

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY APRIL 20, 2016
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2nd FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

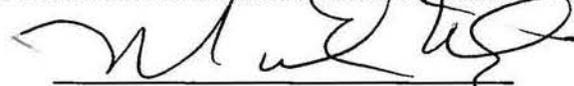
1. Call to order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting]*
4. Approval of Minutes from March 30, 2016.
5. Discussion & possible action regarding remaining balance in 2015/16 budget. (Huffman)
6. Update, discussion & possible action regarding maintenance of City Parks. (Huffman/Gutierrez)
 - A. Monthly Parks Report
 - B. Butterfly Park
7. Update & discussion regarding John L. Tompkins Park. (Gutierrez)
8. Update, discussion and possible action regarding SPI Community Center. (Huffman)
9. Discussion & action regarding 2016/17 Community Event Budget (Huffman)
10. Set new meeting date/agenda items for next meeting.
11. Adjourn

DATED THIS THE 15TH DAY OF APRIL 2016


Marta Martinez, Asst. City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON APRIL 15, 2016 AT/OR BEFORE 3PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.




Marta Martinez, Asst. City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: One or more members of the South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the Open Meetings Act.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Coastal Resources

ITEM

Approval of minutes from March 30, 2016.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:
RECOMMENDATIONS/COMMENTS

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES
REGULAR MEETING
Wednesday, March 30, 2016 at 9:00 am
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

Committee Members Present: Carol Bolstad
Debbie Huffman, Chair
Kerry Schwartz, Vice Chair
Eleana Jones
Stormy Wall
Will Greenwood
Sally Scaman

Staff Present: Sungman Kim, Development Director, William DiLibero, City Manager
Other: Council Woman Alita Bagley

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**1. Call to order**

Meeting called to order at 9:00 am by Chairman Huffman.

**2. Pledge of Allegiance**

**3. Public Comments and Announcements**

Public comments and announcements were given at this time.

**4. Approval of Minutes for Feb, 17, 2016**

Motion to approve by Kerry Schwartz, second by Eleana Jones. Motion passed unanimously.

**5. Discussion & action to approve the absence of Will Greenwood and Sally Scamen from the February 17, 2016 meeting. (Huffman)**

Motion to approve by Carol Bolstad, second by Kerry Schwartz. Motion passed unanimously.

**6. Discussion and action regarding the second phase of John L. Tompkins Park. (Kim)**

**A.** Motion made by Eleana Jones to recommend sail shades and play equipment as outlined in the presentation. Second by Carol Bolstad. Motion passed unanimously.

**B.** Motion made by Kerry Schwartz to bid out the design for the skate park after grant application is finalized in the fall. Second by Eleana Jones. Motion passed unanimously.

**7. Conduct walk through of the South Padre Island Community Center at 4501 Padre Blvd. (Huffman)**

Committee inspected the new facility. No action on this item.

**8. Discussion & action regarding recommendations to the City Council regarding the South Padre Island Community Center. (Greenwood / DiLibero)**

**B. Proposed City policy, including but not limited to, budget for improvements, hours of operation, and public's purpose for use.**

Motion made by Eleana Jones, second by Sally Scaman to accept the Community Center Draft as revised, subject to legal review. Motion passed unanimously.

**C. Proposed application and fee schedule for use of building.**

Motion made by Eleana Jones, second by Will Greenwood to accept fee schedule and application as revised, subject to legal review. Motion passed unanimously.

**A. South Padre Island Historical Museum display.**

Motion by Kerry Schwartz, second by Carol Bolstad to defer the opportunity to house the museum display in the Community Center to another more suitable location. Motion passed unanimously.

**9. Set new meeting date / agenda items for next meeting.**

Next meeting scheduled for April 20, 2016 / items to be drafted by staff.

**11. Chairman Huffman adjourned at 11:37am**

**APPROVED:**

\_\_\_\_\_  
Debbie Huffman, Chair

**ATTEST:**

\_\_\_\_\_  
Sungman Kim, Development Director

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** April 20, 2016

**NAME & TITLE:** Mary K. Hancock, Parks Program Manager

**DEPARTMENT:** Coastal Resources

**ITEM**

Update, discussion & possible action regarding maintenance of City Parks. (Huffman/Gutierrez)  
A. Monthly Parks Report  
B. Butterfly Park

**ITEM BACKGROUND**

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Comments:

**RECOMMENDATIONS/COMMENTS**

Parks Monthly Maintenance Report  
3/22/2016

| Water Tower- items list                                                                | Status                                                        | Target Date   |
|----------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------|
| Needs rustoleum in several areas                                                       | will schedule                                                 | Apr-16        |
| More lighting at Basketball court                                                      | completed                                                     |               |
| flowering plants along fence                                                           | not practical                                                 |               |
| install signs "parking for park use only"                                              | signs arrived                                                 | 3/31/2016     |
| check basketball poles for rust and correct as necessary                               | completed                                                     | Feb-16        |
| Butterfly- items list                                                                  | Status                                                        | Target Date   |
| Out of control grass/weeds growing behind it                                           | will schedule would like direction on what plants will remain | 3/2/2016      |
| Needs Trash Can                                                                        | done                                                          | 3/1/2016      |
| Needs Bench                                                                            | need to purchase 1                                            | Apr-16        |
| Morningside- items list                                                                | Status                                                        | Target Date   |
| Fix Broken Turtles                                                                     | Turtles (5) have been ordered                                 | April 11 2016 |
| Remove all plants with thorns or spike and replace with Kid friendly flowers or plants | completed                                                     | Feb-16        |
| Replace Canopy                                                                         | budget new ones and get engineered plans                      |               |
| Remove chain lock to main palapa                                                       | completed                                                     |               |
| Rustoleum to be used where rust is showing                                             | completed                                                     |               |
| addition of a shuffle board area                                                       | referred to Sungman Kim for design                            |               |
| Liz Memorial- items list                                                               | Status                                                        | Target Date   |
|                                                                                        |                                                               |               |
| John L Tompkins- items list                                                            | Status                                                        | Target Date   |
|                                                                                        |                                                               |               |
|                                                                                        |                                                               |               |
|                                                                                        |                                                               |               |

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**DEPARTMENT:** Coastal Resources

**ITEM**

Update & discussion regarding John L. Tompkins Park. (Gutierrez)

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Parks, Recreation & Beautification  
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**MEETING DATE:** April 20, 2016

**NAME & TITLE:** Mary K. Hancock, Parks Program Manager

**DEPARTMENT:** Coastal Resources

**ITEM**

Update, discussion and possible action regarding SPI Community Center. (Huffman)

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**RECOMMENDATIONS/COMMENTS**

Currently we have in the Community Center:

12 oval tables

15 / 8' Banquets

100 padded chairs (blue)

### **WISH LIST:**

#### **KITCHEN     \$5000 est. based on ltd. sources**

(2) Commercial microwaves

- \$340 GE Profile, large capacity, 1100 wt. w/16" turntable

40-50 lb. Icemaker

- \$1125 44lb. under counter

Garbage disposal

- \$100

Commercial coffee maker

- \$400 Bunn w/2pots

(2) Smoking towers

- \$150

Full size refrigerator

- \$500 Whirlpool 18.2 cubic. Ft.

Dishwasher

- \$450 Whirlpool under counter or free standing

Warming drawer

- \$1050 24" Kitchen Aid

#### **TABLES     \$2550 based on ltd. sources**

- \$700 (10) 36" Commercial card tables, white or granite, plastic folding
- \$1000 (10) 8' by 30" Banquet tables, white or granite, plastic folding
- \$750 (10) 6' by 30" Banquet tables, white or granite, plastic folding

#### **OTHER     \$3475 based on ltd. sources**

- \$275 Bulletin Board Display, locking 36" by 60"
- \$100 (4) Easels (for signage)
- \$3000 (2) Flat Screens 70" with cables and mounts (Recommended Quote from IT)
- \$100 Water dispenser

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**ITEM**

Discussion & action regarding 2016/17 Community Event Budget (Huffman)

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**RECOMMENDATIONS/COMMENTS**

# ACTUAL vs. BUDGET YTD

year 2015-16

| Date         | Event              | Actual            | Budget             | Remaining \$       | Remaining %   |
|--------------|--------------------|-------------------|--------------------|--------------------|---------------|
|              |                    |                   |                    |                    | #REF!         |
| Dec          | Christmas events   | \$5,335.00        | \$5,500.00         | \$165.00           | #REF!         |
| 4-Jul        | Beach Parade       |                   | \$3,000.00         | \$3,000.00         | #REF!         |
|              | Park Enhancements  |                   | \$6,500.00         | \$6,500.00         | #REF!         |
|              | Farmer's Mkt. PP   |                   |                    | \$500.00           | #REF!         |
|              |                    |                   |                    |                    | #REF!         |
|              | Unplanned Expenses |                   |                    |                    | #REF!         |
|              |                    |                   |                    |                    | #REF!         |
| <b>Total</b> |                    | <b>\$5,335.00</b> | <b>\$15,000.00</b> | <b>\$10,165.00</b> | <b>67.77%</b> |