

**REQUEST FOR
PROPOSALS
RFP# PYROTECH-202401**

**Holiday Pyrotechnic
Display**

Sealed Proposals will be accepted and must be received before:

March 27, 2024

2:00 PM CST

City of South Padre Island



Attn: City Secretary's Office
4601 Padre Boulevard
South Padre Island, Texas 78597

Refer Written Inquiries To:

Blake Henry, Executive Director
Visit South Padre Island
Blake@sopadre.com

City of South Padre Island, Texas Request for Holiday Pyrotechnic Display



PART I

GENERAL INFORMATION

PURPOSE:

The City of South Padre Island, Texas, is seeking proposals to provide up to ten (10) pyrotechnic displays on the Laguna Madre Bay visible from the Entertainment District (from Longboard to Viva Restaurants) per calendar year. Of the ten (10) pyrotechnic displays, three (3) shows (Memorial Day, Independence Day, and Labor Day) shall be at least 15 minutes of presentation. The initial contract prorated period will begin on May 01, 2024, and end on September 30, 2024. At the City's option, the agreement may be extended for three (3) additional one-year periods based on the City's fiscal year calendar.

BACKGROUND:

For the past twenty years, the City of South Padre Island has been providing Fireworks Displays from the Laguna Madre Bay in proximity to the City's Entertainment District, Laguna Boulevard between Palm Street and Amberjack Street.

We are, therefore, seeking a pyrotechnic company with the experience and resources to perform these fireworks presentations.

CITY PROFILE:

The City of South Padre Island is a unique, friendly seaside resort community that values its residents and tourists, preserves and protects the natural environment and provides for quality sustainable growth and development that is highly diverse and responsive to changing economic conditions. The City is located on a 34-mile-long sub-tropical Island in Cameron County, on the Gulf Coast of Texas, 25 miles north of the Mexican Border. The island is a half-mile wide at its widest point, and only its southernmost 5 miles are developed. The City was incorporated in 1973 and is linked to the Texas mainland by Texas' longest bridge. The 2.5-mile long, four-lane divided, toll-free Queen Isabella Causeway was completed in 1974. The City operates as a home rule law municipality under the laws of the State of Texas.

Tourism is the principal industry in the City, with an estimated 7 million visitors coming to the island annually. Water resources have been the dominant factor in the development of the City. The Gulf provides approximately 23 miles of beachfront in Cameron County, approximately 5 miles of which is situated in the City. As noted, the island has become popular for vacationers and retirees. The Gulf also provides a means for shipping cargo, fishing interests (both commercial and sporting), and boating. The body of water between South Padre Island and the mainland is the Laguna Madre, providing bay-front property for development. The US Army Corps of Engineers maintains the intercoastal waterway in the Laguna Madre as a water route for shipping.

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As part of the Tourist experience on South Padre Island, the City works to provide several activities on the Island to benefit residents and local and regional tourists. One of those activities is a series of fireworks displays that occur during the summer holidays for over twenty years and continue to be a highlight of the summer season.

DEFINITIONS:

The following definitions shall be used for identified terms throughout the specification and proposal document:

- Agreement – a mutually binding legal document obligating the Contractor to furnish the goods, equipment, or services and obligating the City to pay for it.
- City – identifies the City of South Padre Island, Cameron County, Texas.
- Contractor – a person or business enterprise providing goods, equipment, labor, and/or services to the City as fulfillment of obligations arising from a contract or purchase order.
- Deliverables – the goods, products, materials, and/or services to be provided to the City by the vendor if awarded an agreement.
- Goods - represent materials, supplies, commodities, and equipment.
- Proposal – complete, properly signed response to a Solicitation that, if accepted, would bind the Proposer to perform the resulting agreement.
- Proposer - identified throughout this specification shall describe persons and entities that consider themselves qualified to provide the goods, equipment, or services.
- Services – work performed to meet a demand. The furnishing of labor, time, or effort by the vendor and their ability to comply with promised delivery dates, specifications, and technical assistance specified.
- Subcontractor - any person or business enterprise providing goods, equipment, labor, and/or services to a Contractor if such goods, equipment, labor, and/or services are procured or used to fulfill the Contractor's obligations arising from a contract with the City.
- Vendor (sometimes referred to as Contractor) – a person or business enterprise providing goods, equipment, labor, and/or services to the City as fulfillment of obligations arising from an agreement or purchase order.

CONFLICT OF INTEREST:

Effective March 1, 2006, chapter 176 of the Texas Local Government Code (House Bill 914) requires that any vendor or person considering doing business with a local government entity disclose the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. The Conflict of Interest Questionnaire form is available from the Texas Ethics Commission at www.ethics.state.tx.us. Completed conflict of Interest Questionnaires may be mailed or delivered by hand to the City Secretary. If mailing a completed form, please mail it to:

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City of South Padre Island, Texas
Angelique Soto - City Secretary
4601 Padre Blvd.
South Padre Island, Texas 78597

Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest may automatically disqualify the vendor's Proposal.

CLARIFICATION:

For clarification of specifications, proposers may contact:

Blake Henry
Executive Director
Visit South Padre Island
Telephone: 956-761-8388
blake@sopadre.com

or

Lori Moore
CVB Operations and Services Manager
Visit South Padre Island
Telephone: 956-761-8387
lori@sopadre.com

The individuals listed above may be contacted by telephone or visited for clarification of the specifications only. No authority is intended or implied that specifications may be amended or alterations accepted before proposal opening without the written approval of the City of South Padre Island through the City Manager's office.

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PART II **PROPOSAL INSTRUCTIONS**

PROPOSAL SCHEDULE:

It is the City's intent to comply with the following timeline:

- Request for Proposals released March 4, 2024
- The deadline for written questions is Monday, March 18, 2024, at 2:00 PM CST.
- Sealed responses to the RFP are due by **2:00 PM CST on Wednesday, March 27, 2024.**

NOTE: These dates represent a tentative schedule of events. The City reserves the right to modify these dates at any time, with appropriate notice to known Proposers.

PROPOSAL DUE DATE:

Sealed Proposals are due to the City of South Padre Island by **2:00 PM CST on Wednesday, March 27, 2024.**

City of South Padre Island, Texas
Attn: Angelique Soto
City Secretary
4601 Padre Blvd.
South Padre Island, Texas 78597

Proposals received after this time and date will not be considered.

Sealed Proposals shall be clearly marked **“DO NOT OPEN – Pyrotechnic Services.”**

Facsimile or electronically transmitted Proposals are **not acceptable.**

Each Proposal shall contain one (1) bound original and three (3) copies plus one (1) digital copy (on CD, DVD, or thumb drive).

The results of the submitted Proposals will be available after the City Council selects the successful Contractor.

PART III **PROPOSAL FORMAT:**

It is intended that this RFP describe the requirements and Proposal format in sufficient detail to secure comparable Proposals. Interested and qualified firms shall:

- Submit one (1) bound original, three (3) copies of materials, and one (1) digital copy that demonstrates the Proposer's ability to meet City requirements as specified in this Request for

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Proposals.

- Responding firms shall submit Proposals in the following format and sequence:

Organization:

- Describe the organization, date founded, ownership of your company, and any subsidiaries and affiliates relevant to the City.
- Describe the company's experience providing fireworks displays for municipalities and other public entities, including the range and average dollar amount of municipal funds spent on fireworks displays.

Personnel:

- Identify the key personnel of your staff committed to the City's fireworks display and their credentials.

Fireworks Presentations:

- The presentation shall be at least three minutes and a maximum of twenty minutes.
 - Of the ten (10) pyrotechnic displays, three (3) shows (Memorial Day, Independence Day, and Labor Day) shall be at least 15 minutes of presentation.
- Describe the presentation to be performed, including the location of barges, the number of shells used for each event, the total number of shells, and the estimated length of time for each performance.
- The fireworks display shall occur from at least one barge in the Laguna Madre Bay near the City's Entertainment District (between Palm and Amberjack streets).

Fees:

- Provide a base rate for each fireworks display.
- Provide a total fee for the three fireworks displays.
- The fee shall be inclusive of all costs associated with the Fireworks display.
- The City reserves the right to clarify and/or negotiate fees before contract approval.

Other Information:

- Describe the firm's experience presenting fireworks and pyrotechnic displays in Texas and other metropolitan areas.
- Provide a list of references with the address, phone number, and email associated with each community listed above.
- Provide a copy of the Company's BATFE Distributors or Importers license.
- Provide location and approval of ATF Storage facility for local storage of fireworks.
- Provide a State of Texas Distributor or Importers License.

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- Provide name and copy of CDL/Hazmat license of Driver associated with the fireworks displays.
- Provide all applicable local, State, and Federal approvals and permits necessary to conduct the Pyrotechnic display;
- Provide all applicable licenses and approvals required for the safe transport of fireworks, including DOT and FMCSA.
- Provide documentation of all necessary insurance, including General Liability of \$2 million per occurrence; Products and Completed Operations Liability Insurance; Insurance covering marine operations and Worker's Compensation meeting Texas Statutory requirements.
- Proof of access to at least one thirty-foot by sixty-foot (30' x 60') barge for use in discharging fireworks charges. Proof of ownership preferred or contract for available dates must be provided with the proposal.

Standard Agreement:

- The initial contract period will begin May 1, 2024, and end September 30, 2024. At the City's option, the contract may be extended for three (3) additional one-year periods.
- A responder may withdraw their Proposal by submitting a written request for its withdrawal to the City Secretary by the signature of an authorized individual any time before the submission deadline. The prospective Responder may, after that, offer a new Proposal before the deadline. Any modifications offered will not be considered if submitted after the deadline.

CLARIFICATION OF PROPOSAL:

In its sole discretion, the City reserves the right to request and/or require any additional information from the Proposer(s) that it may deem relevant for this RFP. The contents of the Proposal and any clarification or counter-proposal submitted by the successful vendor shall become part of the contractual obligation and incorporated by reference into the ensuing contract.

BEST VALUE EVALUATION:

All proposals received shall be evaluated based on the best value for the City. Best value shall be determined by considering all or part of the criteria listed below and any relevant criteria specifically listed in the solicitation.

- Proposal price; (25 points)
- Reputation of the Proposer and Proposer's goods and services; (20 points)
- The quality of the Proposer's goods or services; (25 points)
- The extent to which the goods or services meet the City's needs; (20 points)
- Proposer's past relationship with the City. All vendors shall be evaluated on their past performance and prior dealings with the City or other clients, including failure to meet

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specifications, poor quality, poor workmanship, and late delivery. (10 points)

EVALUATION PROCESS:

- A committee composed of City Staff and others, as appropriate, will review the Proposals and may develop a short list of firms.
- Interviews and/or demonstrations may be conducted with any responding firms/teams to discuss their qualifications, resources, and availability to provide the services requested.
- The City will not provide compensation or defray any cost incurred by any firm related to the Proposal or this request.
- The City reserves the right to request additional information or meet with representatives from proposing organizations to discuss points in the proposal after submission, all of which may be used to form a recommendation.
- The City reserves the right to negotiate with all persons or firms. The City also reserves the right to reject any or all Proposals or to accept any Proposal deemed most advantageous, to waive any irregularities or informalities in the Proposal received, and to revise the process and/or schedule as circumstances require.

AGREEMENT:

The term of this Agreement shall begin May 1, 2024, and end September 30, 2024. Prices shall be firm for the duration of the Agreement. At the City's option, this Agreement may be renewed for three (3) additional one-year periods not to exceed twelve months for each renewal, provided both parties agree.

CANCELLATION:

Either party reserves the right to cancel the Agreement without penalty by providing the other party 30 days prior written notice. Termination under this paragraph shall not relieve the Contractor of any obligation or liability that has occurred before cancellation.

NOTE: This Agreement is subject to cancellation, without penalty, at any time the City deems the vendor to be non-compliant with contractual obligations.

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PART IV INVOICING AND PAYMENT

INVOICING: The contractor shall submit one original and one copy of each invoice following each firework display to the following address:

**South Padre Island Convention and Visitor Bureau
Lori Moore
7355 Padre Blvd.
South Padre Island, Texas 78597**

PROMPT PAYMENT POLICY: Payments shall be made within thirty days after the City receives the supplies, materials, and equipment, or the day on which the performance of services was completed or the day on which the City receives a correct invoice for the supplies, materials, equipment or services, whichever is later.