

**NOTICE OF WORKSHOP  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL**

NOTICE IS HEREBY GIVEN THAT THE COUNCIL MEMBERS OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A WORKSHOP ON:

**WEDNESDAY, JULY 17, 2019**  
4:00 P.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

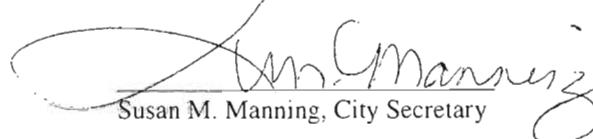
1. Call to order
2. Pledge of Allegiance
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting].*
4. Discussion regarding Fiscal Year 2019-2020 budget. (Gimenez)
  - a. Hotel/Motel Occupancy Tax Fund (Fund 02).
  - b. Convention Centre Fund (Fund 06).
5. Review projects for the Capital Improvement Plan (CIP). (Delgado)
6. Adjourn.

DATED THIS THE 12<sup>TH</sup> DAY OF JULY 2019

  
Susan M. Manning, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **JULY 12, 2019** AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
Susan M. Manning, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** July 17, 2019

**NAME & TITLE:** Rodrigo Gimenez, Chief Financial Officer

**DEPARTMENT:** Finance

**ITEM**

Discussion regarding Fiscal Year 2019-2020 budget.

- a. Hotel/Motel Occupancy Tax Fund (Fund 02).
- b. Convention Centre Fund (Fund 06).

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO: \_\_\_\_\_  
Approved by Legal:                YES: \_\_\_\_\_                      NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**



MEMORANDUM

To: Mayor and Council

Copy: Leadership Team

From: Randy Smith, City Manager  
Rodrigo Gimenez, Chief Financial Officer & Interim Assist. City Manager  
Ed Caum, CVB Director

Re: Hotel Motel and Convention Centre Funds  
Fiscal Year 2019/2020 Draft Budget

Date: July 17, 2019

**BUDGET HIGHLIGHTS**

The combined budgets for the Hotel Motel and Convention Centre funds reflect revenues in excess of expenditures by approximately \$52,000. Based on this proposed budget, the projected excess reserves for next fiscal year is estimated to be approximately \$1.3 million if no additional budget amendments are approved during the current fiscal year.

The Convention and Visitors Advisory Board reviewed and approved the budget for the marketing division on June 27, 2019. Additionally, the board has developed a list of additional marketing media placement expenses that are not currently included in the budget but could be funded depending on the availability of excess reserves during fiscal year 2019/20.

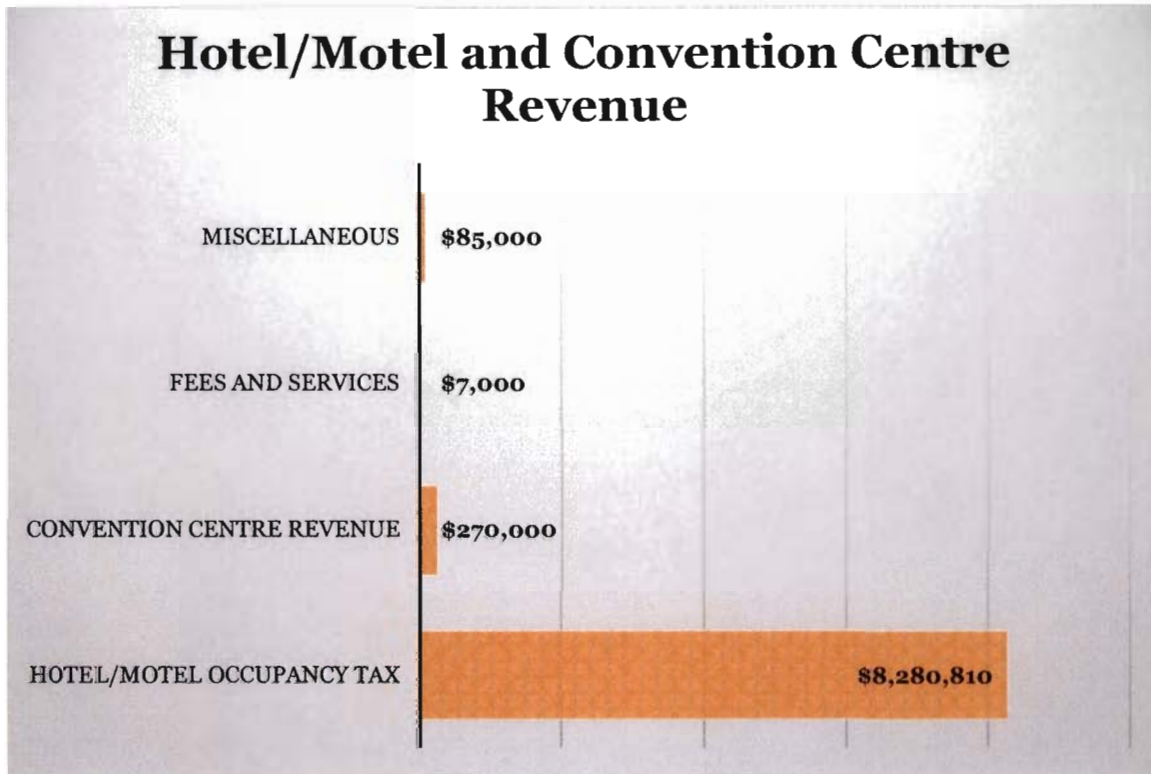
**FUND OVERVIEW**

***Required Reserves***

Based on the proposed budget for FY 2019/20, the six months required reserve for next fiscal year would be approximately \$4.3 million. It is projected that the fund balance at 9/30/2020 will be \$5.6 million leaving excess reserves of \$1.3 million.

**REVENUE HIGHLIGHTS**

<b>Revenue Summary</b>	<b>FY 2019-20 Budget</b>
Hotel/Motel Occupancy Tax	\$ 8,280,810
Convention Centre Revenue	270,000
Fees and Services	7,000
Miscellaneous	85,000
<b>Total Revenue</b>	<b>\$ 8,642,810</b>



The Hotel/Motel Tax Fund and Convention Centre Fund are used to account for the receipt of the City’s local hotel occupancy tax (HOT). Collections through the month of June remained flat compared to the same period in the prior year. Based on the current trends, the proposed budget includes HOT revenues in the amount of \$8,280,810.

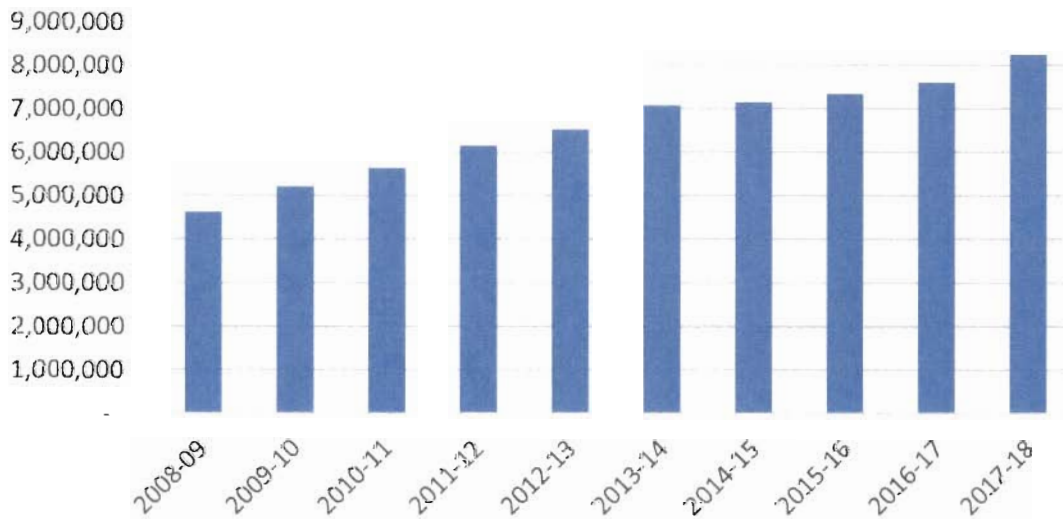
HOT tax had significant increases over the past years, which allowed the expansion of budgetary allocations for both the Hotel Motel and the Convention Centre funds. Over the past ten years, HOT revenues had an average increase of 6.11% that is reflected in the following schedule.

### Hotel/Motel Tax Collections \*\*

Fiscal Year	Amount	Percentage of Increase/(Decrease)
2008-09	4,622,421	0.89%
2009-10	5,206,944	12.65%
2010-11	5,634,651	8.21%
2011-12	6,144,014	9.04%
2012-13	6,519,775	6.12%
2013-14	7,069,671	8.43%
2014-15	7,149,723	1.13%
2015-16	7,341,767	2.69%
2016-17	7,593,583	3.43%
2017-18	8,241,155	8.53%

\*\* Excludes penalties & interest

#### Hotel/Motel Revenue for the last ten years



Regarding other sources of revenues, \$250,000 has been budgeted for the rental of the Convention Centre facility. This amount represents an increase of 16% or \$35,000 compared to the current year's budget. The South Padre Island Convention and Visitors Bureau Sales Team has been moving at full speed this fiscal year and is pleased to welcome several new pieces of business. The Texas City Management Association, United States Lifeguard Association, Texas Association of Convention and Visitor

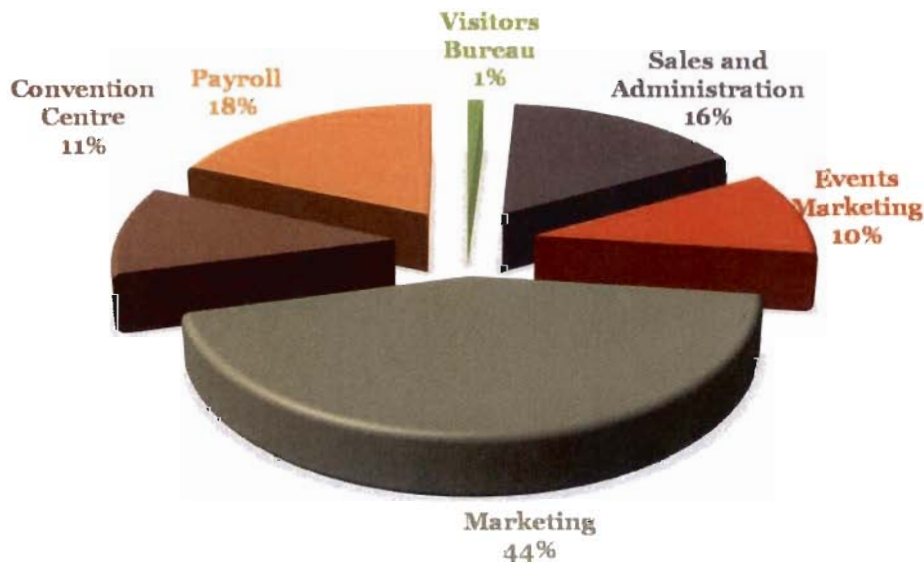
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Bureaus and the Texas Association of Chambers of Commerce are just a few of the groups which will be hosted at the South Padre Island Convention Centre in 2020. These pieces of business represent hundreds of thousands of dollars in lodging, food & beverage and retail revenue for the City.

**EXPENDITURE HIGHLIGHTS**

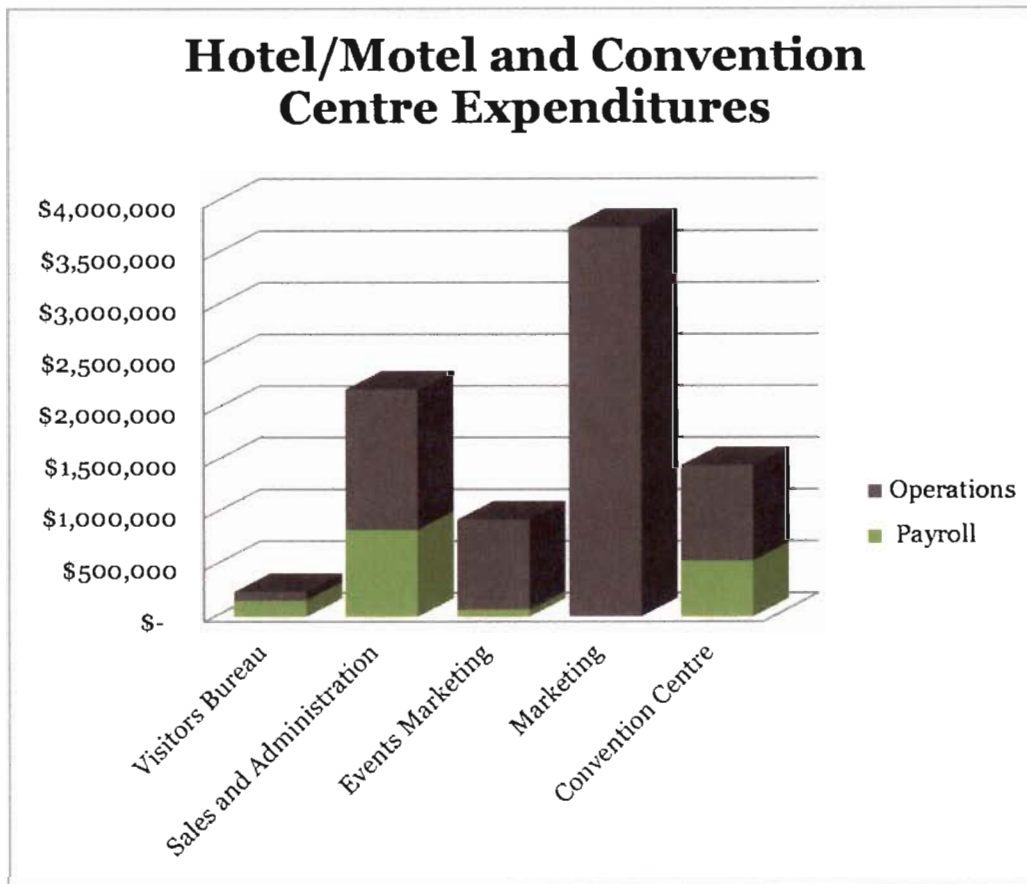
<b>Expenditure Summary</b>	<b>FY 2019-20 Payroll</b>	<b>FY 2019-20 Operations</b>	<b>FY 2019-20 Budget</b>
Visitors Bureau	\$ 153,355	\$ 86,077	\$ 239,432
Sales and Administration	836,068	1,357,463	2,193,531
Events Marketing	64,415	871,568	935,983
Marketing	-	3,762,969	3,762,969
Convention Centre	536,750	922,190	1,458,940
<b>Total Expenditures</b>	<b>\$ 1,590,588</b>	<b>\$ 7,000,267</b>	<b>\$ 8,590,855</b>

**HOTEL/MOTEL AND  
CONVENTION CENTRE  
EXPENDITURES**



## Payroll

The total proposed expenditures for both the Hotel Motel and Convention Centre funds are \$8,590,855. Of this amount, \$1,590,588 or 19%, are personnel costs that includes approximately \$12,000 or 1% COLA for all CVB employees. No new full time positions are being proposed for fiscal year 2019-20.



### Fund 02 – Hotel/Motel Tax

This fund is split into four distinct divisions: Visitors Bureau, Sales & Administration, Events Marketing and Marketing.

#### **Operating Expenses Other Than Personnel Costs:**

**Visitors Bureau:** This division is responsible for the maintenance and operations of the Visitors Bureau. An allocation of \$20,000 is budgeted for the costs associated with the new lease at the Multi-Modal facility. The rental fee includes maintenance and

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utilities. The existing costs for maintaining the current Visitor Center will remain the same. An allocation of \$4,000 in the events line item will be to support the 2020 Texas Travel Industry Rally Day. The CVB will be partnering with UTRGV and local hotels and attractions to provide a curriculum-based program for tourism and customer service.

**Sales & Administration:** This division is responsible for the promotion of South Padre Island as a destination of choice for meeting and convention planners as well as group travel agents. The proposed budget includes an increase of \$10,000 for collateral pieces for new group businesses (Save-the-date flyers, new sports collateral and additional group giveaways).

An increase of \$15,000 in trade show fees are allocated in the proposed budget. These additional funds will be utilized to ensure tradeshow fees, registration, transportation and miscellaneous expenses associated with these items are fully covered. The new tradeshow include; Plan Your Meeting (Austin, Dallas, Houston), Society of Government Meeting Planners, Southwest Showcase, Texas Association of CVBs, DFW Association Executives, Simpleview Summit, Texas Society of Association Executives (Open sponsorship and the New Ideas Conference), Connect Association, Corporate, Sports and Diversity.

The dues and memberships line item also includes an increase of approximately \$18,000 mainly associated with Destinations International, CVENT and Plan Your Meeting. Destinations International provides training, industry and legislative updates. CVENT is a nation-wide membership which allows the SPICVB to participate in marketing efforts to group business meeting planners to increase occupancy, average daily rate (ADR), etc in low-season sales. Plan Your Meeting takes place in the form of live events in Austin, Houston and Dallas and allows the CVB to participate in these face-to-face meetings.

**Events Marketing:** This division is responsible for marketing and managing the special events that are held on the Island. Sponsorships totaling \$695,987 have been budgeted for next fiscal year. Additionally, the City allocated local occupancy tax revenue for ecological tourism in the amount of \$50,000. Known and/or recurring events that have been included in the budget are the choreographed fireworks display shows for three summer holidays, which have been budgeted for \$80,000, the same as prior years.

No transfer for public safety reimbursement during Spring Break has been budgeted. However, staff will request a budget amendment after next Spring Break once the actual cost is known.

**Marketing:** This division has no personnel costs and is where marketing related expenses are budgeted.



The professional services line item includes a special events survey contract with the University of Texas Rio Grande Valley (UTRGV) in the amount of \$119,500 that provides an in-depth analysis of operational and marketing performance for several events throughout the fiscal year. The UTRGV team provides a full report, all staffing, and resources necessary to conduct these special event surveys. This will be the third year the City and UTRGV have partnered together for this project.

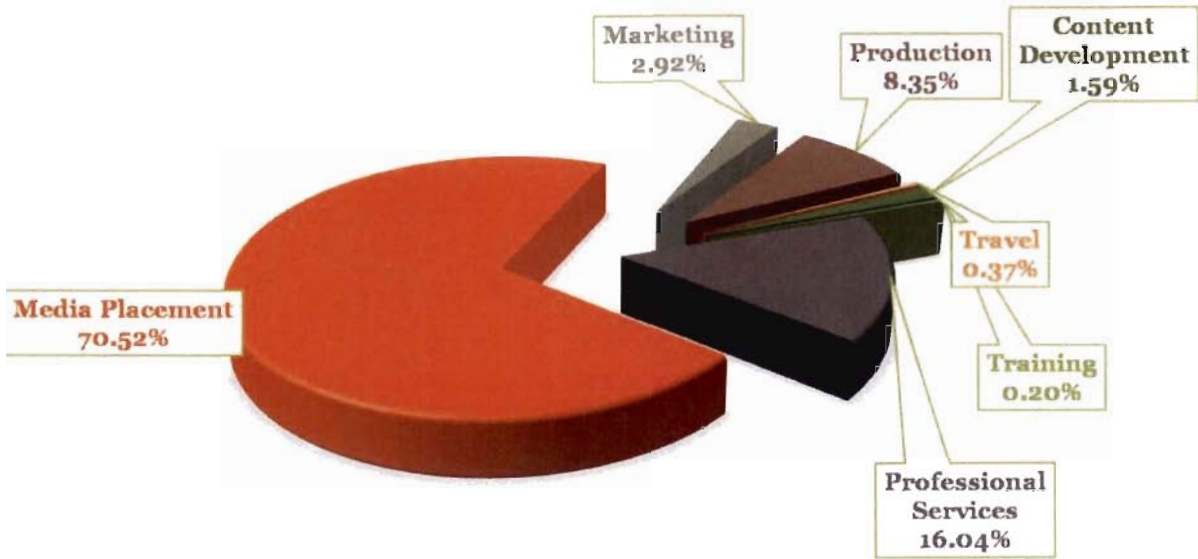
Included in the same line item are \$43,500 budgeted for Visa Vue Travel (VVT), a reporting system that provides actual spending on all market groups (lodging, fast food restaurants, retail, activities, etc.) by Visa card users who spend on South Padre Island. This reporting platform allows us to place an actual dollar amount on the value of visitors. This spending provides critical information on consumer and travel behavior but, most importantly, calculates a cost-per-campaign return on investment for all marketing efforts.

Another major allocation in this line item is the contract with Arrivalist for \$115,000. Arrivalist is highly intuitive and unique technology that allows South Padre Island to measure actual arrivals to the City based on our individual marketing campaigns. Additionally, Arrivalist helps us track overall visitor behavior and foot traffic once they are on South Padre Island, giving businesses a much better understanding on how to capture larger audiences for longer periods of time.

In terms of media placement, the total budgetary amount for this line item is \$2,653,650; which includes \$2,025,000 allocated for the marketing agency, \$200,000 in group business, \$128,650 for in-house marketing and \$300,000 for the 2019-20 fall incremental.

Of the approximately \$3,763,000 budget for this division, 80% is allocated to the contract with the marketing agency.

## MARKETING BUDGET SUMMARY



A strategic planning session is scheduled for the CVAB, Special Events Committee (SEC) and City Council for August 16, 2019 and will also be open to public comments for additional input.

### **Fund 06 – Convention Centre**

This fund also utilizes hotel occupancy tax revenue but is different from the Hotel/Motel Fund as its primary purpose is to fund the facilities associated with the Convention Centre. The current draft of this budget includes a total allocation of \$922,190 (excluding payroll). There is an overall decrease of approximately \$177,000 mainly associated with a reduction in utility cost (electricity) for \$25,000 as well as capital outlay for \$143,000 due to the purchase of a new stage during the current fiscal year. Additionally, the proposed budget includes \$63,000 for facility preventative maintenance as well as \$48,000 for vehicle purchases:

#### **Facility Preventative Maintenance**

Sealing and Striping Parking Lots	\$35,000
Electrical Boxes	\$28,000
<b>Total</b>	<b>\$63,000</b>

#### **Vehicles**

F250	\$38,000
Two Buses	\$10,000
<b>Total</b>	<b>\$48,000</b>

The purchase of the buses is directly associated with transportation services in support of group sales and meetings. Having in-house access to these resources will decrease leasing costs and improve customer service to our clients. In addition, the buses will be wrapped and branded in the Island colors to further serve as rolling billboards. This convention service will also significantly increase the ability of our sales staff to leverage incentives for group business, thereby impacting offseason HOT revenues. Additionally, this resource would reduce constraints on special event logistics by providing a transportation landscape more readily accessible to event promoters.

### **CONVENTION CENTRE EXCESS RESERVES FY 2019-20**

The following projects were approved by the CVA Board but were not included in the budget:

- 1 – Spring Break 2020 Roadshow and Collegiate Incremental - \$50,000
- 2 – Airlines 2020 Incremental - \$100,000
- 3 – Mexico 2020 Incremental - \$80,000
- 4 – South Padre Island Reef - \$50,000

If excess reserves for FY 2019-20 are available, the CVA Board would like City Council's approval to purchase these items.

### **DEBT SERVICE – 2016 TAX NOTE FINANCING**

On March 2, 2016; City Council approved a plan to finance the referenced Tax Note. The plan included a yearly allocation of debt service fund balance in the amount of \$120,000 until fiscal year 2019. As the Debt Service Fund is expected to have an ending fund balance of approximately \$297,000 by the end of this current fiscal year, it is expected to use the same funding strategy for the proposed 2019/20 budget.

# Appendix A

Plan to Finance 2016 Tax  
Note Approved by City  
Council

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** March 2, 2016

**NAME & TITLE:** Rodrigo Gimenez

**DEPARTMENT:** Finance

**ITEM**

Discussion and action to approve a plan to finance a Tax Note for \$4,000,000 for street improvements in the city including on, but not limited to, Padre Boulevard.

**ITEM BACKGROUND**

As discussed during the regular council meeting of February 17<sup>th</sup>, staff is presenting a plan to finance a debt service payment of approximately \$620,000 annually.

**BUDGET/FINANCIAL SUMMARY**

The discussed and proposed source of revenue to pay the annual debt service would be a combination of an increase of \$0.02 in the property tax rate which would generate approximately \$450,000, an annual contribution of \$50,000 from the TIRZ fund and the allocation of reserves in the Debt Service fund of \$120,000 annually for the first three years.

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

Plan to Finance Tax Note for \$4,000,000

Description	2016	2017	2018	FYE 9/30				
				2019	2020	2021	2022	2023
Debt Service Payment	(35,000)	(620,000)	(620,000)	(620,000)	(620,000)	(620,000)	(620,000)	(620,000)
Property Tax Rate Increase (\$0.02)		450,000	450,000	450,000	450,000	450,000	450,000	450,000
TIRZ		50,000	50,000	50,000	50,000	50,000	50,000	50,000
Debt Service Reserve - Fund Balance	35,000	120,000	120,000	120,000	-	-	-	-
Balance	-	-	-	-	(120,000)	(120,000)	(120,000)	(120,000)

Revenue sources to pay annual balance of \$120,000 from 2020 through 2023:

- General Fund
- TIRZ potential increases
- Increase in property tax values

11-2

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND

FINANCIAL SUMMARY	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL		
-----						
REVENUE SUMMARY						
CONVENTION CENTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
NON-PROPERTY TAXES	5,897,663.70	6,511,633.94	6,341,110.00	2,919,922.22	7,080,810.00	739,700.00
FEES AND SERVICES	8,228.46	11,521.74	7,000.00	10,017.94	7,000.00	0.00
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	62,684.61	96,080.29	45,000.00	70,266.00	60,000.00	15,000.00
OTHER FINANCING SOURCES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>5,968,576.77</u>	<u>6,619,235.97</u>	<u>6,393,110.00</u>	<u>3,000,206.16</u>	<u>7,147,810.00</u>	<u>754,700.00</u>
EXPENDITURE SUMMARY						
VISITORS BUREAU	221,632.25	214,373.34	584,491.54	249,174.53	239,432.00	( 345,059.54)
SALES & ADMINISTRATION	1,462,737.89	1,687,221.67	2,165,361.61	1,329,594.12	2,193,531.00	28,169.39
EVENTS MARKETING	834,394.14	1,198,244.12	1,257,091.27	957,942.43	935,983.00	( 321,108.27)
MARKETING	<u>3,076,265.00</u>	<u>3,891,830.44</u>	<u>4,381,150.00</u>	<u>2,819,527.25</u>	<u>3,762,969.00</u>	<u>( 618,181.00)</u>
*** TOTAL EXPENDITURES ***	<u>5,595,029.28</u>	<u>6,991,669.57</u>	<u>8,388,094.42</u>	<u>5,356,238.33</u>	<u>7,131,915.00</u>	<u>( 1,256,179.42)</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>373,547.49</u>	<u>( 372,433.60)</u>	<u>( 1,994,984.42)</u>	<u>( 2,356,032.17)</u>	<u>15,895.00</u>	<u>2,010,879.42</u>

## 02 -HOTEL/MOTEL TAX FUND

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL		PRIOR ACTUAL		ACTUAL BUDGET	Y-T-D ACTUAL		
<u>CONVENTION CENTER REVENUE</u>								
41500	TICKET SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41600	EVENT SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41601	EVENT FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
**	REVENUE CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>NON-PROPERTY TAXES</u>								
43010	HOTEL/MOTEL OCCUPANCY TAX	5,889,421.13	6,488,931.56	6,341,110.00	2,910,855.65	7,080,810.00	739,700.00	0.00
43011	PENALTIES	4,073.87	14,529.04	0.00	5,253.92	0.00	0.00	0.00
43012	INTEREST	4,637.44	8,173.34	0.00	3,974.04	0.00	0.00	0.00
43013	REFUND OVERPAID TAXES	<u>( 468.74)</u>	<u>0.00</u>	<u>0.00</u>	<u>( 161.39)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
**	REVENUE CATEGORY TOTAL **	5,897,663.70	6,511,633.94	6,341,110.00	2,919,922.22	7,080,810.00	739,700.00	0.00
<u>FEES AND SERVICES</u>								
44014	REV DISC LOCAL OCCUPANCY TA	0.00	2,996.61	0.00	4,035.58	0.00	0.00	0.00
44050	VIDEO TAPE SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44051	LABEL/BROCHURES SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44052	SOUVENIR SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44053	CO-OP PARTNERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44054	SPI BLOWOUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44055	SPONSORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44056	RENTAL INCOME -CHAMBER	<u>8,228.46</u>	<u>8,525.13</u>	<u>7,000.00</u>	<u>5,982.36</u>	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>
**	REVENUE CATEGORY TOTAL **	8,228.46	11,521.74	7,000.00	10,017.94	7,000.00	0.00	0.00
<u>INTERGOVERNMENTAL</u>								
46051	HARLIGEN CO-OP ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46062	PIC REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46066	PUBLIC TRANSIT FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
**	REVENUE CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00	0.00



02 -HOTEL/MOTEL TAX FUND

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
<u>FINES AND FORFEITURES</u>								
45001	SPECIAL EVENTS POLICE GAMES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>								
48040	INTEREST REVENUE	22,416.75	49,622.77	20,000.00	48,072.78	35,000.00	15,000.00	
48041	CASH OVER/SHORT	0.00	0.00	0.00	0.00	0.00	0.00	
48042	MISCELLANEOUS REVENUE	( 8,991.94)	62.12	0.00	0.00	0.00	0.00	
48044	DISCOUNTS EARNED	0.00	0.00	0.00	0.00	0.00	0.00	
48045	INSURANCE PROCEEDS	0.00	18,423.84	0.00	8,750.00	0.00	0.00	
48050	RECYCLE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	
48063	ADVERTISING- WEB	49,259.80	27,971.56	25,000.00	13,443.22	25,000.00	0.00	
48064	FARE BOX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	
48066	COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	
** REVENUE CATEGORY TOTAL **		62,684.61	96,080.29	45,000.00	70,266.00	60,000.00	15,000.00	
<u>OTHER FINANCING SOURCES</u>								
49080	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	
49085	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	
49090	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00	
*** TOTAL REVENUES ***		5,968,576.77	6,619,235.97	6,393,110.00	3,000,206.16	7,147,810.00	754,700.00	

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND  
 VISITORS BUREAU  
 DEPARTMENT EXPENDITURES

	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
<u>PERSONNEL SERVICES</u>								
590-0010 SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0010-01 EXEMPT	46,258.42	47,232.78	48,660.00	35,559.26	49,147.00	48,306.00	( 5,425.00)	487.00
590-0010-02 NON EXEMPT	50,418.49	53,271.68	53,731.00	34,976.77	48,306.00	48,306.00		
590-0020 CLERICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0030 LABOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0040 TEMPORARY EMPLOYEES	14,058.26	15,073.54	14,000.00	11,269.26	14,000.00	14,000.00		0.00
590-0060 OVERTIME	760.57	634.30	1,500.00	646.97	1,500.00	1,500.00		0.00
590-0070 MEDICARE	2,474.37	2,652.04	3,084.00	2,011.70	2,992.00	2,992.00	( 92.00)	
590-0080 TMRS	13,146.40	14,125.43	13,908.00	9,317.60	12,923.00	12,923.00	( 985.00)	
590-0081 GROUP INSURANCE	17,536.23	19,159.14	21,513.00	15,555.80	22,367.00	22,367.00		854.00
590-0083 WORKERS COMPENSATION	284.20	305.22	323.00	270.98	252.00	252.00	( 71.00)	
590-0084 UNEMPLOYMENT TAX	118.32	640.31	646.00	239.54	564.00	564.00	( 82.00)	
590-0085 LONGEVITY	2,228.00	2,408.00	2,588.00	1,168.00	1,304.00	1,304.00	( 1,284.00)	
590-0090 MERIT ADJUSTMENTS	<u>2,955.00</u>	<u>3,536.28</u>	<u>6,816.54</u>	<u>6,816.54</u>	<u>0.00</u>	<u>0.00</u>	<u>( 6,816.54)</u>	
*** CATEGORY TOTAL ***	150,238.26	159,038.72	166,769.54	117,832.42	153,355.00	153,355.00	( 13,414.54)	

GOODS AND SUPPLIES

590-0101 OFFICE SUPPLIES	2,059.85	1,919.23	1,600.00	1,525.35	1,600.00	1,600.00	0.00	0.00
590-0102 LOCAL MEETINGS	20.82	183.71	200.00	60.00	200.00	200.00	0.00	0.00
590-0103 VIDEO CASSETTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0104 FUELS & LUBRICANTS	154.53	660.18	700.00	405.56	700.00	700.00	0.00	0.00
590-0107 BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0108 POSTAGE	2,816.22	2,478.54	2,300.00	2,438.88	3,000.00	3,000.00	700.00	
590-0109 PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0110 FLAGS	445.26	230.51	100.00	221.27	300.00	300.00	200.00	
590-0111 TIRES & TUBES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0113 BATTERIES	60.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0114 MEDICAL SUPPLIES	1,532.86	90.88	145.00	0.00	100.00	100.00	( 45.00)	
590-0115 LAMPS & GLOBES	250.21	138.41	300.00	28.08	150.00	150.00	( 150.00)	
590-0116 AWARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0117 SAFETY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0118 PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-0130 WEARING APPAREL	259.17	511.10	500.00	391.71	500.00	500.00	0.00	0.00
590-0150 MINOR TOOLS & EQUIPMENT	301.41	754.74	500.00	302.49	600.00	600.00	100.00	
590-0160 LAUNDRY & JANITORIAL	2,347.06	2,564.47	2,000.00	2,543.64	3,000.00	3,000.00	1,000.00	
590-0180 INFORMATION TECHNOLOGY	4,252.29	1,947.64	6,500.00	3,740.46	0.00	0.00	( 6,500.00)	
590-0190 SOFTWARE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	14,500.55	11,479.41	14,845.00	11,657.44	10,150.00	10,150.00	( 4,695.00)	

02 -HOTEL/MOTEL TAX FUND  
 VISITORS BUREAU

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
<hr/>							
<u>BULK GOODS AND SUPPLIES</u>							
590-0210	COLLATERAL PIECES	0.00	0.00	0.00	0.00	0.00	0.00
590-0230	PROMOTION ITEMS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00
<u>REPAIR AND MAINTENANCE</u>							
590-0401	FURNITURE/FIXTURES	294.00	0.00	300.00	166.00	300.00	0.00
590-0410	MACHINERY & EQUIPMENT	673.60	180.00	0.00	0.00	0.00	0.00
590-0411	BUILDINGS & STRUCTURES	5,380.01	2,133.88	1,000.00	746.37	1,000.00	0.00
590-0412	LANDSCAPE	4,794.98	3,066.75	5,000.00	3,710.00	4,600.00	( 400.00)
590-0415	SERVICE CONTRACTS	5,212.11	6,617.15	10,362.00	8,196.66	9,500.00	( 862.00)
	Pest Control	1	600.00			600.00	
	Air Filters	1	300.00			300.00	
	Mail Meter Machine	1	2,000.00			2,000.00	
	Xerox	1	3,000.00			3,000.00	
	Spectrum	1	3,600.00			3,600.00	
590-0418	PARKING LOTS	0.00	0.00	0.00	0.00	0.00	0.00
590-0420	MOTOR VEHICLES	339.99	591.86	500.00	456.81	500.00	0.00
590-0427	PLUMBING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		16,694.69	12,589.64	17,162.00	13,275.84	15,900.00	( 1,262.00)
<u>MISCELLANEOUS SERVICES</u>							
590-0501	COMMUNICATIONS	3,890.11	3,547.51	4,000.00	2,707.98	4,000.00	0.00
590-0510	RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
590-0513	TRAINING EXPENSE	174.00	30.00	335.00	150.00	550.00	215.00
590-0520	INSURANCE	11,074.46	12,003.91	12,000.00	11,804.43	12,000.00	0.00
590-0530	PROFESSIONAL SERVICES	735.40	434.75	500.00	359.09	500.00	0.00
590-0540	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
590-0550	TRAVEL EXPENSE	2,042.00	75.80	2,880.00	3,607.70	5,520.00	2,640.00
590-0551	DUES & MEMBERSHIPS	15.00	15.00	0.00	15.00	0.00	0.00
590-0558	DECORATIONS	168.00	241.14	500.00	446.88	500.00	0.00
590-0560	RENTAL	0.00	0.00	0.00	0.00	20,000.00	20,000.00
590-0580	ELECTRICITY	10,058.22	9,033.74	10,000.00	5,082.50	10,000.00	0.00
590-0581	WATER,SEWER & GARBAGE	<u>3,487.17</u>	<u>3,069.15</u>	<u>3,000.00</u>	<u>2,134.60</u>	<u>3,000.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		31,644.36	28,451.00	33,215.00	26,308.18	56,070.00	22,855.00

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND  
 VISITORS BUREAU  
 DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----			
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<u>EQUIPMNT &gt; \$5,000 OUTLAY</u>							
590-1001	BUILDINGS & STRUCTURES	7,110.84	0.00	350,000.00	79,181.82	0.00	( 350,000.00)
590-1004	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
590-1007	MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
590-1011	INFORMATION TECHNOLOGY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	7,110.84	0.00	350,000.00	79,181.82	0.00	( 350,000.00)
<u>TOURISM AND CULTURAL</u>							
590-8141	EVENTS	1,443.55	2,814.57	2,500.00	918.83	3,957.00	1,457.00
	2020 TTTW Rally Day, Mi 1	<u>3,957.00</u>				<u>3,957.00</u>	
***	CATEGORY TOTAL ***	1,443.55	2,814.57	2,500.00	918.83	3,957.00	1,457.00
<u>SPECIAL PROJECTS</u>							
590-9172	SIDEWALKS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISC ADJUSTMENTS</u>							
590-9999	MISC DEPT ADJ	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
***	DEPARTMENT TOTAL ***	<u>221,632.25</u>	<u>214,373.34</u>	<u>584,491.54</u>	<u>249,174.53</u>	<u>239,432.00</u>	<u>( 345,059.54)</u>

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----			
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<u>PERSONNEL SERVICES</u>							
592-0010	SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00
592-0010-01	EXEMPT	266,244.46	310,265.20	398,744.00	246,197.02	422,448.00	23,704.00
592-0010-02	NON EXEMPT	175,247.06	141,034.49	184,994.00	97,435.32	182,686.00	( 2,308.00)
592-0020	CLERICAL	0.00	0.00	0.00	0.00	0.00	0.00
592-0030	LABOR	0.00	0.00	0.00	0.00	0.00	0.00
592-0040	TEMPORARY EMPLOYEES	8,931.06	0.00	5,000.00	166.95	2,000.00	( 3,000.00)
592-0060	OVERTIME	6,406.96	10,513.05	12,000.00	5,392.49	15,000.00	3,000.00
592-0070	MEDICARE	7,773.93	7,247.84	12,168.00	5,334.86	12,384.00	216.00
592-0080	TMRS	62,868.15	65,623.23	83,771.00	45,536.32	84,907.00	1,136.00
592-0081	GROUP INSURANCE	52,453.37	59,150.73	79,159.00	41,713.10	83,166.00	4,007.00
592-0083	WORKERS COMPENSATION	1,151.77	1,316.15	1,002.00	857.53	849.00	( 153.00)
592-0084	UNEMPLOYMENT TAX	164.99	1,618.93	1,638.00	296.01	1,389.00	( 249.00)
592-0085	LONGEVITY	1,932.00	1,655.00	1,462.00	1,312.00	1,239.00	( 223.00)
592-0090	MERIT ADJUSTMENTS	6,895.00	9,430.08	20,449.61	19,029.35	0.00	( 20,449.61)
592-0095	SALES INCENTIVE	<u>27,040.26</u>	<u>16,072.51</u>	<u>30,000.00</u>	<u>6,457.91</u>	<u>30,000.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	617,109.01	623,927.21	830,387.61	469,728.86	836,068.00	5,680.39
<u>GOODS AND SUPPLIES</u>							
592-0101	OFFICE SUPPLIES	9,486.65	9,149.10	8,000.00	8,191.23	9,000.00	1,000.00
592-0102	LOCAL MEETINGS	9,480.95	12,665.77	9,000.00	5,669.51	8,000.00	( 1,000.00)
592-0103	VIDEO MEDIA	156.05	0.00	0.00	0.00	0.00	0.00
592-0104	FUELS & LUBRICANTS	1,406.28	1,044.02	2,000.00	675.03	1,500.00	( 500.00)
592-0107	BOOKS & PERIODICALS	0.00	585.81	0.00	0.00	0.00	0.00
592-0108	POSTAGE	29,066.12	45,164.89	40,000.00	23,581.93	40,000.00	0.00
	TEXAS APPROACH/2ND TOUC 1	40,000.00				40,000.00	
592-0108-02	FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00
592-0109	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
592-0118	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
592-0130	WEARING APPAREL	2,718.37	2,255.79	3,800.00	1,493.89	3,800.00	0.00
592-0150	MINOR TOOLS & EQUIPMENT	7,221.57	7,925.53	9,000.00	491.57	9,000.00	0.00
	NEW POP UP DISPLAY 4	1,000.00				4,000.00	
	NEW DECOR FOR BOOTHS 1	1,500.00				1,500.00	
	TABLECOVER WITH LOGO 4	300.00				1,200.00	
	XTEN CORDS, HDMI CABLES 1	1,300.00				1,300.00	
	NEW FOLDING TABLE 4	250.00				1,000.00	
592-0160	LAUNDRY & JANITORIAL	49.20	0.00	0.00	0.00	0.00	0.00
592-0180	INFORMATION TECHNOLOGY	13,135.57	73.14	10,000.00	6,232.89	5,000.00	( 5,000.00)
	2 LAPTOPS, 1 PRNTR, JANU 1	5,000.00				5,000.00	
592-0190	SOFTWARE	648.07	16,107.17	17,200.00	16,000.00	20,000.00	2,800.00
	ADBE, GO2MEETNG, OFF360 1	3,000.00				3,000.00	
	BEAR CLOUD SOFTWARE 1	<u>17,000.00</u>				<u>17,000.00</u>	
***	CATEGORY TOTAL ***	73,368.83	94,971.22	99,000.00	62,336.05	96,300.00	( 2,700.00)

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL		PRIOR ACTUAL		ACTUAL BUDGET	Y-T-D ACTUAL		
<u>BULK GOODS AND SUPPLIES</u>								
592-0210 STOCK - COLLATERAL PIECES	20,000.00		0.00		20,000.00	0.00	30,000.00	10,000.00
NW SALES PKKT, BRCHURES 1	30,000.00						30,000.00	
592-0230 STOCK - PROMOTION ITEMS	<u>54,580.23</u>		<u>50,627.16</u>		<u>60,000.00</u>	<u>49,076.07</u>	<u>60,000.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	74,580.23		50,627.16		80,000.00	49,076.07	90,000.00	10,000.00
<u>REPAIR AND MAINTENANCE</u>								
592-0401 FURNITURE & FIXTURES	865.83		2,932.25		3,000.00	2,801.07	3,000.00	0.00
592-0410 MACHINERY & EQUIPMENT	0.00		3,385.22		5,500.00	0.00	4,000.00	( 1,500.00)
592-0412 LANDSCAPE	0.00		0.00		0.00	0.00	0.00	0.00
592-0415 SERVICE CONTRACTS	48,932.60		39,014.25		67,452.00	55,095.26	56,900.00	( 10,552.00)
SIMPLEVIEW PROGRAM 1	16,000.00						16,000.00	
XEROX MACHINE 2	10,000.00						20,000.00	
HOUSING MODULE REGISTRA 1	3,000.00						3,000.00	
ERESERVATION BOOKING CA 1	6,000.00						6,000.00	
PLOTTER MAINTENANCE 1	7,900.00						7,900.00	
GROUP SALES SOFTWARE 1	4,000.00						4,000.00	
592-0420 MOTOR VEHICLES	<u>1,360.70</u>		<u>1,260.42</u>		<u>1,000.00</u>	<u>786.45</u>	<u>2,000.00</u>	<u>1,000.00</u>
*** CATEGORY TOTAL ***	51,159.13		46,592.14		76,952.00	58,682.78	65,900.00	( 11,052.00)
<u>MISCELLANEOUS SERVICES</u>								
592-0501 COMMUNICATIONS	9,458.77		9,252.59		12,750.00	6,753.19	12,750.00	0.00
592-0510 RENTAL OF EQUIPMENT	0.00		0.00		0.00	0.00	0.00	0.00
592-0511 AUTO ALLOWANCE	19,900.00		22,300.00		23,400.00	13,375.00	23,400.00	0.00
592-0513 TRAINING EXPENSE	3,280.00		7,244.02		12,830.00	4,593.00	15,618.00	2,788.00
592-0520 INSURANCE	0.00		0.00		0.00	0.00	0.00	0.00
592-0530 PROFESSIONAL SERVICES	95,836.51		153,403.76		187,500.00	141,497.98	150,000.00	( 37,500.00)
HOT ADMIN / MUNISERVICE 1	52,000.00						52,000.00	
LEGAL 1	7,000.00						7,000.00	
HOT AUDIT 1	20,000.00						20,000.00	
MISC/CREDIT CARD FEES 1	11,000.00						11,000.00	
LOBBYIST 1	60,000.00						60,000.00	
592-0531 MEDIA PLACEMENT	0.00		0.00		0.00	0.00	0.00	0.00
592-0533 MARKETING	10.00		0.00		0.00	212.13	0.00	0.00
592-0534 AIRPORT SHUTTLE SERVICE	98,991.32		47,280.00		72,048.00	56,535.00	90,000.00	17,952.00
592-0535 FAMILIARIZATION TOUR	30,894.16		38,490.11		50,000.00	26,484.59	50,000.00	0.00
592-0537 PRODUCTION	0.00		0.00		0.00	0.00	0.00	0.00
592-0538 CONVENTION SERVICES	46,820.33		95,571.80		207,020.00	66,759.76	206,820.00	( 200.00)
592-0540 ADVERTISING	0.00		0.00		0.00	0.00	0.00	0.00
592-0545 NON-LOCAL MEETINGS	0.00		3,871.20		7,000.00	2,234.05	7,000.00	0.00
592-0550 TRAVEL EXPENSE	53,453.58		37,170.83		35,000.00	35,670.03	20,252.00	( 14,748.00)

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL		PRIOR ACTUAL		ACTUAL BUDGET	Y-T-D ACTUAL		
592-0550-01 TRADESHOW TRAVEL EXPENSE	0.00		0.00		0.00	0.00	19,940.00	19,940.00
592-0551 DUES & MEMBERSHIPS	42,856.19		49,531.01		44,080.00	44,117.65	62,380.00	18,300.00
TX HOTEL & LODGING ASSO	1	428.00					428.00	
THLA	1	20,000.00					20,000.00	
CONNECT (TX, CHICAGO, G	1	8,974.00					8,974.00	
TACVB	1	3,274.00					3,274.00	
AMAZON PRIME	1	110.00					110.00	
CONSTANT CONTACT	1	480.00					480.00	
TTIA ANNUAL TRAVEL SUMM	1	1,025.00					1,025.00	
TTIA UNITY DINNER	1	1,095.00					1,095.00	
TTIA	1	2,900.00					2,900.00	
TSAE	1	1,500.00					1,500.00	
SGMP	1	700.00					700.00	
NASC SPORTS SYMPOSIUM	1	3,799.00					3,799.00	
TTRA TECHNOLOGY CONFERE	1	1,720.00					1,720.00	
MPI HILL COUNTRY	1	495.00					495.00	
PYM	1	2,500.00					2,500.00	
CVENT	1	2,500.00					2,500.00	
DFWAE	1	500.00					500.00	
MISC DUES	1	1,380.00					1,380.00	
DESTINATIONS INTERNATIO	1	9,000.00					9,000.00	
592-0553 TRADE SHOW FEES	39,059.57		52,195.02		50,000.00	40,508.21	65,000.00	15,000.00
592-0558 DECORATIONS	1,668.46		520.60		2,000.00	33.69	2,000.00	0.00
592-0561 HISTORIC PRESERVATION	<u>908.40</u>		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	443,137.29		516,830.94		703,628.00	438,774.28	725,160.00	21,532.00
<u>EQUIPMNT &gt; \$5,000 OUTLAY</u>								
592-1001 BUILDINGS & STRUCTURES	0.00		0.00		0.00	0.00	0.00	0.00
592-1004 MACHINERY & EQUIPMENT	0.00		0.00		0.00	0.00	0.00	0.00
592-1007 MOTOR VEHICLES	0.00		0.00		0.00	0.00	0.00	0.00
592-1010 SOFTWARE	0.00		0.00		0.00	0.00	0.00	0.00
592-1011 INFORMATION TECHNOLOGY	<u>0.00</u>		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	0.00		0.00		0.00	0.00	0.00	0.00
<u>INTERFUND TRANSFERS</u>								
592-9471 TSF TO GF - ADM OVERHEAD	<u>202,406.04</u>		<u>354,273.00</u>		<u>375,394.00</u>	<u>250,262.68</u>	<u>380,103.00</u>	<u>4,709.00</u>
*** CATEGORY TOTAL ***	202,406.04		354,273.00		375,394.00	250,262.68	380,103.00	4,709.00

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL		
<hr/>						
<u>OTHER SERVICES</u>						
592-9031 RECRUITMENT COST	<u>977.36</u>	<u>0.00</u>	<u>0.00</u>	<u>733.40</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	977.36	0.00	0.00	733.40	0.00	0.00
 <u>MISC ADJUSTMENTS</u>						
592-9999 MISC DEPT ADJ	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
*** DEPARTMENT TOTAL ***	<u>1,462,737.89</u>	<u>1,687,221.67</u>	<u>2,165,361.61</u>	<u>1,329,594.12</u>	<u>2,193,531.00</u>	<u>28,169.39</u>



## 02 -HOTEL/MOTEL TAX FUND

## EVENTS MARKETING

## DEPARTMENT EXPENDITURES

	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL		PRIOR ACTUAL		ACTUAL BUDGET	Y-T-D ACTUAL		
<u>PERSONNEL SERVICES</u>								
593-0010-01 EXEMPT	0.00		46,999.94		47,000.00	35,376.67	48,410.00	1,410.00
593-0010-02 NON EXEMPT	0.00		0.00		0.00	0.00	0.00	0.00
593-0030 LABOR	0.00		0.00		0.00	0.00	0.00	0.00
593-0040 TEMPORARY EMPLOYEES	0.00		0.00		0.00	3,000.00	0.00	0.00
593-0060 OVERTIME	0.00		0.00		0.00	0.00	0.00	0.00
593-0070 MEDICARE	0.00		636.42		884.00	558.08	910.00	26.00
593-0080 TMRS	0.00		7,069.35		6,292.00	4,483.02	6,322.00	30.00
593-0081 GROUP INSURANCE	0.00		6,765.14		7,255.00	5,898.24	7,556.00	301.00
593-0083 WORKERS COMPENSATION	( 4.48)		111.85		1,203.00	961.97	1,011.00	( 192.00)
593-0084 UNEMPLOYMENT TAX	0.00		167.22		142.00	9.00	124.00	( 18.00)
593-0085 LONGEVITY	0.00		0.00		22.00	22.00	82.00	60.00
593-0090 MERIT ADJUSTMENTS	<u>0.00</u>		<u>0.00</u>		<u>3,408.27</u>	<u>3,408.27</u>	<u>0.00</u>	<u>( 3,408.27)</u>
*** CATEGORY TOTAL ***	( 4.48)		61,749.92		66,206.27	53,717.25	64,415.00	( 1,791.27)
<u>GOODS AND SUPPLIES</u>								
593-0101 OFFICE SUPPLIES	1,006.57		2,108.13		2,000.00	1,824.69	2,000.00	0.00
593-0104 FUEL & LUBRICANTS	0.00		0.00		0.00	0.00	0.00	0.00
593-0130 WEARING APPAREL	0.00		0.00		0.00	0.00	0.00	0.00
593-0150 MINOR TOOLS & EQUIPMENT	2,246.37		1,368.18		2,500.00	2,328.00	2,500.00	0.00
Outdoor Feather Flags	1	1,200.00					1,200.00	
Pop Up Tents	1	1,300.00					1,300.00	
593-0180 INFORMATION TECHNOLOGY	0.00		6,125.56		3,000.00	2,151.76	0.00	( 3,000.00)
593-0190 SOFTWARE	<u>0.00</u>		<u>1,534.98</u>		<u>10,694.00</u>	<u>10,694.00</u>	<u>0.00</u>	<u>( 10,694.00)</u>
*** CATEGORY TOTAL ***	3,252.94		11,136.85		18,194.00	16,998.45	4,500.00	( 13,694.00)
<u>REPAIR AND MAINTENANCE</u>								
593-0420 MOTOR VEHICLES	<u>0.00</u>		<u>327.26</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	0.00		327.26		0.00	0.00	0.00	0.00
<u>MISCELLANEOUS SERVICES</u>								
593-0501 COMMUNICATIONS	0.00		1,300.00		1,200.00	800.00	1,200.00	0.00
593-0511 AUTO ALLOWANCE	0.00		4,550.00		4,200.00	2,800.00	4,200.00	0.00
593-0513 TRAINING	129.00		125.95		4,120.00	2,815.90	8,480.00	4,360.00
593-0520 INSURANCE	0.00		0.00		0.00	0.00	0.00	0.00
593-0530 PROFESSIONAL SERVICE	0.00		0.00		0.00	11.36	0.00	0.00
593-0540 ADVERTISING	0.00		0.00		0.00	0.00	0.00	0.00
593-0550 TRAVEL	2,528.39		6,724.37		11,733.00	7,475.40	3,611.00	( 8,122.00)

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND  
 EVENTS MARKETING

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
593-0551	DUES & MEMBERSHIPS	1,093.76	2,259.00	325.00	1,257.93	3,590.00	3,265.00
	NASC MEMBERSHIPS 1	<u>3,590.00</u>				<u>3,590.00</u>	
*** CATEGORY TOTAL ***		3,751.15	14,959.32	21,578.00	15,160.59	21,081.00	( 497.00)
<u>EQUIPMNT &gt; \$5,000 OUTLAY</u>							
593-1001	BUILDINGS & STRUCTURES	0.00	22,350.00	0.00	0.00	0.00	0.00
593-1006	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00
593-1007	MOTOR VEHICLES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		0.00	22,350.00	0.00	0.00	0.00	0.00
<u>SPRING BREAK</u>							
593-7010	HOSTING COSTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00
<u>TOURISM AND CULTURAL</u>							
593-8015	TEXAS POLICE GAMES	0.00	0.00	0.00	0.00	0.00	0.00
593-8030	FIREWORKS	80,000.00	80,000.00	80,000.00	50,000.00	80,000.00	0.00
593-8045	KITE BOARDING RODEO	0.00	0.00	0.00	0.00	0.00	0.00
593-8060	ENTRANCE SIGNS	3,580.00	7,587.00	10,000.00	6,035.00	10,000.00	0.00
593-8068	KITEFEST	0.00	0.00	0.00	0.00	0.00	0.00
593-8070	BEACH AND BIKERFEST	0.00	0.00	0.00	0.00	0.00	0.00
593-8071	SPI MARATHON	0.00	0.00	0.00	0.00	0.00	0.00
593-8074	SPRING BREAK	0.00	5,896.69	7,000.00	7,043.92	10,000.00	3,000.00
593-8075	SAND CASTLE DAYS/SUMMER CON	0.00	0.00	0.00	0.00	0.00	0.00
593-8077	MEMORIAL DAY CONCERT	0.00	0.00	0.00	0.00	0.00	0.00
593-8080	NCAA MEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
593-8081	NBA D LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00
593-8084	SPI Bikefest	0.00	0.00	0.00	0.00	0.00	0.00
593-8086	TIFT	0.00	0.00	0.00	0.00	0.00	0.00
593-8088	LKT	0.00	0.00	0.00	0.00	0.00	0.00
593-8099	MISC. SPONSORSHIPS	<u>628,050.53</u>	<u>621,248.98</u>	<u>684,796.00</u>	<u>486,329.62</u>	<u>695,987.00</u>	<u>11,191.00</u>
*** CATEGORY TOTAL ***		711,630.53	714,732.67	781,796.00	549,408.54	795,987.00	14,191.00

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND  
 EVENTS MARKETING

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL		
<hr/>							
<u>TOURISM AND CULTURAL</u>							
593-8101	ECOTOURISM SPONSORSHIPS	0.00	25,423.10	50,000.00	3,340.60	50,000.00	0.00
593-8115	HIGH SCHOOL BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
593-8118	FALL CONCERT SERIES	0.00	0.00	0.00	0.00	0.00	0.00
593-8131	KING OF THE CAUSEWAY	0.00	0.00	0.00	0.00	0.00	0.00
593-8142	JAILBREAK	0.00	0.00	0.00	0.00	0.00	0.00
593-8143	SAND CRAB RUN	0.00	0.00	0.00	0.00	0.00	0.00
593-8144	SPRING BREAK SPONSORSHIP	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	0.00	25,423.10	50,000.00	3,340.60	50,000.00	0.00
 <u>INTERFUND TRANSFERS</u>							
593-9471	TSF TO GF - SPRINGBREAK	115,764.00	332,565.00	319,317.00	319,317.00	0.00	( 319,317.00)
***	CATEGORY TOTAL ***	115,764.00	332,565.00	319,317.00	319,317.00	0.00	( 319,317.00)
 <u>MISC ADJUSTMENTS</u>							
593-9999	MISC DEPT ADJ	0.00	15,000.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	0.00	15,000.00	0.00	0.00	0.00	0.00
***	DEPARTMENT TOTAL ***	834,394.14	1,198,244.12	1,257,091.27	957,942.43	935,983.00	( 321,108.27)
		=====	=====	=====	=====	=====	=====

02 -HOTEL/MOTEL TAX FUND

MARKETING

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL		
<u>GOODS AND SUPPLIES</u>							
594-0103	VIDEO MEDIA	0.00	0.00	0.00	0.00	0.00	0.00
594-0108	FULFILMENT AND POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00
<u>BULK GOODS AND SUPPLIES</u>							
594-0230	STOCK PROMO - TRADE SHOWS	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS SERVICES</u>							
594-0513	TRAINING EXPENSE	0.00	0.00	0.00	0.00	7,650.00	7,650.00
594-0530	PROFESSIONAL SERVICE	321,850.00	669,839.43	603,500.00	437,206.36	603,500.00	0.00
	TAG PUBLIC RELATIONS	1	96,000.00			96,000.00	
	TAG SOC MEDIA STRTGY &	1	12,000.00			12,000.00	
	TAG ADV ANLYTCS & REPOR	1	24,800.00			24,800.00	
	TAG ACCT SERVICES	1	162,000.00			162,000.00	
	SKIFT RESEARCH	1	2,100.00			2,100.00	
	SMITH TRAVEL RESEARCH R	1	7,000.00			7,000.00	
	SRC STRTGIES/TX HOT PER	4	400.00			1,600.00	
	UTRGV SPECIAL EVENT SUR	1	119,500.00			119,500.00	
	VISA VUE TRAVEL	1	43,500.00			43,500.00	
	KEY DATA	1	3,300.00			3,300.00	
	TOURISM RPRTS - DI, VRB	1	16,700.00			16,700.00	
	ARRIVALIST	1	115,000.00			115,000.00	
594-0531	MEDIA PLACEMENT	2,093,263.17	2,694,755.24	3,380,000.00	1,981,480.67	2,653,650.00	( 726,350.00)
	TAG RESEARCH, PLAN, PLA	1	2,025,000.00			2,025,000.00	
	IN-HOUSE GROUP BUSINESS	1	200,000.00			200,000.00	
	IN - HS MISC MARKETING	1	128,650.00			128,650.00	
	FALL 19/20 INCREMENTAL	1	300,000.00			300,000.00	
594-0533	MARKETING	91,120.97	122,505.16	109,800.00	74,475.46	110,000.00	200.00
	ACTIVE ON	1	12,000.00			12,000.00	
	UPRIGHT SOCIAL	1	3,600.00			3,600.00	
	ISSUU PUBLISHING	1	1,000.00			1,000.00	
	LUMEN	1	1,788.00			1,788.00	
	UTRIP	1	10,500.00			10,500.00	
	ONCE THERE	1	7,500.00			7,500.00	
	SPECIAL EVENT BOOSTING	1	10,000.00			10,000.00	
	TIMELY	1	1,188.00			1,188.00	
	BARBERSTOCK	1	14,388.00			14,388.00	
	BEE PRO	1	263.00			263.00	

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

02 -HOTEL/MOTEL TAX FUND

MARKETING

DEPARTMENT EXPENDITURES

		TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
		PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
REDAWNING / BLIZZARD	1	18,000.00						18,000.00	
SPROUT SOCIAL / SMPL ME	1	11,000.00						11,000.00	
CISION	1	8,500.00						8,500.00	
CANVA	1	10,273.00						10,273.00	
594-0535	FAMILIARIZATION TOURS	0.00	0.00	0.00	1,024.48	0.00	0.00		0.00
594-0537	PRODUCTION/CONTENT DEVELOPM	452,319.69	329,989.66	200,000.00	261,166.12	314,200.00	261,166.12	314,200.00	114,200.00
	TAG - CREATIVE & CONTEN	1	194,200.00			194,200.00		194,200.00	
	TAG - PRODUCTION & EDIT	1	120,000.00			120,000.00		120,000.00	
594-0538	CONVENTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-0550	TRAVEL EXPENSE/TRADE SHOWS	19,602.47	16,098.10	10,000.00	6,554.03	13,969.00	6,554.03	13,969.00	3,969.00
	AGENCY TRAVEL	1	10,000.00			10,000.00		10,000.00	
	STAFF TRAVEL	1	3,969.00			3,969.00		3,969.00	
594-0553	TRADESHOW FEES	3,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-0554	FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-0559	CONTENT DEVELOPMENT	94,908.70	58,642.85	77,850.00	57,620.13	60,000.00	57,620.13	60,000.00	( 17,850.00)
	TAG - WEBSITE MNTNCE &	1	<u>60,000.00</u>					<u>60,000.00</u>	
***	CATEGORY TOTAL ***		3,076,265.00	3,891,830.44	4,381,150.00	2,819,527.25	3,762,969.00	3,762,969.00	( 618,181.00)
***	DEPARTMENT TOTAL ***		<u>3,076,265.00</u>	<u>3,891,830.44</u>	<u>4,381,150.00</u>	<u>2,819,527.25</u>	<u>3,762,969.00</u>	<u>3,762,969.00</u>	<u>( 618,181.00)</u>
***	TOTAL EXPENDITURES ***		<u>5,595,029.28</u>	<u>6,991,669.57</u>	<u>8,388,094.42</u>	<u>5,356,238.33</u>	<u>7,131,915.00</u>	<u>7,131,915.00</u>	<u>( 1,256,179.42)</u>

\*\*\* END OF REPORT \*\*\*

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

06 -CONVENTION CENTER FUND

FINANCIAL SUMMARY	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
-----							
REVENUE SUMMARY							
CONVENTION CENTER REVENUE	293,391.70	303,919.35	235,000.00	195,732.28	270,000.00	35,000.00	
NON-PROPERTY TAXES	1,706,553.62	1,758,362.15	1,266,487.00	583,052.66	1,200,000.00	( 66,487.00)	
FEES AND SERVICES	0.00	1,038.62	0.00	1,875.93	0.00	0.00	
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
MISCELLANEOUS	15,179.66	40,917.06	15,000.00	48,913.61	25,000.00	10,000.00	
OTHER FINANCING SOURCES	<u>12,463.87</u>	<u>400.00</u>	<u>0.00</u>	<u>2,229.34</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>2,027,588.85</u>	<u>2,104,637.18</u>	<u>1,516,487.00</u>	<u>831,803.82</u>	<u>1,495,000.00</u>	<u>( 21,487.00)</u>	
EXPENDITURE SUMMARY							
CONVENTION CENTER	<u>1,649,159.14</u>	<u>1,407,252.44</u>	<u>1,636,083.70</u>	<u>1,069,463.01</u>	<u>1,458,940.00</u>	<u>( 177,143.70)</u>	
*** TOTAL EXPENDITURES ***	<u>1,649,159.14</u>	<u>1,407,252.44</u>	<u>1,636,083.70</u>	<u>1,069,463.01</u>	<u>1,458,940.00</u>	<u>( 177,143.70)</u>	
** REVENUES OVER (UNDER) EXPENDITURES **	<u>378,429.71</u>	<u>697,384.74</u>	<u>( 119,596.70)</u>	<u>( 237,659.19)</u>	<u>36,060.00</u>	<u>155,656.70</u>	

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

06 -CONVENTION CENTER FUND

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
<u>CONVENTION CENTER REVENUE</u>								
41000 RENTAL FEES	269,603.55	276,366.56	215,000.00	186,565.00	250,000.00	35,000.00		
41100 FOOD SALES	0.00	0.00	0.00	0.00	0.00	0.00		
41110 LIQUOR SALES	0.00	0.00	0.00	0.00	0.00	0.00		
41120 WINE SALES	0.00	0.00	0.00	0.00	0.00	0.00		
41130 BEER SALES	0.00	0.00	0.00	0.00	0.00	0.00		
41160 CONCESSION COMMISSIONS & SA	0.00	986.51	0.00	0.00	0.00	0.00		
41170 CATERING COMMISSIONS	22,962.95	25,776.28	20,000.00	9,167.28	20,000.00	0.00		
41180 BEVERAGE COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00		
41190 AUDIO/VISUAL RENTAL COMMISS	185.00	380.00	0.00	0.00	0.00	0.00		
41200 SOUVENIR COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00		
41300 CONVENTION DECORATING COMMI	0.00	0.00	0.00	0.00	0.00	0.00		
41400 EQUIPMENT RENTAL	640.20	410.00	0.00	0.00	0.00	0.00		
41450 WI-FI RENTAL	0.00	0.00	0.00	0.00	0.00	0.00		
41500 TICKET SALES	0.00	0.00	0.00	0.00	0.00	0.00		
41600 EVENT SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00		
41700 EVENT ELECTRIC FEES	0.00	0.00	0.00	0.00	0.00	0.00		
** REVENUE CATEGORY TOTAL **	293,391.70	303,919.35	235,000.00	195,732.28	270,000.00	35,000.00		
<u>NON-PROPERTY TAXES</u>								
43010 HOTEL/MOTEL OCCUPANCY TAX	1,704,162.05	1,752,223.74	1,266,487.00	581,254.84	1,200,000.00	( 66,487.00)		
43011 PENALTIES	1,180.23	3,925.10	0.00	1,049.34	0.00	0.00		
43012 INTEREST	1,352.86	2,213.31	0.00	793.74	0.00	0.00		
43013 REFUND OVERPAID TAXES	( 141.52)	0.00	0.00	( 45.26)	0.00	0.00		
** REVENUE CATEGORY TOTAL **	1,706,553.62	1,758,362.15	1,266,487.00	583,052.66	1,200,000.00	( 66,487.00)		
<u>FEES AND SERVICES</u>								
44014 REV DISC LOCAL OCCUPANCY TA	0.00	1,038.62	0.00	1,875.93	0.00	0.00		
** REVENUE CATEGORY TOTAL **	0.00	1,038.62	0.00	1,875.93	0.00	0.00		
<u>INTERGOVERNMENTAL</u>								
46062 PIC REIMURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00		
46068 GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00		
** REVENUE CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00		

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

06 -CONVENTION CENTER FUND

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL			
<u>MISCELLANEOUS</u>								
48040	INTEREST REVENUE	12,785.86	37,590.68	15,000.00	42,698.06	25,000.00	10,000.00	
48041	CASH OVER/SHORT	0.00	30.00	0.00	0.00	0.00	0.00	
48042	MISCELLANEOUS REVENUE	2,393.80	3,296.38	0.00	6,215.55	0.00	0.00	
48044	DISCOUNTS EARNED	0.00	0.00	0.00	0.00	0.00	0.00	
48045	INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
**	REVENUE CATEGORY TOTAL **	15,179.66	40,917.06	15,000.00	48,913.61	25,000.00	10,000.00	
<u>OTHER FINANCING SOURCES</u>								
49070	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
49071	LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
49080	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	
49085	SALE OF FIXED ASSETS	12,463.87	400.00	0.00	2,229.34	0.00	0.00	
49090	TRANSFERS IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
**	REVENUE CATEGORY TOTAL **	12,463.87	400.00	0.00	2,229.34	0.00	0.00	
***	TOTAL REVENUES ***	<u>2,027,588.85</u>	<u>2,104,637.18</u>	<u>1,516,487.00</u>	<u>831,803.82</u>	<u>1,495,000.00</u>	<u>( 21,487.00)</u>	



CITY OF SOUTH PADRE ISLAND  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2019

## 06 -CONVENTION CENTER FUND

## CONVENTION CENTER

## DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL		
<u>PERSONNEL SERVICES</u>						
565-0010 SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00
565-0010-01 EXEMPT	0.00	18,461.50	0.00	36,129.26	49,934.00	49,934.00
565-0010-02 NON EXEMPT	289,791.22	290,013.96	320,608.00	208,728.53	267,567.00	( 53,041.00)
565-0020 CLERICAL	0.00	0.00	0.00	0.00	0.00	0.00
565-0030 LABOR	0.00	0.00	0.00	0.00	0.00	0.00
565-0040 TEMPORARY EMPLOYEES	0.00	5,374.52	15,000.00	13,358.68	43,000.00	28,000.00
565-0060 OVERTIME	27,482.67	25,833.35	30,000.00	22,274.22	30,000.00	0.00
565-0070 MEDICARE	4,675.39	4,949.11	7,803.00	5,480.84	10,007.00	2,204.00
565-0080 TMRS	42,256.90	45,776.70	46,938.00	36,809.65	45,384.00	( 1,554.00)
565-0081 GROUP INSURANCE	57,860.43	65,159.28	71,556.00	52,973.78	74,518.00	2,962.00
565-0083 WORKERS COMPENSATION	7,598.36	8,039.81	9,492.00	7,920.60	8,402.00	( 1,090.00)
565-0084 UNEMPLOYMENT TAX	131.35	1,620.00	1,654.00	144.70	1,829.00	175.00
565-0085 LONGEVITY	5,926.00	6,526.00	7,127.00	7,126.00	6,109.00	( 1,018.00)
565-0090 MERIT ADJUSTMENTS	9,850.00	11,787.60	34,082.70	30,674.43	0.00	( 34,082.70)
565-0095 SALES INCENTIVE	0.00	0.00	0.00	3,408.27	0.00	0.00
*** CATEGORY TOTAL ***	445,572.32	483,541.83	544,260.70	425,028.96	536,750.00	( 7,510.70)
<u>GOODS AND SUPPLIES</u>						
565-0101 OFFICE SUPPLIES	2,831.53	3,683.39	3,500.00	2,776.07	3,500.00	0.00
565-0102 LOCAL MEETINGS	632.16	616.93	200.00	191.40	200.00	0.00
565-0103-01 CONSUMABLES	2,338.96	3,025.63	2,100.00	1,728.00	2,100.00	0.00
565-0104 FUELS & LUBRICANTS	1,881.79	2,727.32	3,000.00	2,330.59	4,000.00	1,000.00
565-0105 CHEMICALS	0.00	396.78	0.00	0.00	0.00	0.00
565-0107 BOOKS & PERIODICALS	130.00	0.00	0.00	0.00	0.00	0.00
565-0108 POSTAGE	0.00	581.43	600.00	0.00	0.00	( 600.00)
565-0109 PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
565-0110 FLAGS	0.00	499.80	600.00	151.69	600.00	0.00
565-0111 TIRES & TUBES	0.00	0.00	0.00	0.00	0.00	0.00
565-0112 SIGNS	0.00	0.00	0.00	0.00	0.00	0.00
565-0113 BATTERIES	452.68	455.67	0.00	0.00	0.00	0.00
565-0114 MEDICAL	2,354.82	953.74	700.00	866.76	1,000.00	300.00
565-0115 LAMPS & GLOBES	3,782.38	6,323.01	4,000.00	3,565.74	4,000.00	0.00
565-0117 SAFETY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
565-0130 WEARING APPAREL	6,086.45	6,280.75	6,500.00	4,828.32	6,800.00	300.00
565-0150 MINOR TOOLS & EQUIPMENT	5,423.89	6,537.77	6,000.00	3,172.58	6,000.00	0.00
565-0160 LAUNDRY & JANITORIAL	23,223.74	25,229.29	23,000.00	20,135.44	25,000.00	2,000.00
565-0175 CATER RESALE FOOD/BEVERAGES	0.00	0.00	0.00	0.00	0.00	0.00
565-0176 CONCESSION SUPPLIES	2,107.88	928.47	1,500.00	1,083.31	1,306.00	( 194.00)
565-0177 CATERING & KITCHEN SUPPLIES	0.00	971.47	1,000.00	486.29	1,000.00	0.00
565-0180 INFORMATION TECHNOLOGY	312.43	569.45	0.00	0.00	0.00	0.00
565-0190 SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***	51,558.71	59,780.90	52,700.00	41,316.19	55,506.00	2,806.00

06 -CONVENTION CENTER FUND  
 CONVENTION CENTER

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
<hr/>							
<b>BULK GOODS AND SUPPLIES</b>							
565-0210	COLLATERAL PIECES	0.00	0.00	0.00	0.00	0.00	0.00
565-0230	PROMOTIONAL ITEMS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00
<b>REPAIR AND MAINTENANCE</b>							
565-0401	FURNITURE & FIXTURES	49,277.23	15,702.67	17,000.00	8,817.54	15,000.00	( 2,000.00)
565-0410	MACHINERY & EQUIPMENT	39,005.75	38,461.95	23,000.00	22,948.48	21,000.00	( 2,000.00)
565-0411	BUILDING & STRUCTURES	26,641.42	26,848.50	15,000.00	9,668.92	13,000.00	( 2,000.00)
565-0412	LANDSCAPE MAINT.	27,739.27	22,948.67	30,000.00	655.04	20,000.00	( 10,000.00)
565-0415	SERVICE CONTRACTS	79,356.91	80,576.61	96,344.00	67,079.74	96,674.00	330.00
	PHONE SYSTEM MAINTENANC	1 2,500.00				2,500.00	
	SPECTRUM	1 40,000.00				40,000.00	
	PEST CONTROL	1 3,200.00				3,200.00	
	MEETING MATRIX	1 3,800.00				3,800.00	
	FILTER FIRST AC FILTERS	1 5,100.00				5,100.00	
	A/V AUDIO MAINTENANCE	1 2,000.00				2,000.00	
	RCM CHEMICAL	1 1,800.00				1,800.00	
	SPRINKLER SYSTEM MAINT	1 660.00				660.00	
	GENERATOR MAINTENANCE	1 3,300.00				3,300.00	
	SIMPLEX FIRE SPRINKLER	1 2,560.00				2,560.00	
	AC MAINT - INPECT & SER	1 15,000.00				15,000.00	
	ECO LAB - KITCHEN CHEMI	1 1,800.00				1,800.00	
	FATTY CHEM - GREASE TRA	1 1,900.00				1,900.00	
	SIMPLEX GRINNELL ALARM	1 1,854.00				1,854.00	
	FIRE PUMP REPAIR & SERV	1 3,446.00				3,446.00	
	RESERVE CLOUD RESERVATI	1 3,000.00				3,000.00	
	LED SIGN MAINT AGREEMEN	1 1,754.00				1,754.00	
	SINGS PLUS MAINT AGREEM	1 3,000.00				3,000.00	
565-0418	PARKING LOTS	184.00	691.38	0.00	0.00	0.00	0.00
565-0420	MOTOR VEHICLES	1,193.58	1,150.20	2,000.00	2,163.36	11,000.00	9,000.00
	2 BUSES (MAINTENANCE)	1 9,000.00				9,000.00	
	MISC	1 2,000.00				2,000.00	
565-0421	RADIOS & COMMUNCIATIONS	0.00	0.00	0.00	0.00	0.00	0.00
565-0427	PLUMBING	<u>185.01</u>	<u>508.26</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		223,583.17	186,888.24	183,344.00	111,333.08	176,674.00	( 6,670.00)

06 -CONVENTION CENTER FUND  
 CONVENTION CENTER

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
<hr/>							
<u>MISCELLANEOUS SERVICES</u>							
565-0501	COMMUNICATIONS	11,699.33	11,189.56	14,000.00	9,457.06	14,000.00	0.00
565-0510	RENTAL OF EQUIPMENT	1,781.29	1,916.58	2,000.00	1,425.95	2,000.00	0.00
565-0513	TRAINING EXPENSE	0.00	149.00	1,640.00	180.00	2,170.00	530.00
565-0520	INSURANCE	117,359.73	125,142.64	125,000.00	129,945.00	130,000.00	5,000.00
565-0529	CREDIT CARD FEES	7,206.87	8,151.08	6,500.00	7,347.68	8,500.00	2,000.00
565-0530	PROFESSIONAL SERVICES	45,280.80	22,654.73	55,000.00	15,091.90	46,000.00	( 9,000.00)
565-0531	MEDIA PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
565-0533	MARKETING	0.00	0.00	0.00	0.00	0.00	0.00
565-0535	BOND ISSUANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
565-0540	ADVERTISING	227.00	0.00	0.00	229.20	0.00	0.00
565-0550	TRAVEL EXPENSES	1,761.47	0.00	2,866.00	710.70	4,200.00	1,334.00
565-0551	DUES & MEMBERSHIPS	485.00	2,844.00	1,140.00	380.00	1,140.00	0.00
	NOTARY LICENSE RENEWAL 1	200.00				200.00	
	INT'L ASSOC. OF VENUE M 1	940.00				940.00	
565-0553	TRAVEL SHOWS/FEES	0.00	0.00	0.00	0.00	0.00	0.00
565-0558	DECORATIONS	1,635.64	0.00	2,000.00	928.93	2,000.00	0.00
565-0560	CAMERON COUNTY LEASE	13,957.31	15,362.29	15,000.00	8,945.52	18,000.00	3,000.00
565-0580	ELECTRICITY	346,771.75	232,125.49	300,000.00	194,412.07	275,000.00	( 25,000.00)
565-0581	WATER, SEWER & GARBAGE	<u>69,059.80</u>	<u>68,056.67</u>	<u>70,000.00</u>	<u>44,891.32</u>	<u>70,000.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		617,225.99	487,592.04	595,146.00	413,945.33	573,010.00	( 22,136.00)
 <u>EQUIPMNT &gt; \$5,000 OUTLAY</u>							
565-1001	BUILDINGS & STRUCTURES	273,336.01	118,392.96	87,025.00	69,087.45	63,000.00	( 24,025.00)
	PARKING LT SEALED & STR 1	35,000.00				35,000.00	
	ELECTRICAL BOXES 1	28,000.00				28,000.00	
565-1004	MACHINERY & EQUIPMENT	0.00	25,299.79	167,608.00	4,552.00	0.00	( 167,608.00)
565-1005	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
565-1007	MOTOR VEHICLES	31,051.14	40,275.75	0.00	0.00	48,000.00	48,000.00
	CVB - F250 1	38,000.00				38,000.00	
	PURCHASE OF BUS 2	5,000.00				10,000.00	
565-1010	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
565-1011	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
565-1012	LANDSCAPE	0.00	0.00	0.00	0.00	0.00	0.00
565-1013	OTHER FIN USES-LEASE PURCHA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		304,387.15	183,968.50	254,633.00	73,639.45	111,000.00	( 143,633.00)

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2019

06 -CONVENTION CENTER FUND  
 CONVENTION CENTER

DEPARTMENT EXPENDITURES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
<u>INTERFUND TRANSFERS</u>								
565-9470 DEBT SERVICE TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
565-9477-01 TSF TO CONST IN PROGRESS FU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER SERVICES</u>								
565-9020 AUDIT	920.00	0.00	6,000.00	4,200.00	6,000.00	6,000.00	0.00	0.00
565-9047 EMPLOYEE TURNOVER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	920.00	0.00	6,000.00	4,200.00	6,000.00	6,000.00	0.00	0.00
<u>MISC ADJUSTMENTS</u>								
565-9996 LEASE-FEES	141.72	1,634.21	0.00	0.00	0.00	0.00	0.00	0.00
565-9997 LEASE PAYMENT PRINCIPAL	5,248.56	3,499.04	0.00	0.00	0.00	0.00	0.00	0.00
565-9998 LEASE PAYMENT-INTEREST	521.52	347.68	0.00	0.00	0.00	0.00	0.00	0.00
565-9999 MISC DEPT ADJ	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	5,911.80	5,480.93	0.00	0.00	0.00	0.00	0.00	0.00
*** DEPARTMENT TOTAL ***	<u>1,649,159.14</u>	<u>1,407,252.44</u>	<u>1,636,083.70</u>	<u>1,069,463.01</u>	<u>1,458,940.00</u>	<u>1,458,940.00</u>	<u>( 177,143.70)</u>	
*** TOTAL EXPENDITURES ***	<u>1,649,159.14</u>	<u>1,407,252.44</u>	<u>1,636,083.70</u>	<u>1,069,463.01</u>	<u>1,458,940.00</u>	<u>1,458,940.00</u>	<u>( 177,143.70)</u>	
*** END OF REPORT ***								

**City of South Padre Island**  
**Budget Workshop**  
**FY Ending September 30, 2020**

<b><u>Fund No.</u></b>	<b><u>Projected Ending Fund Balance September 30, 2020</u></b>
02	
<b><u>HOTEL/MOTEL FUND:</u></b>	
Beginning Fund Balance	\$ 2,279,612
Operating Revenue	7,147,810
Total Resources	<hr/> 9,427,422
Expenditures	(7,131,915)
Ending Fund Balance	<hr/> <hr/> \$ 2,295,507
06	
<b><u>CONVENTION CENTRE FUND:</u></b>	
Beginning Fund Balance	\$ 3,312,126
Operating Revenue	1,495,000
Total Resources	<hr/> 4,807,126
Expenditures	(1,458,940)
Ending Fund Balance	<hr/> <hr/> \$ 3,348,186

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** July 17, 2019

**NAME & TITLE:** Wendi Delgado, Administrative Services Director

**DEPARTMENT:** Administrative Services Department

**ITEM**

Review projects for the Capital Improvement Plan (CIP).

**ITEM BACKGROUND**

Section 5.09 of the charter requires that the City Manager annually prepare and submit to the City Council a five year capital program (Capital Improvement Plan).

Section 5.09 further requires that the capital program (Capital Improvement Plan) include:

1. A clear general summary of its contents.
2. Identification of the long-term goals of the community as stated in the City's Comprehensive Plan.
3. A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the fiscal years next ensuing, with appropriate supporting information as to the necessity for each.
4. Cost estimates and recommended time schedules for each improvement or other capital expenditure.
5. Method of financing upon which each capital expenditure is to be reliant.
6. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
7. A commentary on how the plan addresses the sustainability of the community and the region of which it is a part.
8. Methods to measure outcomes and performance of the capital plan related to the long-term goals of the community.

The Capital Improvement Plan must be submitted no later than the time of submission of the operating budget for the ensuing fiscal year which is on or before sixty days prior to the beginning of each fiscal year (Home Rule Charter - Section 5.02). (July 30<sup>th</sup>, 2019)

Home Rule Charter - Section 5.10 requires that the City Council provide for a public hearing (August 7<sup>th</sup>, 2019) on the Capital Improvement Plan and shall give notice by publishing the general summary of the capital program and a notice stating:

1. The times and places where copies of the capital program are available for inspection by the public.
2. The time and place, not less than two weeks after such publication, for a public hearing on the capital program (Capital Improvement Plan).

The City Council by resolution shall adopt the capital program with or without amendment after the public hearing and at the same time it adopts the ensuing fiscal year budget.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

Chapter 1, Goal 1 and 2  
Chapter 2, Goal 1  
Chapter 3, Goal 1, Goal 2  
Chapter 4, Goal 1  
Chapter 5, Goal 4

**LEGAL REVIEW**

Sent to Legal:	YES: _____	NO: <u>  x  </u>
Approved by Legal:	YES: _____	NO: _____

Comments:

**RECOMMENDATIONS/COMMENTS**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
1	<b>2019/20-2023/2024 CAPITAL IMPROVEMENTS PLAN</b>																		
2	<b>SUMMARY</b>																		
3	<b>Project:</b>	<b>Cost:</b>	<b>Rank</b>	<b>New Rank</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>26/25</b>	<b>25/26</b>	<b>26/27</b>	<b>27/28</b>	<b>28/29</b>	<b>29/30</b>	<b>30/31</b>	<b>31/32</b>	
4	Amphitheater/Events Center	\$9,000,000	19	15															
5	Streets (This total does not include Laguna Blvd.)	\$14,593,493	8	5	\$1,142,984														
6	Laguna Blvd (Applied for BUILD Grant 7/15/2019)	\$5,000,000	11	8		4,000,000													
7	<i>Potential Local Match</i>					1,000,000													
8	Drainage-PR 100	\$25,000	9	6	\$61,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
9	Parking Structure	\$2,000,000	21	17															
10	Medians to CC/Sidewalks/Boardwalks thru Shores	\$6,190,000	3	2		\$3,000,000	\$3,190,000												
11	Street Lighting	\$195,000	13	10															
12	Marina	\$893,000	20	16															
13	Tompkins Channel Extension*	\$750,000	17	13															
14	Boardwalk on the Bay	\$5,100,000	16	12															
15	BUDM (Credit Pending)	\$1,700,000	1	1	\$1,250,000														
16	BUDM cont.				\$450,000														
17	Tompkins Park II	\$1,163,970	14	11		\$500,000													
18	<i>Match Includes Land &amp; Skatepark Funds</i>					\$663,970													
19	Rip Rap Street Ends	\$10,000	18	14															
20	Land Purchase and Development for Wind Sports Park	unknown	12	9															
21	RESTORE Act-Boat Ramp and Infrastructure	\$2,042,921	10	7		\$533,631	\$1,869,290												
22	CMP	\$3,840,000	5	4	\$221,100	\$353,100	\$353,100	\$353,100	\$254,100	\$254,100	\$231,000								
23	CMP cont. (local match)				\$147,400	\$235,400	\$235,400	\$235,400	\$169,400	\$169,400	\$154,000								
24								\$183,000	\$870,351	\$870,351	\$870,351								
25	Palm Street Boat Ramp	Total Unknown	4	3	\$22,350														
26	Padre Blvd Sidewalks (Complete)	\$3,452,509	2	*	\$3,452,509														
27	Multi-Modal (Complete)	\$6,200,000	6	*	\$4,600,000														
28	Water Tower Park Parking Lot Repairs (Complete)	\$12,882	15	*	\$12,882														
29	Visitors Center (Complete)	\$103,000	7	*	\$103,000														
30																			
31	<b>Totals:</b>	<b>\$52,503,384</b>			<b>\$11,463,225</b>	<b>\$10,311,101</b>	<b>\$5,672,790</b>	<b>\$796,500</b>	<b>\$1,318,851</b>	<b>\$1,318,851</b>	<b>\$1,280,351</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
32																			
33	*Does not include AEP Underground line relocation																		
34	*Green font=grant funds																		
35																			
36	<b>Debt Issuance:</b>																		
37	\$9,085,000	Venue Tax																through 2047	
38	\$3,370,000	Padre Tax Notes								2023									
39	\$2,160,000	Gulf Tax Notes							2022										
40	\$3,150,000	Fire Station																2031	
41	\$2,565,000	City Hall											2025						





# CAPITAL IMPROVEMENT PLAN (CIP) 2019/2020 through 2023/2024

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*City of South Padre Island*



# **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

## **CITY OF SOUTH PADRE ISLAND**

### **GENERAL SUMMARY**

On November 3, 2009, the voters approved a home rule charter for South Padre Island. Section 5.09 of the charter requires that the City Manager annually prepare and submit to the City Council a five-year capital program (Capital Improvement Plan).

Section 5.09 further requires that the capital program (Capital Improvement Plan) include:

1. A clear general summary of its contents.
2. Identification of the long-term goals of the community as stated in the City's Comprehensive Plan.
3. A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the fiscal years next ensuing, with appropriate supporting information as to the necessity for each.
4. Cost estimates and recommended time schedules for each improvement or other capital expenditure.
5. Method of financing upon which each capital expenditure is to be reliant.
6. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
7. A commentary on how the plan addresses the sustainability of the community and the region of which it is a part.
8. Methods to measure outcomes and performance of the capital plan related to the long-term goals of the community.

The Capital Improvement Plan must be submitted no later than the time of submission of the operating budget for the ensuing fiscal year which is on or before sixty days prior to the beginning of each fiscal year (Home Rule Charter - Section 5.02).

Home Rule Charter - Section 5.10 requires that the City Council provide for a public hearing on the Capital Improvement Plan and shall give notice by publishing the general summary of the capital program and a notice stating:

1. The times and places where copies of the capital program are available for inspection by the public.
2. The time and place, not less than two weeks after such publication, for a public hearing on the capital program (Capital Improvement Plan).

The City Council by resolution shall adopt the capital program with or without amendment after the public hearing and at the same time it adopts the ensuing fiscal year budget.

# **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

## **CITY OF SOUTH PADRE ISLAND**

### **CIP Policies and Procedures**

#### **CIP INTRODUCTION**

The City of South Padre Island Capital Improvements Plan (CIP) is a valuable part of the community planning process. The CIP links local infrastructure investments with comprehensive plan goals, land use ordinances and economic development efforts. The CIP bridges the gap between planning and spending, between the visions of the comprehensive plan and the fiscal realities of improving and expanding community facilities. The purpose of the Capital Improvement Plan (CIP) policy is to create a fair and consistent process outlining procedures for proposing, evaluating, and adopting capital projects creating long-term benefits.

#### **GOALS**

##### **Preserving public health, safety and welfare**

Providing the basic services that ensure citizen health and safety is the fundamental responsibility of local government. Programs of regular facility maintenance upgrades and expansion of government services to meet minimum federal, state and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures that fail to address comprehensive, long-term needs.

##### **Anticipating the demands of growth**

When related to the comprehensive plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development.

##### **Supporting economic development**

Communities having sound fiscal health and high-quality facilities and services are attractive to business and potential residents. New corporate investment and reinvestment in a community may be influenced by improvements that enhance the quality of life for the company management and their labor force. Private decisions that bring jobs to an area and new taxes to a community are based not only on availability of water and sewer, but also upon the quality of schools, public safety, recreation opportunities and many other services.

##### **Developing a fair distribution of capital costs**

The CIP process allows for public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed. Some communities prefer to pay for capital costs out of current revenues and absorb a high but single year tax increase. Other communities prefer to establish annual appropriations to capital reserve accounts to save for future projects. Still

## **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

### **CITY OF SOUTH PADRE ISLAND**

others feel that construction should take place as needed, and be funded by debt, returned by both existing and future users of the facility. In some cases, user fees may be deemed more appropriate than property taxes. Federal or state funds may also be available to help finance specific projects. The CIP process can promote discussion of fairness in fiscal policy.

#### **Avoiding undue tax increases**

Capital improvements planning is a means of avoiding the unpleasant surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A corollary benefit of fiscal stability and sound community facility planning can result in an improved bond rating.

#### **DEFINITION**

The CIP is a five-year planning document adopted annually by the City Council to plan for capital improvements related to the City's beach re-nourishment efforts, streets and drainage, parks and recreational amenities, and facilities infrastructure. The Capital Improvement Plan is not to be confused with the Capital Improvement Budget. The Capital Improvement Budget is prepared each year in conjunction with the annual Operating Budget. It generally includes only those projects from the first year of the Capital Improvement Plan funded during the current year.

A capital project is defined as having a minimum cost of \$25,000 resulting in

1. Creation of a new fixed asset.
2. Enhancement to an existing fixed asset.

Typically, the life expectancy of a capital project is 20 years. Examples include construction or expansion of public buildings, the acquisition of land for public use, planning, and engineering costs and street construction.

#### **CIP DEVELOPMENT PROCESS**

The Assistant City Manager, or designee is responsible for coordinating the CIP process each year. Each Department Director will submit projects in a form and timeframe annually established by the Assistant City Manager. The City Council appointed a Capital Improvements Advisory Committee to prioritize and rank projects according to the criteria listed in Project Criteria Section. Citizens may submit capital projects for consideration electronically using the CIP form available on the City's website: [www.myspi.org](http://www.myspi.org). Forms will also be available in a written format in the lobby of City Hall at 4601 Padre Boulevard. Members of the public should forward all materials concerning their submission to the Assistant City Manager to be incorporated into the CIP process.

Departments will include as part of their project proposal:

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

1. A **Project Description** providing an overview and justification of the project. Requests should be made and include estimated linear feet, square feet, or other applicable measurements.
2. In the **Comprehensive Plan Section**, each project submission must illustrate compliance with the Comprehensive Plan by linking the project to a specific goal and/or objective.
3. Under **Fiscal**, possible funding options must be identified including:
  - a. Operating Revenues
  - b. Reserves and/or Debt
  - c. Grants
  - d. Partnerships with Other Organizations
  - e. Dedicated Fees

Expense estimates must be identified in the section for design, site acquisition, construction, and estimated annual maintenance and operating cost impact based on the current estimated cost and values. To help manage cash flows, the financial plan must be complete to ascertain the impact on multiple fiscal years.

4. Proposed **Schedule** for design, bid, and construction.
5. Estimated **Operating Costs** – The estimated annual cost of operating and maintaining the capital asset.
6. **Sustainability** – Defines how the capital project contributes to the sustainability goals of the City.
7. Identification of **Project Leader**.
8. Complete **Notes** as necessary to explain unique situations and circumstances pertaining to the project.

Additional information may be requested of the project applicant by the Assistant City Manager and/or the members of the CIP Advisory Committee.

**PROJECT CRITERIA**

The evaluation of proposed capital projects will be in accordance with the following criteria. Attachment A provides criteria scorecard used in the evaluation process.

- A. **Public Health and Safety** – Project improving the public health and safety of the community will be rated with highest priority. Projects must demonstrate the benefit provided to the

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

community and possible risks from not completing the project. Compliance with state and federal mandates fall under this category.

- B. **Promote Tourism** – Projects enhancing and promoting tourism including but not limited to beach re-nourishment project and the economic support of the convention and hotel industry.
- C. **Recreation and Aesthetics** – Projects promoting recreational and aesthetic improvements opportunities for the City of South Padre Island citizens are considered priority.
- D. **Funding** – Funding availability considerations are included when ranking projects. Grants and funding partnerships are considered first followed by operating revenues, fund balance, and debt.

Fund balance may only be used to fund capital projects if the use of reserves will delay or eliminate a proposed bond issue and sufficient fund balance exists to provide necessary contingency reserves.

Debt may be issued to fund non-continuous capital projects benefitting future citizens only after alternative funding sources are explored.

- E. **Economic Development** – Projects promoting desirable economic development within the City shall be rated highly.
- F. **Service and Operational Impact** – The service category prioritizes projects including promotion of improved service delivery or reduction of increase maintenance costs including rehabilitating aging infrastructure. A cost-benefit analysis shall be done to weigh the impact of project rehabilitation to determine if the project will reduce future ongoing maintenance costs. Performance data will also be analyzed when considering projects related to improved service delivery. Future operation and maintenance expenses will be considered as part of this analysis.
- G. **Strategic Alignment** – Projects will be evaluated to determine alignment with strategic priorities identified by the City Council and with strategic planning documents such as the Comprehensive Plan.
- H. **Sustainability** – Projects designed with environmental impact consideration and creation of the smallest possible ecological footprint and produces the lowest quantity of pollution possible. In an effort to make the City of South Padre Island more sustainable, projects considered environmentally conscious and promote “sustainability thinking” will be awarded additional points through the sustainability criteria.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**CIP AMENDMENT**

Amendments to the CIP effecting the current fiscal year must be recommended by the City Manager and approved by the City Council through a budget amendment. Amendments will be considered according to project scoring criteria as previously identified. Higher priority will be given to projects necessary for the public health and safety, desirable economic development, and funding availability.

**CALENDAR**

DATE	ITEM
April 17, 2019	Capital Improvement Plan forms and instructions posted on the City's website and distributed to city departments and public.
May 24, 2019	Project request forms due from city staff and public.
July 18, 2019	Publish the general summary of the CIP and note the time and places where copies of the CIP are available for inspection.
August 7, 2019	Not less than two weeks after publication, schedule and hold a public meeting on the CIP.
September 18, 2019	The City Council shall by resolution adopt the CIP with or without amendment after the public hearing and at the same time adopting the ensuing fiscal year budget.

# CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24

## CITY OF SOUTH PADRE ISLAND

### AMPHITHEATER (VENUE TAX PROJECT)

#### Project Description

North of the existing Convention Centre (west side of Padre Boulevard) is an area locally known as “the flats.” This area comprises approximately 72 acres and is used for bay access by kite boarders, windsurfers, kayakers, jet-skiers and other similar personal watercraft users. The Convention and Visitor’s Advisory Board in the past has expressed a desire to create an amphitheater in this area for space-related event viewing, concert venues, local drama presentations (Shakespeare in the Sand), and various outdoor community events. By combining this new venue with the existing Convention Centre, venues requiring indoor and outdoor areas can be accommodated. Estimates from the 2005 C. H. Johnson Consulting study indicated that with the development of this amphitheater, there would be 2,000 seats available in a covered, but open-air setting and another 5,000 more out on the sand in the amphitheater setting. In addition, the City is pursuing enhancing bay access for “silent wind sports” such as kayaking and windsurfing.



The “Flats”

#### **Comprehensive Plan**

7. A. Develop a diversified economy in order to increase spending on the Island throughout the year.

#### **Fiscal**

**INCOME AND COST ANALYSIS**



**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

<b>FUNDING SOURCES</b>	
Venue Tax	\$ unknown at this time
RESTORE Act Funding	\$ unknown at this time
<b>TOTAL FUNDS</b>	<b>\$</b>
<b>ESTIMATED COSTS</b>	
MOU With Cameron County	\$ unknown at this time
Design/FF&E	\$ 0 (unknown at this time)
Construction	\$ 0 (unknown at this time)
Personnel	\$ 0
Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 0
Capital and Other	\$ 0

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

TOTAL IMPACTS	\$ 0
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**Financial Plan**

Prior Years	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION
Design	11 months		
Bid & Negotiation	1 month		
Construction	18 months		

**Project Leader**

<p>Ed Caum, CVB Director</p> <p>City of South Padre Island</p> <p>7355 Padre Blvd, South Padre Island, TX 78597</p> <p>Voice: 956-761-3000, Email: ed@sopadre.com</p>
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**Project Description**

The City's street system consists of approximately 47 lane miles of streets, all improved. With proper maintenance and renewal, streets along South Padre Island's arterials are designed to last 20 years. Neighborhood streets should last 40 years when adequately maintained. Rather than waiting for streets to deteriorate, City crews are extending existing funds by inspecting all streets every two to four years

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

and targeting the right treatment at the right time on the right streets. Preventative maintenance, like crack sealing and various forms of surface treatment, are used to slow the deterioration of streets.



**Street Repair**

The City’s Street Paving & Repair program maintains all curbed and non-curbed hard surface streets within the City limits. To maintain streets, the City:

- Identifies and prioritizes street repair projects.
- Plans street repair or repaving each year, budget permitting.
- Uses cost-effective maintenance techniques.
- Schedules repair work to accommodate construction projects planned by utility companies and other City projects.
- Notifies property owners in advance of road crews.
- Barricade streets 24 and 48 hours before work begins.

Street renovation projects include repaving, improving sidewalks through the City to promote more pedestrian usage, inclusion of curb and gutter, and widening to thirty-two feet from back-of-curb to back-of-curb (“back to back”).

**Comprehensive Plan**

4.Q. Plan in advance for an efficient street network.

4.P. Ensure suitable street infrastructure commensurate with traffic demands and volumes.

4.S. Enhance street right-of-way appearance and contribution to City character.

RANK	STREET NAME	SEGMENT	LIMITS	TOTAL ESTIMATED REPAIR COST
1	Laguna	All	South of Palm St to Morningside Dr	\$ 5,000,000.00
2	Morningside	W	Laguna Cir to Laguna Blvd	\$ 278,595.00
3	Sunset	W	Laguna Cir to PR 100 (Padre Blvd)	\$ 201,046.00

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

4	Acapulco	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 121,254.00
5	Marlin	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 106,192.10
6	Retama	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 283,071.00
7	Mars	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 278,904.00
8	Morningside	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 80,625.00
9	Georgia Ruth	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 237,354.00
10	Capricorn	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 222,396.00
11	Amberjack	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 236,732.00
12	Hibiscus	W	West of Laguna Blvd	\$ 240,625.00
13	Lantana	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 80,625.00
14	Bahama	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 227,796.00
15	Kingfish	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 220,371.00
16	Aries	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 289,821.00
17	Harbor	E	East of PR 100 (Padre Blvd)	\$ 108,214.00
18	Kingfish	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 108,375.00
19	Capricorn	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 80,121.00
20	Gardenia	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 227,796.00
21	Palmetto	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 226,211.00
22	Red Snapper	E	PR 100 (Padre Blvd) to Gulf Blvd	\$ 186,664.00
23	Amberjack	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 66,014.00
24	Campeche	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 107,979.00
25	Oleander	W	West of Laguna Blvd	\$ 242,607.00
26	Dolphin	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 87,621.00
27	Esperanza	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 110,004.00
28	Sheepshead	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 137,054.00
29	Gardenia	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 87,204.00
30	Red Snapper	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 86,529.00
31	Pike	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 60,279.00
32	Ling	C	Laguna Blvd to PR 100 (Padre Blvd)	\$ 79,078.00

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

**CITY OF SOUTH PADRE ISLAND**

33	Palm	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	69,397.00
34	Esperanza	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	243,771.00
35	Gardenia	W	West of Laguna Blvd	\$	195,436.00
36	Campeche	W	West of Laguna Blvd	\$	152,879.00
37	Polaris	W	West of Laguna Blvd	\$	66,800.00
38	Pompano	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	133,403.00
39	Marlin	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	117,493.00
40	Dolphin	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	257,196.00
41	Acapulco	W	West of Laguna Blvd	\$	117,761.00
42	Tarpon	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	176,753.00
43	Cora Lee	W	West of Laguna Blvd	\$	187,339.00
44	Huisache	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	94,329.00
45	Bahama	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	70,104.00
46	Parade	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	220,811.00
47	Esperanza	W	West of Laguna Blvd	\$	184,639.00
48	Whiting	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	206,100.00
49	Pike	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	171,814.00
50	Cora Lee	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	237,923.70
51	Morningside	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	275,100.00
52	Carolyn	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	77,979.00
53	Cora Lee	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	77,979.00
54	Atol	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	80,679.00
55	Corral	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	159,643.00
56	Carolyn	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	224,421.00
57	Swordfish	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	216,321.00
58	Ling	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	170,196.00
59	Constellation	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	287,679.00
60	Acapulco	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	221,721.00
61	Marisol	E	East of PR 100 (Padre Blvd)	\$	98,325.00
62	Hibiscus	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	93,096.00
63	Oleander	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	92,979.00
64	Laguna Circle	N	South end to north of Sunset Dr	\$	258,150.00

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

**CITY OF SOUTH PADRE ISLAND**

65	Saturn	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	76,746.00
66	Aries	W	West of Laguna Blvd	\$	40,186.00
67	Tarpon	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	108,782.00
68	Carolyn	W	West of Laguna Blvd	\$	148,186.00
69	Venus	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	80,625.00
70	Huisache	W	West of Laguna Blvd	\$	145,297.00
71	Campeche	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	229,821.00
72	Coronado	E	Morningside Dr to Gulf Blvd	\$	232,132.00
73	Georgia Ruth	W	West of Laguna Blvd	\$	76,189.00
74	Bahama	W	West of Laguna Blvd	\$	137,100.00
75	Havana	N	Palmetto Dr to Sunset Dr	\$	106,018.00
76	Saturn	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	217,554.00
77	Mezquite	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	79,329.00
78	Pompano	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	125,654.00
79	Sheepshead	W	West of Laguna Blvd	\$	60,568.00
80	Whiting	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	44,272.00
81	Marlin	W	West of Laguna Blvd	\$	21,479.00
82	Swordfish	W	West of Laguna Blvd	\$	83,096.00
83	Saturn	W	West of Laguna Blvd	\$	109,978.00
84	Mezquite	W	West of Laguna Blvd	\$	139,125.00
85	Retama	W	West of Laguna Blvd	\$	136,929.00
86	Atol	W	West of Laguna Blvd	\$	133,050.00
87	Lantana	W	West of Laguna Blvd	\$	175,596.00
88	Lynda	N	Coronado Dr to Parade Dr	\$	60,279.00
89	Swordfish	C	Laguna Blvd to PR 100 (Padre Blvd)	\$	58,193.00
90	Jupiter	W	West of Laguna Blvd	\$	72,000.00
91	Marisol	W	West of PR 100 (Padre Blvd)	\$	77,971.00
92	Yucca	N	South end to Sunset Dr	\$	100,625.00
93	Laguna Circle	S	Morningside Dr to North end	\$	132,429.00
94	Sheepshead	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	106,928.00
95	Corral	W	West of Laguna Blvd	\$	54,728.00
96	Tarpon	W	West of Laguna Blvd	\$	42,922.00
97	Sunny Isle	W	West of PR 100 (Padre Blvd)	\$	87,932.00
98	Dolphin	W	West of Laguna Blvd	\$	71,950.00
99	Circe	N	Morningside Dr to North end	\$	158,421.00

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24  
CITY OF SOUTH PADRE ISLAND**

100	Tropical	N	Palmetto Dr to Sunset Dr	\$	88,472.00	
101	Pompano	W	West of Laguna Blvd	\$	53,378.00	
102	Capricorn	W	West of Laguna Blvd	\$	81,300.00	
103	Haas	E	East of PR 100 (Padre Blvd)	\$	118,800.00	
104	Corral	E	PR 100 (Padre Blvd) to Gulf Blvd	\$	104,400.00	
105	Lynda	S	Morningside Dr to Coronado Dr	\$	69,679.00	
<b>TOTAL COST</b>					<b>\$</b>	<b>19,593,492.80</b>

**Fiscal**

**INCOME AND COST ANALYSIS**

FUNDING SOURCES

Padre Blvd Tax Anticipation Notes \$ 0

TOTAL FUNDS \$ 0 *strategy discussion regarding future funding*

ESTIMATED COSTS

Pave East-West streets with curb and gutter, add curb and gutter to west sides of Laguna and Gulf Boulevards (engineering and contingencies included) \$19,593,492.80 – This amount includes Laguna Blvd.

Potential Grant Opportunity for Laguna Blvd. (\$5,000,000)

TOTAL COSTS \$19,593,492.80

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

<b>OPERATIONAL IMPACTS</b>	
Personnel	\$ 0
Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 100,000
Capital and Other	\$ 0
<b>TOTAL IMPACTS</b>	<b>\$ 100,000</b>

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
	\$587,819	\$2,549,585	\$1,233,177	\$1,142,984	\$To Be Discussed		

**Project Leader**

Carlos Alejandro Sanchez, P.E., Public Works Director  
 City of South Padre Island  
 4601 Padre Blvd, South Padre Island, TX 78597  
 Voice: 956-761-8158, Email: csanchez@myspi.org



# CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24

## CITY OF SOUTH PADRE ISLAND

### DRAINAGE-PADRE BLVD

#### **Project Description**

An adequate storm water drainage system for the City includes infrastructure in place reaching a point of full clearance in six (6) hours or less. Often drainage is under the radar as a capital expenditure until a storm (such as Hurricane Dolly in July 2008) illustrates the importance of adequate drainage.

During rain events, water washes over roofs, streets, driveways, sidewalks, parking lots and land surfaces. Along the way a variety of pollutants, such as oil, pesticides, metals, chemicals, and soil pollute the water discharged into the Laguna Madre Bay. These pollutants endanger water quality of waterways, making them unhealthy for people, fish, and wildlife.

According to the National Weather Service (Brownsville Office), the City of South Padre Island receives on average 29.5 inches of precipitation annually. This creates millions of gallons of storm water runoff per year. The volume and speed of the runoff in some instances cause flooding and erosion, destroys natural habitat, and contributes to combined sewer overflows. Each drainage system across the Island helps storm water drain into the Laguna Madre Bay.

Current drainage requirements by the Texas General Land Office do not allow for drainage directly into the Gulf of Mexico. All drainage must be east to west and the current system requires a wash over Padre Boulevard. Storm drains, ditches, and culverts all are prone to blockage of which trash and sand build-ups are the prime culprits. The City of South Padre Island cleans out storm water inlets annually. Current storm water inlets that have been identified as problems are being addressed with TX DOT to be repaired/replaced.

In addition, the City has embarked on the preparation of a Master Drainage Plan to identify deficiencies in our storm water system. The study will include meetings and public involvement, data collection and survey of existing storm drains, development of an existing storm drain map and development of an existing conditions assessment through analysis of data collected and preliminary calculations to determine priority areas and establish modeling criteria for further evaluation. The initial meetings and public involvement were conducted in 2018 as well as obtaining the preliminary data collection. The City will continue with the finalization of the Master Drainage plan.

#### **Comprehensive Plan**

6.K. Employ best management practices (Drainage)

6.L. Improve storm water management systems.

6.21. Evaluate and amend as needed the requirements for on-site detention/retention.

6.22. Prepare a storm water management plan to quantify existing and projected demands, capacity deficiencies, and needed capital improvements.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

6.24. Prepare a drainage master plan to prioritize improvements, particularly for Gulf and Laguna Boulevards and each of the east-west streets.

6.25. Amend the development ordinances to:

6.25a. Require the use of best management practices in collecting, storing, and conveying storm water.

6.25b. Accomplish improved water quality. (Clustering, community storm water system, water gardens, rain barrels, swales; or retention/detention)

**Fiscal**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

General Fund (Inlet Cleaning)	\$25,000 - Annual
(General Fund Excess Reserves)	\$141,300
Finalization of Drainage Master Plan	
<b>TOTAL FUNDS</b>	<b>\$ 166,300</b>

**ESTIMATED COSTS**

Inlet Cleaning	\$25,000 - Annual
Master Drainage Plan	\$141,300
<b>TOTAL COSTS</b>	<b>\$166,300</b>

**OPERATIONAL IMPACTS**

Personnel	\$	0
Supplies & Materials	\$	0
Repairs and Maintenance	\$	0

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Capital and Other \$ 0

TOTAL IMPACTS \$ 0

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
	\$24,225	\$17,600	\$21,123	\$61,000	\$25,000	\$166,300	
<i>(Number based on storm sewer line item.)</i>							

**Project Leader**

Carlos Alejandro Sanchez, P.E., Public Works Director  
 City of South Padre Island  
 4601 Padre Blvd, South Padre Island, TX 78597  
 Voice: 956-761-8158, Email: csanchez@myspi.org

**PARKING STRUCTURE (VENUE TAX PROJECT)**

**Project Description**

Creation of a parking facility serving the basic function of parking vehicles as well as designed to incorporate multi-use features including availability for residential and/or commercial development. The structure would facilitate visitors and/or residents' transition to and from their vehicles. Users of the facility need access to the beach benefitting local business and increase use of public transportation.

The facility could also be a pick-up location for the City's free transportation system – Island Metro.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**



Example of Parking Structure

**Comprehensive Plan**

4.41. The City needs to develop and implement a comprehensive parking program.

7.7c. Construct a City-owned or privately managed parking garage when needed.

**Fiscal**

INCOME AND COST ANALYSIS	
FUNDING SOURCES	
Venue Tax	\$2,000,000
CMP Grant	\$
<b>TOTAL FUNDS</b>	<b>\$</b>
ESTIMATED COSTS	
Per space - \$20,000 x 100 spaces	\$2,000,000

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

TOTAL COSTS \$ 2,000,000

**OPERATIONAL IMPACTS**

Personnel \$ 0

Supplies & Materials \$ 0

Repairs and Maintenance \$ 5,000 annually

Capital and Other \$ 0

TOTAL IMPACTS \$ 5,000 annually

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

# **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

## **CITY OF SOUTH PADRE ISLAND**

### **Project Leader**

Carlos Alejandro Sanchez, P.E., Public Works Director

City of South Padre Island

4601 Padre Blvd, South Padre Island, TX 78597

Voice: 956-761-8158, Email: csanchez@myspi.org

### **PADRE BOULEVARD ENHANCEMENT/SIDEWALKS**

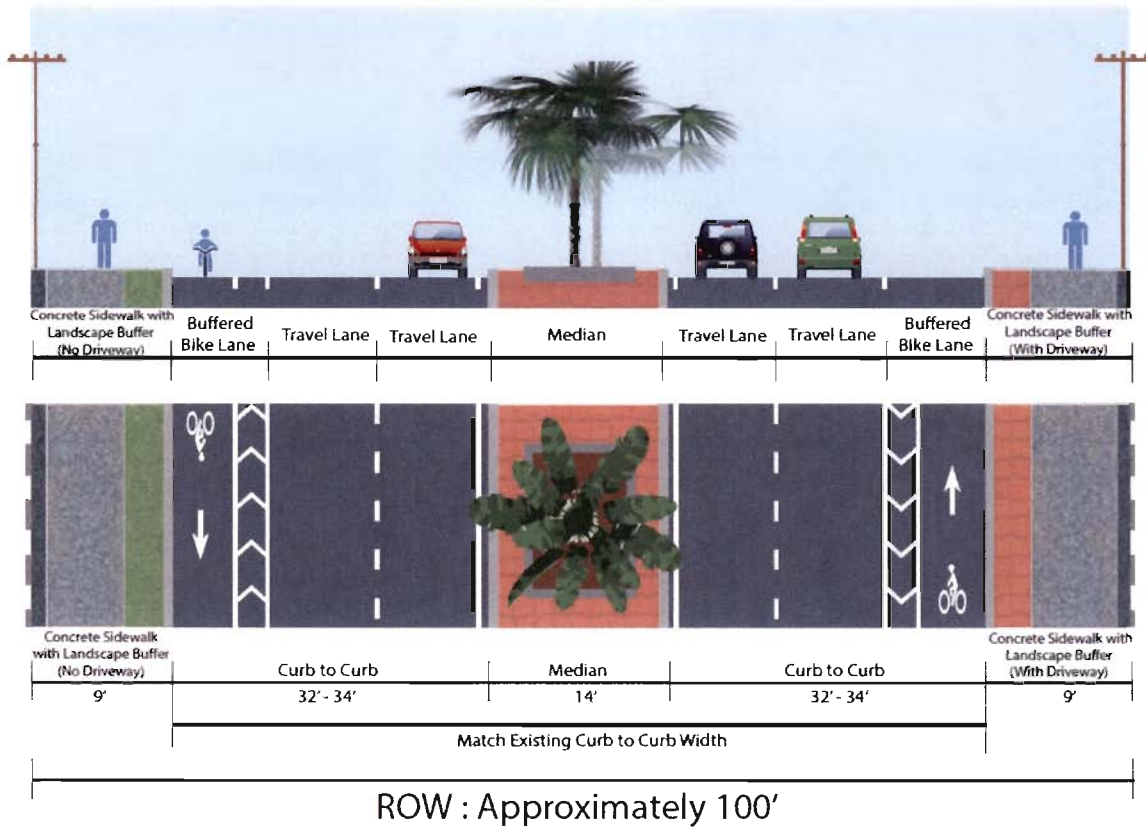
Parking has always been a problem during peak seasons on South Padre Island. The City maintains the free public transportation system, South Padre Island Metro, 365 days per year. Encouraging people to use alternative transportation methods can help alleviate challenges experienced with parking and traffic congestion. Having an adequate system of sidewalks can encourage people to walk to particular destinations, also improving public health.

### **Project Description**

Several City projects such as Padre and Gulf Boulevards have components addressing pedestrian pathways. Under consideration would be to create a pedestrian mobility plan taking a comprehensive look at the entire pedestrian system throughout the Island. Such a pedestrian system will enhance the safety of users and compliment the natural beauty. The plan evaluates the connection of focal points throughout the Island. Features including brick pavers being used at driveway crossings, landscaping and ADA compliant sidewalks from Isla Blanca Park to the Convention Centre, added bus stops and benches, water fountains and way-finding signage. Of equal importance is the contribution in encouraging healthy lifestyles for residents and visitors. The City successfully submitted an application for grant funding to the Texas Department of Transportation under the Transportation Alternatives Program (TAP).

The grant was awarded in the amount of approximately \$3.5 million dollars. The project consisted of improving the accessible route from Isla Blanca Park to the Convention Center, which is approximately 5.3-mile stretch. The project included approximately 6-foot-wide sidewalks on both sides of the road and enhanced striping for bicycle and pedestrian safety. The project commenced in May 2017 and it is in its finalization phase which includes enhancing the aesthetics on the side between the back of curb and the sidewalk with colored stamped concrete.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**



**Comprehensive Plan**

4.F. Provide a safe & attractive environment for walking.

4.G. Encourage transportation forms other than the automobile.

4.H. Develop walking and biking paths that are coordinated with existing businesses, residences, street infrastructure, and transit opportunities and that contribute to the character and identity of the Island and the individual corridors on which the paths are located.

4.9 Develop a capital sidewalk improvement plan. Priority: Padre Blvd; Gulf Blvd; east/west connectors with median access; followed by Laguna Blvd and then rest of side streets.

4.12. Clearly delineate sidewalks, trails and bike lanes.

4.14 Require sidewalks crossing driveway entrances to comply with accessibility standards – AND – require that the sidewalk is constructed with a unique surface and/or color to alert motorists to the crossing and to serve as a design feature.

4.37. Where there are beach accesses, a sidewalk needs to be installed on at least one of the side streets north or south of the beach access and should connect to Padre Blvd & Laguna Blvd to the bay.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

4.38 Construct sidewalks on one side of each of the local streets between Padre & Laguna Boulevard.



**Fiscal**

**INCOME AND COST ANALYSIS-  
SIDEWALKS ONLY**

**FUNDING SOURCES**

TAP Grant	\$3,490,360
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Local Contribution	\$ 925,352
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*(Total \$925,352: Resolution 2016-17 = \$34,144  
+ Resolution 2016-32 \$891,208)*

<b>TOTAL FUNDS</b>	<b>\$ 4,415,712</b>
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**OPERATIONAL IMPACTS**



**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Personnel \$ 100,000

Supplies & Materials \$ 50,000

Repairs and Maintenance \$ 20,000

Capital and Other \$ 40,000 (vehicles)

**TOTAL IMPACTS \$ 170,000 annually**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
					\$4,415,712		\$4,415,712

**Project Leader**

Carlos Alejandro Sanchez, P.E., Public Works Director  
 City of South Padre Island  
 4601 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-8158, Email: csanchez@myspi.org

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**RAISED MEDIANS/NORTH SIDEWALKS (VENUE TAX PROJECT)**

Back in 2008, the City embarked on a strategy to install raised concrete medians on Padre Boulevard to improve traffic and pedestrian safety. Raised medians were constructed from the “Padre Boulevard Frontage Road” north to Kingfish.

To further that initial project, the City has now decided to extend those medians north to the Convention Centre. A Raised Median Analysis was completed, and the existing medians and crash reports analyzed. These studies determined that the accident rates between vehicles and vehicles/pedestrians dropped by 38% where the medians currently exist, hence the need to extend the raised medians. In addition to the safety factor, the raised medians will have lush tropical landscaping added to improve the aesthetics of the main corridor through the City.

The Padre Boulevard sidewalks currently end at the Convention Centre. With the second causeway currently under Environmental Clearance proceedings, the northern areas of South Padre Island will be ripe for development. With this in mind, the City has begun the steps of extending those sidewalks further north to the northern end of the city limits. The new sidewalks will have to cross two wetland areas and will be converted to “boardwalks” at those locations so environmental damage can be minimized. The new sidewalks will be 6’ wide and ADA compliant.

**Fiscal**

**INCOME AND COST ANALYSIS-RAISED  
 MEDIANS/NORTH SIDEWALKS ONLY**

**FUNDING SOURCES**

Venue Tax	\$6,190,000
<b>TOTAL FUNDS</b>	<b>\$6,190,000</b>

**ESTIMATED COSTS**

Padre Blvd Sidewalks/Landscaping	\$6,190,000
<b>TOTAL COSTS</b>	<b>\$6,190,000</b>

**OPERATIONAL IMPACTS**

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Personnel	\$ 100,000
Supplies & Materials	\$ 50,000
Repairs and Maintenance	\$ 20,000
Capital and Other	\$ 40,000 (vehicles)
<b>TOTAL IMPACTS</b>	<b>\$ 170,000 annually</b>

 **STREET LIGHTING**

**Project Description**

Adequate street lighting provides better security for areas where pedestrians and vehicles may interact, and crime is more likely to occur in poorly lit areas. There are some people that feel that street lighting causes “light pollution” and interferes with nighttime activities like stargazing. Those beliefs need to be taken into consideration and balanced with the safety needs of the general public.

**OPTION 1:**

The street lighting is placed mid-block for adequate coverage and each light is a standard 250 KW high-pressure sodium (HPS) vapor lumen on a 30’ wooden pole with a 14’ arm. This enables the light to be placed high enough to cast the lighting out broadly and the 14’ arm allows the light to be cast out over the right-of-way, avoiding interference from trees.

On the east-west streets, there is typically 50 feet of right-of-way and a 16’ utility easement located at the rear of the lots, where electric lines are currently installed. The maximum distance an overhead line can be run between poles is 100’. This will allow a new pole with a streetlight to be installed within the existing right-of-way and an overhead power line to be run from easement at the rear of the lot.

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**CITY OF SOUTH PADRE ISLAND**

American Electric Power-Texas (AEP-Texas) is the electricity provider for most of the Rio Grande Valley and will be contracted to perform the installation of the necessary lighting. A “Contribution-In-Aid” of Construction is required to be paid by the City to assist with offsetting the cost. This contribution is approximately \$2,200 per light/pole which includes materials and installation.

**OPTION 2:**

Those existing lights that have identified as inadequate are being identified for upgrade to include more powerful and more efficient lighting as well as longer arms that will allow the light to be directed near the center of the street. This upgrade of the existing lighting will cost approximately \$600 per light.



14' Arm with 250 HPS Lighting

**OPTION 3:**

A possibility to consider regarding street lighting is replacing the fixtures with solar power. This option has an extremely high initial cost of more than \$10,000 per light and due to our highly corrosive environment; repair and maintenance costs are estimated at \$100 per light per year. This would include repair and/or replacement of the photo-voltaic panels and battery packs.

**Comprehensive Plan**

- 4.S. Enhance street right-of-way appearance and contribution to City character.
  
- 6.A. Continue to coordinate fiscally responsible and well-managed growth with the provision of adequate public facilities and services.
  
- 6.C. Support a sensible development pattern that minimizes impacts and costs to public facilities and infrastructure.

**OPTION 1:**

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

FISCAL

**INCOME AND COST ANALYSIS**

FUNDING SOURCES

\$

TOTAL FUNDS

\$

ESTIMATED COSTS

70 lights/poles

\$ 154,000

TOTAL COSTS

\$ 195,125.24, \$198,702.60 or \$191,677.78

OPERATIONAL IMPACTS

Personnel

\$ 0

Supplies & Materials

\$ 0

Repairs and Maintenance

\$ 0 (Maintained by AEP)

Capital and Other

\$ 0

TOTAL IMPACTS

\$ 0

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**OPTION 2:**

**FISCAL**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

\$

**TOTAL FUNDS**

\$

**ESTIMATED COSTS**

Upgrade 300 lights @ \$600/ea      \$ 180,000

**TOTAL COSTS**

\$ 180,000

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

<b>OPERATIONAL IMPACTS</b>	
Personnel	\$ 0
Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 0
Capital and Other	\$ 0
<b>TOTAL IMPACTS</b>	<b>\$ 0</b>

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**OPTION 3:**

**FISCAL**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

\$

**TOTAL FUNDS**

\$

**ESTIMATED COSTS**

Fixture Replacement                      \$4,000,000

**TOTAL COSTS**                              \$4,000,000

**OPERATIONAL IMPACTS**

Personnel                                      \$     0

Supplies & Materials                      \$     0

Repairs and Maintenance                \$ 40,000

Reduction of energy bill                 \$ (38,400)

Capital and Other                          \$     0

**TOTAL IMPACTS**                          \$   1,600



**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**Project Leader**

Randy Smith, City Manager  
 City of South Padre Island  
 4601 Padre Blvd, South Padre Island, TX 78597  
 Voice: 956-761-8107, Email: rsmith@myspi.org



The establishment of a marina can be not only an economic benefit to South Padre Island but also adds to the accessibility of the Laguna Madre and the overall quality of life for the residents and visitors. The addition of a marina to the "Entertainment District" area has been identified as a vital component by the Form Based Code Consultant and Commission. This marina addition will allow a place for boats to be "parked" for a few hours or a few weeks while the owners enjoy what the entertainment district has to offer and will encourage the use and enjoyment of the Bay and the entire Island. There are currently very few boat slips available for public use. Approximately 120 boat slips are needed. A Public – Private Partnership (PPP) may be explored.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**Comprehensive Plan**

5.F. Protect the Laguna Madre as a valuable resource.

5.26. Develop a recreational use plan, identifying associated facilities and improvements to facilitate its implementation, e.g. marina improvements and the requisite dredging.

**Fiscal**

<b>INCOME AND COST ANALYSIS</b>	
FUNDING SOURCES	Unknown
ESTIMATED COSTS	
Dredging	\$220,000
Engineering and Monitoring	\$133,000
Marina Construction	\$540,000
<b>TOTAL COSTS</b>	<b>\$893,000</b>
Personnel	\$ 0
Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 10,000
Capital and Other	\$ 0
<b>TOTAL IMPACTS</b>	<b>\$ 10,000</b>

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-3837, Email: kboborka@myspi.org

 **TOMPKINS CHANNEL EXPANSION**

**Project Description**

Tompkins Channel currently extends from parallel to north side of the causeway, northward to Sunset Drive. This project would extend the channel approximately 10,000 linear feet further north to about one mile north of the Convention Centre, the projected landing site of the new causeway. It is a well-known fact that Tompkins Channel is a tremendous asset to the City and extending it northward almost two miles will enable the vessels currently using it to continue northward to the Convention Centre and eventually reach the new causeway. This will “open up” the Convention Centre to potential fishing tournaments, increasing tourism for the Laguna Madre area.

Back in 1988, Central Power and Light (CPL) an underwater electrical transmission line was installed beneath the Laguna Madre to have redundancy in the electrical grid on South Padre Island. The existing overhead transmission line near the old causeway experiences numerous outages due to the corrosive environment and storm-related damage. The underwater line extends 7.27 miles across the bay from the Port Isabel substation and connects into the substation located near the Convention Centre. As it was installed three feet below the sea

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

floor, it will have to be lowered to accommodate the Tompkins Channel extension. The cost for this portion of the channel extension is unknown at this time.

**Fiscal**

<b>INCOME AND COST ANALYSIS</b>	
<b>FUNDING SOURCES</b>	
HOT Funds	\$
General Fund	\$
<b>TOTAL FUNDS</b>	<b>\$</b>
<b>ESTIMATED COSTS</b>	
Dredging	\$ 750,000
<b>Total:</b>	<b>\$ 750,000</b>
<b>OPERATIONAL IMPACTS</b>	
Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 2,000 annually (\$200,000 every ten years)
Capital and Other	\$ 0
<b>TOTAL IMPACTS</b>	<b>\$ 2,000</b>

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
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**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**


**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-3837, Email: kboburka@myspi.org



**PROJECT DESCRIPTION**

The revitalization of the Entertainment District has been identified by the City as a priority for many reasons, including economic development. The Form Based Code has developed conceptual designs of the Entertainment District that include a marina, new façade improvements to existing businesses, new development codes that address ingress/egress, setbacks, parking, sidewalks and other design features to entice visitors. A major component of this is the boardwalk. The proposed boardwalk will be 12' wide and be made of a recycled plastic material that closely resembles wood but does not deteriorate or splinter, thus increasing the life expectancy and decreasing the maintenance requirements. The boardwalk will be lit at night to increase usage and safety during the prime hours that people are enjoying the Entertainment District and will stretch from approximately Sunny Isle Drive to Swordfish Street, a distance of +/- 3,400 linear feet. The boardwalk will cantilever out over the bay and be

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

constructed adjacent to a bulkhead and the proposed Marina (addressed elsewhere in this document). Permits from the General Land Office will be required.



Schematic Showing Proposed Boardwalk

**Fiscal**

**INCOME AND COST ANALYSIS**

FUNDING SOURCES	\$
TOTAL FUNDS	\$
<b>ESTIMATED COSTS</b>	
3400 lf, 12' wide boardwalk,	\$ 5,100,000
bulkhead needed in certain areas,	
lighting	
<b>Total:</b>	<b>\$ 5,100,000</b>

**OPERATIONAL IMPACTS**

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Personnel	\$ 0
Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 2,000 (lighting, decking repair)
Capital and Other	\$ 0
<b>Total:</b>	<b>\$ 2,000</b>

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-3837, Email: kboburka@myspi.org

# **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

## **CITY OF SOUTH PADRE ISLAND**

### **BEACH RELATED PROJECTS**

#### **Project Description**

This project restores and protects the quality and function of the beaches and dunes of South Padre Island and adjacent areas by adding sand to the system and nourishing the beaches. The beaches of South Padre Island are engineered beaches and by nourishing the beaches, the project also restores and ensures continued access to and along the beach for the public, as well as the Kemp Ridley sea turtle and other wildlife.

#### **Dredging of Brazos Santiago Pass (Ship Channel)**

The goal of this project is to place beach quality sand from maintenance dredging of the Brazos Santiago Pass either onto into the beach and dune system of South Padre Island or place it on a nearshore berm to naturally feed the beach system. The measurable objective will be the final volume of sand deposited within the beach and in the dune system. As this is a project that uses borrowed material from the maintenance of the Brownsville Ship Channel, the United States Army Corps of Engineers pays for the maintenance of the channel. The City of South Padre Island and Cameron County pay the incremental cost to place the material on South Padre Island beaches. The State of Texas General Land Office has been most helpful in the past through funding sources (80% cost to the State of Texas General Land Office and a 20% cost to the City of South Padre Island).

The City of South Padre Island coordinates with the United States Army Corps of Engineers to monitor the surveying of the Brazos Santiago Pass in order to determine how much beach quality sand is located in the mouth of the channel and to determine how much is shoaled since the last dredging project. With that information, the USACE engineers determine, with input from the State of Texas General Land Office, Cameron County, and the City of South Padre Island, the specific material placement locations and develop an engineered beach template, based on sand volumes estimated from the original survey. The engineers also coordinate lines that meet the needs of the United States Army Corps of Engineers and project partners, keeping in mind sea turtle nesting season and other possible environmental windows. Since 2017 the City of South Padre Island has managed the nourishment under the guidance of a 5-year plan. The 5-year plan is adopted semi-annually by the City Council and represents the City's analysis and findings on what nourishment strategies will yield the most benefit for the Island. The City of South Padre Island is currently working with the USACE and Cameron County to create a regional sediment management plan. This plan will include beach monitoring efforts to allow for strategic nourishment placements for the City and County land as a whole.

This project takes about six months to plan and implement and is done on an average of every two to three years to keep the ship channel deep. As part of this project's bid specifications, project timelines and material placement locations, an engineered beach profile is developed. In addition, the City conducts a post-project survey of the beach and bi-annual beach surveys in conformance with the Coastal Management Program.



## **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

### **CITY OF SOUTH PADRE ISLAND**

The desired outcome of this project is to place a large amount of beach-quality sand into the beach and dune system of South Padre Island in an effort to widen the beaches and strengthen and stabilize the dunes. By widening the beaches, more habitat for wildlife, such as nesting habitat for the endangered Kemp's Ridley Sea Turtle and foraging habitat for the threatened Piping Plover, is available and the Island is also being protected from erosion (erosion rate on the north end of the Island is up to fifteen feet per year; on the south end; up to six feet per year).

The City of South Padre Island is expecting a dredging event this coming fall (October 2019). The amount of beneficial sediment that will be available is unknown yet, and therefore the amount of money to fund this project is not yet known. Close coordination between the Texas General Land Office, the US Army Corps of Engineers, and Cameron County has already begun to prepare for this event. It is estimated that 75% of the beneficial material will go towards the City and 25% to the County. The City is planning to place the material onshore, different from the offshore placement last year, in Placement Area 5 which is the most erosive within the City (northern end of the City limits).



Re-nourishment from Dredge Material

#### **Offshore Source for Beach Re-nourishment**

This project encompasses an extensive beach re-nourishment project along the City of South Padre Island shoreline. The City's beaches, which are oriented nearly north-south, are subject to predominantly southeast winds and waves that transport sand from the south to the north. This area is also subject to tropical storm activity approximately every seven years (direct impacts from storms making landfall within 100 miles) and more often by storms within the Gulf of Mexico that raise water elevations and create large waves that impact the coast. As a result, the City shoreline has experienced

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

shoreline erosion along the northern section of the City. To address this erosion, significant beach nourishment using an offshore sand source is proposed.

Various beach design layouts were analyzed by varying the berm width for both short-term and long-term performance analyses. Based on these results, the recommended design berm width is 100 feet and project length is two miles. This layout will provide a transition from a relatively stable shoreline and create a continuous contour that connects to the undeveloped shoreline north of City. This project layout will place approximately 888,000 cubic yards along 12,000 linear feet of beach.

Geotechnical investigations were performed in March and April of 2008 to delineate potential areas for this project. Based on the results of these investigations, a series of offshore ridges located approximately 20 miles north of the City and 5 miles offshore were found to contain beach quality material and appear suitable as borrow sources. Utilizing the geotechnical data and design criteria for hopper dredge operations, four borrow areas were delineated. These areas contain approximately 2,047,800 cubic yards of beach quality sand. This quantity is sufficient for the proposed placement layout.

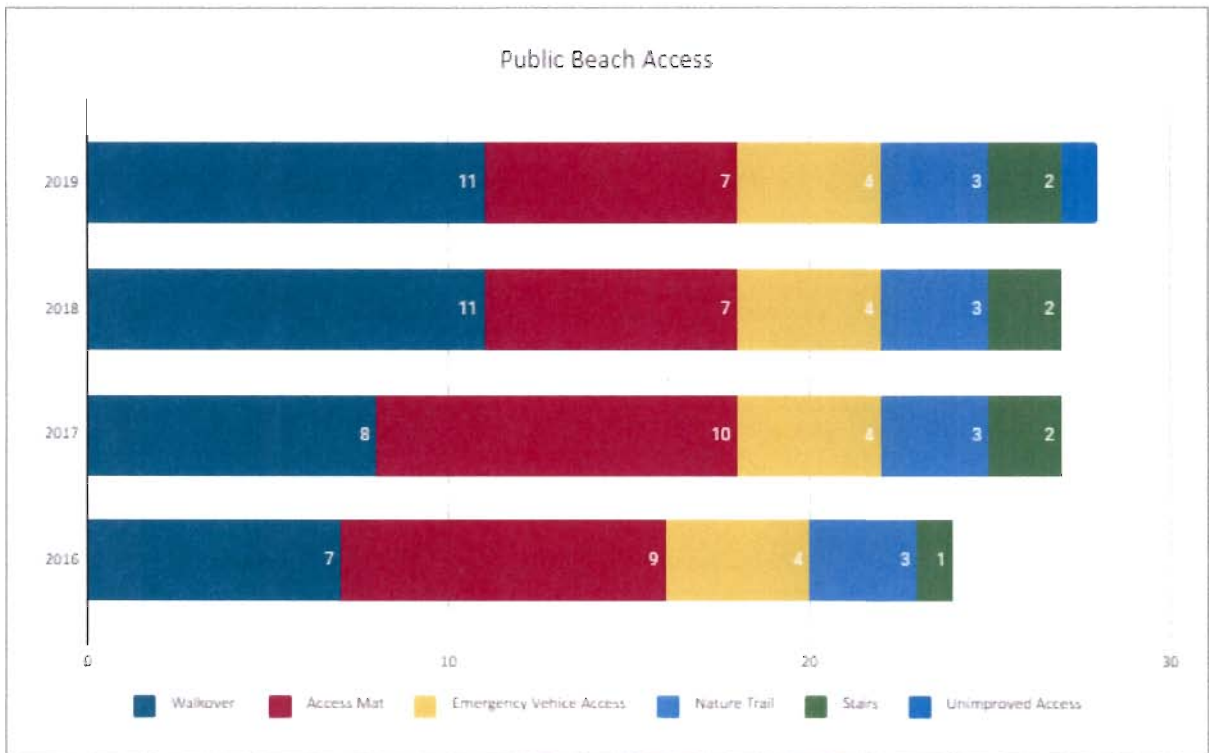
Permitting for the project is complete and amends the existing permit SWG-2007-1276 to include the new offshore borrow areas and the revised beach placement template developed. The permit was also amended to include a section of the entrance channel of Brazos Santiago Pass to be used as a borrow area for beneficial use projects that place material dredged from the channel along City and Cameron County's Isla Blanca Park beaches.

**Dune Walkovers**

There are 28 public beach access points in the City Limits, of which eleven have an improved dune walkover, seven are improved with access matting, 4 are emergency vehicle accesses, three are unimproved nature trails and 2 are accessible via a short set of stairs, and 1 is completely unimproved (no path at all). A dune walkover is an elevated structure designed to get pedestrians from Gulf Boulevard to the beach without walking through and possibly damaging dunes. To enhance access to the beach, the City of South Padre Island is proposing to construct twelve dune walkovers at an estimated cost of \$320,000 each for a total of \$3,840,000. They can be made of concrete or wood.

The City actively searches and applies for grants that can fund access improvements. The Coastal Management program (CMP) has awarded the City of South Padre Island multiple grants to fund various access improvements including: the Pearl Beach Access, Ocean Circle, Seaside Circle, and Moonlight Circle. The City is awaiting NOAA's approval for the CMP Cycle 24 where the City was selected to improve the White Sands Street Access.

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**



**Comprehensive Plan**

- 5.A. Secure funding for beach nourishment. Ongoing funding for beach maintenance should be established as a line item in the City's Budget
- 5.B. Protect the dune system from erosion and artificial damage
- 5.E. Create, preserve, and enhance access to the beach

**Fiscal**

INCOME AND COST ANALYSIS	
FUNDING SOURCES	
HOT Funding (Local Match)	\$ 1,536,000
CMP Future Cycles	\$2,304,000
<b>TOTAL FUNDS</b>	<b>\$ 3,840,000</b>

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**



**Comprehensive Plan**

- 5.A. Secure funding for beach nourishment. Ongoing funding for beach maintenance should be established as a line item in the City's Budget
- 5.B. Protect the dune system from erosion and artificial damage
- 5.E. Create, preserve, and enhance access to the beach

**Fiscal**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

HOT Funding (Local Match)	\$ 450,000
CEPRA Cycle 9	\$1,250,000
<b>TOTAL FUNDS</b>	<b>\$ 1,700,000</b>

**ESTIMATED COSTS**

Dredging and Beneficial Placement	\$ 500,000
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**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Offshore Source \$ 16,000,000

Walkover Construction \$ 320,000

**TOTAL COSTS \$ 16,820,000**

**OPERATIONAL IMPACTS**

Personnel \$ 0

Supplies & Materials \$ 0

Repairs and Maintenance \$ 10,000 (walkover maintenance annually)

Capital and Other \$ 0

**TOTAL IMPACTS \$ 10,000**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-3837, Email: kboburka@myspi.org

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

 **PARKS**

**Project Description**

A well thought out and maintained park system can enhance the quality of life for permanent residents as well as tourists visiting South Padre Island. This same park system can also encourage healthy lifestyles and improve the overall health and well-being of users. A Master Park Plan was developed by the City of South Padre Island in April 2006 and again in November of 2013 and many of the established goals in the Plan revolve around providing recreational opportunities in the form of indoor and outdoor recreational facilities. The South Padre Island Master Parks Plan was completed and adopted in July 2018.

**“Tompkins” Park-Phase 2**

**Project DESCRIPTION**

In December of 2002, the City Council purchased a 1.97-acre tract of land located at 6100 Padre Boulevard. The City Council put that property up for sale in 2010. They rescinded that action and took the property off the market in September 2011 and decided to set it aside as a potential future park. The City obtained a grant from Texas Parks and Wildlife and is breaking the project down into two phases. Phase one included a restroom facility, a pump house, basketball court, two playgrounds, parking lot and miscellaneous fencing and site improvements at a cost of \$703,433. Phase two will include a walking/jogging track and exercise stations, benches, landscaping and irrigation, additional play equipment, picnic tables, a Bocce Ball Court, sail shade structures, soccer goals and a skate park.

**Comprehensive Plan**

5.57 Develop a community center with indoor and outdoor facilities, which could facilitate recreation.

5.59 Continue to maintain and upgrade existing parks.

**Fiscal**

**INCOME AND COST ANALYSIS**

**Phase One (COMPLETE)**

**FUNDING SOURCES**

TPWD Grant	\$400,000
Local Match	\$303,433
<b>TOTAL FUNDS</b>	<b>\$703,433</b>

**Phase Two**

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
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**FUNDING SOURCES**

TPWD Grant	\$500,000
Local Match	\$663,970 (\$525,000 Land Match/\$138,920 Skate Park Funds)
<b>TOTAL FUNDS</b>	<b>\$1,163,970</b>

**OPERATIONAL IMPACTS**

Personnel	\$ 0
Supplies & Materials	\$ 10,000
Repairs and Maintenance	\$ 2,000
Capital and Other	\$ 0
<b>TOTAL IMPACTS</b>	<b>\$ 12,000</b>

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
			\$703,433			\$1,163,970	\$1,867,403

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION
Design	4 months	July 2019	November 2019
Bidding	2 months	November 2019	January 2020
Construction	6 months	January 2020	July 2020

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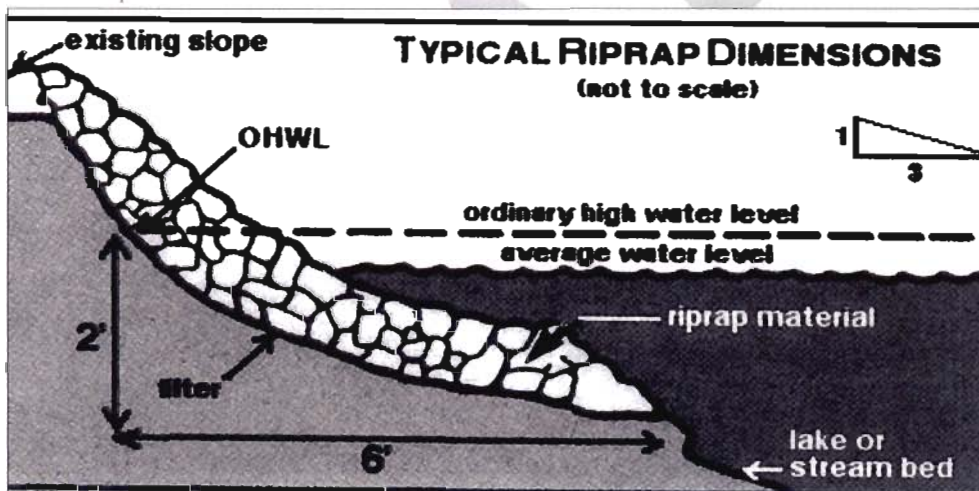
**Project Leader**

Aaron Hanley, Planning Director  
City of South Padre Island  
4601 Padre Blvd, South Padre Island, TX 78597  
Voice: 956-761-8113, Email: ahanley@myspi.org

**+ RIP RAP STREET ENDS**

**Project Description**

For those streets that end at the Laguna Madre Bay that have no provisions for boat ramps, protecting the banks from erosion with properly placed and sized riprap is necessary. Eight street ends have been identified as needing erosion control and protection. Those are Dolphin, Huisache, Oleander, Gardenia, Hibiscus, Saturn, Aries and Verna Jean.



**Comprehensive Plan**

5.J. Continue maintaining and beautifying street ends

5.K. Protect public access

**Fiscal**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

State HOT Funds \$ 10,000



**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
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TOTAL FUNDS \$ 10,000

**ESTIMATED COSTS**

RIPRAP Street Endings \$ 10,000

TOTAL COSTS \$ 10,000

**OPERATIONAL IMPACTS**

Personnel \$ 0

Supplies & Materials \$ 0

Repairs and Maintenance \$ 1,000 annually

Capital and Other \$ 0

TOTAL IMPACTS \$ 1,000

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**



**Project Leader**

Kristina Boburka, Shoreline Director  
City of South Padre Island  
321 Padre Blvd, South Padre Island, TX 78597  
Voice: 956-761-3837, Email: kboburka@myspi.org

 **LAND PURCHASE AND DONATION FOR BAY ACCESS (VENUE TAX PROJECT)**

**Project Description**

Maintaining and preserving access to the Laguna Madre Bay is vital to South Padre Island for many reasons. Presently, bay access is available but limited. Kite boarders, kayakers and other personal watercraft users have a few areas where they can launch their craft, but additional access points are needed. As South Padre Island grows north, making access available will become a priority for the City. Acquiring land by purchase and/or donation near the new causeway will ensure access to the bay in the future. Discussions on land acquisition have started to acquire approximately 137 acres north of “The Shores” on the bay side. On this property a “Silent Water Sports” venue will be built to accommodate a structure for launching kayaks, kiteboards, paddle boards and any other non-motorized personal watercraft.

**COMPREHENSIVE PLAN**

- 5.F Protect the Laguna Madre as a valuable resource
- 5G. Recognize and support the multiple functions of the Bay
- 5.K Protect public access
- 5.25 c. Explore the possibility of a multi-purpose recreational area on the northern end of Town oriented toward non-motorized light craft (kite boards, wind surfing, kayaks, etc.) possibly in conjunction with Cameron County.

**Fiscal**

**INCOME AND COST ANALYSIS**

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
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**FUNDING SOURCES**

Venue Tax \$ unknown

**TOTAL FUNDS \$ unknown**

**ESTIMATED COSTS**

Land Acquisition \$ unknown

Venue Construction \$ unknown

**TOTAL COSTS \$ unknown**

**OPERATIONAL IMPACTS**

Personnel \$ 0

Supplies & Materials \$ 0

Repairs and Maintenance \$ 5,000

Capital and Other \$ 0

**TOTAL IMPACTS \$ 0**

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd, South Padre Island, TX 78597  
 Voice: 956-761-3837, Email: kboburka@myspi.org

 **COASTAL MANAGEMENT PROGRAM**

The Texas Coastal Management Program (CMP), funded by NOAA, focuses on the state's coastal natural resource areas. The program is managed by the Texas Land Commissioner.

The Texas General Land Office:

- Awards approximately \$2.2 million annually in grants
- Reviews federal actions in the Texas coastal zone to ensure consistency with the goals and policies of the CMP
- Supports protection of natural habitats and wildlife

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
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- Provides baseline data on the health of gulf waters

The federally approved program brings approximately \$2.2 million in federal Coastal Zone Management Act (CZMA) funds to Texas, most of which goes to state and local entities to implement projects and program activities. Texas is one of only a handful of coastal states that pass substantial amounts of CZMA funds through to coastal communities for projects in the coastal zone.

The Land Office has funded projects in all parts of the coastal zone for a wide variety of purposes. The General Land Office established the following categories for use of these funds by coastal communities:

- Public Access Enhancements
- Applied Research and Data Collection
- Coastal Resiliency Enhancements
- Coastal Planning and Community Enhancements
- Coastal Nonpoint Source (NPS) Pollution Control

In the past, the City has successfully applied for funding to improve beach access and is currently awaiting NOAA approval for the White Sands Street project. It will be an access and storm surge suppression project with a total award amount of \$198,000.

The City is also working on pre-proposal project ideas to apply for this year. Potential projects include a living shoreline on the bay side, improving City beach accesses with walkovers and amenities, performing a study and assessment on the current beach and dune system to update management practices, and to create a wind and water sports venue on the bay.

**Fiscal**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

ESTIMATED COSTS \$3,840,000

TOTAL COSTS \$3,840,000

**OPERATIONAL IMPACTS**

Personnel \$ 0

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Supplies & Materials	\$ 0
Repairs and Maintenance	\$ 10,000 annually
Capital and Other	\$ 0
<b>TOTAL IMPACTS</b>	<b>\$ 10,000</b>

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
		\$270,000					\$270,000

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-3837, Email: kboburka@myspi.org

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

 **RESTORE ACT GRANT**

In 2016, the City applied for three grants from the RESTORE Act funds. These funds are being distributed to the states affected by the Deep Horizon/BP Oil Spill. Of the three grant applications, one has been chosen to move along in the process of the Public Comment period, the Laguna Madre Boat Ramp. This project will encompass the purchase of 5 vacant lots, the construction of a boat ramp, bulkhead, fish-cleaning stations, dock renovation/replacement and the paving of a parking area to accommodate 31 truck/boat trailers.

**Fiscal**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

RESTORE	\$ 1,869,290
Local Funds	\$ 506,733
Local Match	\$ 26,898
<b>TOTAL FUNDS</b>	<b>\$ 2,042,921</b>

**ESTIMATED COSTS**

Land acquisition	\$ 800,000
Improvements	\$ 1,242,921
<b>TOTAL COSTS</b>	<b>\$ 2,042,921</b>

**OPERATIONAL IMPACTS**

Personnel	\$ 0
Supplies & Materials	\$ 5,000

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

Repairs and Maintenance                      \$ 10,000 annually

Capital and Other                                \$ 0

**TOTAL IMPACTS                                \$ 15,000**

**Financial Plan**

Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Future Years	TOTAL
						\$2,042,921	\$2,042,921

**Schedule**

PHASE	TOTAL TIME	START	COMPLETION
Land Acquisition	6 months		
Improvements	12 months		

**Project Leader**

Kristina Boburka, Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956) 761-3837, Email: kboburka@myspi.org



## **CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**

### **CITY OF SOUTH PADRE ISLAND**

#### **NOAA ECOSYSTEM RESILIENCY GRANT PROGRAM**

The city is also one of the more urbanized beaches in the state with beach-fronting hotels, condominiums, single family homes and businesses. Along this extensively used beachfront, the city has, in accordance with state law, set aside 28 public beach access ways to allow the public to access, use, and enjoy the beaches. Over the last decade, the city has upgraded 17 of the 28 access ways, adding dune walkovers, parking areas, restrooms, showers and other amenities to benefit the beach-going public and, most importantly, restoring dunes damaged by former pedestrian trails. Eleven beach accesses remain unimproved resulting in on-going damage to the city's protective dune system.

In the last decade, the city has undertaken, when funds are available, ten projects to remove pedestrian pathways and restore dune system damage while simultaneously maintaining public beach access. To date, dune width, elevation and contours have been recreated at ten access sites and more than 400,000 dune plants have been installed. While the city has made progress, the steps have been slow and incremental, delaying necessary action and allowing loss of dune resources to continue. With this grant, the city seeks to complete these final eleven important beach access and dune restoration projects in the next 18 months.

Project Goals. The purpose of the Comprehensive Dune Ecosystem Restoration and Public Access Project is to:

1. Remove pedestrian pathways through the dune system at the remaining eleven publicly owned beach access ways within the city that still use pedestrian trails to access the beach;
2. Restore damaged dune areas by rehabilitating the elevation, volume, and contour of the dune system and installing native dune plants;
3. Restore the natural functions and values of the damaged dune areas for dependent flora and fauna and promote endangered sea turtle nesting;
4. Enhance the resiliency of the dune system as the primary storm damage reduction feature along the city's Gulf of Mexico shoreline; and
5. Install elevated public dune walkovers to replace pedestrian pathways at each of the eleven beach access points that still use pedestrian trails to access the beach.

The following are the eleven unimproved beach access points to be improved:

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• Whitecap Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2020
	\$550,000 (Construction)	2020
• Sapphire Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2021
	\$385,000 (Construction)	2021
• Poinsettia Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2021
	\$385,000 (Construction)	2021
• Riviera Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2022
	\$550,000 (Construction)	2022
• Harbor Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2022
	\$385,000 (Construction)	2022
• Bluewater Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2023
	\$385,000 (Construction)	2023
• Day Dream Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2023
	\$385,000 (Construction)	2023
• Sea Island Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2024
	\$385,000 (Construction)	2024
• Surf Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2024
	\$385,000 (Construction)	2024
• Gulf Circle Beach Access	\$38,500 (Engineering, Design, Permitting)	2024
	\$385,000 (Construction)	2024

**Fiscal**

**INCOME AND COST ANALYSIS**

**FUNDING SOURCES**

NOAA/GLO	\$ 2,019,600
Local Funds (match)	\$ 1,346,400
<b>TOTAL FUNDS</b>	<b>\$ 3,366,000</b>

**CAPITAL IMPROVEMENT PLAN (CIP) 2019/20 through 2023/24**  
**CITY OF SOUTH PADRE ISLAND**

**ESTIMATED COSTS**

Engineering, Design, Permitting	\$ 231,000
Construction	\$ 3,135,000
<b>TOTAL COSTS</b>	<b>\$ 3,366,000</b>

**OPERATIONAL IMPACTS**

Personnel \$ 0

Supplies & Materials \$ 0

Repairs and Maintenance \$ 8,000 annually

Capital and Other \$ 0

**TOTAL IMPACTS \$ 8,000**

**Financial Plan**

Prior Years	FY 1/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Future Years	TOTAL
	\$315,000	\$300,000	\$588,500	\$588,500	\$588,500	\$1,600,500	\$3,366,000