

**NOTICE OF MEETING  
CITY OF SOUTH PADRE ISLAND  
DEVELOPMENT STANDARDS REVIEW TASK FORCE**

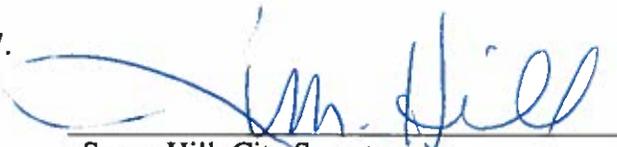
**NOTE: One of more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.**

NOTICE IS HEREBY GIVEN THAT THE DEVELOPMENT STANDARDS REVIEW TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

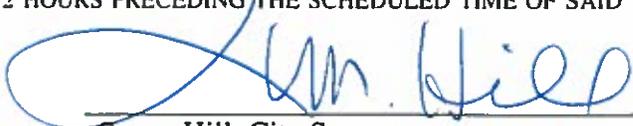
**TUESDAY, DECEMBER 12, 2017  
10:00 A.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TX**

1. Call to Order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to the Task Force relating to agenda or non-agenda items. Speakers are required to address the Task Force at the podium and give their name before addressing their concerns. [Note: State law will not permit the Development Standards Review Task Force to discuss, debate or consider items that are not on the agenda. Citizen Comments may be referred to City Staff or may be placed on the agenda of a future Development Standards Review Task Force meeting]*
4. Approval of the November 14, 2017 Meeting Minutes.
5. Discussion and action regarding a request by DuBose Signs to add "Chacon Realty, LLC" to the approved unified sign plan for the multi-tenant structure located at 2111 Padre Boulevard. *(Lots 8 & 9 Block 24 Padre Beach Subdivision Sections III)*
6. Adjournment.

DATED THIS THE 8<sup>th</sup> DAY OF DECEMBER 2017.

  
\_\_\_\_\_  
Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF REGULAR MEETING OF THE DEVELOPMENT STANDARDS REVIEW TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON DECEMBER 8, 2017 AT/OR BEFORE 2:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
\_\_\_\_\_  
Susan Hill, City Secretary



THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956)761-8103

**MEETING MINUTES  
CITY OF SOUTH PADRE ISLAND  
DEVELOPMENT STANDARDS REVIEW TASK FORCE**

**TUESDAY, NOVEMBER 14, 2017**

**I. Call to Order.**

The Development Standards Review Task Force Members of the City of South Padre Island, Texas held a Regular Meeting on Tuesday, November 14, 2017 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Task Force Member Kimberly Dollar called the meeting to order at 10:00 a.m. A quorum was present: Task Force Members Gary Olle and George Shelley. Members with an excused absence were Gabriel Vanounou and Gardner Treharne.

City staff members present were: City Manager Susan Guthrie, Assistant City Manager Darla Jones, Building Official David Travis and Administrative Assistant Marta Martinez.

**II. Pledge of Allegiance.**

Kimberly Dollar led the Pledge of Allegiance.

**III. Public Comments and Announcements.**

Public comments and announcements were given at this time

**IV. Approval of the October 24, 2017 Special Meeting Minutes.**

Task Force Member Olle made a motion, seconded by Task Force Member Shelley to approve the Minutes as submitted. Motion carried unanimously.

**V. Discussion and action regarding a proposed request by Tina McMahn as per Chapter 15 Signs Section 15-2 Definitions (4.1) Art in Public Spaces of the City's Code of Ordinance require review and approval by the Development Standards Review Task Force. (2700 Padre Boulevard; Lot 2 Block 49 Padre Beach Subdivision Section IV)**

Task Force Member Dollar made a motion, seconded by Task Force Member Shelley to approve mural art on North and South side wall without signs. Motion passed on a 2:0:1 vote. Task Force Member Olle abstained.

**VI. Adjournment.**

There being no further business, Task Force Member Dollar adjourned the meeting at 10:14 a.m.

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Marta Martinez, Secretary

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Kimberly Dollar, Task Force Member

**DEVELOPMENT STANDARDS REVIEW  
TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** December 12, 2017

**ITEM:** 5

**TO:** Development Standards Review Task Force

**FROM:** David Travis, Building Official

**ITEM DESCRIPTION:**

Discussion and action on request to add “Chacon Realty, LLC” to the approved unified sign plan for the multi-tenant structure located at 2111 Padre Boulevard.

**DISCUSSION:**

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Staff recommends approval as per City of South Padre Island Code of Ordinance Section 15-7 (B).

Section 15-7(B):

**Multi-tenant Structures:** Unified sign plans are requested by the Design Review Committee in order to promote a compatible style or theme between all signs within a single multi-tenant development. The unified sign plan, which will include a plan for all monument and awning, wall, or roof signage, is not intended to prevent multitenant establishments from self-expression or creative advertisement. Each business within the multi-tenant center will still be required to obtain individual sign permits. Approval of a unified sign plan will only set the parameters for the future signs within a multi-tenant development.

- The proposed sign type should be complimentary to the architectural style of the development.
- The lettering style, sign background color and/or awning color should be compatible with one another.



## CITY OF SOUTH PADRE ISLAND

### Development Standards Review Task Force Application

Meeting date on the 2<sup>nd</sup> Tuesday of every month.

To be considered a complete application this form must be COMPLETELY filled out and ten (10) copies of the form and supporting documentation must be submitted two (2) weeks before the meeting date. **\$250 application fee per variance request.**

#### SITE LOCATION FOR REQUEST:

Physical Address (Street Name & Number): 2111 Padre Blvd.

Legal Description (Lot/Block/Subdivision): Lot 809 BIK 24 Subd. SPI Professional Builders

Is this property part of a shopping center (i.e. one tenant of many?) |  YES |  NO

Linear footage of any walls facing a street: Padre Blvd 98' Tarpon Blvd 78'

I hereby request the following from the Development Standards Review Task Force: TO ADD

THE NAME "CHACON REALTY, LLC." TO THE NEW EXISTING 22" X 118" ALUMINUM PLACARD LOCATED ON THE EAST SIDE OF THE BUILDING AT 2111 PADRE BLVD,

**\*SIGNS & STRUCTURES:** person pulling sign permit is required to have a \$10,000 license and permit bond made out to the City of South Padre Island.

PROPERTY OWNER: Kay H. Cunningham

OWNER MAILING ADDRESS: P.O. Box 2729

CITY, STATE, ZIP: South Padre Island, Tx 78597

PHONE NUMBER: 956-371-1911 (E-mail address) kaycunningham@gmail.com

Kay H. Cunningham  
Signature of Property Owner (required)

11-28-17  
Date

APPLICANT: DuBose Signs

APPLICANT MAILING ADDRESS: 601 E. Buchanan

CITY, STATE, ZIP: Harlingen, Tx 78552

PHONE NUMBER: 956-428-3816 (E-mail address) pearl58.dubosesigns@yahoo.com

[Signature]  
Signature of Applicant (if different from owner)

11/15/17  
Date

LAW OFFICE OF  
**Kathy Cunningham**  
Suite 1

**Stewart Title Co.**  
Suites 2 & 3

Suite 4

**SPI Board of REALTORS**  
Suite 5

**Chacon Realty, LLC.**  
**Suite 4**