

**NOTICE OF WORKSHOP
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL**

NOTICE IS HEREBY GIVEN THAT THE COUNCIL MEMBERS OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A WORKSHOP ON:

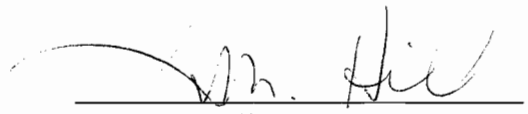
WEDNESDAY, SEPTEMBER 15, 2010

3:00 P.M. AT THE MUNICIPAL BUILDING,
JOYCE H. ADAMS BOARD ROOM, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Review and discussion regarding the purpose, goals, and objectives of established City of South Padre Island Boards, Committees and Commissions and to evaluate the reorganization of these committees, creation of new committees and/or possible elimination of existing committees. (Clarke)
5. Discussion concerning amending Resolution No. 815 which created the Convention and Visitors Authority Board by adding one additional tourism-related industry representative, amending the sitting chair of the South Padre Island Chamber of Commerce to say "or the chair's designee" and remove the City Manager of South Padre Island from the CVA Board. (Quandt)
6. Discussion and comments regarding a request from the City of South Padre Island Board of Ethics asking for input on the requirements and contents of the Financial Disclosure Report that is currently in the draft Code of Ethics, Section 6-2, as mandated by the Home Rule Charter. (Board of Ethics)
7. Adjourn.

DATED THIS THE 9TH DAY OF SEPTEMBER 2010





Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **SEPTEMBER 9, 2010** AT/OR BEFORE 5:30 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: ONE OR MORE MEMBERS OF THE SOUTH PADRE ISLAND BAY AREA TASK FORCE, BEACH & DUNE TASK FORCE, BOARD OF ADJUSTMENTS & APPEALS, BOARD OF ETHICS, CONVENTION & VISITORS AUTHORITY BOARD, DEVELOPMENT PLAN REVIEW BOARD, FORM BASED CODE COMMISSION, KEEP SPI BEAUTIFUL, PADRE BOULEVARD REVITALIZATION IMPLEMENTATION COMMITTEE, PLANNING & ZONING COMMISSION, MAY ATTEND THIS MEETING; IF SO, THIS STATEMENT SATISFIES THE REQUIREMENTS OF THE OPEN MEETING ACT

CITY OF SOUTH PADRE ISLAND CITY COUNCIL WORKSHOP AGENDA REQUEST FORM

MEETING DATE: September 15, 2010

NAME/DEPT.: Joni Clarke, City Manager

ITEM

Discussion and possible action regarding a review of the purpose, goals and objectives of established City of South Padre Island Boards and Commissions and to evaluate the reorganization of these committees, creation of new committees and/or possible elimination of existing committees.

ITEM BACKGROUND

While we all appreciate the value, expertise and insight provided by the City of South Padre Island's Boards and Commissions, effectively using our resources is also important. Each meeting that is held by a committee takes a significant amount of staff time as each committee requires a minimum of one staff liaison (typically a departmental leader), an administrative support person (agenda preparation and minutes) and a staff member from Information Services Department to video stream the meeting. Attached are sample documents that may be helpful in developing any revisions that you may want to make.

Current committees consist of the following:

Committee	Staff Liaison	Administrative Support	Monthly Meeting Dates
City Council	Joni Clarke, City Manager	Susan Hill	1 st & 3 rd Wednesday
Bay Area Task Force	Scott Fry, PW Director	Mary Ann Guillen	4 th Thursday
Board of Adjustments & Appeals	Rick Vasquez, Transit & Dev. Director Jay Mitchim, Building Official	Marta Martinez	1 st Tuesday
Beach & Dune Task Force	Reuben Trevino, Coastal Manager	Mary Ann Guillen	1 st & 4 th Monday
Convention & Visitors Authority Board	Dan Quandt, CVB Executive Director	Dinora Garcia	3 rd Wednesday
Development Plan and Review Board	Jay Mitchim, Building Official	Janie Mota	2 nd & 4 th Tuesday
Economic Development Corporation	Larry Homan, Finance Director	Darla Lapayre	3 rd Tuesday
Ethics Commission	Wendi Delgado, Admin Services Director	Susan Hill	Mondays (currently weekly)

Food Service Board of Appeals	Victor Baldovinos, Health Director	Amy Bush	Only meets when there is an appeal request
Form Based Code	Rick Vasquez, Transit & Dev. Director	Marta Martinez	2 nd Tuesday
Historical Preservation Committee	Dan Quandt, CVB Executive Director	Dinora Garcia	1 st Tuesday
Keep SPI Beautiful	Victor Baldovinos, Joseph Ramirez	Amy Bush	2 nd Thursday
Padre Boulevard Revitalization Committee	Rick Vasquez, Transit & Dev. Director	Marta Martinez	3 rd Tuesday
Planning & Zoning Commission	Rick Vasquez, Transit & Dev. Director	Marta Martinez	3 rd Thursday
Special Events Committee	Dan Quandt, CVB Executive Director	Dinora Garcia	3 rd Wednesday
South Texas Emergency Care	Burney Baskett, Fire Chief	N/A	2 nd Monday/Harlingen
SPI Chamber	Joni Clarke, City Manager	N/A	2 nd Tuesday/VC
Website Task Force	Tim Howell, Info Services Director	Minerva Lopez	Not currently meeting

Staff is requesting that the City Council review the purpose of each committee and consider merging some of the committees that share like goals and objectives. For example, The City Council may consider merging Padre Boulevard Revitalization Committee, Form Based Code Commission and Development Plan and Review Board into one committee as they share a common theme of regulating design standards. It is an appropriate time to review the established guidelines and overall structure of our committees as many terms expire at the end of September. Further, our volunteers are a limited resource that we need to use wisely and many of our citizens have been extravagant in the giving of their time and may need a break from service to reenergize.

It may be less confusing for a citizen wanting to stay informed to clarify the role of each committee. Presently, citizens need to attend (or view) multiple meetings and know the specific role of each committee to stay informed. A consolidated approach may provide a little more focus of broader areas of responsibility and provide a little more clarity regarding the objective of each committee and be a more effective use of volunteer time addressing the issue of some committees having very little on their agendas and some volunteers spending a great deal of time serving on multiple committees

It would be interesting to get input from those who currently serve on the various Boards and Commissions and incorporate their insight into the process.

RECOMMENDATIONS/COMMENTS

The City Council met and discussed this issue at its regular meeting on August 18 and requested that staff present this at a workshop to allow for thorough discussion and to allow each Chair and Vice-Chair of the various Boards and Commissions to participate.

BUDGET/FINANCIAL SUMMARY

N/A - The goal is to begin a process that will streamline the Boards and Commissions in order to use volunteer resources and staff time effectively.

COMPREHENSIVE PLAN GOAL

Comprehensive plan goals vary for each committee.

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____



RESOLUTION NO. 2010-??

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, CREATING THE BEACH AND BAY TASK FORCE

WHEREAS, the following resolutions were passed regarding the creation of the Bay Area Task Force:

- On November 5, 1997, the Board of Aldermen passed Resolution No. 554 establishing an Ad Hock Bay Area Task Force; and
- On November 20, 1999, the Board of Aldermen passed Resolution No. 623 re-establishing the Ad Hock Bay Area Task Force; and
- On July 6, 2005, the Board of Aldermen passed Resolution No. 808 re-establishing the Ad Hock Bay Area Task Force; and
- On October 4, 2006, the Board of Aldermen passed Resolution No. 853 establishing the Bay Area Task Force Implementation Committee; and
- On September 16, 2009, the Board of Aldermen passed Resolution No. 2009-40 establishing staggered two year terms for the Bay Area Task Force Implementation Committee members; and

WHEREAS, the Sections 22-2 through 22-3.2 of the City of South Padre Island Code of Ordinances created the Beach and Dune Task Force; and

WHEREAS, it is generally recognized that creating a combined committee referred to as the Beach and Bay Task Force would be beneficial to the South Padre Island Community; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1: The City Council supports and approves the creation of the Beach and Bay Task Force.

Section 2: The Beach and Bay Task Force shall conduct all its meetings at in a public setting preferably at City Hall and shall follow all of the procedures required by the Open Meetings Act.

Section 3: The City Council may appoint seven (7) members to serve on the Beach and Bay Task Force which members may consist of the existing members of the Bay Area Task Force and the Beach and Dune Task Force. The Committee members will have two year staggered terms with the Chairman and Vice-Chairman elected annually by the Committee. Staggered terms will expire on the 30th of September each year. For the initial terms the appointed committee members will draw for term lengths, three of the terms will be for one (1) year and four (4) of the terms will be for two (2) years.

Section 4: The Beach and Bay Task Force will establish goals annually including the following general objectives:

- Make programmatic recommendations to enhance public safety of the Laguna Madre Bay and at the Beach.
- Recommend policy to the City Council to protect and preserve the Laguna Madre Bay and the Beach to ensure its ecological vitality for the future.
- Develop an appropriate method and/or agreement both with the General land Office and the Army Corps of Engineers that they will not permit any type of improvements at the end of City streets abutting the bay and that area that extends into the Laguna Madre Bay.
- Work on creating access to the beach and the bay through including but not limited to walkovers, bay accesses, boat ramps, parking for boat trailers and vehicles to enhance recreational opportunities and economic viability.
- Preserve and enhance the dunes and strive to establish a continuous dune line based upon a 1993 study conducted by Robert A. Morton: *Beach and Dune Conditions at South Padre Island, Texas; Assessment and Recommendations* (Bureau of Economic Geology, The University of Texas at Austin). Additional specifications published and amended by the General Land Office in its *Dune Protection and Improvement Manual for the Texas Gulf Coast* should also be used as a reference.

Section 5: The Beach and Bay Task Force will strive to educate the public regarding the importance of implementing ecologically sound principles in regards to maintaining the Beach and Bay for the public's enjoyment.

PASSED, APPROVED AND ADOPTED on this the ____ day of _____, 2010.

ATTEST:

CITY OF SOUTH PADRE ISLAND, TEXAS

Susan M. Hill, City Secretary

Robert N. Pinkerton, Jr., Mayor



ORDINANCE NO. 2010-??

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING CHAPTER 4, ARTICLE V OF THE CODE OF ORDINANCES, CHAPTER 20, SECTION 20-8.3(C) OF THE CODE OF ORDINANCES, REPEALING RESOLUTION 2009-30 AND CREATING THE DEVELOPMENT STANDARDS REVIEW TASK FORCE

WHEREAS, the Development Plan Review Board was created by Chapter 4, Article V of the Code of Ordinances; and

WHEREAS, the Form-Based Code Commission was created by Chapter 20, Section 20-8.3(c) of the Code of Ordinances; and

WHEREAS, the Padre Boulevard Revitalization Implementation Committee was established by Resolution 2009-30; and

WHEREAS, each of these committees have similar goals and responsibilities; and

WHEREAS, combining these three committees will be a more effective and efficient use of resources.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1: The City Council supports and approves the creation of the Development Standards Review Task Force.

Section 2: The Development Standards Review Task Force shall conduct all its meetings at in a public setting preferably at City Hall and shall follow all of the procedures required by the Open Meetings Act.

Section 3: The City Council may appoint seven (7) members to serve on the Development Standards Review Task Force which members may consist of the existing members of the Development Plan Review Board, the Form-Based Code Commission, the Padre Boulevard Revitalization Implementation Committee. The Committee

members will have two year staggered terms with the Chairman and Vice-Chairman elected annually by the Committee. Staggered terms will expire on the 30th of September each year. For the initial terms the appointed committee members will draw for term lengths, three of the terms will be for one (1) year and four (4) of the terms will be for two (2) years.

Section 4: The Development Standards Review Task Force will establish goals annually including the following general objectives:

- Make recommendations regarding design guidelines and ordinances for all development, public and private
- Administer the City's Form-Based Code, as adopted by the City Council
- Develop guidelines for the enhancement of Padre Boulevard
- Consider variances to established development regulations, when appropriate

PASSED, APPROVED AND ADOPTED on this the ____ day of _____, 2010.

ATTEST:

CITY OF SOUTH PADRE ISLAND, TEXAS

Susan M. Hill, City Secretary

Robert N. Pinkerton, Jr., Mayor



RESOLUTION NO. 2010-??

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, CREATING THE PARKS, RECREATION & BEAUTIFICATION COMMITTEE

WHEREAS, the Resolution No. 922 was passed regarding the creation of the Keep SPI Beautiful Commission; and

WHEREAS, it is generally recognized that creating a combined committee referred to as the Parks, Recreation & Beautification Committee would be beneficial to the South Padre Island Community; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1: The City Council supports and approves the creation of the Parks, Recreation & Beautification Committee.

Section 2: The Parks, Recreation & Beautification Committee shall conduct all its meetings at in a public setting preferably at City Hall and shall follow all of the procedures required by the Open Meetings Act.

Section 3: The City Council may appoint seven (7) members to serve on the Parks, Recreation & Beautification Committee which members may consist of the existing members of the Keep SPI Beautiful Committee. The Committee members will have two year staggered terms with the Chairman and Vice-Chairman elected annually by the Committee. Staggered terms will expire on the 30th of September each year. For the initial terms the appointed committee members will draw for term lengths, three of the terms will be for one (1) year and four (4) of the terms will be for two (2) years.

Section 4: The Parks, Recreation & Beautification Committee will establish goals annually including the following general objectives:

- Make programmatic recommendations to enhance the beauty and overall appearance of the City of South Padre Island

- Recommend policy to the City Council to protect and preserve the natural beauty of the City of South Padre Island and to ensure its ecological vitality for the future.
- Educate and engage SPI residents and visitors to take responsibility for improving the community environment.
- Work on creating community events that support a high quality of life for the residents of the City of South Padre Island which will create a sense of community.
- Maintain a community park system for the enjoyment of residents and visitors.

Section 5: The Parks, Recreation & Beautification Committee will strive to educate the public regarding the importance of Keeping SPI Beautiful for the public's enjoyment.

PASSED, APPROVED AND ADOPTED on this the ____ day of _____, 2010.

ATTEST:

CITY OF SOUTH PADRE ISLAND, TEXAS

Susan M. Hill, City Secretary

Robert N. Pinkerton, Jr., Mayor

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: September 15, 2010

NAME/DEPT.: Dan Quandt, CVB Executive Director

ITEM

Discussion and action concerning amending Resolution No. 815 which created the Convention and Visitors Authority Board by adding one additional tourism-related industry representative, amending the sitting chair of the South Padre Island Chamber of Commerce to say "or the chair's designee" and removing the City Manager of South Padre Island from the CVA Board.

ITEM BACKGROUND

This item has been discussed at three different CVA board meetings. The original board makeup was established in 2005. This action would amend Resolution 815, Section 4, 4-1.

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

None

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

RESOLUTION NO. 815 (AS AMENDED)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND ABOLISHING THE CVB ADVISORY BOARD, CREATING AND EMPOWERING THE SOUTH PADRE ISLAND CONVENTION AND VISITORS AUTHORITY, ALLOCATING SPECIFIC APPOINTMENTS AND REPEALING THOSE PORTIONS OF PREVIOUS RESOLUTINS IN CONFLICT WITH THIS RESOLUTION.

WHEREAS, The Board of Aldermen by Resolution No. 260 had heretofore established the Visitors and Convention Advisory Board which was to consist of seven (7) members and subsequent to such Resolution the Board was renamed as the Convention and Visitors Bureau Advisory Board and subsequently had the membership of the board increased to eight (8) members appointed by the Board of Aldermen and a 9th member being the Chairman of the South Padre Island Chamber of Commerce; and

WHEREAS, The Board of Aldermen wishes to give additional authority to this board, changing the board name and allocating membership on the board to specific criteria.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

Section 1. The Convention and Visitors Bureau Advisory Board is hereby abolished.

Section 2. The Convention and Visitors Authority is hereby created. The Authority will have governing responsibility over the Convention and Visitors Bureau, including all aspects of day-to-day operations. An annual budget and marketing plan will be submitted to the Board of Aldermen for approval. No expenditures of funds for the Convention and Visitors Bureau shall be allowed without the approval of the board of the Convention and Tourism Authority.

Section 3. Employees of the Convention and Visitors Bureau remain Town employees. The Executive Director of the Convention and Visitors Bureau shall report to the Authority and serve as liaison with the Board of Aldermen.

Section 4.

4-1. Board members of the Convention and Visitors Authority shall be appointed by the Board of Aldermen using the following criteria:

- Four appointed from the hotel industry (two full service hotels, two limited service hotels)
- Two condominium industry representatives
- One tourism-related industry representative
- One citizen at large
- The sitting chair of the South Padre Island Chamber of Commerce

The City Manager of South Padre Island (*as amended by Resolution 815-A on December 19, 2007*)

- 4-2. If any member of the Convention and Visitors Authority Board is delinquent in their payment of the Hotel Motel Bed Tax, shall be suspended from the Board; and if it becomes delinquent for more than 90 days, that member shall cease to become a member of the Convention and Visitors Authority Board. (*As amended by the Board of Aldermen on July 2, 2008*)

Section 5: For implementation, the current members of the CVB Advisory Board shall remain in their positions until new appointments are made. Following the new appointments by the Board of Aldermen, five of the appointees will be for two year terms and four for one year terms. These terms shall be decided by lots. All subsequent terms will be for two years, with a maximum of three consecutive terms. The chair of the Authority could serve a maximum of three consecutive terms. The chair of the Authority could serve a two year term and is eligible for a maximum second two year term. The chair could remain on the CVB board for a third consecutive term, but not as Chair.

Section 6. Ex-officio members of the Authority Board shall include the CVB Executive Director and one representative each from the Brownsville/South Padre Island International Airport and Valley International Airport in Harlingen.

Section 7. Those portions of any resolution heretofore enacted in conflict with this Resolution are repealed only to the extent of their conflict with this Resolution.

Original adoption, *PASSED, APPROVED AND ADOPTED THE 5TH DAY OF OCTOBER 2005.*

ATTEST:

TOWN OF SOUTH PADRE ISLAND, TEXAS

/s/ Susan M. Hill
Susan M. Hill, City Secretary

Robert N. Pinkerton, Jr., Mayor

First amendment, *PASSED, APPROVED AND ADOPTED THE 19TH DAY OF DECEMBER 2007.*

ATTEST:

TOWN OF SOUTH PADRE ISLAND, TEXAS

/s/ Susan M. Hill
Susan M. Hill, City Secretary

Robert N. Pinkerton, Jr., Mayor

Second amendment, *PASSED, APPROVED AND ADOPTED THE 2ND DAY OF JULY 2008.*

ATTEST:

TOWN OF SOUTH PADRE ISLAND, TEXAS

/s/ Susan M. Hill
Susan M. Hill, City Secretary

Robert N. Pinkerton, Jr., Mayor

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: September 15, 2010

NAME/DEPT.: Board of Ethics

ITEM

Discussion and comments regarding a request from the City of South Padre Island Board of Ethics asking for input on the requirements and contents of the Financial Disclosure Report that is currently in the draft Code of Ethics, Section 6-2, as mandated by the Home Rule Charter.

ITEM BACKGROUND

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: September 15, 2010

NAME/DEPT.: Board of Ethics

ITEM

Discussion and comments regarding a request from the City of South Padre Island Board of Ethics asking for input on the requirements and contents of the Financial Disclosure Report that is currently in the draft Code of Ethics, Section 6-2, as mandated by the Home Rule Charter.

ITEM BACKGROUND

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

days from the original deadline, the position shall be considered vacant, and a new appointment shall be made by the City Council; and

- (8) upon determining that an Elected City official or candidate for elected City official has failed to file a financial disclosure report, or has filed incomplete or unresponsive information, the City Secretary must notify the individual by certified mail that failure to file or correct the filing within fifteen (15) days after notification will result in the matter being forwarded to the Board of Ethics. If the person in question fails to file a completed report within the additional fifteen (15) days of the extended deadline, a report of non-compliance shall be forwarded to the Board of Ethics for appropriate action.
- (9) upon determining that a person other than as provided in subsections (7) or (8) above, has failed to file a financial disclosure report, or has filed incomplete or unresponsive information, notify the individual by certified mail that failure to file or correct the filing within fifteen (15) days after the original deadline will result in the matter being forwarded to the City Manager. If the person in question fails to file a completed report within fifteen (15) days of the extended deadline, a report of non-compliance shall be forwarded to the City Manager and Board of Ethics for appropriate action.

The failure of the City Secretary to provide any notification required by this Section does not bar appropriate remedial action, but may be considered on the issue of culpability.

- (f) **Exception.** A city official who is a member of a board or commission created pursuant to federal or state law may only be removed for failing to file a financial disclosure form if allowed under federal or state law.

SECTION 6-2 CONTENTS OF FINANCIAL DISCLOSURE REPORTS

Each financial disclosure report shall disclose, on a form provided by the city and attached to this document, the following information:

- (a) the reporting party's name;
- (b) the name of any person related as parent, child (except a child who is a minor), or spouse to the reporting party;
- (c) the name of any member of the reporting party's household not disclosed under Subsection (b) of this rule;
- (d) the name of any employer of any person disclosed under Subsections (a) or (b) of this rule;
- (e) the name of any business entity (including self employment in the form of a sole proprietorship under a personal or assumed name) in which the reporting party or his or her spouse holds an economic interest;

- (f) the name of any business which the reporting party knows is a partner, or a parent or subsidiary business entity, of a business entity owned, operated, or managed by the reporting party or his or her spouse;
- (g) the name of any person or business entity from whom the reporting party or his or her spouse, directly or indirectly:
 - (1) has received and not rejected an unsolicited offer of subsequent employment; or
 - (2) has accepted an offer of subsequent employment which is binding or expected by the parties to be carried out;
- (h) the name of each nonprofit entity or business entity in which the reporting party serves as an officer or director, or in any other policy making position;
- (i) the name of each business entity which has sought city business, has a current city contract or anticipates seeking city business in which any individual listed in Subsection (a) or (b) is known to directly or indirectly own:
 - (1) ten (10) percent or more of the voting stock or shares of the business entity, or
 - (2) ten (10) percent or more of the fair market value of the business entity;
- (j) the name of any business entity of which any individual or entity disclosed under Subsection 2(a) or (2)(i) is known to be:
 - (1) a subcontractor on a city contract;
 - (2) a partner; or
 - (3) a parent or subsidiary business entity.
- (k) the name of each source of Taxable income, other than pensions, dividends or interest, amounting to more than five thousand dollars (\$5000) received on an annual basis by the reporting party or his or her spouse, unless that source has been disclosed under Subsections (a) through (j) of this rule;
- (l) the identification by street address, or legal or lot-and-block description, of all real property located in the State of Texas and the County of Cameron in which the reporting party or his or her spouse has a leasehold interest, a contractual right to purchase, or an interest as: fee simple owner; beneficial owner; partnership owner; joint owner with an individual or corporation; or owner of more than twenty-five (25) percent of a corporation that has title to real property. There is no requirement to list any property:
 - (1) used as a personal residence of a peace officer;
 - (2) over which the reporting party has no decision power concerning acquisitions or sale; or

- (3) held through a real estate investment trust, mutual fund, or similar entity, unless the reporting party or his or her spouse participates in the management thereof;
- (m) the name of persons or entities to whom the reporting party or spouse owes an unsecured debt of more than five thousand dollars (\$5,000.00), other than debts for:
 - (1) money borrowed from a family member from his or her own resources; and
 - (2) revolving charge accounts.
- (n) the name of each person, business entity, or other organization from whom the reporting party, or his or her spouse, received a gift with an estimated fair market value in excess of one hundred dollars (\$100) during their term as a city official and the estimated fair market value of each gift. Excluded from this requirement are:
 - (1) lawful campaign contributions which are reported as required by state statute or local ordinance;
 - (4) gifts received among and between fellow city officials;
 - (5) admission to events in which the reporting party participated in connection with official duties;
 - (6) payment of or reimbursement of travel and accommodations expenses accepted in connection with official duties which have been reported on a travel expense report; payment for or reimbursement of expenses for travel in excess of authorized rates under city policy are gifts subject to the reporting requirements under this section.

SECTION 6-3 ITEMS RECEIVED ON BEHALF OF THE CITY

A city official who accepts any item by way of gift valued over \$100.00 or loan on behalf of the city must promptly report that fact to the City Manager, who shall have the item appropriately inventoried as city property.

SECTION 6-4 VIOLATION OF REPORTING REQUIREMENTS

Failure to timely file a report required by this ethics code is a violation hereof, as is the knowingly filing of a report with incorrect, misleading, or incomplete information. If an individual inadvertently files an incorrect or incomplete report, it is his or her responsibility to file an amended report as soon as possible, though no later than fifteen (15) days after discovery of the error or after the error should have reasonably been discovered. If an individual inadvertently files an incorrect or incomplete report, it is his or her responsibility to file an amended report as soon as possible.

To file a late or amended report, the person shall use the required report form provided by the City Secretary's Office and mark in the appropriate box as an amended report.

SUBTITLE C. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES OF MORE
THAN ONE TYPE OF LOCAL GOVERNMENT

CHAPTER 171. REGULATION OF CONFLICTS OF INTEREST OF OFFICERS OF
MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

Sec. 171.001. DEFINITIONS. In this chapter:

(1) "Local public official" means a member of the governing body or another officer, whether elected, appointed, paid, or unpaid, of any district (including a school district), county, municipality, precinct, central appraisal district, transit authority or district, or other local governmental entity who exercises responsibilities beyond those that are advisory in nature.

(2) "Business entity" means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or any other entity recognized by law.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 171.002. SUBSTANTIAL INTEREST IN BUSINESS ENTITY. (a) For purposes of this chapter, a person has a substantial interest in a business entity if:

(1) the person owns 10 percent or more of the voting stock or shares of the business entity or owns either 10 percent or more or \$15,000 or more of the fair market value of the business entity; or

(2) funds received by the person from the business entity exceed 10 percent of the person's gross income for the previous year.

(b) A person has a substantial interest in real property if the interest is an equitable or legal ownership with a fair market value of \$2,500 or more.

(c) A local public official is considered to have a substantial interest under this section if a person related to the official in the first degree by consanguinity or affinity, as determined under Chapter 573, Government Code, has a substantial interest under this section.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended

by Acts 1989, 71st Leg., ch. 1, Sec. 40(a), eff. Aug. 28, 1989; Acts 1991, 72nd Leg., ch. 561, Sec. 37, eff. Aug. 26, 1991; Acts 1995, 74th Leg., ch. 76, Sec. 5.95(27), eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 849, Sec. 1, eff. Sept. 1, 1997.

Sec. 171.0025. APPLICATION OF CHAPTER TO MEMBER OF HIGHER EDUCATION AUTHORITY. This chapter does not apply to a board member of a higher education authority created under Chapter 53, Education Code, unless a vote, act, or other participation by the board member in the affairs of the higher education authority would provide a financial benefit to a financial institution, school, college, or university that is:

(1) a source of income to the board member; or

(2) a business entity in which the board member has an interest distinguishable from a financial benefit available to any other similar financial institution or other school, college, or university whose students are eligible for a student loan available under Chapter 53, Education Code.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 41(a), eff. Aug. 28, 1989.

Sec. 171.003. PROHIBITED ACTS; PENALTY. (a) A local public official commits an offense if the official knowingly:

(1) violates Section 171.004;

(2) acts as surety for a business entity that has work, business, or a contract with the governmental entity; or

(3) acts as surety on any official bond required of an officer of the governmental entity.

(b) An offense under this section is a Class A misdemeanor. Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 40(a), eff. Aug. 28, 1989.

Sec. 171.004. AFFIDAVIT AND ABSTENTION FROM VOTING REQUIRED. (a) If a local public official has a substantial interest in a business entity or in real property, the official shall file, before a vote or decision on any matter involving the business entity or the real property, an affidavit stating the nature and extent of the interest and shall abstain from further participation in the matter if:

(1) in the case of a substantial interest in a business

entity the action on the matter will have a special economic effect on the business entity that is distinguishable from the effect on the public; or

(2) in the case of a substantial interest in real property, it is reasonably foreseeable that an action on the matter will have a special economic effect on the value of the property, distinguishable from its effect on the public.

(b) The affidavit must be filed with the official record keeper of the governmental entity.

(c) If a local public official is required to file and does file an affidavit under Subsection (a), the official is not required to abstain from further participation in the matter requiring the affidavit if a majority of the members of the governmental entity of which the official is a member is composed of persons who are likewise required to file and who do file affidavits of similar interests on the same official action.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 40(a), eff. Aug. 28, 1989.

Sec. 171.005. VOTING ON BUDGET. (a) The governing body of a governmental entity shall take a separate vote on any budget item specifically dedicated to a contract with a business entity in which a member of the governing body has a substantial interest.

(b) Except as provided by Section 171.004(c), the affected member may not participate in that separate vote. The member may vote on a final budget if:

(1) the member has complied with this chapter; and

(2) the matter in which the member is concerned has been resolved.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Renumbered from Sec. 171.006 and amended by Acts 1989, 71st Leg., ch. 1, Sec. 40(a), eff. Aug. 28, 1989.

Sec. 171.006. EFFECT OF VIOLATION OF CHAPTER. The finding by a court of a violation under this chapter does not render an action of the governing body voidable unless the measure that was the subject of an action involving a conflict of interest would not have passed the governing body without the vote of the person who violated the chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Renumbered from Sec. 171.008 by Acts 1989, 71st Leg., ch. 1, Sec.
40(a), eff. Aug. 28, 1989.

Sec. 171.007. COMMON LAW PREEMPTED; CUMULATIVE OF
MUNICIPAL PROVISIONS. (a) This chapter preempts the common law
of conflict of interests as applied to local public officials.

(b) This chapter is cumulative of municipal charter
provisions and municipal ordinances defining and prohibiting
conflicts of interests.

Amended by Acts 1989, 71st Leg., ch. 1, Sec. 40(a), eff. Aug. 28,
1989.

Sec. 171.009. SERVICE ON BOARD OF CORPORATION FOR NO
COMPENSATION. It shall be lawful for a local public official to
serve as a member of the board of directors of private, nonprofit
corporations when such officials receive no compensation or other
remuneration from the nonprofit corporation or other nonprofit
entity.

Added by Acts 1989, 71st Leg., ch. 475, Sec. 2, eff. Aug. 28, 1989.

Sec. 171.010. PRACTICE OF LAW. (a) For purposes of this
chapter, a county judge or county commissioner engaged in the
private practice of law has a substantial interest in a business
entity if the official has entered a court appearance or signed
court pleadings in a matter relating to that business entity.

(b) A county judge or county commissioner that has a
substantial interest in a business entity as described by
Subsection (a) must comply with this chapter.

(c) A judge of a constitutional county court may not enter a
court appearance or sign court pleadings as an attorney in any
matter before:

- (1) the court over which the judge presides; or
- (2) any court in this state over which the judge's
court exercises appellate jurisdiction.

(d) Upon compliance with this chapter, a county judge or
commissioner may practice law in the courts located in the county
where the county judge or commissioner serves.

Added by Acts 2003, 78th Leg., ch. 227, Sec. 21, eff. Sept. 1, 2003;
Acts 2003, 78th Leg., ch. 1206, Sec. 3, eff. June 20, 2003.

Chapter 176
Disclosure

LOCAL GOVERNMENT CODE

TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES

SUBTITLE C. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES OF MORE
THAN ONE TYPE OF LOCAL GOVERNMENT

CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.001. DEFINITIONS. In this chapter:

(1) "Agent" means a third party who undertakes to transact some business or manage some affair for another person by the authority or on account of the other person.

(1-a) "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

(1-b) "Charter school" means an open-enrollment charter school operating under Subchapter D, Chapter 12, Education Code.

(1-c) "Commission" means the Texas Ethics Commission.

(1-d) "Contract" means a written agreement for the sale or purchase of real property, goods, or services.

(2) "Family member" means a person related to another person within the first degree by consanguinity or affinity, as described by Subchapter B, Chapter 573, Government Code, except that the term does not include a person who is considered to be related to another person by affinity only as described by Section 573.024(b), Government Code.

(2-a) "Goods" means personal property.

(2-b) "Investment income" means dividends, capital gains, or interest income generated from:

- (A) a personal or business:
 - (i) checking or savings account;
 - (ii) share draft or share account; or
 - (iii) other similar account;
- (B) a personal or business investment; or
- (C) a personal or business loan.

(3) "Local governmental entity" means a county, municipality, school district, charter school, junior college district, or other political subdivision of this state or a local government corporation, board, commission, district, or authority to which a member is appointed by the commissioners court of a county, the mayor of a municipality, or the governing body of a municipality. The term does not include an association, corporation, or organization of governmental entities organized to provide to its members education, assistance, products, or services or to represent its members before the legislative, administrative, or judicial branches of the state or federal government.

(4) "Local government officer" means:

- (A) a member of the governing body of a local governmental entity;
- (B) a director, superintendent, administrator, president, or other person designated as the executive officer of the local governmental entity; or
- (C) an employee of a local governmental entity with respect to whom the local governmental entity has, in accordance with Section 176.005, extended the requirements of Sections 176.003 and 176.004.

(5) "Records administrator" means the director, county clerk, municipal secretary, superintendent, or other person responsible for maintaining the records of the local governmental entity or another person designated by the local governmental entity to maintain statements and questionnaires filed under this chapter and perform related functions.

(6) "Services" means skilled or unskilled labor or professional services, as defined by Section 2254.002, Government Code.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 1, eff. May 25, 2007.

Sec. 176.002. APPLICABILITY TO CERTAIN VENDORS AND OTHER PERSONS. (a) This chapter applies to a person who:

(1) enters or seeks to enter into a contract with a local governmental entity; or

(2) is an agent of a person described by Subdivision (1) in the person's business with a local governmental entity.

(b) A person is not subject to the disclosure requirements of this chapter if the person is:

(1) a state, a political subdivision of a state, the federal government, or a foreign government; or

(2) an employee of an entity described by Subdivision (1), acting in the employee's official capacity.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 2, eff. May 25, 2007.

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a person described by Section 176.002(a) if:

(1) the person enters into a contract with the local governmental entity or the local governmental entity is considering entering into a contract with the person; and

(2) the person:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:

(i) a contract described by Subdivision (1) has been executed; or

(ii) the local governmental entity is considering entering into a contract with the person; or

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$250 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract described by Subdivision (1) has been executed; or

(ii) the local governmental entity is considering entering into a contract with the person.

(a-1) A local government officer is not required to file a conflicts disclosure statement in relation to a gift accepted by the officer or a family member of the officer if the gift is:

(1) given by a family member of the person accepting the gift;

(2) a political contribution as defined by Title 15, Election Code; or

(3) food, lodging, transportation, or entertainment accepted as a guest.

(b) A local government officer shall file the conflicts disclosure statement with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of the statement under Subsection (a).

(c) A local government officer commits an offense if the officer knowingly violates this section. An offense under this subsection is a Class C misdemeanor.

(d) It is an exception to the application of Subsection (c) that the person filed the required conflicts disclosure statement not later than the seventh business day after the date the person received notice from the local governmental entity of the alleged violation.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 3, eff. May 25, 2007.

Sec. 176.004. CONTENTS OF DISCLOSURE STATEMENT. The commission

shall adopt the conflicts disclosure statement for local government officers. The conflicts disclosure statement must include:

(1) a requirement that each local government officer disclose:

(A) an employment or other business relationship described by Section 176.003(a), including the nature and extent of the relationship; and

(B) gifts accepted by the local government officer and any family member of the officer from a person described by Section 176.002(a) during the 12-month period described by Section 176.003(a)(2)(B) if the aggregate value of the gifts, excluding gifts described by Section 176.003(a-1), accepted by the officer or a family member from that person exceed \$250;

(2) an acknowledgment from the local government officer that:

(A) the disclosure applies to each family member of the officer; and

(B) the statement covers the 12-month period described by Section 176.003(a); and

(3) the signature of the local government officer acknowledging that the statement is made under oath under penalty of perjury.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 4, eff. May 25, 2007.

Sec. 176.005. APPLICATION TO CERTAIN EMPLOYEES. (a) The local governmental entity may extend the requirements of Sections 176.003 and 176.004 to any employee of the local governmental entity who has the authority to approve contracts on behalf of the local governmental entity, including a person designated as the representative of the local governmental entity for purposes of Chapter 271. The local governmental entity shall identify each employee made subject to Sections 176.003 and 176.004 under this subsection and shall provide a list of the identified employees on request to any person.

(b) A local governmental entity may reprimand, suspend, or

terminate the employment of an employee who knowingly fails to comply with a requirement adopted under this section.

(c) An employee of a local governmental entity commits an offense if the employee knowingly violates requirements imposed under this section. An offense under this subsection is a Class C misdemeanor.

(d) It is an exception to the application of Subsection (c) that the person filed the required conflicts disclosure statement not later than the seventh business day after the date the person received notice from the local governmental entity of the alleged violation.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 5, eff. May 25, 2007.

Sec. 176.006. DISCLOSURE REQUIREMENTS FOR VENDORS AND OTHER PERSONS; QUESTIONNAIRE. (a) A person described by Section 176.002(a) shall file a completed conflict of interest questionnaire if the person has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with an officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A); or

(2) has given an officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1).

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the person:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the person becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a); or

(B) that the person has given one or more gifts described by Subsection (a).

(b) The commission shall adopt a conflict of interest questionnaire for use under this section that requires disclosure of a person's business relationships with a local governmental entity.

(c) The questionnaire adopted under Subsection (b) must require, for the local governmental entity with respect to which the questionnaire is filed, that the person filing the questionnaire:

(1) describe each employment or business relationship the person has with each local government officer of the local governmental entity;

(2) identify each employment or business relationship described by Subdivision (1) with respect to which the local government officer receives, or is likely to receive, taxable income, other than investment income, from the person filing the questionnaire;

(3) identify each employment or business relationship described by Subdivision (1) with respect to which the person filing the questionnaire receives, or is likely to receive, taxable income, other than investment income, that:

(A) is received from, or at the direction of, a local government officer of the local governmental entity; and

(B) is not received from the local governmental entity; and

(4) describe each employment or business relationship with a corporation or other business entity with respect to which a local government officer of the local governmental entity:

(A) serves as an officer or director; or

(B) holds an ownership interest of 10 percent or more.

(d) A person described by Subsection (a) shall file an updated completed questionnaire with the appropriate records administrator not later than the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

Text of subsection as repealed by Acts 2007, 80th Leg., R.S., Ch. 226,
Sec. 9 effective May 25, 2007

(e) A person is not required to file an updated completed questionnaire under Subsection (d)(1) in a year if the person has filed a questionnaire under Subsection (c) or (d)(2) on or after June 1, but before September 1, of that year.

(e) Repealed by Acts 2009, 81st Leg., R.S., Ch. 87, Sec. 15.005, eff. September 1, 2009.

(f) A person commits an offense if the person knowingly violates this section. An offense under this subsection is a Class C misdemeanor.

(g) It is an exception to the application of Subsection (f) that the person filed the required questionnaire not later than the seventh business day after the date the person received notice from the local governmental entity of the alleged violation.

(h) A local governmental entity does not have a duty to ensure that a person described by Section 176.002 files a conflict of interest questionnaire.

(i) The validity of a contract between a person described by Section 176.002 and a local governmental entity is not affected solely because the person fails to comply with this section.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 6, eff. May 25, 2007.

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 9, eff. May 25, 2007.

Acts 2009, 81st Leg., R.S., Ch. 87, Sec. 15.005, eff. September 1, 2009.

Sec. 176.007. LIST OF GOVERNMENT OFFICERS. The records administrator for a local governmental entity shall maintain a list of local government officers of the entity and shall make that list available to the public and any person who may be required to file a questionnaire under Section 176.006.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Sec. 176.008. ELECTRONIC FILING. The requirements of this chapter, including signature requirements, may be satisfied by electronic filing in a form approved by the commission.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Sec. 176.009. POSTING ON INTERNET. (a) A local governmental entity that maintains an Internet website shall provide access to the statements and to questionnaires required to be filed under this chapter on that website. This subsection does not require a local governmental entity to maintain an Internet website.

(b) This subsection applies only to a county with a population of 800,000 or more or a municipality with a population of 500,000 or more. A county or municipality shall provide, on the Internet website maintained by the county or municipality, access to each report of political contributions and expenditures filed under Chapter 254, Election Code, by a member of the commissioners court of the county or the governing body of the municipality in relation to that office as soon as practicable after the officer files the report.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 7, eff. May 25, 2007.

Sec. 176.010. REQUIREMENTS CUMULATIVE. The requirements of this chapter are in addition to any other disclosure required by law.

Added by Acts 2005, 79th Leg., Ch. 1014, Sec. 1, eff. June 18, 2005.

Sec. 176.011. MAINTENANCE OF RECORDS. A records administrator shall maintain the statements and questionnaires that are required to

be filed under this chapter in accordance with the local governmental entity's records retention schedule.

Added by Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 8, eff. May 25, 2007.

Sec. 176.012. APPLICATION OF PUBLIC INFORMATION LAW. This chapter does not require a local governmental entity to disclose any information that is excepted from disclosure by Chapter 552, Government Code.

Added by Acts 2007, 80th Leg., R.S., Ch. 226, Sec. 8, eff. May 25, 2007.

**NOTICE OF WORKSHOP
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL**

NOTICE IS HEREBY GIVEN THAT THE COUNCIL MEMBERS OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A WORKSHOP ON:

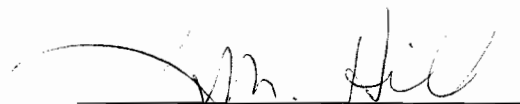
WEDNESDAY, SEPTEMBER 15, 2010

3:00 P.M. AT THE MUNICIPAL BUILDING,
JOYCE H. ADAMS BOARD ROOM, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Review and discussion regarding the purpose, goals, and objectives of established City of South Padre Island Boards, Committees and Commissions and to evaluate the reorganization of these committees, creation of new committees and/or possible elimination of existing committees. (Clarke)
5. Discussion concerning amending Resolution No. 815 which created the Convention and Visitors Authority Board by adding one additional tourism-related industry representative, amending the sitting chair of the South Padre Island Chamber of Commerce to say "or the chair's designee" and remove the City Manager of South Padre Island from the CVA Board. (Quandt)
6. Discussion and comments regarding a request from the City of South Padre Island Board of Ethics asking for input on the requirements and contents of the Financial Disclosure Report that is currently in the draft Code of Ethics, Section 6-2, as mandated by the Home Rule Charter. (Board of Ethics)
7. Adjourn.

DATED THIS THE 9TH DAY OF SEPTEMBER 2010





Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **SEPTEMBER 9, 2010** AT/OR BEFORE 5:30 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



A handwritten signature in black ink, appearing to read "Susan M. Hill", is written over a horizontal line.

Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: ONE OR MORE MEMBERS OF THE SOUTH PADRE ISLAND BAY AREA TASK FORCE, BEACH & DUNE TASK FORCE, BOARD OF ADJUSTMENTS & APPEALS, BOARD OF ETHICS, CONVENTION & VISITORS AUTHORITY BOARD, DEVELOPMENT PLAN REVIEW BOARD, FORM BASED CODE COMMISSION, KEEP SPI BEAUTIFUL, PADRE BOULEVARD REVITALIZATION IMPLEMENTATION COMMITTEE, PLANNING & ZONING COMMISSION, MAY ATTEND THIS MEETING; IF SO, THIS STATEMENT SATISFIES THE REQUIREMENTS OF THE OPEN MEETING ACT

**NOTICE OF WORKSHOP
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL**

NOTICE IS HEREBY GIVEN THAT THE COUNCIL MEMBERS OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A WORKSHOP ON:


WEDNESDAY, SEPTEMBER 15, 2010

3:00 P.M. AT THE MUNICIPAL BUILDING,
JOYCE H. ADAMS BOARD ROOM, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance
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DATED THIS THE 9TH DAY OF SEPTEMBER 2010

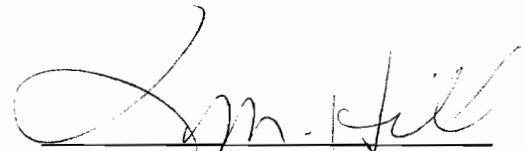




Susan M. Hill, City Secretary

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Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: ONE OR MORE MEMBERS OF THE SOUTH PADRE ISLAND BAY AREA TASK FORCE, BEACH & DUNE TASK FORCE, BOARD OF ADJUSTMENTS & APPEALS, BOARD OF ETHICS, CONVENTION & VISITORS AUTHORITY BOARD, DEVELOPMENT PLAN REVIEW BOARD, FORM BASED CODE COMMISSION, KEEP SPI BEAUTIFUL, PADRE BOULEVARD REVITALIZATION IMPLEMENTATION COMMITTEE, PLANNING & ZONING COMMISSION, MAY ATTEND THIS MEETING; IF SO, THIS STATEMENT SATISFIES THE REQUIREMENTS OF THE OPEN MEETING ACT