

**NOTICE OF SHORELINE TASK FORCE REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND**

**TUESDAY, JUNE 13, 2023**

3:00 PM AT THE MUNICIPAL COMPLEX BUILDING  
2<sup>ND</sup> FLOOR CITY COUNCIL CHAMBERS  
4601 PADRE BOULEVARD SOUTH PADRE ISLAND, TX 78597

1. Call to Order

2. Pledge of Allegiance

3. Public Comments and Announcements

*This is an opportunity for citizens to speak to the board relating to agenda or non-agenda items. Speakers are required to address the board at the podium and give their name before addressing their concerns. [Note: State law will not permit the Shoreline Task Force to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future Shoreline Task Force meeting]*

4. Consent Agenda

4.1. Approval of the minutes from the regular meeting on May 9, 2023. (Hughston)

4.2. Approve an excused absence for Rob Nixon from the regular meeting on May 9, 2023. (Nixon)

4.3. Approve an excused absence for Norma Trevino from the regular meeting on May 9, 2023. (Trevino)

5. Regular Agenda

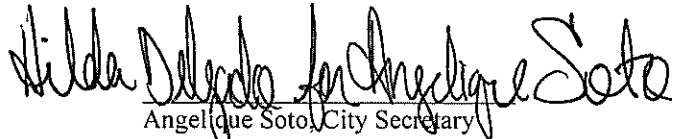
5.1. Discussion and action to recommend to City Council approval of application submission for state assistance from the Beach Maintenance Reimbursement Fund for Fiscal Year 2024. (Boburka)

6. Adjourn

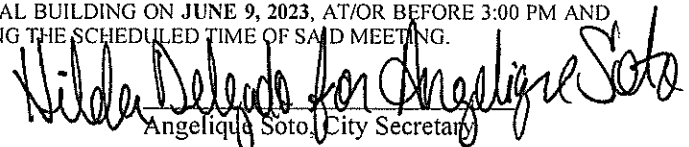
**NOTE:**

*One or more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.*

DATED JUNE 9, 2023

  
Angelique Soto, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE SHORELINE TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON JUNE 9, 2023, AT/OR BEFORE 3:00 PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
Angelique Soto, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, GEORGE MARTINEZ AT (956)761-8103.

Agenda: JUNE 13, 2023



**CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** June 13, 2023

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Approval of the minutes from the regular meeting on May 9, 2023. (Hughston)

**ITEM BACKGROUND**

Meeting minutes from May 9th, 2023.

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

Chapter 9: Shoreline

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**MINUTES OF REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE**

**Tuesday, May 9<sup>th</sup>, 2023**

**I. CALL TO ORDER.**

The Shoreline Task Force of the City of South Padre Island, Texas, held a regular meeting on Tuesday, May 9<sup>th</sup>, 2023, at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Vice-Chairman Stormy Wall called the meeting to order at 3:00 p.m. A quorum was present with Vice-Chairman Stormy Wall, Task Force Members Abbie Mahan, Michael Sularz, Todd Williams, and Carol Bolstad. Task Force Members absent included Robert Nixon and Norma Trevino.

City Council present included: Ken Medders

City staff present included: Shoreline Director Kristina Boburka and Coastal Coordinator Erika Hughston.

**II. PLEDGE OF ALLEGIANCE.**

Vice-Chairman Stormy Wall led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

Public comments were given by Council Member Ken Medders on congratulating the Shoreline Operations Team for their continued cleanliness of the beach. Vice-Chairman Stormy Wall commented that Whitecap was successful and the access and amenities were very beautiful.

**IV. CONSENT AGENDA**

**I. APPROVAL OF THE MINUTES FROM THE REGULAR MEETING ON APRIL 11, 2023. (HUGHSTON)**

**II. APPROVE AN EXCUSED ABSENCE FROM ABBIE MAHAN FROM THE REGULAR MEETING ON APRIL 11, 2023. (MAHAN)**

Shoreline Task Force Member Bolstad motioned to approve the consent agenda, seconded by Task Force Member Williams. The motion passed unanimously.

## **V. REGULAR AGENDA**

### **I. DISCUSSION AND ACTION TO RECOMMEND TO CITY COUNCIL A RANKING AND SUBMISSION OF THE COASTAL MANAGEMENT PROGRAM (CMP)'S CYCLE 29 PROPOSALS.**

Task Force Member Mahan motioned to recommend the order ranking as follows to City Council: Fantasy Access Improvements, ADA Access Engineering and Design, and Land Acquisition. Task Force Member Sularz seconded the motion. Motion passed unanimously.

### **II. DISCUSSION AND ACTION TO RECOMMEND TO CITY COUNCIL THE SUBMISSION OF THE COASTAL EROSION PLANNING AND RESPONSE ACT (CEPRA) CYCLE 13 PROPOSALS.**

Task Force Member Mahan made a motion to recommend to City Council the following proposals: Dune Restoration, Bay Ending Structure Relocation, Beneficial Use of Dredge Material, and New Work Beneficial Use of Dredge Material. Task Force Member Bolstad seconded the motion. Motion passed unanimously.

### **III. DISCUSSION AND ACTION TO PROVIDE A RECOMMENDATION TO CITY COUNCIL REGARDING THE STATEMENT OF QUALIFICATION(S) RECEIVED FOR PUBLIC BAY ACCESS IMPROVEMENTS.**

Task Force Member Bolstad made a motion to recommend the single applicant Green, Rubiano, and Associates to City Council for the Public Bay Access Improvements project. Task Force Member Williams seconded the motion. Motion passed unanimously.

## **V. ADJOURNMENT.**

There being no further business, Chairman Nixon adjourned the meeting at 3:19 p.m.

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Erika Hughston, Coastal Coordinator

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Stormy Wall, Vice-Chairman

**CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** June 13, 2023

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Approve an excused absence for Rob Nixon from the regular meeting on May 9, 2023. (Nixon)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** June 13, 2023

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Approve an excused absence for Norma Trevino from the regular meeting on May 9, 2023. (Trevino)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**

**CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** June 13, 2023

**NAME & TITLE:** Kristina Boburka, Shoreline Director

**DEPARTMENT:** Shoreline Department

**ITEM**

Discussion and action to recommend to City Council approval of application submission for state assistance from the Beach Maintenance Reimbursement Fund for Fiscal Year 2024. (Boburka)

**ITEM BACKGROUND**

The yearly application to the General Land Office to participate in the Beach Maintenance Reimbursement Fund for the Fiscal Year 2024. The reimbursement program helps offset the costs to clean and maintain the City's beach.

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

Chapter 9: Shoreline

**LEGAL REVIEW**

Sent to Legal:

Approved by Legal:

**RECOMMENDATIONS/COMMENTS:**



**RESOLUTION NO. 2023-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AUTHORIZING THE SUBMISSION OF THE FISCAL YEAR 2024 BEACH MAINTENANCE FUND PROGRAM GRANT; REAFFIRMING THE FUNCTION OF THE SHORELINE TASK FORCE AND THE CITY COUNCIL IN REGARD TO BEACH AND BEACH PARK ISSUES; AND AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTS AND APPLICATION FORMS FOR THE CITY'S PARTICIPATION WITH THE TEXAS GENERAL LAND OFFICE IN CLEANING AND MAINTAINING BEACHES FOR THE PUBLIC.**

**WHEREAS**, the State of Texas has reserved an easement on the beaches within the City of South Padre Island for the use of the public; and

**WHEREAS**, the City of South Padre Island maintains and cleans said beaches; and

**WHEREAS**, the City of South Padre Island would like to participate with the Texas General Land Office for financial assistance in cleaning and maintaining said beach.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:**

**SECTION 1:** The City Council authorize the submission of the Fiscal Year 2024 application for state financial assistance from the Beach Maintenance Fund Program; and

**SECTION 2:** The Shoreline Task Force is a citizen committee, composed of members of the public appointed by the City Council to provide the City Council recommendations on actions pertaining to construction, permitting, and beach access improvements within the City of South Padre Island; however, the City Council is the final City authority regarding beach maintenance, improvements, and park issues; and

**SECTION 3:** The City Manager for the City of South Padre Island, Texas, is hereby authorized to execute contract forms as may be necessary for, and on behalf of, said City with the General Land Office for the cleaning of beaches within the City of South Padre Island.

**PASSED, APPROVED AND ADOPTED** on this the 21<sup>st</sup> day of June 2023.

**CITY OF SOUTH PADRE ISLAND, TEXAS**

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Patrick McNulty, Mayor

**ATTEST:**

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Angelique Soto, City Secretary



# Application for the Beach Cleaning and Maintenance Assistance Program



## Fiscal Year 2024

(September 1, 2023 - August 31, 2024)

Texas General Land Office

Commissioner Dawn Buckingham, M.D.

P.O. Box 12873

Austin, Texas 78711-2873

[www.glo.texas.gov](http://www.glo.texas.gov)

1-800-998-4GLO

City or County making application (applicant):

# City of South Padre Island

Name and mailing address of administrative body responsible for beach cleaning:

Shoreline Department  
4601 Padre Boulevard  
South Padre Island, TX 78597

Name, title, email address, and phone of official with day-to-day responsibility for project:

Kristina Boburka  
Shoreline Director  
[kboburka@myspi.org](mailto:kboburka@myspi.org)  
956-761-3837

Name, title, mailing and email address, and phone of official authorized to receive state reimbursement:

William R. Smith  
City Manager  
4601 Padre Boulevard South Padre Island, TX 78597  
[rsmith@myspi.org](mailto:rsmith@myspi.org)  
956-761-8108

The applicant understands and agrees that the requirements set forth in Section 61.069 of the Texas Natural Resources Code must be met, and the applicant expressly pledges and represents that it has met or will meet the requirements through the following:

1. The applicant has a duly constituted beach park board or like body with adequate authority to administer an effective program of keeping the public beaches under its jurisdiction clean. (OBA §61.069 (1))
2. The applicant shall provide for receipt of all project funds by its treasurer or like official who shall adequately safeguard such funds and assure same are expended solely for project purposes. The applicant agrees to reimburse the General Land Office for any project funds lost or spent for non-project purposes. (OBA §61.069 (2))
3. The applicant shall submit such reports as to amounts and types of project expenditures as may be required by the General Land Office. (OBA §61.069 (3))
4. The applicant provides free entrance to all public beaches within its jurisdiction. (OBA §61.069 (4))
5. The applicant operates and maintains one or more coastal parks which are satisfactory to the General Land Office with respect to size and facilities. (OBA §61.069 (5))

# Application for the Beach Cleaning and Maintenance Assistance Program

Total linear feet of beach to be cleaned 25,897

## Estimate of Expenses

1.	Equipment rental, litter and debris removal	<u>\$ 315,000.00</u>
2.	Labor, litter and debris removal	<u>350,000.00</u>
3.	Signs, litter-related	<u>3,000.00</u>
4.	Supervision, litter and debris removal	<u>107,000.00</u>
5.	Solid waste collection and disposal, including purchase of containers	<u>25,000.00</u>
6.	Portable toilet rental and servicing	<u>303,000.00</u>
7.	Barricades, bollards, and traffic signs	<u>0.00</u>
8.	Lifeguard expenses	<u>245,000.00</u>
9.	Litter patrol expenses	<u>21,000.00</u>
10.	Beach patrol expenses	<u>5,500.00</u>
11.	Administration	<u>85,000.00</u>
TOTAL		<u>\$ 1,459,500.00</u>

Amount of state assistance requested for current state fiscal year (may not exceed two-thirds of amount shown in line above as provided by Section 61.076 of the Texas Natural Resources Code): \$ 973,000.00

The General Land Office reserves the right to require of the applicant any additional evidence it may deem necessary for the approval of the application or management of the program.

Supporting documents: **(The application is incomplete unless the following documents are included.)**

**Mark the applicable box** as the corresponding document is included with the application.

- ☐ A current resolution authorizing application for funds and vesting an official with full authority to act for purposes of the program.
- ☐ A Texas Department of Transportation county map upon which are delineated the public beaches to be cleaned and the linear feet of beach therein.
- ☐ A site plan of applicant's beach park which meets the minimum requirements established by the state.
- ☐ A certified copy of documentation establishing a beach park board or like body.
- ☐ A current written statement attesting that the maintenance to be provided is consistent with the applicant's community adopted plan for Beach Access and Dune Protection.
- ☐ A current written statement acknowledging that compliance with the regulations for collection and expenditure of beach user fees, contained in Section 15.8 of the state's beach access and dune protection regulations, is a requirement of the program.
- ☐ A current written statement that the applicant will supply an adequate number of garbage and litter receptacles for that area of the beach which the applicant cleans and maintains in this program. Receptacles for recyclables are suggested, but not required.
- ☐ A current list, adopted by the governing body, of the equipment rates to be charged per hour or per day which also indicates whether with or without operator.
- ☐ A current beach-cleaning proposal describing the cleaning and maintenance operations at the beach.

City of South Padre Island \_\_\_\_\_ acting by and through William R. Smith \_\_\_\_\_  
Applicant Official

hereunto duly authorized, submits this application and certifies its contents are true and correct, and agrees to the above terms and conditions.

by William R. Smith \_\_\_\_\_  
Name Signature  
City Manager \_\_\_\_\_ 06.21.2023  
Title Date



21 June 2023

Gloria Maynard  
Project Manager, Beach Maintenance Reimbursement Program  
Coastal Resources Division  
Texas General Land Office  
P.O. Box 12873  
Austin, TX 78711-2873

RE: Fiscal Year 2024 Beach Maintenance Reimbursement Application

Dear Ms. Maynard,

Please find the completed application for participation in the Fiscal Year 2024 Beach Maintenance Reimbursement (BMR) Program attached. Included with this application are detailed explanations of the City's methods to clean our beach, as well as Resolutions No. 2023-XX and 2023-XX which:

- Authorizes the application for funds and vests the City Manager with full authority to act for the purpose of this program;
- Defines the scope of responsibilities the City Council has that is similar to that of a beach park board; and
- Details the list of equipment rates to be charged per hour. Equipment rates do not include labor, which will be based upon the City's salary/benefits package per employee; nor does the equipment rate include the costs associated with the rental equipment.

The City of South Padre Island's beach cleaning and maintenance is consistent with our Beach and Dune Plan. The Shoreline Department will provide and maintain over four hundred (400) trash receptacles on the public beach. The trash receptacles are 55-gallon plastic drums. Furthermore, the City is familiar with the regulations contained in Section 15.8 of the State's Beach Access and Dune Protection Plan and the City is in compliance with said regulations. We currently do not collect beach user fees; however, we are aware of the rules pertaining to this matter in the event we choose to collect those fees. The City's Beach Cleaning Proposal, which summarizes the maintenance activities performed by the City, is also included.

Also enclosed are copies of Google maps designating the locations and linear footage of the beaches maintained by the City as well as site maps of beach parks within the City: Gulf Circle, Whitecap Circle, and Treasure Island.

If you have any questions regarding this matter, please do not hesitate to reach out to me.

Sincerely,

Kristina Boburka  
Shoreline Director



(956) 761-3837; [kboburka@myspi.org](mailto:kboburka@myspi.org)

## City of South Padre Island FY 2023 Beach Cleaning & Maintenance Operations

The beach maintenance conducted by the City of South Padre Island is limited to the five miles of public beach that is within the City limits. The City strives to keep our beaches clean for the public and visitors while having as minimal impact as possible on the natural processes that make up our beach.

The removal of all non-natural material that washes up or is left on our beach is picked up by hand each morning. These patrols are done on a daily basis, seven days a week. During the summer, three to four employees work in two shifts spanning from 4 a.m. until 9 p.m. to address any trash concerns that accumulate throughout the day. When there are large volumes of trash, such as Texas week during spring break, the City hires temporary personnel and increases the number of employees on foot patrol to 6 people. The employees are transported onto the beach by a half-ton pickup, one-ton stake truck, or UTVs. All trash collected is hauled off the beach to a transfer station where the garbage is consolidated and later picked up by the waste disposal company. The City provides over 400 trash barrels on the beach and another 100 at the beach accesses which are checked on a daily basis by the Shoreline Department employees in a one-ton garbage truck with a beach trash compactor. The collected trash is also transported to the transfer station. When large objects wash ashore, they are hauled off in trucks and disposed of properly. The use of a mechanized, sand-sifting rake for removal of trash or natural debris is employed only when the debris reaches a quantity that inundates the natural system or disrupts the use and accessibility of the public beach. This method allows minimal impact on the sand substrate and does not highly exacerbate erosion.

The City's public beach is not groomed to preserve aesthetics. The sand is only repositioned when low-lying walkovers have an accumulation of sand that impedes the public's access on and off the walkover. The City is also making efforts to phase out the low-lying walkovers by replacing them with access matting or by building taller and wider walkovers to allow for dune growth.

The repositioning of Sargassum is only done when it is necessary and when it typically lands from March through June. The City's procedure during this time of higher than normal accumulation is to use a tractor and Surf Rake and is typically completed within three hours. During periods of extreme Sargassum accumulation, the number of tractors is increased to two, and the time on the beach up to six hours. The front-end loaders used on the beach have a rake on the back end that drags and collects the Sargassum into a pile. The tractor then turns around and picks up the Sargassum in a bucket where it is front-stacked at the base of the foredune, above the annual high tide line, at locations where there is a need to strengthen the dune system. The Sargassum is kept in the beach/dune system and is never removed from the beach.

If/when the City experiences unusually extreme amounts of Sargassum, the City now owns one dump truck but may rent one front-end loader to haul the seaweed to the north end of the City's beach where property owners have requested more seaweed to help develop their dunes or other locations within the City's dune system where it is needed.



Public Works is responsible for cleaning and maintaining the bathrooms for the three beach parks within the City. This task is performed by one custodial employee from Public Works each day of the week with enhanced service during the busy months of March through September when two custodians are utilized.

The Police Department and the Code Enforcement Division are both responsible for assuring that all City and State laws are enforced on the City's beach. Other than assuring the safety of our residents and visitors, some common items of enforcement include:

- No glass on the beach;
- No sales activities on the City beach;
- No vehicles allowed on the beach (other than authorized/permitted vehicles);
- No open fires or fireworks, unless they are permitted;
- The requirement that dogs must be on a leash at all times; and
- Regulating beach and umbrella vendors.

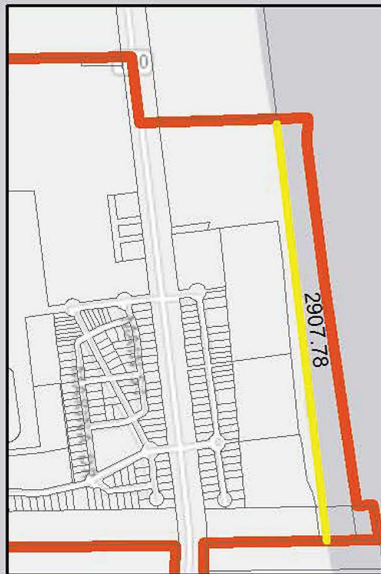
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Kristina Boburka, Shoreline Director

21 June 2023

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Date



Esri, HERE, DeLorme, MapmyIndia, © OpenStreetMap contributors, and the GIS user community

Golfo de México

22989.2

## Legend

— SPI Linear Beach: 22,989.20 ft

— SPI (SHORES) Linear Beach : 2,907.78 ft

Total Linear Beachfront 25,896.98 ft

Map data © OpenStreetMap contributors, Imagery © Mapbox

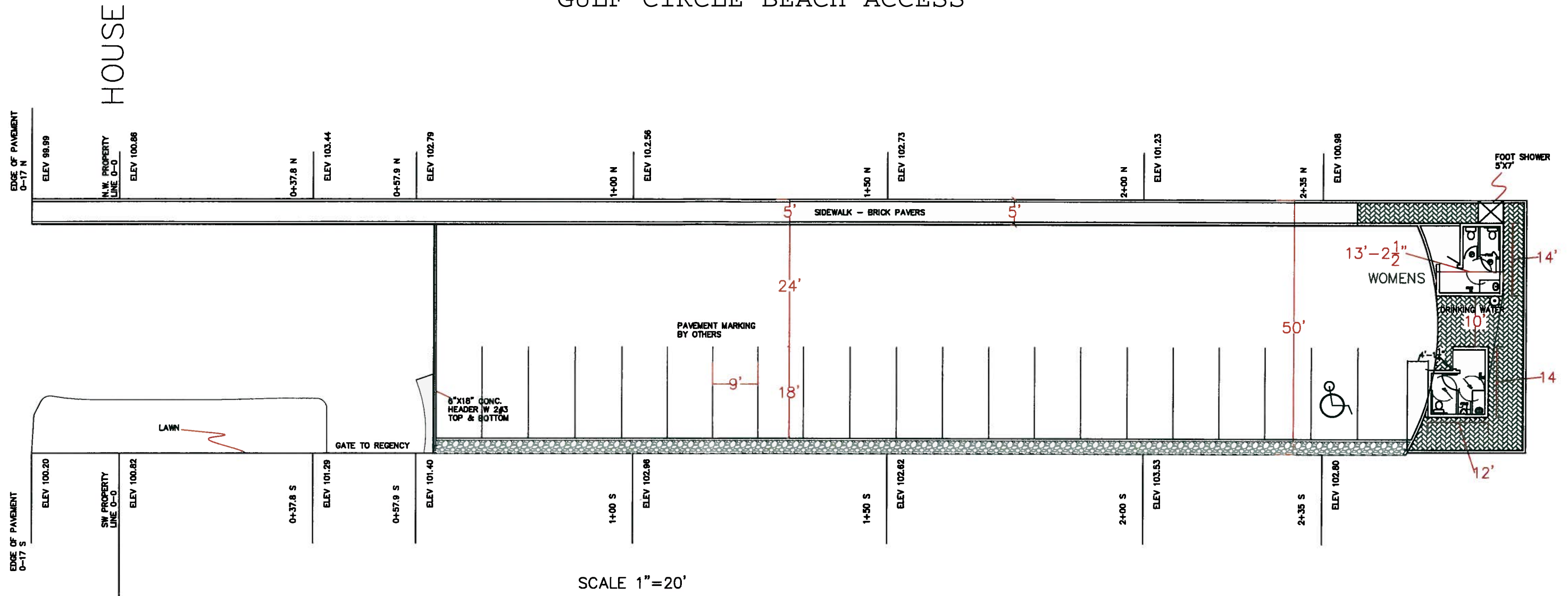


## BEACH PARK LOCATIONS

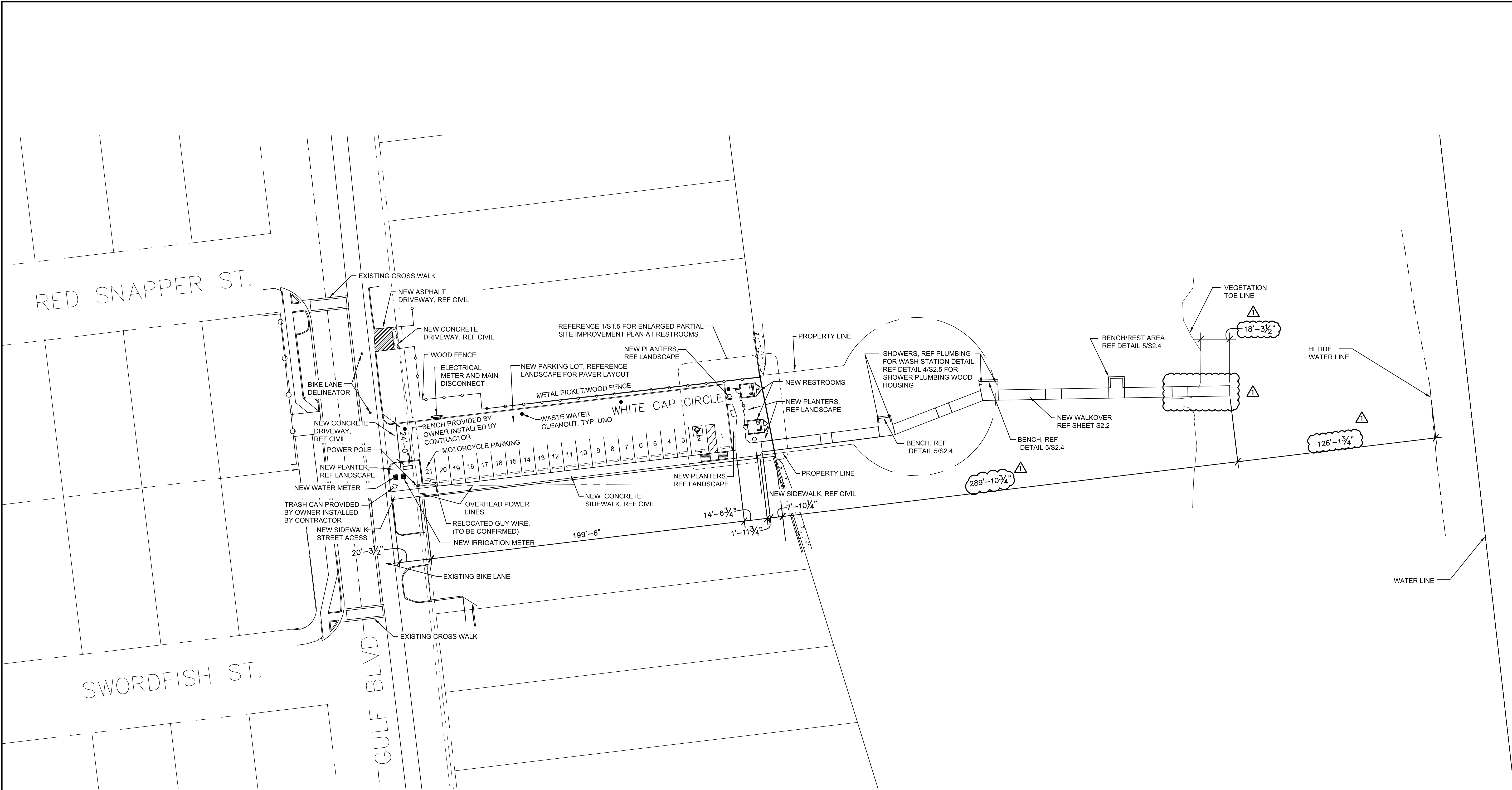


REGENCY  
CONDOMINIUMS

GULF BLVD.







1

WHITE CAP CIRCLE BEACH ACCESS

SITE IMPROVEMENT PLAN

1/32" = 1'-0"

WHITE CAP CIRCLE BEACH ACCESS

N

PLAN NORTH

- NOTES:
- UNLESS OTHERWISE NOTED ON IMPROVEMENT KEY LEGEND, ALL EXISTING SITE COMPONENTS SHALL REMAIN
  - REFER TO CIVIL DRAWINGS FOR ADDITIONAL SCOPE TO BE PERFORMED UNDER THIS CONTRACT.
  - REFER TO CIVIL DRAWINGS FOR GRADING PLAN & TOPOGRAPHIC SURVEY.

**PRELIMINARY**  
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF ROLANDO R. RUBIANO, P.E., 86369. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.



GREEN, RUBIANO & ASSOCIATES  
CONSULTING STRUCTURAL ENGINEERS  
1220 WEST HARRISON  
HARLINGEN, TEXAS 78550  
PH: (956)428-4461  
GRA@GRAENGINEERING.COM

SEAL

PROJECT

WALKOVER  
AT WHITE CAP CIRCLE

SOUTH PADRE ISLAND,  
TEXAS

CLIENT

CITY OF  
SOUTH PADRE ISLAND



SOUTH PADRE ISLAND,  
TEXAS

P: 956-761-3044  
F: 956-761-3898



MARK	DATE	DESCRIPTION
△	10/25/2022	WALKOVER REVISIONS

PROJECT NO.	1065-16
DATE	04-22-2022
DRAWN BY	LC
CHECKED BY	BD
SCALE	AS SHOWN

SHEET TITLE

SITE  
IMPROVEMENT  
PLAN

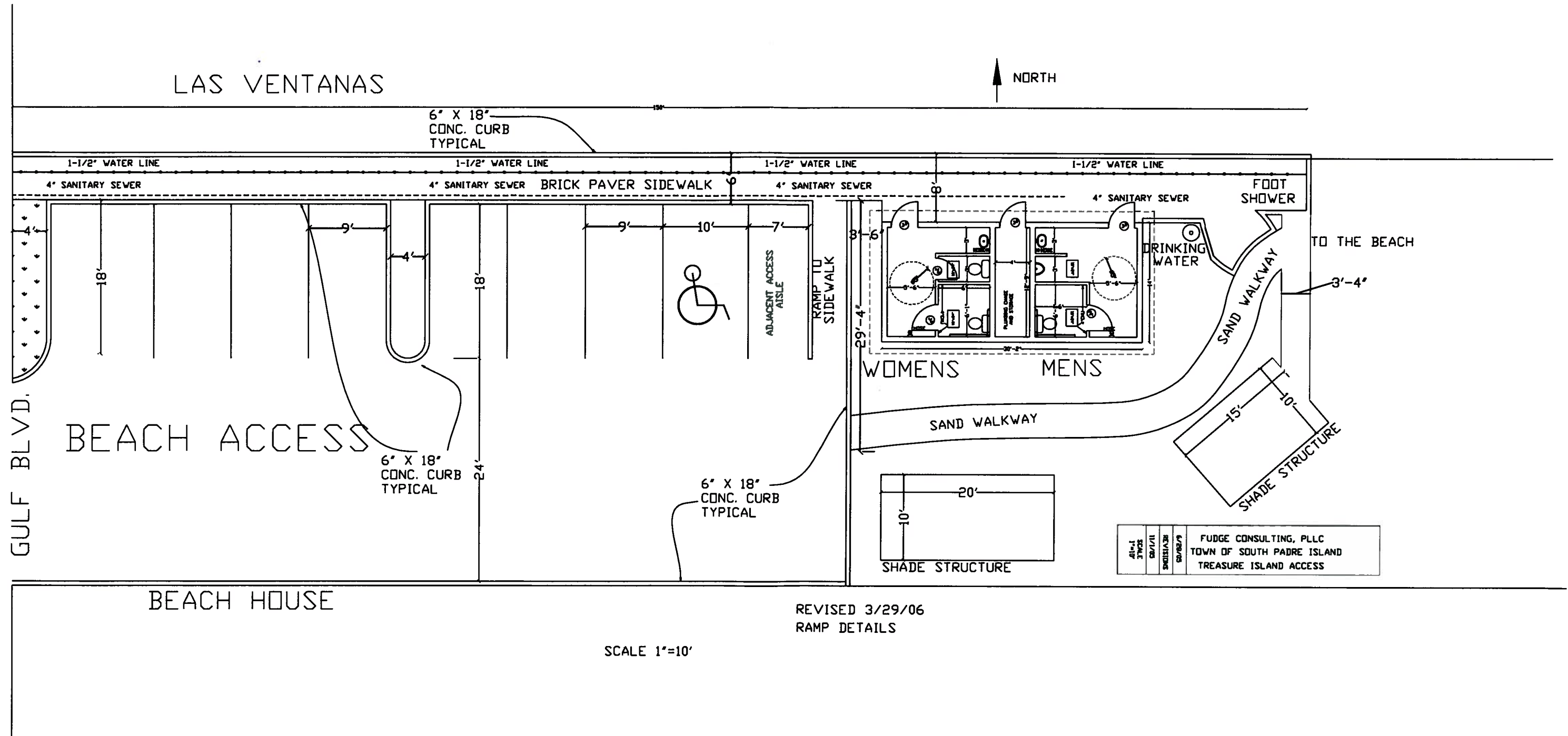
SHEET NO.

S1.4

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18

# TREASURE ISLAND BEACH ACCESS



TREASURE ISLAND BEACH PARK