

**NOTICE OF CITY COUNCIL REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND**

**WEDNESDAY, MAY 5, 2021  
5:30 PM AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2ND FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS**

1. Call to order

2. Pledge of Allegiance and Texas Pledge

3. Public Comments and Announcements:

*This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*

4. Presentations and Proclamations:

4.1. Presentation by the Rotary Club of Port Isabel: First Responders of the Year Award. (Medders)

5. Approve Consent Agenda:

5.1. Approve the minutes from the March 3, 2021 Regular City Council Meeting. (Soto)

5.2. Approve invoices for payment  
Approve

6. Regular Agenda

6.1. Discussion and action to select a firm for professional auditing services and authorize the City Manager to negotiate the contract. (Gimenez)

6.2. Discussion and action to approve the final designs for improvements at Whitecap Circle and to begin advertising for construction bids pending the Texas General Land Office (GLO)'s beach/dune approval. (Boburka)

6.3. Discussion and action for approval of a beach and dune permit for the construction of a parking lot located at Isla Blanca Park. (Boburka)

6.4. Update on the upcoming beach renourishment event scheduled to begin in May 2021 with Weeks Marine and the United States Army Corps of Engineers. (Boburka)

- 6.5. Discussion and possible action to approve the purchase of a new generator for the fire station and budget amendment in the amount of \$165,000.00. (Wilson)  
Recommend Approval
- 6.6. Discussion and possible action to approve the budget amendment from excess reserves for new flooring at the Convention Centre Exhibit Hall and (2) Transit 350 passenger vans. (Caum)
- 6.7. Discussion and action to approve a budget amendment in the amount of \$78,000 for the purchase of two replacement trucks used inland and on the beach for the Environmental Health Services Department. (Baldovinos)
- 6.8. Discussion and action to approve a budget amendment in the amount of \$86,925 for the purchase of a brush truck for the Fire Department. (Pigg)

7. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, Consultation with Attorney; 551.072, Personnel Matters; to discuss:

- 7.1. a. Performance evaluation and review of the City Manager.
- 7.2. b. Consultation with Attorney to discuss SurfVive v. SPI lawsuit.

8. OPEN SESSION:

- 8.1. Discussion and possible action regarding the performance evaluation and review of the City Manager. (McNulty)
- 8.2. Discussion and possible action to approve the first reading of Ordinance 21-08 amending Chapter 10, Section 10-31 of the Code of Ordinances to increase the limit of the Mobile Food Trucks permits (McNulty)

9. Adjourn.

WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.087, DISCUSS (1) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (2) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 30<sup>TH</sup> OF APRIL 2021



*Marta Martinez*  
Marta Martinez, Assistant City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON FRIDAY, APRIL 30, 2021, AT/OR BEFORE 5:30 PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
Marta Martinez, Assistant City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, GEORGE MARTINEZ AT (956)761-8103.

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Ken Medders

**DEPARTMENT:** City Council

**ITEM**

Presentation by the Rotary Club of Port Isabel: First Responders of the Year Award. (Medders)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Managers Office

**ITEM**

Approve the minutes from the March 3, 2021 Regular City Council Meeting. (Soto)

**ITEM BACKGROUND**

N/A

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**MINUTES  
CITY COUNCIL REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND**

**WEDNESDAY, APRIL 21, 2021**

**1. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, April 7, 2021 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor McNulty called the meeting to order at 5:30 p.m. A quorum was present: Mayor Patrick McNulty, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Lydia Caballero and Eva-Jean Dalton.

City staff members present were City Manager Randy Smith, Director of Operations Wendi Delgado, Chief Financial Officer Rodrigo Gimenez, Chief of Police Claudine O'Carroll, Fire Chief Jim Pigg, Public Works Director Alex Sanchez, Shoreline Director Kristina Boburka, Environmental Health Director Victor Baldovinos, CVB Director Ed Caum, and City Secretary Angelique Soto.

**2. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE**

Mayor McNulty led the Pledge of Allegiance and the Texas Pledge.

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

Public comments and announcements were given at this time.

**4. PRESENTATIONS AND PROCLAMATIONS:**

- 4.1. ADMINISTRATIVE PROFESSIONALS DAY. (BALDOVINOS)**
- 4.2. PRESENTATION: SPI HELICOPTER TOURS BY MIKE ROCKS-MACQUEEN.**

**5. APPROVE CONSENT AGENDA:**

Council Member Schwartz made a motion, seconded by Council Caballero to approve Consent Agenda items 5.1 through 5.6. Motion carried unanimously.

- 5.1. APPROVE ACCEPTANCE OF THE TEXAS DEPARTMENT OF TRANSPORTATION PROJECT GRANT AGREEMENT AMENDMENT #1 TO TRANSFER RESIDUAL FUNDS OF \$125,867 FROM FY 2020 PGA TO FY 2021 PGA. (ARRIAGA)**
- 5.2. APPROVE A BUDGET AMENDMENT OF FEDERAL FORFEITURE FUNDS IN THE AMOUNT OF \$5,933.82 FOR 6 TICKET WRITERS FOR THE PATROL DIVISION. (O'CARROLL)**

- 5.3. APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$8,900 FOR THE RENTAL OF TWO ATVS USED FOR LITTER PATROL. (BALDOVINOS)**
- 5.4. APPROVE A BUDGET AMENDMENT FROM THE GENERAL FUND IN THE TOTAL AMOUNT OF \$14,091 FOR TWO POLICE TAHOE VEHICLES. (O'CARROLL)**

**5.5. APPROVE THE APRIL 7, 2021 REGULAR CITY COUNCIL MEETING MINUTES. (SOTO)**

**5.6. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Invoices approved for payment by General Fund check numbers 149206 through 149315 and EFT payments totaling \$564,589.87.

## **6. REGULAR AGENDA**

**6.1. MID-YEAR BUDGET REVIEW FY 2020-21 PRESENTATION. (GIMENEZ)**

Chief Financial Officer Rodrigo Gimenez explained that the City is required by the Home Rule Charter, Section 5.08 to review the performance of the budget at mid-year. Rodrigo presented an overview of the current budget and highlighted several areas, such as, compliance with required reserves, excess reserves available, and funding for infrastructure.

**6.2. UPDATE ON MONTHLY PERMIT ACTIVITY FOR THE MONTH OF MARCH 2021. (MEDDERS)**

Council Member Medders provided a brief update on the building permits for the month of August 2020.

**6.3. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MARKETING BUY FOR THE LEAL MEDIA 2021 LIFESTYLE CAMPAIGN. (CAUM)**

Council Member Dalton made a motion, seconded by Council Member to approve the marketing buy for Leal Media 2021 Lifestyle Campaign. Motion carried unanimously.

**6.4. DISCUSSION AND POSSIBLE ACTION TO APPROVING AND ESTABLISHING RULES AND REGULATIONS FOR FIREWORK SHOWS AT CLAYTON'S PIER LOCATED AT 6800 PADRE BOULEVARD. (PIGG)**

Council Member Caballero made a motion, seconded by Council Member Dalton to approve and establish the rules and regulations for firework shows at Clayton's Pier located at 6800 Padre Boulevard. Motion carried unanimously.

**6.5. DISCUSSION AND POSSIBLE ACTION TO FUND UP TO \$80,000 FOR 4 FIREWORK SHOWS ON THE GULF SIDE OF THE ISLAND. (DALTON, CABALLERO)**

Council Member Ricco made a motion, seconded by Council Member Dalton to approve \$21,000 for three (3) firework shows on the Gulf side of the Island. Motion carried unanimously.

**6.6. PRESENTATION OF SPRING BREAK MARKETING REPORT. (CAUM)**

Convention & Visitor Bureau Director Ed Caum presented an overview of the marketing costs, Occupancy comparison, Average Daily Rate comparison, and the Rev-Par comparison reports for Spring Break 2021.

**6.7. PRESENTATION OF FIRE AND POLICE SPRING BREAK AFTER ACTION REPORT. (PIGG, O'CARROLL)**

Fire Chief Jim Pigg and Police Chief Claudine O'Carroll presented a summary of the costs, calls for service, staffing, and equipment that was utilized for Spring Break 2021.

**6.8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SANDCASTLE HOLIDAY VILLAGE'S SPECIAL EVENT PERMIT FOR 1 YEAR. (CAUM)**

Council Member Caballero made a motion, seconded by Council Member Schwartz to approve the Sandcastle Holiday Village's Special Event Permit for one (1) year. Motion passed on at 5 to 0 vote with Council Member Ricco abstaining.

**6.9. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2021-09 TO ACCEPT THE LAND APPRAISAL FOR THE PURCHASE OF LAND FUNDED FROM THE RESTORE ACT. (BOBURKA)**

Council Member Ricco made a motion, seconded by Council Member Medders to approve Resolution No. 2021-09 to accept the land appraisal for the purchase of land funded from the RESTORE Act. Motion carried unanimously.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2021-09, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**6.10. DISCUSSION AND ACTION TO APPROVE A JOINT FUNDING AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY (USGS) FOR THE LIVING SHORELINE FEASIBILITY STUDY UNDER THE NATIONAL FISH AND WILDLIFE FOUNDATION (NFWF)'S GRANT. (BOBURKA)**

Council Member Medders made a motion, seconded by Council Member Schwartz to approve a joint funding agreement with the United States Geological Survey (USGS) for

the living shoreline feasibility study under the National Fish and Wildlife Foundation (NFWF)'s grant. Motion carried unanimously.

**6.11. DISCUSSION AND ACTION TO APPROVE PROJECT PROPOSAL IDEAS FOR THE COASTAL MANAGEMENT PROGRAM (CMP)'S CYCLE 27 AND THE COASTAL EROSION PLANNING AND RESPONSE ACT (CEPRA)'S CYCLE 12. (BOBURKA)**

Council Member Medders made a motion, seconded by Council Member Ricco to approve project proposal ideas for the Coastal Management Program (CMP)'s Cycle 27 and the Coastal Erosion Planning and Response Act (CERPRA)'s Cycle 12. Motion carried unanimously.

**6.12. DISCUSSION AND POSSIBLE ACTION TO APPOINT MEMBERS TO VACANCIES CREATED BY RESIGNATIONS TO THE FOLLOWING: (MCNULTY)**

**A. CONVENTION AND VISITORS ADVISORY BOARD**

*Mayor McNulty announced that 6.12 would be moved up (after 6.4).*

With only one position needed to fill to the Convention and Visitors Advisory, Mayor McNulty announced that Craig Thomas was appointed to fill the unexpired term.

**6.13. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SECOND AND FINAL READING OF ORDINANCE 21-07 AMENDING CHAPTER 18, SECTION 18-31 THROUGH SECTION 18-36 OF THE CODE OF ORDINANCES TO PROVIDE FOR THE PROHIBITION, DEFINITIONS, AND REGULATIONS REGARDING DOCKLESS SCOOTERS, ESCOOTERS, MOTORIZED-ASSISTED SCOOTERS, AND SIMILAR TYPE OF EQUIPMENT. (RICCO, SCHWARTZ)**

Council Member Ricco made a motion, seconded by Council Member Schwartz to approve the second and final reading of Ordinance 21-07 Amending Chapter 18, Section 18-31 through Section 18-36 of the Code Of Ordinances to provide for the Prohibition, Definitions, and Regulations Regarding Dockless Scooters, Escooters, Motorized-Assisted Scooters, and similar type of equipment. Motion passed on a 4 to 1 vote with Council Member Dalton casting the nay vote and Mayor McNulty abstaining.

**6.14. DISCUSSION AND ACTION TO EXTEND THE CITY'S DECLARATION OF A LOCAL STATE OF DISASTER DUE COVID-19 VIRUS EPIDEMIC TO 11:59 P.M. ON MONDAY, MAY 31, 2021. (MCNULTY)**

Council Member Schwartz made a motion, seconded by Council Member Caballero to extend City's Declaration of a Local State of Disaster Due Covid-19 Virus Epidemic to 11:59 P.M. on Monday, May 31, 2021. Motion carried unanimously.

**7. ADJOURN.**

There being no further business, Mayor McNulty adjourned the meeting at 8:19 p.m.

---

Angelique Soto, City Secretary

APPROVED

---

Patrick McNulty, Mayor

DRAFT

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Rodrigo Gimenez, CFO

**DEPARTMENT:** Finance Department

**ITEM**

Approve invoices for payment

**ITEM BACKGROUND**

Approve invoices for payment by General Fund check numbers 149316 through 149411 and EFT payments totaling \$597,715.57

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

Approve

VENDOR SET: 01 City of South Padre Islan  
FUND : 01 GENERAL FUND  
DEPARTMENT: N/A NON-DEPARTMENTAL  
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
PAY DATE RANGE: 4/22/2021 THRU 4/30/2021  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: OPER

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002434	CINDY BOUDLOCHE	I-DWE202104266680	01 2469	DEBTORS WAGE :	CASE NO 16-10432	149373	1,516.66
						VENDOR 01-002434 TOTALS	1,516.66
01-003185	OFFICE OF THE ATTY GEN	I-C1C202104266680	01 2473	CHILD SUPPORT:	ORDER NO 2015-DCL-56	004215	339.23
01-003185	OFFICE OF THE ATTY GEN	I-C1L202104266680	01 2473	CHILD SUPPORT:	ORDER NO 2005063139E	004215	189.23
01-003185	OFFICE OF THE ATTY GEN	I-C1Q202104266680	01 2473	CHILD SUPPORT:	CS 2014-DCL-08362	004215	374.31
01-003185	OFFICE OF THE ATTY GEN	I-C24202104266680	01 2473	CHILD SUPPORT:	A/N 0011488748	004215	259.28
01-003185	OFFICE OF THE ATTY GEN	I-C2Y202104266680	01 2473	CHILD SUPPORT:	ORDER # 2019-DCL-011	004215	163.85
01-003185	OFFICE OF THE ATTY GEN	I-C3Q202104266680	01 2473	CHILD SUPPORT:	ORDER NO: 2020-DCL-0	004215	270.92
01-003185	OFFICE OF THE ATTY GEN	I-C51202104266680	01 2473	CHILD SUPPORT:	A/N 0012375322	004215	294.33
01-003185	OFFICE OF THE ATTY GEN	I-C77202104266680	01 2473	CHILD SUPPORT:	A/N 0010353126	004215	159.23
01-003185	OFFICE OF THE ATTY GEN	I-C82202104266680	01 2473	CHILD SUPPORT:	ORDER #2012-DCL-0866	004215	319.38
01-003185	OFFICE OF THE ATTY GEN	I-C91202104266680	01 2473	CHILD SUPPORT:	AG 0012920905	004215	442.62
01-003185	OFFICE OF THE ATTY GEN	I-C93202104266680	01 2473	CHILD SUPPORT:	ORDER # 99125207D	004215	101.54
01-003185	OFFICE OF THE ATTY GEN	I-C95202104266680	01 2473	CHILD SUPPORT:	CASE #0013025749	004215	396.92
						VENDOR 01-003185 TOTALS	3,310.84
01-003444	CITIBANK	I-040321	01 2489	PURCHASING CA:	MARCH 2021 P CARD PU	149366	87,570.73
						VENDOR 01-003444 TOTALS	87,570.73
01-019222	S.P.I. FIREFIGHTERS AS	I-042621	01 2472	FIREFIGHTERS :	ASSOCIATION DUES 4/2	149397	360.00
						VENDOR 01-019222 TOTALS	360.00
01-019327	SOUTH PADRE ISLAND PRO	I-42621	01 2487	POLICE DEPT A:	ASSOCIATION DUES 4/2	001490	90.00
						VENDOR 01-019327 TOTALS	90.00
01-020057	TML MULTISTATE IEBP	I-042721	01 2461	TML MEDICAL :	MAY 2021 MEDICAL PRE	001491	12,976.60
01-020057	TML MULTISTATE IEBP	I-042721	01 2484	VISION :	MAY 2021 MEDICAL PRE	001491	513.00
						VENDOR 01-020057 TOTALS	13,489.60
01-021109	UNITED WAY OF SOUTHERN	I-042621	01 2468	UNITED WAY :	EMPLOYEE CONTRIBTION	001494	35.00
						VENDOR 01-021109 TOTALS	35.00
						DEPARTMENT NON-DEPARTMENTAL TOTAL:	106,372.83

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 511 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013149	CITY OF MCALLEN	I-042721	01 511-0550-032	EVA-JEAN DALT:	EVA JEAN DALTON,COUN	149388	25.00
01-013149	CITY OF MCALLEN	I-042721	01 511-0550-036	LYDIA CABALLE:	LYDIA CABALLERO,COUN	149388	25.00
						VENDOR 01-013149 TOTALS	50.00
DEPARTMENT 511 CITY COUNCIL						TOTAL:	50.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013149	CITY OF MCALLEN	I-042721	01 512-0102	LOCAL MEETING: W.DELGADO,H DELGADO,		149388	75.00
01-013149	CITY OF MCALLEN	I-042721	01 512-0102	LOCAL MEETING: ED CYGANIEWICZ		149388	25.00
						VENDOR 01-013149 TOTALS	100.00
01-020057	TML MULTISTATE IEBP	I-042721	01 512-0081	GROUP INSURAN: MAY 2021 MEDICAL PRE		001491	1,998.24
						VENDOR 01-020057 TOTALS	1,998.24
						DEPARTMENT 512 CITY MANAGERS OFFICE TOTAL:	2,098.24

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-042721	01 513-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	3,077.92
						VENDOR 01-020057 TOTALS	3,077.92
						DEPARTMENT 513 FINANCE DEPARTMENT TOTAL:	3,077.92

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-042721	01 514-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	581.34
01-020057	TML MULTISTATE IEBP	I-042721	01 514-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	1,055.15
						VENDOR 01-020057 TOTALS	1,636.49
						DEPARTMENT 514 PLANNING DEPARTMENT TOTAL:	1,636.49

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT		
01-004089	TX DEPT OF INFORMATION	I-21030585N	01	515-0501	COMMUNICATION:	TEX-AN NG CHARGES(RT	001474	11.40		
						VENDOR 01-004089	TOTALS	11.40		
01-019140	MITEL	I-36143710	01	515-0501	COMMUNICATION:	MITEL VOIP PHONES	001480	3,255.01		
						VENDOR 01-019140	TOTALS	3,255.01		
01-019182	SMARTCOM TELEPHONE.LLC	I-040121	01	515-0415	SERVICE CONTR:	POLICE PTP	149344	225.67		
01-019182	SMARTCOM TELEPHONE.LLC	I-040121	01	515-0415	SERVICE CONTR:	CITY HALL INTERNET	149344	1,024.07		
01-019182	SMARTCOM TELEPHONE.LLC	I-040121	01	515-0415	SERVICE CONTR:	FIRE DEPT INTERNET	149344	405.23		
						VENDOR 01-019182	TOTALS	1,654.97		
01-019198	SHI-GOVERNMENT SOLUTIO	I-GB00397624	01	515-0150	MINOR TOOLS &:	PD-1 LAPTOP FOR HIDT	149396	1,081.00		
						VENDOR 01-019198	TOTALS	1,081.00		
01-019502	AT&T	I-04321	01	515-0501	COMMUNICATION:	761-2819	149346	308.36		
01-019502	AT&T	I-40321	01	515-0501	COMMUNICATION:	761-2792	149347	45.79		
01-019502	AT&T	I-4321	01	515-0501	COMMUNICATION:	761-2424	149348	1,147.54		
						VENDOR 01-019502	TOTALS	1,501.69		
01-020057	TML MULTISTATE IEBP	I-042721	01	515-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	1,040.60		
						VENDOR 01-020057	TOTALS	1,040.60		
01-020185	TIME WARNER CABLE	I-0213755042021	01	515-0415	SERVICE CONTR:	TV SERVICES 4601 PAD	149404	208.92		
						VENDOR 01-020185	TOTALS	208.92		
01-020644	T-MOBILE	I-41521	01	515-0501	COMMUNICATION:	CELL AND GPS SERVICE	149406	2,400.97		
						VENDOR 01-020644	TOTALS	2,400.97		
							DEPARTMENT 515	TECHNOLOGY DEPARTMENT	TOTAL:	11,154.56

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018172	THE RETIREMENT ADVANTA	I-0321996-IN	01 516-0530	PROFESSIONAL :	SERVICES FOR 1/01/21	149343	422.07
VENDOR 01-018172 TOTALS							422.07
01-020057	TML MULTISTATE IEBP	I-042721	01 516-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	1,807.75
VENDOR 01-020057 TOTALS							1,807.75
01-022037	C.L. ANDERSON, JR. M.D	I-434910	01 516-0530	PROFESSIONAL :	PRE-EMPLOYMENT DRUG	149355	30.00
01-022037	C.L. ANDERSON, JR. M.D	I-889715	01 516-0530	PROFESSIONAL :	PRE-EMPLOYMENT SERVS	149355	120.00
VENDOR 01-022037 TOTALS							150.00
DEPARTMENT 516 HUMAN RESOURCES						TOTAL:	2,379.82

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013410	MUNICIPAL SERVICES BUR	I-797007	01 520-0531	WARRANT COLLE:	MUNICIPAL COLLECTION	149338	114.70
01-013410	MUNICIPAL SERVICES BUR	I-799485	01 520-0531	WARRANT COLLE:	FEB. MUNICIPAL COLLE	149339	140.31
						VENDOR 01-013410 TOTALS	255.01
01-015010	OFFICE DEPOT	I-163964222001	01 520-0101	OFFICE SUPPLI:	TAPE DISP.,PENS, RBR	149390	391.79
01-015010	OFFICE DEPOT	I-163964279001	01 520-0101	OFFICE SUPPLI:	1- TONER MUN CRT	149390	56.99
						VENDOR 01-015010 TOTALS	448.78
01-020057	TML MULTISTATE IEBP	I-042721	01 520-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	1,578.18
						VENDOR 01-020057 TOTALS	1,578.18
01-1	GULF DATA PRODUCTS	I-112115	01 520-0101	OFFICE SUPPLI:	GULF DATA PRODUCTS:	149363	164.95
						VENDOR 01-1 TOTALS	164.95
						DEPARTMENT 520 MUNICIPAL COURT TOTAL:	2,446.92

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-006000	F & T VALLEY MOTORS	I-34987	01 521-0150	MINOR TOOLS &:	PD-ROOF PANEL 2021 U	149326	549.74
					VENDOR 01-006000 TOTALS		549.74
01-007200	GLOBAL TRAINING ACADEM	I-2021 - 102	01 521-0550	TRAVEL EXPENS:	LODGING	149378	250.00
01-007200	GLOBAL TRAINING ACADEM	I-2021 - 102	01 521-0513	TRAINING EXPE:	TRAINING US	149378	400.00
					VENDOR 01-007200 TOTALS		650.00
01-008264	B.D. HOLT	I-1161164-0002	01 521-9045	SPRING BREAK :	ADD'L CHRGR DUE TO UN	149330	640.75
					VENDOR 01-008264 TOTALS		640.75
01-009117	TYLER TECHNOLOGIES, IN	I-130-119939	01 521-0150	MINOR TOOLS &:	1-CASE ZEBRA PAPER R	149332	147.00
					VENDOR 01-009117 TOTALS		147.00
01-015010	OFFICE DEPOT	I-163872380001	01 521-0101	OFFICE SUPPLI:	1 BX 9 X 12 ENVELOP	149390	24.99
01-015010	OFFICE DEPOT	I-163964222002	01 521-0101	OFFICE SUPPLI:	1 BX ;TR SOZE FLDRS	149390	10.31
					VENDOR 01-015010 TOTALS		35.30
01-020057	TML MULTISTATE IEBP	I-042721	01 521-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	19,505.85
					VENDOR 01-020057 TOTALS		19,505.85
01-022151	VHS HARLINGEN HOSPITAL	I-308786433	01 521-0530	PROFESSIONAL :	MEDICAL FORENSIC EXA	149356	550.00
					VENDOR 01-022151 TOTALS		550.00
DEPARTMENT 521 POLICE DEPARTMENT						TOTAL:	22,078.64

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001022	AIRGAS USA, LLC	I-9978747839	01 522-0114	MEDICAL SUPPL:	OXYGEN CYLINDERS FOR 001472		115.88
					VENDOR 01-001022 TOTALS		115.88
01-002145	BIO-OPS, LLC	I-17-14137	01 522-0114	MEDICAL SUPPL:	MONTHLY DISPOSAL FEE 149372		60.00
					VENDOR 01-002145 TOTALS		60.00
01-003252	CASTLES MECHANICAL CON I-16444		01 522-0411	BUILDING & ST:	STND PIPE SYSTEM INS 149374		400.00
					VENDOR 01-003252 TOTALS		400.00
01-003999	EMBLEM ENTERPRISES, IN I-815462		01 522-0130	WEARING APPAR:	50-SPI FIRE MARSHALL 149323		305.65
					VENDOR 01-003999 TOTALS		305.65
01-004408	EVERARDO ESCOBEDO	I-042421	01 522-0130	WEARING APPAR:	REIMBURSE SHOE PURCH 001495		49.99
					VENDOR 01-004408 TOTALS		49.99
01-007075	GALLS, LLC	I-018069492	01 522-0130	WEARING APPAR:	2- MENS PERF. S/S/ P 149377		90.93
01-007075	GALLS, LLC	I-018151472	01 522-0130	WEARING APPAR:	1-LOOKOUT EMS/CSA SI 149377		188.95
					VENDOR 01-007075 TOTALS		279.88
01-007600	GULF COAST PAPER CO. I I-2037383		01 522-0160	LAUNDRY & JAN:	M/F TOWELS 149379		90.68
01-007600	GULF COAST PAPER CO. I I-2037383		01 522-0101	OFFICE SUPPLI:	COPY PAPER 149379		69.00
					VENDOR 01-007600 TOTALS		159.68
01-008231	JOSE L. HERNANDEZ	I-042421	01 522-0130	WEARING APPAR:	REIMBURSE FOR SHOE P 001496		15.01
					VENDOR 01-008231 TOTALS		15.01
01-008269	HILDA'S CLEANERS	I-000419	01 522-0130	WEARING APPAR:	REPLACE OLD FF PATCH 149382		60.00
					VENDOR 01-008269 TOTALS		60.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008313	HENRY SCHEIN INC	I-92044746	01	522-0114	MEDICAL SUPPL:	TOURNIQUETS, IV CATH,	149331	503.38
01-008313	HENRY SCHEIN INC	I-92355139	01	522-0114	MEDICAL SUPPL:	2-MIDAZOLAM HCL INJ	149383	29.42
01-008313	HENRY SCHEIN INC	I-92450929	01	522-0114	MEDICAL SUPPL:	1-DILTIAZEM HCL INJ	149383	37.35
01-008313	HENRY SCHEIN INC	I-92451132	01	522-0114	MEDICAL SUPPL:	1-DEXTROSE 50% LFS S	149383	129.39
01-008313	HENRY SCHEIN INC	I-92718206	01	522-0114	MEDICAL SUPPL:	MISC. INJ. , IV SETS	149383	203.03
							VENDOR 01-008313 TOTALS	902.57
01-016685	PUBLIC SAFETY CENTER,	I-5992144	01	522-0117	SAFETY SUPPLI:	VELCRO PATCHES, REFL	149391	263.62
							VENDOR 01-016685 TOTALS	263.62
01-019305	SPARKLETTS & SIERRA S	I-20614856 040221	01	522-0415	SERVICE CONTR:	BOTTLED WATER DEL FI	149345	126.48
							VENDOR 01-019305 TOTALS	126.48
01-020057	TML MULTISTATE IEBP	I-042721	01	522-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	14,690.17
							VENDOR 01-020057 TOTALS	14,690.17
01-022163	VALLEY SHREDDING LLC	I-VSS-20-4068	01	522-0415	SERVICE CONTR:	ON SITE SHREDDING 65	149409	50.95
							VENDOR 01-022163 TOTALS	50.95
01-1	INDUSTRIAL DOORS LLC	I-001330	01	522-0411	BUILDING & ST:	INDUSTRIAL DOORS LLC	149361	600.00
							VENDOR 01-1 TOTALS	600.00
							DEPARTMENT 522 FIRE DEPARTMENT TOTAL:	18,079.88

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002051	J. VICTOR BALDOVINOS	I-32921	01 532-0550	TRAVEL EXPENS:	PER DIEM & MILEAGE S	149318	507.52
VENDOR 01-002051 TOTALS							507.52
01-020057	TML MULTISTATE IEBP	I-042721	01 532-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	3,115.97
VENDOR 01-020057 TOTALS							3,115.97
01-020602	ADRIAN CHARLES HULSE &	I-30892	01 532-0118	PRINTING	: VARIOUS PIECES OF RE	149352	215.00
01-020602	ADRIAN CHARLES HULSE &	I-31109	01 532-0118	PRINTING	: 3-2 X 2 AL. SIGNS W/	149352	156.00
VENDOR 01-020602 TOTALS							371.00
DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL:							3,994.49

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007048	GIDDY-UP DELIVERY SERV	I-605401	01 540-0420-03	REPAIRS & MAI:	DELIVERY FROM NPE SA	149327	23.02
					VENDOR 01-007048	TOTALS	23.02
01-012091	CINTAS CORP.	I-4081921644	01 540-0130	WEARING APPAR:	UNIFORMS, FLEET	001478	21.67
					VENDOR 01-012091	TOTALS	21.67
01-018031	ALFREDO RAMOS	I-609	01 540-0420-02	REPAIRS & MAI:	DIAGNOSE ELEC. ISSUE	001479	500.00
					VENDOR 01-018031	TOTALS	500.00
01-020057	TML MULTISTATE IEBP	I-042721	01 540-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	1,055.15
					VENDOR 01-020057	TOTALS	1,055.15
DEPARTMENT 540 FLEET MANAGEMENT						TOTAL:	1,599.84

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007120	HELGESON PLUMBING, LLC	I-16866	01 541-0427	PLUMBING	: PLUMBING REPAAIRS	NE 149328	330.28
VENDOR 01-007120 TOTALS							330.28
01-012091	CINTAS CORP.	I-4081921644	01 541-0130	WEARING APPAR:	UNIFORMS, FACILITY M	001478	21.67
01-012091	CINTAS CORP.	I-4081921644	01 541-0160	LAUNDRY & JAN:	MATS, MOPS, ETC. JAN	001478	214.77
VENDOR 01-012091 TOTALS							236.44
01-020602	ADRIAN CHARLES HULSE &	I-31203	01 541-0101	OFFICE SUPPLI:	250 BUS CARDS, HORTE	149352	29.00
VENDOR 01-020602 TOTALS							29.00
DEPARTMENT 541 BUILDING MAINTENANCE						TOTAL:	595.72

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001211	ALEX AVALOS PRINTING	I-42021	01 542-0101	OFFICE SUPPLI:	300 INSPECTION REPOR	149371	85.25
VENDOR 01-001211 TOTALS							85.25
01-013260	JAMES M.MITCHIM	I-21-005	01 542-0530	PROFESSIONAL :	5- PLUMBING INSPECTI	149336	250.00
01-013260	JAMES M.MITCHIM	I-21-006	01 542-0530	PROFESSIONAL :	10 MISC. PLUMBING IN	149389	500.00
VENDOR 01-013260 TOTALS							750.00
01-020057	TML MULTISTATE IEBP	I-042721	01 542-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	58.18-
VENDOR 01-020057 TOTALS							58.18-
DEPARTMENT 542 INSPECTIONS DIVISION						TOTAL:	777.07

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-006723	GARY EUGENE FARMER dba I-20214		01	543-0412	LANDSCAPE	: BACKFLOW PREVENTER I	149376	354.00
01-006723	GARY EUGENE FARMER dba I-21228		01	543-0412	LANDSCAPE	: BACKFLOW PREVENTER I	149376	295.00
01-006723	GARY EUGENE FARMER dba I-21229		01	543-0412	LANDSCAPE	: BACKFLOW REVENTER IN	149376	295.00
							VENDOR 01-006723 TOTALS	944.00
01-012050	LOS EBANOS FARMS	I-022070	01	543-0412	LANDSCAPE	: 93 MISC. PLANTS FOR	149387	498.00
							VENDOR 01-012050 TOTALS	498.00
01-012091	CINTAS CORP.	I-4081921644	01	543-0130	WEARING APPAR:	UNIFORMS, PUBLIC WRK	001478	184.39
							VENDOR 01-012091 TOTALS	184.39
01-020057	TML MULTISTATE IEBP	I-042721	01	543-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	9,886.45
							VENDOR 01-020057 TOTALS	9,886.45
							DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL:	11,512.84

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003810	LAW OFFICE OF EDMUND K I	I-2081	01 570-9030	LEGAL SERVICE:	LEGAL SERVICES MARCH	001486	2,069.70
01-003810	LAW OFFICE OF EDMUND K I	I-2082	01 570-9030	LEGAL SERVICE:	LEGAL SERV. MARCH SU	001486	58.50
01-003810	LAW OFFICE OF EDMUND K I	I-2083	01 570-9030	LEGAL SERVICE:	MARCH LEGAL SERVICES	001486	897.00
01-003810	LAW OFFICE OF EDMUND K I	I-2084	01 570-9030	LEGAL SERVICE:	LEGAL SERVICES MARCH	001486	3,941.25
01-003810	LAW OFFICE OF EDMUND K I	I-2085	01 570-9030	LEGAL SERVICE:	GEN SRV. CONTRACTS/A	001486	333.75
01-003810	LAW OFFICE OF EDMUND K I	I-2086	01 570-0530	PROFESSIONAL :	LEGAL SRV. MARCH COV	001486	126.75
						VENDOR 01-003810 TOTALS	7,426.95
01-007600	GULF COAST PAPER CO. I	I-2031870	01 570-0101	OFFICE SUPPLI:	9-CS 20# WHITE COPY	149329	310.50
01-007600	GULF COAST PAPER CO. I	I-2031882	01 570-0101	OFFICE SUPPLI:	3 CS WHITE COPY PAPE	149379	190.05
						VENDOR 01-007600 TOTALS	500.55
01-012071	LAGUNA MADRE WATER DIS	I-040821-01	01 570-0581	WATER, SEWER,:	BY MONUMENT SIGN IR	001477	771.66
01-012071	LAGUNA MADRE WATER DIS	I-040821-05	01 570-0581	WATER, SEWER,:	334 PADRE BLVD CNTR	001477	2,158.00
01-012071	LAGUNA MADRE WATER DIS	I-040821-08	01 570-0581	WATER, SEWER,:	904 PADRE BLVD MDN I	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-09	01 570-0581	WATER, SEWER,:	1313 PADRE BLVD MDN	001477	52.07
01-012071	LAGUNA MADRE WATER DIS	I-040821-10	01 570-0581	WATER, SEWER,:	911 PADRE BLVD MDN I	001477	32.30
01-012071	LAGUNA MADRE WATER DIS	I-040821-11	01 570-0581	WATER, SEWER,:	1201 PADRE BLVD MDN	001477	32.91
01-012071	LAGUNA MADRE WATER DIS	I-040821-12	01 570-0581	WATER, SEWER,:	1612 PADRE BLVD MDN	001477	39.37
01-012071	LAGUNA MADRE WATER DIS	I-040821-13	01 570-0581	WATER, SEWER,:	2000 PADRE BLVD MDN	001477	36.26
01-012071	LAGUNA MADRE WATER DIS	I-040821-17	01 570-0581	WATER, SEWER,:	CRN PADRE & TARPON I	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-19	01 570-0581	WATER, SEWER,:	1612 GULF BLVD IRR	001477	14.55
01-012071	LAGUNA MADRE WATER DIS	I-040821-20	01 570-0581	WATER, SEWER,:	1800 GULF BLVD	001477	161.67
01-012071	LAGUNA MADRE WATER DIS	I-040821-21	01 570-0581	WATER, SEWER,:	2414 GULF BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-22	01 570-0581	WATER, SEWER,:	CRN SW GULF & MARLIN	001477	302.57
01-012071	LAGUNA MADRE WATER DIS	I-040821-23	01 570-0581	WATER, SEWER,:	2712 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-24	01 570-0581	WATER, SEWER,:	CRN W GULF & RED SN	001477	229.98
01-012071	LAGUNA MADRE WATER DIS	I-040821-25	01 570-0581	WATER, SEWER,:	3108 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-26	01 570-0581	WATER, SEWER,:	3204 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-27	01 570-0581	WATER, SEWER,:	3409 PADRE BLVD MDN	001477	31.46
01-012071	LAGUNA MADRE WATER DIS	I-040821-28	01 570-0581	WATER, SEWER,:	3420 GULF BVLD ACCES	001477	239.02
01-012071	LAGUNA MADRE WATER DIS	I-040821-29	01 570-0581	WATER, SEWER,:	3704 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-30	01 570-0581	WATER, SEWER,:	13 BA MOONLIGHT CR I	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-31	01 570-0581	WATER, SEWER,:	106 W RETAMA ST F/L	001477	50.25
01-012071	LAGUNA MADRE WATER DIS	I-040821-32	01 570-0581	WATER, SEWER,:	106 W RETAMA ST	001477	418.24
01-012071	LAGUNA MADRE WATER DIS	I-040821-33	01 570-0581	WATER, SEWER,:	CRN NW GULF & CAPRIC	001477	614.92
01-012071	LAGUNA MADRE WATER DIS	I-040821-34	01 570-0581	WATER, SEWER,:	5222 GULF BLVD IRR	001477	26.16
01-012071	LAGUNA MADRE WATER DIS	I-040821-35	01 570-0581	WATER, SEWER,:	5112 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-36	01 570-0581	WATER, SEWER,:	110 E MORNINGSIDE DR	001477	234.39
01-012071	LAGUNA MADRE WATER DIS	I-040821-37	01 570-0581	WATER, SEWER,:	5418 GULF BLVD - BA	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-38	01 570-0581	WATER, SEWER,:	S SIDE OF CORONADO	001477	76.91
01-012071	LAGUNA MADRE WATER DIS	I-040821-39	01 570-0581	WATER, SEWER,:	6100 PADRE BLVD	001477	59.36

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-040821-40	01 570-0581	WATER, SEWER, :	5700 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-41	01 570-0581	WATER, SEWER, :	5801 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-42	01 570-0581	WATER, SEWER, :	6100 PADRE BLVD IRR	001477	625.28
01-012071	LAGUNA MADRE WATER DIS	I-040821-46	01 570-0581	WATER, SEWER, :	8000 PADRE BLVD IRR	001477	124.26
01-012071	LAGUNA MADRE WATER DIS	I-040821-47	01 570-0581	WATER, SEWER, :	8001 PADRE BLVD IRR	001477	169.31
01-012071	LAGUNA MADRE WATER DIS	I-040821-48	01 570-0581	WATER, SEWER, :	108 W HUISACHE ST	001477	59.36
01-012071	LAGUNA MADRE WATER DIS	I-040821-49	01 570-0581	WATER, SEWER, :	SE CORNER OF OLEANDE	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-50	01 570-0581	WATER, SEWER, :	3900 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-52	01 570-0581	WATER, SEWER, :	4900 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-53	01 570-0581	WATER, SEWER, :	4200 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-55	01 570-0581	WATER, SEWER, :	4380 GULF BLVD IRR	001477	84.99
01-012071	LAGUNA MADRE WATER DIS	I-040821-56	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	001477	95.67
01-012071	LAGUNA MADRE WATER DIS	I-040821-57	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	001477	90.98
01-012071	LAGUNA MADRE WATER DIS	I-040821-58	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	001477	379.49
01-012071	LAGUNA MADRE WATER DIS	I-040821-59	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	001477	352.44
01-012071	LAGUNA MADRE WATER DIS	I-040821-60	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD F/L	001477	50.25
01-012071	LAGUNA MADRE WATER DIS	I-040821-61	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD	001477	904.35
01-012071	LAGUNA MADRE WATER DIS	I-040821-62	01 570-0581	WATER, SEWER, :	4818 GULF BLVD BEACH	001477	34.65
01-012071	LAGUNA MADRE WATER DIS	I-040821-63	01 570-0581	WATER, SEWER, :	6816 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-64	01 570-0581	WATER, SEWER, :	5404 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-65	01 570-0581	WATER, SEWER, :	6001 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-66	01 570-0581	WATER, SEWER, :	6410 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-68	01 570-0581	WATER, SEWER, :	W SATURN & PADRE	001477	124.26
01-012071	LAGUNA MADRE WATER DIS	I-040821-69	01 570-0581	WATER, SEWER, :	330 PADRE BLVD -TRAN	001477	124.26
VENDOR 01-012071 TOTALS							9,196.90
01-016992	QUADIENT LEASING USA, I-N8803956		01 570-0108	POSTAGE	: LEASE PAYMENT FEB 1-	149340	491.07
VENDOR 01-016992 TOTALS							491.07
01-018154	REPUBLIC SERVICES #863 I-0863001988547		01 570-0581	WATER, SEWER, :	ON CALL SERVICE 319	149342	2,314.39
01-018154	REPUBLIC SERVICES #863 I-0863001990115		01 570-0581	WATER, SEWER, :	ON-CALL SERV.8605 PA	149393	380.95
01-018154	REPUBLIC SERVICES #863 I-0863001990179		01 570-0581	WATER, SEWER, :	108 W RETAMA, ON CAL	149394	2,082.73
VENDOR 01-018154 TOTALS							4,778.07
01-021095	UNITED PARCEL SERVICE I-000034965X-1		01 570-0108	POSTAGE	: SHIPPING AND SERVICE	149408	77.49
01-021095	UNITED PARCEL SERVICE I-000034965X151-1		01 570-0108	POSTAGE	: MISC. SERVICE CHARGE	149353	61.80
VENDOR 01-021095 TOTALS							139.29

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023168	WRIGHT NATIONAL FLOOD	I-041321	01 570-9053	FLOOD INSURAN:	FLOOD INSURANCE	104 149357	5,419.00
VENDOR 01-023168 TOTALS							5,419.00
01-023900	XEROX CORPORATION	I-013031936	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	FINA 149359	726.56
01-023900	XEROX CORPORATION	I-013031937	01 570-0510	RENTAL OF EQU:	ENTRYEFI FIERY ENT L	149359	122.66
01-023900	XEROX CORPORATION	I-013031938	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	FINA 149359	393.97
01-023900	XEROX CORPORATION	I-013031939	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	PUBL 149359	938.81
01-023900	XEROX CORPORATION	I-013031940	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	JAIL 149359	290.74
01-023900	XEROX CORPORATION	I-013031941	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	POLI 149359	805.92
01-023900	XEROX CORPORATION	I-013130763	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	JAIL 149410	370.61
01-023900	XEROX CORPORATION	I-013130764	01 570-0510	RENTAL OF EQU:	XEROX PRINTERS	JAIL 149410	103.92
VENDOR 01-023900 TOTALS							3,753.19
DEPARTMENT 570 GENERAL SERVICES						TOTAL:	31,705.02

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003697	ANRIGE INC.	I-38089.1.1	01 572-9045	SPRING BREAK :	RENTAL OF 2 PORTAPOT	149322	1,132.00
						VENDOR 01-003697 TOTALS	1,132.00

DEPARTMENT 572 SPECIAL PROJECTS TOTAL: 1,132.00

VENDOR SET 01 GENERAL FUND TOTAL: 220,692.28

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-004089	TX DEPT OF INFORMATION	I-21030585N	02	590-0501	COMMUNICATION:	TEX-AN NG CHARGES(RT	001474	0.88	
						VENDOR 01-004089	TOTALS	0.88	
01-007600	GULF COAST PAPER CO. I	I-2028127	02	590-0160	LAUNDRY & JAN:	AIR FRSNERS,ALC. WIP	149329	174.20	
01-007600	GULF COAST PAPER CO. I	I-2028612	02	590-0160	LAUNDRY & JAN:	2-CS NAT LINERS,	149329	44.64	
						VENDOR 01-007600	TOTALS	218.84	
01-019182	SMARTCOM TELEPHONE.LLC	I-040121	02	590-0415	SERVICE CONTR:	VC INTERNET	149344	135.10	
						VENDOR 01-019182	TOTALS	135.10	
01-020057	TML MULTISTATE IEBP	I-042721	02	590-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	1,597.27	
						VENDOR 01-020057	TOTALS	1,597.27	
01-020185	TIME WARNER CABLE	I-0306005041121	02	590-0415	SERVICE CONTR:	VISITOR CTR CABLE IN	149351	233.93	
						VENDOR 01-020185	TOTALS	233.93	
01-020602	ADRIAN CHARLES HULSE &	I-31180	02	590-0101	OFFICE SUPPLI:	250 BUSINESS CARDS-	149352	29.00	
01-020602	ADRIAN CHARLES HULSE &	I-31184	02	590-0101	OFFICE SUPPLI:	3-METAL NAME BADGES	149352	57.09	
						VENDOR 01-020602	TOTALS	86.09	
01-021095	UNITED PARCEL SERVICE	I-0000648239151-1	02	590-0108	POSTAGE	: WEEKLY SERVICE CHARG	149353	33.00	
01-021095	UNITED PARCEL SERVICE	I-0000648239161-1	02	590-0108	POSTAGE	: WEEKLY SERVICE CHARG	149408	33.00	
						VENDOR 01-021095	TOTALS	66.00	
01-023900	XEROX CORPORATION	I-013031942	02	590-0415	SERVICE CONTR:	COPIER/PRINTER LEASE	149359	250.35	
						VENDOR 01-023900	TOTALS	250.35	
							DEPARTMENT 590 VISITORS BUREAU	TOTAL:	2,588.46

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES &amp; ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003014	LYDIA CABALLERO	I-041221	02 592-0550	TRAVEL EXPENS:	PER DIEM, AUSTIN TRI	149319	252.00
					VENDOR 01-003014 TOTALS		252.00
01-003810	LAW OFFICE OF EDMUND K	I-2085	02 592-0530	PROFESSIONAL :	CVB ISSUES	001486	117.00
					VENDOR 01-003810 TOTALS		117.00
01-004089	TX DEPT OF INFORMATION	I-21030585N	02 592-0501	COMMUNICATION:	TEX-AN NG CHARGES(RT	001474	0.21
					VENDOR 01-004089 TOTALS		0.21
01-011014	JUAN JOSE MORA	I-0738	02 592-0130	WEARING APPAR:	13 SPI LOGO EMBROIDE	149333	91.00
					VENDOR 01-011014 TOTALS		91.00
01-013215	KEN MEDDERS JR.	I-041921	02 592-0550	TRAVEL EXPENS:	PER DIEM, AUSTIN TRI	149367	108.00
					VENDOR 01-013215 TOTALS		108.00
01-018300	TERESA RODRIGUEZ	I-032921	02 592-0550	TRAVEL EXPENS:	PER DIEM" AUSTIN TRI	001482	192.00
					VENDOR 01-018300 TOTALS		192.00
01-019356	SOUTHERN COMPUTER WARE	I-200635893	02 592-0180	INFORMATION TECHNOLOGY		149398	9,246.87
					VENDOR 01-019356 TOTALS		9,246.87
01-020057	TML MULTISTATE IEBP	I-042721	02 592-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	2,570.59
					VENDOR 01-020057 TOTALS		2,570.59
01-020602	ADRIAN CHARLES HULSE &	I-31267	02 592-0538	CONVENTION SE:	PRINTED 900 TURTLE T	149405	450.00
01-020602	ADRIAN CHARLES HULSE &	I-31268	02 592-0230	STOCK - PROMO:	PRINT 900 TURTLE TRA	149405	450.00
					VENDOR 01-020602 TOTALS		900.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021093	EDWARD L. CAUM	I-121020	02 592-0550	TRAVEL EXPENS:	PER DIEM, AUSTIN TRI	001483	252.00
VENDOR 01-021093 TOTALS							252.00
01-023900	XEROX CORPORATION	I-013031945	02 592-0415	SERVICE CONTR:	COPIER LEASE FOR PRI	149359	131.02
01-023900	XEROX CORPORATION	I-013031946	02 592-0415	SERVICE CONTR:	MARCH LEASE FOR PRIN	149359	688.78
VENDOR 01-023900 TOTALS							819.80
01-1	TOM GOODMAN	I-041221	02 592-0550	TRAVEL EXPENS:	TOM GOODMAN:PER DIEM	149362	192.00
VENDOR 01-1 TOTALS							192.00

DEPARTMENT 592 SALES & ADMINISTRATION TOTAL: 14,741.47

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019356	SOUTHERN COMPUTER WARE	I-200619647	02 593-0150	MINOR TOOLS & EQUIPMENT		149398	1,477.78
						VENDOR 01-019356 TOTALS	1,477.78
01-020057	TML MULTISTATE IEBP	I-042721	02 593-0081	GROUP INSURAN: MAY 2021 MEDICAL PRE	001491		537.57
						VENDOR 01-020057 TOTALS	537.57
01-020602	ADRIAN CHARLES HULSE &	I-31215	02 593-8060	ENTRANCE SIGN: ART SERVICES, KNIGHT	149352		490.00
01-020602	ADRIAN CHARLES HULSE &	I-31259	02 593-8060	ENTRANCE SIGN: 1- 15 X 3 MESH BANNE	149405		230.00
						VENDOR 01-020602 TOTALS	720.00
DEPARTMENT 593						EVENTS MARKETING	TOTAL: 2,735.35

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001344	THE ATKINS GROUP	I-INV-16980	02	594-0530	PROFESSIONAL :	SOCIAL MEDIA ASSISTA	001485	2,365.00
01-001344	THE ATKINS GROUP	I-INV-16981	02	594-0530	PROFESSIONAL :	STRATEGIC ACCOUNT SE	001473	232.50
							VENDOR 01-001344 TOTALS	2,597.50
01-003261	3 QUARTER MOON PRODUCT	I-042449	02	594-0531	MEDIA PLACEME:	YOLO, TX 2021 TV SHO	149365	5,500.00
							VENDOR 01-003261 TOTALS	5,500.00
01-003398	NEXSTAR	I-2723445-6	02	594-0531	MEDIA PLACEME:	COMMUNITY CALENDAR	149320	1,495.00
01-003398	NEXSTAR	I-2770252-1	02	594-0531	MEDIA PLACEME:	VC.COM BANNERS/SPONS	149320	1,100.00
01-003398	NEXSTAR	I-2773570-1	02	594-0531	MEDIA PLACEME:	NATIVE CONTENT-MAR 2	149320	1,250.00
							VENDOR 01-003398 TOTALS	3,845.00
01-003677	CLEAR CHANNEL OUTDOOR,	I-792102244	02	594-0531	MEDIA PLACEME:	AIRPORT DISPLAY, VIA	149321	495.00
							VENDOR 01-003677 TOTALS	495.00
01-009795	VICKI LYNN CHRYSLER	I-57	02	594-0531	MEDIA PLACEME:	TX OUTDOOR LIFESTYL	149385	2,500.00
							VENDOR 01-009795 TOTALS	2,500.00
01-011206	ENRIQUE LEAL	I-0000424	02	594-0537	PRODUCTION/CO:	FAMILY VIDEO PRODUCT	149386	3,550.00
							VENDOR 01-011206 TOTALS	3,550.00
01-020176	TX DEPT OF TRANSPORTAT	I-TRV1502	02	594-0531	MEDIA PLACEME:	AJR MEDIA BUY	149403	2,679.28
01-020176	TX DEPT OF TRANSPORTAT	I-TRV1932	02	594-0531	MEDIA PLACEME:	AJR MEDIA BUY	149403	2,679.28
							VENDOR 01-020176 TOTALS	5,358.56
01-020602	ADRIAN CHARLES HULSE &	I-31194	02	594-0537	PRODUCTION/CO:	ART SERV. WEB BANNER	149352	45.00
01-020602	ADRIAN CHARLES HULSE &	I-31245	02	594-0537	PRODUCTION/CO:	ART SERVICES, DIGITA	149405	100.00
01-020602	ADRIAN CHARLES HULSE &	I-31266	02	594-0537	PRODUCTION/CO:	ART SERVICES: LAYOUT	149405	370.00
01-020602	ADRIAN CHARLES HULSE &	I-31269	02	594-0533	MARKETING :	PRINT 700 TURTLE TAI	149405	350.00
							VENDOR 01-020602 TOTALS	865.00

DEPARTMENT 594 MARKETING TOTAL: 24,711.06

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 596 SPI HISTORICAL MUSEUM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-040821-06	02	596-0581	WATER, SEWER, :	600 PADRE BLVD	001477	241.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-07	02	596-0581	WATER, SEWER, :	600 PADRE BLVD	001477	34.40
							VENDOR 01-012071 TOTALS	276.12
01-020016	TERMINIX	I-406805128	02	596-0415	SERVICE CONTR:	PEST CONTROL 610 PA 149402		30.00
							VENDOR 01-020016 TOTALS	30.00
01-021102	UNIFIRST HOLDINGS, INC	I-8133049496	02	596-0160	LAUNDRY & JAN:	MATS, MOPS, ETC, 610 001493		94.82
							VENDOR 01-021102 TOTALS	94.82
01-023168	WRIGHT NATIONAL FLOOD	I-40721	02	596-0520	INSURANCE	: FLOOD INSURANCE: 600 149358		2,326.00
							VENDOR 01-023168 TOTALS	2,326.00
							DEPARTMENT 596 SPI HISTORICAL MUSEUM TOTAL:	2,726.94
							VENDOR SET 02 HOTEL/MOTEL TAX FUND TOTAL:	47,503.28

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 03 VENUE PROJECT FUND

DEPARTMENT: 597 VENUE PROJECT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-040821-14	03 597-0581	WATER, SEWER, :	2412 PADRE BLVD MDN	001477	18.69
01-012071	LAGUNA MADRE WATER DIS	I-040821-15	03 597-0581	WATER, SEWER, :	2700 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-16	03 597-0581	WATER, SEWER, :	3000 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-18	03 597-0581	WATER, SEWER, :	1400 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-44	03 597-0581	WATER, SEWER, :	7010 STATE PK RD #10	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-51	03 597-0581	WATER, SEWER, :	4400 PADRE BLVD MDN	001477	25.81
01-012071	LAGUNA MADRE WATER DIS	I-040821-54	03 597-0581	WATER, SEWER, :	4598 PADRE BLVD IRR	001477	13.72
01-012071	LAGUNA MADRE WATER DIS	I-040821-67	03 597-0581	WATER, SEWER, :	4701 PADRE BLVD MDN	001477	25.81
						VENDOR 01-012071 TOTALS	175.18

DEPARTMENT 597 VENUE PROJECT TOTAL: 175.18

VENDOR SET 03 VENUE PROJECT FUND TOTAL: 175.18

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001210	FILTERS FIRST	I-83000	06 565-0415	SERVICE CONTR:	HVAC FILTERES FOR CC	001484	337.40
					VENDOR 01-001210 TOTALS		337.40
01-003418	JAMES R. MATTHEWS	I-0521	06 565-0415	SERVICE CONTR:	MAY WATER TREATMENT	149375	168.00
					VENDOR 01-003418 TOTALS		168.00
01-003697	ANRIGE INC.	I-37916.1.5	06 565-0530	PROFESSIONAL :	EMERGENCY RENTAL OF	149322	1,375.00
					VENDOR 01-003697 TOTALS		1,375.00
01-004283	ECOLAB INC.	I-6260870345	06 565-0415	SERVICE CONTR:	DISH MACHINE RENT CV	149325	155.38
					VENDOR 01-004283 TOTALS		155.38
01-006162	JUAN FLORES	I-0000866	06 565-0412	LANDSCAPE MAI:	LANDSCAPE @ CC	001487	1,350.00
					VENDOR 01-006162 TOTALS		1,350.00
01-007600	GULF COAST PAPER CO. I	C-2027365	06 565-0160	LAUNDRY & JAN:	2-CS/ 55G LINERS RET	149329	32.84
01-007600	GULF COAST PAPER CO. I	I-2026309	06 565-0160	LAUNDRY & JAN:	1 EA. FRONT/REAR SQU	149329	142.90
01-007600	GULF COAST PAPER CO. I	I-2032152	06 565-0160	LAUNDRY & JAN:	TWLS, TISSUE, LYSOL,	149329	189.72
01-007600	GULF COAST PAPER CO. I	I-2035287	06 565-0410	MACHINERY & E:	FLOOR MAINTA	149379	2,031.83
01-007600	GULF COAST PAPER CO. I	I-2035938	06 565-0160	LAUNDRY & JAN:	TWLS, TISSUE, CAN LI	149379	262.12
					VENDOR 01-007600 TOTALS		2,593.73
01-008227	HINO GAS SALES, INC.	I-789506	06 565-0104	FUELS & LUBRI:	17 GL LPG FOR FORKLI	149380	68.00
					VENDOR 01-008227 TOTALS		68.00
01-012071	LAGUNA MADRE WATER DIS	I-040821-43	06 565-0581	WATER, SEWER :	7355 PADRE BLVD	001477	1,130.77
01-012071	LAGUNA MADRE WATER DIS	I-040821-45	06 565-0581	WATER, SEWER :	7355 PADRE BLVD IRR	001477	3,560.24
					VENDOR 01-012071 TOTALS		4,691.01
01-018509	SAM'S CLUB DIRECT	I-005875	06 565-0103-01	CONSUMABLES :	5-CS OZARKA WATER	149395	32.35
					VENDOR 01-018509 TOTALS		32.35

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019502	AT&T	I-040321	06 565-0501	COMMUNICATION:	SERVICE FOR 4/03 -05 149400		328.79
					VENDOR 01-019502 TOTALS		328.79
01-019520	AT&T	I-041821	06 565-0501	COMMUNICATION:	CVB LONG DISTANCE CH 149401		47.99
					VENDOR 01-019520 TOTALS		47.99
01-020057	TML MULTISTATE IEBP	I-042721	06 565-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE 001491		5,275.74
					VENDOR 01-020057 TOTALS		5,275.74
01-020185	TIME WARNER CABLE	I-0029318040621	06 565-0415	SERVICE CONTR:	WIFI AT CC 149350		3,205.94
					VENDOR 01-020185 TOTALS		3,205.94
01-020745	TRANE, A DIVISION OF A	I-9947574	06 565-0410	MACHINERY & E:	GRILLE OUTDOOR FAN 149407		1,128.36
					VENDOR 01-020745 TOTALS		1,128.36
01-021102	UNIFIRST HOLDINGS, INC	I-8412210440	06 565-0130	WEARING APPAR:	UNIFORMS AND MATS, M 001481		61.81
01-021102	UNIFIRST HOLDINGS, INC	I-8412210440	06 565-0160	LAUNDRY & JAN:	UNIFORMS AND MATS, M 001481		136.23
01-021102	UNIFIRST HOLDINGS, INC	I-84122111267	06 565-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS 001493		61.81
01-021102	UNIFIRST HOLDINGS, INC	I-84122111267	06 565-0160	LAUNDRY & JAN:	UNIFORMS, MATS, MOPS 001493		134.92
01-021102	UNIFIRST HOLDINGS, INC	I-8412212081	06 565-0130	WEARING APPAR:	UNIFORMS 001493		192.57
01-021102	UNIFIRST HOLDINGS, INC	I-8412212081	06 565-0160	LAUNDRY & JAN:	MATS, MOPS, ETC 001493		134.92
					VENDOR 01-021102 TOTALS		722.26
						DEPARTMENT 565 CONVENTION CENTER OPER TOTAL:	21,479.95
						VENDOR SET 06 CONVENTION CENTER FUND TOTAL:	21,479.95

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 08 FORFEITED PROPERTY FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019356	SOUTHERN COMPUTER WARE	I-200623693	08 521-0150-01	MINOR TOOLS/E:	PD-2 STORAGE SYSTEM	149398	4,035.54
						VENDOR 01-019356 TOTALS	4,035.54
						DEPARTMENT 521 POLICE DEPARTMENT TOTAL:	4,035.54
						VENDOR SET 08 FORFEITED PROPERTY FUND TOTAL:	4,035.54

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 09 PARKS, REC & BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019498	SPOHN RANCH, INC	I-SP003	09 572-9177	PARK IMPROVEM:	SKATE PARK CONST PHA 149399	149399	111,561.52
01-019498	SPOHN RANCH, INC	I-SP004	09 572-9177	PARK IMPROVEM:	SKATE PARK CONST PHA 149399	149399	106,438.17
						VENDOR 01-019498 TOTALS	217,999.69
01-020057	TML MULTISTATE IEBP	I-042721	09 572-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE 001491	001491	527.57
						VENDOR 01-020057 TOTALS	527.57
						DEPARTMENT 572 GENERAL SERVICES TOTAL:	218,527.26
						VENDOR SET 09 PARKS, REC & BEAUTIF TOTAL:	218,527.26

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 21 MUN. COURT TECHNOLOGY

DEPARTMENT: 520 MUN COURT TECHNOLOGY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023900	XEROX CORPORATION	I-012832271	21 520-0510		RENTAL OF EQU: COPIER MUN CRT, FEB	149410	284.76
						VENDOR 01-023900 TOTALS	284.76
						DEPARTMENT 520 MUN COURT TECHNOLOGY TOTAL:	284.76
						VENDOR SET 21 MUN. COURT TECHNOLOGY TOTAL:	284.76

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-001006	GREGORY D. ALEXANDER	I-709244	30	591-0420	MOTOR VEHICLE: 12-	190Z GLASS CLEAN	149316	55.08	
01-001006	GREGORY D. ALEXANDER	I-709287	30	591-0420	MOTOR VEHICLE: MISC.	MINI. LIGHT BU	149316	24.68	
01-001006	GREGORY D. ALEXANDER	I-709752	30	591-0420	MOTOR VEHICLE: 1-FAN	SPEED SWITCH U	149370	18.71	
01-001006	GREGORY D. ALEXANDER	I-709884	30	591-0420	MOTOR VEHICLE: 2-BLWR	MTR RESISTORS	149370	35.54	
							VENDOR 01-001006	TOTALS	134.01
01-003810	LAW OFFICE OF EDMUND K I	I-2085	30	591-0530	PROFESSIONAL :	TRANSIT ISSUES	001486	97.50	
							VENDOR 01-003810	TOTALS	97.50
01-004141	ELITE PRO TERMITE & PE I	I-10092	30	591-0411	BUILDING & ST:	PEST CONTROL MULTI M	149324	150.00	
							VENDOR 01-004141	TOTALS	150.00
01-007112	GIGNAC & ASSOCIATES,LL I	I-27	30	591-0530	PROFESSIONAL :	LEED REVIEW SUBMITIO	001475	3,420.00	
							VENDOR 01-007112	TOTALS	3,420.00
01-007600	GULF COAST PAPER CO. I I	I-2028603	30	591-0420	MOTOR VEHICLE: 2-	CUSTOM CARWASH	149329	93.46	
							VENDOR 01-007600	TOTALS	93.46
01-012071	LAGUNA MADRE WATER DIS I	I-040821-02	30	591-0581	WTR/SWR/GARBA: 321	PADRE BLVD	001477	389.97	
01-012071	LAGUNA MADRE WATER DIS I	I-040821-03	30	591-0581	WTR/SWR/GARBA: 321	PADRE BLVD IRR	001477	729.64	
01-012071	LAGUNA MADRE WATER DIS I	I-040821-04	30	591-0581	WTR/SWR/GARBA: 321	PADRE BLVD F/L	001477	50.25	
							VENDOR 01-012071	TOTALS	1,169.86
01-013014	LIDIA MARTINEZ	I-040721	30	591-0528	LICENSING & T:	REIMBURSE FOR MEDICA	149335	82.00	
							VENDOR 01-013014	TOTALS	82.00
01-013311	JOSE MONCIVAIZ	I-040721	30	591-0528	LICENSING & T:	REIMBURSE FOR MEDICA	149337	82.00	
							VENDOR 01-013311	TOTALS	82.00
01-019145	TRIPLE THREAT CLEANING I	I-10573	30	591-0411	BUILDING & ST:	Window Cleaning	001489	225.00	
							VENDOR 01-019145	TOTALS	225.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019182	SMARTCOM TELEPHONE.LLC	I-040121	30	591-0501	COMMUNICATION:	TRANSIT INTERNET	149344	135.10
							VENDOR 01-019182 TOTALS	135.10
01-019305	SPARKLETTS & SIERRA	S I-20619055 040221	30	591-0101-01	OFFICE SUPPLI:	BOTTLED WATER DEL VI	149345	14.30
							VENDOR 01-019305 TOTALS	14.30
01-020057	TML MULTISTATE IEBP	I-042721	30	591-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	10,011.57
							VENDOR 01-020057 TOTALS	10,011.57
01-020235	TEXAS ALCOHOL & DRUG T	I-183193	30	591-0528	LICENSING & T:	TX DOT RANDOM TEST.	001492	245.40
01-020235	TEXAS ALCOHOL & DRUG T	I-183194	30	591-0528	LICENSING & T:	RANDOM DRUG TEST: 03	001492	226.62
01-020235	TEXAS ALCOHOL & DRUG T	I-183195	30	591-0528	LICENSING & T:	TX DOT RANDOM TEST,	001492	196.36
01-020235	TEXAS ALCOHOL & DRUG T	I-183206	30	591-0528	LICENSING & T:	RANDOM DRUG TEST, 3/	001492	224.74
							VENDOR 01-020235 TOTALS	893.12
01-020602	ADRIAN CHARLES HULSE &	I-31187	30	591-0118	PRINTING	: 250 BUSINESS CARDS J	149352	29.00
							VENDOR 01-020602 TOTALS	29.00
01-023900	XEROX CORPORATION	I-013031944	30	591-0410	MACHINERY & E:	COPIER/PRINTER LEASE	149359	139.96
							VENDOR 01-023900 TOTALS	139.96
01-024193	STEVEN CLINT ZARATE	I-2021008	30	591-0420	MOTOR VEHICLE:	MOBILE CAR WASH BUSE	149411	280.00
							VENDOR 01-024193 TOTALS	280.00
							DEPARTMENT 591 SPI METRO TOTAL:	16,956.88
							VENDOR SET 30 TRANSPORTATION TOTAL:	16,956.88

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 57 VENUE TAX CONSTRUCTION

DEPARTMENT: 597 VENUE TAX CONSTRUCTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234008-0321	57 597-0530	PROFESSIONAL	: AMENDMENT 19	001476	12,222.07
						VENDOR 01-011149 TOTALS	12,222.07

DEPARTMENT 597 VENUE TAX CONSTRUCTION TOTAL: 12,222.07

VENDOR SET 57 VENUE TAX CONSTRUCTION TOTAL: 12,222.07

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-042721	60 521-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	134.39
						VENDOR 01-020057 TOTALS	134.39
						DEPARTMENT 521 POLICE	TOTAL: 134.39

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018146	RIO GRANDE VALLEY COMM	I-2961	60 522-0421	RADIOS & COMM:	6-FULL TIME SUBSCRIP	149341	516.00
					VENDOR 01-018146 TOTALS		516.00
01-019649	STRYKER SALES CORPORAT	I-3353164M	60 522-0150	MINOR TOOLS &:	LIFEPACK 1000	149349	2,351.43
					VENDOR 01-019649 TOTALS		2,351.43
01-020057	TML MULTISTATE IEBP	I-042721	60 522-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	659.47
					VENDOR 01-020057 TOTALS		659.47
				DEPARTMENT 522	BEACH PATROL	TOTAL:	3,526.90

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008264	B.D. HOLT	I-1161508-0002	60 532-0510	RENTAL OF EQU:	UTV RENTAL	149381	1,266.32
						VENDOR 01-008264 TOTALS	1,266.32
01-020057	TML MULTISTATE IEBP	I-042721	60 532-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	79.47
						VENDOR 01-020057 TOTALS	79.47
						DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL:	1,345.79

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003697	ANRIGE INC.	I-22891.30	60	560-0560	RENTAL	: ADA RR service and r	149322	12,635.00
01-003697	ANRIGE INC.	I-33891.30.147	60	560-0560	RENTAL	: RR Extra Service for	149322	10,640.00
							VENDOR 01-003697 TOTALS	23,275.00
01-003810	LAW OFFICE OF EDMUND K	I-2081	60	560-0530	PROFESSIONAL	: SHORELINE LEGAL SERV	001486	682.50
01-003810	LAW OFFICE OF EDMUND K	I-2084	60	560-0530	PROFESSIONAL	: LEGAL SRV. SHORELINE	001486	201.30
01-003810	LAW OFFICE OF EDMUND K	I-2085	60	560-0530	PROFESSIONAL	: SHORELINE ISSUES	001486	39.00
							VENDOR 01-003810 TOTALS	922.80
01-012091	CINTAS CORP.	I-4081244129	60	560-0130	WEARING APPAR:	UNIFORMS FOR SHORELI	001478	150.35
01-012091	CINTAS CORP.	I-4081921567	60	560-0130	WEARING APPAR:	UNIFORMS FOR SHORELI	001488	150.35
							VENDOR 01-012091 TOTALS	300.70
01-018154	REPUBLIC SERVICES #863	I-0863001988203	60	560-9045	SPRING BREAK :	ON CALL SERVICE 680	149342	950.33
01-018154	REPUBLIC SERVICES #863	I-0863001989998	60	560-0510	BEACH MAINTEN:	ON CALL SERVICE 6809	149392	1,972.05
							VENDOR 01-018154 TOTALS	2,922.38
01-019058	CLARK C. SCROGGIN	I-63012	60	560-0530	PROFESSIONAL :	NARRATIVE APPRAISAL-	149368	3,000.00
							VENDOR 01-019058 TOTALS	3,000.00
01-019182	SMARTCOM TELEPHONE.LLC	I-040121	60	560-0190	SOFTWARE	: SHORELINE	149344	135.10
							VENDOR 01-019182 TOTALS	135.10
01-020057	TML MULTISTATE IEBP	I-042721	60	560-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	4,301.91
							VENDOR 01-020057 TOTALS	4,301.91
01-021134	UNITED RENTALS (NORTH	C-191446172-003	60	560-9045	SPRING BREAK :	CREDIT ISSUED ON ORG	149354	213.46-
01-021134	UNITED RENTALS (NORTH	I-191446172-002	60	560-9045	SPRING BREAK :	UTY 4WD DSL 2 SEAT R	149354	254.65
							VENDOR 01-021134 TOTALS	41.19

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023900	XEROX CORPORATION	I-013031944	60 560-0190	SOFTWARE	: COPIER/PRINTER LEASE	149359	93.20
						VENDOR 01-023900 TOTALS	93.20

DEPARTMENT 560 BEACH MAINTENANCE TOTAL: 34,992.28

VENDOR SET 60 BEACH MAINTENANCE FUND TOTAL: 39,999.36

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001189	ART BUSINESS INCUBATOR	I-041621	80 580-9178	DESIGNATED PR:	EDC: OPERATING COSTS	149317	5,000.00
						VENDOR 01-001189 TOTALS	5,000.00
01-020057	TML MULTISTATE IEBP	I-042721	80 580-0081	GROUP INSURAN:	MAY 2021 MEDICAL PRE	001491	542.12
						VENDOR 01-020057 TOTALS	542.12
01-1	SPI BOARD OF REALTORS	I-25301	80 580-0551	DUES & MEMBER:	SPI BOARD OF REALTOR	149364	100.00
						VENDOR 01-1 TOTALS	100.00
						DEPARTMENT 580 EDC TOTAL:	5,642.12
						VENDOR SET 80 ECONOMIC DEVELOPMENT CORP TOTAL:	5,642.12

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 81 BEACH NOURISHMENT

DEPARTMENT: 581 BEACH RENOURISHMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009091	INTEGRAL CONSULTING IN I-	0019846	81 581-0530	PROFESSIONAL :	CMP Cycle 24 Study	149384	8,289.00
						VENDOR 01-009091 TOTALS	8,289.00
						DEPARTMENT 581 BEACH RENOURISHMENT TOTAL:	8,289.00
						VENDOR SET 81 BEACH NOURISHMENT TOTAL:	8,289.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 82 BNC FACILITY MAINTENANCE

DEPARTMENT: 583 BNC BUILDING FACILITY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/22/2021 THRU 4/30/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011145	KONE INC	I-1158124337	82 583-1001	BUILDINGS & S:	EDC: BALANCE DUE ON	149334	1,907.89
						VENDOR 01-011145 TOTALS	1,907.89

DEPARTMENT 583 BNC BUILDING FACILITY TOTAL: 1,907.89

VENDOR SET 82 BNC FACILITY MAINTENANCE TOTAL: 1,907.89

REPORT GRAND TOTAL: 597,715.57

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Rodrigo Gimenez, CFO

**DEPARTMENT:** Finance Department

**ITEM**

Discussion and action to select a firm for professional auditing services and authorize the City Manager to negotiate the contract. (Gimenez)

**ITEM BACKGROUND**

The Home Rule Charter requires that the Audit Committee, composed of no fewer than three members of the City Council, select an independent auditor for a period not to exceed five years. During the past selection of professional auditing services, City Council designated the six members of the City Council to serve as the Audit Committee. Staff issued a Request for Proposals (RFP) and contacted Certified Public Accounting Firms that audit cities in the Rio Grande Valley. Proposals were received from two firms: Carr, Riggs & Ingram (CRI); and Park Fowler & Co., PLLC. Proposals were reviewed and scored by the Director of Operations, Chief Financial Officer, Transit Director (selected based on his involvement in grant management) and CVB Accountant.

Staff recommends that City Council selects CRI to provide professional auditing services and authorize the City Manager to negotiate the contract.

**BUDGET/FINANCIAL SUMMARY**

Staff will budget the cost of the annual audits in accordance to the selected contract.

**COMPREHENSIVE PLAN GOAL**

Section 5.12 Home Ruler Charter (Independent Audit)

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

<u>City</u>	<u>Auditors</u>	<u>Email</u>	<u>Phone#</u>	<u>Sent Email Notice</u>
<u>Brownsville</u>	Carr Riggs & Ingram	<a href="mailto:npgarza@cricpa.com">npgarza@cricpa.com</a>	956-546-1655	3/22/2021 8:47 AM
<u>Harlingen</u>	Carr Riggs & Ingram	<a href="mailto:ganderson@cricpa.com">ganderson@cricpa.com</a>	956-423-3765	3/22/2021 8:47 AM
<u>Los Fresnos</u>	Carr Riggs & Ingram	<a href="mailto:ganderson@cricpa.com">ganderson@cricpa.com</a>	956-423-3765	3/22/2021 8:47 AM
<u>Port Isabel</u>	Juarez CPA	<a href="mailto:ajuarezcpa@juarez-cpa.com">ajuarezcpa@juarez-cpa.com</a>	956-465-0465	3/22/2021 8:48 AM
<u>San Benito</u>	Cascos & Associates PC	<a href="mailto:ccascos@cascozca.com">ccascos@cascozca.com</a>	956-544-7778	3/22/2021 8:49 AM
<u>McAllen</u>	Weaver & Tidwell LLP CPA	via official website: <a href="https://weaver.com/contact-us">https://weaver.com/contact-us</a>	512-609-1900 800-332-7952	3/22/2021 9:48 AM
<u>Mission</u>	Carr Riggs & Ingram	<a href="mailto:dsegovia@cricpa.com">dsegovia@cricpa.com</a>	956-686-3701	3/22/2021 8:47 AM
<u>Alamo</u>	Oscar R Gonzalez CPA	<a href="mailto:org110n@aol.com">org110n@aol.com</a>	956-787-9909	3/22/2021 8:50 AM
<u>Pharr</u>	Oscar R Gonzalez CPA	<a href="mailto:org110n@aol.com">org110n@aol.com</a>	956-787-9909	3/22/2021 8:50 AM
<u>San Juan</u>	Garcia & Pena CPA	<a href="mailto:gpcpa@rgv.rr.com">gpcpa@rgv.rr.com</a>	956-969-1433 956-421-4601	3/22/2021 8:51 AM
<u>Weslaco</u>	Carr Riggs & Ingram	<a href="mailto:ganderson@cricpa.com">ganderson@cricpa.com</a>	956-423-3765	3/22/2021 8:47 AM



Maria Herrera &lt;mherrera@myspi.org&gt;

---

**Notice of SPI RFP NO. FIN2021-02 Professional Audit Services**

2 messages

**Maria Herrera** <mherrera@myspi.org>

Mon, Mar 22, 2021 at 8:47 AM

To: Quentin Anderson &lt;qanderson@cricpa.com&gt;, "Nicholas P. Garza" &lt;npgarza@cricpa.com&gt;, dsegovia@cricpa.com

Cc: Rodrigo Gimenez &lt;rgimenez@myspi.org&gt;

To whom it may concern,

The City of South Padre Island is accepting sealed proposals for auditing services, until 2:00 p.m. on Monday, April 12, 2021. Interested parties are invited to visit the City's website where a Request for Proposals package can be found at <https://www.myspi.org/category/subcategory.php?categoryid=36>.

Proposals shall be submitted in a sealed envelope or package (8 ½" X 11" minimum). Sealed envelopes shall be clearly marked as follows:

**City of South Padre Island  
Nikki Soto, City Secretary  
4601 Padre Blvd  
South Padre Island, TX 78597**

**RFP NO. FIN2021-02  
PROFESSIONAL AUDIT SERVICES**

To be opened at 2:00 p.m., Monday, April 12, 2021

The City of South Padre Island reserves the right to reject any and all proposals and to waive informalities.

--

**Maria Herrera | Assistant Finance Director**

City of South Padre Island

4601 Padre Blvd. South Padre Island, Texas 78597

Office: 956-761-8129 | Fax: 956-761-3892

E-mail: [MHerrera@MySPI.org](mailto:MHerrera@MySPI.org) [www.MySPI.org](http://www.MySPI.org)How did I do? Please take our Customer Service Survey by [clicking here](#).

---

**David Segovia** <dsegovia@cricpa.com>

Mon, Mar 22, 2021 at 8:52 AM

To: "mherrera@myspi.org" &lt;mherrera@myspi.org&gt;

Your message

To: David Segovia

Subject: Notice of SPI RFP NO. FIN2021-02 Professional Audit Services

Sent: Monday, March 22, 2021 8:47:30 AM (UTC-06:00) Central Time (US &amp; Canada)

was read on Monday, March 22, 2021 8:51:49 AM (UTC-06:00) Central Time (US &amp; Canada).

Stay in the loop with CRI! Be sure to check out our [events calendar](#) for up-to-date information on all of the firm's upcoming webinars and events.



**David Segovia, CPA, CVA**

Partner

Carr, Riggs & Ingram, LLC

4100 North 23rd Street

McAllen, TX 78504

Voice: 956-686-3701, ext. 8359

Fax: 956-686-6830

CRIcpa.com

\*\*\*\*\*

The information contained in this message may be privileged and confidential and protected from disclosure. It is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged or confidential or otherwise legally exempt from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer. Thank you. Carr, Riggs & Ingram, LLC



Maria Herrera &lt;mherrera@myspi.org&gt;

---

**Notice of SPI RFP NO. FIN2021-02 Professional Audit Services**

3 messages

---

**Maria Herrera** <mherrera@myspi.org>  
To: [ajuarezcpa@juarez-cpa.com](mailto:ajuarezcpa@juarez-cpa.com)  
Cc: Rodrigo Gimenez <[rgimenez@myspi.org](mailto:rgimenez@myspi.org)>

Mon, Mar 22, 2021 at 8:48 AM

To whom it may concern,

The City of South Padre Island is accepting sealed proposals for auditing services, until 2:00 p.m. on Monday, April 12, 2021. Interested parties are invited to visit the City's website where a Request for Proposals package can be found at <https://www.myspi.org/category/subcategory.php?categoryid=36>.

Proposals shall be submitted in a sealed envelope or package (8 ½" X 11" minimum). Sealed envelopes shall be clearly marked as follows:

**City of South Padre Island  
Nikki Soto, City Secretary  
4601 Padre Blvd  
South Padre Island, TX 78597**

**RFP NO. FIN2021-02  
PROFESSIONAL AUDIT SERVICES**

To be opened at 2:00 p.m., Monday, April 12, 2021

The City of South Padre Island reserves the right to reject any and all proposals and to waive informalities.

--

**Maria Herrera | Assistant Finance Director**

City of South Padre Island  
4601 Padre Blvd. South Padre Island, Texas 78597  
Office: 956-761-8129 | Fax: 956-761-3892  
E-mail: [MHerrera@MySPI.org](mailto:MHerrera@MySPI.org) [www.MySPI.org](http://www.MySPI.org)  
How did I do? Please take our Customer Service Survey by [clicking here](#).

---

**Tony Juarez** <[ajuarezcpa@juarez-cpa.com](mailto:ajuarezcpa@juarez-cpa.com)>  
To: "mherrera@myspi.org" <[mherrera@myspi.org](mailto:mherrera@myspi.org)>

Mon, Mar 22, 2021 at 12:16 PM

Your message

To: Tony Juarez  
Subject: Notice of SPI RFP NO. FIN2021-02 Professional Audit Services  
Sent: Monday, March 22, 2021 8:48:34 AM (UTC-06:00) Central Time (US & Canada)

was read on Monday, March 22, 2021 12:16:08 PM (UTC-06:00) Central Time (US & Canada).

---

**Tony Juarez** <[ajuarezcpa@juarez-cpa.com](mailto:ajuarezcpa@juarez-cpa.com)>  
To: Maria Herrera <[mherrera@myspi.org](mailto:mherrera@myspi.org)>  
Cc: Rodrigo Gimenez <[rgimenez@myspi.org](mailto:rgimenez@myspi.org)>

Mon, Mar 22, 2021 at 12:17 PM

Thank you for sending me the RFP for audit services. We will review and submit a response. Again Thank you.



Tony Juarez, CPA, CIA, EdD

302 Lorenaly Dr. Ste E-105

Brownsville, TX 78526

(956) 465-0465



This electronic mail message contains confidential information that is legally privileged and intended only for the use of the recipient named above. We request immediate notification by return email to [ajuarezcpa@juarez-cpa.com](mailto:ajuarezcpa@juarez-cpa.com) of misrouted emails to correct the error and request that you destroy all copies of this misrouted email. If you receive this email in error, you are hereby notified that any copying, distribution, or taking of any action in reliance of this electronic message's contents is strictly prohibited.

ANY STATEMENTS CONTAINED HEREIN ARE NOT INTENDED OR WRITTEN BY THE UNDERSIGNED TO BE USED, AND NOTHING CONTAINED HEREIN CAN BE USED BY YOU OR ANY OTHER PERSON, (i) TO AVOID PENALTIES THAT MAY BE IMPOSED UNDER FEDERAL TAX LAW, or (ii) PROMOTING, MARKETING OR RECOMMENDING TO ANOTHER PARTY ANY TRANSACTION OR MATTER ADDRESSED HEREIN.

---

**From:** Maria Herrera <[mherrera@myspi.org](mailto:mherrera@myspi.org)>  
**Sent:** Monday, March 22, 2021 8:49 AM  
**To:** Tony Juarez <[ajuarezcpa@juarez-cpa.com](mailto:ajuarezcpa@juarez-cpa.com)>  
**Cc:** Rodrigo Gimenez <[rgimenez@myspi.org](mailto:rgimenez@myspi.org)>  
**Subject:** Notice of SPI RFP NO. FIN2021-02 Professional Audit Services

To whom it may concern,

[Quoted text hidden]

[Quoted text hidden]

The information transmitted, including attachments, is intended only for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and destroy any copies of this information.



Maria Herrera &lt;mherrera@myspi.org&gt;

---

## Notice of SPI RFP NO. FIN2021-02 Professional Audit Services

---

**Maria Herrera** <mherrera@myspi.org>  
To: ccascos@cascoscpa.com  
Cc: Rodrigo Gimenez <rgimenez@myspi.org>

Mon, Mar 22, 2021 at 8:49 AM

To whom it may concern,

The City of South Padre Island is accepting sealed proposals for auditing services, until 2:00 p.m. on Monday, April 12, 2021. Interested parties are invited to visit the City's website where a Request for Proposals package can be found at <https://www.myspi.org/category/subcategory.php?categoryid=36>.

Proposals shall be submitted in a sealed envelope or package (8 ½" X 11" minimum). Sealed envelopes shall be clearly marked as follows:

**City of South Padre Island  
Nikki Soto, City Secretary  
4601 Padre Blvd  
South Padre Island, TX 78597**

**RFP NO. FIN2021-02  
PROFESSIONAL AUDIT SERVICES**

To be opened at 2:00 p.m., Monday, April 12, 2021

The City of South Padre Island reserves the right to reject any and all proposals and to waive informalities.

--

### **Maria Herrera | Assistant Finance Director**

City of South Padre Island  
4601 Padre Blvd. South Padre Island, Texas 78597  
Office: 956-761-8129 | Fax: 956-761-3892  
E-mail: [MHerrera@MySPI.org](mailto:MHerrera@MySPI.org) [www.MySPI.org](http://www.MySPI.org)  
How did I do? Please take our Customer Service Survey by [clicking here](#).

---



Maria Herrera <mherrera@myspi.org>

---

**Read: Notice of SPI RFP NO. FIN2021-02 Professional Audit Services**

1 message

---

**Carlos Cascos** <ccascos@cascoscpa.com>  
To: "mherrera@myspi.org" <mherrera@myspi.org>

Mon, Mar 22, 2021 at 9:13 AM

Your message

To: Carlos Cascos  
Subject: Notice of SPI RFP NO. FIN2021-02 Professional Audit Services  
Sent: Monday, March 22, 2021 8:49:17 AM (UTC-06:00) Central Time (US & Canada)

was read on Monday, March 22, 2021 9:13:52 AM (UTC-06:00) Central Time (US & Canada).

## Contact Us

Please provide your information and more details about your specific request for a more personal response. We will make all attempts to respond in a timely manner. If you would like to speak with us directly by phone, please locate the Weaver office nearest you (<https://weaver.com/locations>), search our people directory (<https://weaver.com/people/executive-team>) or contact us at 800-332-7952.

First Name\*

Maria

Last Name\*

Herrera

Job Title

Assistant Finance Director

Company Name\*

The City of South Padre Island

Email\*

mherrera@myspi.org

Phone Number

956-761-8129

City\*

South Padre Island

State/Region\*

Texas

Topic\*

Request for Proposal (RFP)

Upload RFP

Choose File No file chosen

Comments

Proposals shall be submitted in a sealed envelope or package (9 1/2" X 11" minimum). Sealed envelopes shall be clearly marked as follows:  
City of South Padre Island

protected by reCAPTCHA  
Privacy - Terms

Submit



Accounting for *more* than numbers.  
Adding resilience and recovery to the equation.

LEARN MORE **weaver**

(<https://weaver.com/services/resilience-and-recovery-resources>)

Also of Interest

Private Client Services (<https://weaver.com/services/private-client-services>)

IFRS Assessment & Conversion Services (<https://weaver.com/services/ifrs-assessment-conversion-services>)

Forensics & Litigation Services (<https://weaver.com/services/forensics-litigation-services>)

Contact (/contact-us)

Locations (/locations)

Client Logins (/client-logins)

Newsletter Sign-Up (<http://info.weaver.com/newslettersignup>)

Events (/events)

Meet Weaver (/about-us)

Services (/services)

Industries (/industries)

Thought Leadership (/thought-leadership)

Current Openings ([https://recruiting2.ultipro.com/WEA1003WEAV/JobBoard/6cc904ea-2cf8-4e29-8d2e-f318837bd1db/?q=&o=postedDateDesc](https://recruiting2.ultipro.com/WEA1003WEAV/JobBoard/6cc904ea-2cf8-4e29-8d2e-f318837bd1db?q=&o=postedDateDesc))

Peer Reviews & PCAOB Inspections (/peer-reviews-pcaob-inspections)

Privacy Policy (/privacy-policy)

~~<https://www.weaver.com/Weaver-and-Weaver-LLP-is-a-SEC-registered-CPA-firm/>~~

© 2021 • 800-332-7952

(<https://www.tagalliances.com/about-tag-alliances/7454-about-tiag>)

(<https://www.allinialglobal.com/About>)



Maria Herrera &lt;mherrera@myspi.org&gt;

---

**Notice of SPI RFP NO. FIN2021-02 Professional Audit Services**

1 message

---

**Maria Herrera** <mherrera@myspi.org>  
To: org110n@aol.com  
Cc: Rodrigo Gimenez <rgimenez@myspi.org>

Mon, Mar 22, 2021 at 8:50 AM

To whom it may concern,

The City of South Padre Island is accepting sealed proposals for auditing services, until 2:00 p.m. on Monday, April 12, 2021. Interested parties are invited to visit the City's website where a Request for Proposals package can be found at <https://www.myspi.org/category/subcategory.php?categoryid=36>.

Proposals shall be submitted in a sealed envelope or package (8 ½" X 11" minimum). Sealed envelopes shall be clearly marked as follows:

**City of South Padre Island  
Nikki Soto, City Secretary  
4601 Padre Blvd  
South Padre Island, TX 78597**

**RFP NO. FIN2021-02  
PROFESSIONAL AUDIT SERVICES**

To be opened at 2:00 p.m., Monday, April 12, 2021

The City of South Padre Island reserves the right to reject any and all proposals and to waive informalities.

--

**Maria Herrera | Assistant Finance Director**

City of South Padre Island  
4601 Padre Blvd. South Padre Island, Texas 78597  
Office: 956-761-8129 | Fax: 956-761-3892  
E-mail: [MHerrera@MySPI.org](mailto:MHerrera@MySPI.org) [www.MySPI.org](http://www.MySPI.org)  
How did I do? Please take our Customer Service Survey by [clicking here](#).

---



Maria Herrera &lt;mherrera@myspi.org&gt;

---

**Notice of SPI RFP NO. FIN2021-02 Professional Audit Services**

1 message

---

**Maria Herrera** <mherrera@myspi.org>  
To: gpcpa@rgv.rr.com  
Cc: Rodrigo Gimenez <rgimenez@myspi.org>

Mon, Mar 22, 2021 at 8:51 AM

To whom it may concern,

The City of South Padre Island is accepting sealed proposals for auditing services, until 2:00 p.m. on Monday, April 12, 2021. Interested parties are invited to visit the City's website where a Request for Proposals package can be found at <https://www.myspi.org/category/subcategory.php?categoryid=36>.

Proposals shall be submitted in a sealed envelope or package (8 ½" X 11" minimum). Sealed envelopes shall be clearly marked as follows:

**City of South Padre Island  
Nikki Soto, City Secretary  
4601 Padre Blvd  
South Padre Island, TX 78597**

**RFP NO. FIN2021-02  
PROFESSIONAL AUDIT SERVICES**

To be opened at 2:00 p.m., Monday, April 12, 2021

The City of South Padre Island reserves the right to reject any and all proposals and to waive informalities.

--

**Maria Herrera | Assistant Finance Director**

City of South Padre Island  
4601 Padre Blvd. South Padre Island, Texas 78597  
Office: 956-761-8129 | Fax: 956-761-3892  
E-mail: [MHerrera@MySPI.org](mailto:MHerrera@MySPI.org) [www.MySPI.org](http://www.MySPI.org)  
How did I do? Please take our Customer Service Survey by [clicking here](#).

---

**RFP NO. FIN2021-02 Professional Audit Services**

<b>NAME OF COMPANY</b>	<b>Reviewer 1</b>	<b>Reviewer 2</b>	<b>Reviewer 3</b>	<b>Reviewer 4</b>	<b>TOTAL SCORE</b>
A. Park Fowler & Co., PLLC	12	10	14	4	40
B. Carr, Riggs & Ingram CPAs and Advisors	18	20	18	14	70

# Professional Audit Services Proposal City of South Padre Island, Texas

Request for Proposal # FIN2021-02  
April 12, 2021

## Proposer

Carr, Riggs & Ingram CPAs and Advisors  
402 E. Tyler Ave.  
Harlingen, Texas 78550  
Phone: 956.423.3765  
Fax: 956.428.7520

## Submitted by

Jonathan Hall  
Engagement Partner  
jehall@CRlcpa.com

Quentin Anderson  
Review Partner  
qanderson@CRlcpa.com



**CRl** CARR  
RIGGS &  
INGRAM

CPAs and Advisors

CRlcpa.com



Dear City Council and Management:

Carr, Riggs & Ingram, LLC (CRI) appreciates the opportunity to propose on auditing services for the City of South Padre Island, Texas. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. We pride ourselves on getting to know our clients and illuminating solutions by providing innovative ideas to move them from compliance to providing them a competitive advantage.

CRI is a top 25 national CPA Firm with a strong southern footprint including offices in Texas, Alabama, Louisiana, North Carolina, Florida, Georgia, Kentucky, Mississippi, New Mexico and Tennessee. We have twelve (12) offices in the state of Texas including Austin, Brownsville, Conroe, Corpus Christi, Dallas, El Paso, Georgetown, Harlingen, Houston, Lubbock, McAllen and the Woodlands.

**Investment in You.** We believe in developing long-term, mutually beneficial relationships and quickly demonstrating value with a fee structure and service solutions that provide immediate and continued savings. Our investment starts on “Day 1” as your assigned team begins with our proven, streamlined process that minimizes your time and disruption during the service provider change and continues throughout the relationship.

**Dedicated Team.** CRI’s team consists of more than 1,900 professionals, which allows us to tailor your service team by aligning their industry, service, and specialty skills with your needs. Our dedicated teams deliver the highest level of business acumen and knowledge to your organization; our commitment to consistent staffing allows you to maximize savings and remain focused on your needs.

**Equilibrium.** CRI delivers big firm expertise with small firm service. Of approximately 45,000 public accounting firms in the United States, CRI currently ranks in the top 25. Additionally, as a part of PrimeGlobal, an association of independent accounting firms, we have access to international resources as – and when – needed. Leveraging these resources while maintaining local decision-making authority means that simplified solutions are only a phone call away. And we believe that’s the best of both worlds for our clients.

**Active Partner Participation.** Collectively, our partners deliver expertise derived from more than 7,500 years of business experience. With this level of talent, we thoughtfully choose a partner that aligns with your business’ needs and industry. Our hands-on, working partners “show up” to convey our genuine commitment to your success. They strive to earn trusted advisor roles by digging in, proactively learning your business, and producing long-term value for you.

**Simplified Solutions.** While our 500+ cumulative partner certifications is an impressive statistic, success is measured by translating complex concepts into client solutions. While accounting is the language of business, we’re here to decipher the jargon and help you make educated decisions. CRInnovate embraces agility and invention.

We welcome the opportunity to demonstrate to you the same teamwork, expertise, innovation, and responsiveness that have made us one of the fastest growing public accounting firms in the United States. Again, we appreciate your consideration.

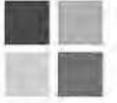
Sincerely,

A handwritten signature in black ink that reads "Jonathan Hall". The signature is fluid and cursive, written over a light gray circular background.

Jonathan Hall, Partner  
Carr, Riggs & Ingram, LLC



<b>TAB A</b>	<b>FIRM BACKGROUND</b>	3
	FAMILY OF CRI COMPANIES	7
	JOIN OUR CONVERSATION	8
<b>TAB B</b>	<b>PROJECT EXPERIENCE AND QUALIFICATIONS</b>	9
	PRIOR AUDITING EXPERIENCE	10
	YOUR SOLUTION TEAM	12
	DELIVERING QUALITY TO YOU	19
	2019 PEER REVIEW REPORT	20
<b>TAB C</b>	<b>METHODOLOGY AND TECHNICAL APPROACH</b>	22
	UNDERSTANDING & MEETING YOUR NEEDS	23
	PROPOSED AUDIT TIMING	25
	SHARING CRI'S VALUES WITH YOU	26
	CRI AUDIT FRAMEWORK	27
	CRI AUDIT APPROACH	29
	PROPOSED AUDIT STRATEGY	31
	INTEGRATION OF TECHNOLOGY & AUDIT PROCEDURES	35
<b>TAB D</b>	<b>COST PROPOSAL</b>	36
	YOUR SERVICES & FEES	37
	PROPOSED AUDIT TIMING	38
<b>TAB E</b>	<b>CERTIFICATION AND ACKNOWLEDGEMENT</b>	40
	<b>CERTIFICATE OF INTERESTED PARTIES</b>	41
	<b>CONFLICT OF INTEREST QUESTIONNAIRE</b>	42



# TAB A - FIRM BACKGROUND





FOUNDED IN 1997 • 10 STATES  • 25+ MARKETS



**1900+**  
PROFESSIONALS



**300+**  
PARTNERS



## TOP 25 CPA FIRM

*(as ranked by Accounting Today)*

**100,000+**  
CLIENTS



**20+ YEARS**  
OF CONSISTENT GROWTH  
SINCE FORMATION

**CRI FIRM VALUES:**  
CLIENT SERVICE.  
RESPECT.  
INTEGRITY.



### SERVICES

- Accounting & Auditing
- Advisory
- Business Support & Transactions
- Business Tax
- Employee Benefit Plans
- Governance, Risk & Assurance
- Individual Tax & Planning
- IT Audits & Assurance

### INDUSTRY EXPERTISE

- Captive Insurance
- Construction
- Financial Institutions
- Governments
- Healthcare
- Institutional Real Estate
- Insurance
- Manufacturing & Distribution
- Nonprofits

### CRI FAMILY OF COMPANIES

-  Auditwerx
-  CRI Advanced Analytics
-  CRI Capital Advisors
-  CRI Solutions Group
-  CRI TPA Services
-  Level Four Advisory Services
-  Paywerx
-  Preferred Legacy Trust



# CRI'S GOVERNMENTAL EXPERTISE

Audit and Consulting Services for

**500+** governmental entities with annual revenues totaling **\$24 Billion**



**220+** single audits performed annually

Consulting and other agreed upon procedures engagements for **150** government entities

 Single Audit Resource Center's Award for Excellence in Knowledge, Value, and Overall Client Satisfaction

 Member of AICPA's Government Audit Quality Center



## Governmental Partner Designations

Including: CPA, CGFM, CITP, CFE, CMA, CISA, CGEIT, CTGA, CFF, CGMA, and CGAP

## CLIENTS WITH ANNUAL REVENUES UP TO:

 90+ School Districts **\$1.1 Billion**

 100+ Municipalities **\$1.8 Billion**

 60+ Agencies/Authorities **\$3 Billion**

## FIRM BACKGROUND



CRI is a top 25 national CPA Firm with a strong southern footprint including offices in Texas, Alabama, Louisiana, North Carolina, Florida, Georgia, Kentucky, Mississippi, New Mexico and Tennessee. We have twelve (12) offices in the state of Texas including Austin, Brownsville, Conroe, Corpus Christi, Dallas, El Paso, Georgetown, Harlingen, Houston, Lubbock, McAllen and the Woodlands.

The majority of our work to be performed will originate from our Rio Grande Valley Practice Unit which is comprised of three (3) offices located in Brownsville, Harlingen and McAllen. Contact information for these locations is as follows:

CRI - Brownsville 3125 Central Blvd. Brownsville, Texas 78520 Ph. 956.546.1655	CRI - Harlingen 402 E. Tyler Ave. Harlingen, Texas 78550 Ph. 956.423.3765	CRI - McAllen 4100 N. 23rd St. McAllen, Texas 78504 Ph. 956.686.3701
---	--	---

CRI is licensed to practice public accounting in the State of Texas. As an audit partner of CRI, Jonathan Hall is authorized to legally bind the Firm to the terms and conditions including the timeline as set forth in the RFP. In addition, we can also confirm that CRI is independent to the City of South Padre Island, Texas and the South Padre Island Economic Development Corporation, as defined by generally accepted auditing standards and the U.S. General Accounting Office's Government Auditing Standards.



**Auditwerx** specializes in providing information security compliance and attestation services to include SOC 1, SOC 2, SOC 3, and SOC for cybersecurity to clients throughout the United States and Canada. As a QSA firm specializing in performing PCI Data Security Standard assessments (PCI DSS), Auditwerx delivers quality, in-depth reports while providing personalized results to help organizations grow their business.



**CRI Advanced Analytics** is an innovation accelerator that identifies and leverages analytic opportunities within organizations across multiple industries to create actionable insights. Our software products deliver data-driven predictive analytics to help forecast and manage critical aspects of your business by packaging deep data science algorithms into user-friendly interactive visualizations and dashboards.



**CRI Solutions Group** approach to management consulting helps our clients understand their financials, customer base, market, competition, operations, and revenue drivers. We then work with our clients to create efficiencies, develop process improvements, implement innovations, improve customer experience, streamline operations, and create differentiators to plan for a successful future.



**CRI Capital Advisors** is a mergers and acquisitions investment banking firm providing solutions for lower-middle-market companies that typically generate between \$10 million and \$250 million in annual sales. Their combined strength with CRI creates the teamwork needed to navigate large and complex transactions while serving the specific needs of each client.



**CRI TPA Services** provides third-party administrative services for employer sponsored retirement plans, with a primary focus on 401(k) Plans, 403(b) Plans, and Defined Benefit Plans. Additionally, we provide these services for non-qualified 457(b) Plans, SIMPLE 401(k)s, SIMPLE IRAs, and SEP IRAs, as well as consulting services to clients on retirement plan best practices, plan design and implementation, and plan corrections. Our ultimate focus on compliance and reducing the worry and stress of operating a retirement plan results in a customized, properly administered plan that best fits your organization's goals.



**Level Four Advisory Services** delivers the proactive approach to financial advice that today's market complexity and volatility demand. Because we believe that a team approach helps ensure you receive truly comprehensive advice and solutions, we work alongside your CRI CPA to supplement your wealth management needs. We are changing the way financial advice is delivered to our clients on life's most important financial decisions.



**Paywerx** provides comprehensive payroll and workforce management solutions for organizations of any size via an easy-to-use and intuitive interface that streamlines communication at every level. We work with you and trusted advisors, like your accountants, to understand your organization so we can best deliver timely and accurate employee payments while providing you with the information you need to manage your human resources.



**Preferred Legacy Trust Company's** network of professionals provide a tailored approach to trust and estate administration, investment management oversight, family planning and advisory services, family stewardship and philanthropy, and household finance management. Further executing your strategy by way of our relationships with you and your trusted team of advisors, we can address everything from business planning to real estate advisory services. Whether it be charitable gift giving, or private investment strategy, Preferred Legacy Trust Company is committed to knowing and understanding your family and business dynamics in order to scale our breadth of services to meet the goals of each individual and family.



We know that some information that makes perfect sense to a CPA may not be as clear to our clients. Therefore, we produce original content in the form of articles, videos, white papers, webinars, and more to provide timely, down-to-earth translations of complex subjects. We publish this original content on [CRlcpa.com](http://CRlcpa.com) and across all our many social channels.

## FOLLOW CRI ON SOCIAL MEDIA @CRICPA



## SUBSCRIBE TO THE CRI E-NEWSLETTER

[CRICPA.COM/NEWSLETTER-SIGNUP](http://CRICPA.COM/NEWSLETTER-SIGNUP)



### IT FIGURES: THE CRI PODCAST

Created to provide insight into the latest developments and regulations in the accounting and finance space, It Figures is an accounting and advisory focused podcast for business and organization leaders, entrepreneurs, and anyone who is looking to go beyond the status quo.

Listen on Apple Podcasts, Spotify, iHeart Radio, and more.  
[itfigurespodcast.com](http://itfigurespodcast.com)



### CRI'S CEO ACTION FOR DIVERSITY AND INCLUSION

Carr, Riggs & Ingram is committed to fostering an inclusive and diverse place for all employees to work in and engage. When our managing partner and chairman, Bill Carr, signed the CEO Action for Diversity & Inclusion™ pledge, he made a public commitment to building a productive, diverse, and inclusive workplace. [Learn more about CRI's commitment to Diversity and Inclusion.](#)



# TAB B - PROJECT EXPERIENCE AND QUALIFICATIONS



## PRIOR AUDITING EXPERIENCE



CRI delivers a depth of resources that ensures our understanding of your challenges and innovative solutions for overcoming them. Our team's combined experience is derived from providing audit, tax, consulting, and accounting outsourcing services. We parlay this vast experience and derived best practices into proven solutions that benefit you. Below we share specific, relevant client references from the last thirty-six (36) months for audit engagements similar in scope and size to the City of South Padre Island, Texas; we encourage you to consult with them.

RELATIONSHIP	TIMELINE	SERVICE DESCRIPTION	RELEVANT POINTS TO CONSIDER
City of Harlingen, Texas Robert Rodriguez Finance Director robertr@myharlingen.us 956.216.5050	1999 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>GFOA Certificate</li> <li>Comprehensive Annual Financial Report review and assistance</li> <li>Federal Single Audit</li> <li>Long-term relationship</li> <li>Separately audit the Firemen's Relief and Retirement Fund, a Fiduciary Fund of the City</li> </ul>
City of Los Fresnos, Texas Pablo Garza Director of Finance pgarza@citylf.us 956.233.5768	2001 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>GFOA Certificate</li> <li>Comprehensive Annual Financial Report review and assistance</li> <li>Long-term relationship</li> </ul>
City of Weslaco, Texas Vidal Roman Director of Finance vroman@weslacotx.gov 956.968.3181	2015 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>GFOA Certificate</li> <li>Comprehensive Annual Financial Report review and assistance</li> <li>Federal Single Audit</li> <li>Long-term relationship</li> <li>Separately audit the Firemen's Relief and Retirement Fund, a Fiduciary Fund of the City</li> </ul>
City of Brownsville, Texas Lupe Granado III Finance Director lupe@cob.us 956.548.6019	1994 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>GFOA Certificate</li> <li>Comprehensive Annual Financial Report review and assistance</li> <li>Federal Single Audit</li> <li>Long-term relationship</li> </ul>
City of Mission, Texas Angie Vela Finance Director avela@missiontexas.us 956.580.8685	2019 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>GFOA Certificate</li> <li>Comprehensive Annual Financial Report review and assistance</li> <li>Federal Single Audit</li> <li>Long-term relationship</li> </ul>

# PRIOR AUDITING EXPERIENCE



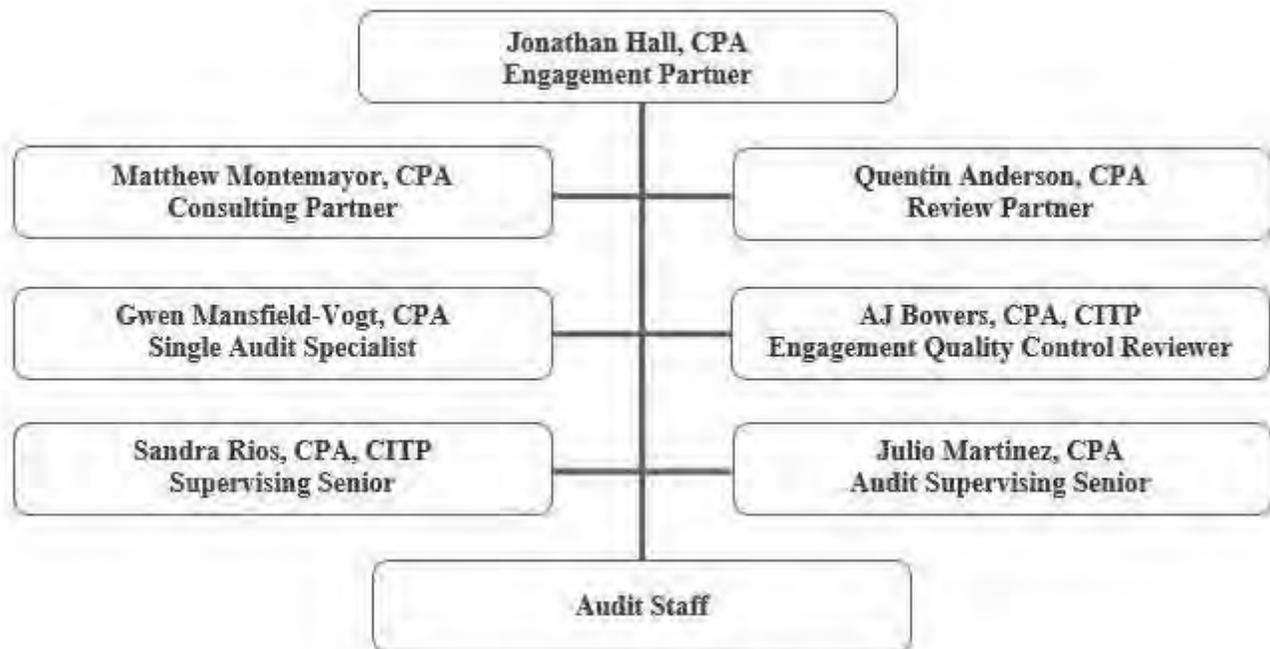
RELATIONSHIP	TIMELINE	SERVICE DESCRIPTION	RELEVANT POINTS TO CONSIDER
Brownsville Navigation District Lorena Hernandez Finance Director lhernandez@portofbrownsville.com 956.831.4592	1991 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>GFOA Certificate</li> <li>Comprehensive Annual Financial Report review and assistance</li> <li>Federal Single Audit</li> <li>Long-term relationship</li> </ul>
Port of Harlingen Authority Walker Smith Port Director walker@portofharlingen.com 956.423.0283	2012 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>Financial statement preparation assistance</li> <li>State Single Audit</li> <li>Long-term relationship</li> </ul>
Valley Municipal Utility District No. 2 Scott Fry General Manager sfry@vmud2.org 956.350.4136	2001 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>Financial statement preparation assistance</li> <li>Federal Single Audit</li> <li>Long-term relationship</li> </ul>
Laguna Madre Water District Eduardo Salazar Director of Finance esalazar@lmwd.org 956.943.2626	2001 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>Financial statement preparation assistance</li> <li>Long-term relationship</li> </ul>
City of Harlingen Waterworks System Ron de la Garza Director of Finance and Revenue rdelagarza@hwws.com 956.430.6120	1989 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>Financial statement preparation assistance</li> <li>Long-term relationship</li> </ul>
City of Primera, Texas Celina Gonzales City Manager cgonzales@cityofprimera.com 956.423.9654	2004 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>Financial statement preparation assistance</li> <li>Long-term relationship</li> </ul>
Valley International Airport Ron Mustard Director of Finance ron@flythevalley.com 956.430.8608	1989 - present	Audit	<ul style="list-style-type: none"> <li>Financial statement audit</li> <li>Financial statement preparation assistance</li> <li>Federal Single Audit (performed in conjunction with the City of Harlingen, Texas as a component unit)</li> <li>Long-term relationship</li> </ul>



The majority of the work to be performed will originate from our Harlingen office with assistance from our entire Rio Grande Valley Practice Unit. Our Rio Grande Valley Practice Unit is currently composed of 11 partners, 11 supervisors and other professional staff. Although the majority of the work to be performed will originate from our Harlingen office, other personnel will be participating. The number of people (by level) who will handle the audit of the City is as follows:

- 1 Engagement Partner (Jonathan Hall, from our Harlingen office)
- 1 Consulting Partner (Matthew Montemayor, from our Harlingen office)
- 1 Review Partner (Quentin Anderson, from our Harlingen office)
- 1 Single Audit Specialist (Gwen Mansfield-Vogt, a partner from our Albuquerque office)
- 1 Engagement Quality Control Reviewer (AJ Bowers, a partner from our Albuquerque office)
- 1 Supervisor (Julio Martinez, from our Harlingen office)
- 1 Certified Information Technology Professional (Sandra Rios, from our McAllen office)
- 2 Staff auditors (assigned upon our appointment as your auditor)

See the engagement team's resumes on the following pages including professional designations, certifications and licenses.





## Jonathan Hall

### Engagement Partner

jehall@CRlcpa.com  
 956.423.3765 | Phone  
 956.428.7520 | Fax



#### Representative Clients

- City of South Padre Island, Texas
- City of La Feria, Texas
- City of Harlingen Waterworks System
- Valley International Airport
- East Rio Hondo Water Supply Corporation
- Laguna Madre Water District
- La Feria Independent School District
- Santa Rosa Independent School District
- San Perlita Independent School District
- Marine Military Academy
- Marine Military Academy Foundation
- Palms Retirement Center
- Valley Initiative for Development and Advancement
- Proyecto Juan Diego
- Loaves & Fishes of the RGV
- Ronald McDonald House Charities of the RGV

#### Experience

Jonathan has 10 years of experience in public accounting. His experience includes audit engagements of governmental entities and nonprofit organizations. Additionally, his work has included reporting on compliance with Government Auditing Standards, GASB pronouncements, and OMB Uniform Guidance requirements. Jonathan has met the continuing education requirements of Government Auditing Standards and is licensed to practice as a Certified Public Accountant in the state of Texas.

Jonathan is actively involved in his community and previously served as a board member for the Harlingen Area Educational Foundation and is a graduate of the local community Leadership Harlingen program.

#### Education, Licenses & Certifications

- Masters in Accountancy, The University of Texas at Rio Grande Valley
- BBA, Accounting, Davenport University
- Certified Public Accountant

#### Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Texas Society of Certified Public Accountants (TSCPA)



# Matthew Montemayor

## Consulting Partner

mmontemayor@CRlcpa.com  
 956.423.3765 | Phone  
 956.428.7520 | Fax



### Representative Clients

- City of South Padre Island, Texas
- City of Harlingen, Texas
- City of Weslaco, Texas
- City of Lyford, Texas
- City of Palm Valley, Texas
- Harlingen Consolidated Independent School District
- La Feria Independent School District
- Roma Independent School District
- Lyford Consolidated Independent School District
- Marine Military Academy
- Marine Military Academy Foundation
- Marine Military Academy, Inc. Retirement Plan
- Weslaco Fireman's Relief and Retirement Fund
- Harlingen Firemen's Relief and Retirement Fund
- Boggus Motor Company, Inc. Employees' 401(k) Profit Sharing Plan and Trust
- First Community Bank 401(k) Plan

### Experience

Matthew has more than 10 years of experience in public accounting. His expertise includes audit engagements of governmental entities, nonprofit organizations and employee benefit plans. Additionally, his work has included reporting on compliance with Government Auditing Standards, GASB pronouncements, and OMB Uniform Guidance requirements. Matthew has met the continuing education requirements of Government Auditing Standards and is licensed to practice as a Certified Public Accountant in the state of Texas.

Matthew is actively involved in his community and currently serves as a board member and a finance committee member for Su Clinica Familiar health center and is a graduate of the local community Leadership Harlingen program.

### Education, Licenses & Certifications

- BBA, Accounting, The University of Texas at Brownsville
- Certified Public Accountant

### Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Texas Society of Certified Public Accountants (TSCPA)



# Quentin Anderson

## Technical Review Partner

qanderson@CRlcpa.com  
 956.423.3765 | Phone  
 956.428.7520 | Fax



### Representative Clients

- City of South Padre Island, Texas
- City of Harlingen, Texas
- City of Los Fresnos, Texas
- City of Weslaco, Texas
- City of La Feria, Texas
- City of Brownsville, Texas
- City of Primera, Texas
- City of Lyford, Texas
- City of Palm Valley, Texas
- City of Harlingen Waterworks System
- Valley International Airport
- East Rio Hondo Water Supply Corporation
- Laguna Madre Water District
- Valley Municipal Utility District No. 2
- Harlingen Consolidated Independent School District
- La Feria Independent School District
- Lyford Independent School District
- Santa Rosa Independent School District
- San Perlita Independent School District
- Marine Military Academy
- Marine Military Academy Foundation

### Experience

With more than 37 years of experience in public accounting, Quentin provides audit, tax, accounting, and consulting services to small businesses, governmental entities, construction companies, financial institutions, and not-for-profit entities. In addition, he provides services in the areas of employee benefit plan audits, federal single audits, and reviews and compilations.

Quentin will serve as the review partner. This role is one of the most important elements of our quality assurance process, as it provides for a timely, independent review of all key accounting and auditing issues. The review partner also reviews the financial statements and related supporting documentation - including the disclosures - to evaluate their fair presentation under accounting principles generally accepted in the United States of America (GAAP). Quentin will serve as a technical resource to the audit team and the City. Quentin has met the continuing education requirements of Government Auditing Standards and is licensed to practice as a Certified Public Accountant in the state of Texas.

Quentin is a past president of the Rio Grande Valley Chapter of the TSCPA. He is also a past member of the Board of Regents for Concordia University Texas. Within the community, Quentin is treasurer of the Harlingen Boys and Girls Club, a past chairman of St. Paul Lutheran School's Board of Education, a graduate of Leadership Harlingen, and a past president of the North Harlingen Rotary Club

### Education, Licenses & Certifications

- BBA, Accounting, Texas A&M University
- Certified Public Accountant
- Personal Financial Specialist

### Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Texas Society of Certified Public Accountants (TSCPA)



# Gwen Mansfield-Vogt

## Single Audit Partner

gvogt@CRIcpa.com  
505.883.2727 | Phone  
505.884.6719 | Fax



### Representative Clients

- City of Belen, New Mexico
- City of Deming, New Mexico
- City of Eunice, New Mexico
- City of Gallup, New Mexico
- City of Hobbs, New Mexico
- City of Santa Fe, New Mexico
- City of Raton, New Mexico
- City of Jacksonville/Duval County, Florida
- Pasco County, Florida
- Sarasota County, Florida
- City of Alamogordo, New Mexico and Housing Authority
- City of Brownsville, Texas
- City of Eagle Pass, Texas Housing Authority
- Aztec Municipal Schools
- Zapata County Independent School District
- Bernalillo Public Schools
- Alamogordo Municipal Schools

### Experience

Gwen Mansfield-Vogt has eleven years of experience serving government entities across the Southwest. Gwen oversees the Quality Control and Uniform Guidance (Single) Audit portions of the state and local government practice of CRI firm-wide. Her experience includes consulting in the following public sector areas: Technical subject matter support, GASB implementation, fund reporting, Uniform Grant Guidance compliance, GASB 34 and 35 compliance and reporting, internal controls and other agreed-upon procedures. Gwen reviews and approves all municipal Single Audit engagements performed in our practice unit prior to issuance.

Gwen is a recipient of the AICPA Advanced Single Audit Certificate.

Gwen's experience includes:

- Audit planning, fieldwork, supervision and financial reporting for numerous government entities; includes reporting compliance with Government Auditing Standards, GASB, and OMB requirements.
- Performing review of other audit firm's Single Audit as part of the AICPA's enhanced oversight program.
- Consulting on financial management, GAAP, accounting systems, and internal controls.

### Education, Licenses & Certifications

- Bachelor of Accountancy, New Mexico State University
- Certified Public Accountant

### Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- New Mexico Society of Certified Public Accountants (NMSCPA)



# Alan D. "AJ" Bowers, Jr.

Engagement Quality  
Control Review (EQCR)  
Partner

abowers@CRlcpa.com  
505.883.2727 | Phone  
505.884.6719 | Fax



## Representative Clients

- City of Mineral Wells, New Mexico
- City of Jacksonville, Florida
- City of Birmingham, Alabama
- City of Santa Fe, New Mexico
- City of Las Cruces, New Mexico
- City of Espanola, New Mexico
- City of Gallup, New Mexico
- City of Hobbs, New Mexico
- City of Sunland Park, New Mexico
- City of Truth or Consequences, New Mexico
- Canutillo Independent School District
- Fabens Independent School District
- Alamogordo Municipal Schools
- Aztec Municipal Schools
- Hobbs Municipal Schools
- Las Cruces Public Schools
- Jemez Public Schools
- Portales Municipal Schools
- Raton Public Schools
- Rio Rancho Public Schools

## Experience

AJ is a partner with CRI who has provided audit services to a wide variety of local governmental entities during his eleven years of experience. AJ's experience includes audit engagement planning, fieldwork, supervision, and financial reporting for numerous governmental entities which includes reporting compliance with Government Auditing Standards, GASB pronouncements, and OMB Uniform Guidance requirements. He has also spent considerable time becoming familiar and educating governmental accounting leaders on the requirements of the new OMB Uniform Guidance. He is a regular presenter for government conferences, such as the New Mexico and El Paso AGA Professional Development Training. He has performed consulting engagements for local governments and governmental entities, including developing and presenting customized training classes. AJ has met the continuing education requirements of Government Auditing Standards and is licensed to practice as a Certified Public Accountant in the state of New Mexico.

As Comprehensive Annual Financial Report Specialist, AJ will oversee the completion and perform a final review of the Comprehensive Annual Financial Report before submission. He will be available year round for client questions and consult

## Education, Licenses & Certifications

- BBA, Accounting, University of New Mexico
- Certified Public Accountant
- Certified Information Technology Professional

## Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- New Mexico Society of Certified Public Accountants (NMSCPA)
- Association of Government Accountants (AGA)
- Member of the Special Revenue Committee for the Certificate of Achievement for Excellence in Financial Reporting Program with the GFOA
- Member of team that answers questions for the AICPA Center for Plain English for Government



**Julio Martinez, CPA, Supervisor**, graduated from the University of Texas at Rio Grande Valley in 2016 and obtained his Masters in Accountancy from the University of Texas at Rio Grande Valley in 2017. Julio has over four years of experience serving government and nonprofit entities in the Rio Grande Valley. His experience includes audit engagement planning, fieldwork, supervision, and financial reporting for numerous governmental entities which include reporting compliance with Government Auditing Standards, GASB pronouncements and OMB Uniform Guidance requirements. He has been the supervisor in charge of various governmental entities including La Feria Independent School District, Roma Independent School District, City of La Feria, City of Harlingen Waterworks System and City of Primera. He was a recipient of the firm's Circle of Excellence Award in 2019. Julio is a member of the American Institute of Certified Public Accountants (AICPA) and the Texas Society of Certified Public Accountants (TSCPA). Julio has met the continuing education requirements of Government Auditing Standards and is licensed to practice as a Certified Public Accountant in the State of Texas.

**Sandra Rios, CPA, CITP**, will serve as the engagement's IT specialist. Sandra graduated Magna Cum Laude from the University of Texas at Pan American with a Bachelor's Degree in Accounting and a Master of Science in Accounting. She currently serves as an advisory board member for Keep McAllen Beautiful, Treasurer for the Rio Grande Valley Chapter of the Texas Society of CPAs and Chapter Chair of Young CPAs and Emerging Professionals. In the past, she has served as Treasurer for Metro Toastmasters Club in McAllen and a member of the Rotary Club of McAllen. She was a recipient of the firm's Circle of Excellence Award in 2017. Sandra has seven years of public accounting experience. Her areas of expertise include information technology general controls testing, risk assessment, limited scope audits of employee benefit plans and taxation of all entities and individuals. Sandra has met the continuing education requirements of Government Auditing Standards and is licensed to practice as a Certified Public Accountant in the State of Texas and is a graduate of Leadership McAllen.

#### **STAFF**

Staff accountants with experience in the government sector will be assigned upon our appointment as your designated CPA firm. We maintain professional proficiency through continuing education and training. All professionals are required to complete 40 hours of continuing education each year. All members of the team will have met the continuing education requirements of Government Auditing Standards, and have taken the required courses necessary in the last two (2) years. The Firm's annual Technical Training CPE Week includes a governmental track; members of the governmental niche attend these sessions.

#### **CONTINUITY AND STAFF ROTATION**

We understand how important staff continuity is to you, and it's important to us too. Continuity of staffing is a priority in staff assignment decisions, and we will work hard to achieve a high degree of staff stability from year to year on the engagement. We are sensitive to the importance of maintaining continuity of engagement partners, supervisors, and staff. It enables us to focus on substantive issues rather than start-up concerns, and it fosters a strong working relationship between our team and your personnel. CRI focuses on our team members as well as our clients, and understands that staff continuity enables CRI to develop and maintain an in-depth understanding of your operations, management style, and operating practices, which ultimately will allow us to offer you value-added services, industry specialization, and overall better personal service. Therefore, professional staff are not arbitrarily rotated through jobs.

**CRI is licensed to practice public accounting in the State of Texas. As an audit partner of CRI, Jonathan Hall is authorized to legally bind the Firm to the terms and conditions including the timeline as set forth in the RFP. In addition, we can also confirm that CRI is independent with regard to the City of South Padre Island, Texas, as defined by generally accepted auditing standards and the U.S. General Accounting Office's Government Auditing Standards.**



## AUDIT METHODOLOGY

Our audit, tax, consulting, and client accounting services documentation is maintained electronically. Compliance with our methodology is regularly reviewed and evaluated as part of our internal quality program, which is further discussed in this section under **INTERNAL QUALITY CONTROL REVIEWS AND EXTERNAL REVIEWS**. Comprehensive policies and procedures governing all of our practices and addressing professional and regulatory standards and implementation issues are constantly updated for new professional developments and emerging issues. See the table of contents to identify the relevant audit approach and methodology detailed description section.

## ENGAGEMENT QUALITY REVIEW PARTNER (CONCURRING PARTNER)

Audit engagements are assigned engagement quality review (EQR) partner, as appropriate. This role is one of the most important elements of our quality assurance process, as it provides for a timely, independent review of key accounting and auditing issues. The EQR partner also reviews the financial statements and related supporting documentation—including the disclosures—to evaluate their fair presentation under accounting principles generally accepted in the United States of America (GAAP).

## INTERNAL QUALITY CONTROL REVIEWS AND EXTERNAL REVIEWS

Experienced partners and professional staff of our firm conduct quality control reviews of our audits. Our partners' work is reviewed annually, and the inspection process includes periodic testing of the effectiveness of our quality controls and a continuous improvement program. This risk-based annual inspection is intended to mimic the triennial peer review described in the following paragraph and are performed on completed engagements. In addition to this inspection, we perform in-process, "pre-issuance" reviews of partners' work that are chosen for using a risk-based selection process; these reviews are performed by our corporate quality control team. The combination of the in-process and completed engagements is part of our continuous improvement processes.

Peer reviews are performed every three years by another independent public accounting firm. The most recent review of our firm was performed in 2019 by Brown Edwards, whose report was the most favorable possible "Pass".

In addition, we are registered with the PCAOB and our 2018 PCAOB inspection report was also the most favorable possible—no audit deficiencies or quality control defects identified. The 2018 PCAOB report can be viewed at <https://pcaobus.org/Inspections/Reports/Documents/104-2019-029-Carr-Riggs-Ingram-LLC.pdf>.

The Firm has not had any federal or state desk reviews or field reviews of its audits during the past three (3) years. In addition, the Firm has not had any disciplinary action taken or pending against the firm during the past three (3) years with state regulatory bodies or professional organizations.

## INDEPENDENCE

CRI personnel adhere to applicable independence, integrity and objectivity requirements of the American Institute of Certified Public Accountants (AICPA), Texas Society of CPA's, Texas State Board of Public Accountancy, Government Auditing Standards, Texas State Statutes and other regulatory agencies in which we practice. Maintaining our independence while complying with the rules require that we develop and publish policies and guidance, train our people in the rules, and implement processes that monitor compliance. Based on our internal policies and procedures, we feel we are currently independent with respect to the City of South Padre Island, Texas and the South Padre Island Economic Development Corporation. Should any information come to our attention that would impair our independence, such information would be communicated promptly to management.

CRI currently audits the City of South Padre Island, Texas and the South Padre Island Economic Development Corporation. These services do not constitute a conflict of interest relative to performing the audit of the City since CRI is independent of all entities as stated above.



## Report on the Firm's System of Quality Control

To the Partners of  
Carr, Riggs & Ingram LLC  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Carr, Riggs & Ingram, LLC (the "firm") applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, an audit performed under FDICIA, and an examination of a service organization (SOC 2 engagement).

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

---

*Your Success is Our Focus*

319 McClanahan Street, S.W. • Roanoke, Virginia 24014-7705 • 540-345-0936 • Fax: 540-342-6181 • [www.BECpas.com](http://www.BECpas.com)



**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Carr, Riggs & Ingram, LLC, applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Carr, Riggs & Ingram, LLC has received a peer review rating of *pass*.

*Brown, Edwards & Company, L.L.P.*

CERTIFIED PUBLIC ACCOUNTANTS

Roanoke, Virginia  
October 3, 2019



# TAB C - METHODOLOGY AND TECHNICAL APPROACH



# UNDERSTANDING & MEETING YOUR NEEDS



From the RFP, we understood the City to express the following needs, requests, and/or issues. We've detailed our proposed solutions below and are happy to discuss other related projects as they arise and upon request.

NEEDS & ISSUES		SOLUTIONS & SERVICES
Technical	An independent audit performed on the City of South Padre Island, Texas' financial statements.	Perform external audit services in accordance with generally accepted auditing standards (GAAS), as set forth by the American Institute of Certified Public Accountants (AICPA) <i>Industry Audit and Accounting Guide Audits of State and Local Government Units</i> , and the U.S. General Accounting Office's (GAO) <i>Government Auditing Standards</i> (1994, as amended), in order to express an opinion on the City of South Padre Island, Texas' financial statements.
Technical	It is expected that the City of South Padre Island, Texas will receive and expend \$750,000 or more in federal funds awards during the year ended September 30, 2021.	<p>Perform a Federal Single Audit in accordance with:</p> <ul style="list-style-type: none"> <li>• Provisions of the Federal Single Audit Act of 1984.</li> <li>• Provisions of the Federal Single Audit Act Amendments of 1996.</li> <li>• Provisions of the U.S. Office of Management and Budget (OMB) Title 2 U.S. Code of <i>Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards</i> (Uniform Guidance).</li> <li>• OMB Compliance Supplement for Single Audits of State and Local Governments.</li> <li>• All other applicable laws, regulations and standards.</li> </ul> <p>Test the City's transactions and records pertaining to federal program and report all instances of noncompliance to the City. Also, to review and certify the Data Collection Form prepared by City staff.</p>



NEEDS & ISSUES		SOLUTIONS & SERVICES
Technical	Upon completion of the City's financial statement audit to issue reports, schedules and statements requested by management.	<p>The following reports, schedules and statements will be issued by the Firm upon completion of the audit engagement:</p> <ul style="list-style-type: none"> <li>• A report on the fair presentation of the financial statements performed in accordance with governmental auditing standards.</li> <li>• A report on compliance and internal control over financial reporting based on an audit of the financial statements performed in accordance with governmental auditing standards.</li> <li>• A report on compliance and internal control over compliance with requirements applicable to each major federal program and internal control over compliance in accordance with provisions of the U.S. Office of Management and Budget (OMB) <i>Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards</i> (Uniform Guidance).</li> <li>• A report on the fair presentation of the supplementary schedule of expenditures of federal awards in relation to the audited financial statements.</li> <li>• A schedule of findings and questioned cost.</li> <li>• A summary schedule of prior audit findings and corrective action plan.</li> <li>• Auditor's letter of recommendations to management.</li> <li>• The Schedule of Expenditures of Federal Awards and related auditor's report, as well as the related reports on compliance and internal controls are to be included in the annual financial report.</li> </ul>

# PROPOSED AUDIT TIMING



<b>STAGE #1: Client Acceptance &amp; Pre-Planning</b>	<b>DATE</b>
Appointment of audit firm	May 2021
Ongoing consultation on major issues and developments	May 2021 - March 2022
Entrance conference with management to review the detailed audit work plan and schedule	September 2021 - October 2021
Hold CRI engagement team planning meetings	September 2021 - October 2021
<b>STAGE #2: Risk Assessment &amp; Audit Strategy</b>	<b>DATE</b>
Gain understanding of significant processes and key controls	October 2021 - November 2021
Perform testing of key controls to reduce substantive testing	October 2021 - November 2021
Determine nature, timing and extent of substantive procedures	November 2021
Finalize and communicate the detailed audit work plan to management	November 2021
<b>STAGE #3: Audit Execution</b>	<b>DATE</b>
Conduct remaining substantive tests based on the results of audit procedures performed to date	November 2021 - December 2021
Discuss results of audit work with management	December 2021 - January 2022
<b>STAGE #4: Report &amp; Monitor</b>	<b>DATE</b>
Assist the City staff in preparing the Comprehensive Annual Financial Report	January 2022 - February 2022
Meet with management to discuss the results of audit procedures and to review the Comprehensive Annual Financial Report and management letter	February 2022
Issue Comprehensive Annual Financial Report and present to the City Council	March 2022

In order to facilitate the completion of the audit engagement in an efficient, effective and innovative manner, CRI will utilize technology throughout the engagement to the extent possible and specify time frames for completion of the various stages of the audit engagement to ensure a timely completion as set forth in the City's RFP. Progress reports will be made available upon request as each stage of the audit engagement listed above is completed.



We are proud of our hands-on, service-centric, and results-oriented approach. Combining that approach with quality controls and superior talent allows us to help you achieve your goals and strengthen your management systems and processes. This approach is further emphasized through our three core values which guide our team's behavior and function as the foundation for interactions with our clients and each other.



## CLIENT SERVICE

Defining our brand by meeting or exceeding the highest expectations of our clients

## RESPECT

Building productive, long-term relationships with each other that are based on mutual respect, trust, and sharing

## INTEGRITY

Living with sincerity, transparency, and honesty

Our proposed services require a coordinated effort between us and City of South Padre Island, Texas' team. Planning and continual communication are essential to developing the appropriate procedures, working collaboratively to resolve any identified issues, and meeting your timelines.

CRI's audit approach occurs within a framework of our client's business and industry; therefore, we assess risk by:

- Understanding management's perspectives and goals, and
- Considering business conditions and threats that could prevent management from achieving its business objectives.

We assess risks in the following areas:





Our ultimate intent is to drill down from these broad risks to specific financial reporting risks. We understand both these risks and management's processes and procedures for mitigating them (i.e. internal controls) in order to develop our procedures to carry out our audit responsibilities.

Although our audits are conducted through a structured, risk-based model, we focus on understanding the client's needs, requirements, and expectations. We work collaboratively with management and the Audit Committee (or similar function) to develop a communication and work plan to continuously improve client service, by doing so we help in moving your team from simple compliance to providing you with a competitive advantage.

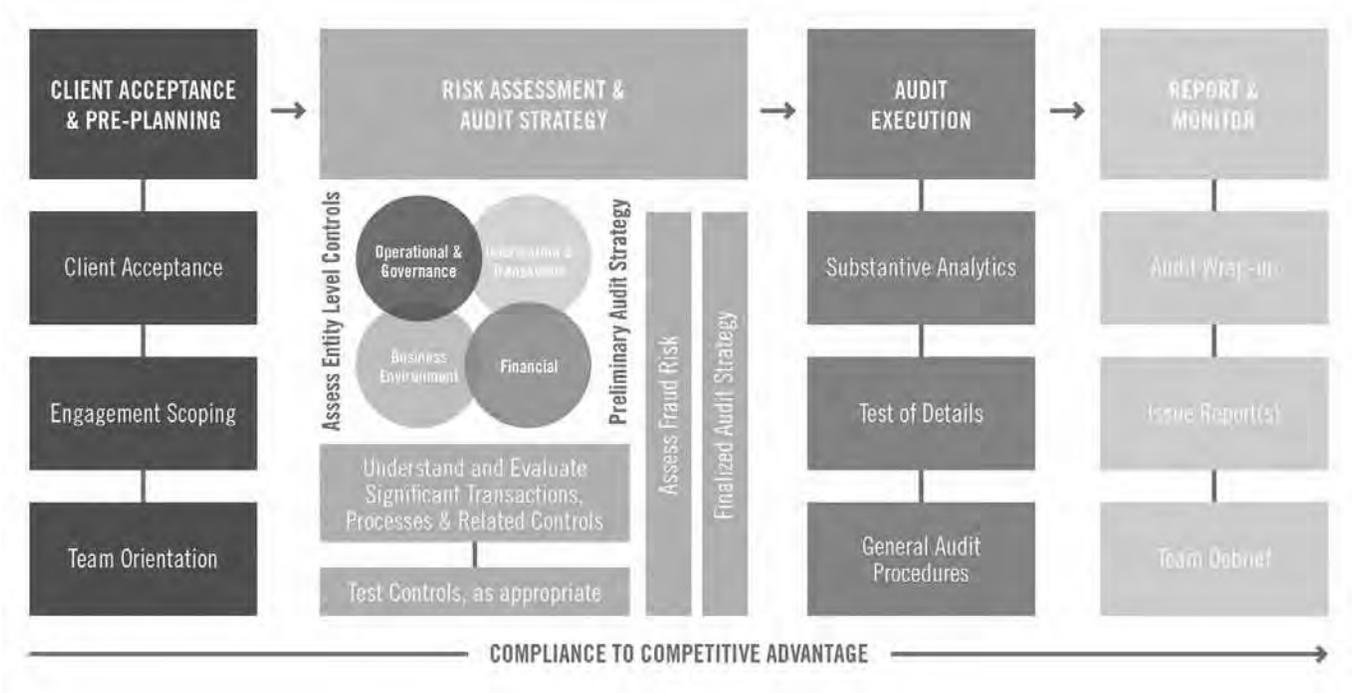
In planning, we concentrate on "key risks," (items with a greater risk of a material misstatement, a material weakness in internal controls, or other matters resulting in the issuance of an inappropriate audit report). We focus on "material" items (i.e. those items that would be important to the user of your financial statements). When evaluating materiality of identified misstatements, certain quantitative and qualitative factors must be considered—which may include:

- Impact on operating trends (revenue/income, expenses, net income, etc).
- Nature of the misstatement (i.e., did the misstatement result from an unlawful transaction?).
- Impact on liquidity, capital/surplus, earnings capacity, etc.
- Impact to loan covenants and contractual and regulatory requirements.

Consistent communication is a key to completion of the audit. By ensuring constant involvement, we are in a better position to respond to your issues timely and efficiently. Therefore, we plan to meet with your management to:

- Set-up the audit by reviewing the mapping of City of South Padre Island, Texas' financial information (financial statements and notes) to significant processes and IT systems to ensure that all significant account balances, transactions, procedures, and systems are tested as deemed necessary.
- Discuss ongoing changes—specifically new accounting pronouncements and key business transactions in their early stages, enabling us to agree on the resolution of various complex business issues on a timely basis.

Our audit approach is a four stage approach, as depicted in the summary below. Our client acceptance and risk assessment procedures occur during detailed conversations and observations with your team. The results of those procedures allow us to tailor an audit program to your specific risks and needs. We then execute the audit, report the results, and evaluate continuous improvement opportunities for ongoing service and benefit to you.





## STAGE 1: CLIENT ACCEPTANCE & PRE-PLANNING

- Perform client acceptance procedures.
- Collaborate with management to agree to expectations and scope.
- Assign appropriate staff based on client needs and assessed risk.

## STAGE 2: RISK ASSESSMENT & AUDIT STRATEGY

- Interview client personnel and others to understand client-specific objectives and risks.
- Assess following aspects of the organization for their impact on the audit plan:
  - environmental and other external risks,
  - management's fraud and IT risk assessment models,
  - entity level controls including:
    - control environment
    - risk assessment,
    - information and communication,
    - and monitoring controls.
  - IT General Computer (ITGC) controls, such as
    - IT Environment
    - Developing and Delivering IT, and
    - Operating and Monitoring IT.
- Determine materiality.
- Develop and document our understanding of and/or reliance on:
  - linkage of financial statements to:
    - significant transactions,
    - processes,
    - IT systems, and
    - related controls,
  - existence of/reliance on SOC entities and their reports,
  - internal audit, and
  - specialists (e.g. valuation, pension costs, etc.).
- If elected, test controls including ITGC, through a mix of:
  - inquiry,
  - observation
  - examination, and
  - re-performance.
- Perform preliminary analytical procedures.
- Finalize risk assessments and develop a final audit strategy.

## STAGE 3: AUDIT EXECUTION

- Where possible to test as efficiently as possible:
  - develop detailed analytical procedures to use as substantive tests (benefit = reducing tests of details):  
Examples include:
    - ratio analysis,
    - regression analysis,
    - trend analysis,
    - predictive tests, or
    - reasonableness test,
  - utilize Computer-Assisted Audit Techniques (CAATs) (benefit = automation of testing for more coverage and less disruption to the client), and
  - perform targeted testing (also known as "coverage" testing) to test large portions of account balances (benefit = more coverage with smaller selections).
- Perform tests of details, including sampling.
- Perform general audit procedures such as tests related to:
  - commitments and contingencies,
  - legal letters,
  - management representations,
  - reviews of Board minutes,
  - related party transactions,
  - debt covenants, and
  - going concern.
- Perform other tests for compliance such as Yellow Book or Single Audit tests.

## STAGE 4: REPORT & MONITOR

- Continually monitor throughout the audit - providing feedback as agreed during scoping.
- Conclude the audit (i.e. issue opinions and reports).
- Develop and present:
  - reports,
  - required communications,
  - management letter comments, and
  - other audit-related deliverables.
- Perform debriefings to identify opportunities for improvement with our:
  - engagement team, and/or
  - client's team.



GAAP provides a conceptual framework for accounting, financial reporting, and disclosure. Your application of GAAP varies depending on your facts and circumstances—and interpretations.

Our general audit approach as described above is tailored to address the nature and inherent risk of each area. For significant areas, we will:

- Meet with management to gain an understanding of management's processes and controls.
- Assess and test such controls, as necessary.
- Perform substantive analytical audit procedures and tests of details, as appropriate.

In certain complex areas, we may use functional specialists (e.g. information technology (IT), valuation of investments, and review of actuarial assumptions and calculations) to assist in the evaluation of complicated transactions and judgmental account balances. Additionally, we will review the financial statement disclosures and evaluate the overall transparency of City of South Padre Island, Texas' financial reporting.

Taking into account various items related to City of South Padre Island, Texas, such as—but not limited to—industry expertise, knowledge of your organization, preliminary risk assessments, materiality, and the judgmental nature of the accounts, we have outlined below the key areas of audit focus and our proposed strategy.

Our professional fees are based on the key assumptions that City of South Padre Island, Texas will:

- Make available documents and work papers for review at City Hall, although we may choose to review at alternate locations.
- Prepare certain schedules and analyses and provide supporting documents as requested in a timely manner.
- Assist us in obtaining an understanding of the accounting systems of City of South Padre Island, Texas.
- Not experience a significant change in business operations or financial reporting standards.

As part of the audit engagement, the City's duties and responsibilities include the following:

- Preparing the Introductory Section, Management's Discussion and Analysis and the Statistical Section to be included in the Comprehensive Annual Financial Report.
- Accept responsibility for the financial statements upon completion of the audit engagement.

The Firm is responsible for the items listed on pages 23-24 of the RFP.

# PROPOSED AUDIT STRATEGY



Significant Areas	Substantive Procedures					Notes
	Level of Risk	Test of Controls	Analytics	Test of Details	Use of CAATs	
Fraud risks	Medium	X	X	X		<ul style="list-style-type: none"> <li>Will meet AICPA requirements of fraud testing.</li> <li>Fraud is considered an intentional act that results in a material misstatement of the financial statements.</li> <li>We will gather information to identify risks of material misstatement due to fraud, and evaluate processes that address fraud.</li> </ul>
Financial reporting	Medium		X	X		<ul style="list-style-type: none"> <li>Period-end financial reporting is critical; financial reporting compiles/reconciles detailed information from underlying processes and systems.</li> </ul>
Other estimates and contingencies	Medium	X	X	X		<ul style="list-style-type: none"> <li>Compensated absences – we will perform tests of details and substantive analytics to substantiate accuracy of account balance.</li> </ul>
Manual journal entries	High	X		X	X	<ul style="list-style-type: none"> <li>Manual journal entries are risky.</li> </ul>
Entity level controls	Medium	X	X	X	X	<ul style="list-style-type: none"> <li>We will gain an understanding of the control environment, risk assessment, monitoring, information and communication channels to determine the nature, timing, and extent of reliance on and tests of controls; we use all of the above to build the audit approach.</li> <li>Our goal is to leverage management's processes to the degree possible, which increases efficiency.</li> </ul>



Significant Areas	Substantive Procedures					Notes
	Level of Risk	Test of Controls	Analytics	Test of Details	Use of CAATs	
IT systems	High	X			X	<ul style="list-style-type: none"> <li>Underlying financial and operational systems supporting the key business cycles play a critical role in the ability to generate and compile complete and accurate financial data.</li> <li>The IT security, computer operations and program change controls for financially significant applications are vital.</li> </ul>
Capital assets and related expenditures	Medium		X	X	X	<ul style="list-style-type: none"> <li>Capital assets are significant due to the account balance and susceptibility to misappropriation.</li> </ul>
Accounts payable and related expenditures	Medium	X	X	X	X	<ul style="list-style-type: none"> <li>Accounts payable are significant due to the account balance and number of transactions impacting accounts payable and the related expense accounts.</li> </ul>
Payroll, related liabilities and payroll expenditures	Medium	X	X	X	X	<ul style="list-style-type: none"> <li>Payroll liability accounts and related expenditures are significant due to the account balance and payroll expenditures comprise a significant portion of City of South Padre Island, Texas's expenditures.</li> </ul>
Pension and other post-employment benefits (OPEB) liabilities	High	X	X	X		<ul style="list-style-type: none"> <li>Pension and OPEB liabilities are significant due to the size of account balances and significant estimates associated with these types of accounts.</li> <li>We will perform tests of balances which includes obtaining actuarial data.</li> </ul>

# PROPOSED AUDIT STRATEGY

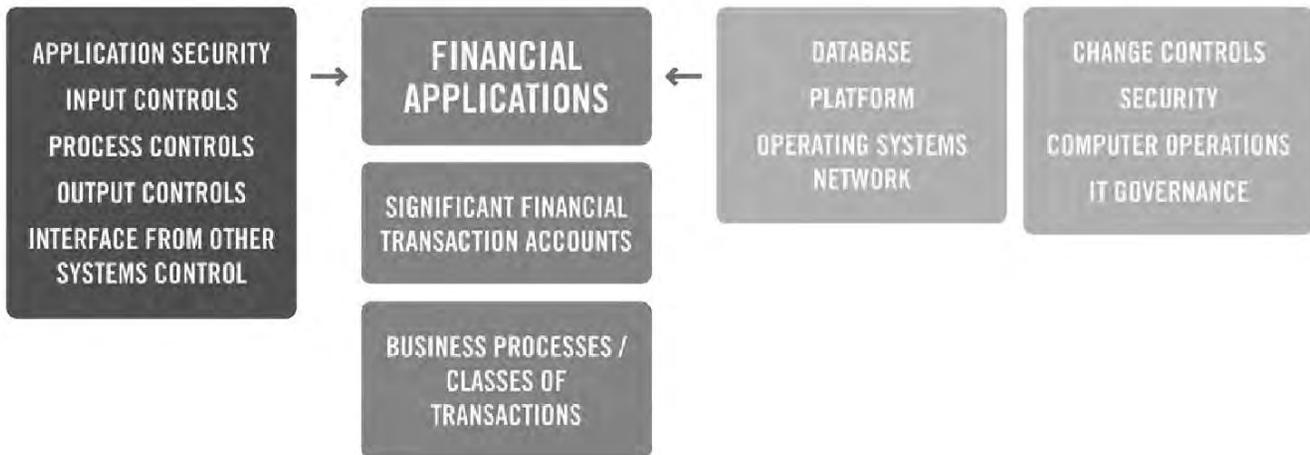


Significant Areas	Substantive Procedures					Notes
	Level of Risk	Test of Controls	Analytics	Test of Details	Use of CAATs	
Deferred inflows and deferred outflows	Medium	X	X	X		<ul style="list-style-type: none"> <li>Deferred inflows and deferred outflows are significant due to the size of account balances.</li> </ul>
Long-term debt / debt covenants	Medium		X	X		<ul style="list-style-type: none"> <li>Debt may be significant due to the size of account balance and covenants associated with debt.</li> <li>We will perform tests of compliance through substantive analytics and confirmation of certain data with creditors and other third-parties.</li> </ul>
Revenue recognition	High	X	X	X	X	<ul style="list-style-type: none"> <li>The City generates revenue through local property taxes, state funds and federal funds.</li> <li>We will test revenue systems and processes and perform a combination of substantive analytical procedures and tests of details to test this area, including a review of compliance requirements for federal and state grant funds.</li> </ul>
Cash and cash equivalents	Low	X	X	X		<ul style="list-style-type: none"> <li>Cash is significant because of the large account balance and number of transactions impacting account.</li> </ul>
Accounts receivable	High	X	X	X	X	<ul style="list-style-type: none"> <li>Accounts receivable are significant due to the account balance, number of transactions and issues related to estimates associated with the allowance for doubtful accounts.</li> </ul>

# INTEGRATION OF TECHNOLOGY & AUDIT PROCEDURES



In today's IT-centric world, understanding the manual process and supporting systems underlying internal controls over financial reporting (ICFR) is increasingly important. External information systems threats from hackers—coupled with internal transaction errors and fraud—require the implementation, testing, and improvement of strong IT controls. CRI's dedicated IT audit and assurance team has adopted an integrated audit approach that includes a review of relevant IT systems with input into the financial reporting process. We complete a review of IT policies and procedures and conduct “hands-on” testing against best practices and appropriate regulations, yielding financial audit effectiveness including uncovering IT deficiencies.



Our integrated audit approach includes review and testing of both IT general controls and financial application controls related to ICFR including but not limited to:

- Security—Physical and Access Controls,
- Change Management for Systems and Configurations,
- Application/System Development and Customization,
- IT Risk Management,
- Data Backup and Recovery/Business Continuity Plans,
- Electronic Banking Wire and ACH Security, and
- Segregation of Duties within Systems and IT function.

Additionally, CRI's data analytics and data mining expertise and computer-aided audit tools (CAATs) allow us to perform procedures on entire populations of system transactions, which allow us to develop a focused set of methodical analyses for your data.

## CREDENTIALS

These services are performed by our team who serves as well-known speakers on IT audit, security, risk assessment, and other related topics. Our leaders have developed an IT audit approach that is the basis for the AICPA's IT Audit Training School (beginner and advanced), which they have taught for the past several years. Additionally, our IT audit professionals maintain certifications and credentials including Certified Information Systems Auditor (CISA), Certified Information Systems Security Professional (CISSP), Certified Information Technology Professional (CITP), and other IT certifications requiring regular annual CPE hours. Finally—and maybe most importantly—our auditors not only have the required technical expertise, but also the unique ability to communicate IT topics in a manner easily understood by non-technical personnel. This capability is critical when reporting to both management and board members.



# TAB D - COST PROPOSAL





We value creating mutually rewarding, long-term relationships with our clients. Our goal is to provide high quality, responsive service that yields returns far greater than your investment in our professional fees. Overall, our approach doesn't change during a multiyear contract, as we strive to earn our client's business each and every year. We apply what we learn every year with feedback from the client in order to ensure increased success in future periods. Please find below our proposal of fees to provide the requested services for the upcoming fiscal years.

The fees included in the price proposal include providing thirty (30) bound copies of the written audit report, as well as an unbound report to be copied as needed, and an electronic PDF copy. The firm will provide the covers for the audit report unless the City wishes to supply customized covers.

CRI is prepared to help answer any questions the City may have about its daily financial operations and we will be happy to assist with any questions throughout the year at no additional cost.

SERVICE	CRI FEES 2021	CRI FEES 2022	CRI FEES 2023	CRI FEES 2024	CRI FEES 2025
<ul style="list-style-type: none"> <li>Perform external audit services in accordance with auditing standards generally accepted in the United States of America (GAAS)</li> <li>Perform a Single Audit in accordance with the Uniform Guidance*</li> </ul>	\$32,000	\$32,750	\$33,500	\$34,250	\$35,000

\*The fee estimate shown above is in anticipation of auditing up to two (2) major federal or state programs. If it is determined that more than two (2) major federal or state programs are required to be tested in accordance with the Uniform Guidance, an additional fee may be required due to the additional time involved in testing additional major federal or state programs.

If City of South Padre Island, Texas requests additional services outside of this proposal, professional fee hourly rates are as follows, but may be negotiated depending on the project request:

CLASSIFICATION	HOURLY RATE
Partner	\$250
Supervisor	\$190
Senior	\$170
Staff	\$140

Our professional fees are based on the key assumptions that City of South Padre Island, Texas will:

- Make available documents and work papers for review at City of South Padre Island, Texas's headquarters location, although we may choose to review at alternate locations.
- Prepare certain schedules and analyses and provide supporting documents as requested in a timely manner.
- Assist us in obtaining an understanding of the accounting systems of City of South Padre Island, Texas.
- Not experience a significant change in business operations or financial reporting standards.

# PROPOSED AUDIT TIMING



We value creating mutually rewarding, long-term relationships with our clients. Our goal is to provide high quality, responsive service that yields returns far greater than your investment in our professional fees. Overall, our approach doesn't change during a multiyear contract, as we strive to earn our client's business each and every year. We apply what we learn every year with feedback from the client in order to ensure increased success in future periods. Please find below our proposal of fees to provide the requested services for the upcoming fiscal years.

	Partner	Supervisor	Senior	Staff	Total
<b>October 2021:</b> Entrance conference with management to discuss the impact of year-end closings. To plan the audit and discuss information (analysis, workpapers, etc.) to be prepared by City personnel. Provide the City with audit confirmations for signature.	6	4	4	-	14
<b>October/November/December 2021:</b> Internal control evaluation and testing. Compliance testing federal/state financial assistance programs. Determine nature and extent of audit fieldwork. Audit fieldwork.	25	50	80	150	305
<b>January/February 2022:</b> Work with City staff for preparation of draft audit report. Review adjusting entries. Review report with management at exit conference. Review management letter.	30	40	40	25	135
<b>March 2022:</b> Deliver audit report to the City Council (and for subsequent submission to the GFOA).	3	2	1	-	6
<b>Total hours</b>	<b>64</b>	<b>96</b>	<b>125</b>	<b>175</b>	<b>460</b>



TAB E

CERTIFICATION AND ACKNOWLEDGEMENT

CERTIFICATE OF INTERESTED PARTIES

CONFLICT OF INTEREST QUESTIONNAIRE



**CERTIFICATION and ACKNOWLEDGMENT**

The undersigned affirms that they are duly authorized to submit this Proposal, that this Proposal has not been prepared in collusion with any other Respondent, and that the contents of this Proposal have not been communicated to any other Respondent prior to the official opening. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Respondent certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement.

Signed By: Jonathan Hall Title: Partner

Typed Name: Jonathan Hall Company Name: Carr, Riggs & Ingram, LLC

Phone No.: (956)423-3765 Fax No.: (956)428-7520

Email: jehall@cricpa.com

Bid Address:	<u>402 E. Tyler Ave.</u>	<u>Harlingen</u>	<u>Texas</u>	<u>78550</u>
	<u>P.O. Box or Street</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
Order Address:	<u>402 E. Tyler Ave.</u>	<u>Harlingen</u>	<u>Texas</u>	<u>78550</u>
	<u>P.O. Box or Street</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
Remit Address:	<u>402 E. Tyler Ave.</u>	<u>Harlingen</u>	<u>Texas</u>	<u>78550</u>
	<u>P.O. Box or Street</u>	<u>City</u>	<u>State</u>	<u>Zip</u>

Federal Tax ID No.: 72-1396621

DUNS No.: 127510790

Date: 04/12/2021

# CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING**

Certificate Number:  
2021-736117

Date Filed:  
04/08/2021

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
Carr, Riggs & Ingram LLC  
Harlingen, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
City of South Padre Island, Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
RFP FIN2021-02  
Professional Audit Services for fiscal years ending September 30, 2021 through September 30, 2025

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Hawkins, George	Houston, TX United States	X	
	Barksdale, Brian	Birmingham, AL United States	X	
	Schumpert, Scott	Nashville, TN United States	X	
	Scott, Michael	Panama City, FL United States	X	
	Christensen, Jennifer	Orlando, FL United States	X	
	Bollinger, Kelly	Atlanta, GA United States	X	
	Carr, William	Enterprise, AL United States	X	

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Jonathan Hall, and my date of birth is 06/08/1982.

My address is 402 E. Tyler Ave., Harlingen, TX, 78550, U.S.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Cameron County, State of Texas, on the 8th day of April, 2021.  
(month) (year)



Signature of authorized agent of contracting business entity  
(Declarant)

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).  
 By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.  
 A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY	
Date Received	

**1 Name of vendor who has a business relationship with local governmental entity.**  
 Carr, Riggs & Ingram, LLC

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**  
 \_\_\_\_\_  
 Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**   
 \_\_\_\_\_  
 Signature of vendor doing business with the governmental entity

04/12/2021  
 \_\_\_\_\_  
 Date

# City of South Padre Island

## Proposal for Professional Audit Services For Fiscal Year Ending September 30, 2021

April 9, 2021

**Park Fowler & Co., PLLC**  
4639 Corona Dr. #100  
Corpus Christi, Texas 78411  
(361) 854-4688

**Contact: Marc D. Kennedy, CPA**  
mkennedy@parkcpas.com



**PARK FOWLER & CO.**

*Certified Public Accountants & Management Consultants*  
*A Professional Limited Liability Company*



# PARK FOWLER & CO.

*Certified Public Accountants & Management Consultants  
A Professional Limited Liability Company*

MANAGING PARTNER:  
Ronald H. Park, CPA

IN-OFFICE COUNCIL:  
Daniel T.A. Cotts, JD, LLM

ASSOCIATES:  
Clara A. Moreno, CPA  
Marc D. Kennedy, CPA  
P. Andrew Hall, CPA  
Pamela De La Pena, CPA

April 9, 2021

Audit Committee  
City of South Padre Island  
4601 Padre Boulevard  
South Padre Island, Texas 78597

Re: Request for Proposal – Professional Audit Services

Park Fowler & Co., PLLC is pleased with the opportunity to submit the accompanying proposal to provide professional independent audit services to the City of South Padre Island, Texas (the “City”) for the fiscal years ending September 30, 2021 through September 30, 2025. We understand the engagement includes auditing the basic financial statements, an in-relation-to statement about the supplementary schedules will be provided based on auditing procedures applied during the audit of the basic financial statements and the combining and individual fund financial statements and schedules. In addition, we will provide an Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters in Accordance with *Government Auditing Standards* and an Independent Auditor’s Report on Compliance for Each Major Program and Report on Internal Control Over Compliance Required by the Uniform Guidance, if required.

Our examination of the City’s financial statement will be in accordance with:

- Auditing standards generally accepted in the United States of America as included in Statements on Auditing Standards, published by the American Institute of Certified Public Accountants;
- Standards applicable to financial audits in the General Accounting Office’s (GAO) *Government Auditing Standards* issued by the Comptroller General of the United States;
- Provisions of relevant General Accounting Standards Board Statements;
- Provisions of the Single Audit Act and the provisions of the U.S. Office of Management and Budget’s *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, if required;
- Limited procedures in accordance with the Public Funds Investment Act;
- Other requirements in accordance with State and Federal Laws and regulations.

We believe our Firm possesses certain unique characteristics that are well-matched to the City’s needs.

- 1 -

- We are a local accounting firm with knowledge and understanding of local community needs;
- We are committed to customer service and developing client relationships. We offer support throughout the year as part of this engagement and will not charge additional fees for those informal consultations;
- Our proposed service team for the City consists of experienced professionals who have supervised and worked on multiple government engagements;
- Our firm provides high quality services and meets client's time constraints, as such we are committed to performing the engagement within the time parameters described in the proposal.

Outlined in this proposal are key factors that distinguish our firm from other providers of government audit services. Among these are the experience levels of our service team with audits of governmental entities as well as in other industries, our Firm's commitment to providing services to the public sector and our engagement approach. We have assisted, as needed, numerous clients in obtaining their GFOA certificate. We bring the high level of experience and expertise of a larger accounting firms, but with the personal service and attention of a local firm.

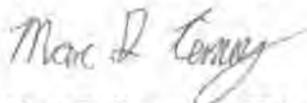
We will communicate with the Audit Committee, City Management, and/or City Council any instances of irregularities and illegal acts or any indications thereof that come to our attention, during our audit work, immediately in writing.

Park Fowler & Co., PLLC is committed to diversity in the workplace and does not discriminate in hiring, promotion, treatment, or other terms and conditions of employment based on race, color, religion, sex, national origin, marital status, age, disability, or in any way violate Title VII of the 1964 Civil Rights Act and amendments.

Park Fowler & CO., PLLC accepts all conditions and requirements contained in the request for proposal. We fully understand the work to be performed and are available and committed to meet the time requirements and deadlines as described in the request for proposal. To the best of our knowledge, all services quoted in this proposal are in full accord with the specifications of the request for proposal.

As engagement partner, I am an authorized representative of the Firm and my signature binds Park Fowler & Co., PLLC to the terms and conditions specified in this proposal. This proposal is a firm and irrevocable offer valid for ninety (90) days from the date of this letter. I can be reached by phone at (361) 854-4688, by email at [mkennedy@parkcpas.com](mailto:mkennedy@parkcpas.com), or by mail at 4639 Corona Dr. #100, Corpus Christi, Texas 78411.

I am excited about the opportunity to serve the City. Please feel free to contact me should you have any questions regarding this proposal.



Marc D. Kennedy, CPA  
Park Fowler & Co., PLLC



## FIRM BACKGROUND

---



### A REPUTATION FOR QUALITY

Park Fowler & Co., PLLC provides outstanding services to our clients because of our dedication to the three underlying principles of professionalism, responsiveness, and quality. As an indication to our commitment to quality, the firm has been a member of the National Peer Review Committee Peer Review Program for over 20 years; as well as a member of the AICPA'S Governmental Audit Quality Center (GAQC). The GAQC requires member firms to establish policies and procedures specific to the firm's governmental audit practice to comply with the applicable professional standards and Center membership requirements. Additionally, member firms must have its governmental audits selected as part of the firm's peer review which is reviewed by a peer review team member employed by the GAQC.

Park Fowler & Co., PLLC is a local certified public accounting firm with offices in Corpus Christi and San Antonio, Texas. Our offices consist of 2 partners, an Audit Senior Manager and 14 other professionals. Services provided to the City will be staffed from resources of the Corpus Christi office, as deemed appropriate. Our staff is knowledgeable in many accounting aspects including payroll, financial statement preparation, tax, and audit. When undertaking an audit engagement, the audit team members are actively involved in one way or another to ensure audits are done effectively and in a timely manner. We ensure that every client is served by the expertise of our whole firm.

Through hard work, we have earned the respect of our community. This illustrates our diverse talents, dedication, and ability to respond quickly. We are large enough to have the resources and personnel to resolve even the most complex accounting or compliance issues, but small enough to provide you the personalized services you need.

### COMMITMENT TO AVAILABILITY OF PARTNERS

Our partners are very much actively involved with the performance of engagement procedures. We believe our Firm's foundation is our partners availability and commitment to our client. Our partners are always available to our clients during the year and not simply at the time of the engagement. We have found that handling issues throughout the year instead of only during the audit, makes for a cleaner audit and gives our clients peace of mind to know that any problems or issues that arise during the year can be resolved and addressed promptly. Our fee proposal is inclusive of phone calls and our availability to the City throughout the year.

## PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)

### SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENTS

Below is a sample of similar audits performed by our Firm staff. Please feel free to contact any of the below mentioned references as you desire.

Audit Client	Contact	Contract Period	Scope of Work	Engagement Partner
<b>City of Alice, Texas</b>	<b>Roland L. Ramos</b> Director of Finance 361-668-7233 lramos@cityofalice.org	2017 to present	Financial Audit & CAFR preparation	Marc D. Kennedy
<b>Received GFOA Certificate in 2017, 2018 &amp; 2019</b>				
<b>Town of Pecos City, Texas</b>	<b>Heather Ramirez</b> Finance Director 432-445-2421 hramirez@pecostx.gov	2017 to 2020	Financial Audit	Marc D. Kennedy
<b>Cameron &amp; Willacy Counties Community Projects, Inc.</b>	<b>Amalia C. Garza</b> Executive Director 956-544-6411 amalia_garza@yahoo.com	2017 to present	Financial Audit & Single Audit	Marc D. Kennedy

### COMPETENT, EXPERIENCED PERSONNEL

We consider well-trained and experienced professionals to be the single most important element necessary to providing the highest level of service to a client. Our staff has been with the firm for many years. Audit staff turnover in the past 36 months only involved one staff member that relocated to Houston.

We believe that we offer our clients a unique blend of technical expertise and responsiveness that is sometimes unavailable from larger firms that may be focused on more sizeable engagements. Our personnel are required to undergo additional training every year to maintain our status as a member of the GAQC. We will provide the City an experienced and proven service team. Your audit team will have the experience and training required to adequately serve you.

## PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)

---



### QUALIFICATIONS OF ASSIGNED PERSONNEL

Our proposed engagement team has thorough knowledge of government auditing and extensive experience auditing a variety of entities comparable to the size of the City. The team brings a wealth of experience in auditing and as such is well versed in Generally Accepted Government Auditing Standards, the OMB Circular A-133 and the Uniform Guidance. If awarded the engagement, Marc D. Kennedy and a team of experienced professionals will perform the City's audit. As mentioned earlier, our partners are much more actively involved with the performance of engagement procedures than other accounting firms.

The proposed personnel who will be working on the engagement are as follows:

**Marc D. Kennedy, CPA - Engagement Partner**  
**Ronald H. Park, CPA - Engagement Quality Review Partner**  
**P. Andrew Hall, CPA - Audit Senior Manager**  
**Cindy Carrera - Senior Auditor**  
**Staff Auditors with local government audit experience**

To maintain the highest quality of technical understanding, each member of our government audit team attends at least 40 hours of technical training directly related to auditing and accounting for governmental entities. We confirm that we meet the continuing education requirements of the Government Accounting Standards, 1988 revision and other applicable revisions, published by the U.S. General Accounting Office. Furthermore, all the proposed professionals have extensive auditing experience with governmental entities. The following pages summarizes the proposed engagement team members' resumes.

## PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)

---

### *Client Relationship Team*

**Marc D. Kennedy, CPA, Engagement Partner**

Marc D. Kennedy will supervise our services to the City. He will work to ensure appropriate staffing, performance, and timely completion of the engagement. Marc has primary responsibility for the audit division of the Park Fowler & Co., PLLC. This includes the oversight of planning and controlling engagements, reviewing results and conclusions, and directing the presentation of the report to management and those charged with governance. He provides audit, review, compilation, and agreed-upon procedures services to clients in a variety of industries. His auditing career involves working with governmental and not-for-profits audits in accordance with the Single Audit Act of 1996, *Government Auditing Standards*, OMB Circular A-133, and the Uniform Guidance; higher education entities, construction & commercial entities, and employee benefit plans.

Marc is a CPA with over 10 years of experience as an auditor which includes IT Audits, Internal Audits, and Public Accounting. His work experience comes from auditing private entities and numerous governmental entities.



B.B.A. (Accounting) – University of South Florida (2006)  
Master of Accountancy – University of South Florida (2008)



CPA Certificate–Texas State Board of Public Accountancy  
Certificate Number 109710

### **Continuing Professional Education**

Below is a sample of some his continuing education:

- Annual Accounting and Auditing Updates
- GASB Statement Audit and Accounting
- Single Audits-Uniform Guidance for Federal Awards
- ASC 606 Implementation
- GAQC Annual Update
- Understanding Changes to Yellowbook

### **Professional Organizations**

Member, American Institute of Certified Public Accountants  
Member, Texas Society of Certified Public Accountant

## PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)

---

### *Client Relationship Team (continued)*

#### **Ronald H. Park, CPA, Engagement Quality Review Partner**

Ronald will serve as the Engagement Quality Review Partner on this engagement and will ensure its overall quality.

Ronald is a CPA with 34 years of experience in audit and litigation support in the State of Texas. Ronald is the managing partner of Park Fowler & Co., PLLC. He practiced with the international accounting firms of Peat Marwick Main & Co. (currently KPMG) and Ernst & Young LLP. Although he has a wide range of experience, his primary focus has been devoted to servicing not-for-profit/governmental entities. Ronald has had the partner and management level responsibility for hundreds of audits in his years of service.



May 1983 BA Accounting – Texas A & M University – Kingsville (Formerly Texas A & I University)



September 1985 CPA Certificate–Texas State Board of Public Accountancy;  
Certificate Number 39217

#### **Professional Organizations**

Member, American Institute of Certified Public Accountants  
Member, Texas Society of Certified Public Accountants  
Member, Corpus Christi Chapter of Certified Public Accountants  
Member, AICPA Personal Financial Planning Section  
Member, AICPA Tax Section  
Member, Institute of Business Appraisers  
Board Member, BBVA Compass Bank  
Past Board Member, Diocese of Corpus Christi Federal Credit Union  
Past Board Member, Voice International  
United Way of the Coastal Bend, Finance Committee (past) and Special  
Projects Organization Audit Review Committee

## PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)

---

### *Client Relationship Team (continued)*

#### **P. Andrew Hall, CPA, Audit Senior Manager**

P Andrew Hall will aid in supervising our services to the City. He received his BS in accounting from the University of Colorado at Denver. Andrew has over 25 years of auditing/accounting experience, both in public accounting and in industry. Prior to joining Park Fowler & Co., PLLC, his public accounting career includes managing a firm that specialized in audits of nonprofit and governmental organizations. Andrew has extensive experience in single audit (A-133) including Counties, Municipalities, School Districts, Special Districts and non-profit entities. He has worked directly with Federal Agencies to ensure proper reporting and auditing of programs. Also, has assisted numerous governmental entities in receiving the annual GFOA certificate of financial reporting excellence. Mr. Hall has also participated as a reviewer for the GFOA certificate program.



May 1996 Bachelor of Science Business Administration area of emphasis accounting -  
University of Colorado



July 2000 CPA Certificate–Colorado State Board of Public Accountancy  
Certificate Number 20449

#### **Continuing Professional Education**

Below is a sample of some his continuing education:

- Annual Accounting and Auditing Updates
- GASB Statement Audit and Accounting
- Detection and Prevention of Fraud
- Government Accounting: Principles and Financial Reporting
- Governmental Auditing: Yellow Book
- GAQC Annual Update
- Understanding Changes to Yellowbook

## PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)

---

### *Client Relationship Team (continued)*

#### **Cindy Carrera, Senior Auditor**

Cindy Carrera will be responsible for completing the detail audit work. She received her master's in professional accountancy from Texas A&M International University. Cindy has ten years of auditing/accounting experience. Prior to joining Park Fowler & Co., PLLC, her auditing career consisted of working in a state government agency conducting compliance audits/reviews of nonprofit organizations and governmental entities participating in federally funded programs; including audits performed under A-133 and Uniform Guidance.



Bachelor of Arts - Psychology | Texas A&M International University

Master of Professional Accountancy | Texas A&M International University

#### **Professional Organizations**

Member, American Institute of Certified Public Accountants

Member, Texas Society of Certified Public Accountants

#### **Continuing Professional Education**

Below is a sample of some her continuing education:

- Fundamentals for Performing a Single Audit Under the Uniform Guidance
- Risk Assessment Deep Dive: How to Avoid Common Missteps
- Governmental and Not-for-Profit Annual Update

## **PROJECT EXPERIENCE AND QUALIFICATIONS (CONTINUED)**

---

### **INDEPENDENCE OF PROPOSER**

We confirm that we meet the independence requirements of generally accepted auditing standards (GAAS) and *Governmental Auditing Standards* (GAGAS), published by the U.S. General Accounting Office, with respect to the City or any of its component units. Our partners, managers nor staff have any direct or indirect financial interest in any of the City or any of its component units, including City contracts, and no one assigned to this audit is related within a prohibited degree (as defined by nepotism law) to any employee of the City or any of its component units, including City, or to any of the City Council members, or any of its component units Board Members.

### **LICENSED TO PRACTICE IN TEXAS**

Our partners assigned to this engagement are CPAs licensed to practice in Texas. Also, we are not under the terms of a public or private reprimand by the Texas State Board of Public Accountancy and/or licensing boards of other states.

### **EXTERNAL QUALITY CONTROL REVIEW**

We are required to undergo peer review every three years. We completed our most recent review in 2019 and received a rating of pass. A copy of our most recent peer review report is included in this proposal.

### **CLAIMS AND SUITS**

Park Fowler & Co., PLLC has not failed to complete any work that was awarded to it, and there are not any judgments, claims, arbitration proceedings or suits pending or outstanding against Park Fowler & Co., PLLC.



### *AUDIT APPROACH*

We recognize that clients expect the services rendered by their professional accounting firm to go beyond the financial statements. We understand the expectations of our clients and welcome the opportunity to serve not only as auditors, but also as advisors. Our approach places substantial emphasis on the need to thoroughly understand your operations. This audit approach allows us to contribute constructive suggestions regarding your internal controls, operating, and accounting procedures, and other matters worthy of management's attention

Our audit plan will be based on the risk assessment performed and impacted by key processes identified. This audit plan will cover the audit and will be revised in subsequent years based on changes to the City. An outline of these general procedures is as follows:

- We will gather information about the City and its Environment that may be relevant in identifying risks of material misstatement of the financial statements.
- We will gather the information to understand and evaluate the design and implementation of the City's internal control system.
- We will synthesize the information gathered, identify risks (both overall and specific risks) that could result in material misstatement of the financial statements, and develop an overall audit strategy.
- We will assess the risks of material misstatement of the City's financial misstatements after evaluating the City's program and controls.
- We will develop appropriate responses (further audit procedures) to the risks identified considering the overall audit strategy and planning materiality.
- On multi-year engagements, we incorporate procedures that are considered to be an element of unpredictability in the selection of the nature, timing, and extent of audit procedures. This is important because individuals within the City who are familiar with the audit procedures normally performed on engagements may be better able to conceal fraudulent financial reporting.

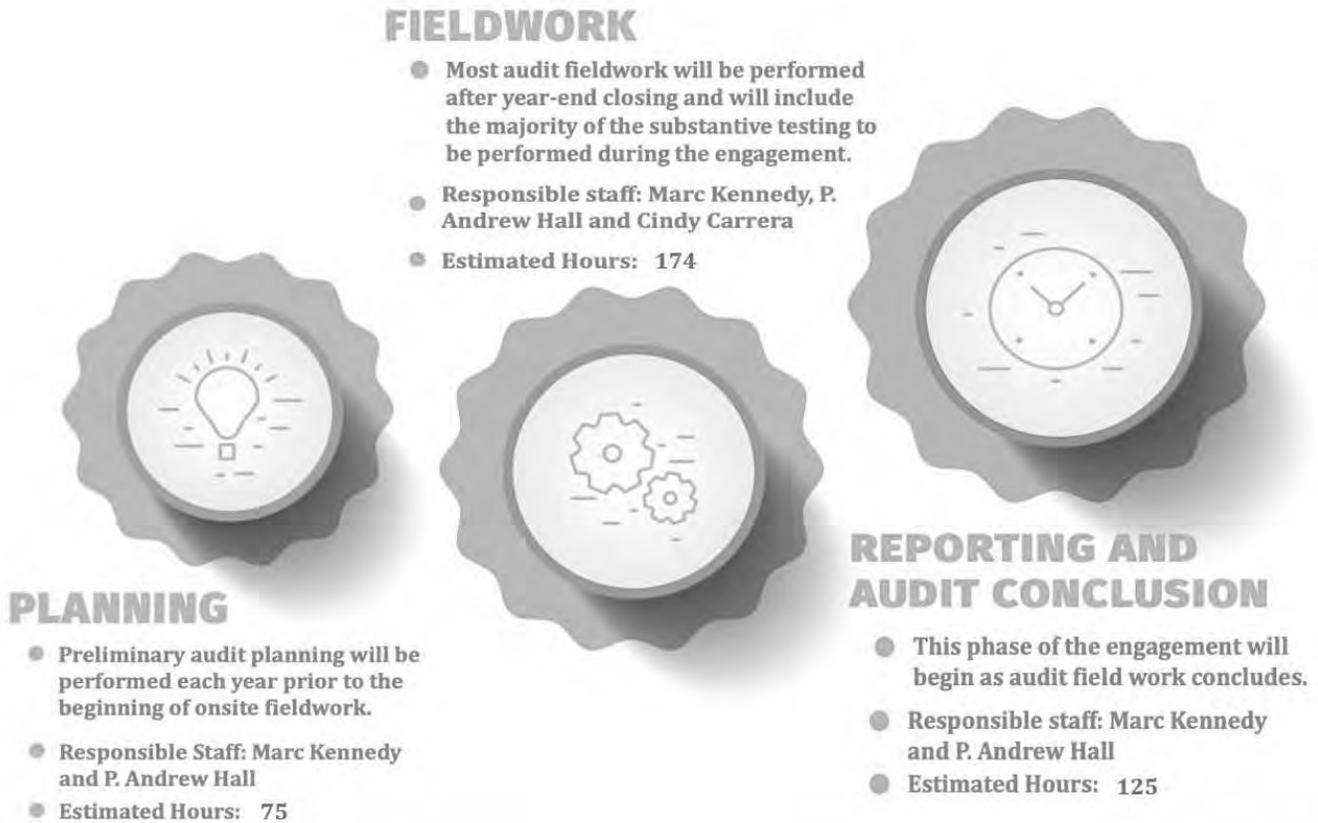
Our risk assessment procedures include obtaining an understanding of the City's IT Environment and the related general IT controls used for significant transaction classes. The City's IT Environment may include packaged applications provided by vendors; custom developed applications; or end-user computing, such as spreadsheets, that provide accounting data used to generate financial reporting. IT controls generally consist of a combination of automated and manual controls. Local governments have wide ranging IT systems ranging from simple IT operations that use primarily paper-based manual procedural controls, such as approvals, reconciliations, reviews, and follow-up to exceptions. Automated controls include processes such as edit, and validation routines embedded in the IT software package. The use of IT system controls may enhance the effectiveness and efficiency of information, timeliness of data, and the reliance on systems or programs to accurately process data. The oversight of these procedures will be the responsibility of the Engagement Partner, Marc D. Kennedy.

# METHODOLOGY AND TECHNICAL APPROACH (CONTINUED)

---

## SPECIFIC WORK PLAN

Our audit approach consists of various key phases:



## PRELIMINARY AUDIT & SINGLE AUDIT PLANNING

We plan to start our audit by scheduling a preliminary audit conference with the City's personnel to discuss any concerns for which we should tailor our audit procedures. At this meeting, we will finalize the schedule for the timing of fieldwork including interim fieldwork to best fit your staff's schedules. We will also discuss various sources of City information we will utilize during the audit including the list of client-prepared schedules.

In this phase of the engagement, our firm will perform the following procedures:

- We will establish the terms of the engagement by issuing an engagement letter.
- We will review prior year engagement workpapers and financial statements to determine an initial audit strategy.
- Perform an initial assessment of risk based on the City's Control Environment.
- Determine planning materiality.
- Communicate with the City about engagement details such as audit scheduling and auditor/auditee responsibilities.
- We will communicate with the City Finance Department about our initial audit plan and obtain any information they might provide about identified audit risks and other concerns.

## METHODOLOGY AND TECHNICAL APPROACH (CONTINUED)

---

### AUDIT FIELDWORK

We will conduct interim fieldwork prior to year-end closing. Once we obtain the City's year end trial balances and other schedules requested, we will make our testing selections and accumulate questions regarding the information provided to us. Prior to conducting our onsite fieldwork, we will send you the list of questions and testing selections electronically to provide your staff time to pull the appropriate documentation.

During the fieldwork phase, our firm will perform the following procedures:

- Examine the supporting documentation on the testing items selected.
- Perform substantive tests of account balances, tests of controls-if necessary, and detailed analytical procedures.
- Perform tests of controls and compliance over major federal and/or state programs in accordance with OMB Circular A-133, the Uniform Guidance, if required.
- Complete fieldwork documentation.
- Review/Draft financial statements and other reports, to be determined.
- Discuss audit findings and adjusting entries with Management.

### REPORTING AND AUDIT CONCLUSIONS

Activities to be completed during this phase of the engagement include:

- Perform final analytical review and document effect on audit conclusion.
- Evaluate the effects of passed adjustments.
- Evaluate contingencies, subsequent events, and obtain legal representations.
- Review workpapers including a detailed review by the audit manager, engagement partner, and technical review.
- Provide financial statement draft, reports, and other material to the City for review.
- Communicate any significant deficiencies, material weaknesses, or other management comments.
- Have the partner sign the report or transmittal letter.
- Present reports to the City Council, if requested.
- Maintain the confidentiality, safe custody, integrity, accessibility, and retrievability of the workpapers.
- Assemble and retain the workpapers as required by professional standards and legal requirements.

In preparing management comments and recommendations, we utilize a "bottom-up" review approach to avoid any surprises. This approach allows any draft comments or recommendations to be initially reviewed at the level within the department responsible for the activity and only subsequently discussed at higher levels. Any comments will be communicated in a constructive manner. Our findings will contain a statement of condition describing the problems that need attention, what should be corrected, and the best course of action to correct the issue. We do not dwell on matters of insignificance; rather, we design our letters to be useful and beneficial for improving the City's performance.

# METHODOLOGY AND TECHNICAL APPROACH (CONTINUED)

---

## *Audit Procedures*



### **PRELIMINARY ANALYTICAL PROCEDURES**

Analytical procedures will be used in general planning to improve our understanding of the City's operations and identify audit areas for increased attention. These procedures will be applied to assist in planning the nature, timing, and extent of other auditing procedures. These comparisons of account balances between accounting periods and ratio and trend analysis will help us to improve our understanding of the City's operations and to identify critical audit areas.

Preliminary analytical procedures will include, at a minimum, a comparison of current account balances to similar amounts in prior annual period's financial statements and the current period's budget. Additionally, we believe a thoughtful consideration of expected relationships among account balances and periods by an experienced auditor is far more important than a mechanical comparison. We will consider these relationships and bring to bear other knowledge about the City and its operations.

### **ANALYTICAL PROCEDURES AS SUBSTANTIVE TESTS**

Our reliance on substantive tests to achieve an audit objective related to a particular assertion may be derived from tests of details, from analytical procedures, or from a combination of both. For some assertions, analytical procedures are effective in providing the appropriate level of assurance. For other assertions, however, analytical procedures may not be as effective or efficient as tests of details in providing the desired level of assurance. The expected effectiveness and efficiency of an analytical procedure in identifying potential misstatements depends on, among other things, the predictability of the relationship and the availability and reliability of the data used to develop the expectation.

### **PERFORMANCE OF SUBSTANTIVE PROCEDURES**

Substantive audit testing will be performed in areas where the effectiveness of process controls does not reduce risk to a relatively low level or where substantive testing is more efficient. We will perform test of controls to reduce our testing population.

### **ANALYTICAL PROCEDURES USED IN THE OVERALL REVIEW**

The objective of the analytical procedures used in the overall review stage of the audit is to assist us in assessing the conclusions reached and in the evaluation of the overall financial statement presentation. The overall review would generally include reading the financial statements and notes and considering the adequacy of evidence gathered in response to unusual or unexpected balances identified in planning the audit or in the course of the audit and unusual or unexpected balances or relationships that were not previously identified. Results of an overall review may indicate that additional evidence may be needed.

## **METHODOLOGY AND TECHNICAL APPROACH (CONTINUED)**

---

### **AUDIT SAMPLING**

Our audit procedures include use of non-statistical sampling. Sampling will be performed for our tests of internal controls, compliance, and financial statement amounts, utilizing approaches representative of populations tested. The extent to which we apply detailed audit procedures and sampling is based on materiality, evaluation of audit risks and internal controls, and the characteristics of items comprising the account balance or class of transaction. Because our sample sizes are affected by many variables, a statement about sample sizes cannot be made in absolute terms.

### **DETERMINING LAWS AND REGULATIONS THAT WILL BE TESTED**

Our consideration of audit risk in planning a governmental engagement is essentially an evaluation of the inherent risk of material errors or fraud in the government's financial statements. We will obtain an understanding of the possible financial statement effects of the laws and regulations that have a direct and material effect on the determination of financial statement amounts and assess the audit risk associated with possible violations of such laws and regulations. We will consider laws and regulations that are generally recognized to have a direct and material effect on the determination of financial statement amounts.

Local government entities may be affected by many laws or regulations, including those related to securities trading, equal employment, and price-fixing or other antitrust violations. If specific information comes to our attention that provides evidence concerning the existence of possible illegal acts that could have a material indirect effect on the financial statements, we will inform the City as appropriate.

### **LEVEL OF ASSISTANCE TO BE PROVIDED**

We do not anticipate significant change in the level of assistance provided by City personnel from that provided in previous audits. We would anticipate the City's personnel will assist with the following:

- Preparing complete and accurate general ledger trial balance by account, to which very few adjustments are needed.
- Preparing accurate audit schedules to support all significant balance sheet and certain other accounts.
- Responding to auditor inquiries.
- Preparing confirmation and other letters.
- Pulling selected invoices and other documents from files.
- Helping resolve any differences or exceptions noted.
- Completing documentation of internal controls.

We will provide a list of the needed schedules in advance of any deadlines, as well as spreadsheet templates for many of these schedules. We will also meet with City personnel to help them clearly understand what we need.

## METHODOLOGY AND TECHNICAL APPROACH (CONTINUED)

---

### STANDARD FILES REQUESTED AS PART OF OUR AUDITS

- Schedules of increases and decreases of long-term liabilities, including bonds.
- Chart of accounts, trial balances, account sub-ledgers, and detail general ledgers.
- Details of legal expenditures and descriptions of any pending legal matters.
- Listing of cash collections points and contact information for individuals responsible.
- Reconciliations for various balance sheet accounts, including:
  - Cash and Investments
  - Accounts Receivable
  - Interfund Receivables and Payables (Due to/from)
  - Taxes Receivable
  - Due from Other Governments
  - Accounts Payable
  - Accrued Liabilities
  - Net Pension Liability
  - Deferred Revenue
  - Accrued Interest Payable
  - Unbilled Receivables
- Reconciliation and documentation for any commitments and assignments of fund balances.
- Reconciliation of inter-fund transfers and Due To/From accounts.
- Schedule of unspent bond proceeds, if any.

# METHODOLOGY AND TECHNICAL APPROACH (CONTINUED)

## PROPOSED SCHEDULE

Once appointed as auditors, we will schedule a preliminary audit conference to discuss the timing of the audit. Based upon our preliminary discussions, we should be able to schedule the audit work to coincide with your requirements as stated in the RFP. This timing of course is subject to no unforeseen issues occurring. If at any time, we become aware of any factors that could potentially delay issuance of the financials, we will inform management immediately and discuss the alternatives.

Initially, we will perform primarily all our planning procedures and documentation of procedures and background information during September 2021. We will also send out confirmations as soon as possible after year end. We will work closely with City’s staff to coordinate the timing of all schedules and analysis and the expected dates of completion.



A tentative schedule for performance and completion as follows:

<b>Phases of the Audit &amp; Professional Services</b>	<b>Dates</b>	<b>Responsible Staff &amp; Title</b>
<b>Planning &amp; Risk Assessment</b>	October 2021	<i>M. Kennedy - Engagement Partner P. Hall - Senior Manager</i>
<b>Field Work</b>	November 2021 - December 2021	<i>M. Kennedy - Engagement Partner P. Hall - Senior Manager C. Carrera - Senior Auditor</i>
<b>Draft Financial Statements</b>	January 31, 2022	<i>M. Kennedy - Engagement Partner P. Hall - Senior Manager C. Carrera - Senior Auditor</i>
<b>Final Report &amp; Management Letter</b>	February 25, 2022	<i>M. Kennedy - Engagement Partner P. Hall - Senior Manager</i>
<b>Presentation to City Council &amp; Audit Committee</b>	March 2022	<i>M. Kennedy - Engagement Partner P. Hall - Senior Manager</i>

# COST PROPOSAL

## DOLLAR COST FEE ESTIMATE FOR PROFESSIONAL AUDITING SERVICES

	Hours	Hourly rates	Total
Audit Partner	40	200	8,000
Audit Manager	60	175	10,500
Senior Auditor	80	135	10,800
Staff	186	100	18,600
Clerical Support	8	75	600
<b>Subtotal</b>	<b>374</b>		<b>\$ 48,500</b>
<b>Additional Cost for Uniform Guidance / A-133</b>			<b>5,000</b>
<b>Travel Expenses:</b>			<b>1,000</b>
<b>Total All-inclusive Dollar Cost Fee Estimate</b>			<b>54,500</b>

Summary	2021	2022	2023	2024	2025
Financial Audit	\$48,500	\$48,500	\$49,750	\$ 51,000	\$ 52,500
<b>Additional Cost for Uniform Guidance / A-133</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Total Estimate for Audit Services</b>	<b>\$53,500</b>	<b>\$53,500</b>	<b>\$54,750</b>	<b>\$56,000</b>	<b>\$57,500</b>
<b>Travel Expenses</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total All-Inclusive Dollar Cost Fee Estimate</b>	<b>\$54,500</b>	<b>\$54,500</b>	<b>\$55,750</b>	<b>\$57,000</b>	<b>\$58,500</b>

Our stated fees include all out-of-pocket expenses, report preparation and will not be exceeded unless significant, new audit, accounting or regulatory requirements are imposed. We would discuss those factors prior to any procedures being performed. In addition, Park Fowler & Co., PLLC will accept reimbursement for travel, meals and lodging at the prevailing rate used by the City for its employees.

**CERTIFICATION and ACKNOWLEDGMENT**

The undersigned affirms that they are duly authorized to submit this Proposal, that this Proposal has not been prepared in collusion with any other Respondent, and that the contents of this Proposal have not been communicated to any other Respondent prior to the official opening. To the extent this Contract is considered a Contract for goods or services subject to § 2270.002 Texas Government Code, Respondent certifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of the Agreement.

Signed By: Marc D Kennedy Title: Engagement Partner

Typed Name: Marc D. Kennedy Company Name: Park Fowler & Co., PLLC

Phone No.: (361)854-4688 Fax No.: \_\_\_\_\_

Email: mkennedy@parkcpas.com

Bid Address: 4639 Corona Dr., Suite 100 Corpus Christi Texas 78411  
P.O. Box or Street City State Zip

Order Address: \_\_\_\_\_  
P.O. Box or Street City State Zip

Remit Address: \_\_\_\_\_  
P.O. Box or Street City State Zip

Federal Tax ID No.: 72-2900323

DUNS No.: \_\_\_\_\_

Date: 04/09/2021



Member of the AICPA and TXCPA

**AKIN DOHERTY KLEIN & FEUGE, P.C.**

Registered with Public Company  
Accounting Oversight Board

**Report on the Firm’s System of Quality Control**

October 8, 2019

To the Owner  
**Park Fowler & Co., PLLC**  
and the Peer Review Committee of the Texas Society of CPA’s

We have reviewed the system of quality control for the accounting and auditing practice of **Park Fowler & Co., PLLC** (the firm) in effect for the year ended December 31, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

**Firm’s Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

**Peer Reviewer’s Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm’s compliance therewith based on our review.

**MAIN OFFICE**

[www.adkf.com](http://www.adkf.com)

8610 North New Braunfels, Suite 101  
San Antonio, Texas 78217  
Phone: 210 829-1300  
Fax: 210 829-4080

616 East Blanco, Suite 300e  
Boerne, Texas 78006  
Phone: 830 815-1100  
Fax: 830 249-3714

672 Ridge Hill Drive, Suite B  
New Braunfels, Texas 78130  
Phone: 830 387-4441  
Fax: 830 625-3456

**Required Selections and Considerations**

Engagements selected for review included an engagement performed under *Government Auditing Standards* with a compliance audit under the Single Audit Act, and an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of **Park Fowler & Co., PLLC** in effect for the year ended December 31, 2018 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. **Park Fowler & Co., PLLC** has received a peer review rating of *pass*.

  
Akin, Doherty, Klein & Feuge, P.C.

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING**

Certificate Number:  
2021-736476

Date Filed:  
04/09/2021

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
Park Fowler & Co PLLC  
Corpus Christi, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
City of South Padre Island

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
RFP No. FIN2021-02  
Professional Audit Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Park, Ronald	Corpus Christi, TX United States	X	
	Kennedy, Marc D.	Corpus Christi, TX United States		X
	Hall, P. Andrew	Corpus Christi, TX United States		X

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Marc D. Kennedy, and my date of birth is \_\_\_\_\_.

My address is 4639 Corona Dr., Suite 100, Corpus Christi, Texas, 78411.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Nueces County, State of Texas, on the 9 day of April, 2021.  
(month) (year)



Signature of authorized agent of contracting business entity  
(Declarant)

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

N/A

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

N/A

\_\_\_\_\_  
Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes       No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes       No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

N/A

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**   
\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

04/09/2021  
Date

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Discussion and action to approve the final designs for improvements at Whitecap Circle and to begin advertising for construction bids pending the Texas General Land Office (GLO)'s beach/dune approval. (Boburka)

**ITEM BACKGROUND**

Final designs for Whitecap Circle (#8) improvements. Access improvements include an ADA dune walkover, pervious parking lot, ADA sidewalk from Gulf Boulevard to the dune walkover, two restrooms, and rinse stations. Mitigation for all damages will occur on site and on the beach no more than 20 feet seaward at a 1:1 ratio.

**BUDGET/FINANCIAL SUMMARY**

Total project cost estimated at \$620,600. This includes \$40,600 for engineering and construction oversight.

Federal grant funds through CMP to be used total \$200,000.

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**









**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
200 WEST HARRIS STREET  
HOUSTON, TEXAS 77002  
PH: (281) 425-4461  
GRA@GRANDENGINEERING.COM

S&L

PROJECT

**WALKOVER  
AT WHITE CAP CIRCLE**  
**SOUTH PADRE ISLAND,  
TEXAS**

**CITY OF  
SOUTH PADRE ISLAND**

**SOUTH PADRE ISLAND,  
TEXAS**

P: 956-761-3044  
F: 956-761-3588



MARK DATE DESCRIPTION

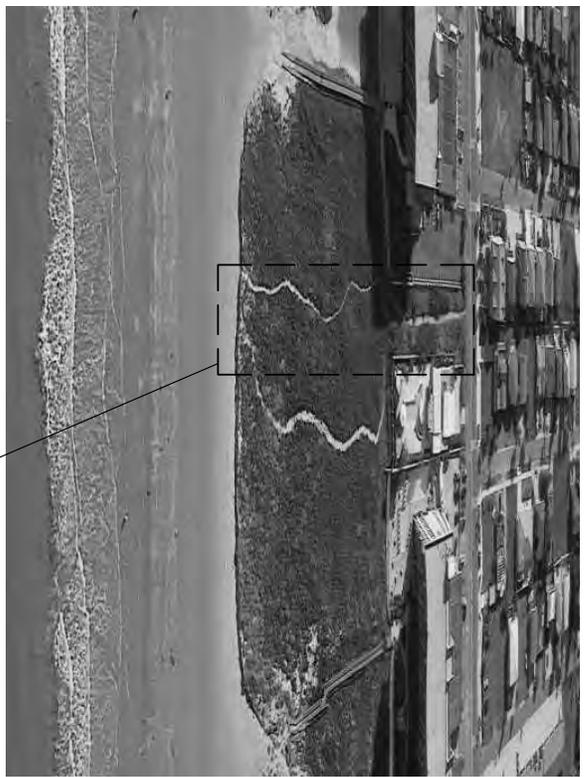
PROJECT NO.	1065-16
DATE	04-27-2021
DESIGN BY	UC
CHECKED BY	BD
SCALE	AS SHOWN
SHEET TITLE	

**SITE AERIAL AND  
GENERAL NOTES**

SHEET NO.

**S1.3**

**PRELIMINARY**  
THIS DOCUMENT IS A PRELIMINARY DESIGN AND SHALL BE USED ONLY FOR CONSTRUCTION PURPOSES. IT IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF GREEN, RUBIANO & ASSOCIATES.



**SEE SHEET S1.4 FOR SITE IMPROVEMENT PLAN  
AT WHITE CAP CIRCLE BEACH ACCESS**

**1 SITE AERIAL**  
N.T.S.



**GENERAL NOTES**

**SCOPE OF PROJECT**  
SCOPE OF WORK IS DEFINED BY PERMITS AND REGULATIONS, INCLUDING ALL DISPOSITION, LOCAL, STATE AND FEDERAL REQUIREMENTS AND ALL APPLICABLE LAWS. THE SCOPE INCLUDES, BUT IS NOT LIMITED TO:

1. INSTALLATION OF NEW REINFORCED CONCRETE OVER EXISTING STRUCTURE AND WOOD WALKOVER STRUCTURE AT WHITE SANDS STREET AND ASSOCIATED IMPROVEMENTS.
2. ALL DEMOLITION MATERIAL SHALL BE PROPERLY DISPOSED OF IN A LANDFILL MEETING ALL FEDERAL, STATE AND LOCAL REGULATORY REQUIREMENTS. CONTRACTOR SHALL PROVIDE PROPER DOCUMENTATION FROM THE LANDFILL PROVIDING PROOF OF DISPOSITION AND TRACKING.

**CONTRACTOR**  
1. THE CONTRACTOR SHALL COORDINATE WORK BETWEEN ALL TRADES. ANY CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS. CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF THE WORK.

**EXISTING CONDITIONS**  
1. THE CONTRACTOR SHALL VISIT THE SITE OF THE PROPOSED WORK AND FULLY ACQUAINT THEMSELVES WITH THE EXISTING CONDITIONS.

2. THE CONTRACTOR SHALL FIELD VERIFY ALL EXISTING DIMENSIONS AND CONDITIONS DIMENSIONS SHOWN ON THE PLANS ARE APPROXIMATE. CONTRACTOR SHALL OBTAIN ALL FIELD MEASUREMENTS AS NECESSARY TO COORDINATE NEW CONSTRUCTION TO EXISTING CONDITIONS.

3. IF EXISTING CONDITIONS DIFFER FROM THE DRAWINGS, INFORM THE ENGINEER AND ADDITIONAL DETAILS OR INTERPRETATION WILL BE PROVIDED. DO NOT PROCEED WITHOUT VERIFICATION.

4. IT IS THE GENERAL CONTRACTOR'S RESPONSIBILITY TO LOCATE ALL UNDERGROUND UTILITIES, INCLUDING STORM SEWER SYSTEMS, WASTE WATER LINES, GAS LINES, TELEPHONE LINES, ETC. PRIOR TO CONSTRUCTION. CONTRACTOR SHALL CONTACT ALL CITY OF SOUTH PADRE ISLAND AND IF UTILITIES ARE NOT PROPERLY IDENTIFIED, ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

**TEMPORARY EROSION, EROSION, RESTORATION, EROSION, EROSION AND GENERAL SAFETY**  
1. THE PERSON, ENGINEERING, EROSION, RESTORATION, EROSION, EROSION AND GENERAL SAFETY OF ALL TEMPORARY SUPPORTS SUCH AS FALSEWORK, FORMWORK, SHORES AND BRACING REQUIRED FOR THE EXECUTION OF THE CONTRACT ARE NOT INCLUDED IN THE DRAWINGS AND SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

2. THE ENGINEER'S ERRORS AND OMISSIONS AND THE CONTRACTOR'S RESPONSIBILITY FOR THE FULL CONSTRUCTION MEANS AND METHODS OR JOB SITE SAFETY DURING CONSTRUCTION. SAFETY IS THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL PERSONNEL WHO MAY BE AFFECTED BY THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL PERSONNEL WHO MAY BE AFFECTED BY THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL PERSONNEL WHO MAY BE AFFECTED BY THE CONSTRUCTION.

**DOCUMENTATION OF PRE-CONSTRUCTION ACTIVITIES**  
1. THE CONTRACTOR SHALL PREPARE AND/OR VIDEO DOCUMENT AND TAKE WRITTEN NOTES OF ALL PRE-CONSTRUCTION ACTIVITIES. CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS. CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF THE WORK.

**PROTECTION OF EXISTING ADJACENT BUILDINGS**  
1. CONTRACTOR SHALL TAKE THE PROPER PRECAUTIONS NOT TO DAMAGE ADJACENT BUILDINGS DURING DEMOLITION.

2. THE CONTRACTOR SHALL TAKE PROPER PRECAUTIONS TO PROTECT ALL ADJACENT EXISTING TREES, LANDSCAPING, SITE LIGHTING, SIGNAGE, AND SITE FEATURES FROM WORK. REMOVE TO THE CONSTRUCTION ZONE FROM TO PROTECT ALL ADJACENT EXISTING TREES, LANDSCAPING, SITE LIGHTING, SIGNAGE, AND SITE FEATURES FROM WORK.

**SAFETY**  
1. PERSONNEL ALL WORK IN A SAFE AND CONSIDERATE MANNER TO PREVENT INJURIES.

2. CONTRACTOR SHALL MAINTAIN OSHA STANDARDS FOR JOB SAFETY AND WORKER PROTECTION INCLUDING, BUT NOT LIMITED TO ADEQUATE PROTECTION BARRIERS, SIGNAGE AND OTHER PUBLICLY ACCESSIBLE AREAS WHICH MAY BE SUBJECT TO FALLING DEBRIS FROM THE WORK. CONTRACTOR SHALL COORDINATE WITH OWNERS OF FEDERAL, STATE AND LOCAL LAWS, CODES, AND REGULATIONS OF ALL APPLICABLE JURISDICTIONS TO PROTECT ALL ADJACENT EXISTING TREES, LANDSCAPING, SITE LIGHTING, SIGNAGE, AND SITE FEATURES FROM WORK.

3. ALL CONSTRUCTION ACTIVITIES SHALL BE ACCORDING TO THE OSHA SAFETY PLAN AND ALL APPLICABLE LAWS, CODES, AND REGULATIONS OF ALL APPLICABLE JURISDICTIONS TO PROTECT ALL ADJACENT EXISTING TREES, LANDSCAPING, SITE LIGHTING, SIGNAGE, AND SITE FEATURES FROM WORK.

4. THE GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR SAFETY. THE OWNER OR ENGINEER'S RESPONSIBILITY IS TO PROVIDE ADEQUATE PROTECTION BARRIERS, SIGNAGE AND OTHER PUBLICLY ACCESSIBLE AREAS WHICH MAY BE SUBJECT TO FALLING DEBRIS FROM THE WORK.

5. THE GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR SAFETY. THE OWNER OR ENGINEER'S RESPONSIBILITY IS TO PROVIDE ADEQUATE PROTECTION BARRIERS, SIGNAGE AND OTHER PUBLICLY ACCESSIBLE AREAS WHICH MAY BE SUBJECT TO FALLING DEBRIS FROM THE WORK.

**TEMPORARY FACILITIES**  
1. COORDINATE LOCATION AND PLACEMENT OF FIELD OFFICE, MATERIAL STORAGE, PORTABLE TOILET, DUMPSTERS, ETC. WITH OWNER PRIOR TO CONSTRUCTION.

**USE OF THE BEACHES**  
1. EQUIPMENT ACCESS TO BE SCHEDULED WITH OWNERS REPRESENTATIVE 48 HOURS IN ADVANCE.

2. TYPICAL HOURS OF WORK: 7:00 AM - 7:00 PM, MONDAY - FRIDAY, 8:00 AM - 7:00 PM - SATURDAY, 9:00 AM - 5:00 PM - SUNDAY, UNLESS OTHER AGREEMENTS MADE WITH OWNER'S REPRESENTATIVE PRIOR TO COMMENCING WORK. ALL WORK SHALL BE COMPLETED WITHIN THE SAME 14-DAY PERIOD TO THE SITE.

3. MAINTAIN PUBLIC ACCESS FOR THE DURATION OF THE PROJECT, OR AS REQUIRED BY OWNER.

4. AN ON-SITE STORAGE AREA IS TO BE ESTABLISHED DURING CONSTRUCTION. STORAGE AREAS SHALL BE ESTABLISHED IN A SECURE, WEATHERPROOF LOCATION TO PREVENT DAMAGE TO THE CONTENTS.

5. PROVIDE REGULAR SITE CLEAN UP. STORE MATERIALS IN A NEAT AND ORDERLY MANNER.

6. DO NOT PLACE LOADS ON THE EXISTING ADJACENT STRUCTURES OR STORE DEMOLISHED MATERIALS ON THE STRUCTURES IN A MANNER THAT WILL DAMAGE THEM.

7. WORKERS SHALL BE PROPERLY DRESSED AND DISPLAY APPROPRIATE BEHAVIOR AT ALL TIMES IN CONSTRUCTION AND ADJACENT AREAS.

8. REPAIR/RESTORE DAMAGED LAWN OR OTHER LANDSCAPING AT COMPLETION OF THE WORK AND AS REQUIRED BY OWNER.

**SITE MAINTENANCE**  
1. MAINTAIN AREAS FREE OF WASTE MATERIALS, DEBRIS, AND RUBBISH.

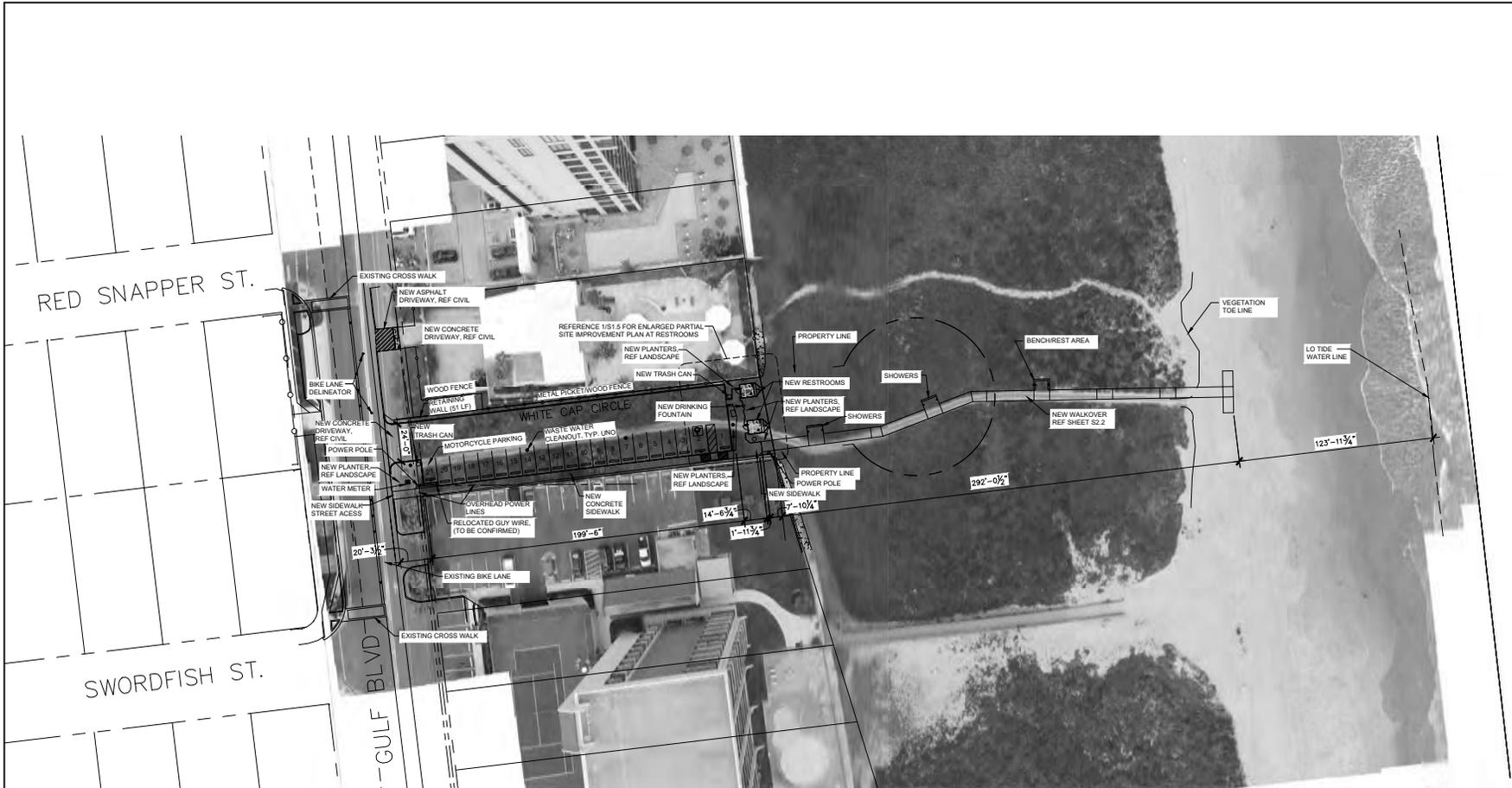
2. MAINTAIN SITE IN A CLEAN AND ORDERLY CONDITION. AREAS USED AS PATHWAYS TO CONSTRUCTION ARE TO BE KEPT CLEAN.

**PILE PROTECTION**  
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PILE PROTECTION AND PILE WATCH DURING ALL CONSTRUCTION OPERATIONS.

2. NO SHAPPING SHALL BE PERMITTED AT THE SITE. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARILY PILE EXTINGUISHERS UNTIL SUBSTANTIAL COMPLETION.

**HAZARDOUS MATERIALS ABANDONMENT/ MANAGEMENT**  
1. THE ENGINEER HAS NO RESPONSIBILITY OR LIABILITY FOR DESIGN, REMOVAL, OR ABANDONMENT OF HAZARDOUS MATERIALS. CONTRACTOR SHALL BE RESPONSIBLE FOR THE IDENTIFICATION AND LOCATION OF HAZARDOUS MATERIALS. CONTRACTOR SHALL DETERMINE IF HAZARDOUS MATERIALS ABANDONMENT/ MANAGEMENT IS REQUIRED AND SHALL INCLUDE COSTS THEREIN IN THE BID.





**WHITECAP CIRCLE BEACH ACCESS  
SITE IMPROVEMENT PLAN**

**1** 1/32" = 1'-0"



- NOTES:
- UNLESS OTHERWISE NOTED ON IMPROVEMENT KEY LEGEND, ALL EXISTING SITE COMPONENTS SHALL REMAIN.
  - REFER TO CIVIL DRAWINGS FOR ADDITIONAL SCOPE TO BE PERFORMED UNDER THIS CONTRACT.
  - REFER TO CIVIL DRAWINGS FOR GRADING PLAN & TOPOGRAPHIC SURVEY.

WHITECAP CIRCLE  
BEACH ACCESS

**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLINGEN, TEXAS 78550  
PH: (956)428-4461  
GRABGRAENGINEERING.COM

SEAL

PROJECT

**WALKOVER  
AT WHITE CAP CIRCLE**

**SOUTH PADRE ISLAND,  
TEXAS**

CLIENT

**CITY OF  
SOUTH PADRE ISLAND**

**SOUTH PADRE ISLAND,  
TEXAS**

P: 956-761-3044  
F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	04-27-2021
DRAWN BY	LC
CHECKED BY	BD
SCALE	AS SHOWN

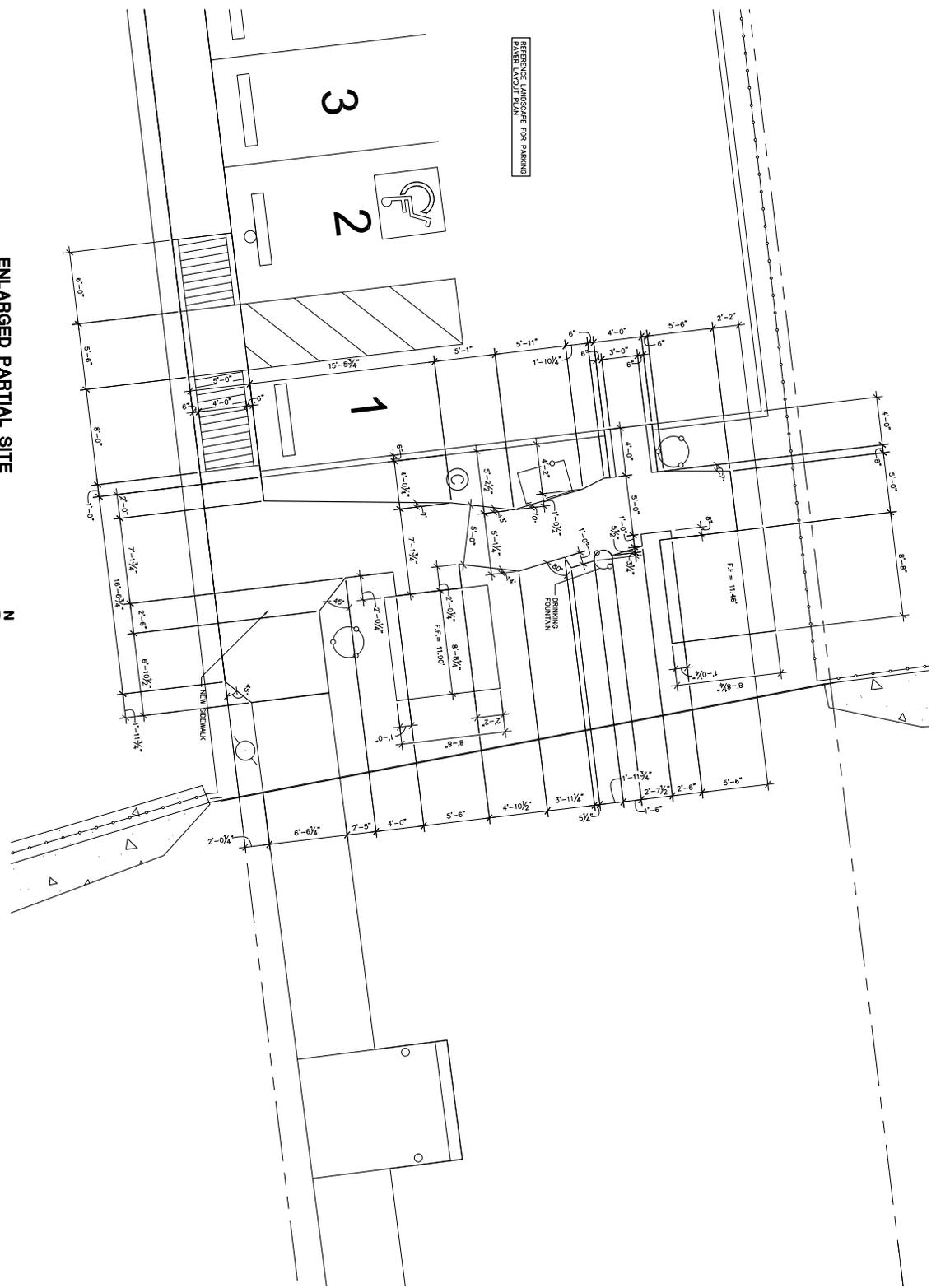
SHEET TITLE

**SITE  
IMPROVEMENT  
PLAN WITH  
AERIAL OVERLAY**

SHEET NO.

**S1.4A**

**PRELIMINARY**  
THIS DOCUMENT IS RELEASED FOR THE PURPOSE  
OF INTERIM REVIEW UNDER THE AUTHORITY OF  
RODRIGO R. RUBIANO, P.E., REGISTERED PROFESSIONAL  
ENGINEER. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING,  
OR PERMIT PURPOSES.



REFERENCE LANDSCAPE FOR PARKING  
PANEL LAYOUT PLAN

**1**  
ENLARGED PARTIAL SITE  
IMPROVEMENT PLAN AT RESTROOMS  
REFINE CIRCULAR  
REINFORCE ACCESS  
PLAN NORTH

NOTES:  
1. IMPROVEMENT PLAN.



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
300 WEST HARRIS STREET  
HOUSTON, TEXAS 77002  
PH: (281) 425-4461  
GRA@GRANDENGINEERS.COM



PROJECT  
**WALKOVER  
AT WHITE CAP CIRCLE  
SOUTH PADRE ISLAND,  
TEXAS**

CLIENT  
**CITY OF  
SOUTH PADRE ISLAND  
SOUTH PADRE ISLAND,  
TEXAS**



MARK	DATE	DESCRIPTION

PROJECT NO. 1065-16  
DATE 04-27-2021  
DRAWN BY UC  
CHECKED BY BS  
SCALE AS SHOWN

SHEET TITLE  
**ENLARGED SITE  
IMPROVEMENT  
PLAN**

SHEET NO. **S1.5**

**PRELIMINARY**  
THIS DOCUMENT IS PRELIMINARY AND NOT FOR CONSTRUCTION. IT IS THE PROPERTY OF GREEN, RUBIANO & ASSOCIATES. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THIS DOCUMENT WITHOUT THE WRITTEN CONSENT OF GREEN, RUBIANO & ASSOCIATES IS STRICTLY PROHIBITED.





# 1 WALKOVER FRAMING PLAN

1/8" = 1'-0"

NOTES

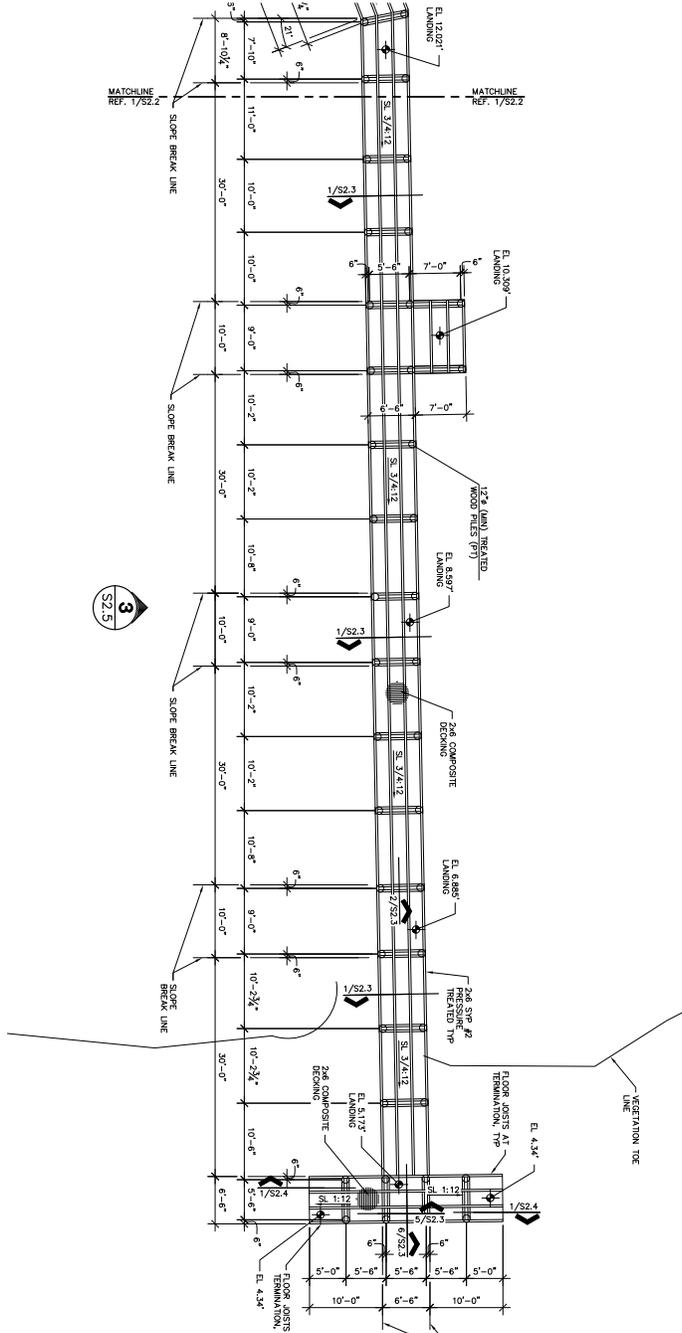
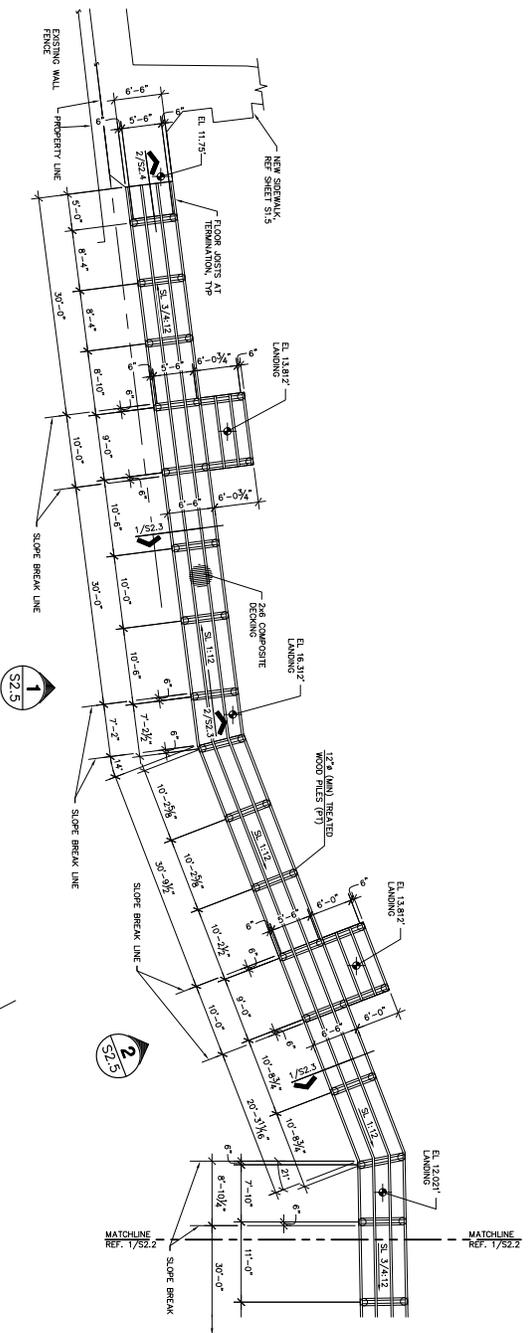
1. ALL LUMBER SHALL BE PRESSURE TREATED WITH WOOD PRESERVATIVES AND SHALL BEAR AN APPROVED ARBOR QUALITY CHROMIUM.
2. ALL PILES SHALL BE EMBEDDED BELOW THE BOTTOM OF DUNE LINE AS SHOWN BELOW REF. CIVIL DRAWINGS FOR GRADING PLAN.
3. DUNE DECKING SHALL BE 2x6 COMPOSITE PLANKS EQUIVALENT.

DIAMETER	TOTAL LENGTH	AMOUNT
12"	20'-0"	12'-0"



GREEN, RUBIANO & ASSOCIATES

CONSULTING STRUCTURAL ENGINEERS  
 200 WEST HARRIS ROAD  
 HOUSTON, TEXAS 77050  
 PH: (281) 428-4461  
 GRA@GREENRUBIANO.COM



**PRELIMINARY**  
 THIS DRAWING IS THE PROPERTY OF GREEN, RUBIANO & ASSOCIATES. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION WITHOUT THE WRITTEN CONSENT OF GREEN, RUBIANO & ASSOCIATES IS STRICTLY PROHIBITED.

PROJECT NO.	1085-16
DATE	04-27-2021
DRAWN BY	UC
CHECKED BY	BD
SCALE	AS SHOWN
SHEET TITLE	PEDESTRIAN WALKOVER FRAMING PLAN
SHEET NO.	S2.2

**SOUTH PADRE ISLAND, TEXAS**

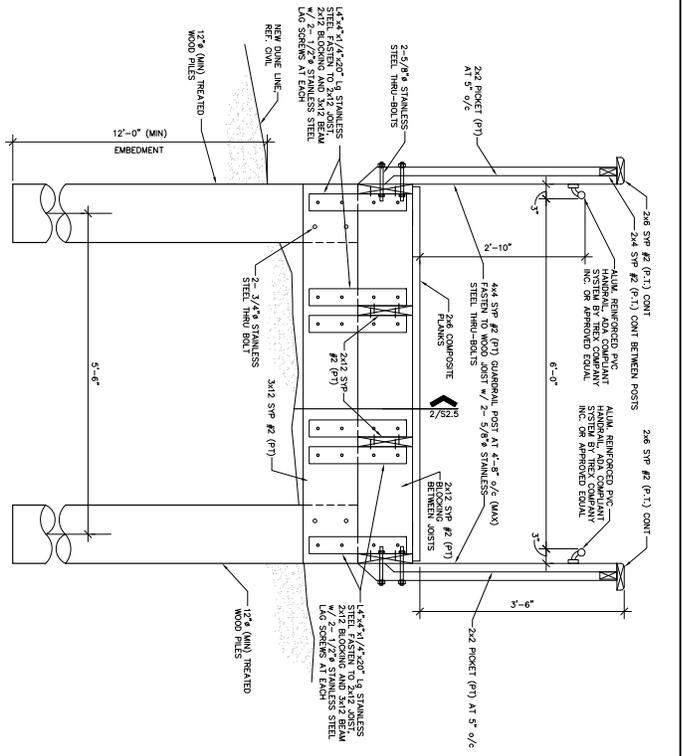
CITY OF SOUTH PADRE ISLAND

*South Padre Island*

REGISTERED PROFESSIONAL ENGINEER

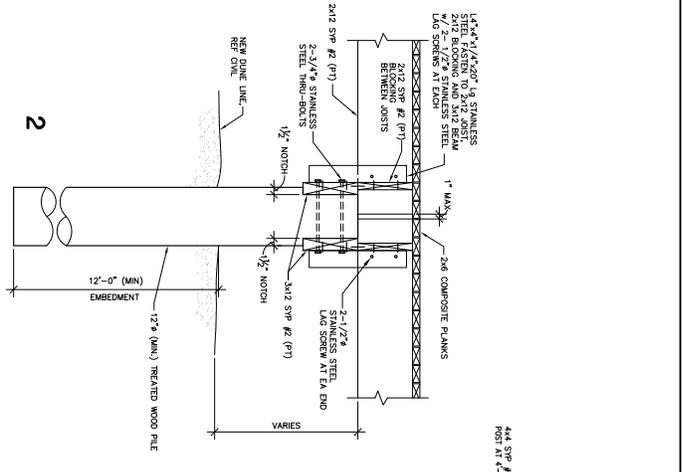
NOBB

P: 956-761-3044  
 F: 956-761-3898

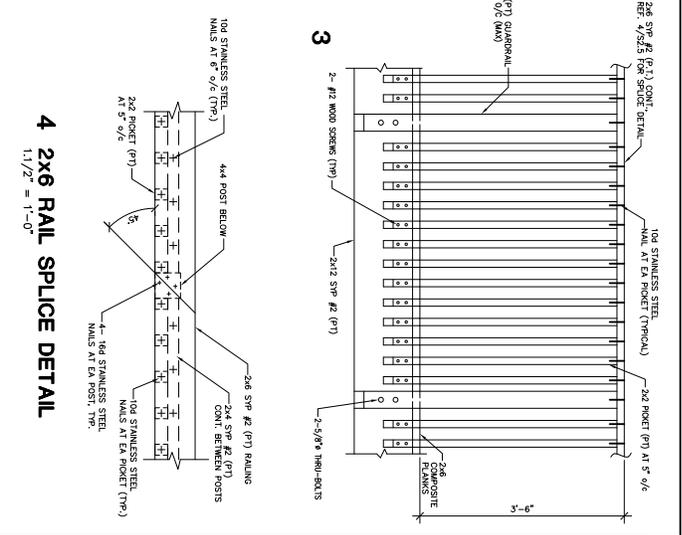


1 TYPICAL BOARDWALK SECTION

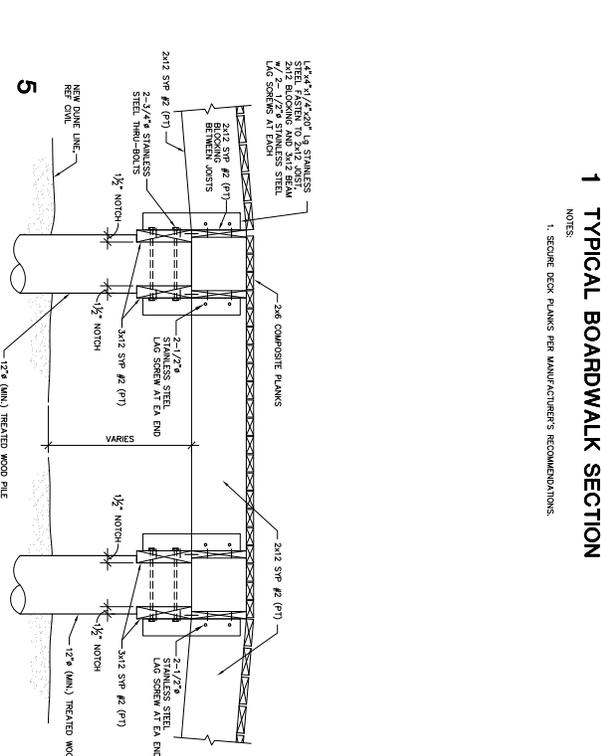
NOTES:  
1. SECURE DECK PLANKS PER MANUFACTURER'S RECOMMENDATIONS.



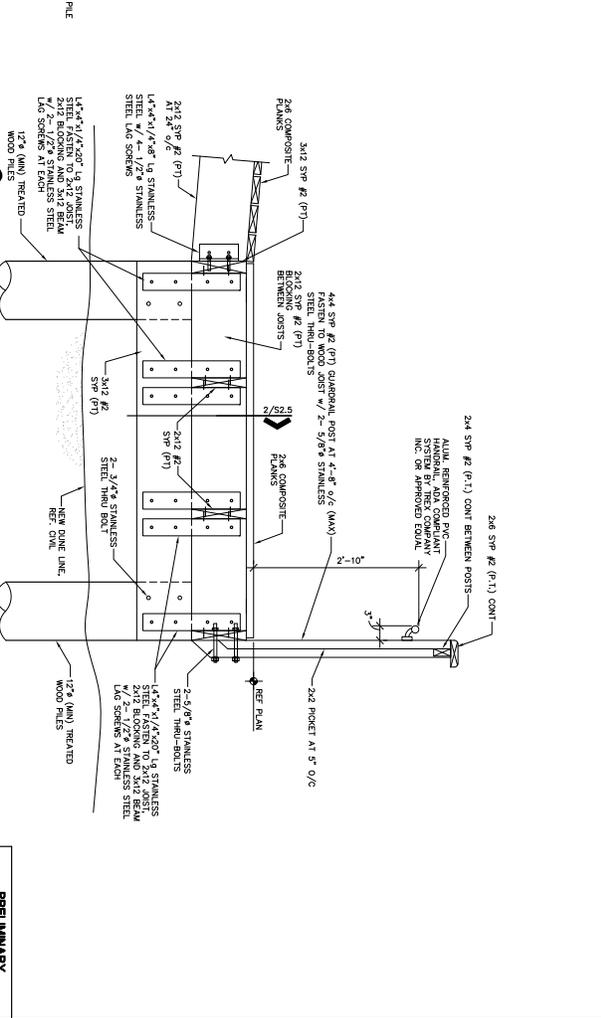
2



4 2x6 RAIL SPLICE DETAIL  
1 1/2" = 1'-0"



5



6

**PRELIMINARY**  
THIS DRAWING IS FOR PRELIMINARY CONSTRUCTION ONLY. IT IS NOT TO BE USED FOR PERMITS, CONTRACTS, OR CONSTRUCTION. CONSULT THE ARCHITECT FOR ANY CHANGES TO THIS DRAWING.

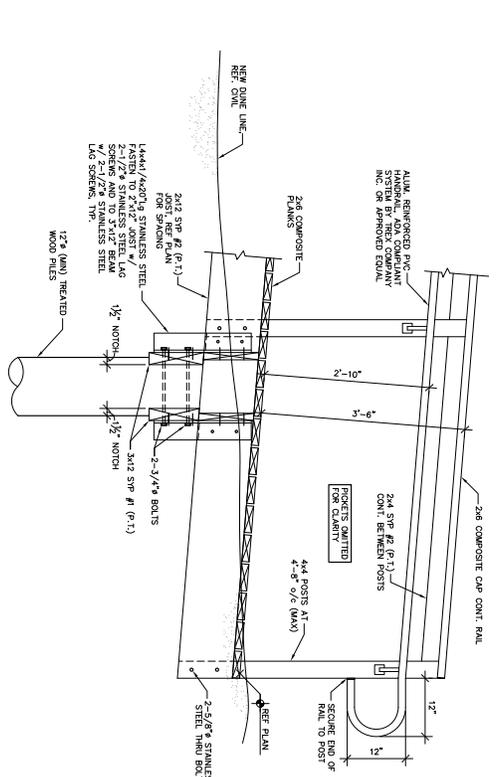
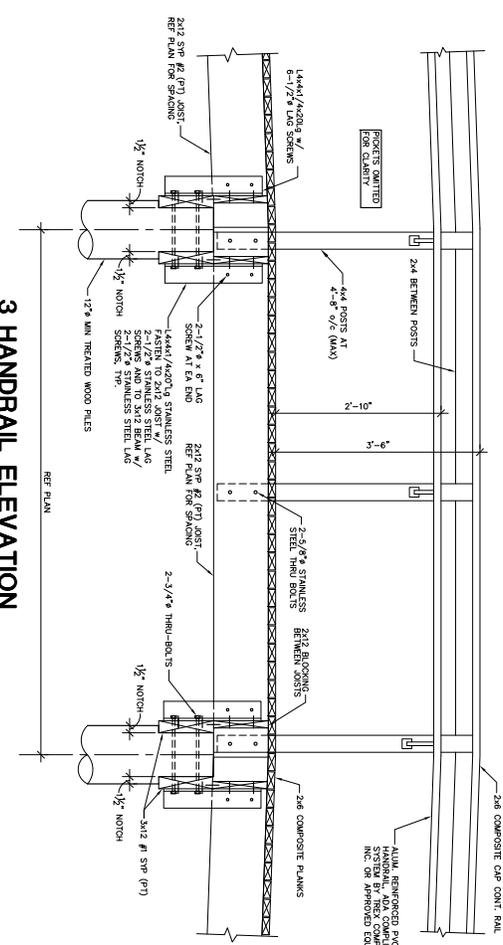
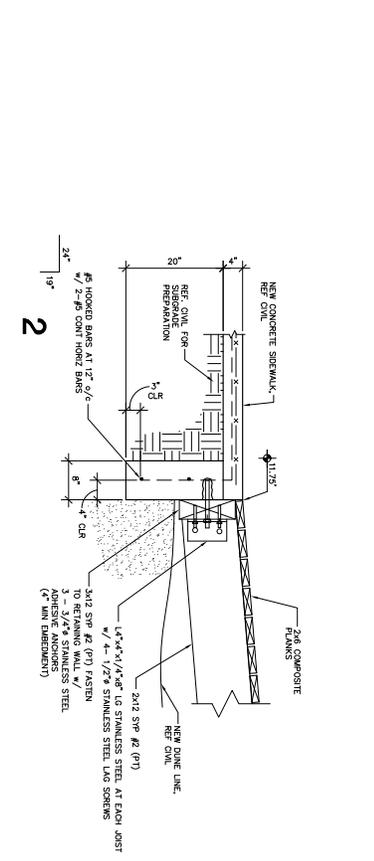
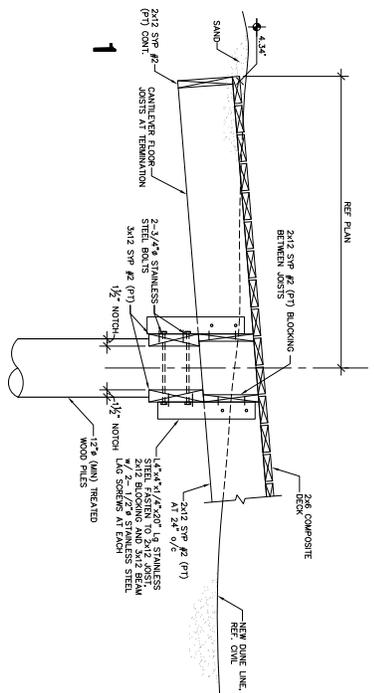
PROJECT NO.	1065-16
DATE	04-27-2021
DESIGN BY	LC
CHECKED BY	BD
SCALE	AS SHOWN
SHEET TITLE	FRAMING DETAILS
SHEET NO.	S2.3

**GREEN, RUBANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
100 WEST HENDERSON  
HOUSTON, TEXAS 77030  
PH: (281) 428-4461  
GVA@GREENRUBANO.COM

**WALKOVER AT WHITE CAP CIRCLE**  
SOUTH PADRE ISLAND, TEXAS  
CITY OF SOUTH PADRE ISLAND  
SOUTH PADRE ISLAND, TEXAS  
P: 956-761-3044  
F: 956-761-3898

**South Padre Island**  
ISLAND  
NODR

**GREEN, RUBANO & ASSOCIATES**  
Copyright 2021 by GREEN, RUBANO & ASSOCIATES



3 HANDRAIL ELEVATION

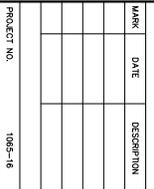
4 HANDRAIL ELEVATION

**PRELIMINARY**  
 THIS DOCUMENT IS PRELIMINARY AND IS NOT TO BE USED FOR CONSTRUCTION. IT IS THE USER'S RESPONSIBILITY TO VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE CONSTRUCTION.

SHEET NO. **S2.4**

**FRAMING DETAILS**

PROJECT NO. 1065-16  
 DATE 04-27-2021  
 DRAWN BY UC  
 CHECKED BY BS  
 SCALE AS SHOWN  
 SHEET TITLE



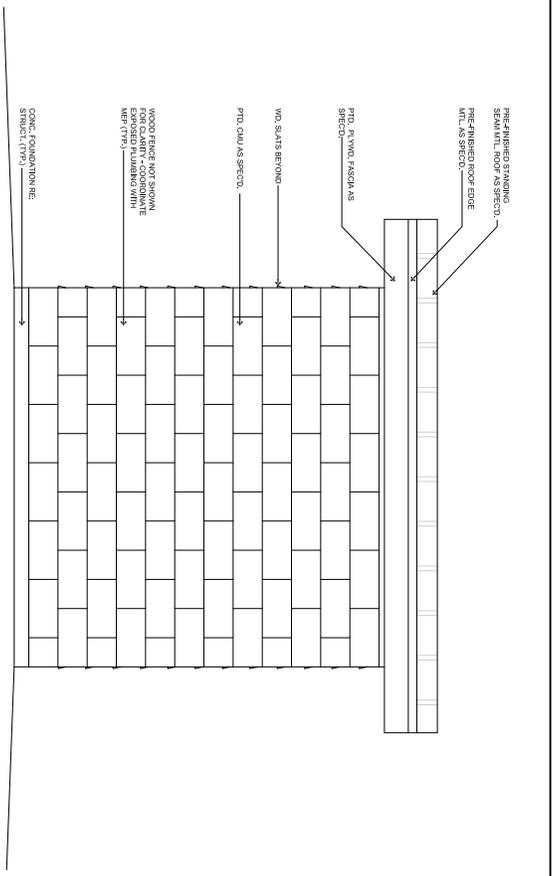
**SOUTH PADRE ISLAND, TEXAS**  
 P. 956-761-3044  
 F. 956-761-3898

**SOUTH PADRE ISLAND, TEXAS**  
**WALKOVER AT WHITE CAP CIRCLE**

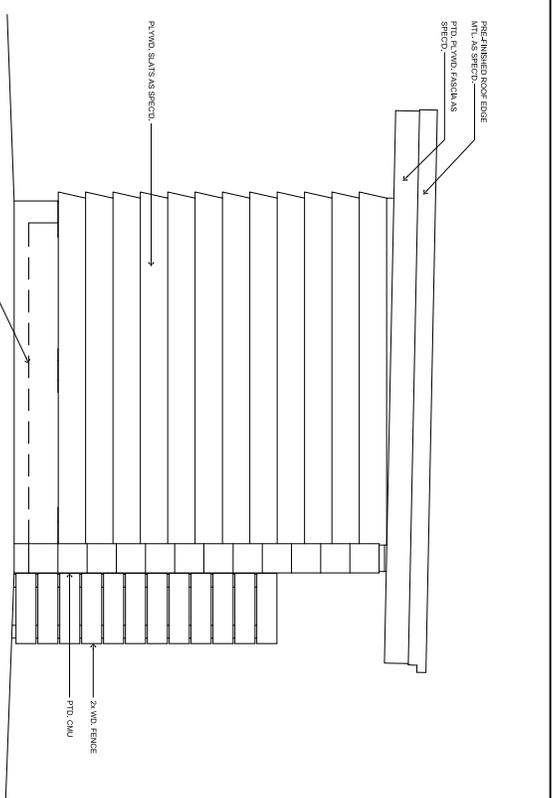
**CITY OF SOUTH PADRE ISLAND**

**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 200 WEST HARRISBURG  
 HARlingen, TEXAS 79530  
 PH: (956) 425-4461  
 GRA@GRANDENGINEERING.COM

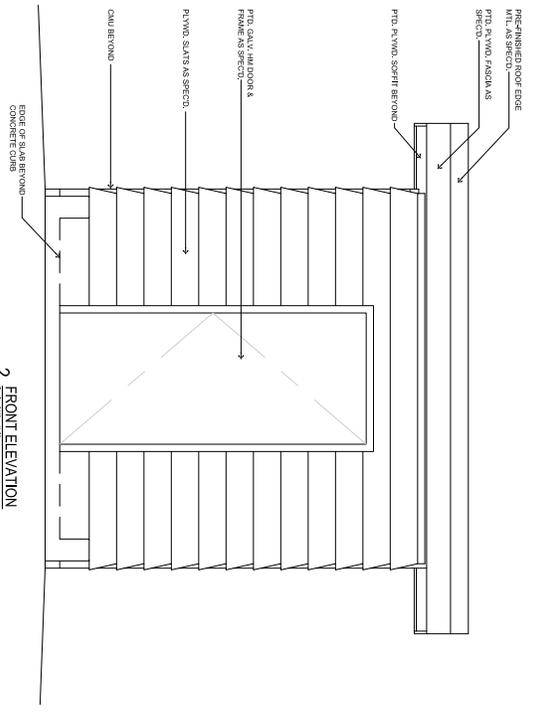




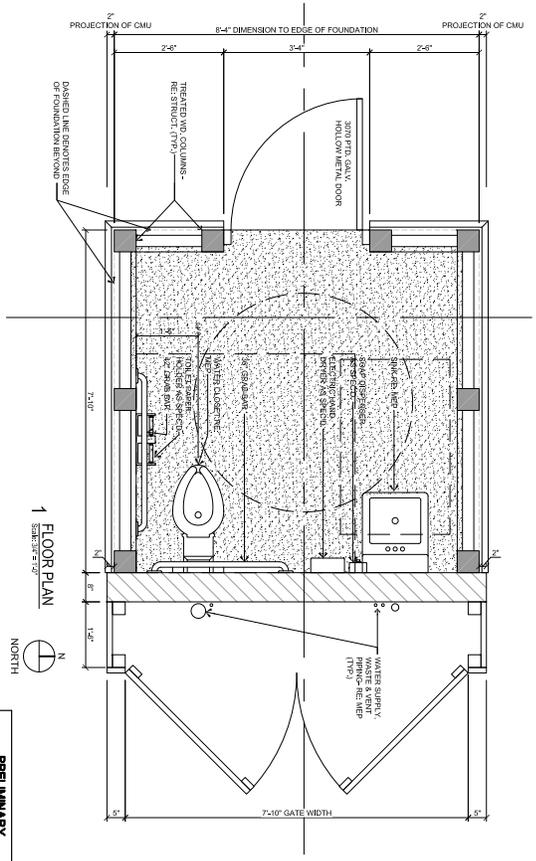
3 BACK ELEVATION  
SCALE: 1/2" = 1'-0"



3 SIDE ELEVATION  
SCALE: 1/2" = 1'-0"



2 FRONT ELEVATION  
SCALE: 3/4" = 1'-0"



1 FLOOR PLAN  
SCALE: 3/4" = 1'-0"



**PRELIMINARY**  
THIS DRAWING IS A PRELIMINARY DESIGN AND SHOULD NOT BE USED FOR CONSTRUCTION. IT IS THE USER'S RESPONSIBILITY TO VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE CONSTRUCTION. GREEN, RUBIANO & ASSOCIATES, INC. IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS.

	<p><b>CLIENT</b></p> <p>CITY OF SOUTH PADRE ISLAND TEXAS</p>
	<p><b>PROJECT</b></p> <p>WALKOVER AT WHITE CAP CIRCLE SOUTH PADRE ISLAND, TEXAS</p>
<p><b>DATE</b></p> <p>10-27-2021</p>	<p><b>DATE</b></p> <p>04-27-2021</p>
<p><b>DESIGNED BY</b></p> <p>UC</p>	<p><b>CHECKED BY</b></p> <p>BD</p>
<p><b>SCALE</b></p> <p>AS SHOWN</p>	<p><b>SHEET TITLE</b></p> <p>RESTROOM PLAN AND ELEVATIONS</p>
<p><b>SHEET NO.</b></p> <p>S2.6</p>	<p><b>PROJECT NO.</b></p> <p>1085-16</p>









**GENERAL CONSTRUCTION NOTES:**

- ALL MATERIALS, WORKMANSHIP AND IMPROVEMENTS SHALL BE IN ACCORDANCE WITH ALL LOCAL CODES, INCLUDING THE STANDARD CONSTRUCTION DETAILS AND TECHNICAL SPECIFICATIONS FROM THE CITY OF SOUTH PADRE ISLAND (THE OWNER), TEXAS DEPARTMENT OF TRANSPORTATION AND ALL OTHER GOVERNING AGENCIES.
- PRIOR TO BEGINNING CONSTRUCTION, THE OWNER OR THEIR AUTHORIZED REPRESENTATIVE SHALL SCHEDULE A PRE-CONSTRUCTION CONFERENCE BETWEEN THE CONSULTING ENGINEER, CONTRACTOR, CITY OF SOUTH PADRE ISLAND, LAGUNA MADRE WATER DISTRICT, AND AFFECTED PARTIES.
- PRE-CONSTRUCTION PHOTOGRAPHS SHALL BE TAKEN ACCORDING TO SPECIFICATION 01 32 33 - PHOTOGRAPHIC AND ARCHIVAL. SHOW EXISTING CONDITIONS OF THE SITE PRIOR TO CONSTRUCTION. STRUCTURES TO REMAIN, PHOTOS SHALL INCLUDE DAMAGE TO FINISH SURFACES THAT MIGHT BE MISCONSTRUED AS DAMAGE CAUSED BY DEMOLITION OPERATIONS. (NO SEPARATE PAY)
- THE CONTRACTOR SHALL HAVE A PERSON ON CALL 24 HOURS A DAY TO ADDRESS CONSTRUCTION AREA MAINTENANCE ITEMS, TRAFFIC CONTROL, OR OTHER NEEDS NECESSARY FOR PUBLIC SAFETY. THIS PERSON SHALL HAVE AUTHORITY TO ACT ON BEHALF OF THE CONTRACTOR IN EMERGENCY CONDITIONS. THE PERSON SHALL BE STATIONED WITHIN 1/2 HOUR TRAVEL TIME FROM THE PROJECT SITE. THE PERSON SHALL BE IDENTIFIED IN WRITING PRIOR TO START OF CONSTRUCTION. THE ON-SITE REPRESENTATIVE SHALL HAVE ACCESS ALL EQUIPMENT AND MATERIAL AND HAVE FULL AUTHORITY NECESSARY TO CORRECT ANY PROBLEMS, DEFICIENCIES, OR EMERGENCIES WHICH MAY ARISE DURING NON-WORKING HOURS AND DURING THE ABSENCE OF THE SUPERINTENDENT.
- STANDARD WORK HOURS:  
5.1. THE STANDARD WORK HOURS FOR THE OWNER IS 8:00 AM TO 5:00 PM, MONDAY THROUGH FRIDAY. SHOULD THE CONTRACTOR ELECT TO WORK ON SATURDAY, SUNDAYS OR HOLIDAYS, HE SHALL BE RESPONSIBLE FOR PAYING OVERTIME CHARGES FOR THE OWNER'S PERSONNEL INVOLVED. THESE CHARGES WILL BE AT COST AND WILL BE CALCULATED EITHER AT TIME AND A HALF OR DOUBLE TIME, AS APPLICABLE TO THE PARTICULAR DAY BEING WORKED. PRE-APPROVAL SHALL BE OBTAINED FROM THE ENGINEER OR ENGINEER'S REPRESENTATIVE BY COMPLETING AND SIGNING A OWNER'S FORM ENTITLED "CONSTRUCTION INSPECTORS OVERTIME COMPENSATION AUTHORIZATION", PRIOR TO COMMENCING ANY OVERTIME WORK.  
5.2. ANY WORK DONE OUTSIDE THE STANDARD WORKDAY, WITHOUT PRIOR AUTHORIZATION, SHALL BE CONSIDERED UNDER AUTHORIZED WORK. THE CONTRACTOR IS REQUIRED TO PAY THE OVERTIME WAGES OF THE OWNER INSPECTORS THAT WORK OVERTIME MONDAYS THROUGH FRIDAYS AT TIME AT A HALF. THE CONTRACTOR IS RESPONSIBLE FOR THE OVERTIME WAGES OF THE OWNER INSPECTORS THAT WORK HOLIDAYS AT DOUBLE TIME. MINIMUM HOURS WILL BE BILLED TO CONTRACTOR FOR CALL OUTS OR FOR INSUFFICIENT NOTICE OF TWO (2) HOURS.
- THE CONTRACTOR SHALL VERIFY ALL HORIZONTAL AND VERTICAL DIMENSIONS AND THE LOCATION OF EXISTING AND PROPOSED PROJECT ELEMENTS PRIOR TO CONSTRUCTION. ANY DISCREPANCIES BETWEEN PLAN DIMENSIONS AND ACTUAL FIELD CONDITIONS SHALL IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE ENGINEER AND OWNER. NO CONSTRUCTION ACTIVITY SHALL CONTINUE WITHOUT APPROVAL FROM THE OWNER.
- ALL MATERIALS AND LABOR, WHETHER SPECIFICALLY INDICATED ON PLANS OR NOT, WHICH ARE NECESSARY FOR THE PROPER INSTALLATION AND FUNCTION OF THE SYSTEM SHALL BE FURNISHED BY THIS CONTRACTOR.
- CONTRACTOR SHALL NOT PROCEED WITH ANY WORK INVOLVING A CHANGE IN PROJECT SCOPE, EQUIPMENT, MATERIALS OR COST WITHOUT FIRST HAVING OBTAINED ENGINEER'S AND/OR OWNER'S APPROVAL IN WRITING. IF APPROVAL HAS NOT BEEN OBTAINED IN WRITING PRIOR TO PROCEEDING WITH ANY CHANGE, CONTRACTOR WILL NOT BE REIMBURSED FOR SUCH CHANGE.
- CONTRACTOR TO PLAN AND PERFORM THEIR WORK IN A MANNER THAT WILL PERMIT SAFE PUBLIC TRAFFIC MOVEMENT ON ALL STREETS.
- THE CONTRACTOR SHALL PLAN AND SEQUENCE ALL CONSTRUCTION ACTIVITY IN SUCH A MANNER THAT WILL PERMIT SAFE PEDESTRIAN AND VEHICULAR MOVEMENT.
- TEMPORARY TRAFFIC CONTROL DURING CONSTRUCTION SHALL BE IN ACCORDANCE WITH TxDOT SPECIFICATIONS. CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL PLAN IN ACCORDANCE WITH SPECIFICATION 01 55 26 TRAFFIC CONTROL AND REGULATION FOR APPROVAL BY THE OWNER, PRIOR TO CONSTRUCTION. THE TRAFFIC CONTROL PLAN SHALL BE PREPARED BY A PROFESSIONAL ENGINEER LICENSED TO PRACTICE IN THE STATE OF TEXAS. ALL TRAFFIC CONTROL TRAFFIC SAFETY SHALL BE IN ACCORDANCE WITH THE LATEST MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) CRITERIA.
- CONTRACTOR SHALL PROVIDE PROTECTIVE DEVICES SUCH AS SIGNS, LIGHTS, SIGNALS, AND OTHER DEVICES, AS NEEDED FOR THE SAFETY OF THE PUBLIC AND WORKERS. (NO SEPARATE PAY)
- CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION AND SAFETY OF THE WORK SITE, WORKERS, SUBCONTRACTORS, MATERIALS AND EQUIPMENT.
- THE DRAWINGS AND SPECIFICATIONS REPRESENT THE COMPLETED STRUCTURES/DESIGN. THEY DO NOT INDICATE THE METHOD OF CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE ALL MEASURES AND MEANS NECESSARY TO PROTECT PERSONS AND STRUCTURES DURING CONSTRUCTION. OBSERVATION BY THE ENGINEER OR THE OWNER DOES NOT INCLUDE REVIEW OF THESE MEASURES.
- THESE PLANS, PREPARED BY HALFF ASSOCIATES, INC., DO NOT EXTEND TO OR INCLUDE DESIGN OF SYSTEMS PERTAINING TO THE SAFETY OF THE CONSTRUCTION CONTRACTOR OR ITS EMPLOYEES, AGENTS OR REPRESENTATIVES IN THE PERFORMANCE OF THE WORK. THE SEAL OF HALFF ASSOCIATES, INC., REGISTERED PROFESSIONAL ENGINEER(S) HEREON DOES NOT EXTEND TO ANY SUCH SAFETY SYSTEMS THAT MAY NOW OR HEREINAFTER BE INCORPORATED IN THESE PLANS. THE CONSTRUCTION CONTRACTOR SHALL PREPARE AND OBTAIN THE APPROPRIATE SAFETY PERMITS INCLUDING THE PLANS AND SPECIFICATIONS REQUIRED BY THE HOUSE BILLS 662 AND 665 ENACTED BY THE TEXAS LEGISLATURE IN THE 70TH LEGISLATURE REGULAR SESSION.
- CONTRACTOR SHALL PROVIDE A SEQUENCE OF WORK AND PERFORM ASSOCIATED GRADING THAT PROVIDES POSITIVE OUTFALLS AT ALL TIMES.
- CONSTRUCTION STAKING AND SURVEYING SHALL BE PROVIDED BY THE CONTRACTOR AND AT CONTRACTOR'S EXPENSE. ALL DIMENSIONS ARE TO BACK OF CURB OR, WHERE NO CURB EXISTS, TO EDGE OF PAVEMENT UNLESS SHOWN OTHERWISE. ALL UTILITY DIMENSIONS AND STATIONS/COORDINATES ARE TO CENTER OF THE STRUCTURE UNLESS SHOWN OTHERWISE.
- CONTRACTOR TO COORDINATE WITH THE OWNER ON WORK SCHEDULES, TESTING, GENERAL INSPECTION, AND OPERATION AND LOCATION OF EXISTING LINES.
- THE CONTRACTOR IS RESPONSIBLE FOR SCHEDULING ALL CONSTRUCTION MATERIALS TESTING AND GENERAL INSPECTIONS. THE CONTRACTOR SHALL COORDINATE THROUGH THE OWNER'S DESIGNATED FIELD REPRESENTATIVE A MINIMUM OF 24-HOURS PRIOR TO TESTING OR INSPECTION. FAILURE TO BE PREPARED FOR TESTING MAY RESULT IN TRAVEL CHARGES. RE-TESTING WILL BE BORNE BY THE CONTRACTOR.
- MATERIAL TESTING SHALL BE PROVIDED BY THE OWNER. RE-TEST TO BE AT CONTRACTOR'S EXPENSE.
- THE CONTRACTOR SHALL INSPECT ALL MATERIALS AT DELIVERY AND NOTIFY THE OWNER OF ANY DAMAGED OR QUESTIONABLE MATERIALS. ANY DAMAGED OR QUESTIONABLE MATERIAL INSTALLED WITHOUT PRIOR INSPECTION BY THE OWNER SHALL BE REMOVED AT THE CONTRACTOR'S EXPENSE.
- CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS REQUIRED. (NO SEPARATE PAY)
- THE CONTRACTOR IS ENCOURAGED TO INSPECT AND DOCUMENT THE PRE-CONSTRUCTION CONDITION OF ALL PRIVATE DRIVEWAYS, MAILBOXES, PAVEMENT AREAS, SIDEWALKS, CURB AND GUTTER, FENCES AND ALL OTHER ITEMS TO BE AFFECTED BY PROPOSED CONSTRUCTION PRIOR TO COMMENCING.

- ANY DAMAGE TO EXISTING PAVEMENT OR EXISTING STRUCTURES SHALL BE REPAIRED TO PRE-CONSTRUCTION CONDITION OR BETTER AT CONTRACTOR'S EXPENSE. EXISTING STRUCTURES MAY INCLUDE BUT ARE NOT LIMITED TO INLETS, MANHOLES, POWER POLES, SIDEWALKS, CURB AND GUTTER, FENCES, SPRINKLER SYSTEMS, LAWNS OR PRIVATE PROPERTY IMPROVEMENTS.
- NO TREES SHALL BE REMOVED WITHOUT PERMISSION OF THE OWNER OR ENGINEER, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL GIVE NOTICE TO ALL AUTHORIZED INSPECTORS, SUPERINTENDENTS, OR PERSONS IN CHARGE OF PRIVATE AND PUBLIC UTILITIES AFFECTED BY THEIR OPERATIONS PRIOR TO ANY AND ALL COMMENCEMENT OF WORK. NOTIFY TEXAS ONE CALL FOR UTILITY LOCATIONS PRIOR TO ANY AND ALL EXCAVATIONS.
- CONTRACTOR TO EXERCISE EXTREME CAUTION WHEN WORKING NEAR EXISTING FACILITIES AND/OR UTILITIES. ALL DAMAGE TO BE REPAIRED AT CONTRACTOR'S EXPENSE. ALL COSTS FOR INTERRUPTION OF GAS, ELECTRICAL, COMMUNICATIONS AND/OR WATER SERVICE DUE TO CONTRACTOR'S WORK SHALL BE BORNE BY THE CONTRACTOR.
- INFORMATION ON EXISTING UTILITIES, AS SHOWN ON THESE PLANS, IS FROM BEST AVAILABLE INFORMATION OF RECORD AND SPOT FIELD LOCATIONS. ALTHOUGH EVERY EFFORT HAS BEEN MADE TO ACCURATELY DEPICT ALL UTILITIES, NOT ALL (PUBLIC AND PRIVATE) MAY BE SHOWN. CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFICATION AND LOCATION OF THESE UNDERGROUND UTILITIES AS REQUIRED AT NO SEPARATE PAY. CONTRACTOR TO COORDINATE WITH ALL UTILITY COMPANIES.
- ALL WORK SHALL BE PERFORMED WITHIN THE OWNER'S RIGHT-OF-WAY, EASEMENTS OR ON PUBLIC-OWNED PROPERTY. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN PERMISSION TO USE PRIVATE PROPERTY, IF NECESSARY, FOR THE PURPOSES OF STAGING, STOCKPILE, STORAGE OR REFUSE AREAS. THE CONTRACTOR SHALL PROVIDE WRITTEN EVIDENCE TO THE OWNER PRIOR TO USE.
- THE CONTRACTOR SHALL NOTIFY ALL AFFECTED RESIDENTS OR BUSINESS OWNERS OF CONSTRUCTION ACTIVITY THROUGH THE USE OF BILINGUAL (ENGLISH AND SPANISH) DOOR TAGS, PAMPHLETS OR SIMILAR METHODS. ALL AFFECTED PARTIES MUST BE NOTIFIED A MINIMUM OF 48-HOURS PRIOR TO COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE A SAMPLE OF THE NOTIFICATION TO THE OWNER PRIOR TO IMPLEMENTATION.
- CONTRACTOR TO ENSURE SAME DAY ACCESS TO ALL RESIDENCES AND BUSINESSES ADJACENT TO CONSTRUCTION.
- THE CONTRACTOR SHALL DO ALL NECESSARY CLEARING, EXCAVATION, TRENCHING, SHORING, DE-WATERING, DEMOLITION, GRADING, BACKFILLING, ETC. TO COMPLETE THE PROJECT. ASSOCIATED COSTS SHALL BE SUBSIDIZARY TO THE RESPECTIVE BID ITEMS AS IDENTIFIED IN THE CONTRACT UNLESS NOTED OTHERWISE.
- THE CONTRACTOR SHALL PROVIDE AN EMERGENCY PLAN, IN CASE OF A LARGE RAIN EVENT OR OTHER IMPACTFUL EVENT, FOR APPROVAL BY THE OWNER PRIOR TO CONSTRUCTION. THE PLAN SHALL BE DEVELOPED, SIGNED AND SEALED BY A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS. ACCURACY AND IMPLEMENTATION OF THE PLAN IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE OWNER RESERVES THE RIGHT TO REJECT THE PLANS. (NO SEPARATE PAY)
- ALL COMPACTION SHALL BE ACHIEVED BY MECHANICAL METHODS. NO WATER JETTING ALLOWED, UNLESS APPROVED BY THE OWNER.
- ALL SPOIL MATERIAL AND DEBRIS SHALL BE DISPOSED OFFSITE BY THE CONTRACTOR IN A LEGAL MANNER. FURNISHING AND TRANSPORTATION OF ALL OFFSITE MATERIAL TO BE AT CONTRACTOR'S EXPENSE.
- DEMOLITION, REMOVAL AND DISPOSAL OF ALL EXCESS CONCRETE, CURBS, POSSIBLE, ETC. TO BE DONE IN A LEGAL MANNER AT CONTRACTOR'S EXPENSE.
- THE CONTRACTOR SHALL KEEP THE CONSTRUCTION AREA AS CLEAN AS POSSIBLE. ALL ASSOCIATED DEBRIS SHALL BE COLLECTED AND PROPERLY DISPOSED OF AT THE END OF EACH WORKDAY.
- UPON COMPLETION OF CONSTRUCTION, CONTRACTOR SHALL RETURN THE SITE TO ORIGINAL CONTOURS UNLESS DIFFERENT FINISHED ELEVATIONS ARE SHOWN ON PLANS. CONTRACTOR TO ENSURE NO AREAS OF FLOODING ARE PRESENT.
- CONCRETE NOTES (FOR CIVIL SITE WORK):  
39.1. ALL CONCRETE WORK TO BE FORMED, UNLESS OTHERWISE APPROVED.  
39.2. ALL CONCRETE TO BE 3000-PSI MINIMUM AT 28 DAYS, UNLESS OTHERWISE SHOWN.  
39.3. STRENGTH TO BE DETERMINED BY CYLINDER BREAK TEST.  
39.4. ALL REINFORCING STEEL TO BE ASTM A-615, GRADE 60, UNLESS OTHERWISE SHOWN.  
39.5. ALL EXPOSED CONCRETE WORK TO BE CHAMFERED.  
39.6. ALL CONCRETE USED FOR CURB AND GUTTER, CONCRETE PAVEMENT, DRIVEWAYS, SIDEWALKS AND OTHER FLAT WORK SHALL CONTAIN A MINIMUM OF 1.5 POUNDS OF FIBER MESH PER CUBIC YARD.  
39.7. ALL EXPOSED CONCRETE SURFACES SHALL BE TREATED WITH CURING COMPOUND RESIN BASE ASTM C 309 TYPE 2 WITH PIGMENTED TINT OF FLUORIDE DYE.  
39.8. EXPANSION JOINTS WILL BE PLACED AT CURB RETURNS, INLETS AND AT THE END OF EACH POUR WITH INTERVALS NOT TO EXCEED 40 FT. JOINTS SHALL CONSIST OF 1/2" PRE-MOLDED EXPANSION JOINT MATERIAL WITH 3.365" x 1/2" DOWEL. ONE END GREASED AND WRAPPED. CARE MUST BE TAKEN THAT DOWELS ARE STRAIGHT AND LAD PARALLEL WITH CURB AND NO CONCRETE PLUGS OR OTHER MATERIAL BE ALLOWED THROUGH THE DOWEL HOLES OR EXPANSION MATERIAL WHICH WOULD PREVENT THE JOINT FROM OPERATING AS AN EXPANSION JOINT. EXPANSION JOINT MATERIALS SHALL BE PRE-MOLDED ASPHALT IMPREGNATED EXPANSION JOINT MATERIAL CONFORMING WITH ASTM D 994 (NOT WOOD FIBER TYPE).
- CONTRACTOR (DUMMY, SAWED OR GROVED) JOINTS SHALL BE 2" DEEP AND PLACED AT MAXIMUM OF 10-FOOT INTERVALS.
- WHEN CONNECTING TO EXISTING CURB AND GUTTER, THE CONTRACTOR SHALL DRILL AND DOWEL TWO #6 x 16" TIE BARS A MINIMUM OF 6-INCHES DEEP INTO THE EXISTING CURB AND GUTTER SECTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING ALL FIELD CHANGES AND FURNISHING A LEGIBLE SET OF "RECORD" DRAWINGS TO THE OWNER.
- WHEN INSTALLING ANY MANUFACTURED PRODUCT, THE CONTRACTOR SHALL FOLLOW ALL MANUFACTURER'S RECOMMENDED INSTALLATION DIRECTIONS. IF ANY CONFLICTS OR DISCREPANCIES BETWEEN MANUFACTURER'S DIRECTIONS AND THE CONTRACT DOCUMENTS ARE FOUND, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IN WRITING AND SHALL NOT PERFORM ANY WORK ON ANY ITEM UNTIL SUCH CONFLICT HAS BEEN RESOLVED IN WRITING.
- INDEMNIFICATION: TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAWS AND REGULATIONS, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS OWNER, ENGINEER, ENGINEER'S SUBCONSULTANTS AND THE OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND OTHER CONSULTANTS OF EACH AND ANY OF THEM FROM AND AGAINST ALL CLAIMS, COSTS, LOSSES, AND DAMAGES (INCLUDING BUT NOT LIMITED TO ALL FEES AND CHARGES OR ENGINEERS, ARCHITECTS, ATTORNEYS, AND OTHER PROFESSIONALS AND ALL COURT OR ARBITRATION OR OTHER DISPUTE RESOLUTION COSTS) CAUSED BY ARISING OUT OF, OR RESULTING FROM, THE PERFORMANCE OF THE WORK, PROVIDED THAT ANY SUCH CLAIM, COST, LOSS OR DAMAGE:

- IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TAKEN OR REAL PROPERTY (OTHER THAN THE WORK ITSELF), INCLUDING THE LOSS OF USE RESULTING THEREFROM, AND
  - IS CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF CONTRACTOR, ANY SUBCONTRACTOR, ANY SUPERVISOR, ANY PERSON OR ORGANIZATION DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM TO PERFORM OR FURNISH ANY OF THE WORK, OR ANYONE FOR WHOSE ACTS ANY OF THEM MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT CAUSED IN PART BY ANY NEGLIGENCE OR OMISSION OF A PERSON OR ENTITY INDEMNIFIED HEREUNDER OR WHETHER LIABILITY IS IMPOSED UPON SUCH INDEMNIFIED PARTY BY LAWS AND REGULATIONS, REGARDLESS OF WHETHER OR NOT CAUSED IN WHOLE OR IN PART BY SUCH PERSON OR ENTITY. CLAIMS, COSTS, LOSSES, DAMAGES, SUITS AND CAUSES OF ACTION, AND ANY AND ALL LIABILITY, COSTS, EXPENSES, SETTLEMENTS, DAMAGES, AND JUDGMENTS INCURRED IN CONNECTION THEREWITH (INCLUDING BUT NOT LIMITED TO ALL FEES AND CHARGES OF ENGINEERS, ARCHITECTS, ATTORNEYS, AND OTHER PROFESSIONALS, AND ALL COURT OR ARBITRATION OR OTHER DISPUTES RESOLUTION COSTS) WHETHER ARISING IN EQUITY, AT COMMON LAW, OR BY STATUTE, INCLUDING THE TEXAS DECEPTIVE TRADE PRACTICES ACT OR SIMILAR STATUTE OF OTHER JURISDICTIONS, OR UNDER THE LAW OF CONTRACTS, TORTS (INCLUDING WITHOUT LIMITATION, NEGLIGENCE AND STRICT LIABILITY WITHOUT REGARD TO FAULT) OR PROPERTY, OF EVERY KIND OR CHARACTER
  - IS CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION, OTHER FAULT, BREACH OF CONTRACT OR WARRANTY, VIOLATION OF THE TEXAS DECEPTIVE TRADE PRACTICES ACT, OR STRICT LIABILITY WITHOUT REGARD TO FAULT OF CONTRACTOR, REGARDLESS OF WHETHER OR NOT CAUSED IN PART BY ANY NEGLIGENCE OR OMISSION, OTHER FAULT, BREACH OF CONTRACT OR WARRANTY, VIOLATION OF THE TEXAS DECEPTIVE TRADE PRACTICES ACT, OR STRICT LIABILITY WITHOUT REGARD TO FAULT OF A PERSON OR ENTITY INDEMNIFIED HEREUNDER.
- CONTRACTOR'S OBLIGATIONS OF INDEMNIFICATION UNDER THIS PARAGRAPH SHALL NOT BE LIMITED BY THE AMOUNT OF ANY INSURANCE.

**UTILITY NOTES:**

- THE TYPE, SIZE AND LOCATION OF ALL UNDERGROUND UTILITIES DEPICTED ON THE CONSTRUCTION PLANS WERE RESEARCHED WITH RESPECT TO THE BEST AVAILABLE DATA AND THEREFORE SHOWN APPROXIMATE. ALTHOUGH EVERY EFFORT HAS BEEN MADE TO ACCURATELY DEPICT ALL UTILITIES, NOT ALL (PUBLIC AND PRIVATE) MAY BE SHOWN. NEITHER THE ENGINEER NOR THE OWNER IS RESPONSIBLE FOR THE ACCURACY OF THE LOCATION OF THE UTILITIES SHOWN ON THE CONSTRUCTION PLANS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CONTACT ALL UTILITY COMPANIES WITH JURISDICTION WITHIN THE LIMITS OF CONSTRUCTION FOR FIELD VERIFICATION AT NO ADDITIONAL EXPENSE TO THE OWNER. UTILITY COMPANIES TO INCLUDE BUT NOT LIMITED TO THE FOLLOWING:  
1.1. SOUTH PADRE ISLAND PUBLIC WORKS DEPT. (956) 761-8159  
1.2. TOWN OF SOUTH PADRE ISLAND (956) 761-1025  
1.3. LAGUNA MADRE WATER DISTRICT OFFICE (956) 943-2628  
1.4. LAGUNA MADRE WATER DISTRICT EMERGENCIES AFTER HOURS (956) 572-1716  
1.5. TXDOT - BROWNSVILLE OFFICE (956) 542-2260  
1.6. TEXAS 811  
1.7. TEXAS GAS SERVICE (800) 959-5325  
1.8. SPECTRUM/TIME WARNER CABLE/AT&T/VERIZON/CHARTER COMMUNICATIONS/FRONTIER COMMUNICATIONS  
1.9. AMERICAN ELECTRIC AND POWER (AEP) TEXAS/MAGIC VALLEY ELECTRICAL COOPERATIVE

- CONTRACTOR SHALL EXPOSE ANY EXISTING UTILITY THAT MAY BE IN CONFLICT PRIOR TO COMMENCING CONSTRUCTION AND EXCAVATION.
- THE CONTRACTOR SHALL NOTIFY ALL AUTHORIZED INSPECTORS, SUPERINTENDENTS, OR PERSONS RESPONSIBLE FOR PUBLIC AND PRIVATE UTILITIES AFFECTED BY HIS/HER OPERATIONS PRIOR TO COMMENCING CONSTRUCTION.
- CONTRACTOR SHALL AT ALL TIMES ALLOW ACCESS TO EXISTING DRIVEWAY OR PROVIDE/MAINTAIN ALTERNATIVE ALL-WEATHER ROUTES.
- IN ACCORDANCE WITH HOUSE BILLS 662 AND 665 ENACTED BY THE TEXAS LEGISLATURE (70th REGULAR LEGISLATIVE SESSION), THE CONTRACTOR SHALL MEET THE REQUIREMENTS FOR TRENCH SAFETY AS OUTLINED IN THE CURRENT VERSION OF THE UNITED STATES DEPARTMENT OF LABOR, OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) STANDARDS, 29 CFR, PART 1926, SUBPART P-EXCAVATIONS.
- PRIOR TO COMMENCING ANY EXCAVATION, THE CONTRACTOR SHALL PROVIDE A TRENCH SAFETY PLAN. ALL PLANS SHALL BE PREPARED BY A PROFESSIONAL ENGINEER LICENSED TO PRACTICE IN THE STATE OF TEXAS. THE PLAN SHALL BE SUBMITTED TO THE OWNER FOR APPROVAL.
- IN THE EVENT CONDITIONS ENCOUNTERED IN THE FIELD REQUIRE TRENCH SAFETY SYSTEMS OUTSIDE OF THE EXTENTS SUGGESTED TRENCH PROTECTION SHOWN ON THE CONSTRUCTION PLANS, ALL EXCAVATION SHALL CEASE AND THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A REVISED TRENCH SAFETY PLAN. THE EXCAVATION SHALL RESUME UNTIL THE REVISED TRENCH SAFETY PLAN HAS BEEN APPROVED. (NO SEPARATE PAY)
- THE CONTRACTOR SHALL ENSURE APPROVED TRENCH SAFETY PLANS ARE IMPLEMENTED. FAILURE TO ADHERE TO THE TRENCH SAFETY PLAN WILL RESULT IN A STOP WORK ORDER. NON-COMPLIANCE INCIDENTS MAY BE REPORTED TO OSHA.
- TRENCHES OR EXCAVATIONS MAY NOT BE LEFT OPEN OVERNIGHT UNLESS AUTHORIZED IN WRITING BY THE OWNER. IN CASES WHERE TRENCHES ARE LEFT OPEN, THE CONTRACTOR MUST PROVIDE TRAFFIC-RATED, ANCHORED STEEL PLATE COVERS APPROVED BY THE OWNER.
- CONTRACTOR SHALL PROTECT AND SUSPEND ALL EXISTING UTILITIES TO REMAIN.
- ALL UTILITIES SHALL REMAIN IN SERVICE AT ALL TIMES. THE PROTECTION, TEMPORARY BYPASS PUMPING, ETC. OF ALL UTILITY LINES SHALL BE INCIDENTAL TO THE INSTALLATION OF THE PROPOSED UTILITIES. CONTRACTOR SHALL COORDINATE WITH UTILITY OWNERS.
- ALL CONSTRUCTION OPERATIONS TO BE ACCOMPLISHED IN ACCORDANCE WITH APPLICABLE REGULATIONS OF THE U.S. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION. COPIES OF OSHA STANDARDS MAY BE PURCHASED FROM THE U.S. GOVERNMENT PRINTING OFFICE.
- ELECTRICAL LINES ARE LOCATED IN THE PROJECT AREA. THE ATTENTION OF THE CONTRACTOR IS DIRECTED TO STATE LAW (VERNON'S ANNOTATED TEXAS STATUTES, ARTICLE 1436 (C)) CONCERNING CONSTRUCTION OPERATIONS IN THE VICINITY OF ELECTRICAL LINES AND THE NEED FOR EFFECTIVE PRECAUTIONARY MEASURES.
- ANY CHANGES OR REVISIONS TO THE UTILITY DESIGN MUST FIRST BE SUBMITTED TO THE LAGUNA MADRE WATER DISTRICT FOR REVIEW AND WRITTEN APPROVAL.
- THE CONTRACTOR SHALL GIVE THE LAGUNA MADRE WATER DISTRICT 24 HOUR ADVANCE NOTICE PRIOR TO PLACEMENT OF ANY CONCRETE, TO PERMIT THE REVIEW OF FORMS, REINFORCING STEEL PLACEMENT, AND OTHER PREPARATIONS.



1675 PARADES LINE ROAD, SUITE B  
BROWNSVILLE, TEXAS 77808  
TEL: (956) 303-7100  
TEXAS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLINGEN, TEXAS 77550  
PH: (956) 428-4461 FAX: (956) 428-0287  
FIRM REGISTRATION #F-4145

SEAL

PROJECT

WALKOVER  
AT WHITECAP CIRCLE

SOUTH PADRE ISLAND,  
TEXAS

CLIENT

CITY OF  
SOUTH PADRE ISLAND



SOUTH PADRE ISLAND,  
TEXAS

P: 956-761-3844  
F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

**GENERAL NOTES**

**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
THESE DOCUMENTS ARE FOR INTERIM REVIEW PURPOSES ONLY AND NOT INTENDED FOR CONSTRUCTION BEGINS OR PERMITTING. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:  
R. THOMAS EVERETT II, P.E. 198374 03/29/21  
TBE-FRM-0410

**C1.1**

**UTILITY NOTES CONTINUED...**

- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST LAGUNA MADRE WATER DISTRICT STANDARD SPECIFICATIONS.
- UNLESS OTHERWISE SPECIFIED BY THE ENGINEER, ALL UTILITY CONCRETE IS TO BE CLASS "K" (4000 PSI-28 DAYS), AND ALL REINFORCING STEEL TO BE ASTM A615 GRADE 60.
- MAXIMUM LENGTH OF OPEN TRENCH TO BE 60', OR AS DIRECTED BY THE OWNER.

**SANITARY SEWER NOTES:**

- ALL PIPE BEDDING MATERIAL SHALL CONFORM TO DETAILS AND THE MANUFACTURER'S RECOMMENDATION.
- ALL INTERNAL CONCRETE SURFACES FOR SANITARY SEWER MANHOLES TO BE COATED PER MATERIALS AND PROCEDURES SPECIFIED IN CONTRACT SPECIFICATIONS AND DESIGN PLANS.
- ALL MANHOLE COVERS SHALL BE 32" DIAMETER WATERTIGHT SANITARY SEWER MANHOLE FRAME AND COVER EAST JORDAN IRON WORKS MODEL V-1430A (OR APPROVED EQUAL).
- THE DISTANCE FROM TOP OF SANITARY SEWER MANHOLE CONE TO FINISHED GRADE TO BE 12" MINIMUM OR 18" MAX (AS PER DETAIL), UNLESS NOTED OTHERWISE ON PLANS.
- EXISTING SANITARY SEWER LINES SHALL BE KEPT IN SERVICE UNTIL PROPOSED SANITARY SEWER SYSTEM IMPROVEMENTS HAVE BEEN COMPLETED AND APPROVED BY THE OWNER.
- CONTRACTOR TO CONSTRUCT SANITARY SEWER GRAVITY MAIN FROM DOWNSTREAM END TO UPSTREAM END WITH BELLS FACING UPSTREAM.
- ALL MANHOLES TO BE BENCHED IN THE DIRECTION OF FLOW TO MINIMIZE TURBULENCE.
- ALL SEWER LINES, MANHOLES AND FORCE MAINS SHALL BE TESTED IN ACCORDANCE WITH TCEQ CHAPTER 217.57 REGULATIONS AND SPECIFICATION 33 31 11 - SANITARY SEWER PIPEWORK.

- THE OWNER RETAINS THE RIGHTS TO TELEVIEW THE LINE TO DETERMINE THE CONDITION OF THE SEWER LINE PRIOR TO FINAL ACCEPTANCE, IN ACCORDANCE WITH SPECIFICATION 33 31 11 - SANITARY SEWER PIPEWORK.
- THE CONTRACTOR SHALL PERFORM QUALITY TESTING FOR THE WATER AND SANITARY SEWER SYSTEM INSTALLED AND SHALL PROVIDE ALL EQUIPMENT (INCLUDING PUMPS AND GAUGES), SUPPLIES AND LABOR NECESSARY TO PERFORM THE TESTS AT HIS EXPENSE. LAGUNA MADRE WATER DISTRICT TO BE GIVEN 48 HRS NOTICE PRIOR TO ALL TESTING AND SHALL BE MONITORED BY LAGUNA MADRE WATER DISTRICT PERSONNEL. TESTING IS TO BE DONE IN ACCORDANCE WITH L.M.W.D. STANDARDS.
- ALL MANHOLES LOCATED WITHIN A ROADSIDE DITCH SHALL HAVE A MINIMUM COVER OF 18", AND HAVE WATERTIGHT COVERS. MANHOLES SHALL BE MARKED WITH MANHOLE MARKERS (USE MARKER DETAIL AS SHOWN IN "TYPICAL SERVICE CONNECTION") LOCATED AT THE RIGHT-OF-WAY, COST SUBSIDIARY TO OTHER ITEMS.

**WATER NOTES:**

- WATER AND SEWER SERVICE LINE INSTALLATION SHALL MEET THE INTERNATIONAL BUILDING CODE SEPARATION CONDITIONS AND PIPING REQUIREMENTS.
- CONTRACTOR SHALL MAINTAIN AS MINIMUMS 10 FEET HORIZONTAL AND 2 FEET VERTICAL SEPARATION BETWEEN WATERLINES AND ANY OTHER SEWER LINES.
- NO WATER JETTING ALLOWED; MECHANICAL COMPACTION REQUIRED.
- THE FOLLOWING GUIDELINES AND PROCEDURES SHALL BE FOLLOWED BY ANY CONTRACTOR, SUB-CONTRACTOR, OR ANY PERSON OR PERSONS DOING ANY WORK ON LAGUNA MADRE WATER DISTRICT (LMDW) WATER LINES, TO INCLUDE WATER LINE EXTENSIONS, WATERLINE UPGRADES, WATER TAPS, OR ANY PHYSICAL WORK AND OR CONNECTIONS TO EXISTING WATERLINES OR ANY NEW WATERLINES THAT ARE TO BE ADOPTED BY LMDW.
- GENERAL CONTRACTOR (GC) MUST BE LICENSED/BONDED, GC WILL BE RESPONSIBLE FOR THE WORK AND MATERIALS ON WATERLINE UPGRADE.
- CONTRACTOR/COMPANY PROPOSING TO WORK ON LMDW WATERLINES WILL MAKE CONTACT AND MEET WITH LMDW PERSONNEL TO BE WATER DISTRIBUTION MANAGER, WATER DISTRIBUTION ASSISTANT MGR AND DIRECTOR OF OPERATIONS, TO REVIEW ALL DOCUMENTS AND SHARE INFORMATION AS NEEDED. ALL LINE EXTENSIONS AND/OR UPGRADES WILL BE 6" MINIMUM.
- CONTRACTOR/COMPANY WILL ONLY USE LMDW APPROVED PARTS AND MATERIALS; LIST OF VENDORS USED BY LMDW PROVIDED:
  - HD SUPPLY - (956)350-0771
  - FERGUSON WATER WORKS - (956)-584-8199
  - ACT PIPE & SUPPLY (956)-583-1558
  - AGUAWORKS PIPE - (956)-831-2500
- CONTRACTOR INSTALLING NEW LINE IS RESPONSIBLE FOR REPLACING ANY EXISTING SERVICE CONNECTIONS WHERE ONE EXISTS, TO INCLUDE TAPPING SADDLE, CORPORATION STOP WITH CUT-OFF VALVE, MUNICIFEX TUBING AND ANGLE VALVE WITH CUT-OFF. CONTRACTOR WILL ALSO PREP NEW WATERLINE TO CONNECT TO ANY AND ALL OTHER EXISTING WATERLINE.
- CONTRACTOR SHALL FOLLOW STANDARD RULES OF WATER LINE INSTALLATIONS, TO INCLUDE PREPPING WATERLINE FOR HYDROSTATIC TESTING, BACTERIOLOGICAL SAMPLE COLLECTION, AND A FLUSHING POINT AS NEEDED.
- CONTRACTOR WILL BE REQUIRED TO USE DEWATERING (WELL-POINT) SYSTEM, WHEN WORKING AT OR NEAR GROUND WATER TABLE.
- CONTRACTOR WILL BE RESPONSIBLE TO RESTORE AREAS TO ORIGINAL CONDITIONS OR BETTER AS REQUIRED BY CITY/TOWN AND STATE CODES/ORDINANCES.
- CONTRACTOR WILL BE RESPONSIBLE TO PERFORM A HYDRO-STATIC TEST (PRESSURE TEST) ON NEWLY INSTALLED LINE, USING THERE, OWN EQUIPMENT. LMDW PERSONNEL MUST BE PRESENT TO WITNESS TEST FROM BEGINNING TO END. STANDARD TEST IS (150 PSI FOR 2 HOURS), FAILURE TO MAINTAIN PRESSURE, IS A FAILED TEST.
- LMDW WILL COLLECT THE BACTERIA-LOGICAL SAMPLE AND SUBMIT IT FOR TESTING. IF TEST IS NEGATIVE, INSPECTION OF WATERLINE IS COMPLETE AND LINE CAN BE PUT INTO SERVICE AS REQUIRED BY TCEQ.
- OFF-SITE TAP FEES MAY APPLY, IF LINE EXTENSION REQUIRES A 6" TAP.
- LMDW WILL SUBMIT TX-DOT PERMITS AS NEEDED.

16. GC WILL SUBMIT A 1 YEAR WARRANTY ON NEWLY INSTALLED LINES, TO INCLUDE ANY AND ALL TYPE OF WORK CONTRACTOR DID ON EXISTING LINE AT TIE-IN. DATE OF NEWLY INSTALLED WATERLINE WILL BE WHEN IT IS PUT INTO SERVICE.

17. WITH THE EXCEPTION OF TX-DOT PERMITS, CONTRACTOR WILL BE RESPONSIBLE FOR ANY AND ALL PERMITS, PERMIT FEES, ADMINISTRATIVE FEES THAT MAY APPLY WITH THE WATERLINE UPGRADE/EXTENSION. LMDW PROVIDES WATER SERVICES TO FORT ISABEL, SOUTH PADRE ISLAND, LAGUNA VISTA.

18. CONTRACTOR INSTALLING/UPGRADING LINES WILL SIGN OFF ON:

- HYDROSTATIC TEST
- BACTERIOLOGICAL SAMPLE (PASSING SAMPLE)
- RESTORED AREAS AS APPLICABLE
- MEET ALL REQUIREMENTS AS SET FORTH BY LMDW

19. LAGUNA MADRE WATER DISTRICT WILL PROVIDE SIGN OFF SHEET ON ALL ITEMS REQUESTED.

**20. APPROVED CONTRACTORS**

- 5125 COMPANY - 956-867-5125
- CNT PAVING - 956-592-1744
- COMETT CONSTRUCTION - 956-245-1009
- CLOSER CONSTRUCTION - 956-472-8613
- PEDERSON CONSTRUCTION - 956-233-4471

**POLLUTION PREVENTION / EROSION CONTROL NOTES:**

- CONTRACTOR SHALL OBTAIN A SWPPP PERMIT AND POST IT AT THE CONSTRUCTION SITE, IN ACCORDANCE WITH SPECIFICATION 01 57 23 TEMPORARY EROSION AND SEDIMENTATION CONTROL AND 01 57 23 - TILES REQUIREMENTS, PRIOR TO CONSTRUCTION.
- ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IN PLACE PRIOR TO COMMENCING ANY EARTH DISTURBING ACTIVITY.
- ALL EFFORTS SHALL BE MADE TO CONTAIN DISTURBED SOILS WITHIN THE EXTENTS OF PERIMETER EROSION AND SEDIMENT CONTROL MEASURES.
- THE CONTRACTOR SHALL SEQUENCE ALL CONSTRUCTION IN SUCH A MANNER AS TO MINIMIZE THE AMOUNT AND EXTENTS OF DISTURBED EARTH.
- A STABILIZED CONSTRUCTION EXIT IS REQUIRED AT ALL POINTS OF DESIGNATED EGRESS FROM THE LIMITS OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE LOCATION(S) UNLESS OTHERWISE NOTED ON THE PLANS; THE LOCATION(S) OF THE STABILIZED CONSTRUCTION EXIT(S) MAY BE MODIFIED WITH RESPECT TO THE SEQUENCE OF CONSTRUCTION.

6. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE PROPERLY MAINTAINED DURING THE COURSE OF THEIR INTENDED USE.

7. ALL STAGING, MATERIAL STORAGE, STOCKPILE AND REFUSE AREAS SHALL REQUIRE APPLICABLE EROSION AND SEDIMENT CONTROL MEASURES.

8. ALL CONSTRUCTION DEBRIS SHALL BE CONTAINED WITHIN APPROPRIATE RECEPTACLES(ROLL-OFF CONTAINERS, DUMPSTERS, TRASH CANS, WIRE-MESH CAGES, ETC.) AND CONFINED WITHIN PERIMETER EROSION AND SEDIMENT CONTROLS.

9. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL REMAIN IN PLACE DURING THE COURSE OF EARTH DISTURBING ACTIVITY AND UNTIL FINAL STABILIZATION IS ACHIEVED. STRUCTURAL MEASURES MAY BE REMOVED ONLY UPON FINAL PROJECT ACCEPTANCE BY THE OWNER OR AS DIRECTED BY THE OWNER.

10. PERMANENT STABILIZATION SHALL BEGIN AS SOON AS PRACTICABLE OR AS DIRECTED BY THE OWNER.

11. DUST CONTROL SHALL BE IMPLEMENTED AS NECESSARY OR AS DIRECTED BY THE OWNER. DUST CONTROL MAY CONSIST OF WATERING OR OTHER METHODS APPROVED BY THE OWNER. DUST CONTROL AND ASSOCIATED WATERING OR OTHER METHOD SHALL BE SUBSIDIARY TO THE EROSION CONTROL BID ITEM IN THE UNIT PRICE SCHEDULE.

12. TRACKED DEBRIS SHALL BE SWEEPED AT THE END OF EACH WORKDAY OR AS DIRECTED BY THE OWNER.

13. ALL DISCHARGES ASSOCIATED WITH DEWATERING OPERATIONS SHALL IMPLEMENT APPROPRIATE EROSION AND SEDIMENT CONTROL MEASURES. MEASURES MAY INCLUDE BUT ARE NOT LIMITED TO SEDIMENTATION BASINS OR FILTER SOCKS.

14. CONCRETE WASH-WATER SHALL NOT BE DISCHARGED DIRECTLY INTO A STORM SEWER SYSTEM OR RECEIVING STREAM. ALL WASH ACTIVITIES MUST BE PERFORMED WITHIN THE EXTENTS OF ESTABLISHED EROSION AND SEDIMENT CONTROL MEASURES OR DESIGNATED AREAS APPROVED BY THE OWNER.

15. SEDIMENT SHALL BE CLEARED FROM ALL STORM SEWER PIPES, CULVERTS AND APPURTENANCES WITHIN THE LIMITS OF CONSTRUCTION PRIOR TO FINAL PROJECT ACCEPTANCE. SEDIMENT SHALL BE PROPERLY DISPOSED.

16. STAGING, STOCKPILE AND EQUIPMENT STORAGE AREAS SHALL NOT BE LOCATED WITHIN THE EXTENTS OF ANY TREE DRUPLINES.

**LAGUNA MADRE WATER DISTRICT SUBDIVISION AND EXTENSION STANDARDS:**

- UTILITY BONDS: COPY OF BONDS FROM SUBDIVISION JURISDICTION
- WARRANTY: 1 YEAR FROM DATE OF PROJECT COMPLETION
- AS BUILT DRAWINGS: FURNISH AND CERTIFIED BY PE OR RPLS
- PRE CONSTRUCTION MEETING REQUIRED
- NOTIFICATION ONE CALL
- TESTING REQUIREMENTS:
  - 6.1 TO BE COMPLETE AFTER ALL UTILITIES INSTALLED
  - 6.2 150 PSI FOR 2 HOURS FOR WATER LINES, HYDROSTATIC TESTED
  - 6.3 100 PSI FOR 2 HOURS FOR FORCE MAIN LINES, HYDROSTATIC TESTED
  - 6.4 4 PSI FOR 10 MINUTES FOR SEWER GRAVITY LINES, AIR TESTED

6.5. WATER LINES TO BE STERILIZED (HTH) 24 HOURS, THEN FLUSHED, AND BACTERIOLOGICAL TESTED.

**7. METERS**

- METERS ARE PROVIDED BY DISTRICT PAID FOR BY DEVELOPER
- METER BOX ARE PROVIDED BY DISTRICT ON 51"8", 1", AND 2" METERS.
- METER VAULT MUST BE INSTALLED BY THE DEVELOPER FOR 4", 6", 8", 10" METERS OR LARGER.

**8. BACKFLOW ASSEMBLY**

- REQUIRED BY DISTRICT PER STATE REGULATIONS ON FIRELINE METERS, FIRE PROTECTION METERS, IRRIGATIONS METERS.
- MOTEL/HOTELS OVER 4 STORIES HIGH, RESTAURANTS WITH FOUNTAIN DRINKS, ASSEMBLY TESTED BY CERTIFIED TESTER
- WHEN INSTALLED AND ONCE A YEAR THEREAFTER, REPORT TURNED IN TO BACKFLOW PREVENTION DEPARTMENT AT DISTRICT.
- BACKFLOW ASSEMBLY PAID BY THE DEVELOPER INSTALLED AFTER THE METER BEFORE ANY SPROUT OR SINK OUTFLOW.
- BACKFLOW ASSEMBLY APPROVED BY THE DISTRICT ON EACH APPLICATION.



1075 PAREDES LINE ROAD, SUITE B  
BROWNSVILLE, TEXAS 77802  
TEL: (956) 303-7100  
TIFELS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLINGEN, TEXAS 78550  
PH: (956) 428-4461 FAX: (956) 428-0287  
FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER  
AT WHITECAP CIRCLE  
  
SOUTH PADRE ISLAND,  
TEXAS

CLIENT

CITY OF  
SOUTH PADRE ISLAND

SOUTH PADRE ISLAND,  
TEXAS  
P: 956-761-3044  
F: 956-761-3898



**LEGEND**

PROPOSED	EXISTING	PROPOSED	EXISTING

MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

**GENERAL NOTES AND LEGEND**

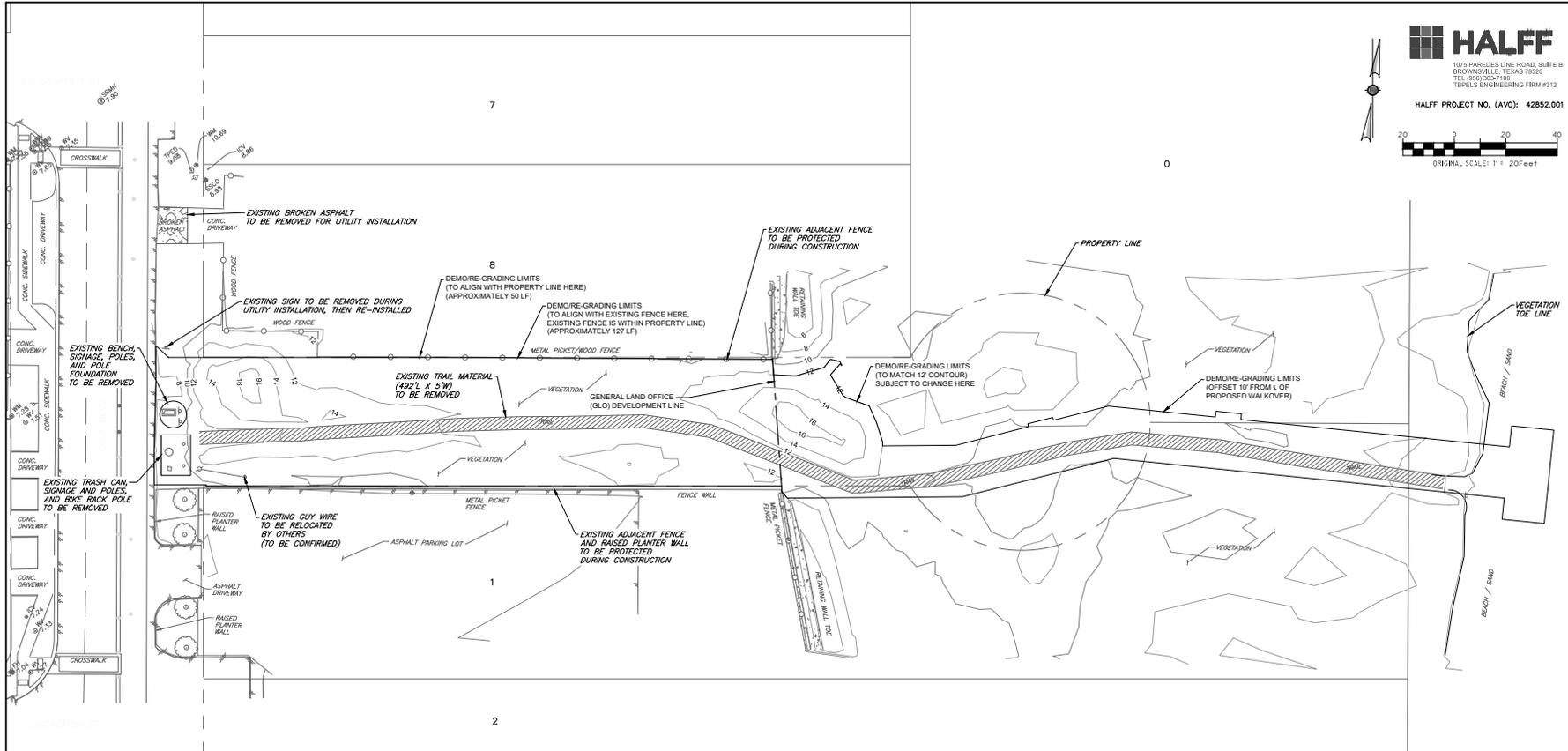
**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
THESE DOCUMENTS ARE FOR INTERIM REVIEW PURPOSES ONLY AND NOT INTENDED FOR CONSTRUCTION BEGINS OR PERMITTING. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:  
R. THOMAS EVERETT III, P.E. 198374\_032921  
TYPE FIRM #6-312

SHEET NO.

**C1.2**





**HALFF**  
 1075 PARADES LINE ROAD, SUITE B  
 BROWNSVILLE, TEXAS 77808  
 TEL: (956) 303-7100  
 TEXAS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001

ORIGINAL SCALE: 1" = 20' Feet

- DEMOLITION NOTES:**
1. ALL ITEMS TO BE REMOVED SHALL BE PROPERLY DISPOSED AT AN APPROVED LANDFILL BY THE CONTRACTOR, UNLESS OTHERWISE STATED.
  2. ALL ITEMS TO BE RELOCATED OR TEMPORARILY REMOVED, SHALL BE PROTECTED DURING INITIAL REMOVAL AND REINSTALLATION. THESE ITEMS SHALL BE PROPERLY STORED DURING TRANSITION.
  3. CONTRACTOR IS SOLELY RESPONSIBLE FOR REPAIRING ANY DAMAGE TO EXISTING ADJACENT PROPERTY IMPROVEMENTS AT CONTRACTOR'S OWN COST.
  4. ADJACENT PROPERTY FENCES AND POLE FOUNDATIONS SHALL BE PROTECTED DURING CONSTRUCTION.
  - 5.

**GA**  
**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 1220 WEST HARRISON  
 HARLINGEN, TEXAS 78550  
 PH: (956) 428-4461 FAX: (956) 428-0287  
 FIRM REGISTRATION #7-4145

SEAL

PROJECT  
 WALKOVER  
 AT WHITECAP CIRCLE  
 SOUTH PADRE ISLAND,  
 TEXAS

CLIENT  
 CITY OF  
 SOUTH PADRE ISLAND  
  
 SOUTH PADRE ISLAND,  
 TEXAS  
 P: 956-761-3044  
 F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

DEMOLITION PLAN

SHEET NO.  
**C1.4**

**90% SUBMITTAL**  
 FOR INTERIM REVIEW ONLY  
 THESE DOCUMENTS ARE FOR INTERIM  
 REVIEW PURPOSES ONLY AND NOT  
 INTENDED FOR CONSTRUCTION,  
 BIDDING OR PERMITTING.  
 THEY WERE PREPARED BY OR  
 UNDER THE SUPERVISION OF:  
 R. THOMAS EVERETT III, P.E. 196374 032921  
 TEP# FIRM #6-312



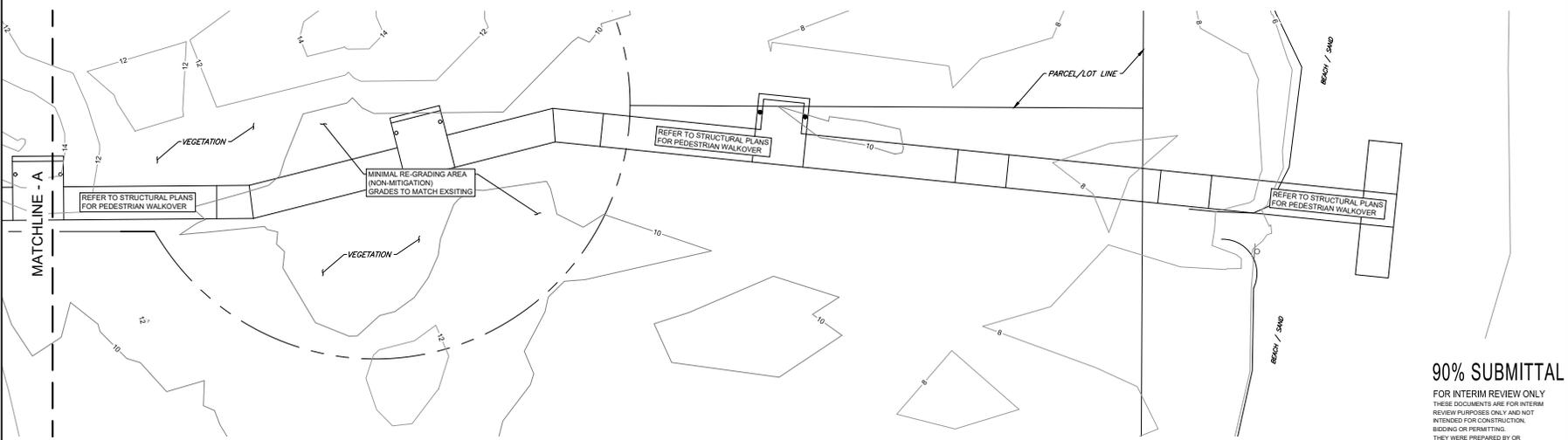
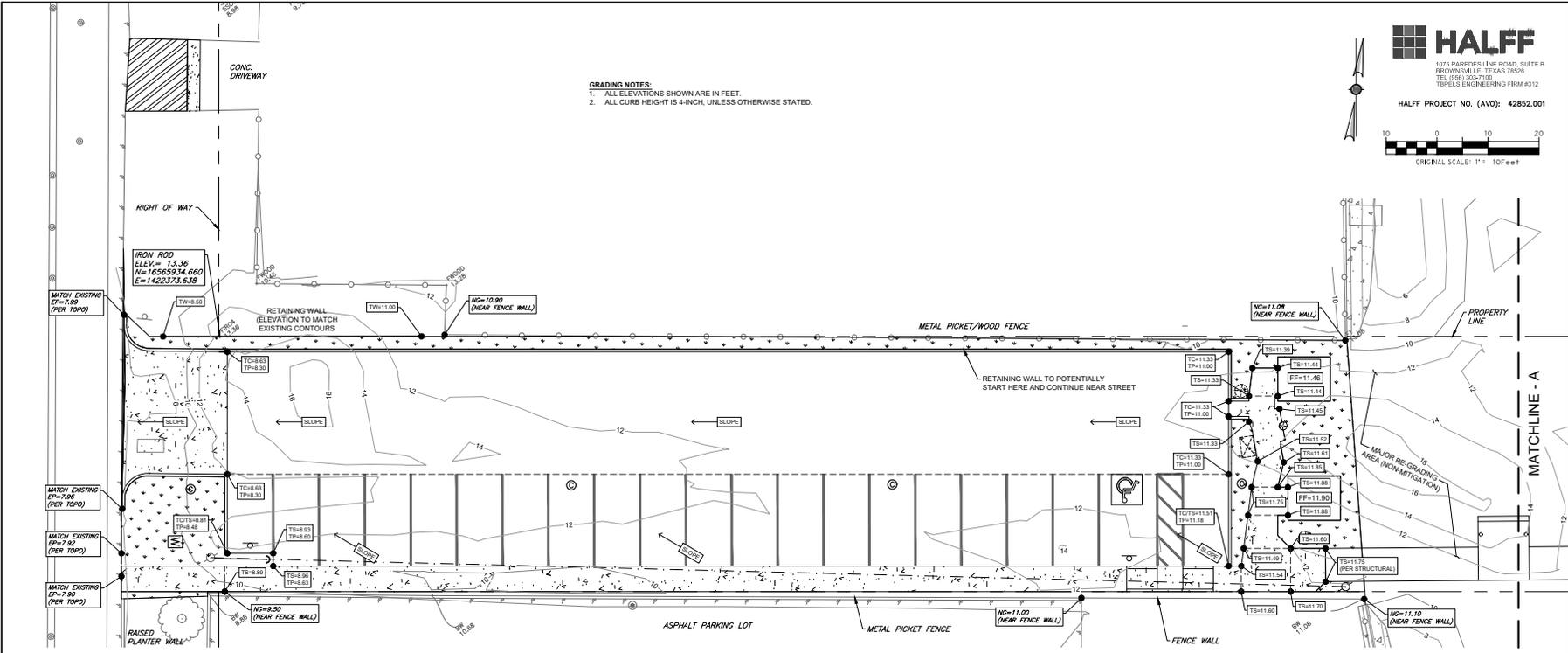


1075 PAREDES LINE ROAD, SUITE B  
BROWNSVILLE, TEXAS 77808  
TEL: (936) 303-7100  
TEXAS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001



**GRADING NOTES:**  
1. ALL ELEVATIONS SHOWN ARE IN FEET.  
2. ALL CURB HEIGHT IS 4-INCH, UNLESS OTHERWISE STATED.



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLANDEN, TEXAS 77550  
PH: (956) 428-4461 FAX: (956) 428-0287  
FIRM REGISTRATION #F-4145

SEAL

PROJECT  
**WALKOVER AT WHITECAP CIRCLE**  
SOUTH PADRE ISLAND, TEXAS

CLIENT  
CITY OF SOUTH PADRE ISLAND

SOUTH PADRE ISLAND, TEXAS  
P: 956-761-3044  
F: 956-761-3898



MARK	DATE	DESCRIPTION

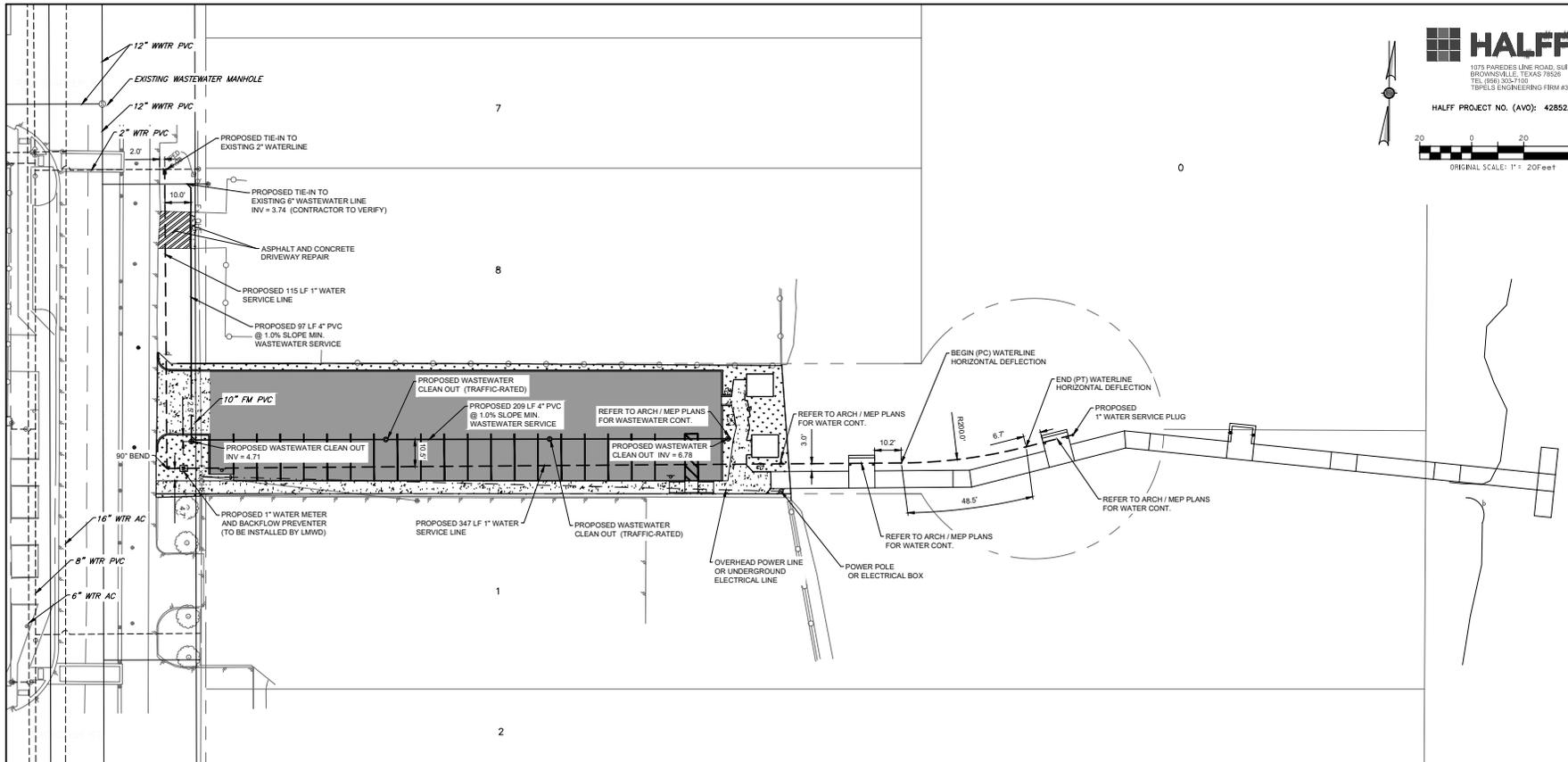
PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

**PROPOSED GRADING PLAN**

SHEET NO.  
**C1.6**

**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
THESE DOCUMENTS ARE FOR INTERIM REVIEW PURPOSES ONLY AND NOT INTENDED FOR CONSTRUCTION BEGINS OR PERMITTING. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:  
R. THOMAS EVERETT III, P.E. 196374 032921  
TIFE FIRM #6-312



**HALFF**  
 1075 PAREDES LINE ROAD, SUITE B  
 BROWNSVILLE, TEXAS 77808  
 TEL: (956) 303-7100  
 TEXAS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001

1220 WEST HARRISON  
 HARKLINCEN, TEXAS 78550  
 PH: (956) 428-4461 FAX: (956) 428-0287  
 FIRM REGISTRATION #7-4145

ORIGINAL SCALE: 1" = 20' Feet

- UTILITY NOTES:
1. CONTRACTOR SHALL LOCATE ALL UTILITIES PRIOR TO COMMENCING CONSTRUCTION.
  2. CONTRACTOR SHALL NOTIFY THE ENGINEER WHEN UNANTICIPATED UTILITY CONFLICTS ARISE.
  3. ALL ELEVATIONS SHOWN ARE IN FEET, UNLESS OTHERWISE STATED.

**GA**  
**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS

1220 WEST HARRISON  
 HARKLINCEN, TEXAS 78550  
 PH: (956) 428-4461 FAX: (956) 428-0287  
 FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER  
 AT WHITECAP CIRCLE

SOUTH PADRE ISLAND,  
 TEXAS

CLIENT

CITY OF  
 SOUTH PADRE ISLAND

*South Padre Island*  
 ISLAND

SOUTH PADRE ISLAND,  
 TEXAS

P: 956-761-3044  
 F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

PROPOSED  
 UTILITY PLAN

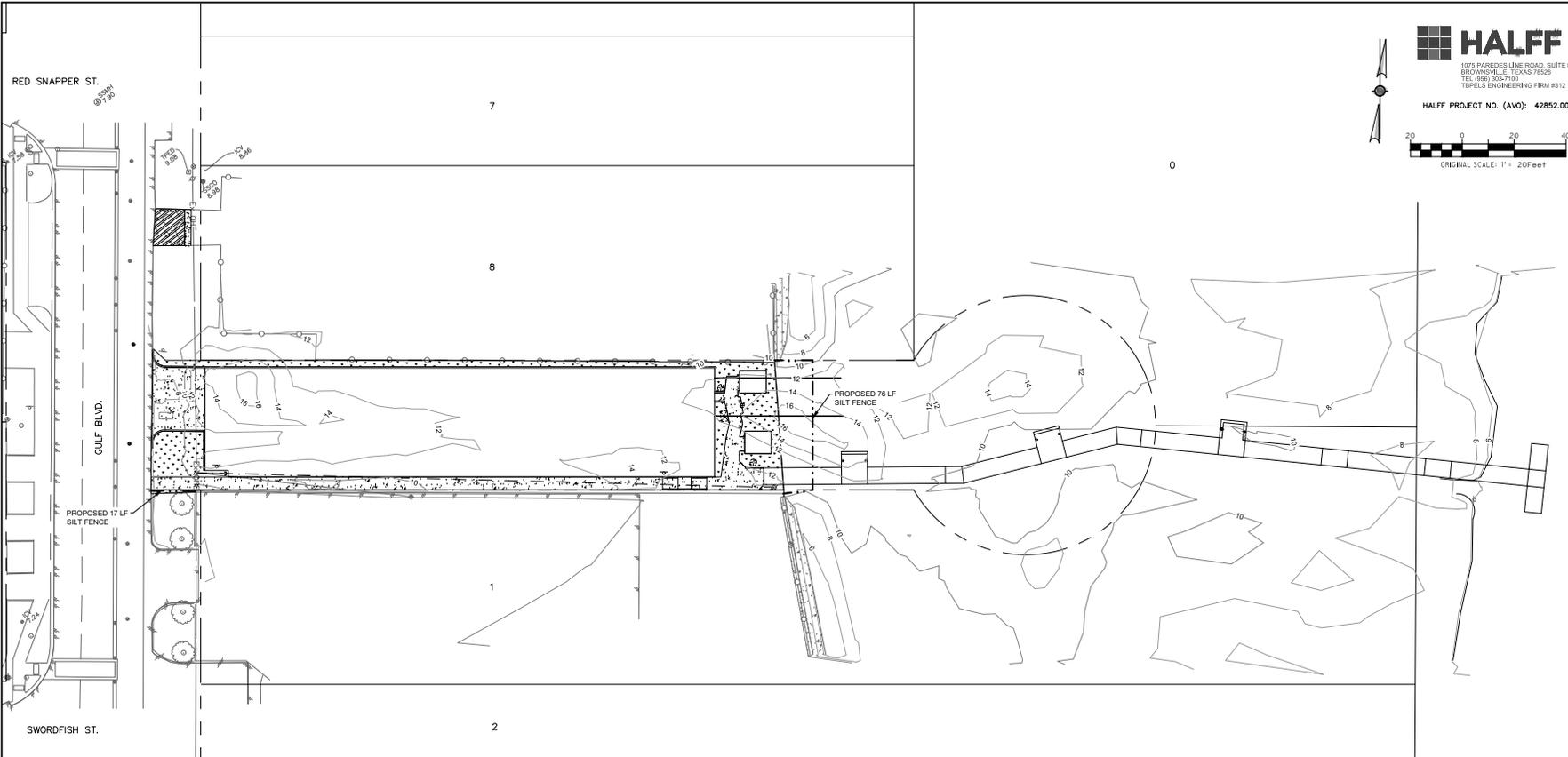
SHEET NO.

**C1.7**

**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
 THESE DOCUMENTS ARE FOR INTERIM  
 REVIEW PURPOSES ONLY AND NOT  
 INTENDED FOR CONSTRUCTION,  
 BIDDING OR PERMITTING.  
 THEY WERE PREPARED BY OR  
 UNDER THE SUPERVISION OF:

R. THOMAS EVERETT III, P.E. 196374-032921  
 TIRE FIRM #6-312



**HALFF**  
 1075 PAREDES LINE ROAD, SUITE B  
 BROWNSVILLE, TEXAS 77802  
 TEL: (956) 203-7100  
 TEXAS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001

ORIGINAL SCALE: 1" = 20' Feet



**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 1220 WEST HARRISON  
 HARLINGEN, TEXAS 78550  
 PH: (956) 428-4461 FAX: (956) 428-0287  
 FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER  
 AT WHITECAP CIRCLE  
 SOUTH PADRE ISLAND,  
 TEXAS

CLIENT

CITY OF  
 SOUTH PADRE ISLAND  
  
 SOUTH PADRE ISLAND,  
 TEXAS  
 P: 956-761-3044  
 F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN

SHEET TITLE  
**POLLUTION PREVENTION PLAN**

SHEET NO.

**C1.8**

- POLLUTION PREVENTION NOTES:**
1. CONTRACTOR SHALL INSTALL POLLUTION PREVENTION ITEMS PRIOR TO COMMENCING CONSTRUCTION.
  - 2.
  - 3.

**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
 THESE DOCUMENTS ARE FOR INTERIM REVIEW PURPOSES ONLY AND NOT INTENDED FOR CONSTRUCTION, BIDDING OR PERMITTING. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:  
 R. THOMAS EVERETT III, P.E. 196374-032921  
 TYPE FIRM #6-312



1075 PAREDES LINE ROAD, SUITE B  
BROWNSVILLE, TEXAS 77808  
TEL: (956) 303-7100  
TYPE 1'S ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLANDEN, TEXAS 78550  
PH: (956) 428-4461 FAX: (956) 428-0287  
FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER  
AT WHITECAP CIRCLE  
  
SOUTH PADRE ISLAND,  
TEXAS

CLIENT



SOUTH PADRE ISLAND,  
TEXAS

P: 956-761-3044  
F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

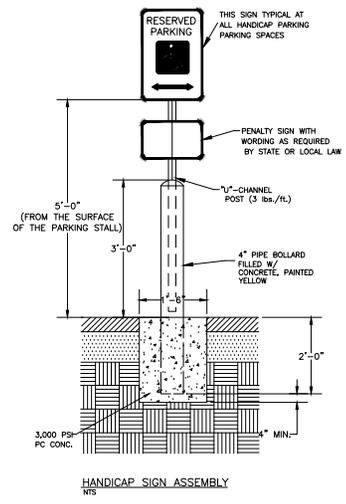
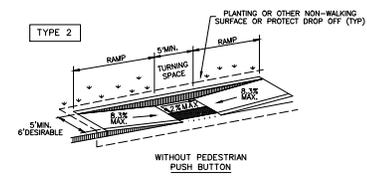
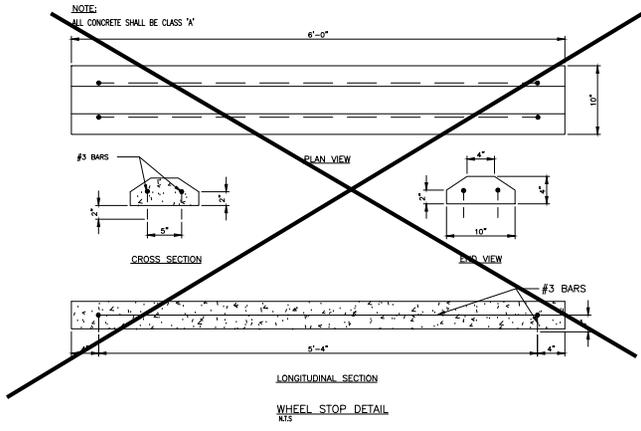
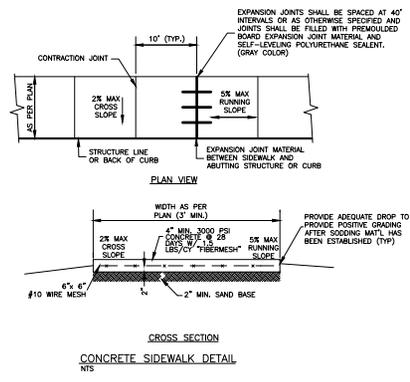
MISCELLANEOUS  
DETAILS

SHEET NO.

C1.9

90% SUBMITTAL

FOR INTERIM REVIEW ONLY  
THESE DOCUMENTS ARE FOR INTERIM  
REVIEW PURPOSES ONLY AND NOT  
INTENDED FOR CONSTRUCTION,  
BIDDING OR PERMITTING.  
THEY WERE PREPARED BY OR  
UNDER THE SUPERVISION OF:  
R. THOMAS EVERETT III, P.E. 196374-032921  
TYPE FIRM #6-312



**COLORS:**  
• LEGEND AND BORDER - GREEN  
• WHITE SYMBOL ON BLUE BACKGROUND  
• BACKGROUND - WHITE

PAGE LEFT INTENTIONALLY BLANK

**HALFF**  
 1075 PAREDES LINE ROAD, SUITE B  
 BROWNSVILLE, TEXAS 77802  
 TEL: (956) 203-7100  
 TYPERS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001

**GA**  
**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 1220 WEST HARRISON  
 HARLINGEN, TEXAS 78550  
 PH: (956)428-4461 FAX: (956)428-0287  
 FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER  
 AT WHITECAP CIRCLE

SOUTH PADRE ISLAND,  
 TEXAS

CLIENT

CITY OF  
 SOUTH PADRE ISLAND



SOUTH PADRE ISLAND,  
 TEXAS

P: 956-761-3044  
 F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

MISCELLANEOUS  
 DETAILS

SHEET NO.

**C1.10**

**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
 THESE DOCUMENTS ARE FOR INTERIM  
 REVIEW PURPOSES ONLY AND NOT  
 INTENDED FOR CONSTRUCTION,  
 BIDDING OR PERMITTING.  
 THEY WERE PREPARED BY OR  
 UNDER THE SUPERVISION OF:

R. THOMAS EVERETT III, P.E. 196374-032921  
 TYPE FIRM #6-312

PAGE LEFT INTENTIONALLY BLANK



1075 PAREDES LINE ROAD, SUITE B  
BROWNSVILLE, TEXAS 77802  
TEL: (956) 203-7100  
TXPELS ENGINEERING FIRM #312

HALFF PROJECT NO. (AVD): 42852.001



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS

1220 WEST HARRISON  
HARLINGEN, TEXAS 78550  
PH: (956)428-4461 FAX: (956)428-0287  
FIRM REGISTRATION #F-4145

SEAL

PROJECT  
  
WALKOVER  
AT WHITECAP CIRCLE  
  
SOUTH PADRE ISLAND,  
TEXAS

CLIENT  
CITY OF  
SOUTH PADRE ISLAND  
  
SOUTH PADRE ISLAND,  
TEXAS  
P: 956-761-3044  
F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	TE
CHECKED BY	RA
SCALE	AS SHOWN
SHEET TITLE	

MISCELLANEOUS  
DETAILS

SHEET NO.  
**C1.11**

**90% SUBMITTAL**

FOR INTERIM REVIEW ONLY  
THESE DOCUMENTS ARE FOR INTERIM  
REVIEW PURPOSES ONLY AND NOT  
INTENDED FOR CONSTRUCTION,  
BIDDING OR PERMITTING.  
THEY WERE PREPARED BY OR  
UNDER THE SUPERVISION OF:  
R. THOMAS EVERETT III, P.E. 196374-032921  
TYPE FIRM #F-312





SCP  
Design  
709 E. WASHINGTON ST.  
MCKINNEY, TX 75069  
TEL: (956) 941-9788  
FAX: (956) 941-9877  
www.scpdesign.com



**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLINGEN, TEXAS 78550  
PH: (956)428-4461 FAX: (956)428-0287  
FIRM REGISTRATION #F-4145



**NOTES:**  
REFER TO CIVIL PLANS/SPECS FOR BAND FENCING,  
DUNE GRADING AND STABILIZATION.  
CONTRACTOR TO INSTALL TEMPORARY IRRIGATION  
AND WATER/LEACH DUNES DAILY AT LEAST 14 DAYS  
PRIOR TO PLANTING.

**IRRIGATION LEGEND**

- RAINBIRD R-VAN SERIES ROTARY NOZZLE
- ⊠ RAINBIRD 1404 BUBBLER HEAD
- ▲ RAINBIRD QUICK COUPLER VALVE (33-2LRC) QUICK COUPLERS SHALL BE CONNECTED TO MAINLINE AND ONE ZONE THAT ACTIVATES MASTER VALVE AND ACTIVATES THE QUICK COUPLERS. LABEL ON COLORED ZONING DIAGRAM - LOCATED ALONG MAINLINE 20' SPACING
- ⊕ RAINBIRD PEB SERIES ELECTRIC VALVE
- ⊞ CONTROLLER (ESP-LX WITH RAINFREEZE SENSOR)
- ⊕ WATER METER (AS SIZED)
- ⊞ BACKFLOW PREVENTER (AS SIZED)
- CLASS 200 PVC LATERAL PIPING
- CLASS 200 PVC MAINLINE
- SCH. 40 PVC SLEEVING (AS SIZED)
- ⊕ VALVE SIZE
- ⊕ GPM

- ⊞ DRIPLINE (BED) RAINBIRD DRIPLINE XF'S (18" LATERAL SPACING, 12" EMITTER SPACING) XF SERIES TIE DOWN STAKES (TDS-050) @ 36" O.C. & TWO ON EACH TEE/ELBOW PVC LATERAL PIPING SIZED AS REQUIRED
  - ⊞ TEMPORARY IRRIGATION RAINBIRD DRIP CONTROL ZONE KIT XC2-100-PRB-COM (EACH DRIP ZONE) 1" BALL VALVE WITH REGULATED PRESSURE AND 200 MESH FILTRATION (1) DRIP SYSTEM OPERATION INDICATOR (OPERIND) PER IRRIGATION ZONE
- INSTALL ALL EQUIPMENT ACCORDING TO MANUFACTURERS SPECIFICATIONS  
ALL VALVE BOXES SHALL BE RAINBIRD VB-STD OR APPROVED EQUAL  
ALL VALVE BOXES SHALL HAVE FILTER FABRIC AND 4" OF GRAVEL AT BASE

DESIGN PRESSURE 60 PSI  
ELECTRICAL SPACINGS AT EACH VALVE AND CONTROLLER ONLY  
IRRIGATION IN TEXAS IS REGULATED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ), 1401 WEST 21ST STREET, AUSTIN, TX 78711-3007. TCEQ'S WEBSITE IS: www.tceq.texas.gov

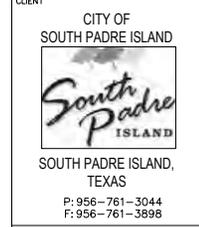
**BUBBLER PIPING CHART**

NUMBER OF BUBBLERS	SIZE OF PIPE
1 - 5	1/2"
6 - 10	3/4"
11 - 20	1"
21 - 30	1 1/2"
31 - 40	2"



PROJECT  
**WALKOVER AT WHITECAP CIRCLE**  
SOUTH PADRE ISLAND, TEXAS

CLIENT  
CITY OF SOUTH PADRE ISLAND  
**South Padre Island**  
SOUTH PADRE ISLAND, TEXAS  
P: 956-761-3044  
F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO.	1065-16
DATE	03-29-2021
DRAWN BY	AG
CHECKED BY	BD
SCALE	AS SHOWN
SHEET TITLE	

**IRRIGATION PLAN**

SHEET NO.  
**L1.02**

PRELIMINARY  
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF ISLANDIA R. RUBIANO, P.E., 06356. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.

### IRRIGATION LEGEND

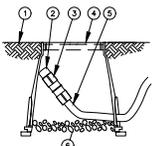
- RV RAINBIRD R-VAN SERIES ROTARY NOZZLE
- ☒ RAINBIRD 1404 BUBBLER HEAD
- ▲ RAINBIRD QUICK COUPLER VALVE (33-DCR) QUICK COUPLERS SHALL BE CONNECTED TO MAINLINE AND ONE ZONE THAT ACTIVATES MASTER VALVE AND ACTIVATES THE QUICK COUPLERS. LABEL ON COLORED ZONING DIAGRAM - LOCATED ALONG MAINLINE ZONE SPACING
- ⊕ RAINBIRD PEB SERIES ELECTRIC VALVE
- CONTROLLER (ESP-LX WITH RAINFREEZE SENSOR)
- WATER METER (AS SIZED)
- BACKFLOW PREVENTER (AS SIZED)
- CLASS 200 PVC LATERAL PIPING
- CLASS 200 PVC MAINLINE
- SCH. 40 PVC SLEEVING (AS SIZED)
- VALVE SIZE GPM

DRIFLINE (REEL)  
 RAINBIRD DRIFLINE XFS (18" LATERAL SPACING, 12" EMITTER SPACING)  
 XF SERIES TIE DOWN STAKES (TDS-050) @ 36" O.C. & TWO ON EACH TEELBOW  
 PVC LATERAL PIPING SIZED AS REQUIRED

TEMPORARY IRRIGATION  
 RAINBIRD DRIP CONTROL ZONE KIT X02-100-PFB-COM (EACH DRIP ZONE)  
 1" BALL VALVE WITH REGULATED PRESSURE AND 200 MESH FILTRATION  
 (1) DRIP SYSTEM OPERATION INDICATOR (OPERIND) PER IRRIGATION ZONE  
 INSTALL ALL EQUIPMENT ACCORDING TO MANUFACTURERS SPECIFICATIONS  
 ALL VALVE BOXES SHALL BE RAINBIRD VB-STD OR APPROVED EQUAL  
 ALL VALVE BOXES SHALL HAVE FILTER FABRIC AND 4" OF GRAVEL AT BASE

DESIGN PRESSURE 40 PSI  
 ELECTRICAL SPICES AT EACH VALVE AND CONTROLLER ONLY  
 IRRIGATION IN TEXAS IS REGULATED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) NO. 178 P.O. BOX 13807 AUSTIN, TX 78761-0387 TCEQ TEXAS REGS  
 www.tceq.state.tx.us

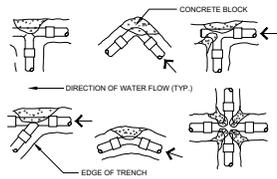
NUMBER OF BUBBLERS	SIZE OF PIPE
1 - 5	1/2"
6 - 10	3/4"
11 - 20	1"
21 - 30	1 1/4"
31 - 40	1 1/2"



- 1 FINISH GRADE
- 2 FLUSH CAP FOR EASY FIT COMPRESSION FITTINGS: POTABLE: RAIN BIRD MDCFCAP NON-POTABLE: RAIN BIRD MDCFCAP
- 3 EASY FIT COUPLING
- 4 SUBTERRANEAN EMITTER BOX: RAIN BIRD SSB 752
- 5 SUB-SURFACE DRIFLINE: POTABLE: XFS DRIFLINE NON-POTABLE: XFS DRIFLINE
- 6 3-INCH MINIMUM DEPTH OF 3/4-INCH WASHED GRAVEL WITH FILTER FABRIC AT BASE

NOTE:  
 1. ALLOW A MINIMUM OF 6-INCHES OF DRIFLINE TUBING IN VALVE BOX IN ORDER TO DIRECT FLUSHED WATER OUTSIDE VALVE BOX.

### 1 DRIFLINE NOT TO SCALE



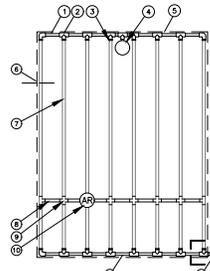
PIPE SIZE	1 1/2" - 2 1/2"	3"	4"
TEEBELLS	1.00	1.00	2.87
OR BRINDS	1.00	1.00	1.00
OR BRINDS	1.00	1.00	2.44

NOTE:  
 THRUST BLOCK AT ALL MAINLINE BENDS, TEELBOWS, AND AT ALL POINTS OF CHANGE IN DIRECTION OF FLOW. CONCRETE SHALL BE 3000 PSI.

### 2 THRUST BLOCK DETAIL NOT TO SCALE

### IRRIGATION NOTES

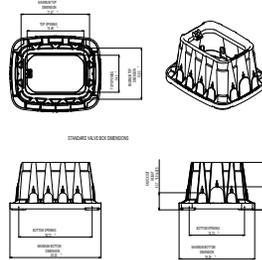
1. All equipment numbers reference Rainbird equipment catalog unless otherwise indicated.
2. LAWN SPRAY HEADS are RVAN installed as per detail.
3. SHRUB SPRAY HEADS are RVAN installed as per detail.
4. ELECTRIC CONTROL VALVES shall be PEB installed as per detail shown. Size valves as shown on plans. Valves shall be installed in valve boxes large enough to permit manual operation, removal of solenoid and/or valve cover without any earth excavation. (Refer to Specifications)
5. AUTOMATIC CONTROLLER shall be installed at location shown. Power (120V) shall be located in a junction box within five feet (5') of controller location. Power supply and junction box to be provided by General Contractor.
6. All 24 volt wiring is to be UF 14 single conductor. All wire splices are to be permanent and waterproof. (Refer to Specifications)
7. SLEEVES shall be supplied and installed by Irrigation Contractor. Sleeve material shall be Schedule 40. Bore under existing pavement as required. Sizes as indicated on plans.
8. Ten days prior to start of construction, contractor shall verify static water pressure. If static pressure is less than 50 PSI, do not start work until notified to do so by SSP Design.
9. All mainline and lateral piping shall have a minimum of 12 inches of cover. All piping under paving shall have a minimum of 18 inches of cover. (Refer to Specifications).
10. The irrigation contractor shall coordinate installation of the system with the landscape contractor so that all plant material will be watered in accordance with the intent of the plans and specifications.
11. The irrigation contractor shall select the proper arc and radius for each nozzle to insure 100% and proper coverage of all lawn areas and plant material. All nozzles in parking lots and planting beds shall be low angle to minimize overspray on pavement surfaces. No water will be allowed to spray on building.
12. The irrigation contractor shall warranty all system components for a period of one year plus 30 days. (Refer to Specifications).
13. See specifications for further instructions and project requirements. Contractor shall follow specification section 329300 - Site Irrigation for any discrepancies between plans and specifications.



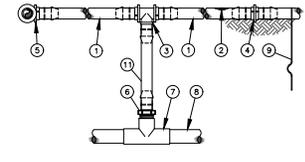
NOTES:  
 1. DISTANCE BETWEEN LATERAL ROWS AND EMITTER SPACING TO BE BASED ON SOIL TYPE, PLANT MATERIALS AND CHANGES IN ELEVATION. SEE RAIN BIRD XFS DRIFLINE INSTALLATION GUIDE FOR SUGGESTED SPACING.  
 2. LENGTH OF LONGEST DRIFLINE LATERAL SHOULD NOT EXCEED THE MAXIMUM LENGTH SHOWN IN THE ACCOMPANYING TABLE.  
 3. AIR RELIEF VALVE TO BE INSTALLED AT HIGH POINT OF AREA.  
 4. BURR FREE LINE MIN. 1" BELOW SOIL LEVEL, THEN ADD 2" WASH.  
 5. WHEN USING 1/2" DIA. RESIN FITTINGS WITH DESIGN PRESSURE OVER 50PSI, IT IS RECOMMENDED THAT STAINLESS STEEL COUPLERS BE INSTALLED ON SUCH FITTING.

Valve Pressure (PSI)	1/2" Spacing	3/4" Spacing	1" Spacing
15	100	100	100
20	100	100	100
25	100	100	100
30	100	100	100
35	100	100	100
40	100	100	100
45	100	100	100
50	100	100	100

### 4 XFS SUB-SURFACE DRIFLINE AND PEB LAYOUT INST. N.T.S.

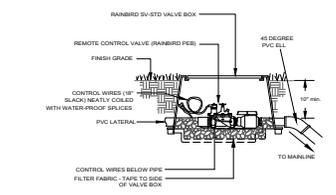


### 5 VALVE BOX (VB-STD) NOT TO SCALE

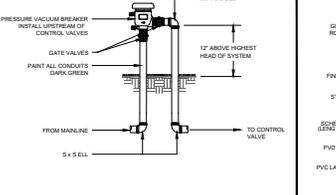


- NOTES:  
 1. PLACE THE DOWN STAKES EVERY THREE FEET IN SAND, FOUR FEET IN LOAM, AND FIVE FEET IN CLAY.  
 2. AT FITTINGS WHERE THERE IS A CHANGE OF DIRECTION SUCH AS TEES OR ELBOWS, USE TIE-DOWN STAKES ON EACH LEG OF THE CHANGE OF DIRECTION.  
 3. SAVE YOUR HANDS! USE THE RAIN BIRD FITTING-TOOL OF INSERTION TOOL FOR FITTING ASSEMBLY.

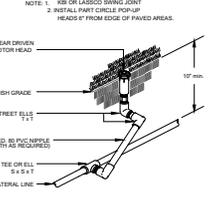
### 6 IRRIGATION SYSTEMS SUB-HEADER INST. N.T.S.



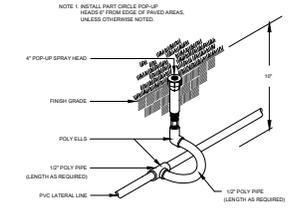
### 3 REMOTE CONTROL VALVE NOT TO SCALE



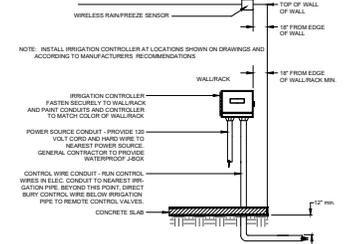
### 7 PRESSURE VACUUM BREAKER NOT TO SCALE



### 8 ROTOR POP-UP NOT TO SCALE



### 9 LAWN POP-UP HEAD NOT TO SCALE



### 10 WALL/RACK MOUNTED CONTROLLER NOT TO SCALE

**SSP Design**  
 709 E. WASHINGTON ST.  
 BECKSBURG, TX 75007  
 TEL: (956) 541-9788  
 FAX: (956) 541-9877  
 www.sspdesign.com

**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 1220 WEST HARRISON  
 HANLINDEN, TEXAS 78850  
 PH: (956) 428-4461 FAX: (956) 428-0287  
 FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER  
 AT WHITECAP CIRCLE

SOUTH PADRE ISLAND,  
 TEXAS

CLIENT

CITY OF  
 SOUTH PADRE ISLAND

*South Padre Island*

SOUTH PADRE ISLAND,  
 TEXAS

P: 956-761-3044  
 F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO. 1065-16  
 DATE 03-29-2021  
 DRAWN BY AG  
 CHECKED BY BD  
 SCALED AS SHOWN  
 SHEET TITLE

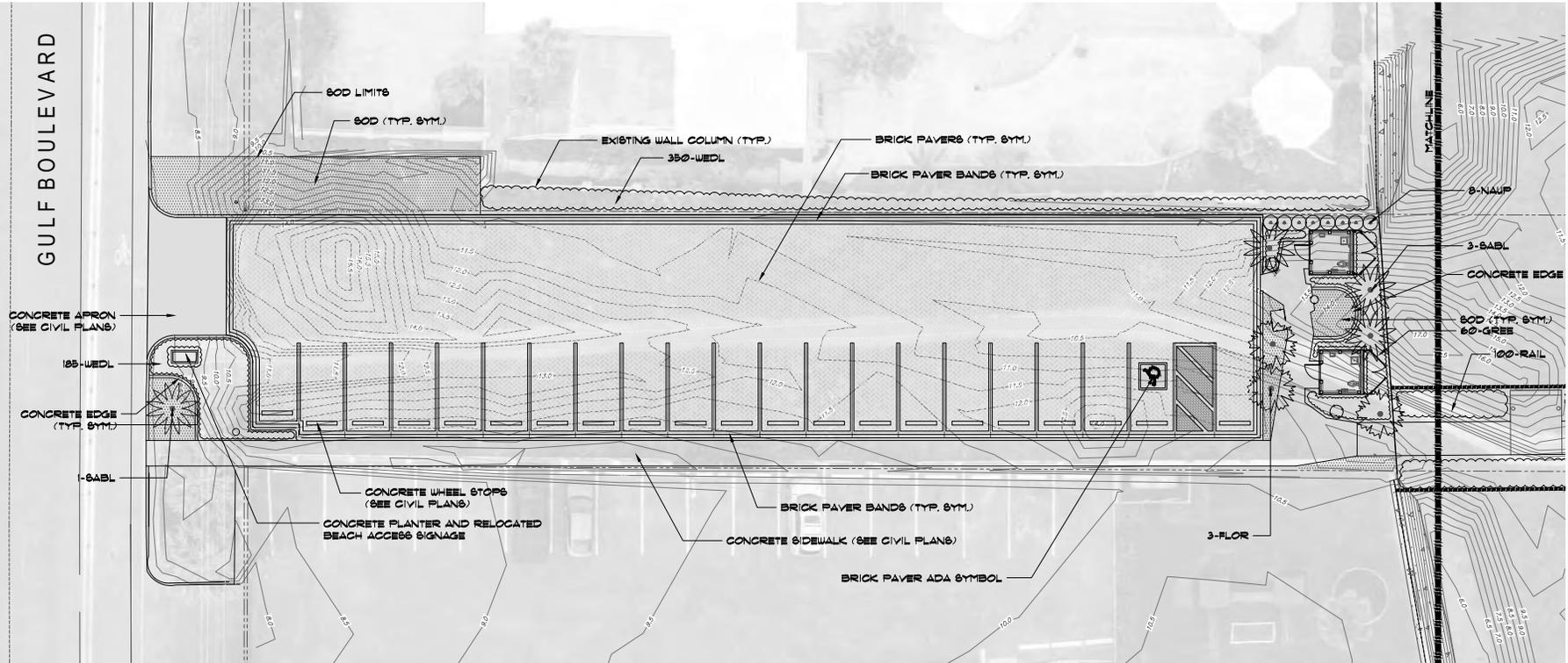
IRRIGATION  
 DETAILS

SHEET NO. L1.03

PRELIMINARY  
 THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF WITHIN REVIEW UNDER THE AUTHORITY OF GREEN, RUBIANO & ASSOCIATES, P.C. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.



**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 1220 WEST HARRISON  
 HARLINGEN, TEXAS 78550  
 PH: (956)428-4461 FAX: (956)428-0287  
 FIRM REGISTRATION #F-4145



**NOTE:**  
 THIS PROJECT INCLUDES DUNE RESTORATION PLANTING UTILIZING NATIVE DUNE SPECIES THAT MUST BE PRE ORDERED AND CONTRACT GROWN. DUNE RESTORATION PLANTING REQUIRES A DUNE RESTORATION SPECIALIST TO MEET STATE GUIDELINES AND APPROVALS. SUBMIT NAME/NUMBER OF DUNE SPECIALIST SUB CONTRACTOR TO SSP FOR APPROVAL.  
 CONTACT : STEVE MERCER (912) 431-8814 OR APPROVED EQUAL

**NOTES:**  
 REFER TO CIVIL PLANS/SPECS FOR SAND FENCING, DUNE GRADING AND STABILIZATION.  
 CONTRACTOR TO INSTALL TEMPORARY IRRIGATION AND WATER/LEACH DUNES DAILY AT LEAST 14 DAYS PRIOR TO PLANTING.



SEAL

PROJECT  
 WALKOVER AT WHITECAP CIRCLE  
 SOUTH PADRE ISLAND, TEXAS

CLIENT  
 CITY OF SOUTH PADRE ISLAND  
  
 SOUTH PADRE ISLAND, TEXAS  
 P: 956-761-3044  
 F: 956-761-3898

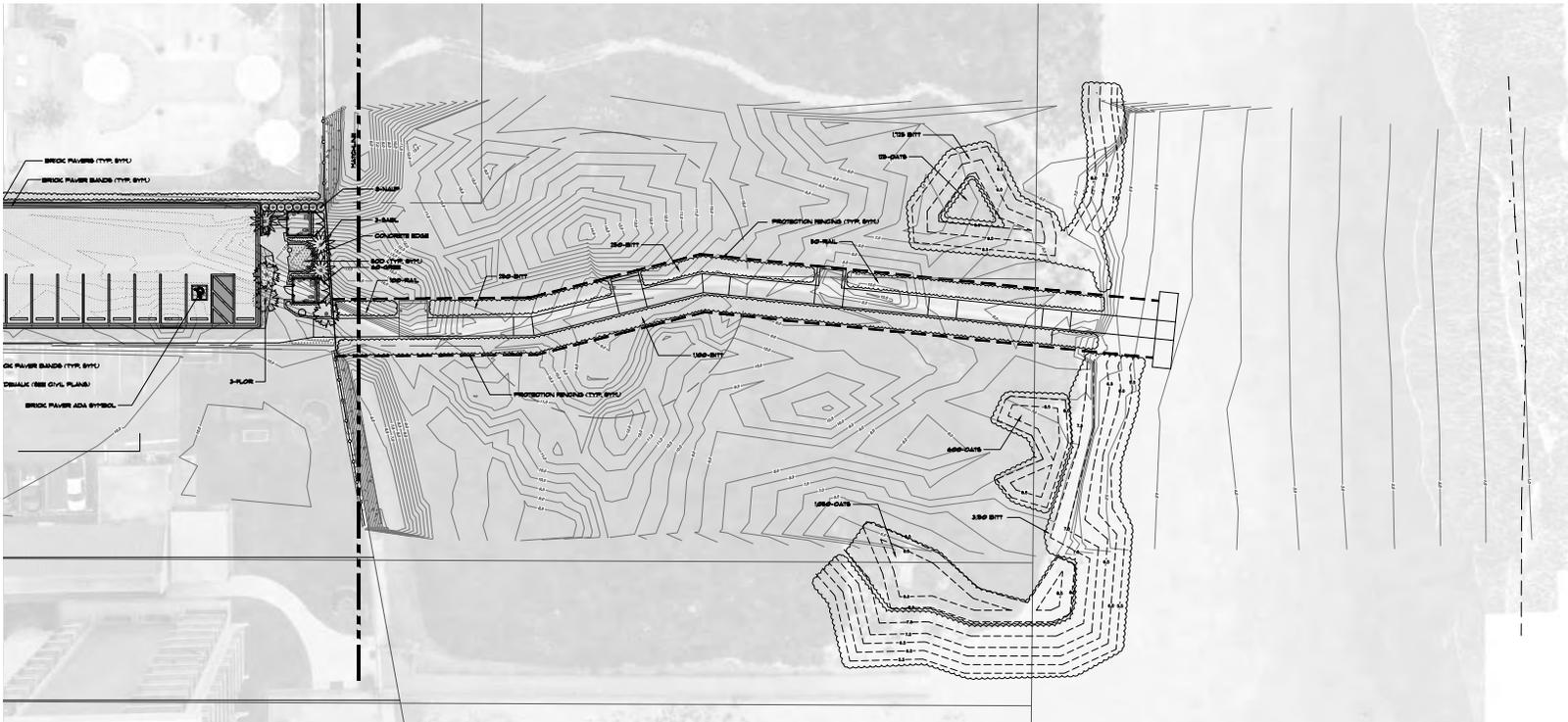


MARK	DATE	DESCRIPTION

PROJECT NO. 1065-16  
 DATE 03-29-2021  
 DRAWN BY AG  
 CHECKED BY BD  
 SCALE 1" = 10'-0"  
 SHEET TITLE  
 LANDSCAPE AND DUNE MITIGATION PLAN  
 SHEET NO.

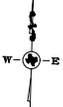
PRELIMINARY  
 THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF ISLAND OF REVISIONS P.C. 86366. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.

**L2.01**



**NOTE:**  
 THIS PROJECT INCLUDES DUNE RESTORATION PLANTING UTILIZING NATIVE DUNE SPECIES THAT MUST BE PRE ORDERED AND CONTRACT GROUND. DUNE RESTORATION PLANTING REQUIRES A DUNE RESTORATION SPECIALIST TO MEET STATE GUIDELINES AND APPROVALS. SUBMIT NAME/NUMBER OF DUNE SPECIALIST SUB CONTRACTOR TO SSP FOR APPROVAL  
 CONTACT : STEVE MERCER (910) 431-9814 OR APPROVED EQUAL

**NOTES:**  
 REFER TO CIVIL PLANS/SPECS FOR SAND FENCING, DUNE GRADING AND STABILIZATION.  
 CONTRACTOR TO INSTALL TEMPORARY IRRIGATION AND WATER/LEACH DUNES DAILY AT LEAST 14 DAYS PRIOR TO PLANTING.



PRELIMINARY  
 THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF POLAND & RUBIANO, P.C. 06366. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.



**GREEN, RUBIANO & ASSOCIATES**  
 CONSULTING STRUCTURAL ENGINEERS  
 1226 WEST HARRISON  
 HARLINGEN, TEXAS 78550  
 PH: (956)428-4461 FAX: (956)428-0287  
 FIRM REGISTRATION #F-4145

SEAL

PROJECT  
 WALKOVER  
 AT WHITECAP CIRCLE  
 SOUTH PADRE ISLAND,  
 TEXAS

CLIENT  
 CITY OF  
 SOUTH PADRE ISLAND  
  
 SOUTH PADRE ISLAND,  
 TEXAS  
 P: 956-761-3044  
 F: 956-761-3898



MARK	DATE	DESCRIPTION

PROJECT NO. 1065-16  
 DATE 03-29-2021  
 DRAWN BY AG  
 CHECKED BY BD  
 SCALE 1"=20'-0"

SHEET TITLE  
 LANDSCAPE AND  
 DUNE MITIGATION  
 PLAN

SHEET NO.  
**L2.02**

**PLANT SCHEDULE (SITE)**

CODE	BOTANICAL NAME	COMMON NAME	TYPE	SIZE	SPACING	QTY
FLOOR	SABAL PALMETTO	FLORIDA SABAL PALM	B/S	10'-12" TRUNK	A.S.	3
SABAL	SABAL TEXANA	TEXAS SABAL PALM	B/S	6-8" TRUNK	A.S.	4
SHRUBS						
NAUP	SCAEVOLA FRUTESCENS	NAUPAKA	3 GAL.	12"HT-SUBTY	A.S.	8
ORISE	PICUS MICROCARPA	ORANGE ISLAND FIGUS	3 GAL.	12"HT-SUBTY	24" O.C.	60
WEED.	UREDLIA TRILOBATA	WEEDLIA	4" POTS		12" O.C.	530
GRASS						
BOO	STENOZYPHUM SECUNDATUM	# 1 CERTIFIED FLORATANT ST. AUGUSTINE BOO				10 B.Y.

**PLANT SCHEDULE (DUNE RESTORATION)**

CODE	BOTANICAL NAME	COMMON NAME	TYPE	SIZE	SPACING	QTY
DUNE PLANTS						
OATS	LANOLA FRANGULATA	SEA OATS	2"	TRAYS/CUTTINGS	12" O.C.	178
BITT	FRANCOUM AMARUM	BITTER PANICUM	2"	TRAYS/CUTTINGS	12" O.C.	6-178
RALL	PROPOSA PIS-GAMBAE	RAILROAD VINE	2"	TRAYS/CUTTINGS	48" O.C.	150

**NOTE:**

THIS PROJECT INCLUDES DUNE RESTORATION PLANTING UTILIZING NATIVE DUNE SPECIES THAT MUST BE FREE ORDERED AND CONTRACT GRADUAL DUNE RESTORATION PLANTING REQUIRES DUNE SPECIALIST SPECIALLY TO MEET STATE GUIDELINES AND APPROVALS. SUBMIT NAME/NUMBER OF DUNE SPECIALIST SUB CONTRACTOR TO B&P FOR APPROVAL. CONTACT: STEVE HERBER (800) 431-8244 OR APPROVED EQUAL.

**MATERIAL SCHEDULE**

DESCRIPTION	NOTES	QUANTITY
PREMIUM COMPOST	2" LAYER PREMIUM COMPOST (EARTHWISE ORGANICS MIX) (NOT FOR DUNE AREA)	10 C.Y.
SCREENED TOP SOIL	8" FOR ALL PLANTING BEDS (NOT FOR DUNE AREA)	60 C.Y.
MULCH (HARDWOOD)	2" MIN. FOR ALL PLANTING BEDS AND WATERING BASINS (TEXAS NATIVE HARDWOOD)	720 BAGS (2 C.Y.)
HERBICIDE	ALL PLANTING BED AREAS AS SPECIFIED	2.45 B.Y.
FERTILIZER	ALL PLANT MATERIAL PER DETAILS	2.45 B.Y.
PLANTING TABLETS	PER DETAILS / AS SPECIFIED	-
PRE-EMERGENT	ALL PLANTING BED AREAS AS SPECIFIED	2.45 B.Y.
GRUINS / STAKES	ALL TREES/PALMS PER DETAILS	-
IRRIGATION SYSTEM	COMPLETE AUTOMATIC IRRIGATION SYSTEM BY LICENSED CONTR. PER PLAN/SPEC.	-

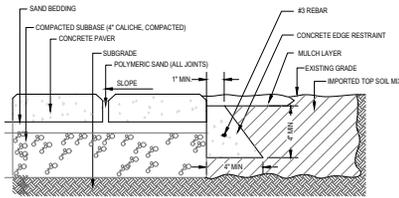
NOTE: CONTRACTORS MUST REVIEW TECHNICAL SPECIFICATIONS FOR ADDITIONAL PRODUCT INFORMATION AND PROJECT REQUIREMENTS.

**MATERIAL SCHEDULE HARDSCAPE**

DESCRIPTION	NOTES	QUANTITY
BRICK PAVERS	4x8" 80 MM PAVESTONE HOLLANDSTONE BRICK PAVERS (CHARCOAL)	7570 SF.
BRICK PAVEMENT BAND	4x8" 80 MM PAVESTONE HOLLANDSTONE BRICK PAVERS BAND (TAN)	875 SF.

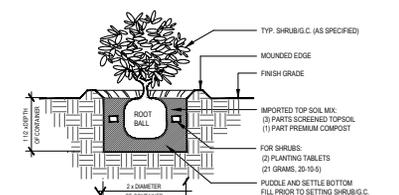
**LANDSCAPE CONSTRUCTION NOTES**

- WORK UNDER THIS CONTRACT INCLUDES SITE REVIEW AND COORDINATION WITH EXISTING CONDITIONS, SITE CLEANUP, EXCAVATION, BED PREP, TILLING, DUNE RESTORATION, PLANTING, STAKING, IRRIGATION, MAINTENANCE, AND GUARANTEE.
- LANDSCAPE CONTRACTOR SHALL FIELD VERIFY ALL QUANTITIES AND DIMENSIONS PRIOR TO BIDDING. QUANTITIES SHOWN IN SCHEDULE ARE FOR CONFORMANCE ONLY.
- NOTIFY B&P DESIGN PRIOR TO BID OF ANY DISCREPANCIES IN DRAWINGS/DETAILS OR INSUFFICIENT QUANTITIES DUE TO DIFFERENCES IN PLAN AND ACTUAL FIELD CONDITIONS.
- LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING AND PROTECTING ALL EXISTING UTILITIES. SPOTTING OF ALL UTILITIES IS REQUIRED.
- NOTIFY AND MEET WITH B&P DESIGN PRIOR TO ANY CONSTRUCTION FOR VERIFICATION/INTERPRETATION OF PLANS.
- LANDSCAPE CONTRACTOR SHALL VERIFY ALL PROPERTY BOUNDARIES AND LIMITS OF WORK WITH GENERAL CONTRACTOR/CIVIL ENGINEER. DO NOT BEGIN LANDSCAPE CONSTRUCTION UNTIL ALL BOUNDARIES, EASEMENTS AND RIGHTS-OF-WAY HAVE BEEN VERIFIED IN THE FIELD.
- LANDSCAPE CONTRACTOR SHALL STAKE OUT ALL BEDS, TREES, PALM LOCATIONS PRIOR TO INSTALLATION FOR APPROVAL BY B&P DESIGN.
- LANDSCAPE CONTRACTOR TO COORDINATE WITH B&P DESIGN TO ENSURE PROPER PLACEMENT OF PLANT MATERIAL AND IRRIGATION EQUIPMENT.
- LANDSCAPE CONTRACTOR TO INSTALL BEDS AS SHOWN ON PLANS/DETAILS.
- NOTIFY B&P DESIGN PRIOR TO PLANTING ORDERS FOR APPROVAL OF ALL PLANT MATERIAL ON SITE. ANY PLANT MATERIAL NOT APPROVED BY B&P DESIGN WILL BE SUBJECT TO REJECTION.
- IRRIGATION CONTRACTOR SHALL SUPPLY AND INSTALL COMPLETE AUTOMATIC IRRIGATION SYSTEM INCLUDING WATER METER, BACKFLOW DEVICE, CONTROLLER, MAINLINE, SUBMERSIBLE LATERALS, AND POP-UP HEADS, TO COVER ALL LANDSCAPE AREAS PER PLANS/DETAILS. IRRIGATION SYSTEM SHALL BE INSTALLED BY A TEXAS LICENSED IRRIGATOR ONLY.
- LANDSCAPE CONTRACTOR SHALL REMOVE ALL EXISTING GRASS/WEEDS BY HERBICIDING PRIOR TO BED PREP AND SOIL REPLACEMENT.
- LANDSCAPE CONTRACTOR SHALL REMOVE 12" OF EXISTING SOIL WITHIN ALL BED AREAS AND REPLACE WITH IMPORTED TOP SOIL/PREMIUM COMPOST MIX.
- LANDSCAPE CONTRACTOR SHALL CONSTRUCT 6"x6" WATERING BASINS AROUND ALL TREES/PALMS WITH A MIN. 2" LAYER OF MULCH.
- LANDSCAPE CONTRACTOR SHALL LOOSEN / GRADE ALL BED AREAS PRIOR TO PLANTING TO ENSURE PROPER DRAINAGE AND UNIFORM SURFACE.
- LANDSCAPE CONTRACTOR SHALL REMOVE ALL EXISTING GRASS AND WEEDS BY HERBICIDING, DISKING, FLOATING AND LIGHT GRADING OF ENTIRE PROJECT AREA PRIOR TO PLANTING.
- LANDSCAPE CONTRACTOR SHALL ESTABLISH AND MAINTAIN ALL PLANT MATERIAL FOR 90 DAYS AFTER SUBSTANTIAL COMPLETION AND SHALL GUARANTEE ALL TREES/PALMS FOR A PERIOD OF ONE YEAR.
- IRRIGATION CONTRACTOR SHALL GUARANTEE ALL SYSTEM COMPONENTS FOR A PERIOD OF ONE YEAR.
- SEE SPECIFICATIONS FOR FURTHER INSTRUCTIONS/REQUIREMENTS.

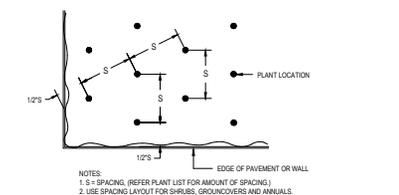


- GENERAL SPECIFICATIONS:**
- INSTALLATION**
- LOCATE UNSUITABLE, UNSTABLE OR UNCONSOLIDATED SUBGRADE MATERIAL AND COMPACT THE AREA WHICH HAS BEEN CLEARED. THEN BACKFILL AND LEVEL WITH DENSE GRADED AGGREGATE SUITABLE FOR SUBGRADE MATERIAL (4" OF COMPACTED CALICHE).
  - PLACE BEDDING COURSE OF WASHED CONCRETE SAND CONFORMING TO THE GRADING REQUIREMENTS OF ASTM C33 TO A UNIFORM DEPTH OF 1" TO 1 1/2" (25-38MM) SCREED TO THE GRADE AND PROFILE REQUIRED.
  - INSTALL PAVERS WITH JOINTS APPROXIMATELY 1/8" (3MM) (PAVERS WITH SPACER RIBS AUTOMATICALLY PROVIDE MINIMUM JOINT WIDTH).
  - WHERE REQUIRED, CUT PAVERS WITH AN APPROVED CUTTER TO FIT ACCURATELY, NEATLY AND WITHOUT DAMAGED EDGES.
  - TAMP PAVERS WITH A PLATE COMPACTOR, UNFORMALLY LEVEL, TRUE TO GRADE AND FREE OF MOVEMENT.
  - FILL JOINTS WITH POLYMERIC SAND BINDER (SANDLOCK OR APPROVED EQUAL).
- NOTES:**
- INSTALLATION TO BE COMPLETED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.
  - DO NOT SCALE DRAWINGS.
  - CONFORM COLOR AND SIZE WITH OWNER PRIOR TO INSTALLATION.
  - CONTRACTOR TO PROVIDE B&P MOCKUP OF PAVING TO INCLUDE FIELD PATTERN, BORDER PATTERN COLORS AND EDGE RESTRAINT.

**1 PAVING INSTALLATION DETAIL NOT TO SCALE**

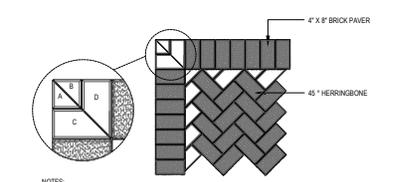


**2 SHRUB/G.C. PLANTING DETAIL NOT TO SCALE**



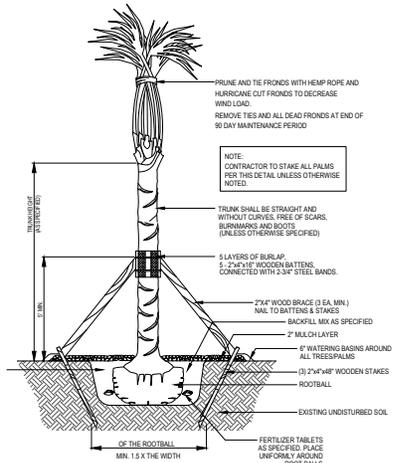
**3 TRIANGULAR PLANT SPACING DIAGRAM NOT TO SCALE**

- PAVING NOTES**
- CONTRACTOR SHALL REVIEW AND COORDINATE WITH EXISTING CONDITIONS, LOCATE AND PROTECT ALL UNDERGROUND UTILITIES, DRAINS, ELECTRICAL, ETC.
  - CONTRACTOR TO FOLLOW CIVIL ENGINEER'S GRADING/DRAINAGE PLANS. ENSURE PROPER DRAINAGE AWAY FROM ALL BUILDINGS TO DRAIN INLETS PER GRADING/DRAINAGE PLANS.
  - CONTRACTOR SHALL STAKE OUT ALL PAVING AREAS FOR SSP APPROVAL PRIOR TO STARTING ANY PAVING WORK.
  - CONTRACTOR SHALL STRIP/REMOVE EXISTING UNSUITABLE SOIL/SOD/GRASS IN ALL PAVEMENT AREAS.
  - CONTRACTOR SHALL SUPPLY/INSTALL SELECT FILL, SUB-BASE, MOISTURE CONDITION, AND COMPACT SUB GRADE TO 95% PROCTOR DENSITY.
  - CONTRACTOR SHALL SUPPLY/INSTALL PRE-EMERGENT HERBICIDE TO SUB-BASE OF ALL PAVEMENT AREAS. USE "IRONSTAR" PRE-EMERGENT HERBICIDE OR APPROVED EQUAL.
  - CONTRACTOR SHALL SUPPLY/INSTALL PAVERS AS INDICATED IN SCHEDULE.



- NOTES:**
- DIMENSIONS SHOWN ARE FOR A 90° CORNER. ADJUST DIMENSIONS ACCORDINGLY FOR OTHER ANGLED CORNERS.
  - ALL MITER CUTS TO BE EVEN AND CONSISTENT.

**3 PAVEMENT DETAIL - 90° MITER NOT TO SCALE**



**5 PALM PLANTING DETAIL NOT TO SCALE**

- CONTRACTOR SHALL CUT MITRE ALL RADI AND CORNERS USING MASONRY SAW AS DETAILED.
- CONTRACTOR SHALL SUPPLY/INSTALL CONCRETE EDGE RESTRAINT AS DETAILED.
- CONTRACTOR SHALL FOLLOW/KEEP ALL JOINTS WITH MIXTURE OF JOINT SAND AND SANDLOCK JOINT STABILIZER. MIX 34 LBS. OF SANDLOCK PER 100 LBS. OF JOINT SAND. SWEEP ADDITIONAL SANDLOCK ONTO FINAL SURFACE AND INTO ALL JOINTS THEN SATURATE WITH WATER TO ACTIVATE STABILIZER.
- CONTRACTOR SHALL NOTIFY SSP BEFORE INSTALLATION FOR INSPECTIONS/APPROVALS OF ALL WORK.
- CONTRACTOR SHALL WARRANT ALL MATERIALS AND LABOR FOR A PERIOD OF TWO YEARS. WARRANTY INCLUDED RE-SANDING IF REQUIRED, HERBICIDE TREATMENT AND REPAIR OF ALL SUBGRADE FAILURES IF REQUIRED.

**SSP Design**

7815 HOLLAND  
LANDSCAPE ARCHITECTS  
7815 E. WINDMILL ST.  
HOUSTON, TEXAS 77055  
TEL: (832) 941-8788  
TEL: (832) 941-8977  
www.sspdesign.com

**GREEN, RUBIANO & ASSOCIATES**  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLINGEN, TEXAS 78550  
PH: (956) 428-4461 FAX: (956) 428-0287  
FIRM REGISTRATION #7-4145

SEAL

PROJECT

WALKOVER AT WHITECAP CIRCLE

SOUTH PADRE ISLAND, TEXAS

CITY OF SOUTH PADRE ISLAND

**South Padre Island**

SOUTH PADRE ISLAND, TEXAS

P: 956-761-3044  
F: 956-761-3898

STATE OF TEXAS

NORA

MARK	DATE	DESCRIPTION

PROJECT NO. 1065-16

DATE 03-29-2021

DRAWN BY AG

CHECKED BY BD

SCALE AS SHOWN

SHEET TITLE

**LANDSCAPE SCHEDULES AND DETAILS**

SHEET NO.

**L3.01**

PRELIMINARY

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF WITHIN REVIEW UNDER THE AUTHORITY OF ISLAND & RUBIANO, P.C. 03/29/21. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Discussion and action for approval of a beach and dune permit for the construction of a parking lot located at Isla Blanca Park. (Boburka)

**ITEM BACKGROUND**

Construction of a parking lot at Isla Blanca Park behind the Sandpiper Pavilion. This portion of the Park is located within City limits.

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

MERIDIAN OF THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (N.A.D. 83 2011) (G.P.S. DERIVED) (NON-CALIBRATED) COMBINED F=1.000028



BAR SCALE: 1"=40'

PROPOSED IMPERVIOUS AREA TOTAL: 1.53 AC / 66,725.70 SQFT SEAWARD OF DFL: 48,148 SQFT / 1.11 AC

TOPOGRAPHIC SURVEY OF THE VEGETATED DUNES LYING EAST OF THE SCHLITTEBAHN'S CALLED 3.826 ACRE LEASE TRACT, AND LYING NORTH OF THE ASPHALT PARKING LOT FOR THE SANDPIPER PAVILION, ISLA BLANCA PARK, SOUTH PADDLE ISLAND, TEXAS.

SURVEYED FOR: CAMERON COUNTY PARKS BY CAMERON COUNTY SURVEYOR AS OF 01-08-2020

PRELIMINARY DRAFT: AREA CURRENTLY BEING SURVEYED BY CAMERON COUNTY SURVEYOR AS OF 01-08-2020

CAMERON COUNTY PARKS (SURVEYED JULY OF 2018)

THIS DEED IS SUBJECT TO THE PUBLIC RIGHT OF INTEREST AND EGRESS REGARDING THE SEAWARD OF THE LINE OF VEGETATION BROOKING ON THE GULF OF MEXICO, AS SHOWN FOR SECTION THREE OF THE NATURAL RESOURCES CODE

DATE: 01-08-2020 SURVEYOR: CAMERON COUNTY SURVEYOR AS OF 01-08-2020

COMPUTED TO SPC VALUES N=1425242.25 E=1425116.31

FOUND 3.5" U.S.C.S.S. BRASS BENCH MARK GRANITE ROCK (UNABLE TO READ ALL CHARACTERS BUT APPEARS TO HAVE STAMPED "1830" ON ITS SURFACE) IN SPC VALUES N=1425241.87 E=1425116.97

FOUND 3.5" U.S.C.S.S. BRASS BENCH MARK GRANITE ROCK (UNABLE TO READ ALL CHARACTERS BUT APPEARS TO HAVE STAMPED "1830" ON ITS SURFACE) IN SPC VALUES N=1425241.87 E=1425116.97

GULF OF MEXICO



"Building a Better Community" 1300 W. Expressway 83 (I-69E), San Benito, Texas 78402 (956) 247-3618 Fax (956) 361-8278

EXHIBIT B

MERIDIAN OF THE TEXAS STATE  
PLANE COORDINATE SYSTEM,  
SOUTH ZONE (N.A.D. 83 2011)  
(G.P.S. DERIVED)  
(NON-CALIBRATED)  
COMBINED F=1.000028



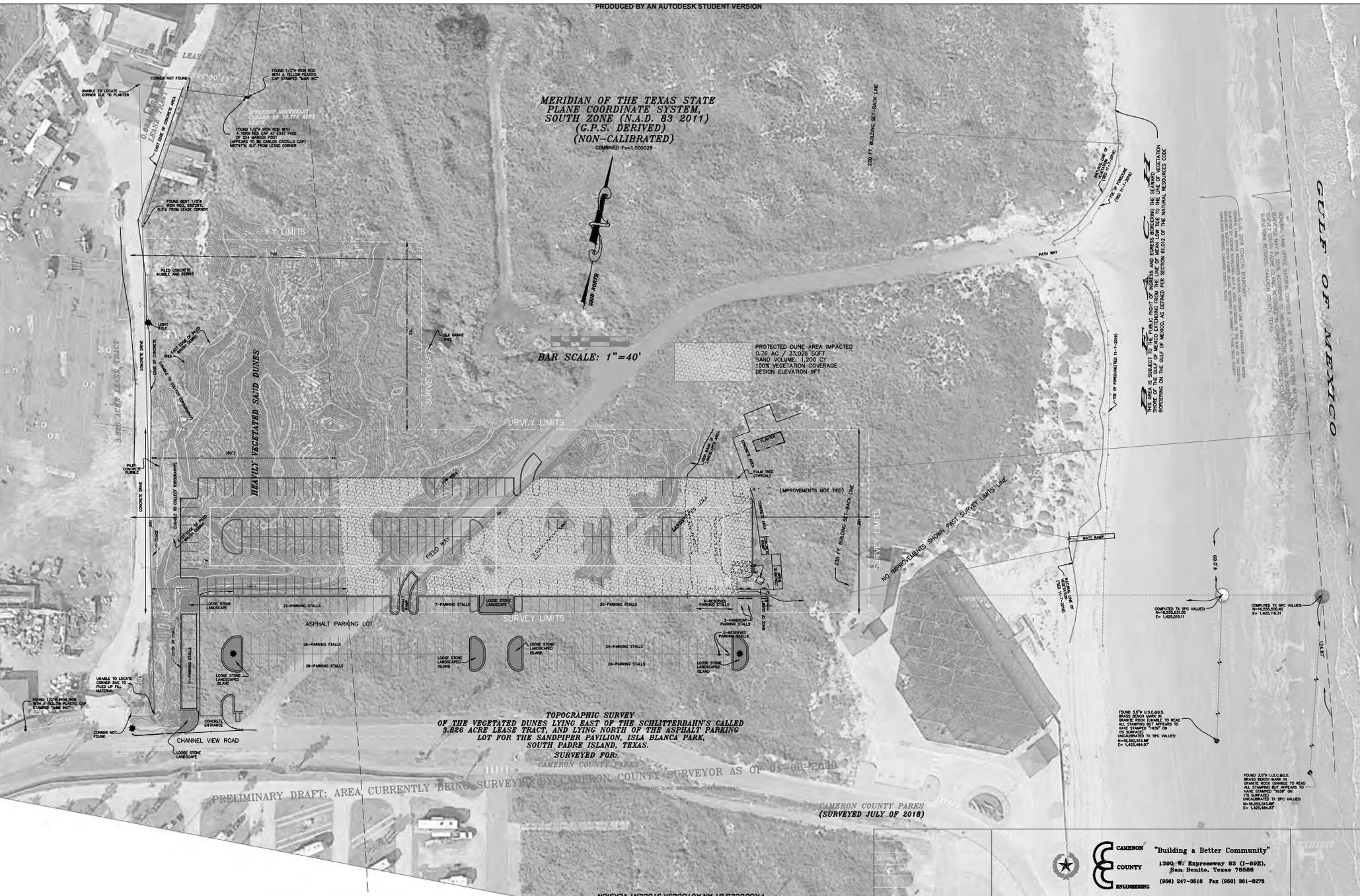
BAR SCALE: 1"=40'

PROTECTED DUNE AREA IMPACTED  
0.76 AC / 33,028 SQ FT  
SAND VOLUME: 1,200 CY  
100% VEGETATION COVERAGE  
DESIGN ELEVATION 9 FT

THIS AREA IS SUBJECT TO THE PUBLIC RIGHT OF WAY AND EGRESS REQUIREMENTS OF THE STATE OF TEXAS. THE PUBLIC RIGHT OF WAY AND EGRESS REQUIREMENTS OF THE STATE OF TEXAS ARE SUBJECT TO THE PUBLIC RIGHT OF WAY AND EGRESS REQUIREMENTS OF THE STATE OF TEXAS. THE PUBLIC RIGHT OF WAY AND EGRESS REQUIREMENTS OF THE STATE OF TEXAS ARE SUBJECT TO THE PUBLIC RIGHT OF WAY AND EGRESS REQUIREMENTS OF THE STATE OF TEXAS.

DATE: 2018  
PROJECT: SANDPILLO  
DRAWN BY: [Name]  
CHECKED BY: [Name]  
DATE: 2018

GULF OF MEXICO



TOPOGRAPHIC SURVEY  
OF THE VEGETATED DUNES LYING EAST OF THE SCHLITTEBAHN'S CALLED  
3.826 ACRE LEASE TRACT, AND LYING NORTH OF THE ASPHALT PARKING  
LOT FOR THE SANDPIPER PAVILION, ISLA BLANCA PARK,  
SOUTH PADDLE ISLAND, TEXAS.

SURVEYED FOR:  
CAMERON COUNTY PARKS  
BY CAMERON COUNTY SURVEYOR AS OF 01-08-2018

PRELIMINARY DRAFT: AREA CURRENTLY BEING SURVEYED BY CAMERON COUNTY SURVEYOR AS OF 01-08-2018

CAMERON COUNTY PARKS  
(SURVEYED JULY OF 2018)

**CAMERON COUNTY ENGINEERING**

"Building a Better Community"

1300 W. Expressway 83 (I-69E),  
San Benito, Texas 78080  
(956) 247-3618 Fax (956) 361-8278

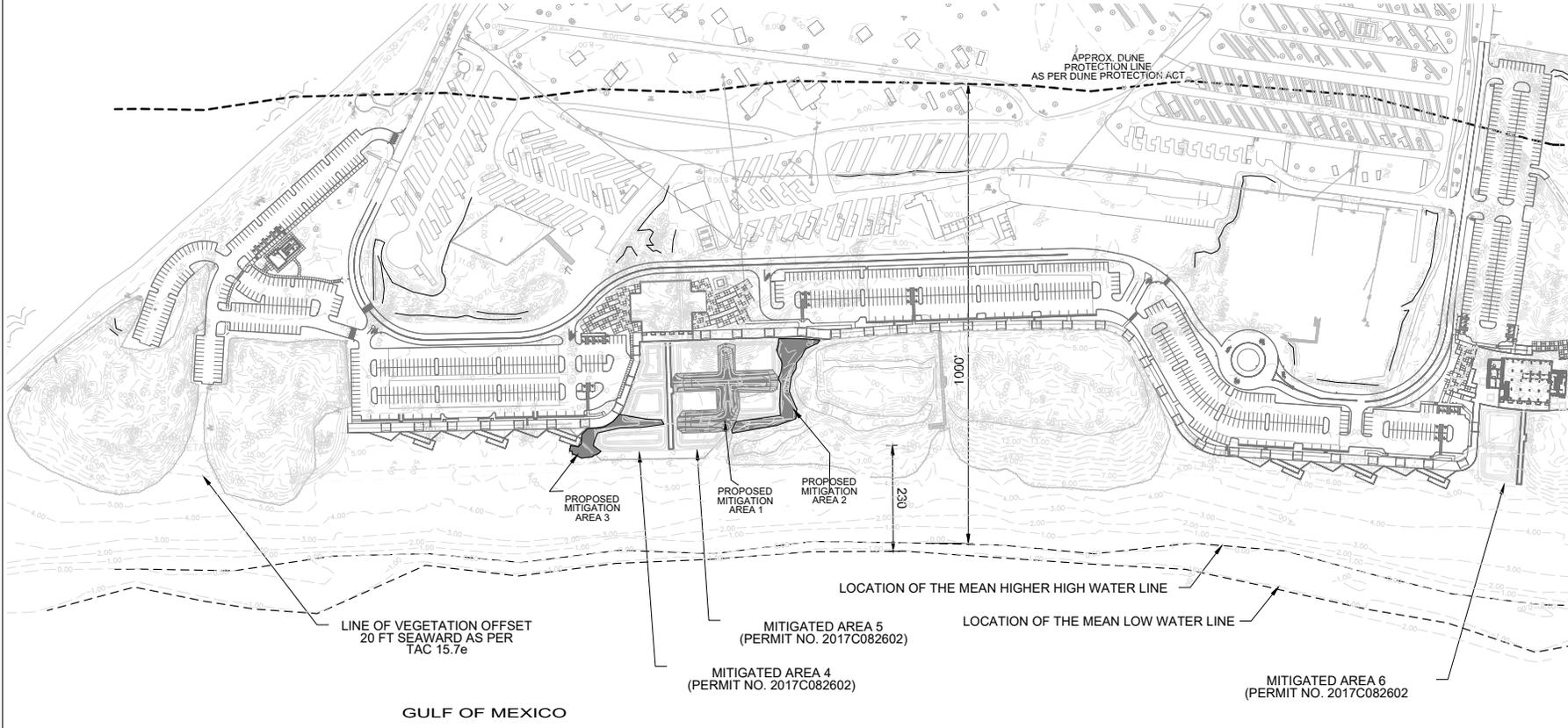
EXHIBIT  
A



NOT TO SCALE

**LEGEND**

--- 6.00 ---	EXISTING CONTOURS
- - - 6.00 - - -	PROPOSED CONTOURS
[Solid black box]	PROPOSED DUNE MITIGATION AREA
[Hatched black box]	PROPOSED VEGETATION MITIGATION AREA



- NOTES:**
1. DUNES SHALL EXTEND SEAWARD TO THE EXTENT PERMISSIBLE SO AS NOT TO ENCRDACH ON THE PUBLIC BEACH EASEMENT.
  2. MITIGATION AREAS SHALL BE VEGETATED WITH NATIVE DUNE PLANTS AT 1 FOOT ON CENTER TOTAL OF 33,410 SQ. FT. NEW NATIVE PLANTS TO BE INSTALLED.
  3. APPROXIMATELY 1,442 CUBIC YARDS OF TOTAL SAND GENERATED FROM SAND DUNE CUT FROM DESIGN ELEVATION AND ABOVE (EXHIBIT A).
  4. ALL SAND REMOVED SHALL BE TRANSPORTED AND PLACED WITHIN THE PROPOSED DUNE MITIGATION AREAS (SEE PLAN VIEW ABOVE).

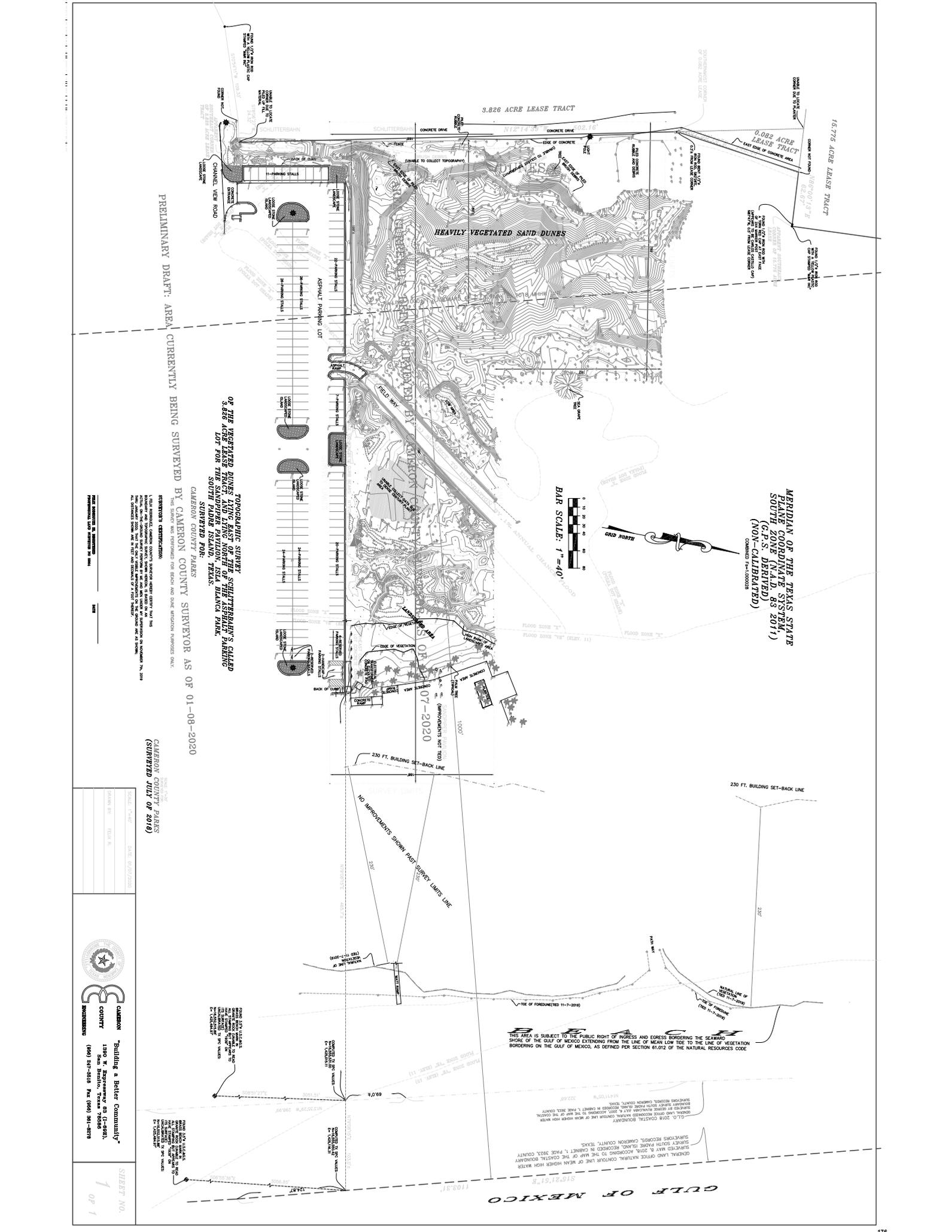
PROPOSED MITIGATION AREA	DUNE VOLUME (CY)	VEGETATION (SF)
1	1,239	19,555
2	0	9,090
3	0	4,962
<b>TOTAL</b>	<b>1,239</b>	<b>33,607</b>

Revision	Date	Description

Project No.: XX  
 Issued: AUGUST 2020  
 Drawn By: -  
 Checked By: -  
 Scale: AS NOTED

Sheet Title  
**DUNE MITIGATION PLAN**

**EXHIBIT C**  
 Sheet Number



PRELIMINARY DRAFT: AREA CURRENTLY BEING SURVEYED BY CAMERON COUNTY SURVEYOR AS OF 01-08-2020

POPOGRAPHIC SURVEY OF THE VEGETATED DUNES Lying EAST OF THE SCHUTTERBARK'S CALLED 3.826 ACRE LEASE TRACT AND LYING NORTH OF THE ASPHALT PARKING LOT FOR THE SANDPAPER PATRIOTISM TSSA BLANCA PARK, SOUTH SURVEYED FOR: CAMERON COUNTY PARKS

MERIDIAN OF THE TEXAS STATE SOUTH ZONE (NAD 83 2011) (NON-CALIBRATED) COMPILED FROM: LONNERS

BAR SCALE: 1"=40'

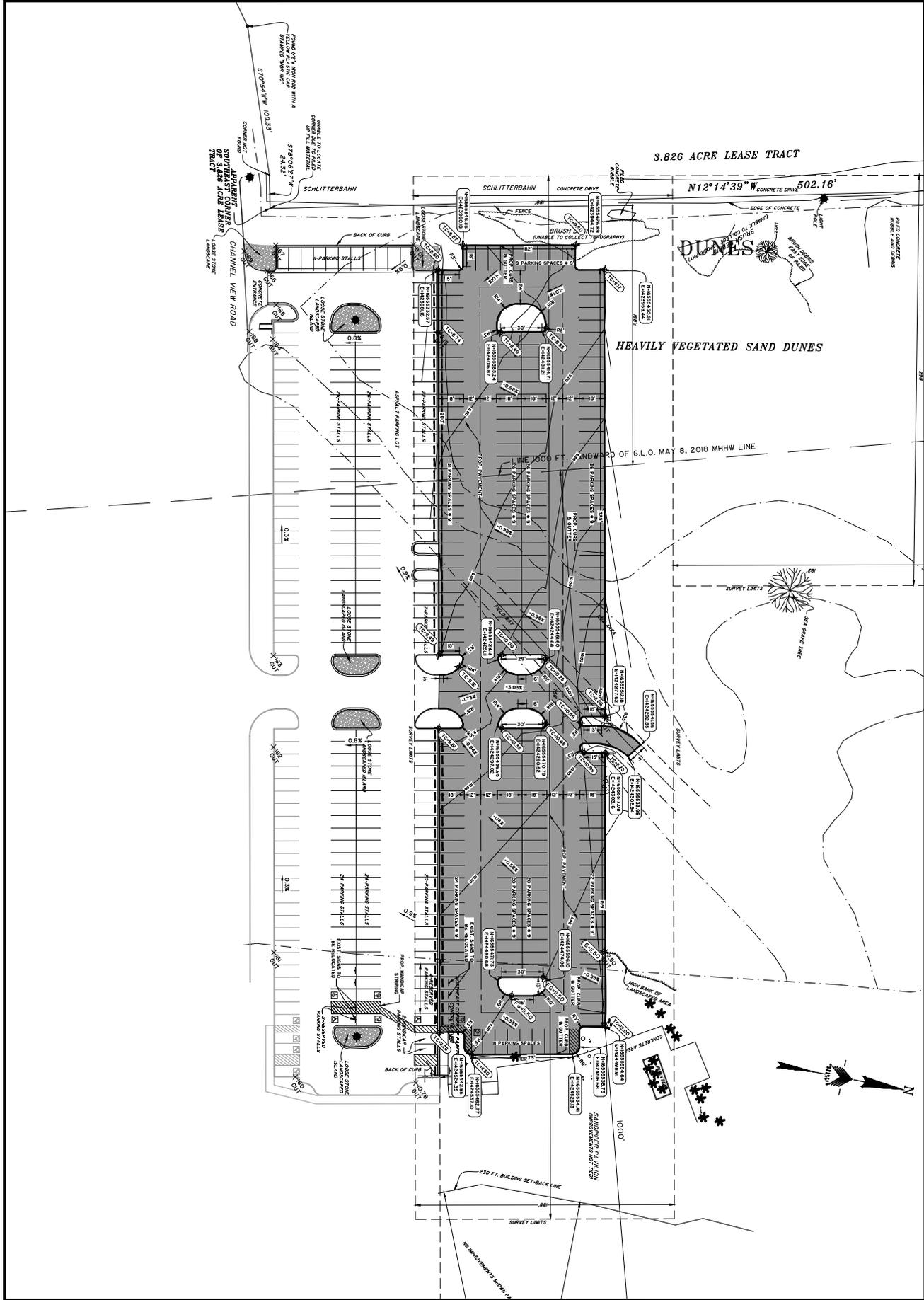
PROPERTY CERTIFICATION: I, CAMERON COUNTY SURVEYOR AS OF 01-08-2020, HEREBY CERTIFY THAT THE SURVEY AND THE INFORMATION CONTAINED HEREIN WERE PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED SURVEYOR IN THE STATE OF TEXAS. I AM NOT PROVIDING ANY GUARANTEE OF ACCURACY FOR THIS SURVEY. THE USER OF THIS SURVEY SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND RECORDS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDS FROM THE APPROPRIATE AGENCIES.

CAMERON COUNTY PARKS (SURVEYED JULY OF 2019)

SCALE: 1"=40'	DATE: 01/07/2020
DRAWN BY: FELIX K.	



SHEET NO. 1 OF 1



<p>6</p> <p>OF 7</p>	SCALE: 1"=30'	DATE: JULY 2020
	DESIGN BY: K. SALDIVAR	
	DRAWN BY: J. DELAROSA	
	CHECKED BY: K. SALDIVAR	
	APPROVED BY: V. MENDEZ	
PROJECT NO.: 3568		

**GRADING & DIMENSION PLAN**

**ISLA BLANCA PARK  
PARKING LOT EXPANSION  
(221 PARKING SPACES)**

PRELIMINARY  
NOT FOR CONSTRUCTION  
FOR INTERIM REVIEW ONLY  
By: VICENTE MENDEZ  
Professional Engineer # 76555  
Date: MAY 2020  
NOT FOR REGULATORY  
PERMITTING OR CONSTRUCTION



**AMBIOTEC**  
CIVIL ENGINEERING GROUP, INC.

5420 Paradise Lake Road  
Brownsville, Texas 78525

Fax (361)548-3999  
(361)548-9333

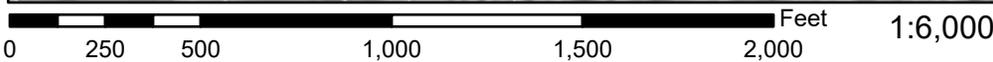
# National Flood Hazard Layer FIRMMette



97°9'53"W 26°4'51"N



USGS The National Map: Orthoimagery. Data refreshed October, 2020.



97°9'15"W 26°4'19"N

## Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) <i>Zone A, V, A99</i>
		With BFE or Depth <i>Zone AE, AO, AH, VE, AR</i>
		Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile <i>Zone X</i>
		Future Conditions 1% Annual Chance Flood Hazard <i>Zone X</i>
		Area with Reduced Flood Risk due to Levee. See Notes. <i>Zone X</i>
		Area with Flood Risk due to Levee <i>Zone D</i>

OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard <i>Zone X</i>
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard <i>Zone D</i>
		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall

OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation 17.5
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature

MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped
		The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.



This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 10/28/2020 at 5:10 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

Isla Blanca Park Parking lot No. 10 Beachfront  
Construction Certificate and Dune Protection Permit  
Application

Texas General Land Office Checklist



CAMERON COUNTY ★  
*Parks and Recreation*

Submitted by:

Joe E. Vega

Cameron County Parks Director

1. Applicant Information

**Name:** County of Cameron  
**Address:** 1100 E Monroe St, Brownsville, TX 78520  
**Phone number:** 956-761-3700; **Fax:** 956-761-5317

2. Property Information

**Name of property owner:** County of Cameron, TX

**Complete legal description of tract**

Boundary of Survey of 242.693 acres, more or less- Isla Blanca Park Tracts- out of the Nicolas \$ Juan Jose Balli Survey, abst. No- 260 & the Brownsville Navigation District survey, abst. No- 264 South Padre Island, Cameron County, TX.

**Situs address (if available)**

33174 State Park Rd. 100, South Padre Island, TX

3. Site Information

**Approximate percentage of existing open spaces (areas completely free of structures)**

Currently, approximately 98%, or 3,421,137 square feet, of Isla Blanca Park seaward of the Dune Protection Line is free of buildings. However, the site has been extensively improved and is dominated by 629 RV pads, roads, parking areas, two large public pavilions, and smaller facilities such as restrooms, bait shop/restroom and, cabanas.

**Dated photographs of the site that clearly show the current location of the vegetation line and the existing dunes on the tract and the adjacent property from directions south, north, east, and west**



View looking East



View looking West



View looking North

View looking south at existing non-native vegetation

**Copy of FEMA elevation requirements**

The area where the new parking lot projected to be, has sections in Zone X (0.2% floodplain) and Zone AE (1% floodplain).

**National Flood Hazard Layer FIRMette**



**Legend**

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRMAP LAYOUT

<b>SPECIAL FLOOD HAZARD AREAS</b>	Without Base Flood Elevation (BFE) Zone A, V, AE With BFE or Depth Zone AE, AO, AH, VE, AR Regulatory Floodway
<b>OTHER AREAS OF FLOOD HAZARD</b>	0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Future Conditions 1% Annual Chance Flood Hazard Area with Reduced Flood Risk due to Levee. See Notes. Area with Flood Risk due to Levee
<b>OTHER AREAS</b>	Area of Minimal Flood Hazard Effective LOMRs Area of Undetermined Flood Hazard
<b>GENERAL STRUCTURES</b>	Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
<b>OTHER FEATURES</b>	Cross Sections with 1% Annual Chance Water Surface Elevation Coastal Transect Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary Coastal Transect Baseline Profile Baseline Hydrographic Feature
<b>MAP PANELS</b>	Digital Data Available No Digital Data Available Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 10/28/2020 at 5:10 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmoderized areas cannot be used for regulatory purposes.

**Figure: FEMA FIRMette Isla Blanca Park.**

**Most recent local erosion rate data (based on published data from the Bureau of Economic Geology, University of Texas, Austin)**

According to the Bureau of Economic Geology, the beach at Isla Blanca Park is accreting at a rate of 5.71 feet per around the area where the new parking lot will be located. (See the UT BEG Shoreline Change Map 2012 (<https://coastal.beg.utexas.edu/shorelinechange2012/>) and Tiffany L. Caudle, et al., Final Report, Beach and Dune Analysis Using Chiroptera Imaging System, South Padre and Brazos Islands, Texas Gulf Coast. BEG, Report to the Texas Coastal Coordination Council pursuant to National Oceanic and Atmospheric Administration Award No. NA12NOS4190021, page 36).



Figure: Erosion Rates at the site designated for Parking Lot # 10 (From UT BEG Shoreline Change map, 2020)

**Activity’s potential impact on coastal erosion**

The shoreline within the beach access is accreting and the proposed project is expected to have no detrimental impact on the shoreline change rates. The applicant has taken considerations to plan and design the proposed project to limit potential coastal erosion impacts. The construction of the parking lot will be nearly 300 ft landward ft from the line of toe of the south dune.

The Construction of the new parking area will have an impact of 33, 026 sqft with 100% of vegetation cover. The sand removed (1,200 CY) will be used to reinforce the mitigated dune built seaward of the new D.J. Lerma pavilion, south of the proposed parking lot.

#### 4. Proposed Project

**Approximate duration of the construction**

16 weeks

**Approximate percentage of finished open spaces (areas completely free of structures)**

The approximate percentage of finished open spaces is 100%.

**Number of proposed structures (specify whether proposed structures are habitable structures or amenities)**

Parking lot with capacity for 222 cars.

**Description (including location) of any existing or proposed walkways or dune walkovers on the tract**

There are no existing nor proposed walkways or dune walkovers on the tract.

**Floor plan and elevation view of the proposed structure to be constructed or expanded showing all plumbing plans**

Exhibit A shows the location and grading plan of the parkinglot.

**Description including type and location of proposed impervious and pervious surface(s)**

The proposed asphalt has a surface area of 66,725 ft<sup>2</sup>.

There are 6 landscape islands that amount to 1,620ft<sup>2</sup> of impervious area.

See Exhibit B

**Depiction of extent of proposed impervious and pervious surface(s)**

See Exhibit A for details.

**Description of any existing concrete or fibercrete on tract**

There is no concrete or fibercrete at the proposed site.

**Statement written by applicant affirming that the construction, the completed structure, and use of or access to and from the structure will not adversely affect the public beach or public beach access ways or exacerbate erosion.**

The proposed parking lot will improve public access to beach via the newly constructed pavilion and boardwalk. The parking is proposed to be approximately 300 ft landward of the existing line of vegetation, exceeding the requirement established in the Erosion Response Plan. Additionally, Isla Blanca Park beaches are currently in accretion as per data published by the UT BEG. This project will not negatively impact the public beach, access to it nor exacerbate erosion in the area.

**Proof of financial assurance for proposed structures in eroding areas to fund eventual relocation or demolition of proposed structure (e.g. Upton-Jones coverage in the National Flood Insurance Program)**

Cameron County is fully financially capable of implementing any financial assurance requirements.

#### 5. Dune Mitigation Information (if dunes or dune vegetation are disturbed)

**Comprehensive mitigation plan that includes a detailed description of the methods that will be used to avoid, minimize, mitigate, and/or compensate for any adverse effects on dunes or dune vegetation**

Cameron County is planning to build a new parking lot at the north end of Isla Blanca Park . In compliance with the mitigation sequence of the Cameron County Public Access and Dune Protection Plan, the applicant has adhered to the following mitigation requirements:

- a. *Avoidance* - Cameron County has designed the proposed project in such a way that avoids any further disruption of the dune system on the site location. By not placing the proposed parking lot seaward of the 230ft building setback line, the applicant will avoid further impact to critical dunes and dune vegetation in the project site.

- b. *Minimization* – The electric pole will be located at the south corner of the entrance. The impact on the dunes will be only temporary. The sand removed to complete this project will be placed back in the same place.
- c. *Mitigation* – The proposed improvements to Isla Blanca Park are expected to impact approximately 1,200 cubic yards of dune volume and 33,026 square feet of dune vegetation. In order to mitigate for dune volume lost to the grading of the parking lot areas, the applicant plans to place 1,200 cubic yards of beach quality sand seaward of the proposed structure in a nearby mitigated dune to increase its robustness. In conjunction, the applicant will re-establish 33,026 square feet of vegetated dune area seaward of the proposed construction with plants installed one-foot on center.
- d. *Compensation* - The re-established and mitigated dune area seaward of the proposed structures will provide a higher level of protection to the upland structures and to public property. See e

**Proof of applicant’s financial capability to mitigate or compensate for adverse effects on dunes and dune vegetation (e.g. an irrevocable letter of credit or a performance bond)**

As a local government, Cameron County is fully financially capable of implementing any requirements.

6. Maps and Surveys (see attached survey and site plan for the items listed below)

**Please submit applicable information on one or more map, site plan, or plat as needed.**

Exhibits A, B, C, D, and E contains all the information below unless it determined not applicable (N.A.) due to the nature of this project.

Accurate map, site plan, or plat of the site identifying the following:

- Legal description of the site, including, where applicable, the subdivision, block, and lot
- Location of property lines and a notation of the legal description of adjoining tracts
- Size of the tract in acres or square feet
- Location of proposed and existing structures
- Location of the project area of the proposed construction on the tract
- Size of proposed project area in acres or square feet
- Location of footprint or perimeter of the proposed construction on the tract (specify whether proposed structures are habitable structures or amenities)
- Location of proposed or existing roadways, driveways, and parking areas on the tract
- Location of proposed or existing dune walkovers on the tract
- Location of proposed landscaping activities on the tract
- Location of dune protection line and the distance between the proposed construction and the dune protection line.
- Location of line of vegetation and the distance between the proposed construction and the line of vegetation

Distance between the proposed construction and mean high tide

Distance between the proposed construction and landward limit of beachfront construction area

Location of any retaining walls, seawalls, or erosion response structures on the tract and on properties immediately adjacent to the tract and within 100 feet of the common property line: N.A.

Location and extent of any man-made vegetated mounds, restored dunes, fill activities, or other pre-existing human modifications on the tract (if known)

Location of any proposed impervious or pervious surfaces

Distance between any proposed impervious or pervious surfaces and the north toe of the dune

Distance between any proposed impervious or pervious surfaces and the line of vegetation

A grading and layout plan identifying all elevations (in reference to the National Oceanic and Atmospheric Administration datum), existing contours of the project area (including the location of dunes and swales), wetlands, and proposed contours for the final grade.

Current topographic map, provided by a licensed surveyor, depicting any and all proposed changes to the terrain (topographic map should indicate any and all changes to the natural or man-made environment within the Critical Dune Area)

7. Information to be Submitted if Available

Copy of the FEMA Elevation Certificate  
No elevation certificate is available

8. Additional Requirements for Large-scale Construction

This project is not considered a large-scale construction activity.

9. Detailed Site Plan

**Show all proposed improvements, proposed dune alternations, and pre-construction and post-construction dune contours at 1-foot intervals, and the projected shoreline position:**  
On exhibit A and B and C.

**The surveyed Line of Vegetation subject to review and approval by the Land Office:**  
On Exhibit E. Determined based on the Coastal Boundar Survey by TxGLO (2018)

**The surveyed line of mean higher high water (MHHW)**  
On Exhibit E.

**The surveyed location of the building setback line and buffer area as defined herein:**  
On Exhibit E.

**The future projected shoreline position at 10, 20, 30 and 50 years from the year of the application, based on multiplying the erosion rate for the parcel times the number of applicable years covering an area of at least 1,000 feet on either side of the parcel and including the parcel:**  
On Exhibit B.

**One-foot dune elevation contours within the parcel and within the area of construction Impact:**  
On Exhibit E.

**The extent of vegetative cover expressed as a percentage of the area or sub-area and in square footage, (documented by color photos and the survey) on the parcel and within the area of construction impact:**  
On Exhibit C.

**Complete calculation of all impacts to dune volume (cubic yards) and dune vegetation (square footage) of the project**

Elevation	Area sqft	volume cuft
9	33,025.85	0
9.5	21,111.91	13,534.44
10	6,450.10	6,890.50
10.5	8,987.62	3,859.43
11	3,798.57	3,196.55
11.5	2,585.82	1,596.10
12	1,869.00	1,113.71
12.5	1,300.11	792.28
13	974.87	568.75
13.5	594.70	392.39
14	327.32	230.51
14.5	142.00	117.33
15	78.47	55.12
15.5	40.25	29.68
16	5.24	11.37

	Total	32,388.14
--	-------	-----------

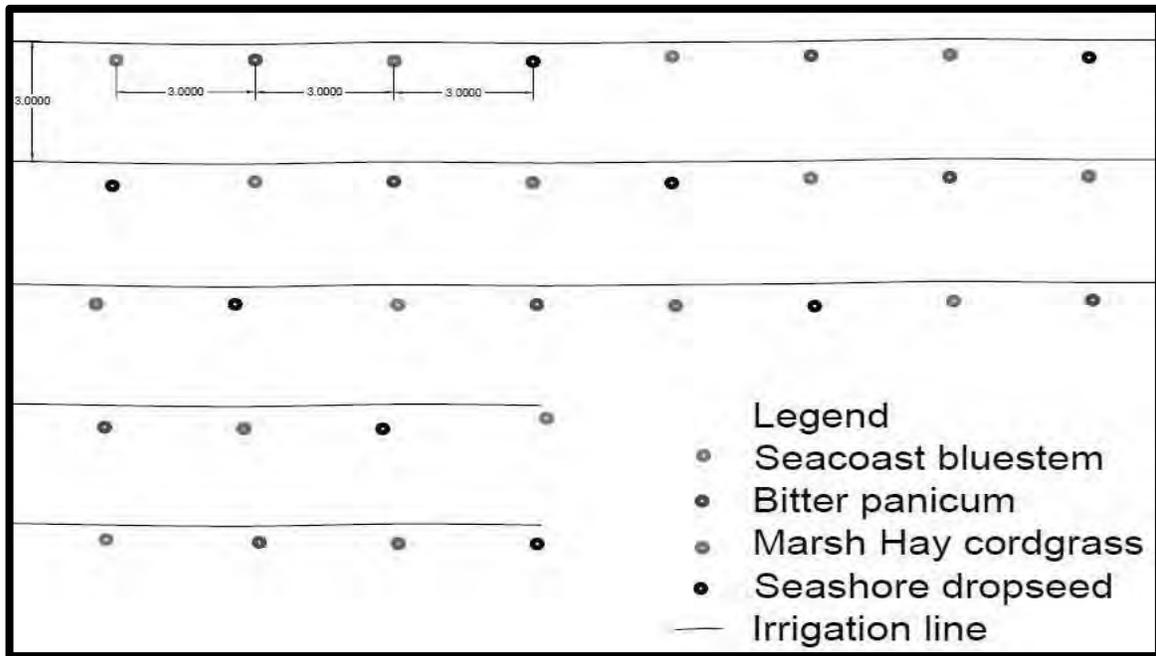
The total amount of sand to be disturbed and to mitigate in 1:1 ratio is 1,200 cu.yd. Based on areal imagery and the topographic survey the total area to be impacted is 33,025 sq.ft fully vegetated.

### 10. Dune Mitigation Plan

In this project all mitigation for damage to dune volume and vegetation will comply with all applicable standards in the current Cameron County Beach Access & Dune Protection Plan, the Land Office Beach/Dune rules, (Texas Administrative Code, Title 31, § 15.4(f)), and this ERP.

Dune plant mitigation will be conducted with only Coastal South Texas native plants. Based on availability, the plants will be at least two different species from these options: Bitter Panicum, Sea Oats, Seacoast bluestem, Marsh hay Cordgrass or Seashore dropseed.

All dune volume impacted, displaced or disturbed by the proposed construction must be used for mitigation and dune restoration at the same place from where it was originally disturbed. The mitigated dune will be conducted at a 1:1 ratio in terms of sand volume and vegetation coverage based on the pre-mitigation survey. The figure below shows a proposed planting pattern. The plant species listed are the selected candidates.





TEXAS GENERAL LAND OFFICE  
GEORGE P. BUSH, COMMISSIONER

March 5, 2021

Via Electronic Mail

Mr. Augusto Sanchez González  
Natural Resources Coordinator  
Cameron County Department of Transportation  
390 W. Expressway 83  
San Benito, Texas 78586

**Dune Protection Permit and Beachfront Construction Certificate in Cameron County**

**Site Address:** 33174 State Park Road 100 (Isla Blanca Park), South Padre Island  
**Legal Description:** Boundary Survey of 242.693 acres, Isla Blanca Park Tracts- out of the Nicolas & Juan Jose Balli Survey Abstract No 260, Brownsville Navigation District Survey Abstract No 264, South Padre Island  
**Lot Applicant:** Cameron County c/o Joe Vega  
**GLO ID No.:** BDCAM-20-0372a

Dear Mr. Sanchez González,

The General Land Office (GLO) has reviewed the additional application materials for a large-scale dune protection permit and beachfront construction certificate for the above-referenced location. Cameron County proposes to construct an additional parking lot at Isla Blanca Park and mitigate for impacts, as well as relocate sand from landward of the Dune Protection Line to restored dunes adjacent to the beach. The proposed construction will impact approximately 1,200 cubic yards of dune volume and 33,026 square feet of dune vegetation, and the County is proposing to mitigate and compensate for 1,239 cubic yards of dune volume sand and 33,607 square feet of dune vegetation. According to the Bureau of Economic Geology, the proposed construction is located in an area that is stable to accreting.

- The mitigated dunes must be continuous with any surrounding naturally formed dunes and must approximate the natural position, contour, volume, elevation, and vegetative cover of any naturally formed dunes in the restoration area.<sup>1</sup>
- The County shall allow restoration of dunes on the public beach no more than 20 feet seaward of the landward boundary of the public beach. The County shall ensure that the 20-foot restoration area follows the natural migration of the vegetation line.<sup>2</sup>
- The County shall not restore dunes, even within the 20-foot corridor, if such dunes would restrict or interfere with the public use of the beach at normal high tide.<sup>3</sup>
- The proposed construction activities must not result in the potential for increased flood damage to the proposed construction site or adjacent property, result in runoff or drainage patterns that aggravate

<sup>1</sup> 31 Tex. Admin. Code §15.7(e)(3).

<sup>2</sup> 31 Tex. Admin. Code §15.7(e)(1).

<sup>3</sup> 31 Tex. Admin. Code §15.7(e)(2).

erosion, cause significant changes to dune hydrology, adversely affect dune complexes or dune vegetation, or significantly increase the potential for washovers or blowouts to occur.<sup>4</sup>

- The County must restore dunes to approximate the naturally formed dune position or location, contour, volume, elevation, vegetative cover, and sediment content in the area.<sup>5</sup>
- The County must restore or repair dunes using indigenous vegetation that will achieve the same protective capability or greater capability as the surrounding natural dunes.<sup>6</sup>
- The County must conduct mitigation and compensation efforts continuously until the repaired, rehabilitated, and restored dunes and dune vegetation are equal or superior to the pre-existing dunes and dune vegetation. These efforts shall include preservation and maintenance pending completion of compensation.<sup>7</sup>
- The County shall determine a mitigation project is complete when the dune restoration project's position, contour, volume, elevation, and vegetative cover have reached a level that matches or exceeds the surrounding naturally formed dunes.<sup>8</sup>
- The County shall provide written notification to the GLO after determining that the mitigation and compensation is complete. The GLO may conduct a field inspection to verify compliance.<sup>9</sup>

If you have any questions, please contact me by phone at (512) 463-0413 or by email at [natalie.bell@glo.texas.gov](mailto:natalie.bell@glo.texas.gov).

Sincerely,



Natalie Bell  
Beach Access & Dune Protection Program  
Coastal Resources Division  
Texas General Land Office

---

<sup>4</sup> 31 Tex. Admin. Code § 15.4(d).

<sup>5</sup> 31 Tex. Admin. Code § 15.4(f)(3)(A)(i).

<sup>6</sup> 31 Tex. Admin. Code § 15.4(f)(3)(A)(iv).

<sup>7</sup> 31 Tex. Admin. Code § 15.4(g)(2).

<sup>8</sup> 31 Tex. Admin. Code § 15.4(g)(3).

<sup>9</sup> 31 Tex. Admin. Code § 15.4(g)(4).



# CAMERON COUNTY

DEPARTMENT OF TRANSPORTATION

*BENJAMIN L. WORSHAM, P.E. ★ COUNTY ENGINEER*

December 16, 2020

Natalie Bell  
Manager, Beach Access & Dune Protection Program  
Coastal Resources Division  
Texas General Land Office  
1700 N. Congress Ave. Austin, TX  
78701-1495

Re: Cameron County Isla Blanca Park Parking Lot #10 Construction and Dune Mitigation

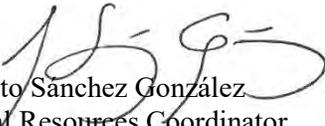
Dear Mrs. Bell,

We are pleased to submit the attached Beach Front Construction Certificate and Dune Protection Permit application for the planed Parking Lot #10 at Isla Blanca Park (adjacent to the nuew San Piper Pavilion). This project is an essential piece of infrastructure that will help Cameron County enhance public access to the beach.

The information contained in this permit application adheres to the latest requirements outlined in the latest version of the Dune Protection Plan and Erosion Response Plan effective since August 2019.

Please let us know let us know your comments and/or if there is any additional information needed to complete the permit requirements.

Sincerely,

  
Augusto Sánchez González  
Natural Resources Coordinator  
Cameron County Dept. of Transportation  
390 W. Expressway 83  
San Benito, TX 78586

CC: Joe E. Vega, Cameron County Parks Director  
Benjamin Worsham, Cameron County Engineer  
Juan Gonzalez, Cameron County Chief Legal Counsel

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Update on the upcoming beach renourishment event scheduled to begin in May 2021 with Weeks Marine and the United States Army Corps of Engineers. (Boburka)

**ITEM BACKGROUND**

Dredge work should begin the first or second week of May. Material will be split 75/25 with the City and the County. it is estimated that a total 360,000 cubic yards will need to be dredged. About 90,000 will be placed at Isla Blanca Park and an estimated 270,000 cubic yards is expected in Placement Area 5 on the north end of the City limits.

The project will be completed with a hopper dredge, which will not require a pipe to run the length of the beach.

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

# BRAZOS ISLAND HARBOR, TEXAS JETTY AND ENTRANCE CHANNEL HOPPER DREDGING



## *Coastal Navigation and Environmental Restoration*

Office of the District Engineer  
U. S. Army Engineer District, Galveston  
Corps of Engineers  
Galveston, Texas  
August 2020

This project was designed by the Galveston District of the U.S. Army Corps of Engineers. The initials or signatures and registration designations of individuals appear on these project documents within the scope of their employment as required by ER 1110-1-8152.

HONZA.WILLIE.J.12310361  
36

Digitally signed by  
HONZA.WILLIE.J.1231036136  
Date: 2020.08.18 08:40:51 -05'00'

WILLIE JOE HONZA, P.E.  
CHIEF, ENGINEERING BRANCH

SOLICITATION NO.: W912HY20B0036  
SWG FILE NO.: RIO 901-267

























**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Jon Wilson, Asst Public Works Director

**DEPARTMENT:** Public Works Department

**ITEM**

Discussion and possible action to approve the purchase of a new generator for the fire station and budget amendment in the amount of \$165,000.00. (Wilson)

**ITEM BACKGROUND**

During our extreme freeze event this past February the 19+-year-old used Generator suffered a catastrophic failure to the winding. (Generator would need to be removed and repaired offsite) The existing Generator only serves part of the Fire Station.

On March 3rd, 2021, City Council Approved City Manager to request qualifications for the purchase of a new generator.

Staff worked to find a Generator manufacturer with a valley-based service structure and to provide a dependable brand name Generator. Staff also determined that the new Generator will need to run the entire Fire Station for 24 – 48 hours onsite tank of fuel depending on the Load.

The Fire Station original electrical contractor / Global Electric from Brownsville was contacted to also work on this project.

The Fire Station generator replacement was on the Facility reserve study 2041-2042 fiscal year for \$217,140.00.

**BUDGET/FINANCIAL SUMMARY**

65-572-1001 - \$165,000.00

Hot CAT \$102,830.00

Global Electric \$38,000.00

Modification to existing structure \$18,000.00

Contingency \$6,170.00

**COMPREHENSIVE PLAN GOAL**

n/a

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

Recommend Approval



Austin • Brownsville • Corpus Christi • Dallas • Edinburg • Ft Worth • Larado • Longview • Pflugerville • San Antonio • Victoria • Waco

Quote No: 30898959

Quote Date: 4/9/2021

Quote Expires: 7/9/2021

**Re: SPI Fire Station**

Quantity	Extended Description
1	EPA STATIONARY EMERGENCY
1	60HZ 480 VOLT (WYE)
1	STANDBY POWER
1	400kw, 60Hz, 1800rpm
1	C13 60HZ PKG 400kw CERTESE
1	UL 2200 LISTED PACKAGE GEN SET
1	SPACE HEATER
1	LC8114D SE CIP ALT 1Q
1	INTEGRATED VOLTAGE REGULATOR
1	105C TEMP RISE OVER 40C AMB
1	CONTROL PANEL MOUNTING LEFT
1	GEN RUNNING & FAULT RELAY
1	HEATER CONTROL GROUP
1	PERMANENT MAGNET EXCITATION 03
1	800.5 CT RATIO
1	125A LOAD CENTER
1	COMBINED (CNTRL & POWER SIDES)
1	GEN MOUNTING DUCT PLATE
1	AUD&VIS FUEL ALARM (90% LEVEL)
1	880 GAL INTEGRAL TANK BASE
1	880 GAL (1000L) INTEGRAL TANK BASE
1	FUEL TANK FILL PIPE & LOCK CAP
1	NO ENCLOSURE REQUIRED
1	EMCP4.2B CONTROL PANEL
1	OVERSIZED WET BATTERY
1	BATTERY CHARGER 10 AMP
1	JACKET WATER HTR PUMP STYLE 03
1	DUAL CIRCUIT BREAKER
1	POWER CENTER - RH MOUNTED
1	800A LSI MULT MANUAL 1ST CB
1	800A LSI MULT MANUAL 2ND CB
1	1ST BREAKER AUXILIARY CONTACTS
1	2ND BREAKER AUXILIARY CONTACT
1	NEUTRAL BAR NTS1
1	CB CABLE GP ABB/T6-800/600
1	2ND CB CABLE GP ABB/T6-800/600
1	NEUTRAL CABLE GP 800A
1	AIR CLEANER - DUAL ELEMENT
1	STANDARD RADIATOR
1	RADIATOR GUARD AND DUCT FLANGE
1	8" MUFLER - 25 DBA ATTEN 36
1	8 MUFLER - 25dbA Attenuation
1	FLEXIBLE EXHAUST CONNECTION 25
1	MUFLER MOUNTING KIT 8"

1	LOCAL ANNUN NFP499-110/CSA282
1	ANNUNCIATOR BOX
1	QTY REMOTE ANNUNCG
1	REMOTE E-STOP BUTTON
1	STD TEST -PKG GEN SET 0.8 PF
1	ALTERNATOR TEST REPORT
1	CAT DECALS
1	PGS TEST REPORT @ 0.8 PF

Quantity	Extended Description
1	OPEN TRANSITION
1	SERVICE ENTRANCE RATED
1	NEMA 4X
1	800 AMPS
1	480V / 60hz
1	THREE PHASE
1	SOLID NEUTRAL
1	CONTACTOR
1	2 NO and 2 NC

**Grand Total \$102,830.00**

TERP, Local, state, sales or taxes, which may be applicable, are not included.

**Notes, Clarifications and Exceptions:**

- Holt Scope of Supply is limited to those items expressly outlined in this proposal. Should there be any uncertainty in this proposal, please call to clarify
- Plans and Specifications were not provided at the time of pricing. If written specifications become available please notify us so we can modify this proposal
- Commissioning of the generator equipment will match the manufacturer's recommended services and is considered to be complete at the time of the Holt Power Systems startup unless explicitly stated in our proposal. If additional trips are required, those will be charged at the published field service rate for the time and date the service is rendered

**Accessories & Services Included:**

- Soft copy Submittals (*Current lead times are 2 – 4 weeks*)
  - Hard copy submittals can be provided upon request
  - For general drawings and spec sheets, follow this [LINK](#)
- Delivery to jobsite
  - Storage fees may apply if equipment is held for more than 60 days unless agreements are made prior to 30 days of stated delivery dates
- (2) Full days of startup (normal business hours)
  - Commissioning is included and to be performed once equipment is fully installed and prestartup checklist has been completed.
  - Additional trip charge may apply if equipment is not completely installed
  - Field tech travel is included
- Load Bank Test: 2 hours at no more than 100% load
  - Resistive Only
  - 50' cables will be provided
  - Customer is to provide load connection within this distance

- Setup and connections of load bank to be performed by others
- O & M and Parts manuals: electronic copy
  - Additional manuals available at \$250/ea
- Training will be provided
  - (Videotaping costs are excluded and done by others)

**Accessories & Services NOT Included:**

- Generator Load Side Cable Lugs
- Infrared Scanning
- Coordination / Arc Flash Studies and Labels
- SCADA / BMS / Fire Alarm Systems
- Independent Testing Agency
- NETA Testing
- Construction and Fuel Tank permits and/or registrations
- Offloading of equipment at jobsite
- Protection from damage after delivery
- Cleaning and/or repairs from damage done by others after delivery
- Installation of equipment shipped loose (Exhaust and Fuel Tank accessories)
- Fuel for startup and testing

**-HOLT POWER SYSTEMS TERMS & CONDITIONS-**

**Proposal** This proposal is provided to meet the intention of the project equipment requirements. Some interpretational differences between our proposal and the specifications may exist; therefore the above bill of material contains our offer for this project. None other is expressed or implied unless stated in writing.

**Pricing** This Proposal is valid for 30 days from the date of proposal unless specifically noted otherwise.

**Taxes & Permits** This Proposal excludes any local, state and TERP applicable sales taxes, permits and licensing. Taxes, unless otherwise stated are not included in our Proposal. Note that a 2% additional charge is required by the state of Texas for all stationary engine equipment due to emission restrictions. This is in addition to any state and local taxes that may be required. No permits are included in this proposal unless specified in the preceding proposal.

**Lead Time** Standard delivery of proposed Caterpillar Generator Set to jobsite will be confirmed after receipt of order and submittals are approved and credit terms are agreed. The quoted lead-times are standard from the factory at the time of this quotation. In some cases lead-times maybe able to be improved to assist in customer needs. Please call and inquire about possible improved lead-times.  
 Note: The Caterpillar factory has mandatory factory shutdowns for two weeks in December/January and one week in July. The length of those shutdowns will extend lead-times on orders entered at those times. Orders, which include non-standard features, may require additional time before shipment. Consult with your Caterpillar dealer at the time of order.

**Special Notes** It is the responsibility of the customer to verify the voltage, number of poles in ATS, terminal conductor sizes and other Bill of Material items quoted above as compared to the requirements of this project. Lugs for terminations are included and Project Manager can assist with coordination to ensure compatibility. Holt Cat will not supply new lugs once submittals are approved and equipment has been ordered.

**Fuel Tank** Changes occur at the municipal level in regard to fire code requirements. Unless otherwise stated within the body of this quotation, the fuel tank included is as specified by the written specifications of this project (if specifications were supplied at the time of quotation). The specifications may be in conflict with City Fire Codes for the location of the project. Responsibility for local code compliance is with the specifying engineer and those responsible for the permits for the project.

**Payment Terms** Payment due in full Net 30 after delivery with approved Holt credit or COD at time of shipment. In cases where retainage is required, a maximum of 10% retainage will be allowed. The balance of retainage is due after startup-up/ commissioning services of equipment provided by Holt Cat is completed. Sales tax will be added to invoice. Resale tax certificate must be on file with the Holt credit department for tax-exempt sales.

**Warranty** Caterpillar's standard two (2) year warranty applies for standby applications, unless otherwise noted. Standard manufacturer's warranty applies to all non-Caterpillar equipment. Copies of warranty statements are available upon request.

**Cancellation** There will be a minimum 25% cancellation fee for orders cancelled, once placed and accepted by Holt Power Systems. Cost of custom components, completed fabrication, or any other work performed at the time of cancellation will be added to the cancellation fee. If all material have been acquired the cancellation fees will be 100%. Caterpillar content, 14 days after orders placed will be 100% of the order. Written notice of cancellation is required.

#### **General Clarifications**

Holt Power Systems is an equipment supplier only. No fuel, wiring, connecting, hook-up, plumbing, or other installation type labor is included in the proposal unless noted herein. This includes any control wiring to and from the generator sets to any automatic transfer switches, paralleling gear or other devices which HPS may or may not supply.

The customer is responsible for any and all installation of the above equipment. Holt personnel will perform an installation audit prior to start-up.

Unless stated otherwise in this proposal, service and/or maintenance for this equipment are not included. HPS product support service group can provide a quote to the end user of this equipment for those services under a separate proposal.

All equipment needed to perform any loading or unloading of the equipment supplied by Holt Power Systems is the responsibility of the buyer.  
Holt Power Systems limits the scope of supply for this quotation to the equipment and services listed in our bill of material. Unless specifically listed in our bill of material, equipment not indicated is to be supplied by others. We have detailed the equipment proposed in the bill of material. Please carefully review it to be certain it meets your requirements.

Third party electrical testing and certifications, seismic calculations, coordination studies, stamped engineering calculations, emissions testing, NETA, infrared scanning, meg-

testing or other services and material not specifically included in the preceding quotation, is not included in this proposal.

Holt Power Systems reserves the right to correct any errors or omissions. Contracts which include penalty or liquidated damage clauses for failure to meet promised shipping dates are not acceptable or binding on Holt Power Systems, unless accepted and confirmed in writing by an officer of Holt Cat.

Holt Power Systems standard terms and conditions are included in the quotation and hereby become part of this quotation. These same terms need to be noted on any purchase order received by Holt Power Systems.

Holt Power Systems will not be responsible for any labor or material charged by others associated with the start-up and installation of this equipment unless previously agreed upon in writing by HPS.

**Testing & Commissioning**

If included in the proposal, all on-site startup/ commissioning, testing and training will be performed Monday through Friday during normal business hours and excluding nights, weekends, or holidays unless agreed otherwise in writing. Additional charges may be added for work requested to be done outside HPS's standard business hours, on weekends, or holiday. For those instances, standard overtime rates will apply. All permits are to be by others.

**Shipping**

Delivery of the product unless otherwise stated is by hired independent freight carriers that may require road permitting and other requirements which are outside the responsibility of Holt Cat. Traffic delays and required routing may also delay deliveries. Holt Cat is not responsible for any delays and costs associated with those delays.

**Submittals**

An order for the equipment covered by this proposal will be accepted on a "Hold for Submittal Release" basis. The order will not be released and scheduled for production until written approval to proceed is received in HPS's office.

**Authorization to proceed with submittals:**

Name \_\_\_\_\_

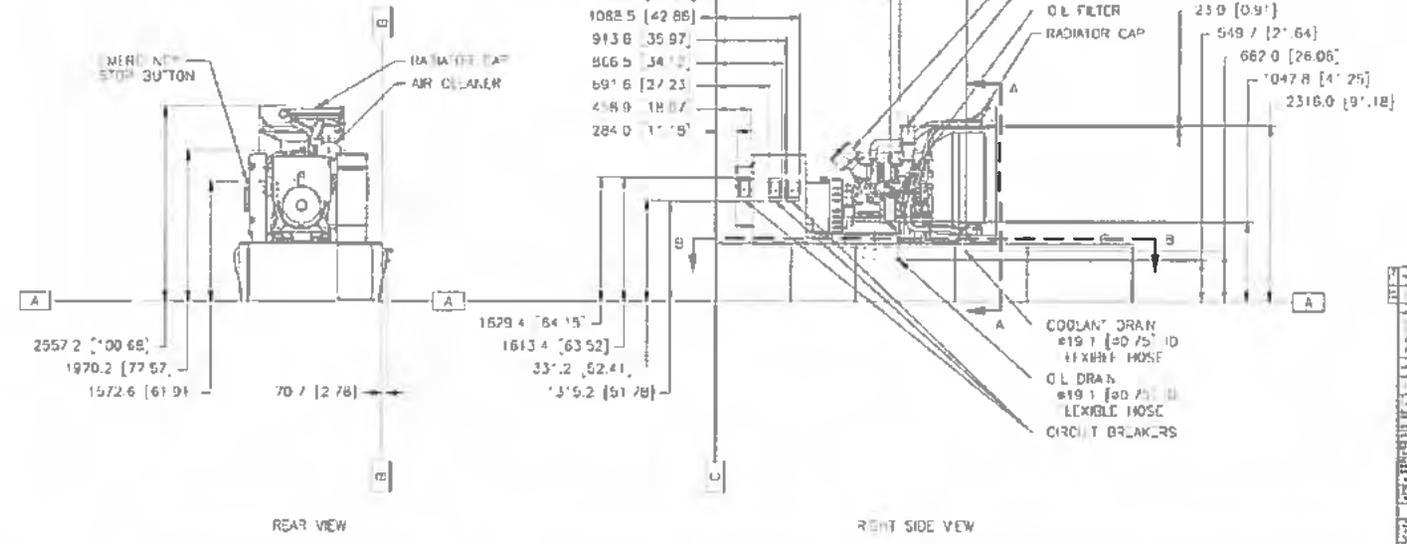
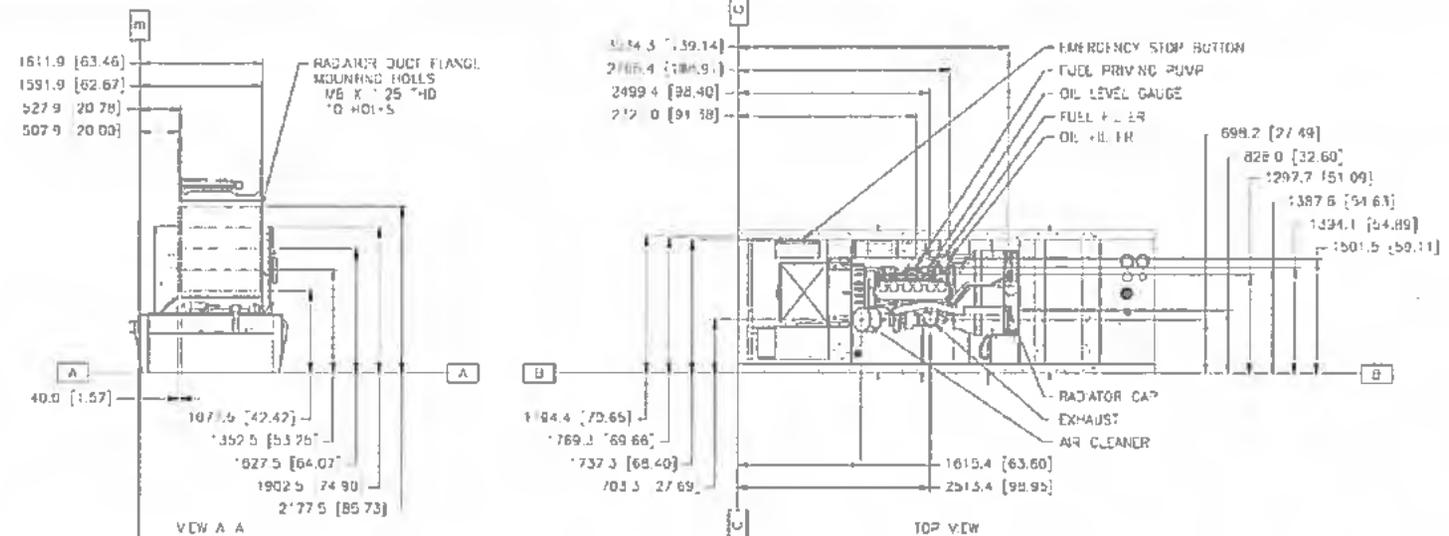
Date \_\_\_\_\_

Purchase Order Number \_\_\_\_\_

**Richard de los Santos**  
Power Systems – Sales Engineer  
Cell: 210-763-2278  
[Richard.delossSantos@HoltCat.com](mailto:Richard.delossSantos@HoltCat.com)

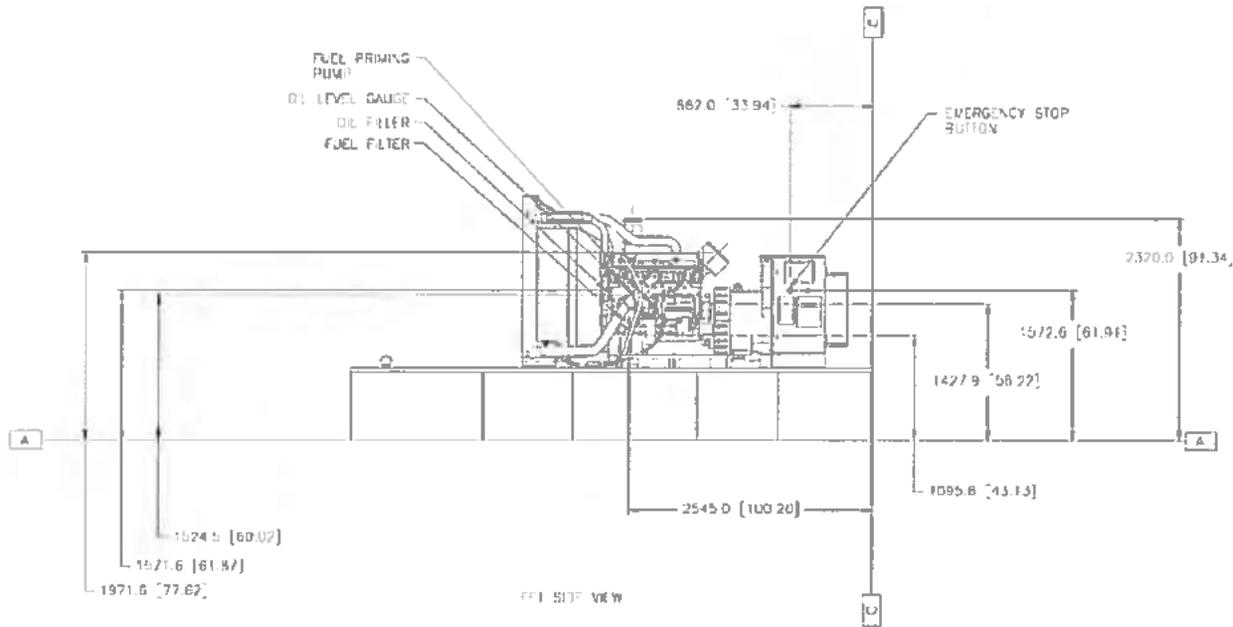
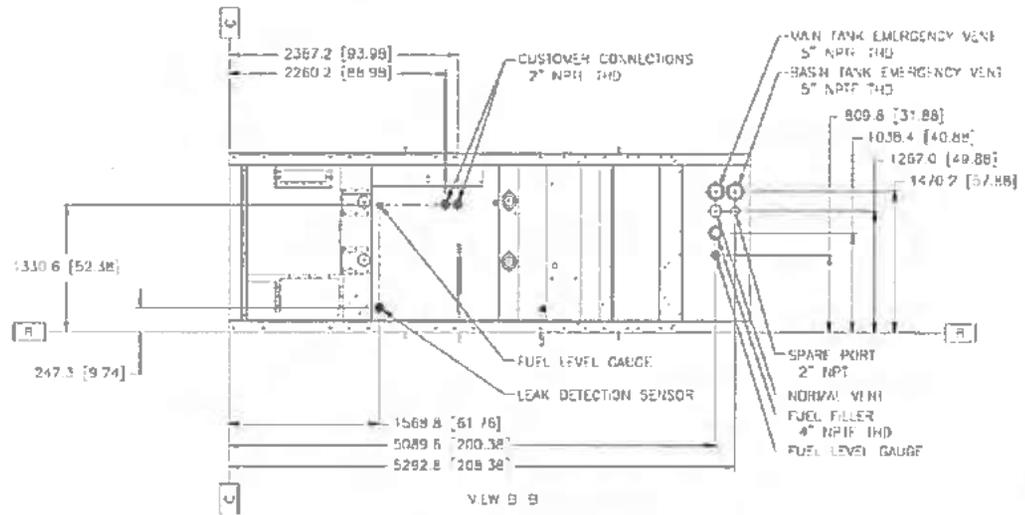






REV	DATE	DESCRIPTION
1		ISSUED FOR MANUFACTURE
2		REVISION
3		REVISION
4		REVISION
5		REVISION
6		REVISION
7		REVISION
8		REVISION
9		REVISION
10		REVISION

CATERPILAR INC.  
 19-6536



NO.	DESCRIPTION	DATE	BY	CHKD.
1	ISSUED FOR CONSTRUCTION			
2	ISSUED FOR CONSTRUCTION			
3	ISSUED FOR CONSTRUCTION			
4	ISSUED FOR CONSTRUCTION			
5	ISSUED FOR CONSTRUCTION			
6	ISSUED FOR CONSTRUCTION			
7	ISSUED FOR CONSTRUCTION			
8	ISSUED FOR CONSTRUCTION			
9	ISSUED FOR CONSTRUCTION			
10	ISSUED FOR CONSTRUCTION			
11	ISSUED FOR CONSTRUCTION			
12	ISSUED FOR CONSTRUCTION			
13	ISSUED FOR CONSTRUCTION			
14	ISSUED FOR CONSTRUCTION			
15	ISSUED FOR CONSTRUCTION			
16	ISSUED FOR CONSTRUCTION			
17	ISSUED FOR CONSTRUCTION			
18	ISSUED FOR CONSTRUCTION			
19	ISSUED FOR CONSTRUCTION			
20	ISSUED FOR CONSTRUCTION			
21	ISSUED FOR CONSTRUCTION			
22	ISSUED FOR CONSTRUCTION			
23	ISSUED FOR CONSTRUCTION			
24	ISSUED FOR CONSTRUCTION			
25	ISSUED FOR CONSTRUCTION			
26	ISSUED FOR CONSTRUCTION			
27	ISSUED FOR CONSTRUCTION			
28	ISSUED FOR CONSTRUCTION			
29	ISSUED FOR CONSTRUCTION			
30	ISSUED FOR CONSTRUCTION			
31	ISSUED FOR CONSTRUCTION			
32	ISSUED FOR CONSTRUCTION			
33	ISSUED FOR CONSTRUCTION			
34	ISSUED FOR CONSTRUCTION			
35	ISSUED FOR CONSTRUCTION			
36	ISSUED FOR CONSTRUCTION			
37	ISSUED FOR CONSTRUCTION			
38	ISSUED FOR CONSTRUCTION			
39	ISSUED FOR CONSTRUCTION			
40	ISSUED FOR CONSTRUCTION			
41	ISSUED FOR CONSTRUCTION			
42	ISSUED FOR CONSTRUCTION			
43	ISSUED FOR CONSTRUCTION			
44	ISSUED FOR CONSTRUCTION			
45	ISSUED FOR CONSTRUCTION			
46	ISSUED FOR CONSTRUCTION			
47	ISSUED FOR CONSTRUCTION			
48	ISSUED FOR CONSTRUCTION			
49	ISSUED FOR CONSTRUCTION			
50	ISSUED FOR CONSTRUCTION			
51	ISSUED FOR CONSTRUCTION			
52	ISSUED FOR CONSTRUCTION			
53	ISSUED FOR CONSTRUCTION			
54	ISSUED FOR CONSTRUCTION			
55	ISSUED FOR CONSTRUCTION			
56	ISSUED FOR CONSTRUCTION			
57	ISSUED FOR CONSTRUCTION			
58	ISSUED FOR CONSTRUCTION			
59	ISSUED FOR CONSTRUCTION			
60	ISSUED FOR CONSTRUCTION			
61	ISSUED FOR CONSTRUCTION			
62	ISSUED FOR CONSTRUCTION			
63	ISSUED FOR CONSTRUCTION			
64	ISSUED FOR CONSTRUCTION			
65	ISSUED FOR CONSTRUCTION			
66	ISSUED FOR CONSTRUCTION			
67	ISSUED FOR CONSTRUCTION			
68	ISSUED FOR CONSTRUCTION			
69	ISSUED FOR CONSTRUCTION			
70	ISSUED FOR CONSTRUCTION			
71	ISSUED FOR CONSTRUCTION			
72	ISSUED FOR CONSTRUCTION			
73	ISSUED FOR CONSTRUCTION			
74	ISSUED FOR CONSTRUCTION			
75	ISSUED FOR CONSTRUCTION			
76	ISSUED FOR CONSTRUCTION			
77	ISSUED FOR CONSTRUCTION			
78	ISSUED FOR CONSTRUCTION			
79	ISSUED FOR CONSTRUCTION			
80	ISSUED FOR CONSTRUCTION			
81	ISSUED FOR CONSTRUCTION			
82	ISSUED FOR CONSTRUCTION			
83	ISSUED FOR CONSTRUCTION			
84	ISSUED FOR CONSTRUCTION			
85	ISSUED FOR CONSTRUCTION			
86	ISSUED FOR CONSTRUCTION			
87	ISSUED FOR CONSTRUCTION			
88	ISSUED FOR CONSTRUCTION			
89	ISSUED FOR CONSTRUCTION			
90	ISSUED FOR CONSTRUCTION			
91	ISSUED FOR CONSTRUCTION			
92	ISSUED FOR CONSTRUCTION			
93	ISSUED FOR CONSTRUCTION			
94	ISSUED FOR CONSTRUCTION			
95	ISSUED FOR CONSTRUCTION			
96	ISSUED FOR CONSTRUCTION			
97	ISSUED FOR CONSTRUCTION			
98	ISSUED FOR CONSTRUCTION			
99	ISSUED FOR CONSTRUCTION			
100	ISSUED FOR CONSTRUCTION			

CATERPILLAR INC.  
509-6536



4705 Towerwood Dr. Brownsville, TX 78521  
Office #956/831-5004 Fax #956/831-5005

## **Proposal**

April 16, 2021

Jon Wilson

Job Name: Generator SPI Fire Station #1

### **SCOPE OF WORK:**

We propose to furnish and install all labor, material, services and equipment necessary for completion of the electrical work as per requested scope. Quote valid for 30 days after date listed above.

### **Inclusions:**

1. We will provide labor to make final connections on new Generator.
2. We will provide labor install new ATS 800amp.
3. We will provide and install conduit and wire from Generator to new ATS.
4. We will provide and install conduit and wire from New ATS to existing service Disconnect.
5. We will provide grounding rods and wire for Generator.
6. We will provide conduit for communications between generator and ATS.

### **Exclusions:**

1. No Allowances.
2. Testing: grounding, coordination study, etc.
3. Saw cut, breaking & patching of existing surfaces, Boring, surfaces removal such as gravel or rocks, cutting on existing CMU for new power requirements.
4. Cost for any unforeseen or unmarked underground utilities damaged during excavation.
5. Insurance Bonding is excluded.

Sheet 1 of 2

**Commercial**

**Industrial**

**Residential**



4705 Towerwood Dr. Brownsville, TX 78521  
Office #956/831-5004 Fax #956/831-5005

Job Name: Job Name: Generator Election Office

*We propose:* hereby to furnish material and labor complete in accordance with the above specification, for the sum of

**Electrical Base Bid.....\$ 38,000.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over the above estimate. All agreements contingent upon strikes, accident delays beyond our control. Owner can carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal — The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above

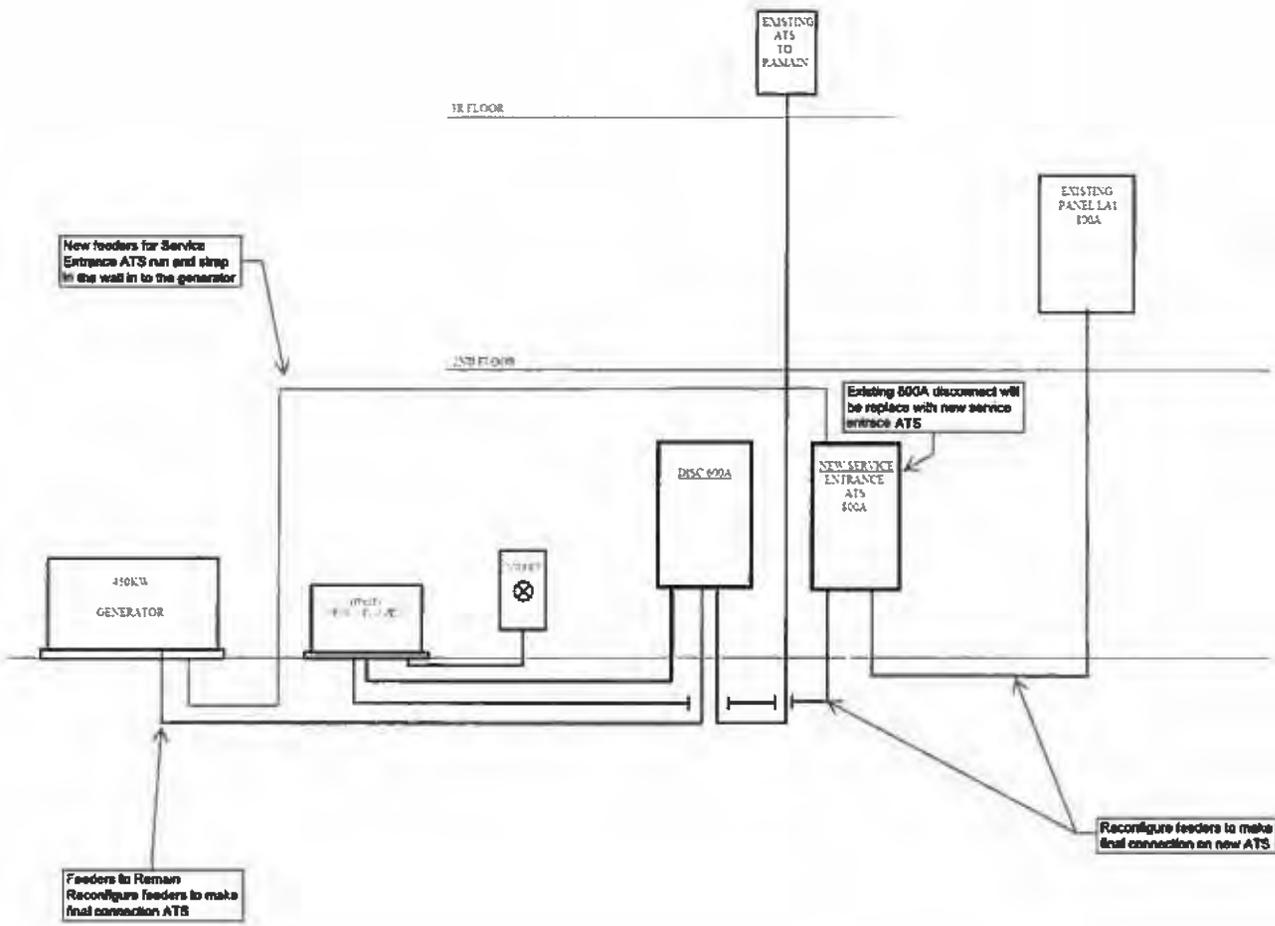
Date of Acceptance \_\_\_\_\_ Authorized Signature \_\_\_\_\_

Should you have any questions, please feel free to call me at (956) 831-5004

Sincerely,

*Joseph Zuniga*

PROJECT NO.
PROJECT NAME
CLIENT
DATE
BY
CHECKED BY
DATE
APPROVED BY
DATE



1 ONE LINE  
NEW GENERATOR

**HOLT**  
POWER SYSTEMS



Austin • Brownsville • Corpus Christi • Dallas • Edinburg • Ft Worth • Larado • Longview • Pflugerville • San Antonio • Victoria • Waco

Quote No: 30898959

Quote Date: 4/9/2021

Quote Expires: 7/9/2021

**Re: SPI Fire Station**

Quantity	Extended Description
1	EPA STATIONARY EMERGENCY
1	60HZ 480 VOLT (WYE)
1	STANDBY POWER
1	400kw, 60Hz, 1800rpm
1	C13 60HZ PKG 400kw CERTESE
1	UL 2200 LISTED PACKAGE GEN SET
1	SPACE HEATER
1	LG8114D SE CIP ALT 1Q
1	INTEGRATED VOLTAGE REGULATOR
1	105C TEMP RISE OVER 40C AMB
1	CONTROL PANEL MOUNTING LEFT
1	GEN RUNNING & FAULT RELAY
1	HEATER CONTROL GROUP
1	PERMANENT MAGNET EXCITATION 03
1	800.5 CT RATIO
1	125A LOAD CENTER
1	COMBINED (CNTRL & POWER SIDES)
1	GEN MOUNTING DUCT PLATE
1	AUD&VIS FUEL ALARM (90% LEVEL)
1	880 GAL INTEGRAL TANK BASE
1	880 GAL (1000L) INTEGRAL TANK BASE
1	FUEL TANK FILL PIPE & LOCK CAP
1	NO ENCLOSURE REQUIRED
1	EMCP4.2B CONTROL PANEL
1	OVERSIZED WET BATTERY
1	BATTERY CHARGER 10 AMP
1	JACKET WATER HTR PUMP STYLE 03
1	DUAL CIRCUIT BREAKER
1	POWER CENTER - RH MOUNTED
1	800A LSI MULT MANUAL 1ST CB
1	800A LSI MULT MANUAL 2ND CB
1	1ST BREAKER AUXILIARY CONTACTS
1	2ND BREAKER AUXILIARY CONTACT
1	NEUTRAL BAR NTS1
1	CB CABLE GP ABB/T6-800/600
1	2ND CB CABLE GP ABB/T6-800/600
1	NEUTRAL CABLE GP 800A
1	AIR CLEANER - DUAL ELEMENT
1	STANDARD RADIATOR
1	RADIATOR GUARD AND DUCT FLANGE
1	8" MUFLER - 25 DBA ATTEN 36
1	8 MUFLER - 25dbA Attenuation
1	FLEXIBLE EXHAUST CONNECTION 25
1	MUFLER MOUNTING KIT 8"

1	LOCAL ANNUN NFPA99-110/CSA282
1	ANNUNCIATOR BOX
1	QTY REMOTE ANNUNNC
1	REMOTE E-STOP BUTTON
1	STD TEST -PKG GEN SET 0.8 PF
1	ALTERNATOR TEST REPORT
1	CAT DECALS
1	PGS TEST REPORT @ 0.8 PF

Quantity	Extended Description
1	OPEN TRANSITION
1	SERVICE ENTRANCE RATED
1	NEMA 4X
1	800 AMPS
1	480V / 60hz
1	THREE PHASE
1	SOLID NEUTRAL
1	CONTACTOR
1	2 NO and 2 NC

**Grand Total \$102,830.00**

TERP, Local, state, sales or taxes, which may be applicable, are not included.

**Notes, Clarifications and Exceptions:**

- Holt Scope of Supply is limited to those items expressly outlined in this proposal. Should there be any uncertainty in this proposal, please call to clarify
- Plans and Specifications were not provided at the time of pricing. If written specifications become available please notify us so we can modify this proposal
- Commissioning of the generator equipment will match the manufacturer's recommended services and is considered to be complete at the time of the Holt Power Systems startup unless explicitly stated in our proposal. If additional trips are required, those will be charged at the published field service rate for the time and date the service is rendered

**Accessories & Services Included:**

- Soft copy Submittals (*Current lead times are 2 – 4 weeks*)
  - Hard copy submittals can be provided upon request
  - For general drawings and spec sheets, follow this [LINK](#)
- Delivery to jobsite
  - Storage fees may apply if equipment is held for more than 60 days unless agreements are made prior to 30 days of stated delivery dates
- (2) Full days of startup (normal business hours)
  - Commissioning is included and to be performed once equipment is fully installed and prestartup checklist has been completed.
  - Additional trip charge may apply if equipment is not completely installed
  - Field tech travel is included
- Load Bank Test: 2 hours at no more than 100% load
  - Resistive Only
  - 50' cables will be provided
  - Customer is to provide load connection within this distance

- Setup and connections of load bank to be performed by others
- O & M and Parts manuals: electronic copy
  - Additional manuals available at \$250/ea
- Training will be provided
  - (Videotaping costs are excluded and done by others)

**Accessories & Services NOT Included:**

- Generator Load Side Cable Lugs
- Infrared Scanning
- Coordination / Arc Flash Studies and Labels
- SCADA / BMS / Fire Alarm Systems
- Independent Testing Agency
- NETA Testing
- Construction and Fuel Tank permits and/or registrations
- Offloading of equipment at jobsite
- Protection from damage after delivery
- Cleaning and/or repairs from damage done by others after delivery
- Installation of equipment shipped loose (Exhaust and Fuel Tank accessories)
- Fuel for startup and testing

**-HOLT POWER SYSTEMS TERMS & CONDITIONS-**

**Proposal** This proposal is provided to meet the intention of the project equipment requirements. Some interpretational differences between our proposal and the specifications may exist; therefore the above bill of material contains our offer for this project. None other is expressed or implied unless stated in writing.

**Pricing** This Proposal is valid for 30 days from the date of proposal unless specifically noted otherwise.

**Taxes & Permits** This Proposal excludes any local, state and TERP applicable sales taxes, permits and licensing. Taxes, unless otherwise stated are not included in our Proposal. Note that a 2% additional charge is required by the state of Texas for all stationary engine equipment due to emission restrictions. This is in addition to any state and local taxes that may be required. No permits are included in this proposal unless specified in the preceding proposal.

**Lead Time** Standard delivery of proposed Caterpillar Generator Set to jobsite will be confirmed after receipt of order and submittals are approved and credit terms are agreed. The quoted lead-times are standard from the factory at the time of this quotation. In some cases lead-times maybe able to be improved to assist in customer needs. Please call and inquire about possible improved lead-times.  
 Note: The Caterpillar factory has mandatory factory shutdowns for two weeks in December/January and one week in July. The length of those shutdowns will extend lead-times on orders entered at those times. Orders, which include non-standard features, may require additional time before shipment. Consult with your Caterpillar dealer at the time of order.

**Special Notes** It is the responsibility of the customer to verify the voltage, number of poles in ATS, terminal conductor sizes and other Bill of Material items quoted above as compared to the requirements of this project. Lugs for terminations are included and Project Manager can assist with coordination to ensure compatibility. Holt Cat will not supply new lugs once submittals are approved and equipment has been ordered.

**Fuel Tank** Changes occur at the municipal level in regard to fire code requirements. Unless otherwise stated within the body of this quotation, the fuel tank included is as specified by the written specifications of this project (if specifications were supplied at the time of quotation). The specifications may be in conflict with City Fire Codes for the location of the project. Responsibility for local code compliance is with the specifying engineer and those responsible for the permits for the project.

**Payment Terms** Payment due in full Net 30 after delivery with approved Holt credit or COD at time of shipment. In cases where retainage is required, a maximum of 10% retainage will be allowed. The balance of retainage is due after startup-up/ commissioning services of equipment provided by Holt Cat is completed. Sales tax will be added to invoice. Resale tax certificate must be on file with the Holt credit department for tax-exempt sales.

**Warranty** Caterpillar's standard two (2) year warranty applies for standby applications, unless otherwise noted. Standard manufacturer's warranty applies to all non-Caterpillar equipment. Copies of warranty statements are available upon request.

**Cancellation** There will be a minimum 25% cancellation fee for orders cancelled, once placed and accepted by Holt Power Systems. Cost of custom components, completed fabrication, or any other work performed at the time of cancellation will be added to the cancellation fee. If all material have been acquired the cancellation fees will be 100%. Caterpillar content, 14 days after orders placed will be 100% of the order. Written notice of cancellation is required.

#### **General Clarifications**

Holt Power Systems is an equipment supplier only. No fuel, wiring, connecting, hook-up, plumbing, or other installation type labor is included in the proposal unless noted herein. This includes any control wiring to and from the generator sets to any automatic transfer switches, paralleling gear or other devices which HPS may or may not supply.

The customer is responsible for any and all installation of the above equipment. Holt personnel will perform an installation audit prior to start-up.

Unless stated otherwise in this proposal, service and/or maintenance for this equipment are not included. HPS product support service group can provide a quote to the end user of this equipment for those services under a separate proposal.

All equipment needed to perform any loading or unloading of the equipment supplied by Holt Power Systems is the responsibility of the buyer.  
Holt Power Systems limits the scope of supply for this quotation to the equipment and services listed in our bill of material. Unless specifically listed in our bill of material, equipment not indicated is to be supplied by others. We have detailed the equipment proposed in the bill of material. Please carefully review it to be certain it meets your requirements.

Third party electrical testing and certifications, seismic calculations, coordination studies, stamped engineering calculations, emissions testing, NETA, infrared scanning, meg-

testing or other services and material not specifically included in the preceding quotation, is not included in this proposal.

Holt Power Systems reserves the right to correct any errors or omissions. Contracts which include penalty or liquidated damage clauses for failure to meet promised shipping dates are not acceptable or binding on Holt Power Systems, unless accepted and confirmed in writing by an officer of Holt Cat.

Holt Power Systems standard terms and conditions are included in the quotation and hereby become part of this quotation. These same terms need to be noted on any purchase order received by Holt Power Systems.

Holt Power Systems will not be responsible for any labor or material charged by others associated with the start-up and installation of this equipment unless previously agreed upon in writing by HPS.

**Testing & Commissioning**

If included in the proposal, all on-site startup/ commissioning, testing and training will be performed Monday through Friday during normal business hours and excluding nights, weekends, or holidays unless agreed otherwise in writing. Additional charges may be added for work requested to be done outside HPS's standard business hours, on weekends, or holiday. For those instances, standard overtime rates will apply. All permits are to be by others.

**Shipping**

Delivery of the product unless otherwise stated is by hired independent freight carriers that may require road permitting and other requirements which are outside the responsibility of Holt Cat. Traffic delays and required routing may also delay deliveries. Holt Cat is not responsible for any delays and costs associated with those delays.

**Submittals**

An order for the equipment covered by this proposal will be accepted on a "Hold for Submittal Release" basis. The order will not be released and scheduled for production until written approval to proceed is received in HPS's office.

**Authorization to proceed with submittals:**

Name

---

Date

---

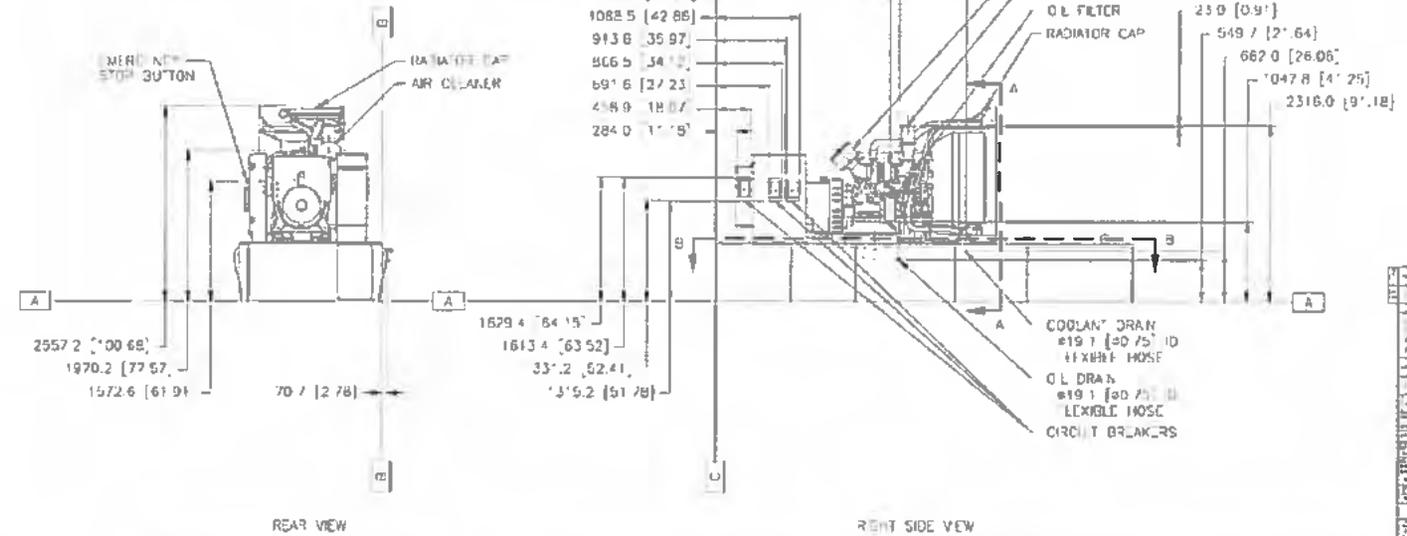
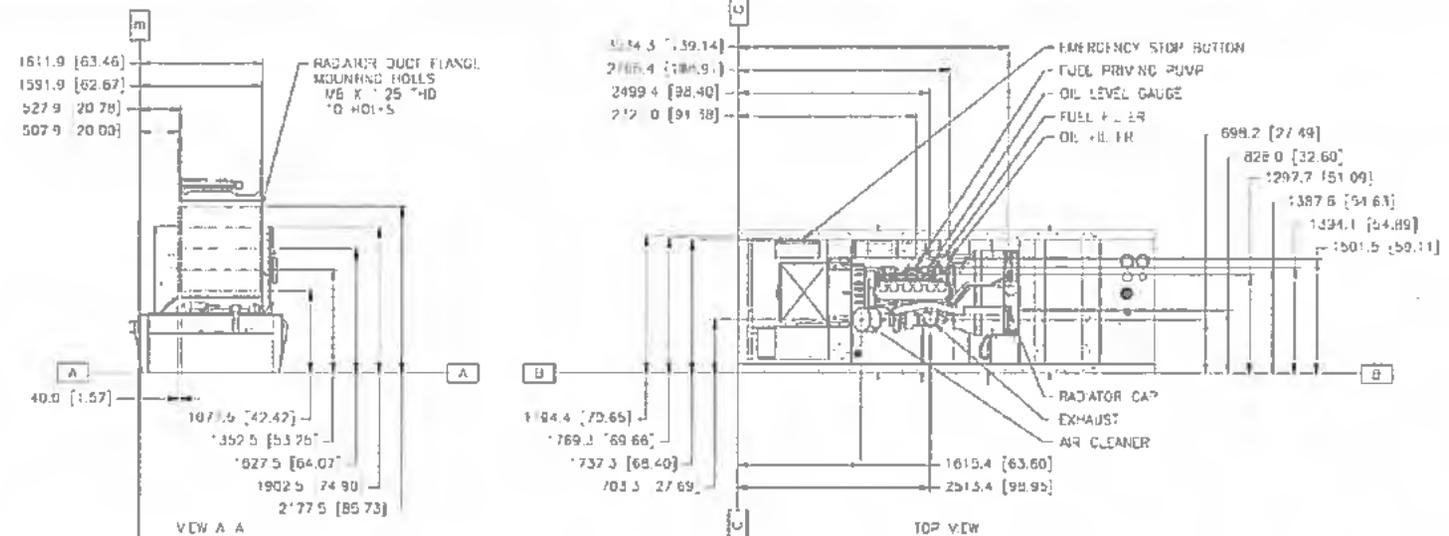
Purchase Order Number

---

**Richard de los Santos**  
Power Systems – Sales Engineer  
Cell: 210-763-2278  
[Richard.delossSantos@HoltCat.com](mailto:Richard.delossSantos@HoltCat.com)

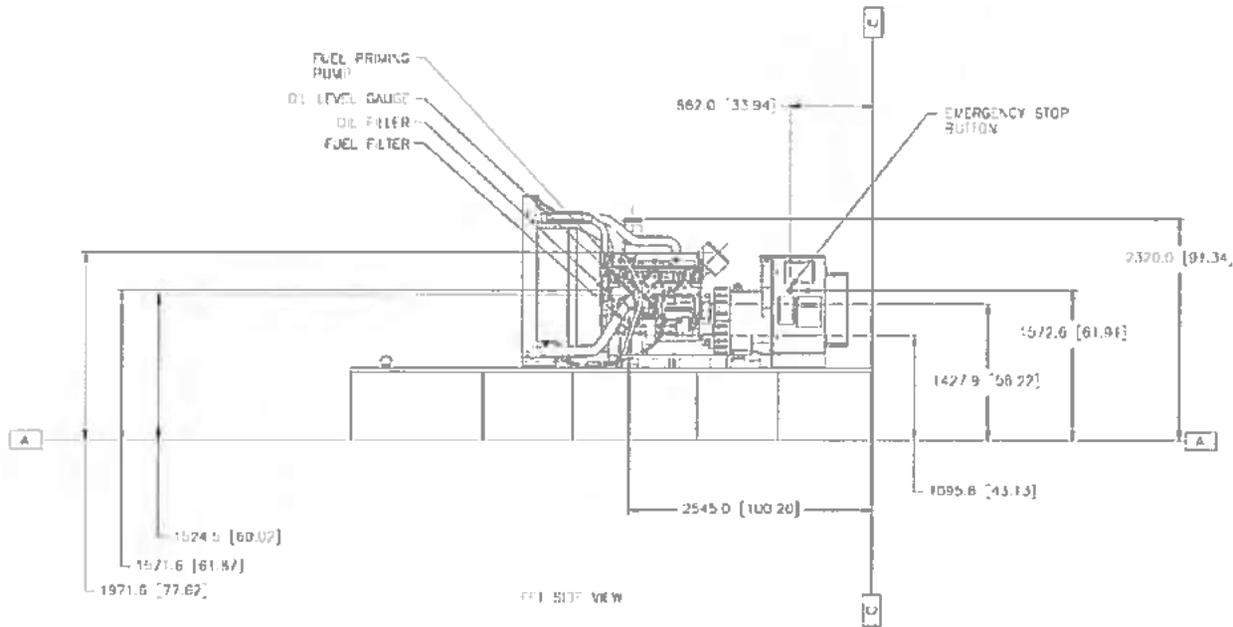
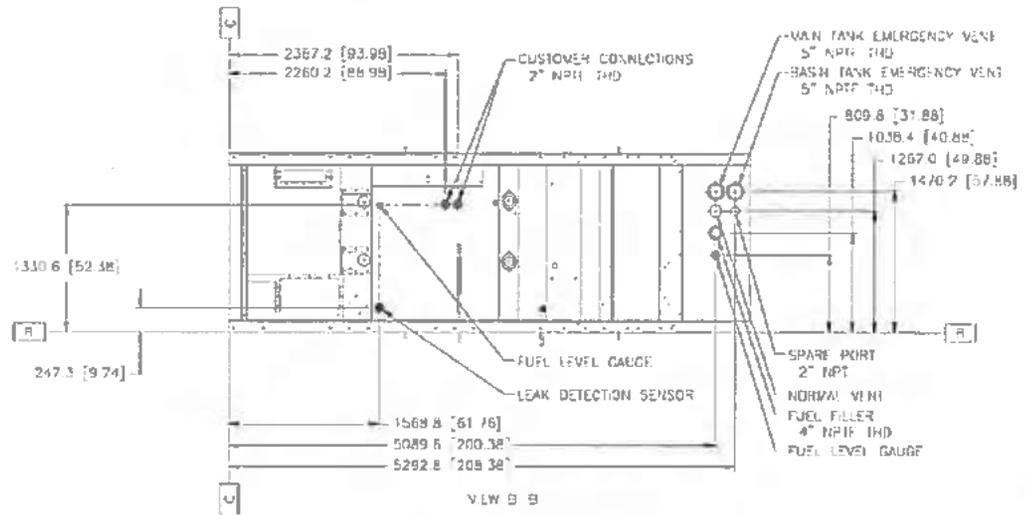






REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR MANUFACTURE
2	REVISION
3	REVISION
4	REVISION
5	REVISION
6	REVISION
7	REVISION
8	REVISION
9	REVISION
10	REVISION

DATE: 19-05-16  
 DRAWN BY: [Signature]  
 CHECKED BY: [Signature]  
 APPROVED BY: [Signature]  
 CATERPILAR INC.  
 1000 CATSKIP DRIVE  
 PEORIA, ILLINOIS 61614-1000  
 U.S.A.  
 509-6536



NO.	DESCRIPTION	DATE	BY	CHKD.
1	ISSUED FOR FABRICATION			
2	ISSUED FOR ASSEMBLY			
3	ISSUED FOR TESTING			
4	ISSUED FOR DELIVERY			
5	ISSUED FOR REVISION			
6	ISSUED FOR APPROVAL			
7	ISSUED FOR RECORD			
8	ISSUED FOR ARCHIVE			
9	ISSUED FOR DESTRUCTION			
10	ISSUED FOR RETIREMENT			

CATERPILLAR INC.  
509-6536



4705 Towerwood Dr. Brownsville, TX 78521  
Office #956/831-5004 Fax #956/831-5005

## **Proposal**

April 16, 2021

Jon Wilson

Job Name: Generator SPI Fire Station #1

### **SCOPE OF WORK:**

We propose to furnish and install all labor, material, services and equipment necessary for completion of the electrical work as per requested scope. Quote valid for 30 days after date listed above.

### **Inclusions:**

1. We will provide labor to make final connections on new Generator.
2. We will provide labor install new ATS 800amp.
3. We will provide and install conduit and wire from Generator to new ATS.
4. We will provide and install conduit and wire from New ATS to existing service Disconnect.
5. We will provide grounding rods and wire for Generator.
6. We will provide conduit for communications between generator and ATS.

### **Exclusions:**

1. No Allowances.
2. Testing: grounding, coordination study, etc.
3. Saw cut, breaking & patching of existing surfaces, Boring, surfaces removal such as gravel or rocks, cutting on existing CMU for new power requirements.
4. Cost for any unforeseen or unmarked underground utilities damaged during excavation.
5. Insurance Bonding is excluded.

Sheet 1 of 2

**Commercial**

**Industrial**

**Residential**



4705 Towerwood Dr. Brownsville, TX 78521  
Office #956/831-5004 Fax #956/831-5005

Job Name: Job Name: Generator Election Office

*No proposal:* hereby to furnish material and labor complete in accordance with the above specification, for the sum of

**Electrical Base Bid.....\$ 38,000.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over the above estimate. All agreements contingent upon strikes, accident delays beyond our control. Owner can carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal — The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above

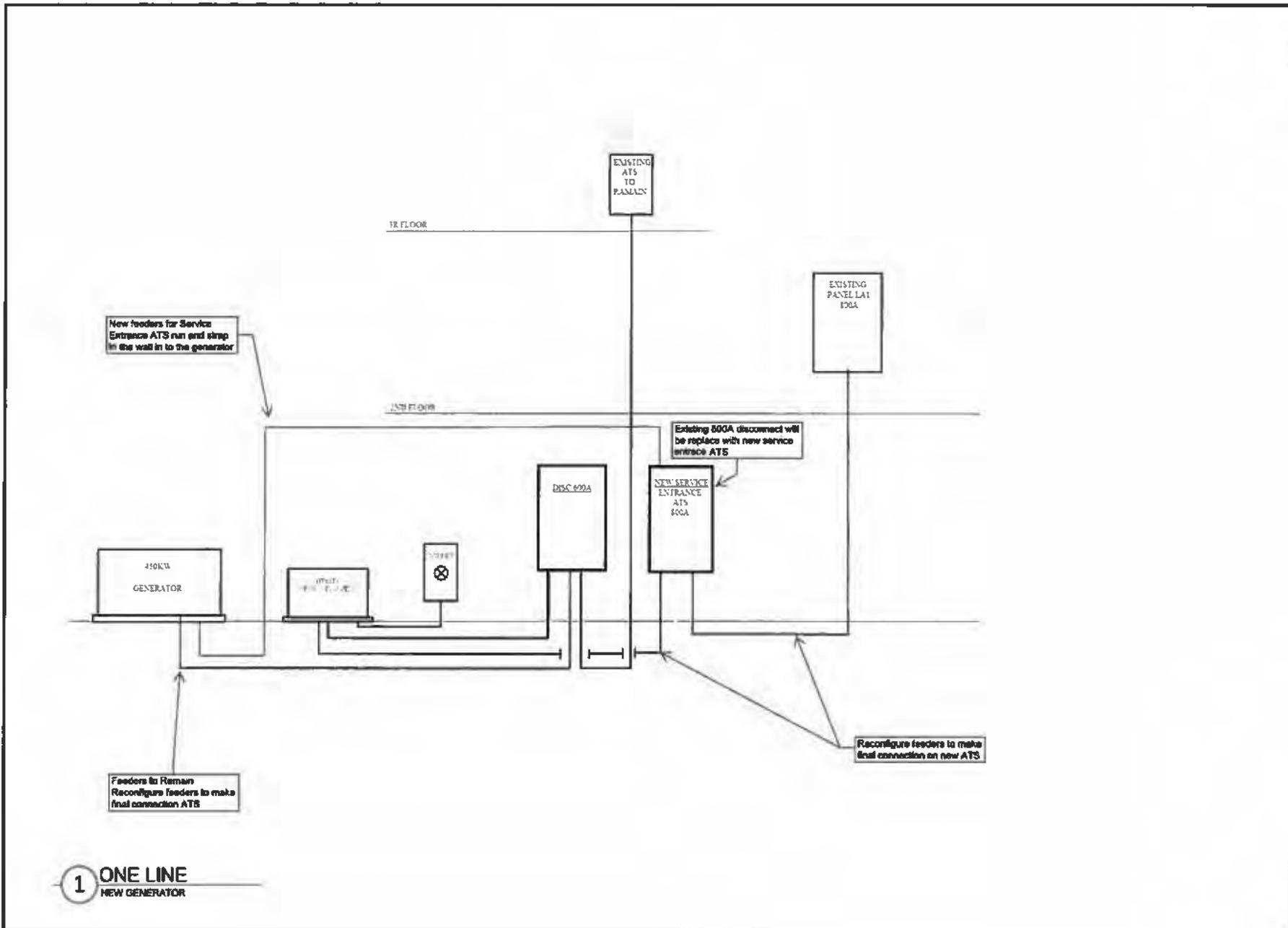
Date of Acceptance \_\_\_\_\_ Authorized Signature \_\_\_\_\_

Should you have any questions, please feel free to call me at (956) 831-5004

Sincerely,

*Joseph Zuniga*

PROJECT NO.
PROJECT NAME
CLIENT
DATE
BY
CHECKED BY
DATE
APPROVED BY
DATE



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Ed Caum, CVB Director

**DEPARTMENT:** Convention and Visitors Bureau

**ITEM**

Discussion and possible action to approve the budget amendment from excess reserves for new flooring at the Convention Centre Exhibit Hall and (2) Transit 350 passenger vans. (Caum)

**ITEM BACKGROUND**

N/A

**BUDGET/FINANCIAL SUMMARY**

\* \$200,000 for Convention Centre Exhibit Hall Floor- 06-565-1001

\* \$80,000 for the purchase of (2) Transit 350 passenger vans for the CVB- 06-565-1007

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

Prepared for: CONVENTION BUREAU, CITY OF SO PADRE ISLAND  
7355 PADRE BLVD  
SOUTH PADRE ISLAND, TX 78597  
Ordering FIN Code: QP791

VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION.

---

2020 Transit-350 Passenger RWD Medium Roof Van 148" WB XL (X2C)  
VIN: CURRENTLY 2 AVAIL | Price Level: 40 | Stock No: CURRENTLY 2 AVAIL

---

VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION.



**Client Proposal**

Prepared by:  
Stephen Hollon  
Office: 956-423-2580  
Date: 04/12/2021

**ABOVE ARTWORK IS FOR ILLUSTRATION PURPOSES ONLY**



Boggus Motor Co. | 2521 S Expressway 83, Harlingen, Texas, 78550  
Office: 956-423-2580 | Fax: 956-430-7052

VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION.

**Prepared for:**

CONVENTION BUREAU, CITY OF SO PADRE ISLAND

Prepared by: Stephen Hollon

04/12/2021

Boggus Motor Co. | 2521 S Expressway 83 Harlingen Texas | 78550



2020 Transit-350 Passenger RWD Medium Roof Van 148" WB XL (X2C)

Price Level: 40 | Stock No: CURRENTLY 2 AVAIL | VIN: CURRENTLY 2 AVAIL

## As Configured Vehicle

Code	Description
<b>Base Vehicle</b>	
X2C	Base Vehicle Price (X2C)
<b>Packages</b>	
301A	Order Code 301A <i>Includes:</i> - Engine: 3.5L PFDi V6 Flex-Fuel Includes port injection. - Transmission: 10-Spd Automatic w/OD & SelectShift Includes auxiliary transmission oil cooler. - 3.73 Axle Ratio - Tires: 235/65R16C 121/119 R AS BSW - Wheels: 16" Silver Steel w/Black Hubcap - Radio: AM/FM Stereo Includes Bluetooth, dual USB ports and a 4.0" multi-function display. - 8 Speakers (4 Front/4 Rear)
<b>Powertrain</b>	
998	Engine: 3.5L PFDi V6 Flex-Fuel <i>Includes port injection.</i>
44U	Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i>
X73	3.73 Axle Ratio
NONGV	GVWR: 9,400 lbs
<b>Wheels &amp; Tires</b>	
STDTR	Tires: 235/65R16C 121/119 R AS BSW
STDWL	Wheels: 16" Silver Steel w/Black Hubcap
<b>Seats &amp; Seat Trim</b>	
21P	Dark Palazzo Gray Vinyl Bucket Seats w/Armrests <i>Deletes driver lumbar support. Includes 2-way manual driver seat and 2-way manual passenger seat.</i>
V	Vinyl Front Bucket Seats
96P	15-Passenger Seats <i>Includes 1st row: 2 seats, 2nd row: 3 seats, 3rd row: 3 seats, 4th row: 3 seats and 5th row: 4 seats.</i> <i>Includes:</i> - GVWR: 9,400 lbs

## Other Options

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION. 2

VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION.

**Prepared for:**

CONVENTION BUREAU, CITY OF SO PADRE ISLAND

Prepared by: Stephen Hollon

04/12/2021

Boggus Motor Co. | 2521 S Expressway 83 Harlingen Texas | 78550



2020 Transit-350 Passenger RWD Medium Roof Van 148" WB XL (X2C)

Price Level: 40 | Stock No: CURRENTLY 2 AVAIL | VIN: CURRENTLY 2 AVAIL

## As Configured Vehicle (cont'd)

Code	Description
PAINT	Monotone Paint Application
148WB	148" Wheelbase
153	Front License Plate Bracket Standard in states requiring two license plates and optional in all other states.
68H	Running Boards <i>Covers the B-C pillar passenger-side.</i>
60C	Cruise Control w/Adjustable Spd Limiting Device (ASLD) <i>The ASLD feature is great for city driving; it allows the driver to set an upper speed limit for the vehicle. If the vehicle begins to approach the upper speed limit then audible and visual warning are given.</i>
58U	Radio: AM/FM Stereo <i>Includes Bluetooth, dual USB ports and a 4.0" multi-function display. Includes: - 8 Speakers (4 Front/4 Rear)</i>
86F	2 Additional Keys (4 Total) <i>Includes key fobs.</i>
43R	Reverse Sensing System
43B	Back Up Alarm <i>Includes 102 dB(A) warning capability.</i>
<b>Fleet Options</b>	
FLADCR	Fleet Advertising Credit
<b>Emissions</b>	
425	50-State Emissions System
<b>Interior Color</b>	
VK_02	Dark Palazzo
<b>Exterior Color</b>	
YZ_01	Oxford White

VEHICLE PRICE AFTER GOV'T PRICE CONCESSION \$37,589.00 \*

\* VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

VEHICLES ARE SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION. 3

04/29/2021

City of South Padre Island  
Convention & Visitors Bureau  
C/O Convention Centre  
7355 Padre Blvd.  
South Padre Island, Texas 78597

Re: Exhibit Hall- Stained Concrete Proposal

We are pleased to provide labor and materials to complete:

Stained Concrete  
Area: Exhibit Hall  
Approximately 22,500 S/F of exposure area

Scope: Prep floors to remove chemical/adhesive build up throughout area to allow concrete surfaces to accept stained color. Stain per selection. Let cure. Apply two coats of polyurethane sealer. Allow to set and cure between each application. Recommend a satin finish due to the amount of traffic, exposure to variant temperatures, and ease of maintenance. Final color to be selected in consultation with our firm and Centre management/staff.

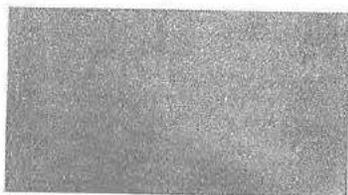
Area to be clear of all equipment, furniture, and fixtures to allow for application of selection and its multiple step process.

Turnkey: \$ 158,518.00 Installed. Includes all prep, materials, supplies, and labor. (Tax-Exempt)

We appreciate the opportunity to propose this update to the Convention Centre exhibit hall and look forward to once again assisting the City of South Padre and Convention Centre staff complete this next phase of the flooring areas. Thank you.

Submitted by,

Richard Flores, M.A.  
Exclusive Floors & Interiors  
A State of Texas *HUB* Certified Enterprise  
760 West Nacogdoches Street @ Bus IH 35  
New Braunfels, Texas 78130  
830-626-TILE (8453) showroom/offices  
830-624-8277 facsimile  
[exclusivefloors@aol.com](mailto:exclusivefloors@aol.com)  
***AUTHORIZED DEALER***



SPANISH GOLD



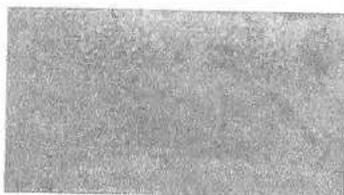
SPICE NUT



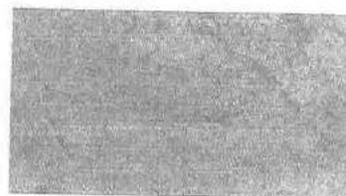
HARVEST GOLD



TERRA COTTA



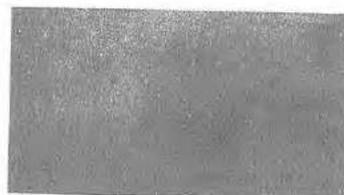
JADE



PACIFIC BLUE



BLACK



MISSION BROWN

NOTE: SURECRETE RECOMMENDS THE USE OF SCR (SUPER CONCRETE RENOVATOR) FOR SURFACE PREPARATION PRECEDING THE APPLICATION OF CHEMICAL STAIN. COLOR SAMPLES ON THIS CHART REPRESENT THE COLOR OF FINISH AS CLOSELY AS POSSIBLE. COLOR VARIATIONS MAY OCCUR DUE TO DIFFERENCES IN CEMENT, AGGREGATES AND METHODS OF APPLICATION.

15246 CITRUS COUNTRY DRIVE, DADE CITY, FL, USA 33523 | 1.352.567.7973 | 1.800.544.8488 | FAX 1.352.521.0973  
[WWW.SURECRETEDESIGN.COM](http://WWW.SURECRETEDESIGN.COM)

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Victor Baldovinos, EHSD Director

**DEPARTMENT:** Environmental Heath Services Department

**ITEM**

Discussion and action to approve a budget amendment in the amount of \$78,000 for the purchase of two replacement trucks used inland and on the beach for the Environmental Health Services Department. (Baldovinos)

**ITEM BACKGROUND**

In 2016, two used trucks were purchased to replace two unrepairable trucks paid from City Auction funds. One of the two trucks was replaced, the other one spends more time needing repairs and out of service than it does on the road and desperately needs replaced.

Additionally, a 2008 Ford Sport Trac is also in dire need of being replaced. It looks great from the outside, but the rust on the frame makes this truck unsafe. Quotes from last fiscal year were approximately \$39,000 each, fully dressed with lights, decals, undercoating, etc. The replacement of the two trucks now will alleviate the future impact on next fiscal year's budget.

**BUDGET/FINANCIAL SUMMARY**

Increase line item 01-560-1007 by \$58,500 (75% of the cost)

Increase line item 60-560-1007 by \$19,500 (25% of the cost)

The current level of excess reserves in the Beach Maintenance Fund is approximately \$1.8 million

The current level of excess reserves in the General Fund is approximately \$1.8 million

**COMPREHENSIVE PLAN GOAL**

6.A Continue to coordinate fiscally responsible and well-managed growth with the provision of adequate public facilities and services.

6.I Continue to provide adequate public services

6.J Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population.

6.20 Establish an asset management system for all Town vehicles and equipment with regular service scheduling and a standardized replacement and procurement program.

**LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Jim Pigg, Fire Chief

**DEPARTMENT:** Fire Department

**ITEM**

Discussion and action to approve a budget amendment in the amount of \$86,925 for the purchase of a brush truck for the Fire Department. (Pigg)

**ITEM BACKGROUND**

The four-wheel drive truck vehicle gives access to soft or rough terrain. The truck has a water tank and pump as well as other firefighting tools such as axes, chainsaws, and rakes. With the purchase of this new vehicle, we will be able to fight grass fires in areas that large firefighting equipment could not safely go. This truck will be used on a regular basis and will be staffed during fireworks displays on the beach. The truck will be lifted for capabilities of dunes fire suppression.

A Ford F150 is due for replacement in 2021/2022.

This truck will serve as the replacement for this apparatus and will come from General Funds Excess Reserves in the amount of \$40,000.00

The following would come from Beach Maintenance:

The sum of the tank and pump from the pump skid will be in the amount of \$38,000.00 and will come from the Beach Maintenance fund.

Firefighting turnout gear for wildland operations will in the amount of \$6200.00

400 feet 1 inch wildland hose \$400

2 Nozzles \$400.00

Equipment \$1100.00

Breathing filters \$600.00

Flashlights \$225.00

(New) 2020 Ford F350 Brush Truck

Extended cab

Four Wheel Drive

V10 Engine  
Automatic Transmission  
Hale HPX 200  
Exhauster primer  
250 Poly water  
Tank vision gauge  
Electric hose reel  
100' of 1" booster hose  
Meets or exceeds Texas Forest specifications  
This is a New truck, full warranty

### **BUDGET/FINANCIAL SUMMARY**

Increase line item 60-522-1004 by \$46,925. The current level of excess reserves in the Beach Maintenance Fund is approximately \$1.8 million

Increase line item 01-540-1007 by \$40,000. The current level of excess reserves in the General Fund is approximately \$1.8 million

### **COMPREHENSIVE PLAN GOAL**

GOAL 2: The City supports the Fire Department protecting life and property.

Objective 2.1: The City should improve fire and emergency medical services, facilities, equipment, training, community-wide

education, prevention, and preparedness so that the Fire Department can provide region-wide fire response.

### **LEGAL REVIEW**

Sent to Legal: No

Approved by Legal: No

### **RECOMMENDATIONS/COMMENTS:**



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Patrick McNulty

**DEPARTMENT:** City Council

**ITEM**

a. Performance evaluation and review of the City Manager.

**ITEM BACKGROUND**

n/a

**BUDGET/FINANCIAL SUMMARY**

n/a

**COMPREHENSIVE PLAN GOAL**

n/a

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Patrick McNulty

**DEPARTMENT:** City Council

**ITEM**

b. Consultation with Attorney to discuss SurfVive v. SPI lawsuit.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Patrick McNulty

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action regarding the performance evaluation and review of the City Manager. (McNulty)

**ITEM BACKGROUND**

N/A

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

N/A

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL  
AGENDA REQUEST FORM**

**MEETING DATE:** May 5, 2021

**NAME & TITLE:** Nikki Soto, City Secretary

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action to approve the first reading of Ordinance 21-08 amending Chapter 10, Section 10-31 of the Code of Ordinances to increase the limit of the Mobile Food Trucks permits (McNulty)

**ITEM BACKGROUND**

On April 10, 2018, the FTPC met and agreed that twelve (12) permits would be appropriate to be allowed by ordinance.

On May 2, 2018, City Council approved the first reading of Ordinance No. 18-15, amending Chapter 10, Section 10-31(C)(2) to add an additional six (6) Mobile Food Unit Permits for a total of twelve (12) permits allowed.

On May 16, 2018, City Council approved the second and final reading of Ordinance No. 18-15, amending Chapter 10, Section 10-31(C)(2).

Due to the increase of inquiries regarding Mobile Food Units, we find that there now exists a need to amend Chapter 10 of the City Code of Ordinance to allow an increase in the current limit of permits issued by the City for Mobile Food Units.

**BUDGET/FINANCIAL SUMMARY**

To be determined during Fiscal Year 2021-2022.

**COMPREHENSIVE PLAN GOAL**

7.A Develop a diversified economy in order to increase spending on the Island throughout the year.

7.F Encourage and support outdoor art events.

7.10 Continue the Island's unique character and assets aggressively.

7.18 Support ordinances, events and policies that enhance the Island's economic development potential.

6.I Continue to provide adequate services.

**LEGAL REVIEW**

Sent to Legal: Yes

Approved by Legal: Yes

**RECOMMENDATIONS/COMMENTS:**

Staff recommends approval.

**ORDINANCE NO. 21-08**

**AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING SECTION 10-31 OF ARTICLE I OF CHAPTER 10 OF THE CODE OF ORDINANCES OF THE CITY OF SOUTH PADRE ISLAND (MOBILE FOOD UNITS); INCREASING THE LIMIT OF PERMITS; PROVIDING FOR SEVERABILITY AND THE REPEAL OF CONFLICTING ORDINANCES, AND PROVIDING FOR PUBLICATION IN CAPTION FORM.**

**WHEREAS**, the City of South Padre Island has enacted Ordinances regulating Mobile Food Units which Ordinances have been codified as Articles I through VI of Chapter 10 of the Code of Ordinances of the City of South Padre Island; and,

**WHEREAS**, City staff has observed and monitored the landscape, environment, demand and the market for Mobile Food Units in the City of South Padre Island, and after cautiously monitoring the traffic, health, and safety concerns, and the need and demand for additional Mobile Food Units, and after considering the ability of City staff to absorb any additional work, the City Council has determined that the number of Mobile Food Units limited under Chapter 10 of the City code of Ordinances should be increased; and

**WHEREAS**, because of the above outlined recitations, which the City Council finds to be true, the City Council has determined and finds that there now exists a need to amend Chapter 10 of the City Code of Ordinance to allow an increase in the current limit of permits issued by the City for Mobile Food Units.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SOUTH PADRE ISLAND, TEXAS:**

SECTION 10-31 of Chapter 10 of the Code of Ordinances of the City of South Padre Island pertaining to Mobile Food Units is hereby amended to update the following:

**Sec. 10-31. Mobile food units.**

(A) In this section:

(1) *Permit holder* means the person to whom the health authority issues a permit for a mobile food unit permit required by Chapter 10 of the Code of Ordinances.

(2) *Mobile food unit (MFU)* has the meaning established in Title 25, Part 1, Chapter 228 Subchapter A (Definitions) of the Texas Administrative Code and shall also mean a vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily movable (including, but not limited to catering trucks and trailers) and used to store, prepare, display, serve or sell food. Mobile units must completely retain their mobility at all times. A Mobile Food Unit does not include a stand or a booth.

(3) Push carts and roadside food vendor are strictly prohibited.

(B) All mobile food units shall comply with all applicable laws, including the requirements of this article, except as otherwise provided in this section. The Environmental Health Director or designee may impose additional requirements to protect against health hazards related to the conduct of mobile food units and may prohibit the sale of potentially hazardous foods. The provisions of this section shall be enforceable by the Environmental Health Director or designee.

(C) Mobile Food Unit and Permit Requirements.

(1) Designated Areas. The designated areas for mobile food units are District zoned "EDC" ("Entertainment District Core"), "BF" ("Bay Front"), and "PBN" ("Padre Boulevard North").

(2) No more than twenty (20) mobile food unit permits may be issued per month on the Island.

(3) Applicant must be supported locally and have the signature of an owner or designee of a licensed, free-standing food unit on South Padre Island before being eligible for a permit. Limit one local owner's (or designee's) signature per applicant.

(4) Permit fees are as follows:

(a) September through February a monthly fee of \$100 shall be charged;

(b) March through August a monthly fee of \$500 shall be charged; or

(c) January through December (calendar year), yearly fee of \$1,800 shall be charged.

(D) The City Manager or City Council may authorize additional "Designated Areas" with additional Mobile Food Establishments as needed.

(E) A mobile food unit:

(1) Must obtain a health permit by the Health Director.

(2) Must demonstrate mobility of the mobile food unit at any time, if requested by the Environmental Health Director or designee.

(3) Must provide hand washing facilities within the mobile food truck (i.e. an insulated container with a spigot that can be turned on to allow potable, clean, free flowing warm water; a wastewater container); soap; disposable towels; and a waste receptacle.

(4) Must show evidence that restrooms and hand washing will be provided for patrons as necessary.

(5) Must have a current Texas Department of Motor Vehicle Registration Sticker.

- (6) Must provide single-service articles, which are biodegradable or recycled products, for use by the consumers.
  - (7) All mobile food units may participate in South Padre Island special events.
- (F) The permit holder of a mobile food unit:
- (1) Must comply with all requirements of Chapter 10 of the Code of Ordinances.
  - (2) Must apply to the Environmental Health Services Department prior to selling anything.
    - (a) A mobile food establishment permit is valid for 30 days.
  - (3) Must submit proof of Sales and Use Tax Permit issued by the State of Texas. If the permit allows multiple locations, then you must provide evidence of being a "list filer" and show proof that the City of South Padre Island is included on that list.
  - (4) Must display, at all times, the Health Permit in a conspicuous place where it can be easily read by the general public on the mobile food unit.
  - (5) Shall keep the area around the mobile food establishment clear of litter and debris at all times.
  - (6) Shall have adequate and approved garbage and refuse storage facilities for the operator's use and shall have garbage and refuse storage facilities immediately adjacent to the exterior of the mobile food establishments that are insect and rodent-proof for use by consumers. All garbage, refuse and garbage containers must be removed by the Mobile Food Unit upon departure.
  - (7) Shall obtain a permit from the Fire Department for the use of Liquid Propane gas equipment for each mobile food establishment and shall make the permit available for inspection upon the request of the Fire Chief or designees or the Environmental Health Director or designee, if liquid propane is utilized by the Mobile Food Unit.
- (G) A mobile food unit may use a barbecue pit when:
- (1) Must be enclosed in a trailer or the mobile food unit.
  - (2) The barbecue pit is used only for cooking. Processing, portioning, preparation, or assembly of food must be conducted from inside the mobile food establishment.
  - (3) A hand-washing system as defined in the Texas Food Establishment Rules, is provided adjacent to the barbecue pit.
  - (4) Food from a barbecue pit must be protected from the elements at all times. Including but not limited to airborne debris, flying insects, birds, and bird droppings.
- (H) A mobile food unit is limited to signs as required by Chapter 15. The signs must be secured and mounted flat against the mobile food unit, and may not project more than six inches from the exterior of the mobile food unit.

(I) A permanent water or wastewater connection is prohibited.

(1) All water used in the mobile food unit must be from an approved public water system. A mobile food unit may also use commercially bottled water.

(2) The materials that are used in the construction of a mobile food unit's water tank and accessories shall be safe, durable, corrosion resistant, nonabsorbent, and finished to have a smooth and easily cleanable surface.

(3) A wastewater holding tank in a mobile food unit shall be sized 15% larger in capacity than the water supply tank and sloped to a drain that is 1 inch in inner diameter or greater and equipped with a shut off valve.

(4) Mobile Food Unit tank inlet.

A Mobile Food Unit's water tank inlet shall be:

(a) 19.1mm ( $\frac{3}{4}$  inch) in inner diameter or less and

(b) Provided with a hose connection of a size or type that will prevent its use for any other service.

(c) Fill hose and water holding tank shall be labeled as "Potable Water."

(J) Electrical service may be provided by:

(1) Temporary service;

(2) An onboard generator with the making of noise not to exceed (75) decibels; or

(3) Solar panels.

(K) A mobile food unit's construction:

(1) Exterior shall be of weather-resistant materials and shall comply with all applicable laws.

(2) Interior shall be constructed of smooth, durable, easily cleanable surfaces.

The mobile food unit shall be completely enclosed. No open truck beds; windows shall be screened or kept closed.

(3) The surface of the servicing area shall be constructed of a smooth nonabsorbent material, such as concrete or machine-laid asphalt and shall be maintained in good repair and kept clean.

(L) Appointments for Mobile Food Unit inspections may be made by contacting the Environmental Health Department at (956) 761-8123, Monday—Friday, 8:00 a.m.—5:00 p.m., excluding holidays.

(M) All permit holders shall comply with this section. A violation of this section shall be fined as provided by Section 21-2 of the Code of Ordinances.

PASSED, APPROVED AND ADOPTED on First Reading, this \_\_\_\_ day of \_\_\_\_\_ 2021.

PASSED, APPROVED AND ADOPTED on Second Reading, this \_\_\_\_ day of \_\_\_\_\_ 2021.

**ATTEST:**  
**ISLAND, TEXAS**

**CITY OF SOUTH PADRE**

\_\_\_\_\_  
Angelique Soto, City Secretary

\_\_\_\_\_  
Patrick McNulty, Mayor