

**NOTICE OF MEETING
CITY OF SOUTH PADRE ISLAND
SHORELINE TASK FORCE**

NOTE: One or more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.

NOTICE IS HEREBY GIVEN THAT THE SHORELINE TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

MONDAY, APRIL 11, 2016
3:00 P.M. AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to Order.
2. Pledge of Allegiance.
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to the Task Force relating to agenda or non-agenda items. Speakers are required to address the Task Force at the podium and give their name before addressing their concerns. [Note: State law will not permit the Shoreline Task Force to discuss debate or consider items that are not on the agenda. Citizen Comments may be referred to City Staff or may be placed on the agenda of a future Shoreline Task Force meeting]*
4. Approval of minutes of the March 28, 2016 regular meeting.
5. Update of outstanding CMP Grants. (D. Jones)
6. Discussion, update & possible action regarding new Shoreline Management Department and possible recommendation to the City Council. (W. Delgado)
7. Discussion and possible action regarding placement of sanitary units on the beach. (T. Giles, and Mary K)
8. Discussion and action on revising Sec.22-7 of the Code of Ordinance to add details of permit procedures requiring inspections. (Dr. Kim)
9. Adjournment.


DATED THIS THE 7TH DAY OF APRIL 2016





Susan Hill, City Secretary

THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFIED THAT THE ABOVE NOTICE OF MEETING OF THE SHORELINE TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRENT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON APRIL 7, 2016 AT/OR BEFORE 10:00 A.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM: ADA DESIGNATED RESPONSIBLE PARTY AT (956)761-8103

**SHORELINE TASK FORCE
MEETING MINUTES
MARCH 28, 2016**

1. Call to Order.

Troy Giles called the meeting to order at 3:00 p.m. in the City Council Chambers on the Second Floor of the Municipal Complex Building: 4601 Padre Boulevard and declared a quorum of members present. Task Force members in attendance were: Troy Giles, Charles Brommer, Virginia Guillot, Ron Pitcock, and Norma Trevino. Task Force Members with an excused absence were Neil Rasmussen and Robert Nixon. Staff members present were City Manager Bill DiLibero, Assistant City Manager Darla Jones, Permit/Parks & Recreation Program Manager Mary K Hancock, Intern Shelby Bessette, Development Director Sungman Kim and Marta Martinez.

2. Pledge of Allegiance.

Mr. Giles led those present in the Pledge of Allegiance.

3. Public Comments and Announcements.

Public Comments and announcements were given at this time.

4. Approval of minutes of the March 14, 2016 regular meeting.

Task Force Member Trevino made a motion to approve. Seconded by Mr. Brommer; the motion carried unanimously.

Task Force Members then moved to Agenda Item #7.

5. Update on findings from monitoring the nourishment, beach profile measurements before the nourishment. (Bessette, Intern)

Update was given by Intern Shelby Bessette at this time. No action was taken.

6. Report, Discussion and possible Action regarding the Beach Planting. (Mary K)

Report was given by Permit/Parks & Recreation Program Manager Mary K Hancock at this time. No action was taken.

Task Force Members then moved to Agenda Item #5.

7. Update of outstanding CMP Grants. (D. Jones)

Update was given by Assistant City Manager at this time. No action was taken.

Task Force Members then moved to Agenda Item #6.

8. Adjournment

Since the Task Force had no further business to discuss, Mr. Giles adjourned the meeting at 3:35 p.m.

Marta Martinez, Secretary

Troy Giles, Chairman

**SHORELINE TASK FORCE
AGENDA REQUEST FORM**

MEETING DATE: April 11, 2016

ITEM: 5

TO: Shoreline Task Force

FROM: Darla Jones, Assistant City Manager

ITEM DESCRIPTION:

Update of outstanding CMP Grants.

DISCUSSION:

**SHORELINE TASK FORCE
AGENDA REQUEST FORM**

MEETING DATE: April 11, 2016

ITEM: 6

TO: Shoreline Task Force

FROM: Wendi Delgado, Administrative Services Director

ITEM DESCRIPTION:

Discussion, update & possible action regarding new Shoreline Management Department and possible recommendation to the City Council.

DISCUSSION:

**SHORELINE TASK FORCE
AGENDA REQUEST FORM**

MEETING DATE: April 11, 2016

ITEM: 7

TO: Shoreline Task Force

FROM: Troy Giles, Chairman and Mary K

ITEM DESCRIPTION:

Discussion and possible action regarding placement of sanitary units on the beach.

DISCUSSION:

Attach is information regarding mobile comfort stations for your review.

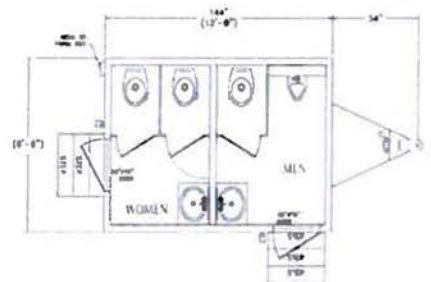
Mobile Comfort Station

“Elite”

The “Elite” Mobile Comfort Station features all the comforts of home and more. So for your next special event whether it is a party, wedding, concert, sporting or corporate event with 50 to 125 guests remember to call “A Clean Portoco”.



Length - 12ft Width - 8.5ft Height - 12ft 11in



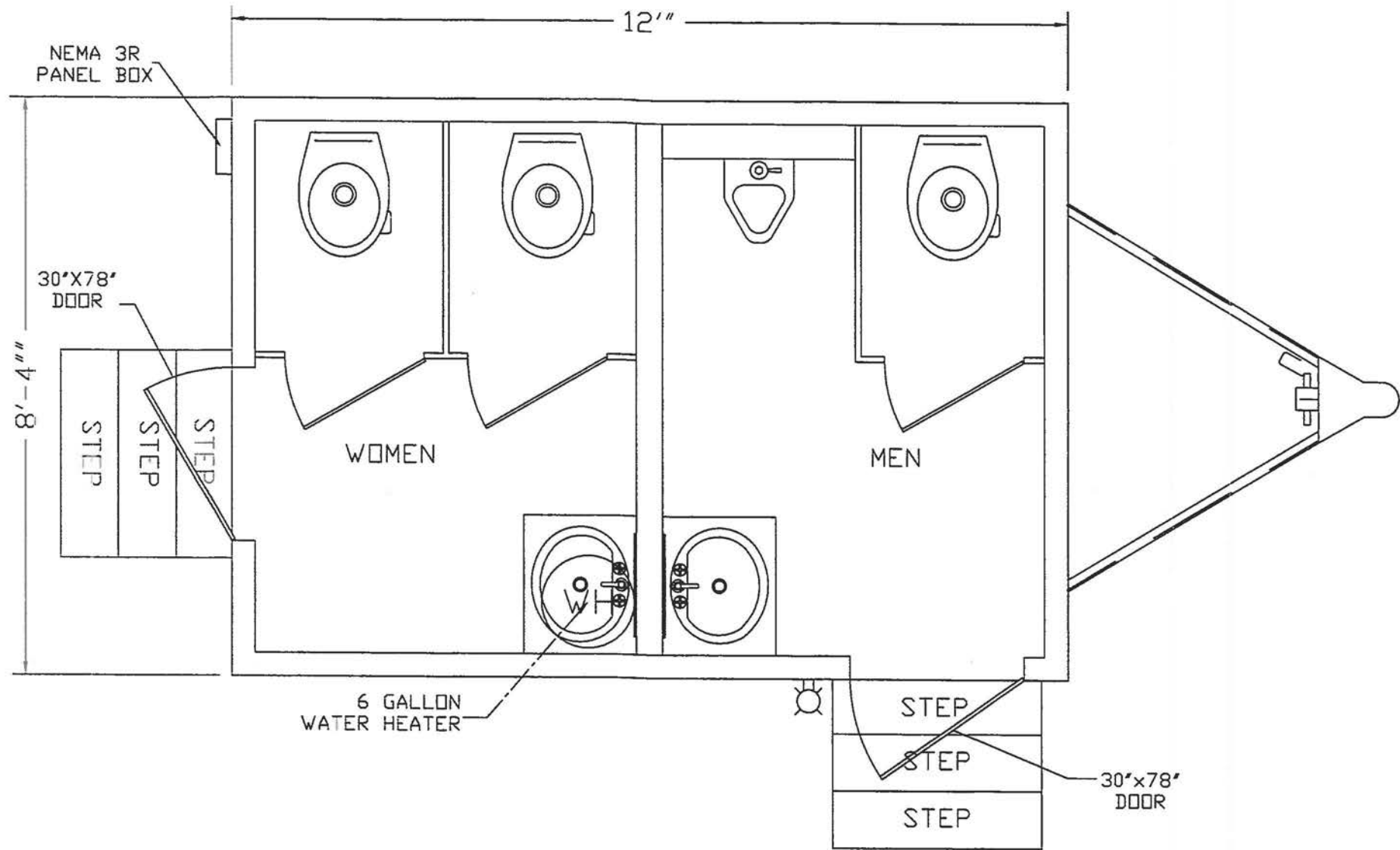
Specifications

- Non skid epoxy floors
- Stainless steel doors on enclosed stalls
- Stainless steel cabinets
- Porcelain sinks with Hot & Cold water
- Porcelain flushing toilets and urinal
- Air Conditioned/Heated
- Am/FM CD Stereo

Electricity - Access to power must be within 100 ft of the comfort station's location. Four 30 amp 110v circuits with the standard 3-prong Edison plug outlets.

Water - A 3/4 inch water spigot must be within 100 ft of the comfort station's location with 30 - 50 psi.

www.portoco.com or call us 1-800-499-4226

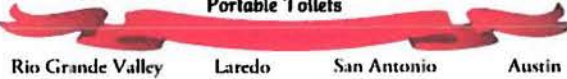




A CLEAN PORTOCO

Special Event Quotation

Comfort Stations Portable Toilets Handwash Facilities



www.Portoco.com

P.O. Box 531607
Harlingen, Tx 78552

❖ Portable	❖ Comfort Stations /	❖ Fencing / Crowd
------------	----------------------	-------------------

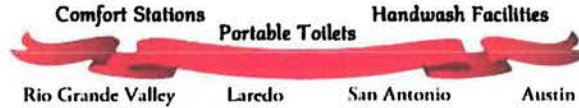
Qty	Description	Unit Price	Line Total
1	Elite Comfort Station (2 stall in womens side w/ 1 sink & 1 stall/ 1 urinal in men's side w/ 1 sink)	\$ 2,800.00	\$ 2,800.00
1	Delivery-1 time charge	\$ 200.00	\$ 200.00
1	Pick Up-1 time charge	\$ 200.00	\$ 200.00
	Should any moves or relocations be needed a charge of \$200.00 will be incurred		
0	Per Pump Out / Service \$185 -pre scheduled by ACP during normal business hours	\$ -	
0	Emergency Services or non business hours \$285.00	\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0	<i>Station has Enclosed Stalls & Commercial Grade Toilets/ sinks</i>	\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0	<i>Rental is based on a Flat 28 day cycle. No services/pump outs are included within price. Customer is responsible for daily maintenance and any Minor Repairs</i>	\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	
0		\$ -	

DWC	\$ -
Subtotal	\$ 3,200.00
Sales Tax	0.000%



A CLEAN PORTOCO

Special Event Quotation



www.Portoco.com
P.O. Box 531607
Harlingen, Tx 78552

You as lessee is responsible for the following :

Portable Sanitation Products, Comfort Stations and Shower Trailers

A Non-refundable deposit of 25% is due in order to secure reservations. Remaining amount is due 10 days prior to the event and any cancellations after that time will forfeit 100% of the rental and no refund will be issued.

1. Any Permits required.
2. Protecting ACP products from damage, theft, use by anyone except lessee, and returning all products (portable sanitation products, comfort stations, shower trailers, ect.) in good condition.
3. Lessee is not authorized to place signs onto any A Clean Portoco products without approval.
4. Lessee of Comfort Station, Shower Trailers is responsible for water and power connections.
5. Lessee on long term lease of comfort stations, shower trailers are responsible for minor repairs, normal repairs and up keep for A Clean Portoco Stations.
6. Indemnifying and holding harmless A Clean Portoco from any and all liability, which may arise out of the rental installation, use or removal of any portable sanitation products, comfort stations or shower trailers to property or grounds of lessee by A Clean Portoco
7. Any Local, State or Federal Taxes of any type.

Fencing

1. Any Permits required.
2. Notifying proper facilities to have all underground power/ water lines marked.
Note : ACP will not be responsible for damages to any underground utilities, pipeline, cable, ect.
3. Determining property lines and laying out the perimeter for the fence location.
4. Protecting fence and gates from damage, theft, use by anyone except lessee, and returning fence and gates in good condition
5. Indemnifying and holding harmless ACP Fence from any and all liability, which may arise out of the rental installation, use or removal of the fence and gates furnished by A Clean Portoco
6. Any Local, State or Federal Taxes of any type.

A Clean Portoco Fence Rental will be responsible for the following :

1. ACP will install Fence and Gates, which is only to be moved by ACP employees.
Note : Price is based on 1 trip to install and 1 trip to remove.
2. We will remove the fence and gates when you call in for the pick up.
Note : Please allow an advance notice of 1 week. Please remove any objects that will make it difficult to remove the fence (weeds, construction materials, vehicles, ect.)
Safety Note : Freestanding Panels are tripping hazards and ACP temporary fence rental assumes NO RESPONSIBILITY if anyone is injured from tripping on bases.

Lessee agrees to the following charges will apply for repair or replacement during duration of lesse :

<u>Replacement Items & Fees :</u>		(only applies to lessee that does not take damage waiver)	
Fence Gate (6ft x 12ft) -	\$125 ea.	Base for Fence -	\$ 25 ea.
Line T-Post -	\$9.00 ea.	Labor Rate Min. 2 hrs -	\$ 50 per Hr
Fence Chain Link Panel -	\$ 125 ea.		

Initial and Date

<p style="text-align: center;">SHORELINE TASK FORCE AGENDA REQUEST FORM</p>
--

MEETING DATE: April 11, 2016

ITEM: 8

TO: Shoreline Task Force

FROM: Sungman Kim, Director of Development Services

ITEM DESCRIPTION:

Discussion and action on revising Sec.22-7 of the Code of Ordinance to add details of permit procedures requiring inspections.

DISCUSSION:

Attach is a copy of the revised ordinance to add details of permit procedures requiring inspections for your review.

ORDINANCE NO. 16-

AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING SECTION 22-7 PERMITS AND APPROVAL REQUIRED OF CHAPTER 22 (DUNE PROTECTION, BEACH RENOURISHMENT, AND ACCESS PLAN IMPLEMENTING PROVISIONS) OF THE CODE OF ORDINANCES TO ADD DETAILS OF PERMIT PROCEDURES REQUIRING INSPECTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY OF FIVE HUNDRED DOLLARS (\$500.00) FOR ANY VIOLATION; PROVIDING FOR SEVERABILITY; AND AUTHORIZING PUBLICATION IN CAPTION FORM.

WHEREAS, the City of South Padre Island has heretofore adopted Chapter 22 (Dune Protection, Beach Renourishment, and Access Plan Implementing Provisions) of the Code of Ordinances;

WHEREAS, the City Council finds that the Section 22-7 of Chapter 22 Code of Ordinance needs to be further refined to prevent any malpractices in construction activities; and

WHEREAS, it is the City Council's intent to protect public health, safety and welfare by adding inspection requirements in the Section 22-7.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1. Section 22-7 is restated in its entirety to read as follows:

Sec. 22-7. PERMITS AND APPROVALS REQUIRED.

- A. An applicable permit is required for all construction, maintenance, dune management activities and/or retaining wall / walkway maintenance East of the Dune Protection Line. A permit must be obtain from the City prior to any activity. Failure to acquire a permit prior to any construction activity East of the Dune Protection Line is subject to penalty as is or may be provided in this or any other ordinance of the City. Such penalty for failure to acquire a permit when necessary can result in a fine, removal, restoration, and/or remediation orders.
- a. **After first obtaining the permit(s), the applicant(s) shall request a pre-inspection. No work may continue without obtaining the approval of the inspector.**
- b. **After achieving approximately 50% of construction activities, the applicant(s) shall request a mid-term inspection. No work may further continue without obtaining the approval of the inspector.**

- c. **When approved works are completed, the applicant(s) shall request a final inspection and any identified errors shall be corrected until obtaining the final approval of the inspector.**
- B. Permits issued pursuant to this Chapter shall be accompanied by a permit fee established by the City Council. The City Council may establish and/or modify fees for the issuance of any permits mentioned within this Chapter 22 by resolution.

Section 2. This ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

Section 3. Any violation of the above mentioned section of Chapter 22 of the Code of Ordinances of the City of South Padre Island may be punished by a fine not to exceed five Hundred Dollars (\$500.00) for each offense of for each day such offense shall continue and the penalty provisions of Sections of Section 21-1 of the Code of Ordinances is hereby adopted and incorporated for all purposes.

Section 4. If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

Section 6. This Ordinance shall become effective when published in caption form.

PASSED, APPROVED AND ADOPTED on First Reading, the _____ day of _____, 2016.

PASSED, APPROVED AND ADOPTED on Second Reading, the _____ day of _____, 2016.

ATTEST:

**CITY OF SOUTH PADRE ISLAND,
TEXAS**

SUSAN HILL, CITY SECRETARY

BHARAT R. PATEL, MAYOR