American <input type="checkbox"/> Other	

Please provide as much information as you can about the incident.

Date of Incident: _____	Time (A.M. or P.M.) _____	Place: _____
Name of Officer(s) involved: _____		Badge Number of Officer: _____
_____		Badge Number of Officer: _____
Officer's Race, Ethnicity: _____		
Name of Witness: _____		
Address: _____		

Home Phone Number: _____		Work/Other Phone Number: _____
Do you have criminal and/or traffic charges pending from this incident? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, please list: _____		
Do you have any evidence which you wish to present with this complaint?		
If yes, please list: _____		

Use the space provided on the other side of this form to describe what occurred.

SOUTH PADRE ISLAND POLICE DEPARTMENT

Side 2

AFFIDAVIT

Before Me the Undersigned authority personally appeared _____

Describe the incident and nature of complaint:

Submit additional pages as needed. Thank You!

I have been informed that under the Penal Code of the State of Texas, Section 37.02:
 A person commits the offense of perjury if, with intent to deceive and with knowledge of the statement's meaning; he makes a false statement under oath or swears to the truth of a false statement previously made; and the statement is required or authorized by law to be made under oath.

 Affiant

Subscribed and Sworn to before me, by the said _____ this _____
 day of _____, 201__.

 Notary Public in and for
 Cameron County, Texas