

**NOTICE OF REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY, FEBRUARY 6, 2019**

5:30 P.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance and Texas Pledge
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
  - a. Presentation: Transparency Star Award
5. Approve Consent Agenda:
  - a. Approve minutes of December 28, 2018 special meeting, January 14, 2019 special meeting, January 16, 2019 regular meeting and January 17, 2019 special meeting. (S. Hill)
  - b. Approve invoices for payment. (Gimenez)
  - c. Approve the Quarterly Investment Report for the quarter ending December 31, 2018, as presented by Valley View Consulting, L.L.C. (Gimenez)
  - d. Approve Resolution No. 2019-04 to declare various assets as surplus property and authorize the Interim City Manager to dispose of such property in a manner that is beneficial to the City and in accordance with the Fixed Assets Policy. (Gimenez)
  - e. Approve Resolution No. 2019-05 designating the Interim City Manager, Randy Smith, as the grantee's authorized official on the Border Star Grant Program. (O'Carroll)
  - f. Approve Resolution No. 2018-06 to approve submission of grant application for Border Star Project to the Office of the Governor to help prevent and reduce border-related criminal activity. (O'Carroll)
  - g. Approve Resolution No. 2019-07 urging State Senator Eddie Lucio, Jr. and State Representative Alex Dominguez to assist the Town of Laguna Vista in acquiring the eight acres between Bridgeview Condominiums and Paradise Cove for a community-wide park. (Smith)

- h. Approve a budget amendment to accept and allocate fleet auction proceeds in the amount of \$16,470 to cover fleet purchases as identified in the fleet DMAIC. (Sanchez)
  - i. Approve a budget amendment in the amount of \$7,000 to allocate seized funds for ADA inspection of Police Department building area and equipment for new Police vehicle. (Smith)
  - j. Approve a budget amendment in the amount of \$1,885.71 for grant funds received from Rails to Trails Conservancy to select a mural location and hire a local artist to install. (Gimenez)
  - k. Approve a budget amendment to allocate grant funds for training in the amount of \$1,320. (Fowler)
  - l. Approve second and final reading on Ordinance No. 19-02 establishing East Sunset Drive as a one-way street (eastbound) from March 1, 2019 to March 31, 2019. (Jones)
6. Presentation and acceptance of FY 2017/2018 Tax Increment Reinvestment Zone annual report. (Jones)
  7. Discussion and action to appoint seven members to the newly created Special Events Committee. (Ricco)
  8. Discussion and action to postpone all funding requests for special events until a workshop can be held by the Special Events Committee, Convention and Visitors Advisory Board and City Council to discuss and review the process for special events and its funding. (Ricco)
  9. Update and discussion of the South Padre Island Convention Centre expansion project. (Flores/Ricco)
  10. Discussion and possible action to direct staff to release a Request for Qualifications (RFQ) for architectural services for the South Padre Island Convention Centre (SPICC) expansion project. (Flores/Ricco)
  11. Discussion and action to reallocate funds from the Visitor's Center remodel project to group meetings and business in the amount of \$150,000. (Flores)
  12. Discussion and possible action regarding improvements to Laguna Boulevard. (Medders)
  13. Discussion and action regulating the use of motor assisted scooters. (Ricco)
  14. Discussion and action for removal and/or replacement of reserved parking signs at the Convention Centre and signs located at beach access endings. (Ricco)
  15. Discussion, review and possible action regarding policy on parking and landscaping at bay street endings. (Ricco)

16. Discussion and action regarding posting meetings on the City's website and social media platforms. (Schwartz)
17. Discussion and possible action regarding the City's website. (Dalton)
18. Discussion and possible action to authorize the Interim City Manager to transfer a vacant peace officer position from the Police Department to the Municipal Court to serve as the City's Chief Marshal and approve Resolution No. 2019-08. (Smith)
19. Adjourn.

WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.087, DISCUSS (1) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (2) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 1<sup>ST</sup> DAY OF FEBRUARY 2019

  
Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **FEBRUARY 1, 2019**, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS, ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY COUNCIL MEETING  
CITY OF SOUTH PADRE ISLAND  
CONSENT AGENDA**

**MEETING DATE: February 6, 2019**

**ITEM DESCRIPTION**

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of December 28, 2018 special meeting, January 14, 2019 special meeting, January 16, 2019 regular meeting and January 17, 2019 special meeting. (S. Hill)
- b. Approve invoices for payment. (Gimenez)
- c. Approve the Quarterly Investment Report for the quarter ending December 31, 2018, as presented by Valley View Consulting, L.L.C. (Gimenez)
- d. Approve Resolution No. 2019-04 to declare various assets as surplus property and authorize the Interim City Manager to dispose of such property in a manner that is beneficial to the City and in accordance with the Fixed Assets Policy. (Gimenez)
- e. Approve Resolution No. 2019-05 designating the Interim City Manager, Randy Smith, as the grantee's authorized official on the Border Star Grant Program. (O'Carroll)
- f. Approve Resolution No. 2018-06 to approve submission of grant application for Border Star Project to the Office of the Governor to help prevent and reduce border-related criminal activity. (O'Carroll)
- g. Approve Resolution No. 2019-07 urging State Senator Eddie Lucio, Jr. and State Representative Alex Dominguez to assist the Town of Laguna Vista in acquiring the eight acres between Bridgeview Condominiums and Paradise Cove for a community-wide park. (Smith)
- h. Approve a budget amendment to accept and allocate fleet auction proceeds in the amount of \$16,470 to cover fleet purchases as identified in the fleet DMAIC. (Sanchez)
- i. Approve a budget amendment in the amount of \$7,000 to allocate seized funds for ADA inspection of Police Department building area and equipment for new Police vehicle. (Smith)
- j. Approve a budget amendment in the amount of \$1,885.71 for grant funds received from Rails to Trails Conservancy to select a mural location and hire a local artist to install. (Gimenez)

- k. Approve a budget amendment to allocate grant funds for training in the amount of \$1,320. (Fowler)
- l. Approve second and final reading on Ordinance No. 19-02 establishing East Sunset Drive as a one-way street (eastbound) from March 1, 2019 to March 31, 2019. (Jones)

<b>RECOMMENDATIONS/COMMENTS</b>
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Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Susan Hill, City Secretary

**DEPARTMENT:** City Manager's Office

**ITEM**

Approve the minutes of December 28, 2018 special meeting, January 14, 2019 special meeting, January 16, 2019 regular meeting and January 17, 2019 special meeting.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO:   X    
Approved by Legal:                YES: \_\_\_\_\_                      NO:   X  

Comments:

**RECOMMENDATIONS/COMMENTS**

Approve Minutes

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**MINUTES**  
**CITY OF SOUTH PADRE ISLAND**  
**CITY COUNCIL SPECIAL MEETING**

**FRIDAY, DECEMBER 28, 2018**

3:00 P.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Special Meeting on Friday, December 28, 2018 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 3:00 p.m. A quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco and Eva-Jean Dalton. Absent was Council Member Alita Bagley who was out of town.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Fire Chief Doug Fowler, Interim CVB Director Michael Flores, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Public Information Officer Angelique Soto, Human Resources Manager Ara Sanchez, Shoreline Grants & Special Project Administrator Elizabeth Walker and Assistant City Secretary Marta Martinez.

**II. PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE.**

Mayor Stahl led the Pledge of Allegiance and Texas Pledge.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. DISCUSSION AND ACTION RELATED TO RESOLUTION NO. 2018-36 EXPRESSING THE NEED TO EXPAND THE SCOPE OF STUDY AND PLAN EXPRESSED IN THE U.S. ARMY CORPS OF ENGINEERS COASTAL TEXAS PROTECTION AND RESTORATION FEASIBILITY STUDY. (B. HILL)**

Council Member Ricco made a motion, seconded by Council Member Schwartz to approve Resolution No. 2018-36 expressing the need to expand the scope of study and plan expressed in the U.S. Army Corps of Engineers Coastal Texas Protection and Restoration Feasibility Study. Motion carried unanimously.

5-4

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-36, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**V. CLOSED EXECUTIVE SESSION:**

**CONSIDERATION AND APPROPRIATE ACTION PURSUANT TO SECTION 551.074, TEXAS GOV'T CODE, TO DELIBERATE THE RESIGNATION OF THE CITY MANAGER, APPOINTMENT OF AN INTERIM CITY MANAGER AND RECRUITMENT PROCESS FOR A CITY MANAGER.**

At 3:04 p.m., the City Council went Executive Session.

At 4:32 p.m., the City Council reconvened into open session.

**VI. DISCUSSION AND ACTION TO ACCEPT THE RESIGNATION OF CITY MANAGER SUSAN GUTHRIE. (STAHL)**

Mayor Stahl made a motion to accept the resignation of City Manager Susan Guthrie. Council Member Dalton seconded the motion, which passed on a unanimous vote.

**VII. DISCUSSION AND ACTION TO APPOINT AN INTERIM CITY MANAGER EFFECTIVE JANUARY 20, 2019. (STAHL)**

Council Member Dalton made a motion to appoint Dennis Stahl and Kerry Schwartz as a committee to solicit and vet potential interim City Manager candidates. Motion was seconded by Council Member Ricco. Motion carried unanimously.

**VIII. DISCUSSION AND ACTION FOR THE RECRUITMENT OF THE POSITION OF A CITY MANAGER.**

Council Member Schwartz made a motion, seconded by Council Member Ricco to authorize the Mayor to negotiate and enter into contract for professional services with Ralph Anderson & Associates for City Manager recruitment in an amount not to exceed \$40,000 and make necessary budgetary amendments. Motion passed on a unanimous vote.

**IX. ADJOURN.**

There being no further business, Mayor Stahl adjourned the meeting at 4:34 p.m.

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Marta Martinez, Assistant City Secretary

APPROVED

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Dennis Stahl, Mayor



**MINUTES  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL SPECIAL MEETING**

**MONDAY, JANUARY 14, 2019**

11:00 A.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Special Meeting on Monday, January 14, 2019 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 11:00 a.m. A full quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were City Manager Susan Guthrie and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Stahl led the Pledge of Allegiance and Texas Pledge.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

None.

**IV. CONSIDERATION AND POSSIBLE ACTION, PURSUANT TO TEXAS GOV'T CODE, SECTION 551.074, PERSONNEL MATTERS, TO CONDUCT A CLOSED EXECUTIVE SESSION TO DELIBERATE THE APPOINTMENT OF AN INTERIM CITY MANAGER.**

At 11:02 a.m., Council Member Bagley made a motion, seconded by Council Member Schwartz to go into Executive Session. Motion carried unanimously.

At 12:17 p.m., the City Council reconvened into open session.

**V. DISCUSSION AND POSSIBLE ACTION TO APPOINT AN INTERIM CITY MANAGER.**

Council Member Bagley made a motion to accept and endorse the search committee's recommendation and enter into Interim City Manager contract with Texas First Group, name Flo Pena as Interim City Manager beginning on Monday, January 21, 2019 and authorize the Mayor to execute the final employment contract to for interim services. Motion was seconded by Council Member Schwartz. Motion failed on a 3 to 3 vote with

Mayor Stahl and Council Members Bagley and Schwartz casting a aye vote and Council Members Medders, Ricco and Dalton casting a nay vote.

Council Member Ricco made a motion, seconded by Council Member Dalton to interview Police Chief Randy Smith before a decision is made on the Interim City Manager appointment. Motion failed on a 3 to 3 vote with Mayor Stahl and Council Members Bagley and Schwartz casting a aye vote and Council Members Medders, Ricco and Dalton casting a nay vote.

At 12:34 p.m., Mayor Stahl made a motion, seconded by Council Member Bagley to go into Executive Session. Motion carried unanimously.

At 12:50 p.m., the City Council reconvened into open session.

Council Member Ricco made a motion, seconded by Council Member Medders to interview Police Chief Randy Smith before a decision is made on the Interim City Manager appointment. Motion passed on a 4 to 2 vote with Mayor Stahl and Council Member Bagley casting a nay vote.

**VI. ADJOURN.**

There being no further business, Mayor Stahl adjourned the meeting at 12:52 p.m.

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Susan M. Hill, City Secretary

APPROVED

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Dennis Stahl, Mayor

**MINUTES  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL REGULAR MEETING**

**WEDNESDAY, JANUARY 16, 2019**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, January 16, 2019 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 5:30 p.m. A full quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Fire Chief Doug Fowler, Transit Director Jesse Arriaga, Environmental Health Director Victor Baldovinos, Shoreline Management Director Brandon Hill, Planning Director Clifford Cross, Interim CVB Director Michael Flores, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Police Captain Claudine O'Carroll, Public Information Officer Angelique Soto and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Stahl led the Pledge of Allegiance and the Texas Pledge.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS**

Mayor Stahl presented outgoing City Manager Susan Guthrie with a plaque of appreciation and the Mayor's Challenge Coin.

**V. APPROVE CONSENT AGENDA:**

*Mayor Stahl announced that Item 5d and 5j will be pulled to be considered separately.*

Council Member Bagley made a motion to approve Items 5a, 5b, 5c, 5e, 5f, 5g, 5h and 5i on the Consent Agenda. Motion was seconded by Council Member Schwartz, which passed unanimously.

Council Member Bagley made a motion, seconded by Council Member Ricco to approve Item 5d on the Consent Agenda. Motion carried on 4-1-0 vote with Council Member Medders casting a nay vote and Council Member Schwartz abstaining from the vote.

Council Member Bagley made a motion to approve Item 5j on the Consent Agenda. Council Member Schwartz seconded the motion. Motion carried on a 5 to 0 vote with Council Member Ricco abstaining from the vote.

a. **APPROVE MINUTES OF DECEMBER 17, 2018 WORKSHOP AND DECEMBER 19, 2018 REGULAR MEETING. (S. HILL)**

b. **APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Invoices approved for payment were paid by General Fund checks numbered 143264 through 143436 and EFT payments totaling \$1,299,035.26.

c. **APPROVE RESOLUTION NO. 2019-01 AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME. (GIMENEZ)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-01, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

d. **APPROVE A PAYMENT PLAN REQUEST OF HOTEL OCCUPANCY TAX INCLUDING PENALTIES AND APPLICABLE INTEREST IN THE AMOUNT OF \$72,194.39 DUE FROM COASTAL LIFESTYLES. (GIMENEZ)**

e. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$254,217 FOR EQUIPMENT/SERVICES APPROVED TO BE PURCHASED WITH GENERAL FUND EXCESS RESERVES DURING THE BUDGET PROCESS. (GIMENEZ)**

f. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$40,000 FOR PROFESSIONAL SERVICES AND EXPENSES ASSOCIATED WITH THE CITY MANAGER RECRUITMENT PROCESS. (STAHL)**

g. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$5,000 TO ACCEPT A DONATION FROM THE TONY HAWK FOUNDATION TO ASSIST IN THE CONSTRUCTION OF THE PROPOSED SKATE PARK AS PART OF PHASE II OF THE TOMPKINS PARK PROJECT. (CROSS)**

h. **APPROVE DESIGNATING THE POLAR BEAR CROSSING SIGN FORMERLY LOCATED AT AMBERJACK STREET AND GULF BOULEVARD AS UNNEEDED SURPLUS PROPERTY. (GUTHRIE)**

i. **APPROVE RESOLUTIONS NO. 2019-02 REVISING RESOLUTION NO. 2018-35 TO INCLUDE MEMBERS FROM THE TOURISM,**

5-9

**HOSPITALITY AND EVENTS INDUSTRY FOR THE NEWLY CREATED SPECIAL EVENTS COMMITTEE. (RICCO)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-02, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- j. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 18-28 PROVIDING FOR A SPECIFIC USE PERMIT FOR THE OUTDOOR AMUSEMENT AT PADRE ISLAND UNSUBDIVIDED ABST 260 (LING STREET); REFERRING TO THE SPECIFIC USE PERMIT BY MAKING A REFERENCE IN THE ZONING MAP OF THE CITY. (CROSS)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 18-28, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- VI. AUTHORIZE THE POLAR BEAR CROSSING SIGN TO BE AWARDED TO BLAIN MCCULLOCH WHO FIRST ORGANIZED THE ANNUAL POLAR BEAR CLUB DIP ON JANUARY 1<sup>ST</sup> OF EACH YEAR IN RECOGNITION OF HIS WORK TO ESTABLISH THIS ANNUAL EVENT ON SOUTH PADRE ISLAND. (GUTHRIE)**

Council Member Bagley made a motion, seconded by Council Member Ricco to award the Polar Bear Crossing sign to Mr. Blain McCulloch, who first organized the Polar Bear Club Annual Dip on the first day of every year (January 1). Motion carried unanimously.

- VII. DISCUSSION AND ACTION ON THE DUNE DEMONSTRATION GARDEN PROJECT. (B. HILL)**

After a presentation by Shoreline Director Brandon Hill showing the Dune Garden walkway through five sections of Island habitats in an existing, undeveloped median on Padre Boulevard opposite La Copa Hotel, Council Member Bagley made a motion to move forward and approve the Dune Demonstration Garden Project at a cost not to exceed \$33,000. Motion was seconded by Council Member Schwartz. Motion passed on a 4 to 2 vote with Council Members Ricco and Dalton casting a nay vote.

- VIII. DISCUSSION AND ACTION ON THE PAID PARKING INITIATIVE, INCLUDING POSSIBLY REJECTING ALL BIDS RECEIVED FOR THE PAID PARKING PROGRAM AND TO AUTHORIZE AN INTERLOCAL AGREEMENT WITH THE CITY OF GALVESTON FOR A THIRD-PARTY PARKING VENDOR AND SUPPORT TECHNOLOGY SERVICES. (B. HILL)**

Council Member Ricco made a motion, seconded by Council Member Schwartz to reject the bids submitted for the Paid Parking Program and direct staff to continue with public input and communication with Cameron County. Motion carried unanimously.



Motion failed on a 2 to 4 vote with Mayor Stahl and Council Member Dalton casting an aye vote and Council Members Medders, Ricco, Bagley and Schwartz casting a nay vote.

At the suggestion of Planning Director Clifford Cross, Council Member Bagley made a motion, seconded by Council Member Schwartz to direct Planning and Zoning Commission to carefully look at revising the draft ordinance amending Chapter 20 to regulate the construction and operation of temporary structures within 150 feet of Padre Boulevard while keeping in mind the requirements of Chapter 13 pertaining to outdoor displays, direct staff to work with Legal to amend Chapter 13 and bring back both amendments at a future Council meeting. Motion carried unanimously

**XIII. DISCUSSION AND ACTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 19-02 ESTABLISHING A ONE-WAY STREET ON EAST SUNSET TEMPORARILY FOR THE MONTH OF MARCH 2019. (JONES)**

Council Member Bagley made a motion, seconded by Council Member Schwartz to approve first reading of Ordinance No. 19-02 establishing a one-way street on East Sunset temporarily for the month of March 2019. Motion carried unanimously.

**XIV. DISCUSSION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER #6 FOR THE PR 100 (PADRE BOULEVARD) IMPROVEMENTS. (SANCHEZ)**

Council Member Ricco made a motion to move forward with Texas Department of Transportation recommendation and Change Order #6 to remove designated vegetation and replace with stamped concrete. Council Member Dalton seconded the motion which passed on a 4 to 2 vote with Mayor Stahl and Council Member Bagley casting a nay vote.

**XV. DISCUSSION AND ACTION TO AWARD THE BID FOR THE LEASE/PURCHASE OF PORTABLE TOILETS AND ASSOCIATED MAINTENANCE SERVICES. (B. HILL)**

Council Member Bagley made a motion to award the bid for the lease/purchase of portable toilets to the sole bidder, A Clean Portoco, in the amount of \$13,300 per 28-days plus one-time delivery and pick-up charges. Motion was seconded by Council Member Ricco. Motion carried on a unanimous vote.

*At this time City Council took a short break from 8:05 p.m. to 8:10 p.m.*

**XVI. DISCUSSION AND ACTION TO AWARD THE CONTRACT FOR THE CITY HALL AND COMMUNITY CENTER SITE REPAIRS TO THE LOW BIDDER, WILLIS DEVELOPMENT, L.L.C. AND APPROVE CHANGE ORDER NO. 1. (SANCHEZ)**

Council Member Bagley made a motion, seconded by Council Member Schwartz to award the contract to low bidder, Willis Development, for base bid and Alternate #2 and approve Change Order No. 1. Motion passed on a 5 to 0 vote with Council Member Ricco abstaining from the vote.

**XVII. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2019-03 TO URGE STATE SENATOR EDDIE LUCIO, JR. AND STATE REPRESENTATIVE-ELECT ALEX DOMINGUEZ TO SPONSOR HB 514 THAT STATE REPRESENTATIVE GINA HINOJOSA HAS FILED THAT WOULD RESTORE THE ABILITY OF LOCAL GOVERNMENTS TO PASS SINGLE-USE BAG ORDINANCES. (GUTHRIE)**

Mayor Stahl made a motion to approve Resolution No. 2019-03 urging legislators to sponsor HB 514 that would restore the ability of local governments to pass single-use bag ordinances. Council Member Bagley seconded the motion. Motion carried unanimously

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2019-03, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**XVIII. DISCUSSION AND ACTION TO EITHER RESCHEDULE OR CANCEL THE MARCH 20, 2019 AND JULY 3, 2019 REGULAR CITY COUNCIL MEETINGS DUE TO SPRING BREAK AND FOURTH OF JULY HOLIDAY. (STAHL)**

Council Member Bagley made a motion to cancel the March 20, 2019 and July 3, 2019 regular City Council meetings. Motion was seconded by Council Member Ricco, which passed on a unanimous vote.

**XIV. CLOSED EXECUTIVE SESSION: PURSUANT TO TEXAS GOV'T CODE, SECTION 551.087, DELIBERATION REGARDING ECONOMIC DEVELOPMENT, TO DISCUSS:**

**A. ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

At 8:17 p.m., City Council convened into Executive Session. At 8:40 p.m., the City Council reconvened into open session.

**XX. DISCUSSION AND POSSIBLE ACTION REGARDING ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

No action taken.

**XXI. ADJOURN.**

There being no further business, Mayor Stahl



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Susan M. Hill, City Secretary

APPROVED

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Dennis Stahl, Mayor

DRAFT

**MINUTES**  
**CITY OF SOUTH PADRE ISLAND**  
**CITY COUNCIL SPECIAL MEETING**

**THURSDAY, JANUARY 17, 2019**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Special Meeting on Thursday, January 17, 2019 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 3:00 p.m. A full quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were City Manager Susan Guthrie, Fire Chief Doug Fowler, Information Technology Director Mark Shellard and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Stahl led the Pledge of Allegiance and Texas Pledge.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

None.

**IV. CONSIDERATION AND POSSIBLE ACTION, PURSUANT TO TEXAS GOV'T CODE, SECTION 551.074, PERSONNEL MATTERS, TO CONDUCT A CLOSED EXECUTIVE SESSION TO DELIBERATE THE APPOINTMENT OF AN INTERIM CITY MANAGER.**

At 3:02 p.m., Council Member Bagley made a motion, seconded by Council Member Schwartz to go into Executive Session. Motion carried unanimously.

At 3:33 p.m., the City Council reconvened into open session.

**V. DISCUSSION AND POSSIBLE ACTION TO APPOINT AN INTERIM CITY MANAGER.**

Council Member Ricco made a motion, seconded by Council Member Medders to authorize the Mayor to enter into negotiations with Police Chief Randy Smith as Interim City Manager. Motion passed on a 5 to 1 vote with Council Member Bagley casting a nay vote.

**VI. ADJOURN.**

There being no further business, Mayor Stahl adjourned the meeting at 3:35 p.m.

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Susan M. Hill, City Secretary

APPROVED

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Dennis Stahl, Mayor

DRAFT

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Rodrigo Gimenez, Chief Financial Officer

**DEPARTMENT:** Finance Department

**ITEM**

Approve invoices for payment by General Fund checks numbered 143437 through 143633 and EFT payments totaling \$1,240,778.19.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

Approve payments.

5-17

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001017	AIR EVAC LIFETEAM	I-12219	01 2488	AIR EVAC LIFE:	JAN 2019 EMPLOYEE CO	143515	168.00
VENDOR 01-001017 TOTALS							168.00
01-002434	CINDY BOUDLOCHE	I-DWE201901216381	01 2469	DEBTORS WAGE :	CASE NO 16-10432	143523	1,513.02
VENDOR 01-002434 TOTALS							1,513.02
01-003069	CAMERON COUNTY CLERK'S	I-012119	01 2422	COUNTY ESCROW:	PEDRO GONZALEZ III,D	143526	2,500.00
01-003069	CAMERON COUNTY CLERK'S	I-012119	01 2422	COUNTY ESCROW:	TROY ALAN REIMER, IE,	143526	1,000.00
01-003069	CAMERON COUNTY CLERK'S	I-012119	01 2422	COUNTY ESCROW:	BRIANNA R MICHAELS,C	143526	500.00
VENDOR 01-003069 TOTALS							4,000.00
01-003185	OFFICE OF THE ATTY GEN	I-C10201901216381	01 2473	CHILD SUPPORT:	A/N 2004094864B	000500	364.15
01-003185	OFFICE OF THE ATTY GEN	I-C13201901216381	01 2473	CHILD SUPPORT:	A/N 0013262861	000500	182.31
01-003185	OFFICE OF THE ATTY GEN	I-C1C201901216381	01 2473	CHILD SUPPORT:	ORDER NO 2015-DCL-56	000500	339.23
01-003185	OFFICE OF THE ATTY GEN	I-C1L201901216381	01 2473	CHILD SUPPORT:	ORDER NO 2005063139E	000500	121.38
01-003185	OFFICE OF THE ATTY GEN	I-C1Q201901216381	01 2473	CHILD SUPPORT:	CS 2014-DCL-08362	000500	191.54
01-003185	OFFICE OF THE ATTY GEN	I-C1R201901216381	01 2473	CHILD SUPPORT:	ORDER NO 08-1471	000500	429.23
01-003185	OFFICE OF THE ATTY GEN	I-C21201901216381	01 2473	CHILD SUPPORT:	A/N 0011549506	000500	369.23
01-003185	OFFICE OF THE ATTY GEN	I-C24201901216381	01 2473	CHILD SUPPORT:	A/N 0011488748	000500	293.89
01-003185	OFFICE OF THE ATTY GEN	I-C2F201901216381	01 2473	CHILD SUPPORT:	ORDER ID 2012-DCL-44	000500	400.15
01-003185	OFFICE OF THE ATTY GEN	I-C2V201901216381	01 2473	CHILD SUPPORT:	ORDER NO 2016-DCL-01	000500	242.77
01-003185	OFFICE OF THE ATTY GEN	I-C51201901216381	01 2473	CHILD SUPPORT:	A/N 0012375322	000500	294.33
01-003185	OFFICE OF THE ATTY GEN	I-C77201901216381	01 2473	CHILD SUPPORT:	A/N 0010353126	000500	159.23
01-003185	OFFICE OF THE ATTY GEN	I-C82201901216381	01 2473	CHILD SUPPORT:	ORDER #2012-DCL-0866	000500	410.77
01-003185	OFFICE OF THE ATTY GEN	I-C91201901216381	01 2473	CHILD SUPPORT:	AG 0012920905	000500	296.77
01-003185	OFFICE OF THE ATTY GEN	I-C93201901216381	01 2473	CHILD SUPPORT:	ORDER # 99125207D	000500	101.54
01-003185	OFFICE OF THE ATTY GEN	I-C95201901216381	01 2473	CHILD SUPPORT:	CASE #0013025749	000500	420.00
VENDOR 01-003185 TOTALS							4,616.52
01-003444	CITIBANK	I-10319	01 2489	PURCHASING CA:	DEC 2018 P CARD PURC	143527	63,785.81
VENDOR 01-003444 TOTALS							63,785.81
01-006133	DEARBORN NATIONAL	I-12219	01 2465	VTL LIFE INSU:	EMPLOYEE PREM VTL	143531	60.34
01-006133	DEARBORN NATIONAL	I-12219	01 48042	MISCELLANEOUS:	EMPLOYEE PREM VTL	143531	0.01
VENDOR 01-006133 TOTALS							60.33

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-006163	AMERICAN GENERAL LIFE	I-12219	01 2485	AMERICAN GENE:	EMPLOYEE SALARY ALLO	143532	117.76
VENDOR 01-006163 TOTALS							117.76
01-007001	ANA GARZA	I-C04201901216381	01 2473	CHILD SUPPORT:	A/N 2003-03-1480-B	143533	194.88
VENDOR 01-007001 TOTALS							194.88
01-012152	JUDITH MEDRANO	I-011119	01 2491	AFLAC INSURAN:	REIMBURSE AFLAC PREM	143472	65.85
VENDOR 01-012152 TOTALS							65.85
01-018509	SAM'S CLUB DIRECT	C-10319	01 2489	PURCHASING CA:	CORRECTION S/B CITIB	000000	63,785.81-
01-018509	SAM'S CLUB DIRECT	I-010319	01 2489	PURCHASING CA:	DEC 2018 P CARD PURC	000000	63,785.81
VENDOR 01-018509 TOTALS							0.00
01-019222	S.P.I. FIREFIGHTERS AS	I-012219	01 2472	FIREFIGHTERS :	ASSC. DUES JAN 23, 2	143557	377.00
VENDOR 01-019222 TOTALS							377.00
01-019327	SOUTH PADRE ISLAND PRO	I-012219	01 2487	POLICE DEPT A:	ASSC. DUES JAN 23, 2	000084	75.00
VENDOR 01-019327 TOTALS							75.00
01-020057	TML MULTISTATE IEBP	I-012919	01 2461	TML MEDICAL :	FEBRUARY 2019 MEDICA	000092	15,753.40
01-020057	TML MULTISTATE IEBP	I-012919	01 2484	VISION :	FEBRUARY 2019 MEDICA	000092	513.00
VENDOR 01-020057 TOTALS							16,266.40
01-020700	TRANSAMERICA WORKSITE	I-12519	01 2464	TRANSAMERICA :	EMPLOYEE PREMIUM	143617	15.18
01-020700	TRANSAMERICA WORKSITE	I-12519	01 48042	MISCELLANEOUS:	EMPLOYEE PREMIUM	143617	0.01-
VENDOR 01-020700 TOTALS							15.17
01-021226	US BANK VOYAGER FLEET	I-869326488904	01 48090	FUEL REBATE :	FUEL PURCHASED DEC 2	143620	1,409.59-
VENDOR 01-021226 TOTALS							1,409.59-

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 3

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-1	STEVE SCHOLL	I-011419	01 47046	ANIMAL/COMPOS:	STEVE SCHOLL: REFUND	143512	50.00	
01-1	TERRI L LATHAM	I-11019	01 47046	ANIMAL/COMPOS:	TERRI L LATHAM: REFU	143514	20.00	
01-1	TAYLOR LEVENDOWSKI	I-12519	01 47046	ANIMAL/COMPOS:	TAYLOR LEVENDOWSKI:	143626	40.00	
						VENDOR 01-1	TOTALS	110.00

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	89,956.15
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 4

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 511 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003410	SPI CHAMBER OF COMMERC	I-13053	01 511-0550-031	KEN MEDDERS	: QRTLY PUBLIC AFFAIRS	143447	20.00
01-003410	SPI CHAMBER OF COMMERC	I-13053	01 511-0550-021	ALITA BAGLEY	: QRTLY PUBLIC AFFAIRS	143447	20.00
01-003410	SPI CHAMBER OF COMMERC	I-13053	01 511-0550-034	KERRY SCHWART	: QRTLY PUBLIC AFFAIRS	143447	20.00
						VENDOR 01-003410 TOTALS	60.00
01-020252	TEXAS FIRST GROUP REPL	I-CM1	01 511-0550-026	DENNIS STAHL	: MILEAGE, MEALS, LODG	143613	574.94
						VENDOR 01-020252 TOTALS	574.94
DEPARTMENT 511 CITY COUNCIL						TOTAL:	634.94



VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002068	JULIANNA R. BARRON	I-011619	01 512-0550	TRAVEL EXPENS: PER DIEM: AUSTIN TRI	000085		126.00
				VENDOR 01-002068	TOTALS		126.00
01-008201	COLEMAN HALL & HEINZE	I-011719	01 512-0551	DUES & MEMBER: NOTARY PUBLIC BOND,	143538		97.38
				VENDOR 01-008201	TOTALS		97.38
01-012085	LRGVDC	I-12519	01 512-0551	DUES & MEMBER: REGIONAL CONTRIBUTIO	143632		50.90
				VENDOR 01-012085	TOTALS		50.90
01-016600	PT ISABEL/SO PADRE PRE	I-122018-1	01 512-0540	ADVERTISING : DISPLAY AD: ORD. 18-	143482		143.25
01-016600	PT ISABEL/SO PADRE PRE	I-CS122718	01 512-0540	ADVERTISING : DISPLAY AD: COMMITTE	143482		85.95
				VENDOR 01-016600	TOTALS		229.20
01-018091	LRGV CITY SECRETARIES	I-011019	01 512-0551	DUES & MEMBER: 2018-19 MEMBERSHIP D	143483		40.00
				VENDOR 01-018091	TOTALS		40.00
01-018509	SAM'S CLUB DIRECT	I-001450	01 512-0120	CONSUMABLES : WATER, COFFEE, CRMR,	143604		69.59
01-018509	SAM'S CLUB DIRECT	I-007716	01 512-0120	CONSUMABLES : COPY PAPER AND SPLEN	143604		20.48
				VENDOR 01-018509	TOTALS		90.07
01-020057	TML MULTISTATE IEBP	I-012919	01 512-0081	GROUP INSURAN: FEBRUARY 2019 MEDICA	000092		2,602.70
				VENDOR 01-020057	TOTALS		2,602.70
01-020602	TOUCAN GRAPHICS	I-25954	01 512-0101	OFFICE SUPPLI: 250 EA. BUS. CARDS,	143615		29.00
				VENDOR 01-020602	TOTALS		29.00
01-022202	VALLEY MORNING STAR	I-13019	01 512-0107	BOOKS & PERIO: 1 YR. SUBSCRIPTION V	143633		156.00
				VENDOR 01-022202	TOTALS		156.00
DEPARTMENT 512 CITY MANAGERS OFFICE						TOTAL:	3,421.25

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003248	DOLLY CASTILLO	I-010919	01 513-0550	TRAVEL EXPENS:	MEAL & MILEAGE, JAN	000077	73.80
					VENDOR 01-003248 TOTALS		73.80
01-007503	CHRISTINE GREEN	I-010919	01 513-0550	TRAVEL EXPENS:	MEAL AND MILEALGE, J	000078	65.33
					VENDOR 01-007503 TOTALS		65.33
01-019641	STAPLES CREDIT PLAN	I-2222606071	01 513-0101	OFFICE SUPPLI:	1- HP BLK HY CARTRID	143560	98.99
					VENDOR 01-019641 TOTALS		98.99
01-020057	TML MULTISTATE IEBP	I-012919	01 513-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	3,143.24
					VENDOR 01-020057 TOTALS		3,143.24
DEPARTMENT 513 FINANCE DEPARTMENT						TOTAL:	3,381.36

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 7

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	01 514-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,041.08
VENDOR 01-020057 TOTALS							1,041.08
01-020602	TOUCAN GRAPHICS	I-25847	01 514-0101	OFFICE SUPPLI:	7- ENGRAVED NAME PLA 143501		51.25
VENDOR 01-020602 TOTALS							51.25
DEPARTMENT 514 PLANNING DEPARTMENT						TOTAL:	1,092.33

VENDOR SET: 01 City of South Padre Islan  
 FUND : 01 GENERAL FUND  
 DEPARTMENT: 515 TECHNOLOGY DEPARTMENT  
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
 PAY DATE RANGE: .1/17/2019 THRU 2/01/2019  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: OPER

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004089	DEPT OF INFO RESOURCES	I-19120601N	01	515-0501	COMMUNICATION:	TEX-AN CHARGES FOR D	143580	6.13
							VENDOR 01-004089 TOTALS	6.13
01-004318	EGOV STRATEGIES, LLC	I-8-2432	01	515-0415	SERVICE CONTR:	WEBSITE HOSTING SERV	000071	4,700.00
							VENDOR 01-004318 TOTALS	4,700.00
01-007400	GRANICUS, INC.	I-100830	01	515-0415	SERVICE CONTR:	GRANICUS ENCODING AP	000081	100.00
01-007400	GRANICUS, INC.	I-90104	01	515-0415	SERVICE CONTR:	GRANICUS ENCODING AP	000081	106.60
							VENDOR 01-007400 TOTALS	206.60
01-019140	MITEL	I-30605886	01	515-0501	COMMUNICATION:	VOIP PHONE SERVICES	143487	3,053.25
							VENDOR 01-019140 TOTALS	3,053.25
01-019182	SMARTCOM TELEPHONE.LLC	I-010119	01	515-0415	SERVICE CONTR:	PT 2 PT RADIO CONNEC	143488	223.08
							VENDOR 01-019182 TOTALS	223.08
01-019502	AT&T	I-01032018-1	01	515-0501	COMMUNICATION:	AT&T FAX LINES & LAN	143491	39.13
01-019502	AT&T	I-01318-1	01	515-0501	COMMUNICATION:	AT&T FAX LINES & LAN	143491	1,028.49
01-019502	AT&T	I-10318-1	01	515-0501	COMMUNICATION:	AT&T FAX LINES & LAN	143491	151.57
							VENDOR 01-019502 TOTALS	1,219.19
01-020057	TML MULTISTATE IEBP	I-012919	01	515-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,571.62
							VENDOR 01-020057 TOTALS	1,571.62
01-020185	TIME WARNER CABLE	I-0024491011819	01	515-0415	SERVICE CONTR:	SERVICE @ CITY HALL	143610	1,203.29
01-020185	TIME WARNER CABLE	I-0213755011019	01	515-0415	SERVICE CONTR:	INTERNET SRV. FD 1/2	143611	313.27
							VENDOR 01-020185 TOTALS	1,516.56
01-020224	TIME CLOCK PLUS	I-479214	01	515-0410	MACHINERY & E:	PD TIMECLOCK	143612	2,175.56
							VENDOR 01-020224 TOTALS	2,175.56

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 9

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020644	T-MOBILE	I-011519	01 515-0501	COMMUNICATION:	DATA SERVICE	143616	1,458.95
						VENDOR 01-020644 TOTALS	1,458.95

DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL: 16,130.94

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 10

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004048	DEER OAKS EAP SERVICES	I-COSPI19-01	01 516-0530	PROFESSIONAL :	JAN 2019 EAP SERVICE	143528	139.50
						VENDOR 01-004048 TOTALS	139.50
01-004090	WENDI DELGADO	I-01179	01 516-0550	TRAVEL EXPENS:	MILEAGE, PER DIEM, E 000087		579.12
						VENDOR 01-004090 TOTALS	579.12
01-006101	FIRST CHECK	I-10246	01 516-0530	PROFESSIONAL :	J. DUENAS, FIRE DEPT	143455	21.25
01-006101	FIRST CHECK	I-10246	01 516-0530	PROFESSIONAL :	A. HOLLENBECK	143455	21.25
01-006101	FIRST CHECK	I-10246	01 516-0530	PROFESSIONAL :	D R. HUFFMAN, PARKS/	143455	21.25
						VENDOR 01-006101 TOTALS	63.75
01-015010	OFFICE DEPOT	I-261933929001	01 516-0101	OFFICE SUPPLI:	FLDRS, LANYARDS, BADG	143551	60.11
						VENDOR 01-015010 TOTALS	60.11
01-020057	TML MULTISTATE IEBP	I-012919	01 516-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,581.62
						VENDOR 01-020057 TOTALS	1,581.62
01-022037	C.L. ANDERSON, JR. M.D	I-646002	01 516-0530	PROFESSIONAL :	PHYSICAL & DRUG SCRE	143505	210.00
						VENDOR 01-022037 TOTALS	210.00
01-024191	ROSA ZAPATA	I-010819	01 516-0514	TUITION ASSIS:	TUITON REIMBURSEMEN	000088	2,169.00
						VENDOR 01-024191 TOTALS	2,169.00
						DEPARTMENT 516 HUMAN RESOURCES TOTAL:	4,803.10

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 11

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-015010	OFFICE DEPOT	I-261933929001	01 520-0101	OFFICE SUPPLI:	PASTEL BLUE PAPER	143551	39.99
01-015010	OFFICE DEPOT	I-261967298001	01 520-0101	OFFICE SUPPLY:	5 BX #10 WIN. ENVELO	143597	60.25
					VENDOR 01-015010	TOTALS	100.24
01-020057	TML MULTISTATE IEBP	I-012919	01 520-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,041.08
					VENDOR 01-020057	TOTALS	1,041.08
				DEPARTMENT 520	MUNICIPAL COURT	TOTAL:	1,141.32

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001842	ROCHA, RACHEL	I-12219	01 521-0102	LOCAL MEETING:	REIMBURSE PURCHASE O	143572	40.00
VENDOR 01-001842 TOTALS							40.00
01-006040	FBI NATIONAL ACADEMY,	I-010419	01 521-0551	DUES & MEMBER:	2019 FBINAA MEMBERSH	143454	125.00
VENDOR 01-006040 TOTALS							125.00
01-008201	COLEMAN HALL & HEINZE	I-010919	01 521-0551	DUES & MEMBER:	NOTARY PUBLIC BOND:	143464	71.00
01-008201	COLEMAN HALL & HEINZE	I-122618	01 521-0551	DUES & MEMBER:	NOTARY PUB BOND:A. D	143464	71.00
VENDOR 01-008201 TOTALS							142.00
01-011116	KUSTOM SIGNALS, INC.	I-559848	01 521-0530	PROFESSIONAL :	REPAIR ON CABLE DIRE	143591	117.80
01-011116	KUSTOM SIGNALS, INC.	I-559954	01 521-0530	PROFESSIONAL :	REPAIR CABLE SPKR AS	143591	150.68
VENDOR 01-011116 TOTALS							268.48
01-016249	DR. GREGORIO PINA, III,	I-011619	01 521-0415	SERVICE CONTR:	PSYCHOLOGICAL EVALUAT	143599	260.00
VENDOR 01-016249 TOTALS							260.00
01-020057	TML MULTISTATE IEBP	I-012919	01 521-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	19,249.84
VENDOR 01-020057 TOTALS							19,249.84
01-023058	WHATABURGER	I-1200062	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	17.96
01-023058	WHATABURGER	I-1200011	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	6.34
01-023058	WHATABURGER	I-1200012	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	143506	4.64
01-023058	WHATABURGER	I-1200061	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	17.96
01-023058	WHATABURGER	I-1200064	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	13.47
01-023058	WHATABURGER	I-1200065	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	9.78
01-023058	WHATABURGER	I-1200066	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	4.49
01-023058	WHATABURGER	I-1200067	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	143506	4.64
01-023058	WHATABURGER	I-1200068	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	4.64
01-023058	WHATABURGER	I-1200069	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	143506	4.64
01-023058	WHATABURGER	I-1200070	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	143506	4.64
01-023058	WHATABURGER	I-1200121	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	8.98
01-023058	WHATABURGER	I-1200122	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	8.98
01-023058	WHATABURGER	I-1200123	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	8.98



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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 13

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023058	WHATABURGER	I-1200124	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	143506	4.64
01-023058	WHATABURGER	I-1200125	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	143506	4.64
						VENDOR 01-023058 TOTALS	129.42

DEPARTMENT 521 POLICE DEPARTMENT TOTAL: 20,214.74

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001019	AIR EVAC LIFETEAM	I-12119	01 522-0513	TRAINING EXPE: PHTLD, SPI, 12 STUDE	143516		480.00
				VENDOR 01-001019	TOTALS		480.00
01-001022	AIRGAS, INC	I-9958817739	01 522-0114	MEDICAL SUPPL: OXYGEN CYLINDERS EMS	143437		269.42
				VENDOR 01-001022	TOTALS		269.42
01-002058	JAMES BARKER II	I-011719	01 522-0513	TRAINING EXPE: REIMBURSE APP. & TES	143522		81.49
01-002058	JAMES BARKER II	I-011819	01 522-0513	TRAINING EXPE: REIMBURSE TXFP FIRE	143522		55.00
				VENDOR 01-002058	TOTALS		136.49
01-002439	BOUND TREE MEDICAL,LLC C-000000014950		01 522-0114	MEDICAL SUPPL: CREDIT DUE TO REBATE	143524		60.00
01-002439	BOUND TREE MEDICAL,LLC C-000000016180		01 522-0114	MEDICAL SUPPL: CREDIT DUE TO REBATE	143524		120.00
01-002439	BOUND TREE MEDICAL,LLC I-83007816		01 522-0114	MEDICAL SUPPL: Medical Supplies	143524		9,798.09
01-002439	BOUND TREE MEDICAL,LLC I-83008732		01 522-0114	MEDICAL SUPPL: Medical Supplies	143524		714.11
01-002439	BOUND TREE MEDICAL,LLC I-83015517		01 522-0114	MEDICAL SUPPL: Medical Supplies	143524		121.99
01-002439	BOUND TREE MEDICAL,LLC I-83018861		01 522-0114	MEDICAL SUPPL: Medical Supplies	143524		82.86
01-002439	BOUND TREE MEDICAL,LLC I-83022498		01 522-0114	MEDICAL SUPPL: Medical Supplies	143524		322.48
				VENDOR 01-002439	TOTALS		10,859.53
01-002447	ASHLEY BOWEN	I-011819	01 522-0513	TRAINING EXPE: REIMBURSE DSHS EMT L	000086		64.00
01-002447	ASHLEY BOWEN	I-012519	01 522-0550	TRAVEL EXPENS: REIMBURSE MILEAGE AN	000097		27.05
01-002447	ASHLEY BOWEN	I-12219	01 522-0107	BOOKS & PERIO: REIMBURSE PURCHASE O	000097		85.05
				VENDOR 01-002447	TOTALS		176.10
01-003015	LEE HENRY	I-165467	01 522-0513	TRAINING EXPE: 1 YR 24 HOUR CEU PRO	143574		240.00
				VENDOR 01-003015	TOTALS		240.00
01-003905	CULLIGAN WATER	I-800543593	01 522-0415	SERVICE CONTR: 200# SOLAER SALT DEL	143449		82.00
				VENDOR 01-003905	TOTALS		82.00
01-004311	EMERGENCY MEDICAL PROD I-2043810		01 522-0114	MEDICAL SUPPL: 1- PRESTAN INFANT CP	143582		484.56
01-004311	EMERGENCY MEDICAL PROD I-2043937		01 522-0114	MEDICAL SUPPL: PWR SUPPLY BOX SYRIN	143582		190.76
				VENDOR 01-004311	TOTALS		675.32

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007075	GALLS, LLC	I-011502401	01 522-0130	WEARING APPAR:	Uniform pants	143534	908.80
01-007075	GALLS, LLC	I-011586107	01 522-0130	WEARING APPAR:	Uniform pants	143534	75.98
01-007075	GALLS, LLC	I-011595354	01 522-0130	WEARING APPAR:	1- HD TACTICAL NYLON	143458	32.40
01-007075	GALLS, LLC	I-011629832	01 522-0130	WEARING APPAR:	Uniform pants	143534	148.92
						VENDOR 01-007075 TOTALS	1,166.10
01-007600	GULF COAST PAPER CO. I	I-1618521	01 522-0160	LAUNDRY & JAN:	WASH/WAXM TWLS, FOAM	143589	158.21
						VENDOR 01-007600 TOTALS	158.21
01-012133	LIFE - ASSIST, INC	I-894285	01 522-0114	MEDICAL SUPPL:	TRAUMA/AIRWAY MGMT P	143471	476.94
01-012133	LIFE - ASSIST, INC	I-895102	01 522-0114	MEDICAL SUPPL:	6- ETOMIDATE, 40 MG.	143545	84.06
01-012133	LIFE - ASSIST, INC	I-895456	01 522-0114	MEDICAL SUPPL:	1 BX ROCURONIUM, 100	143545	104.80
01-012133	LIFE - ASSIST, INC	I-896751	01 522-0114	MEDICAL SUPPL:	12-QUELICIN, 200 MG,	143593	429.25
						VENDOR 01-012133 TOTALS	1,095.05
01-013506	METRO FIRE APPARATUS S	I-133312-1	01 522-0117	SAFETY SUPPLI:	FIBERGLASS HELMET FO	143596	300.00
						VENDOR 01-013506 TOTALS	300.00
01-015010	OFFICE DEPOT	I-263568753001	01 522-0101	OFFICE SUPPLI:	ENVELOPES, PENS, CAR	143597	100.00
01-015010	OFFICE DEPOT	I-263593844001	01 522-0101	OFFICE SUPPLI:	1 CT. FILE FLDRS, PO	143597	59.43
						VENDOR 01-015010 TOTALS	159.43
01-016651	PORT ISABEL ROTARY CLU	I-271	01 522-0150	MINOR TOOLS &:	FLAG PROGRAM FIRE ST	143601	200.00
						VENDOR 01-016651 TOTALS	200.00
01-018509	SAM'S CLUB DIRECT	I-005413	01 522-0101	OFFICE SUPPLI:	CLNRS, OFFICE SPPL	143604	31.92
01-018509	SAM'S CLUB DIRECT	I-005413	01 522-0113	BATTERIES :	CLNRS, OFFICE SPPL	143604	58.44
01-018509	SAM'S CLUB DIRECT	I-005413	01 522-0160	LAUNDRY & JAN:	CLNRS, OFFICE SPPL	143604	174.60
01-018509	SAM'S CLUB DIRECT	I-005413	01 522-0170	DORM AND KITC:	CLNRS, OFFICE SPPL	143604	242.71
01-018509	SAM'S CLUB DIRECT	I-005423	01 522-0170	DORM AND KITC:	4 CS DRINKING WATER	143604	15.88
01-018509	SAM'S CLUB DIRECT	I-1982158001	01 522-0170	DORM AND KITC:	2- -30 PK COFFEE FIL	143604	33.00
						VENDOR 01-018509 TOTALS	556.55

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 16

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019180	JEREMY SMITH	I-011719	01 522-0130	WEARING APPAR:	REIMBURSE PURCHASE	0 143556	72.50
					VENDOR 01-019180	TOTALS	72.50
01-020057	TML MULTISTATE IEBP	I-012919	01 522-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	13,493.91
					VENDOR 01-020057	TOTALS	13,493.91
01-020181	THYSSENKRUPP ELEVATOR	I-3004337028	01 522-0415	SERVICE CONTR:	FULL MAINTENANCE-	FI 143498	662.97
					VENDOR 01-020181	TOTALS	662.97
01-020602	TOUCAN GRAPHICS	I-25883	01 522-0150	MINOR TOOLS &:	DIE CUT DECALS, ,MAG	143615	272.00
					VENDOR 01-020602	TOTALS	272.00
01-023124	GARY WILBURN	I-011019	01 522-0130	WEARING APPAR:	REIMBURSE PANT ALTER	143508	34.97
					VENDOR 01-023124	TOTALS	34.97
01-024193	STEVEN CLINT ZARATE	I-20180031	01 522-0415	SERVICE CONTR:	FIRE EXT. INSP. TEST	143624	340.25
					VENDOR 01-024193	TOTALS	340.25

DEPARTMENT 522 FIRE DEPARTMENT TOTAL: 31,430.80

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 17

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001360	C.E.A.T.	I-011119	01 532-0551	DUES & MEMBER:	MEMBERSHIP RENEWALS	143444	240.00
VENDOR 01-001360 TOTALS							240.00
01-003410	SPI CHAMBER OF COMMERC	I-13063	01 532-0106	EDUCATION	: QTRLY PUBLIC AFFAIRS	143448	20.00
VENDOR 01-003410 TOTALS							20.00
01-004139	JARON R. BERMAN	I-2549	01 532-0545	LOT MOWING	: MOWING @ 107 W. CAROL	143452	20.00
01-004139	JARON R. BERMAN	I-2551	01 532-0545	LOT MOWING	: MOWING @ 203 W HUISA	143452	25.00
01-004139	JARON R. BERMAN	I-2552	01 532-0545	LOT MOWING	: MOWING @ 201 W HUISA	143452	25.00
VENDOR 01-004139 TOTALS							70.00
01-006162	JUAN FLORES	I-755984	01 532-0545	LOT MOWING	: MOWING @ 105 E. SWOR	000090	25.00
01-006162	JUAN FLORES	I-786137	01 532-0545	LOT MOWING	: MOWING @ 205 W, CAMP	000090	34.50
01-006162	JUAN FLORES	I-786138	01 532-0545	LOT MOWING	: MOWING @ 201 W. ATOL	000090	23.50
01-006162	JUAN FLORES	I-786139	01 532-0545	LOT MOWING	: MOWING @ 218 W. HIBI	000090	25.00
VENDOR 01-006162 TOTALS							108.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-01-19	01 532-0545	LOT MOWING	: MOWING @ 110 E OLEAN	000082	50.00
VENDOR 01-008133 TOTALS							50.00
01-011014	JUAN JOSE MORA	I-0930	01 532-0106	EDUCATION	: 13- 12 X 16 RECYLING	143541	260.00
01-011014	JUAN JOSE MORA	I-0952	01 532-0106	EDUCATION	: 3- PVC BOARDS INSTAL	143468	130.00
VENDOR 01-011014 TOTALS							390.00
01-019522	STATE OF TEXAS ALLANCE	I-011119	01 532-0551	DUES & MEMBER:	STAR MEMBERSHIP RENE	143492	300.00
VENDOR 01-019522 TOTALS							300.00
01-020008	TEXAS ANIMAL CONTROL A	I-011119	01 532-0551	DUES & MEMBER:	TACA MEMBERSHIP RENE	143493	200.00
VENDOR 01-020008 TOTALS							200.00

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	01 532-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	3,073.66
					VENDOR 01-020057 TOTALS		3,073.66
01-020107	TMVCA, INC.	I-011119	01 532-0551	DUES & MEMBER:	TMCA MEMBER SHIP REN	143496	90.00
					VENDOR 01-020107 TOTALS		90.00
01-020167	TEXAS ENV HEALTH ASSC	I-011119	01 532-0551	DUES & MEMBER:	TEHA MEMBERSHIP RENE	143497	200.00
					VENDOR 01-020167 TOTALS		200.00
01-020206	TEXAS DEPT OF AGRICULT	I-011719	01 532-0551	DUES & MEMBER:	NON-COMM. VECTOR LIC	143561	75.00
					VENDOR 01-020206 TOTALS		75.00

DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL: 4,816.66

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003041	CALDWELL COUNTRY FORD	I-KED68741	01 540-1007	MOTOR VEHICLE: F-250 4X4 PW TRUCK		143525	30,575.00
						VENDOR 01-003041 TOTALS	30,575.00
01-012091	CINTAS UNIFORM	I-538166861	01 540-0130	WEARING APPAR: UNIFORMS, MATS, MOPS		143470	17.77
01-012091	CINTAS UNIFORM	I-538168903	01 540-0130	WEARING APPAR: UNIFORMS,		143544	17.77
01-012091	CINTAS UNIFORM	I-538170938	01 540-0130	WEARING APPAR: UNIFORMS		143592	17.77
						VENDOR 01-012091 TOTALS	53.31
01-013292	SAUL GALAN JR.	I-577420	01 540-0410	MACHINERY & E: REPLACE PW UTLITY TR		143473	3,060.71
						VENDOR 01-013292 TOTALS	3,060.71
01-018031	ALFREDO RAMOS	I-345	01 540-0420-02	REPAIRS & MAI: FIRE PUMP & RELATED		000073	250.00
01-018031	ALFREDO RAMOS	I-346	01 540-0420-02	REPAIRS & MAI: PARTS/LABOR , AIR SY		000073	454.70
						VENDOR 01-018031 TOTALS	704.70
01-019311	SOUTHERN TIRE MART, LL	I-69074431	01 540-0111-01	TIRES & TUBES: 4-LT265/70R17/E TIRE		143558	568.00
01-019311	SOUTHERN TIRE MART, LL	I-69074740	01 540-0111-01	TIRES & TUBES: 4-P245/55R18 TIRES U		143558	492.00
01-019311	SOUTHERN TIRE MART, LL	I-69074741	01 540-0111-02	TIRES & TUBES: 4-LT265/70R17/TIRES		143558	568.00
01-019311	SOUTHERN TIRE MART, LL	I-69074742	01 540-0111-01	TIRES & TUBES: 4- P245/55R18 TIRES		143558	492.00
						VENDOR 01-019311 TOTALS	2,120.00
01-020057	TML MULTISTATE IEBP	I-012919	01 540-0081	GROUP INSURAN: FEBRUARY 2019 MEDICA		000092	1,041.08
						VENDOR 01-020057 TOTALS	1,041.08
01-021134	UNITED RENTALS (NORTH	I-154666463-013	01 540-0510	RENTAL OF EQU: 1 YEAR RENTAL-BACKHO		143504	1,779.00
						VENDOR 01-021134 TOTALS	1,779.00
01-021226	US BANK VOYAGER FLEET	I-869326488904	01 540-0104-01	FUEL & LUBRIC: FUEL PURCHASED DEC 2		143620	3,152.91
01-021226	US BANK VOYAGER FLEET	I-869326488904	01 540-0104-02	FUEL & LUBRIC: FUEL PURCHASED DEC 2		143620	381.25
01-021226	US BANK VOYAGER FLEET	I-869326488904	01 540-0104-03	FUEL & LUBRIC: FUEL PURCHASED DEC 2		143620	1,568.93
01-021226	US BANK VOYAGER FLEET	I-869326488904	01 540-0104-04	FUEL & LUBRIC: FUEL PURCHASED DEC 2		143620	460.58
01-021226	US BANK VOYAGER FLEET	I-869326488904	01 540-0104-05	FUEL & LUBRIC: FUEL PURCHASED DEC 2		143620	769.15
						VENDOR 01-021226 TOTALS	6,332.82

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-024193	STEVEN CLINT ZARATE	I-20180032	01 540-1007		MOTOR VEHICLE: 1 NEW 5# ABC FIRE EX 143624		65.00
						VENDOR 01-024193 TOTALS	65.00

DEPARTMENT 540 FLEET MANAGEMENT TOTAL: 45,731.62



VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001349	PROTECTION 1 ALARM MON I-126566866		01 541-0415	SERVICE CONTR:	SERV. PROVIDED JAN 2	143521	102.50
					VENDOR 01-001349 TOTALS		102.50
01-009832	JOHNSON CONTROL INC.	I-1-81166378029	01 541-0415	SERVICE CONTR:	CHILLER MAINTENANCE	143540	2,577.64
					VENDOR 01-009832 TOTALS		2,577.64
01-012051	JR'S ELECTRIC & SONS I I-13679		01 541-0411	BUILDINGS & S:	REPAIRS TO ICE MACHI	143543	125.00
					VENDOR 01-012051 TOTALS		125.00
01-012091	CINTAS UNIFORM	I-538166861	01 541-0160	LAUNDRY & JAN:	UNIFORMS, MATS, MOPS	143470	182.40
01-012091	CINTAS UNIFORM	I-538166861	01 541-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	143470	17.77
01-012091	CINTAS UNIFORM	I-538168903	01 541-0160	LAUNDRY & JAN:	MATS, MOPS, ETC	143544	182.40
01-012091	CINTAS UNIFORM	I-538168903	01 541-0130	WEARING APPAR:	UNIFORMS	143544	17.77
01-012091	CINTAS UNIFORM	I-538170938	01 541-0160	LAUNDRY & JAN:	MOPS, MATS, ETC	143592	182.40
01-012091	CINTAS UNIFORM	I-538170938	01 541-0130	WEARING APPAR:	UNIFORMS	143592	17.77
					VENDOR 01-012091 TOTALS		600.51
01-013114	MATHESON TRI-GAS INC.	I-18891926	01 541-0415	SERVICE CONTR:	MISC. ACETYLENE, CYL	143546	243.30
					VENDOR 01-013114 TOTALS		243.30
01-020016	TERMINIX	I-382004909	01 541-0415	SERVICE CONTR:	PEST CONTROL, 4601 P	143494	225.00
01-020016	TERMINIX	I-382285459	01 541-0415	SERVICE CONTR:	PEST CONTROL	143609	50.00
01-020016	TERMINIX	I-382338796	01 541-0415	SERVICE CONTR:	PEST CONTROL 4501 PA	143609	90.00
					VENDOR 01-020016 TOTALS		365.00
01-020057	TML MULTISTATE IEBP	I-012919	01 541-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,041.08
					VENDOR 01-020057 TOTALS		1,041.08
01-024193	STEVEN CLINT ZARATE	I-20190015	01 541-0415	SERVICE CONTR:	INSPECT/RECHARGE EXT	143510	242.75
01-024193	STEVEN CLINT ZARATE	I-2019003	01 541-0415	SERVICE CONTR:	EXTINGUISHER INSP, T	143510	486.75
					VENDOR 01-024193 TOTALS		729.50
DEPARTMENT 541 BUILDING MAINTENANCE TOTAL:							5,784.53

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001129	A & W OFFICE SUPPLY IN	I-628836-0	01 542-0101	OFFICE SUPPLI:	FLDRS, PENS, POST IT	143438	202.83
VENDOR 01-001129 TOTALS							202.83
01-020057	TML MULTISTATE IEBP	I-012919	01 542-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,571.62
VENDOR 01-020057 TOTALS							1,571.62
01-020751	DAVID K. TRAVIS III	I-012819	01 542-0550	TRAVEL EXPENS:	LUNCH ALLOWANCE JAN	143618	18.00
VENDOR 01-020751 TOTALS							18.00

DEPARTMENT 542 INSPECTIONS DIVISION TOTAL: 1,792.45

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001303	AMERICAN PUBL WRKS ASS	I-010319	01 543-0551	DUES & MEMBER:	MEMBERSHIP RENEW: C.	143440	232.00
01-001303	AMERICAN PUBL WRKS ASS	I-10319	01 543-0551	DUES & MEMBER:	MEMBERSHIP RENEWAL.J	143441	232.00
						VENDOR 01-001303 TOTALS	464.00
01-003410	SPI CHAMBER OF COMMERC	I-13118	01 543-0102	LOCAL MEETING:	QTRLY PUBLIC AFFAIRS	143576	40.00
						VENDOR 01-003410 TOTALS	40.00
01-003741	CED-BUSH SUPPLY	I-0935-478143	01 543-0416	STREETS & RIG:	SALEM ALUMINUM POLE	143576	3,922.20
						VENDOR 01-003741 TOTALS	3,922.20
01-006181	FOX MECHANICAL	I-1030	01 543-0411	BUILDINGS & S:	AIR HANDLER REPLACME	143456	12,530.00
01-006181	FOX MECHANICAL	I-7019	01 543-0411	BUILDINGS & S:	CTRLS LBR & INSULATI	143585	4,750.00
						VENDOR 01-006181 TOTALS	17,280.00
01-007399	GRAINGER	I-9059948563	01 543-0416	STREETS & RIG:	MGNETIC LID LIFTER	143588	1,488.83
						VENDOR 01-007399 TOTALS	1,488.83
01-012091	CINTAS UNIFORM	I-538166861	01 543-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	143470	156.20
01-012091	CINTAS UNIFORM	I-538168903	01 543-0130	WEARING APPAR:	UNIFORMS,	143544	156.20
01-012091	CINTAS UNIFORM	I-538170938	01 543-0130	WEARING APPAR:	UNIFORMS	143592	156.20
						VENDOR 01-012091 TOTALS	468.60
01-016600	PT ISABEL/SO PADRE PRE	I-12618	01 543-0540	ADVERTISING :	DISPLAY AD, INVITE T	143482	143.25
						VENDOR 01-016600 TOTALS	143.25
01-018295	JOSE RUBEN RUBIO	I-6387	01 543-0416	STREETS & RIG:	1 LOAD CRUSHED LIMES	143603	375.00
						VENDOR 01-018295 TOTALS	375.00
01-020057	TML MULTISTATE IEBP	I-012919	01 543-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	9,301.64
						VENDOR 01-020057 TOTALS	9,301.64

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 24

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023088	WESTERN PA PROPERTIES, I-	2019-4973	01 543-0150	MINOR TOOLS &	WACKER-PLATE COMPACT	143621	1,898.00
						VENDOR 01-023088 TOTALS	1,898.00

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 35,381.52

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 544 EMERGENCY MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019800	TANGO TANGO INC	I-1278-1	01 544-0415	SERVICE CONTR:	BAL. FOR SOFTWARE SE	143608	66.00
						VENDOR 01-019800 TOTALS	66.00
						DEPARTMENT 544 EMERGENCY MANAGEMENT TOTAL:	66.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001138	A-FAST DELIVERY, LLC	I-2019000179	01	570-0108	POSTAGE	: FROM AG PRO HRLN-SPI	143519	14.00
01-001138	A-PAST DELIVERY, LLC	I-2019000179	01	570-0108	POSTAGE	: FROM MAE-MISSION TO	143519	45.00
							VENDOR 01-001138 TOTALS	59.00
01-007115	GEXA ENERGY, LP	I-26905656-4	01	570-0580	ELECTRICITY	: 3401 PADRE BLVD. TRA	143460	18.03
							VENDOR 01-007115 TOTALS	18.03
01-012071	LAGUNA MADRE WATER DIS	I-010819-01	01	570-0581	WATER, SEWER,	: 80 FT. E NEW CAUSEWA	000072	450.18
01-012071	LAGUNA MADRE WATER DIS	I-010819-04	01	570-0581	WATER, SEWER,	: 904 PADRE BLVD MDN I	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-05	01	570-0581	WATER, SEWER,	: 1313 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-06	01	570-0581	WATER, SEWER,	: 911 PADRE BLVD MDN I	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-07	01	570-0581	WATER, SEWER,	: 1201 PADRE BLVD MDN	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-08	01	570-0581	WATER, SEWER,	: 1612 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-09	01	570-0581	WATER, SEWER,	: 2000 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-10	01	570-0581	WATER, SEWER,	: 2412 PADRE BLVD MDN	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-11	01	570-0581	WATER, SEWER,	: 2700 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-12	01	570-0581	WATER, SEWER,	: 3000 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-13	01	570-0581	WATER, SEWER,	: CRN PADRE & TARPON I	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-14	01	570-0581	WATER, SEWER,	: 1400 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-15	01	570-0581	WATER, SEWER,	: 1612 GULF BLVD IRR	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-16	01	570-0581	WATER, SEWER,	: 1800 GULF BLVD 11/30	000072	76.00
01-012071	LAGUNA MADRE WATER DIS	I-010819-17	01	570-0581	WATER, SEWER,	: 2414 GULF BLVD IRR	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-18	01	570-0581	WATER, SEWER,	: CRN SW GULF & MARLIN	000072	41.63
01-012071	LAGUNA MADRE WATER DIS	I-010819-19	01	570-0581	WATER, SEWER,	: 2712 PADRE BLVD IRR	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-20	01	570-0581	WATER, SEWER,	: CRN W GULF & RED SNA	000072	51.12
01-012071	LAGUNA MADRE WATER DIS	I-010819-21	01	570-0581	WATER, SEWER,	: 3108 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-22	01	570-0581	WATER, SEWER,	: 3204 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-23	01	570-0581	WATER, SEWER,	: 3408 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-24	01	570-0581	WATER, SEWER,	: 3420 GULF BLVD -ACCE	000072	73.95
01-012071	LAGUNA MADRE WATER DIS	I-010819-25	01	570-0581	WATER, SEWER,	: 3704 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-26	01	570-0581	WATER, SEWER,	: 13 B/A MOONLIGHT CIR	000072	59.63
01-012071	LAGUNA MADRE WATER DIS	I-010819-28	01	570-0581	WATER, SEWER,	: 106 W. RETAMA ST. F/	000072	50.25
01-012071	LAGUNA MADRE WATER DIS	I-010819-29	01	570-0581	WATER, SEWER,	: 106 W. RETAMA ST.	000072	350.42
01-012071	LAGUNA MADRE WATER DIS	I-010819-30	01	570-0581	WATER, SEWER,	: 5222 GULF BLVD IRR	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-31	01	570-0581	WATER, SEWER,	: CRN NW GULF & CAPRIC	000072	101.52
01-012071	LAGUNA MADRE WATER DIS	I-010819-32	01	570-0581	WATER, SEWER,	: 110 E. MORNINGSIDE D	000072	320.78
01-012071	LAGUNA MADRE WATER DIS	I-010819-33	01	570-0581	WATER, SEWER,	: 5418 GULF BLVD- BEAC	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-34	01	570-0581	WATER, SEWER,	: S SIDE OF CORONADO	000072	26.70
01-012071	LAGUNA MADRE WATER DIS	I-010819-35	01	570-0581	WATER, SEWER,	: 6100 PADRE BLVD 11/3	000072	51.13
01-012071	LAGUNA MADRE WATER DIS	I-010819-36	01	570-0581	WATER, SEWER,	: 6100 PADRE BLVD IRR	000072	479.78
01-012071	LAGUNA MADRE WATER DIS	I-010819-39	01	570-0581	WATER, SEWER,	: 108 W. HUISACHE ST 1	000072	120.10
01-012071	LAGUNA MADRE WATER DIS	I-010819-40	01	570-0581	WATER, SEWER,	: 3900 PADRE BLVD MDN	000072	24.80

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012071	LAGUNA MADRE WATER DIS	I-010819-41	01 570-0581	WATER, SEWER, :	4400 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-42	01 570-0581	WATER, SEWER, :	4900 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-43	01 570-0581	WATER, SEWER, :	4380 GULF BLVD IRR	000072	65.06
01-012071	LAGUNA MADRE WATER DIS	I-010819-44	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD 11/3	000072	81.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-45	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD 11/3	000072	75.51
01-012071	LAGUNA MADRE WATER DIS	I-010819-46	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD 11/3	000072	873.41
01-012071	LAGUNA MADRE WATER DIS	I-010819-47	01 570-0581	WATER, SEWER, :	450 PADRE BLVD 11/30	000072	298.46
01-012071	LAGUNA MADRE WATER DIS	I-010819-48	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD F/L	000072	50.25
01-012071	LAGUNA MADRE WATER DIS	I-010819-49	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD 11/3	000072	444.74
01-012071	LAGUNA MADRE WATER DIS	I-010819-50	01 570-0581	WATER, SEWER, :	4818 GULF BLVD BEACH	000072	13.19
01-012071	LAGUNA MADRE WATER DIS	I-010819-51	01 570-0581	WATER, SEWER, :	5404 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-52	01 570-0581	WATER, SEWER, :	6001 PADR BLVD - MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-53	01 570-0581	WATER, SEWER, :	6410 PADRE BLVD MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-54	01 570-0581	WATER, SEWER, :	6900 PADRE BLVD, MDN	000072	24.80
01-012071	LAGUNA MADRE WATER DIS	I-010819-55	01 570-0581	WATER, SEWER, :	W SATURN & PADRE 11/	000072	111.62
VENDOR 01-012071 TOTALS							4,855.56
01-013404	MOUNTAIN GLACIER, LLC	I-0301126234	01 570-0581	WATER, SEWER, :	WATER DEL PUBLIC WRK	143474	9.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301129980	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. C	143474	55.50
01-013404	MOUNTAIN GLACIER, LLC	I-0301129981	01 570-0581	WATER, SEWER, :	COOLER RENTAL COM CT	143474	2.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301129987	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. P	143474	13.50
01-013404	MOUNTAIN GLACIER, LLC	I-0301133626	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. P	143595	18.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301133628	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. C	143595	81.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301133635	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. P	143595	18.00
VENDOR 01-013404 TOTALS							197.00
01-013420	MUNICIPAL CODE CORPORA	I-00323104	01 570-9174	RECORDS MANAG:	UPDATE OF CODE OF OR	143476	121.48
VENDOR 01-013420 TOTALS							121.48
01-016304	PITNEY BOWES	I-103196	01 570-0108	POSTAGE	POSTAGE METER REFILL	143600	1,654.99
VENDOR 01-016304 TOTALS							1,654.99
01-018154	REPUBLIC SERVICES #863	I-0863-001596220	01 570-0581	WATER, SEWER, :	108 W RETAMA, ROLL-O	143602	1,894.11
01-018154	REPUBLIC SERVICES #863	I-0863001595225	01 570-0581	WATER, SEWER, :	108 W. RETAMA, ON CA	143484	1,915.65
VENDOR 01-018154 TOTALS							3,809.76

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018509	SAM'S CLUB DIRECT	I-001452	01 570-0101	OFFICE SUPPLI:	5 CS COPY PAPER	143604	144.90
01-018509	SAM'S CLUB DIRECT	I-007716	01 570-0101	OFFICE SUPPLI:	COPY PAPER AND SPLEN	143604	289.80
01-018509	SAM'S CLUB DIRECT	I-010719	01 570-0101	OFFICE SUPPLI:	COPY PAPER	143604	410.00
						VENDOR 01-018509 TOTALS	844.70
01-021095	UNITED PARCEL SERVICE	I-000034965X029	01 570-0108	POSTAGE	SERVICE CHARGES	143564	52.80
						VENDOR 01-021095 TOTALS	52.80
01-022033	VALLEY VIEW CONSULTING	I-2521	01 570-9025	INVESTMENT AD:	INVESTMENT ADVISORY	143565	6,956.26
						VENDOR 01-022033 TOTALS	6,956.26
01-023900	XEROX CORPORATION	I-095611282	01 570-0510	RENTAL OF EQU:	COPIER/PRINTER LEASE	143623	1,355.65
01-023900	XEROX CORPORATION	I-095611283	01 570-0510	RENTAL OF EQU:	INTEGRATED CONTRLR D	143566	108.48
01-023900	XEROX CORPORATION	I-095611285	01 570-0510	RENTAL OF EQU:	COPIER/PRINTER FINAN	143566	534.84
01-023900	XEROX CORPORATION	I-095611286	01 570-0510	RENTAL OF EQU:	COPIER/PRINTER FIRE	143566	245.93
01-023900	XEROX CORPORATION	I-095611287	01 570-0510	RENTAL OF EQU:	COP/PRNTR LEASE DEC	143623	1,235.85
01-023900	XEROX CORPORATION	I-095611288	01 570-0510	RENTAL OF EQU:	COPIER/PRINTER JAIL	143566	142.12
01-023900	XEROX CORPORATION	I-095611289	01 570-0510	RENTAL OF EQU:	COPER/PRINTER POLICE	143566	641.84
01-023900	XEROX CORPORATION	I-095611293	01 570-0510	RENTAL OF EQU:	COPIER/PRINTER RECEP	143566	164.52
						VENDOR 01-023900 TOTALS	4,429.23

DEPARTMENT 570 GENERAL SERVICES TOTAL: 22,998.81



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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003913	CRUISE & PORT ADVISORS	I-SPI008	01 572-0530	PROFESSIONAL :	CRUISE DEVELOPMENT	000070	5,000.00
						VENDOR 01-003913 TOTALS	5,000.00
01-013373	MARIO STANLEY MORALES	I-12119	01 572-0530	PROFESSIONAL :	EDC:GRANT FOR DESIGN	143547	1,885.71
						VENDOR 01-013373 TOTALS	1,885.71
						DEPARTMENT 572 SPECIAL PROJECTS TOTAL:	6,885.71
						VENDOR SET 01 GENERAL FUND TOTAL:	295,664.23

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002893	BUGWORKS TERMITE & PES	I-74406	02 590-0415	SERVICE CONTR:	PEST CONTROL VC	143445	49.16
VENDOR 01-002893 TOTALS							49.16
01-004006	DEROUSIE, LILIA	I-011419	02 590-0550	TRAVEL EXPENS:	MEAL ALLOWANCE: JAN	143450	108.00
VENDOR 01-004006 TOTALS							108.00
01-004089	DEPT OF INFO RESOURCES	I-19120601N	02 590-0501	COMMUNICATION:	TEX-AN CHARGES FOR D	143580	2.63
VENDOR 01-004089 TOTALS							2.63
01-007600	GULF COAST PAPER CO. I	I-1611389	02 590-0160	LAUNDRY & JAN:	ROLL TWLS, LINERS, M	143462	310.02
01-007600	GULF COAST PAPER CO. I	I-1618523	02 590-0160	LAUNDRY & JAN:	2 CS TOILET TISSUE V	143589	67.92
VENDOR 01-007600 TOTALS							377.94
01-012071	LAGUNA MADRE WATER DIS	I-010819-02	02 590-0581	WATER,SEWER &:	600 PADRE BLVD	000072	70.84
01-012071	LAGUNA MADRE WATER DIS	I-010819-03	02 590-0581	WATER,SEWER &:	600 PADRE BLVD 11/30	000072	38.13
VENDOR 01-012071 TOTALS							108.97
01-014237	DONNELLY HOLDINGS, LTD	I-829517	02 590-0415	SERVICE CONTR:	FILTER HVAC	143550	22.50
VENDOR 01-014237 TOTALS							22.50
01-018165	LUIS RIOS	I-011419	02 590-0550	TRAVEL EXPENS:	MEAL ALLOWANCE, JAN	143486	108.00
VENDOR 01-018165 TOTALS							108.00
01-019140	MITEL	I-30605886-1	02 590-0501	COMMUNICATION:	VOIP PHONE SERV FEB	143487	195.44
VENDOR 01-019140 TOTALS							195.44
01-019645	DARIN L. STRONG	I-4392	02 590-1001	BUILDINGS & S:	VC HVAC SYSTEM	143607	13,900.00
VENDOR 01-019645 TOTALS							13,900.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	02 590-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,561.62
					VENDOR 01-020057 TOTALS		1,561.62
01-020185	TIME WARNER CABLE	I-0029235010419	02 590-0415	SERVICE CONTR:	RR2 ACCT, 600 PADRE	143499	304.95
					VENDOR 01-020185 TOTALS		304.95
01-020355	TK LAWN CARE	I-1349	02 590-0412	LANDSCAPE :	LANDSCAPE VC	143500	220.00
01-020355	TK LAWN CARE	I-1427	02 590-0412	LANDSCAPE :	LANDSCAPE VC	143614	220.00
					VENDOR 01-020355 TOTALS		440.00
01-021095	UNITED PARCEL SERVICE	I-0000648239019-1	02 590-0108	POSTAGE :	SERVICE CHARGE	143503	29.00
01-021095	UNITED PARCEL SERVICE	I-0000648239029-1	02 590-0108	POSTAGE :	SERVICE CHARGE	143564	29.00
01-021095	UNITED PARCEL SERVICE	I-0000648239039-1	02 590-0108	POSTAGE :	SERVICE CHARGE	143619	29.00
					VENDOR 01-021095 TOTALS		87.00
01-021102	UNIFIRST HOLDINGS, INC	I-8132805729	02 590-0160	LAUNDRY & JAN:	MOPS, MATS, ETC, VIS	000093	69.10
					VENDOR 01-021102 TOTALS		69.10
01-021226	US BANK VOYAGER FLEET	I-8693264888904	02 590-0104	FUELS & LUBRI:	FUEL PURCHASED DEC 2	143620	85.37
					VENDOR 01-021226 TOTALS		85.37
01-023900	XEROX CORPORATION	I-095611290	02 590-0415	SERVICE CONTR:	PRINTER/COPIER, V C.	143509	250.35
					VENDOR 01-023900 TOTALS		250.35

DEPARTMENT 590 VISITORS BUREAU TOTAL: 17,671.03

VENDOR SET: 01 City of South Padre Islan  
 FUND : 02 HOTEL/MOTEL TAX FUND  
 DEPARTMENT: 592 SALES & ADMINISTRATION  
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
 PAY DATE RANGE: 1/17/2019 THRU 2/01/2019  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: OPER

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001316	AMERICAN SHORE & BEACH	I-010919	02 592-0538	CONVENTION SE:	SPONSORSHIP FOOD/BEV	143442	350.00
					VENDOR 01-001316 TOTALS		350.00
01-003444	CITIBANK	I-10319	02 592-0101	OFFICE SUPPLI:	CREDIT FOR PAPYRUS N	143527	20.25-
					VENDOR 01-003444 TOTALS		20.25-
01-003772	COLLINSON AND COMPANY	I-PF201910026	02 592-0551	DUES & MEMBER:	CONNECT CHICAGO	143579	3,000.00
01-003772	COLLINSON AND COMPANY	I-PF201910026	02 592-0553	TRADE SHOW FE:	CONNECT CHICAGO	143579	4,450.00
					VENDOR 01-003772 TOTALS		7,450.00
01-004089	DEPT OF INFO RESOURCES	I-19120601N	02 592-0501	COMMUNICATION:	TEX-AN CHARGES FOR D	143580	6.13
					VENDOR 01-004089 TOTALS		6.13
01-006034	FED EX	I-6-432-72264	02 592-0108	POSTAGE	: MISC. SHIPPING CHARG	143584	122.39
					VENDOR 01-006034 TOTALS		122.39
01-006101	FIRST CHECK	I-10246	02 592-0530	PROFESSIONAL :	O. VALENCIANA CVB	143455	11.25
					VENDOR 01-006101 TOTALS		11.25
01-014992	TIM O'BRIEN	I-0002	02 592-0550	TRAVEL EXPENS:	INSHORE FISHING EXCU	143478	500.00
					VENDOR 01-014992 TOTALS		500.00
01-016186	LUIS ISRAEL PEREZ	I-2805	02 592-0130	WEARING APPAR:	VESTS FOR SWS, HOTEL	143480	13.50
01-016186	LUIS ISRAEL PEREZ	I-2807	02 592-0130	WEARING APPAR:	2-EMBROIDERY ON 2 VE	143480	13.50
					VENDOR 01-016186 TOTALS		27.00
01-018164	EUGENE RIOS	I-12819-1	02 592-0550	TRAVEL EXPENS:	MILEAGE REIMBURSEMEN	000099	678.60
					VENDOR 01-018164 TOTALS		678.60

VENDOR SET: 01 City of South Padre Island  
 FUND : 02 HOTEL/MOTEL TAX FUND  
 DEPARTMENT: 592 SALES & ADMINISTRATION  
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
 PAY DATE RANGE: 1/17/2019 THRU 2/01/2019  
 BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-018509	SAM'S CLUB DIRECT	C-10319	02 592-0101	OFFICE SUPPLI:	CORRECTION S/B CITIB 000000		20.25
01-018509	SAM'S CLUB DIRECT	I-10319	02 592-0101	OFFICE SUPPLI:	CREDIT FROM PAPYRUS 000000		20.25

VENDOR 01-018509 TOTALS 0.00

01-019140	MTEL	I-30605886-1	02 592-0501	COMMUNICATION:	VOIP PHONE SERV FEB 143487		161.50
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VENDOR 01-019140 TOTALS 161.50

01-019311	SOUTHERN TIRE MART, LL	I-69074430	02 592-0420	MOTOR VEHICLE:	4- P245/60R18 TIRES 143558		404.00
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VENDOR 01-019311 TOTALS 404.00

01-020057	TML MULTISTATE IEPP	I-012919	02 592-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA 000092		4,204.32
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VENDOR 01-020057 TOTALS 4,204.32

01-020073	TEXAS HOTEL & LODGING	I-019-1690	02 592-0551	DUES & MEMBER:	ANNUAL TMLA MEMBERSH 143495		20,000.00
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VENDOR 01-020073 TOTALS 20,000.00

01-020602	TOUCAN GRAPHICS	I-25716	02 592-0101	OFFICE SUPPLI:	PRINTED 50 5 X 7 PO 143562		20.00
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VENDOR 01-020602 TOTALS 20.00

01-021226	US BANK VOYAGER FLEET	I-869326488904	02 592-0104	FUELS & LUBRI:	FUEL PURCHASED DEC 2 143620		97.59
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VENDOR 01-021226 TOTALS 97.59

DEPARTMENT 592 SALES & ADMINISTRATION TOTAL: 34,012.53

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001344	THE ATKINS GROUP	I-INV-13739	02 593-8099	MISC. SPONSOR:	SPRING BREAK MKTG 20	000080	15,478.95
					VENDOR 01-001344	TOTALS	15,478.95
01-018154	REPUBLIC SERVICES #863	I-0863001582973	02 593-8099	MISC. SPONSOR:	ON CALL ROLL-OFF SER 143555		304.78
					VENDOR 01-018154	TOTALS	304.78
01-018164	EUGENE RIOS	I-010319	02 593-0550	TRAVEL	: MEAL ALLOWANCE JAN	000079	120.00
					VENDOR 01-018164	TOTALS	120.00
01-018995	SANDCASTLE ISLAND, INC	I-SCT0108	02 593-8099	MISC. SPONSOR:	SANDCASTLE REPAIRS	000074	650.00
					VENDOR 01-018995	TOTALS	650.00
01-020057	TML MULTISTATE IEBP	I-012919	02 593-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	530.54
					VENDOR 01-020057	TOTALS	530.54
01-020602	TOUCAN GRAPHICS	I-25854	02 593-8099	MISC. SPONSOR:	SANDCASTLE/ART GALLE	143615	1,653.45
					VENDOR 01-020602	TOTALS	1,653.45
01-1	MARTHA FLANDERS	I-12419	02 593-8099	MISC. SPONSOR:	MARTHA FLANDERS: REI	143625	288.54
					VENDOR 01-1	TOTALS	288.54
DEPARTMENT 593						EVENTS MARKETING	TOTAL: 19,026.26

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001344	THE ATKINS GROUP	I-INV-13429	02 594-0550	TRAVEL EXPENS:	TRAVEL EXPENSE, 8/25	000089	2,951.91
01-001344	THE ATKINS GROUP	I-INV-13685	02 594-0531	MEDIA PLACEME:	2018/2019 MEDIA RESE	000080	335,792.63
01-001344	THE ATKINS GROUP	I-INV-13686	02 594-0531	MEDIA PLACEME:	2018/2019 FRONTIER A	000080	35,788.11
01-001344	THE ATKINS GROUP	I-INV-13687	02 594-0531	MEDIA PLACEME:	2018/2019 FALL INCRE	000080	46,224.06
01-001344	THE ATKINS GROUP	I-INV-13688	02 594-0537	PRODUCTION/CO:	CREATIVE & CONTENT S	000080	9,012.50
01-001344	THE ATKINS GROUP	I-INV-13689	02 594-0530	PROFESSIONAL :	2018/2019 ACCOUNT SE	000080	13,500.00
01-001344	THE ATKINS GROUP	I-INV-13690	02 594-0537	PRODUCTION/CO:	PRODUCTION & EDITING	000080	13,022.11
01-001344	THE ATKINS GROUP	I-INV-13691	02 594-0530	PROFESSIONAL :	2018/2019 ADVANCE AN	000080	2,066.67
01-001344	THE ATKINS GROUP	I-INV-13692	02 594-0530	PROFESSIONAL :	2018/2019 PUBLIC REL	000080	8,000.00
01-001344	THE ATKINS GROUP	I-INV-13693	02 594-0530	PROFESSIONAL :	2018/2019 SOCIAL MED	000080	1,000.00
01-001344	THE ATKINS GROUP	I-INV-13694	02 594-0559	CONTENT DEVEL:	WEBSITE MAINT & DIGI	000080	5,503.28
01-001344	THE ATKINS GROUP	I-INV-13695	02 594-0537	PRODUCTION/CO:	CREATIVE & CONTENT S	000080	2,545.00
01-001344	THE ATKINS GROUP	I-INV-13697	02 594-0550	TRAVEL EXPENS:	TRAVEL EXP. NOV 26-2	000080	1,311.91
01-001344	THE ATKINS GROUP	I-INV-13722	02 594-0537	PRODUCTION/CO:	CREATIVE & CONTENT S	000080	2,300.00
						VENDOR 01-001344 TOTALS	479,018.18
01-019410	SPROUT SOCIAL, INC.	I-10317	02 594-0533	MARKETING	USER:CORPORATE ADV A	143490	9,492.48
						VENDOR 01-019410 TOTALS	9,492.48
						DEPARTMENT 594 MARKETING TOTAL:	488,510.66
						VENDOR SET 02 HOTEL/MOTEL TAX FUND TOTAL:	559,220.48

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001210	AIR FILTER COMPANY	I-77432	06 565-0415	SERVICE CONTR:	HVAC FILTER SERVICE	000069	285.81
01-001210	AIR FILTER COMPANY	I-77433	06 565-0415	SERVICE CONTR:	HVAC FILTER SERVICE	000069	1,599.00
						VENDOR 01-001210 TOTALS	1,884.81
01-003418	JAMES R. MATTHEWS	I-0219	06 565-0415	SERVICE CONTR:	WATER TREATMENT FEB	143577	150.00
						VENDOR 01-003418 TOTALS	150.00
01-004268	JORGE BARAJAS	I-SPI-JL1060	06 565-0410	MACHINERY & E:	RENT OF 4 SCAFFOLDS	143453	475.00
						VENDOR 01-004268 TOTALS	475.00
01-004283	ECOLAB INC.	I-2245246	06 565-0415	SERVICE CONTR:	DISHMACHINE RENT JAN	143581	248.80
						VENDOR 01-004283 TOTALS	248.80
01-005512	EXPRESS SERVICES, INC.	I-21780674	06 565-0530	PROFESSIONAL :	TEMP LABOR CVB JAN 1	143530	569.80
01-005512	EXPRESS SERVICES, INC.	I-21819132	06 565-0530	PROFESSIONAL :	TEMP LABOR CVB JAN 2	143583	260.48
						VENDOR 01-005512 TOTALS	830.28
01-006162	JUAN FLORES	I-0000708	06 565-0415	SERVICE CONTR:	LANDSCAPE SERVICE @	000090	1,350.00
						VENDOR 01-006162 TOTALS	1,350.00
01-007600	GULF COAST PAPER CO. I	I-1613558	06 565-0160	LAUNDRY & JAN:	TWLS, TISSUE MISC. C	143462	402.20
01-007600	GULF COAST PAPER CO. I	I-1617283	06 565-0160	LAUNDRY & JAN:	TISSUE, ROLL TWLS, E	143535	270.89
01-007600	GULF COAST PAPER CO. I	I-1620517	06 565-0160	LAUNDRY & JAN:	TWLS, TISSUE MISC. C	143589	497.93
						VENDOR 01-007600 TOTALS	1,171.02
01-008227	HINO GAS SALES, INC.	I-620150	06 565-0104	FUELS & LUBRI:	25 GAL. LPG FOR FORK	143539	100.00
						VENDOR 01-008227 TOTALS	100.00
01-009832	JOHNSON CONTROL INC.	I-85533562	06 565-0415	SERVICE CONTR:	SPRINKLER SYSTEM REP	143590	3,224.36
						VENDOR 01-009832 TOTALS	3,224.36



VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009845	JOLVAZ, LLC	I-5267	06 565-0410	MACHINERY & E:	13 HRS. HP JETTING C	143467	3,835.00
						VENDOR 01-009845 TOTALS	3,835.00
01-011014	JUAN JOSE MORA	I-0957	06 565-0130	WEARING APPAR:	6- SHIRTS EMBROIDERE	143541	42.00
						VENDOR 01-011014 TOTALS	42.00
01-012071	LAGUNA MADRE WATER DIS	I-010819-37	06 565-0581	WATER, SEWER :	7355 PADRE BLVD 11/3	000072	1,462.36
01-012071	LAGUNA MADRE WATER DIS	I-010819-38	06 565-0581	WATER, SEWER :	7355 PADRE BLVD IRR	000072	3,281.25
						VENDOR 01-012071 TOTALS	4,743.61
01-016186	LUIS ISRAEL PEREZ	I-2805	06 565-0130	WEARING APPAR:	TEE SHIRTS FOR MAINT	143480	270.00
01-016186	LUIS ISRAEL PEREZ	I-2806	06 565-0130	WEARING APPAR:	35 EMBROIDERY ON POL	143480	236.25
01-016186	LUIS ISRAEL PEREZ	I-2808	06 565-0130	WEARING APPAR:	EMBROIDERY ON 2 OS	143552	13.50
01-016186	LUIS ISRAEL PEREZ	I-2809	06 565-0130	WEARING APPAR:	EMBROIDERY ON 13 SHI	143598	87.75
01-016186	LUIS ISRAEL PEREZ	I-2810	06 565-0130	WEARING APPAR:	EMBROIDERY ON 8 SHIR	143598	54.00
						VENDOR 01-016186 TOTALS	661.50
01-016313	ARTURO PATINO S.	I-500797	06 565-0411	BUILDING & ST:	WELD/FABRICATE B SUP	143553	375.00
						VENDOR 01-016313 TOTALS	375.00
01-019140	MITEL	I-30605886-1	06 565-0501	COMMUNICATION:	VOIP PHONE SERV FEB	143487	459.65
						VENDOR 01-019140 TOTALS	459.65
01-019502	AT&T	I-010319	06 565-0501	COMMUNICATION:	CVB SERV JAN 3 - FEB	143491	342.23
						VENDOR 01-019502 TOTALS	342.23
01-019520	AT&T	I-11819	06 565-0501	COMMUNICATION:	LONG DISTANCE CHRGS,	143606	57.04
						VENDOR 01-019520 TOTALS	57.04
01-020057	TML MULTISTATE IEBP	I-012919	06 565-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	5,205.40
						VENDOR 01-020057 TOTALS	5,205.40

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020745	TRANE, A DIVISION OF A	I-39613131	06 565-0415	SERVICE CONTR:	PM CHILLER CVB	143502	6,303.50
VENDOR 01-020745 TOTALS							6,303.50
01-021102	UNIFIRST HOLDINGS, INC	I-8412108518	06 565-0130	WEARING APPAR:	UNIFORMS	000075	50.92
01-021102	UNIFIRST HOLDINGS, INC	I-8412108518	06 565-0160	LAUNDRY & JAN:	UNIFORMS	000075	107.35
01-021102	UNIFIRST HOLDINGS, INC	I-8412108790	06 565-0510	RENTAL OF EQU:	MISC. TABLECLOTHS/NA	000075	93.40
01-021102	UNIFIRST HOLDINGS, INC	I-8412109392	06 565-0130	WEARING APPAR:	UNIFORMS	000093	59.28
01-021102	UNIFIRST HOLDINGS, INC	I-8412109392	06 565-0160	LAUNDRY & JAN:	JANITORIAL, MATS, MO	000093	126.30
VENDOR 01-021102 TOTALS							437.25
01-021226	US BANK VOYAGER FLEET	I-869326488904	06 565-0104	FUELS & LUBRI:	FUEL PURCHASED DEC 2	143620	33.27
VENDOR 01-021226 TOTALS							33.27

DEPARTMENT 565 CONVENTION CENTER OPER TOTAL: 31,929.72

VENDOR SET 06 CONVENTION CENTER FUND TOTAL: 31,929.72

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 39

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 08 FORFEITED PROPERTY FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-005513	DOROTEO GARCIA JR.	I-1402	08 521-1001	BUILDINGS & S:	TAS-PLAN REVIEW & IN 143631		850.00
						VENDOR 01-005513 TOTALS	850.00

DEPARTMENT 521 POLICE DEPARTMENT TOTAL: 850.00

VENDOR SET 08 FORFEITED PROPERTY FUND TOTAL: 850.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 40

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 09 PARKS, REC & BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016651	PORT ISABEL ROTARY	CLU I-270	09 572-9185	COMMUNITY EVE:	FLAG PROGRAM CITY HA	143601	525.00
01-016651	PORT ISABEL ROTARY	CLU I-272	09 572-9185	COMMUNITY EVE:	FLAG PROGRAMS, BRIDG	143601	650.00
						VENDOR 01-016651 TOTALS	1,175.00
01-020602	TOUCAN GRAPHICS	I-25954	09 572-0101	OFFICE SUPPLI:	D HUFFMAN	143615	29.00
						VENDOR 01-020602 TOTALS	29.00
01-1	PAT RASMUSSEN	I-12919	09 572-9185	COMMUNITY EVE:	PAT RASMUSSEN: REIMB	143627	43.11
						VENDOR 01-1 TOTALS	43.11
						DEPARTMENT 572 GENERAL SERVICES TOTAL:	1,247.11
						VENDOR SET 09 PARKS, REC & BEAUTIF TOTAL:	1,247.11

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 41

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 21 MUN. COURT TECHNOLOGY

DEPARTMENT: 520 MUN COURT TECHNOLOGY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009117	TYLER TECHNOLOGIES INC	I-025-245437	21 520-0415	SERVICE CONTR:	MONTHLY FEE TO SUPPO	143465	175.00
					VENDOR 01-009117 TOTALS		175.00
01-023900	XEROX CORPORATION	I-095611291	21 520-0510	RENTAL OF EQU:	COPIER/PRINTER MUN C	143566	283.65
					VENDOR 01-023900 TOTALS		283.65
DEPARTMENT 520 MUN COURT TECHNOLOGY						TOTAL:	458.65
VENDOR SET 21 MUN. COURT TECHNOLOGY						TOTAL:	458.65

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001006	GREGORY D. ALEXANDER	I-663384	30	591-0420	MOTOR VEHICLE:	4-BATTERIES FOR BUS	143568	488.00
VENDOR 01-001006 TOTALS								488.00
01-001123	ADVANCE AUTO PARTS	I-6426901762633	30	591-0420	MOTOR VEHICLE:	2- RADIATORS FOR UNI	143517	499.98
VENDOR 01-001123 TOTALS								499.98
01-001129	A & W OFFICE SUPPLY IN	I-628996-0	30	591-0101	OFFICE SUPPLI:	MISC. CALENDARS, PAP	143518	150.32
01-001129	A & W OFFICE SUPPLY IN	I-628996-1	30	591-0101	OFFICE SUPPLI:	2- 3 MONTH CALENDARS	143518	28.92
01-001129	A & W OFFICE SUPPLY IN	I-629449-0	30	591-0160	LAUNDRY & JAN:	JANITORIAL SUPPLIES	143569	330.40
01-001129	A & W OFFICE SUPPLY IN	I-629449-0	30	591-0101	OFFICE SUPPLI:	COFFE/SUGAR ETC	143569	131.99
VENDOR 01-001129 TOTALS								641.63
01-001161	AT&T	I-010819	30	591-0501	COMMUNICATION:	INTERNET SERV. TRAN	143570	117.85
01-001161	AT&T	I-120818	30	591-0501	COMMUNICATION:	INTERNET TRANSIT NOV	143520	117.85
VENDOR 01-001161 TOTALS								235.70
01-001359	JESUS ARRIAGA	I-121818	30	591-0550	TRAVEL EXPENS:	MEAL &MILEAGE ALLOWA	000076	571.08
VENDOR 01-001359 TOTALS								571.08
01-003403	CERTIFIED LABORATORIES	I-3328025	30	591-0411	BUILDING & ST:	1 DZ WIPE OUT EF.	143446	299.00
VENDOR 01-003403 TOTALS								299.00
01-004050	TERRACON CONSULTANTS,	I-TB50552	30	591-0530	PROFESSIONAL :	SPI MULTI MODAL PRJ.	143451	282.50
VENDOR 01-004050 TOTALS								282.50
01-007112	GIGNAC & ASSOCIATES,LL	I-21	30	591-0530	PROFESSIONAL :	TRANSIT MULTI MODAL	143459	13,762.69
VENDOR 01-007112 TOTALS								13,762.69
01-007113	G.F. GROUP, INC.	I-011519	30	591-0560	RENTAL	: RENT	143587	2,200.00
VENDOR 01-007113 TOTALS								2,200.00

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007115	GEXA ENERGY, LP	I-26905656-4	30 591-0580	ELECTRICITY	: 3401 PADRE BLVD. TRA	143460	285.15
VENDOR 01-007115 TOTALS							285.15
01-009657	SYLVIA G. PEREZ	I-3-23477	30 591-0420	MOTOR VEHICLE:	ALIGNMENT UNIT #40	143466	119.99
VENDOR 01-009657 TOTALS							119.99
01-012071	LAGUNA MADRE WATER DIS	I-010819-27	30 591-0581	WTR/SWR/GARBA:	3401 PADRE BLVD 11/3	000072	51.65
01-012071	LAGUNA MADRE WATER DIS	I-010819-49	30 591-0581	WTR/SWR/GARBA:	4601 PADRE BLVD 11/3	000072	49.42
01-012071	LAGUNA MADRE WATER DIS	I-010819-56	30 591-0581	WTR/SWR/GARBA:	330 PADRE BLVD, 11/3	000072	111.62
VENDOR 01-012071 TOTALS							212.69
01-012091	CINTAS UNIFORM	I-538164819	30 591-0130	WEARING APPAR:	UNIFORMS TRANSIT DRI	143470	123.34
01-012091	CINTAS UNIFORM	I-538166860	30 591-0130	WEARING APPAR:	UNIFORMS FOR TRANSIT	143544	123.34
01-012091	CINTAS UNIFORM	I-538168902	30 591-0130	WEARING APPAR:	UNIFORMS FOR TRANSIT	143592	123.34
VENDOR 01-012091 TOTALS							370.02
01-013404	MOUNTAIN GLACIER, LLC	I-0301126233	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL. T	143474	11.25
01-013404	MOUNTAIN GLACIER, LLC	I-0301126235	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL. B	143474	18.75
01-013404	MOUNTAIN GLACIER, LLC	I-0301129974	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL. T	143474	14.50
01-013404	MOUNTAIN GLACIER, LLC	I-0301129979	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL. B	143474	18.75
01-013404	MOUNTAIN GLACIER, LLC	I-0301133625	30 591-0581	WTR/SWR/GARBA:	BOTTLED WTR DEL. TRA	143595	15.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301133627	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL. B	143595	11.25
VENDOR 01-013404 TOTALS							89.50
01-014101	NOBLE TEXAS BUILDERS	I-7	30 591-1001	BUILDINGS & S:	MULTI MODAL	143549	153,573.20
VENDOR 01-014101 TOTALS							153,573.20
01-015999	OMAR OLGUIN	I-SPT049	30 591-0420	MOTOR VEHICLE:	PREM CAST VINYL DECA	143479	410.00
01-015999	OMAR OLGUIN	I-SPT050	30 591-0420	MOTOR VEHICLE:	PRINT ON VINYL, ETC.	143479	195.00
VENDOR 01-015999 TOTALS							605.00
01-016186	LUIS ISRAEL PEREZ	I-3021-19	30 591-0420	MOTOR VEHICLE:	7 UNITS WASHED, 37-4	143480	245.00

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR SET: 01 City of South Padre Island

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016186 LUIS ISRAEL PEREZ	I-3022-19	30 591-0420	MOTOR VEHICLE: 7 UNITS WASHED, #37- 143552			245.00
01-016186 LUIS ISRAEL PEREZ	I-3023-19	30 591-0420	MOTOR VEHICLE: 2 UNITS WASHED # 37, 143598			70.00
=====						
VENDOR 01-016186 TOTALS						560.00
01-018052 RED BARN FIRE CENTER, I-302220		30 591-0420	MOTOR VEHICLE: DOT INSPECTION UNIT 143554			40.00
VENDOR 01-018052 TOTALS						40.00
01-018156 RIDE SYSTEMS, INC. I-15021		30 591-0501	COMMUNICATION: MONTHLY PASSENGER CO 143485			960.00
VENDOR 01-018156 TOTALS						960.00
01-019140 MITEL I-30605886-1		30 591-0501	COMMUNICATION: VOIP PHONE SERV FEB 143487			164.77
VENDOR 01-019140 TOTALS						164.77
01-019311 SOUTHERN TIRE MART, LL I-488000073		30 591-0420	MOTOR VEHICLE: TIRES 143605			1,160.00
VENDOR 01-019311 TOTALS						1,160.00
01-019502 AT&T I-01032019-1		30 591-0501	COMMUNICATION: PHONE SERV. TRANSIT 143559			138.48
VENDOR 01-019502 TOTALS						138.48
01-020057 TML MULTISTATE IEBP I-012919		30 591-0081	GROUP INSURAN: FEBRUARY 2019 MEDICA 000092			7,828.10
VENDOR 01-020057 TOTALS						7,828.10
01-021226 US BANK VOYAGER FLEET I-869326488904		30 591-0104	FUELS & LUBRI: FUEL PURCHASED DEC 2 143620			8,286.74
VENDOR 01-021226 TOTALS						8,286.74
01-023900 XEROX CORPORATION I-095611292		30 591-0150	MINOR TOOLS & COPIER/PRINTER DEC 1 143509			233.16
VENDOR 01-023900 TOTALS						233.16

BANK: OPER



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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 45

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-1	CLARK ADDITIVES	I-1037	30 591-0420	MOTOR VEHICLE: CLARK ADDITIVES: MIS	143513		384.24	
						VENDOR 01-1	TOTALS	384.24
							DEPARTMENT 591 SPI METRO	TOTAL: 193,991.62

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 46

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 595 METRO CONNECT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	30 595-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	1,561.62
						VENDOR 01-020057 TOTALS	1,561.62
						DEPARTMENT 595 METRO CONNECT	TOTAL: 1,561.62
						VENDOR SET 30 TRANSPORTATION	TOTAL: 195,553.24

REGULAR DEPARTMENT PAYMENT REPORT

VENDOR SET: 01 City of South Padre Island

FUND : 41 PADRE BLVD IMPROVEMENT

DEPARTMENT: 562 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
=====						
01-011149 KIMLEY-HORN & ASSOCIAT I-069234000-1218	41	562-0530	PROFESSIONAL	GULF BLVD./SIDE ST.	000083	1,299.76
VENDOR 01-011149 TOTALS						1,299.76
01-013304 MILLENNIUM ENGINEERS G I-C18100082	41	562-0530	PROFESSIONAL	MATERIAL TESTING SER	143594	225.50
VENDOR 01-013304 TOTALS						225.50
DEPARTMENT 562 PUBLIC WORKS						TOTAL: 1,525.26
VENDOR SET 41 PADRE BLVD IMPROVEMENT						TOTAL: 1,525.26

VENDOR SET 41 PADRE BLVD IMPROVEMENT TOTAL: 1,525.26

DEPARTMENT 562 PUBLIC WORKS TOTAL: 1,525.26

VENDOR 01-013304 TOTALS 225.50

01-013304 MILLENNIUM ENGINEERS G I-C18100082 41 562-0530 PROFESSIONAL : MATERIAL TESTING SER 143594 225.50

VENDOR 01-011149 TOTALS 1,299.76

01-011149 KIMLEY-HORN & ASSOCIAT I-069234000-1218 41 562-0530 PROFESSIONAL : GULF BLVD./SIDE ST. 000083 1,299.76

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 48

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 57 VENUE TAX CONSTRUCTION

DEPARTMENT: 597 VENUE TAX CONSTRUCTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234005-1018	57 597-0530	PROFESSIONAL	SPI PR 100 BW/SW #06	000091	24,900.00
						VENDOR 01-011149 TOTALS	24,900.00

DEPARTMENT 597 VENUE TAX CONSTRUCTION TOTAL: 24,900.00

VENDOR SET 57 VENUE TAX CONSTRUCTION TOTAL: 24,900.00

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 49

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	60 521-0081	GROUP INSURAN;	FEBRUARY 2019 MEDICA	000092	130.14
						VENDOR 01-020057 TOTALS	130.14
						DEPARTMENT 521 POLICE	TOTAL: 130.14

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 50

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001257	AMERICAN DIVING & MARI	I-100118	60 522-0530	PROFESSIONAL :	HYDRO STATIC TEST ON	143439	360.00
VENDOR 01-001257 TOTALS							360.00
01-003041	CALDWELL COUNTRY FORD	I-K1207057	60 522-1007	VEHICLES :	BR- 2019 CHEVY COLOR	143575	27,975.00
VENDOR 01-003041 TOTALS							27,975.00
01-016247	JIM PIGG	I-11019	60 522-0104	FUEL & LUBRIC:	REIMBURSE FOR FUEL P	143481	28.45
VENDOR 01-016247 TOTALS							28.45
01-020057	TML MULTISTATE IEBP	I-012919	60 522-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	650.67
VENDOR 01-020057 TOTALS							650.67
01-021226	US BANK VOYAGER FLEET	I-869326488904	60 522-0104	FUEL & LUBRIC:	FUEL PURCHASED DEC 2	143620	118.31
VENDOR 01-021226 TOTALS							118.31
DEPARTMENT 522 BEACH PATROL						TOTAL:	29,132.43

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 51

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	60 532-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	79.58
						VENDOR 01-020057 TOTALS	79.58
						DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL:	79.58

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001185	AG-PRO TEXAS, LLC	I-P25949	60	560-0420	MOTOR VEHICLE:	Hydraulic Cylinder	143571	929.21
						VENDOR 01-001185 TOTALS		929.21
01-001328	AMIGO IMPLEMENT COMPAN	I-25464	60	560-0420	MOTOR VEHICLE:	Broyhill Turbo	143443	2,873.90
						VENDOR 01-001328 TOTALS		2,873.90
01-007006	GT DISTRIBUTORS, INC.	I-INV0688724	60	560-0420	MOTOR VEHICLE:	Sirens for Beach Veh	143586	1,901.82
01-007006	GT DISTRIBUTORS, INC.	I-INV0688192	60	560-0420	MOTOR VEHICLE:	2-EA. WHELEN UNIV. M	143457	371.00
						VENDOR 01-007006 TOTALS		2,272.82
01-007127	GOODYEAR COMMERCIAL TI	I-041-1368163	60	560-0420	MOTOR VEHICLE:	Tires for the John D	143461	991.00
						VENDOR 01-007127 TOTALS		991.00
01-008179	HDR ENGINEERING INC.	I-1200161496	60	560-0530	PROFESSIONAL :	HDR Shoreline Master	143463	5,065.60
01-008179	HDR ENGINEERING INC.	I-1200167555	60	560-0530	PROFESSIONAL :	HDR Shoreline Master	143537	1,853.55
						VENDOR 01-008179 TOTALS		6,919.15
01-011101	BRYANT & STINGLEY, INC	I-9002AC	60	560-0530	PROFESSIONAL :	COSTS & SERVICES FOR	143469	463.05
						VENDOR 01-011101 TOTALS		463.05
01-016600	PT ISABEL/SO PADRE PRE	I-121318	60	560-0540	ADVERTISING :	DISPLAY AD: NOTICE T	143482	85.95
01-016600	PT ISABEL/SO PADRE PRE	I-122018	60	560-0540	ADVERTISING :	DISPLAY AD: NOTICE T	143482	85.95
						VENDOR 01-016600 TOTALS		171.90
01-020057	TML MULTISTATE IEBP	I-012919	60	560-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	4,242.40
						VENDOR 01-020057 TOTALS		4,242.40
01-020602	TOUCAN GRAPHICS	I-25847	60	560-0101	OFFICE SUPPLI:	7- ENGRAVED NAME PLA	143501	27.91
						VENDOR 01-020602 TOTALS		27.91



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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021226	US BANK VOYAGER FLEET	I-869326488904	60 560-0104	FUEL & LUBRIC:	FUEL PURCHASED DEC 2	143620	609.50
VENDOR 01-021226 TOTALS							609.50
01-023169	WYLIE & SON, INC.	I-EN00999	60 560-0420	MOTOR VEHICLE:	Forks for the New Ho	143622	867.50
VENDOR 01-023169 TOTALS							867.50
01-024297	ZORO TOOLS INC.	I-INV-5366363	60 560-0510	BEACH MAINTEN:	Handrail Brackets	143511	953.55
01-024297	ZORO TOOLS INC.	I-INV5282738	60 560-0510	BEACH MAINTEN:	Handrail Brackets	143511	146.70
VENDOR 01-024297 TOTALS							1,100.25
DEPARTMENT 560 BEACH MAINTENANCE TOTAL:							21,468.59
VENDOR SET 60 BEACH MAINTENANCE FUND TOTAL:							50,810.74

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 54

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 61 BEACH ACCESS FUND

DEPARTMENT: 543 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002860	BRYANT INDUSTRIAL SERV	I-06-10137	61 543-9075-01	CONSTRUCTION	: Restroom Renovations	143573	8,700.00
01-002860	BRYANT INDUSTRIAL SERV	I-06-10138	61 543-9075-01	CONSTRUCTION	: Restroom Renovations	143573	10,000.00
						VENDOR 01-002860 TOTALS	18,700.00
01-004064	DESCHAMPS MAT SYSTEM,	I-2753	61 543-9075-01	CONSTRUCTION	: Mobi-mat Purchase	143529	2,185.51
						VENDOR 01-004064 TOTALS	2,185.51
01-020604	GUADALUPE TORRES	I-12219	61 543-9075-01	CONSTRUCTION	: Paving Moonlight	143563	2,376.00
						VENDOR 01-020604 TOTALS	2,376.00
DEPARTMENT 543 PUBLIC WORKS						TOTAL:	23,261.51

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 61 BEACH ACCESS FUND

DEPARTMENT: 572 SPECIAL PROJECTS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004064	DESCHAMPS MAT SYSTEM,	I-2728	61 572-1002	MOBI MATS	: Mobi-Mats	143630	49,903.68
						VENDOR 01-004064 TOTALS	49,903.68
						DEPARTMENT 572 SPECIAL PROJECTS	TOTAL: 49,903.68
						VENDOR SET 61 BEACH ACCESS FUND	TOTAL: 73,165.19

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 56

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 560 SHORELINE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-012919	62 560-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	520.54
						VENDOR 01-020057 TOTALS	520.54
						DEPARTMENT 560 SHORELINE TOTAL:	520.54
						VENDOR SET 62 BAY ACCESS FUND TOTAL:	520.54

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 57

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 65 CAPITAL REPLACEMENT FUND

DEPARTMENT: 572 \*\* INVALID DEPT \*\*

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008083	HAJOCA MOORE CORPORATI	I-S154296071.001	65 572-1001	BUILDINGS & S;	CHILLED WATER MAINIF	143536	739.94
						VENDOR 01-008083 TOTALS	739.94
						DEPARTMENT 572 ** INVALID DEPT ** TOTAL:	739.94
						VENDOR SET 65 CAPITAL REPLACEMENT FUND TOTAL:	739.94

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012097	DARLA LAPEYRE	I-12819	80 580-0550	TRAVEL	: MILEAGE REIMBURSEMEN	000098	77.84
01-012097	DARLA LAPEYRE	I-12819	80 580-0102	LOCAL MEETING:	BOARD LUNCH MEETING	000098	114.09
VENDOR 01-012097 TOTALS							191.93
01-013426	MUNI SERVICES, LLC	I-INV06-004919	80 580-0530	PROFESSIONAL :	CLEARVIEW SERV 3RD Q	143477	750.00
VENDOR 01-013426 TOTALS							750.00
01-016600	PT ISABEL/SO PADRE PRE	I-121318-1	80 580-0540	ADVERTISING :	EDC:DISPLAY AD, PUB	143482	85.95
01-016600	PT ISABEL/SO PADRE PRE	I-122018-2	80 580-9178	DESIGNATED PR:	EDC1 DISPLAY AD: CAL	143482	376.50
VENDOR 01-016600 TOTALS							462.45
01-019313	SPI BIRDING AND NATURE	I-WOWE	80 580-0555	PROMOTIONS :	EDC: SPONSORSHIP FOR	143489	250.00
VENDOR 01-019313 TOTALS							250.00
01-020057	TML MULTISTATE IEBP	I-012919	80 580-0081	GROUP INSURAN:	FEBRUARY 2019 MEDICA	000092	520.54
VENDOR 01-020057 TOTALS							520.54
01-1	LONE STAR COLLEGE SYST	I-CLE-00131	80 580-0513	TRAINING EXPE:	LONE STAR COLLEGE SY	143628	600.00
01-1	TOWN PRESS MEDIA	I-INV-002662	80 580-0530	PROFESSIONAL :	TOWN PRESS MEDIA: ED	143629	199.00
VENDOR 01-1 TOTALS							799.00
DEPARTMENT 580 EDC							TOTAL: 2,973.92

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 59

VENDOR SET: 01 City of South Padre Islan

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 583 BNC BUILDING FACILITY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/17/2019 THRU 2/01/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011145	KONE, INC.	I-959138149	80 583-0411	BUILDINGS & S:	EDC: ELEVATOR MAINT.	143542	1,219.17
						VENDOR 01-011145 TOTALS	1,219.17
						DEPARTMENT 583 BNC BUILDING FACILITY TOTAL:	1,219.17
						VENDOR SET 80 ECONOMIC DEVELOPMENT CORP TOTAL:	4,193.09
						REPORT GRAND TOTAL:	1,240,778.19

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Rodrigo Gimenez, Chief Financial Officer

**DEPARTMENT:** Finance Department

**ITEM**

Approve the Quarterly Investment Report for the quarter ending December 31, 2018, as prepared by Valley View Consulting, LLC.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

Chapter VII Governance and Community Relations

Goal 1, Objective 1.1: The City should have great control over fiscal matters and public expenditures.

Policy 1.1.1: The City should ensure fiscal health and remain prepared for high performance outcomes through short and long-range capital investments

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Recommend approval.

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## QUARTERLY INVESTMENT REPORT


For the Quarter Ended

December 31, 2018

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of South Padre Island is in compliance with the Public Funds Investment Act and the City's Investment Policy and Strategies.

  
\_\_\_\_\_  
City Manager

  
\_\_\_\_\_  
Chief Financial Officer

**Disclaimer:** These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields, and do not account for investment advisor fees.

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**Summary**

**Quarter End Results by Investment Category:**

Asset Type	September 30, 2018		December 31, 2018		
	Book Value	Market Value	Book Value	Market Value	Ave. Yield
DDA/MMA	\$ 28,105,850	\$ 28,105,850	\$ 28,693,721	\$ 28,693,721	2.37%
Pools	147,581	147,581	148,410	148,410	2.31%
CDs/Securities	8,070,069	8,070,069	8,620,161	8,620,161	2.36%
<b>Totals</b>	<b>\$ 36,323,500</b>	<b>\$ 36,323,500</b>	<b>\$ 37,462,291</b>	<b>\$ 37,462,291</b>	

Current Quarter Average Yield (1)

Total Portfolio	2.37%
Rolling Three Month Treasury	2.37%
Rolling Six Month Treasury	2.39%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	2.37%
Rolling Three Month Treasury	2.37%
Rolling Six Month Treasury	2.39%
TexPool	2.29%

Interest Income (unaudited)

This Quarter	\$ 204,481
Fiscal Year to Date	\$ 204,481

(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

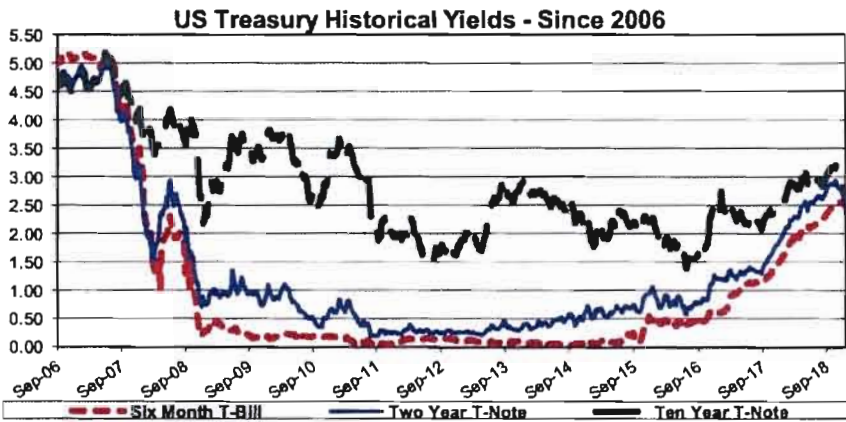
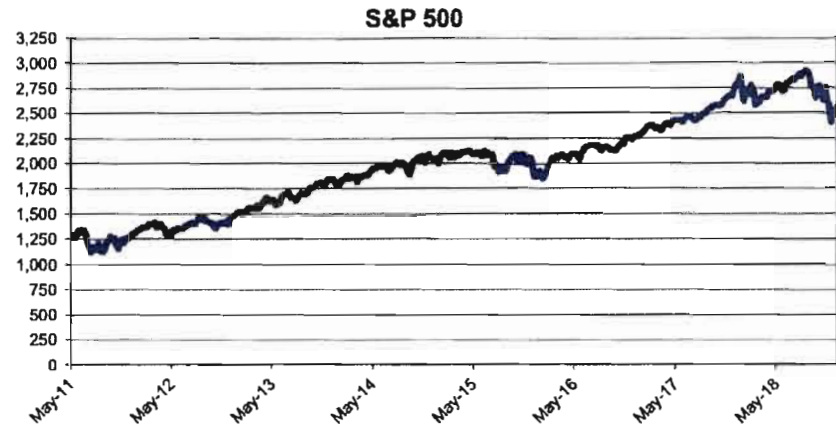
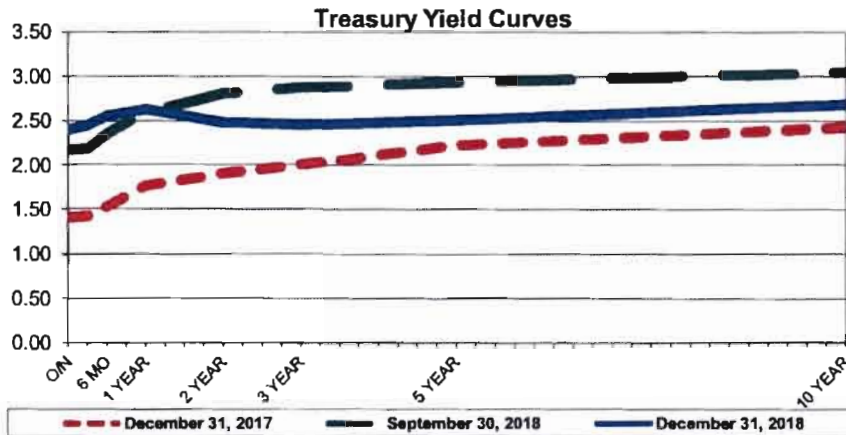
(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

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**Economic Overview**

12/31/2018

The Federal Open Market Committee (FOMC) increased the Fed Funds target range to 2.25% - 2.50% (Effective Fed Funds are trading +/-2.40%). The official outlook calls for two additional increases during 2019. However, the market is currently projecting zero 2019 increases. Gradual FRB portfolio reduction continues by limiting reinvestment of maturing holdings. Third Quarter GDP grew 3.4% (final). Employment/ Unemployment remain solid with December adding 312k new jobs and a 254k three month average. Crude oil decreased below +/- \$50. The Stock Markets drifted slightly higher than recent lows. Housing continues to weaken. The mid-maturity yield curve flattened.



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**Investment Holdings  
December 31, 2018**

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
IBC		2.20%	01/01/19	12/31/18	\$ 15,487,199	\$ 15,487,199	1.00	\$ 15,487,199	1	2.20%
LSNB		0.25%	01/01/19	12/31/18	119,980	119,980	1.00	119,980	1	0.25%
Green Bank MMA		2.37%	01/01/19	12/31/18	758,534	758,534	1.00	758,534	1	2.37%
Southside Bank MMA		2.44%	01/01/19	12/31/18	2,563,533	2,563,533	1.00	2,563,533	1	2.44%
NexBank MMA		2.65%	01/01/19	12/31/18	9,764,475	9,764,475	1.00	9,764,475	1	2.65%
TexasDaily	AAAm	2.32%	01/01/19	12/31/18	117,804	117,804	1.00	117,804	1	2.32%
TexPool	AAAm	2.29%	01/01/19	12/31/18	30,606	30,606	1.00	30,606	1	2.29%
LegacyTexas Bank CD		2.00%	02/07/19	02/07/18	2,033,455	2,033,455	100.00	2,033,455	38	2.00%
LegacyTexas Bank CD		2.00%	02/07/19	02/12/18	508,364	508,364	100.00	508,364	38	2.00%
LegacyTexas Bank CD		2.20%	03/22/19	03/22/18	1,525,047	1,525,047	100.00	1,525,047	81	2.20%
East West Bank CD		2.55%	04/10/19	10/10/18	502,908	502,908	100.00	502,908	100	2.58%
Lubbock National Bank CD		2.60%	06/19/19	06/20/18	2,026,208	2,026,208	100.00	2,026,208	170	2.60%
Lubbock National Bank CD		2.60%	06/19/19	06/20/18	1,013,107	1,013,107	100.00	1,013,107	170	2.60%
BTH Bank CD		2.63%	07/26/19	07/26/18	1,011,073	1,011,073	100.00	1,011,073	207	2.66%
					<b>\$ 37,462,291</b>	<b>\$ 37,462,291</b>		<b>\$ 37,462,291</b>	<b>27</b>	<b>2.37%</b>
									(1)	(2)

(1) **Weighted average life** - For purposes of calculating weighted average life bank, pool, and money market balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(3) **IBC and SSB Yields Estimated.**

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**Book Value Comparison**

Description	Coupon/ Discount	Maturity Date	Settlement Date	September 30, 2018				December 31, 2018	
				Par Value	Book Value	Purchases/ Accruals	Sales/ Maturities	Par Value	Book Value
IBC	2.20%	01/01/19	12/31/18	\$ 13,883,942	\$ 13,883,942	\$ 1,603,257	\$ -	\$ 15,487,199	\$ 15,487,199
LSNB	0.25%	01/01/19	12/31/18	116,720	116,720	3,260		119,980	119,980
Green Bank MMA	2.37%	01/01/19	12/31/18	1,852,598	1,852,598		(1,094,064)	758,534	758,534
Southside Bank MMA	2.44%	01/01/19	12/31/18	2,548,615	2,548,615	14,918		2,563,533	2,563,533
NexBank MMA	2.65%	01/01/19	12/31/18	9,703,975	9,703,975	60,500		9,764,475	9,764,475
TexasDaily	2.32%	01/01/19	12/31/18	117,145	117,145	659		117,804	117,804
TexPool	2.29%	01/01/19	12/31/18	30,436	30,436	170		30,606	30,606
LegacyTexas Bank CD	2.00%	02/07/19	02/07/18	2,023,349	2,023,349	10,106		2,033,455	2,033,455
LegacyTexas Bank CD	2.00%	02/07/19	02/12/18	505,837	505,837	2,526		508,364	508,364
LegacyTexas Bank CD	2.20%	03/22/19	03/22/18	1,516,713	1,516,713	8,334		1,525,047	1,525,047
East West Bank CD	2.55%	04/10/19	10/10/18	-	-	502,908		502,908	502,908
Lubbock National Bank CD	2.60%	06/19/19	06/20/18	2,013,130	2,013,130	13,078		2,026,208	2,026,208
Lubbock National Bank CD	2.60%	06/19/19	06/20/18	1,006,568	1,006,568	6,539		1,013,107	1,013,107
BTH Bank CD	2.63%	07/26/19	07/26/18	1,004,472	1,004,472	6,601		1,011,073	1,011,073
<b>TOTAL</b>				<b>\$ 36,323,500</b>	<b>\$ 36,323,500</b>	<b>\$ 2,232,856</b>	<b>\$ (1,094,064)</b>	<b>\$ 37,462,291</b>	<b>\$ 37,462,291</b>

**Market Value Comparison**

Description	Coupon/ Discount	Maturity Date	September 30, 2018				December 31, 2018		
			Par Value	Market Price	Market Value	Qtr-to-Qtr Change	Par Value	Market Price	Market Value
IBC	2.20%	01/01/19	\$ 13,883,942	1.00	\$ 13,883,942	\$ 1,603,257	15,487,199	1.00	15,487,199
LSNB	0.25%	01/01/19	116,720	1.00	116,720	3,260	119,980	1.00	119,980
Green Bank MMA	2.37%	01/01/19	1,852,598	1.00	1,852,598	(1,094,064)	758,534	1.00	758,534
Southside Bank MMA	2.44%	01/01/19	2,548,615	1.00	2,548,615	14,918	2,563,533	1.00	2,563,533
NexBank MMA	2.65%	01/01/19	9,703,975	1.00	9,703,975	60,500	9,764,475	1.00	9,764,475
TexasDaily	2.32%	01/01/19	117,145	1.00	117,145	659	117,804	1.00	117,804
TexPool	2.29%	01/01/19	30,436	1.00	30,436	170	30,606	1.00	30,606
LegacyTexas Bank CD	2.00%	02/07/19	2,023,349	100.00	2,023,349	10,106	2,033,455	100.00	2,033,455
LegacyTexas Bank CD	2.00%	02/07/19	505,837	100.00	505,837	2,526	508,364	100.00	508,364
LegacyTexas Bank CD	2.20%	03/22/19	1,516,713	100.00	1,516,713	8,334	1,525,047	100.00	1,525,047
East West Bank CD	2.55%	04/10/19	-	-	-	502,908	502,908	100.00	502,908
Lubbock National Bank CD	2.60%	06/19/19	2,013,130	100.00	2,013,130	13,078	2,026,208	100.00	2,026,208
Lubbock National Bank CD	2.60%	06/19/19	1,006,568	100.00	1,006,568	6,539	1,013,107	100.00	1,013,107
BTH Bank CD	2.63%	07/26/19	1,004,472	100.00	1,004,472	6,601	1,011,073	100.00	1,011,073
<b>TOTAL</b>			<b>\$ 36,323,500</b>		<b>\$ 36,323,500</b>	<b>\$ 1,138,792</b>	<b>\$ 37,462,291</b>		<b>\$ 37,462,291</b>

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**Fund Allocation**

**December 31, 2018**

<b>Book &amp; Market Value</b>	<b>Consolidated/ Operating</b>	<b>Payroll</b>	<b>Police Forfeiture</b>	<b>EDC</b>	<b>EDC Debt Reserve</b>	<b>Venue Debt Reserve</b>	<b>2016 Tax Notes</b>	<b>2017 Venue Tax Bonds</b>	<b>Totals</b>
IBC	\$ 14,217,203	\$ 5,794	\$ 18,375	\$ 20,398	\$ 407,759	\$ 519,831	\$ 32,693	\$ 265,146	\$ 15,487,199
LSNB				119,980					119,980
Green Bank MMA							758,534		758,534
Southside Bank MMA	2,563,533								2,563,533
NexBank MMA	1,029,844							8,734,631	9,764,475
TexasDaily	117,804								117,804
TexPool	7,653			22,953					30,606
02/07/19–LegacyTexas Bank CD	2,033,455								2,033,455
02/07/19–LegacyTexas Bank CD	508,364								508,364
03/22/19–LegacyTexas Bank CD	1,525,047								1,525,047
04/10/19–East West Bank CD	502,908								502,908
06/19/19–Lubbock National Bank CD	2,026,208								2,026,208
06/19/19–Lubbock National Bank CD	1,013,107								1,013,107
07/26/19–BTH Bank CD	1,011,073								1,011,073
<b>Totals</b>	<b>\$ 26,556,197</b>	<b>\$ 5,794</b>	<b>\$ 18,375</b>	<b>\$ 163,331</b>	<b>\$ 407,759</b>	<b>\$ 519,831</b>	<b>\$ 791,227</b>	<b>\$ 8,999,777</b>	<b>\$ 37,462,291</b>

SES

**Fund Allocation**

**September 30, 2018**

<b>Book &amp; Market Value</b>	<b>Consolidated/ Operating</b>	<b>Payroll</b>	<b>Police Forfeiture</b>	<b>EDC</b>	<b>EDC Debt Reserve</b>	<b>Venue Debt Reserve</b>	<b>2016 Tax Notes</b>	<b>2017 Venue Tax Bonds</b>	<b>Totals</b>
IBC	\$ 12,646,577	\$ 3,617	\$ 24,555	\$ 20,301	\$ 405,818	\$ 517,357	\$ -	\$ 265,717	\$ 13,883,942
LSNB				116,720					116,720
Green Bank MMA							1,852,598		1,852,598
Southside Bank MMA	2,548,615								2,548,615
NexBank MMA	1,023,463							8,680,512	9,703,975
TexasDaily	117,145								117,145
TexPool	7,610			22,826					30,436
07/25/18--LegacyTexas Bank CD									-
02/07/19--LegacyTexas Bank CD	2,023,349								2,023,349
02/07/19--LegacyTexas Bank CD	505,837								505,837
03/22/19--LegacyTexas Bank CD	1,516,713								1,516,713
06/19/19--Lubbock National Bank CD	2,013,130								2,013,130
06/19/19--Lubbock National Bank CD	1,006,568								1,006,568
07/26/19--BTH Bank CD	1,004,472								1,004,472
<b>Totals</b>	<b>\$ 24,413,479</b>	<b>\$ 3,617</b>	<b>\$ 24,555</b>	<b>\$ 159,847</b>	<b>\$ 405,818</b>	<b>\$ 517,357</b>	<b>\$ 1,852,598</b>	<b>\$ 8,946,229</b>	<b>\$ 36,323,500</b>

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Rodrigo Gimenez, Chief Financial Officer

**DEPARTMENT:** Finance Department

**ITEM**

Approve Resolution No. 2019-04 to declare various assets as surplus property and authorize the Interim City Manager to dispose of such property in a manner that is beneficial to the City and in accordance with the Fixed Assets Policy.

**ITEM BACKGROUND**

The City owns several assets that have been replaced, are obsolete, or are not currently used by the City. Staff is requesting authorization to dispose of these items in accordance with the Fixed Assets policy. The methods of disposition are:

1. Trade-In – assets may be considered for trade-in at the time of acquisition replacement assets, subject to normal purchasing bidding guidelines, and written approval by the department head.
2. Surplus sale/City auction - in the event that no other department has been identified as a potential recipient of surplus property, the City may sell surplus property by soliciting competitive bids.
3. Discard/Disposal – a department head, with written approval by the Interim City Manager may recommend the disposal of assets that are both no longer in use and have been determined to have no remaining value.

Items to be considered as surplus property are included in Attachment A.

**BUDGET/FINANCIAL SUMMARY**

Unknown at this time.

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**COMPREHENSIVE PLAN GOAL**

Chapter VII. Governance and Community Relations

Goal 1: The City shall maintain a "Home Rule" type of government and allow for a more stable environment for effective decision-making.

Objective 1.1: The City should have great control over fiscal matters and public expenditures.

**LEGAL REVIEW**

Sent to Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

Approved by Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

**RECOMMENDATIONS/COMMENTS**

Approve resolution as presented.



**RESOLUTION NO. 2019-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, DECLARING VARIOUS PROPERTY AND EQUIPMENT TO BE SURPLUS PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SUCH PROPERTY IN A MANNER WHICH IS BENEFICIAL TO THE CITY AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY TO DISPOSE OF THE SURPLUS PROPERTY**

**WHEREAS**, the City owns several pieces of City property and equipment which have been replaced, are obsolete or are not currently used by the City, as further described in Attachment A, and incorporated herein for all purposes:

**WHEREAS**, such property and equipment has no value or limited value to the City, and

**WHEREAS**, because the property and equipment is no longer needed but may still have some value, the City deems the property and equipment to be surplus personal property;

**WHEREAS**, the appropriate City staff members have evaluated the need for and the value to the City of each piece of property and equipment and have recommended disposal of the items.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble hereof are found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgement and findings of the City Council.

**Section 2.** The City Council declares the items listed in Attachment A as surplus property and authorizes the City Manager to dispose of the property in a manner which is beneficial to the City.

**Section 3.** The City Manager is hereby authorized to execute any documents and take actions as reasonably necessary to dispose of the surplus property.

**Section 4.** The Resolution is effective from and after its final passage.

**PASSED, APPROVED AND ADOPTED** on this the 6th day of February, 2019.

**CITY OF SOUTH PADRE ISLAND, TEXAS**

\_\_\_\_\_  
Dennis Stahl, Mayor

**ATTEST:**

\_\_\_\_\_  
Susan M. Hill, City Secretary

**EXHIBIT A**

**SURPLUS PROPERTY LIST**



# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: 1/23/19

Owner: \_\_\_\_\_ SPI Convention Centre

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_ Make: \_\_\_\_\_

Model: \_\_\_\_\_

VIN/Serial Number: \_\_\_\_\_

Mileage: \_\_\_\_\_

Hours (if applicable): \_\_\_\_\_

Engine Size: \_\_\_\_\_ Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_ Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic  Manual  Other: \_\_\_\_\_ Make: \_\_\_\_\_

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

### Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: No known defects

Other General Remarks or Descriptions: 3 Sink Stainless Steel Kitchen Unit

Exterior Damage: \_\_\_\_\_ No known damages

Repair Remarks (work done recently, include dates): \_\_\_\_\_

Location: \_\_\_\_\_ SPI Convention Centre

Contact Name/Email/Phone: \_\_\_\_\_ Dixie Rowell 956-761-8383

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,

McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: 1/23/19

Owner:        SPI Convention Centre

Asset/Item/Unit or Vehicle Number:       

Year:        Make:       

Model:        Q6683A

VIN/Serial Number:        MY84M5C)4K

Mileage:       

Hours (if applicable):       

Engine Size:        Gas:  Diesel:  Propane:  Other:  Type:        Make:       

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law:       

Transmission: Automatic  Manual  Other:        Make:       

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

### Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service:       

Known Defects: No known defects

Other General Remarks or Descriptions: HP Plotter

Exterior Damage:        None

Repair Remarks (work done recently, include dates):       

Location:        SPI Convention Centre

Contact Name/Email/Phone:        Dixie Rowell 956-761-8383

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: 1/24/19

Owner:        SPI Convention Centre

Asset/Item/Unit or Vehicle Number:       

Year:        Make:       

Model:       

VIN/Serial Number:       

Mileage:       

Hours (if applicable):       

Engine Size:        Gas:  Diesel:  Propane:  Other:  Type:        Make:       

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law:       

Transmission: Automatic  Manual  Other:        Make:       

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

### Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service:       

Known Defects: No known defects

Other General Remarks or Descriptions: 17 Zerox Color Cube Ink Replacements

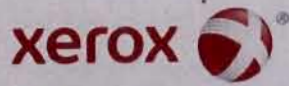
Exterior Damage:       None

Repair Remarks (work done recently, include dates):       

Location:       SPI Convention Centre

Contact Name/Email/Phone:       Dixie Rowell 956-761-8383

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Metered ColorQube® Ink  
Encre ColorQube® dosée  
Xerox® ColorQube® 8900

PagePack® eClick®



Cartridge-Free  
Sans cartouche

Сyan • Ciano  
Cian • Голубой



108R01026  
[www.xerox.com](http://www.xerox.com)



# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071  
Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: 1-25-19

Owner: \_\_\_\_\_ Public Works

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: Scagg

SCZ61D850FX

VIN/Serial Number: H7502785

Mileage: \_\_\_\_\_

Hours (if applicable): \_\_\_\_\_

Engine Size: \_\_\_\_\_

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic

Manual

Other: \_\_\_\_\_

Make: \_\_\_\_\_

Interior: Type of Seats

Bucket

Floor Mats:

Rubber

60-40

Carpet

Bench

Vehicle Equipment:

A/C

Yes

No



PS



PB



Air Brakes



Power Windows



Power Locks



Spotlight



Rear Window Defogger



Trunk Release



Radio

Yes

No



CD



PD Logos Removed



PD Equip. Removed



Does it Run



Is it a Seized Vehicle



Does it have a Title



Is it a Salvage Title or



Salvage/Rebuilt Title



Does it have keys



Date Removed from Service: \_\_\_\_\_

Known Defects: NONE

Other General Remarks or Descriptions: RIDING LAWN MOWER

Exterior Damage: \_\_\_\_\_

Repair Remarks (work done recently, include dates): \_\_\_\_\_

Location: \_\_\_\_\_

Contact Name/Email/Phone: Efrain Ramirez [eramirez@myspi.org](mailto:eramirez@myspi.org)

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
 McKinney, Texas 75071  
 Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: **22 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Dewalt power drill driver**

Model: **DC759**

VIN/Serial Number: **720163**

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic

Manual

Other: \_\_\_\_\_

Make: \_\_\_\_\_

Interior: Type of Seats  
 Bucket   
 60-40   
 Bench

Floor Mats: Rubber   
 Carpet

Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **2,18 V Batteries, charger, and case included**

Exterior Damage: **None**

Repair Remarks (work done recently, include dates): **N/A**

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department; [bhill@myspi.org](mailto:bhill@myspi.org); (956) 761 – 8166**

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071  
Phone 972-548-9636 • Fax 972-542-5495 • Email [auction@renebates.com](mailto:auction@renebates.com)

Date: **21 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Various Laboratory Materials**

Model: \_\_\_\_\_

VIN/Serial Number: \_\_\_\_\_

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic

Manual

Other: \_\_\_\_\_

Make: \_\_\_\_\_

Interior: Type of Seats

Bucket

60-40

Bench

Floor Mats:

Rubber

Carpet

Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **Brand new, never used.**

1. **Three 125 mL Nalgene containers**
2. **Sixty 250 mL Nalgene containers**
3. **Four 500 mL Nalgene containers**
4. **Four 100 mL Nalgene containers**
5. **One 1000 mL Pyrex beaker**
6. **Two 400 mL Pyrex beakers**
7. **Two 150 mL Pyrex beakers**
8. **Two 100 mL Pyrex beakers**
9. **One 50 mL Pyrex beaker**

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10. Ten larger borosilicate glass tubes
11. Nineteen smaller borosilicate glass tubes
12. Thirty 5 mL Pyrex glass pipettes
13. Fifty 1 mL Pyrex glass pipettes
14. Double Rings 7.0 cm filter paper (100 circles)
15. Box of KIMTECH Science Kimwipes
16. Twelve small glass pipettes
17. Twelve small plastic pipettes
18. Three stir bars with magnetic remover
19. Glassware cleaners
20. One 25 mL graduated cylinder
21. One 100 mL graduated cylinder
22. One 60 mL plastic syringe
23. Two 50 mL plastic containers
24. ScienceWare pipette pump (one 2mL and one 10 mL)
25. Ceramic mortar and pestle

Exterior Damage:

Repair Remarks (work done recently, include dates): N/A

Location: South Padre Island City Hall

Contact Name/Email/Phone: Shoreline Department  
[bhill@myspi.org](mailto:bhill@myspi.org)  
(956) 761 – 8166

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071  
Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: **22 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Milwaukee Adjustable Handle  
Circular Saw**

Model: \_\_\_\_\_

VIN/Serial Number: **983ED14032015**

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic

Manual

Other: \_\_\_\_\_

Make: \_\_\_\_\_

Interior: Type of Seats  
Bucket   
60-40   
Bench

Floor Mats: Rubber   
Carpet

Vehicle Equipment:

	Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
Radio	<input type="checkbox"/>	<input type="checkbox"/>
CD	<input type="checkbox"/>	<input type="checkbox"/>
PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **Bed case included**

Exterior Damage: **None**

Repair Remarks (work done recently, include dates): **N/A**

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department; [bhill@myspi.org](mailto:bhill@myspi.org); (956) 761 – 8166**

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,

McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: **21 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **DJI Phantom Drone with Integrated Camera & Remote Controller**

Model: **Drone- PV330 Remote Controller- PVT581**

VIN/Serial Number: **Drone- PH636046454 Remote Controller- PT636046454**

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A** Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_ Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic  Manual  Other: \_\_\_\_\_ Make: \_\_\_\_\_

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

### Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **In good condition. Comes with a carrying case that includes four rechargeable batteries for the drone, the battery charger, replaceable propellers, and battery operated remote controller (batteries included).**

Exterior Damage: **Some wear and tear**

Repair Remarks (work done recently, include dates): **N/A**

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Location: South Padre Island City Hall

Contact Name/Email/Phone: Shoreline Department  
[bhill@myspi.org](mailto:bhill@myspi.org)  
(956) 761 - 8166



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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071  
Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: **22 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Ryobi 4 cycle weed eater**

Model: **RY34007**

VIN/Serial Number: **EU14382D080355**

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic

Manual

Other: \_\_\_\_\_

Make: \_\_\_\_\_

Interior: Type of Seats

Bucket

60-40

Bench

Floor Mats:

Rubber

Carpet

Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **Edger and trimmer were added on**

Exterior Damage: **None**

Repair Remarks (work done recently, include dates): **N/A**

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department**

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phill@myspi.org  
(956) 761 - 8166





# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
 McKinney, Texas 75071  
 Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: \_\_\_\_\_

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Samsung Digital Camera**

Model: **SH100**

VIN/Serial Number: **8585C90B513923E**

Mileage: \_\_\_\_\_

Hours (if applicable): \_\_\_\_\_

Engine Size: \_\_\_\_\_ Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_ Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic  Manual  Other: \_\_\_\_\_ Make: \_\_\_\_\_

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **None**

Other General Remarks or Descriptions: **Like new condition. Touch screen. WiFi capable.**

Exterior Damage: \_\_\_\_\_

Repair Remarks (work done recently, include dates): \_\_\_\_\_

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department; [bhill@myspi.org](mailto:bhill@myspi.org); 956-761-8166**

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,

McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: **21 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Samsung Digital Camera**

Model: **ST65**

VIN/Serial Number: **8021CA0B405984R**

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic  Manual  Other: \_\_\_\_\_ Make: \_\_\_\_\_

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

### Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **Condition is like new. Rechargeable battery included.**

Exterior Damage: **None**

Repair Remarks (work done recently, include dates): **N/A**

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department; [bhill@myspi.org](mailto:bhill@myspi.org); (956) 761 – 8166**

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auktion@renebates.com](mailto:auktion@renebates.com)

Date: **22 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **Terratek 10" Dual Bevel miter saw**

Model: **TSMS10DB**

VIN/Serial Number: **Z0120068**

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic  Manual  Other: \_\_\_\_\_ Make: \_\_\_\_\_

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **5000 RPM**

Exterior Damage: **None**

Repair Remarks (work done recently, include dates): **N/A**

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department**  
**bhill@myspi.org**  
**(956) 761 - 8166**

5-55

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# Vehicle/Equipment Information Sheet (VIS)

## RENÉ BATES AUCTIONEERS, INC.

4660 CR 1006,  
McKinney, Texas 75071

Phone 972-548-9636 • Fax 972-542-5495 • Email [auction@renebates.com](mailto:auction@renebates.com)

Date: **22 Jan 2019**

Owner: **Shoreline Department**

Asset/Item/Unit or Vehicle Number: \_\_\_\_\_

Year: \_\_\_\_\_

Make: **UWS Black Tool Box**

Model: \_\_\_\_\_

VIN/Serial Number: \_\_\_\_\_

Mileage: **N/A**

Hours (if applicable): **N/A**

Engine Size: **N/A**

Gas:  Diesel:  Propane:  Other:  Type: \_\_\_\_\_

Make: \_\_\_\_\_

Horse Power - equipment Diesel engines only - RBAI must know if it is 50 hp or above per Texas TERP Law: \_\_\_\_\_

Transmission: Automatic  Manual  Other: \_\_\_\_\_ Make: \_\_\_\_\_

Interior: Type of Seats Bucket  60-40  Bench  Floor Mats: Rubber  Carpet

Vehicle Equipment:

	Yes	No		Yes	No
A/C	<input type="checkbox"/>	<input type="checkbox"/>	Radio	<input type="checkbox"/>	<input type="checkbox"/>
PS	<input type="checkbox"/>	<input type="checkbox"/>	CD	<input type="checkbox"/>	<input type="checkbox"/>
PB	<input type="checkbox"/>	<input type="checkbox"/>	PD Logos Removed	<input type="checkbox"/>	<input type="checkbox"/>
Air Brakes	<input type="checkbox"/>	<input type="checkbox"/>	PD Equip. Removed	<input type="checkbox"/>	<input type="checkbox"/>
Power Windows	<input type="checkbox"/>	<input type="checkbox"/>	Does it Run	<input type="checkbox"/>	<input type="checkbox"/>
Power Locks	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Seized Vehicle	<input type="checkbox"/>	<input type="checkbox"/>
Spotlight	<input type="checkbox"/>	<input type="checkbox"/>	Does it have a Title	<input type="checkbox"/>	<input type="checkbox"/>
Rear Window Defogger	<input type="checkbox"/>	<input type="checkbox"/>	Is it a Salvage Title or	<input type="checkbox"/>	<input type="checkbox"/>
Trunk Release	<input type="checkbox"/>	<input type="checkbox"/>	Salvage/Rebuilt Title	<input type="checkbox"/>	<input type="checkbox"/>
			Does it have keys	<input type="checkbox"/>	<input type="checkbox"/>

Date Removed from Service: \_\_\_\_\_

Known Defects: **N/A**

Other General Remarks or Descriptions: **70" steel box**

Exterior Damage: **None**

Repair Remarks (work done recently, include dates): **N/A**

Location: **South Padre Island City Hall**

Contact Name/Email/Phone: **Shoreline Department; [bhill@myspi.org](mailto:bhill@myspi.org); (956) 761 – 8166**

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Claudine O'Carroll, Captain

**DEPARTMENT:** Police Department

**ITEM**

Approve Resolution No. 2019-05 designating the Interim City Manager, Randy Smith, as the grantee's authorized official on the Border Star Grant Program.

**ITEM BACKGROUND**

The 2018-2019 Border Star Grant Program is to help sustain inter-agency law enforcement operations and enhance local law enforcement patrols to deter and interject criminal activity. This grant operates under the Homeland Security Grant Program. This resolution updates the grantee's authorized official as the Interim City Manager.

South Padre Island Police Department's goal is to reduce border-related criminal activity. They will disrupt, deter operations of gang organizations and decrease the supply of drugs smuggled into our city.

**BUDGET/FINANCIAL SUMMARY**

None

**COMPREHENSIVE PLAN GOAL**

Goal 3: The City supports the Police Department reducing crime and the perception of crime.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Staff recommends approval.



**RESOLUTION NO. 2019-05**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS,**

**WHEREAS**, the City of South Padre Island finds it in the best interest of the citizens of South Padre Island, that the Border Star Grant Program be operated for the 2018-2019 year; and

**WHEREAS**, the City of South Padre Island agrees to provide applicable matching funds for the said project as required by the grant application; and

**WHEREAS**, the City of South Padre Island agrees that in the event of loss or misuse of the Office of the Governor funds, the City of South Padre Island assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the City of South Padre Island hereby designates the Interim City Manager as the grantee's authorized official on the Border Star Grant Program.

**WHEREAS**, the City of South Padre Island designates *Interim City Manager Randy Smith* as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the City of South Padre Island; and

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South Padre Island, Texas:

**Section 1.** That the City of South Padre Island approves submission of the grant application for the Border Star Grant Program to the Office of the Governor and designates Interim City Manager Randy Smith as the grantee's authorized official.

**PASSED, APPROVED AND ADOPTED** on this the 6th day of February 2019.

**CITY OF SOUTH PADRE ISLAND, TEXAS**

\_\_\_\_\_  
Dennis Stahl, Mayor

**ATTEST:**

\_\_\_\_\_  
Susan M. Hill, City Secretary

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Claudine O'Carroll, Captain

**DEPARTMENT:** Police Department

**ITEM**

Approve Resolution No. 2019-06 to approve submission of grant application for Border Star Project to the Office of the Governor to help prevent and reduce border-related criminal activity.

**ITEM BACKGROUND**

The Border Star Grant Program is to help sustain interagency law enforcement operations and enhance local law enforcement patrols to deter and interdict criminal activity. This grant operates under the Homeland Security Grant Program.

South Padre Island Police Department's goal is to reduce border-related criminal activity. They will disrupt, deter operations of gang organizations and decrease the supply of drugs smuggled into our city.

**BUDGET/FINANCIAL SUMMARY**

None

**COMPREHENSIVE PLAN GOAL**

Goal 3: The City supports the Police Department reducing crime and the perception of crime.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Staff recommends approval.



**RESOLUTION NO. 2019-06**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SOUTH PADRE ISLAND, TEXAS,**

**WHEREAS,** the City of South Padre Island finds it in the best interest of the citizens of South Padre Island, that the Border Star Grant Program be operated for the 2019-2020 fiscal year; and

**WHEREAS,** the City of South Padre Island agrees to provide applicable matching funds for the said project as required by the grant application; and

**WHEREAS,** the City of South Padre Island agrees that in the event of loss or misuse of the Office of the Governor funds, the City of South Padre Island assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS,** the City of South Padre Island designates Randy Smith, Interim City Manager, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the City of South Padre Island.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South Padre Island, Texas:

**Section 1.** That the City of South Padre Island approves submission of the grant application for the Border Star Grant Program to the Office of the Governor.

**PASSED, APPROVED AND ADOPTED** on this the 6th day of February, 2019

**CITY OF SOUTH PADRE ISLAND, TEXAS**

\_\_\_\_\_  
Dennis Stahl, Mayor

**ATTEST:**

\_\_\_\_\_  
Susan M. Hill, City Secretary

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Randy Smith, Interim City Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Approve Resolution No. 2019-07 urging State Senator Eddie Lucio, Jr. and State Representative Alex Dominguez to assist the Town of Laguna Vista in acquiring the eight acres between Bridgeview Condominiums and Paradise Cove for a community-wide park.

**ITEM BACKGROUND**

The City of Laguna Vista is trying to secure legislative support to acquire eight acres of land for a new park and has asked the City of South Padre Island for their support in urging Senator Lucio and Representative Dominguez to file legislation during the 86<sup>th</sup> Legislative Session.

**BUDGET/FINANCIAL SUMMARY**

No cost.

**COMPREHENSIVE PLAN GOAL**

Chapter VII. Governance and Community Relations  
Goal 2, Policy 1.1.1: The City shall build sustainable resilience through inter-local relations that are circumvented by created and effective collaborations while sharing mutual benefits.

Chapter III. Parks & Resources  
Goal 1, Objective 1.2: Laguna Madre Bay that has great commercial, recreational, and conservation values shall be protected; its healthy aquatic system, water-quality natural habitat, wildlife population and successful eco-tourism opportunities.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**



**RESOLUTION NO. 2019-07**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, TO URGE STATE SENATOR EDDIE LUCIO, JR. AND STATE REPRESENTATIVE ALEX DOMINGUEZ TO ASSIST THE TOWN OF LAGUNA VISTA IN ACQUIRING THE EIGHT ACRES BETWEEN BRIDGEVIEW CONDOMINIUMS AND PARADISE COVE FOR A COMMUNITY-WIDE PARK**

**WHEREAS**, the City of South Padre Island supports the efforts of the Town of Laguna Vista intent to capitalize on the opportunity to expand the number of parks it currently has; and

**WHEREAS**, the Town of Laguna Vista has located the only remaining undeveloped parcel of land on the original town site with bayfront access that is ideal for a community-wide park; and

**WHEREAS**, the Town of Laguna Vista lacks the current financial resources to acquire these acres of prime property for a community-wide park; and

**WHEREAS**, the Town of Laguna Vista urges Senator Lucio and Representative Dominguez to file legislation during the 86<sup>th</sup> Legislative Session to assist the town in acquiring these eight acres; and

**WHEREAS**, the City of South Padre Island supports the Town of Laguna Vista and urges other cities in the Rio Grande Valley to adopt resolutions supporting Laguna Vista's efforts to acquire these eight acres; and

**WHEREAS**, the City of South Padre Island urges other state legislators in the Rio Grande Valley to support the efforts of Senator Lucio and Representative Dominguez as they work on this legislation

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South Padre Island, Texas:

**Section 1.** The City of South Padre Island hereby urges Senator Lucio and Representative Dominguez to file legislation during the 86<sup>th</sup> Legislative Session to secure funding so the Town of Laguna Vista can acquire these eight acres for a community-wide park that will benefit the entire Laguna Madre area.

**PASSED, APPROVED AND ADOPTED** on this the 6th day of February, 2019

**CITY OF SOUTH PADRE ISLAND, TEXAS**

\_\_\_\_\_  
Dennis Stahl, Mayor

**ATTEST:**

\_\_\_\_\_  
Susan M. Hill, City Secretary

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** C. Alejandro Sanchez, P.E.,CFM, Public Works Director

**DEPARTMENT:** Public Works Department

**ITEM**

Approve budget amendment to accept and allocate fleet auction proceeds in the amount of \$16,470 to cover fleet purchases as identified in the fleet DMAIC.

**ITEM BACKGROUND**

Various vehicles were declared surplus and auctioned off and the proceeds allocated to the General Fund were \$16,470. The intent of the request is to use these funds to purchase vehicles identified during the budget process for this fiscal year. Based on the fleet DMAIC and budget process, C-05 (Police K9 unit) needs replacement. This amount plus \$20,000 that is already budgeted, will be used to purchase a replacement for this vehicle.

**BUDGET/FINANCIAL SUMMARY**

Increase line item 01-49085 by \$16,470  
Increase line item 01-540-1007 by \$16,470

**COMPREHENSIVE PLAN GOAL**

8.2 Plan Implementation.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Recommend approval.



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Randy Smith, Interim City Manager

**DEPARTMENT:** City Manager's Office/Police Department

**ITEM**

Approve budget amendment in the amount of \$7,000 to allocate seized funds for ADA inspection of Police Department building area and equipment for new Police Department vehicle.

**ITEM BACKGROUND**

Of the \$7,000 requested, approximately \$1,000 will be used for an ADA inspection of the recently completed build-out area and the remaining balance will be allocated for Police Department equipment for the new K9 vehicle.

**BUDGET/FINANCIAL SUMMARY**

Increase line item 08-521-1001 by \$1,000  
Increase line item 08-521-1007-01 by \$6,000

The current balance of federal seized funds is \$6,303.  
The balance of the state seized funds is \$6,966

**COMPREHENSIVE PLAN GOAL**

Chapter VIII. Public Safety  
Goal 1: While balancing with the budget, the City should continue to support the needs of the Police and Fire Departments to ensure adequate protection of the population.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Recommend approval.

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Rodrigo Gimenez, Chief Financial Officer

**DEPARTMENT:** Finance

**ITEM**

Approve a budget amendment in the amount of \$1,885.71 for grant funds received from Rails to Trails Conservancy to select a mural location and hire a local artist to install.

**ITEM BACKGROUND**

The Rails to Trails Conservancy selected the Active Plan-Regional Mural Program as a recipient of the 2018 Metropolitan Grants Program. The Active Plan municipalities include; Harlingen, San Benito, Laguna Vista, South Padre Island, Rancho Viejo, Combes, Brownsville and Rio Hondo. The total grant award is \$13,200. Each municipality received \$1,885.71. The City of Brownsville is serving as the fiduciary and project sponsor. A Memorandum of Understanding between the City of South Padre Island and the City of Brownsville has previously been executed.

**BUDGET/FINANCIAL SUMMARY**

Increase line-item 01-46068 by \$1,885.71  
Increase line item 01-572-0530 by \$1,885.71

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO:   X    
Approved by Legal:              YES: \_\_\_\_\_                      NO:   X  

**RECOMMENDATIONS/COMMENTS**

Recommend approval.

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Doug Fowler, Fire Chief

**DEPARTMENT:** Fire Department

**ITEM**

Approve a budget amendment to allocate grant funds for training in the amount of \$1,320.

**ITEM BACKGROUND**

The TIFMAS Grant Assistance Program was launched in 2010 as a result of Senate Bill 1011 of the 81<sup>st</sup> Texas State Legislature. TIFMAS is an acronym for Texas Intrastate Fire Mutual Aid System. The program provides reimbursement grants to career fire departments and combination department assistance programs (HB 2604 Program). Training Tuition grants will reimburse 100% of the cost of tuition for eligible courses not to exceed \$87 per day per trainee, not to exceed \$160.00 per trainee, and not to exceed \$6,100 per school. The annual maximum cap per department is \$12,000.

**BUDGET/FINANCIAL SUMMARY**

Increase line item 01-46068(Grant Revenue) by \$1,320.  
Increase line item 01-522-0513 (Training) by \$1,320.

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Approve budget amendment.



# TEXAS A&M FOREST SERVICE

3.2244

January 17, 2019

INDIAN HARBOR VFD

Dear Chief:

Enclosed is a check in the amount of **\$ 1,320.00** for cost-share assistance for **(Q SAFETY ONLINE)** Please call if you have questions regarding this reimbursement. Please deposit this check as soon as possible.

Sincerely,

*Katelyn Tidwell*

Business Specialist I  
Capacity Building Department  
(979)458-6637  
Katelyn.tidwell@tfs.tamu.edu

Visit [texasfd.com](http://texasfd.com) to learn more about the TFS Fire Department Assistance Programs.

We are also on Facebook!  [www.facebook.com/firedepartmentassistance](http://www.facebook.com/firedepartmentassistance)

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INVOICE DATE CUSTOMER NO.	INVOICE NO. DESCRIPTION	PURCHASE ORDER	VOUCHER	INVOICE AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
10/18/18	142652 Q SAFET	E900325	0905026	1,320.00	.00	1,320.00
<b>TOTALS</b>				1,320.00		1,320.00
VENDOR NO.		CHECK DATE		CHECK NO.		
*****64420		011719		687428		

WARNING - Security Features  
Included. Details on Back.



**TEXAS A&M  
FOREST SERVICE**

209 Technology Way  
College Station, Texas 77845-3424

56-382  
412

Wells Fargo Bank, N.A.

01/17/19  
CHECK DATE

687428  
CHECK NO.

PAY

ONE THOUSAND THREE HUNDRED TWENTY AND 00/100 DOLLARS\*\*\*\*\*

TO  
THE  
ORDER  
OF

CITY OF SOUTH PADRE ISLAND  
SOUTH PADRE ISLAND FIRE DEPT  
4601 PADRE BLVD  
SOUTH PADRE ISLAND TX 78597-73

\$\*\*\*\*1,320.00  
AMOUNT

*Mark L. Zamzow*  
*Robby DeWitt*

⑈0687428⑈ ⑆041203824⑆ 9600088175⑈

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Darla A. Jones, Assistant City Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Approve the second and final reading of Ordinance No. 19-02 establishing a One-Way Street on East Sunset temporarily for the month of March 2019.

**ITEM BACKGROUND**

This was done for the first time last year due to extreme traffic and lack of access for emergency vehicles and it seemed to work well for improving parking and access.

This was the background information from last year's agenda item:

With the new venues developing on the northern end of the Island, traffic using East Sunset has increased causing access issues. The street was improved to include curb/gutter and a sidewalk on the south side in 2015, effectively narrowing the driving lanes of the street. In considering options to address the access issue, staff considered limiting on-street parking but that was not an option due to GLO beach access parking requirements.

During Spring Break 2017, staff found the roadway was too narrow to allow parking on both sides and two driving lanes. In trying to address this issue city-wide, the City Council approved the development of a Master Thoroughfare Plan to analyze existing and proposed street widths, access, thoroughfare classifications based on usage and demand and a Raised Median Analysis.

**BUDGET/FINANCIAL SUMMARY**

None - \$300 was spent for signage and poles (already purchased in 2018)

**COMPREHENSIVE PLAN GOAL**

Goal 1: The City shall provide for the safe, efficient movement of people and goods.

**LEGAL REVIEW**

Sent to Legal: YES:  X  NO: \_\_\_\_\_  
Approved by Legal: YES:  X  NO: \_\_\_\_\_

**RECOMMENDATIONS/COMMENTS**

To ensure access, particularly for emergency vehicles, staff recommends making East Sunset one-way for the month of March (Spring Break). City Council unanimously approved the first reading of Ordinance No. 2019-02 at the January 16, 2019 City Council meeting.

**ORDINANCE 19-02**

**AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS ESTABLISHING EAST SUNSET DRIVE AS A ONE-WAY STREET (EASTBOUND) FROM MARCH 1, 2019 TO MARCH 31, 2019; PROVIDING FOR PENALTY FOR VIOLATION; PROVIDING FOR CUMULATIVE AND CONFLICTS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, East Sunset Drive is a public road within the jurisdiction of the City; and

**WHEREAS**, Texas Transportation Code Section 542.202, (a) allows the City to designate a public road, within its jurisdiction, as a one-way road and require each vehicle on the road to move in one specific direction; and

**WHEREAS**, City Council finds that a significant number of university and college students who are released from their studies for Spring Break are attracted to the City; and

**WHEREAS**, City Council finds that the Spring Breakers cause increased vehicular traffic during the month of March in neighborhoods in northern areas of the City; and

**WHEREAS**, City Council finds this increase traffic to be of particular concern on East Sunset Drive, due to that street's width, and the allowance of on-street parking; and

**WHEREAS**, City Council finds the congested traffic conditions potentially could impede emergency service vehicles; and

**WHEREAS**, to improve traffic flow City Council finds it necessary to designate East Sunset as a one-way street (eastbound) beginning March 1, 2019 and ending March 31, 2019.

**NOW THEREFOR BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS.**

**Section one. One-way designation.** East Sunset Drive from its intersection with Gulf Blvd. to its intersection with Padre Boulevard is hereby designated as a one-way street beginning at midnight March 1, 2019 and ending at 11:59 p.m. on March 31, 2019; and, vehicular traffic shall move only in an eastbound direction during the designated time.

**Section two. Signs.** The Public Works Director is authorized and directed to place signs at every intersection on East Sunset Drive giving the public notice that the road is designated for one-way traffic. The Signs shall be erected and maintained beginning at on March 1, 2019 and shall be removed on March 31, 2019.

**Section three. Penalty.** Violation of this ordinance shall be a Class C misdemeanor and upon conviction for such violation the defendant shall be subject to fine not less than \$1.00 and not more than \$200.00.

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**Section four. Cumulative and Conflicts.** This Ordinance shall be cumulative of all provisions of ordinances of the City of South Padre Island, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

**Section five. Severability.** It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**Section six. Publication.** The City Secretary is authorized and directed to publish a caption of this ordinance.

**Section seven. Effective Date.** This Ordinance shall become effective immediately upon its passage, approval and publication as provided by law.

**PASSED AND APPROVED ON FIRST READING THIS THE 16<sup>TH</sup> DAY OF JANUARY 2019.**

**PASSED AND APPROVED ON SECOND READING THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2019.**

\_\_\_\_\_  
Dennis Stahl, Mayor

ATTEST:

\_\_\_\_\_  
Susan Hill, City Secretary

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Darla A. Jones, Assistant City Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Presentation and acceptance of FY 2017/2018 Tax Increment Reinvestment Zone Annual Report.

**ITEM BACKGROUND**

The Texas Tax Code requires an "annual report" be presented and approved within 150 days of the close of the fiscal year.

The City began a process back in 2011 to establish a Tax Increment Reinvestment Zone, a tool available to cities and counties in Texas through Chapter 311 of the Texas Tax Code. We made presentations to all of our taxing entities (PIISD, Laguna Madre Water District and the County). The only willing participant was Cameron County.

To summarize:

Property values are set by the Cameron Appraisal District annually and all taxing entities receive "Certified Values" in July each year so budgets can be prepared based on projected tax collections. Values go up or down as you know. Those properties within the TIRZ boundary are identified and the incremental increases or decreases are determined by the Appraisal District. The taxes collected on that INCREMENTAL increase go into the TIRZ Fund. The base year (2011) property taxes are still deposited into the General Fund, but the incremental increase goes into the TIRZ Fund. As an example, a property's value in 2011 was \$100,000. Now, there's a building on it and the value has increased to \$200,000. The taxes collected on the original \$100,000 still go to the General Fund but the taxes collected on the incremental increase of \$100,000 go to the TIRZ Fund. The City participates at 100% of our tax rate. The County chose to participate at a rate of 75% of their Maintenance and Operations only. They did this because their tax rate is higher than ours and they would be making a bigger contribution than the City.

TIRZ funds are only collected on properties within the TIRZ boundaries and can only be spent on infrastructure projects within the TIRZ boundaries. Our Interlocal Agreement with Cameron County specifies streets, drainage, and sidewalks.

A map was created in 2011 defining the boundaries of our TIRZ and it included Padre Boulevard and the Entertainment District. The County objected to the Entertainment District being included so it was removed and only Padre Boulevard and adjacent properties were left in.

In addition, in 2016 I met with our Building Official Jay Mitchim and asked him about potential properties that have been in the stages of development. He identified several properties where he'd met with architects and engineers that were planning to build in the near future. Those properties were annexed into the Zone to be able to capture the incremental tax value increases. Those properties were agreed upon by Cameron County to be added to the Zone.

This does not add taxes to any property in the Zone. This merely allows the City and County to cooperatively fund infrastructure improvements on South Padre Island within the TIRZ boundaries. We currently use the funds to assist with the debt payments for the Padre Boulevard Tax Notes in the amount of \$50,000 annually although it does not cover the entire debt payment. We have a TIRZ fund balance this year of approximately \$142,000 before the debt payment. This year's Annual Report will provide details on the City (\$26,288.95) and County contributions (\$31,117.20).

**BUDGET/FINANCIAL SUMMARY**

Presentation of this annual report will result in an invoice being generated and sent to Cameron County in the amount of \$31,117.20. The City's contribution is \$36,228.95.

**COMPREHENSIVE PLAN GOAL**

6.A. Continue to coordinate fiscally responsible and well-managed growth with the provision of adequate public facilities and services.

**LEGAL REVIEW**

Sent to Legal:	YES: _____	NO: <u>  X  </u>
Approved by Legal:	YES: _____	NO: <u>  X  </u>

**RECOMMENDATIONS/COMMENTS**

Accept Annual Report.



January 14, 2019

Honorable Eddie Trevino, Jr.  
Cameron County Judge  
Cameron County Courthouse  
1100 East Monroe  
Brownsville, Tx 78520

Re: 2018 Annual Report for the South Padre Island Tax Increment Reinvestment Zone No. 1

Dear Judge Trevino:

Please accept this correspondence as the 2018 annual report for the City of South Padre Island Tax Increment Reinvestment Zone No. 1, in compliance with Chapter 311, Section 311.016 of the Texas Tax Code.

To date, the total of all payments made to the Zone for tax years 2012, 2013, 2014, 2015, 2016 and 2017 by the City is \$210,631.07. Cameron County paid \$29,780.90 into the Zone for 2015, less \$7,500 for administrative fees, \$28,201.28 less \$681.82 for administrative fees in 2016 and the 2017 payment in the amount of \$27,525 is pending.

The City has an active \$3.5 million grant from TxDOT for improvements to Padre Boulevard, within the Zone boundaries. These improvements include removal of existing asphalt sidewalks, installation of new ADA compliant concrete sidewalks and landscaping. Construction began in 2017 and the improvements are approximately 92% complete. The project limits are from entrance to Isla Blanca Park to the Convention Centre.

In 2017, the City issued \$9,085,000 in Venue Hotel Occupancy Tax Revenue Bonds, part of which is being used to complete the Padre Boulevard improvements.

The Zone presently has 264 accounts and the base year is 2011. Total tax accounts include those accounts that were originally part of the Zone when it was created in 2011 and new accounts annexed into the Zone in 2016. The 2011 base year value for all accounts in the Zone is \$90,721,360.

Based on the Certified Appraisal Totals provided by the Cameron Appraisal District, the total incremental assessed value increase for the Zone for 2018 for all 264 accounts was \$1,240,577.

Assuming a 100% tax collection rate for Zone accounts, the City's revenue contribution to the Zone for 2018 is expected to be \$36,288.95 and the County's contribution is estimated to be \$31,117.20, summarized as follows:

<u>Tax Year</u>	<u>City</u>	<u>County</u>	<u>Total</u>
2018	\$36,288.95	\$31,117.20	\$67,406.15

The City contributes incremental revenue to the Zone at 100% of its tax rate of .315640 per \$100 assessed value in 2018. The County contributes to the Zone at 75% of its Maintenance and Operations (M&O) tax rate of .360875.

If you have any questions or need additional information, please don't hesitate to contact me at (956) 761-8107.

Sincerely,



Darla A. Jones  
Assistant City Manager

cc: Glen Hegar  
Texas Comptroller of Public Accounts  
Economic Development and Analysis Division  
P.O. Box 13528, Capitol Station  
Austin, Tx 78711-3528

Mark Yates  
Program Development Department  
Cameron County Courthouse  
1100 East Monroe  
Brownsville, Tx 78520

Martha Galarza, CPA  
County Auditor  
Cameron County Courthouse  
1100 East Monroe  
Brownsville, Tx 78520

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**RESOLUTION NO. 2018-35**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, ESTABLISHING THE SPECIAL EVENTS COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS ON EVENTS THAT WILL PROMOTE TOURISM**

**WHEREAS,** The City Council established the Convention and Visitors Advisory Board to assist and make recommendations to City Council in the development of marketing programs and strategies that affect the future growth of tourism on South Padre Island ; and

**WHEREAS,** The Special Events Committee will be created to assist the Convention and Visitors Advisory Board by reviewing and making recommendations on events and strategies that will promote tourism to South Padre Island,

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South Padre Island, Texas:

**Section 1.** The Special Events Committee is hereby created. The Special Events Committee shall review and give recommendations to the Convention and Visitors Advisory Board on events and strategies that will promote tourism to South Padre Island

**Section 2.** Committee members shall be appointed by the City Council and shall consist of seven (7) members from the tourism industry.

**Section 3.** All terms shall be for a two year staggered term with four of the appointees to be for two (2) year terms and three (3) appointees will be for one (1) year term in order to create the staggered term. Thereafter all appointments will be for two (2) year terms. Terms begin on January 1<sup>st</sup> and expire two (2) years later on December 31<sup>st</sup>. If an appointment is to fill an existing term, it shall only be until its expiration.

**PASSED, APPROVED AND ADOPTED** on this the 19th day of December, 2018

**CITY OF SOUTH PADRE ISLAND, TEXAS**

*Dennis Stahl*  
\_\_\_\_\_  
Dennis Stahl, Mayor

**ATTEST:**

*Susan M. Hill*  
\_\_\_\_\_  
Susan M. Hill, City Secretary





**RESOLUTION NO. 2019-02**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, REVISING RESOLUTION NO. 2018-35 TO INCLUDE MEMBERS FROM THE TOURISM, HOSPITALITY AND EVENTS INDUSTRY FOR THE SPECIAL EVENTS COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS ON EVENTS THAT WILL PROMOTE TOURISM**

**WHEREAS,** The City Council established the Special Events Committee to assist and make recommendations to the Convention and Visitors Advisory Board on events that will promote tourism; and

**WHEREAS,** The Special Events Committee consisted of seven (7) members from the tourism industry; and,

**WHEREAS,** The City Council wishes to extend the scope of membership to include members from the tourism, hospitality and events industry;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South Padre Island, Texas:

**Section 1.** The Special Events Committee members shall be appointed by the City Council and shall consist of seven (7) members from the tourism, hospitality and events industry.

**Section 2.** All terms shall be for a two year staggered terms with four of the appointees to be for two (2) year terms and three (3) appointees will be for a one (1) year term in order to create the staggered term. Thereafter all appointments will be for two (2) year terms. Terms begin on January 1<sup>st</sup> and expire two (2) years later on December 31<sup>st</sup>. If an appointment is to fill an existing term, it shall only be until its expiration.

**PASSED, APPROVED AND ADOPTED** on this the 16th day of January 2019.

**CITY OF SOUTH PADRE ISLAND, TEXAS**

Dennis Stahl, Mayor

**ATTEST:**

Susan M. Hill, City Secretary





**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Special Events Committee

Board Preference 2: Board of Adjustments and Appeals

Name: Thomas N Bainter

Home Address: 120 E Campeche St 78597

City: SPI Zip: \_\_\_\_\_ SPI Resident: 13 years

Telephone: 682 365-3536 Fax: \_\_\_\_\_

E-Mail: TBainter113@aol.com

Profession: Retired

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_

Special Knowledge or Experience applicable to City Committee Function:

Worked for Hawaii Visitor Bureau 92-95

Worked for Outrigger Hotels Hawaii 85-98

Other Information (Civic Activities): ON EDC Board

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Thomas N Bainter  
Signature

1-7-19  
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions  
Questionnaire

4601 Padre Blvd.  
South Padre Island, TX 78597

Phone: 956/761-6456  
Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: Baister First: Thomas

M.I.: N Date: 1-7-19

Street Address: 120 E Compeche

Apartment/Unit #: 4

City: SPI

State: TX Zip: 78597

Phone: 682-365-3536

E-mail Address: TBaister94113@aol.com

Occupation (Place of Business): Retired

Phone:

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain:

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain:

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain:

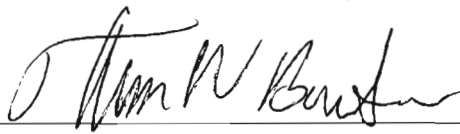
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain:

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

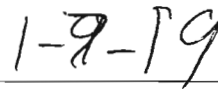
7-5

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.



Signature



Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Special Events Committee  
Board Preference 2: \_\_\_\_\_

Do you currently serve on another Committee, Board, etc. – if so, please specify: No

Name: Colleen K. Beumel  
Home Address: 106 B West Capricorn  
City: South Padre Island Zip: 78597 Mailing: PO Box: 3484  
Telephone: (630) 624-9896 Fax: N/A  
E-Mail: CKBEUMEL@gmail.com  
Profession: Manager

Business Name: Coral Reef  
Business Address: 5301 Padre Blvd.  
City: SPI State: TX Zip: 78597  
Business Telephone: (956) 761-1813  
Business E-Mail: CKBEUMEL@gmail.com

Special Knowledge or Experience applicable to City Committee Function:

I've been a resident of SPI ISLAND for 6 yrs. and manage/operate a successful business here. I have also owned my own business for 10 yrs. in Chicago area.

Other Information (Civic Activities): I've volunteered as a Christmas parade judge for 2 years / Assisted with the 4th of July parade for 4 years / Been a volunteer at Boy/Girls club in PI / Volunteered for Ship Shop

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public. for Ship Shop 4 yrs.

Colleen K. Beumel  
Signature \_\_\_\_\_ Date: 1/27/19

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

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City of South Padre Island – Committees, Boards and Commissions Questionnaire  
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: Beumel First: Colleen M.I.: K. Date: 1/27/19  
Street Address: 106 B West Caprizon Apartment/Unit #: B  
City: South Padre Island State: TX Zip: 78597  
Phone: (361) 624-9896 E-mail Address: CKBEUMEL@gmail.com  
Occupation (Place of Business): Manager @ Coral Reef Phone: (956) 761-1813

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain: \_\_\_\_\_

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.

Colleen H. Beumel  
Signature

1/27/19  
Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Events Committee  
Board Preference 2: \_\_\_\_\_

Do you currently serve on another Committee, Board, etc. – If so, please specify: No

Name: Alexandra Brotzman

Home Address: 214 W Oleander

City: SPI Zip: 597 Mailing: 2216 Padre Blvd STE B #10

Telephone: 956-832-3301 Fax: N/A

E-Mail: lex18o7@yahoo.com (letter "o")

Profession: Family Nurse Practitioner

Business Name: Full time at Origins Recovery Center, part time at MedSpa

Business Address: 4610 Padre Blvd

City: South Padre Island State: TX Zip: 78597

Business Telephone: 956-832-4466 (Origins) or 956-816-5435 (Med Spa)

Business E-Mail: abrotzman@originsrecovery.com

Special Knowledge or Experience applicable to City Committee Function: \_\_\_\_\_

Previous member of past Keep SPI Beautiful Committee: **ISLAND**

My personal project with KSPIBC was the monofilament recycling stations located on the bayside of the island in several different fishing areas.

Other Information (Civic Activities): Member of Daughters of the American Revolution for over 10 years and participate in multiple veteran pinning ceremonies yearly.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Alexandra Brotzman  
Signature

1/27/19  
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire  
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: Brotzman First: Alexandra M.I.: E Date: 1/27/19  
Street Address: 214 W. Oleander Apartment/Unit #: \_\_\_\_\_  
City: SPI State: TX Zip: 78597  
Phone: 956-832-3301 E-mail Address: lex18o7@yahoo.com (letter "o")  
Occupation (Place of Business): Origins and MedSpa SPI Phone: 956-832-3301

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain: \_\_\_\_\_

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

7-11



Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

**DISCLAIMER AND SIGNATURE**

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Alexandra Brotzman  
Signature

1/27/19  
Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Special Events Committee

Board Preference 2: \_\_\_\_\_

Name: Lisa Graves

Home Address: 79 Augusta West

City: Laguna Vista TX Zip: 78597 SPI Resident: 12+ years

Telephone: 956 371 2074 Fax: \_\_\_\_\_

E-Mail: graveslm@yahoo.com

Profession: Realtor

Business Name: Frank Realty

Business Address: 3605 Padre Blvd

City: SPI State: TX Zip: 78597

Business Telephone: 956 761 2606

Business E-Mail: lisa@frankrealty.com

Special Knowledge or Experience applicable to City Committee Function: Manager of Senior

media director Isla Tours 6 years. Senior media director for LMHS & Walk for Women. Marketing director at Frank Realty 5 years

Other Information (Civic Activities): Board member - Laguna Madre

Humanity Society; Committee member - SPI Walk for Women

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Lisa Graves  
Signature

1/14/19  
Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions  
Questionnaire

4601 Padre Blvd.  
South Padre Island, TX 78597

Phone: 956/761-6456  
Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: Gravel First: Lisa M.I.: M Date: 1/14/14

Street Address: 79 August a West Apartment/Unit #:

City: Laguna Vista TX State: Zip: 78578

Phone: 950 371 2074 E-mail Address: gravel@emcynh.com

Occupation (Place of Business): Perceptor - Frank Perella Phone: 950 714 2606

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain.

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary party to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

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7-14

**DISCLAIMER AND SIGNATURE**

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*Lisa Spruce*

Signature

*1/14/19*

Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Special Events Committee  
 Board Preference 2: (Currently serve on Shoreline Task Force)  
 Name: Virginia Sanders Guillot  
 Home Address: 43958 FM 510 Past Resident  
 City: Laguna Vista, Tx Zip: 78578 SPI Resident: 4 years 1995-1999  
 Telephone: 956-371-7338 Fax: 956-761-8660  
 E-Mail: virginiacsq@aol.com  
 Profession: Business Owner / Licensed Certified Educator  
 Business Name: Parrot Eyes Restaurant-Bar & Watersports  
 Business Address: 5801 Padre Blvd.  
 City: South Padre Island State: TX Zip: 78597  
 Business Telephone: 956-772-9040  
 Business E-Mail: virginiacsq@aol.com  
 Special Knowledge or Experience applicable to City Committee Function:

Island business owner located on bayside on north end of S.P.I. for 35 years; catering to tourists, fishermen, and watersports enthusiasts.  
 Other Information (Civic Activities): Currently serve on Shoreline Task Force Committee and also education committee with Point Isabel I.S.D.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Virginia S. Guillot 1-28-19  
 Signature Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

7-16



City of South Padre Island – Committees, Boards and Commissions  
 Questionnaire  
 4601 Padre Blvd. Phone: 956/761-6456  
 South Padre Island, TX 78597 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: Guillot First: Virginia M.I.: S Date: 1-28-19  
 Street Address: 43958 FM 510 Apartment/Unit #: \_\_\_\_\_  
 City: Laguna Vista State: TX Zip: 78578  
 Phone: 956-371-7338 E-mail Address: virginiacsq@aol.com  
 Occupation (Place of Business): Parrot Eyes Restaurant Phone: 956-772-9040  
 Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  If yes, please explain: \_\_\_\_\_  
 No

Do you have a current Driver's License? Yes  No  (Last resided on)

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No  SPI 1994-1999.

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  If yes, please explain: \_\_\_\_\_  
 No

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  If yes, please explain: \_\_\_\_\_  
 No

*Travis Sanders/VCRC lawsuit against City of S.P.I. re: boat ramp at Parrot Eyes. Lawsuit dismissed 2016. Matter resolved.*

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  If yes, please explain: \_\_\_\_\_  
 No

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  If yes, please explain: \_\_\_\_\_  
 No

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7-17

**DISCLAIMER AND SIGNATURE**

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Virginia S. Guillot  
Signature

1-28-19  
Date

7-18

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Special Events Committee  
Board Preference 2: \_\_\_\_\_

Do you currently serve on another Committee, Board, etc. – if so, please specify: no

Name: CODY PACE

Home Address: 105 E. Campeche

City: SPI Zip: 78597 Mailing: 3212 Padre Blvd.

Telephone: (956) 761-8999 Fax: (956) 761-8991

E-Mail: Codypace1@aol.com

Profession: General manager

Business Name: Tom & Jerry's

Business Address: 3212 PADRE Blvd.

City: SPI State: TX Zip: 78597

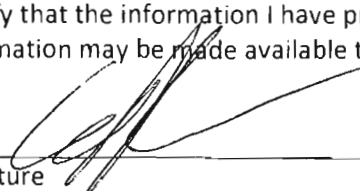
Business Telephone: (956) 761-8999

Business E-Mail: Codypace1@yahoo.com

Special Knowledge or Experience applicable to City Committee Function: \_\_\_\_\_

Other Information (Civic Activities): \_\_\_\_\_

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

  
Signature \_\_\_\_\_

1/29/19  
Date \_\_\_\_\_

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.





City of South Padre Island – Committees, Boards and Commissions Questionnaire  
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: PACE First: COOY M.I.: C Date: 1/29/19  
Street Address: 104 E. Parade Apartment/Unit #: 11  
City: SPI State: TX Zip: 78597  
Phone: (956) 648-0854 E-mail Address: codypace1@yahoo.com  
Occupation (Place of Business): Tom & Jerry's Phone: (956) 761-8999

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain: \_\_\_\_\_

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

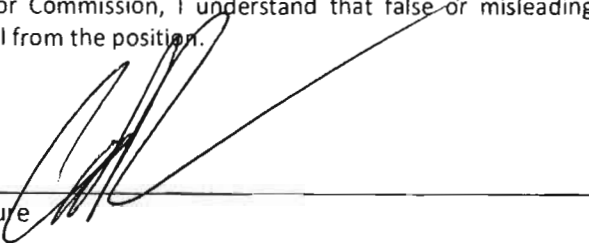
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

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Signature



Date

1/29/19

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: **Special Events Committee**

Board Preference 2: \_\_\_\_\_

Do you currently serve on another Committee, Board, etc. – if so, please specify: **Vice Chairman of the Laguna Madre Board**

Name: **Michael Reams**

Home Address: **208 Ebony Ln**

City: **Laguna Vista**

Zip: **78578**

Mailing: \_\_\_\_\_

Telephone: **2088634914**

Fax: \_\_\_\_\_

E-Mail: **michael.l.reams@gmail.com**

Profession: **Scuba Instructor / Manager**

Business Name: **American Diving and The Original Dolphin Watch**

Business Address: **33256 State Park Rd 100 Suite 104**

City: **South Padre Island**

State: **TX**

Zip: **78597**

Business Telephone: **956 761 2030**

Business E-Mail: **info@divesouthpadre.com**

Special Knowledge or Experience applicable to City Committee Function:

**I have been working in the tourist industry since 2016. Special Events are what drives sales for all the tour agencies on the island.**

Other Information (Civic Activities): **Also work with the Laguna Madre Youth Center.**

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

*Michael Reams*

Signature

**01/3/2019**

Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire  
14601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: **Reams** First: **Michael** M.I.: **L** Date: **01/03/2019**

Street Address: **208 Ebony Ln** Apartment/Unit #:

City: **Laguna Vista** State: **TX** Zip: **78578**

Phone: **208-863-4914** E-mail Address: **michael.l.reams@gmail.com**

Occupation (Place of Business): **Manager American Diving** Phone:

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain: \_\_\_\_\_

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

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*Michael Reams*

Signature

01/03/2019

Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

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Board Preference 1: Special Events Committee

Board Preference 2: \_\_\_\_\_

Name: Tomas J. Saez Jr.

Home Address: 109 E. Sheephead Street

City: South Padre Island Zip: 78597 SPI Resident: 14 years

Telephone: 956-346-9114 Fax: \_\_\_\_\_

E-Mail: txsurfdog@gmail.com

Profession: Self employed - photography and property management

Business Name: Que-Padre Management LLC

Business Address: 109 E. Sheephead Street

City: South Padre Island State: Texas Zip: 78597

Business Telephone: 956 346-9114

Business E-Mail: txsurfdog@gmail.com

Special Knowledge or Experience applicable to City Committee Function: \_\_\_\_\_

Other Information (Civic Activities): \_\_\_\_\_

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature:  Date: 1-15-2019

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.

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City of South Padre Island – Committees, Boards and Commissions  
Questionnaire

4601 Padre Blvd.  
South Padre Island, TX 78597

Phone: 956/761-6456  
Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: SAENZ First: TOMAS M.I.: J Date: 1-15-2019  
Street Address: 109 E. Sheephead Street Apartment/Unit #:  
City: South Padre Island State: TX Zip: 78597  
Phone: 956-346-9114 E-mail Address: txsurfdo@gmail.com  
Occupation (Place of Business): Self-employed Phone: 956-346-9114

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain:

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Yes  No  Have you ever been an adversary part to ligation against the City of South Padre Island? If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain:

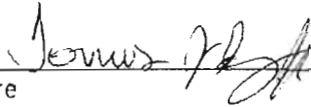
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain:

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre island? Yes  No  If yes, please explain:

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Signature

1-15-2019  
Date



**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

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Board Preference 1: Special events committee  
Board Preference 2: \_\_\_\_\_

Do you currently serve on another Committee, Board, etc. – if so, please specify: NO

Name: Sean Slovick

Home Address: 117 E. Verna Jean #106

City: S.P.I. Zip: 78597 Mailing: Same

Telephone: 956 572 9902 Fax: \_\_\_\_\_

E-Mail: Sean@KamotionSailingAdventure.com

Profession: Owner of charter company

Business Name: Kamotion Sailing Adventure

Business Address: 200 W. Pike

City: S.P.I. State: TX Zip: 78597

Business Telephone: 956 410 9945

Business E-Mail: Same

Special Knowledge or Experience applicable to City Committee Function: Five run a

tourist based company on ISLAND for the  
last 12 years. I've seen what has worked and not worked  
for our Community to better SPI Business for every one.

Other Information (Civic Activities): \_\_\_\_\_

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

[Signature]  
Signature

1/28/19  
Date

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City of South Padre Island – Committees, Boards and Commissions Questionnaire  
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: Slovisky First: Sean M.I.: R Date: 1/28/19  
Street Address: 117 E. Verna Jean Apartment/Unit #: #106  
City: S.P.I. State: TX Zip: 78597  
Phone: 956 572 4902 E-mail Address: Sean@kymotionailingadventure.com  
Occupation (Place of Business): 200 W. Pike owner of Ka Motion Phone: 956 410 9945

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain: \_\_\_\_\_

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

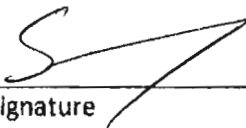
Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

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\_\_\_\_\_  
Signature

11/28/19  
\_\_\_\_\_  
Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

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Board Preference 1: **Special Events Committee**

Board Preference 2: **CVA**

Name: **Sean M. Till**

Home Address: **300 South Garcia Street**

City: **Port Isabel, Texas** Zip: **78578** SPI Resident: **16** years

Telephone: **(956) 761-3333** Fax: \_\_\_\_\_

E-Mail: **sean@islandgeek.com**

Profession: **Digital Marketing**

Business Name: **Island Geek**

Business Address: **104 West Bahama Street**

City: **South Padre Island** State: **TX** Zip: **78597**

Business Telephone: **(956) 761-3333**

Business E-Mail: **sean@islandgeek.com**

Special Knowledge or Experience applicable to City Committee Function: \_\_\_\_\_

**I have served on past special events committees, marketing committees, and the CVA Board. I have volunteered and have been contracted to market, promote, and advertise numerous special and seasonal events on South Padre Island for nearly 15 years.**

Other Information (Civic Activities): **CVA, Marketing Committee, Special Events Committee, SPI Chamber, PI Chamber, Rotary, Boys & Girls Club, Brownsville CVB, Harlingen Chamber**

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.



**01/29/19**

Signature

Date

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City of South Padre Island – Committees, Boards and Commissions  
 Questionnaire  
 4601 Padre Blvd. Phone: 956/761-6456  
 South Padre Island, TX 78597 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: **Till** First: **Sean** M.I.: **M** Date: **01/29/19**

Street Address: **104 West Bahama Street** Apartment/Unit #: **Suite A**

City: **South Padre Island** State: **TX** Zip: **78597**

Phone: **(956) 761-3333** E-mail Address: **sean@islandgeek.com**

Occupation (Place of Business): **Island Geek** Phone: **(956) 761-3333**

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain:

**Traffic Violation**

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain:

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain:

Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain:

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**01/29/19**

Signature

Date

**CANDIDATE APPLICATION FORM  
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COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: SPECIAL EVENTS COMMITTEE

Board Preference 2: \_\_\_\_\_

Do you currently serve on another Committee, Board, etc. - if so, please specify: SHORELINE TASK FORCE

Name: STORMI WALL

Home Address: 111 E. JUPITER

City: SOUTH PADRE ISLAND Zip: 78597 Mailing: P.O. BOX 2481

Telephone: 956/551-2256 Fax: \_\_\_\_\_

E-Mail: STORMIWALL@YAHOO.COM

Profession: PROPERTY MANAGEMENT

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_

Special Knowledge or Experience applicable to City Committee Function:  
 - SERVED SIX YEARS ON CVA BOARD AS CHAIRMAN  
 - HAVE CREATED & PRODUCED MANY EVENTS IN DIFFERENT CITIES  
 - WANT TO SEE S.P.I OFFER MORE EVENTS TO DRIVE

Other Information (Civic Activities): OVERNIGHT STAYS  
 - PROUD TO SERVE THE CITY ON VOLUNTEER BOARDS/Comm.

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: S. Wall

Date: 1/21/2019

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions Questionnaire  
4601 Padre Blvd., South Padre Island, TX 78597 Phone: 956/761-6456 Fax: 956/761-3888

**APPLICANT INFORMATION**

Last Name: WALL First: STORMY M.I.: A Date: 1/21/2019  
Street Address: 111 E. JUPITER Apartment/Unit #: B  
City: SPF State: TX Zip: 78597  
Phone: 956/551-2254 E-mail Address: stormywall@yahoo.com  
Occupation (Place of Business): \_\_\_\_\_ Phone: \_\_\_\_\_

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain \_\_\_\_\_

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain: 1984 - Poss. of POT  
2000 - DWI

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No  If yes, please explain: \_\_\_\_\_

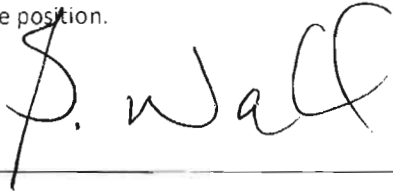
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No  If yes, please explain: \_\_\_\_\_



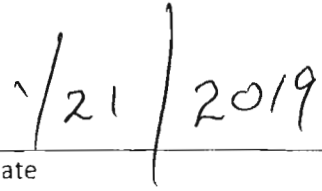
Provide All Information Requested: **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES.** Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete. I understand that the information contained in this application may be considered, among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of South Padre Island committee, board, or commission, I serve at the pleasure of the South Padre Island City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of South Padre Island Board or Commission, I must be responsible for a creditable record of attendance and performance. I also understand that I shall complete the requirements for the Open Meetings Act Training as mandated by South Padre Island Resolution No. 2012-09 within 90 days of appointment. If this application leads to my appointment to a position on a City of South Padre Island Committee, Board or Commission, I understand that false or misleading information in my application may result in my removal from the position.



Signature



Date

**CANDIDATE APPLICATION FORM  
FOR COUNCIL-APPOINTED BOARDS, COMMITTEES &  
COMMISSIONS**

Information disclosed on this application or any other attached document may be disclosed in public meetings. Please print clearly.

Board Preference 1: Special Events Com.

Board Preference 2: \_\_\_\_\_

Name: Doyle Wells

Home Address: 1087A 3833

City: SPI Zip: \_\_\_\_\_ SPI Resident: 72 years

Telephone: 956 908 9900 Fax: \_\_\_\_\_

E-Mail: doyle@housesontheseach.com

Profession: Business owner

Business Name: South Padre Island Adventure Park &

Business Address: Island Fun Park

City: 1201 Padre Blvd SPI State: TX Zip: 78597

Business Telephone: Same

Business E-Mail: Same

Special Knowledge or Experience applicable to City Committee Function:

Yes

Other Information (Civic Activities):

Yes

I verify that the information I have provided in this application to be true and correct. I also acknowledge that this information may be made available to the public.

Doyle Wells

Signature

1/29/19

Date

PLEASE RETURN COMPLETED APPLICATION TO THE CITY SECRETARY'S OFFICE, CITY OF SOUTH PADRE ISLAND, 4601 PADRE BLVD., SOUTH PADRE ISLAND, TX 78597; EMAIL SHILL@MYSPI.ORG OR FAX 956-761-3888.



City of South Padre Island – Committees, Boards and Commissions

Questionnaire

4601 Padre Blvd.

South Padre Island, TX 78597

Phone: 956/761-6456

Fax: 956/761-3888

APPLICANT INFORMATION

Last Name: *Wells* First: *Doyle*

M.I.: Date: *1/29/19*

Street Address: *PO Box 3627*

Apartment/Unit #:

City: *SP, TX*

State: Zip:

Phone: *956 761 900 9900*

E-mail Address: *doyle@horsesonthebeach.com*

Occupation (Place of Business): *Island Fun Park* Phone:

Are you a citizen of the United States? Yes  No

Have you ever been convicted of a felony? Yes  No  If yes, please explain

Have you ever been convicted of, received probation or deferred adjudication for any offense that was not a felony? Yes  No  If yes, please explain

Do you have a current Driver's License? Yes  No

Have you been a resident of the City of South Padre Island for at least six (6) months prior to the date of application? Yes  No

If qualified, are you a registered South Padre Island voter? Yes  No

Are you an adversary party to pending litigation against the City of South Padre Island? Have you ever been an adversary part to litigation against the City of South Padre Island? Yes  No

If yes, please explain: *2008 Wells v. Town of SPI*

Are you an employee or a business associate of either an adversary party or a representative of an adversary party in any past or pending litigation against the City of South Padre Island, other than an eminent domain proceeding? Yes  No

If yes, please explain: *Same as Above*

Are you an employee or a business associate of either an adversary party or a representative of an adversary party that has a pecuniary interest in any past or pending litigation or claim against the City of South Padre Island, other than an eminent domain proceeding? Yes  No

If yes, please explain:

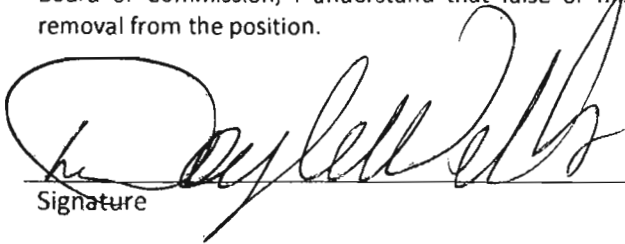
Are you in arrears on any City of South Padre Island taxes, water service charge or other obligations owned to the City of South Padre Island? Yes  No

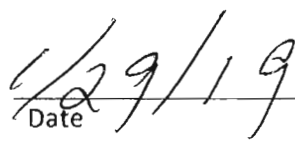
If yes, please explain: *you'll need to correct this question city does not own water service*

Provide All Information Requested: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COMMITTEE, BOARD OR COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for six (6) months from the date of the application. I understand that should I not be appointed to the City of South Padre Island committee, board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of South Padre Island's document retention schedule.

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Signature

  
Date

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Joe Ricco, Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion and action to postpone all funding requests for special events until a workshop can be held by the Special Events Committee, Convention and Visitors Advisory Board and City Council to discuss and review the process for special events and its funding.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

Chapter VI. Economic Development  
Goal 1: The City shall develop a year-round local economy with increased residents and tourists.  
Strategy 1.1.1.1: The City should adopt a marketing strategy and provide appropriate resources for developing tourism.

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO:   X    
Approved by Legal:              YES: \_\_\_\_\_                      NO:   X  

**RECOMMENDATIONS/COMMENTS**

## Special Events Budget Tracker 2018/19

Sponsorship

FY 2018/2019  
CVA Board  
Approved Amounts

Balance Paid  
to Date

Unpaid  
Balance

Special Event starting balance 2018/2019			
<b>\$831,796</b>			
Median Banners for events *in house	(\$10,000)	(\$10,000)	\$0
Fireworks *in house	(\$80,000)	(\$40,000)	\$40,000
Ecotourism *in house	(\$50,000)	(\$50,000)	\$0
Spring Break - Meals *in house	(\$7,000)	(\$7,000)	\$0
Sandcastle Maintenance/ Collateral	(\$4,215)	(\$4,215)	\$0
Splash South Padre (Oct 2018)	(\$12,500)	(\$12,500)	\$0
Sandcastle Days (Oct 2018)	(\$35,000)	(\$35,000)	\$0
Holiday Lights over Padre Weekend (Dec 2018)	(\$7,000)	(\$7,068)	\$0
SPI Children's Wonderland			
Lighted Boat Parade (Dec 2018)	(\$2,000)	(\$2,000)	\$0
WOWE (Jan 2019)	(\$2,000)	(\$2,000)	\$0
Spring Break Marketing	(\$50,000)	(\$15,479)	\$34,521
B&S Kites/SPI Kitefest (Feb 2019)	(\$22,150)	(\$16,613)	\$5,469
Housing B&S Kite Flyer	(\$738)	(\$738)	\$0
National Tropical Weather Conference (Apr 2019)	(\$15,000)	(\$11,250)	\$3,750
Splash South Padre Island (April 2019)	(\$12,500)	(\$6,250)	\$6,250
Sand Crab Run (April 2019)	(\$7,500)	(\$5,625)	\$1,875

e-8

Open Water EVENT(April 2019)	(\$10,000)	\$0	\$10,000
Jailbreak (May 2019)	(\$30,000)	(\$22,500)	\$7,500
Shallow Sport Tournament (May 2019)	(\$2,500)	\$0	\$2,500
Xpogo (2019 - 4 different dates)	(\$17,400)	\$0	\$17,400
MOF Ninja Warrior OCR Kids (June 2019)	(\$35,000)	\$0	\$35,000
TIFT (Aug 2019)	(\$12,500)	\$0	\$12,500
LKT (Aug 2019)	(\$5,000)	\$0	\$5,000
Iron Pigs MC (Aug 2019)	(\$1,500)	\$0	\$1,500
Lifestyles MC (Aug 2019)	(\$1,500)	\$0	\$1,500
Wahoo Fishing Tournament (Sep 2019)	(\$20,000)	\$0	\$20,000
JJ Zapata Fishing Tourn. (Sept 2019)	(\$5,000)	\$0	\$5,000
Tailgate Weekend (Sep 2019)	(\$65,000)	\$0	\$65,000
SPI Triathlon (Sep 2019)	(\$3,500)	\$0	\$3,500
Zombie Charge (Oct 2019)	(\$35,000)	\$0	\$35,000
Elite Redfish Championship (Dec 2019)	(\$40,000)	(\$20,000)	\$20,000
<b>TOTAL - Proposed</b>	<b>(\$601,503)</b>	<b>(\$268,238)</b>	<b>333,265.00</b>

8-3

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Michael Flores, Interim CVB Director

**DEPARTMENT:** Convention & Visitors Bureau

**ITEM**

Update and discussion of the South Padre Island Convention Centre expansion project.

**ITEM BACKGROUND**

Presentation and update to discuss previous timeline, lost business and potential business opportunities, feasibility study and previous expansion options.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:  X   
Approved by Legal: YES: \_\_\_\_\_ NO:  X

**RECOMMENDATIONS/COMMENTS**

Update and discussion only.



# SOUTH PADRE ISLAND CONVENTION CENTRE EXPANSION PROJECT, TIMELINE

**4.17.2013** Johnson Consulting prepares Feasibility Study

- **5.15.2013** Gignac Architects create Master Plan

**8.1.2018** SPICVB conducts lost and potential business analysis

- **12.14.2018** SPICVB surveys State and National Association meeting planners and event directors
- **2.6.2019 – Potential RFQ directed by City Council for Architectural Professional Services**

# LOST AND POTENTIAL BUSINESS ANALYSIS

## VARIABLE: MEETING SPACE AT THE SPICC

*These are estimates based on the CRM software, Simpleview as well as direct responses from past clients, group sales vendors and tradeshow managers throughout the State of Texas and the US.*



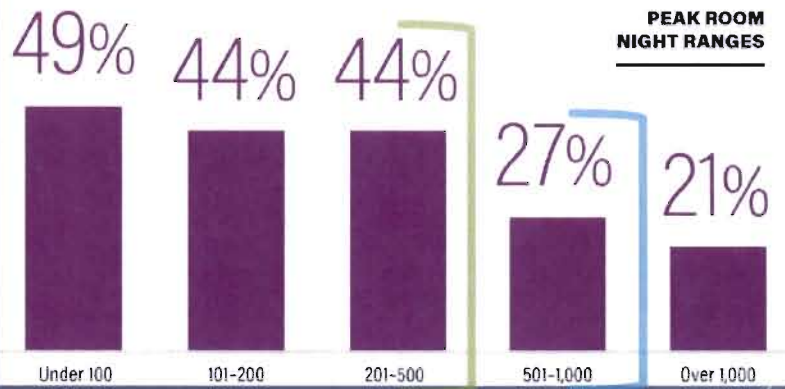
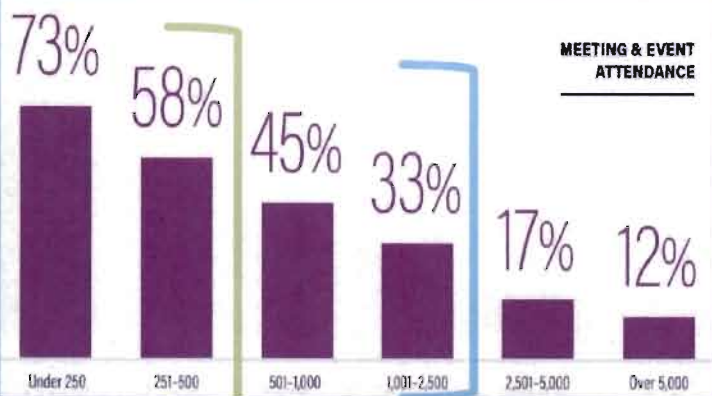
## Current Convention Centre Layout



## Current Capacity in square feet

- ▶ Lobby - 7,566
- ▶ Exhibit Hall - 22,500
- ▶ Conference Theater - 2,633
- ▶ Rooms 101-104 and 201 - 1,055
- ▶ Room 202 - 2,165
- ▶ Room 203 - 941
- ▶ Sun Terrace - 4,776

TOTAL EXHIBIT SPACE = **30,066** SQFT (130 VENDOR BOOTHS AT 10'X10', EACH)  
TOTAL MEETING SPACE = (IN/OUTDOOR) **45,856** SQFT  
TOTAL BREAKOUT ROOMS = **8** SQFT  
SMALLEST ROOM CAPACITY = 100 PEOPLE IN THEATER STYLE  
LARGEST ROOM CAPACITY = 2,200 PEOPLE IN THEATER STYLE  
TOTAL PARKING SPACES (HANDICAP, STAFF AND GENERAL) = **495**



Current ability (1825) Potential capacity (825)

Current ability (1225) Potential capacity (675)

CVENT TRADESHOW (CONNECT) 2,500 PLANNERS IN ATTENDANCE 60% CORPORATE AND 10% 3<sup>RD</sup> PARTY MEETING PLANNER

## Connect ASSOCIATION

Business Name	City	State	Peak Rm Nts	Mtg Spc Sq/ft
Masonic Home Students Association	Crowley	TX	0-49	0 - 5,000
National Association of Attorneys General	Washington	DC	0-49	0 - 5,000
PFS Group	Houston	TX	0-49	0 - 5,000
National Air Traffic Controllers Association	Washington	DC	0-49	0 - 5,000
California Precast Concrete Association	Rocklin	CA	0-49	0 - 5,000
Association for Behavioral Sciences and Medical Education	Harrison City	PA	0-49	5,000 - 10,000
National Air Traffic Controllers Association (NATCA)	Carlsbad	CA	101-200	0 - 5,000
Philosophical Society of Texas	Austin	TX	101-200	0 - 5,000
Society Of American Registered Architects	Newport	TN	101-200	0 - 5,000
National Lime Association	Arlington	VA	101-200	0 - 5,000
Independent Energy Producers Association	Sacramento	CA	101-200	0 - 5,000
National Association of Rural Health Clinics	Fremont	MI	101-200	10,000-50,000
Construction Owners Association of America	Austell	GA	101-200	10,000-50,000
National Guardianship Association	Medina	OH	101-200	10,000-50,000
American Association of Veterinary State Boards	Overland Park	KS	101-200	10,000-50,000
Foundation For Strategic Sourcing	Orland Park	IL	101-200	10,000-50,000
National Association of Rural Health Clinics (NARHC)	Fremont	MI	101-200	10,000-50,000
Association of State & Provincial Psychology Boards (ASPPB)	Pinebluff City	GA	101-200	10,000-50,000
American Association of Birth Centers (AABC)	Big Bear City	CA	101-200	10,000-50,000
California Workers Compensation Defense Attorney's Assn.	Penryn	CA	101-200	10,000-50,000
International Boarding & Pet Services Association	Centennial	CO	101-200	10,000-50,000
Air Barrier Association of America	Des Moines	IA	101-200	10,000-50,000
Society for Integrative Oncology	Albany	NY	101-200	10,000-50,000
Association of State and Territorial Solid Waste Management Officials (ASTSWMO)	Washington	DC	101-200	10,000-50,000
International Behavioral Neuroscience Society	San Antonio	TX	101-200	10,000-50,000

## Connect CORPORATE

Business Name	City	State	Peak Rm Nts	Mtg Spc Sq/ft
Bank of America	Playsa Vista	CA	101-200	0 - 5,000
Volvo Trucks	Mesa	AZ	101-200	0 - 5,000
AllianceBenefits, LLC	Fulton	MD	101-200	0 - 5,000
MSC Industrial Supply	Synset	NY	101-200	0 - 5,000
Pollock	Milwaukee	WI	101-200	0 - 5,000
SalonCentric	Eastley	SC	101-200	0 - 5,000
CAS Medical Systems, Inc.	Roswell	GA	101-200	0 - 5,000
Electronic Check Clearing House Organization (ECCHO)	Carrollton	TX	101-200	0 - 5,000
Coupons.com	San Francisco	CA	101-200	0 - 5,000
Tenneco	Mount Pleasant	SC	101-200	0 - 5,000
Zones, Inc.	Redmond	WA	101-200	0 - 5,000
IGA Beacon	Atlanta	GA	101-200	0 - 5,000
AGCO Corporation	Duluth	GA	101-200	0 - 5,000
GuestLogix	Atlanta	GA	101-200	10,000-50,000
Biedel Crystal	Yuma	AZ	101-200	10,000-50,000
The Little Gym International	Scottsdale	AZ	101-200	10,000-50,000
Cytec Industries Inc.	Maitico	FL	101-200	10,000-50,000
Verizon	Alpharetta	GA	101-200	10,000-50,000
Tyco Security	Farmdale	WA	101-200	10,000-50,000
Florida Blue	Jacksonville	FL	101-200	10,000-50,000
Data Recognition Corporation	Maple Grove	MN	101-200	10,000-50,000
Granite Transformations	Miramar	FL	101-200	10,000-50,000
GIE Media	Valley View	OH	101-200	10,000-50,000
General Electric	Atlanta	GA	101-200	10,000-50,000

**CONNECT TRADESHOW 1,500 PLANNERS IN ATTENDANCE (176 ASSOCIATION AND 270 CORPORATE ACCOUNTS OPEN TO US)**

3 DAY CONFERENCE  
550 ATTENDEES  
TOTAL MEASURABLE EEI = \$450,540

SAMPLE CONFERENCE ESTIMATED ECONOMIC IMPACT BREAKDOWN  
Adult Protective Services Annual Conference



THIS IS A FINAL GRAPH OF TOTAL CVB EXPENSES FOR A CONFERENCE AND THEIR ACTUAL ECONOMIC IMPACT BASED ON MEASUREABLE ASPECTS.

## How do we calculate a group's impact?

Average Daily Rate  
South Padre Island



$$EEI = (AN)(125)$$

- ▶ The total estimated economic impact (EEI) is limited to HOT collection estimates
- ▶ **X = total EEI**
- ▶ **A = number of attendees per conference**
- ▶ **N = nights stayed during the conference**
- ▶ **\$125 is per-night dollar amount (average, collected)**
- ▶ The current average from HOT collection based on SSI is \$130.55 per night on South Padre Island from 2010 to present

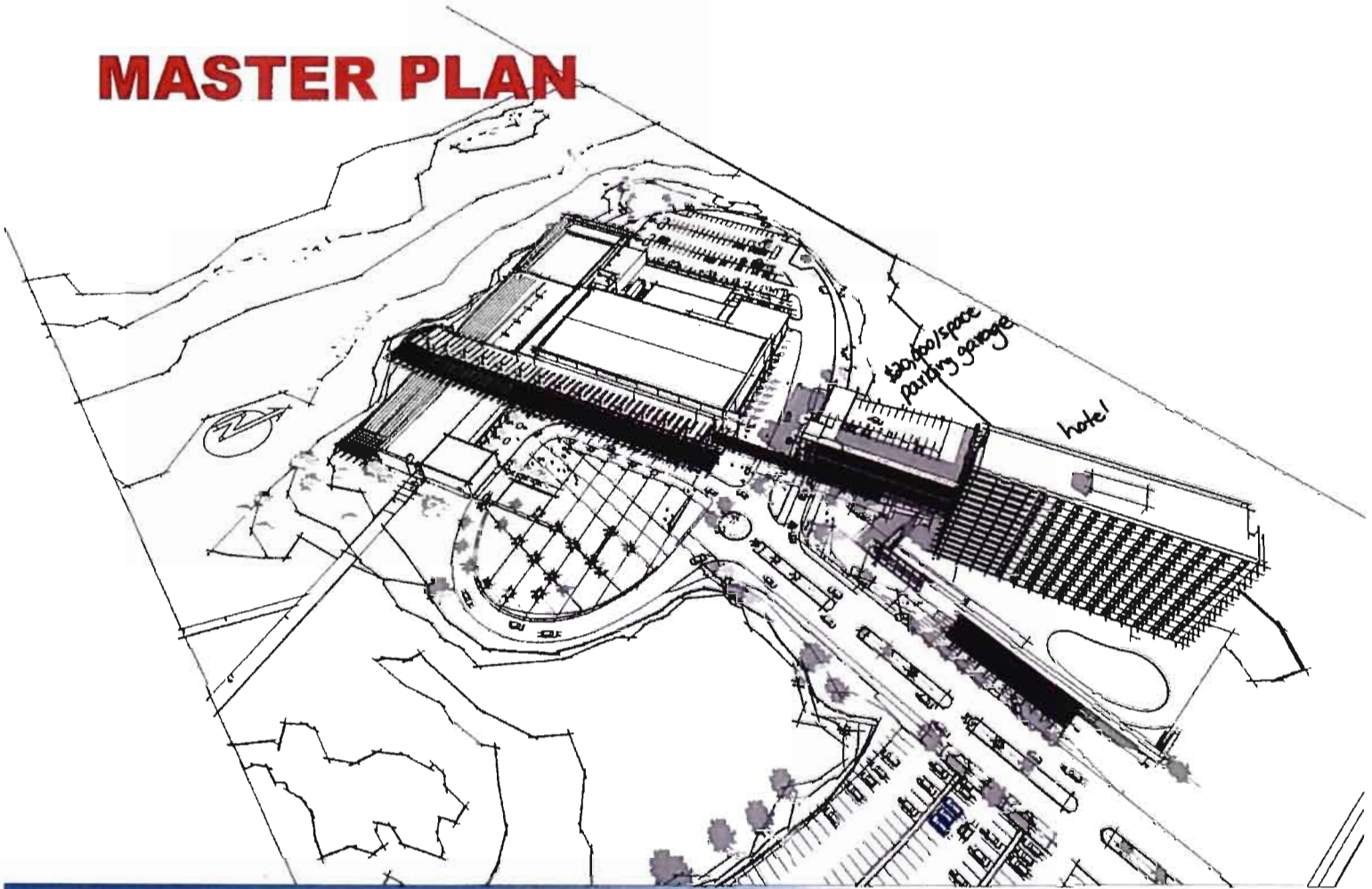
**THESE NUMBERS DO NOT INCLUDE LOST CONVENTION CENTRE RENTAL REVENUE, CATERING COMMISSIONS, SALES TAX ESTIMATES ON FOOD AND BEVERAGE OR RETAIL SPENDING ON SOUTH PADRE ISLAND**

- ▶ 2018 (to date) \$1,537,500 (7 groups)
- ▶ 2017 - \$3,722,500 (14 groups)
- ▶ 2016 - \$1,087,500 (5 groups)
- ▶ 2015 - \$384,375 (4 groups)
- ▶ Total business lost to limited size of convention center in the **last 40 months: \$6,731,875**
- ▶ Average estimated impact lost per year is \$1,682,968
- ▶ With the Connect and CVENT tradeshows I would estimate an additional 35% of association and corporate business would be unlocked for us, or, an additional **\$2,356,156 in potential economic impact over the first two years of expanding the CC.**





# MASTER PLAN

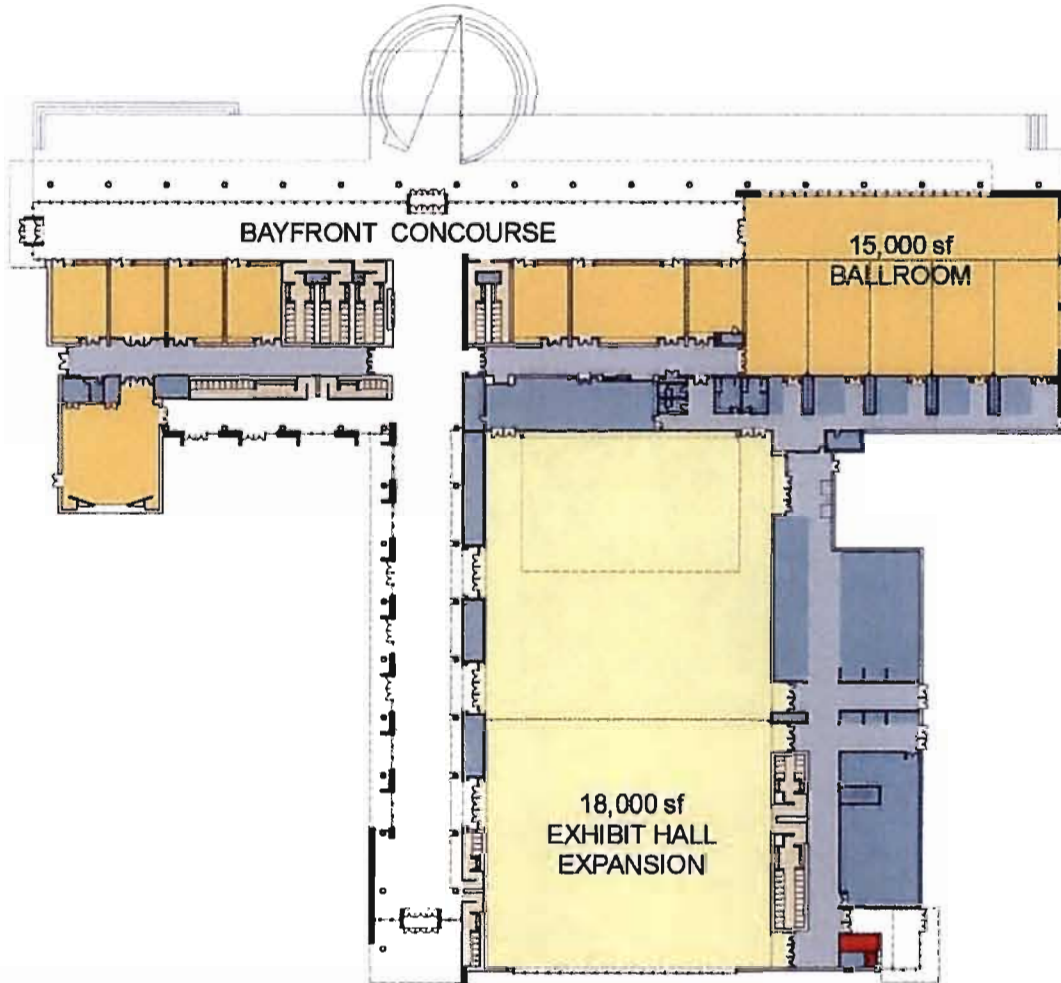


SOUTH PADRE ISLAND CONVENTION CENTER

tvsvdesign 

MAY 15, 2013

9-10

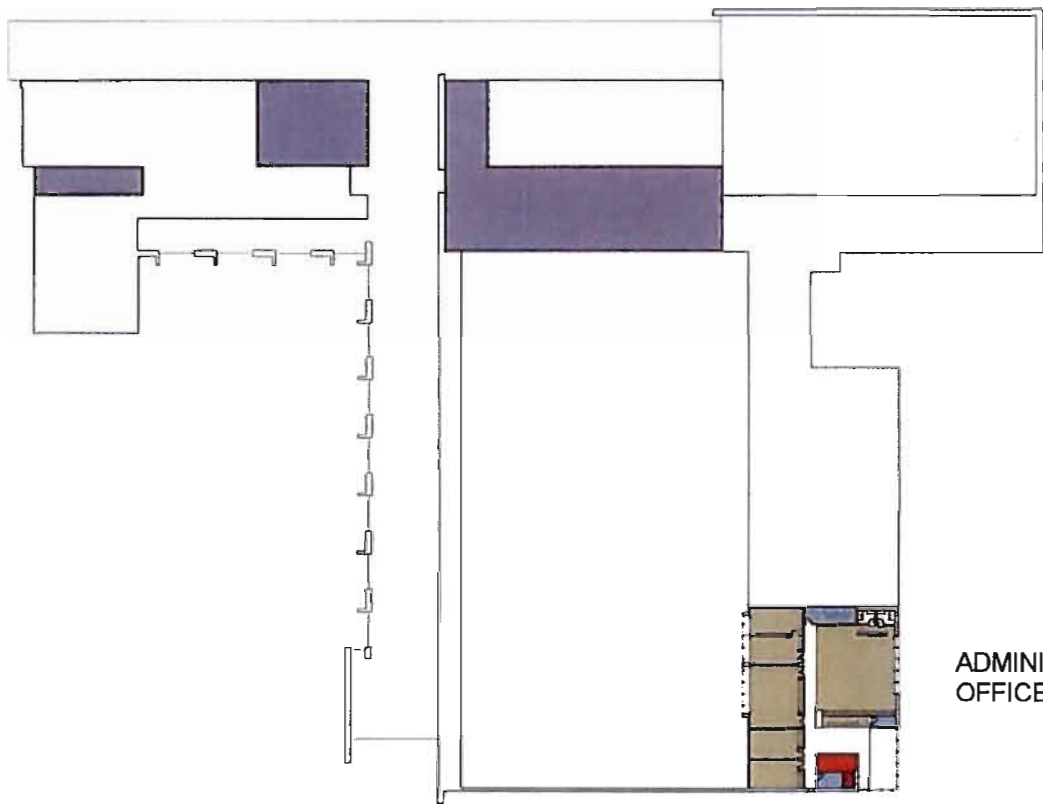
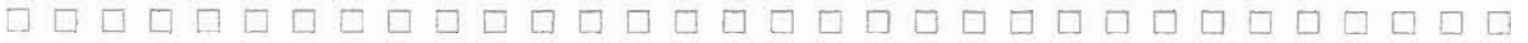


SOUTH PADRE ISLAND CONVENTION CENTER

tvsvdesign  GIGNAC | ARCHITECTS

MAY 15, 2013

9-11



ADMINISTRATION  
OFFICES



SOUTH PADRE ISLAND CONVENTION CENTER

tvdesign



GIGNAC | ARCHITECTS

MAY 15, 2013

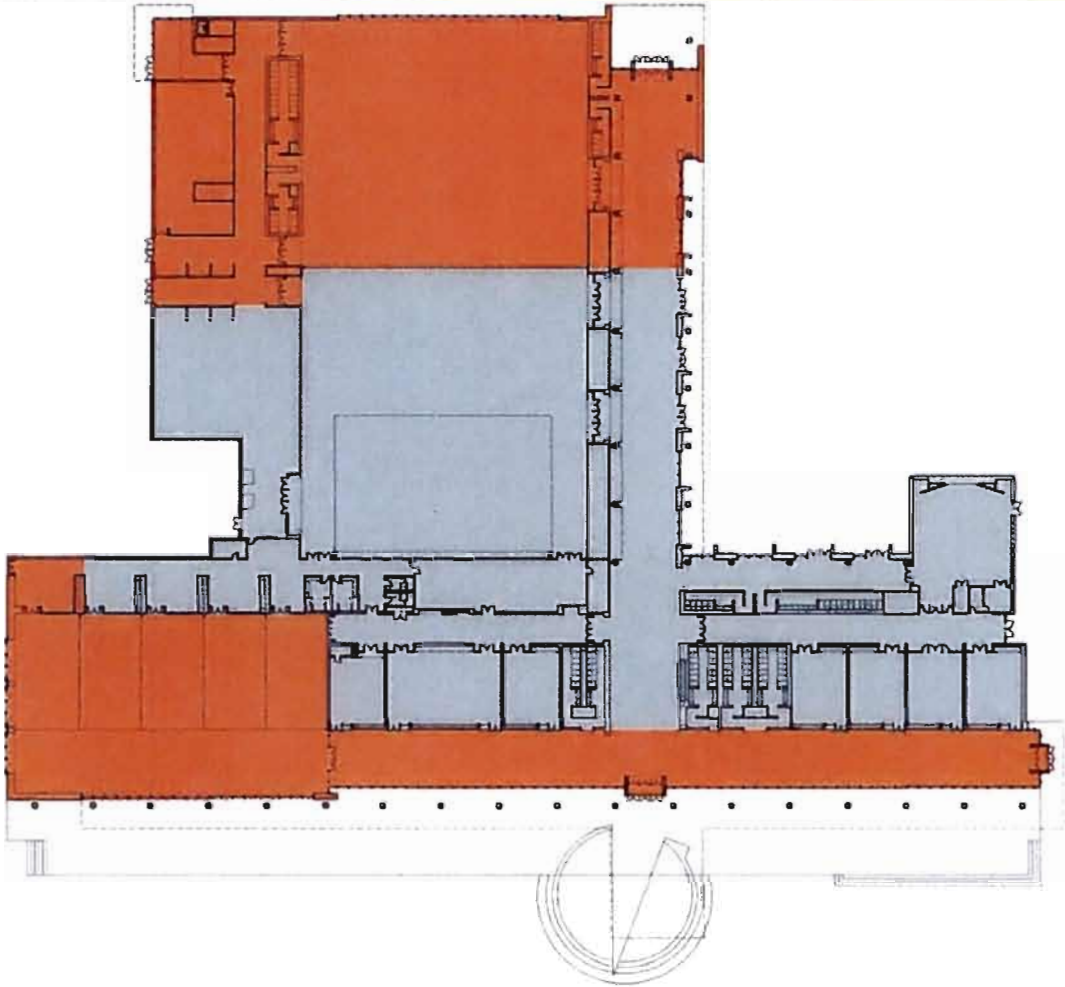
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MAY 15, 2013

lvsdesign GIGNAC | ARCHITECTS

SOUTH PADRE ISLAND CONVENTION CENTER





SOUTH PADRE ISLAND CONVENTION CENTER

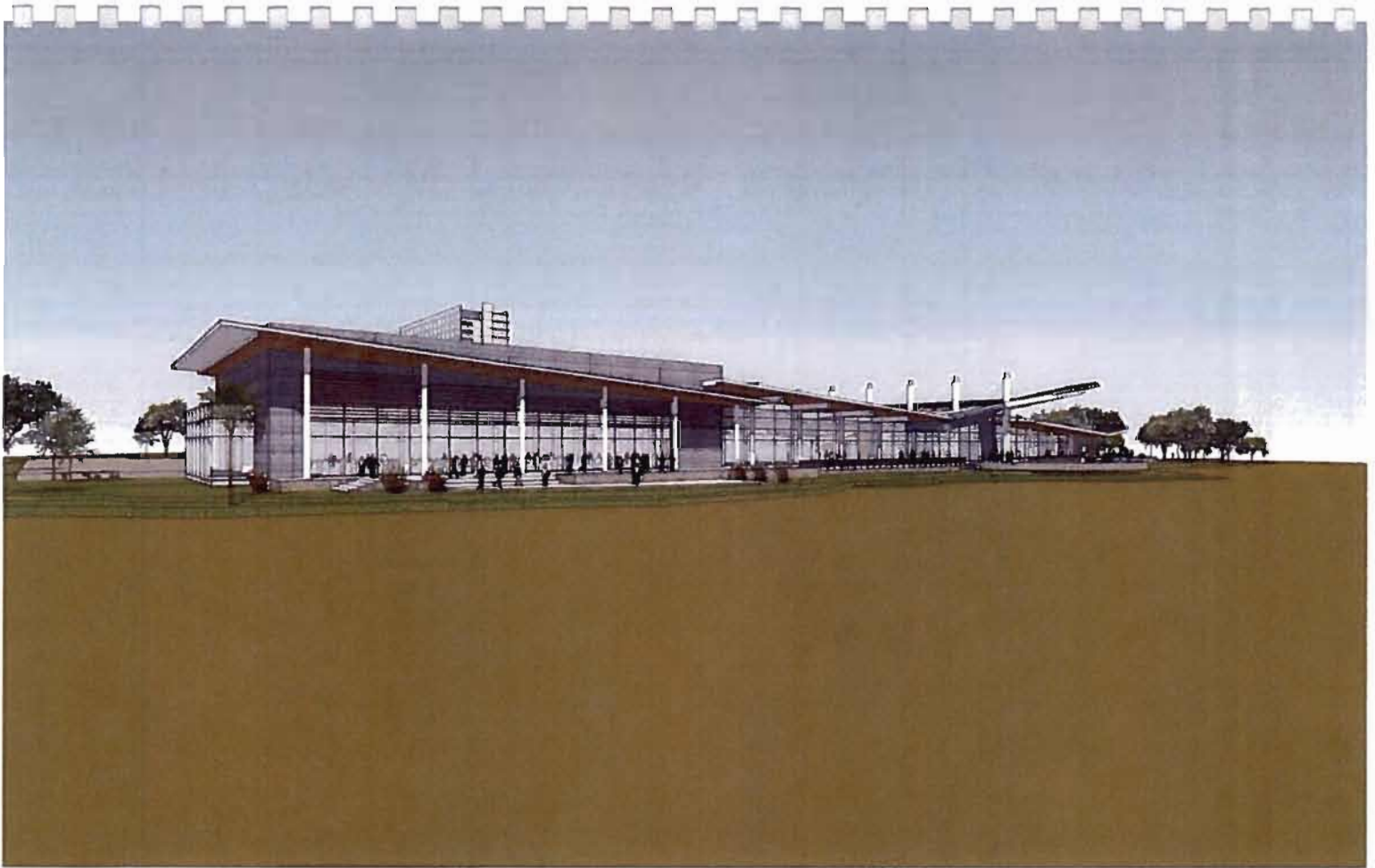
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GIGNAC ARCHITECTS

MAY 15, 2013

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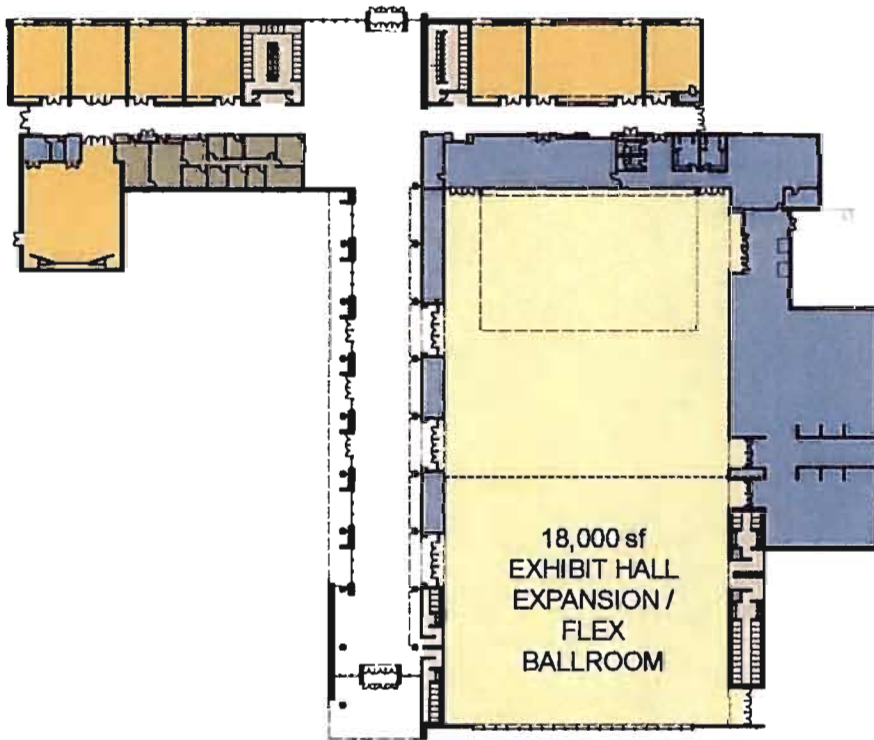
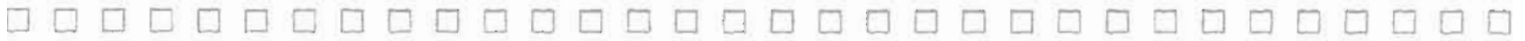


SOUTH PADRE ISLAND CONVENTION CENTER

tvdesign GIGNAC | ARCHITECTS

MAY 15, 2013

9-15



SOUTH PADRE ISLAND CONVENTION CENTER

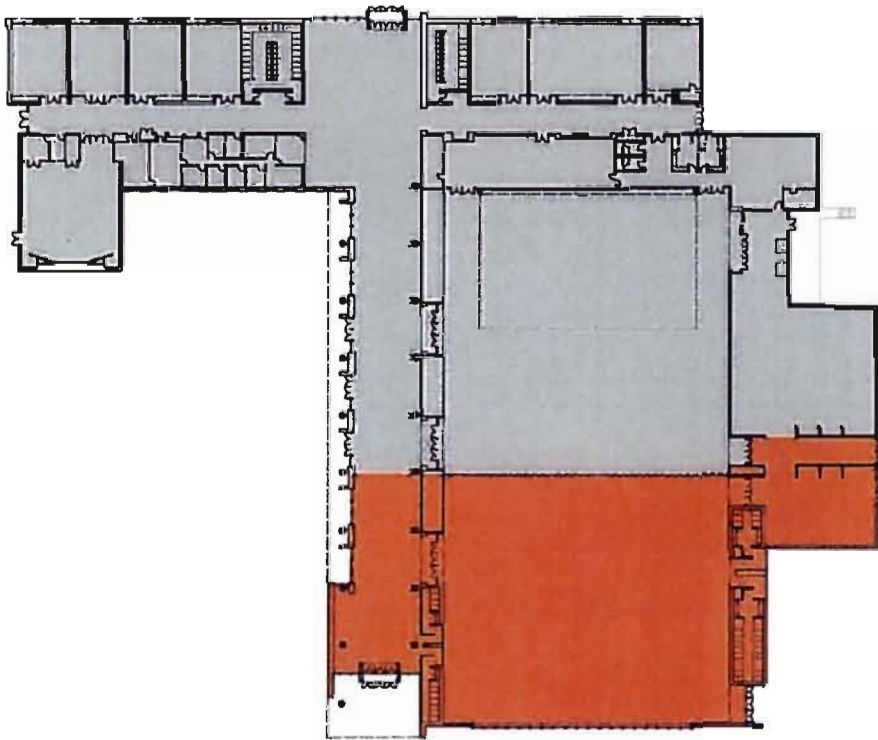
tvsvdesign



GIGNAC | ARCHITECTS

MAY 15, 2013

9-16



SOUTH PADRE ISLAND CONVENTION CENTER

tvsvdesign



GIGNAC | ARCHITECTS

MAY 15, 2013

9-17





Exhibit Hall  
lecture layout - 4464 seats

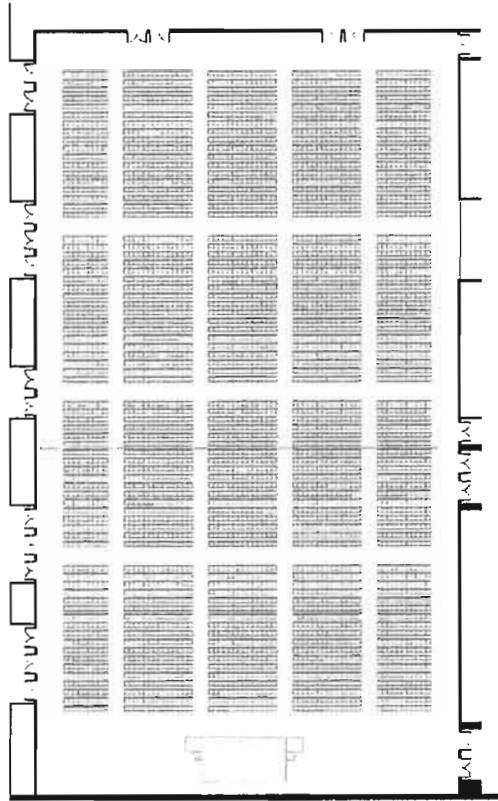
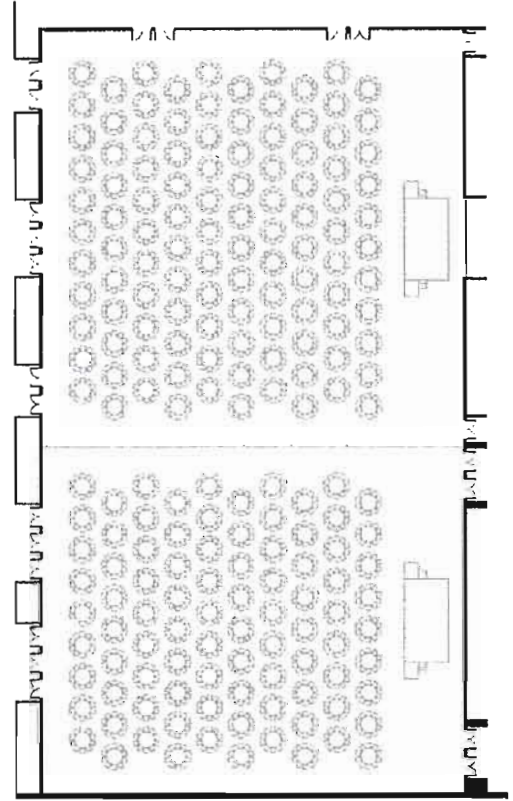


Exhibit Hall  
banquet layout - 1100 upper/900 lower seating



SOUTH PADRE ISLAND CONVENTION CENTER

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MAY 15, 2013

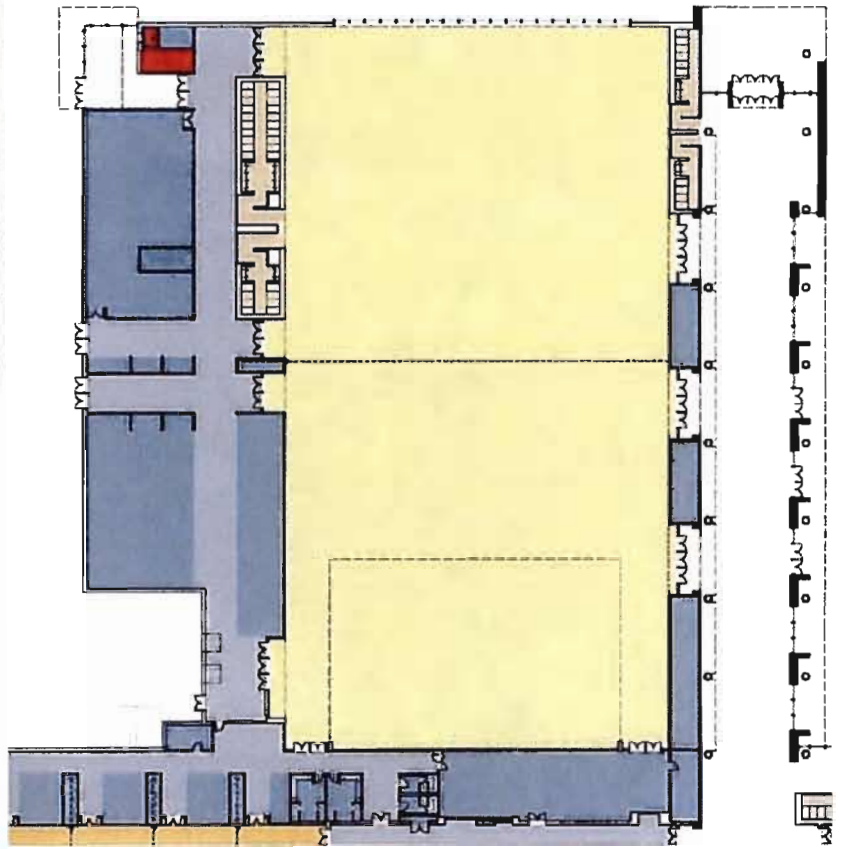
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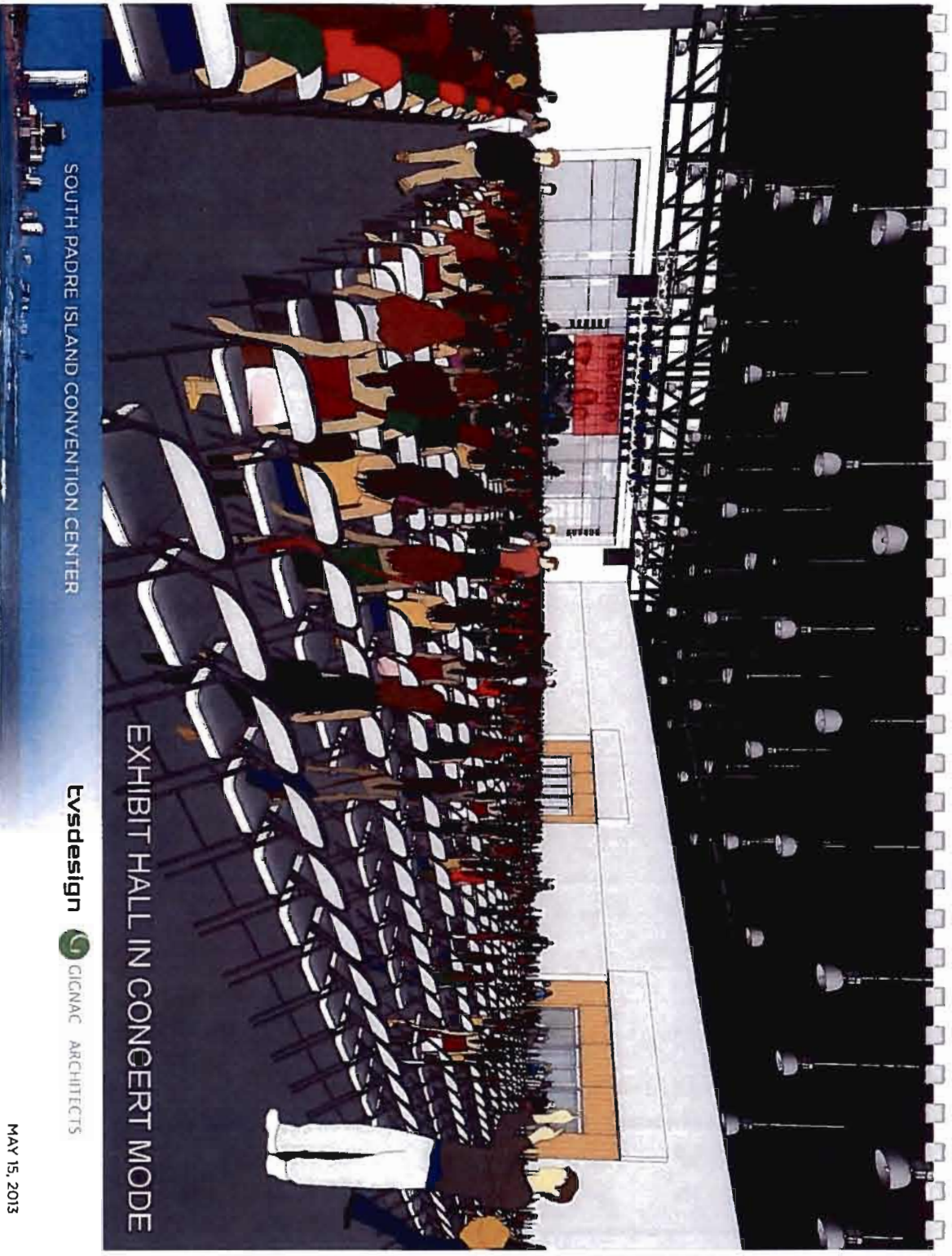
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SOUTH PADRE ISLAND CONVENTION CENTER





SOUTH PADRE ISLAND CONVENTION CENTER

**evsdesign**  GIGNAC ARCHITECTS

EXHIBIT HALL IN CONCERT MODE

MAY 15, 2013

4-20

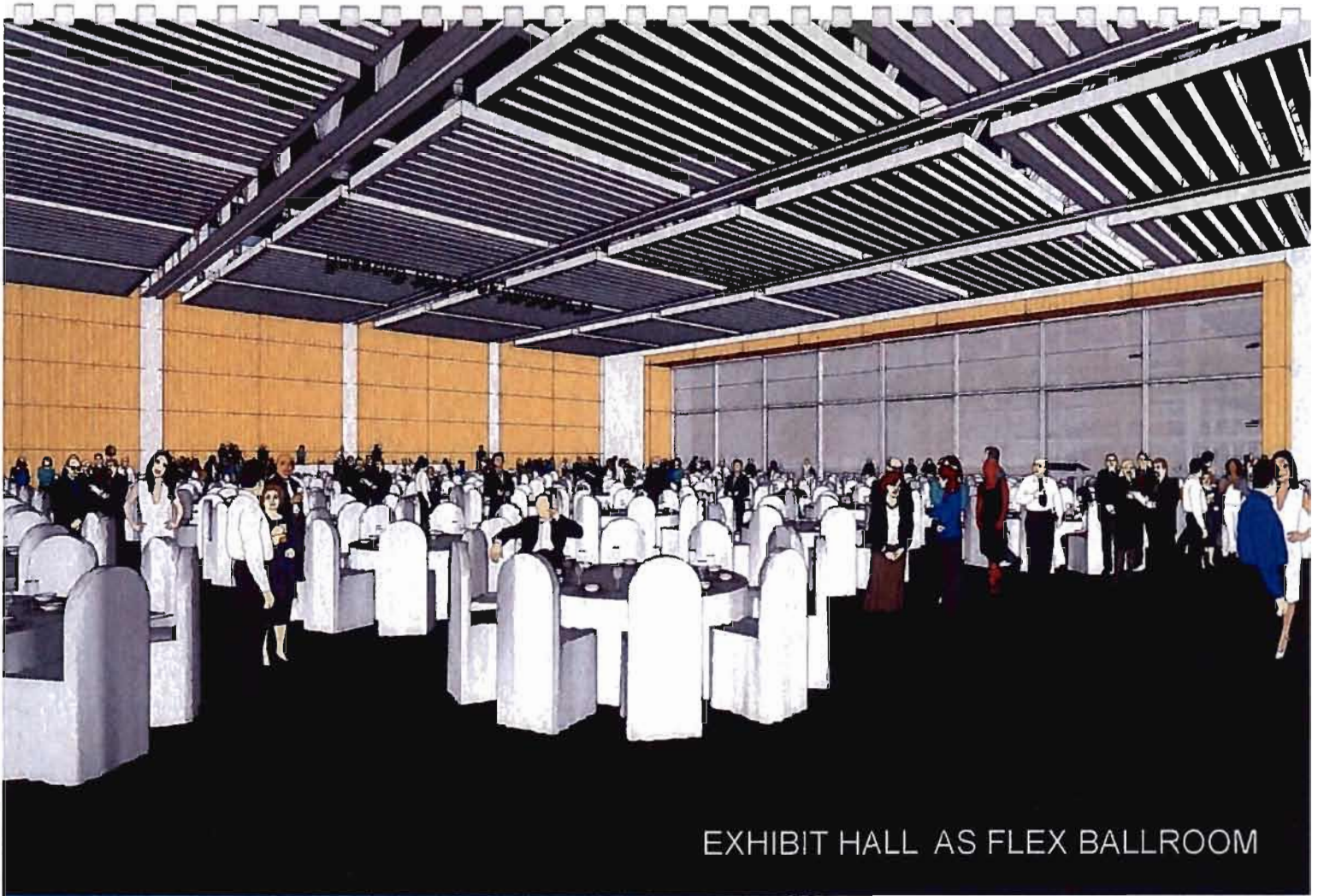


EXHIBIT HALL AS FLEX BALLROOM

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9-21



CONCOURSE



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MAY 15, 2013

7-22



## **OPTION 3**

### **ATTRIBUTES**

- **NEW 15,000 SF SUBDIVIDABLE BALLROOM**
- **PARTIAL NEW BAYFRONT CONCOURSE**
- **18,000 SF EXHIBIT HALL EXPANSION**
- **EXISTING FACILITY UPGRADES**

- **PARKING COUNT – 554 CARS**
- **554 CARS IN SURFACE LOTS**

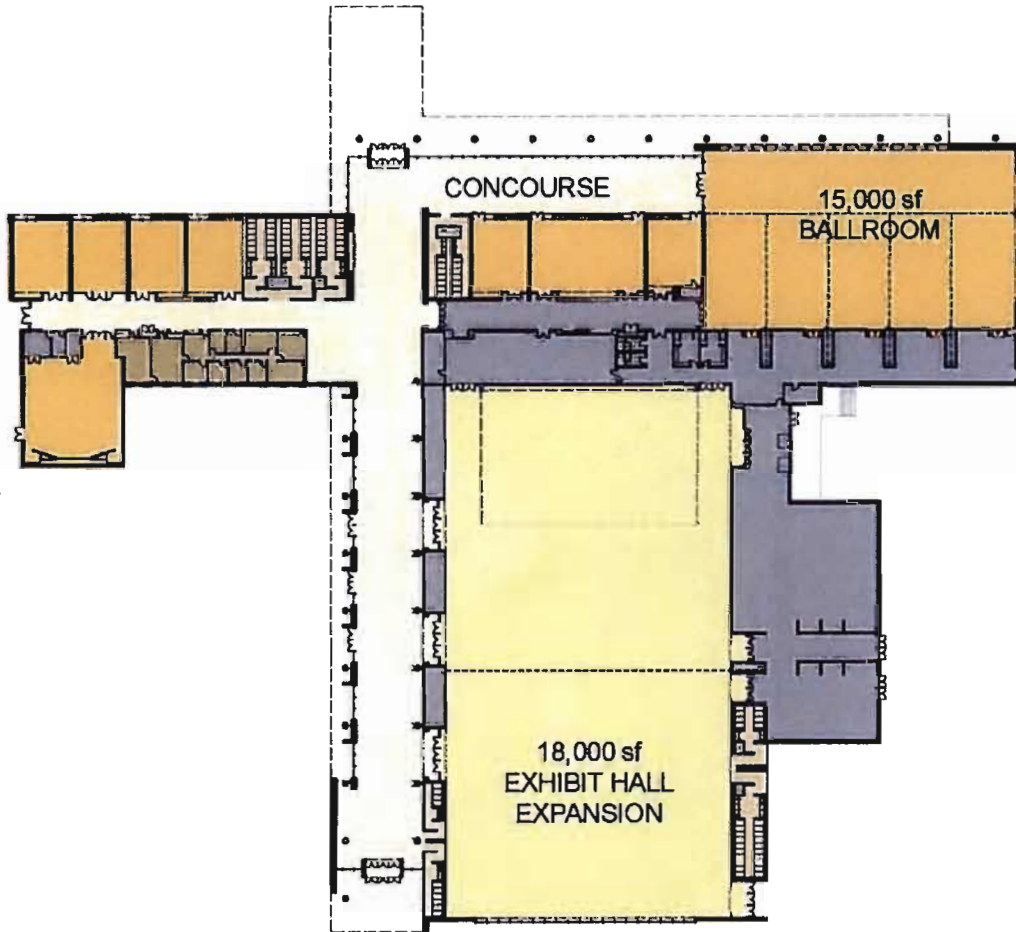


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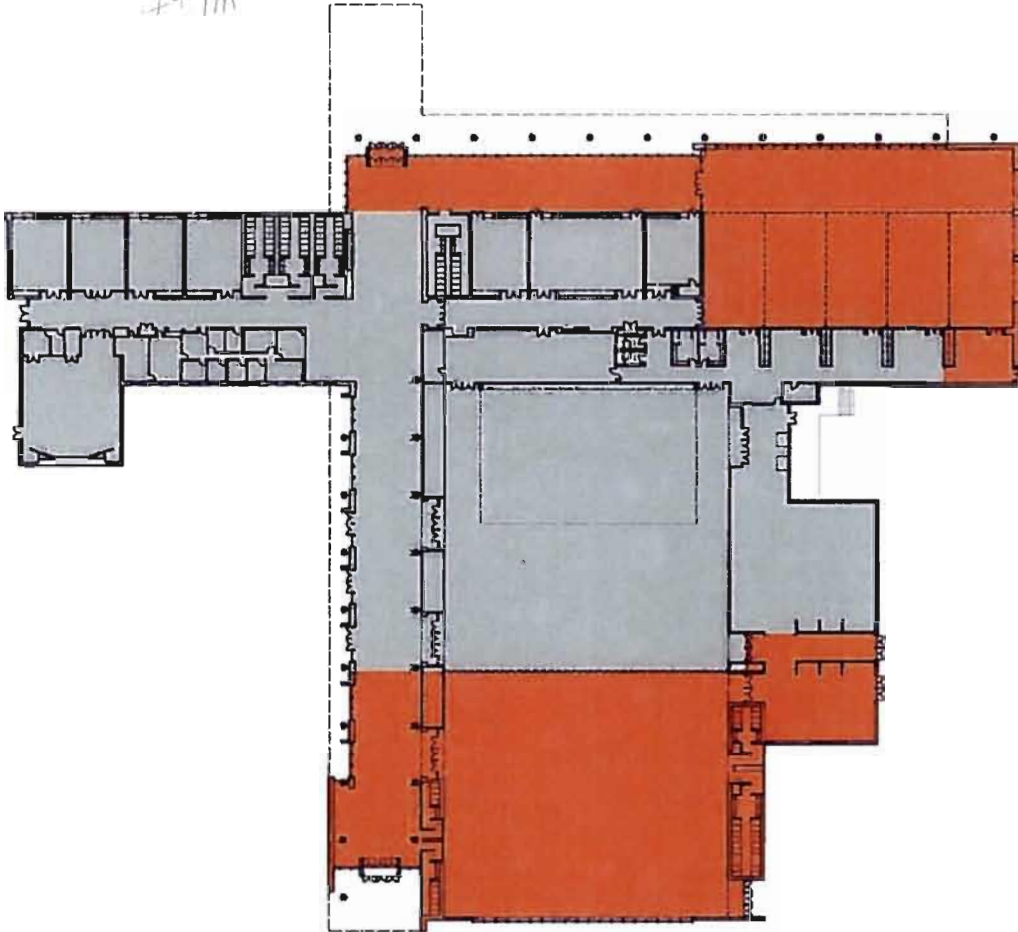
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99.1m



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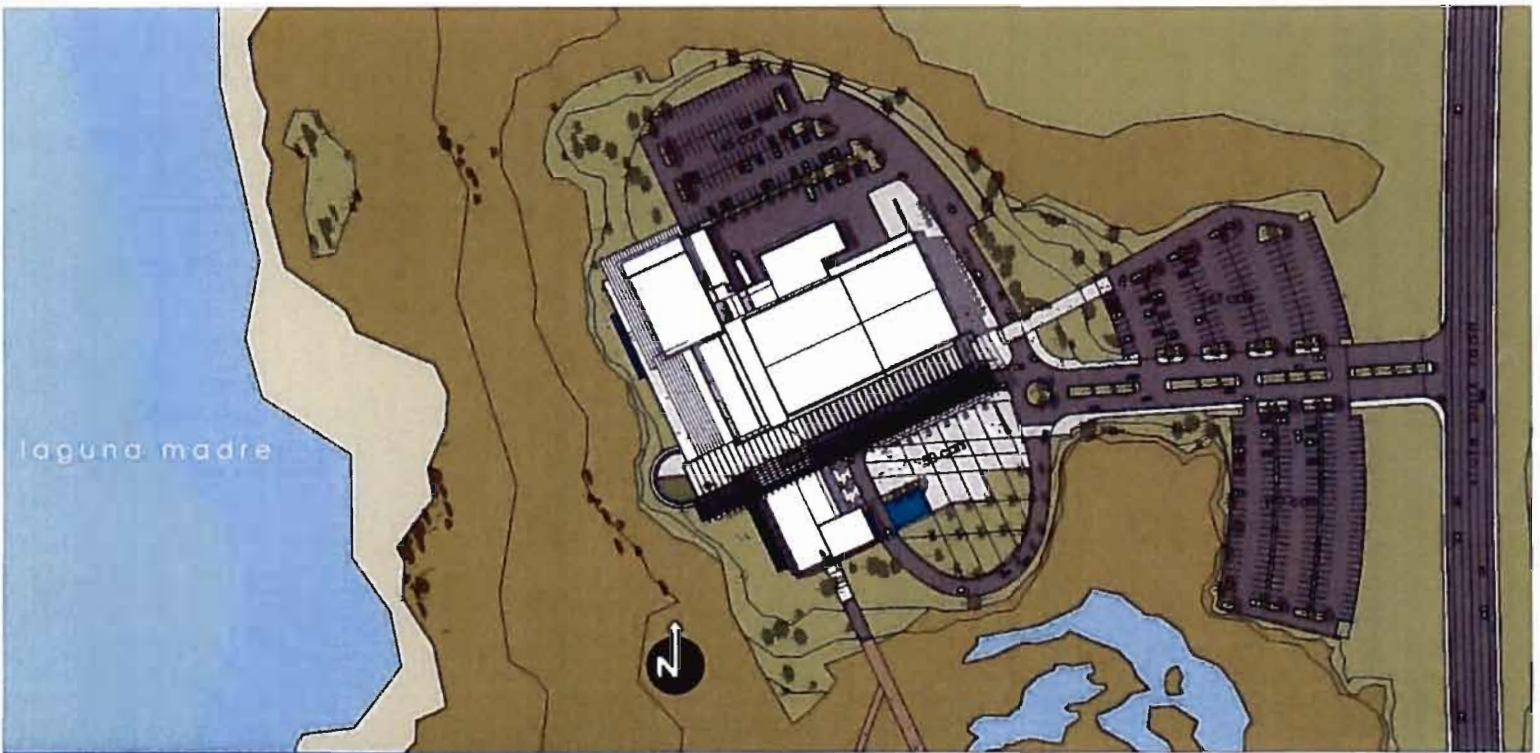


GIGNAC ARCHITECTS

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9-25



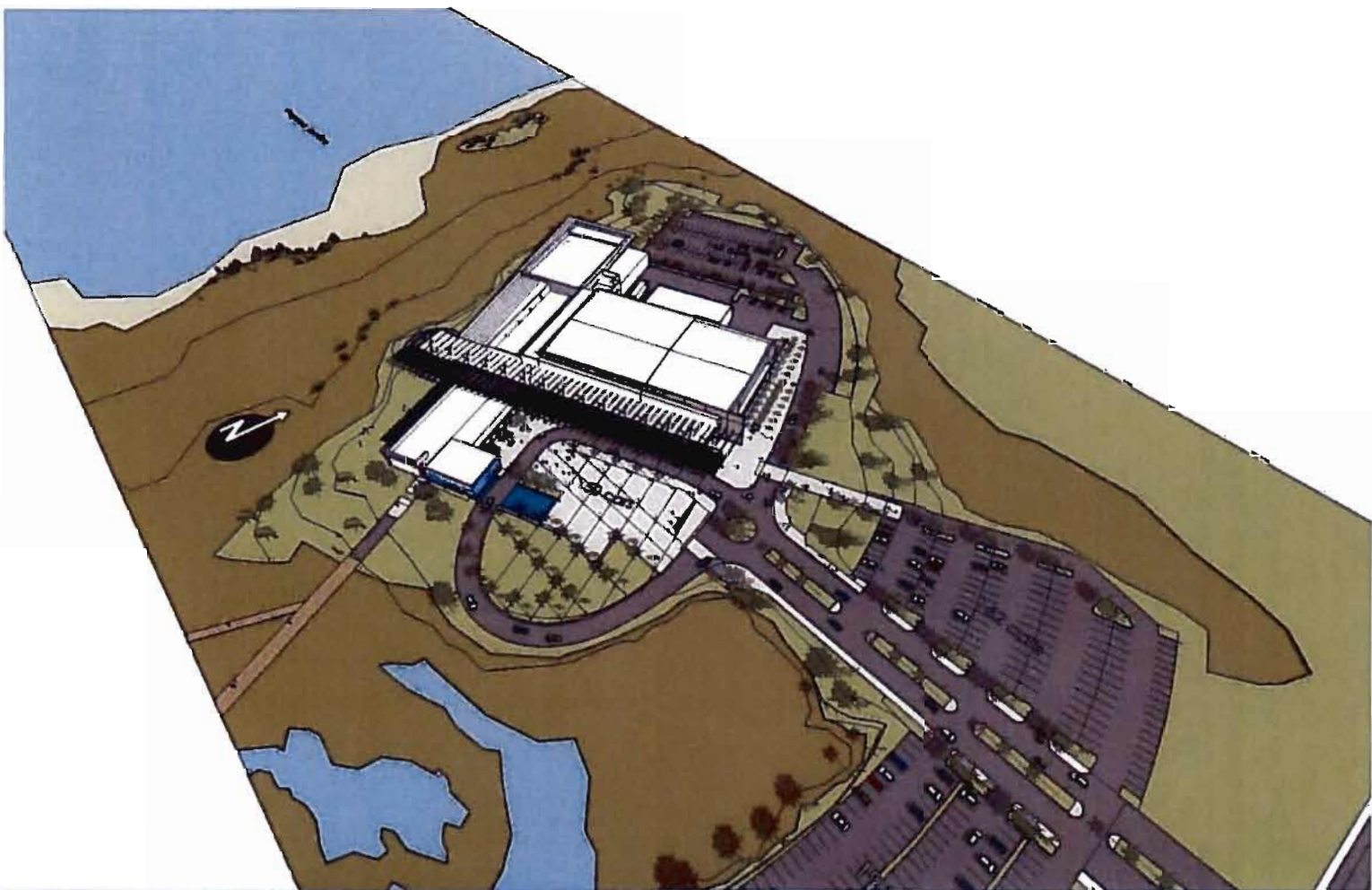


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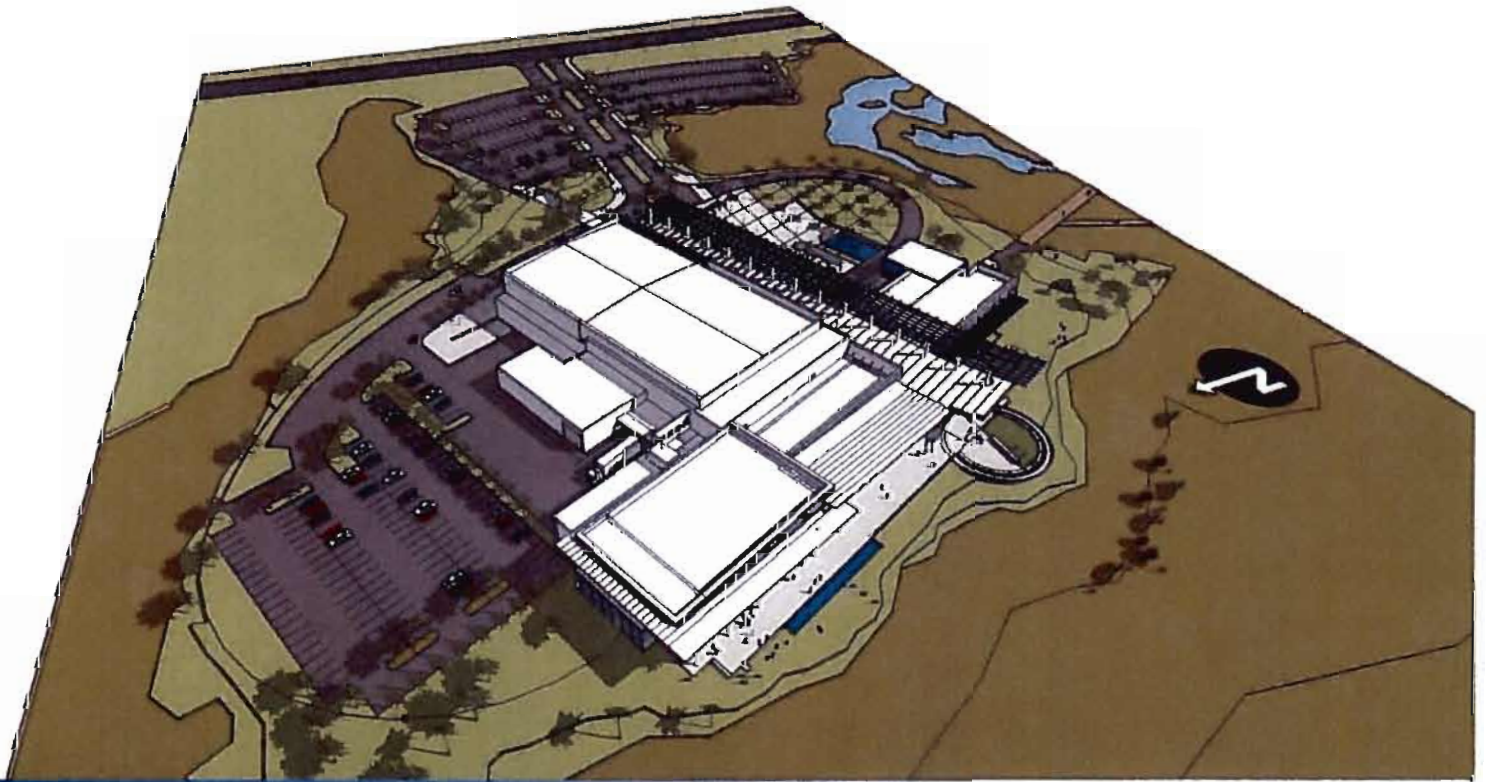


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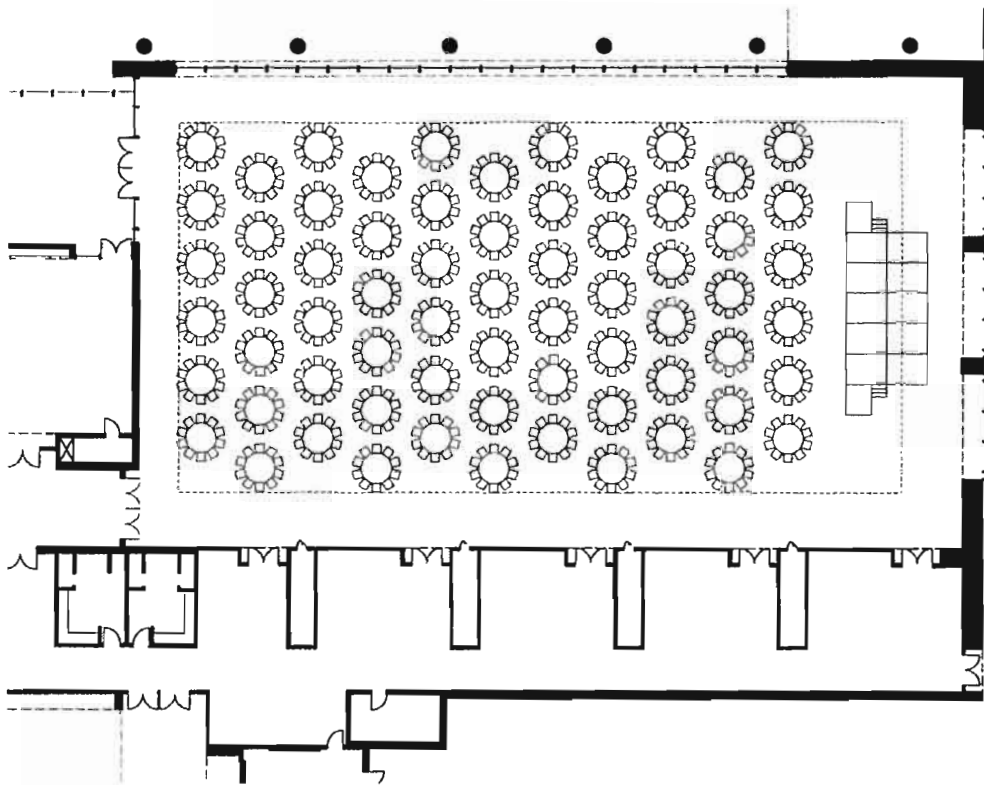
GIGNAC | ARCHITECTS

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9-28



**Ballroom**  
Banquet layout - 660 seats



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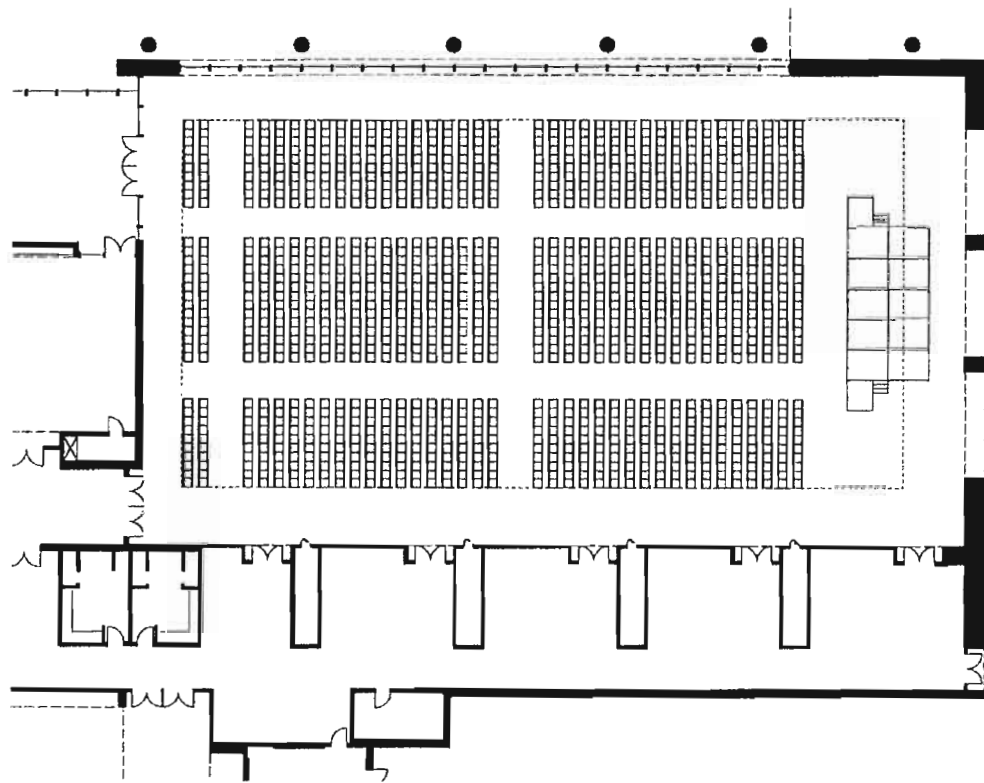
GIGNAC | ARCHITECTS

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9-29



**Ballroom**  
Lecture layout - 1295 seats



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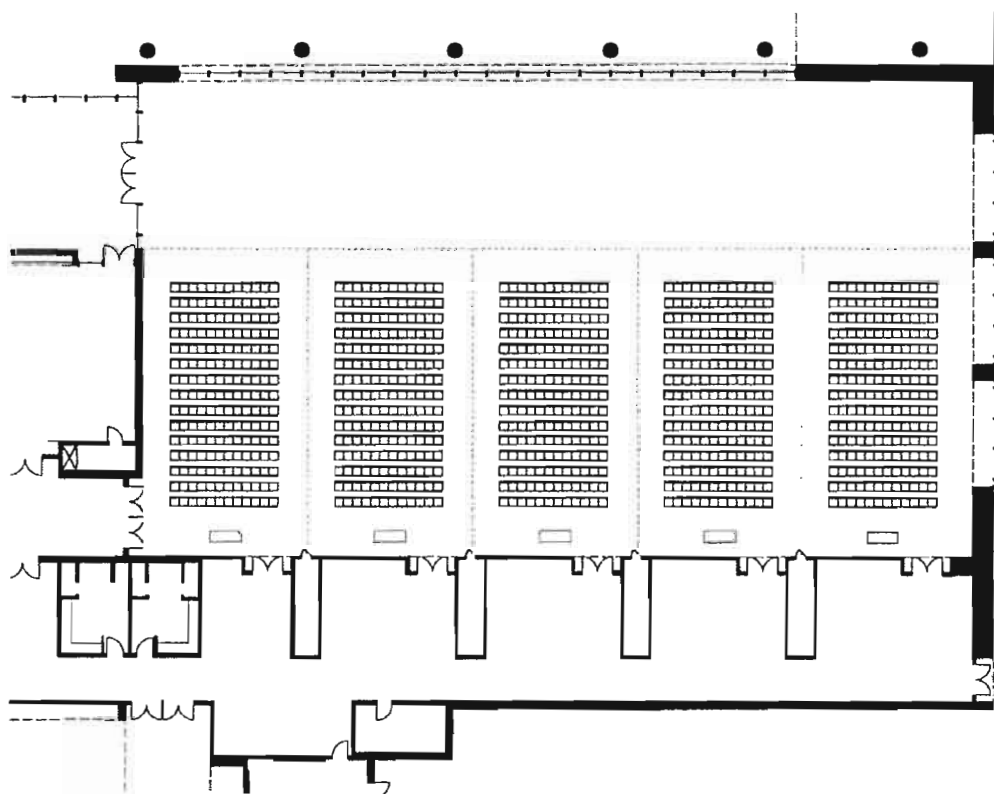
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9-30



## Ballroom

Lecture layout B -180 per bay/900 total



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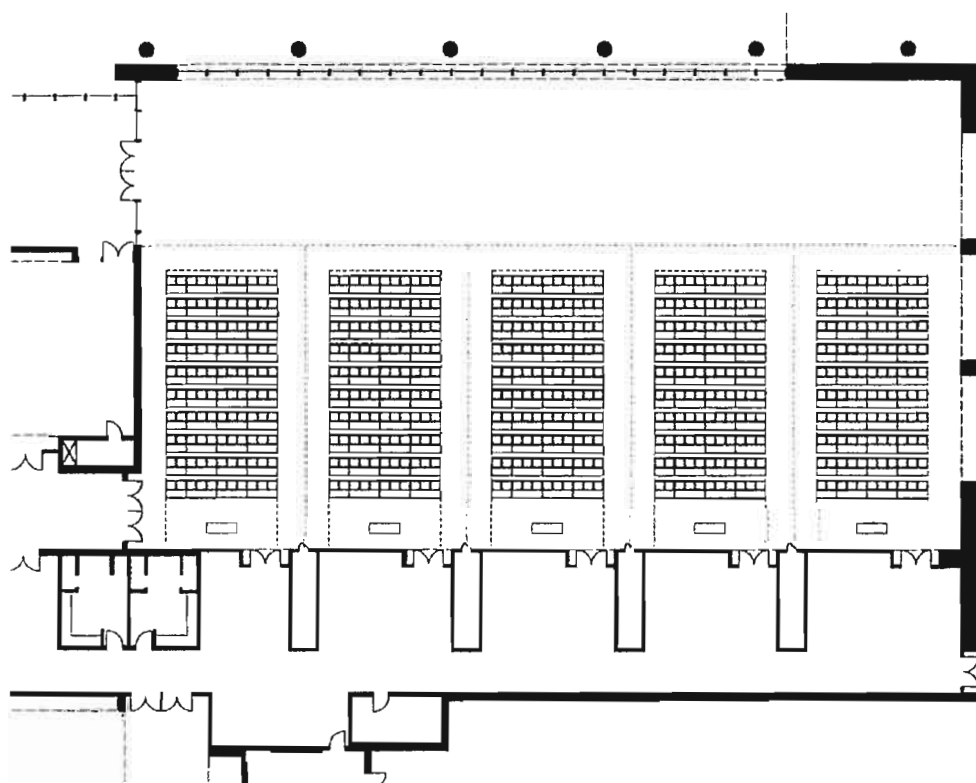
MAY 15, 2013

9-31



## Ballroom

Training layout - 110 seat per bay/550 total

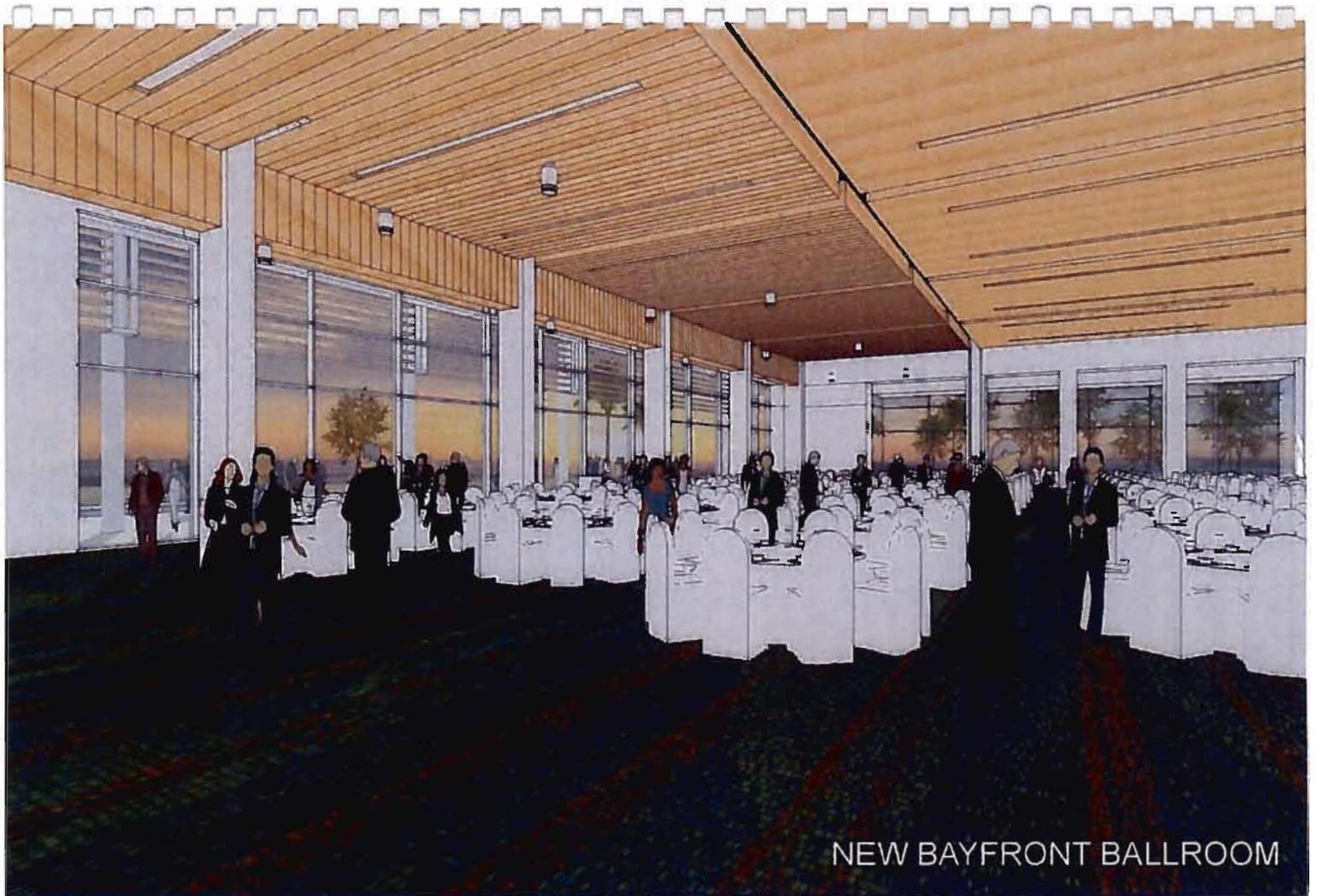


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NEW BAYFRONT BALLROOM



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9-33





Feasibility Study Update  
South Padre Island Convention Centre

**SUBMITTED TO**  
City of South Padre Island

**SUBMITTED BY**  
C.H. Johnson Consulting, Incorporated

April 11, 2013  
**DRAFT**



Experts in Convention, Hospitality,  
Sport and Real Estate Consulting.

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**SECTION I**  
TRANSMITTAL LETTER

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April 11, 2013

Ms. Joni Clarke  
City Manager  
City of South Padre Island  
4601 Padre Blvd  
South Padre Island, TX 78597  
[JClarke@MySPL.org](mailto:JClarke@MySPL.org)

Re: DRAFT Feasibility Study Update – South Padre Island Convention Centre

Dear Ms. Clarke and Members of the Convention and Visitor's Transition Board:

**Johnson Consulting** is pleased to submit this draft report to the City of South Padre Island regarding potential improvements to, and an expansion of, the South Padre Island Convention Centre. Pursuant to Johnson Consulting's engagement, this draft report provides an analysis of the economic and demographic characteristics of South Padre Island and the broader region; reviews trends in the convention and meetings industry; identifies and analyzes key characteristics of competitive and comparable venues; summarizes key observations from current user surveys; provides facility program recommendations; and provides an assessment of the feasibility of the expanded facility, including demand and financial projections.

Johnson Consulting has no responsibility to update this report for events and circumstances occurring after the date of this report. The findings presented herein reflect analyses of primary and secondary sources of information. Johnson Consulting used sources deemed to be reliable, but cannot guarantee their accuracy. Moreover, some of the estimates and analyses presented in this study are based on trends and assumptions, which can result in differences between the projected results and the actual results. Because events and circumstances frequently do not occur as expected, those differences may be material. This report is intended for the clients' internal use and cannot be used for project underwriting purposes without Johnson Consulting's written consent.

We have enjoyed serving you on this engagement and look forward to providing you with continuing service.

Sincerely,

C.H. JOHNSON CONSULTING, INC.

**DRAFT**

CHARLES H. JOHNSON IV, PRESIDENT

9-37



## SECTION II

### INTRODUCTION AND EXECUTIVE SUMMARY

## INTRODUCTION

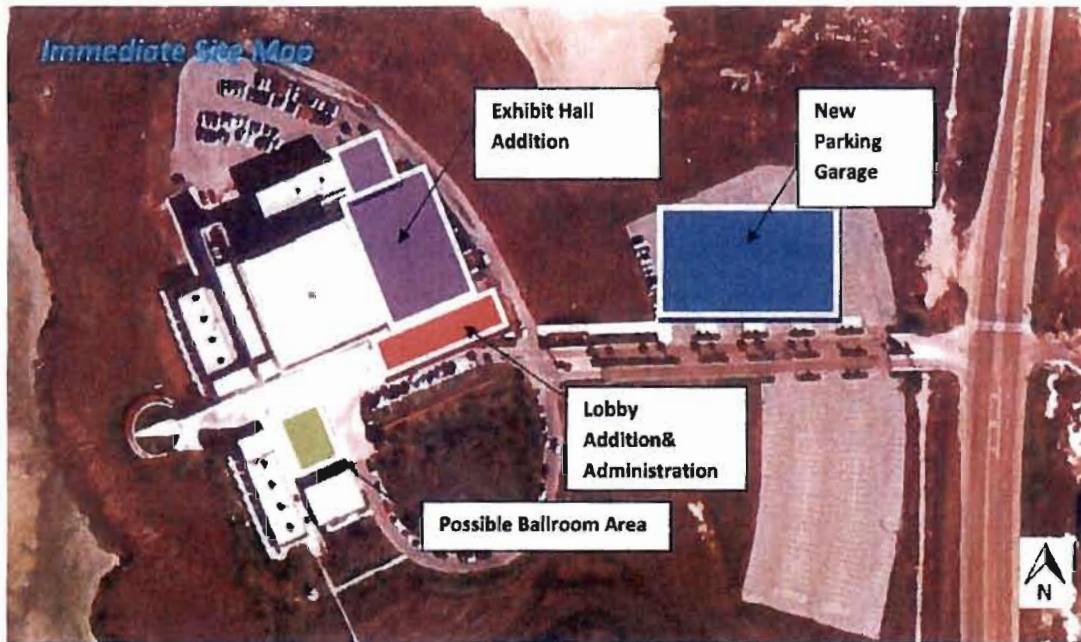
The South Padre Island Convention Centre (SPICC), which was constructed in 1992, is located approximately three miles north of downtown South Padre. SPICC offers 22,500 square feet of exhibit hall space and 11,692 square feet of meeting space, along with 500 car parking spaces.

## PROJECT DESCRIPTION AND VISION

In 2005, the South Padre Island Convention and Visitors' Bureau (CVB) engaged Johnson Consulting to undertake a comprehensive feasibility and masterplan study to evaluate the South Padre Island Convention Centre (SPICC). Our study presented numerous findings and recommendations pertaining to the facility itself, as well as the broader market, including recommended improvements to, and an expansion of, the SPICC to better enhance its competitive position in the marketplace. As the City, CVB and community continue to consider a proposed expansion to the SPICC, an up-to-date feasibility study is warranted.

The following figure provides the preliminary facility plan for an improved and expanded SPICC, as prepared by Broadus and Associates (as at February 2013).

Figure 2 - 1



The proposed building program includes the following program elements:



- **Exhibit Hall:** 40,500 square feet of flexible space, representing an 18,000 SF addition to the existing Exhibit Hall.
- **Ballroom:** A new 10,000 square foot ballroom.
- **Meeting Rooms:** 11,692 square feet of meeting and breakout space, representing no additional space over and above existing meeting and breakout space at the SPICC.
- **Support Space:** An additional 3,000 square feet of administration space, 6,000 square feet of lobby circulation/ pre-function space, and 2,000 square feet of restroom and support services space.
- **New Parking Garage.**
- **Proposed Hotel:** There are also many locations for a hotel on site, one of which is connected to the SPICC on its north edge.

## METHODOLOGY

In order to complete the analysis required for this project, Johnson Consulting performed the following tasks:

1. Examined and projected regional economic and demographic trends that may influence demand for an expanded facility.
2. Analyzed current and expected future trends in the convention and meetings industry, including locations, event types, and event attributes.
3. Reviewed current operations at SPICC and identified and examined relevant competitive and comparable facilities, regionally and nationally.
4. Reviewed the proposed size and mix of spaces for the expanded SPICC, and opined on their appropriateness.
5. Projected future demand for an expanded SPICC, in terms of annual events and attendance.
6. Utilized proven local, regional, and national formulas to forecast revenue and expense models.



## EXECUTIVE SUMMARY

The City of South Padre Island has many of the key characteristics and requirements necessary to support an expansion to the SPICC. These include steady population growth and expansion, an economy geared towards the accommodation and food services industry, and a limited supply of convention centers and other public assembly facilities in South Padre Island, which means that events are often lost to other cities throughout the region. Like many destination communities, South Padre Island faces challenges in establishing a greater basis for year-round tourism and permanent residents and businesses. An improved and expanded SPICC would further add to the appeal of South Padre Island as a national tourist destination, and a destination for meeting and event planners looking to host their events in an attractive environment with a desirable climate.

## INDICATED FACILITIES

The following table summarizes the key attributes of the existing SPICC and comparable facilities and locations identified as part of this analysis.

9-41





Table 2 - 1

Key Characteristics of Comparable Facilities and Markets									
Location	South Padre Island, TX	Madison, WI	Pueblo, CO	Helena, MS	Fort Wayne, IN	Cedar Rapids, IA	St. Charles, MO	San Marcos, TX	Bellvue, WA
Metropolitan Area	Brownsville-Harlingen	Madison	Pueblo	Helena	Fort Wayne	Iowa City	St. Louis	Austin-Round Rock	Seattle-Tacoma-Bellevue
<b>Demographic Characteristics (2012)</b>									
Metropolitan Area Population	420,312	543,124	161,575	147,458	422,120	156,873	2,825,258	1,830,020	3,547,533
Median Household Income	\$33,459	\$63,256	\$42,624	\$39,009	\$52,772	\$52,775	\$54,402	\$58,094	\$67,910
<b>Hotel</b>									
# Guest Rooms	-	-	Courtyard 163 rooms	-	Hilton 248 rooms Courtyard 250 rooms	Marriott 286 rooms	Embassy Suites 246 rooms	Embassy Suites 263 rooms	-
<b>Meeting Space (SF)</b>									
Exhibit Space	Existing 22,500 Proposed 40,500	37,200	10,200	14,754	48,480	29,590	27,600	-	36,000
Bathroom	Proposed 10,000	20,354	-	-	15,974	21,910	22,225	36,000	-
Meeting Rooms	Existing 11,692 Proposed 11,692	5,205	4,900	7,930	9,819	5,168	7,024	4,000	13,390
Other	Existing Theatre (2,833 SF)	21,540 SF 80,580 SF (Outdoor Terrace)	Pavilion (2,090 SF)	2 Outdoor Spaces	Gallery (9,619 SF)	-	-	-	-
<b>Total Exhibit Space (SF)</b>		64,276	24,900	22,684	73,303	54,674	16,349	40,000	49,290
<b>Events and Attendance</b>									
# Events (per annum)	Existing 50 Proposed See Projections	530	483	841	400	15*	3**	1,015	381
Total Attendance (per annum)	Existing 65,875 Proposed See Projections	231,361	49,360	222,000	N/A	18,000	271,817	98,000	146,887
<b>Financial and Expenses</b>									
Net Income (Loss) (\$'000s) - Most Recent Year	Existing \$567,835 Proposed See Projections	(\$2,064,133)	(\$501,569)	(\$1,221,278)	(\$200,000)	(\$3,507,738)	\$175,658	N/A	(\$784,426)
<b>Proximity to Airports</b>									
# Hotel Rooms Citywide	2,080	5,874	1,377	2,013	3,356	2,015	1,623	1,040	4,426
# Hotels within 1 mile of Facility	6	9	2	11	2	8	8	1	15
# Hotel Rooms within 1 mile of Facility	642	1,571	263	1,054	494	1,115	1,258	283	3,708
Air Service	3. Brownsville South Padre Island International Airport (BRO); Valley International Airport (HRL); and McAllen International Airport (MFE)	1. Dane County Regional Airport (MSN)	2. Pueblo Memorial Airport (PUB) and Colorado Springs Airport (COS)	Helena, MS - Lakeland Regional Airport (PIE)	1. Fort Wayne International Airport (FWA)	2. Eastwin Iowa Airport (CID) and Quaker City International Airport (MLJ)	1. Lambert-St. Louis International Airport (STL)	2. Austin-Bergstrom International Airport (AUS) and San Antonio International Airport (SAT)	1. Seattle-Tacoma International Airport (SEA)
Annual Passenger	BRO: 81,244 HRL: 359,186 MFE: 312,706	741,365	PUB: 22,470 COS: 828,516	18,095	272,706	CID: 431,874 MLJ: 412,470	8,159,090	AUS: 4,438,061 SAT: 3,592,304	15,971,676
Convention and Visitor Bureau Budget	\$4,771,891	\$3,670,000	\$1,486,109**	\$2,008,604	\$1,500,000	\$333,000	\$2,608,129	\$1,013,650	\$295,921***

\* Only refers to commercial conferences - many other social events are held at the facility.  
 \*\* Reflects the budget of the Greater Pueblo Chamber of Commerce who is the primary manager and holder of Pueblo for conventions.  
 \*\*\* This program is in development stages, thus is lower than comparable organizations.  
 † Excludes arrival and through passengers.  
 Source: Relevant Facilities, Demographics Now, Johnson Consulting

9-42



Each of the facilities profiled in our study were developed in response to a community's desire to generate significant benefits for local and regional economies, to stimulate tourism, to serve local corporations and universities, and for urban renewal purposes. Although there is variation in the size, orientation, operating approach, and role that each of these facilities play in their communities, each facility demonstrates how a convention center can serve as a catalyst to stimulate the economy, grow and support the local hotel community, and provide a valuable asset for local residents and businesses. A number of the case studies also highlight the positive impact of locating convention facilities in an attractive setting.

Within Texas, large metropolitan areas are generally favoured as meeting destinations, reflecting, in part, the geographic size of the State and the higher level of accessibility enjoyed by centralized locations. This can be seen through various development projects such as the Holiday Inn and Suites near the McAllen Convention Center and a similar hotel development currently being considered in proximity to Harlingen Convention Center, although no additional information is available at this time on this project. However, as illustrated by many of the case studies, smaller and less accessible destinations have proven to attract a sufficient number of events, and generate sufficient economic benefits, to justify their continued operations and, in many cases, subsidization by their respective communities.

The drawing power of SPICC's strategic location is a factor that should not be overlooked. If the somewhat isolated, secondary markets included in the above case studies can successfully draw events, then SPICC, given the right mix of marketing and appropriately improved and expanded facilities, should be able to compete effectively with destinations throughout the region and beyond.

#### FACILITY PROGRAM CONFIRMATION/ RECOMMENDATIONS

Based upon our assessment of the market opportunity for an expanded SPICC, as well as our analysis of competitive and comparable facilities, we agree with the amount of exhibit and ballroom space that is being proposed. It is, however, our opinion that the masterplan should include more meeting and breakout space (13,000-17,000 square feet) to support the expanded Exhibit Hall. It is our experience that meeting and ballroom space is often undersized and venues that have it always use it. Because this space is more always more expensive, it is often the first element to be reduced or eliminated from master plans.

From a strategy standpoint, it is our belief that a headquarters hotel could be built that offers additional meeting space. Targeting a +/- 250-room property is suggested, with 13,000-17,000 square feet of meeting and ballroom space. However, taking into account budget considerations, and the likely time lag associated with the development of a headquarters hotel, we recommend that the lobby of the SPICC be reconfigured to make it wide enough to accommodate functions with food service. We also suggest consideration of carpeting all or part of the Exhibit Hall and using soft goods to make at least one section appear as a ballroom.

9-43



## DEMAND PROJECTION

An expanded SPICC will be designed to be sufficiently flexible to accommodate the needs of numerous diverse entities. The following table shows current demand for 2012 and summarizes the projected event schedule, by event type, for an expanded SPICC over a 10-year period from 2015, which is assumed to be the first full year of operation of the expanded facility. It is noted that we have reclassified the Special Events currently held at the SPICC into Specialty Shows, Seminars, Entertainment Events and ‘Other’. All other event categories remain unchanged.

Table 2 - 2

Current & Projected Events at Expanded SP CC											
Event Type	2012 (Actual)*	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Exhibit Events</b>											
Conventions/ Trade Shows	25	27	28	29	30	31	31	31	31	31	31
Consumer Shows/ Specialty Shows	3	4	5	6	7	8	8	8	8	8	8
<b>Sub-total Exhibit Events</b>	<b>28</b>	<b>31</b>	<b>33</b>	<b>35</b>	<b>37</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>
<b>Cultural and Social Events</b>											
Meetings	6	8	9	10	11	12	12	12	12	12	12
Banquets/ Seminars	5	18	24	30	36	42	42	42	42	42	42
Entertainment/ Sports Events	15	18	19	20	21	22	22	22	22	22	22
Other	12	10	11	12	13	14	14	14	14	14	14
<b>Sub-total Cultural and Social Events</b>	<b>38</b>	<b>54</b>	<b>63</b>	<b>72</b>	<b>81</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>
<b>Total</b>	<b>66</b>	<b>85</b>	<b>96</b>	<b>107</b>	<b>118</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>

\* SPICC's Special Events dispersed across Specialty Shows, Seminars, Entertainment, and Other event categories.  
 Source: Johnson Consulting

The expanded SPICC is projected to host 85 events in 2015 (Year 1), of which 31 events are projected to be Exhibit Events and 54 events are projected to be Cultural and Social Events. The most substantial increase over current demand, by event type, is projected in the Banquets and Seminars category, reflecting the addition of the Ballroom space. We also expect increases in the number of Convention and Trade Shows, and Entertainment and Sporting events, reflecting the expansion of the Exhibit Hall.

The following table shows estimated current and projected attendance at the expanded SPICC from 2015 through 2024. It is noted that our estimated figures for 2012 are based upon the total number of events and estimated annual attendance figures for the venue.

9-44



Table 2 - 3

Current & Projected Attendance at Expanded SPICC											
Event Type	2012 (Estimated)*	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Exhibit Events</b>											
Conventions/ Trade Shows	31,800	42,800	43,200	45,000	47,800	50,700	61,800	62,800	63,900	65,000	66,000
Consumer Shows/ Specialty Shows	6,600	9,800	11,800	17,000	17,300	19,900	20,300	20,800	21,200	21,800	22,100
<b>Sub-total Exhibit Events</b>	<b>38,400</b>	<b>52,200</b>	<b>55,000</b>	<b>62,000</b>	<b>65,100</b>	<b>70,600</b>	<b>72,100</b>	<b>73,600</b>	<b>75,100</b>	<b>76,800</b>	<b>78,100</b>
<b>Cultural and Social Events</b>											
Meetings	1,800	2,400	2,700	3,000	3,400	3,800	4,000	4,100	4,200	4,300	4,400
Banquets/ Seminars	1,800	7,200	9,600	12,000	14,800	17,600	18,100	18,500	18,900	19,300	19,700
Entertainment/ Sports Events	20,500	28,400	30,200	32,000	34,800	37,200	38,000	38,800	39,800	40,400	41,200
Other	3,600	2,000	2,200	2,400	2,600	2,800	2,800	2,800	2,800	2,800	2,800
<b>Sub-total Cultural and Social Events</b>	<b>27,500</b>	<b>40,000</b>	<b>44,700</b>	<b>49,400</b>	<b>55,400</b>	<b>61,400</b>	<b>62,900</b>	<b>64,200</b>	<b>65,500</b>	<b>66,800</b>	<b>68,100</b>
<b>Total</b>	<b>65,900</b>	<b>92,200</b>	<b>99,700</b>	<b>111,400</b>	<b>120,500</b>	<b>132,000</b>	<b>135,000</b>	<b>137,800</b>	<b>140,600</b>	<b>143,400</b>	<b>146,200</b>

\* SPICC's Special Events dispersed across Specialty Shows, Seminars, Entertainment, and Other event categories

Source: Johnson Consulting

Total attendance is projected to be 92,200 persons in 2015, increasing to 132,000 persons in 2019. Attendance is projected to increase with increases in the number of events, as shown in the previous table, but average attendance at individual events is also projected to increase year-on-year. As such, when the event schedule remains steady, as is assumed beyond year 2019 (Year 5), total attendance is still projected to increase slightly. Our figures do not include people days, or attendees that come to the venue on multiple days for one event, which may be included in visitor counts at other venues.

### OPERATING PROJECTION

The following table presents a summary of the projected operating statement for the first 10 full years of operation of the expanded SPICC, based upon the demand projections as described above. Revenues include all revenues that can be used for operations. SPICC's revenues and expenses are included in the City of South Padre Island's Convention Center Fund and the Hotel/Motel Tax Fund. We have utilized the same line items and categories included in the two Funds' current budgets for our projections. All revenues and expenses are inflated at a 2.5 percent annual rate.

9-45



Table 2 - 4

Expanded SPICC - Pro Forma Operating Statement of Revenue and Expenses (Inflated Dollars)											
	2012 (Actual)	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Convention Center Fund Revenue</b>											
Rental Fees	\$174,075	\$372,700	\$393,320	\$434,280	\$488,349	\$533,456	\$546,777	\$557,654	\$568,828	\$580,167	\$591,727
Net Food and Beverage	16,360	206,550	222,220	244,848	271,586	301,473	315,646	330,339	345,569	361,366	377,737
Equipment Rental	1,949	74,540	80,631	91,253	105,180	117,767	123,726	129,341	135,232	141,375	147,797
Event Services	645	1,491	1,613	1,825	2,104	2,355	2,475	2,587	2,705	2,828	2,956
Advertising Revenue	-	6,750	6,919	7,092	7,269	7,451	7,637	7,828	8,024	8,224	8,430
Other Revenue	-	50,000	50,000	51,250	52,531	53,845	55,191	56,570	57,985	59,434	60,920
<b>Sub-Total Operating Revenue</b>	<b>\$193,028</b>	<b>\$712,031</b>	<b>\$754,702</b>	<b>\$830,548</b>	<b>\$927,019</b>	<b>\$1,016,346</b>	<b>\$1,051,451</b>	<b>\$1,084,319</b>	<b>\$1,118,341</b>	<b>\$1,153,394</b>	<b>\$1,189,567</b>
<b>Hotel/Motel Fund Revenue</b>											
Ticket Sales	\$9,448	\$9,684	\$9,926	\$10,174	\$10,429	\$10,690	\$10,957	\$11,231	\$11,511	\$11,799	\$12,094
Event Fees	24,853	\$25,474	\$26,111	\$26,764	\$27,433	\$28,119	\$28,822	\$29,542	\$30,281	\$31,038	\$31,814
<b>Sub-Total Operating Revenue</b>	<b>\$34,301</b>	<b>\$35,158</b>	<b>\$36,037</b>	<b>\$36,938</b>	<b>\$37,862</b>	<b>\$38,808</b>	<b>\$39,779</b>	<b>\$40,773</b>	<b>\$41,792</b>	<b>\$42,837</b>	<b>\$43,908</b>
<b>Total Operating Revenue</b>	<b>\$227,329</b>	<b>\$747,189</b>	<b>\$790,739</b>	<b>\$867,486</b>	<b>\$964,881</b>	<b>\$1,055,155</b>	<b>\$1,091,229</b>	<b>\$1,125,092</b>	<b>\$1,160,133</b>	<b>\$1,196,231</b>	<b>\$1,233,475</b>
<b>Supporting Revenues</b>											
Hotel/ Motel Occupancy Tax	\$2,049,804	\$2,101,049	\$2,153,576	\$2,207,415	\$2,262,600	\$2,319,165	\$2,377,145	\$2,436,573	\$2,497,487	\$2,559,925	\$2,623,923
Other Non-Property Taxes	11,076	\$11,353	\$11,637	\$11,928	\$12,226	\$12,532	\$12,845	\$13,166	\$13,495	\$13,832	\$14,178
Grant Revenue	22,118	\$22,671	\$23,238	\$23,819	\$24,414	\$25,025	\$25,650	\$26,292	\$26,949	\$27,623	\$28,313
Miscellaneous Revenue	8,120	\$8,323	\$8,531	\$8,745	\$8,963	\$9,187	\$9,417	\$9,652	\$9,894	\$10,141	\$10,395
<b>Sub-Total Supporting Revenue</b>	<b>\$2,091,119</b>	<b>\$2,143,397</b>	<b>\$2,196,982</b>	<b>\$2,251,906</b>	<b>\$2,308,204</b>	<b>\$2,365,909</b>	<b>\$2,425,057</b>	<b>\$2,485,683</b>	<b>\$2,547,825</b>	<b>\$2,611,521</b>	<b>\$2,676,809</b>
<b>Total Revenue</b>	<b>\$2,318,448</b>	<b>\$2,890,586</b>	<b>\$2,987,721</b>	<b>\$3,119,393</b>	<b>\$3,273,085</b>	<b>\$3,421,064</b>	<b>\$3,516,286</b>	<b>\$3,610,775</b>	<b>\$3,707,959</b>	<b>\$3,807,752</b>	<b>\$3,910,284</b>
<b>Expenses</b>											
Personnel Services	\$430,796	648,750	684,969	881,593	898,633	716,099	734,001	752,351	771,160	790,439	810,200
Goods and Supplies	34,831	37,270	40,315	45,627	52,590	58,884	61,863	64,671	67,816	70,688	73,899
Repairs and Maintenance	302,791	310,000	317,750	325,694	333,836	342,182	350,737	359,505	368,493	377,705	387,148
Miscellaneous Services	537,459	585,000	599,625	614,616	629,981	645,731	661,874	678,421	695,381	712,766	730,585
Other Expenses	44,284	21,490	22,110	22,843	23,838	24,438	25,098	25,784	26,474	27,198	27,937
<b>Total Expenses</b>	<b>\$1,350,140</b>	<b>\$1,802,510</b>	<b>\$1,844,769</b>	<b>\$1,890,371</b>	<b>\$1,738,678</b>	<b>\$1,787,331</b>	<b>\$1,833,572</b>	<b>\$1,880,731</b>	<b>\$1,929,123</b>	<b>\$1,978,795</b>	<b>\$2,029,768</b>
<b>Net Income (Deficit)</b>	<b>\$968,308</b>	<b>\$1,288,076</b>	<b>\$1,342,952</b>	<b>\$1,429,021</b>	<b>\$1,534,407</b>	<b>\$1,633,733</b>	<b>\$1,682,714</b>	<b>\$1,730,044</b>	<b>\$1,778,836</b>	<b>\$1,828,957</b>	<b>\$1,880,516</b>
<b>Reserve for Replacement</b>	<b>\$426,069</b>	<b>\$438,721</b>	<b>\$447,639</b>	<b>\$458,830</b>	<b>\$470,300</b>	<b>\$482,058</b>	<b>\$494,109</b>	<b>\$506,462</b>	<b>\$519,124</b>	<b>\$532,102</b>	<b>\$545,404</b>
<b>Net Income (Deficit) Before Debt Service</b>	<b>\$542,239</b>	<b>\$851,355</b>	<b>\$895,313</b>	<b>\$970,192</b>	<b>\$1,064,107</b>	<b>\$1,151,675</b>	<b>\$1,188,604</b>	<b>\$1,223,582</b>	<b>\$1,259,712</b>	<b>\$1,296,855</b>	<b>\$1,335,112</b>

Source: Johnson Consulting

9/16-6



As shown, the expanded SPICC is expected to operate at a net income throughout the projection period, taking into account its supporting revenue streams, which include approximately \$2.0 million in hotel/ motel occupancy tax revenues. The expanded SPICC is projected to operate at a net income of \$1,288,076 in 2015, improving to \$1,633,733 in 2019.

These projections are in line with comparable facilities, from both a demand and operating statement perspective, and are considered to be fair and reasonable. There are a myriad of policy, management and operating decisions to be made from this point forward. Many of these are material and could affect demand and financial performance of the SPICC.

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**SECTION III**  
ECONOMIC AND DEMOGRAPHIC ANALYSIS

9-48



## ECONOMIC AND DEMOGRAPHIC ANALYSIS

In order to analyze the market opportunity for an expansion to the South Padre Island Convention Centre (SPICC), Johnson Consulting undertook a comprehensive review of market conditions in the City of South Padre Island and Cameron County, relative to the broader metropolitan area, as well as State and national averages. The key objectives of this analysis were to identify structural factors, and opportunities and weaknesses that may affect the market's ongoing competitive situation, and to gauge the level of support that exists for an expansion to the SPICC.

While characteristics such as population, employment, and income are not strict predictors of the performance of public assembly facilities, they provide insight into the capacity of a market to provide ongoing support for facilities and activities. In addition, the size and role of a marketplace, its civic leadership, proximity to other metropolitan areas, transportation concentrations, and the location of competing and/or complementary attractions, directly influence the scale and quality of facilities that can be supported within that particular market.

### MARKET OVERVIEW

Located in the Rio Grande Valley, which is the southernmost tip of Texas (comprised of Cameron, Hidalgo, Starr, and Willacy counties), South Padre Island is a city within Cameron County. Situated between the Gulf of Mexico and Laguna Madre Bay, South Padre Island's subtropical climate provides it with natural amenities and makes it a popular vacation destination. The City was incorporated in 1973, although its history as a resort destination dates back to the mid-nineteenth century. It was not until the completion of the Queen Isabella Causeway, which connects South Padre Island to mainland Texas, in 1954 that the area became a developed tourist destination.

SPICC, which was constructed in 1992, is located approximately three miles north of downtown South Padre. SPICC offers 22,500 square feet of exhibit hall space and 11,692 square feet of meeting space, along with 500 car parking spaces.

The following figure provides a map of South Padre Island, highlighting the location of SPICC.

9-49



Image 3 - 1



Source: South Padre Island Chamber of Commerce

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### CURRENT POPULATION

In 2012 the City of South Padre Island had an estimated resident population of 2,860 persons, representing less than 1 percent of the population of Cameron County (which is coextensive with the Brownsville-Harlingen Metropolitan Statistical Area). Between 2000 and 2012, the population of the City increased at an average annual rate of 0.4 percent, which was lower than the rates of growth recorded throughout Cameron County and Texas (both 1.9 percent) and the U.S. (0.9 percent).

Table 3 - 2

Historic & Current Population - City of South Padre Island (2000-2012) ('000s)				
	2000	2012	% Growth 2000-2012	CAGR* 2000-2012
U.S.	281,303	313,860	2.9%	0.9%
Texas	20,850	26,081	25.1%	1.9%
Cameron County	335	420	25.4%	1.9%
City of South Padre Island	3	3	4.5%	0.4%

\* Compounded Annual Growth Rate

Source: Demographics Now, Johnson Consulting

### PROJECTED POPULATION GROWTH

Population projections prepared by the U.S. Census Bureau indicate that the population of the City of South Padre Island will reach 2,943 persons in 2017, representing an average annual rate of growth of 1.5 percent over 2012. This rate of growth outpaces the projected growth rates in Cameron County (0.9 percent), Texas (1.1 percent), and the U.S. (0.6 percent).

Table 3 - 3

Projected Population - City of South Padre Island (2012-2017) ('000s)				
	2012	2017	% Growth 2012-2017	CAGR* 2012-2017
U.S.	313,860	323,926	3.2%	0.6%
Texas	26,081	27,572	5.7%	1.1%
Cameron County	420	440	4.8%	0.9%
City of South Padre Island	3	3	7.8%	1.5%

\* Compounded Annual Growth Rate

Source: Demographics Now, Johnson Consulting

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Longer-term projections for Texas indicate that the State’s population will increase at an average annual rate of 1.5 percent between 2020 and 2030, reaching 33.3 million people in 2030. This is faster than the rate of growth projected throughout the U.S. (0.8 percent), reflecting long-term growth rates in the State.

**Table 3 - 4**

Population Projection - Texas (2020-2030) ('000s)				
	2020	2025	2030	CAGR* 2020-2030
U.S.	335,805	349,439	363,584	0.8%
Texas	28,635	30,865	33,318	1.5%

*Source: U.S. Census Bureau, Johnson Consulting*

### AGE CHARACTERISTICS

The age characteristics of South Padre Island differ from those of Cameron County, Texas, and the U.S., primarily on the basis of a higher concentration of older residents aged 55 years and older, reflecting the presence of retirees as the City is a State-designated Certified Retirement Community. In 2012, more than half of residents of the City (55.3 percent) were 55 years or older. This is more than double the proportion of residents in this age bracket recorded throughout Cameron County (20.7 percent), Texas (21.3 percent), and the U.S. (25.6 percent).

South Padre Island has a relatively small concentration of working-aged residents, aged between 15 and 54 years, representing 35.9 percent of the population of the City compared 52.0 percent of residents of the County, 56.1 percent of the State, and 54.7 percent of the population of the U.S. Additionally, the City’s population of youth aged 14 and under (8.8 percent) is substantially smaller than the those recorded in Cameron County (27.2 percent), Texas (22.7 percent), and U.S. (19.6 percent).

9-52



**Table 3 - 5**

Age Distribution - City of South Padre Island (2012)								
Age Group (Years)	City of South Padre Island		Cameron County		Texas		U.S.	
	No.	%	No.	%	No.	%	No.	%
0-4	72	2.5%	37,081	8.8%	1,982,510	7.8%	20,253,371	6.5%
5-14	181	6.3%	77,434	18.4%	3,928,906	15.1%	41,291,509	13.2%
15-19	99	3.5%	36,282	8.8%	1,908,127	7.3%	21,714,726	6.9%
20-24	94	3.3%	28,733	6.8%	1,901,750	7.3%	22,261,146	7.1%
25-34	203	7.1%	52,870	12.6%	3,749,926	14.4%	42,082,329	13.4%
35-44	241	8.4%	53,758	12.8%	3,552,711	13.8%	40,909,237	13.0%
45-54	390	13.6%	47,016	11.2%	3,509,141	13.5%	45,012,315	14.3%
55-64	553	19.7%	39,677	9.4%	2,786,337	10.7%	38,415,729	12.2%
65-74	602	21.0%	26,091	6.2%	1,575,614	6.0%	22,850,899	7.3%
75-84	345	12.1%	15,866	3.8%	857,429	3.3%	13,266,641	4.2%
85+	70	2.5%	5,504	1.3%	328,755	1.3%	5,801,661	1.9%
<b>TOTAL</b>	<b>2,860</b>		<b>420,312</b>		<b>26,081,206</b>		<b>313,859,562</b>	

Source: Demographics Now, Johnson Consulting

**MEDIAN AGE:**

In 2012 the median age of residents of the City of South Padre Island was 58.0 years, which was substantially higher than figures recorded for Cameron County (31.0 years), Texas (34.0 years), and the U.S. (37.0 years). Between 2000 and 2012, the median age of residents of South Padre increased by 5.6 percent, which was lower than the rate of increase recorded in Cameron County (6.9 percent per annum), but slightly higher than the rates of growth in Texas and the U.S. (both 4.9 percent per annum). This reflects the broader demographic shift towards an aging population, as well as the relatively large concentration of retirees in South Padre Island.

9-53



Table 3 - 6

Median Age - City of South Padre Island (2000-2017)					
	2000	2012	2017	Growth 2000-2012	Growth 2012-2017
U.S.	35.3	37.0	37.0	4.8%	0.0%
Texas	32.4	34.0	34.0	4.9%	0.0%
Cameron County	29.0	31.0	31.0	6.9%	0.0%
City of South Padre Island	54.9	58.0	58.0	5.6%	0.0%

Source: Demographics Now, Johnson Consulting

The age characteristics of a local population are an important consideration when analyzing long-term demand for a public assembly facility, as these characteristics could impact demand for certain types of public events, and would likely influence the types of events that promoters would bring to the area.

### EDUCATIONAL ATTAINMENT

The population of the City of South Padre is reasonably well educated, with 38.9 percent of residents holding a Bachelor's degree or higher. This figure is higher than those recorded across the County (15.2 percent), State (26.7 percent), and the U.S. (28.7 percent). The largest proportion of South Padre Island residents (26.9 percent) attended some college but did not receive a degree, with a further 20.5 percent having graduated high school. This is generally consistent with the educational attainment characteristics of Cameron County, Texas, and the U.S.

Table 3 - 7

Educational Attainment - City of South Padre Island (2012)								
	City of South Padre Island		Cameron County		Texas		U.S.	
	No.	%	No.	%	No.	%	No.	%
Less than High School	117	4.9%	78,747	34.2%	2,836,938	17.7%	27,301,374	13.3%
High School Graduate	492	20.5%	58,421	25.4%	4,161,737	25.9%	59,043,925	28.7%
Some College, No Degree	645	26.9%	44,162	19.2%	3,728,775	23.2%	44,289,212	21.5%
Associates Degree	214	8.9%	14,094	6.1%	1,043,105	6.5%	15,931,068	7.7%
Bachelor's Degree	440	18.3%	25,382	11.0%	2,861,437	17.8%	37,095,074	18.0%
Graduate Degree	494	20.5%	9,578	4.2%	1,422,225	8.9%	21,908,953	10.7%
<b>TOTAL</b>	<b>2,402</b>		<b>230,384</b>		<b>16,044,221</b>		<b>205,569,606</b>	

Source: Demographics Now, Johnson Consulting

9-54



## EMPLOYMENT

In 2011, which is the most current data available, the predominant industry of employment in Cameron County was Services (46.7 percent of employed residents aged 15 years and older), predominantly Health Care and Social Assistance, and Accommodation and Food Services, followed by Government (18.3 percent), and Retail Trade (11.7 percent). Between 2009 and 2011, growth in employment was recorded across all industries in Cameron County, except the Construction and Manufacturing sectors, which experienced declines of 8.6 percent and 6.8 percent per annum, respectively, and the Retail Trade sector, which remained stable. The largest increases were recorded in the Transport and Utilities (3.5 percent per annum) and Fire, Insurance and Real Estate (3.0 percent) sectors.

Table 3 - 8

Non-Farm Employment by Industry - Cameron County (2009-2011)				
	2009	2010	2011	CAGR* 2009-2011
<b>Construction</b>	8,985	8,059	7,513	(8.6%)
% of Total	5.3%	4.7%	4.4%	
<b>FIRE**</b>	11,554	11,728	12,250	3.0%
% of Total	6.8%	6.9%	7.1%	
<b>Government</b>	30,736	31,844	31,639	1.5%
% of Total	18.2%	18.7%	18.3%	
<b>Manufacturing</b>	7,021	6,219	6,095	(6.8%)
% of Total	4.1%	3.6%	3.5%	
<b>Retail Trade</b>	20,275	19,808	20,259	(0.0%)
% of Total	12.0%	11.6%	11.7%	
<b>Services</b>	77,535	79,269	80,494	1.9%
% of Total	45.8%	46.5%	46.7%	
<b>Transport &amp; Utilities</b>	6,848	7,166	7,333	3.5%
% of Total	4.0%	4.2%	4.3%	
<b>TOTAL</b>	<b>169,198</b>	<b>170,644</b>	<b>172,514</b>	<b>1.0%</b>

\* Compounded Annual Growth Rate  
 \*\* Finance, Insurance & Real Estate  
 Source: BEA, Johnson Consulting

## UNEMPLOYMENT

The following table shows the annual unemployment rates for Cameron County, relative to Texas and the U.S., for the period of 2000-2012 (note that unemployment data is not available at the city level for cities with a population of less than 25,000 people).

9-55



Table 3 - 9

	Unemployment Rate - Cameron County (2000-2012)					
	Cameron County		Texas		U.S.	
	Rate	Change	Rate	Change	Rate	Change
2000	7.0%	-	4.4%	-	4.0%	-
2001	7.9%	0.9	5.0%	0.6	4.7%	0.7
2002	9.0%	1.1	6.4%	1.4	5.8%	1.1
2003	9.5%	0.5	6.7%	0.3	6.0%	0.2
2004	8.8%	(0.7)	6.0%	(0.7)	5.5%	(0.5)
2005	7.6%	(1.2)	5.4%	(0.8)	5.1%	(0.4)
2006	6.6%	(1.0)	4.9%	(0.5)	4.6%	(0.5)
2007	6.0%	(0.6)	4.4%	(0.5)	4.6%	0.0
2008	6.8%	0.8	4.9%	0.5	5.8%	1.2
2009	9.6%	2.8	7.5%	2.6	9.3%	3.5
2010	11.3%	1.7	8.2%	0.7	9.6%	0.3
2011	11.8%	0.5	7.9%	(0.3)	8.9%	(0.7)
2012	10.7%	(1.1)	6.8%	(1.1)	8.1%	(0.8)

Source: Bureau of Labor Statistics, Johnson Consulting

Between 2000 and 2012 the unemployment rate in Cameron County has consistently remained above the State and national averages. In 2012, the unemployment rate in Cameron County was 10.7 percent, which was substantially higher than that recorded for Texas (6.8 percent), as well as the U.S. (8.1 percent).

### HOUSEHOLD INCOME

In 2012 the median household income in the City of South Padre Island was \$55,701 per annum, which was significantly higher than Cameron County (\$33,459) and slightly higher than the State (\$51,093) and national (\$53,535) medians. Between 2000 and 2012, the median household income in the City increased at an average annual rate of 1.7 percent, which was slightly lower than the rates of growth recorded across Cameron County (2.0 percent per annum), Texas (2.1 percent), and the U.S. (2.0 percent).

9-56



**Table 3 - 10**

Median Household Income - City of South Padre Island (2000-2017)					
	2000	2012	2017	CAGR* 2000-2012	CAGR* 2012-2017
U.S.	\$42,253	\$53,535	\$60,898	2.0%	2.2%
Texas	\$39,928	\$51,093	\$56,463	2.1%	2.1%
Cameron County	\$26,236	\$33,459	\$37,054	2.0%	2.1%
City of South Padre Island	\$45,468	\$55,701	\$57,743	1.7%	1.4%

\* Compounded Annual Growth Rate

Source: Demographics Now, Johnson Consulting

Going forward, growth in median household incomes in the City of South Padre Island is expected to slow slightly, relative to 2000-2012 (1.4 percent between 2012 and 2017), with a projected median household income of \$57,743 in 2017. This figure is lower than the national forecast (\$60,898 per annum), generally in line with the projected median household income in Texas (\$56,463), and substantially higher than the forecast for Cameron County (\$37,054).

### CORPORATE PRESENCE

A strong corporate and business presence can be an important factor in the success of a public assembly facility, because local businesses can attract residents to an area, provide disposable income, and support facilities through donations, advertising, and their requirement for event space. The following table shows the largest public and private employers throughout the City of South Padre Island. As shown, the City's largest employers are concentrated within the Accommodation and Food Services industries, with the largest single employer being Schlitterbahn Beach Resort (354 employees).

9-57





Table 3 - 11

Major Employers - South Padre Island (2012)		
Company	Industry	Employees
Schlitterbahn Beach Water Park	Arts, Entertainment, and Recreation	354
City of South Padre Island	Government	250
Pearl Beach Resort	Accommodation and Food Services	242
Isle Grand Resort	Accommodation and Food Services	207
Blackbeard's Restaurant	Accommodation and Food Services	176
Hilton Garden Inn	Accommodation and Food Services	150
Louie's Backyard	Accommodation and Food Services	130
La Quinta Inn and Suites	Accommodation and Food Services	120
Sea Ranch Enterprises (includes Pier 19)	Accommodation and Food Services	120
La Coupa Inn	Accommodation and Food Services	110

*Source: South Padre Island Economic Development Corporation, Johnson Consulting*

## UNIVERSITY AND COLLEGE PRESENCE

Although South Padre Island is not home to any higher education institutions, it is within driving distance of three colleges:

- University of Texas at Brownsville (UTB) and Texas Southmost College (TSC):** Located in Brownsville, Texas, UTB and TSC is a publicly-supported higher education institution offering certificates and associate, bachelor's, and graduate degrees in Liberal Arts, the Sciences, and Professional Programs. In 2012, enrollment at UTB and TSC totaled 6,212 full-time and 6,807 part-time students.
- University of Texas Pan-American (UTPA):** UTPA is a publicly-supported higher education institution located in Edinburg, Texas. It offers undergraduate and graduate degree programs, with a 2011 enrollment of 16,631 undergraduate and 2,403 graduate students. UTPA's Coastal Studies Laboratory is located in Isla Blanca Park on South Padre Island. The Coastal Studies Laboratory focuses on research of coastal ecosystems of southern Texas and northern Mexico.
- Texas State Technical College (TSTC):** The TSTC System includes four colleges, including a campus located in Harlingen, Texas, with a 2012 enrollment of 5,853 students. TSTC is the only publicly-supported technical college system in Texas. It offers associate degrees and certificates in many areas,



including Agriculture, Food & Natural Resources, Health Sciences, Hospitality & Tourism, Information Technology, Manufacturing, Transportation, and Distribution & Logistics.

## ACCESSIBILITY

South Padre Island is a barrier island, which limits its connectivity with mainland Texas to State Route 100, via the Queen Isabella Memorial Causeway. However, there are a variety of transportation options to access South Padre Island:

- **Airports:** Three airports service the South Padre Island area:
  - Brownsville South Padre Island International Airport (BRO), which is situated approximately 20 miles (35-minute drive time) southwest of South Padre Island. BRO is a city-owned, public-use airport. AeroMexico, American Airlines and United Airlines provide regular passenger service into BRO.
  - Valley International Airport (IIRL) is located approximately 30 miles (1-hour drive time) west of South Padre Island. HRL is operated by the City of Harlingen. Southwest Airlines, SunCountry Airlines and United Airlines provide regular passenger service into HRL.
  - McAllen International Airport (MFE), which is located 75 miles (1.5- hours drive time) west of South Padre Island offers services operated by Aeromar, Allegiant Air, American Airlines, and United Airlines. MFE is a public-use airport, operated by the City of McAllen, Texas.
- **Road:** South Padre Island is connected to mainland Texas via Texas State Route 100, which continues west to Harlingen and Brownsville where it meets U.S. Route 77/83. Texas State Route 48 also links to Texas State Route 100 near the City of Port Isabel.
- **Buses:** South Padre Island offers a free shuttle bus system -“The Wave” - which services visitors coming in through the City of Port Isabel, as well as visitors across South Padre Island. “The Wave” operates regular daily services between 7:00 AM and 9:00 PM.

## TOURISM

With over five million visitors annually, including an estimated 50,000 every March for the college spring break season, tourism is a key driver of the City of South Padre Island’s economy. Seasonality of visitation to South Padre Island generally mirrors trends throughout Texas and the U.S., with peak season being from September through December. South Padre Island also experiences high levels of visitation during late Winter and early Spring.

The following table provides a list of events held in South Padre Island in 2012.

9-59



**Table 3 - 12**

Special Events - South Padre Island (2012)	
Month	Event
January	South Padre Island Polar Bear DIP
	Longest Causeway Run & Wellness Walk
	South Padre Island Kite Fest
February	Winter Texan Snowbird Extravaganza
	South Padre Island Chill Expo (S.P.I.C.E.)
	South Padre Island Chamber Surf Fishing Tournament
	Winter Texan Adopt-A-Beach Clean-up
	Isle Ditter Dog
	Surfrider Adopt-A-Beach Clean-up
	Laguna Madre Art League Show
March	Heat Wave Car & Audio Show
	Spring Break PSI - Texas Week
April	Beach-N-Biker Fest
	South Padre Island Splash
	Texas Adopt-A-Beach Clean-up
	Texas Gulf Surfing Association (TGSA) Surfing Championship
May	South Padre Island Kiteboarding Round-up
	Pedal to Padre
	Turtle Days
	Memorial Day Fireworks Over the Bay
July	4th of July Fireworks Over the Bay
	Beachcomber's Art Show
August	Texas International Fish Tournament (TIFT)
	Ladies Kingfish Tournament (LKT)
September	South Padre Island Beach Volleyball Tournament
	Labor Day Fireworks Over the Bay
	Texas Adopt-A-Beach Clean-up
	Ruffrider Regatta
	South Padre Island Dive Week
October	South Padre Island Splash
	South Padre Island Bikefest 2012
	25th Annual Sandcastle Days
	Women's Tip-O-Texas Golf Classic
November	Kites, Kids & Kandy Festival
	World Championship Shrimp Cook-off
	Annual Holiday Lighting of the Island
	Division I Men's Basketball Tournament
December	Holiday Lighted Boat Parade
	Island Holiday Street Parade

Source: South Padre Island Chamber of Commerce and Johnson Consulting

9-60



In addition to a number of annual events, the City also offers a variety of recreational activities such as golfing, fishing, and surfing, as well as attractions including the World Birding Center and Schlitterbahn Beach Waterpark. One of the South Padre Island's main attractions is its sandy beaches, which are often named by associations and magazines as being among the nation's best.

### HOTEL INVENTORY

As a resort community, South Padre Island has developed facilities to accommodate visitors, including a strong service industry and a large inventory of hotels and other lodging facilities. The following table shows the City's largest hotel properties (50 or more rooms). As shown, the City's hotel inventory is comprised of almost 2,000 guest rooms and over 31,000 square feet of meeting space, with the largest hotel being the 251-room Pearl South Padre (formerly Sheraton Hotel South Padre Island Beach). The Isla Grand Beach Resort has the largest meeting and conference space offerings of any hotel throughout the City (10,797 square feet).

9-61



**Table 3 - 13**

Inventory of Lodging Facilities (Hotels) South Padre Island (2013)		
Hotel	Guest Rooms	Meeting Space (SF)
Pearl South Padre	251	8,500
Schlitterbahn Beach Resort	221	
Hilton Garden Inn Beach Resort	155	9,163
Travelodge	150	1,176
La Copa Inn & Suites	147	5,394
La Quinta Inn & Suites Beach Resort	147	3,972
Isla Grand Beach Resort	128	10,797
Holiday Inn Express Hotel & Suites	104	1,400
Padre South Hotel	94	-
Suites at Sunchase	91	3,000
The Inn at South Padre	91	588
Comfort Suites South Padre Island	74	600
BeachSide Inn	67	-
Super 8 South Padre Island	66	-
Island Inn	63	-
WindWater Hotel	61	-
Days Inn South Padre Island	57	-
<b>Total</b>	<b>1,967</b>	<b>40,402</b>

Source: South Padre Island Convention and Visitors Bureau, Mpoint, and Johnson Consulting

### REGIONAL FACILITIES

The following table provides an overview of existing meeting and conference facilities throughout the Rio Grand Valley region.

9-62



**Table 3 - 14**

Regional Meetings Facilities - Rio Grande Valley			
Facility	Square Feet	Facility	Square Feet
Brownsville Events Center	14,734	McAllen Convention Center	174,000
Casa de Amistad	13,000	Oil Mill Pavilion	19,000
Casa Del Sol	10,000	Rancho Viejo Resort & Country Club	12,000
Casa Los Ebanos & Los Ebanos Preserve	1,105	Residence Inn by Marriott Brownsville	818
Echo Hotel & Conference Center	6,522	Ringgold Civic Pavillion	9,000
Harlingen Community Center	10,826	South Padre Island Convention Center	45,000
Harlingen Municipal Auditorium	18,286	The University of Texas at Brownsville	12,000
Holiday Inn Brownsville	5,700	Jacob Brown Memorial Center	10,944
Homewood Suites by Hilton Brownsville	630	Sillman Town Hall	1,710
La Sierra Event Center	12,000	Victoria Palms (Suites & Conference Center)	12,000

*Source: Johnson Consulting*

As shown, the largest meeting and event space in the Rio Grande Valley is the McAllen Convention Center, a 174,000 square feet facility with over 60,000 square feet of exhibit hall space. Located in Hidalgo County, McAllen Convention Center is approximately 75 miles (one and half hour drive) from South Padre Island.

### IMPLICATIONS

The City of South Padre Island has many of the key characteristics and requirements necessary to support an expansion to the SPICC. These include steady population growth and expansion, an economy geared towards the accommodation and food services industry, and a limited supply of convention centers and other public assembly facilities in South Padre Island, which means that events are often lost to other cities throughout the region. Like many destination communities, South Padre Island faces challenges in establishing a greater basis for year-round tourism and permanent residents and businesses. An improved and expanded SPICC would further add to the appeal of South Padre Island as a national tourist destination, and a destination for meeting and event planners looking to host their events in an attractive environment with a desirable climate.

9-63



**SECTION IV**

**MEETINGS AND EVENT INDUSTRY TRENDS**



## MEETINGS AND EVENTS INDUSTRY TRENDS

Virtually all categories of meeting activities have experienced rapid worldwide growth since the early 1970s, with moderate downturns and rebounds reflective of national and international economic shifts. Notwithstanding the most recent global recession, the economic efficiency of using tradeshows to sell products, and for the pursuit of education and commerce, has fueled the creation of new events and the growth of existing events, in terms of both size and attendance. Cities throughout the world have responded and are still responding, albeit at a subdued pace, to this demand, along with efforts to bolster trade and development, by supplying millions of square feet of new or renovated exhibition and meeting space in both small and large markets.

In order to understand the long-term market demand for public assembly facilities, an analysis of entertainment, social event, and meeting industry trends is important. This subsection provides a general overview of the types of meeting facilities that exist in the industry, as well as the types of events that are commonly hosted. Also discussed are the general requirements that meeting planners look for in a prospective location, as well as an overview of current and likely future market trends, focusing on the impact of broader economic conditions on the meetings and events industry.

### TYPES OF FACILITIES

Each event type has unique facility needs. Certain events require large amounts of contiguous space, while others require many smaller meeting rooms. Often a single meeting will use many different types of spaces, such as large exhibit halls, banquet facilities, breakout meeting rooms, and theater seating.

As societies mature and become more sophisticated, so too does the meetings market. The diverse nature of the meetings industry, and the characteristics of various event types, necessitates a variety of alternative facilities.

The main types of public assembly facilities are summarized as follows:

- **Hotel and Meeting Room Facilities:** Many markets have developed a multipurpose or small convention or conference center complex within or adjacent to a hotel, as a means of improving the lure of the hotel and subsidizing its operations. These facilities, which have been undertaken in markets of varying sizes, are frequently developed through public-private partnerships whereby the public sector may assemble land, build parking, and fund meeting space components as a way to execute a project. Often the various project elements are developed as a joint project, in terms of timing, but in some markets, the public elements have been built first with the hotel coming later.
- **Conference Centers:** Conference centers provide a specialized combination of meeting spaces, high-tech amenities, and services in support of training and education initiatives. Most conference centers

9-65





are operated in conjunction with a hotel, although some are part of a university and a small number operate as stand-alone venues.

- **Convention Centers:** On a larger scale, convention centers combine the meeting capabilities of a conference center with exhibit space. These facilities are designed to meet the broad needs of the Meetings, Incentive, Convention, and Exhibition (M.I.C.E.) industry and primarily serve as economic development enterprises for the community. Their mission is to bring outside visitors and associated spending into the community, although they may also host large locally oriented consumer events.
- **Exposition Halls:** These facilities focus exclusively on product and consumer shows that require little meeting space. Pure exposition halls generally exist in markets that have other convention and/or meeting venues available or in situations where the private sector has responded to a lack of supply by developing an inexpensive facility. Fairgrounds also offer facilities that are exposition-oriented.
- **Trademarts:** Trademarts or merchandise marts typically combine an exhibit facility, permanent display space that is occupied by businesses under long-term lease agreements, and specialized office space. These facilities provide space for the wholesale distribution of products in specific industries, including furniture, clothing, sporting goods, and computers. These facilities occur in large cities that serve as regional wholesale and marketing centers.
- **Fairgrounds:** Fairgrounds combine a number of assembly and exposition elements on a large campus. Facilities may include one or more exhibition halls, along with arena and meeting hall functions, although little meeting space is usually offered on the property. Typically located away from downtown areas, fairgrounds provide acres of parking for large events.
- **Events Centers:** Events centers, or arenas, are used as multi-purpose facilities to host a wide range of events, from small to mid-size conventions, and trade shows, to sporting events, concerts, and banquets. These facilities typically host many more locally oriented events than dedicated exhibit and ballroom space within convention centers. Events centers also incorporate breakout and meeting rooms, and often have a full commercial kitchen to cater banquet events.

## TYPES OF EVENTS

As outlined above, the events industry is comprised of various different types of events, including:

- **Conventions or Congresses:** These are privately held meetings of professional groups and associations that commonly take place in hotels, convention centers, or civic centers. These meetings attract association members and/or affiliates wishing to meet similar professionals and share ideas.



A convention can consist of a single meeting or a number of concurrent meetings during the event period, and are increasingly featuring exhibits to communicate ideas. These types of conventions are known as “conventions with exhibits.”

The term “convention” is generally used in North America, and “congress” is used in Europe, and sometimes in Asia, to describe the same type of events. However, conventions typically use more exposition space and have a more social nature than congresses, but this distinction is narrowing as congresses are becoming more like North American-style conventions.

Conventions are generally “high-impact” events since attendees normally stay several nights in the host city, generating hotel room nights. In addition to hotel expenditures, attendees purchase other goods and services while in the city such as food and beverage, souvenirs, and transportation that not only contribute to local business but also increase local and state tax revenues.

- **Temporary Expositions and Trade Shows:** These events are designed to bring buyers and sellers of industry-specific products together. Trade shows usually cater to a specific industry, however, multi-industry “trade fairs” also occur. Most trade show events are not open to the public.

Like conventions, trade shows offer a forum for exchanging industry ideas. They differ from conventions, however, because they are more product-and sales-oriented. Tradeshow are exhibit-intensive, and exhibitors prefer column-free, single-story, open-space facilities in which they construct temporary custom booths for product display. Tradeshow typically attract a large number of attendees, who originate from outside the host city but tend to have a shorter average stay than convention attendees.

The event programs run for a period of three to six days, with equal or slightly less time allocated to setting up and tearing down the event booths. Therefore, individual attendees may have less impact on the host city’s economy than a convention attendee.

Temporary exposition events are increasing the number of meetings held during an exhibition in an attempt to educate buyers about products, and as a result, are becoming more like “conventions with exhibits” (see previous point). However, in comparison to more formal conventions with exhibits, temporary expositions tend to maintain higher attendance figures, but a shorter average length of stay for attendees.

The following table displays the most frequent event categories for conventions with exhibits and trade shows.

9-69



**Table 4 - 1**

Top Event Categories - Conventions with Exhibits & Trade Shows		
Aerospace & Aviation	Energy & Mining	Police & Fire Fighters
Agriculture & Farming	Facilities, Engineering & Maintenance	Printing & Graphics
Apparel & Fashion	Food & Beverage	Radio, TV & Cable
Art & Architecture	Forest Products	Religious
Associations	Funeral Industry	Safety & Security
Building & Construction	Government	Sanitation & Waste Management
Business & Finance	Home & Garden Furnishings & Supplies	Science
Chemicals	Libraries	Stores & Store Fittings
Communications	Manufacturing & Industrial	Textiles
Computers & Computer Applications	Medical & Health Care	Transportation
Education	Military	Travel Industry
Electrical & Electronics	Ocean Supplies & Equipment	Veterinary

Source: Red7 Media

- **Assemblies:** These are largely association, fraternal, or religious events that require a large plenary hall, arena, or stadium. Similar to conventions, they are characterized by large numbers of attendees originating from outside the host city.
- **Conferences:** These are smaller convention-type events and are typically held in meeting rooms and ballrooms or in formal conference centers. Like conventions and congresses, they are often sponsored by associations and corporations, and address current issues and information. Attendees and users typically demand high-quality facilities and most originate from out of town.
- **Incentive Meetings:** The corporate market uses incentive meetings as a way to reward employees, combine recreation and business meetings, or to mix employees and clients in a business and recreational setting. Product launches, key account conferences, and award events are all-important aspects of this type of event.
- **Consumer Shows:** These are public, ticketed events featuring exhibitions of merchandise, such as clothing, food, and antiques. These events are typically held in public assembly facilities such as hotels, convention centers, and exposition centers. They normally attract large numbers of attendees, and depending upon the size, location, and type of merchandise being displayed, these shows normally attract primarily local residents.

The following table displays a summary of the most prevalent types of consumer shows.

9-68



Table 4 - 2

Top Event Categories - Consumer Shows		
Antique	Golf	RV & Camping
Art	Health & Beauty	Sewing & Needlework
Auto	Holiday	Sports Goods & Guns
Boat	Home & Garden	Super Sale
Computer	Jewelry & Gem	Toys & Hobbies
Ethnic	Jobs, Career & College	Travel
Film	Motorcycle	Weddings
Flower	Outdoor Sports	Woodworking
Gift & Craft	Pets	

Source: Red7 Media

- **Entertainment Events:** Including performing arts, concerts, sporting events, and circuses that can be accommodated by a variety of facilities. Although entertainment facilities will typically be dedicated to one or more specific uses, multipurpose venues, such as convention centers, can accommodate a large variety of events, especially if they are designed appropriately. Entertainment event promoters require unobstructed space to arrange the performance and to allow attendees to view the show.
- **Permanent Expositions:** Permanent expositions are designed to promote commerce by establishing permanent exhibit areas for manufacturers. Although these facilities cater primarily to businesses, the general public is usually allowed to enter. Show promoters, however, discourage public attendance, as the primary intent of the exhibition is to promote wholesale trade. Permanent expositions use three types of product promotions:
  - **Sample Showcases:** These are small advertising displays of various new products. While company representatives do not staff the permanent facility of the showcase, personnel are usually available to provide buyers with information regarding the companies and their products.
  - **Export Marts:** These are facilities with staffed booths displaying domestic manufactured products. Export marts are typically arranged by industries and are meant to be one-stop-shops for prospective domestic and international buyers. The display areas are typically 200 to 600 square feet in size and are staffed with three to five people. In industries such as fashion, where seasonal sales patterns occur, booths are only staffed during peak sales periods, despite the fact that annual rents are collected for the space.
  - **Import Marts:** Foreign manufacturers use these to display their products to domestic buyers. Like export marts, they are typically arranged by industries, are 200 to 600 square feet in size, and are sometimes staffed (only during buying seasons). Often, trade associations representing mart

9-69



tenants sponsor temporary expositions, thereby creating a regional draw for the mart. If significant exposition space is provided, these events can become the dominant industry event in the country or region.

#### EVENT SPONSORS

The meetings industry includes a wide variety of event types that are sponsored by different types of businesses and organizations, including:

- **Corporations:** Business meetings are an integral part of the meetings industry. They represent the majority of meetings held throughout the world, and topics can be as wide-ranging as the industries themselves. For the purposes of this report, corporate meetings will refer to off-site conferences, sales, and incentive meetings, such as the events that are often held at hotels.
- **Associations:** Trade and business associations represent certain industries and strive to keep members informed about current issues related to their industry. Associations sponsor meetings and conventions to serve this educational and informational purpose, and also assist in marketing efforts by holding trade shows where members can display and sell their products.
- **Educational Institutions:** Universities are increasingly recognizing that more continuing education occurs at meetings, rather than in classroom settings, and are becoming an important player in developing and sponsoring continuing education activities and conferences.
- **Government:** All levels of government hold meetings for the purpose of education, discussion of issues, and policy deliberation. In many countries, governments also create and sponsor trade shows in order to support sectors of the economy.
- **Independent Show Organizers, Incentive Houses, and Publishing Companies:** The meetings industry has grown so large that it now supports a growing number of organizations that specialize in the business of producing meeting events. These businesses may work on behalf of corporations and associations, and handle all aspects of a meeting, from booking attendees to event operations. Many publishing companies have trade show and convention management divisions, while incentive houses not only work for their corporate and association clientele, but may also develop programs and conferences as moneymaking ventures.
- **Social, Military, Education, Religious, Fraternal, and Ethnic (SMERFE) Organizations:** These organizations typically sponsor convention or assembly events that are not always business-related and tend to be geared more towards social networking and discussion of issues.

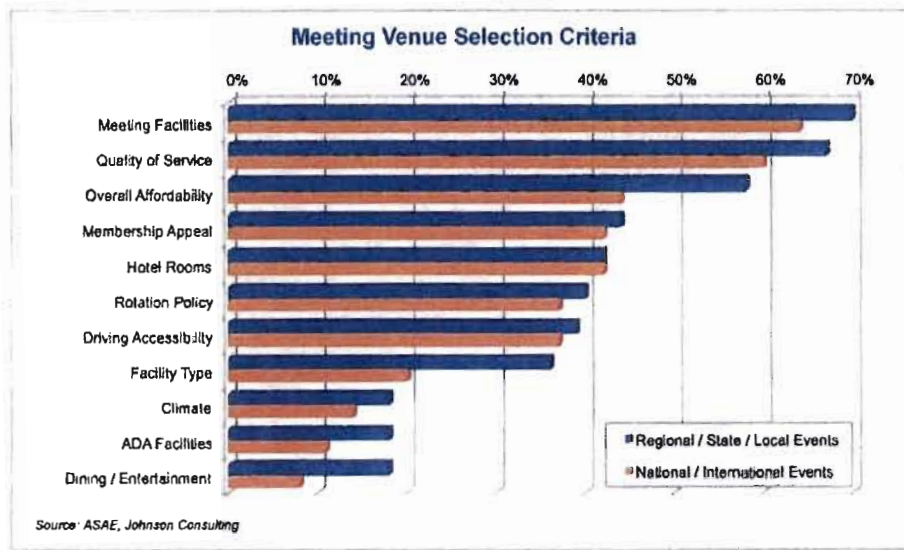
9-70



### MEETING PLANNER SELECTION CRITERIA

The American Society of Association Executives (ASAE), which is a membership organization of more than 22,000 association executives in 50 countries throughout the world, recently surveyed its members regarding their criteria for selecting a convention center destination. These executives are responsible for selecting destination(s) for a variety of events, ranging from small meetings to large exhibitions. The following figure illustrates the average responses of members who placed events in convention centers, including both regional and local events, as well as national and international events.

Figure 4 - 1



The survey respondents gave a high level of importance to the following criteria when selecting a convention center for either a regional, state or local event, or a national or international event:

- Availability and size of meeting facilities,
- Quality of service,
- Overall affordability,
- Membership appeal, and
- Availability of hotel rooms.

9-21



Meeting planners considered climate, ADA facilities, and dining/entertainment options as least important when selecting a venue.

In situations where there are only a limited number of cities with sufficient exhibit space to meet a planner's requirements, data from TradeShow Week, indicates that the most important selection criteria relates to hotel supply. More specifically, the top five criteria when selecting a city, as opposed to a venue, are:

- Hotel room prices and quality (69 percent of respondents);
- Open Dates (66 percent);
- Number of Hotel Rooms and Capacity (60 percent);
- Hotel Block Attrition Rates and Issues (56 percent), and
- Labor Costs and Service Issues (43 percent).

A competitive advantage for cities is gained by having an established and effective tourism and hospitality industry that provides event producers and attendees with high quality experiences and encourages interest in returning for subsequent events and meetings.

#### **IMPACT OF RECENT ECONOMIC CONDITIONS**

A recent survey of event planners, conducted by Red 7 Media, indicates that 75 percent of respondents have changed their site selection process due to the recent recession. Perhaps the most significant, and expected, change is that more than 50 percent of planners are now looking for value locations and lower costs for venues, hotels and services, with 46 percent of respondents stating that they are also now booking smaller hotel blocks.

The top five criteria currently used for selecting a city for an event are:

- Hotel Room Prices (72 percent of respondents);
- Convention Center and Exhibition Hall Size (66 percent);
- Airport Capacity and Airfares (64 percent);
- Hotel Room Availability (60 percent), and
- Availability of Open Dates (57 percent).

9-72



When compared to the Tradeshow Week data discussed previously, it is apparent that hotels continue to play an important role in differentiating cities. Concurrently, the importance of airlift has grown significantly, reflecting restricted travel budgets for many organizations, along with service and capacity cuts by many airlines. Approximately 64 percent of planners who have changed their selection criteria believe that the changes will remain in place for at least the next two years.

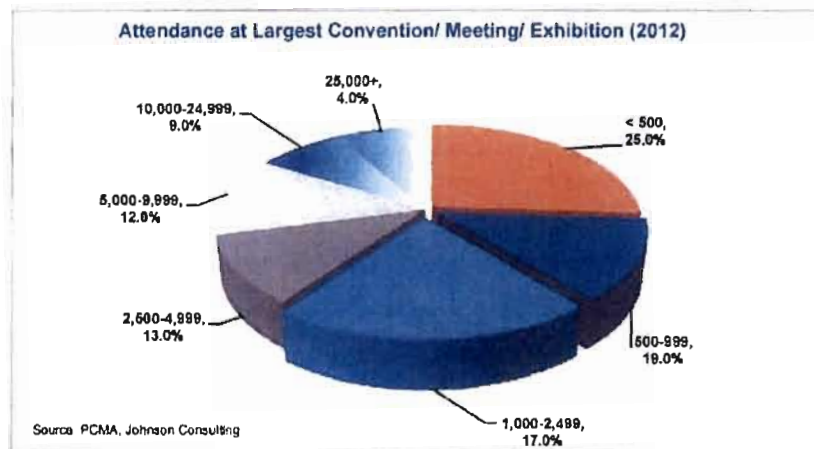
### EVENT ATTRIBUTES

The following analysis of event attributes is based primarily upon data obtained from the Professional Convention Management Association’s (PCMA) 2013 survey.

#### NUMBER OF ATTENDEES

An important element to consider in terms of the appropriate size and scope of meeting facilities is the size distribution of the events it will pursue. Based on the PCMA’s 2013 survey, 39 percent of respondents hosted less than 1,000 persons at their largest convention, meeting or exposition in 2012. The following figure shows the distribution of attendees based on the PCMA’s survey responses.

Figure 4 - 2



Between 2011 and 2012, 42 percent of survey respondents saw an increase in the number of attendees at their largest convention, meeting or exhibition, with average attendance increasing to 5,442 persons per event from 4,164 person per event in 2011, reflecting continued improvements in economic conditions. It is worth noting, however, that attendance is not always negatively impacted by an economic downturn because attendees seek different things from events during periods of economic growth versus periods of decline. More specifically, during a period of economic prosperity, attendees are typically motivated to attend a convention, meeting or exhibition by a desire to gain new industry information and technology that may give them an advantage over their competitors. During periods of economic downturn and recession, attendees

9-73



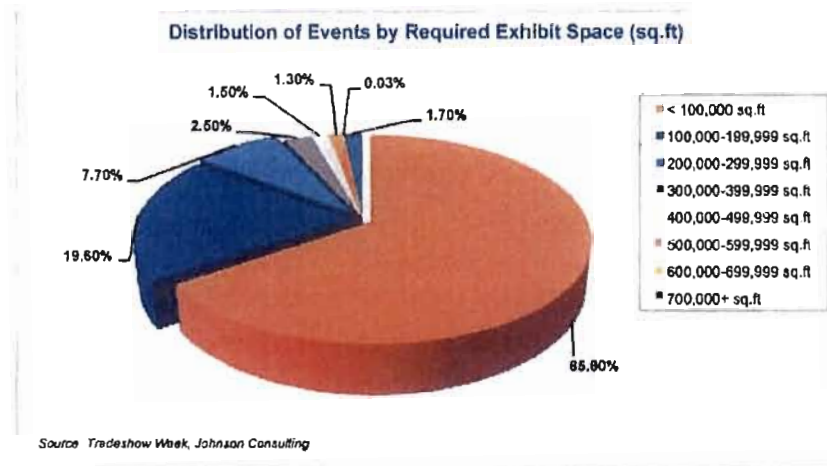


are motivated by a desire to understand what is happening in their market and stay abreast of the latest opportunities and challenges facing their industry. This means that key personnel will continue to attend what they consider to be their industry’s most important conventions, trade shows and meetings, even during periods of economic decline. In 2013, more than half of PCMA survey respondents (52 percent) expect attendance to remain the same, while 36 percent expect attendance at their events to increase.

**EVENT SPACE REQUIREMENTS**

The following figure highlights the distribution of shows by required exhibit space. As shown, the majority of events (nearly 66 percent) utilize less than 100,000 square feet of space.

Figure 4 - 3

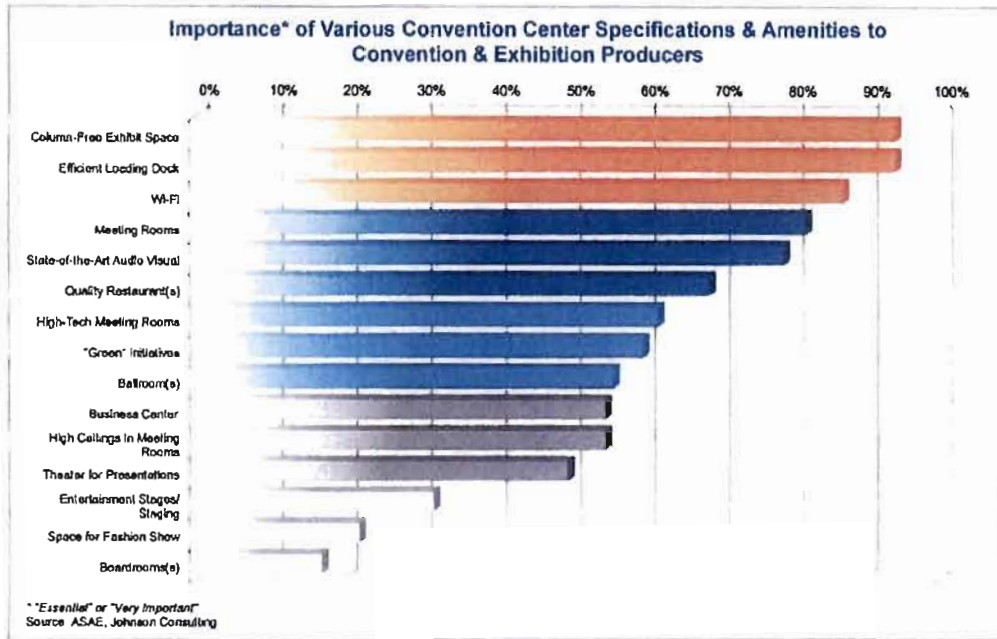


The following figure presents the importance of various specifications and amenities of event space to convention and exhibition producers based upon data from a recent Red 7 Media study. As shown, the most important factors relate to column-free exhibit space (94 percent of respondents), efficient loading dock facilities (94 percent), Wi-Fi (87 percent), meeting rooms (82 percent), state-of-the-art audio-visual capabilities (79 percent), and quality restaurants (69 percent).

9-74



Figure 4 - 4



**SEASONALITY**

Meetings occur throughout the year. However, just as the number of people taking vacations displays distinct seasonal patterns, so does the level of meeting activity vary from month-to-month. Since 2000, the first and fourth quarters have generally seen the most stable growth. Second and third quarters saw contraction during the beginning of the decade but growth in the past several years, with demand fluctuating much more during the second and third quarters as opposed to the first and fourth.

**LENGTH**

The average length of events recorded by the Union of International Associates (UIA) is four days. The increasing trend in meeting events is to concentrate activities into a shorter period of time. However, the UIA's criterion of a minimum of three days causes its data to exclude a growing number of shorter meeting events from its analysis.

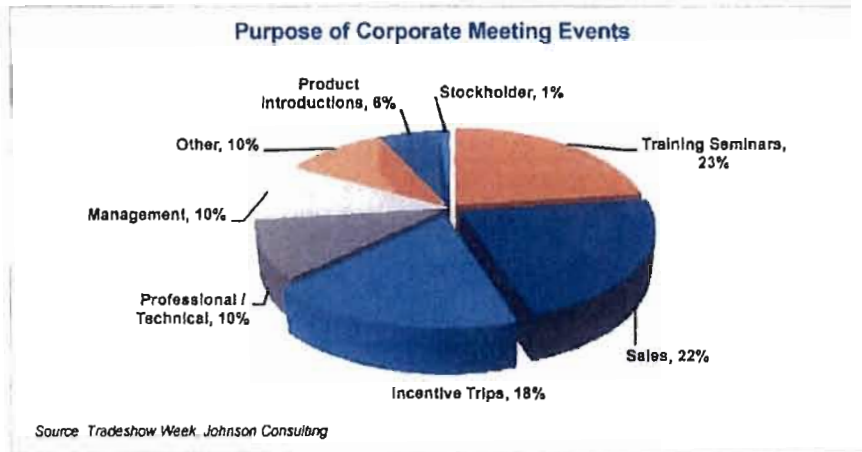
**PURPOSE OF EVENTS**

Corporate activity is responsible for a large share of overall meeting events, with demand often being generated from the local region, although cities and regions that are particularly attractive as destinations can attract meeting attendees from a much broader area. The following figure displays the distribution of corporate meeting types by purpose of meeting.

9-75



Figure 4 - 5



Training seminars, sales meetings, and incentive trips account for the largest share of overall meeting attendees. As shown, the meeting industry is diversified, with no single meeting type accounting for over 25 percent of overall attendees, and seven distinct categories of meetings all contributing significant volumes of attendees. This diversification helps to stabilize overall event demand, as the demand from each individual sub-sector of meeting events ebbs and flows with changes in business cycles and technology.

Overlaying and adding to this is the university training and conference sectors. There are hundreds of conference centers internationally that are affiliated with four year and community college institutions. They host some of the above events, but also create a huge volume of business in their own right.

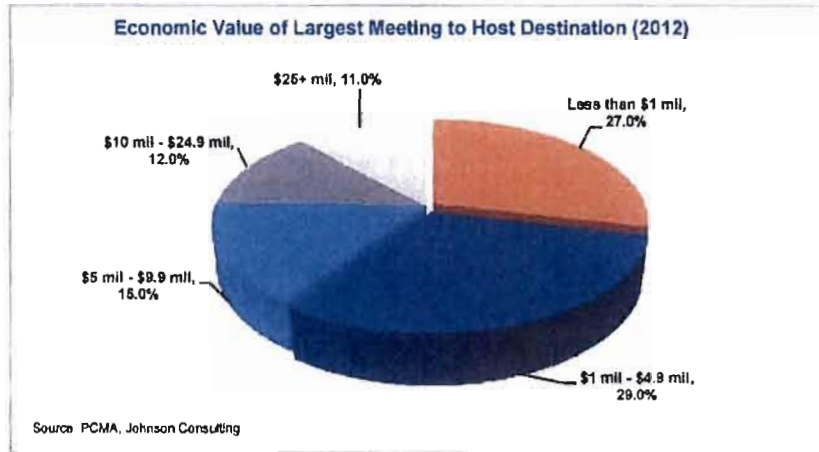
**ECONOMIC IMPACT**

The PCMA’s 2013 survey indicates that the average economic impact of respondents’ largest convention, meeting or exposition was \$3.8 million to the host destination in 2102, up from \$3.4 million in 2011. The following figure shows the economic value of survey respondents’ meetings to host communities in 2012.

9-76



Figure 4 - 6



Generally, association conventions generate the greatest economic impact, reflecting high levels of attendance and associated hotel, restaurant, retail and transportation spending. Exhibitors and corporate sponsors also contribute significantly to the overall impact of an event.

The following figure shows the 'Convention and Meetings Eco-System' as defined by Tradeshow Week, which identifies the activities that attendees will typically engage in outside of the convention center and hotel.

9-97

Figure 4 - 7



Source: TradeShow Week, Red 7 Media, Johnson Consulting

## MARKET CONDITIONS

### RECENT TRENDS

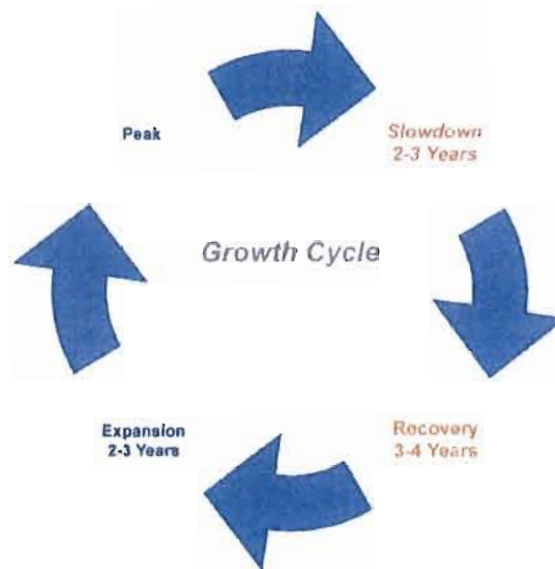
As a whole, the meeting industry has experienced sporadic growth in the past ten years, dipping slightly in the early 2000's, then experiencing a significant period of growth followed by another wave of decline over recent years, reflecting broader economic conditions and the negative publicity associated with hosting meetings in upscale or resort destinations.

The impact of the recession on the global meetings industry was widespread - new hotel and meeting facility construction was delayed, and in many cases abandoned, corporations and associations dramatically reduced their meetings and events budgets, attendance levels fell sharply, and negative perceptions of the value of face-to-face meetings prevailed across governments, media and the general public.

Conditions in North America's convention and meetings industry generally remained flat through 2011, in line with the broader economy, however 2012 saw the transition of the industry towards recovery. The following figure shows the typical recovery and growth cycle experienced in the convention and meetings industry.

9-18

Figure 4 - 8



Source: Red 7 Media, Johnson Consulting

While new construction in the global convention center market remains subdued, some new development is beginning to emerge and renovations are increasing, with the recent AIPC survey revealing that 60 percent of respondents having a new building or expansion project currently underway or in the planning stages. In North America, 59 percent of survey respondents are currently considering an expansion, refurbishment or development project. Client demand and competitive pressure, including increasing investment by hotels in properties with quality exhibition and meeting space, is driving development in the industry.

#### OUTLOOK

Key indicators of improvement in the industry include:

- **Consumer spending:** 70 percent of business events serve markets in which consumers ultimately purchase the products and services.
- **Attendance vs. Exhibitors:** Attendance is continuing to perform better than exhibitor participation, which is a good sign. In 2012, PCMA data indicates that attendance increased by 3.7 percent over 2011, with exhibitor participation increasing at a slower rate of 2.5 percent.
- **Budget:** Increased by 2.3 percent in 2012, according to PCMA data, compared to a 0.8 percent increase in 2011.

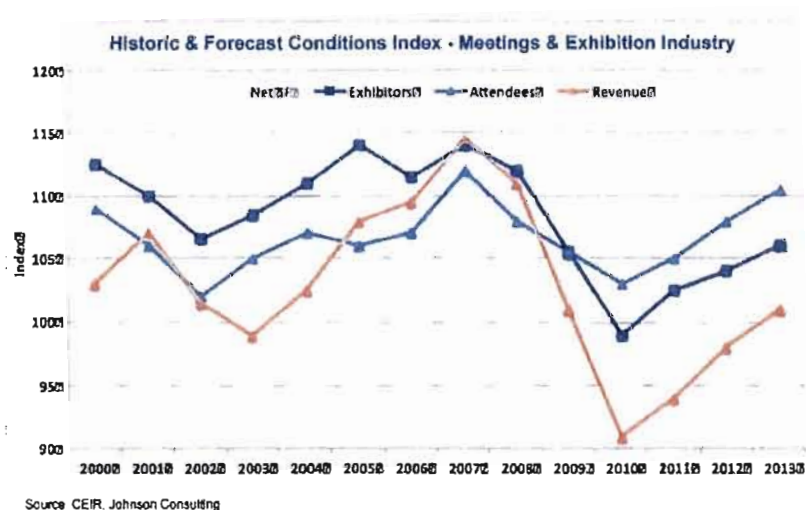
9-79



- **Hotel rates:** Revenue per Available Room (RevPAR) increased in 2012, driven initially by a surge in demand. Smith Travel Research (STR) data indicates that in the later part of 2012, continued revenue growth was influenced by increased rates, as opposed to occupancy increases, with moderate rate increases expected to continue throughout 2013.
- **Corporate events market:** There is potentially significant pent-up demand, as 50 percent of major global convention center managers consider meetings to be the second strongest sector, after associations, for near-term growth. PCMA survey responses indicate that 22 percent of corporate meeting planners expect their total number events to increase in 2013, while almost three-quarters of respondents (72 percent) expecting their number of meetings to remain the same. A key issue identified by PCMA respondents relates to a negative perception of corporate events being too expensive.

The following figure shows recent and forecast trends in the meetings and exhibition industry, based on the Center for Exhibition Industry Research (CEIR) 2010 Index Report. The Index considers utilization (net square footage), number of exhibitors, number of attendees, and revenue and shows positive momentum beginning in mid-2009 and increasing through 2013 (the end of the forecast period).

Figure 4 - 9



The continued emergence of positive indicators within the market, along with improvement in the broader economy, is driving a recovery in North America’s convention and meetings market. Industry forecasts indicate that the market will return to pre-recession levels by 2015.

4-80



## SUMMARY

There are literally millions of conventions, tradeshows, and meetings happening annually throughout North America and around the world. Although 2011 was a flat year and there may have been a slight structural change in meeting formats, and hence volume, the convention market saw signs of stabilization since the downturn in 2008-2009. In 2012 the market showed increased momentum, with the majority of meeting planners and event organizers maintaining or increasing event levels and anticipating event attendance to remain consistent or improve going forward. Furthermore, the rationale for meetings and associations still exists and will continue to do so.





**SECTION V**  
INDICATED FACILITIES ANALYSIS

9-82



## INDICATED FACILITIES ANALYSIS

In order to understand the market opportunity for an expansion to South Padre Island Convention Centre (SPICC) this section presents case study profiles of a set of analogue and comparable facilities, including an overview of the existing SPICC. The key operating characteristics of these facilities are provided in the following profiles, and include:

- Size and character of facility program spaces.
- Recent and/ or planned expansions.
- A demand and financial profile, including the number and types of events and operating revenues and expenses, where available.

Information about event demand and the financial performance of indicated facilities provides insight into the general parameters within which an expanded SPICC can reasonably expect to operate.

The following table summarizes the key attributes of the facilities identified as part of this analysis.



Table 5 - 1

Key Characteristics of Comparable Facilities and Markets									
Location	South Padre Island, TX	Madison, WI	Pueblo, CO	Hattiesburg, MS	Fort Wayne, IN	Coralville, IA	St. Charles, MO	San Marcos, TX	Bellevue, WA
Metropolitan Area	Brownsville-Harlingen	Madison	Pueblo	Hattiesburg	Fort Wayne	Jones City	St. Louis	Austin-Round Rock	Seattle-Tacoma-Bellevue
<b>Demographic Characteristics (2012)</b>									
Metropolitan Area Population	420,312	583,124	161,575	147,489	422,126	156,873	2,823,255	1,830,020	3,547,333
Median Household Income	\$32,459	\$83,256	\$42,624	\$39,009	\$52,772	\$52,775	\$54,402	\$58,694	\$57,910
<b>Hotel</b>									
# Guest Rooms	-	-	Courtyard 183 rooms	-	Hilton 248 rooms Courtyard 250 rooms	Marriott 286 rooms	Embassy Suites 295 rooms	Embassy Suites 202 rooms	-
<b>Exhibit Space (SF)</b>									
Exhibit Space	Existing 22,500 Proposed 40,500	37,200	15,200	14,755	48,480	29,595	27,600	-	36,000
Ballroom	Proposed 10,000	20,364	-	-	15,974	21,910	22,225	36,000	-
Meeting Room(s)	Existing 11,692 Proposed 11,692	5,200	4,900	7,936	9,819	5,168	7,024	4,000	13,390
Other	Existing Theatre (2,633 SF)	21,540 SF 50,590 SF (Outdoor Terrace)	Pavilion (2,990 SF)	2 Outdoor Spaces	Gallery (8,819 SF)	-	-	-	-
<b>Total Exhibit Space (SF)</b>		<b>84,270</b>	<b>24,090</b>	<b>32,691</b>	<b>75,353</b>	<b>54,874</b>	<b>58,849</b>	<b>40,000</b>	<b>49,390</b>
<b>Event and Attendance</b>									
# Events (per annum)	Existing 60 Proposed See Projections	630	463	841	400	15*	311	1,015	301
Total Attendance (per annum)	Existing 65,975 Proposed See Projections	221,301	49,360	227,000	N/A	18,000	271,817	98,000	146,667
<b>Revenue and Expenses</b>									
Net Income (Loss) (\$'000s) - Most Recent Year	Existing \$507,835 Proposed See Projections	(\$2,064,133)	(\$991,568)	(\$1,221,278)	(\$200,000)	(\$3,507,730)	\$173,658	N/A	(\$784,420)
<b>Commercial Surroundings</b>									
# Hotel Rooms Citywide	2,080	5,874	1,377	2,013	3,358	2,015	1,823	1,040	4,429
# Hotels within 1 mile of Facility	6	9	2	11	2	8	8	5	15
# Hotel Rooms within 1 mile of Facility	692	1,571	263	1,054	494	1,115	1,258	289	3,208
Air Service	3 Brownsville South Padre Island International Airport (BRO) Valley International Airport (HRL) and McAllen International Airport (MFE)	1 Dane County Regional Airport (MSN)	2 Pueblo Memorial Airport (PUB) and Colorado Springs Airport (COS)	1 Hattiesburg - Laurel Regional Airport (PIB)	1 Fort Wayne International Airport (FWA)	2: Eastern Iowa Airport (CID) and Great City International Airport (MLU)	1 Lambert-St. Louis International Airport (STL)	2 Austin-Bergstrom International Airport (AUS) and San Antonio International Airport (SAT)	1 Seattle-Tacoma International Airport (SEA)
Annual Passengers†	BRO 85,244 HRL 359,165 MFE 372,706	741,365	PUB 22,470 COS 828,516	10,095	272,796	CID 431,874 MLU 412,470	5,159,090	AUS 4,436,881 SAT 3,992,304	15,971,876
Convention and Visitor Bureau Budget	\$4,771,891	\$3,870,000	\$1,486,306**	\$2,969,804	\$1,500,000	\$335,000	\$2,806,189	\$1,013,650	\$200,921***

\* Only related to conventions/conferences - many other social events are held at the facility.  
 \*\* Reflects the budget of the Greater Pueblo Chamber of Commerce, who is the primary sponsor and solicitor of Pueblo for conventions.  
 \*\*\* This program is in development stages, thus is lower than comparable organizations.  
 † Enroute arrival and departure passengers.  
 Source: Various Facilities Demographics from Johnson Consulting

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**EXISTING SOUTH PADRE ISLAND CONVENTION CENTRE SOUTH PADRE ISLAND, TEXAS**

**FACILITIES:** As previously noted, the existing South Padre Island Convention Centre (SPICC) comprises 22,500 square feet of exhibit space and 11,692 square feet of meeting space. The following figure provides a breakdown of existing space at the SPICC.

**Table 5 - 2**

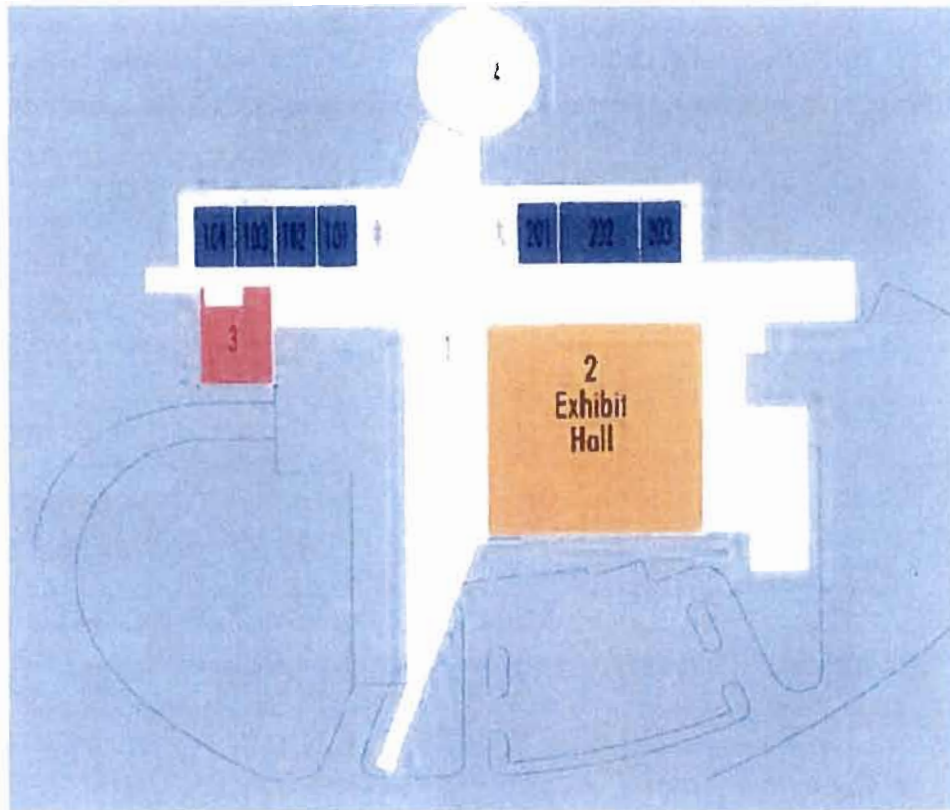
South Padre Island Convention Centre Summary of Exhibit and Meeting Space				
<b>Exhibit Halls</b>				
Exhibit Hall	-	22,500	2,200	1,552
Subtotal Exhibit Hall SF		22,500		
<b>Meeting Rooms</b>				
Number of Rooms	9	-	-	-
Smallest Room	302	-	50	21
Largest Room	-	2,165	250	125
Subtotal Meeting Room SF		9,059		
<b>Other</b>				
Theater	-	2,633	230	150
Subtotal Theater SF		2,633		
<b>Total</b>		<b>34,192</b>		

Source: South Padre Island Convention Centre, Johnson Consulting

The following figure provides a pictorial overview of facilities at the SPICC.

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Figure 5 - 1



**DEMAND SCHEDULE:** Between FY 2004 and 2012, SPICC hosted 750 events, attracting in excess of 564,000 attendees. During this period, the number of events held at SPICC on an annual basis ranged from a high of 112 events in 2007 to a low of 56 events in 2004, with an average of 83 events held at the facility each year. In 2008, Hurricane Dolly caused damage across the City, including SPICC. No events were held in August and September 2008 because of repairs. Since Hurricane Dolly the total number of events held at the SPICC has continued to steadily decline. In its most recent operating year (FY 2012), SPICC held 66 events.

While there have been fewer events held at the SPICC in recent years, the total number of attendees has remained relatively steady. In FY 2010, the number of attendees peaked at 78,500 and in its most recent full operating year (2012), the number of attendees was nearly 66,000. These attendance figures are higher than the nine-year average of 62,682 attendees.

The following table summarizes the demand schedule for SPICC during FY 2004-2012.

9-86



**Table 5 - 3**

South Padre Island Convention Centre Demand Schedule (FY 2004 - FY 2012)										
Event Type	2004	2005	2006	2007	2008	2009	2010	2011	2012	Total
Conventions	23	33	30	37	34	37	23	25	22	264
Meetings	0	25	33	34	24	24	13	0	6	159
Box Office	2	2	1	3	5	2	0	0	0	15
Trade Shows	6	7	8	4	6	5	2	1	3	42
Functions	0	1	0	0	0	0	0	0	0	1
Special Events	13	12	12	18	3	3	28	21	22	132
Sports	12	15	19	16	13	20	17	12	13	137
<b>Total Events</b>	<b>56</b>	<b>95</b>	<b>103</b>	<b>112</b>	<b>85</b>	<b>91</b>	<b>83</b>	<b>59</b>	<b>64</b>	<b>750</b>
<b>Total Attendance</b>	<b>58,525</b>	<b>69,575</b>	<b>67,850</b>	<b>61,760</b>	<b>50,550</b>	<b>56,200</b>	<b>78,500</b>	<b>55,200</b>	<b>65,975</b>	<b>564,135</b>

Source: SPICC, Johnson Consulting

As shown, the predominant event type held at SPICC is Conventions, followed by Meetings, Sports, and Special Events. In 2012, SPICC hosted 22 Conventions, which was substantially lower than the average recorded between FY 2004 and FY 2011, when the facility hosted 30 Conventions annually. Similarly to Conventions, the number of Meetings at SPICC has declined in recent years with no Meetings in FY 2011 and only 6 in FY 2012. In contrast, Special Events increased between FY 2010 and FY 2012, with over 20 special events held in each of the three years. The volume of Functions and Sports events has remained steady throughout the period.

The following table lists SPICC's preliminary demand schedule for FY 2013-FY2015. SPICC's future bookings reflect the predominance of Conventions as its primary event type, with 23 Conventions scheduled between FY 2013 and FY 2015. Special Events and Sports also represent a large proportion of future bookings, with 11 and 8 events scheduled for FY 2013, respectively.

9-87



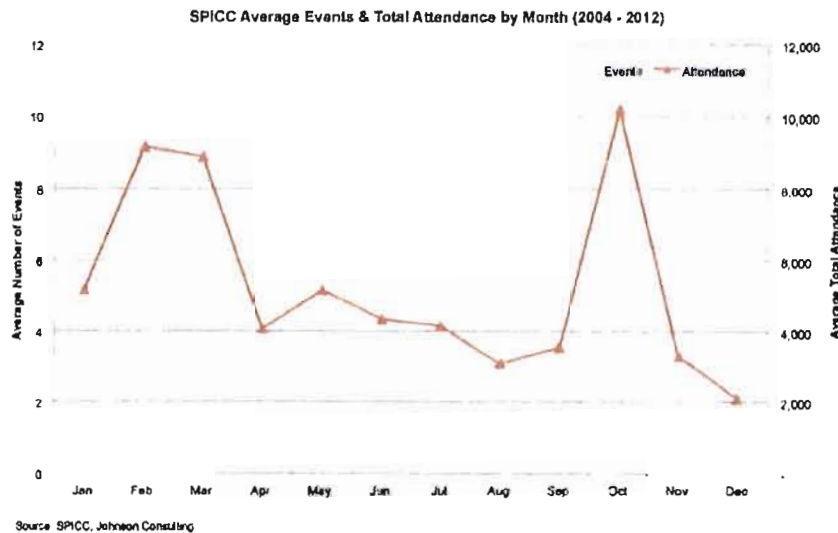
Table 5 - 4

South Padre Island Convention Centre Current Demand Schedule (FY 2013 - FY 2015)				
Event Type	2013	2014	2015	Total
Conventions	16	4	3	23
Meetings	1	0	0	1
Box Office	0	0	0	0
Trade Shows	3	0	0	3
Functions	0	0	0	0
Special Events	11	2	2	15
Sports	8	3	3	14
<b>Total Events</b>	<b>39</b>	<b>9</b>	<b>8</b>	<b>56</b>
<b>Total Attendance</b>	<b>39,880</b>	<b>5,200</b>	<b>4,800</b>	<b>49,880</b>

Source: SPICC, Johnson Consulting

SPICC’s demand schedule also shows seasonal variations. The following figure shows the average number of events and attendance by month for FY 2004 through FY 2012. On average, February represents the busiest month in terms of number of events held (average of 10.5 events), while October represents the busiest month in terms of attendees (over 10,200 attendees). The mid- to late-summer months (July, August, and September), as well as late to early winter months (November and December), have a significantly smaller volume of events and attendees compare to the rest of the year.

Figure 5 - 2



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**REVENUE & EXPENSES:** SPICC’s revenues and expenditures are included for within the City of South Padre Island’s Hotel/ Motel Fund and Convention Center Fund. The following table shows a summary of revenue and expenses associated with the two funds for FY 2011-12.

**Table 5 - 5**

City of South Padre Island - Hotel/ Motel Fund and Convention Center Fund (FY 2011-12)		
	Hotel/ Motel Fund	Convention Centre Fund
<b>Revenue</b>		
Convention Center Revenue	\$34,301	\$193,028
Non-Property Taxes	4,106,114	2,060,880
Fees and Services	17,421	22,118
Intergovernmental	0	8,120
Miscellaneous	931	0
<b>Total Revenue</b>	<b>\$4,158,767</b>	<b>\$2,284,147</b>
<b>Expenses</b>		
Convention Center	\$0	\$1,776,209
Visitors Bureau	327,162	0
Sales & Administration	2,665,424	0
Events Marketing	477,372	0
<b>Total Expenses</b>	<b>\$ 3,469,958</b>	<b>\$ 1,776,209</b>
<b>Net Income (Deficit)</b>	<b>\$ 688,809</b>	<b>\$ 507,938</b>

*Source: City of South Padre Island, Johnson Consulting*

As shown, the City’s Hotel/ Motel Tax Fund recorded \$4.2 million in revenues in FY 2011-12, of which \$34,301 related to SPICC revenue. During the same period, the Hotel/ Motel Tax Fund incurred \$3.5 million in expenditures, resulting in a net income of \$688,809. The City’s Convention Centre Fund recorded \$2.3 million in revenues, and incurred \$1.8 million in expenditures, resulting in a net income of \$507,938.

The following table provides a detailed breakdown of the Convention Centre Fund revenues between FY 2009-10 through FY 2011-12.

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**Table 5 - 6**

<b>SPICC - Convention Center Fund</b>			
	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
<b>Revenue</b>			
<b>Convention Center Revenue</b>			
Rental Fees	\$185,778	\$131,712	\$174,075
Concession Commissions	82,275	85,587	2,539
Catering Commissions	9,779	17,536	13,821
Equipment Rental	6,351	13,032	1,949
Wi-Fi Rental	400	0	0
Ticket sales	660	0	0
Event Electric Fees	2,549	1,909	645
<b>Sub-Total Convention Center Revenue</b>	<b>\$267,792</b>	<b>\$249,777</b>	<b>\$193,028</b>
<b>Non-Property Taxes</b>			
Hotel/ Motel Occupancy Tax	\$896,069	\$1,795,119	\$2,049,804
Penalties	9,613	8,401	10,935
Interest	837	124	677
Refund Overpaid Taxes	(635)	(159)	(536)
<b>Sub-Total Non-Property Taxes Revenue</b>	<b>\$905,884</b>	<b>\$1,803,484</b>	<b>\$2,060,880</b>
<b>Intergovernmental</b>			
Grant Revenue	\$0	\$0	\$22,118
<b>Sub-Total Intergovernmental Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,118</b>
<b>Miscellaneous</b>			
Interest Revenue	\$6,445	\$15,605	\$4,824
Miscellaneous Revenue	11,301	8,823	3,297
<b>Sub-Total Miscellaneous Revenue</b>	<b>\$17,745</b>	<b>\$24,428</b>	<b>\$8,120</b>
<b>Other Financing Sources</b>			
Bond Proceeds	\$830,000	\$0	\$0
<b>Sub-Total Other Financing Sources Revenue</b>	<b>\$830,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenue</b>	<b>\$2,021,421</b>	<b>\$2,077,689</b>	<b>\$2,284,147</b>

Source: City of South Padre Island, Johnson Consulting

As shown, SPICC operations achieved \$193,028 in revenues in FY 2011-12, representing a steady decline since 2009-10. Operations are subsidized by Hotel/ Motel Occupancy Tax revenues, which amounted to \$2.0 million in FY 2011-12, up from \$1.8 million in the preceding year.

The following table provides a detailed breakdown of the Convention Centre Fund expenditures between FY 2009-10 and 2011-12.

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Table 5 - 7

SPICC - Convention Center Fund			
	2009-10	2010-11	2011-12
<b>Expenses</b>			
<b>Personnel Services</b>			
Sub-Total Personnel Services Expenses	\$475,251	\$456,349	\$430,796
<b>Goods and Supplies</b>			
Sub-Total Goods and Supplies Expenses	\$ 77,701	\$ 75,004	\$ 34,831
<b>Repairs and Maintenance</b>			
Sub-Total Repairs and Maintenance Expenses	\$ 87,903	\$ 319,768	\$ 302,791
<b>Miscellaneous Services</b>			
Sub-Total Miscellaneous Services Expenses	\$ 554,752	\$ 480,661	\$ 537,459
<b>Equipment (&gt; \$5,000 Outlay)</b>			
Sub-Total Equipment Expenses	\$ 197,756	\$0	\$ 29,689
<b>Interfund Transfers</b>			
Sub-Total Interfund Transfers Expenses	\$ 820,144	\$427,964	\$ 426,069
<b>Other Services</b>			
Sub-Total Other Services Expenses	\$0	\$0	\$ 14,575
<b>Misc. Adjustments</b>			
Sub-Total Misc. Adjustments Expenses	\$0	\$1,020	\$0
<b>Total Expenses</b>	<b>\$ 2,213,507</b>	<b>\$ 1,780,785</b>	<b>\$ 1,776,209</b>

Source: City of South Padre Island, Johnson Consulting

As shown, Miscellaneous Services, which include utilities and insurance, among other expenses, accounted for the largest expenditures in FY 2011-12 (\$537,459), followed by Personnel Services (\$420,796). The reserve for replacement fund (Interfund Transfers) also accounted for a large portion of the Convention Centre Funds expenses in FY 2011-12.

**MONONA TERRACE COMMUNITY AND CONVENTION CENTER MADISON, WISCONSIN**

**LOCATION:** Situated on Lake Monona, the Monona Terrace Community and Convention Center (MTCC), which was originally planned and designed by Frank Lloyd Wright, opened in 1938.



**OWNERSHIP/ MANAGEMENT:** The MTCC is owned and operated by the City of Madison.

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**FACILITIES:** The MTCC is comprised of 84,370 square feet of function space, including a 37,200 square foot exhibit hall, a 13,524 square foot ballroom, a 6,840 square foot hall/ junior ballroom, and 5,266 square feet of meeting rooms. The following table provides a breakdown of meeting space at the MTCC.

Table 5 - 8

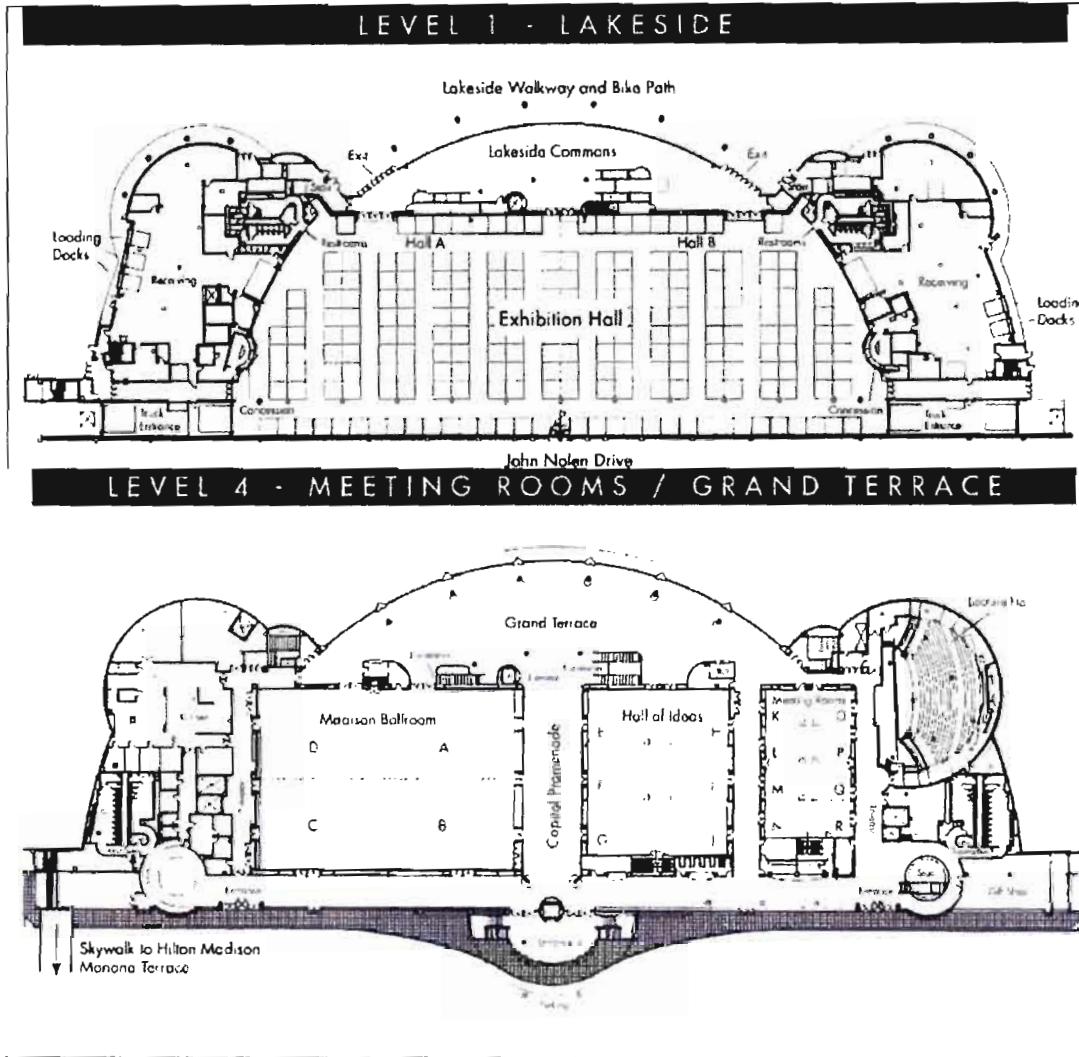
Monona Terrace Community and Convention Center						
Summary of Exhibit and Meeting Space						
<b>Exhibit Halls</b>						
Exhibit Hall	-	37,200	3,300	1,856	2,000	212
A	18,600	-	1,600	928	1,000	115
B	18,600	-	1,600	928	1,000	115
Subtotal Exhibit Hall SF		37,200				
<b>Ballroom</b>						
Madison Ballroom	-	13,524	1,518	832	936	84
A	3,822	-	418	224	234	23
B	3,822	-	418	224	234	23
C	2,940	-	330	176	180	18
D	2,940	-	330	176	180	18
Subtotal Ballroom SF		13,524				
Hall of Ideas	-	6,840	792	448	450	32
A	1,140	-	112	72	72	-
B	1,140	-	112	72	72	-
A	1,140	-	112	72	72	-
B	1,140	-	112	72	72	-
C	1,140	-	112	72	72	-
D	1,140	-	112	72	72	-
Subtotal Ballroom SF		6,840				
<b>Meeting Rooms</b>						
Number of Rooms	11	4	-	-	-	-
Smallest Room	460	-	40	21	27	-
Largest Room	-	3,680	380	210	192	15
Subtotal Meeting Room SF		5,266				
<b>Other</b>						
Lecture Hall	-	5,540	315	-	-	-
Lakeside Commons	-	3,500	-	-	200	-
Community Terrace	-	5,500	-	-	324	-
Grand Terrace	-	7,000	-	-	405	28
Subtotal Other SF		21,540				
<b>Total</b>		<b>84,370</b>				
<b>Rooftop Terrace (Outdoor)</b>						
West Circle	-	5,430	250	-	225	-
Easet Circle	-	5,430	250	-	255	-
Center	-	34,730	2,070	-	1,323	-
<b>On Terrace (Outdoor)</b>	-	5,000	-	-	96	-

Source: Monona Terrace Community and Convention Center, Johnson Consulting

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The following figure provides a pictorial overview of facilities at the MTCC.

Figure 5 - 3



**DEMAND SCHEDULE:** In 2011, which is the most current data available, the MTCC hosted 630 events and attracted 231,301 attendees. This is consistent with figures recorded for 2010, when the MTCC hosted 622 events and attracted 213,701 attendees. The predominant event type has consistently been Banquets and Meetings, accounting for 37 and 32 percent of events in 2011, respectively, followed by Community Events (11 percent of events), with Banquets consistently attracting the highest overall attendance (26 percent of

9-93



total attendees in 2011), followed by Consumer Shows (18 percent), Community Events (17 percent), and Meetings (16 percent). The University of Wisconsin is a significant demand generator for MTCC. The following table provides a breakdown of events and attendance, by event type, for 2010 and 2011.

**Table 5 - 9**

Monona Terrace Community and Convention Center Demand Schedule (2010 - 2011)				
Banquets	231	210	54,530	49,805
Meetings	206	207	33,023	36,535
Conventions	26	30	30,242	31,151
Conferences	36	32	10,659	9,725
Consumer Shows	19	23	40,930	41,368
Entertainment	30	30	13,457	9,045
Community Events	61	82	30,608	35,345
Community Meetings	13	16	252	327
<b>TOTAL</b>	<b>622</b>	<b>630</b>	<b>213,701</b>	<b>213,301</b>

Source: Monona Terrace Community and Convention Center, Johnson Consulting

**REVENUE & EXPENSES:** The following table provides the MTCC's revenue and expense statement for the 2011, which is the most current data available.

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**Table 5 - 10**

<b>Monona Terrace Community and Convention Center</b>	
<b>Revenue &amp; Expense Statement (2011)</b>	
<b>Revenues</b>	
Facility Rental	\$1,205,043
Equipment	836,993
Labor	148,786
Catering Commission	1,393,167
Utilities	131,105
Parking	84,024
Business Center	1,127
Telecommunications	101,810
Other Commissions	545
Other Outside Revenue	18,480
Ancillary	242,620
<b>Total Revenues</b>	<b>\$4,163,700</b>
<b>Expenditures</b>	
Repair & Maintenance	\$1,110,104
Personnel Expenses	4,278,142
Event Service Expenses	630,096
Promotion & Advertising	332,553
All Other indirect	467,938
PILOT (Payment in Lieu of Taxes)	309,000
<b>Total Expenditures</b>	<b>\$7,127,833</b>
<b>Net Operating Income (Loss) Before Subsidy</b>	<b>(\$2,964,133)</b>
<b>Operating Subsidy</b>	<b>3,042,395</b>
<b>Net Operating Income (Loss)</b>	<b>\$78,262</b>

Source: Monona Terrace Community and Convention Center, Johnson Consulting

As shown, the MTCC operated at a net deficit of \$2.9 million in 2011, before other financing sources. The major revenue sources are Catering Commission (\$1.3 million) and Facility Rental (\$1.2 million), while the main expenditures relate to Personnel Expenses (\$4.3 million). The building incurs significantly higher operating costs than a typical convention center because it is open seven days a week, regardless of whether it is hosting an event, reflecting its role as a community center and tourist destination. In 2011, the MTCC received \$3.0 million in operating subsidies, generated primarily from hotel/ motel tax revenues, resulting in a net operating income of \$78,262.

**FUNDING:** Development of the \$67.1 million MTCC was funded by multiple sources, including the State of Wisconsin, Dane County, the City, and private contributions. The City's share of project costs was funded

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through a combination of referendum-approved general obligation bonds and lease revenue bonds issued by the City's Community Development Authority. Hotel/ motel tax revenues fund the debt service.

**OBSERVATIONS:** MTCC not only serves as a convention center, but also as a community center and a tourist destination. Although its public ownership and operation allow it to operate at a loss, the demand for conference and convention space from the community, along with the quality of the MTCC facility, has ensured that it maintains its success on a bookings and attendance basis.

The compelling aspect of MTCC rests in its continued support, despite large operating losses. The number of events and in turn, the visitors and economic benefits that MTCC brings to the community, more than outweigh its annual operating subsidy. MTCC also illustrates the success with which experienced staff can readily market a publically owned and operated facility to full capacity.

#### **PUEBLO COLORADO CONVENTION CENTER** PUEBLO, COLORADO

**LOCATION:** Located approximately 40 minutes (drive time) from Colorado Springs Airport, the Pueblo Colorado Convention Center (PCCC) opened in 1997.



**OWNERSHIP/ MANAGEMENT:** The PCCC is owned by the Urban Renewal Authority of Pueblo and privately managed by Global Spectrum.

**FACILITIES:** The PCCC is comprised of a 16,200 square foot exhibit hall, 4,900 square feet of meeting space and the Heroes Pavilion, which comprises 2,990 square feet. The following table provides a breakdown of meeting space at the PCCC.

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**Table 5 - 11**

Pueblo Colorado Convention Center Summary of Exhibit and Meeting Space						
<b>Exhibit Hall</b>						
Grand Hall*	-	16,200	1,620	1,240	1,080	100
Hall A	5,400	-	540	400	360	66
Hall B	5,400	-	540	400	360	66
Hall C-East	2,700	-	270	200	280	33
Hall C-West	2,700	-	270	200	280	33
Subtotal Exhibit Hall SF		16,200				
<b>Meeting Rooms</b>						
Number of Rooms	6	4				
Smallest Room	580	-	40	30	30	-
Largest Room	-	2,000	85	60	90	17
Subtotal Meeting Room SF		4,900				
<b>Other</b>						
Heroes Pavilion	-	2,990	140	100	100	-
Subtotal Other SF		2,990				
<b>Total</b>		24,090				

\* Other combinations available.

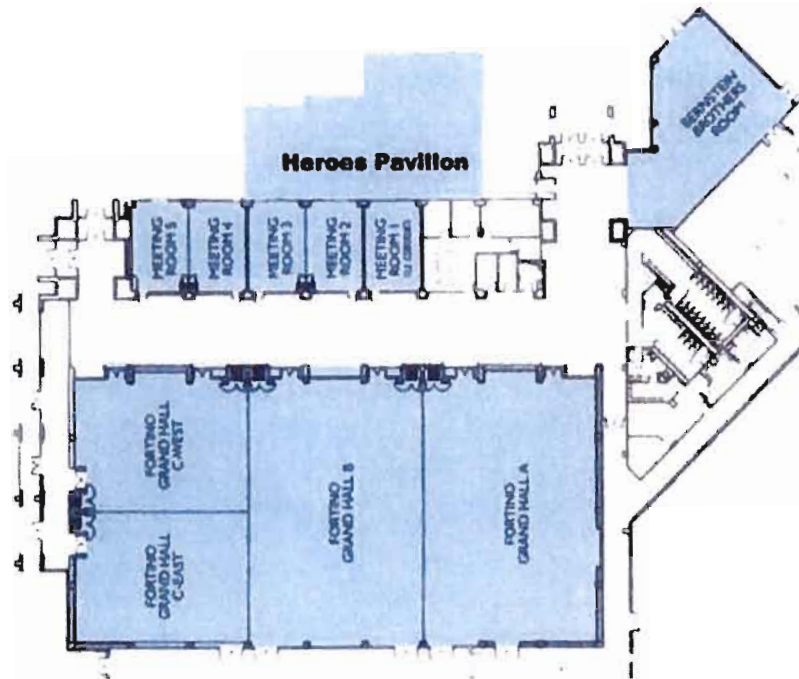
Source: Pueblo Colorado Convention Center, Johnson Consulting

The following figure provides a pictorial overview of facilities at the PCCC.

9-97



Figure 5 - 4



In January 2013 a 41,000 square foot expansion to the PCCC was announced, including a multi-use arena that will be utilized as a bull-riding school by the Professional Bull Riders' Association. The Colorado Economic Development Commission has awarded the expansion project the first ever tourism development grant, as part of a \$43 million fund that will support up to \$137 million in renovation projects along Pueblo's Riverfront over the next 25 years. The PCCC expansion project is scheduled to commence in January 2014.

The PCCC adjoins the 163-room Courtyard Pueblo hotel, which offers 4 additional meeting rooms totaling 2,890 square feet. The following table provides a breakdown of meeting space within the hotel.



**Table 5 - 12**

Courtyard Pueblo Summary of Exhibit and Meeting Space				
<b>Meeting Rooms</b>				
Number of Rooms	4	4	-	-
Smallest Room	504	-	50	20
Largest Room	-	1,120	80	38
Subtotal Meeting Room SF		2,890		
<b>Total</b>		<b>2,890</b>		

Source: Courtyard Pueblo, Johnson Consulting

**DEMAND SCHEDULE:** In 2011, which is the most current data available, the PCCC hosted 463 events, of which the majority (60 percent) related to Meetings/ Seminars, followed by Banquets/ Receptions (26 percent). Events at the PCCC attracted a total of 49,360 attendees in 2011. The following table provides a breakdown of events by event type.

**Table 5 - 13**

Pueblo Colorado Convention Center Demand Schedule (2011)		
Trade Shows	0	0%
Consumer Shows	19	4%
Conventions	19	4%
Banquets/ Receptions	120	26%
Meetings/ Seminars	278	60%
Miscellaneous	28	6%
<b>TOTAL</b>	<b>463</b>	
<b>Attendance</b>	<b>49,360</b>	

Source: Pueblo Colorado Convention Center, Johnson Consulting

**REVENUE & EXPENSES:** The following table provides the PCCC's revenue and expense statement for the 2011, which is the most current data available.

9-99



**Table 5 - 14**

Pueblo Colorado Convention Center Revenue & Expense Statement (2011)	
<b>Revenues</b>	
Gross Revenue	\$1,452,774
Other Income	14,254
<b>Total Revenues</b>	<b>\$1,467,028</b>
<b>Expenditures</b>	
Direct Event Expenses	\$553,877
Indirect Expenditure	1,414,720
<b>Total Expenditures</b>	<b>\$1,968,597</b>
<b>Net Operating Income (Loss)</b>	<b>(\$501,569)</b>

Source: Pueblo Colorado Convention Center, Johnson Consulting

As shown, the PCCC recorded total revenues of \$1.5 million and incurred expenses of \$2.0 million in 2011, resulting in a net operating deficit of \$501,569.

The following table provides a breakdown of gross revenues, by event type, for 2011.

**Table 5 - 15**

Pueblo Colorado Convention Center Gross Revenue by Event Type (2011)		
Trade Shows	\$14,670	1%
Consumer Shows	\$102,692	7%
Conventions	\$293,406	20%
Banquets/ Receptions	\$674,833	46%
Meetings/ Seminars	\$293,406	20%
Miscellaneous	\$88,022	6%
<b>Total Revenues</b>	<b>\$1,467,028</b>	

Source: Pueblo Colorado Convention Center, Johnson Consulting

As shown, the greatest revenue generator in 2011 was Banquets/ Receptions, accounting for 46 percent of PCCC’s gross revenues, followed by Conventions and Meetings/ Seminars (both 20 percent of gross revenues).

**FUNDING:** The PCCC was financed using bonds secured through Tax Increment Finance (TIF) money and a sales tax/ vendor fee.



**OBSERVATIONS:** The PCCC entered a market with no previous identity as a meetings destination but has developed into such a robust business that an expansion has been deemed necessary. Although South Padre Island does have an identity within the meetings market, other metropolitan areas in the region overshadow it. The strategy employed at the PCCC was to nurture growth by marketing to drive-in regional business at first (state association and regional corporate users), then expand when the user base could reasonably be extended.

### LAKE TERRACE CONVENTION CENTER HATTIESBURG, MISSISSIPPI

**LOCATION:** Located to the northwest of downtown Hattiesburg, at the intersection of Interstate 59 and U.S. Highway 49, Lake Terrace Convention Center (LTCC) opened in 1998. The site comprises 32-acres of parkland and incorporates a 2-acre lake.



**OWNERSHIP/ MANAGEMENT:** The LTCC is operated by the Hattiesburg Convention Commission (HCC), which was formed by legislative mandate in 1991 to develop the LTCC and other tourism-related facilities.

**FACILITIES:** The LTCC offers 14,755 square feet of exhibit space, 7,936 square feet of meeting space, and 6,100 square feet of outdoor event space, along with pre-function space, a full-service kitchen, and administrative space. The following table provides a breakdown of meeting space at the LTCC.

9-101

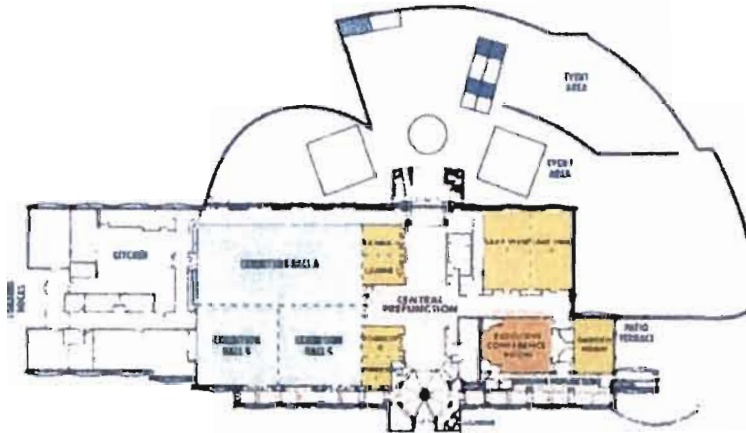
**Table 5 - 16**

Lake Terrace Convention Center Summary of Exhibit and Meeting Space						
<b>Exhibit Halls</b>						
Hattiesburg Exhibition Hall	-	14,755	1,500	600	1,000	78
Exhibit A	7,380	-	700	300	500	40
Exhibit B	3,690	-	400	150	240	20
Exhibit C	3,690	-	400	150	240	20
Subtotal Exhibit Hall SF		14,755				
<b>Meeting Rooms</b>						
Number of Rooms	8	5				
Smallest Room	360	-	50	21	24	-
Largest Room	-	3,350	389	180	168	18
Subtotal Meeting Room SF		7,936				
<b>Total</b>		<b>22,691</b>				
Lake Terrace (Outdoor)	-	5,120	-	-	-	-
Courtyard Patio (Outdoor)	-	980	-	-	-	-

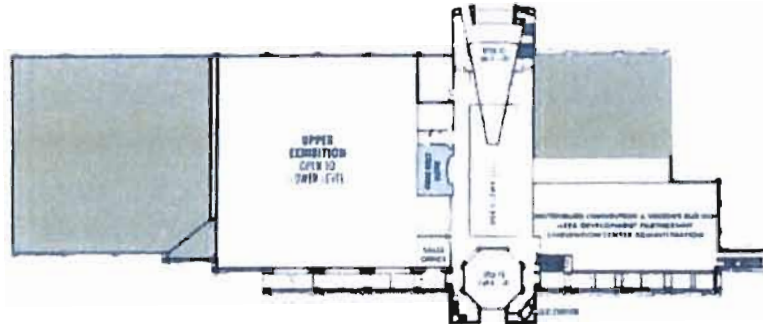
Source: Lake Terrace Convention Center, Johnson Consulting

The following figure provides a pictorial overview of facilities at the LTCC.

**Figure 5 - 5**



9-102



Over the last several years, the LTCC has been contemplating expansion and attempting to lure a hotel to the property. The original design included an additional 17,000 square feet of exhibit and meeting space but was reduced due to public opposition to the cost of the project. Although costs estimates have not been prepared for an expansion of the facility, it is understood that the current expansion plan contemplates an additional 22,000 square feet of rentable space.

**DEMAND SCHEDULE:** The LTCC has emerged as an important economic resource for the community. The community is a center for medical services for the region and the location of the University of Southern Mississippi. On an annual basis, the LTCC hosts an average of 800 events, attracting around 225,000 attendees, indicating a high level of utilization and generating around 20,000 room nights annually. In 2010 which is the most current data available, the LTCC attracted over 222,000 attendees to 1,283 event days. This represents a slight decrease in total attendance over 2009 (225,000 attendees) but an increase in total event days (1,247 event days in 2009). The following table provides a breakdown of the LTCC's event and attendance data for 2010, by event type.

9-103



**Table 5 - 17**

**Lake Terrace Convention Center  
Estimated Demand Schedule (2010)**

Conferences/ Conventions	76	141	24,283	355
Meetings	423	506	30,841	73
Trade Shows	13	27	57,393	4,529
Banquets	137	141	29,805	217
Consumer Shows	2	4	1,979	937
Miscellaneous	42	69	5,458	129
Performances/ Sports	81	302	58,638	721
Receptions	65	92	13,603	208
<b>TOTAL</b>	<b>841</b>	<b>1,283</b>	<b>222,000</b>	<b>264</b>

Source: Lake Terrace Convention Center, Johnson Consulting

At times, demand for the LTCC has been so robust that staff has been forced to make creative use of the entire event grounds by converting the public plaza space outside the facility into active space through the employment of temporary structures, such as pop-up tents.

**REVENUE & EXPENSES:** The following table provides the LTCC's revenue and expense statement for the most recent year.

9-104



**Table 5 - 18**

Lake Terrace Convention Center Revenue & Expense Statement (Most Recent Year)	
<b>Revenues</b>	
Exhibit & Convention Rents	\$257,659
Ticket Revenues	52,720
Food & Beverage	834,026
Interest	12,631
Miscellaneous	13,778
<b>Total Revenues</b>	<b>\$1,170,814</b>
<b>Expenditures</b>	
Salaries & Wages (including Benefits)	\$1,077,182
Food & Beverage	367,046
Building & Equipment Maintenance	372,128
Utilities	255,232
Professional & Management Fees	95,065
Insurance	76,004
Advertising & PR	42,104
Other	107,331
<b>Total Expenditures</b>	<b>\$2,392,092</b>
<b>Net Operating Income (Loss) Before Other Financing Sources</b>	<b>(\$1,221,278)</b>
Other Financing Sources (Special Sales Tax & MDOT Grant)	\$3,340,278
<b>Excess of Revenues &amp; Other Financing Sources over Expenditures</b>	<b>\$2,119,000</b>

Source: Lake Terrace Convention Center, Johnson Consulting

As shown, the LTCC operated at a net deficit of \$1.2 million, before other financing sources. The facility receives special taxes and other revenue sources that allow it to operate with a positive cash flow on an annual basis. In the most recent year, the facility recorded an excess of revenues and other financing sources of \$2.1 million over expenditures.

**FUNDING:** The LTCC was constructed at a total cost of \$14.0 million, with an additional \$910,000 spent to acquire the site. The facility was funded through a 2 percent tax on City restaurant and liquor sales, and a \$6.5 million general obligation bond issue. The City of Hattiesburg also has a 2 percent Tourism Promotion Tax, which helps fund the operations of the Hattiesburg CVB.

**OBSERVATIONS:** Among the myriad of objectives of the LTCC is to serve as a generator of economic activity by attracting group meetings, conventions, and social activities. While a significant target market is non-resident or out-of-town groups, the LTCC also serves as a vital resource to Lamar and Forrest County businesses, organizations, and residents by providing high quality event, meeting and ballroom space.

9-105



The LTCC was built in response to growing demand for meeting space and to attract new dollars and add room nights to the area. Since opening, the LTCC has earned a reputation as a high quality, service-focused convention and civic center. This service distinction, the environment and setting of the Center, and affordability of the Hattiesburg market have allowed the CVB and LTCC staff attract a high volume of events and provide a strong contribution to the local economy. Like SPICC, the success of the LTCC is only limited by its small size, with a moderate expansion having been considered for several years as a mechanism to help mitigate lost business.

### GRAND WAYNE CONVENTION CENTER FORT WAYNE, INDIANA

**LOCATION:** Situated in downtown Fort Wayne, the Grand Wayne Convention Center (GWCC) originally opened in 1985. The GWCC underwent a significant upgrade and expansion in 2005, becoming the center of a larger downtown redevelopment project that includes a minor league baseball stadium, a 250-room Marriott hotel, and a 900-space parking garage. This redevelopment transformed the City of Fort Wayne, attracting new businesses and a thriving arts culture.



**OWNERSHIP/ MANAGEMENT:** The GWCC is owned and operated by the Fort Wayne-Allen County Convention and Tourism Authority (CTA).

**FACILITIES:** The GWCC is comprised of a 48,480 square foot exhibit hall, two ballrooms of 9,924 and 6,050 square feet, and nine meeting rooms totaling 9,819 square feet. The following table provides a breakdown of meeting space at the GWCC.

9-106



**Table 5 - 19**

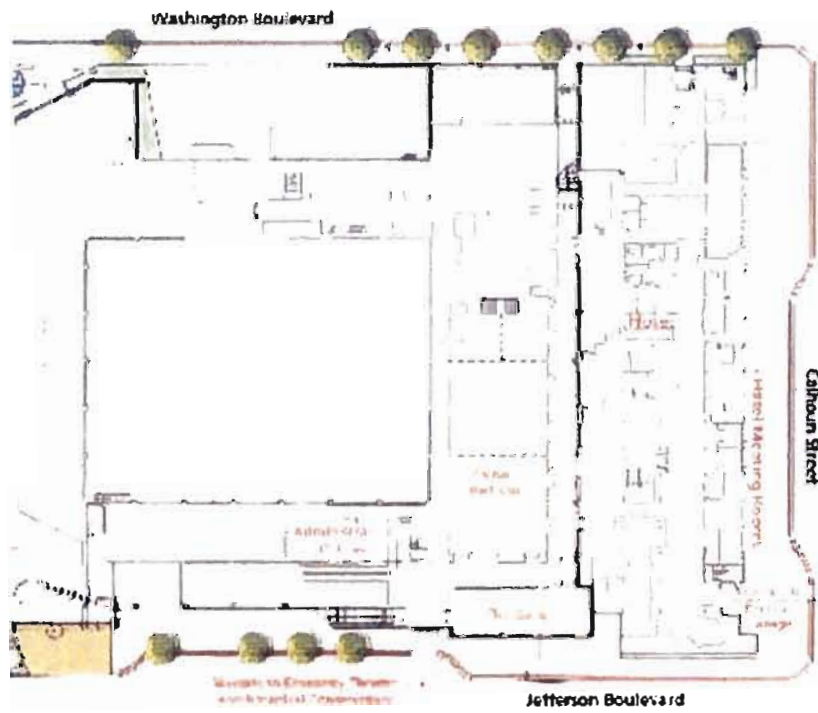
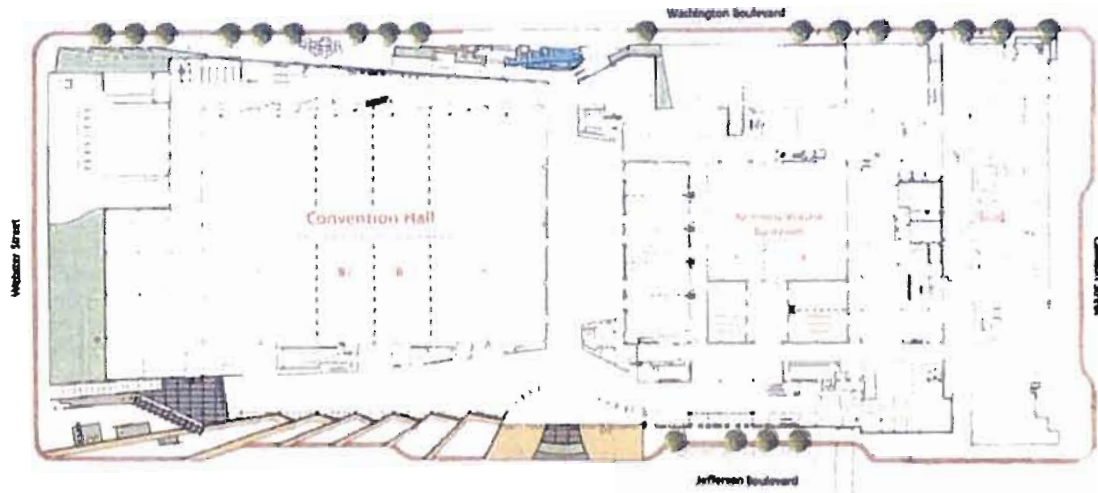
Grand Wayne Convention Center Summary of Exhibit and Meeting Space						
<b>Exhibit Hall</b>						
The Convention Hall*	-	48,480	3,080	2,880	4,000	264
Hall A	16,000	-	980	900	1,344	85
Hall B1	8,240	-	520	540	840	35
Hall B2	8,240	-	520	540	840	35
Hall C	16,000	-	980	900	1,344	85
Subtotal Exhibit Hall SF		48,480				
<b>Ballroom*</b>						
Anthony Wayne Ballroom	-	9,924	630	540	1,152	45
A	4,033	-	210	180	384	15
B	5,891	-	350	360	672	25
Subtotal Ballroom SF		9,924				
Calhoun Ballroom	-	6,050	350	360	660	32
A	2,400	-	160	126	200	-
B	2,400	-	160	126	200	-
C	625	-	40	27	50	-
D	625	-	40	27	50	-
Subtotal Ballroom SF		6,050				
<b>Meeting Rooms</b>						
Number of Rooms	9	3				
Smallest Room	1,014	-	70	63	80	-
Largest Room	-	1,278	80	63	100	-
Subtotal Meeting Room SF		9,819				
<b>Other</b>						
Gallery	-	1,680	110	90	150	10
Subtotal Other SF		1,680				
<b>Total</b>		<b>75,983</b>				

\* Other combinations available.

Source: Grand Wayne Convention Center, Johnson Consulting

The following figure provides a pictorial overview of facilities at the GWCC.

Figure 5 - 6





In addition to the meeting space offered at the GWCC, the adjacent 246-room Hilton Hotel offers 7 meeting rooms, totaling 7,590 square feet and a 3,020 square foot atrium. Meeting space at the Hilton is summarized in the following table.

**Table 5 - 20**

Hilton Fort Wayne at Grand Wayne Convention Center				
Summary of Exhibit and Meeting Space				
<b>Meeting Rooms</b>				
Number of Rooms	7	-	-	-
Smallest Room	540	-	30	21
Largest Room	-	1,400	150	90
Subtotal Meeting Room SF	7,590			
<b>Other</b>				
Atrium	-	3,022	-	180
Subtotal Other SF	3,022			
<b>Total</b>	<b>10,612</b>			

Source: Hilton Fort Wayne at Grand Wayne Convention Center, Johnson Consulting

The 250-room Courtyard by Marriott Fort Wayne Downtown, which forms part of the broader redevelopment district surrounding the GWCC, offers an additional 5,992 square feet of meeting space, and including a 3,969 square foot ballroom. Meeting space at the Courtyard is summarized in the following table.

9-109



**Table 5 - 21**

Courtyard Fort Wayne Downtown at Grand Wayne Convention Center					
Summary of Exhibit and Meeting Space					
<b>Ballroom</b>					
Legacy Ballroom	-	3,969	450	225	250
Salon A	1,323	-	140	60	90
Salon B	1,323	-	140	60	90
Salon C	1,323	-	140	60	90
Subtotal Ballroom SF		3,969			
<b>Meeting Rooms</b>					
Number of Rooms	4	3	-	-	-
Smallest Room	322	-	-	14	-
Largest Room	-	1,134	125	68	80
Subtotal Meeting Room SF		2,023			
<b>Total</b>		<b>5,992</b>			

Source: Courtyard Fort Wayne Downtown at Grand Wayne Convention Center, Johnson Consulting

**DEMAND SCHEDULE:** The GWCC hosts, on average, 400 events per annum. Of these, 35 percent typically relate to conventions, 25 percent are large corporate events, 24 percent are local business events, and the remaining 16 percent are community-oriented events, such as fundraisers and charity events.

**REVENUE & EXPENSES:** The GWCC's approved 2013 budget allows for \$4.7 million in revenues and \$4.9 in expenditures, which is generally consistent with historic operations. Revenues comprise rental fees, hotel taxes, sales taxes on food and beverages, and the Professional Sports and Convention Development Areas tax. Most of these revenue streams have remained steady over recent years, although hotel tax revenue has increased by 9 percent, largely attributed to improving economic conditions and a number of new large events.

Operating expenses account for the largest proportion of expenditures, although approximately 30 percent is apportioned to lease payments on the building and bond payments, with \$250,000 per annum also being allocated to the adjacent hotel and parking garage.

**FUNDING:** Original construction of the GWCC cost \$15.5 million, with the 2005 expansion costing an additional \$30.0 million. The GWCC and its improvements were funded by a 7 percent hotel occupancy tax.

**OBSERVATIONS:** The GWCC provides an example of a facility whose success was significantly enhanced following its expansion in 2005. Although the GWCC has a relatively small ratio of meeting and ballroom space to exhibit space, its Exhibit Hall is carpeted, meaning that it can be used as supplemental ballroom and

9-110

meeting space when required. This greatly enhances the overall flexibility of the facility's space and is something that could be considered for SPICC. The following image shows the GWCC's Exhibit Hall.

Figure 5 - 7



#### CORALVILLE MARRIOTT HOTEL AND CONFERENCE CENTER CORALVILLE, IOWA

**LOCATION:** Located in northwest Iowa City, approximately 1 mile to the north of the University of Iowa, the \$60 million Coralville Marriott Hotel and Conference Center (CMHCC) opened in 2006. The CMHCC anchors the Iowa River Landing, which is a 180-acre mixed-use development on the site of a former industrial park. The site also incorporates a wetlands park.



**OWNERSHIP/ MANAGEMENT:** The CMHCC is owned by the City of Coralville and operated by the Marriott hotel chain. Tax-exempt bonds were used for the entire complex, and these bonds are supported by a sales tax in the City.

**FACILITIES:** The CMHCC offers 286 guest rooms and 6 suites, along with 60,000 square feet of conference and meeting space. The following table provides a breakdown of conference and meeting space at the CMHCC.

9-111



**Table 5 - 22**

Coralville Marriott Hotel and Conference Center Summary of Exhibit and Meeting Space					
<b>Exhibit Hall</b>					
Exhibit Hall	-	29,596	2,500	2,400	2,850
Subtotal Exhibit Hall SF		29,596			
<b>Ballroom</b>					
Coral Ballroom*	-	14,980	1,200	700	1,000
Salon A	2,756	-	200	90	120
Salon B	2,756	-	200	90	120
Salon C	4,922	-	400	150	240
Salon D	2,756	-	200	90	120
Salon E	2,756	-	200	90	120
Oakdale Ballroom*	-	6,930	600	300	350
Salon I	1,155	-	100	50	50
Salon II	1,155	-	100	50	50
Salon III	2,240	-	200	120	140
Salon IV	1,155	-	100	50	50
Salon V	1,155	-	100	50	50
Subtotal Ballroom SF		21,910			
<b>Meeting Rooms</b>					
Number of Rooms	10	10			
Smallest Room	384	-	35	20	30
Largest Room	-	650	44	20	30
Subtotal Meeting Room SF		5,168			
<b>Total</b>		<b>56,674</b>			

\* Various combinations of subsections available

Source: Coralville Marriott Hotel and Conference Center, Johnson Consulting

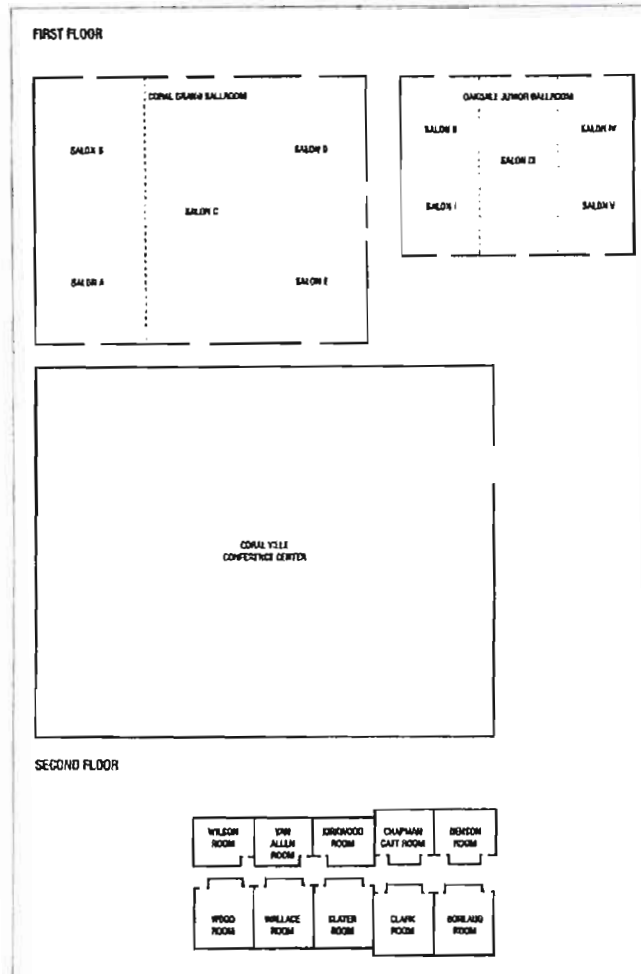
An analysis of the meeting space ratio at the CMHCC indicates that there is 104 square feet of exhibit space per guest room, plus 95 square feet of combined ballroom and meeting space per key. This indicates that the meeting space is extraordinarily sized for the number of hotel rooms.

The following figure provides a pictorial overview of facilities at the CMHCC.

9-112



Figure 5 - 8



The following figure shows the location of the CMHCC.

9-113



Figure 5 - 9



**DEMAND SCHEDULE:** Since opening, the CMHCC has hosted an average of 15 events per annum, attracting between 800 and 1,600 attendees per event. The facility is attracting some State association business, previously held almost exclusively in Des Moines, Iowa, along with a small number of trade shows. However, the 15 reported events in the demand calendar only relate to events that use all aspects of the facility. Marriott does not report total usage to the City. Discussions with the facility's asset manager indicate that there are, in fact, hundreds of events that occur at the facility annually.

Hotel occupancy has consistently remained in the range of 60 to 65 percent, averaging 63 percent since the CMHCC opened. The ADR is currently \$100.00 per room per night.

Some additional benchmarks relating to demand at the CMHCC include:

- 26,000 group room nights annually.
- \$6 million in gross food and beverage revenue, \$500,000 of which occurs at the on-site restaurant.
- An overall \$15 million business entity that did not exist before.

**REVENUE & EXPENSES:** The following table provides the CMHCC's revenue and expense statements for 2009 and 2010, which is the most current information available.

9-114



Table 5 - 23

Coralville Marriott Hotel and Conference Center Revenue & Expense Statement (2009-2010) (\$'000s)		
<b>Operating Revenues</b>		
Charges for Sales & Services	\$14,208	\$13,072
<b>Total Operating Revenues</b>	<b>14,208</b>	<b>13,072</b>
<b>Operating Expenses</b>		
Contractual Services	9,840	2,950
Commodities	2,725	8,725
Depreciation	2,854	2,854
<b>Total Operating Expenses</b>	<b>15,419</b>	<b>14,529</b>
<b>Operating Income (Loss)</b>	<b>(1,211)</b>	<b>(1,457)</b>
<b>Non-Operating Revenue (Expenses)</b>		
Interest Revenue	\$16	\$8
Interest Expenses	(2,308)	(2,291)
Increase in Beneficial Interest in a Trust	237	231
<b>Total Non-Operating Revenue (Expenses)</b>	<b>(2,055)</b>	<b>(2,051)</b>
<b>Income (Loss) Before Transfers</b>	<b>(3,266)</b>	<b>(3,508)</b>
Transfers In	\$3,467	\$1,173
Transfers Out	(2,751)	(30)
<b>Net Income (Loss)</b>	<b>(2,550)</b>	<b>(2,364)</b>

Source: Coralville Marriott Hotel and Conference Center, Johnson Consulting

As shown, the CMHCC operated at a net deficit of \$3.5 million in 2010, before transfers. This represents a slightly higher deficit than recorded in 2009, when the facility operated at a loss of \$3.3 million. When transfers are accounted for, the CMHCC operated at a loss of \$2.4 million 2010, which represents a slight improvement over 2009, when the facility recorded a loss of \$2.5 million. Note that debt service for the conference center is included in the facility's proforma.

**FUNDING:** To finance construction, the City entered into an agreement to lease the site, which it owns, to Bankers Trust Company as trustee, and subsequently leased it back for 99 years for a total lease payment of \$1 per annum. The City and Bankers Trust Company further entered into a lease purchase agreement that requires \$45.5 million in payments by the City for the proceeds that Bankers Trust Company obtained by selling Certificates of Participation in the lease to investors. The Certificates of Participation were issued in 2007, at a premium of \$1.2 million. These additional proceeds were also used to fund the project.

The Iowa River Landing, which is home to the CMHCC, forms part of the Mall/Highway 6 Urban Renewal Area (URA), which is a designated Tax Increment Financing (TIF) district. The City leverages substantial sales tax TIF revenue from Coral Ridge Mall, which is used to finance projects at Iowa River Landing. In

9-115



2010, the CMHCC received \$498,748 in special revenues from the Mall/Highway 6 TIF, and \$674,700 in debt service from governmental funds.

**OBSERVATIONS:** Like many other conference and convention centers, the deficit incurred by the CMHCC is justified on the basis of the return on investment and economic impact that it creates for the City. Although the facility is generating sufficient revenue to meet interest and principal payments, it has required some level of subsidy since opening, and will continue to do so for the foreseeable future. Pertinent to SPICC, the CMHCC serves a relatively small market and competes with other, better-positioned markets throughout the State.

### ST. CHARLES CONVENTION CENTER ST. CHARLES, MISSOURI

**LOCATION:** Situated in St. Charles, Missouri, directly across the Missouri River from St. Louis and approximately 8 miles to the west of Lambert-St. Louis International Airport, the St. Charles Convention Center (SCCC) opened in April 2005.



**OWNERSHIP/ MANAGEMENT:** The SCCC is owned by the City of St. Charles and privately managed by Global Spectrum.

**FACILITIES:** The SCCC is comprised of a 27,600 square foot exhibit hall, which can also be used in conjunction with the adjoining junior ballroom, to create 35,700 square feet of contiguous space. The SCCC also offers a 16,200 square foot ballroom and seven meeting rooms, totaling 7,024 square feet. The following table provides a breakdown of meeting space at the SCCC.

9-116

9-119

6 East Monroe Street | Fifth Floor | Chicago, Illinois 60603 | Phone 312 447 2010 | Fax 312 444 1125  
 www.chjc.com | cjohnson@chjc.com

The following figure provides a pictorial overview of facilities at the SCCC.

Source: St. Charles Convention Center, Johnson Consulting

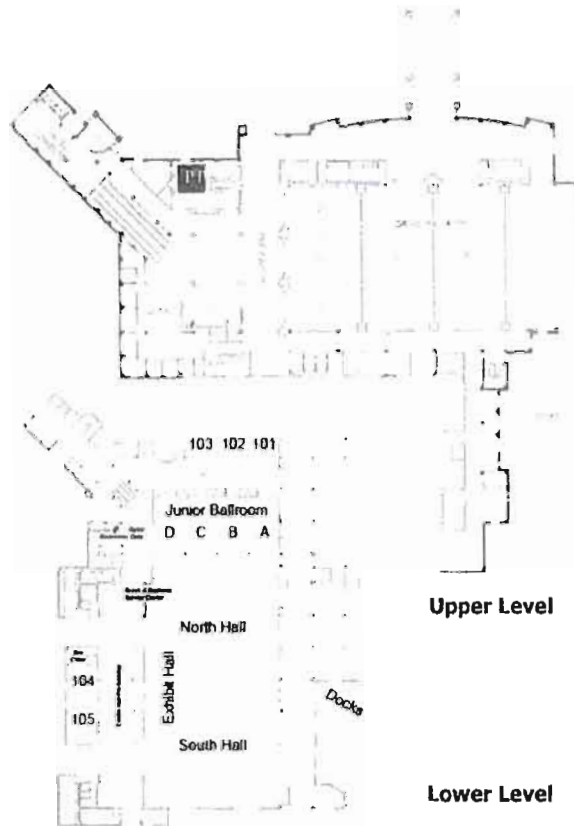
\* Other combinations available

St. Charles Convention Center Summary of Exhibit and Meeting Space				
Exhibit Hall	-	3,168	1,632	1,940
North Hall	14,500	-	808	980
South Hall	13,100	-	1,490	820
Subtotal Convention Center SF	27,600	13,100	1,490	27,600
Ballroom*	16,200	1,676	880	1,000
Grand Ballroom	4,010	418	180	200
A	4,010	418	180	200
B	4,010	418	176	200
C	4,010	420	188	200
D	4,170	411	192	200
Subtotal Ballroom SF	16,200	1,676	880	1,000
Junior Ballroom	-	746	340	360
A	1,450	156	60	80
B	1,530	168	60	80
C	1,530	168	60	80
D	1,515	150	60	80
Subtotal Ballroom SF	6,025	746	340	360
Meeting Rooms	7	-	-	-
Number of Rooms	7	-	-	-
Smallest Room	504	-	18	-
Largest Room	1,310	136	56	60
Subtotal Meeting Room SF	7,024	1,310	136	60
Total	56,848	7,024	56,848	56,848

Table 5 - 24



Figure 5 - 10



The SCCC was built in conjunction with the adjoining 296-room Embassy Suites hotel, which offers 6,312 square feet of additional meeting space. The following table provides a breakdown of meeting space within the hotel.

9-118



**Table 5 - 25**

Embassy Suites St. Louis-St. Charles Summary of Exhibit and Meeting Space					
<b>Meeting Rooms</b>					
Number of Rooms	8	7	-	-	-
Smallest Room	300	-	10	-	-
Largest Room	-	2,800	300	170	160
Subtotal Meeting Room SF		6,312			
<b>Total</b>		6,312			

Source: Embassy Suites St. Louis-St. Charles, Johnson Consulting

**DEMAND SCHEDULE:** In 2011, which is the most current data available, the SCCC hosted 311 events and attracted 271,817 attendees. This represents a slight increase over 2010, when the SCCC hosted 305 events and attracted 253,361 attendees. The predominant event type has consistently been Meetings, accounting for 50 percent of events in 2011, followed by Banquets (19 percent of events). Consumer Shows consistently attract the highest overall attendance, with 131,680 people attending the 30 Consumer Shows at SCCC in 2011, which represents an average attendance of 4,390 per event. The following table provides a breakdown of events and attendance, by event type, for 2010 and 2011.

**Table 5 - 26**

St. Charles Convention Center Demand Schedule (2010 - 2011)				
Meetings	151	155	36,824	33,444
Banquets	61	64	17,087	20,199
Consumer Shows	29	30	116,400	131,680
Conventions	12	10	29,542	28,035
Trade Shows	27	24	23,325	21,962
Special Events	25	28	28,183	36,497
<b>TOTAL</b>	<b>305</b>	<b>311</b>	<b>253,361</b>	<b>271,817</b>

Source: St. Charles Convention Center, Johnson Consulting

**REVENUE & EXPENSES:** The following table provides a breakdown of the SCCC's revenues and expenses for 2010 and 2011, which is the most current data available.

9-119



**Table 5 - 27**

St. Charles Convention Center Revenue & Expense Statement (2010-2011)		
<b>Revenues</b>		
Rental	\$1,069,889	\$1,078,022
Service	549,632	609,856
Ancillary	3,189,639	3,833,955
Other	100,428	96,262
<b>Total Revenues</b>	<b>\$4,909,488</b>	<b>\$5,618,095</b>
<b>Expenditures</b>		
Event	\$1,240,594	\$1,491,514
Personnel	2,520,133	2,503,502
Operating	1,287,556	1,449,221
<b>Total Expenditures</b>	<b>\$5,048,283</b>	<b>\$5,444,237</b>
<b>Net Operating Income (Loss)</b>	<b>(\$138,795)</b>	<b>\$173,858</b>

Source: St. Charles Convention Center, Johnson Consulting

As shown, the SCCC recorded a net operating income of \$173,858 in 2011, representing an improvement over 2010, when the facility operated at a slight net deficit of \$138,795. The major revenue streams are Ancillary revenues and Rental income, while the predominant expense relates to Personnel.

The following table provides a breakdown of gross revenues, by event type, for 2011.

**Table 5 - 28**

St. Charles Convention Center Gross Revenue by Event Type (2011)		
Meetings	\$1,663,012	30%
Banquets	1,031,612	19%
Consumer Shows	900,791	16%
Conventions	941,011	17%
Trade Shows	584,054	11%
Special Events	401,352	7%

Source: St. Charles Convention Center, Johnson Consulting

As shown, the greatest revenue generator in 2011 was Meetings, accounting for 30 percent of SCCC's gross revenues, followed by Banquets (19 percent of gross revenues), Conventions (17 percent) and Consumer Shows (16 percent).

9-120



**FUNDING:** Development of the \$32 million SCCC was funded through St. Charles County lodging tax collections, as well as contributions from the City, and proceeds from \$29.7 million in Certificates of Participation issued in 2003. The adjacent Embassy Suites hotel was privately funded.

**OBSERVATIONS:** The success of the SCCC is underpinned by the collective efforts of several entities to market the facility. These include the City, Global Spectrum, John Q. Hammons (which manages the hotel), and the St. Charles CVB, all of which work together to attract convention and meetings business and maximize occupancy.

### SAN MARCOS CONFERENCE CENTER SAN MARCO, TEXAS

**LOCATION:** Located in San Marcos, Texas, the San Marcos Conference Center (SMCC) is within 40-minutes (drive time) of both the San Antonio International and Austin Bergstrom Airports. Opened in October 2008, the SMCC is part of an Embassy Suites Hotel and Spa.



**OWNERSHIP/ MANAGEMENT:** The SMCC is owned by the City of San Marcos and operated by John Q. Hammons Hotels and Resort through a 25-year lease with the City. John Q. Hammons Hotels and Resort owns and manages the adjoining Embassy Suites Hotel and Spa.

**FACILITIES:** The SMCC is comprised of 40,000 square feet of meeting space, including a 28,800 square foot ballroom, a 7,200 square foot junior ballroom, and 4,000 square feet of meeting rooms. The following table provides a breakdown of meeting space at SMCC.

9-121





**Table 5 - 29**

San Marcos Conference Center Summary of Meeting Space						
<b>Ballroom*</b>						
Veramendi Ballroom	-	28,800	3,000	1,500	2,300	160
A	1,800		195	110	100	-
B	1,800		195	110	100	-
C	1,800		195	110	100	-
D	1,800		195	110	100	-
E	7,200	-	790	400	580	36
F	7,200	-	790	400	580	36
G	1,800		195	110	100	-
H	1,800		195	110	100	-
I	1,800		195	110	100	-
J	1,800		195	110	100	-
Spring Lake Ballroom	-	7,200	750	400	500	36
A	2,400	-	260	135	190	-
B	2,400	-	260	135	190	-
C	2,400	-	260	135	190	-
Subtotal Ballroom SF		<b>36,000</b>				
<b>Meeting Rooms</b>						
Number of Rooms	4	2	-	-	-	-
Smallest Room	1,000	-	75	40	50	-
Largest Room	-	2,000	200	100	150	-
Subtotal Meeting Room SF		<b>4,000</b>				
<b>Total</b>		<b>40,000</b>				

\* Other combinations available.

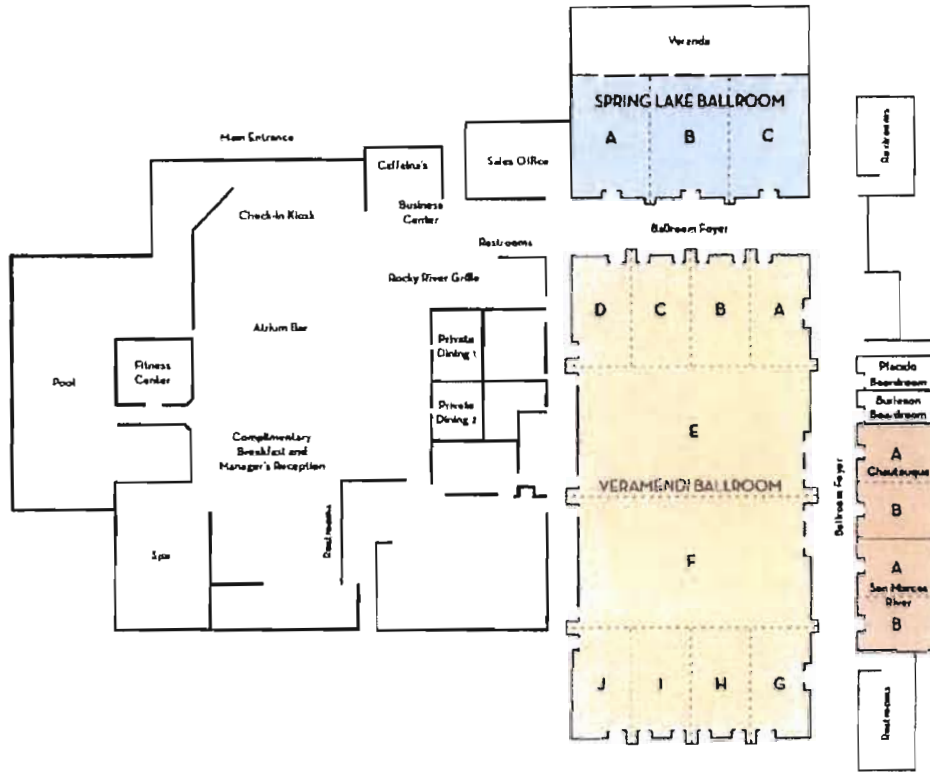
Source: San Marcos Conference Center, Johnson Consulting

The following figure provides a pictorial overview of facilities at the SMCC.

9-122



Figure 5 - 11



**DEMAND SCHEDULE:** In 2012, the SMCC hosted 1,015 events and attracted approximately 98,000 attendees. There are currently five events, totaling 12 events days, scheduled at the SMCC for 2013, of which the majority of event days relate to Conventions. The following table provides a breakdown of the number of event days by event type for 2013.

Table 5 - 30

San Marcos Conference Center 2013 Events	
Conventions	8
Special Events	2
Concert	1
Consumer Shows	1

Source: San Marcos Convention and Visitor Bureau, Johnson Consulting

9-123



**REVENUE & EXPENSES:** Revenue and expense data is not available for SMCC. However, it is understood that in 2010 the Embassy Suites San Marcos was the highest performing hotel in the City with over \$8.3 million in revenue.

**FUNDING:** The City of San Marcos, in partnership with John Q. Hammons Hotels and Resort, financed the SMCC. John Q. Hammons Hotels and Resort provided 30 percent, with the City financing 70 percent of the total cost through \$23 million in tax and revenue certificates of obligations. To repay the bond obligations, the City established a Tax Increment Investment Zone (TIF) for the area surrounding the SMCC. The incremental property tax revenue generated from this zone is used strictly for debt repayment related to the construction of the SMCC. An additional reserve fund to help offset SMCC's debt payments is financed through a 2 percent venue tax. The City established this Hotel/Motel Fund in 2008.

**OBSERVATIONS:** The SMCC is an example of a facility that has significant public support. The public buy-in to the facility largely reflects the economic stimulus that the SMCC brings to the community by attracting tourism dollars. The area surrounding the facility is also viewed as an economic catalyst, thus the City established the TIF zone to capture incremental property tax revenue.

#### MEYDENBAUER CENTER BELLEVUE, WASHINGTON

**LOCATION:** Located in Bellevue, Washington, the Meydenbauer Center (MC) is within 9 miles of Seattle. The \$29.4 million facility opened in 1993 and has undergone renovations, including upgrades to the exhibit hall in 2007. This renovation enabled the MC to meet the needs of an expanding downtown and the Eastside neighborhood.



**OWNERSHIP/ MANAGEMENT:** The MC is publicly owned and operated by the Bellevue Convention Center Authority (BCCA).

**FACILITIES:** The MC comprises the 36,000 square foot Center Hall, which may be divided into two 18,000 square foot spaces. Renovations to the Center Hall in 2007 enhanced the features of the space with ceiling and acoustical wall treatments, light and decorative elements, and carpeting. It is now one of the largest carpeted event venues in the Pacific Northwest. The MC also offers a 3,400 square foot (410-seat) slope theatre and 13,390 square feet of meeting room space. The table below provides a breakdown of available meeting space at MC.

9-124



**Table 5 - 31**

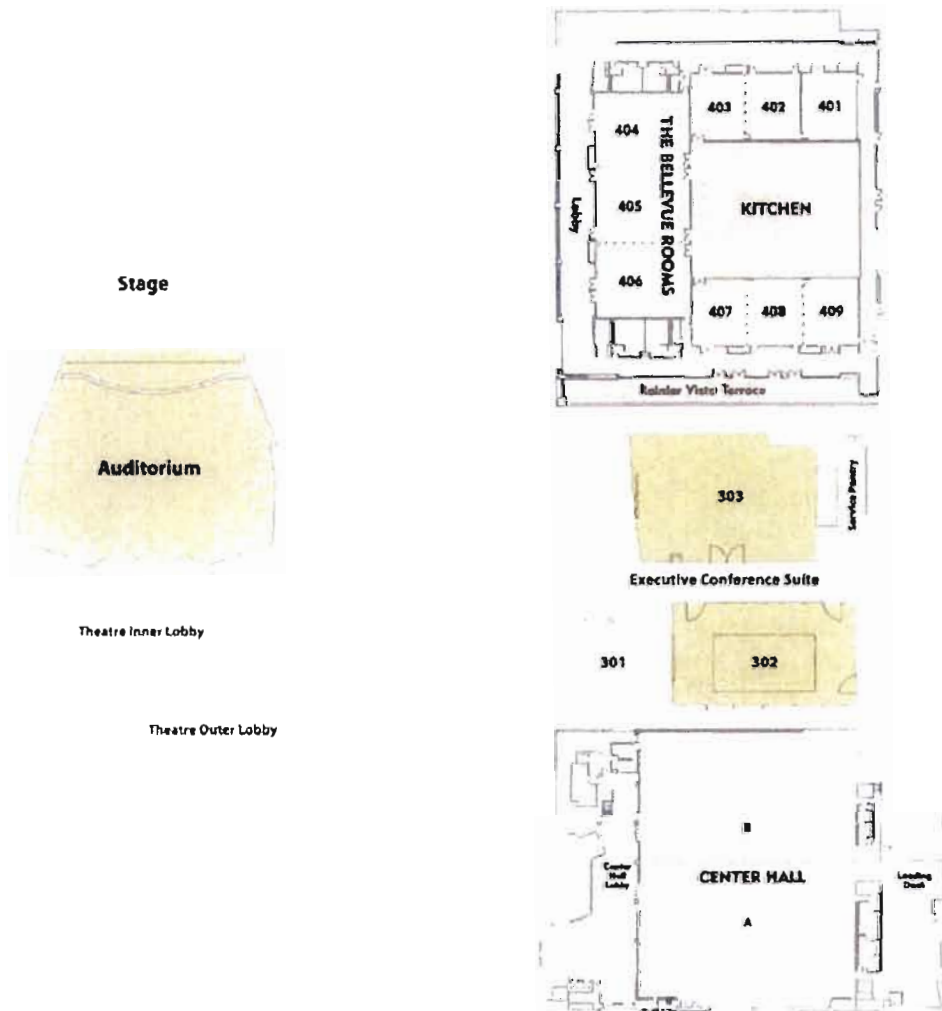
Meydenbauer Center Summary of Exhibit and Meeting Space						
<b>Exhibit Hall</b>						
Center Hall	-	36,000	3,500	2,400	-	200
Hall A	18,000	-	1,750	1,200	-	100
Hall B	18,000	-	1,750	1,200	-	100
Subtotal Exhibit Hall SF		36,000				
<b>Meeting Rooms</b>						
Number of Rooms	12	6				
Smallest Room	280	-	-	-	-	-
Largest Room	-	6,000	600	360	-	35
Subtotal Meeting Room SF		13,390				
<b>Other</b>						
Theatre	-	3,400	410	-	-	-
Subtotal Other SF		3,400				
<b>Total</b>		52,790				
Rainier Vista Terrace (Outdoor)	-	2,080	-	-	-	-

Source: Meydenbauer Center, Johnson Consulting

The following figure provides a pictorial overview of facilities at the MC.

9-125

Figure 5 - 12



**DEMAND SCHEDULE:** In 2011 the MC hosted 301 events, attracting 146,867 attendees. Approximately 30,000 hotel room nights were associated to state and national conventions held at the MC. A summary of the events hosted at the MC is shown below for 2009, which is the most current data available broken down by event type.

9-126



**Table 5 - 32**

Meydenbauer Center Demand Schedule (2009)			
Conventions	15	17,530	1,297,016
Meetings	201	55,660	1,944,426
Tradeshows	4	2,400	166,248
Consumer Shows	6	10,800	249,379
Events/Other	16	19,929	634,432
Banquets	69	30,834	1,989,168
<b>TOTAL</b>	<b>311</b>	<b>137,153</b>	<b>\$6,280,669</b>

Source: Meydenbauer Center, Johnson Consulting

As shown, the highest proportion of events related to Meetings, with the MC hosting 201 Meetings that attracted in excess of 55,000 attendees. Banquets generated the most revenue for the MC, at nearly \$2 million, followed by Meetings (\$1.9 million) and Conventions (\$1.3 million).

The MC also plays a role in community development. It serves as a venue for the community, hosting community, school, and non-profit fundraisers. On average, it hosts 34 community events per annum attended by nearly 17,000 individuals. In 2011, the MC's theatre hosted 159 performances, attracting 39,308 individuals.

**REVENUE & EXPENSES:** The MC operated at a deficit of (\$784,426) in 2011, which is the most current data available, before contributions and transfers. This represents a significant improvement over 2010, when the MC operated at a deficit of \$1.2 million. Including contributions and transfers, the MC operated at a loss of \$777,426 in 2011. The table below summarizes revenues and expenditures for 2010 and 2011.

9-127



Table 5 - 33

Meydenbauer Center Revenue & Expense Statement (2010-2011)		
<b>Operating Revenues</b>		
Food & Beverage	\$3,480,170	\$4,210,862
Event Services	1,256,051	1,649,670
Rent	1,492,126	1,514,716
Rent Credit	(503,075)	(613,816)
Parking	586,534	580,571
Theatre	255,583	294,685
Other	15,522	56,855
<b>Total Operating Revenues</b>	<b>\$6,582,911</b>	<b>\$7,693,243</b>
<b>Operating Expenditures</b>		
Personnel	\$3,486,085	\$3,842,094
Contract Labor	51,957	70,212
Other Administrative and General	524,223	548,525
Cost of Goods and Services	1,584,362	1,945,539
Marketing	395,681	499,412
Utilities and Maintenance	608,233	722,594
Parking	217,652	129,162
Theatre Operating Expenses	385,759	399,938
Depreciation	1,441,020	1,410,437
Amortization	38,934	39,179
<b>Total Operating Expenditures</b>	<b>\$6,733,906</b>	<b>\$9,607,092</b>
<b>Operating Income (Loss)</b>	<b>(\$2,150,995)</b>	<b>(\$1,913,849)</b>
<b>Non-Operating Revenues (Expenses)</b>		
From Transient Occupancy Tax	4,798,124	5,474,765
Leasehold Income	37,575	0
Interest Income	17,133	8,061
Interest Expense	(4,317,237)	(4,333,133)
Other Non-Operating Expense	(12,270)	(20,270)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>\$523,325</b>	<b>\$1,129,423</b>
<b>Income (Loss) Before Contributions and Transfers</b>	<b>(1,627,670)</b>	<b>(784,426)</b>
Capital Contribution	\$8,000	\$7,000
Transfers Out	(115,441)	0
<b>Net Income (Loss)</b>	<b>(1,735,111)</b>	<b>(777,426)</b>

Source: Meydenbauer Center, Johnson Consulting

**FUNDING:** The BCCA issued \$29.4 million in Special Obligation Revenue Bonds to finance the construction of MC. Additional bonds were issued in 1995 and 2002 by the City of Bellevue on behalf of the MC. In 1995 \$5.1 million was raised through the bond issuance to finance capital projects, including design work

9-128



associated with its expansion. The \$10.5 million generated from the 2002 issuance was used to purchase land adjacent to the MC for future expansion.

**OBSERVATIONS:** The MC is an example of a successful facility that underwent expansion to meet the needs of its users. It has a strong presence in the City of Bellevue as an economic driver and community supporter. This helps strengthen support for public investment in the facility. Although, it competes with larger facilities, including the nearby Washington State Convention Center in Seattle, the BCCA recognizes that it must maintain and enhance the MC to remain competitive. Similarly to GWCC in Fort Wayne, the carpeted Center Hall at the MC greatly enhances the overall flexibility of the facility's space and is something that could be considered for SPICC. The following figure shows the MC's Center Hall in a banquet setting.

Figure 5 - 13



## CONCLUSIONS

Each of the facilities profiled above were developed in response to a community's desire to generate significant benefits for local and regional economies, to stimulate tourism, to serve local corporations and universities, and for urban renewal purposes. Although there is variation in the size, orientation, operating approach, and role that each of these facilities play in their communities, each facility demonstrates how a convention center can serve as a catalyst to stimulate the economy, grow and support the local hotel community, and provide a valuable asset for local residents and businesses. A number of the case studies also highlight the positive impact of locating convention facilities in an attractive setting.

Within Texas, large metropolitan areas are generally favoured as meeting destinations, reflecting, in part, the geographic size of the State and the higher level of accessibility enjoyed by centralized locations. This can be seen through various development projects such as the Holiday Inn and Suites near the McAllen Convention Center and a similar hotel development currently being considered in proximity to Harlingen Convention Center, although no additional information is available at this time on this project. However, as illustrated by many of the case studies, smaller and less accessible destinations have proven to attract a sufficient number of

9-129





events, and generate sufficient economic benefits, to justify their continued operations and, in many cases, subsidization by their respective communities.

The drawing power of SPICC's strategic location is a factor that should not be overlooked. If the somewhat isolated, secondary markets included in the above case studies can successfully draw events, then SPICC, given the right mix of marketing and appropriately improved and expanded facilities, should be able to compete effectively with destinations throughout the region and beyond.

9-130



**SECTION VI**  
SURVEY RESULTS AND LOST BUSINESS ANALYSIS

9-131



## SURVEY RESULTS AND LOST BUSINESS ANALYSIS

In order to gauge overall interest in an improved and expanded South Padre Island Convention Centre (SPICC), and assist in substantiating the attributes that will make the venue most appealing to current and potential users, Johnson Consulting conducted a survey of members of the meetings and event planning industry. Survey recipients included current, and repeat, users of SPICC. This section presents a summary of feedback provided to Johnson Consulting.

### CURRENT USERS SURVEY

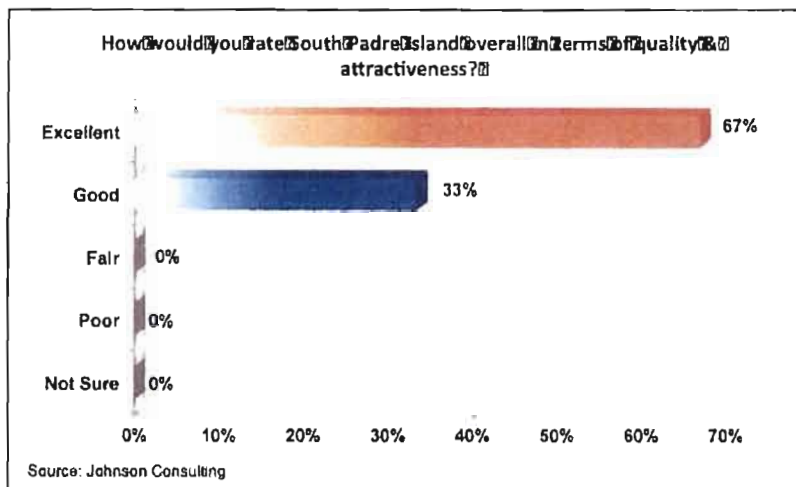
Our survey instrument was developed utilizing a web-based program and was distributed electronically. The survey sent to each recipient was identical. The survey remained 'active' for a period of three weeks, during which time recipients were sent multiple survey reminders.

We achieved a response rate of 60 percent. Industry standards dictate that a 10 percent response rate is generally outstanding for this type of analysis. As such, our sample size is considered to be statistically sound.

### QUALITY AND ATTRACTIVENESS

The following figure provides a breakdown of the ratings assigned to South Padre Island, by survey respondents, when asked to rate the destination in terms of quality and attractiveness, from an event planner's perspective.

Figure 6 - 1



9-132



As shown, all survey respondents rate South Padre Island as 'Good' or better in terms of attractiveness from an event planner's perspective. More than two-thirds of respondents (67 percent) rate South Padre Island as 'Excellent'.

The following observations were made with regard to specific elements of South Padre Island's quality and attractiveness:

- **Image:** More than half of respondents consider South Padre Island's image to be 'Excellent' (56 percent), with all other respondents (44 percent) identifying South Padre Island's image as 'Good'.
- **Destination Appeal:** More than three-quarters of respondents (78 percent) classified South Padre Island's destination appeal as 'Excellent', with all other respondents (22 percent) stating that the location's appeal is 'Good'.
- **Hotel Room Availability:** Equal proportions of respondents (44 percent) consider South Padre Island's hotel room availability to be 'Excellent' or 'Good', with the remaining 12 percent of respondents identifying the location's hotel room availability as being 'Fair'.
- **Quality of Hotel Inventory:** The predominant response was 'Good' (56 percent), followed by 'Excellent' (33 percent). The remaining 11 percent of respondents consider the quality of South Padre Island's hotel inventory to be 'Fair'.
- **Quality of Food and Beverage:** The predominant response was 'Good' (56 percent), followed by 'Excellent' (33 percent). The remaining 11 percent of respondents consider the quality of South Padre Island's food and beverage offerings to be 'Fair'.
- **Safety/ Security:** Equal proportions of respondents (44 percent) rate South Padre Island's as 'Excellent' or 'Good' in terms of safety and security. The remaining 11 percent of respondents stated that they were unsure about South Padre Island's safety and security.
- **Accessibility:** The predominant response was 'Good' (44 percent), followed by 'Excellent' (33 percent). A further 11 percent of respondents consider South Padre Island to be 'Fair' in terms of accessibility, with the same proportion of respondents stating that they were unsure.
- **Affordability:** More than half of respondents consider South Padre Island to be 'Excellent' (56 percent) in terms of affordability, with the next highest proportion of respondents (33 percent) stating that it is 'Fair'. All other respondents (44 percent) identified South Padre Island's affordability as 'Good'.
- **Air Travel/ Car Travel:** The predominant response was 'Good' (44 percent), followed by 'Excellent' (33 percent). A further 11 percent of respondents consider South Padre Island to be 'Fair' in terms of air and car travel, with the same proportion of respondents stating that they were unsure.

9-133



- **Entertainment/ Nightlife:** Equal proportions of respondents (44 percent) consider South Padre Island's entertainment and nightlife offering to be 'Excellent' or 'Good', with the remaining 12 percent of respondents identifying the location's entertainment and night life as being 'Fair'.
- **Appropriateness for Events you Manage:** Equal proportions of respondents (50 percent) consider South Padre Island's appropriateness for their events to be 'Excellent' or 'Good'.

Overall, South Padre Island rated very highly across all measures of quality and attractiveness. Perhaps the largest discrepancy in responses was observed with regard to affordability, with more than half of respondents rating South Padre Island as 'Excellent' but a further one-third of respondents classifying it as 'Fair' with respect to affordability.

#### SELECTION CRITERIA

Survey respondents were asked to rate the importance of various factors in selecting a destination and venue as 'Not Important', 'Somewhat Important', 'Important', 'Very Important', or 'Extremely Important'. Key observations relating to survey responses are summarized as follows:

- **Image:** The predominant response was 'Very Important' (44 percent), followed by 'Important' (33 percent). The remaining 23 percent of respondents classified image as being 'Extremely Important' in the selection of a destination for their event, indicating that more than two-thirds of respondents consider image to be 'Very Important' or higher.
- **Destination Appeal:** The predominant response was 'Extremely Important' (44 percent), followed by 'Very important' (33 percent). The remaining 23 percent of respondents consider destination appeal to be 'Somewhat Important' when selecting a destination.
- **Hotel Room Availability:** More than half of respondents (56 percent) stated that hotel room availability is 'Extremely Important' when selecting a destination, with equal proportions of respondents (22 percent) identifying hotel room availability as being 'Very important' or 'Important'.
- **Quality of Hotel Inventory:** The predominant response was 'Very Important' (44 percent), followed by 'Extremely Important' (33 percent). A further 11 percent identified the quality of the hotel inventory as being 'Important', with the same proportion of respondents stating that it is 'Not Important'.
- **Quality of Food and Beverage:** The predominant response was 'Extremely Important' (44 percent), followed by 'Very Important' (33 percent). A further 11 percent identified the quality of the food and beverage offerings as being 'Important', with the same proportion of respondents stating that it is 'Not Important'.
- **Safety/ Security:** Approximately two-thirds of respondents (67 percent) stated that safety and security is 'Extremely Important' when selecting a destination. A further 22 percent of respondents consider



safety and security to be 'Very Important', with the remaining 12 percent considering it to be 'Important'.

- **Accessibility:** More than half of respondents (56 percent) classify accessibility as being 'Extremely Important', with a further 33 percent classifying it as 'Very Important', indicating that 89 percent of respondents consider accessibility to be 'Very Important' or higher when selecting a destination. The remaining 11 percent of respondents consider accessibility to be 'Important'.
- **Affordability:** Approximately two-thirds of respondents (67 percent) stated that affordability is 'Extremely Important' when selecting a destination. The remaining 33 percent of respondents consider affordability to be 'Very Important'.
- **Air Travel/ Car Travel:** More than half of respondents (56 percent) classify air and car travel as being 'Extremely Important'. A further 33 percent classify it as 'Very Important', with the remaining 11 percent of respondents stating that air and car travel is 'Somewhat Important' when selecting a destination.
- **Entertainment/ Nightlife:** The predominant response was 'Very Important' (44 percent), followed by equal proportions of respondents (22 percent) who consider entertainment and nightlife to be 'Extremely Important' and 'Important'. The remaining 11 percent of respondents stated that entertainment and nightlife offerings are 'Not Important' when selecting a destination.
- **Technology at Facility:** The predominant response was 'Extremely Important' (37 percent), followed by 'Very Important' (25 percent). Equal proportions of respondents (13 percent) consider technology to be 'Important', 'Somewhat Important', or 'Not Important'.

In summary, the factors considered by survey respondents to be most important in selecting a destination are safety and security and affordability, followed by availability of hotel rooms, accessibility, and air and car travel. In the preceding analysis, it was revealed that survey respondents perceive South Padre Island to fair highly with respect to all quality and attractiveness indicators, although it was noted that respondents had mixed opinions and perceptions of South Padre Island's affordability.

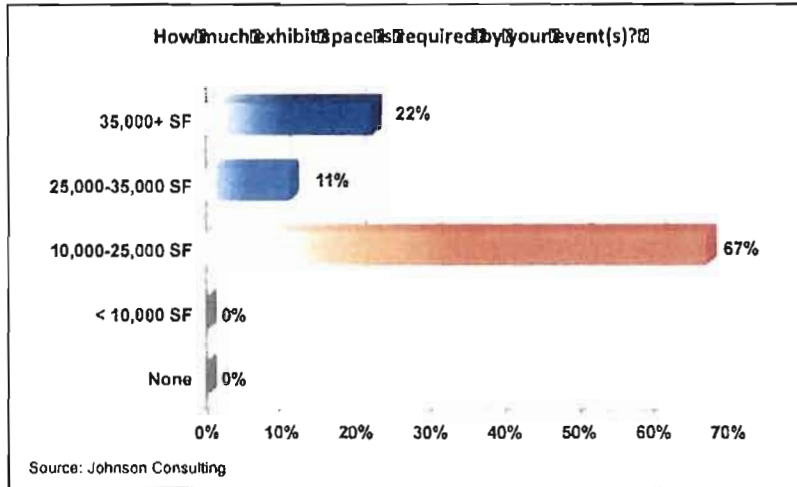
#### **FACILITY AND HOTEL REQUIREMENTS**

The following figure provides a breakdown of the exhibit space requirements of the events hosted by survey respondents.

9-135



Figure 6 - 2

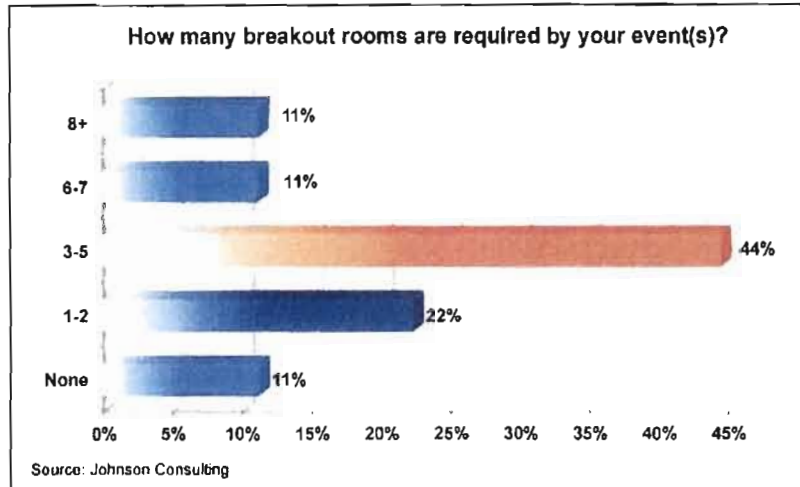


As shown, approximately two-thirds of respondents' (67 percent) events require between 10,000 and 25,000 square feet of exhibit space. This matches the current exhibit space offerings at SPICC (22,500 square feet). The remaining 33 percent of respondents all stated that their events typically require a larger exhibit space, with 11 percent of respondents indicating that their events require between 25,000 and 35,000 square feet, and 22 percent indicating that their events require in excess of 35,000 square feet. This suggests that an expansion to SPICC's Exhibit Hall could better accommodate these events.

The following figure provides a breakdown of the breakout and meeting room requirements of the events hosted by survey respondents.

9-136

Figure 6 - 3



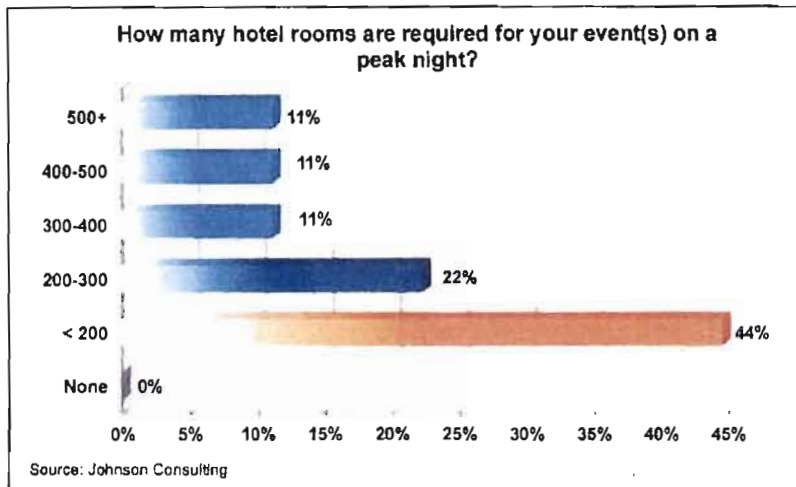
As shown, 44 percent of respondents require between 3 and 5 breakout rooms to accommodate their events. A further 22 percent of respondents require between 1 and 2 rooms, while equal proportions require 6 to 7 rooms and 8 or more rooms. SPICC currently offers 7 meeting rooms, indicating that it meets the needs of 89 percent of survey respondents. It is, however, noted that it is our experience that meeting space is often undersized and venues that have it always use it.

Respondents were asked to indicate the required hotel room block for their events. The following figure provides a breakdown of the typical hotel room requirements of the events hosted by survey respondents, on a peak night.





Figure 6 - 4

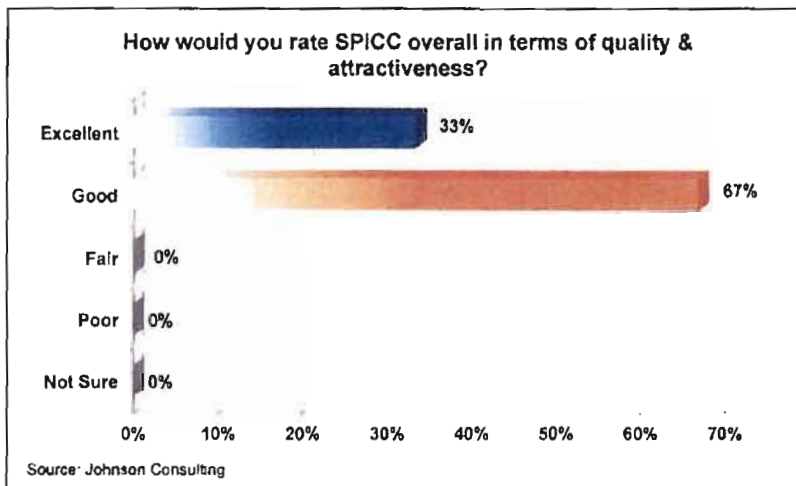


As shown, 44 percent of respondents require a room block of less than 200 rooms. A further 22 percent of respondents require between 200 and 300 rooms, with equal proportions of respondents (11 percent) requiring between 300 and 400 rooms, 400 to 500 rooms, and in excess of 500 rooms.

#### SPICC QUALITY AND ATTRACTIVENESS

The following figure provides a breakdown of the ratings assigned to SPICC, by survey respondents, when asked to rate the facility in terms of quality and attractiveness, from an event planner's perspective.

Figure 6 - 5



9-138



As shown, all survey respondents rate SPICC as 'Good' or better in terms of attractiveness from an event planner's perspective. More than two-thirds of respondents (67 percent) rate South Padre Island as 'Good'.

The following observations were made with regard to specific elements of SPICC's quality and attractiveness:

- **Overall Quality:** Equal proportions of respondents (50 percent) consider SPICC's overall quality to be 'Excellent' or 'Good'.
- **Size of Exhibit Hall:** The vast majority of respondents (89 percent) consider the size of SPICC's Exhibit Hall to be 'Good', with the remaining 11 percent stating that it is 'Excellent'.
- **Ratio of Exhibit to Meeting Space:** Close to two-thirds of respondents (63 percent) consider SPICC's ratio of exhibit to meeting space to be 'Good', with the remaining 37 percent stating that it is 'Excellent'.
- **Flexibility of Space:** More than half of respondents (56 percent) consider SPICC's flexibility of space to be 'Good', with a further 33 percent stating that it is 'Excellent'. The remaining 11 percent of respondents identified the flexibility of space as being 'Fair'.
- **Ease of Load In/ Load Out:** More than half of respondents (56 percent) consider the ease of load in and load out at SPICC to be 'Good', with a further 33 percent stating that it is 'Excellent'. The remaining 11 percent of respondents identified the ease of load in and load out as being 'Fair'.
- **Technology:** Approximately two-thirds of respondents (67 percent) consider technology at SPICC to be 'Good', with the next highest proportion of respondents (22 percent) stating that it is 'Fair' and the remaining 11 percent identifying it as 'Excellent'.
- **Affordability:** Approximately two-thirds of respondents (67 percent) consider SPICC's affordability to be 'Excellent', with the remaining 33 percent of respondents stating that it is 'Good', indicating that all respondents rate SPICC as 'Good' or higher in terms of affordability.
- **Date Availability:** Approximately two-thirds of respondents (67 percent) consider SPICC's date availability to be 'Excellent', with a further 22 percent of respondents stating that it is 'Good', and the remaining 11 percent identifying it as 'Fair'.
- **Hotel Availability:** Approximately two-thirds of respondents (67 percent) consider hotel availability in proximity to SPICC to be 'Good', with the remaining 11 percent identifying it as 'Excellent'.
- **Availability of Parking Space:** One-third of respondents (33 percent) stated that the availability of parking at SPICC is 'Good', with equal proportions (22 percent) identifying it as 'Excellent', 'Fair' or 'Poor'.

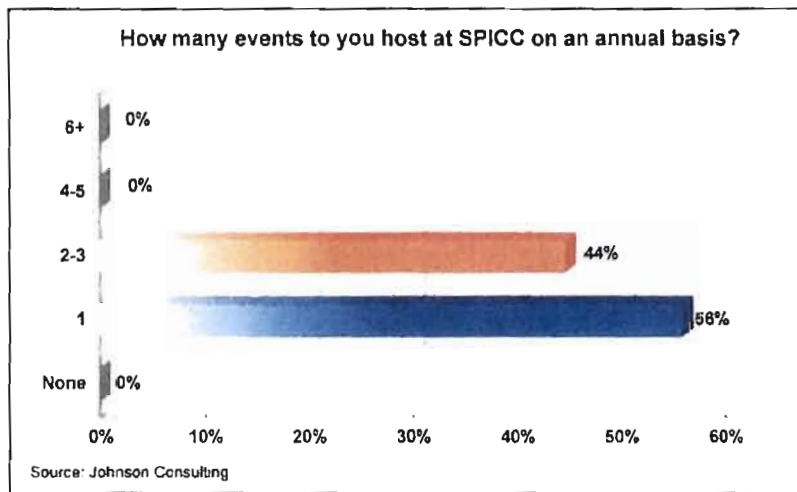
Overall, SPICC rated highly across all measures of quality and attractiveness with the exception of the availability of parking, which returned varied results, ranging from 'Poor' to 'Excellent'.



### SPICC UTILIZATION

The following figure shows the number of events hosted by survey respondents at SPICC, on an annual basis.

Figure 6 - 6



As shown, the majority of respondents (56 percent) host 1 event at SPICC on an annual basis, with the remaining 44 percent of respondents hosting between 2 and 3 events.

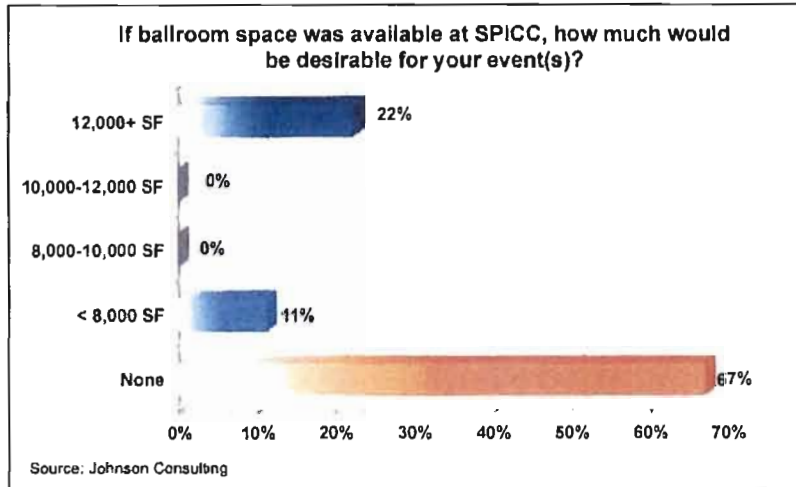
### ATTRACTIVENESS OF PROPOSED EXPANSION

Survey recipients were asked how much ballroom space would be desirable for their events if a ballroom were to be included in an expansion to SPICC. The following figure provides a breakdown of survey responses.

9-140



Figure 6 - 7

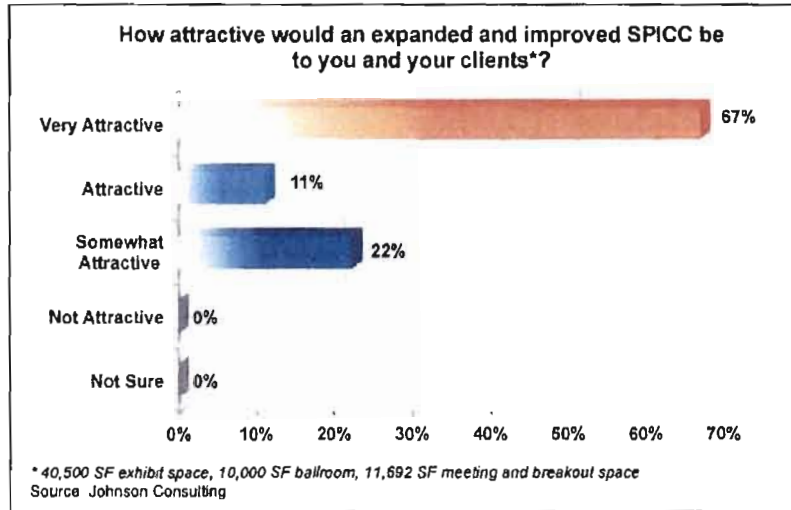


As shown, approximately two-thirds of respondents do not require ballroom space for their events, reflecting in part that all survey respondents are current, and repeat, users of SPICC. Their repeat business suggests that the facility generally suits their needs. A further 22 percent of respondents would have the desire for 12,000 or more square feet of ballroom space, with the remaining 11 percent desiring less than 8,000 square feet, which could likely be accommodated in meeting and breakout space.

The following figure provides a breakdown of responses when survey recipients were asked how attractive an expanded SPICC, including 40,500 square feet of exhibit space, a 10,000 square foot ballroom, and 11,692 square feet of meeting and breakout space, would be to them and their clients.

9-141

Figure 6 - 8



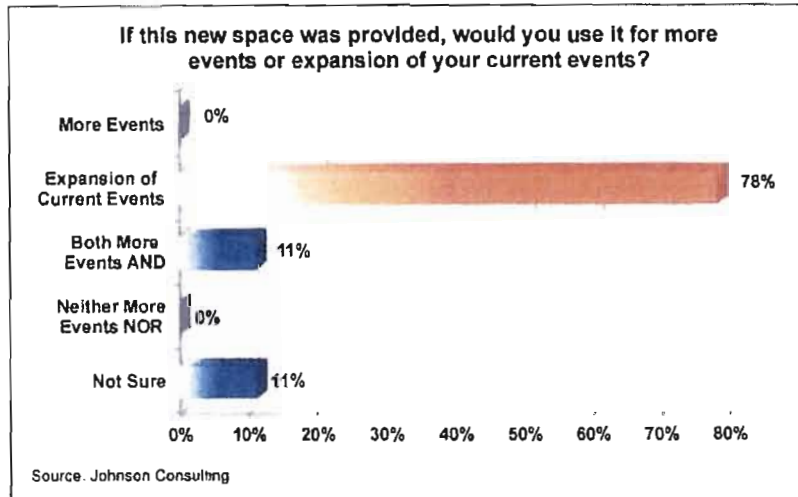
As shown, approximately two-thirds of respondents (67 percent) stated an expanded SPICC, as proposed, would be 'Very Attractive'. The next highest concentration of respondents (22 percent) stated that it would be 'Somewhat Attractive', with the remaining 11 percent stating that it would be 'Attractive'. This indicates that all respondents are in favor of the proposed expansion.

The following figure provides a breakdown of responses when recipients were asked whether they would use the new space, if provided, for more events or an expansion of their current events.

9-142



Figure 6 - 9



As shown, more than three-quarters of respondents (78 percent) stated that they would expand their current events if the new space, as described above, was offered at SPICC. A further 11 percent of respondents stated that they would expand their current events and add new events at SPICC. The remaining 11 percent of respondents were unsure what impact an expansion to SPICC would have on their events.

Survey respondents were asked to rate the importance of various design and operational improvements in encouraging their continued business at SPICC. Key observations relating to survey responses are summarized as follows:

- **More Exhibit Space:** The predominant response was 'Extremely Important' (44 percent), followed by 'Very Important' (33 percent). The remaining 23 percent of respondents identified the need for more exhibit space as being 'Not Important' to encouraging their repeat business.
- **More Meeting Space:** The predominant response was 'Not Important' (33 percent), with equal proportions of respondents (22 percent) identifying the need for more meeting space as 'Extremely Important', 'Very Important' or 'Important'. This indicates that two-thirds of respondents consider additional meeting space to be necessary to encourage their repeat business.
- **Ballroom Space:** More than half of respondents (56 percent) stated that ballroom space is 'Not Important', with the next highest concentration of respondents (22 percent) stating that it is 'Important'. A further 11 percent of respondents identified ballroom space as being 'Extremely Important' in encouraging their repeat business, with the same proportion being unsure.

9-143



- **Flexibility of Space:** The predominant response was 'Extremely Important' (44 percent). Equal proportions of respondents stated that flexibility of space is 'Important' or 'Not Important', with the remaining 11 percent stating that it is 'Very Important' in terms of encouraging their repeat business.
- **Ease of Load In/ Load Out:** The predominant response was 'Extremely Important' (44 percent). Equal proportions of respondents stated that flexibility of space is 'Very Important' or 'Important', with the remaining 11 percent stating that it is 'Not Important' in terms of encouraging their repeat business.
- **Utility Connections:** The predominant response was 'Extremely Important' (44 percent). Equal proportions of respondents stated that utility connections are 'Very Important' or 'Not Important', with the remaining 11 percent stating that it they are 'Important' in terms of encouraging their repeat business.
- **Technology:** The predominant response was 'Extremely Important' (44 percent), followed by 'Not Important' (33 percent). Equal proportions of respondents (11 percent) stated that technology is 'Very Important' or 'Important' in encouraging their repeat business.
- **More Date Availability:** Equal proportions of respondents (33 percent) stated that more date availability was 'Extremely Important', 'Very Important' or 'Not Important' in encouraging their repeat business.
- **More Hotel Rooms:** Approximately two-thirds of respondents (67 percent) stated that additional hotel rooms are 'Very Important' in attracting their repeat business, with the remaining 33 percent of respondents stating that it is 'Not Important'.
- **Headquarters Hotel:** Equal proportions of respondents (33 percent) stated that a headquarters hotel is 'Very Important' or 'Not Important' in encouraging their repeat business. The next highest concentration of respondents (22 percent) stated that a headquarters hotel is 'Important', with the remaining 11 percent stating that it is 'Extremely Important'.
- **More Parking Spaces:** The predominant response was 'Extremely Important' (44 percent), followed by equal proportions of respondents (22 percent) who consider more parking spaces to be 'Very Important' or 'Important'. The remaining 11 percent of respondents stated that more parking spaces are 'Not Important' in encouraging their repeat business.

In summary, the factors considered by survey respondents to be most important in an expanded and improved SPICC are affordability, followed by more exhibit space, more parking spaces, ease of load in and load out, and utility connections, along with technology and flexibility of space.

9-144



**ADDITIONAL COMMENTS**

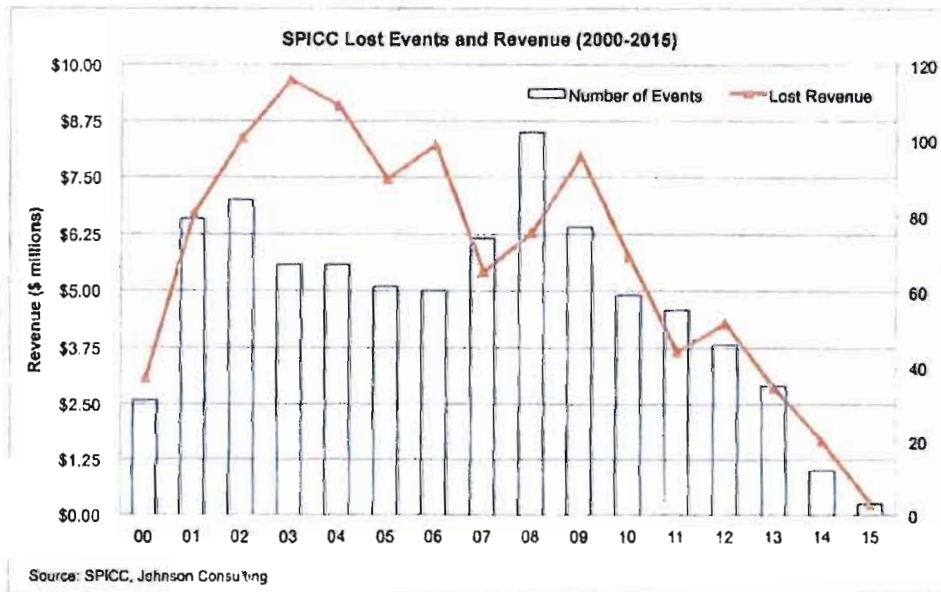
At the conclusion of the survey, respondents were invited to offer any additional feedback deemed appropriated (note: this was an open ended question). Key issues raised by respondents is provided are summarized:

- SPICC staff are extremely professional, accommodating and helpful.
- Shortage of parking spaces is a major issue, with the problem exacerbated by parking space being used for storage.
- Technology enhancements are required (Wi-Fi, PA system, etc.)
- Load in/ load out is sometimes difficult because space is used for storage.
- Flying into South Padre Island can be challenging, but exhibitors and attendees find the destination to be highly desirable.

**LOST BUSINESS ANALYSIS**

Between 2000 and 2012, SPICC reported a total of 860 events that were lost from the facility, representing an average of 66 lost events per annum. The revenue potential of these events totaled in excess of \$85.5 million, and averaged \$6.6 million per annum. The following figure shows annual lost business, and associated revenue, between 2000 and 2012, as well as preliminary figures through 2015.

Figure 6 - 10



9-145





Business lost from SPICC peaked at 102 events in 2008, driven primarily by the global recession, before trending downwards steadily. In 2012, SPICC reported 46 lost events, representing an improvement over 2011 when 55 events were lost from the facility, and a substantial decrease (-55 percent) from the 2008 peak.

Lost revenue associated with lost events has generally trended downwards since a peak of \$9.6 million in 2003, with the exception of 2008 and 2009 when lost revenues trended upwards, primarily in response to a spike in lost events. In 2012 total revenue associated with lost business was estimated at \$4.3 million, representing a slight increase over 2011 (\$3.6 million in total revenue) but a substantial improvement since the 2003 and 2009 peaks.

The following table summarizes the reported reasons for business lost from SPICC between 2000 and 2013.

**Table 6 - 1**

SPICC Lost Business (2000-2013)	
Reason	Number of Events
Hotels*	157
Event Cancelled	122
Board/Committee Decision	120
Chose Another Destination	107
Lack of Interest	65
Economy/Budget	61
Insufficient Meeting Space	56
Transportation	52
Weather	40
Did Not Identify Reason	29
Date Change	22
Planning Logistics	18
Bridge Collapse	16
Overall Cost	14
Unavailable Dates	14
National Events	11
Attraction	4
Construction	2
Laws/Regulations	2

\*Common concerns with hotels were hotel rates, sizes, and quality.

Source: SPICC, Johnson Consulting

As shown, the most common reason event organizers cited related to hotels. Specifically, the majority found hotels rates to be too high, with other common reasons including that hotels were too small to accommodate large room blocks and a lack of luxury or full service hotels. Aside from common event planning decisions

9-146



and organizations' budget constraints, insufficient meeting space ranked highly as a reason that event organizers opted to choose another destination. This suggests a high level of latent demand, which refers to business that cannot be accommodated because of a lack of suitable facilities (either in terms of size, configuration and/ or quality).

Some event organizers shared the location that they ultimately selected, where greater meeting space was offered. Of the other locations selected, Galveston, Texas was the most popular. Other destinations were concentrated in Texas, and included San Antonio, Corpus Christi, McAllen, and Austin, all of which have facilities that SPICC competes with. The following table shows the top 15 destinations that are selected over South Padre Island.

**Table 6 -2**

Top 15 Selected Alternative Destinations (2000-2013)	
Destination	Number of Events
San Antonio, TX	48
Corpus Christi, TX	38
McAllen, TX	27
Austin, TX	25
Galveston, TX	25
Dallas, TX	17
Brownsville, TX	8
El Paso, TX	5
Florida	5
Forth Worth, TX	5
Houston, TX	5
Kerrville, TX	5
New Orleans, LA	4
Orlando, FL	4
Palm Springs, CA	4

*Source: SPICC, Johnson Consulting*

9-147



## SUMMARY

The general consensus among survey respondents is that improvements to, and an expansion of, the SPICC are warranted, if designed appropriately. South Padre Island, and the SPICC itself, generally rank very highly in terms of attractiveness from an event planner's perspective. Additional space at the SPICC would encourage the expansion of current events and the addition of new events. One of the major issues with existing facilities relates to a lack of available parking.

Tuned away business from SPICC includes a considerable amount of latent demand. There are currently a number of quality offerings in Texas and, in order to compete effectively, South Padre Island needs to offer a solid package of quality hotel and meeting/ convention options. If quality and quantity at SPICC were improved, this latent demand would likely be attracted to South Padre Island.



**SECTION VII**  
**FACILITY PROGRAM RECOMMENDATIONS**

9-149



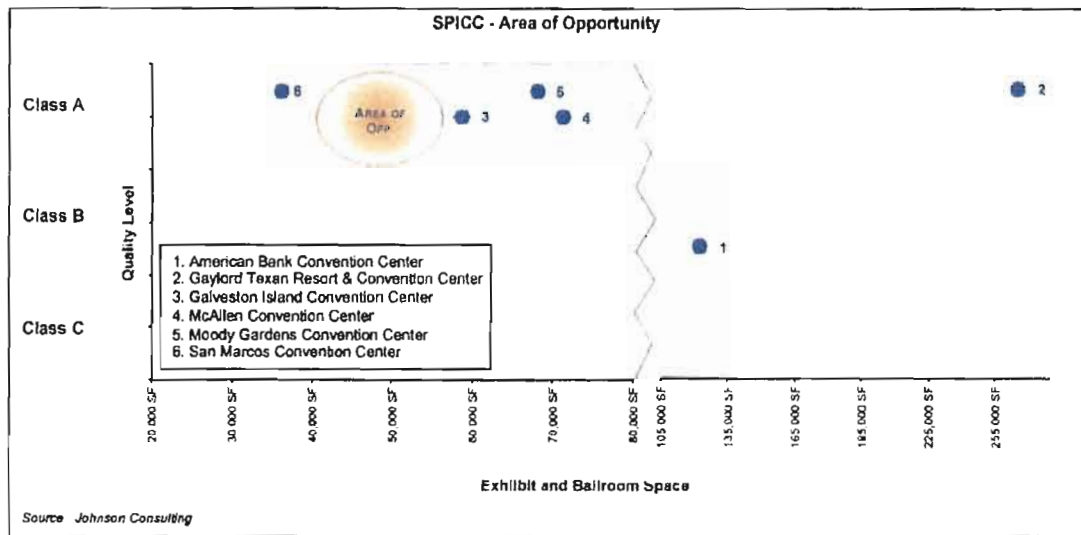
## FACILITY PROGRAM RECOMMENDATIONS

Johnson Consulting has developed broad recommendations relating to potential improvements to, and an expansion of, the South Padre Island Convention Centre (SPICC), based upon the research and analyses presented in prior sections of this report, along with prior recommendations presented in Johnson Consulting's 2005 report. Our recommendations provide an independent review of the preliminary program recommendations prepared by Broaddus and Associates.

### AREA OF OPPORTUNITY

The following figure presents the assessed area of opportunity for an expanded SPICC, based upon the quality and size of existing facilities throughout the region and including both the exhibit and ballroom space offerings.

Figure 7 - 1



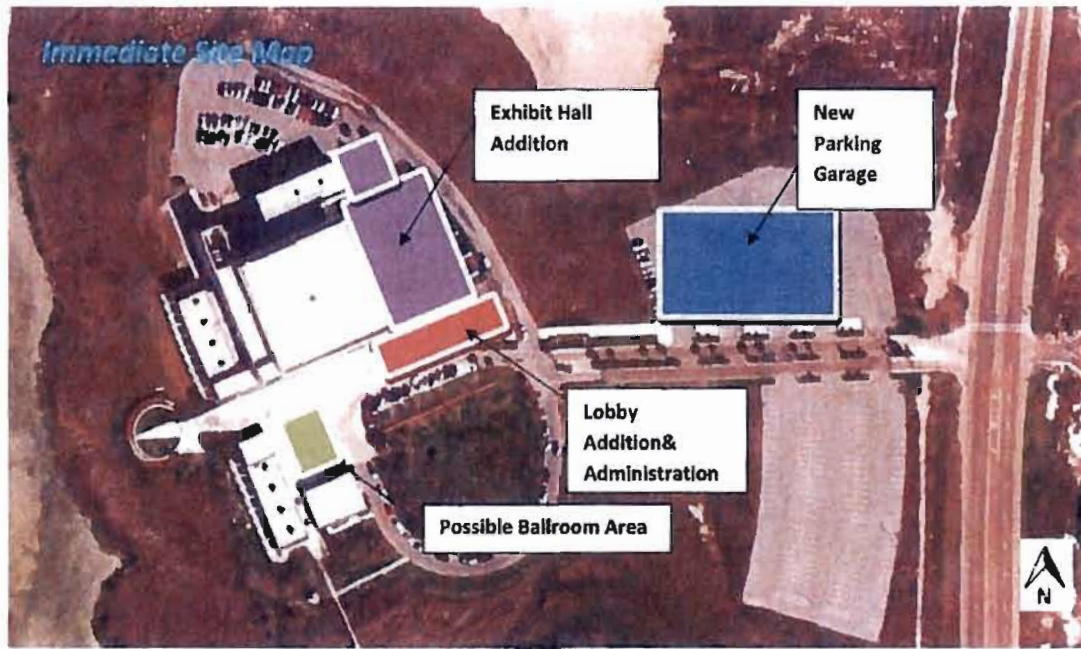
As shown, the we have identified an opportunity for an expanded SPICC in the Class A category, and offering in the range of 50,000 to 55,000 square feet of combined exhibit and ballroom space. A facility of this size will be better positioned to compete effectively in the regional marketplace, by bringing its space offerings in closer alignment with many of its main competitors including the McAllen Convention Center and the two facilities in Galveston.

### FACILITY RECOMMENDATIONS

As previously discussed, the existing SPICC comprises 22,500 square feet of exhibit space and 11,692 square feet of meeting space. The following figure provides the preliminary facility plan for an improved and expanded SPICC, as prepared by Broaddus and Associates (as at February 2013).

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Figure 7 - 2



The proposed building program includes the following program elements:

- **Exhibit Hall:** 40,500 square feet of flexible space, representing an 18,000 SF<sup>2</sup> addition to the existing Exhibit Hall.
- **Ballroom:** A new 10,000 square foot ballroom.
- **Meeting Rooms:** 11,692 square feet of meeting and breakout space, representing no additional space over and above existing meeting and breakout space at the SPICC.
- **Support Space:** An additional 3,000 square feet of administration space, 6,000 square feet of lobby circulation/ pre-function space, and 2,000 square feet of restroom and support services space.
- **New Parking Garage.**
- **Proposed Hotel:** There are also many locations for a hotel on site, one of which is connected to the SPICC on its north edge.

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**COMPARISON OF EXHIBIT TO MEETING SPACE RATIOS**

The following table provides a breakdown of the ratio of exhibit hall to meeting and ballroom space at SPICC compared to the comparable facilities profiled in Section 5 of this report.

**Table 7 - 1**

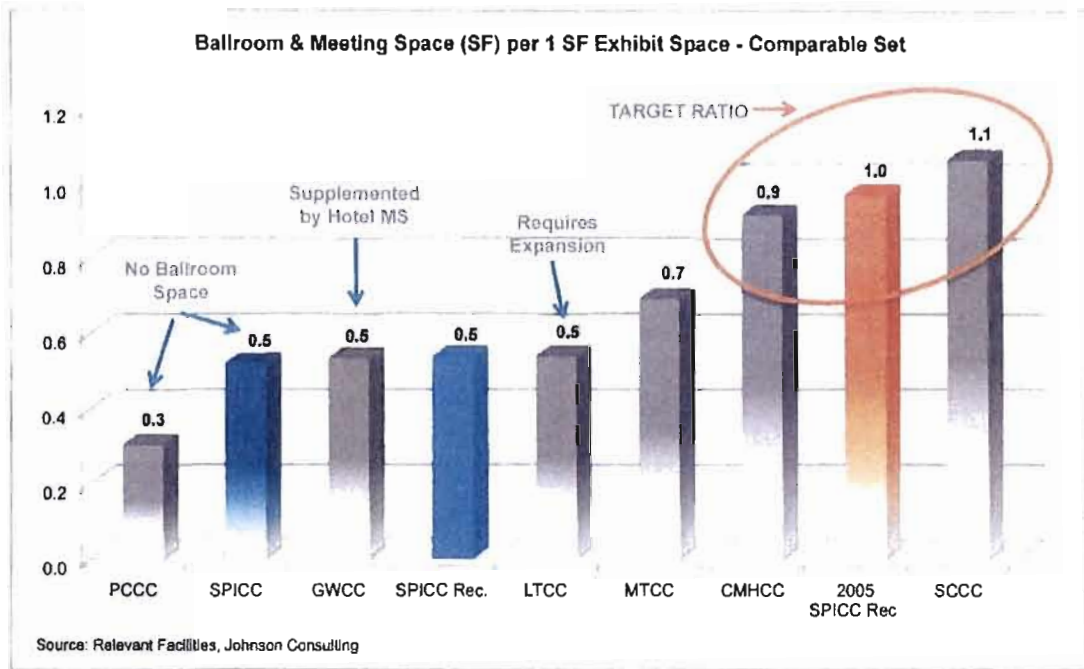
Ratio of Exhibit Space to Ballroom & Meeting Space - Comparable Set			
	Exhibit Space (SF)	Ballroom & Meeting Space (SF)	Ballroom & Meeting Space (SF) per 1 SF Exhibit Space
<b>South Padre Island Convention Centre</b>			
Existing	22,500	11,692	0.5
2005 CHJC Recommendation	30,000	29,000	1.0
Current Recommendation	40,500	21,692	0.5
<b>Monona Terrace Community &amp; Convention Center</b>	37,200	26,630	0.7
<b>Pueblo Colorado Convention Center</b>	16,200	4,900	0.3
<b>Lake Terrace Convention Center</b>	14,755	7,936	0.5
<b>Grand Wayne Convention Center</b>	48,480	25,793	0.5
<b>Coralville Marriott Hotel and Conference Center</b>	29,596	27,078	0.9
<b>St. Charles Convention Center</b>	27,600	29,249	1.1

Source: Relevant Facilities, Demographics Now, Johnson Consulting

As shown, the proposed expansion program maintains the same ratio of exhibit to ballroom and meeting space (0.5 square feet of ballroom space to every 1 square foot of exhibit space) as currently exists at the SPICC. However, the proposed expansion program includes absolute increases in the amount of exhibit and ballroom space. The following figure further demonstrates the how the proposed expansion fits among the comparable set of peer facilities.

9-152

Figure 7 - 3



## CONCLUSION

Based upon our assessment of the market opportunity for an expanded SPICC, as well as our analysis of competitive and comparable facilities, we agree with the amount of exhibit and ballroom space that is being proposed. It is, however, our opinion that the masterplan should include more meeting and breakout space (13,000-17,000 square feet) to support the expanded Exhibit Hall. It is our experience that meeting and ballroom space is often undersized and venues that have it always use it. Because this space is more always more expensive, it is often the first element to be reduced or eliminated from master plans.

From a strategy standpoint, it is our belief that a headquarters hotel could be built that offers additional meeting space. Targeting a +/- 250-room property is suggested, with 13,000-17,000 square feet of meeting and ballroom space. However, taking into account budget considerations, and the likely time lag associated with the development of a headquarters hotel, we recommend that the lobby of the SPICC be reconfigured to make it wide enough to accommodate functions with food service. We also suggest consideration of carpeting all or part of the Exhibit Hall and using soft goods to make at least one section appear as a ballroom. Examples of this strategy were discussed in Section 5 of this report.





**SECTION VIII**  
DEMAND AND OPERATING PROJECTIONS

9-154



## DEMAND AND OPERATING PROJECTIONS

Johnson Consulting has developed demand and operating projections for an expanded South Padre Island Convention Centre (SPICC), pursuant to the proposed facility program described in the preceding Section of this report.

### PROJECTED EVENTS

An expanded SPICC will be designed to be sufficiently flexible to accommodate the needs of numerous diverse entities. The following table shows current demand for 2012 and summarizes the projected event schedule, by event type, for an expanded SPICC over a 10-year period from 2015, which is assumed to be the first full year of operation of the expanded facility. It is noted that we have reclassified the Special Events currently held at the SPICC into Specialty Shows, Seminars, Entertainment Events and ‘Other’. All other event categories remain unchanged.

Table 8 - 1

Current & Projected Events at Expanded SPICC											
Event Type	2012 (Actual)*	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Exhibit Events</b>											
Conventions/ Trade Shows	25	27	28	29	30	31	31	31	31	31	31
Consumer Shows/ Specialty Shows	3	4	5	6	7	8	8	8	8	8	8
<b>Sub-total Exhibit Events</b>	<b>28</b>	<b>31</b>	<b>33</b>	<b>35</b>	<b>37</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>
<b>Cultural and Social Events</b>											
Meetings	6	8	9	10	11	12	12	12	12	12	12
Banquets/ Seminars	5	18	24	30	36	42	42	42	42	42	42
Entertainment/ Sports Events	15	18	19	20	21	22	22	22	22	22	22
Other	12	10	11	12	13	14	14	14	14	14	14
<b>Sub-total Cultural and Social Events</b>	<b>38</b>	<b>54</b>	<b>63</b>	<b>72</b>	<b>81</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>
<b>Total</b>	<b>66</b>	<b>85</b>	<b>96</b>	<b>107</b>	<b>118</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>

\* SPICC's Special Events dispersed across Specialty Shows, Seminars, Entertainment and Other event categories.  
 Source: Johnson Consulting

The expanded SPICC is projected to host 85 events in 2015 (Year 1), of which 31 events are projected to be Exhibit Events and 54 events are projected to be Cultural and Social Events. The most substantial increase over current demand, by event type, is projected in the Banquets and Seminars category, reflecting the addition of the Ballroom space. We also expect increases in the number of Convention and Trade Shows, and Entertainment and Sporting events, reflecting the expansion of the Exhibit Hall. The projected demand calendar is summarized as follows:

- Conventions and Tradeshows:** Generally held by associations, professional groups, and other membership organizations. SPICC is South Padre Island's only facility capable of accommodating large conventions or tradeshows. A larger, higher quality facility will enhance SPICC's ability to compete for such events. In 2015, the expanded SPICC is projected to host 27 conventions and tradeshows. In 2019 (Year 5), conventions and tradeshows are projected to stabilize at 30 events.

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- **Consumer and Specialty Shows:** Generally larger events than tradeshows, in terms of average attendance. South Padre Island is somewhat limited in its ability to host consumer shows given its small year-round population. Consumer and specialty shows are projected to account for 4 events at the expanded venue 2015, and stabilize at 8 events in 2019.
- **Meetings:** Generally require less space and attract fewer attendees than events in exhibition halls. It is projected that the venue will host 8 in 2015, increasing to 12 meetings in 2019. We have projected a modest increase in the number of meetings reflecting the fact that no additional meeting space, other than the Ballroom, is included in the expansion masterplan.
- **Banquets and Seminars:** Banquets are generally smaller events that differ from meetings because they may feature catered meals and relate primarily to gatherings such as luncheons and award dinners. Seminars include corporate meetings and events that require high quality facilities, along with catering. With a higher quality, and larger, program of spaces at SPICC, the facility will be able to attract larger banquets and seminars. It is projected that the venue will host 18 banquets and seminars in 2015, increasing to 42 banquets and seminars in 2019.
- **Sports and Entertainment Events:** Sports and entertainment events, including touring concerts, family, cultural festivals, and other similar events, are projected to total 18 events in 2015, and stabilize at 22 events in 2019.
- **'Other' Events:** These are events that are not considered to be part of the categories discussed above and may include, for example, community events such as graduations, school functions, and other public events that are not consumer shows. It is projected that the venue will host 10 'other' events in 2015, increasing to 14 'other' events in 2019. The projected decrease in 'other' events from current levels reflects the reclassification of events, as described above.

## PROJECTED ATTENDANCE

The following table shows estimated current and projected attendance at the expanded SPICC from 2015 through 2024. It is noted that our estimated figures for 2012 are based upon the total number of events and estimated annual attendance figures for the venue.



Table 8 - 2

Current & Projected Attendance at Expanded SPICC											
Event Type	2012 (Estimated)*	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Exhibit Events</b>											
Conventions/ Trade Shows	31,800	42,600	43,200	45,000	47,800	50,700	51,800	52,800	53,900	55,000	56,000
Consumer Shows/ Specialty Shows	8,600	9,600	11,800	17,000	17,300	19,900	20,300	20,800	21,200	21,600	22,100
<b>Sub-total Exhibit Events</b>	<b>38,400</b>	<b>52,200</b>	<b>55,000</b>	<b>62,000</b>	<b>65,100</b>	<b>70,600</b>	<b>72,100</b>	<b>73,600</b>	<b>75,100</b>	<b>76,600</b>	<b>78,100</b>
<b>Cultural and Social Events</b>											
Meetings	1,800	2,400	2,700	3,000	3,400	3,800	4,000	4,100	4,200	4,300	4,400
Banquets/ Seminars	1,600	7,200	9,600	12,000	14,800	17,600	18,100	18,500	18,900	19,300	19,700
Entertainment/ Sports Events	20,500	28,400	30,200	32,000	34,600	37,200	38,000	38,800	39,600	40,400	41,200
Other	3,600	2,000	2,200	2,400	2,600	2,800	2,800	2,800	2,800	2,800	2,800
<b>Sub-total Cultural and Social Events</b>	<b>27,500</b>	<b>40,000</b>	<b>44,700</b>	<b>48,400</b>	<b>56,400</b>	<b>61,400</b>	<b>62,900</b>	<b>64,200</b>	<b>65,500</b>	<b>66,800</b>	<b>68,100</b>
<b>Total</b>	<b>65,900</b>	<b>92,200</b>	<b>99,700</b>	<b>111,400</b>	<b>120,500</b>	<b>132,000</b>	<b>135,000</b>	<b>137,800</b>	<b>140,600</b>	<b>143,400</b>	<b>146,200</b>

\* SPICC's Special Events dispersed across Specialty Shows Seminars, Entertainment, and Other event categories

Source: Johnson Consulting

Total attendance is projected to be 92,200 persons in 2015, increasing to 132,000 persons in 2019. Attendance is projected to increase with increases in the number of events, as shown in the previous table, but average attendance at individual events is also projected to increase year-on-year. As such, when the event schedule remains steady, as is assumed beyond year 2019 (Year 5), total attendance is still projected to increase slightly. Our figures do not include people days, or attendees that come to the venue on multiple days for one event, which may be included in visitor counts at other venues.

Projected attendance by event type is summarized as follows:

- Conventions and Tradeshows:** In 2015, attendance at the venue's conventions and tradeshows is projected to total 42,600 people, representing an average approximately 1,580 persons per event. This is consistent with the type and size of convention and tradeshow events that the facility is expected to accommodate. Exhibitors will be in the market for several days, while buyers may come for a day or two, unless there is an educational curriculum associated with the event. The schedule of events is projected to stabilize in 2019, with average attendance projected to be approximately 1,640 persons per event.
- Consumer and Specialty Shows:** Average attendance at consumer shows is projected to be 2,400 persons per event in 2015, increasing to 2,490 persons per event in 2019. This equates to a total attendance of 9,600 persons in 2015, increasing to 19,900 persons in 2019.
- Meetings:** In 2015 average attendance at meetings held at the expanded SPICC is estimated at 300 persons per event, totaling 2,400 attendees. The demand schedule for meetings is projected to stabilize in 2019, with attendance averaging 320 persons per event and totaling 3,800 persons across all meetings. This is consistent with meeting attendance observed at comparable venues.



- **Banquets and Seminars:** In 2015, the 18 banquets and seminars projected at the expanded SPICC are expected to attract a total of 7,200 attendees, representing an average attendance of 400 people per event. Attendance at banquets and seminars is projected to increase to 17,600 people in 2019, representing an average of 420 persons per event.
- **Sports and Entertainment Events:** The 18 sports and entertainment events projected in 2015 are expected to attract a total of 28,400 attendees, representing an average of 1,580 spectators per event. The demand schedule for sports and entertainment events is projected to stabilize at 22 events in 2019, with attendance averaging 1,690 persons per event.
- **'Other' Events:** In 2015, 'other' events at the convention center are projected to attract 2,000 attendees, representing an average attendance of approximately 200 people per event. Total attendance at 'other' events is projected to increase to 2,800 persons in 2019.

#### DEMAND SUMMARY

In summary, the expanded SPICC is projected to host 85 events in 2015 (Year 1), attracting a total of 92,200 attendees. The event schedule is projected to stabilize at 129 events in 2019 (Year 5), with a total attendance of 132,000 people. These demand projections are in line with comparable facilities.

#### OPERATING PROJECTION

The following table presents a summary of the projected operating statement for the first 10 full years of operation of the expanded SPICC, based upon the demand projections as described above. Revenues include all revenues that can be used for operations. SPICC's revenues and expenses are included in the City of South Padre Island's Convention Center Fund and the Hotel/Motel Tax Fund. We have utilized the same line items and categories included in the two Funds' current budgets for our projections. All revenues and expenses are inflated at a 2.5 percent annual rate.

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Table 8 - 3

Expanded SPICC - Pro Forma Operating Statement of Revenue and Expenses (Inflated Dollars)											
2012 (Actual)	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	
<b>Convention Center Fund Revenue</b>											
Rental Fees	\$174,075	\$372,700	\$393,320	\$434,280	\$488,349	\$533,456	\$546,777	\$557,654	\$568,828	\$580,167	\$591,727
Net Food and Beverage	16,360	206,550	222,220	244,848	271,586	301,473	315,646	330,339	345,569	361,366	377,737
Equipment Rental	1,949	74,540	80,631	91,253	105,180	117,767	123,726	129,341	135,232	141,375	147,797
Event Services	645	1,491	1,613	1,825	2,104	2,355	2,475	2,587	2,705	2,828	2,956
Advertising Revenue	-	6,750	6,919	7,092	7,269	7,451	7,637	7,928	8,024	8,224	8,430
Other Revenue	-	50,000	50,000	51,250	52,531	53,845	55,191	56,570	57,985	59,434	60,920
<b>Sub-Total Operating Revenue</b>	<b>\$193,028</b>	<b>\$712,031</b>	<b>\$754,702</b>	<b>\$830,548</b>	<b>\$927,019</b>	<b>\$1,016,346</b>	<b>\$1,051,451</b>	<b>\$1,084,319</b>	<b>\$1,118,341</b>	<b>\$1,153,394</b>	<b>\$1,189,567</b>
<b>Hotel/Motel Fund Revenue</b>											
Ticket Sales	\$9,448	\$9,684	\$9,926	\$10,174	\$10,429	\$10,690	\$10,967	\$11,231	\$11,511	\$11,799	\$12,094
Event Fees	24,853	\$25,474	\$26,111	\$26,764	\$27,433	\$28,119	\$28,822	\$29,542	\$30,281	\$31,038	\$31,814
<b>Sub-Total Operating Revenue</b>	<b>\$34,301</b>	<b>\$35,158</b>	<b>\$36,037</b>	<b>\$36,938</b>	<b>\$37,862</b>	<b>\$38,808</b>	<b>\$39,779</b>	<b>\$40,773</b>	<b>\$41,792</b>	<b>\$42,837</b>	<b>\$43,908</b>
<b>Total Operating Revenue</b>	<b>\$227,329</b>	<b>\$747,189</b>	<b>\$790,739</b>	<b>\$867,486</b>	<b>\$964,881</b>	<b>\$1,055,155</b>	<b>\$1,091,229</b>	<b>\$1,125,092</b>	<b>\$1,160,133</b>	<b>\$1,196,231</b>	<b>\$1,233,475</b>
<b>Supporting Revenues</b>											
Hotel/ Motel Occupancy Tax	\$2,049,804	\$2,101,049	\$2,153,576	\$2,207,415	\$2,262,600	\$2,319,165	\$2,377,145	\$2,436,579	\$2,497,487	\$2,559,925	\$2,623,923
Other Non-Property Taxes	11,076	\$11,353	\$11,637	\$11,928	\$12,226	\$12,532	\$12,845	\$13,166	\$13,495	\$13,832	\$14,178
Grant Revenue	22,118	\$22,671	\$23,238	\$23,819	\$24,414	\$25,025	\$25,650	\$26,292	\$26,949	\$27,623	\$28,313
Miscellaneous Revenue	8,120	\$8,323	\$8,531	\$8,745	\$8,963	\$9,187	\$9,417	\$9,652	\$9,894	\$10,141	\$10,395
<b>Sub-Total Supporting Revenue</b>	<b>\$2,091,119</b>	<b>\$2,143,397</b>	<b>\$2,196,982</b>	<b>\$2,251,906</b>	<b>\$2,308,204</b>	<b>\$2,365,909</b>	<b>\$2,425,057</b>	<b>\$2,485,683</b>	<b>\$2,547,825</b>	<b>\$2,611,521</b>	<b>\$2,676,809</b>
<b>Total Revenue</b>	<b>\$2,318,448</b>	<b>\$2,890,586</b>	<b>\$2,987,721</b>	<b>\$3,119,393</b>	<b>\$3,273,085</b>	<b>\$3,421,064</b>	<b>\$3,516,286</b>	<b>\$3,610,775</b>	<b>\$3,707,959</b>	<b>\$3,807,752</b>	<b>\$3,910,284</b>
<b>Expenses</b>											
Personnel Services	\$430,796	648,750	664,969	681,593	698,633	716,099	734,001	752,351	771,160	790,439	810,200
Goods and Supplies	34,831	37,270	40,315	45,627	52,590	58,884	61,863	64,671	67,616	70,688	73,899
Repairs and Maintenance	302,791	310,000	317,750	325,694	333,836	342,182	350,737	359,505	368,493	377,705	387,148
Miscellaneous Services	537,459	585,000	599,625	614,616	629,981	645,731	661,874	678,421	695,381	712,766	730,585
Other Expenses	44,284	21,490	22,110	22,843	23,638	24,438	25,098	25,784	26,474	27,198	27,937
<b>Total Expenses</b>	<b>\$1,350,140</b>	<b>\$1,802,510</b>	<b>\$1,644,769</b>	<b>\$1,680,371</b>	<b>\$1,738,678</b>	<b>\$1,787,331</b>	<b>\$1,833,572</b>	<b>\$1,880,731</b>	<b>\$1,928,123</b>	<b>\$1,978,795</b>	<b>\$2,029,768</b>
<b>Net Income (Deficit)</b>	<b>\$968,308</b>	<b>\$1,288,076</b>	<b>\$1,342,952</b>	<b>\$1,429,021</b>	<b>\$1,534,407</b>	<b>\$1,633,733</b>	<b>\$1,682,714</b>	<b>\$1,730,044</b>	<b>\$1,778,836</b>	<b>\$1,828,957</b>	<b>\$1,880,516</b>
<b>Reserve for Replacement</b>	<b>\$426,069</b>	<b>\$436,721</b>	<b>\$447,639</b>	<b>\$458,830</b>	<b>\$470,300</b>	<b>\$482,058</b>	<b>\$494,109</b>	<b>\$506,462</b>	<b>\$519,124</b>	<b>\$532,102</b>	<b>\$545,404</b>
<b>Net Income (Deficit) Before Debt Service</b>	<b>\$542,239</b>	<b>\$851,355</b>	<b>\$895,313</b>	<b>\$970,192</b>	<b>\$1,064,107</b>	<b>\$1,151,675</b>	<b>\$1,188,604</b>	<b>\$1,223,582</b>	<b>\$1,259,712</b>	<b>\$1,296,855</b>	<b>\$1,335,112</b>

Source: Johnson Consulting

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As shown, the expanded SPICC is expected to operate at a net income throughout the projection period, taking into account its supporting revenue streams, which include approximately \$2.0 million in hotel/ motel occupancy tax revenues.

## OPERATING REVENUES

### CONVENTION CENTER FUND REVENUES

Key elements of these assumptions and revenue projections include:

- Rental Fees:** Include the temporary rental of exhibit and meeting space, and other facilities, utilized for events. Assumptions of rental revenue per square foot are based upon a per-event or per-square foot rate. Gross Square Foot Days (GSFD) relate to the number of square feet of occupied exhibit space multiplied by the total number of event days. The projections assume an average rental rate of \$0.10 per GSFD. Space rental revenue is projected to be \$372,700 in 2015, which is assumed to be the expanded SPICC's first full year of operation, increasing to \$533,456 in 2019. The increase observed between 2012 and 2015 reflects increased demand at the expanded facility.
- Net Food and Beverage:** Revenue projections are based upon event attendance and reflect a percentage of gross sales that the organization pays to the venue for the right to be the exclusive provider of concessions, novelties, and catered meals. Currently, SPICC has a list of approved caterers, however it our recommendation that SPICC designates an in-house caterer and receives a 25 percent commission from them. For the purposes of our projections, net food and beverage revenue is projected to be \$206,550 in 2015, increasing to \$301,473 in 2019. The following table provides a breakdown of food and beverage assumptions used for this projection.

Table 8 - 4

Food & Beverage Revenue Assumptions			
Line Item	Units	2014 Base Year	
<b>Revenue</b>			
<b>F&amp;B Revenue (Gross)</b>			
Conventions/ Trade Shows	per attendee	\$	15.00
Consumer Shows/ Specialty Expos	per attendee	\$	2.00
Meetings & Seminars	per attendee	\$	8.00
Banquets	per attendee	\$	15.00
Entertainment Events	per attendee	\$	3.00
Other/ Civic Events	per attendee	\$	3.00

Source: Johnson Consulting

- Equipment Rentals:** Includes the rental of furniture, audio/visual, and other equipment. The projections are based upon the total GSFD of rental, with equipment rental revenue projected to be



\$74,540 in 2015, increasing to \$117,767 in 2019. The substantial increase observed between 2012 and 2015 reflects increased demand and the ability of SPICC to charge a higher rental for new equipment.

- **Event Services:** Includes revenue from services and reimbursements for labor provided to exhibitors, concert promoters, and other facility users. Facilities typically charge their users for a range of services, including electrical, cleaning, telephone, internet, decorating, audio/visual, and security. The facility will continue receive revenue from the provision of these services, either through direct charges provided by facility staff or through shared revenues from services provided through third-party vendors. The costs of temporary labor for stagehands, police, ushers, and paramedics, among others, are also recovered from facility tenants. Event services and cost-recovery revenue is projected to be \$1,491 in 2015, increasing to \$2,355 in 2019.
- **Advertising:** It is projected that SPICC could generate revenues from an inventory of signage strategically located in the ballroom, concourses and other areas. Many advertising contracts are long-term, for a constant amount until renewal, however, for the purpose of this projection advertising revenues have been inflated each year. Net advertising revenue has been conservatively projected at \$6,750 in 2015, increasing to \$7,451 in 2019.
- **Other Revenues:** Represents miscellaneous revenues, such as those generated from vending machines. Other revenues are projected to be \$50,000 in 2015, inflated to \$53,845 in 2019.

In 2015 total operating income included in the Convention Center Fund is projected to be \$712,031, increasing to \$1,016,346 in 2019. These figures are consistent with those recorded for comparable venues, as is the distribution of revenues, which shows that approximately half of revenues are attributable to food and beverage sales and half are attributed to space rental and general operations.

#### HOTEL/ MOTEL TAX FUND REVENUES

The 2012 actual budget for the Hotel/ Motel Tax Fund includes two line items pertaining to SPICC revenues – Ticket Sales and Event Fees. For the purpose of our projections, we have inflated these figures at a rate of 2.5 percent per annum. Key elements of our projections are summarized as follows:

- **Ticket Sales:** Ticket sales are projected to be \$9,684 in 2015, increasing to \$10,690 in 2019.
- **Event Fees:** Event Fees are projected to be \$25,474 in 2015, increasing to \$28,119 in 2019.

In 2015 total operating income included in the Hotel/ Motel Tax Fund is projected to be \$35,158, increasing to \$38,808 in 2019.





## TOTAL OPERATING REVENUES

Total operating revenues are projected at \$747,189 in 2015, increasing to \$1,055,155 in 2019. These figures account for SPICC revenues included in the City's Convention Center Fund and Hotel/ Motel Tax Fund, and are based upon actual revenues for FY 2011-12.

## SUPPORTING REVENUES

SPICC receives supporting revenues from a 14.5 percent Hotel/ Motel Occupancy Tax, comprised of a 6 percent State tax, an 8 percent CVB tax, and a 0.5 percent Beach Nourishment tax. In 2012, SPICC received \$2,049,804 in supporting revenues from the Hotel/ Motel Occupancy Tax. By inflating this figure at a rate of 2.5 percent per annum, we project that Hotel/ Motel Tax Occupancy Tax proceeds to SPICC will increase to \$2,101,049 in 2015 and \$2,319,165 in 2019. Additional supporting revenue streams include Other Non-Property Taxes, Grant Revenue, and Miscellaneous Revenue. All supporting revenues are projected to total \$2,143,397 in 2015 and increase to \$2,365,909 in 2019.

## TOTAL REVENUES

Total revenues, including operating income and supporting revenues, are projected to total \$2,890,586 in 2015. This figure is projected to increase to \$3,421,064 in 2019.

## EXPENSES

Key elements of these assumptions and expense projections, including both direct (those that fluctuate based upon utilization of the facility) and indirect (those that do not vary based upon events and attendance) expenses, are summarized as follows:

- **Personnel Services:** The projections assume that SPICC will employ additional staff members to reflect the new level of service, and new clientele, at the expanded facility. This is reflected in a substantial increase in expenses related to Personnel Services between 2012 and 2015. Total payroll, including benefits, is assumed to be \$648,750 in 2015, increasing to \$716,099 in 2019, although it is noted that payroll is an expense that is highly dependent on decisions made by the owner.
- **Supplies:** Expenses relating to Goods and Supplies are projected to be \$37,270 in 2015, increasing to \$58,884 in 2019.
- **Repairs and Maintenance:** Reflects unscheduled maintenance associated with particular events occurring at the facility. This expense is calculated based on the GSTD of facility use and is projected to be \$310,000 in 2015, increasing to \$342,182 in 2019.
- **Miscellaneous Services:** Defined, based upon the FY 2011-12 actual budget, to include utilities, which are based upon the volume of activity within the venue, insurance, and general and administrative expenses relating to expenditures for staff training, travel, and registrations and

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memberships, along with printing, postage, and other small expenses, among others. Miscellaneous Services are projected to be \$585,000 in 2015, increasing to \$645,731 in 2019.

- **Other Expenses:** Relatively small expenditures that may or may not vary based upon facility usage. 'Other' expenses are projected to be \$21,490 in 2015, increasing to \$24,436 in 2019. Included in this expense category are large equipment expenditures and other services, as defined in the facility's FY 2011-12 actual budget.

### TOTAL EXPENSES

Total expenses at the expanded SPICC, including direct and indirect expenses, are projected to be \$1,602,510 in 2015, increasing to \$1,787,331 in 2019. The ratio of revenues to expenses at the expanded venue is consistent with similar facilities, and in line with current operations at SPICC.

### NET OPERATING INCOME (DEFICIT)

After consideration of all operating revenues and expenses, the expanded SPICC is projected to operate at a net income of \$1,288,076 in 2015, improving to \$1,633,733 in 2019.

The **Reserve for Replacement** account funds major planned projects, such as carpet, equipment, and roof replacement, as well as other scheduled maintenance programs that are not routine or paid for by the **Building Maintenance and Repair** account. Although facilities usually have unique schedules for funding their Reserve for Replacement accounts, the annual amount deposited typically increases as the facility ages. For the expanded SPICC, the total deposit is assumed to be \$436,721 in 2015, increasing to \$482,058 in 2019. These figures are based upon the 2012 actual deposits but are relatively high compared to peer facilities. It is anticipated that following improvements to SPICC, the required reserve for replacement fund will actually be smaller, reflecting the enhanced quality and condition of the facility.

After consideration of all revenues, expenses, and the deposits to the Reserve for Replacement account, the expanded SPICC's net operating income is projected to be \$851,355 in 2015, \$1,151,675 in 2019, and \$1,225,112 in 2024.

### CONCLUSION

The preceding projections are in line with comparable facilities, from both a demand and operating statement perspective, and are considered to be fair and reasonable. There are a myriad of policy, management and operating decisions to be made from this point forward. Many of these are material and could affect demand and financial performance of the SPICC.

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Michael Flores, Interim CVB Director

**DEPARTMENT:** Convention & Visitors Bureau

**ITEM**

Discussion and possible action to direct staff to release a Request for Qualifications (RFQ) for architectural services for the South Padre Island Convention Centre (SPICC) expansion project.

**ITEM BACKGROUND**

Preparation of architectural drawings are the next step in the possible expansion of the South Padre Island Convention Centre project. Moving forward with the release of a Request for Qualifications (RFQ) would allow architectural firms to submit statements of qualification. The City can then select the most qualified firm to begin the design

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

Chapter VI. Economic Development  
Goal 1 The City shall develop a year-round local economy with increased residents and tourists.

Objective 1.1: The City should develop a diversified economy in order to increase spending on the Island throughout the year.

Strategy 1.1.1.2: The City should establish the Island as a premier destination for entertainment, culture, and fine dining. To do so, the Island will need to offset and/or leverage our location disadvantage by providing unique and high-quality products and/or entertainment venues.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:  X   
Approved by Legal: YES: \_\_\_\_\_ NO:  X

**RECOMMENDATIONS/COMMENTS**

Authorize Interim CVB Director to issue RFQ for architectural services associated with expansion and renovation of the Convention Center.

Visitor Center Upgrade Project

Project	Source	Date of PO	Amount	PO Number	Comments
<b>Beginning balance for upgrade</b>			<b>\$200,000.00</b>		
HVAC System for entire building	Darin L Strong/Strong AC & Refrig	1/21/2019	(\$13,900.00)	56936	Project in progress
Roof Repair	Sharpline Coatings/Vega's Roofing/DLI Roofing		(\$28,000.00)		Estimated cost, waiting on final bid
Update lighting throughout building to include fixtures	H&H Lighting		(\$4,000.00)		Estimated cost, waiting on final bid
Restroom (men & women)	JV Construction, Economy Construction, Shamrock builders		(\$27,000.00)		Estimated cost, waiting on final bid
Painting of interior	Master Painting, Economy Construction, Isla Restoration		(\$20,000.00)		Estimated cost, waiting on final bid
Floor repair	JV Flooring, Cactus Flowers, Mohawk	Buy Board Vendor	??		No cost, waiting on final contractor to submit proposal.
Stand up Kiosk for visitor information			(\$2,000.00)		Online Order
Receptionist desk	online		(\$2,000.00)		
Balance			\$103,100.00		

\*Vendors for each job have not been finalized. We have to pull 3 bids per project.

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Michael Flores, Interim CVB Director

**DEPARTMENT:** Convention & Visitors Bureau

**ITEM**

Discussion and action to reallocate funds from the Visitor's Center remodel project to group meetings and business in the amount of \$150,000.

**ITEM BACKGROUND**

In an effort to raise new group business and increase convention and meeting business, this funding request would infuse a multi-faceted approach with additional resources this fiscal year.

CVA Board approved the reallocation of funds at their regular meeting January 23, 2019.

The original allocation for the Visitor's Center remodel project was for \$500,000. If this reallocation is approved, \$350,000 would still be available for this project.

**BUDGET/FINANCIAL SUMMARY**

- Increase line item 02-594-0533 Marketing (Digital Edge) by \$49,800
- Increase line item 02-592-0538 Convention Services (Tradeshows/Sponsorship/Preconf.) by \$100,200
- Decrease line item 02-590-1001 Buildings & Structures by \$150,000

No financial impact.

**COMPREHENSIVE PLAN GOAL**

Policy 1.1.5: The City should continue to market the Island's unique character and assets aggressively. Capturing the South Padre Island experience, distilling it into a marketing theme, and capitalizing on its message is critical for economic development efforts. The Island's eclectic style is a valuable economic commodity.

**LEGAL REVIEW**

Sent to Legal:	YES: _____	NO: <u>  X  </u>
Approved by Legal:	YES: _____	NO: <u>  X  </u>

**RECOMMENDATIONS/COMMENTS**

Approve budget reallocation.

City of South Padre Island

Department		Sales & Administration											
Division		SPICVB											
Name	Event			Event Dates	Registration Fee	Transportation	Car Rental Shuttle	Hotel	Sponsorship	Booth Cost	Per Diem	Total Per Event	
Gene	Connect Chicago	TRADESHOW	DuPage County, IL	Feb. 25-26, 2019		\$800.00		\$800.00		\$4,450.00	\$6,050.00	\$12,100.00	\$ 12,100.00
Austin Sales Rep	TS&E OPEN	TRADESHOW	Austin	May 15, 2019	\$825.00	\$244.00	\$50.00	\$646.00	\$2,000.00	\$1,500.00	\$120.00	\$5,385.00	\$ 5,385.00
Austin Sales Rep	TS&E New Ideas Conference	SOCIAL/TRADESHOW	Galveston	Sep. 15-17, 2019	\$605.00	\$380.00	\$75.00	\$685.00	\$3,500.00		\$120.00	\$5,365.00	\$ 5,365.00
Austin Sales Rep, Gene	Connect Texas	TRADESHOW	Grapevine	Oct. 2, 2019	\$8,900.00	\$600.00	\$250.00	\$600.00			\$300.00	\$10,650.00	\$ 10,650.00
Gene	Connect Fam	Recruitment of Meeting Planners	SPI	Oct. 2019	\$15,000.00							\$15,000.00	\$ 15,000.00
					\$25,330.00	\$2,024.00	\$375.00	\$2,731.00	\$5,500.00	\$5,950.00	\$6,590.00	\$48,500.00	\$ 48,500.00

Total for all events **\$48,500.00**  
 Total requested in budget enhancement **\$48,500.00**

2019 Pre Convention Commitments												
Gene	TACVB (Board Retreat)	CONVENTION SERVICES	SPI	TBD - Apr. 2019					\$3,500.00			\$3,500.00
Gene	TDCAA (Board Site Visit)	CONVENTION SERVICES	SPI	TBD					\$7,000.00			\$7,000.00
Gene	TCMA (Board Site Visit)	CONVENTION SERVICES	Ft. Worth	June 27, 2019					\$6,000.00			\$6,000.00
Gene	TCCE Annual Conference	CONVENTION SERVICES	El Paso	June 18, 2019		\$800.00	\$500.00	\$800.00	\$2,000.00	\$800.00		\$4,900.00
Gene	TCMA Annual Conference	CONVENTION SERVICES	Ft. Worth	June 27, 2019		\$800.00	\$500.00	\$800.00		\$1,500.00		\$3,600.00
Gene	TACVB Annual Conference	CONVENTION SERVICES	Denton	August 2019					\$3,500.00	\$500.00		\$4,000.00
Gene	USLA (Sponsorship+DOS Attending)	CONVENTION SERVICES	Virginia	Aug. 2019		\$800.00	\$500.00	\$800.00	\$20,000.00		\$600.00	\$22,700.00
TOTALS						\$2,400.00	\$1,500.00	\$2,400.00	\$42,000.00	\$2,800.00	\$600.00	\$51,700.00

**\$51,700.00**

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**MINUTES  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL REGULAR MEETING**

**WEDNESDAY, OCTOBER 3, 2018**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, October 3, 2018 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 5:30 p.m. A full quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Theresa Metty, Alita Bagley and Paul Munarriz. Council Member Ron Pitcock was out with an excused absence.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, CVB Director Keith Arnold, Environmental Health Director Victor Baldovinos, Shoreline Management Director Brandon Hill, Planning Director Clifford Cross, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Director of Research Marketing & Analytics Michael Flores, Building Official David Travis, Public Information Officer Angelique Soto and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Stahl led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS:**

- a. **RECOGNITION: GFOA (GOVERNMENT FINANCE OFFICERS ASSOCIATION) CERTIFICATE OF ACHIEVEMENT IN EXCELLENCE IN FINANCIAL REPORTING.**
- b. **PROCLAMATION: NATIONAL BREAST CANCER AWARENESS MONTH**

**V. APPROVE CONSENT AGENDA:**

Council Member Medders made a motion, seconded by Council Member Munarriz to approve the Consent Agenda. Motion passed on a unanimous vote.

- a. **APPROVE MINUTES OF SEPTEMBER 19, 2018 REGULAR MEETING. (S. HILL)**
- b. **APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**  
  
Invoices approved for payment were paid by General Fund checks numbered 142375 through 142476 and EFT payments totaling \$1,226,836.73.
- c. **APPROVE THE REVISED VERSION DATED OCTOBER 3, 2018 OF THE CITY OF SOUTH PADRE ISLAND PURCHASING POLICY 1100.04 TO REMAIN CURRENT WITH LEGAL REQUIREMENTS AND BEST PRACTICES. (GIMENEZ/DELGADO)**
- d. **APPROVE RESOLUTION NO. 2018-29 FOR THE TEMPORARY CLOSURE OF PARK ROAD 100 (PADRE BOULEVARD) FOR THE ANNUAL 2018 CHRISTMAS PARADE TO BE HELD ON FRIDAY, NOVEMBER 30, 2018 WITH A BACKUP DATE OF FRIDAY,**

**DECEMBER 7, 2018 IN CASE OF INCLEMENT WEATHER, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT). (CROSS)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-29, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- e. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$102,082.60 FOR THE PURCHASE OF ACCESS MATS FOR SOUTH PADRE ISLAND BEACH ACCESSES. (B. HILL)**
- f. **APPROVE A BUDGET AMENDMENT FROM EXCESS RESERVES IN THE AMOUNT OF \$130,000 TO BE UTILIZED FOR FRONTIER/VIA – DENVER/CHICAGO DIRECT SPENDING FOR MARKETING EFFORTS AND AUTHORIZE THE CITY MANAGER TO AMEND THE ATKINS GROUP CONTRACT ACCORDINGLY. (ARNOLD)**
- g. **APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$60,000 FROM CVB EXCESS RESERVES FOR INSTALLATION OF AUDIO EQUIPMENT IN THE EXHIBIT HALL AND LOBBY AT THE CONVENTION CENTRE. (ARNOLD)**
- h. **APPROVE EXCUSED ABSENCE FOR COUNCIL MEMBER RON PITCOCK FROM THE OCTOBER 3, 2018 CITY COUNCIL MEETING. (PITCOCK)**

**VI. INTRODUCTION OF NEW CITY STAFF MEMBERS AND RECENTLY PROMOTED STAFF MEMBERS TO THE CITY COUNCIL AND COMMUNITY. (GUTHRIE)**

City Manager Susan Guthrie introduce new City staff members hired after June 6, 2018, along with recently promoted staff members during the same time frame, which consisted of:

**New Hires:**

Maria Herrera – Senior Accountant (Finance)  
 Travis Milum – Senior Sales Manager-Austin (CVB)  
 Luis Rios – Information Counselor (Visitors Center)

**Promotions:**

Jose Cortez – from Part-Time to Full-Time Maintenance (Public Works)  
 Claudine O'Carroll – from Lieutenant to Captain (Police)  
 Jacob Losoya – from Part-Time Police Officer to Full-Time Police Officer (Police)  
 Oziel Garcia – from EMS Lieutenant/Firefighter to EMS Captain (Fire)

**VII. DISCUSSION AND ACTION TO APPROVE THE SOUTH PADRE ISLAND MURAL PROGRAM TO CREATE A MURAL WITH GRANT FUNDS FROM RAILS TO TRAILS TO THE ACTIVE PLAN COMMUNITIES; APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BROWNSVILLE AND THE CITY OF SOUTH PADRE ISLAND AND AUTHORIZE THE CITY MANAGER TO SIGN. (LAPEYRE)**

EDC Executive Director Darla Lapeyre explained that grant funds in the amount of \$1,600 to each city participating in the Rails to Trails Lower Rio Grande Valley Active Plan is available. The goal of the grant is to incorporate art (murals) into the trails projects and the primary focus of the mural should emphasize an active lifestyle.

Council Member Bagley made a motion to approve the South Padre Island Mural Program, approve the Memorandum of Understanding with the City of Brownsville and



authorize the City Manager to sign. Motion was seconded by Council Member Metty, which carried unanimously.

**VIII. DISCUSSION AND ACTION TO APPROVE COLOR SCHEME FOR NEW MULTIMODAL FACILITY, PRESENTED BY GIGNAC & ASSOCIATES. (ARRIAGA)**

This item was pulled from the agenda.

**IX. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$500,000 FROM THE CVB EXCESS RESERVES, SUBJECT TO AVAILABILITY OF FUNDS, TO BE ALLOCATED TOWARDS THE VISITORS CENTER IMPROVEMENTS. (ARNOLD)**

Council Member Metty made a motion, seconded by Council Member Munarriz to approve the budget amendment in the amount of \$500,000 for the Visitors Center Improvements Project. Motion carried unanimously.

**X. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT FROM CVB EXCESS RESERVES IN THE AMOUNT OF \$300,000 TO BE UTILIZED FOR THE FALL MARKETING ENHANCEMENT BUY TARGETING THE RGV, THE STATE OF TEXAS AND OTHER TOP CITIES OF ORIGIN AND AUTHORIZE THE CITY MANAGER TO AMEND THE ATKINS GROUP CONTRACT ACCORDINGLY. (ARNOLD)**

Council Member Bagley made a motion to approve a \$300,000 budget amendment for the Fall Marketing Enhancement Buy and authorize the City Manager to amend The Atkins Group contract accordingly. Council Member Munarriz seconded the motion, which passed on a unanimous vote.

**XI. DISCUSSION AND ACTION TO APPROVE A BUDGET AMENDMENT FROM CVB EXCESS RESERVES IN THE AMOUNT OF \$400,000 TO BE UTILIZED AS RESERVE FOR AIRLIFT IMPROVEMENT IN THE MARKETING BUDGET TO PROVIDE INCENTIVE FOR AIRLINES TO BRING NEW FLIGHTS TO OUR REGION. (ARNOLD)**

Council Member Munarriz made a motion to approve a budget amendment in the amount of \$400,000 to provide incentives for airlines to bring new flights to our region. Motion was seconded by Council Member Metty. Motion carried unanimously.

**XII. DISCUSSION AND ACTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 18-24 AMENDING THE CITY'S FISCAL YEAR 2017-18 OPERATING BUDGET TO INCORPORATE PRIOR BUDGET AMENDMENTS AND BUDGET MODIFICATIONS FROM JULY 1, 2018 TO SEPTEMBER 30, 2018. (GIMENEZ)**

Council Member Munarriz made a motion, seconded by Council Member Metty to approve the first reading of Ordinance No. 18-24 amending the City's operating budget to incorporate budget amendments and modifications from July 1, 2018 to September 30, 2018. Motion passed unanimously.

**XIII. DISCUSSION AND ACTION TO RESCHEDULE OR CANCEL THE NOVEMBER 21, 2018 CITY COUNCIL MEETING DUE TO THE THANKSGIVING HOLIDAY. (S. HILL)**

Mayor Stahl made a motion to cancel the November 21, 2018 regular City Council meeting due to the Thanksgiving holiday. Council Member Bagley seconded the motion, which carried on a unanimous vote.

**XIV. CLOSED EXECUTIVE SESSION: PURSUANT TO TEXAS GOV'T CODE, SECTIONS 551.071, CONSULTATION WITH ATTORNEY, 551.087, DELIBERATION REGARDING ECONOMIC DEVELOPMENT; TO DISCUSS:**

**A. ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

At 6:37 p.m., Council Member Bagley made a motion, seconded by Council Member Metty to go into Executive Session. Motion carried unanimously.

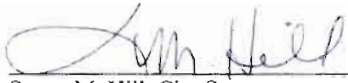
At 7:05 p.m., the City Council reconvened into open session.

**XV. DISCUSSION AND POSSIBLE ACTION REGARDING ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

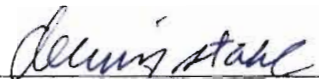
Mayor Stahl made a motion, seconded by Council Member Metty to direct the City Manager to meet and share findings and discuss development opportunities with Cameron County. Motion passed on a unanimous vote.

**XVI. ADJOURN.**

There being no further business, Mayor Stahl adjourned the meeting at 7:06 p.m.

  
\_\_\_\_\_  
Susan M. Hill, City Secretary

APPROVED

  
\_\_\_\_\_  
Dennis Stahl, Mayor



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**MINUTES**  
**CITY OF SOUTH PADRE ISLAND**  
**CITY COUNCIL WORKSHOP**

**MONDAY, DECEMBER 17, 2018**

8:30 A.M. AT THE CONVENTION CENTRE

7355 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

**I. CALL TO ORDER.**

The City Council Members of the City of South Padre Island, Texas held a Workshop on Monday, December 17, 2018 at the Convention Centre, 7355 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 8:30 a.m. A full quorum was present: Mayor Dennis Stahl, Council Members Ken Medders, Jr., Kerry Schwartz, Joe Ricco, Alita Bagley and Eva-Jean Dalton.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE.**

Mayor Stahl led the Pledge of Allegiance.

**III. TEXAS PLEDGE.**

Mayor Stahl led the Texas Pledge.

**IV. TEXAS OPEN MEETINGS ACT (TOMA) AND TEXAS PUBLIC INFORMATION ACT (TPIA) TRAINING – COUNCIL MAY HOLD CLOSED SESSION PURSUANT TO 551.071(2) OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH CITY ATTORNEY TO RECEIVE LEGAL ADVICE ON POTENTIAL LIABILITY ISSUES RELATED TO THE TEXAS OPEN MEETINGS ACT AND TEXAS PUBLIC INFORMATION ACT.**

At 8:35 a.m., Mayor Stahl made a motion to go into Executive Session. Motion carried unanimously.

At 9:45 a.m., the City Council reconvened into open session.

**V. CLOSED EXECUTIVE SESSION PURSUANT TO 551.087 OF THE TEXAS GOVERNMENT CODE DELIBERATION REGARDING ECONOMIC DEVELOPMENT, TO DISCUSS:**

**A. ECONOMIC DEVELOPMENT VENTURE ASSOCIATED WITH CRUISE LINES.**

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5-3

At 9:55 a.m., Mayor Stahl made a motion to go into Executive Session. Motion carried unanimously.

At 10:30 p.m., the City Council reconvened into open session.

**VI. REVIEW PROJECT LIST AND DISCUSS MEETINGS WITH CITY MANAGER.**

City Manager Susan Guthrie reviewed the project list.

**VII. REVIEW AND DISCUSS EXCESS RESERVES.**

Chief Financial Officer Rodrigo Gimenez was present to review and discuss excess reserves.

**VIII. REVIEW AND DISCUSS THE FACILITY PREVENTATIVE MAINTENANCE AND FLEET DMAICS.**

City Manager Susan Guthrie reviewed the Facility Preventive Maintenance and Fleet Maintenance schedules.

**IX. REVIEW AND DISCUSS VISITOR CENTER AND CVB MARKETING DMAICS.**

A review over determining the best use of the Visitor Center was presented along with the CVB Marketing DMAIC.

**X. REVIEW AND DISCUSS AIRLIFT UPDATE AND CURRENT POLICY.**

Interim CVB Director Michael Flores and Group Business Development Director Gene Rios were present to discuss the Airlift update and policy.

**XI. REVIEW AND DISCUSS VENUE TAX STRATEGY AND RELATED PROJECTS (WINDSPORTING, SIDEWALKS, MEDIANS AND CONVENTION CENTRE).**

City Manager Susan Guthrie reviewed the history of the venue tax and the venue tax projects that was passed by registered voters in 2016 and summarized the current focus and negotiations to tie in all related projects.

**XII. REVIEW AND DISCUSS PREVIOUSLY APPROVED LEGISLATIVE AGENDA.**

The Legislative agenda was briefly reviewed at this time.

**XIII. OVERVIEW AND DISTRIBUTION OF SHORELINE PLANS AND POLICIES.**

Notebooks with Shoreline related policies, plans and information was distributed at this time. It was suggested that in order to save time at this workshop, to hold a workshop solely on Shoreline issues.

11-8  
~~5-4~~

**XIV. REVIEW AND DISCUSS EMPLOYEE COMPENSATION PLAN UPDATE.**

A brief overview was given on the Employee Compensation Plan which will formally be presented to City Council in January/February 2019.

**XV. REVIEW AND DISCUSS SPRING BREAK DEBRIEFS AND PLANNING PROCESS.**

City Manager Susan Guthrie stated that the Spring Break planning process is already underway and gave an overview of last year's process/progress.

**XVI. ADJOURN.**

There being no further discussion, Mayor Stahl adjourned the meeting at 3:18 p.m.

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Susan M. Hill, City Secretary

APPROVED

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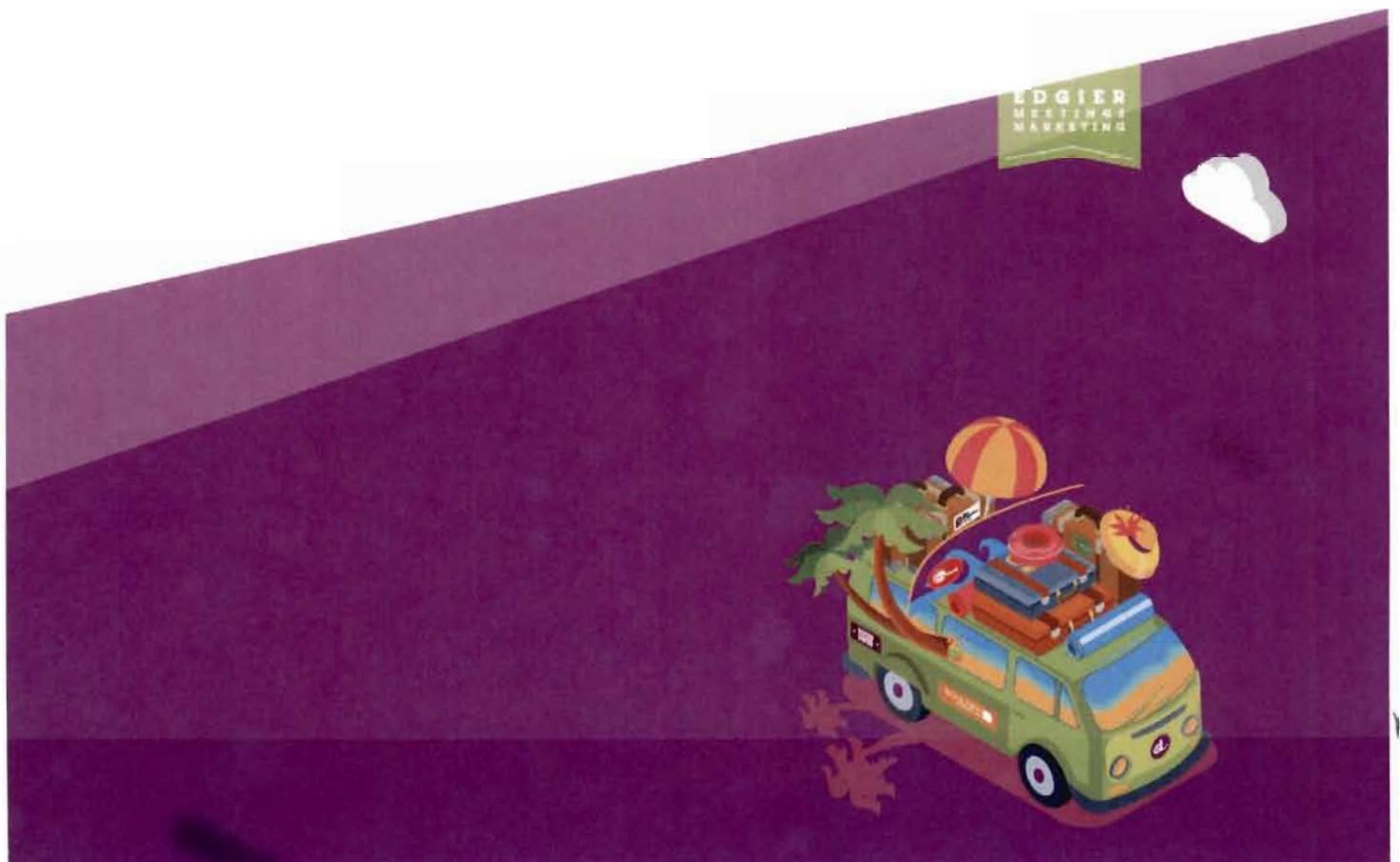
Dennis Stahl, Mayor

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# Proposal from Digital Edge

Written by Kim, VP Business Relations



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## ABOUT DIGITAL EDGE

This is what we do ... exclusively. And by do, we mean making our clients stand out with holistic meetings marketing backed by over 75 combined years of DMO and hotel sales and marketing experience

If you haven't checked out our services lately, take a peek: [content writing](#), [methodical digital media](#), [killer social distribution](#), [website audits](#), [data-backed email marketing](#), third party media management and more.

You see, every day inside these Pantone 513C-colored walls, we're investing our passion and sweat (it's Florida, it's hot) into our clients' successes. We're veterans of the destination marketing industry. We're analytical but severely intuitive. [We're DMO-focused](#). We're comprehensive.



# Meetings Marketing Program Benefits

Create a Strategic Approach to Meetings Marketing &  
Generate Viable Leads for Your Sales Team to  
Develop

Your meetings marketing campaign needs focus & concise messaging to ensure you are generating valuable leads. With new leads, your sales team will have a stronger opportunity to develop the relationship to get the RFP & drive more business for the destination.

*"I cannot thank the Digital Edge team enough for taking on our planning and this relationship at the last-minute and running with it to make it successful for marketing, sales and Atlanta CVB as a whole. I appreciate how involved and engaged the team is with me and most especially our sales team. This has been quite a welcome change from agency relationships that we've had in the past," Lauren Dismuke Rushing, Director of Meetings Marketing with the Atlanta Convention & Visitors Bureau*

We have developed a comprehensive program to address your immediate and long term needs, develop the strategies to position you for success and create tangible successes to share with your partners and stakeholders.

This program will compliment your sales team's efforts & develop a new funnel of meeting planner contacts for them to develop outside of the traditional methods.



# Situation Overview

## South Padre Island

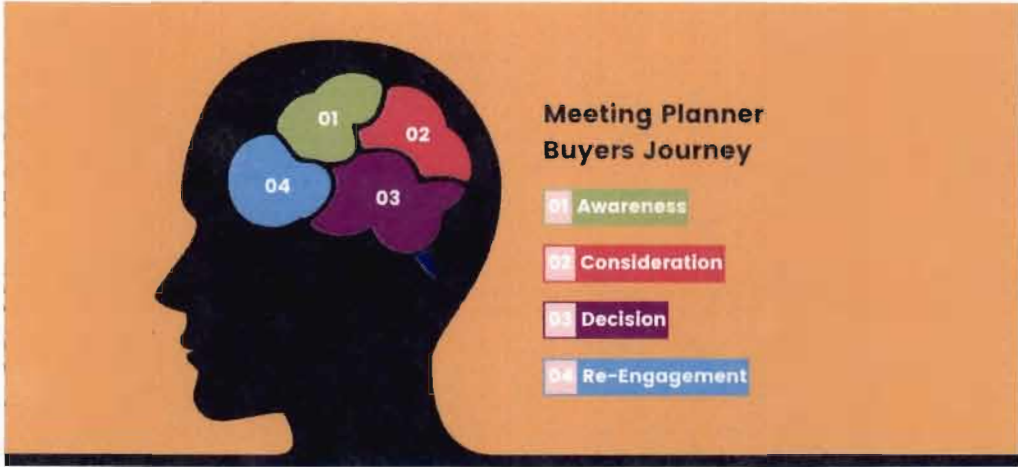
### Destination Overview

South Padre Island lies on the southernmost tip of Texas and is situated on the south end of Padre Island, the longest Barrier Island in the world. SPI sits just 30 miles north of Mexico and is linked to the mainland by a two and a half mile long bridge, the Queen Isabella Memorial Bridge.

According to the Convention and Visitor's Bureau, more than five million people visit the Island every year. South Padre Island is a year-round destination located at the same latitude as Fort Lauderdale, Florida. The Island enjoys a sub-tropical environment with mild dry winters and warm, breezy summers. The Island has a winter average temperature of 65 degrees, a summer average temperature of 82 degrees, and an average of 253 days of sunshine each year.

Recently, Space Exploration Technologies, Space X, broke ground on its future commercial launch facility located on Boca Chica Beach in nearby Brownsville. The company designs, manufactures and launches advanced rockets and spacecraft with the ultimate goal of enabling people to live on other planets.

South Padre Island is the premier beach and resort destination in Texas with attractions, recreational opportunities and events to suit all ages and lifestyles year-round. With its scenic beaches as an ideal backdrop, the Island maintains a small-town feel for its residents, yet offers world-class resort destination amenities for its visitors.



# Align Your Objectives & Goals with the Organization's Focus & Develop a Strategy for Success This Year & Beyond

## Objective 1 – Site Visit

See & **Experience** the **Destination**.

There is no better way to get to know a destination than to see and feel it in person. Time the site visit for early March to kick off the relationship.

## Objective 2 – Evaluate Current Plan, Database & Reports

Take a **deep** dive into your **intel**.

Upon start up, spend the time to review your current plans, databases & reports. Utilizing our industry background and fresh perspective, develop the best plan of action for your meetings marketing.

## Objective 3 – Video Development

Now we know **who** we want to reach, let's make sure we have the **right video to engage them**.

## Objective 4 – Drive Engagement

Create **content** & get it **distributed**. Create **readership**.

Evaluate the meetings site with an **audit & strategy** to ensure it communicates the key messages our target planners need to know. Create the opportunity to take the content further. Then, make sure the right meeting planners see it.

## Objective 5 – Strategic Planning

**Develop** strategic plan & **learn** from what we started.

Use the activities in this fiscal year to guide in the development of your new

11-15

fiscal year strategy & plans.

*Digital Edge literally wrote the eBook(s) on Digital Marketing for Meetings & Conventions. Check out all 4 eBooks written just for you!*

# Timeline

## March

1. Account kick off & materials gathering
2. Evaluate meetings database and sales reports
3. Conduct meetings website audit & develop strategy
4. Review current leisure & meetings marketing
5. Recap report of activities

## April

1. Team site visit & audit of product
2. Completion of website strategy and content plan
3. Begin meetings video pre-production
4. Recap report of activities

## May

1. Begin development of 3 pages of meetings site content per month
2. Plan meetings video production & itinerary
3. Recap report of activities

## June

1. Shoot the meetings video in-market
2. Development of 3 pages of meetings site content per month
3. Launch the social distribution program with weekly postings
4. Monthly report

## July

1. Post production for meetings video
2. Monthly activities:
  1. 3 pages of web content
  2. Weekly sponsored social postings
  3. Monthly report

## August

- Distribute the video across social channels and add to your website
- Monthly activities:
  - Weekly sponsored social postings
  - Monthly report

# Site Visit

Digital Edge will conduct an on-site audit of your destinations leisure and meetings assets and review your brand guidelines, imagery, videos, messaging and content to ensure our team understands your product. The time spent in the destination will give us a feel for the destination's positioning and product available that we can utilize in the development of your meetings marketing.

Our agency will send two to three representatives and typically site visits last two days in-market. Scheduling will be for early April based on both team's availability & signing of this agreement.

## Site Visit:

- Meetings product – Hotels, Meeting Facilities and Unique Venues
- Destination's culture
- Infrastructure
- Economic Development
- Partner relationships
- Sales team overview
- Marketing assets
- Performance measurements

# Account Evaluations

Develop thorough understanding of your destination

## Reports

Review your sales reports to understand your lead activity, closed business activity, lost business opportunities and where your leads are coming from. In addition to your sales reports, we will evaluate your economic development activity for the destination to understand where the destination is looking to grow and drive business.

Our team will also evaluate your website analytics to understand what pages planners are visiting on your website & what content opportunities exist.

## Email Database Evaluation

Our team will evaluate your current meetings email database to identify what types of planners are in your database, what business opportunities exist in the database, what meeting segments are missing from your database and identify where we need to fill in the email database to ensure we are reaching the right planners. This includes cleaning of the email database as well.

11-20



# Creating Compelling Meetings Videos for Your Destination

<https://youtu.be/LwGIP5gYo10>

These days, you'll need the best imagery money can buy. That's where Digital Edge comes in.

Digital Edge uses the latest in equipment and software to provide our clients with photo and video assets needed for marketing to the meetings industry. With a keen sense of awareness and a knack for attention to detail, Digital Edge captures unique footage and provides post-production editing services for the specific needs of the destination.

## THE RUNDOWN

- On-location Shooting Anywhere Across the Globe
- Highest Resolution Photography for Print or Digital Application
- 4K Aerial and Landscape Video
- 360 Videography
- Post Production Editing for Video and Photography

There are many, many moving parts in the creation of a video but at the end of the day you are paying for the expertise and experience of the key people responsible for your video.

We create the intangible - the story you tell clients about the product you have, the impact you make on events hosted in your destination, and most importantly, the value you bring. Using our tried and tested process we can build the story with you and help you accomplish your goals of creating awareness and generating leads. One thing is certain, the story you tell that prospective client is the one they'll repeat, so it better be good and it better be clear.

<https://youtu.be/yjYJCl618uc>

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# The Process, step-by-step

## STEP 1 - DISCOVERY CALL

This is where we discuss your goals, your aspirations and what you need from your meetings video(s).

## STEP 2 - CONCEPT PLANNING

After our initial call, we develop the concept(s) for the meetings video. The benefit of using Digital Edge for your meetings photography and video production is our knowledge of the meetings industry and producing relevant imagery and video that will engage with your target audience.

## STEP 3 - PRE-PRODUCTION

This is where the majority of the planning takes place. Where are we shooting? How long will each scene/shot take? Are we shooting in one location or many? What are the specific requirements and constraints of each location? Are we indoors or outside? If we are shooting outside, is weather a factor? If so, what happens if it rains? How much set-up time is required? Are the locations close together? The most important factor is the total amount of time required for production. There are few economies of scale for time – but with good planning we can do a lot within a specific period of time.

## STEP 4 - ON LOCATION

This is the most fun part! We are on location in your destination getting the right shots to tell your story. Our team knows the right questions to ask your partners and how to get relevant footage that would entice planners to consider you for a meeting.

## STEP 5 - EDITING & POST PRODUCTION

The editing process is highly nuanced. Editing is where we create the style and substance of the video – we sequence all of the available assets into a cohesive story that communicates your key messages in a clear and engaging manner.

## STEP 6 - REVISIONS & COMPLETION

We include two rounds of revisions in our editing process. Once we all agree

11-22

the video is right & ready, we finalize the files to ensure you the best quality.

## STEP 7 - DISTRIBUTION PLAN

Now that you have your meetings video, it is key to ensure you have a plan to get it in front of key meeting planners. Our team will work with you to ensure your video doesn't end up lost on your YouTube channel & gets the views you worked so hard to get.

# Content Marketing

Setting your meetings site up for success by focusing on the right messages to reach the right planners

## Meetings Website Audit & Strategy

Nothing is more important than your website and the messaging it presents to meeting planners. With meeting planners relying on your digital presence first and foremost, it is imperative the site be tailored to what planners' needs are and showcase your destination in the best light possible.

### PROCESS

1. The Digital Edge team will conduct an audit of the M&C section of the website including reviewing Google Analytics reports
2. Upon conclusion of the audit, we will create the meetings website strategy
3. Then, we will craft the content plan for the M&C sections with the call to action for the individual pages tackling two pages of content per month through July scaling down to one per month after
4. The content strategy will include the various design features the site should incorporate following the CMS template options available

Our team will thoroughly review the site and provide insight into what imagery to incorporate, basic wireframes for the pages to ensure a cohesive flow of messaging and content needed to ensure the site is speaking to planners and providing them with the type of information needed to drive interest in the destination. We will create call to actions for the meetings pages to drive email sign ups and email leads for the sales team.

## MEETINGS WEBSITE CONTENT DEVELOPMENT

This is a proven process used hundreds of times to build meetings content that delivers. This is our bread and butter. We have no doubt whatsoever

11-24

that we can do the same for you.

## STEP 1 - CRAFT CONTENT CALENDAR & TIMELINE

Utilizing our website audit & strategy, we will develop the content calendar detailing what the subject(s) are each month, what the focus keywords will be, the meta descriptions & research links.

## STEP 3 - DRAFT COPY

We draft the content following our plan & send it to you via our proof system for approval. We anticipate feedback as we learn your voice and tone.

## STEP 4 - DESIGN IN CMS

Once the final copy is approved, we lay out the copy using your website's CMS tools incorporating imagery & design features to make your content come alive!

## MEETINGS SOCIAL CONTENT DISTRIBUTION

### **The Schedule:**

This sets the tone for everything else we need to do. If you post any less than once a week, it's hard to get off the ground. Once per week at a minimum for many reasons:

- More social media exposure.
- More variety in your articles.
- You can go deeper into subjects.
- You keep your message in planners feeds.
- You create more opportunities for planners to click.

### **Distribution:**

Once you create content, you need to strategically distribute it where your audience hangs out online. The goal of distribution is to drive planners to your content. Reaching out through social media and distribution channels to bring planners back to your website to engage with the content further.

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Our content distribution program gets your content in front of your target audience via social media channels. We've identified the best opportunities to reach your meetings marketing audience lie within LinkedIn's Professional Social Network, Facebook's Highly Defined Audience Network and Twitter's powerful "quick to read" network.

**Here's how it's done.**

## STEP 1 - SOCIAL CALENDAR

Utilizing your content calendar, we create the social distribution calendar.

Our team will draft the social messaging and identify which planner persona we are targeting for Facebook, Twitter and LinkedIn along with selecting the accompanying image. The calendar plans out the postings for each week to ensure your social channels are pushing your destination's meetings message once a week.

## STEP 2 - POST & SPONSOR

Once the calendar is approved, we will post to your social channels & sponsor the posts to meeting planners specifically. Depending on the platform and tier, we will broadly sponsor or sponsor them with specific and advanced strategic targeting to ensure it reaches your desired audience.

# Pricing

MEETINGS MARKETING PROGRAM

\$49,800

This meetings marketing program as outlined for FY 2018 - 2019, program of work ending 8/31/18 with monthly payment of \$8,300

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**Total \$49,800**

## Proposal Valid for 30 Days

The pricing outlined in this proposal is valid for 30 days and subject to change after this timeframe.

In order to follow the timeline provided herein, this proposal needs to be accepted by February 8, 2019.

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# Let's Get Started

## **Accept Proposal**

If you would like to join us and kick start your meetings marketing, then we'd be delighted to have you.

## **Next Steps**

1. Sign below by typing your name and hitting 'Sign Proposal'.
2. We'll arrange the initial interview where we'll gather all the details we need and schedule the marketing activities in our project management system.
3. We will send you a checklist of items needed to begin the outlined program of work.

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# Terms & Conditions

WHEREAS the Client desires to retain the Agency to provide DMO meetings marketing services such as messaging, creative, planning, email marketing, social media marketing, and related services, as more particularly described below (the "Services"), and the Agency desires to be so retained and to perform the Services for the Client;

NOW THEREFORE the parties agree as follows:

**Services.** During the term of this Agreement, the Agency shall provide products and services necessary to manage the firm's meetings marketing including strategy, media management, creative development, email, advertising including the contracting of targeted meetings media, email lists and email marketing.

**Term.** This Agreement shall commence February 8, 2019 and shall continue for a period of 6 months, unless sooner terminated in accordance with the terms of this Agreement for a total fee of \$49,800.

**Independent Contractor.** It is understood and agreed that the Agency is independent in the performance of this Agreement, that the Agency shall perform the Services under the control of the Client as to the result of such activity only and not as to the means by which such result is accomplished and that the Agency is providing Services on a full-time basis. The Agency is not an employee of the Client, and has no authority whatsoever to bind the Client by contract or agreement of any kind other than as expressly provided under the terms of this Agreement. The Client shall not withhold federal or state/provincial income taxes or any other amounts from the Agency's fees payable hereunder.

The Client acknowledges and agrees that the Agency shall act on behalf of the Client but will not be liable for payment of media buys and purchases placed on behalf of Client. Should Client desire Agency to purchase media on its behalf Client must agree to said purchase in writing prior to any media buy and tender full payment for said purchase to Agency prior to said purchase. Campaigns will not launch until all payment in full for all media purchases placed by Client through Agency has been received by Agency.

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**Compensation.** Upon execution of this Agreement, the Client agrees to pay the Agency all fees set forth in this proposal hereto and incorporated herein. The Client will be charged for additional products and/or services as ordered by the Client which are not part of the Services covered by the terms of this Agreement, at the Agency's then current rates for such additional products and/or services. The Client agrees to pay Agency all reasonable out-of-pocket miscellaneous expenses, pre-approved delivery charges and travel expenses, when applicable. Any expense greater than \$250.00 must be pre-approved by Client prior to being incurred by Agency. The Client, at its option, may maintain a prepaid retainer account ("Retainer Account") with the Agency, which will hold the funds in a non-interest bearing account on behalf of the Client.

**Payment.** The Agency shall invoice the Client at the beginning of each month beginning March 1, 2019. The monthly price for the Client's current fiscal year agreement ending August 31, 2019 is \$8,300.

**Unpaid Invoices.** All invoices not paid within 30 business days of receipt will bear a late payment of five dollars (\$5.00) per day plus interest at the rate of six percent (6%) per annum until paid. In addition, the Agency at its option may remove commercials from all media outlets, direct or indirect, and terminate the website(s) and other electronic communications established for the benefit of Client until payment in full is collected and cleared. Agency shall own all Work Product, copyrights, patents and other intellectual property produced or developed in accordance with this Agreement until such time as Agency has been paid in full.

**Confidentiality.** The Agency acknowledges that, in the course of providing the Services hereunder, the Agency will have access to confidential information about the Client's business. The Agency agrees to keep all such information strictly confidential and not use it for the Agency's own benefit nor disclose or divulge such information to any third party. The parties acknowledge that the provisions of this Section shall not apply to any information which: (a) had been rightfully in the possession of the recipient prior to its disclosure to the recipient; (b) had been in the public domain prior to its disclosure to the recipient; (c) has become part of the public domain by publication or by any other means except an unauthorized act or omission on the part of the recipient; (d) had been supplied to the recipient without restriction by a third party who is under no obligation to maintain such information in confidence; or (e) is required to be disclosed by any federal, state/provincial or municipal law, rule or regulation or by any applicable judgment, order or decree or any court or governmental body or agency having jurisdiction in the premises. The provisions of this Section

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shall survive any termination or expiration of this Agreement.

**Ownership of Intellectual Property.** Unless otherwise provided by this Agreement, all copyrights, patents, trade secrets, or other intellectual property rights associated with any ideas, concepts, techniques, inventions, processes, or works of authorship develop or created by the Agency during the course of performing work for the Client or its clients (collectively, the "Work Product") shall belong exclusively to the Client and shall, to the extent possible, be considered a work made by the Agency for hire for the Client, pursuant to applicable law. To the extent the Work Product may not be considered work made by the Agency for hire for the Client, the Agency agrees to assign and automatically assigns at the time of creation of the Work Product, without any requirement of further consideration, any right, title, or interest the Agency may have in such Work Product. Upon the request of the Client, the Agency shall take such further actions, including execution and delivery of instruments of conveyance, as may be appropriate to give full and proper effect to such assignment. All Work Product is for the exclusive use of the Client and may not be copied or sold to another party.

**Expanded Definition of "Client".** The term "Client" also shall include any existing or future subsidiaries of the Client that are operating during the time periods described herein and any other entities that directly or indirectly, through one or more intermediaries, control, are controlled by or are under common control with the Client during the periods described herein. The provisions of this Section shall survive any termination or expiration of this Agreement.

**Remedies.** The Agency acknowledges and agrees that the Client's remedy at law for a breach or threatened breach by the Agency would be inadequate and the breach shall be deemed as causing irreparable harm to the Client.

In the event of a breach by the Agency, the Agency agrees that, in addition to any remedy at law available to the Client, the Client shall be entitled to obtain injunctive relief, or any other appropriate equitable remedy, without having to post a bond or other security. It is expressly understood and agreed by the Agency that although the parties consider the provisions in this Agreement to be reasonable, if any provision herein is determined by a court of competent jurisdiction to be indefinite, invalid, illegal or otherwise unenforceable, in whole or in part, for any reason, the remainder of this Agreement shall continue in full force and effect and shall be construed as if such indefinite, invalid, illegal or unenforceable provision had not been

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contained herein.

**Indemnification.** The Client shall indemnify, defend and hold harmless the Agency, its subsidiaries, affiliates and their directors, officers, employees, agents, successors and assigns from and against any and all claims relating to this Agreement arising out of acts or omissions of the Client, including, but not limited to, any financial obligations incurred by the Agency on behalf of the Client including attorneys' fees and costs incurred defending the Agency against any claim or lawsuit. The Client is responsible for reviewing all creative materials and advertisements to ensure compliance with all federal, state/provincial and local laws and regulations.

**Termination.** This Agreement may be terminated by either party on sixty (60) days written notice to the other party. In the event of such termination, the Client shall promptly pay all sums owed to the Agency to and including the effective date of termination, including any future non-cancelable commitments after the termination date. Should Client terminate the Agreement in accordance with this provision it shall pay Agency a termination fee equal to three months fees of \$25,000.

**Representations of the Agency.** The Agency has represented and hereby represents and warrants to the Client that the Agency is not subject to any restriction or non-competition covenant in favor of any other person or entity, and that the execution of this Agreement by the Agency and engagement by the Client, the performance of duties and provision of the Services hereunder will not violate or be a breach of any agreement with a former employer or any other person or entity. Further, the Agency agrees to indemnify the Client for any claim, including, but not limited to, attorneys' fees and expenses of investigation, by any such third party that such third party may now have or may hereafter come to have against the Agency based upon or arising out of any restriction or non-competition agreement or invention and secrecy agreement between the Agency and such third party. The provisions of this Section shall survive any termination or expiration of this Agreement.

**Attorneys' Fees.** In the event that the services of an attorney are required or legal action is taken to enforce the terms of this Agreement by either party, or to protect those rights provided by this contract or by law, the prevailing party shall be entitled to an award of actual attorney's fees, costs, and expenses reasonably expended.

**Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state of Florida. Any legal actions, claims or

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demands in anyway related to this Agreement shall be brought in a court of competent jurisdiction in Duval County, Florida.

**Counterpart and Facsimile Signatures.** This Agreement may be executed in any number of counterparts, each of which shall be enforceable against the parties actually executing such counterparts, and all of which together shall constitute one and the same instrument. A facsimile signature shall be considered the same as an original.

**Entire Agreement.** This Agreement constitutes the entire agreement between the parties to this Agreement pertaining to the subject matter hereof and supersede all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no warranties, representations or other agreements between the parties in connection with the subject matter of this Agreement except as specifically set forth herein. No alteration, amendment, addition or modification of or to this Agreement shall be binding unless the same is in writing executed by each of the parties.

**Assignability.** This Agreement is not assignable by either party without the prior written consent of the other party hereto.

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Ken Medders, Jr., Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action regarding improvements to Laguna Boulevard.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

Chapter II. Mobility

Goal 1: The City shall provide for the safe, efficient movement of people and goods.

Objective 1.2: The traffic carrying capacity of each street shall be preserved and/or enhanced for the system to operate efficiently.

Policy 1.2.3: The City should ensure suitable street infrastructure that is commensurate with traffic demand and volume.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_

NO: \_\_\_\_\_

Approved by Legal: YES: \_\_\_\_\_

NO: \_\_\_\_\_

**RECOMMENDATIONS/COMMENTS**

12-1

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Joe Ricco, Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion and action regulating the use of motor assisted scooters.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

Chapter II. Mobility

Goal 1: The City shall provide for the safe, efficient movement of people and goods.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_

NO:   X  

Approved by Legal: YES: \_\_\_\_\_

NO:   X  

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Joe Ricco, Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion and action for removal and/or replacement of reserved parking signs at the Convention Centre and signs located at beach access endings.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_

NO:   X  

Approved by Legal: YES: \_\_\_\_\_

NO:   X  

**RECOMMENDATIONS/COMMENTS**

14-1



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Joe Ricco, Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion, review and possible action regarding policy on parking and landscaping at bay street endings.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_  
Approved by Legal:              YES: \_\_\_\_\_

NO:   X    
NO:   X  

**RECOMMENDATIONS/COMMENTS**

**Sec. 18-19.3. - Restricted parking on residential streets in "E" district west of Laguna Boulevard.**

- (A) No person shall stop, stand or park a vehicle in or on the street Right-of-way of the bay-ending streets in the "E" District that are west of the Right-of-way line of Laguna Boulevard unless said vehicle has affixed in the upper left portion of their windshield and displays a hurricane return sticker issued by the City of South Padre Island.
- (B) Residents holding a driver's license indicating a South Padre Island address or a utility bill for a South Padre Island address or a rental contract of 30 days or longer for property located on any of these bay-ending streets in the "E" District that are west of Laguna Boulevard may obtain a visitors permit from City Hall that will be valid for a specified date to allow for gatherings at private homes. Such visitor's permit must be hung on the rear view mirror that will be dated and will be discarded after the date of use.
- (C) Service vehicles (i.e. air conditioning company vehicles, plumbing vehicles, etc) as well as delivery vehicles may park on said streets for a maximum of two (2) hours without displaying or obtaining a permit. Such service or delivery vehicles must contain markings on the vehicle indicating their business.
- (D) A person shall not be deemed guilty of violating this Section if such standing, stopping or parking is necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device, or for a shuttle bus that is picking up or discharging passengers.
- (E) The City Council may approve rules, regulation or procedures for the issuance of visitor and landscaping permits pursuant to this [Section 18-19.3](#).
- (F) City Hall may issue landscaping permits to landowners to landscape the unpaved portions of the rights-of-way located on bay ending streets, west of Laguna Boulevard and located in the "E" District if their property is adjacent to or abuts the rights-of-way.
- (G) The City will post appropriate signage to indicate that these bay-ending streets in this district are not a public thoroughfare and that parking is restricted to residents or individuals with permits.

(Ord. No. 14-08)

15-2

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Kerry Schwartz, Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion and action regarding posting meetings on the City's website and social media platforms.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO:   X    
Approved by Legal:              YES: \_\_\_\_\_                      NO:   X  

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Eva-Jean Dalton, Council Member

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action regarding the City's website.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_

NO:   X  

Approved by Legal: YES: \_\_\_\_\_

NO:   X  

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** February 6, 2019

**NAME & TITLE:** Randy Smith, Interim City Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Discussion and possible action to authorize the Interim City Manager to transfer a vacant peace officer position from the Police Department to the Municipal Court to serve as the City's Chief Marshal and approve Resolution No. 2019-08.

**ITEM BACKGROUND**

The Chief Marshal position is a law enforcement position that performs the law enforcement duties of the Municipal Court. The Chief Marshal arrests defendants with warrants, serves summons, subpoenas, and other legal papers issued by the Municipal Court. The Chief Marshal also provides security for the Municipal Court. The marshals are specially trained in court security techniques to maintain order and ensure the safety of the judge, prosecutor and all courtroom participants. In addition to the above, the Chief Marshal works in concert with other city departments, governmental agencies and the public to help ensure that the City of South Padre Island is a safe and secure community

**BUDGET/FINANCIAL SUMMARY**

None

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Approve the transfer of a law enforcement officer position from Police Department to Municipal Court and Resolution No. 2019-08.

18-1



**RESOLUTION NO. 2019-08**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SOUTH PADRE ISLAND, TEXAS, CREATING A CITY CHIEF  
MARSHAL POSITION**

**WHEREAS**, the City of South Padre Island has established a need for a Chief Marshal;  
and

**WHEREAS**, the Chief Marshal shall be a commissioned peace officer and serve under  
the Municipal Court; and

**WHEREAS**, the Chief Marshal shall serve warrants, summons, subpoenas and other  
legal papers issued by the Municipal Court and other duties as assigned; and

**WHEREAS**, the Chief Marshal shall provide security and bailiff duties for the  
Municipal Court.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South  
Padre Island, Texas:

**Section 1.** The Governing Body has authorized the Chief Marshal position to be  
created.

**Section 2.** The Chief Marshal shall be a commissioned peace officer and serve under  
the Municipal Court, subject to applicable laws.

**Section 3.** This resolution shall be in effect upon approval.

**PASSED, APPROVED AND ADOPTED** on this the 6th day of February, 2019

**CITY OF SOUTH PADRE ISLAND, TEXAS**

\_\_\_\_\_  
Dennis Stahl, Mayor

**ATTEST:**

\_\_\_\_\_  
Susan M. Hill, City Secretary

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