

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY JANUARY 20, 2016
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting]*
4. Consent Agenda.
 - A. Approval of Minutes from Dec. 9, 2015
5. Discussion & action regarding appointment of Chairman and Vice Chair. (Hancock)
6. Discussion & action to approve the absence of Carol Bolstad from the December 9, 2015 meeting (Huffman)
7. Update and discussion regarding John L. Tompkins Park Project. (Schwartz)
8. Update, discussion & possible action regarding maintenance of city parks. (Bolstad)
9. Update, discussion & possible action regarding the 2015/16 budget. (Huffman)
10. Set new meeting date/agenda items for next meeting.
11. Adjourn

DATED THIS THE 14TH DAY OF JANUARY 2016



Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON JANUARY 14, 2016 AT/OR BEFORE 5PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: One or more members of the South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the Open Meetings Act.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: Jan. 20, 2016

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Coastal Resources

ITEM

Approval of minutes from Dec. 9, 2015.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES
REGULAR MEETING
Wednesday, Dec. 9, 2015 at 9:00 am
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas

Committee Members Present: Debbie Huffman, Chair
Will Greenwood
Kerry Schwartz
Eleana Jones
Stormy Wall

City officials present: Mayor Barry Patel, City Mgr. William DiLibero

Staff Present: Mary K. Hancock, Parks Program Mgr.

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**1. Call to order**

Meeting called to order at 9:05 am by Chairman Huffman.

**2. Pledge of Allegiance**

**3. Public Comments and Announcements**

Public comments and announcements were given at this time.

**4. Approval of Minutes from Nov. 11, 2015**

Stormy Wall made a motion to approve as submitted, second by Eleana Jones. Motion passed unanimously.

**5. Update, discussion & possible action regarding the location of a skate park to include John L. Tompkins Park. (Schwartz)**

Motion by Kerry Schwartz, second by Stormy Wall to recommend to City Council that a skate park be located at the John L. Tompkins Park. Motion passed unanimously.

**6. Discussion & possible action regarding upcoming holiday events & annual event calendar. (Huffman)**

**A. Holiday Events**

- a. Holiday Parade and Awards Ceremony  
No action on this item
- b. Breakfast with Santa  
No action on this item.
- c. Holiday Lighting Contest  
No action on this item.

**7. Discussion & possible action regarding maintenance of City Parks. (Jones)**

A. Butterfly Park, Water Tower Park, Turtle Park and all other city parks.

No action on this item.

**8. Discussion and possible action regarding the 2015/16 fiscal year. (Jones)**

No action on this item.

**10. SET NEW MEETING DATE AGENDA ITEMS FOR NEXT WEEK**

Chairman Debbie Huffman stated that the next regular meeting will be Jan 20, 2015 at 9am and a workshop for John L. Tompkins Park will be held on Jan. 21, 2015 at 5:30pm at City Hall.

**13. ADJOURN**

Chairman Huffman adjourned the meeting at 10:11am.

**APPROVED:**

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Debbie Huffman, Chair

**ATTEST:**

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Mary K. Hancock, Parks Program Manager

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
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**MEETING DATE:** Jan. 20, 2016

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Coastal Resources

**ITEM**

Discussion & action regarding appointment of Chairman and Vice Chair. (Hancock)

**ITEM BACKGROUND**

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**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
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AGENDA REQUEST FORM**

**MEETING DATE:** Jan. 20, 2016

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Coastal Resources

**ITEM**

Discussion & action to approve the absence of Carol Bolstad from the December 9, 2015 meeting. (Huffman)

**ITEM BACKGROUND**

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**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Jan. 20, 2016

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Coastal Resources

**ITEM**

Update, discussion & possible action regarding maintenance of city parks. (Bolstad)

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**CITY OF SOUTH PADRE ISLAND  
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**MEETING DATE:** Jan. 20, 2016

**NAME & TITLE:** Mary K. Hancock, Program Manager

**DEPARTMENT:** Coastal Resources

**ITEM**

Update, discussion & possible action regarding the 2015/16 budget. (Huffman)

**ITEM BACKGROUND**

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Comments:

**RECOMMENDATIONS/COMMENTS**

# ACTUAL vs. BUDGET YTD

year 2014-15

| Date         | Event              | Actual            | Budget             | Remaining \$      | Remaining %   |
|--------------|--------------------|-------------------|--------------------|-------------------|---------------|
|              |                    |                   |                    |                   | #REF!         |
| Dec          | Christmas events   | \$5,335.00        | \$5,500.00         | \$165.00          | #REF!         |
| 4-Jul        | Beach Parade       |                   | \$3,000.00         | \$3,000.00        | #REF!         |
|              | Park Enhancements  |                   | \$6,500.00         | \$6,500.00        | #REF!         |
|              |                    |                   |                    |                   | #REF!         |
|              |                    |                   |                    |                   | #REF!         |
|              | Unplanned Expenses |                   |                    |                   | #REF!         |
|              |                    |                   |                    |                   | #REF!         |
| <b>Total</b> |                    | <b>\$5,335.00</b> | <b>\$15,000.00</b> | <b>\$9,665.00</b> | <b>64.43%</b> |