

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY, NOVEMBER 3, 2010

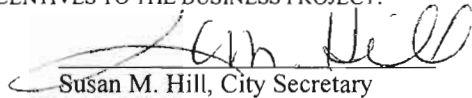
5:30 P.M. AT THE MUNICIPAL BUILDING,
JOYCE H. ADAMS BOARD ROOM, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
 - a. Proclamation: Native Plant of the Month for November 2010: Bitter Panicgrass
 - b. Proclamation: Children's Book of the Month for November 2010: "Guess How Much I Love You" by Sam McBratney
 - c. Recognition of "Keep Texas Beautiful Affiliate" status and hard work by Keep South Padre Island Beautiful Committee and presentation of location of Keep Texas Beautiful Affiliate signs on South Padre Island.
5. Approve Consent Agenda:
 - a. Approve minutes of Workshop and Regular meeting held on October 20, 2010; and Workshop held on October 26, 2010. (Hill)
 - b. Approve invoices for payment. (Homan)
6. Presentation and update from Marie Robb of Coastal Solutions regarding the Beach Stabilization Demonstration Project. (Clarke)
7. Discussion and action regarding the establishment of a Rural Planning Organization (RPO). (Bagley)
8. Discussion and action to consider a Compact Parking Ordinance of 8.5 ft. x 16 ft. size head-in parking and 8.5 ft. x 20 ft. parallel parking, in which developers would be allowed up to 30% of the required parking on a site. (Listi)

9. Discussion and action to approve amendments to the City of South Padre Island Drug and Alcohol Policy for Transportation employees as recommended by the Texas Department of Transportation. (Delgado)
10. Discussion and action to accept Port Isabel Economic Development Corporation grant in the amount of \$50,000, accept the terms and conditions and to authorize the Mayor to execute the agreement; and to authorize budget amendment increasing the Wave Budget by \$275,716. (Vasquez/Arriaga)
 - a. Approve Port Isabel EDC grant in the amount of \$50,000, accept terms and conditions and authorize the Mayor to execute the agreement.
 - b. Authorize budget amendment increasing the Wave Budget by \$275,716.
11. Discussion and action concerning line item transfers totaling \$53,300 from the Convention Centre, Events Marketing and Visitor's Center 2009-2010 budget into the media placement line item in the Sales and Marketing budget.
12. Discussion and action concerning establishing annual encumbrances for services from The Atkins Group for Fiscal Year 2010-2011. (Quandt)
13. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.074, PERSONNEL MATTERS; TO DISCUSS:
 - a. Discussion regarding one year Performance Review of City Manager.
14. Discussion and action on Performance Review of City Manager.
15. Adjourn.

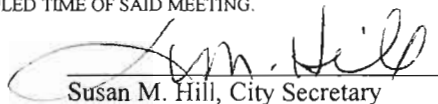
WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.086, DISCUSS (A) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (B) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 29TH DAY OF OCTOBER 2010


Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **OCTOBER 29, 2010**, AT/OR BEFORE 5:00 P.M. AND REMAINED POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.




Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM, ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
CONSENT AGENDA**

MEETING DATE: November 3, 2010

ITEM DESCRIPTION

NOTE: All matters listed under Consent Agenda are considered routine by the Town of South Padre Island Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of Workshop and Regular meeting held on October 20, 2010; and Workshop held on October 26, 2010. (Hill)
- b. Approve invoices for payment. (Homan)

RECOMMENDATIONS/COMMENTS

Approve Consent Agenda

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Susan Hill, City Secretary

ITEM

Approve minutes of Workshop and Regular Meeting held on October 20, 2010; and Workshop held on October 26, 2010.

ITEM BACKGROUND

Minutes for both Workshops will be sent later.

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

MINUTES
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL REGULAR MEETING

WEDNESDAY, OCTOBER 20, 2010

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, October 20, 2010 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Pinkerton called the meeting to order at 5:30 p.m. A full quorum was present: Council Member JoAnn Evans, Courtney Hayden, Sam A. Listi, Rick Ridolfi and Alita Bagley.

City staff members present were City Attorney Paul Cunningham, City Manager Joni Clarke, Assistant City Manager Darla Jones, CVB Executive Director Dan Quandt, Fire Chief Burney Baskett, Public Works Director Scott Fry, Finance Director Larry Homan, Police Chief Randy Smith, Transit & Development Director Rick Vasquez, Information Services Director Tim Howell, Administrative Services Director Wendi Delgado, Environmental Health Services Director Victor Baldovinos, Building Official Jay Mitchim and City Secretary Susan Hill.

II. PLEDGE OF ALLEGIANCE

Mayor Pinkerton led the Pledge of Allegiance.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

Announcements and public comments were given by City Council, Staff and Citizens.

IV. PRESENTATIONS AND PROCLAMATIONS

None

V. APPROVE CONSENT AGENDA:

Council Member Evans made a motion, seconded by Council Member Listi to approve the Consent Agenda. Motion carried unanimously.

- A. APPROVE MINUTES OF OCTOBER 6, 2010 WORKSHOP AND REGULAR MEETING. (HILL)**
- B. APPROVE INVOICES FOR PAYMENT. (HOMAN)**
- C. APPROVE TAX COLLECTION AND ADJUSTMENT REPORT FOR TAXES COLLECTED FOR SEPTEMBER 2010 BY THE PORT ISABEL INDEPENDENT SCHOOL DISTRICT TAX OFFICE. (HOMAN)**
- D. APPROVE FINANCIAL INVESTMENT REPORT FOR QUARTER ENDING SEPTEMBER 30, 2010 BY ESTRADA-HINOJOSA. (HOMAN)**

**VI. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2010-29
CONSENTING TO THE ADDITION OF AN APPROXIMATE 3.0 ACRE TRACT
OF LAND BY THE LAGUNA MADRE WATER DISTRICT TO THE
DISTRICT'S BOUNDARIES. (GAVINO SOTELO, LMWD)**

After a brief explanation from Gavino Sotelo, General Manager of the Laguna Madre Water District, Council Member Listi made a motion to approve Resolution No. 2010-29. Motion was seconded by Council Member Ridolfi, which passed unanimously.

**VII. DISCUSSION AND ACTION ON NOMINATION FOR THE 2010
ENVIRONMENTAL EXCELLENCE AWARD. (EVANS)**

Council Member Evans made a motion, seconded by Council Member Hayden, to nominate Wendie Allstot to receive the 2010 Environmental Excellence Award.

**VIII. DISCUSSION AND ACTION TO APPOINT MEMBERS TO EXPIRING AND/OR
NEW TERMS OF THE TOWN'S COMMITTEES, BOARDS AND
COMMISSIONS. (CITY COUNCIL)**

**a. BAY AREA TASK FORCE IMPLEMENTATION COMMITTEE: THREE (3)
APPOINTMENTS NEEDED.**

Mayor Pinkerton made a motion to appoint Troy Giles and Lynn Hughes to the Bay Area Task Force Implementation Committee, leaving one appointment still open. Motion was seconded by Council Member Evans. Motion carried unanimously.

b. BEACH AND DUNE TASK FORCE: FOUR (4) APPOINTMENTS NEEDED.

Mayor Pinkerton made a motion, seconded by Council Member Evans, to appoint Charlie Brommer, Troy Giles, Rob Nixon and Barry Patel to the Beach and Dune Task Force. Motion carried unanimously.

**c. BOARD OF ADJUSTMENTS & APPEALS: TWO (2) ALTERNATES
NEEDED**

Mayor Pinkerton made a motion to appoint Roy De la Santos and James Helms to the Board of Adjustments & Appeals. Motion was seconded by Council Member Bagley. Motion passed unanimously.

**d. CONVENTION AND VISITORS AUTHORITY BOARD: SIX (6)
APPOINTMENTS NEEDED.**

Mayor Pinkerton made a motion to appoint the following to the Convention and Visitors Authority Board stating that he did abstain from the vote for Condominium Industry. Motion was seconded by Council Member Listi, which carried unanimously.

- ***FULL SERVICE HOTEL INDUSTRY – TWO (2) APPOINTMENTS NEEDED***

Appointed were Daniel Salazar (Isla Grande Resort) and Rene Valdez (Sheraton)

- ***LIMITED SERVICE HOTEL INDUSTRY – ONE (1) APPOINTMENT NEEDED.***

Appointed was Pamela Romer (Howard Johnson Inn & Suites)

- ***CONDOMINIUM INDUSTRY – ONE (1) APPOINTMENT NEEDED.***

Appointed was Bryan Pinkerton (Island Services)

- ***TOURISM RELATED INDUSTRY (NEW) – ONE (1) APPOINTMENT NEEDED (MUST BE A RESIDENT OF SOUTH PADRE ISLAND).***

Appointed was Joseph Ricco (Louie's Backyard)

- ***CITIZEN AT LARGE – ONE (1) APPOINTMENT NEEDED (MUST BE A RESIDENT OF SOUTH PADRE ISLAND).***

Appointed was Lynne Tate

- e. **DEVELOPMENT STANDARDS REVIEW TASK FORCE (NEW): NINE (9) APPOINTMENTS NEEDED.**

Mayor Pinkerton made a motion, seconded by Council Member Hayden, to appoint Joe Baker, Beth Fedigan, Bob Fudge, Joe Logan, Nancy Moyer, Steve O'Neal and Steve Walker to the Development Standards Review Task Force. Motion carried unanimously.

- f. **ECONOMIC DEVELOPMENT CORPORATION: FIVE (5) APPOINTMENTS: THREE (3) NEEDED FROM CITY COUNCIL; TWO (2) TO BE RECOMMENDED BY THE EDC TO CITY COUNCIL AT A LATER DATE**

Mayor Pinkerton made a motion to appoint Theresa Metty, Roxanne Guenzel and Roy Bailey to the Economic Development Corporation. Motion was seconded by Council Member Evans. Motion passed unanimously

- g. **HISTORIC PRESERVATION COMMITTEE: THREE (3) APPOINTMENTS NEEDED – THESE APPOINTMENTS TO BE RECOMMENDED BY THE CVA TO THE CITY COUNCIL AT A LATER DATE.**

No appointments made, Convention and Visitors Authority Board will make recommendations to the City Council.

h. KEEP SPI BEAUTIFUL COMMITTEE: THREE (3) APPOINTMENTS NEEDED.

Mayor Pinkerton made a motion to appoint Francisco Nuno, Susan Geery and Anne Weiss to the Keep SPI Beautiful Committee. Motion was seconded by Council Member Bagley, which carried unanimously.

i. PARKS, RECREATION & BEAUTIFICATION COMMITTEE (NEW): SEVEN (7) APPOINTMENTS NEEDED.

Mayor Pinkerton made a motion, seconded by Council Member Bagley, to appoint Sandy Colwell, Jacky Conrad, Alex Grossman, Robert Kniech, Diane O'Leary, Anneliese (Sue) Singer and Lucinda (Sandy Feet) Wierenga to the Parks, Recreations & Beautification Committee. Motion passed unanimously.

j. PLANNING AND ZONING COMMISSION: FOUR (4) APPOINTMENTS NEEDED.

Mayor Pinkerton made a motion to appoint Bob Fudge, Russell Judah, Patrick McNulty and Gary Olle to the Planning and Zoning Commission. Motion was seconded by Council Member Evans. Motion carried unanimously.

IX. DISCUSSION AND ACTION ON REQUEST FOR VARIANCE FROM PROVISIONS OF FLOOD HAZARD ORDINANCE BY OWNER MR. JASON YETTER FOR STRUCTURE LOCATED AT 206 W. SATURN (LOT 10, BLOCK 130, PADRE BEACH SUBDIVISION, SECTION IX). REQUEST IS FOR A NEW ENCLOSURE THAT WILL BE 2.1 FEET LOWER THAN THE CURRENT BASE FLOOD ELEVATION. (MITCHIM)

Council Member Listi made a motion, based on discussion, to allow the front door to be moved out, but not enclosing any other space. Motion was seconded by Council Member Evans. Motion passed unanimously.

X. DISCUSSION AND ACTION REGARDING UPDATING THE CITY'S FEE SCHEDULE. (HOMAN)

Council Member Ridolfi made a motion to approve the update of the City's fee schedule as presented with the exception of the Special Events Permit (Beach Weddings) to be reduced from \$100.00 to \$50.00 per permit. Council Member Bagley seconded the motion. Motion carried unanimously.

XI. DISCUSSION AND ACTION TO ENTER INTO AGREEMENT WITH CONSULTANT TO PERFORM ALL SERVICES RELATED TO THE

**ESTABLISHMENT OF A TAX INCREMENT REINVESTMENT ZONE (TIRZ).
(JONES)**

Mayor Pinkerton made a motion to enter into agreement with consultant to perform all services related to the establishment of a Tax Increment Reinvestment Zone (TIRZ) and to include a payment schedule in the agreement. Motion was seconded by Council Member Hayden. Motion passed unanimously.

XII. DISCUSSION AND ACTION TO APPROVE BUDGET AMENDMENT TO TRANSFER TAX INCREMENT REINVESTMENT ZONE (TIRZ) CONSULTANT FEES FOR FY 2010/2011 FROM RESERVE FUNDS INTO PROFESSIONAL SERVICES LINE ITEM. (JONES)

Mayor Pinkerton made a motion, seconded by Council Member Evans, to approve budget amendment to transfer TIRZ Consultant fees from Reserve funds into Professional Services. Motion carried unanimously.

XIII. DISCUSSION AND ACTION TO APPROVE ANNUAL CONTRACT FOR FIRE SERVICES TO THE CAMERON COUNTY AREA OF SOUTH PADRE ISLAND WITH THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1. (BASKETT)

Mayor Pinkerton made a motion to approve contract with Cameron County Emergency Services District No. 1 and City of South Padre Island for fire services to the Cameron County area of South Padre Island. Council Member Hayden seconded the motion, which passed unanimously.

XIV. DISCUSSION AND ACTION TO APPROVE AMENDMENTS TO THE CITY OF SOUTH PADRE ISLAND'S EMPLOYEE HANDBOOK, SECTION 25.0: EDUCATIONAL ASSISTANCE PROGRAM, TO CREATE A POLICY WITH MORE SPECIFIC REQUIREMENTS AND APPROVAL PROCEDURES. (DELGADO)

Mayor Pinkerton made a motion to approve amendments to the City's Employee Handbook, Section 25.0: Educational Assistance Program, policy with specific requirements and approval procedures. Motion was seconded by Council Member Evans, which carried unanimously.

XV. ADJOURN.

There being no further business, Mayor Pinkerton adjourned the meeting at 6:59 p.m.

Susan M. Hill, City Secretary

APPROVED

Robert N. Pinkerton, Jr., Mayor

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Larry Homan, Finance Director

ITEM

Approve invoices for payment by General Fund checks numbered 118646 through 118880 for a total of \$574,722.06

ITEM BACKGROUND

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

10/20/2010 2:23 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-003720	COLONIAL LIFE INS. CO.					
		I-7061344-1001438	01 -2467	COLONIAL LIFE SEPT 2010 PREM (C)	118655	7,584.20
		I-7061344-1001438	01 -48042	MISCELLANEOUS SEPT 2010 PREM (C)	118655	0.42-
01-016670	PRE-PAID LEGAL SVCS INC					
		I-101010	01 -2476	PREPAID LEGAL OCTOBER 2010 PREMIUMS	118698	14.96
		I-101010	01 -48042	MISCELLANEOUS OCTOBER 2010 PREMIUMS	118698	0.01-
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	7,598.73

PACKET: 07002 Regular Payments-OCT 20, 2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 511 BOARD OF ALDERMEN

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-015055	OMNI BAYFRONT HOTEL					
		I-40004107833	01 -511-0550-001	BOB PINKERTON 3 NIGHT LODGING OCT 26-28	118686	514.05
		I-40004126359	01 -511-0550-020	RICHARD RIDOL 3 NIGHT LODGING OCT 26-28,2010	118687	514.05
		I-40004126365	01 -511-0550-016	JO ANN EVANS 3 NIGHT LODGING OCT 26-28,2010	118688	514.05
01-015085	OMNI MARINA					
		I-40004197605	01 -511-0550-011	COURTNEY HAYD 3 NIGHT LODGING OCT 26-28,2010	118689	514.05
		I-40004199320	01 -511-0550-021	ALITA BAGLEY 3 NIGHT LODGING OCT 26-28,2010	118691	514.05
		I-40004199337	01 -511-0550-022	SAM LISTI 2 NIGHT LODGING OCT 26-27,2010	118692	342.70
DEPARTMENT 511 BOARD OF ALDERMEN					TOTAL:	2,912.95

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY ADMINISTRATION

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-009686	DARLA JONES					
		I-101510	01 -512-0550	TRAVEL EXPENS MILEAGE REIMBURSEMENT	118672	82.90
01-013166	MINERVA E. LOPEZ					
		I-101610	01 -512-0550	TRAVEL EXPENS MILEAGE /MISC.REIMBURSEMENT	118678	167.99
01-015055	OMNI BAYFRONT HOTEL					
		I-40004101002	01 -512-0550	TRAVEL EXPENS 3 NIGHTS LODGING OCT 26-28,201	I18685	514.05
01-015085	OMNI MARINA					
		I-40004197606	01 -512-0550	TRAVEL EXPENS 2 NIGHT LODGING:OCT 26-28,2010	118690	514.05
01-019641	STAPLES CREDIT PLAN					
		C-1957243011	01 -512-0101	OFFICE SUPPLI 3 DZ PROJECT JACKETS,RETURNED	118704	32.97-
DEPARTMENT 512 CITY ADMINISTRATION						TOTAL: 1,246.02

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20, 2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003410	CHAMBER OF COMMERCE - S					
		I-6500	01 -513-0102	LOCAL MEETING ANNUAL LUNCHEON:L HOMAN	118652	11.00
01-019641	STAPLES CREDIT PLAN					
		I-2078	01 -513-0101	OFFICE SUPPLI INK CARTRIDGES,PENS, PENCILS	118704	148.80
			DEPARTMENT 513	FINANCE DEPARTMENT	TOTAL:	159.80

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments--OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-012117	LA PLAYA MAPPING COMPAN					
		I-101510	01 -514-0535	GIS TECHNOLOG UPDATE ZONING MAP	118676	1,200.00
DEPARTMENT 514 PLANNING DEPARTMENT TOTAL:						1,200.00

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
<hr/>						
01-013177	MCAFEЕ					
		I-INV445158	01 -515-0415	SERVICE CONTR MX OUTBOUND MSG. FILTERING	118679	296.94
01-020185	TIME WARNER CABLE					
		I-91810	01 -515-0415	SERVICE CONTR City Hall Cable Internet	118708	304.07
				DEPARTMENT 515 TECHNOLOGY DEPARTMENT	TOTAL:	601.01

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-018514	SHRM					
		I-101110	01 -516-0551	DUES & MEMBER MEMBERSHIP DUES	118701	160.00
DEPARTMENT 516 HUMAN RESOURCES TOTAL:						160.00

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002702	BREATH TEST SERVICES					
		I-1156	01 -521-0415	SERVICE CONTR PD-OCT-DEC 2010 BRE/SERV	118650	2,500.00
01-007075	GALLS					
		I-SPTX-10182010	01 -521-0150	MINOR TOOLS & PD-SAM BROWNE BELTS,HOLST	118664	388.00
01-012023	LEXIS NEXIS					
		I-1009167251	01 -521-0415	SERVICE CONTR PD-1 YR SERV AUG09-SEPT10	118673	152.00
01-012113	LEADSONLINE					
		I-217271	01 -521-0415	SERVICE CONTR PD-12 MO ONLINE SERVICES	118675	1,908.00
01-012135	LYCAN LAW ENFORCEMENT					
		I-1217	01 -521-0110	K9 SUPPLIES 5-CANINE ID PATCHES-REFLECTIVE	118677	57.71
01-013359	MOORE MEDICAL CORP.					
		I-96408309 RI	01 -521-0150	MINOR TOOLS & PD-3 CASES OF GLOVES	118681	319.87
01-016110	PADRE ISLAND'S ACE HARD					
		I-067321	01 -521-0150	MINOR TOOLS & HOSE NOZZLE, PRES HOSE	118694	31.98
DEPARTMENT 521 POLICE DEPARTMENT				TOTAL:		5,357.56

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-006087	FIRE IN TEXAS					
		I-675	01 -522-0513	TRAINING EXPE ON-LINE TRAINING -7 FIREF	118659	2,100.00
01-015012	O'REILLY AUTOMOTIVE, IN					
		I-404799	01 -522-0150	MINOR TOOLS & LUBRICANT & BREK CLNER	118683	25.94
01-016110	PADRE ISLAND'S ACE HARD					
		I-067208	01 -522-0150	MINOR TOOLS & EDGER BLADE, POP UPSPRKLER	118694	17.94
		I-067234	01 -522-0150	MINOR TOOLS & PVC CEMENT,SEALTAPE ,SAW,	118694	14.55
		I-067385	01 -522-0150	MINOR TOOLS & 3-WINDSHIELDWASH/BUG RMVR	118694	8.97
		I-067468	01 -522-0150	MINOR TOOLS & 1-KINK FREE HOSE	118694	51.99
01-019212	SIDDONS FIRE APPARATUS					
		I-P02742	01 -522-0150	MINOR TOOLS & FRT. CHARGE	118702	25.69
01-022183	VALLEY RADIO CENTER					
		I-067034	01 -522-0421	RADIOS & COMM EMERGENCY REPAIRS PORTABL	118718	502.70
				DEPARTMENT 522 FIRE DEPARTMENT	TOTAL:	2,747.78

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 532 CODE ENFORCEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT

01-003682	CLARKE MOSQUITO CONTROL					
		I-5043471	01 -532-0105	CHEMICALS 110 GALLONS OF 2+2 Anvil	118653	4,121.34
DEPARTMENT 532 CODE ENFORCEMENT TOTAL:						4,121.34

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004124	D & R GLASS ETC, INC.					
		I-15621	01 -540-0420-04	REPAIRS & MAI C.E. 81 WINDSHIELD	118657	195.00
01-006083	FAST & FAIR CAR CARE					
		I-1364	01 -540-0420-03	REPAIRS & MAI RECYLING FEE 2 TIRES, CHANGE	118658	30.00
01-006998	GCR TIRE CENTER#1133					
		I-65739	01 -540-0420-01	REPAIRS & MAI F-91	118661	444.40
01-008120	ANGEL R. HERNANDEZ					
		I-709494	01 -540-0420-01	REPAIRS & MAI F-91, C02 AND C03 PD	118667	200.00
		I-709495-1	01 -540-0420-04	REPAIRS & MAI CHECK DOOR MOTOR #83	118667	100.00
		I-709496-1	01 -540-0420-02	REPAIRS & MAI REPLACED BULB, FIRE	118667	50.00
01-014030	NAPA AUTO PARTS					
		I-575331	01 -540-0420-01	REPAIRS & MAI 2- SWITCHES FOR UNIT #03	118682	11.78
		I-575333	01 -540-0420-01	REPAIRS & MAI 1-BATTERY FOR UNIT P02	118682	81.16
		I-575344	01 -540-0420-01	REPAIRS & MAI SWITCH AND RELAY ASSY	118682	21.38
		I-575345	01 -540-0420-03	REPAIRS & MAI LOCKWASHER, GASKET MAT.ADH	118682	18.33
		I-575357	01 -540-0420-03	REPAIRS & MAI 10 LAMPS, ETC. PUBLIC WRKS	118682	31.80
		I-575371	01 -540-0113	BATTERIES 1- BATTERY PDUNIT	118682	81.16
01-015012	O'REILLY AUTOMOTIVE, IN					
		I-403835	01 -540-0420-03	REPAIRS & MAI 1- AIR HOSE	118683	17.48
		I-404531	01 -540-0420-01	REPAIRS & MAI AIR FILTERS, MISC. MTR OIL	118683	143.08
01-015020	OIL PATCH FUEL & SUPPLY					
		I-319296	01 -540-0104	FUELS & LUBRI DIESEL FUEL DELIVERED 10/08/10	118684	1,335.71
01-020203	TIPTON MOTORS, INC					
		I-68834	01 -540-0420-03	REPAIRS & MAI 1-SWITCH UNIT#PW36	118709	45.84
		I-68836	01 -540-0420-03	REPAIRS & MAI 1-RESISTOR UNIT #52 CE	118709	21.46
DEPARTMENT 540 FLEET MANAGEMENT					TOTAL:	2,828.58

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-007600	GULF COAST PAPER CO. IN					
		I-79719	01 -541-0160	LAUNDRY & JAN JANITORIAL SUPPLIES	118666	484.39
01-016110	PADRE ISLAND'S ACE HARD					
		I-067114	01 -541-0411	BUILDINGS & S PAINT ROLLER, BRUSH, PAINT	118694	31.92
		I-067265	01 -541-0130	WEARING APPAR BRASS KNOB. COVERALLS	118694	17.98
		I-067265	01 -541-0150	MINOR TOOLS & BRASS KNOB. COVERALLS	118694	6.98
		I-067305	01 -541-0150	MINOR TOOLS & PAINT PAIL, JOINT TAPE,KNIFE.	118694	20.05
		I-067437	01 -541-0411	BUILDINGS & S SPRAY PAINT,SANDPRP,ETC	118694	33.94
01-020181	THYSSENKRUPP ELEVATOR C					
		I-643043	01 -541-0415	SERVICE CONTR ELEVATOR MAINTENANCE	118707	1,197.00
01-021102	UNIFIRST CORP.					
		I-186476	01 -541-0130	WEARING APPAR UNIFORMS, AIR FRESHNERS, ETC	118715	37.38
		I-186476	01 -541-0160	LAUNDRY & JAN UNIFORMS, AIR FRESHNERS, ETC	118715	44.14
DEPARTMENT 541 BUILDING MAINTENANCE					TOTAL:	1,873.78

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001129	A & W OFFICE SUPPLY INC					
		I-438601-0	01 -542-0401	FURNITURE & F SMALL PRINTER STAND	118647	184.27
DEPARTMENT 542 INSPECTIONS DIVISION					TOTAL:	184.27

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-016110	PADRE ISLAND'S ACE HARD					
	I-067293	01 -543-0150	MINOR TOOLS &	ROUND PT SHOVEL	118694	10.49
	I-067325	01 -543-0112	SIGNS	4-U BOLTS	118694	13.16
	I-067342	01 -543-0112	SIGNS	1- SPRAY PRIMER	118694	4.99
01-021102	UNIFIRST CORP.					
	I-186476	01 -543-0130	WEARING APPAR	UNIFORMS, AIR FRESHNERS, ETC	118715	243.72
01-023100	WHITE LUMBER & SUPPLY I					
	I-148642	01 -543-0112	SIGNS	5-80#BAGS CONCRETE,	118721	23.60
DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL:						295.96

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-016306	PITNEY BOWES, INC					
		I-303279	01 -570-0118	PRINTING RED INK CARTIDGE	118697	61.00
01-016712	PROFESSIONAL PRINTING I					
		I-55579	01 -570-0118	PRINTING TIMECARDS	118699	120.00
		I-55579	01 -570-0118	PRINTING PERSONAL ACTION FORM	118699	165.00
01-022000	VALLEY BOTTLE WATER CO.					
		I-847962	01 -570-0581	WATER, SEWER, BOTTLED WATER PUBLIC WORKS	118716	35.50
		I-847963	01 -570-0581	WATER, SEWER, BOTTLED WATER PUBLIC WRKS	118716	35.50
		I-847964	01 -570-0581	WATER, SEWER, BOTTLED WATER P WKRS	118716	22.50
		I-847965	01 -570-0581	WATER, SEWER, BOTTLED WATER FIRE DPT	118716	35.50
01-1	MISC. VENDORS					
	ISLAND MARKET	I-19449	01 -570-0581	WATER, SEWER, ISLAND MARKET: 5 CS WATER	118723	39.95
DEPARTMENT 570 GENERAL SERVICES					TOTAL:	514.95

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-003697	A CLEAN PORTOCO BRWNSVL					
		I-01-127618-15	01 -572-9177	PARK IMPROVEM PORTA POTTY AT FARMERS MKT	118654	100.00
01-008253	HILLCO PARTNERS					
		I-17126	01 -572-0530	PROFESSIONAL PROF FEES FOR OCT 2010	118669	9,375.00
01-022215	VALLEY PROUD					
		I-100810	01 -572-9077	VALLEY PROUD MEMBERSHIP:PROUD SPONSOR	118719	10,000.00
DEPARTMENT 572 SPECIAL PROJECTS					TOTAL:	19,475.00

FUND 01 GENERAL FUND					TOTAL:	51,277.73

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

PACKET: 07002 Regular Payments-OCT 20, 2010

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-016110	PADRE ISLAND'S ACE HARD					
		I-066963	02 -590-0411	BUILDINGS & S 1-PLASTIC ROLLER SPLINE	118694	4.29
		I-067311	02 -590-0411	BUILDINGS & S SILICONE CAULK	118694	7.49
01-1	MISC. VENDORS					
	RSINET	I-361	02 -590-0415	SERVICE CONTR RSINET:AWOS DATA SERVICE	118724	297.00
				DEPARTMENT 590 VISITORS BUREAU	TOTAL:	308.78

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001216	AJR MEDIA GROUP					
		I-92310B	02 -592-0533	MARKETING CO-OP ADVERTISING	118648	20,000.00
01-004006	DEROUSIE, LILIA					
		I-100910	02 -592-0550	TRAVEL EXPENS MILEAGE AND MISC.REIMBURSE	118656	58.88
01-007153	GO WITH JO !					
		I-101110	02 -592-0538	CONVENTION SE SHUTTLE SERVICE	118665	7,500.00
01-009000	IAAM					
		I-93010	02 -592-0551	DUES & MEMBER DUES/MEMBERSHIP	118670	405.00
01-009148	INERTIA TOURS, INC.					
		I-1004	02 -592-0533	MARKETING SPONSORSHIP	118671	30,000.00
01-016015	PC- NAMETAG					
		I-15347828	02 -592-0538	CONVENTION SE NAME BADGE INSERTS	118693	497.74
01-020052	TEXAS TRAVEL INDUSTRY A					
		I-IVVC7058	02 -592-0551	DUES & MEMBER 2010 ANNUAL MEMBERSHIP	118705	2,500.00
01-020171	TEXAS ASSOCIATION OF FI					
		I-1260	02 -592-0553	TRADE SHOW FE MARKETING	118706	400.00
01-020301	TX AMATEUR ATHLETIC FOU					
		I-22037	02 -592-0551	DUES & MEMBER DUES/MEMBERSHIPS	118710	200.00
01-020602	TOUCAN GRAPHICS					
		I-10886	02 -592-0538	CONVENTION SE NAME BADGES	118712	1,937.66
01-020660	TOPP DIRECT MARKETING					
		I-10-23-03	02 -592-0531	MEDIA PLACEME	118713	1,845.00
01-021095	UNITED PARCEL SERVICE					
		I-0000648239410	02 -592-0108	POSTAGE WEEKLY SERVI CHARGE	118714	20.00
01-022003	VACATION PLANNING SERVI					
		I-1010023	02 -592-0531	MEDIA PLACEME ADVERTISING TRAVEL INFORM	118717	228.80
				DEPARTMENT 592 SALES & MARKETING	TOTAL:	65,593.08

				FUND 02 HOTEL/MOTEL TAX FUND	TOTAL:	65,901.86

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 20

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-007059	GLASS ETC.					
		I-15693	30 -591-0420	MOTOR VEHICLE WINDSHEILD REPLACEMENT	118663	195.00
01-016110	PADRE ISLAND'S ACE HARD					
		I-067310	30 -591-0150	MINOR TOOLS & EPOXY,PWR INSERT	118694	5.78
01-018052	RED BARN TIRE CENTER, I					
		I-265127	30 -591-0420	MOTOR VEHICLE BUSHING, COMP. ALIGNMENT #32	118700	132.44
					DEPARTMENT 591	TRANSPORTATION DEPT
					TOTAL:	333.22

					FUND	30
					TRANSPORTAION GRANT	TOTAL:
						333.22

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 21

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL / PT TIME

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-016110	PADRE ISLAND'S ACE HARD					
		C-067194	60 -522-0150	MINOR TOOLS & MERCHANDISE RETURNED	118694	58.97-
		I-067143	60 -522-0150	MINOR TOOLS & PVC CNDT STRAP, MISC. HDW	118694	74.27
		I-067379	60 -522-0150	MINOR TOOLS & 1-DIGITAL MULTIMETER	118694	25.99
DEPARTMENT 522 BEACH PATROL / PT TIME TOTAL:						41.29
=====						

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 22

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-016110	PADRE ISLAND'S ACE HARD	I-067138	60 -560-0510	EXCESS BEACH NYLON ROPE, ARMR ALL, SNAPBOLT	118694	55.78
DEPARTMENT 560 BEACH MAINTENANCE TOTAL:						55.78
FUND 60 BEACH MAINTENANCE FUND TOTAL:						97.07

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-019600	STATE COMPTROLLER					
		I-101810	80 -2427	SALES TAX EDC/SPIBNC:SEPT 2010 SALES TX	118703	454.16
		I-101810	80 -48042	MISC. REVENUE EDC/SPIBNC:SEPT 2010 SALES TX	118703	2.27-
01-1	MISC. VENDORS					
JIM ELIUM		I-100310	80 -1401	GIFT SHOP INV JIM ELIUM:BIRDHOUSE GIFT SHOP	118722	60.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						511.89

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 24

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-012056	LONE STAR OVERNIGHT					
		1-4747125	80 -580-0108	POSTAGE EDC:MISC.SHIPPING CHARGES	118674	14.93
			DEPARTMENT 580	EDC	TOTAL:	14.93

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 25

PACKET: 07002 Regular Payments-OCT 20,2010

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 581 BIRDING CENTER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-006162	FLORES LANDSCAPING & GR					
		I-300	80 -581-0415	SERVICE CONTR EDC/SPIBNC:LAWN MAINT OCT	118660	1,412.50
01-020602	TOUCAN GRAPHICS					
		I-10880	80 -581-0530	PROFESSIONAL EDC/SPIBNC: MISC.MKTNG MATER	118711	205.00
01-023083	WELLS FARGO FINANCIAL L					
		I-6745773859	80 -581-0415	SERVICE CONTR EDC/SPIBNC:COPIER LEASE	118720	154.37
			DEPARTMENT 581	BIRDING CENTER	TOTAL:	1,771.87

			FUND	80	ECONOMIC DEVELOPMENT CORP	TOTAL: 2,298.69
						REPORT GRAND TOTAL: 125,217.98

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001290	AMERICAN FAMILY LIFE					
		I-201010282852	01 -2463	AMERICAN FAMI AMERICAN FAMILY LIFE	118731	35.18
01-001297	AMERICAN FUNDS					
		I-201010282854	01 -2485	AMERICAN GENE AMERICAN FUNDS	118732	83.08
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -2462	BLUE CROSS DE NOV. 2010 DENTAL PREMIUMS	118745	1,584.22
		I-101810	01 -48042	MISCELLANEOUS NOV. 2010 DENTAL PREMIUMS	118745	0.16-
01-002205	BLUE CROSS BLUE SHIELD					
		I-101810	01 -2477	COBRA OCT 2010 COBRA DENTAL PREM	118747	26.55
		I-101810	01 -2477	COBRA OCT 2010 COBRA DENTAL PREM	118747	8.35-
01-002434	CINDY BOUDLOCHE, TRUSTE					
		I-DW5201010252847	01 -2469	DEBTORS WAGE A/N 07-10758-B-13	118748	796.15
		I-DW9201010252847	01 -2469	DEBTORS WAGE CASE NO 10-10137-B-13	118749	490.38
01-003185	OFFICE OF THE ATTY GENL					
		I-C09201010252847	01 -2473	CHILD SUPPORT A/N 0010486563	118756	212.31
		I-C10201010252847	01 -2473	CHILD SUPPORT A/N 2004094864B	118756	282.92
		I-C14201010252847	01 -2473	CHILD SUPPORT A/N N002589726	118756	100.00
		I-C24201010252847	01 -2473	CHILD SUPPORT A/N 0011488748	118756	462.18
		I-C31201010252847	01 -2473	CHILD SUPPORT A/N 0011545222	118756	161.54
		I-C32201010252847	01 -2473	CHILD SUPPORT A/N 2007031654D	118756	338.35
		I-C37201010252847	01 -2473	CHILD SUPPORT A/N 2008-10-5941-D	118756	319.85
		I-C47201010252847	01 -2473	CHILD SUPPORT CASE # 0009943810	118756	141.68
		I-C48201010252847	01 -2473	CHILD SUPPORT NO. 2008-08-4758-E	118756	383.08
		I-C49201010252847	01 -2473	CHILD SUPPORT 0009648707	118756	165.69
		I-C50201010252847	01 -2473	CHILD SUPPORT AG CASE #0011346896	118756	634.62
01-006163	AMERICAN GENERAL LIFE I					
		I-201010282855	01 -2485	AMERICAN GENE AMERICAN GENERAL LIFE INS	118774	528.78
01-007001	ANA GARZA					
		I-C04201010252847	01 -2473	CHILD SUPPORT A/N 2003-03-1480-B	118776	194.88
01-007004	JAVIER CH GARZA					
		I-102510	01 -2485	AMERICAN GENE REIMBURSE:PUTNUM DEDUCTION	118777	22.15
01-009097	INTERNAL REVENUE SERVIC					
		I-IR6201010252847	01 -2459	IRS LEVY A/N XXX-XX-1603	118787	383.00
01-009109	INTERNAL REVENUE SVC AC					
		I-IR3201010252847	01 -2459	IRS LEVY A/N 449316913	118788	100.00
01-012108	HERMELINDA LONGORIA					
		I-C16201010252847	01 -2473	CHILD SUPPORT A/N 2002031289D	118800	146.77

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-019031	SCHLITTERBAHN BEACH WAT					
	I-102510	01 -2486	SP WATERPARK	SEASON PASSES,PURCHASED	118828	2,467.77
	I-102510	01 -48042	MISCELLANEOUS	SEASON PASSES,PURCHASED	118828	0.07
01-019222	S.P.I. FIREFIGHTERS ASS					
	I-201010282850	01 -2472	FIREFIGHTERS	S.P.I. FIREFIGHTERS ASSOC	118830	233.00
01-019327	SOUTH PADRE ISLAND PROF					
	I-201010282849	01 -2487	POLICE DEPT A	SOUTH PADRE ISLAND PROFESSIONA	118835	300.00
01-019997	TG					
	I-DX1201010252847	01 -2469	DEBTORS WAGE	CS239406800	118841	93.43
01-020057	TEXAS MUNICIPAL LEAGUE					
	I-102010	01 -2461	BLUE CROSS ME	NOV 2010 MEDICAL PREMIUMS	118845	10,449.54
	I-102010	01 -2484	VISION	NOV 2010 MEDICAL PREMIUMS	118845	405.00
01-020615	SOUTH PADRE E CLUB					
	I-201010282848	01 -2479	EMPLOYEE ACTI	ASSOCIATION DUES	118851	129.00
01-020700	TRANSAMERICA WORKSITE M					
	I-201010282851	01 -2464	TRANSAMERICA	TRANSAMERICA WORKSITE MKT	118852	15.18
	I-201010282851	01 -48042	MISCELLANEOUS	TRANSAMERICA WORKSITE MKT	118852	0.01-
01-021109	UNITED WAY OF S. CAMERO					
	I-201010282853	01 -2468	UNITED WAY	UNITED WAY OF S. CAMERON	118857	228.50
01-023200	MICHELLE WILBURN					
	I-C21201010252847	01 -2473	CHILD SUPPORT	A/N 0011549506	118872	146.31
01-1	MISC. VENDORS					
	MALDONADO, ELIZABE	I-000201010112807	01 -2424	MUN. COURT BO Bond Refund:33726A -01	118876	265.00
	CARDONA, TEYDY ESA	I-000201010112808	01 -2424	MUN. COURT BO Bond Refund:34158A -01	118877	67.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 22,384.64
=====						

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BANK: OPER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002200	BLUE CROSS	BLUE SHIELD				
		I-101810	01 -512-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	132.75
01-004400	ERCOT					
		I-102210	01 -512-0551	DUES & MEMBER CORPORATE MEMBERSHIP 2011	118768	100.00
01-016600	PT ISABEL/SO	PADRE PRES				
		I-91610	01 -512-0540	ADVERTISING DISPLAY AD: ORDER #10-26	118821	98.25
		I-93010	01 -512-0540	ADVERTISING AD FOR COMMITTEE RECRUITS	118821	157.20
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -512-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,704.70
01-023053	WALMART COMMUNITY					
		I-007787	01 -512-0101	OFFICE SUPPLI K-CUPS FOR COUNCIL MTNGS	118864	19.76
				DEPARTMENT 512 CITY ADMINISTRATION	TOTAL:	2,212.66

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -513-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	132.75
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -513-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,375.76
				DEPARTMENT 513 FINANCE DEPARTMENT	TOTAL:	1,508.51

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 5

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK #	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -514-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	53.10
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -514-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	687.88
				DEPARTMENT 514 PLANNING DEPARTMENT	TOTAL:	740.98

10/29/2010 10:46 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 6

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001161	AT&T					
		I-91910-1	01 -515-0415	SERVICE CONTR AT&T T1 MIS	118730	382.50
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -515-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	79.65
01-019990	TECHNICAL DIFFERENCE, I					
		I-100410	01 -515-0415	SERVICE CONTR ANNUAL SUPPORT	118840	1,593.50
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -515-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,016.82
DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL:						3,072.47

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 7

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002200	BLUE CROSS BLUE SHIELD					
	I-101810	01 -516-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS		118745	53.10
01-019990	TECHNICAL DIFFERENCE, I					
	I-101410	01 -516-0513	TRAINING EXPE HR SOFTWARE FOR TRAINING		118840	2,995.00
01-020057	TEXAS MUNICIPAL LEAGUE					
	I-102010	01 -516-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS		118845	1,016.82
01-022016	TMHRA					
	I-30110	01 -516-0551	DUES & MEMBER ANNUAL MEMBERSHIP		118860	75.00
DEPARTMENT 516 HUMAN RESOURCES					TOTAL:	4,139.92

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -520-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	53.10
01-013410	MUNICIPAL SERVICES BURE					
		I-45886	01 -520-0531	WARRANT COLLE SEPTEMBER 2010 MUN.COLLECTIONS	118807	415.50
01-020048	TEXAS MUNICIPAL COURTS					
		I-102810	01 -520-0513	TRAINING EXPE CRYSTAL	118844	50.00
		I-102810	01 -520-0513	TRAINING EXPE WENDI	118844	50.00
		I-102810	01 -520-0513	TRAINING EXPE ARA	118844	50.00
		I-102810	01 -520-0513	TRAINING EXPE CINDY	118844	250.00
		I-102810	01 -520-0513	TRAINING EXPE PROSECUTOR	118844	450.00
		I-102810	01 -520-0513	TRAINING EXPE JUDGE COLWELL	118844	150.00
		I-102810	01 -520-0513	TRAINING EXPE JUDGE HEMPHILL	118844	150.00
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -520-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	677.88
01-023053	WALMART COMMUNITY					
		I-000362	01 -520-0101	OFFICE SUPPLI CALENDARS AND JOURNAL	118864	97.86
DEPARTMENT 520 MUNICIPAL COURT					TOTAL:	2,394.34

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
	I-101810	01 -521-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	1,008.90	
01-004110	DR. MISSY'S VET MOBILE					
	I-15476	01 -521-0531	K9 VET SERVIC VET SERVICES FOR BEN(K-9)	118766	136.98	
01-015010	OFFICE DEPOT					
	I-536148962-001	01 -521-0101	OFFICE SUPPLI TONER, SHRED LUBRICANT, CARTRI	118812	146.75	
01-018509	SAM'S CLUB DIRECT					
	I-007883	01 -521-0101	OFFICE SUPPLI PD-COFFEE, PAPER TOWELS	118826	979.64	
01-020057	TEXAS MUNICIPAL LEAGUE					
	I-102010	01 -521-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	13,595.75	
01-023053	WALMART COMMUNITY					
	C-002468	01 -521-0150	MINOR TOOLS & MERCHANDISE RETURNED	118864	19.94-	
	I-000264	01 -521-0113	BATTERIES MISC. OFFICE SUPPLIES/BATTERIE	118864	103.66	
	I-000264	01 -521-0101	OFFICE SUPPLI MISC. OFFICE SUPPLIES/BATTERIE	118864	26.24	
	I-000717	01 -521-0150	MINOR TOOLS & MISC.STORAGE BOXES	118864	155.64	
	I-004048	01 -521-0150	MINOR TOOLS & 3-SONY DIGITAL CAMERAS	118864	687.00	
	I-005153	01 -521-0150	MINOR TOOLS & 4 SONY CAMERAS 10 SD CARDS	118864	1,074.80	
	I-00761	01 -521-0150	MINOR TOOLS & 3-SONY DIGITAL CAMERAS	118864	687.00	
01-023058	WHATABURGER					
	I-693369	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	3.84	
	I-693372	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	7.68	
	I-693373	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	8.78	
	I-693376	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	4.94	
	I-693382	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	3.84	
	I-693385	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	3.84	
	I-693386	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	15.36	
	I-693387	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	15.36	
	I-693388	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	15.36	
	I-693389	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	11.52	
	I-693390	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	11.52	
	I-693391	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	13.72	
	I-693394	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84	
	I-693395	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	11.52	
	I-693397	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84	
	I-693398	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	3.84	
	I-693399	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84	
	I-693427	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	15.36	
	I-693434	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84	
	I-693436	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	4.94	
	I-693437	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	7.68	
	I-693438	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	4.94	
	I-693439	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	4.94	
	I-693440	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	27.98	

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-023058 WHATABURGER

continued

I-693442	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	7.68
I-693445	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	4.94
I-693447	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	11.52
I-693448	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-693449	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	8.78
I-693450	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	4.94
I-761502	01 -521-0571	FOOD FOR PRIS PRISONER MEAL	118866	3.84
I-761504	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-761508	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-761510	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-761511	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-761512	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-761514	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	7.68
I-761515	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	3.84
I-761522	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	15.36
I-761523	01 -521-0571	FOOD FOR PRIS PRISONER MEALS	118866	26.88

01-1 MISC. VENDORS

ISLAND MARKET	I-19449-1	01 -521-0101	OFFICE SUPPLI ISLAND MARKET: 3 BAGS ICE	118879	8.10
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DEPARTMENT 521	POLICE DEPARTMENT	TOTAL:	18,921.34
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PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -522-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	557.55
01-002700	BURTON AUTO SUPPLY, INC					
		I-03 907548	01 -522-0150	MINOR TOOLS & 1-BACK-UP ALARM	118751	29.59
01-007075	GALLS					
		I-510462141	01 -522-0130	WEARING APPAR DUTY BOOTS/BELT	118779	94.92
01-013149	CITY OF MCALLEN					
		I-102510	01 -522-0513	TRAINING EXPE REGISTRATION FEE:	118804	648.00
01-014020	NAFEKO					
		I-P-650636	01 -522-0117	SAFETY SUPPLI REPLACEMENT BUNKER PANTS	118808	800.00
		I-P-651753	01 -522-0117	SAFETY SUPPLI NEW BUNKER GEAR SETS	118808	3,730.00
01-016110	PADRE ISLAND'S ACE HARD					
		I-067506	01 -522-0150	MINOR TOOLS & 1-BLADE EDGER	118816	4.79
		I-067573	01 -522-0150	MINOR TOOLS & BIKE LOCK, VELCRO STRIPS	118816	40.58
		I-067645	01 -522-0150	MINOR TOOLS & 1-MENDER HOSE POS-CLAMP	118816	2.49
01-018509	SAM'S CLUB DIRECT					
		I-001018	01 -522-0170	DORM AND KITC REPLACEMENT MATTRESS	118826	193.78
		I-004744	01 -522-0170	DORM AND KITC REPLACEMENT MATTRESS	118826	1,099.86
		I-08893	01 -522-0101	OFFICE SUPPLI MISC. SUPPLIES FIRE DEPT.	118826	24.76
		I-08893	01 -522-0160	LAUNDRY & JAN MISC. SUPPLIES FIRE DEPT.	118826	89.72
		I-08893	01 -522-0170	DORM AND KITC MISC. SUPPLIES FIRE DEPT.	118826	103.32
01-019286	SOUTH TEXAS FIRE INVEST					
		I-102510	01 -522-0513	TRAINING EXPE REGISTRATION FEE	118832	875.00
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -522-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	6,828.80
01-022015	VALLEY BAPTIST MEDICAL					
		I-101310	01 -522-0513	TRAINING EXPE REGISTRATION FEE	118859	1,350.00
01-023053	WALMART COMMUNITY					
		I-003904	01 -522-0101	OFFICE SUPPLI MISC.BINDERS,ETC.	118864	23.83
		I-003904	01 -522-0170	DORM AND KITC MISC.BINDERS,ETC.	118864	32.62
		I-004865	01 -522-0106	FIRE PREVENTI MISC. PSTR BOARD, ETC	118864	39.41
		I-008945	01 -522-0150	MINOR TOOLS & MISC.BUNGEEES	118864	19.76
01-1	MISC. VENDORS					
	SEA RANCH MARINA	I-59896	01 -522-0104	FUELS & LUBRI SEA RANCH MARINA:GAS	118880	28.22

DEPARTMENT 522 FIRE DEPARTMENT TOTAL: 16,617.00

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 532 CODE ENFORCEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001950	B & N TRACTOR SERVICE					
	I-BN-217	01 -532-0545	LOT MOWING	MOWING @106 E.JUPITER	118742	84.00
	I-BN-218	01 -532-0545	LOT MOWING	MOWING@ 108 E.MARS	118742	64.00
	I-BN-219	01 -532-0545	LOT MOWING	MOWING AT 128 E. MARS	118742	74.00
	I-BN-220	01 -532-0545	LOT MOWING	MOWING @ 126 E.ATOL	118742	64.00
	I-BN-221	01 -532-0545	LOT MOWING	MOWING AT 128 E.ATOL	118742	64.00
	I-BN-222	01 -532-0545	LOT MOWING	MOWING @ 130 E.ATOL	118742	64.00
	I-BN-223	01 -532-0545	LOT MOWING	MOWING AT 107 W.POMPANO	118742	84.00
	I-BN-224	01 -532-0545	LOT MOWING	MOWING @ 109 W.POMPANO	118742	64.00
	I-BN-225	01 -532-0545	LOT MOWING	MOWING @ 203 W.LANTANA	118742	44.00
01-002200	BLUE CROSS BLUE SHIELD					
	I-101810	01 -532-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS		118745	132.75
01-018509	SAM'S CLUB DIRECT					
	I-08893	01 -532-0101	OFFICE SUPPLI MISC. SUPPLIES FIRE DEPT.		118826	24.76
	I-08893	01 -532-0150	MINOR TOOLS & MISC. SUPPLIES FIRE DEPT.		118826	55.88
01-020057	TEXAS MUNICIPAL LEAGUE					
	I-102010	01 -532-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS		118845	1,375.76
01-023053	WALMART COMMUNITY					
	I-05567	01 -532-0101	OFFICE SUPPLI WSTE BSKT, CARD READERS, ETC		118864	49.85
	I-05567	01 -532-0150	MINOR TOOLS & WSTE BSKT, CARD READERS, ETC		118864	45.65
01-1	MISC. VENDORS					
	NATION'S RESTAURANT	I-101110	01 -532-0551	DUES & MEMBER NATION'S RESTAURANT NEWS:	118878	89.00

DEPARTMENT 532 CODE ENFORCEMENT TOTAL: 2,379.65

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -540-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	53.10
01-002435	BOGGUS MOTOR CCMPANY					
		I-237672	01 -540-0420-01	REPAIRS & MAI F-83 PD THROTTLE BODY	118750	165.51
01-006083	FAST & FAIR CAR CARE					
		I-1732	01 -540-0420-01	REPAIRS & MAI INSP. UNIT#F-82	118770	14.50
01-014030	NAPA AUTO PARTS					
		I-575904	01 -540-0420-03	REPAIRS & MAI 5--SPARK PLUGS, FOR WEEDEATER	118809	11.45
		I-575908	01 -540-0420-03	REPAIRS & MAI MISC. SAND PAPER	118809	13.23
		I-575997	01 -540-0420-03	REPAIRS & MAI 1-BLOWER MOTOR RES FORD EXPL	118809	21.01
		I-576007	01 -540-0420-03	REPAIRS & MAI 3- TUBING UNIT # 52	118809	2.43
		I-576107	01 -540-0420-03	REPAIRS & MAI FUNNEL, 15 W 40 OIL UNIT#B-1	118809	21.92
		I-576116	01 -540-0420-01	REPAIRS & MAI 6-WHEEL BOLT NUTS, UNIT F-93	118809	22.08
01-015012	O'REILLY AUTOMOTIVE, IN					
		I-406721	01 -540-0420-03	REPAIRS & MAI OIL FILTER, AIRE FILER V-BELT	118813	111.54
01-019310	SOUTH SHORE AUTOMOTIVE					
		I-3440	01 -540-0420	MOTOR VEHICLE TRAN. FLUID EXCHANGE, #F-82	118833	147.47
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -540-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	677.88
01-020203	TIPTON MOTORS, INC					
		I-69332	01 -540-0420-03	REPAIRS & MAI 1-ACTUATOR	118848	83.48
01-022184	VASQUEZ AUTO SERVICE					
		I-102210	01 -540-0420-03	REPAIRS & MAI EMERGENCY REPAIR UNIT #37	118863	418.12
				DEPARTMENT 540 FLEET MANAGEMENT	TOTAL:	1,763.72

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -541-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	79.65
01-002903	BORDER STATES INDUSTRIE					
		I-901494556	01 -541-0115	LAMPS & GLOBE BALLASTS/LAMP MUN COMPLEX	118755	112.86
01-013111	MARINE ELECTRIC SVC INC					
		I-14805	01 -541-0410	MACHINERY & E AC UNIT	118802	1,114.18
01-013257	MISSION AUTO ELECTRIC					
		I-295558	01 -541-0410	MACHINERY & E PARTS TO REPAIR WEED EATE	118805	324.58
01-015050	HARLINGEN DOOR COMPANY,					
		I-H15300	01 -541-0411	BUILDINGS & S REPAIRS TO FIRE DEPT. GARAGE	118815	245.00
01-016110	PADRE ISLAND'S ACE HARD					
		I-067570	01 -541-0150	MINOR TOOLS & PLIERS, WIRE CONNECTOR ETC	118816	19.68
		I-067741	01 -541-0427	PLUMBING 1-TESTR ANALG 18 RANG.	118816	17.99
		I-067905	01 -541-0427	PLUMBING MISC.PARTS FOR WATERT HTR TC	118816	56.15
		I-067952	01 -541-0411	BUILDINGS & S 2-ADH DOOR BOTM	118816	7.98
		I-068015	01 -541-0150	MINOR TOOLS & 1-SWIFTSWEEP SWEEPER	118816	19.99
01-019263	SOUTH TEXAS FLAG					
		I-41714	01 -541-0110	FLAGS 3-SPI LOGO FLAGS	118831	375.00
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -541-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,026.82
01-021102	UNIFIRST CORP.					
		I-1867609	01 -541-0130	WEARING APPAR UNIFORMS,AIR FRESHNERS, ETC	118856	37.38
		I-1867609	01 -541-0160	LAUNDRY & JAN UNIFORMS,AIR FRESHNERS, ETC	118856	96.24
		I-1869722	01 -541-0130	WEARING APPAR UNIFORMS, AIR FRESHNERS,ETC	118856	37.38
		I-1869722	01 -541-0160	LAUNDRY & JAN UNIFORMS, AIR FRESHNERS,ETC	118856	45.26
01-023053	WALMART COMMUNITY					
		I-000738	01 -541-0150	MINOR TOOLS & BLDG.MAINT. SUPPLIES	118864	161.94
		I-000738	01 -541-0160	LAUNDRY & JAN BLDG.MAINT. SUPPLIES	118864	38.75
01-023100	WHITE LUMBER & SUPPLY I					
		I-151525	01 -541-0427	PLUMBING ELBOW & COUPLING FOR WTR HTR	118870	45.94

DEPARTMENT 541 BUILDING MAINTENANCE TOTAL: 3,862.77

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BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -542-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	79.65
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -542-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,017.32
01-023053	WALMART COMMUNITY					
		I-001685	01 -542-0401	FURNITURE & F 1-SMALL REFRIGERATOR	118864	139.96
				DEPARTMENT 542 INSPECTIONS DIVISION	TOTAL:	1,236.93

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	01 -543-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	504.45
01-002831	BROWNSVILLE MACHINE SHO					
		I-10212	01 -543-0412	LANDSCAPE FABRICATE & WELD ALUM CLIP LAM	118753	75.00
01-002856	RENTAL WORLD					
		I-04-044650-02	01 -543-0510	RENTAL OF EQU RENTALOFVIBRO PLATE	118754	160.00
01-013114	MATHESON TRI-GAS					
		I-01762101	01 -543-0510	RENTAL OF EQU MISC.WELDING SUPPLIES PWKS	118803	106.92
01-013257	MISSION AUTO ELECTRIC					
		I-295551	01 -543-0410	MACHINERY & E WEEDEATER/L.M.TIRES	118805	432.98
		I-295561	01 -543-0410	MACHINERY & E 6-21" CUTTER BLADES MOWER	118805	124.68
01-014109	NUECES POWER EQUIPMENT					
		I-PB83681	01 -543-0410	MACHINERY & E 7/16" LYNCG	118811	1.60
01-015050	HARLINGEN DOOR COMPANY,					
		I-102110	01 -543-0551	DUES & MEMBER CONFERENCE FEE:SCOTT FRY	118815	260.00
01-016110	PADRE ISLAND'S ACE HARD					
		I-067603	01 -543-0150	MINOR TOOLS & DRILL BITS, MISC.HDW	118816	15.93
		I-067895	01 -543-0112	SIGNS 2-5/8" GLAV. WIRE ROPE CLIPS	118816	4.98
		I-067906	01 -543-0112	SIGNS LTXPRMR, SAND PAPER, BRUSH	118816	42.44
		I-068002	01 -543-0412	LANDSCAPE NYLON ROPE, SUPER GLUE, ETC	118816	9.44
		I-068046	01 -543-0412	LANDSCAPE DRILLBITS,MISC.HDW	118816	31.78
01-019100	SEA GARDEN SALES					
		I-1351970	01 -543-0150	MINOR TOOLS & 2-BOW GRN RAKES, 2-FLEX RAKES	118829	78.68
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	01 -543-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	6,195.52
01-021102	UNIFIRST CORP.					
		I-1865663	01 -543-0130	WEARING APPAR PW-CAPS	118856	179.76
		I-1867609	01 -543-0130	WEARING APPAR UNIFORMS,AIR FRESHNERS, ETC	118856	220.02
		I-1869722	01 -543-0130	WEARING APPAR UNIFORMS, AIR FRESHNERS,ETC	118856	220.02
01-023053	WALMART COMMUNITY					
		I-007017	01 -543-0150	MINOR TOOLS & INSECT REPELLANT PW CREWS	118864	54.00
01-023100	WHITE LUMBER & SUPPLY I					
		I-151432	01 -543-0112	SIGNS WIRE ROPE CLIPS,	118870	5.16
01-024202	ZIMCO MARINE, INC.					
		I-0064230-IN	01 -543-0112	SIGNS WIRE ROPE CLIPS	118874	31.72

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 8,755.08

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002805	ALLIED WASTE SERVICES #					
		I-0863000409608	01 -570-0581	WATER, SEWER, SERV @108 W. RETAMA	118752	1,211.82
01-003423	CDW GOVERNMENT, INC.					
		I-VFV9555	01 -570-0101	OFFICE SUPPLI	118760	1,202.87
01-003773	CONSTELLATION NEW ENER					
		I-0002281955	01 -570-0580	ELECTRICITY SERV 3 PADRE BLVD LOT TEMP	118762	30.04
01-004089	DEPT OF INFO RESOURCES					
		I-11090574T	01 -570-0501	COMMUNICATION TEX-AN 2000CHARGES SEPT2010	118765	249.59
01-006104	FIRST CHOICE POWER COMP					
		I-101710	01 -570-0580	ELECTRICITY SERV @ 108 W.HUISACHE U RRPK	118771	30.27
		I-101810	01 -570-0580	ELECTRICITY SERV @ 4501 PADRE, SEC ODL	118771	85.46
01-00612	FEDEX					
		I-7-266-44927	01 -570-0108	POSTAGE MISC.SHIPPING CHARGES	118772	161.18
01-008100	SOUTH TEXAS EMERGENCY					
		I-1010SPI	01 -570-9027	HARLINGEN EME 1ST QTR AMBULANCE SUBSIDY	118782	53,715.75
01-008200	HART INTERCIVIC, INC.					
		I-043224	01 -570-9175	ELECTION EXPE EARLY VOTING KIT	118784	65.50
01-021095	UNITED PARCEL SERVICE					
		I-000034965X420	01 -570-0108	POSTAGE WEEKLY SERVICE CHARGE	118855	30.00
		I-000034965X430	01 -570-0108	POSTAGE MISC.SHIPPING CHARGES	118855	26.22
		I-00034965X420	01 -570-0108	POSTAGE MISC. SHIPPING CHARGES	118855	79.45
01-022000	VALLEY BOTTLE WATER CO.					
		I-852462	01 -570-0581	WATER, SEWER, BOTTLED WATER PUBLIC WRKS	118858	6.25
		I-857154	01 -570-0581	WATER, SEWER, BOTTLED WATER PUBLIC WRKS	118858	74.50
		I-857156	01 -570-0581	WATER, SEWER, BOTTLED WATER FIRE DEPT	118858	42.00
		I-857157	01 -570-0581	WATER, SEWER, BOTTLED WATER PUBLIC WRKS	118858	22.50
		I-857158	01 -570-0581	WATER, SEWER, BOTTLED WATER PUBLIC WRKS	118858	45.25
01-023906	XEROX CORPORATION					
		I-050865139	01 -570-0510	RENTAL OF EQU COPIER LEASE	118873	973.15
		I-050977577	01 -570-0510	RENTAL OF EQU FY2010-11 CID	118873	359.11

DEPARTMENT 570	GENERAL SERVICES	TOTAL:	58,410.91
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FUND	01	GENERAL FUND	TOTAL:	148,400.92
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PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
	I-101810	02 -590-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	53.10	
01-004089	DEPT OF INFO RESOURCES					
	I-11090574T	02 -590-0501	COMMUNICATION TEX-AN 2000CHARGES SEPT2010	118765	35.23	
01-007600	GULF COAST PAPER CO. IN					
	I-81815	02 -590-0160	LAUNDRY & JAN 2 GAL.AIRLIFT TROPICAL	118781	30.86	
	I-84604	02 -590-0160	LAUNDRY & JAN JANITORIAL SUPPLIES	118781	168.59	
	I-84959	02 -590-0160	LAUNDRY & JAN MISC. AIR FRESHNERS	118781	77.97	
	I-88511	02 -590-0160	LAUNDRY & JAN AB SOAP , TOWESL, URINAL BLK	118781	110.60	
	I-88512	02 -590-0160	LAUNDRY & JAN AIR FRESHENER, CLNR, NAT LNR	118781	61.44	
	I-88514	02 -590-0160	LAUNDRY & JAN BATH TISSUE, GLASS CLNR	118781	52.95	
01-016110	PADRE ISLAND'S ACE HARD					
	I-067608	02 -590-0150	MINOR TOOLS & OULET BOX, CONNE. COVER	118816	15.76	
	I-067687	02 -590-0150	MINOR TOOLS & 14 PC DRILL BIT SET	118816	18.99	
	I-067885	02 -590-0160	LAUNDRY & JAN 2-4 PK MOUSE TRAPS	118816	11.98	
01-016114	JOHN PARADISO & ASSOC.					
	I-24173	02 -590-0415	SERVICE CONTR 8-INFOTRAC ANNUAL MAINTENANCE	118818	600.00	
01-016174	PEREZ PEST CONTROL					
	I-36316	02 -590-0415	SERVICE CONTR MONTHLY PEST CONTROL 10/14/10	118820	55.00	
01-019613	R. STOCKTON PHOTOGRAPHY					
	I-008970	02 -590-0101	OFFICE SUPPLI 29-50PKS POSTCARDS	118838	145.00	
01-020057	TEXAS MUNICIPAL LEAGUE					
	I-102010	02 -590-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	697.88	
01-020185	TIME WARNER CABLE					
	I-100410	02 -590-0415	SERVICE CONTR BROADBAND INTERNET SERVIC	118847	249.90	
01-021095	UNITED PARCEL SERVICE					
	I-0000648239420	02 -590-0108	POSTAGE WEEKLY SERV.CHARGE	118855	20.00	
01-021102	UNIFIRST CORP.					
	I-1867610	02 -590-0160	LAUNDRY & JAN FLOOR MATS FOR VISITORS CTR	118856	48.40	
01-022000	VALLEY BOTTLE WATER CO.					
	I-847970	02 -590-0581	WATER,SEWER & BOTTLED WATER VISTORS CTR	118858	9.50	
01-023100	WHITE LUMBER & SUPPLY I					
	I-150091	02 -590-0150	MINOR TOOLS & MISC.PVC ITEMS	118870	95.39	
	I-151633	02 -590-0150	MINOR TOOLS & PVC SUPPLIES, ELCTR WIRE ETC	118870	86.18	
DEPARTMENT 590 VISITORS BUREAU					TOTAL:	2,644.72

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001129	A & W OFFICE SUPPLY INC					
		I-439611-0	02 -592-0101	OFFICE SUPPLI MISC. ESPSON/HP INK CARTRIDGES	118726	124.03
		I-440430-0	02 -592-0101	OFFICE SUPPLI 12-BINDERS, INVISBLE TAPE	118726	137.91
		I-440537-0	02 -592-0101	OFFICE SUPPLI 12-BINDERS, CORR TAPE,FILEFLDR	118726	108.69
		I-440537-1	02 -592-0101	OFFICE SUPPLI 2-BXS CORRECTION TAPE	118726	39.64
		I-440674-0	02 -592-0101	OFFICE SUPPLI BINDERS,GEL PENS,WALL CALENDAR	118726	138.90
		I-440676-0	02 -592-0101	OFFICE SUPPLI 3-HP INK CARTRIDGES	118726	101.97
		I-440677-0	02 -592-0101	OFFICE SUPPLI PENS, BINDERS, GLUESTICKS, PEN	118726	148.28
		I-440679-0	02 -592-0101	OFFICE SUPPLI 3-HP INK CARTRIDGES	118726	119.97
		I-440680-0	02 -592-0101	OFFICE SUPPLI PACKING TAPE,PENS,ETC	118726	118.27
		I-440682-0	02 -592-0101	OFFICE SUPPLI 3-LTR LAM POUCHES	118726	115.29
01-001344	THE ATKINS GROUP					
		I-5260	02 -592-0530	PROFESSIONAL MARCH 2010 ACCT MANAGEMENT	118733	6,500.00
		I-5261-2	02 -592-0537	PRODUCTION DUBS & FED EX MARCH 2010	118733	302.61
		I-5411	02 -592-0530	PROFESSIONAL MAY 2010 ACCOUNT MANAGEMENT	118733	6,500.00
		I-5478	02 -592-0537	PRODUCTION SHUTTLE VIDERO ADVERTISING	118733	7,718.97
		I-5508	02 -592-0530	PROFESSIONAL JUNE 2010 PUBLIC RELATIONS	118733	6,000.00
		I-5511	02 -592-0537	PRODUCTION SUMMER OUTDOOR 2010	118733	6,121.75
		I-5550	02 -592-0530	PROFESSIONAL JULY 2010 ACCT MANAGEMENT	118733	6,500.00
		I-5551	02 -592-0530	PROFESSIONAL JULY 2010 PUBLIC RELATIONS	118733	6,000.00
		I-5556	02 -592-0531	MEDIA PLACEME VIDEO GLOBETROTTER 8/10-7/11	118733	588.25
		I-5557	02 -592-0531	MEDIA PLACEME TRAVEL MKTG GROUP., MAY2010	118733	301.66
		I-5558	02 -592-0531	MEDIA PLACEME NCC JOURNEY TV JULY 2010	118733	6,668.00
		I-5561	02 -592-0531	MEDIA PLACEME TSAE 2010 MEMBERSHIP DIRECTORY	118733	2,794.04
		I-5562	02 -592-0531	MEDIA PLACEME TRIP ADV./VIRTUAL TOURS JUNE20	118733	6,764.87
		I-5563	02 -592-0531	MEDIA PLACEME LOCAL AREA RADIO JULY 2010	118733	4,630.00
		I-5572	02 -592-0531	MEDIA PLACEME TRAVEL MKTG GRP/JUNE 2010	118733	302.83
		I-5576	02 -592-0531	MEDIA PLACEME TOUR TEX SEPT 2010 BANNER	118733	352.94
		I-5588	02 -592-0531	MEDIA PLACEME CREATIVE SERVICES. JULY 2010	118733	1,200.00
		I-5621	02 -592-0531	MEDIA PLACEME TSAE ASSC. LEADERSHIP SEPT2010	118733	940.59
		I-5622	02 -592-0531	MEDIA PLACEME SEPT 2010 OUTDOOR	118733	11,505.88
		I-5623	02 -592-0531	MEDIA PLACEME TRAVEL MKTG GROUP JULY 2010	118733	352.95
		I-5624	02 -592-0531	MEDIA PLACEME TEXAS TOUR&MEETINGS AUG 2010	118733	9,805.00
		I-5625	02 -592-0531	MEDIA PLACEME TOURTEXAS.COM AUGUST 2010	118733	441.18
		I-5626	02 -592-0531	MEDIA PLACEME TTIA SEE TEXAS FIRST, SEPT 201	118733	13,812.11
		I-5627	02 -592-0531	MEDIA PLACEME SEAN SEARCH ENGINE SEPT2010	118733	5,310.18
		I-5628	02 -592-0531	MEDIA PLACEME SAN ANTONIO EXPRESS AUG 2010	118733	8,000.90
		I-5629	02 -592-0531	MEDIA PLACEME SAN ANTONIO EXPRESS SEPT2010	118733	2,577.23
		I-5630	02 -592-0531	MEDIA PLACEME SEAN SEARCH ENGINE AUG 2010	118733	4,464.82
		I-5631	02 -592-0531	MEDIA PLACEME JOURNEY TV SEPT. 2010	118733	3,192.84
		I-5632	02 -592-0531	MEDIA PLACEME JOURNEY TV AUGUST 2010	118733	3,192.84
		I-5635	02 -592-0531	MEDIA PLACEME LOCAL AREA RADIO AUG 2010	118733	3,881.25
		I-5636	02 -592-0531	MEDIA PLACEME LOCAL AREA RADIO SEPT.2010	118733	3,881.25
		I-5642	02 -592-0530	PROFESSIONAL AUGUST 2010 ACCOUNT MGMT	118733	6,500.00
		I-5643	02 -592-0530	PROFESSIONAL AUGUST 2010 PUBLIC RELATIONS	118733	6,000.00
		I-5644	02 -592-0559	INTERNET AUGUST 2010-WEBSITE MAINT/HOST	118733	2,800.00
		I-5645	02 -592-0533	MARKETING WEB HOSTING AUG 2010	118733	85.00
		I-5646	02 -592-0559	INTERNET SPI WEBSITE PROGRAMMING	118733	5,000.00

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001344	THE ATKINS GROUP		continued			
		I-5648	02 -592-0530	PROFESSIONAL SEPTEMBER 2010 ACCT MGMT	118733	6,500.00
		I-5649	02 -592-0559	INTERNET SEPT.2010 WEBSITE MAINT.	118733	2,800.00
		I-5650	02 -592-0530	PROFESSIONAL SEPT 2010 PUBLIC RELATIONS	118733	6,000.00
		I-5651	02 -592-0533	MARKETING WEB HOSTING SEPT.2010	118733	85.00
		I-5652	02 -592-0559	INTERNET SPI WEBSITE PROG.FINAL25%	118733	5,000.00
		I-5653	02 -592-0531	MEDIA PLACEME 4TH QTR 2010 TRAVEL	118733	2,861.80
		I-5671	02 -592-0531	MEDIA PLACEME AUGUST 2010 CREATIVE SERVICES	118733	2,000.00
		I-5672	02 -592-0531	MEDIA PLACEME SEPT. 2010 CREATIVE SERVICES	118733	1,200.00
		I-5673	02 -592-0533	MARKETING 2ND QTR SURVEY	118733	4,137.45
		I-5675	02 -592-0537	PRODUCTION CONTEST DEVELOPMENT	118733	3,500.00
01-001408	APRONS & SMOCKS.COM					
		I-1390148	02 -592-0230	STOCK - PROMO PROMOTIONAL ITEMS	118740	3,710.00
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	02 -592-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	265.50
01-003410	CHAMBER OF COMMERCE - S					
		I-6518	02 -592-0102	LOCAL MEETING ANNUAL MEETING	118759	11.00
		I-6560	02 -592-0102	LOCAL MEETING REGISTRATON:ANNUALMEETING	118759	11.00
01-003423	CDW GOVERNMENT, INC.					
		I-VGT8422	02 -592-0538	CONVENTION SE PAPER FOR LG FORMAT PRINT	118760	657.64
01-003749	COLOUR SOLUTIONS					
		I-5678	02 -592-0109	PHOTOGRAPHIC FLAGS FOR POP UP DISPLAY	118761	175.00
		I-5691	02 -592-0109	PHOTOGRAPHIC FLAGS FOR POP UP DISPLAY	118761	175.00
01-003835	COMMUNITY LINK					
		I-2367M	02 -592-0540	ADVERTISING SUPER LOGO LISTING	118763	299.00
01-004006	DEROUSIE, LILIA					
		I-101210	02 -592-0550	TRAVEL EXPENS MILEAGE AND MEAL REIMBURSE	118764	191.55
		I-101910	02 -592-0550	TRAVEL EXPENS MILEAGE REIMBURSEMENT	118764	198.00
		I-102010	02 -592-0550	TRAVEL EXPENS MILEAGE REIMBURSEMENT	118764	33.35
01-004089	DEPT OF INFO RESOURCES					
		I-11090574T	02 -592-0501	COMMUNICATION TEX-AN 2000CHARGES SEPT2010	118765	7.99
01-00612	FEDEX					
		I-7-266-56674	02 -592-0108	POSTAGE MISC.SHIPPING CHARGES	118772	162.55
01-007419	GREATER SAN ANTONIO CHA					
		I-199023	02 -592-0551	DUES & MEMBER MEMBERSHIP DUES	118780	899.00
01-009142	INTERNATIONAL A. GRAPHI					
		I-703	02 -592-0101	OFFICE SUPPLI 1,000 ENVELOPES	118790	89.00

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-016114	JOHN PARADISO & ASSOC.	I-24173	02 -592-0415	SERVICE CONTR 8-INFOTRAC ANNUAL MAINTENANCE	118818	5,115.00
01-016691	PUBLICOM DE MEXICO	I-96578	02 -592-0531	MEDIA PLACEME MEDIA PLACEMENT-MX	118822	19,200.00
01-018087	ISLAND GEEK	I-1079	02 -592-0530	PROFESSIONAL TECH SERVICES	118823	1,500.00
01-018515	SAN ANTONIO HISPANIC CH	I-1313	02 -592-0551	DUES & MEMBER MEMBERSHIP FEE	118827	515.00
01-019510	AT&T ADVERTISING & PUBL	I-101110	02 -592-0531	MEDIA PLACEME YELLOW PAGE ADVERTISING	118836	256.40
01-020031	TACVB	I-101910	02 -592-0551	DUES & MEMBER DUES & SUBSCRIPTIONS	118843	1,250.00
01-020057	TEXAS MUNICIPAL LEAGUE	I-102010	02 -592-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	3,409.40
01-020602	TOUCAN GRAPHICS	I-10938	02 -592-0538	CONVENTION SE CONVENTION SERVICES	118850	723.78
01-022158	VALLEY INTERNATIONAL AI	I-SPI#07-10	02 -592-0534	AIRPORT SHUTT VIA SHUTTLE SERVICE-SPI SHARE	118861	6,814.52
01-028032	CITY OF BROWNSVILLE	I-101310	02 -592-0540	ADVERTISING AIRPORT DISPLAY AUG & SEPT.	118875	740.00
		I-101310-1	02 -592-0540	ADVERTISING AIRPORT DISPLAY:OCT.	118875	370.00
DEPARTMENT 592 SALES & MARKETING					TOTAL:	243,006.82

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002026	B & S KITES					
		I-101410	02 -593-8068	B&S KITEFEST CVA EVENTFUNDING2011 KITEFEST	118743	2,500.00
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	02 -593-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	26.55
01-003410	CHAMBER OF COMMERCE - S					
		I-101410	02 -593-8088	LKT CVA EVENT FUNDING	118759	1,500.00
01-009133	INT'L FESTIVAL & EVENT					
		I-101410	02 -593-0551	DUES & MEMBER DUES & MEMBERSHIP	118789	885.00
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	02 -593-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	559.67
DEPARTMENT 593 EVENTS MARKETING					TOTAL:	5,471.22

FUND 02 HOTEL/MOTEL TAX FUND					TOTAL:	251,122.76

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001014	ADMIRAL LINEN & UNIFORM					
		I-OC13746	06 -565-0160	LAUNDRY & JAN MISC.MOPS,AIR FRESHNERS,ETC	118725	43.00
		I-OC13747	06 -565-0510	RENTAL OF EQU MISC.TABLECOVERS	118725	42.10
		I-OC17772	06 -565-0160	LAUNDRY & JAN MISC.MOPS,AIR FRESHNERS,ETC	118725	43.00
		I-OC17773	06 -565-0510	RENTAL OF EQU MISC.TABLECOVERS	118725	126.50
01-001142	AT&T GLOBAL SERVICES, I					
		I-SB623024	06 -565-0415	SERVICE CONTR MAINTENANCE ATT	118728	189.96
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	06 -565-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	265.50
01-002805	ALLIED WASTE SERVICES #					
		I-0863000409552	06 -565-0581	WATER, SEWER SERV @ 7355 PADRE BLVD	118752	555.35
01-004089	DEPT OF INFO RESOURCES					
		I-11090574T	06 -565-0501	COMMUNICATION TEX-AN 2000CHARGES SEPT2010	118765	112.07
01-004283	ECOLAB INC.					
		I-3670171	06 -565-0510	RENTAL OF EQU DISH MACHINE RENTAL OCT-NOV	118767	137.63
01-004405	ESCAPE INTO AQUARIUMS					
		I-102610	06 -565-0415	SERVICE CONTR MAINTENANCE FISH TANK	118769	225.00
01-007600	GULF COAST PAPER CO. IN					
		I-84606	06 -565-0160	LAUNDRY & JAN JANITORIAL SUPPLIES	118781	398.98
		I-91531	06 -565-0160	LAUNDRY & JAN JANITORIAL SUPPLIES	118781	261.68
01-008227	HINO GAS SALES, INC.					
		I-402583	06 -565-0581	WATER, SEWER 17 GALS LPG DELIVERED	118785	57.80
01-012020	THE LIGHT HOUSE					
		I-P42321	06 -565-0115	LAMPS & GLOBE 15 BULBS,	118796	74.25
		I-P42371	06 -565-0115	LAMPS & GLOBE 15-BULBS, HALOGEN PAR20	118796	99.00
01-012127	LINK STAFFING SERVICES,					
		I-788028	06 -565-0040	TEMPORARY EMP TEM.LABOR :BIKEFEST	118801	385.60
01-015027	ORKIN EXTERMINATING CO.					
		I-59207135	06 -565-0415	SERVICE CONTR PEST CONTROL	118814	314.96
		I-59207701	06 -565-0415	SERVICE CONTR PEST CONTROL	118814	77.88
01-016110	PADRE ISLAND'S ACE HARD					
		I-067956	06 -565-0150	MINOR TOOLS & DUCT TAPE,ELEC TAPE,BATTERY,	118816	65.97
		I-067985	06 -565-0150	MINOR TOOLS & WAHSE, OILER SPOUT, WD40	118816	36.23
		I-067995	06 -565-0150	MINOR TOOLS & NUTSLIP,PLUG	118816	11.28
		I-068192	06 -565-0150	MINOR TOOLS & DUCT TAPE,WIRE BRUSH, WIRE CON	118816	50.98
01-020057	TEXAS MUNICIPAL LEAGUE					

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-020057	TEXAS MUNICIPAL LEAGUE		continued			
		I-102010	06 -565-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	3,409.40
01-020185	TIME WARNER CABLE					
		I-100410	06 -565-0415	SERVICE CONTR MONTHLY SERVICE BROADBAND	118847	919.90
		I-10410	06 -565-0415	SERVICE CONTR MONTHLY SERVICE BROADBAND	118847	479.90
01-020816	TROPI TEX					
		I-6283	06 -565-0412	LANDSCAPE MAI FERTILIZED	118854	955.00
		I-6283-1	06 -565-0412	LANDSCAPE MAI BALANCE FOR SEPT SERVICE	118854	550.00
01-021102	UNIFIRST CORP.					
		I-1867611	06 -565-0130	WEARING APPAR UNIFORMS, FLOOR MATS	118856	85.22
		I-1867611	06 -565-0160	LAUNDRY & JAN UNIFORMS, FLOOR MATS	118856	10.46
		I-1869723	06 -565-0130	WEARING APPAR UNIFORMS, FLOOR MATS, ETC	118856	85.22
		I-1869723	06 -565-0160	LAUNDRY & JAN UNIFORMS, FLOOR MATS, ETC	118856	10.46
01-022000	VALLEY BOTTLE WATER CO.					
		I-857152	06 -565-0581	WATER, SEWER BOTTLED WATER CONV.CTR	118858	25.75
DEPARTMENT 565 CONVENTION CENTER OPER					TOTAL:	10,106.03
FUND 06 CONVENTION CENTER FUND					TOTAL:	10,106.03

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001129	A & W OFFICE SUPPLY INC					
		I-439817-0	30 -591-0150	MINOR TOOLS & 1-HP YLW INK CARTRIDGE	118726	71.99
		I-440321-0	30 -591-0150	MINOR TOOLS & 1-USB CLICK DRIVE	118726	61.84
		I-440756-0	30 -591-0150	MINOR TOOLS & PRINTER CARTRIDGE	118726	221.97
		I-440757-0	30 -591-0101	OFFICE SUPPLI	118726	375.35
01-001359	JESUS ARRIAGA					
		I-100110	30 -591-0550	TRAVEL EXPENS MILEAGE REIMBURSEMENT	118738	75.67
		I-93010	30 -591-0550	TRAVEL EXPENS MILEAGE AND MISC.REIMBURSE	118738	57.49
		I-93010	30 -591-0102	LOCAL MEETING MILEAGE AND MISC.REIMBURSE	118738	61.01
01-002196	BLANCO'S DETAILING SERV					
		I-185	30 -591-0420	MOTOR VEHICLE WAVE BUS DETAILING	118744	280.00
		I-187	30 -591-0420	MOTOR VEHICLE WAVE BUS DETAILING	118744	280.00
		I-189	30 -591-0420	MOTOR VEHICLE WAVE BUS DETAILING	118744	320.00
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	30 -591-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	238.95
01-006083	FAST & FAIR CAR CARE					
		I-1376	30 -591-0420	MOTOR VEHICLE 7 TIRES RECYLCLED	118770	35.00
01-006997	G & K SERVICES					
		C-1103490167	30 -591-0130	WEARING APPAR UNIFORMS	118775	409.20-
		I-1103483635	30 -591-0130	WEARING APPAR UNIFORMS	118775	722.64
		I-1103486890	30 -591-0130	WEARING APPAR UNIFORMS	118775	549.09
		I-1103493424	30 -591-0130	WEARING APPAR UNIFORMS	118775	51.78
01-014033	NTC DRUG TESTING SERVIC					
		I-28174	30 -591-0530	PROFESSIONAL DOT PRE-EMPLOYMENT SCREENING	118810	34.00
01-015012	O'REILLY AUTOMOTIVE, IN					
		I-405899	30 -591-0420	MOTOR VEHICLE TAP&DIE SET, TERM UNIT #23	118813	29.57
		I-406602	30 -591-0420	MOTOR VEHICLE 24 QTS MOTOR OIL	118813	54.96
		I-406807	30 -591-0420	MOTOR VEHICLE FUEL FILTER,ADBORBER SPRYNZZL	118813	23.33
		I-406942	30 -591-0420	MOTOR VEHICLE 1-EXPAN VALVE	118813	27.29
01-016110	PADRE ISLAND'S ACE HARD					
		I-067922	30 -591-0411	BUILDING & ST 1-CHRM LAV.FAUCET	118816	39.99
		I-067974	30 -591-0150	MINOR TOOLS & 7 PC DRILL BIT SET	118816	11.99
01-019897	TEENA SIMON					
		I-101310	30 -591-0150	MINOR TOOLS & PURCHASE REIMBURSEMENT	118839	19.94
01-020004	TEXAS BUS SALES, INC.					
		I-0105636	30 -591-0420	MOTOR VEHICLE 2-80 AMPBREAKERS, + FRT	118842	89.62
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	30 -591-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	3,291.19

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-022183	VALLEY RADIO CENTER					
		I-067130	30 -591-0150	MINOR TOOLS & RADIO BATTERIES	118862	412.00
		I-67123	30 -591-0150	MINOR TOOLS & CLEAN ANDTUNEUP RADIOS	118862	150.00
DEPARTMENT 591 TRANSPORTATION DEPT					TOTAL:	7,177.46

FUND 30 TRANSPORTAION GRANT					TOTAL:	7,177.46

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
	I-101810	60 -560-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	106.20	
01-007600	GULF COAST PAPER CO. IN					
	I-90128	60 -560-0510	EXCESS BEACH DRUM LINERS	118781	489.00	
	I-90156	60 -560-0510	EXCESS BEACH JANITORIAL SUPPLIES	118781	168.54	
01-013396	MORRISON SUPPLY					
	I-55087803	60 -560-0510	EXCESS BEACH 2- HYD. ACTIVATOR CARTRIDGES	118806	40.00	
	I-55087804	60 -560-0510	EXCESS BEACH PUBLIC RR'S	118806	310.00	
01-016110	PADRE ISLAND'S ACE HARD					
	I-067557	60 -560-0510	EXCESS BEACH MISC. HDW FOR POINSETA BW REP	118816	6.79	
	I-067577	60 -560-0510	EXCESS BEACH LIQ. NAILS, BARRELBOLT, ETC	118816	49.33	
01-020057	TEXAS MUNICIPAL LEAGUE					
	I-102010	60 -560-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,355.76	
01-020764	REUBEN TREVINO					
	I-102110	60 -560-0102	LOCAL MEETING MEAL REIMBURSEMENT	118853	38.45	
			DEPARTMENT 560 BEACH MAINTENANCE	TOTAL:	2,564.07	
			FUND 60 BEACH MAINTENANCE FUND	TOTAL:	2,564.07	

10/29/2010 10:46 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 28

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001404	ATLAS SCREEN PRINTING	I-145578	80 -1401	GIFT SHOP INV EDC/SPIBNC:T-SHIRTS GIFT SHOP	118739	407.84
01-001930	DANIEL ADAMS	I-102010	80 -1401	GIFT SHOP INV EDC/SPIBNC:GIFT SHOP ITEMS	118741	1,250.00
01-007044	GEOCENTRAL	I-6000534-IN	80 -1401	GIFT SHOP INV EDC/SPIBNC:GIFT SHOP ITEMS	118778	219.99
01-009646	JABEBO	I-1136	80 -1401	GIFT SHOP INV EDC/SPIBNC:GIFT SHOP ITEMS	118791	472.45
01-016132	PEGGY PARIS ENTERPRISES	I-102010	80 -1401	GIFT SHOP INV EDC/SPIBNC:GIFT SHOP ITEMS	118819	75.00
01-019313	SPI BIRDING AND NATURE	I-101910	80 -2430	ACCOUNTS PAYA EDC/SPIBNC:REIMBURSE	118834	10,542.79
01-023138	WILD REPUBLIC	I-SI751986	80 -1401	GIFT SHOP INV EDC/SPIBNC:AUD BIRD/BASKT DSPL	118871	664.34
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 13,632.41

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	80 -580-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	26.55
01-003410	CHAMBER OF COMMERCE - S					
		I-6492	80 -580-0513	TRAINING EXPE EDC:QUICK BOOKS CLASS'L HOMAN	118759	25.00
01-008179	HDR ENGINEERING INC.					
		I-00236599-H	80 -580-0534-018	MARINE SCIENC EDC: PROF SERV AUG - SEPT.	118783	713.62
01-008253	HILLCO PARTNERS					
		I-17127	80 -580-0534-002	LOBBYIST EDC:1/4 PROF SERV FOR OCT	118786	3,125.00
01-009662	JONES & COOK STATIONERS					
		I-3185029-0	80 -580-0101	OFFICE SUPPLI EDC:MISC.OFFICE SUPPLIES	118792	58.93
01-012009	LAWTON PRINTING					
		I-34503A	80 -580-0101	OFFICE SUPPLI EDC:LABELS FOR BOARD BOOKS	118795	40.45
01-012097	DARLA LAPEYRE					
		I-102510	80 -580-0530	PROFESSIONAL EDC:MISC. REIMBURSEMENT	118799	59.54
01-018105	RIO GRANDE VALLEY PARTN					
		I-102010	80 -580-0555	PROMOTIONS EDC: SPONSORSHIP	118824	500.00
01-018133	REYNA & ASSOCIATES					
		I-101310	80 -580-0534-013	USDA RBEG EDC: RLF MGMT SERVICES OCT	118825	2,500.00
01-019520	AT&T					
		I-10310	80 -580-0501	COMMUNICATION EDC/SPIBNC:PHONE BILL	118837	180.84
DEPARTMENT 580 EDC					TOTAL:	7,229.93

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 581 BIRDING CENTER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001161	AT&T					
		I-100510	80 -581-0501	COMMUNICATION EDC/SPIBNC:INTERNET	118729	382.50
01-001349	ARGUS SECURITY SYSTEMS					
		I-17892013	80 -581-0415	SERVICE CONTR EDC/SPIBNC:ALARM MONITORING	118737	75.81
01-002200	BLUE CROSS BLUE SHIELD					
		I-101810	80 -581-0081	GROUP INSURAN NOV. 2010 DENTAL PREMIUMS	118745	26.55
01-003410	CHAMBER OF COMMERCE - S					
		I-6484	80 -581-0540	ADVERTISING EDC/SPIBNC:COUPON BOOK	118759	225.00
01-006162	FLORES LANDSCAPING & GR					
		I-286	80 -581-0415	SERVICE CONTR EDC/SPIBNC: SEPT.LAWN CARE	118773	1,412.50
01-009679	JIVE COMMUNICATIONS					
		I-26452	80 -581-0501	COMMUNICATION EDC/SPIBNC:PHONE MAINT	118793	181.22
01-011145	KONE, INC.					
		I-220467624	80 -581-0415	SERVICE CONTR EDC/SPIBNC:ELEVATOR MAINT	118794	984.00
01-012071	LAGUNA MDRE WTR DIST NO					
		I-201010292856	80 -581-0581	WATER, SEWER, EDC/SPIBNC: 6801 PADRE IRRIG	118797	380.52
01-012097	DARLA LAPEYRE					
		I-100410	80 -581-0108	POSTAGE EEDC/SPIBNC: PETTY CASH	118798	88.00
		I-100410	80 -581-0540	ADVERTISING EEDC/SPIBNC: PETTY CASH	118798	345.12
		I-102510	80 -581-0415	SERVICE CONTR EDC:MISC. REIMBURSEMENT	118799	16.24
01-019520	AT&T					
		I-10310	80 -581-0501	COMMUNICATION EDC/SPIBNC:PHONE BILL	118837	213.82
01-020057	TEXAS MUNICIPAL LEAGUE					
		I-102010	80 -581-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	338.94
		I-102010	80 -581-0081	GROUP INSURAN NOV 2010 MEDICAL PREMIUMS	118845	1,016.82
01-021102	UNIFIRST CORP.					
		I-1867795	80 -581-0590	JANITORIAL EDC/SPIBNC:JANITORIALSERV	118856	83.46
DEPARTMENT 581 BIRDING CENTER						TOTAL: 5,770.50
FUND 80 ECONOMIC DEVELOPMENT CORP						TOTAL: 26,632.84

PACKET: 07031 Regular Payments10-29-10

VENDOR SET: 01

FUND : 85 BIRDING CENTER CONSTRUCTI

DEPARTMENT: 580 ** INVALID DEPT **

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-020222	GREEN THUMB LANDSCAPING					
		I-13579	85 -580-1001	BUILDINGS & S EDC/SPIBNC:LANDSCAPING WTRFL	118849	3,500.00
				DEPARTMENT 580 ** INVALID DEPT **	TOTAL:	3,500.00
				FUND 85 BIRDING CENTER CONSTRUCTI	TOTAL:	3,500.00
					REPORT GRAND TOTAL:	449,504.08

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Joni Clarke, City Manager

ITEM

Presentation and update from Marie Robb of Coastal Solutions regarding the Beach Stabilization Demonstration Project.

ITEM BACKGROUND

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Alita Bagley, Council Member

ITEM

Discussion regarding the establishment of a Rural Planning Organization (RPO).

ITEM BACKGROUND

This is the rural version of a Metropolitan Planning Organization (MPO), a group of local governments interested in setting transportation planning priorities for the RPO boundaries. Our proposed RPO would include Laguna Vista, Port Isabel, Cameron County and South Padre Island. MPO boundaries must be contiguous and we are geographically too far from either Brownsville or the Harlingen/San Benito MPOs to be added. One major drawback of this project is that there is no funding dedicated by TxDOT for the RPO's like there is for the MPO's. We will need to provide all funds locally for the organization.

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

There will be expenditures, but at this time they are unknown.

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

RESOLUTION NO. 2010-23

RESOLUTION OF THE CITY OF SOUTH PADRE ISLAND, CITY OF PORT ISABEL,
AND THE CITY OF LAGUNA VISTA TEXAS, SUPPORTING THE DEVELOPMENT OF
A RURAL TRANSPORTATION PLANNING ORGANIZATION TO BE KNOWN AS THE
LOWER LAGUNA MADRE RURAL PLANNING ORGANIZATION.

WHEREAS, the federal legislation Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) requires that State Transportation Departments consult with non-metropolitan local officials in transportation planning and programming; and,

WHEREAS, the City of South Padre Island, City of Port Isabel, and the City of Laguna Vista, Texas would like to partner with the Texas Department of Transportation (TxDOT) in preparing transportation plans and programs that fall outside metropolitan planning areas in Cameron County; and,

WHEREAS, the City of South Padre Island, City of Port Isabel, and the City of Laguna Vista, Texas are regionally connected through the States transportation network ; and,

WHEREAS, the City of South Padre Island, City of Port Isabel, and the City of Laguna Vista, Texas, collectively the Lower Laguna Madre, make significant contributions economically, socially, a culturally to Cameron County and the State of Texas; and,

WHEREAS, the rural municipalities of the Lower Laguna Madre located in Cameron County are not part of a MPO or Council of Government transportation planning initiative; and,

WHEREAS, the City of South Padre Island, City of Port Isabel, and the City of Laguna Vista, Texas would like to partner with TxDot's local District Engineer to facilitate the planning and programming of projects to be included in the Statewide Transportation Improvement Plan (STIP).

NOW THEREFORE, BE IT RESOLVED BY CITY OF SOUTH PADRE ISLAND, CITY OF PORT ISABEL, AND THE CITY OF LAGUNA VISTA, TEXAS, THAT:

1. The City of South Padre Island, City of Port Isabel, and the City of Laguna Vista, request the Texas Transportation Commission and the District Engineer recognize the Lower Laguna Madre Rural Planning Organization as the vehicle for the member cities to provide advice and input on shaping the state's transportation planning objectives for the Lower Laguna Madre area.
2. The boundaries of the Lower Laguna Madre Rural Planning Organization shall be the boundaries of the municipalities, unless Cameron County Commissioners Court request additional area in the Lower Laguna Madre to be included in the boundary, including areas designated by the state as Colonias.

PASSED, ADOPTED AND APPROVED ON THIS THE ____TH DAY OF ____, 2010.

ATTEST:

Lower Laguna Madre Rural Planning Organization

Cameron County/Laguna Heights - City of Port Isabel – City of Laguna
Vista – City of South Padre Island

In accordance with the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), the Transportation Equity Act for the 21st Century (TEA-21), and the current Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) states are required to consult with non-metropolitan local officials in transportation planning and programming.

The Lower Laguna Madre Rural Planning Organization (LLMRPO) is requesting the Texas Department of Transportation create and authorize the participation of the LLMRPO to improve local participation in transportation planning and programming. The LLMRPO would be governed by a board of local officials and citizens and the TxDOT Engineer. The LLMRPO would participate in the development of transportation plans and programs for its service area and formalize the role for local leaders in the transportation planning and programming process.

Currently the four areas that will make up the proposed LLMRPO are not included in the nearby Brownsville or Harlingen MPO planning boundary. The local Council of Government, the Lower Rio Grande Development Council, limits its transportation planning activities to Hidalgo County. The Cameron County Regional Mobility Authority's bylaws prohibit the appointment of local elected officials to the board.

A Report on Rural Planning Organizations

May 2008

A Report on Rural Planning Organizations

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Report on Rural Planning Organizations	

Introduction

The Texas House of Representatives Transportation Committee, Subcommittee on Planning Authorities requested the Texas Department of Transportation's (TxDOT) input on the role of metropolitan planning authorities and the creation of Rural Planning Organizations (RPOs) to address the planning needs of the state's rural areas. TxDOT's Executive Director, Amadeo Saenz, Jr., met with the subcommittee on February 6, 2008. Mr. Saenz stated "This is the time to meet with Metropolitan Planning Organizations (MPOs) and the existing rural planning entities that have been created to see what works and what does not. Through these discussions, perhaps a consensus could be reached and a model for legislation could be created." Representatives of TxDOT and the Texas Transportation Institute (TTI) met with existing organizations similar to RPOs, briefly researched operation of RPOs in other states, and prepared this report on the results of this research.

Federal and State Legislative Requirements for Rural Transportation Planning

Under the current federal legislation, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), states are required to consult with nonmetropolitan local officials in transportation planning and programming. Part of the regulation states that transportation projects, outside of metropolitan planning areas, undertaken on the National Highway System with Title 23 funds, and under the Bridge and Interstate Highway Maintenance Programs, shall be selected by the state in consultation with the affected local officials. The form in which this consultation is to take place is not mandated and can vary widely among the states.

According to the National Association of Development Organizations (NADO) website, 30 states have Rural Planning Organizations in existence. There are no Texas-based WOs listed in their directory.

Legislated Planning Organizations in Texas

Regional Councils or Councils of Government (COGS)

Regional councils, frequently referred to as Councils of Government, but sometimes known as regional planning commissions or development councils, are voluntary associations of governments formed under Chapter 391 (Regional Planning Commissions), Texas Local Government Code. They address problems and planning needs that cross the boundaries of individual local governments or that require regional attention. While regional councils do not

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have an explicit role in implementing the Texas Transportation Commission's (commission) transportation objectives, some regional councils serve as the organizational or fiscal agent of an MPO.

Regional services offered by regional councils are varied. Services are undertaken in cooperation with member governments, the private sector, and state and federal partners, and include:

- planning and implementing regional homeland security strategies;

- operating law enforcement training academies;

- providing cooperative purchasing options for governments;

- managing region-wide services to the elderly;

- maintaining and improving regional 9-1-1 systems;

- promoting regional economic development;

- operating specialized transit systems; and

- providing management services for member governments.

In addition, Texas' councils of governments are responsible for regional planning activities that may differ from region to region, but typically include planning for economic growth, water

supply, water quality, air quality, transportation, emergency preparedness, and the coordinated delivery of various social services. Many councils of government establish and host region-wide geographical information systems (GIS) as well as databases on regional population, economics, and land-use patterns.

Metropolitan Planning Organizations

A metropolitan planning organization (MPO) is a transportation policy-making organization made up of representatives from local government and transportation authorities. For more than thirty years, the nation's MPOs have been instrumental in drafting and pursuing strategies for improvement of transportation systems. The federal government requires a regional transportation planning process in urbanized areas with more than 50,000 population. The process is carried out by MPOs that have been designated by local governments and the state's governor. The MPO boundaries are determined by agreement between the MPO and the governor. At a minimum, the boundaries are selected to encompass the entire existing urbanized area (as defined by the United States Census Bureau) plus the contiguous area expected to become urbanized within a 20-year forecast period. The responsibilities and funding resources are specifically designated by federal surface transportation law.

MPOs are established to ensure that existing and future expenditures for transportation projects and programs are based on a continuing, cooperative and comprehensive planning process. Federal funding for transportation projects and programs are channeled through this planning organization. MPOs have the ability to look at a metropolitan transportation system and make regional decisions that are best for an entire region. The MPOs share transportation project selection responsibility with TxDOT in accordance with five commission objectives.

There are currently 25 MPOs in Texas' urbanized areas. Each MPO is a decision making forum, responsible for developing short and long-range transportation plans and cooperating with

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TxDOT in identifying project priorities for funding. They are also directly responsible for local public involvement requirements. The urban transportation planning requirements are administered by the Transportation Planning and Programming Division of TxDOT with approval by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) of the United States Department of Transportation.

Rural Planning Organizations Nationwide

For planning purposes, rural is generally considered to be an area outside of metropolitan areas which have 50,000 or greater in population. This rural definition includes incorporated areas which are outside of metropolitan area planning boundaries.

Nationally, a rural planning organization (RPO) is generally defined as a voluntary association of local governments which plans rural transportation systems and advises each state's department of transportation (DOT) on rural transportation policy.

RPOs have a variety of objectives, but perhaps most significant is preparing a description of the transportation issues in the region or rural area of the region. Objectives also include the developing and prioritizing of short and long-range regional transportation plans in cooperation with state DOTs, providing a forum for public participation in the transportation planning process, and assisting DOTs in developing and prioritizing projects for inclusion in a Statewide Transportation Improvement Program (STIP). Annual Planning Work Programs (PWP) identify specific tasks for RPOs to perform and provide budgets that determine the activities of RPO staff. A Rural Transportation Planning Advisory Committee is most often the policymaking body of the RPO.

Thirty states have enabling legislation and organizations similar to RPOs to conduct

transportation planning in the non-MPO areas. There is considerable variance among the states since they have different laws and jurisdictional structures. Purposes of their rural planning organizations generally mention assisting DOTs in development and prioritization of short and long-range transportation plans, providing an effective voice for transportation interest in their rural counties and towns, and providing an organized forum for transportation planning processes. They also establish a link to the MPOs and other transportation providers and serve as a local center of contact for transportation needs.

Need for Complementary Planning Organization

There is a gap in the transportation planning process where Texas rural local officials should be able to provide advice and input on shaping the state's transportation planning objective[^]. While officials of urbanized cities and counties have a structured process through which to participate in future transportation planning, such a structured mechanism does not exist for the vast area of the state characterized as non-metropolitan.

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Transportation planning in Texas occurs at the state, regional, and local level through a variety of organizations. The Texas Transportation Commission (commission) is the overarching entity tasked by the legislature with establishing a system of transportation facilities. However, many aspects of transportation planning and specific project selection are entrusted to local officials in a consultative process. Future transportation plans by each planning organization are chosen based on how the implementation of each project reduces congestion, improves economic opportunity and air quality, and increases the value and safety of our transportation assets. TxDOT operates a decentralized organizational structure using regional districts to carry out the administration of the commission's transportation planning objectives. Federal law requires the creation of MPOs to further enhance local involvement in the implementation of the state's transportation system.

Texas is divided into 25 TxDOT management districts, each headed by a district engineer responsible for overseeing the planning, design, construction, and maintenance of the many roads and bridges in the statewide transportation system. Each district has considerable latitude in setting priorities for design and construction projects, maintenance, and operations activities. In the MPO areas, project selection responsibilities are shared with the MPOs. TxDOT district boundaries were established before the boundaries of COGS and MPOs.

Decisions about transportation in areas outside the MPO boundaries are made by TxDOT district engineers with informal input from local leaders such as county judges, county commissioners, mayors, and city council members. To provide clear and formal inclusion into the transportation planning process to local leaders in such an area, RPOs should be created. In order to accommodate this need most effectively, rulemaking authority for the commission to establish RPOs would be needed.

Similar to an MPO, an RPO could be governed by a policy board composed of local elected officials and TxDOT district engineers within the respective regional council's boundaries, but outside the MPO metropolitan area boundaries (MAB).

An RPO could develop transportation plans and programs for its service area, providing an opportunity for local leaders to play a formal decision-making role in addressing transportation priorities within their region, and give the public a direct way to provide input during the RPOs' planning process and selection of major transportation projects. RPOs could be granted the authority to decide when to use tolling and/or public private partnerships to develop projects. Given the state's growth trends in population and transportation system usage, Texas faces a major transportation planning challenge not only in terms of congestion in major metropolitan

areas, but also in the movement of people and goods through the urban and rural areas of the state. Providing another transportation planning tool for the non-metropolitan areas of the state would allow local leaders to be included in the transportation planning process through a complementary layer.

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Existing Rural Planning Organizations in Texas

Cross Plains Rural Transportation Council (CPRTC)

Strictly in an advisory role, the CPRTC was created in August 2001 to ensure that rural communities' transportation needs are addressed, as well as to effect a proactive approach to public involvement in the transportation development processes. CPRTC provides advice, strives to influence the planning and development of rural transportation projects, participates in the planning of important transportation corridors passing through the region, and acts as a cohesive entity, communicating those needs and recommendations to all levels of government. This process allows counties, cities, and rural communities the opportunity to be involved in the early stages of transportation planning. Non-metropolitan areas of nine counties and more than 50 incorporated municipalities in North Central Texas are represented by the council.

TxDOT and TTI staff met with officials of the CPRTC on March 12, 2008 to receive input on the effectiveness of rural transportation planning in their area. It was determined that through this partnership with non-metropolitan local officials, TxDOT and local officials have realized significantly improved mutual understanding of future rural transportation planning needs and have improved ability to modify plans and project construction schedules to meet the needs of the rural areas represented by CPRTC. Identifying locally important projects outside of major metropolitan areas and creating regional unity for priority projects through the development of a regional consensus are positive products of CPRTC. A project prioritization process was developed and is being used for project selection recommendations. CPRTC has provided effective assistance to TxDOT regarding public involvement in decision-making within the planning and programming processes. Members of CPRTC coordinate with their constituents, chambers of commerce and business leaders to make representative decisions for their local areas. This RPO effectively communicates and coordinates with the local MPO (Wichita Falls MPO).

Capital Area Regional Transportation Planning Organization (CARTPO)

The Capital Area Council of Governments (CAPCOG) formed CARTPO in 1999 to address the transportation planning needs of the rural areas within the COG. CARTPO is organized to include the full geographical area of the COG, not only that identified as rural (ie: includes urban cities and Austin MPO area as well). CARTPO was originally created as a response to federal legislation (TEA-21) which called for state DOTs to work with officials in non-metropolitan areas for transportation decision-making. CARTPO reevaluated its role in the transportation planning process in 2006, and formalized its structure and objectives into an adopted set of bylaws in April of 2007.

TxDOT and TTI staff met with CARTPO officials on March 11, 2008 to receive input on the effectiveness of rural transportation planning in their area. CAPCOG provides staff and administrative support for all CARTPO activities. Staff indicated that CARTPO serves as a forum for elected officials to come together on transportation issues to recommend changes in

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policy and practice, recommend legislation, recommend regional priorities, direct certain planning and data initiatives, oversee the federally-prescribed local consultation process, and collaborate with the Capital Area Metropolitan Planning Organization (CAMPO). CARTPO has

developed a project evaluation and priority establishment processes enabling them to evaluate and recommend projects with a regional impact to TxDOT.

CARTPO membership is composed of voting, non-voting ex-officio, non-voting associate, and staff members. Each county in the 10-county CAPCOG region may choose three elected officials to serve as voting members. Individual counties are encouraged to include at least one municipal representative in their voting membership. Nine other stakeholder organizations participate as non-voting members.

Working with TxDOT, CARTPO has been able to identify rural transportation projects that were ultimately selected for funding by TxDOT.

Brazos Valley Regional Planning Organization

TTI conducted a telephone interview with the transportation director of the Brazos Valley COG (BVCOG) to further identify rural planning efforts in the state. BVCOG established itself as an RPO four years ago and supports transportation planning. The COG Board (Policy Committee) combines with the Regional Transportation Planning Committee (staff level representatives from participating counties, municipalities, and resource agencies) to administer the RPO process. BVCOG furnishes support staff for the rural planning effort and considers COGS to be the logical centers to conduct this planning inside their boundaries. Most actions taken by the RPO have been in the form of resolutions and agreements. They have not engaged in any formal transportation planning or project prioritization processes.

BVCOG recommends that a formal process be established to support transportation planning similar to what they are currently conducting in areas of health, homeland security, housing, and regionally coordinated transit plans. They also suggest an emphasis be placed on formalizing a planning process outside the MPO areas. It is their desire to produce a 25-year rural transportation plan which is coordinated with the local MPO plan (Bryan-College Station Metropolitan Transportation Plan). Unfortunately, BVCOG has not been able to secure funding for the staff dedicated to RPO work. BVCOG staff made a presentation regarding their RPO efforts to the Texas Association of Regional Councils on March 27, 2008.

Funding the Rural Planning Effort

It appears essential that funding of a significant portion of the rural planning effort be derived from other than local sources. One option may be to use a portion of the Federal Planning and Research Funds (SPR) which are apportioned to the state by SAFETEA-LU. Title 23-Highways, Chapter 5-Research and Technology, Section 505-State Planning and Research describes eligible items for state consideration.

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If the state considers RPOs to be necessary and reasonable expenditures to perform transportation planning and support the overall transportation planning process, then their funding is an eligible item.

It should be noted that all the activities presently performed by existing RPOs may not be eligible for SPR funding, thus a clear identification of what will be funded with SPR funds is needed. This identification can be accomplished by preparation of an annual Work Program document similar to that currently prepared by MPOs - the Unified Planning Work Program (UPWP) or some other document such as a simplified statement of work. The statement of work identifies planning work proposed for the next one- or two-year period by activity and task in sufficient detail to indicate who will perform the work, the schedule for completion, and documentation of funding sources. An RPO should also prepare an Annual End of Year Performance and Expenditure Report. The State would be able to use these details for documentation of their SPR State Planning Work Program which indicates use of their SPR

allocation.

Planning Boundary Issues

Interviews with RPOs indicated that they have experienced no significant difficulty due to the fact that TxDOT district boundaries are not co-terminus with COG boundaries. Sentiment was expressed that planning would be simpler if coordination was required with only one district. Participants recognized that TxDOT districts were aligned to facilitate planning, design, construction, and maintenance of the transportation system and not just the planning elements. TxDOT district boundary realignments were expressed to be "preferable but not essential".

Other Comments Solicited

In an effort to determine opinions regarding the possibility of creating rural planning organizations, TxDOT staff distributed a questionnaire to MPOs, TxDOT district planning staff, and the Texas Association of Regional Councils (TARC) for input. TARC distributed the questionnaire to each of its 24 Councils of Government and summarized the responses from 18 of those Regional Councils. TTI staff summarized the responses from a total of 14 MPOs. A synthesized summary of responses follows.

1. What are your thoughts on Rural Planning Organizations (RPO)?

TARC: RPOs will be ideally situated to facilitate consultation and cooperation among the rural regions of Texas and the Texas Department of Transportation, resulting in more efficient transportation planning.

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MPOs: The majority of MPO comments were generally supportive of the RPO concept and the need for planning in the rural areas which are outside MPO boundaries. Several MPOs expressed concerns that current limited funding availability should not be further diluted through RPO funding. One MPO noted that formation of an RPO should be voluntary. Four MPOs were of the opinion that there is no need for RPOs and they would be duplication of existing planning organizations. One MPO suggested that if RPOs are formed, they should only be tasked with information dissemination and not planning activities.

2. How do you see the RPOs working with the Councils of Governments (COG) and Metropolitan Planning Organizations (MPO)?

TARC: Each of the COG regions will have a different approach to facilitate working relationships with the MPOs in their region in order to best meet the needs of the cities and counties that comprise their member governments. This collaborative effort will allow for cost-sharing and the maximization of planning budgets.

MPOs: Comments in general indicate that there is a strong urban and rural interconnectivity with need for a regional focus. Consultation and coordination will be necessary to assure continuity across the region. Three MPOs continued to suggest that there is no need for RPOs and that existing MPOs, COGS, or TxDOT districts can perform the required rural transportation planning. One MPO recommended that the County Commissioner's Courts be designated as RPOs.

3. How do you envision the RPO membership?

TARC: RPO membership will vary from region to region but is likely to mirror that of the COG. As a starting point, the membership of each RPO should be comprised of elected officials from the cities and counties within each planning region.

MPOs: Most recommendations included county, city, TxDOT, transit, and other rural stakeholders. Some thought that membership should mirror the COG or mirror the MPO. Although elected officials were mentioned as essential, it was suggested that flexibility be allowed to permit determination of membership at the local level.

4. What do you think about MPO-RPO membership crossover?

TARC: Each region should determine the most workable level of collaboration between the NIPO and RPO in an effort to complement each other. Permissive flexibility will allow each region to approach MPO-RPO membership crossover in an appropriate manner.

MPOs: The MPOs recognized the possibility of duplication of memberships but generally did not consider this to be an issue. Response indicated that membership crossover of both rural and urban entities would serve to improve the lines of communication and assure that planning efforts for both the RPO and MPO would be achieved in a coordinated manner.

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5. What do you think of RPO-MPO membership crossover?

TARC: The importance of working collaboratively with the MPO is recognized, but the level of involvement will vary from region to region.

MPOs: Again, the MPOs recognized the possibility of duplication of memberships but did not consider this to be an issue. Membership crossover would serve to improve the lines of communication and assure a consultative and coordinated planning effort.

6. Do you think the RPO should be housed within the COG?

TARC: COGs already perform an important role in supporting the State's planning efforts for rural areas. This history ideally positions COGs to house the RPO program. RPOs would benefit from all of the services and economies of scale offered by COGs. Each region's local government representatives should maintain the flexibility to determine the host entity which best meet their needs.

MPOs: Half of those responding suggested that the RPO could be housed within the COG but recommended that flexibility should permit that this be a local decision. Two MPOs indicated that the RPO should not be housed within the COG and one suggested that the RPO be housed at TxDOT with separate planning staff.

7. Do you think that the RPO should be housed separate from the COG?

TARC: Housing the RPO separate from the COG would likely be inefficient and more costly. Each region should be allowed the flexibility to tailor the RPO to best meet its needs.

MPOs: Responses indicated that NIPOs were evenly divided about whether the RPO should be housed separate from the COG. Some NIPOs continued to suggest flexibility to permit this to be a local decision.

8. How do you feel the RPO should be structured?

TARC: The structure of an RPO should vary depending upon the region. While the structure may vary, in order for the RPOs to provide a forum for rural transportation planning input, flexibility remains critical to overall success in the regions.

MPOs: Most often mentioned in the responses was that the structure should mirror that of the MPOs. They suggested a Policy Committee, a Technical Committee, and a Citizens Advisory Committee with day-to-day operations being conducted by an independent staff. It was again mentioned that this should be flexible to permit local decision based on local need. Other respondents again suggested either lack of need for the RPO or that the RPO be for information dissemination purposes only.

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9. What geographical area should the RPO cover?

TARC: RPOs should cover those geographic areas that lie outside the existing MPOs, but should have boundaries identical with the COG regions.

MPOs: Sixty percent of respondents suggested that the geographical area of the RPO should be the same as the COG areas. Twenty percent thought that the boundaries should agree with

the TxDOT district boundaries and 20% recommended only that the RPOs include only rural areas.

10. How do you feel about RPOs doing transportation planning for their areas that will be shared with the Texas Transportation Commission?

TARC: While the Transportation Commission is ultimately responsible for transportation planning and prioritization in Texas, RPOs would provide an excellent opportunity for formalized local and regional input into the State's planning and prioritization processes.

MPOs: Several MPOs indicated that transportation planning provided by RPOs would eliminate the void that currently exists in the provision of comprehensive transportation planning in the rural areas. They mentioned that RPO planning will result in a complete picture to the Texas Transportation Commission to identify, quantify, and prioritize resources to address locally identified transportation priorities. Other MPOs continue to explain the lack of need for the RPO process or lack of understanding of what authority would be delegated to the RPOs.

11. Does the fact that the COG boundaries and the TxDOT District boundaries are not identical present a RPO transportation planning concern? How could these concerns be addressed?

TARC: Alignment of the boundaries is preferred, but this challenge can be overcome.

COGS and TxDOT representatives have worked closely in the past and will continue to do so in the future despite non-alignment of boundaries.

MPOs: This question was not directed to the NIPOs.

12. TxDOT is looking to securing appropriate funding for RPOs. How much yearly funding do you feel it would take to administer and maintain an RPO?

TARC: The amount of funding required for each RPO will vary depending on factors such as the scope of work expected, region size, population, and rural road miles. A formula-driven funding approach is advisable.

MPOs: This question was not directed to the NIPOs.

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Previous Legislative Efforts

During the 80th Legislature, Regular Session, 2007, H.B. 3783/S.B. 1929 was introduced which, among other things, considered language creating RPOs in state statute. Under proposed Section 201.6013, Transportation Code, RPOs were permitted to be created to cover the area within the boundaries of a COG and outside the boundaries of an MPO if agreed to by local governments that represent at least 75 percent of the affected population. An RPO was tasked with preparing and periodically updating a long-range transportation plan for its service area and making recommendations to the commission concerning the selection of transportation projects or programs. The commission was authorized to delegate the selection of projects to an RPO, but was required to concur with the selections of the RPO before it was effective. Funding for the operation of RPOs was to be made through funds available in the State Highway Fund. The committee substitute for S.B. 1929 as voted out of the Senate Committee did not include any of the above language for the creation of RPOs.

Conclusions and Recommendations

Effective rural transportation planning improves the transportation system by providing a strategic perspective on system investment over an extended period of time. The rural transportation planning process should establish a consistent and meaningful method of making transportation decisions for the non-metropolitan areas of the state. It should also assure that all issues are brought to open discussion. A major product of the rural transportation planning

process is a rural transportation strategy or plan. The plan may identify rural transportation deficiencies and propose strategies to address those needs over a 20 to 25 year planning period. A long range financial plan is needed to assure that finances are available to implement the plan. Regional Councils and RPOs across the nation are filling a much needed gap by developing rural transportation plans and programs for their service areas. They provide the opportunity for local elected officials and leaders a formal decision-making role in addressing transportation priorities within their region. Organized RPO processes offer those in non-metropolitan areas a direct conduit to provide input during the RPO's planning process, and to participate in prioritization of rural transportation projects.

Some Regional Councils in Texas have voluntarily formed and operate Rural or Regional Planning Organizations to help address the rural transportation needs of their region. Texas RPOs are not currently operating under any legislative set guidelines and they do not receive any planning funds from the state. They are self-financed and governed by local officials. Rulemaking is needed for RPOs in Texas to provide a formalized decision-making structure and coordination with MPOs in development of a regional mobility strategy for their area.

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Organization

The Rural Planning Organization should be a formal organization with oversight by a Transportation Policy Board. The board should have flexibility to establish its membership and determine its own structure but ensure equitable representation by member governments.

Agreements

The RPO and TxDOT should cooperatively determine their mutual responsibilities in carrying out the rural transportation planning process. A formal Memorandum of Agreement should be executed to establish the organization and define duties and relationships.

Work Program

RPOs should individually develop a planning work program which becomes the scope of work and authority to be reimbursed for approved transportation planning tasks and work products.

The RPOs should be charged with at least three core duties:

Assist TxDOT in development of a long-range Rural Transportation Plan (RTP) and a prioritized short-range Transportation Improvement Program (TIP) in cooperation with the MPOs;

Provide a forum for public participation in the rural transportation planning process;

Provide transportation-related information to local governments and other interested organizations and individuals.

The work program should also develop a documented participation plan that defines a process for providing all interested parties with reasonable opportunities to be involved in the rural transportation planning process.

Annual Performance Report

An RPO should also prepare an Annual Performance and Expenditure Report to document accomplishments of their work program.

Certification Review Process

TxDOT should establish a certification review process, as simple as possible, to assure that the rural transportation planning process is being carried out in accordance with state and federal requirements.

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL WORKSHOP
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010
NAME/DEPT.: Sam Listi, Council Member

ITEM

Discussion and action to consider a Compact Parking Ordinance of 8.5 ft. x 16 ft size head-in parking and 8.5 ft. x 20 ft. parallel parking, in which developers would be allowed up to 30% of the required parking on a site.

ITEM BACKGROUND

Many progressive areas of the country have adopted a reduced size of parking stalls. South Padre Island currently requires all parking stalls to be 9 ft. x 18 ft. With the trend to smaller cars (golf carts and motorcycles), South Padre Island should consider a Compact Parking Ordinance of 8.5 ft. x 16 ft. size head-in parking and 8.5 ft. x 20 ft. parallel parking. Developers would be allowed up to 30% of the required parking on a site. I would like your consideration on the following:

- a. Under the South Padre Island Standards and Specifications Manual, Article II, Page 34, Parking Lots (2), add "up to 30% of required parking can be 8.5 ft. x 16 ft. size head-in parking and 8.5 ft. x 20 ft. parallel parking to be noted with signage indicating Compact Parking Only".
- b. Send to the Planning and Zoning Commission for discussion and recommendation.

RECOMMENDATIONS/COMMENTS

BUDGET/FINANCIAL SUMMARY

None

COMPREHENSIVE PLAN GOAL

4.41 – Parking Plan: the City needs to develop and implement a comprehensive parking program.

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

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**SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Wendi Delgado, Administrative Services Director

ITEM

Discussion and action to approve amendments to the City of South Padre Island Drug and Alcohol Policy for Transportation Employees as recommended by the Texas Department of Transportation.

ITEM BACKGROUND

Every year during the FY Federal Drug and Alcohol Testing Program Compliance Review the policy is revised and TXDOT recommends changes based on new legislation, etc. The current policy was revised and approved by the City Council on 08/19/2009.

RECOMMENDATIONS/COMMENTS

To amend the City of South Padre Island Drug and Alcohol Policy for Transportation Employees to reflect the recommended changes.

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

4.R. Implement up-to-date transportation policies and standards.

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____



~~Town~~ **City** of South Padre Island

Drug and Alcohol Policy For Transportation Employees

Approved by the ~~Board of Aldermen~~ **City Council** 10/21/2002

Updated 08/15/2007

Updated 10/17/2007

Updated 02/20/2008

Updated 08/19/2009

Updated 10/20/2010

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Purpose & Overview

The CityTown of South Padre Island WAVE provides public transportation services to our residents and tourists in an effort to promote the Island and a better quality of life. Part of our mission is to ensure that this service is delivered safely, efficiently, and effectively by establishing a drug and alcohol-free work environment, and to ensure that the workplace remains free from the effects of drugs and alcohol in order to promote the health and safety of employees and the general public. In keeping with this mission, the CityTown of South Padre Island declares that the unlawful manufacture, distribution, dispense, possession, or use of controlled substances or misuse of alcohol is prohibited by all employees.

The purpose of this policy is to establish guidelines to maintain a drug and alcohol-free workplace in compliance with the Omnibus Transportation Employee Testing Act of 1991. This policy is intended to comply with all applicable Federal regulations governing workplace anti-drug and alcohol programs in the transit industry. Specifically, the Federal Transit Administration (FTA) of the U.S. Department of Transportation has published 49 CFR Part 655, as amended, that mandates urine drug testing and alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result. The U.S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that set standards for the collection and testing of urine and breath specimens. Additionally, the CityTown has adopted these guidelines in order to assure the privacy of the employee while assuring the integrity and validity of the testing process.

Any provisions set forth in this policy that are included under the sole authority of the CityTown of South Padre Island and are not provided under the authority of the above named Federal regulations are underlined.

In order to comply with FTA drug and alcohol regulations, the CityTown of South Padre Island will provide each safety-sensitive employee with a copy of this written policy on prohibited drug use and alcohol misuse in the workplace, a policy which will educate the employee on the required procedures for drug and alcohol testing, and which will establish treatment programs available to employees.

EMPLOYEES COVERED BY THIS PROGRAM (655.4 & 655.15)

All employees and volunteers who perform safety-sensitive functions are subject to FTA testing provisions.

Safety-sensitive employees include those that perform any of the following:

- Operation of a revenue service vehicle, even if it is not in revenue service;
- Operation of a non-revenue service vehicle that requires a CDL;
- Dispatch or controlling movement of a revenue service vehicle;
- Maintenance of a revenue service vehicle or equipment used in revenue service (Section 5311 maintenance contractors are exempt). Include all individuals engaged in engine, revenue service vehicle, and parts repair, rebuilding, and overhaul; or
- Carrying a firearm for security reasons.

NOTE: volunteers are exempt unless they operate vehicles that require a CDL license.

Employees specifically covered in this policy include CityTown of South Padre:

- Transportation Vehicle Operators
- Transportation Vehicle Operator Supervisor
- Public Works-Transit Mechanics
- Fleet Maintenance Manager
- Any other individual who controls the movement of revenue vehicles.

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PARTICIPATION IS A REQUIREMENT OF EMPLOYMENT

Participation in the CityTown of South Padre Island's drug and alcohol testing program is a requirement for each CityTown safety-sensitive employee, and therefore, is a condition of employment.

POLICY COMMUNICATION

Employee Communication

The CityTown of South Padre Island will provide a copy of this policy to all safety-sensitive employees and any representatives of employee organizations. Employees will sign a Confirmation of Receipt form acknowledging receipt of policy.

At any time that the CityTown of South Padre Island is required to revise or update this policy, a new revised copy shall be provided to all safety-sensitive employees and any representatives of employee organizations. The employee will again be required to sign a Confirmation of Receipt form acknowledging receipt of the policy.

All new hires will receive a copy of the most current policy and will be required to sign a Confirmation of Receipt form acknowledging receipt of the policy.

Job Applicant Communication

The CityTown of South Padre Island will notify all applicants in writing of the requirement to undergo drug testing prior to employment and, if hired that they will be subject to random drug and alcohol testing throughout their period of employment. The CityTown will keep applicant signed acknowledgements on file.

The CityTown will also notify in writing that participation in the drug and alcohol-testing program is a condition of employment. This notification will be part of the required forms in the application process.

Current employees wishing to switch to safety-sensitive functions must also be notified of the drug testing requirements in writing, and must also have a negative pre-employment / pre-transfer drug test.

Contract Service Provider Communication

All agreements between employers and service agents are deemed a matter of law to require compliance. Should the CityTown of South Padre Island ever use a contract service/maintenance provider, it will be the CityTown of South Padre Island's responsibility to ensure that the contract organization complies with FTA regulations.

REQUIRED HOURS OF COMPLIANCE AND PROHIBITED BEHAVIOR

- An alcohol test can only be conducted just before, during, and/or just after performing a safety-sensitive function. An employee must not consume alcohol while performing a safety-sensitive function, four (4) hours prior to performing safety-sensitive functions, and up to eight (8) hours following an accident or until the employee undergoes a post-accident test, whichever comes first.

- The use and ingestion of illegal drugs is prohibited at all times and employees can be tested for drugs anytime while on duty.

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PROHIBITED BEHAVIOR

- The behaviors that are prohibited by FTA rules include:
 - Ingestion of prohibited drugs at all times.
 - Consumption of Alcohol:
 - Four hours prior to performing a safety-sensitive function.
 - Eight hours following an accident.
 - While on-call (If employee acknowledges alcohol use, then he/she must take a DOT alcohol test.)
 - Blood alcohol concentration of 0.04 or greater when performing a safety-sensitive function.

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The actions that are prohibited by the Drug Free Workplace Act include unlawful manufacturing distributing, dispensing, possessing, or using controlled substances in the workplace and shall not be tolerated by the [City/Town](#).

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BEHAVIORS THAT CONSTITUTE A REFUSAL TO TEST

The behaviors that constitute a refusal to submit to a test include:

- A verified adulterated sample;
- A verified substituted sample;
- Refusal to appear for any test (except for pre-employment) within a reasonable amount of time, to be determined by the [City/Town](#);
- Failure to provide a urine specimen for any required drug test;
- Refusal to take the test (verbal refusal or physical absence);
- Inability or failure to provide sufficient quantities of breath or urine to be tested without a valid medical explanation;
- Interfering with the collection procedure;
- Not reporting to the collection site in the time allotted;
- Failure to remain at the testing site until the testing process is completed;
- Failure to have a medical evaluation if required by an MRO;
- Failure to cooperate with any part of the testing process (e.g., refuse to empty pockets when directed by the collector, behave in a confrontational way that disrupts the collection process, fail to wash hands after being directed to do so by the collector);
- Failure to allow monitoring or direct observation for drug testing when required to do so;
- Failure to follow the observer's instructions during an observed collection including instructions to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process;
- Posses or wear a prosthetic or other device that could be used to interfere with the collection process;
- Failure to take a second test if directed to do so by the employer or the collector.
- MRO verification of a test as adulterated or substituted;
- Failure to sign Step 2 of the Alcohol Testing Form; or
- Failure to remain available for testing following an accident.
- Admitting to the collector or MRO that you adulterated or substituted the specimen.

CONSEQUENCES

For Tampering with the sample collection process...

Tampering with or attempting to adulterate the specimen shall require an immediate recollection under direct observation.

For Dilute Negative test results....(40.197)

Safety sensitive employees that obtain a Dilute Negative test result ~~may may~~ be required to retake a second drug test. ~~The MRO will require a recollection under direct observation if the creatine level is > 2 mg/dl but < 5 mg/dl. The MRO may require a recollection under direct observation due to the creatinine level. If the MRO does not require a second drug test, then under the 'CityTown of South Padre Island Employee Handbook' the CityTown will require a non-observed recollection. If the second test results in another "Dilute Negative", the City Town will consider the result to be a positive test result and no additional testing will be required unless directed to do so by the MRO. a direct act of insubordination, and shall result in termination.~~

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For a Refusal to submit to testing...

Refusal to submit to a drug/alcohol test shall be considered a positive test result, a direct act of insubordination, and shall result in termination.

For positive test results...

An individual who has a verified positive drug test will be removed immediately from the safety-sensitive function, referred to an SAP (Substance Abuse Professional) and provided educational materials.

An individual who has an alcohol concentration of **0.02 or greater, but less than 0.04** will be removed from duty for at least 8 hours or the remainder of the work day, whichever is longer. The employee will not be allowed to return to safety-sensitive duty for his/her next shift until he/she submits to an alcohol test with a result of less than 0.02 BAC. If the employee has an alcohol test result of >0.02 to <0.039 two or more times within a six month period, the employee will be removed from duty and referred to the SAP for assessment and treatment.

An individual who refuses to submit to an alcohol test, or has an alcohol concentration of **0.04 or greater**, will be removed immediately from the safety-sensitive function, provided educational material and referred to an SAP.

In the event of a positive drug or alcohol test, or a refusal to submit to a test, referral to and evaluation by a Substance Abuse Professional (SAP) will take place regardless of whether the individual is terminated or given a second chance.

For the first instance of a verified positive test (>0.04 BAC) from any sample submitted for testing, other than a pre-employment test, disciplinary action against the employee shall include:

- a) Mandatory referral to an SAP for an assessment, formulation of a treatment plan, and execution of a return to work agreement;
- b) Failure to execute, or remain compliant with the DOT return-to-duty process shall result in termination.
 - Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; in the judgment of the SAP the

employee is cooperating with his/her SAP-recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing.

- Return-to-duty testing and follow-up testing shall be paid by the employee.
- c) Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination.
- d) A periodic unannounced follow-up drug/alcohol test which results in a verified positive test shall result in termination.

The second instance of a verified positive drug test / alcohol test (>0.04 BAC) for any sample submitted under these policy guidelines shall result in termination.

Regarding drug conviction...

Failure of an employee to report within five (5) days of a criminal drug statute conviction for a violation occurring in the workplace shall result in termination.

Who pays for required treatment?

The cost of any treatment or rehabilitation services will be paid directly by the employee or their insurance provider. The employee will be permitted to take accrued sick leave or administrative leave to participate in the SAP prescribed treatment program. If the employee has insufficient accrued leave, the employee will be placed on leave without pay until the SAP has determined the employee has successfully completed the required treatment program and releases him/her to return-to-duty. Any leave taken, either paid or unpaid, shall be considered leave taken under the Family and Medical Leave Act.

Self Referrals....

In the instance of a self-referral or a management referral, disciplinary action against the employee shall include:

- a) Mandatory referral to an SAP for an assessment, formulation of a treatment plan, and execution of a return to work agreement;
- b) Failure to execute, or remain compliant with the return-to-work agreement shall result in termination.
 - Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; in the judgment of the SAP the employee is cooperating with his/her SAP-recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing.
- c) Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination.
- d) A self-referral or management referral to the SAP that was not precipitated by a positive test result does not constitute a violation of the Federal regulations and will not be considered as a positive test result in relation to the progressive discipline defined in this section of the policy.
- e) Periodic unannounced follow-up drug/alcohol test conducted as a result of a self-referral or management referral which results in a verified positive test shall be considered a positive test result in relation to the progressive discipline defined in this section of the policy.
- f) A voluntary referral does not shield an employee from disciplinary action or guarantee employment.
- g) A voluntary referral does not shield an employee from the requirements to comply with drug and alcohol testing.

Circumstances for Testing

PRE-EMPLOYMENT DRUG TESTING(655.41 &655.42)

All applicants for employment in safety-sensitive positions or individuals being transferred into safety-sensitive positions will be notified in writing of the requirement to pass a drug test. After signing an affidavit to that effect, all applicants for employment in safety-sensitive positions or individuals being transferred into safety-sensitive positions or individuals being transferred into safety-sensitive positions must be given a pre-employment DRUG test. Employees who have a change in status shall have a pre-employment drug test prior to reclassification to a safety-sensitive position, as shall employees who have been removed from safety sensitive duties and the random testing pool for more than ninety (90) days and are reclassified back into a safety-sensitive position. The FTA does not allow any waivers of pre-employment drug tests. Obtaining drug test results from a previous employer does not waive the requirement to conduct a pre-employment drug test on new employees.

The time between the hire and the test date shall not be more than one month to the hire date.

The CityTown of South Padre Island shall keep all negative drug test results on file for all new hires and shall hire employees into a safety-sensitive function only after the employee has a negative drug test for the safety-sensitive position.

If an individual has a positive pre-employment drug test, or if the individual cancels their pre-employment drug test, they cannot be hired. If an individual who had a positive pre-employment drug test re-applies for a safety-sensitive position in the future, another drug test will be administered. At that time, if the drug test result is negative, the individual may be assigned to a safety-sensitive function, but only after successful completion of the Return to Duty Process as outlined on page 12 of this policy. The CityTown is not responsible to pay for the costs associated with the Return to Duty Process and can require the applicant to pay for them in order to complete the hiring process. In those instances where the Medical Review Officer (MRO) has determined that a drug test is positive, the CityTown must allow the applicant to discuss the results of the test with the MRO prior to making a final decision to verify a positive drug test result. The Town-City will provide persons with pre-employment positive test results with SAP information.

In those instances where an applicant cannot provide sufficient volume of specimen due to a permanent disability, the MRO will be allowed to report a negative pre-employment test result ONLY IF his/her medical evaluation indicates no chemical evidence of illegal drug use.

Although not required by the FTA, the CityTown of South Padre Island may require an applicant who previously had a positive drug test to provide evidence of well being from a treatment specialist before administering the second set of tests.

REASONABLE SUSPICION TESTING(655.43)

FTA regulations require a safety-sensitive employee to submit to a test when the employer has reasonable suspicion that the employee has used a prohibited drug or has misused alcohol as defined in the regulations. The request to undergo a reasonable suspicion test must be based on "specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odor of the safety-sensitive employee."

A supervisor has sufficient justification for testing if that supervisor has been trained to identify the signs and symptoms of drug and alcohol use and reasonably concludes that objective facts may indicate drug use or alcohol misuse. The supervisor must provide comprehensive, written documentation for all reasonable suspicion tests.

A supervisor that will be called upon to make a reasonable suspicion determination must be trained in the facts, circumstances, physical evidence, physical signs and symptoms, or patterns of performance and/or behavior that are associated with use (See Training). Supervisors must be trained in the proper procedures for confronting and referring the employee for testing.

Only a trained supervisor can make a reasonable suspicion determination. The term "supervisor" refers to the job function, not the job title. The supervisor that makes the actual observation does not have to be the employee's direct supervisor, but can be any TRAINED supervisor within the transit organization. The supervisor must receive reasonable suspicion training and be empowered to take action when they make specific, articulable, and contemporaneous observations of the appearance, speech, behavior, or body odor of the employee that are consistent with probable drug abuse or alcohol misuse.

Once a supervisor has made a reasonable suspicion determination, the employee must proceed to the testing site immediately. The employer must document the reasons if a test does not take place within two hours. However, this does not give the employer a two hours window in which to get the test completed. Attempts to complete the test must cease after eight (8) hours.

- ~~Are procedures in place to have employees proceed immediately to a collection site following a reasonable suspicion determination?~~
 - ~~Is there a procedure in place to document alcohol tests that are delayed more than two (2) hours? Drug testing should take place ASAP.~~

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POST-ACCIDENT TESTING (655.44)

FTA regulations require testing for prohibited drugs and alcohol where there is loss of life or for other nonfatal accidents unless employee performance can be discounted completely as a causative or contributing factor. In these incidents, the supervisor or ~~Transportation Administrator~~ General Manager shall accompany the driver to the testing facility.

Lift accidents that result in the following consequences may require testing.

Fatal Accident

Whenever there is loss of human life, each surviving safety-sensitive employee on duty in the mass transit vehicle at the time of the accident must be tested. Safety sensitive employees, not on the vehicle (e.g. maintenance personnel, dispatcher) and whose performance could have contributed to the accident (as determined by the transit agency at the time of the accident), must be tested.

Nonfatal Accident

A non-fatal accident is defined as an occurrence associated with the operation of a revenue service vehicle in which:

- An individual suffers bodily injury and immediately receives medical treatment away from the scene of an accident; or
- One or more vehicles (bus, electric bus, van, or automobile) involved incur disabling damage as the result of the occurrence and is transported away from the scene by a tow truck or other vehicle; or
- The mass transit vehicle involved (railcar, trolley car, trolley bus, or vessel) is removed from revenue service.

Disabling damage means damage that prevents any of the vehicles involved from leaving the scene of the occurrence in its usual manner in daylight after simple repairs or damage to the vehicle that could have been operated but would have been further damaged if so operated. Disabling damage does not include damage that could be remedied temporarily at the scene of the occurrence without special

tools or parts; tire disablement even if no spare tire is available; or damage to headlights, tail-lights, turn signals, horn, or windshield wipers that makes the vehicle inoperative. (~~Fall/Winter 1995 Update, page 7~~)

NOTE: Accident does not necessarily mean collision. If an individual falls on a vehicle and needs to be taken to the hospital, then an accident has occurred, and a post-accident test is required unless the driver can be completely discounted as a contributing factor to the accident. The burden is on the transit agency to prove that their employees did not, in any way, contribute to the accident. (~~Fall/Winter Update, page 5~~)

Employees subject to testing include all safety-sensitive employees whose functions could have contributed to the accident including the driver, maintenance, and other covered employees, including dispatcher. The City Planner / Transit Administrator Transportation General Manager shall determine the need for a post-accident test based upon information gathered from the driver, eyewitnesses, law enforcement personnel, and Transit Supervisor.

Post accidents testing shall take place as soon as possible after the accident, but after treating injuries, and cooperating with law enforcement officers. And any and all employees involved in the accident will remain readily available for questioning and testing after the accident – lack of availability shall constitute a refusal to test. A non-involved transit employee, preferably the Transit Supervisor, shall accompany the driver and any other employees that could have contributed to the accident to the testing site.

If circumstances are such that thirty-two (32) hours have passed since the accident, yet the employee(s) involved had not been administered a drug test, the City/Town will discontinue efforts to obtain the test. However, depending on the circumstances, the lack of testing may constitute a refusal to test and the employee may be terminated.

If an alcohol test is not administered within two (2) hours following the accident, the City/Town will still attempt to administer the test and must prepare and maintain on file the reason for the test delay. If after eight (8) hours an alcohol test has not be administered, the City/Town shall discontinue efforts to obtain a test.

In the unlikely event that the City/Town is unable to conduct an FTA post-accident alcohol and/or drug test due to circumstances beyond our control (i.e. employee is unconscious or incarcerated), the City/Town is allowed to accept tests results from local or State law enforcement officers in lieu of the FTA tests if they provide the City/Town with the results consistent with State and local law.

The City/Town shall document all accident information, reasons for delays, and indicate whether or not a test was administered and why.

Steps to Follow in a Post Accident Situation:

- 1) **Treat an injury first.** The accident victim's physical health is always a higher priority than conducting a substance abuse test.
- 2) **Cooperate with Law Enforcement Officers.** Allow local law enforcement to conduct their investigation. For purposes of their investigation, the police may require a drug or alcohol test for a legal determination of the presence of drugs or alcohol. *Remember that the City/Town and FTA cannot use the results of a test given for law enforcement purposes; post accident tests must be made in accordance with FTA's regulations.*
- 3) **Explain the need for testing** The employee needs to know that a test is to be conducted. A negative finding will objectively put to rest any suspicion of drugs and alcohol as a cause of the accident.

- 4) **Conduct tests promptly.** The FTA regulations require that specimen collection be performed as soon as possible, but within 32 hours following the accident for drugs and no later than eight hours for alcohol.
- 5) **Collect accident documentation promptly.** In the rush to clean an accident and treat injuries, it is easy to overlook important evidence regarding the accident. Eyewitness accounts, photographs, and police reports may all be of value at a later arbitration hearing or trial regarding your conduct of post-accident testing. CityTown employees should collect and document as many facts and observations as possible immediately following the accident and should note the time and date of both the accident and the test.

RANDOM TESTING (655.45)

FTA regulations require random testing of drugs and alcohol for all safety-sensitive employees. Random testing identifies employees who are using drugs or misusing alcohol but are able to use the predictability of other testing methods to escape detection. More importantly, it is widely believed that random testing serves as a strong deterrent against employees beginning or continuing prohibited drug use and misuse of alcohol within the CityTown's transit system.

- ~~Is the transit agency using a scientifically valid random number selection method to select safety-sensitive employees to be tested?~~ Valid methods include the use of a random-number table or a computer-based random generator that is matched with safety-sensitive employee's identification numbers. The *Random Drug Testing Manual* is available from the FTA Office of Safety and Security. All safety-sensitive employees in the random pool ~~must have an~~ equal chance of being selected for testing and shall remain in the pool, even after testing (i.e., the individual may be tested more than one time in one year).
- ~~Yes, the Town is using a scientifically valid random number selection method to select safety-sensitive employees to be tested. Specifically, the testing provider, Analytical Group, uses a computer-based random generator method to select safety-sensitive employees for testing. All safety-sensitive employees are included in the random pool and have an equal chance of being selected.~~
- ~~Does the transit agency have a procedure in place to ensure that the minimum numbers of tests are conducted?~~

The number of random drug tests conducted shall be at least the minimum established by the Federal Transit Administration. If the CityTown joins a consortium, the number of tests to be conducted may be calculated for each individual consortium organizational member or for the total number of safety-sensitive employees within the consortium, but must still be at least the minimum established by the Federal Transit Administration.

- To account for fluctuating employee bases, the CityTown will base the number of random tests per testing period on the number of safety-sensitive employees at the beginning of each testing period.
- ~~The CityTown will base the frequency of random number selections on the expected number of random tests each year. (See the Spring 1996 Update, page 3)~~
- Group testing will not occur.
- Test dates will be spread reasonably throughout the year in a pattern that is not predictable, as will tests distributed throughout the draw period, and throughout the day/shift.
- Tests will be performed on weekends and holidays.

The number of tests conducted each week, month, or quarter should remain fairly constant. Testing should be performed at varying times throughout the work shift, on different days of the week, and at different times throughout the annual cycle. ~~(Fall/Winter 1996 Update, page 5)~~

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CityTown safety-sensitive employees must be aware that a random drug test can be performed any time an employee is on duty; however, a random alcohol test can only be performed just before, during, or just after the performance of a safety-sensitive job function. Only safety-sensitive employees will be included in the random pool. Once the employee is notified that he or she has been randomly selected for a test they must proceed IMMEDIATELY to the testing site.

Random numbers will be substituted only when the selected individual will not be performing job duties during the testing period. If an employee is unavailable during the draw period due to vacation or other long-term absence, a replacement number should be drawn. If an employee is temporarily unavailable at the time the employer wishes to conduct the test, or it is their day off, the number should be held until their next shift within the same testing period. No employee should be excused because of operational difficulties.

The process will be unannounced and will be determined with a random selection program. Without giving prior notification, the City Planner / Transit Administrator Administrative Services Director will discreetly notify the Transit Supervisor of the employee, who will in turn notify the designated employee to report to the collection site. Meanwhile, the supervisor will take over the individual's duties while he/she is being tested. The CityTown will document the random process, numbers drawn, date, and time of notification and collection.

~~Since the City Planner / Transit Administrator is in the random testing pool, the Human Resource Specialist, or in his/her absence the Public Works Director, will Human Resource Specialist should schedule and notify the City Planner / Transit Administrator of the test and ensure that the test is performed immediately upon notification.~~

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RETURN TO DUTY TESTING

Following a verified positive drug test, and alcohol test result of 0.04 or greater, a refusal to submit to a test, or any other violation of the regulations, the safety-sensitive employee must pass a return to duty test, be evaluated by a substance abuse professional, and provide assurance that the employee is presently free of alcohol and/or prohibited drugs and is able to return to work.

Under the City of South Padre Island authority FTA regulations allow the CityTown will to administer a return to duty drug test even though the original infraction may have been due to alcohol. The CityTown of South Padre Island allows for a second chance policy for employees testing positive, depending on the nature of the circumstances. However, before a return to duty test is performed, the employee must be evaluated by a substance abuse professional (SAP) to determine whether the employee has followed the recommendations for action by the SAP, including participation in any rehabilitation program. The employee must submit a copy of the program/plan directly to the DAPM. The SAP's written report must state that the employee has demonstrated successful compliance of the listed program. This program/plan must be on the SAP's letterhead, signed by the SAP and dated. The report must also contain the following information:

1. Employee's name and social security number.
2. Employer's name and address.
3. Reason for the initial assessment (specific violation of DOT regulation(s) and date.
4. Date(s) of the initial assessment and synopsis of the treatment plan.
5. Name of practice(s) or service(s) providing the recommended education and/or treatment.
6. Inclusive dates of employee's program participation.
7. SAP's clinical determination as to whether the employee has demonstrated successful compliance.
8. Follow-up testing plan requirements.
9. The report must not contain the actual dates of testing.

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Afterwards, the employee will be subject to return to duty and follow-up testing conducted as specified in 49 CFR Part 40.

The employee must have a verified negative drug test or an alcohol test result of less than 0.02 to return to a safety-sensitive function. If a drug test is cancelled, the CityTown shall require the employee to submit to and pass another drug test.

Adequate procedures for direct observation testing include raising clothing above the waist, lower clothing and underpants, and to turn around to permit detection of any type of prosthetic or device.

FOLLOW-UP TESTING (655.47 & 40.301)

After returning to duty, the employee is subject to unannounced follow-up testing for a minimum of 12 months but not more than 60 months. The duration and frequency of the follow-up tests shall be established by the SAP, but shall not be less than six tests required within the first 12 months. The SAP's determination and recommended schedule are not negotiable. Employees subject to follow-up testing must also remain in the standard random pool and must be tested whenever their names come up for random testing, even if this means being tested in the same day, week, or month.

Adequate procedures for direct observation testing include raising clothing above the waist, lower clothing and underpants, and to turn around to permit detection of any type of prosthetic or device.

BLIND PERFORMANCE TESTING

Transit agencies are required to perform blind sample proficiency testing as a quality assurance measure for the testing laboratory. The CityTown is required to submit three quality control specimens to the laboratory for every 100-employee specimen sent for testing, up to a maximum of 100 blind samples per quarter. The specimens will be provided in such a way that the laboratory does not know they are quality control specimens. If the CityTown submits more than 2,000 samples/tests, 20% of the blind specimens provided will be spiked with a known drug or metabolite.

Drug Testing Procedures

The CityTown of South Padre Island will make provisions to conduct drug tests during all days and hours that the transit system employees perform safety-sensitive functions – drug tests based upon urinalysis. Under FTA regulations, drug tests will test for the presence of:

- Marijuana (THC)
- Cocaine
- Opiates
 - Codeine
 - Morphine
 - 6-AM (heroin) (e.g. heroin, morphine, codeine) NOTE: the opiate minimum threshold was raised to 2000 ng/ml.
- Phencyclidine (PCP)
- Amphetamines (e.g. ~~racemic amphetamine, dextroamphetamine, and methamphetamine~~)
 - Amphetamine
 - Methamphetamine
 - MDMA
 - MDA
 - MDEA

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49 CFR Part 40, as amended:

Approved by the City Council 08/19/2009

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Specimen validity testing will be conducted on all urine specimens provided for testing under DOT authority. Specimen validity testing is the evaluation of the specimen to determine if it is consistent with normal human urine. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the urine, if the urine was diluted, or if the specimen was substituted.

SPECIMEN COLLECTION

The collection site(s) will meet the Department of Transportation guidelines published in "Procedures for Transportation Workplace Drug and Alcohol Testing Programs" (49 CFR Part 40, as amended).

The collection site shall:

- Check the donor's ID and shall have a procedure in place to confirm donor identity when no ID is presented (i.e., supervisor attests to identity).
- Provide a privacy enclosure for urination, a void receptacle, a suitable clean writing surface, and a water source for hand washing, which, if practicable, should be outside the privacy enclosure;
- Secure the privacy enclosure when not in use or, if this is not possible (e.g., when a public restroom is used), visually inspect it prior to specimen collection to ensure that unauthorized persons are not present and that there are no unobserved entrance points;
- Have restricted access during specimen collection;
- Add a bluing agent to the toilet water to prevent dilution of the specimen; and
- Turn off, tape, or prevent the use of other sources of water (e.g. sink or shower) that are located in the privacy enclosure where urination occurs.

The collection site will call the Program Manager if the employee does not report for the test in the designated time frame. The Program Manager will then notify the employee of his test refusal and the consequences for the test refusal.

The collection site will use the correct USDOT Chain of Custody and Control forms for DOT/FTA tests (and only DOT tests), it will have a secure storage location for specimens and specimen collection materials, and it will be available to perform collections during all days and hours that the transit system performs safety-sensitive job duties.

Collection Site Personnel

The collection site staff will be trained to prepare the collection site, collect specimens, examine specimens for tampering or adulteration, observe collections, split the specimens, and properly label and preserve the chain of custody of specimens and shall follow all Chain of Custody procedures.

Supplies

The following supplies, equipment, and documents will be available for use at each collection site:

- **Single-use collection cups.** The cups must be individually and securely wrapped. The cups are unwrapped in the presence of the employee at the time of testing.
- **Single-use specimen bottles:** The bottles must be constructed of high-density material with a leak-proof cap. The bottles must meet the specifications of the carrier selected for specimen transfer. The bottles must be individually and securely wrapped. The cups are unwrapped in the presence of the employee at the time of the testing. Each bottle must hold at least 45 ml of urine.
- **Single-use temperature measurement device:** The device must be capable of measuring temperatures within the range of 90.00 to 100.0F.

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- **Urine Custody and Control Form:** This form documents the exchanges of the specimen from the time of production by the donor until the test is completed. Only USDOT forms can be used for collections made under FTA authority.
- **Tamper-proof sealing system:** Pre-printed seals and labels should be provided that ensure that the specimen bottle has not been opened. The bottle must have an identifying number that is identical to the number appearing on the urine custody and control form.
- **Shipping containers:** The shipping containers should be seal-able to prevent tampering. Accompanying paperwork must be transported with the specimens.
- **Writing instruments:** A writing instrument that is permanent and legible must be used when completing the custody and control forms.
- **Written instructions:** The collection site must have a detailed description of the specimen collection process. These instructions should be available as a reference guide at all times. The instructions should indicate the sequence of events that take place during specimen collection.

All employees that are subject to testing will be provided with instructions explaining their responsibilities in specimen collection.

Split Sample (40.171)

The collection site will follow the FTA-approved procedure for a split specimen sample. After the specimen has been collected, it must be divided into two specimen bottles (30 ml of urine in one bottle and 15 ml in the second bottle). If the primary test returns a positive test result, the employee can request that the split sample be tested at a separate DHHS laboratory. However, there is no split specimen testing for an invalid result. Employees do not have access to a test of their split specimen following an invalid result.

(A) As an employee, when the MRO has notified you that you have a verified positive drug test and/or refusal to test because of adulteration or substitution, you have 72 hours from the time of notification to request a test of the split specimen. The request may be verbal or in writing. If you make this request to the MRO within 72 hours, you trigger the requirements of this section for a test of the split specimen. There is no split specimen testing for an invalid result.

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Insufficient Volume of Specimen

In the event that the employee being tested is unable to produce a sufficient amount of urine for the test, the original specimen will be discarded and another urine sample must be given within three (3) hours of the previous test. The employee cannot drink more than 40 ounces of fluid during the three hours.

In the event that the employee cannot provide the necessary 45 ml. of urine within three (3) hours, that employee will be required to undergo a medical examination to ascertain the medical reason for this inability. The medical physician will then provide the MRO with a statement indicating whether or not the insufficient specimen was the result of a genuine medical condition.

The MRO will then notify the employer in writing of the medical examination conclusion and if there is no medical explanation for the insufficient specimen, the test will be regarded as a refusal to be tested.

Observed Collections

Collection site personnel will be required to conduct a mandatory observed collection in the following circumstances:

Approved by the City Council 08/19/2009

- All return-to-duty tests;
- All follow-up tests;
- The employee's urine sample is outside the normal temperature range;
- The employee is directed to provide another specimen because the original specimen appeared to have been tampered with;
- The collection site person observes materials brought to the collection site and/or observes conduct that clearly and unequivocally indicates an attempt to adulterate or substitute the sample.
- Anytime the employee is directed to provide another specimen because the laboratory reported to the MRO that the original specimen was invalid and the MRO determined that there was not an adequate medical explanation for the result;
- Anytime the employee is directed to provide another specimen because the MRO determined that the original specimen was positive, adulterated or substituted, but had to be cancelled because the test of the split specimen could not be performed;

The collection site will have both genders in case an observed collection is necessary.

Privacy/Confidentiality

The collection site will have adequate measures in place to protect the privacy of the employee and the integrity of the collection process, and will have a place to communicate confidential matters to designated individuals, the employee, and/or the employer.

LABORATORY TESTING

All drug test analyses will be completed in a laboratory certified by the Department of Health and Human Services (DHHS). The list of DHHS-certified laboratories is updated monthly and current lists are printed in the *Federal Register*. A second, DHHS certified laboratory will be selected to serve as a back-up laboratory and will be used for split sample analysis.

The DHHS laboratory will provide positive and negative test results to the Medical Review Officer within five (5) working days of receiving the specimen and will provide the City-Town with quarterly statistical summaries of employees testing data.

The labs will perform additional validity tests for nitrate concentration, creatine concentration, specific gravity, and pH, and will test to identify interfering substances /adulterants. If, for some reason the laboratory does not have the capability to perform the tests for adulterants, they will send them to another DHHS certified lab for these validity tests.

MEDICAL REVIEW OFFICER

The job of the Medical Review Officer (MRO) is to receive all DRUG test results and to verify and validate the results. The MRO, to the best of his ability, protects the employee from a false positive drug test result.

To meet this end, the MRO will be a licensed physician, with knowledge of substance abuse disorders and who will have the appropriate medical training to verify and validate test results. The MRO will receive all laboratory results generated by an employer's drug testing program and he/she will interpret and evaluate positive test results by taking into consideration the medical history and any other relevant biomedical information of the employee in question.

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The MRO is required to perform the following functions:

- Receive the results of the drug tests from the laboratory.
- Conduct administrative review of the control and custody form to ensure its accuracy.
- Review and interpret an individual's confirmed positive test by 1) reviewing the individual's medical history, including any medical records and biomedical information provided; 2) affording the individual the opportunity to discuss the test result; and 3) deciding whether there is legitimate medical explanation for the result, including legally prescribed medication.
- If appropriate, request the laboratory to analyze the original specimen again to verify the accuracy of the reported test result.
- Notify each employee that has a verified positive test result that he or she has 72 hours to request a split sample analysis. If requested, the MRO will direct, in writing, the laboratory to ship the split specimen to another DHHS-certified laboratory for analysis.
- Cancel the test and report the cancellation and reasons for cancellation to the DOT, the employer, and the employee if analysis of the split specimen fails to confirm the presence of the drug(s) or drug metabolite(s) found in the primary specimen, or if the split specimen is unavailable or inadequate.
- Notify the employer of when a retest is required.
- Receive documentation of serious illness, injury, inability to contact the MRO, or other unavoidable circumstances that prevented the employee from contacting the MRO within 72 hours of being notified of the verified positive result.
- Direct the analysis of the split specimen if he/she concludes that there is a legitimate explanation for the employee's failure to contact the MRO within 72 hours. If the MRO concludes that there is no legitimate explanation for the employee's failure to contact the MRO within 72 hours, then the MRO is not required to direct the analysis of the split specimen to be performed.
- Report each verified test result to the designated person at the transit system (reporting of the positive result is not delayed pending the split specimen analysis).
- Maintain all necessary records and send test result reports to the transit agency's drug and alcohol program manager.
- Protect the employee's privacy and testing program confidentiality.
- Transmit all test results to the employee and the employer (in that order) in a timely and secure manner.

The MRO must make every attempt to assure confidentiality when notifying the employee and the employer of verified positive test results and any other medical information not specifically related to the use of drugs.

SUBSTANCE ABUSE PROFESSIONAL

The FTA regulations require that any individual that has a verified positive drug test result be referred to a substance abuse professional (SAP). The SAP determines what assistance, if any, the employee needs in resolving problems associated with prohibited drug use.

The City/Town's SAP will have one of the following qualifications:

- Be a licensed physician (medical doctor or doctor of osteopathy), licensed psychologist, social worker, employee assistance professional; or
- Be an addiction counselor certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission or by the International Certification Reciprocity Consortium/Alcohol and other Drug Abuse.
- State licensed or certified marriage and family therapists.

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The SAP is required to perform the following functions:

- Evaluate whether a safety-sensitive employee that has a verified positive drug test result has complied with the SAP's recommendation.
- Recommends the number of months the returning safety-sensitive employee will be subject to follow-up testing after returning to duty (after the minimum six tests during the first 12 months).
- Recommends the frequency of follow-up tests.

The CityTown will have a back-up SAP to perform assessments when or if the primary SAP is not available and will monitor the SAP for conflicts of interest. The CityTown is responsible for ensuring that the SAP is not referring employees to the SAP's private practice from which the SAP receives compensation or to a person or organization in which the SAP has a financial interest.

Alcohol Testing Procedures

The CityTown will make provisions to conduct alcohol tests during all days and hours that the transit system employees perform safety-sensitive functions, consistent with 49 CFR Part 40, as amended.

COLLECTION SITE

The alcohol-testing site shall

- Provide visual and aural privacy to the individual being tested.
- Provide security with no unauthorized access at any time when the EBT is unsecured or when testing is occurring.
- Provide all necessary materials and DOT alcohol testing forms.
- Conduct only one test at a time.

Regarding forms...

The collection site is required to use the USDOT Alcohol Testing Form. The employee must make sure that he/she and the Breath Alcohol Technician (BAT) complete, sign, and date the alcohol testing form prior to conducting the breath alcohol test. When completed, the collection site should provide the following copies of the alcohol testing form to the following individuals:

- Copy 1: Employer
- Copy 2: Employee
- Copy 3: Breath Alcohol Technician's/STT

EVIDENTIAL BREATH TESTING DEVICE

A qualified Breath Alcohol Technician (BAT) must operate the evidential breath-testing device (EBT). The collection site's EBT must be capable of conducting an airblank and performing an external calibration check and must have a manufacturer-developed quality assurance plan approved by the National Highway Traffic Safety Administration (NHTSA). It is the BAT's responsibility to ensure that the external calibration checks of each EBT are performed as described in the manufacturer's plan. The EBT must be taken out of service if the external calibration check results are outside the tolerances for the EBT. The manufacturer or a certified maintenance representative must perform the inspection, maintenance, and calibration of each EBT.

The CityTown of South Padre Island and/or its drug & alcohol testing vendor will maintain records of extra calibration checks of the EBT as well as make provisions or the use of a back-up EBT for times when the primary EBT is unavailable (e.g., acquire a second EBT, arrange for a loaner, or arrange to use another transit system's EBT).

9-22

If a non-evidential screening device must be used, it will be used only for initial alcohol screening tests and will be operated by a qualified Screen Test Technician.

BREATH ALCOHOL TECHNICIAN

Breath Alcohol Technician(s) (BAT) used by the ~~City~~Town will have the following qualifications:

- Successfully completed a DOT course of instruction or equivalent.
- Completed a NHTSA-approved course of instruction that provides training in the principles of EBT methodology, operation, and calibration checks.
- Completed training on the fundamentals of breath analysis for alcohol content, the procedures required for obtaining a breath specimen, and interpreting and recording EBT results.
- Demonstrated proficiency in the operation of the specific EBT he/she will be using. And
- Received additional training as new or additional devices or technology are introduced.
- Be knowledgeable about procedures for "insufficient volume of breath".
- Be knowledgeable about what constitutes as test refusal or invalid test.
- Successfully completed refresher training no less frequent than every five years from the date on which they satisfactorily completed the requirements.

Copies/originals of these documented qualifications shall remain in the ~~Town~~City's files.

A supervisor of an employee to be tested for alcohol misuse will not serve as the BAT for that employee's test.

The BAT will transmit all results to the ~~City~~Town's designated representative in a confidential manner (in writing, in person, by telephone, or other electronic means) and shall notify the employer's representative immediately if an employee must be removed from safety-sensitive duties.

SCREEN TEST TECHNICIANS

The Screen Test Technician (STT) must have the following qualifications:

- Successfully completed a DOT course of instruction or equivalent.
- Demonstrated proficiency in the operation of the non-evidential screening device being used, including the ability to correctly discern changes, contrasts, or readings.
- Demonstrated proficiency in the correct use of DOT alcohol test forms.
- Is knowledgeable about procedures for "insufficient volume" or inability to successfully complete the initial screen test.
- Is knowledgeable about procedures used to transport and transfer responsibility of the donor to the BAT if the initial screen is greater than 0.02.
- Is knowledgeable about what constitutes a test referral or invalid test.
- Successfully completed refresher training no less frequent than every five years from the date on which they satisfactorily completed the requirements.

The STT will transmit all results to the employer's designated representative in a confidential manner.

SUBSTANCE ABUSE PROFESSIONAL (655.62)

The FTA regulations require that any individual that has a verified positive drug test result or a BAC of 0.04 or greater be referred to a substance abuse professional (SAP). The SAP determines what assistance, if any, the employee needs in resolving problems associated with alcohol misuse.

The CityTown's SAP will have the qualifications previously mentioned under *Drug Testing Procedures* above and the CityTown is responsible for ensuring that the SAP is not referring employees to the SAP's private practice from which the SAP receives compensation or to a person or organization in which the SAP has a financial interest.

In regards to the alcohol misuse related functions, the SAP is required to perform the following functions:

- Evaluates whether a safety-sensitive employee that has refused to submit to an alcohol test, or has a verified positive BAC or 0.04 or greater is in need of assistance in resolving problems associated with alcohol misuse.
- Evaluates whether a safety-sensitive employee that has a verified positive alcohol test with a BAC of 0.04 or greater has complied with the SAP's recommendation.
- Recommends the number of months the returning safety-sensitive employee will be subject to follow-up testing after returning to duty (after the minimum six tests during the first 12 months).
- Recommends the frequency of follow-up tests.

Training (655.14)

TRAINING FOR SAFETY-SENSITIVE EMPLOYEES

The CityTown of South Padre Island shall display and distribute additional information regarding the prohibited drug use and alcohol misuse policy within its program. The CityTown will also provide safety-sensitive employees with information concerning the effects of alcohol misuse on individual health, work, and personal life and signs and symptoms of an alcohol problem as well as a community service hotline telephone number to help employees that may be experiencing problems with prohibited drugs and alcohol.

More specifically, the CityTown must provide all safety-sensitive employees educational materials that explain the requirements of the FTA's alcohol rule and the CityTown's policies and procedures, and must train employees on the effects of drug use and the indicators of drug use. This training must:

- Be at least 60 minutes in length;
- Cover the effects and consequences of prohibited drug use on personal health, safety, and the work environment;
- Describe the manifestations and behavioral clues that may indicate prohibited drug use; and
- Be presented in the context of prohibited drug use in the workplace, the FTA regulation and the transit agency's policy.

The CityTown will ensure that all new hires receive the appropriate training as soon as possible after hire (i.e. at employee orientation). Appendix C of this policy is an alcohol fact sheet that also gives the minimum thresholds for positive drug tests.

TRAINING FOR SUPERVISORS

The CityTown will provide reasonable suspicion training to all supervisors that may be in a position to make reasonable suspicion determinations for drug and alcohol tests

- The reasonable suspicion training will be at least 2 hours long – 60 minutes for the alcohol program and 60 minutes for the drug program.
- The reasonable suspicion training will cover the topics required by FTA regulations

In the event that a new or transferred employee takes a supervisory position the duties of which require that reasonable suspicion determinations be made, then that employee must be trained prior to the time they actually perform those duties/take that position.

OTHER TRAINING

Consistent with the Drug Free Workplace Act, the CityTown will provide training for the entire workforce on the importance of maintaining a drug and alcohol-free workplace and the resources that are available to workers that may have problems with prohibited drugs or alcohol misuse. The CityTown will strive to re-train employees annually.

Administrative Requirements

The CityTown transit system must maintain records concerning our testing programs for specific periods of time and submit annual reports to the FTA regarding testing program activities and results. And, since the CityTown receives money from the FTA, the CityTown must further certify, on an annual basis, that we are in compliance with the alcohol and drug testing regulations. This process is normally handled through the Pharr District Office in coordination with Texas Department of Transportation Central Office in Austin.

RECORDKEEPING

The CityTown will maintain records on their program administration and the test results of individuals for whom they have testing responsibility. These drug and alcohol program records will be kept in a secure location with controlled access and will be kept separate from personnel files to protect confidentiality.

Records to be kept on file for one year:

- **Alcohol Program:** test results with a BAC of less than 0.02 and the CityTown's copy of the alcohol test form, including results of the test.
- **Drug Program:** Records of Verified Negative Drug Results and the CityTown's copy of the custody and control form.

Records to be kept on file for two years:

- **Alcohol Program:**
 - Records related to the collection process EXCEPT Calibration of Evidentiary Breath Testing Devices.
 - Collection logbook, if used.
 - Documents relating to the random selection process.
 - Verification of Breath Alcohol Technician training
 - Documents generated in connection with decisions on post-accident tests.
 - Documents showing existence of medical explanation of inability of safety-sensitive employee to provide enough breath for test.
 - Education and Training Records
 - Materials on alcohol misuse awareness, including a copy of the employer's policy on alcohol misuse.

- Documentation of compliance with requirements of 49 CFR 654.81.
 - Educational materials that explain the regulatory requirements
 - The employer's policy and procedures with respect to implementing the regulatory requirements.
 - Written notice to every safety-sensitive employee of the availability of the above materials.
 - Written notice to all safety-sensitive employee organizations (i.e. collective bargaining units) of availability of above materials.
 - Documentation of training provided to supervisors to qualify them to make reasonable suspicion determinations.
 - Documentation of training provided to new employees stating date of receiving (60) sixty minutes of combined drug and alcohol training.
 - Calibration Documentation
 - Documents specifying the machine calibrated (e.g. by serial number), the date of calibration, the certified technician calibrating
 - the equipment, and the results of the calibration signed by the calibrating technician.
 - Manufacturer's calibration schedule for the model of equipment used.
 - Certification record for the calibrating technician.
- **Drug Program**
 - Records Related to the Collection Process
 - Collection logbook, if used.
 - Documents relating to the random selection process.
 - Documents generated in connection with decisions to administer reasonable suspicion drug tests.
 - Documents generated in connection with decisions on post-accident tests.
 - MRO documents showing existence of medical explanation of inability of safety-sensitive employee to provide enough urine.
 - Education and Training Records
 - Training materials on drug use awareness, including a copy of the employer's policy on prohibited drug use.
 - Names of safety-sensitive employees attending training on prohibited drug use and the dates and times of such training.
 - Documentation of training provided to supervisors to qualify them to make reasonable suspicion determinations.
 - Certification that training complies with the regulatory requirements.
 - Procedures to assess those with verified positive test, providing available services, referral, suspension, and dismissal.
 - Documentation of training provided to new employees stating date of receiving (60) sixty minutes of combined drug and alcohol training.

Records to be kept on file for five years:

- **Alcohol Program**
 - Alcohol Test Records with alcohol readings or 0.02 or greater.
 - The employer's copy of the alcohol test form, including the results of the test.
 - Records of verified positive drug test results.
 - Records from previous employers.
 - Documents related to the refusal of any safety-sensitive employee to submit to an alcohol test required by 49 CFR 654.

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- Documents presented by a covered employee to dispute the result of an alcohol test administered under 49 CFR 654.
- Employee Evaluation and Referrals.
 - Records pertaining to a determination by a substance abuse professional concerning a safety-sensitive employee's need for assistance.
 - Records concerning a safety-sensitive employee's compliance with the recommendations of the substance abuse professional.
- Annual MIS Reports
- Records showing the release of test result information, which can be given out only in certain circumstances (See below).
- **Drug Program**
 - Records of covered employee verified positive drug test results.
 - The employer's copy of the chain-of-custody form.
 - Documents related to the refusal of any safety-sensitive employee to submit to a required drug test.
 - Documents presented by a safety-sensitive employee to dispute the result of a drug test administered under 49 CFR 654
 - Covered Employee Referrals to Substance Abuse Professional and Return to Duty and Follow-up,
 - Records pertaining to a determination by a substance abuse professional concerning a safety-sensitive employee's suitability to return to work as a safety-sensitive employee.
 - Records concerning a safety-sensitive employee's entry into and completion of the program of rehabilitation recommended by the substance abuse professional.
 - Annual MIS Reports
 - Records showing the release of test result information, which can be given out only in certain circumstances (See below).

CONFIDENTIALITY AND ACCESS TO RECORDS

The CityTown will only release testing records and results under the following circumstances:

- When an employee gives written instruction that the CityTown may release information or copies of records regarding an employee's test results to a third party or subsequent employer.
- When, due to a lawsuit, grievance, or proceeding initiated on behalf of the employee tested, the result must be released to the decision-maker in the case.
- When an employee provides a written request for copies of his/her records relating to the test(s) (The release of information can not be contingent on payment.)
- When the National Transportation Safety Board (NTSB) is performing an accident investigation and post-accident test results are needed for the investigation.
- As of June 13th, 2008 the Interim Final Rule (IFR) authorizes employers to disclose drug and alcohol violations of commercial motor vehicle (CMV) operators to State commercial driver licensing authorities when required by law. The release of the information can be done without the employee consent.
- The IFR authorizes third-party administrators (TPAs) to release drug and alcohol violations of CMV owner-operators to licensing authorities.

The CityTown will ensure that each request for release of information specifically identifies the person to whom the information is to be released, the circumstances under which the release is authorized, and the specific kind of information to be released. A separate release will need to be signed each time information is disclosed. The CityTown will retain this documentation on file for five years.

In cases where records are subpoenaed in criminal or civil suits, required for inspection by the state highway patrol or state transportation safety board, or other freedom of information statutes, the Town-City will first consult with their own legal staff regarding the jurisdiction over these records before they are released. (Spring 1996 Update, page 4)

Requests for test result information by an unemployment service bureau can be granted, if the individual's dismissal was a result of a positive drug or alcohol test because the employee initiated the request for unemployment benefits. (Summer 1996 Update, page 5)

Drug and alcohol test results can only be released without written consent directly to an authorized representative of the employee's employer of record. FTA recipients that contract out the performance of safety-sensitive functions do not have access to individual test results of their contractor's employees since the recipient is not the employer. Unless the contractor's employee gives specific consent in writing to release the results to the FTA recipient, no employee-specific testing information can be provided.

REPORTING

FTA requires that the City-Town file annual reports summarizing drug and alcohol test results. The City-Town files the standard reporting form: Management Information system (MIS) form. Annual reports must be submitted to the FTA Office of Safety and Security by March 15 following each calendar year. The City-Town submits our reports to the Pharr District Office prior to this date.

VENDOR /TPA OVERSIGHT

The City-Town is responsible for the integrity of the drug and alcohol testing program and the quality of testing services provided by its vendors/TPA. Specific information regarding the City-Town's designated drug and alcohol testing vendor is specified in Appendix B of this document.

CONTRACTOR OVERSIGHT

All safety-sensitive contractors that "stand in the shoes" of the City-Town's transportation system must have a drug and alcohol testing program that meets the same FTA drug and alcohol requirements. The City-Town must assure the following:

- That all Have all safety-sensitive contractors that fall under the regulation been identified?are identified.
- The contractor has a copy of Do they have a copy of yourthe City policy, regulations, and other related materials necessary to develop and operate a complaint program?;
- Require that Do we require that our contractors demonstrate and certify compliance with the regulations?;
- Do eAssure Contractors and service agreements include requirements for compliance?;
- Include contractor compliance as a condition of the contract. Do contractors understand that compliance is a condition of the contract?;
- Do we provide oversight to ensure contractor compliance?
 - Checklist
 - Reports
 - Inclusion in your program
 - Periodic assessments

FORMAL APPROVAL

Appendix A includes a formal show of review and support of this Drug and Alcohol Policy by the ~~Town Board of Aldermen~~City Council.

APPENDIX A

BOARD OF ALDERMEN APPROVAL

RESOLUTION 707

RESOLUTION 826

RESOLUTION 886

RESOLUTION 886A

RESOLUTION 886B

RESOLUTION NO. 707

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, ADOPTING A DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy; and

WHEREAS, the Town wishes to adopt a drug and alcohol policy as set forth on the attached and incorporated Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

That the Board of Aldermen hereby approves and adopts the Town of South Padre Island Drug and Alcohol Policy for Transportation Employees as set forth on the attached and incorporated Exhibit A.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON AUGUST 21, 2002.

APPROVED:


Robert N. Pinkerton, Jr., Mayor

ATTEST:


Joyce Adams, City Secretary



RESOLUTION NO. 826

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy; and

WHEREAS, the Town wishes to adopt a drug and alcohol policy as set forth on the attached and incorporated Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

That the Board of Aldermen has hereby reviewed, and approves and adopts the Town of South Padre Island Drug and Alcohol Policy for Transportation Employees with an amending date of January 18, 2006.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON JANUARY 18, 2006.

APPROVED:

Robert N. Pinkerton, Jr., Mayor

ATTEST:

Joyce Adams, City Secretary

RESOLUTION NO. 886

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

That the Board of Aldermen has hereby reviewed, and approves and adopts the *Town of South Padre Island Drug and Alcohol Policy for Transportation Employees* with an amending date of August 15, 2007.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON AUGUST 15, 2007.

APPROVED:

Robert N. Pinkerton, Jr., Mayor

ATTEST:

Joyce Adams, City Secretary

RESOLUTION NO. 886A

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, APPROVING AMENDMENTS TO THE TOWNS' DRUG AND ALCOHOL ABUSE POLICY FOR THE TRANSPORTATION DIVISION OF THE PUBLIC WORKS DEPARTMENT.

WHEREAS, the Federal Transit Administration (FTA) requires all fund recipients to implement a drug and alcohol abuse policy in accordance with FTA regulations; and

WHEREAS, the FTA regulations require that a fund recipient's local governing board adopt the recipient's drug and alcohol abuse policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

- 1) That the Board of Aldermen has hereby reviewed, approves and adopts the *Town of South Padre Island Drug and Alcohol Policy for Transportation Employees* with an amending date of October 17, 2007; and
- 2) The Board of Aldermen authorizes Town staff to update the Appendices as necessary to keep this plan correct and up-to-date.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AT A REGULAR MEETING HELD ON OCTOBER 17, 2007.

APPROVED:

Robert N. Pinkerton, Jr., Mayor

ATTEST:

Joyce Adams, City Secretary

APPENDIX B

Drug and Alcohol Testing Vendor Information

The Town has chosen NTC Drug Testing Services, Inc. for our drug and alcohol testing services.

NTC Drug Testing Services, Inc.
1212 E. Harrison Ste. 234-E
Harlingen, TX 78550
956-412-8378

The Town's designated collection site shall be the office in Brownsville, unless circumstances are such that collection takes place at a suitable collection site here on the Island. A map to the Brownsville collections site is attached.

The technical professionals required of the FTA drug and alcohol testing process (and mentioned below) are also provided through Prompt Aid via the above addresses and phone numbers:

Medical Review Officer (MRO):

Brian Heinen, M.D. (Certification # 991003119)

Breath Alcohol Technician (BAT):

Yolanda Manza
Andres Gonzalez
Ramon Campos

Screen Test Technician (STT):

Yolanda Manza
Andrez Gonzalez
Ramon Campos
Abraham Penta

Substance Abuse Professional (SAP):

F. Health Smith IV, MA, LCDC, ADC III

APPENDIX C

Alcohol Fact Sheet & Drug Minimum Thresholds

Alcohol is a socially acceptable drug that has been consumed throughout the world for centuries. It is considered a recreational beverage when consumed in moderation for enjoyment and relaxation during social gatherings. However, when consumed primarily for its physical and mood-altering effects, it is a substance of abuse. As a depressant, it slows down physical responses and progressively impairs mental functions.

Signs and Symptoms of Use

Dulled mental processes	Lack of coordination
Odor of alcohol on breath	Possible constricted pupils
Sleepy or stuporous condition	Slowed reaction rate
Slurred speech	

(Note: Except for the odor, these are general sign and symptoms of any depressant substance.)

Health Effects

The chronic consumption of alcohol (average of three servings per day of beer [12 ounces], whiskey [1 ounce], or wine [6 ounce glass]) over time may result in the following health hazards:

- Decreased sexual functioning
- Dependency (up to 10 percent of all people who drink alcohol become physically and/or mentally dependent on alcohol and can be termed "alcoholic")
- Fatal liver diseases
- Increased cancers of the mouth, tongue, pharynx, esophagus, rectum, breast, and malignant melanoma.
- Kidney disease
- Pancreatitis
- Spontaneous abortion and neonatal mortality
- Ulcers
- Birth defects (up to 54 percent of all birth defects are alcohol related).

Social Issues

- Two-thirds of all homicides are committed by people who drink prior to the crime.
- Two to three percent of the driving population is legally drunk at any one time. This rate is doubled at night and on weekends.
- Two-thirds of all Americans will be involved in an alcohol-related vehicle accident during their lifetimes.
- The rate of separation and divorce in families with alcohol dependency problems is 7 times the average.
- Forty percent of family court cases are alcohol problem related.
- Alcoholics are 15 time more likely to commit suicide than are other segments of the population.
- More than 60 percent of burns, 40 percent of falls, 69 percent of boating accidents, and 76 percent of private aircraft accidents are alcohol related.

The Annual Toll

24,000 people will die on the highway due to the legally impaired driver.
12,000 more will die on the highway due to the alcohol-affected driver.
15,800 will die in non-highway accidents.
30,000 will die due to alcohol-caused liver disease.
10,000 will die due to alcohol-induced brain disease or suicide.
Up to another 125,000 will die due to alcohol-related conditions or accidents.

Workplace Issues

It takes one hour for the average person (150) pounds to process one serving of an alcoholic beverage from the body.
Impairment in coordination and judgment can be objectively measured with as little as two drinks in the body.
A person who is legally intoxicated is 6 times more likely to have an accident than a sober person.

Drug Minimum Thresholds

	Initial Test Cutoff Levels (ng/ml)	Confirmatory Test Cutoff Levels (ng/ml)
Marijuana metabolites	50	15
Cocaine metabolites	300	150
Opiate metabolites	2,000	2,000
Phencyclidine	25	25
Amphetamines	1,000	500

These cutoff levels are subject to change by the Department of Health and Human Services as advances in technology or other considerations warrant identification of these substances at other concentrations.

APPENDIX D

Town of South Padre Island Employee Contact Information

Employees with questions regarding this Drug and Alcohol Testing Program may contact

**Wendi Delgado
Administrative Services Director
The Drug and Alcohol Program Manager (DAPM) for this policy at**

**4601 Padre Boulevard
South Padre Island, TX 78597
(956) 761-3244
(956) 433-~~68739690~~ - Cell
(956) 761-3888 - Fax
wdelgado@southpadretexas.gov**

If the (DAPM) is unavailable please contact:

**Jesse Arriaga
General Manager
Designated Employer Representative (DER) for this policy at**

**4601 Padre Blvd
South Padre Island, TX 78597
(956) 761-3245
(956) ~~45933-2444~~6768 – Cell
jarriaga@southpadretexas.gov**

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Rick Vasquez, Transit & Development Director
Jesse Arriaga, General Manager of Public Transportation

ITEM

Discussion and Action to:

- 1) Accept Port Isabel Economic Development Corporation grant in the amount of \$50,000, accept the terms and conditions, and to authorize the Mayor to execute the Agreement.
- 2) To increase the WAVE budget as follows:
 - a) Increase WAVE budget \$275,716.00:
 - 1) 591-1007 Buses (2) \$140,000.00
 - 2) 591-0030 Labor \$80,000.00
 - 3) 591-0104 Fuel \$20,000.00
 - 4) 591-0150 Minor Tools and Equipment \$10,000.00
 - 5) 591-0533 Marketing \$10,000.00
 - 6) 591-0420 Motor Vehicles \$13,716.00
 - 7) 591-0130 Wearing Apparel \$ 2,000.00

This represents an unanticipated increase in federal transit funds in the amount of \$188,512.00

This represents an unanticipated increase in state transit funds in the amount of \$57,204.00

This represent an increase in Port Isabel EDC WAVE support of \$30,000.00.

Port Isabel EDC support:

FY 10-11	FY 09-10	FY 08-09
50,000	\$20,000	\$10,000.00

ITEM BACKGROUND

Funds from this grant will be used in Operations of the Wave. The Agreement between the Wave and the Port Isabel EDC will extend service to Laguna Heights neighborhood and will add transit stops at Beacon Bay Subdivision, Boys and Girls Club, Washington Park.

Additional funds will be used to reduce headway (pick-up) on Padre Boulevard and to add one stop in the Entertainment District.

RECOMMENDATIONS/COMMENTS

Approve Agreement and budget amendments

BUDGET/FINANCIAL SUMMARY

Funding for this agenda item includes Port Isabel EDC, Federal Transit Administration and TxDOT Transit funds.

COMPREHENSIVE PLAN GOAL

Chapter 4. Mobility Plan

Goal 4.I Increase ridership on the WAVE both residents & visitors.

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ Nays: _____

Abstentions: _____

THE STATE OF TEXAS §

COUNTY OF CAMERON §

PROJECT AGREEMENT

THIS Project Agreement is made this 20 day of October 2010 in Port Isabel, Cameron County, Texas, between the TOWN OF SOUTH PADRE ISLAND, hereinafter referred to as "SPI," a Texas general-rule municipality having a mailing address of 4601 Padre Boulevard, and the PORT ISABEL ECONOMIC DEVELOPMENT CORPORATION, hereinafter referred to as "PIEDC," a Texas non-profit corporation having a mailing address of 305 East Maxan, Port Isabel, Texas 78578, regarding funding for the operation of the public transportation system referred to as the "Wave" which provides service between City Of Port Isabel and the Town of South Padre Island, as follows:

I.

The Funds

A.

In light of the creation of PIEDC, pursuant to Section 4B of Article 5190.6 of the Texas Revised Civil Statutes, which is to service the area in and around Port Isabel, and pursuant to certain contractual arrangements between the parties hereto, certain monies are available to SPI to implement the goals of PIEDC, which may be generally described as economic development projects and programs of a "tourism area" development and improvement nature, including public transportation;

B.

The total commitment for the said funding is to be \$50,000, which will be paid, subject to the availability of funds, by PIEDC to SPI, on a quarterly basis, in payments of \$5,000 (each), on October 15, 2010, January 15, 2011, April 15, 2011 and July 15, 2011.

C.

The term of this Agreement will be the same as the fiscal year of PIEDC, which is October 1, 2010 to September 30, 2011.

D.

The funds to be paid under this Agreement will be paid by PIEDC to SPI for the purposes set forth above in Paragraph I A, involving the operation of the WAVE free public transportation, for the benefit of the Port Isabel and Laguna Madre area and for no other purpose; the use and development of the project

funds is to be itemized in the schedules or plans for such use which are to be provided to PIEDC by SPI.

III.

Performance Of Agreement

A.

In providing for the operation of this free public transportation system, so as to benefit the City of Port Isabel and the area in or around Port Isabel, SPI, acting by and through its respective agents, will conduct itself in conformity with all laws as well as the requirements and standards of the Texas Department of Transportation and the laws and regulations regarding such projects. To this extent, SPI will perform all acts necessary to successfully fulfill the purpose of this Agreement and shall, at all times, perform all duties necessary to sustain and operate the "WAVE" transportation system in accordance with all federal and state laws and regulations as well as the terms of this agreement, to the reasonable satisfaction of PIEDC.

B.

SPI shall keep PIEDC apprised of the status of this Project. To insure compliance with this Agreement upon request and shall report as hereafter required. SPI shall prepare and send to PIEDC quarterly a copy of all TXDOT reports showing all activities conducted pursuant to this Agreement, along with expense reports showing cumulative expenses and revenues for the preceding 3 months related to this Project, together with all prior months during the term of this Agreement.

C.

SPI shall be audited by an outside certified public accountant as to all funds related to and activities of this Project and shall provide a copy of such audit report to PIEDC upon receipt, and further, will provide to PIEDC a copy of SPI's proposed and adopted budgets regarding this Project as soon as same are available, but not more than 10 days after such are proposed or adopted; additionally, SPI will make available for inspection, at a reasonable time and place to be set by PIEDC, any or all of its financial records as such records relate to this Project.

D.

The terms, covenants and provisions of this Agreement shall survive the execution and performance of this instrument and the expiration of the term hereof, which is to begin on October 1, 2010 and end on September 30, 2011.

IV.

Termination

A.

This Agreement may be terminated for cause (including the failure to comply with the requirements or standards of PIEDC, or any action constituting a breach of the terms of this Agreement) by either party, as appropriate, or by mutual agreement of the parties, or in the event of any occurrence (e.g., bankruptcy, dissolution or governmental action, as appropriate) precluding performance of the respective obligations contemplated under this Agreement.

B.

In the event of the termination of this Agreement, the parties shall be entitled to all compensation earned by them through the effective date of termination, as appropriate, and any remedies available at law or in equity, which rights and remedies shall survive the termination of this Agreement. Further, termination of this Agreement would also terminate any obligation of PIEDC to fund.

V.

Status Of Parties

The parties hereto shall not be construed to have the relationship of partners, joint venturers, principal-agent or employer-employee; the parties hereto are separate entities that enter into this Agreement for their respective benefit.

VI.

Compliance With Law

The parties will act, at all times, in compliance with all pertinent and applicable laws.

VII.

Entire Agreement

A.

This Agreement contains the entire agreement between the parties relating to the rights granted herein and the obligations assumed hereby, and it supersedes any prior understandings, representations, discussions, memorandums or agreements regarding the subject of this Agreement.

B.

Any oral representations or modifications concerning this instrument shall be of no force or effect; this Agreement may be amended, provided that no amendment, modification or alteration of the terms of this Agreement shall be binding unless it is in writing and signed by both parties.

VIII.

Law Governing; Venue

THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS (AND WHERE APPLICABLE, THE LAWS OF THE UNITED STATES OF AMERICA); FURTHER, THE OBLIGATIONS AND UNDERTAKINGS OF EACH OF THE PARTIES TO THIS AGREEMENT SHALL BE PERFORMABLE IN CAMERON COUNTY, TEXAS. Venue is exclusively agreed to be in Cameron County State District Court.

IX.

Waiver

A.

Any waiver by either party of any default under or breach of this Agreement shall not constitute a continuing waiver of such default or breach, or a waiver of or permission for (express or implied) any other or subsequent default or breach.

B.

THE PARTIES HERETO AGREE TO RELEASE, INDEMNIFY AND HOLD HARMLESS EACH OTHER FROM ANY AND ALL CLAIMS ARISING FROM THE ENTRY INTO, THE EXECUTION OF, THE ENFORCEMENT OF, OR THE INTERPRETATION OF THIS AGREEMENT.

X.

Assignment

This Agreement shall not be assigned in whole or in part by either party without the approval of the other party, set forth in writing and signed by both parties; any assignee will be bound by the terms of this Agreement.

XI.

Warranties Or Representations

NO WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER IS BEING MADE BY THE PARTIES TO THIS AGREEMENT IN CONNECTION WITH THE EXECUTION OR PERFORMANCE OF THIS AGREEMENT, except as set forth in this instrument.

10-6

XII.

Parties Bound

A.

This Agreement shall be binding upon and inure to the benefit of the parties to this Agreement and their respective heirs, legal representatives, successors and assigns, as appropriate; however, there are no third party beneficiaries to this Agreement.

XIII.

Notice

A.

Any notice to any party shall be in writing and sent by certified or registered mail, telefax, messenger or hand-delivery, addressed to that party as set forth above, at that party's address set forth above or such other address as may be designated. Any such notice shall be deemed to have been given as of the date that the notice is deposited in the United States Mail, postage prepaid, or sent by telefax, messenger or hand-delivery.

XIV.

Attorney's Fees

If any proceeding is initiated to resolve a dispute arising under or relating to this Agreement by either of the parties hereto, it is expressly agreed that the prevailing party shall be entitled to recover from the other party reasonable attorney fees and expenses, in addition to any other relief that may be awarded.

XV.

Construction Of Instrument

A.

Each of the parties hereto has counsel or has had the opportunity to be represented by counsel in regard to the negotiation and drafting of this Agreement; accordingly, this Agreement shall not be construed in favor of either party.

B.

As used in this Agreement, whenever the context so indicates, (1) the masculine, feminine or neuter gender, (2) the singular or plural number, and (3) the individual or corporate capacity, shall each be deemed to include the others.

XVI.

Authority

The parties to this Agreement specifically warrant and represent that (a) the signatories below are authorized to act on behalf of the respective party to this instrument, (b) the said signatories have been specifically authorized to execute this Agreement by the said parties in accordance with the requisite corporate formalities of each such party, (c) the execution of this instrument by said signatories constitutes the binding act of each such party to this instrument, and (d) the execution of this instrument and the adoption of same by each party is authorized by law.

*EFFECTIVE as of this 20 day of October, 2010, at Port Isabel, Texas.

TOWN OF SOUTH PADRE ISLAND
BY:

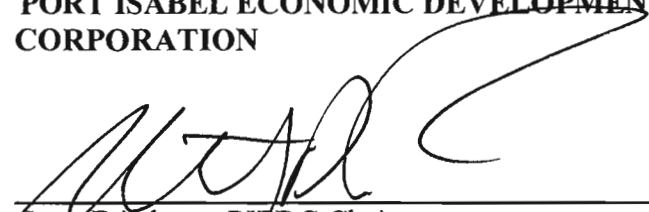
Robert Pinkerton, Mayor (10- -10)

ATTEST:

Name/ Title (10- -10)

**PORT ISABEL ECONOMIC DEVELOPMENT
CORPORATION**

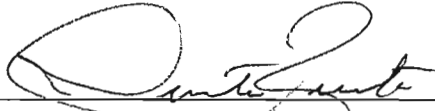
BY:



Scott Friedman, PIEDC Chairman
(10-28-10)

ATTEST:

BY:



Innocente Zurita, PIEDC Secretary
(10-2610)

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Dan Quandt, CVB Executive Director

ITEM

Discussion and action concerning line item transfers totaling \$53,300 from the convention centre, events marketing and visitors center 2009-2010 budget into the media placement line item in the sales and marketing budget.

ITEM BACKGROUND

Communication errors resulted in an over-expenditure of the media placement line item in the sales and marketing budget. Available funds in that budget have been exhausted. The only alternative was to transfer money from these other accounts. This requires City Council approval.

RECOMMENDATIONS/COMMENTS

Recommend passage

BUDGET/FINANCIAL SUMMARY

This will not change the bottom line 2009-2010 budget, only some line items within that budget..

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____



Oct. 25, 2010

TO: Mayor, City Council
FROM: Dan Quandt, CVB Executive Director
RE: Line item transfer requests from 2009-2010 budget

Visitors Center

590-108	Postage	\$18,000
590-101	Office supplies	800
590-118	Printing	1,300
590-130	Wearing apparel	500
590-180	Information Tech	700
590-210	Stock Collateral	1,000
590-401	Furniture	500
590-501	Communications	1,000
590-513	Training expenses	500
590-581	Water, sewer, garbage	1,000

Total \$25,300

Events Marketing

593-8030	Fireworks	\$10,000
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Convention Centre

565-0010	Supervision	\$4,000
565-0095	Sales incentive	4,000

Total \$8,000

Sales and Marketing

592-0095	Sales incentive	\$10,000
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TOTAL TRANSFERS - \$53,300

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: Dan Quandt, CVB Executive Director

ITEM

Discussion and action concerning establishing annual encumbrances for services from The Atkins Groups

ITEM BACKGROUND

City purchasing policy required City Council approval of any purchase orders over \$50,000. We do annual encumbrances with The Atkins Group concerning services they provide and media placement. These purchase orders are:

PO#051635 \$72,000.00 Professional Services (public relations)
PO#051636 \$78,000.00 Professional Services (account services)
PO#051637 \$1,080,000.00 Media Placement
PO#051644 \$70,000.00 Production (ad production)
PO#051639 \$90,000.00 Internet (all Internet hosting, posting, revisions, etc.)

RECOMMENDATIONS/COMMENTS

Recommend passage

BUDGET/FINANCIAL SUMMARY

Budgets approved by CVA and City Council

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

12-1

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
EXECUTIVE SESSION
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

EXECUTIVE SESSION

ITEM DESCRIPTION

Pursuant to TEXAS GOVERNMENT CODE, Section 551.071, Consultation with Attorney; Section 551.074, Personnel Matters, an Executive Session will be held to discuss:

- a. Discussion regarding one year Performance Review of City Manager.

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
AGENDA REQUEST FORM**

MEETING DATE: November 3, 2010

NAME/DEPT.: City Council

ITEM DESCRIPTION

Discussion and action on Performance Review of City Manager.

RECOMMENDATIONS/COMMENTS

COMPREHENSIVE PLAN GOAL

COUNCIL ACTION

Motion: _____

Second: _____

Vote: Ayes: _____ **Nays:** _____

Abstentions: _____