

**\*REVISED\***  
**NOTICE OF REGULAR MEETING**  
**CITY OF SOUTH PADRE ISLAND**  
**CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY, OCTOBER 5, 2011**

5:30 P.M. AT THE MUNICIPAL BUILDING,  
JOYCE H. ADAMS COUNCIL ROOM, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

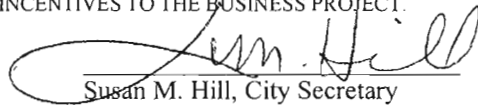
1. Call to order
2. Pledge of Allegiance
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
  - a. Proclamation: Native Plant of the Month for October 2011: Snoutbean (Scientific name: Rhynchosia)
  - b. Proclamation: Children's Book of the Month for October 2011: *The Pumpkin Book* by Gail Gibbons
  - c. Proclamation: Breast Cancer Awareness Month
5. Approve Consent Agenda:
  - a. Approve minutes of September 21, 2011 Regular meeting. (Hill)
  - b. Approve invoices for payment. (Free)
  - c. Approve the purchase of one 2011 34ft International Champion EZ Trans Low Floor Bus in the amount of 193,396, utilize the HGAC Buy program to purchase the bus, approve purchase order in the amount of \$193,396 and accept quote from National Bus Sales for \$193,396. (Arriaga)
  - d. Discussion and action to approve a Cameron County Emergency Communication District Emergency Warning Notification System Master Use Agreement and authorizing the Mayor to execute agreement. (Smith)
  - e. Discussion and action to approve Resolution No. 2011-25 of the City of South Padre Island, Texas (the "Applicant"), authorizing the submission of three grant applications to the Texas General Land Office ("GLO") Texas Coastal Management Plan ("CMP") and authorizing the City Manager to execute all documents and application forms on behalf of the City of South Padre Island. (Trevino)

- f. Approve contract with Cameron County Emergency Services District No. 1 to provide firefighting services to the unincorporated area of Cameron County designated as Zone No. 6. (Baskett)
  - g. Approve contract with Cameron County Emergency Services District No. 1 to provide EMS (Emergency Medical Service) to the unincorporated area of Cameron County designated at Zone No. 6. (Baskett)
  - h. Approve second and final reading of Ordinance No. 11-20 amending Section 13-24 (regulations of shade devices and chairs on the public beach) of Chapter 13 of the Code of Ordinances by providing provisions for permits for non-rental set-ups, less than five units provision, date of renewal and deleting walkway spacing. (Hayden)
6. Discussion and action regarding relocation of overhead power lines relating to the new Fire and Emergency Services Station. (Jones)
  7. Update on the Fire and Emergency Services Station. (Baskett)
  8. Discussion and action to approve Resolution No. 2011-24 authorizing the implementation of a pilot project to create a sand sculpture trail and establish interim standards and requirements. (Bagley/Evans)
    - a. Approve Resolution No. 2011-24 authorizing the implementation of a pilot project to create a sand sculpture trail.
    - b. Appoint a project coordinator.
    - c. Approve locations for placement of sand sculpture.
  9. Discussion and action to appoint a member to the Convention Centre Expansion Task Force to fill a vacancy created by the resignation of Gabriel Vanounou. (Pinkerton)
  10. Discussion and action to appoint members to expiring terms of the City's committees, boards, commissions and task force. (Pinkerton)
    - a. Board of Adjustments and Appeals: one (1) appointment needed
    - b. Board of Ethics: three (3) appointments needed
    - c. Convention and Visitors Advisory Board: three (3) appointments needed
      - *Limited Service Hotel Industry* – one (1) appointment needed
      - *Condominium Industry* - one (1) appointment needed
      - *Tourism Related Industry* – one (1) appointment needed
    - d. Development Standards Review Task Force: three (3) appointments needed
    - e. Economic Development Corporation Board of Directors: three (3) appointments needed
    - f. Historic Preservation Committee: seven (7) appointments needed
    - g. Keep SPI Beautiful Committee: five (5) appointments needed
    - h. Parks, Recreation & Beautification Committee: three (3) appointments needed
    - i. Planning and Zoning Commission: three (3) appointments needed
    - j. Shoreline Task Force: two (2) appointments needed (This Board is to be reduced from 11 to 7, therefore only 2 seats are open)


11. Discussion and action on providing for a feral cat program. (Baldovinos)
12. Discussion and action regarding the nomination letter and submission of a CMP Grant by Texas Coastal Partners (TCP). (Trevino)
13. Discussion and action to amend the City of South Padre Island Travel, Training and Client Entertainment Policy to include section *IX: Travel Writer Policy* and to add additional language to section *VIII. Client Entertainment*. (Quandt)
14. Discussion and action to amend the Town of South Padre Island Employee Handbook policy section *32.0 Sick Leave* by placing a cap on the sick leave reserve that was grandfathered to City Employees in October of 1997 at the employee's base hourly rate as of 10/01/2011. This policy will cap the payout amount at the current base rate to insure the amount of unfunded liability does not increase but decrease in the future.
15. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.074, PERSONNEL MATTERS; TO DISCUSS:
  - a. Discussion of the purchase, exchange, lease or value of real property.
  - \*b. Evaluation of the City Manager.
16. Discussion and action regarding the purchase, exchange, lease or value of real property.
17. \*Discussion and action regarding the evaluation of the City Manager.
18. Adjourn.

WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.086, DISCUSS (A) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (B) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 30TH DAY OF SEPTEMBER 2011

  
Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **SEPTEMBER 30, 2011**, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY COUNCIL MEETING  
CITY OF SOUTH PADRE ISLAND  
EXECUTIVE SESSION  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**EXECUTIVE SESSION**

**ITEM DESCRIPTION**

Pursuant to TEXAS GOVERNMENT CODE, Section 551.071, Consultation with Attorney; Section 551.072, Deliberations about Real Property; an Executive Session will be held to discuss:

- a. Discussion of the purchase, exchange, lease or value of real property.
- b. Evaluation of City Manager

*Note: As per the Open Meetings Act and Government Code Chapter 551:*

*"A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person."*

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** City Council

**DEPARTMENT:**

**ITEM**

Discussion and action regarding the evaluation of the City Manager.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

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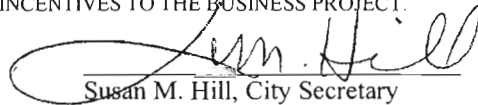
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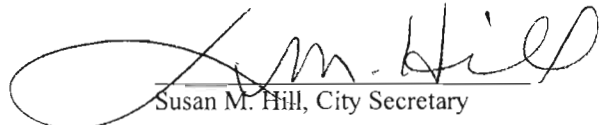
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**CITY COUNCIL MEETING  
CITY OF SOUTH PADRE ISLAND  
CONSENT AGENDA**

**MEETING DATE:** October 5, 2011

**ITEM DESCRIPTION**

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of September 21, 2011 Regular meeting. (Hill)
- b. Approve invoices for payment. (Free)
- c. Approve the purchase of one 2011 34ft International Champion EZ Trans Low Floor Bus in the amount of 193,396, utilize the HGAC Buy program to purchase the bus, approve purchase order in the amount of \$193,396 and accept quote from National Bus Sales for \$193,396. (Arriaga)
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**RECOMMENDATIONS/COMMENTS**

Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Susan Hill, City Secretary

**DEPARTMENT:** City Manager Office

**ITEM**

Approve minutes of September 21, 2011 Regular meeting.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X  

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

|   |
|---|
| <p style="text-align: center;"><b>MINUTES</b><br/><b>CITY OF SOUTH PADRE ISLAND</b><br/><b>CITY COUNCIL REGULAR MEETING</b></p> |
|---|

**WEDNESDAY, SEPTEMBER 21, 2011**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, September 21, 2011 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Pinkerton called the meeting to order at 5:30 p.m. A full quorum was present: Council Member Robert A. Fudge, Courtney Hayden, Sam A. Listi, JoAnn Evans and Alita Bagley.

City staff members present were City Attorney Paul Cunningham, City Manager Joni Clarke, Assistant City Manager Darla Jones, CVB Executive Director Dan Quandt, Fire Chief Burney Baskett, Public Works Director Scott Fry, Police Chief Randy Smith, Chief Financial Officer Beth Free, Transit & Development Director Rick Vasquez, Information Services Director Tim Howell, Administrative Services Director Wendi Delgado, Environmental Health Services Director Victor Baldovinos, General Manager of Public Transportation Jesse Arriaga, Coastal Resources Manager Reuben Trevino and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Pinkerton led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

At this time public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS**

Mayor Pinkerton read a proclamation which proclaimed September 17, 2011 through September 23, 2011 to be Constitution Week.

**V. APPROVE CONSENT AGENDA:**

Mayor Pinkerton made a motion, seconded by Council Member Evan to approve the Consent Agenda. Motion passed unanimously.

- a. APPROVE MINUTES OF SEPTEMBER 7, 2011 WORKSHOP AND REGULAR MEETING. (HILL)**
- b. APPROVE INVOICES FOR PAYMENT. (FREE)**

Invoices were paid by General Fund checks numbered 122585 through 122713 and EFT payments for a total amount of \$729,690.24.

- c. **APPROVE TAX COLLECTION AND ADJUSTMENT REPORT FOR TAXES COLLECTED DURING AUGUST 2011 BY THE POINT ISABEL INDEPENDENT SCHOOL DISTRICT TAX OFFICE. (FREE)**
- d. **APPROVE RESOLUTION NO. 2011-21 AUTHORIZING THE SUBMISSION OF THREE GRANT APPLICATIONS (HARBOR BEACH ACCESS-EMERGENCY VEHICLE ACCESS, RECYCLING GLASS TO SAND FEASIBILITY STUDY, VOLUNTEER DUNE RESTORATION PROJECT) TO THE TEXAS GENERAL LAND OFFICE, TEXAS COASTAL MANAGEMENT PLAN. (TREVINO)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2011-21 , and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- e. **APPROVE RESOLUTION NO. 2011-22 SUPPORTING THE TEMPORARY CLOSURE OF THE QUEEN ISABELLA MEMORIAL BRIDGE ON OCTOBER 15, 2011 FOR THE SPI BIKEFEST IRON HORSE SUNSET MEMORIAL PARADE AND THE KING OF THE CAUSEWAY BICYCLE RACE. (QUANDT)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2011-22, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- f. **APPROVE RESOLUTION NO. 2011-23 AMENDING RESOLUTION NO. 2011-06 (WHICH ESTABLISHES THE CONVENTION CENTRE EXPANSION TASK FORCE) TO INCREASE THE TASK FORCE FROM 7 TO 8 MEMBERS; CREATING A SLOT FOR "MARKETING/PUBLIC RELATIONS" REPRESENTATIVE AND PROVIDE APPOINTMENT TO NEWLY CREATED SEAT. (QUANDT)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2011-23, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- g. **APPROVE THE PURCHASE OF A USED FORD 450 AMBULANCE FROM CITY OF PORT ISABEL FOR \$12,500 IN FISCAL YEAR 2011/2012 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTATION TO COMPLETE THE PURCHASE. (BASKETT)**
- h. **APPROVE LEASE AGREEMENTS WITH XEROX TO REPLACE TWO MULTIFUNCTIONAL PRINTING DEVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT. (HOWELL)**

- i. **APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN US COAST GUARD STATION SOUTH PADRE ISLAND AND CITY OF SOUTH PADRE ISLAND FOR SECURITY SERVICES TO BE PROVIDED BY THE POLICE DEPARTMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENT. (SMITH)**
- j. **APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN IMMIGRATION AND CUSTOMS ENFORCEMENT AND LOCAL, COUNTY, OR STATE LAW ENFORCEMENT AGENCY AND CITY OF SOUTH PADRE ISLAND THE REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND AND AUTHORIZING THE CITY MANAGER AND POLICE CHIEF TO EXECUTE AGREEMENT. (SMITH)**
- k. **DISCUSSION AND ACTION TO APPROVE THE REVISED TOWING SERVICE AGREEMENT WITH PARADISE TOWING, CANTU'S WRECKER AND BAY AREA TOWING, EFFECTIVE OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012 AND AUTHORIZE THE CITY MANAGER TO EXECUTE SAID AGREEMENTS. (SMITH)**
- l. **DISCUSSION AND ACTION TO APPROVE THE CITY OF SOUTH PADRE ISLAND POSITION CONTROL LIST FOR 2011/2012 FISCAL YEAR WHICH SPECIFIES THE NUMBER OF FULL-TIME POSITIONS BUDGETED FOR 2011/2012 FISCAL YEAR IN EACH DEPARTMENT. (DELGADO)**

**VI. DISCUSSION AND ACTION REGARDING ANIMAL SHELTERING SERVICES. (JONES)**

Mayor Pinkerton made a motion to approve a contract with the City of Port Isabel for Animal Sheltering Services in the amount of \$30,000 for a 1 year period beginning October 1, 2011. Motion was seconded by Council Member Hayden. Motion carried unanimously.

Jacky Conrad, representative of Friends of Animal Rescue indicated that they would continue to assist Port Isabel and South Padre Island in the recover and rescue of animals.

**VII. DISCUSSION AND ACTION REGARDING THE APPROVAL OF BUDGET FOR THE ECONOMIC DEVELOPMENT CORPORATION FOR THE 2011/2012 FISCAL YEAR. (FRIEDMAN)**

Mayor Pinkerton made a motion, seconded by Council Member Evans to approve the 2011/2012 budget for the Economic Development Corporation. Motion carried on a unanimous vote.



**VIII. DISCUSSION AND ACTION REGARDING THE APPROVAL OF BUDGET FOR THE SOUTH PADRE ISLAND BIRDING & NATURE CENTER FOR THE 2011/2012 FISCAL YEAR. (FRANKE)**

Mayor Pinkerton made a motion to approve the 2011/2012 budget for the South Padre Island Birding & Nature Center. Motion was seconded by Council Member Listi which passed unanimously.

**IX. APPROVE SECOND READING TO ADOPT ORDINANCE 2011-17 OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE OF .250400 FOR TAX YEAR 2011-2012, AND SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE AND PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT. (FREE)**

Council Member Fudge made a motion, seconded by Mayor Pinkerton to approve the adoption of Ordinance No. 2011-17 establishing the Ad Valorem and Personal Property Tax rate of .250400 for the 2011-2012 Tax Year. Motion carried with an Aye vote from Mayor Pinkerton, Council Members Fudge, Hayden, Listi, Evans and Bagley.

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 11-17, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**X. APPROVE SECOND READING TO ADOPT AN ORDINANCE 2011-18 OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, PROGRAM AND ACCOUNTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012. (FREE)**

A motion was made by Council Member Fudge to approve Ordinance No. 2011-18 adopting the budget for fiscal year 2011-2012. Motion was seconded by Mayor Pinkerton, which carried on a unanimous vote.

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 11-18, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**XI. DISCUSSION AND ACTION TO APPOINT MEMBERS TO EXPIRING TERMS OF THE CITY'S COMMITTEES, BOARDS, COMMISSIONS AND TASK FORCE. (PINKERTON)**

- a. BOARD OF ADJUSTMENTS AND APPEALS: ONE (1) APPOINTMENT NEEDED**
- b. BOARD OF ETHICS: THREE (3) APPOINTMENTS NEEDED**

- c. **CONVENTION AND VISITORS ADVISORY BOARD: THREE (3) APPOINTMENTS NEEDED**
  - **LIMITED SERVICE HOTEL INDUSTRY – ONE (1) APPOINTMENT NEEDED**
  - **CONDOMINIUM INDUSTRY - ONE (1) APPOINTMENT NEEDED**
  - **TOURISM RELATED INDUSTRY – ONE (1) APPOINTMENT NEEDED**
- c. **DEVELOPMENT STANDARDS REVIEW TASK FORCE: THREE (3) APPOINTMENTS NEEDED**
- e. **ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS: TWO (2) APPOINTMENTS NEEDED**
- f. **HISTORIC PRESERVATION COMMITTEE: SEVEN (7) APPOINTMENTS NEEDED**
- g. **KEEP SPI BEAUTIFUL COMMITTEE: FIVE (5) APPOINTMENTS NEEDED**
- h. **PARKS, RECREATION & BEAUTIFICATION COMMITTEE: THREE (3) APPOINTMENTS NEEDED**
- i. **PLANNING AND ZONING COMMISSION: THREE (3) APPOINTMENTS NEEDED**
- j. **SHORELINE TASK FORCE: TWO (2) APPOINTMENTS NEEDED (THIS BOARD IS TO BE REDUCED FROM 11 TO 7, THEREFORE ONLY 2 SEATS ARE OPEN)**

This item was pulled and tabled for next regularly scheduled meeting in order to obtain more applications to the various committees, boards, commissions and task force.

**XII. DISCUSSION AND ACTION TO APPROVE ORDINANCE NO. 11-20 AMENDING SECTION 13-24 (REGULATIONS OF SHADE DEVICES AND CHAIRS ON THE PUBLIC BEACH) OF CHAPTER 13 OF THE CODE OF ORDINANCES BY PROVIDING PROVISIONS FOR PERMITS FOR NON-RENTAL SET-UPS, LESS THAN FIVE UNITS PROVISION, DATE OF RENEWAL AND DELETING WALKWAY SPACING. (HAYDEN)**

Mayor Pinkerton made a motion to approve Ordinance No. 11-20 amending Section 13-24 with the correction of adding “or unrented” to Sec. 13-24 A) – last sentence between “unoccupied” and “chairs”. Motion was seconded by Council Member Evans. Motion carried on a unanimous vote.

**XIII. DISCUSSION AND ACTION TO APPROVE:**

- a) **AN ORDINANCE AMENDING ORDINANCE 10-34 PERTAINING TO THE CREATION OF A TAX INCREMENT REINVESTMENT ZONE**
- b) **PROJECT FINANCING AND DEVELOPMENT PLAN**
- c) **INTERLOCAL AGREEMENT WITH CAMERON COUNTY**
- d) **ZONE MAP**

Mayor Pinkerton pulled and tabled this item as the City has not yet had a response from the County to move forward with this plan.

**XIV. DISCUSSION AND POSSIBLE ACTION REGARDING THE ANNUAL CONTRACT WITH MARLOWE & COMPANY TO PROVIDE FEDERAL ADVOCACY SERVICES IN WASHINGTON DC FOR A CONTRACT PERIOD OF OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012. (CLARKE)**

Mayor Pinkerton made a motion to terminate the contract with Marlowe & Company effective October 1, 2011. Motion was seconded by Council Member Evans. Motion carried unanimously.

**XV. DISCUSSION AND ACTION REGARDING THE PLACEMENT AREA AND TEMPLATE DESIGN OF THE UPCOMING BENEFICIAL USE OF DREDGE MATERIAL (BUDM) PROJECT. (TREVINO)**

Mayor Pinkerton made a motion to approve the placement area of the Beneficial Use of Dredge Material to be placed between Station 243+00 and Station 263+00 and template design that will be 2,500 linear feet long and 200 feet wide. Motion was seconded by Council Member Hayden which carried on a unanimous vote.

**XVI. DISCUSSION AND ACTION TO AMEND THE TOWN OF SOUTH PADRE ISLAND EMPLOYEE HANDBOOK POLICY SECTION 32.0 SICK LEAVE TO INSURE THAT SICK LEAVE TAKEN IS CHARGED AGAINST FIRST EARNED INSTEAD OF LAST EARNED. THIS WILL REDUCE THE FINANCIAL LIABILITY OF THE SICK LEAVE RESERVE BANK THAT WAS GRANDFATHERED TO CITY EMPLOYEES IN OCTOBER OF 1997.**

Mayor Pinkerton made a motion to approve the amendment to Section 32.0 Sick Leave in the Employee Handbook policy. Motion was seconded by Council Member Evans. Motion passed on a 5 to 1 vote with Council Member Fudge casting a nay vote.

**XVII. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; TO DISCUSS:**

**a. DISCUSSION OF THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY.**

At 6:26 p.m., Council Member Evans made a motion, seconded by Council Member Hayden to go into Executive Session. Motion carried unanimously.

At 6:45 p.m., the City Council reconvened into open session.

**XVIII. DISCUSSION AND ACTION ON THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY.**

No action taken.



**XIX. ADJOURN.**

There being no further business, Mayor Pinkerton adjourned the meeting at 6:46 p.m.

---

Susan M. Hill, City Secretary

APPROVED

---

Robert N. Pinkerton, Jr., Mayor

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Beth Free, Chief Financial Officer

**DEPARTMENT:** Finance Department

**ITEM**

Approve invoices for payment by General Fund checks numbered 122714 through 122861 and EFT payments totaling \$476,264.25..

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X  

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                   | ITEM #            | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK#           | AMOUNT          |
|-----------|------------------------|-------------------|------------------|---|------------------|-----------------|
| =====     |                        |                   |                  |   |                  |                 |
| 01-003720 | COLONIAL LIFE INS. CO. |                   |                  |   |                  |                 |
|           |                        | I-7061344-0901950 | 01 -2467         | COLONIAL LIFE AUGUST 2011 EMPLOYEE PREM | 122719           | 9,058.58        |
|           |                        | I-7061344-0901950 | 01 -48042        | MISCELLANEOUS AUGUST 2011 EMPLOYEE PREM | 122719           | 0.92-           |
|           |                        |                   |                  | DEPARTMENT                              | NON-DEPARTMENTAL | TOTAL: 9,057.66 |
| =====     |                        |                   |                  |   |                  |                 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME         | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                         | CHECK# | AMOUNT |
|-----------|--------------|--------|------------------|-------------------------------------|--------|--------|
| 01-015010 | OFFICE DEPOT |        |                  |                                     |        |        |
|           |              | I-6692 | 01 -513-0101     | OFFICE SUPPLI MISC. OFFICE SUPPLIES | 122728 | 122.98 |
|           |              |        |                  | DEPARTMENT 513 FINANCE DEPARTMENT   | TOTAL: | 122.98 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                               | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                            | CHECK# | AMOUNT |
|--------------------------------------|-------------------------|--------------|------------------|--|--------|--------|
| 01-001142                            | AT&T GLOBAL SERVICES, I |              |                  |  |        |        |
|                                      |                         | I-SB674421   | 01 -515-0415     | SERVICE CONTR Phone System Support     | 122716 | 430.99 |
| 01-019520                            | AT&T                    |              |                  |  |        |        |
|                                      |                         | I-9311       | 01 -515-0415     | SERVICE CONTR PHONE BILL DATED 9/03/11 | 122735 | 239.93 |
| 01-022245                            | VERIZON WIRELESS        |              |                  |  |        |        |
|                                      |                         | I-6624981810 | 01 -515-0501     | COMMUNICATION MONTHLY ACCESS CHARGES   | 122738 | 82.94  |
| DEPARTMENT 515 TECHNOLOGY DEPARTMENT |                         |              |                  |  | TOTAL: | 753.86 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 4

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                   | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT |
|-----------|------------------------|----------------|------------------|--|--------|--------|
| 01-015010 | OFFICE DEPOT           |                |                  |  |        |        |
|           |                        | I-578497535001 | 01 -516-0101     | OFFICE SUPPLI FILE STORAGE BOXES             | 122728 | 41.94  |
| 01-019084 | SECURE CONTROL SYSTEMS |                |                  |  |        |        |
|           |                        | I-1537         | 01 -516-0513     | TRAINING EXPE ACCESS CONTROL SYSTEM TRAINING | 122731 | 800.00 |
|           |                        |                |                  | DEPARTMENT 516 HUMAN RESOURCES               | TOTAL: | 841.94 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 5

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                           | NAME         | ITEM #          | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT |
|----------------------------------|--------------|-----------------|------------------|---|--------|--------|
| <hr/>                            |              |                 |                  |   |        |        |
| 01-015010                        | OFFICE DEPOT |                 |                  |   |        |        |
|                                  |              | I-579215633-001 | 01 -521-0101     | OFFICE SUPPLI COPY PAPER AND FILE JACKETS | 122728 | 127.40 |
|                                  |              |                 |                  |   |        |        |
| DEPARTMENT 521 POLICE DEPARTMENT |              |                 |                  |   | TOTAL: | 127.40 |
| <hr/>                            |              |                 |                  |   |        |        |

PACKET: 09122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME               | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT  |
|-----------|--------------------|--------------|------------------|---|--------|---------|
| 01-001123 | ADVANCE AUTO PARTS |              |                  |   |        |         |
|           |                    | C-2964       | 01 -540-0420     | MOTOR VEHICLE AXLE PULLER MSTR SET RET      | 122714 | 151.54- |
|           |                    | C-2933       | 01 -540-0420     | MOTOR VEHICLE ITEM RETURNED                 | 122714 | 139.99- |
|           |                    | I-0059       | 01 -540-0420-01  | REPAIRS & MAI 4-HALOGEN CAPSULE             | 122714 | 59.96   |
|           |                    | I-2786       | 01 -540-0420     | MOTOR VEHICLE SHOP LOANER TOOL:AXLE PULL    | 122714 | 139.99  |
|           |                    | I-2865       | 01 -540-0420     | MOTOR VEHICLE 1-AXLE PULLER MSTR SET        | 122714 | 151.54  |
|           |                    | I-2884       | 01 -540-0420     | MOTOR VEHICLE 1-AXLE PULL MSTR SET          | 122714 | 139.99  |
|           |                    | I-3252       | 01 -540-0104-04  | FUEL & LUBRIC 4-AAP ANTIFREEZE CODE ENF     | 122714 | 59.96   |
|           |                    | I-3400       | 01 -540-0420-01  | REPAIRS & MAI 3-SYN GEAR OIL UNIT#71        | 122714 | 59.97   |
| 01-001407 | AUTO ZONE          |              |                  |   |        |         |
|           |                    | I-3971071469 | 01 -540-0420-01  | REPAIRS & MAI C03 PD                        | 122717 | 258.04  |
|           |                    | I-3971071470 | 01 -540-0420-01  | REPAIRS & MAI 1-V-RIBBED BELT (2010 TAHOE)  | 122717 | 21.59   |
|           |                    | I-3971073888 | 01 -540-0420-01  | REPAIRS & MAI 1-FRT RH UPR CONT. UNIT F-93  | 122717 | 61.59   |
|           |                    | I-3971079156 | 01 -540-0420-02  | REPAIRS & MAI 24 QTS 5W20 MOTOR OIL FD      | 122717 | 66.96   |
|           |                    | I-3971084237 | 01 -540-0420-01  | REPAIRS & MAI 24-QTS 5W20 MOTOR OIL         | 122717 | 59.76   |
|           |                    | I-3971084240 | 01 -540-0420-01  | REPAIRS & MAI 24-QTS 5W30 MOTOR OIL PD UNIT | 122717 | 59.76   |
|           |                    |              |                  | DEPARTMENT 540 FLEET MANAGEMENT             | TOTAL: | 847.58  |



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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 7

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME     | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT |
|-----------|----------|-------------|------------------|---------------------------------------|--------|--------|
| 01-020016 | TERMINIX |             |                  |                                       |        |        |
|           |          | I-307653836 | 01 -541-0415     | SERVICE CONTR PEST CONTROL 4501 PADRE | 122736 | 48.00  |
|           |          |             |                  | DEPARTMENT 541 BUILDING MAINTENANCE   | TOTAL: | 48.00  |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 8

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                          | NAME  | ITEM #        | G/L ACCOUNT NAME | DESCRIPTION                            | CHECK# | AMOUNT    |
|---------------------------------|-------|---------------|------------------|--|--------|-----------|
| 01-00612                        | FEDEX |               |                  |  |        |           |
|                                 |       | I-7-629-23259 | 01 -570-0108     | POSTAGE MISC. SHIPPING                 | 122722 | 63.53     |
| 01-019520                       | AT&T  |               |                  |  |        |           |
|                                 |       | I-9311        | 01 -570-0501     | COMMUNICATION PHONE BILL DATED 9/03/11 | 122735 | 2,060.88  |
| DEPARTMENT 570 GENERAL SERVICES |       |               |                  |  | TOTAL: | 2,124.41  |
| -----                           |       |               |                  |  |        |           |
| FUND                            | 01    | GENERAL FUND  |                  |  | TOTAL: | 13,923.83 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 9

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME              | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT |
|-----------|-------------------|---------|------------------|---|--------|--------|
| 01-019520 | AT&T              |         |                  |   |        |        |
|           |                   | I-9311  | 02 -590-0501     | COMMUNICATION PHONE BILL DATED 9/03/11  | 122735 | 547.74 |
| 01-020185 | TIME WARNER CABLE |         |                  |   |        |        |
|           |                   | I-91411 | 02 -590-0415     | SERVICE CONTR BROADBAND INTERNET SERVIC | 122737 | 249.90 |
|           |                   |         |                  | DEPARTMENT 590 VISITORS BUREAU          | TOTAL: | 797.64 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                  | NAME | ITEM #               | G/L ACCOUNT NAME | DESCRIPTION                            | CHECK# | AMOUNT   |
|---|------|----------------------|------------------|--|--------|----------|
| <hr/>                                   |      |                      |                  |  |        |          |
| 01-019520                               | AT&T | I-9311               | 02 -592-0501     | COMMUNICATION PHONE BILL DATED 9/03/11 | 122735 | 712.06   |
| DEPARTMENT 592 SALES & MARKETING TOTAL: |      |                      |                  |  |        | 712.06   |
| <hr/>                                   |      |                      |                  |  |        |          |
| FUND                                    | 02   | HOTEL/MOTEL TAX FUND |                  |  | TOTAL: | 1,509.70 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                       | NAME              | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT   |
|--|-------------------|----------|------------------|---|--------|----------|
| 01-019520                                    | AT&T              |          |                  |   |        |          |
|  |                   | I-9311   | 06 -565-0501     | COMMUNICATION PHONE BILL DATED 9/03/11  | 122735 | 1,862.32 |
| 01-020185                                    | TIME WARNER CABLE |          |                  |   |        |          |
|  |                   | I-091411 | 06 -565-0415     | SERVICE CONTR MONTHLY SERVICE BROADBAND | 122737 | 919.90   |
| DEPARTMENT 565 CONVENTION CENTER OPER TOTAL: |                   |          |                  |   |        | 2,782.22 |
| FUND 06 CONVENTION CENTER FUND TOTAL:        |                   |          |                  |   |        | 2,782.22 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 12

PACKET: 00122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                    | NAME | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT    |
|---|------|---------|------------------|--|--------|-----------|
| 01-001123 ADVANCE AUTO PARTS              |      |         |                  |  |        |           |
|   |      | C-2491  | 30 -591-0420     | MOTOR VEHICLE INV. #9879 & 2490 , ITEMS RETU | 122714 | 113.75-   |
|   |      | C-30046 | 30 -591-0420     | MOTOR VEHICLE ITEMS RETURNED                 | 122714 | 2,238.40- |
|   |      | I-2490  | 30 -591-0420     | MOTOR VEHICLE 24 QTS. FULL SYN OIL DOT       | 122714 | 95.76     |
|   |      | I-2492  | 30 -591-0420     | MOTOR VEHICLE 12 QTS SYN OIL , HI MILEAGE ET | 122714 | 120.74    |
|   |      | I-2496  | 30 -591-0420     | MOTOR VEHICLE FREON                          | 122714 | 199.99    |
|   |      | I-2568  | 30 -591-0420     | MOTOR VEHICLE MTR OIL, FILTERS, ETC DOT      | 122714 | 2,238.40  |
|   |      | I-3041  | 30 -591-0420     | MOTOR VEHICLE BEARING, SEAL UNIT #28         | 122714 | 27.82     |
|   |      | I-3080  | 30 -591-0420     | MOTOR VEHICLE 2 EA. BEARING, BEARING BCA #31 | 122714 | 41.40     |
|   |      | I-3631  | 30 -591-0420     | MOTOR VEHICLE 1- BATTERY DOT                 | 122714 | 241.68    |
|   |      | I-9879  | 30 -591-0420     | MOTOR VEHICLE 1-HI MILEAGE R 134A REF 12 O   | 122714 | 17.99     |
| 01-019520 AT&T                            |      |         |                  |  |        |           |
|   |      | I-9311  | 30 -591-0501     | COMMUNICATION PHONE BILL DATED 9/03/11       | 122735 | 294.41    |
| DEPARTMENT 591 TRANSPORTATION DEPT TOTAL: |      |         |                  |  |        | 926.04    |
| -----                                     |      |         |                  |  |        |           |
| FUND 30 TRANSPORTAION GRANT TOTAL:        |      |         |                  |  |        | 926.04    |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 13

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 540 FLEET MANAGEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                 | NAME               | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT |
|--|--------------------|--------------|------------------|--|--------|--------|
| =====                                  |                    |              |                  |  |        |        |
| 01-001123                              | ADVANCE AUTO PARTS |              |                  |  |        |        |
|  |                    | I-2675       | 60 -540-0420     | MOTOR VEHICLE 24 QTS 5W20 , 12 QTS 5W30 OIL  | 122714 | 96.84  |
|  |                    | I-2678       | 60 -540-0420     | MOTOR VEHICLE 2-LIFT SUPP BEACH RESCUE UNIT  | 122714 | 33.22  |
|  |                    | I-2867       | 60 -540-0420     | MOTOR VEHICLE 1-OIL PRESS SWITCH UNIT F-2    | 122714 | 45.00  |
|  |                    |              |                  |  |        |        |
| 01-001407                              | AUTO ZONE          |              |                  |  |        |        |
|  |                    | I-3971064350 | 60 -540-0420     | MOTOR VEHICLE 1-26-DL BATTERY (2002 JEEP) BR | 122717 | 67.95  |
|  |                    | I-3971078420 | 60 -540-0420     | MOTOR VEHICLE #13 AND 14                     | 122717 | 185.90 |
| DEPARTMENT 540 FLEET MANAGEMENT TOTAL: |                    |              |                  |  |        | 428.91 |
| -----                                  |                    |              |                  |  |        |        |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 14

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                  | NAME               | ITEM #                 | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT |
|---|--------------------|------------------------|------------------|---|--------|--------|
| <hr/>                                   |                    |                        |                  |   |        |        |
| 01-001123                               | ADVANCE AUTO PARTS |                        |                  |   |        |        |
|   |                    | I-3330                 | 60 -560-0410     | MACHINERY & E FUEL FILTERS, ETC #13,14,15 | 122714 | 49.26  |
| DEPARTMENT 560 BEACH MAINTENANCE TOTAL: |                    |                        |                  |   |        | 49.26  |
| <hr/>                                   |                    |                        |                  |   |        |        |
| FUND                                    | 60                 | BEACH MAINTENANCE FUND | TOTAL:           | 478.17                                    |        |        |



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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 15

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #     | G/L ACCOUNT NAME | DESCRIPTION                         | CHECK#           | AMOUNT |
|-----------|-------------------------|------------|------------------|-------------------------------------|------------------|--------|
| =====     |                         |            |                  |                                     |                  |        |
| 01-008174 | HERITAGE PLAYING CARD C |            |                  |                                     |                  |        |
|           |                         | I-106665   | 80 -1401         | GIFT SHOP INV BNC: GIFT SHOP ITEMS  | 122724           | 207.05 |
|           |                         |            |                  |                                     |                  |        |
| 01-023138 | WILD REPUBLIC           |            |                  |                                     |                  |        |
|           |                         | I-S1786476 | 80 -1401         | GIFT SHOP INV BNC: GIFT SHOPS ITEMS | 122739           | 9.99   |
|           |                         |            |                  |                                     |                  |        |
|           |                         |            |                  | DEPARTMENT                          | NON-DEPARTMENTAL | TOTAL: |
|           |                         |            |                  |                                     |                  | 217.04 |
| -----     |                         |            |                  |                                     |                  |        |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 16

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                 | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT |
|-----------|----------------------|----------------|------------------|---|--------|--------|
| 01-008179 | HDR ENGINEERING INC. |                |                  |   |        |        |
|           |                      | I-00313710-H   | 80 -580-0534-018 | MARINE SCIENC EDC:FINAL BILL FOR PERMIT   | 122725 | 780.65 |
| 01-019520 | AT&T                 |                |                  |   |        |        |
|           |                      | I-201109273441 | 80 -580-0501     | COMMUNICATION EDC: TELEPHONE BILL 9/03/11 | 122734 | 81.39  |
|           |                      |                | DEPARTMENT 580   | EDC                                       | TOTAL: | 862.04 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

PACKET: 08122 AP PAYMENTS (9-22-11)

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 581 BIRDING CENTER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #          | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT    |
|-----------|-------------------------|-----------------|------------------|--|--------|-----------|
| 01-003339 | CC DISTRIBUTORS, INC.   |                 |                  |  |        |           |
|           |                         | I-S2209787.001  | 80 -581-0590     | JANITORIAL BNC: JANITORIAL SUPPLIES          | 122718 | 159.41    |
| 01-003874 | CORNELL LAB OF ORNITHOL |                 |                  |  |        |           |
|           |                         | I-2011-3043-03  | 80 -581-0415     | SERVICE CONTR BNC: E-BIRD TRAIL TRACKER      | 122720 | 650.00    |
| 01-006111 | FREEDOM COMMUNICATIONS  |                 |                  |  |        |           |
|           |                         | I-40011727-0811 | 80 -581-0540     | ADVERTISING BNC: ADS IN BH AND VMS           | 122721 | 189.55    |
| 01-008130 | WENDY HAUSCHILDT        |                 |                  |  |        |           |
|           |                         | I-90611         | 80 -581-0415     | SERVICE CONTR BNC: WEB MAINTENANCE AUG       | 122723 | 150.00    |
| 01-009679 | JIVE COMMUNICATIONS     |                 |                  |  |        |           |
|           |                         | I-43724         | 80 -581-0501     | COMMUNICATION BNC: HANDSETS - SERV. CHG      | 122726 | 190.15    |
| 01-012020 | THE LIGHT HOUSE         |                 |                  |  |        |           |
|           |                         | I-P50205        | 80 -581-0150     | MINOR TOOLS & BNC: 6- CF-18DT/E/IN/835       | 122727 | 102.00    |
| 01-016110 | PADRE ISLAND'S ACE HARD |                 |                  |  |        |           |
|           |                         | I-081392        | 80 -581-0150     | MINOR TOOLS & BNC: BUNGEE CORDS, BRUSHES, ET | 122729 | 48.97     |
|           |                         | I-081512        | 80 -581-0150     | MINOR TOOLS & BNC: CALIBRATED CONT. PLASTER  | 122729 | 10.48     |
| 01-016600 | PT ISABEL/SO PADRE PRES |                 |                  |  |        |           |
|           |                         | I-144           | 80 -581-0540     | ADVERTISING BNC: CLASSIFIED AD 8/01/11       | 122730 | 10.00     |
| 01-019520 | AT&T                    |                 |                  |  |        |           |
|           |                         | I-090311        | 80 -581-0501     | COMMUNICATION BNC: TELEPHONE BILL 9/03/11    | 122732 | 146.31    |
|           |                         | I-09311         | 80 -581-0501     | COMMUNICATION BNC: FAX LINE                  | 122733 | 34.39     |
| 01-1      | MISC. VENDORS           |                 |                  |  |        |           |
|           | RICHARD CROSSLEY        | I-201109223440  | 80 -581-0555     | PROMOTIONS RICHARD CROSSLEY: REFUND          | 122740 | 150.00    |
|           |                         |                 |                  | DEPARTMENT 581 BIRDING CENTER                | TOTAL: | 1,841.26  |
|           |                         |                 |                  | FUND 80 ECONOMIC DEVELOPMENT CORP            | TOTAL: | 2,920.34  |
|           |                         |                 |                  | REPORT GRAND TOTAL:                          |        | 22,540.30 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #            | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT    |
|-----------|-------------------------|-------------------|------------------|---|--------|-----------|
| 01-001290 | AMERICAN FAMILY LIFE    |                   |                  |   |        |           |
|           |                         | I-997532          | 01 -2463         | AMERICAN FAMI SEPT EMPLOYEE PREMIUM         | 122742 | 35.18     |
| 01-001297 | AMERICAN FUNDS          |                   |                  |   |        |           |
|           |                         | I-92711           | 01 -2485         | AMERICAN GENE EMPLOYEE SALARY ALLOC 9/23/11 | 122743 | 83.08     |
| 01-001316 | AMERICAN SHORE & BEACH  |                   |                  |   |        |           |
|           |                         | I-36118336        | 01 -1400         | PREPAID EXPEN ASBPA Registration            | 122744 | 350.00    |
|           |                         | I-36118830        | 01 -1400         | PREPAID EXPEN ASBPA Registration            | 122744 | 350.00    |
| 01-002434 | CINDY BOUDLOCHE, TRUSTE |                   |                  |   |        |           |
|           |                         | I-DW5201109263442 | 01 -2469         | DEBTORS WAGE A/N 07-10758-B-13              | 122755 | 796.15    |
|           |                         | I-DW9201109263442 | 01 -2469         | DEBTORS WAGE CASE NO 10-10137-B-13          | 122756 | 490.38    |
|           |                         | I-DWA201109263442 | 01 -2469         | DEBTORS WAGE A/N11-10570-B-13               | 122757 | 161.54    |
| 01-003185 | OFFICE OF THE ATTY GENL |                   |                  |   |        |           |
|           |                         | I-C09201109263442 | 01 -2473         | CHILD SUPPORT A/N 0010486563                | 000000 | 212.31    |
|           |                         | I-C10201109263442 | 01 -2473         | CHILD SUPPORT A/N 20040948648               | 000000 | 282.92    |
|           |                         | I-C24201109263442 | 01 -2473         | CHILD SUPPORT A/N 0011488748                | 000000 | 439.10    |
|           |                         | I-C31201109263442 | 01 -2473         | CHILD SUPPORT A/N 0011545222                | 000000 | 161.54    |
|           |                         | I-C32201109263442 | 01 -2473         | CHILD SUPPORT A/N 2007031654D               | 000000 | 338.35    |
|           |                         | I-C34201109263442 | 01 -2473         | CHILD SUPPORT A/N 0009255855                | 000000 | 186.46    |
|           |                         | I-C37201109263442 | 01 -2473         | CHILD SUPPORT A/N 2008-10-5941-D            | 000000 | 319.85    |
|           |                         | I-C48201109263442 | 01 -2473         | CHILD SUPPORT NO. 2008-08-4758-E            | 000000 | 318.46    |
|           |                         | I-C49201109263442 | 01 -2473         | CHILD SUPPORT 0009648707                    | 000000 | 177.23    |
|           |                         | I-C50201109263442 | 01 -2473         | CHILD SUPPORT AG CASE #0011346896           | 000000 | 542.31    |
|           |                         | I-C51201109263442 | 01 -2473         | CHILD SUPPORT A/N 0012375322                | 000000 | 294.33    |
|           |                         | I-C59201109263442 | 01 -2473         | CHILD SUPPORT #0009529310                   | 000000 | 195.69    |
| 01-006163 | AMERICAN GENERAL LIFE I |                   |                  |   |        |           |
|           |                         | I-92711           | 01 -2485         | AMERICAN GENE EMPLOYEE SALARY ALLOC. SEPT28 | 122783 | 424.55    |
| 01-007001 | ANA GARZA               |                   |                  |   |        |           |
|           |                         | I-C04201109263442 | 01 -2473         | CHILD SUPPORT A/N 2003-03-1480-B            | 122784 | 194.88    |
| 01-009097 | INTERNAL REVENUE SERVIC |                   |                  |   |        |           |
|           |                         | I-1R6201109263442 | 01 -2459         | IRS LEVY A/N XXX-XX-1603                    | 122790 | 383.00    |
| 01-012108 | HERMELINDA LONGORIA     |                   |                  |   |        |           |
|           |                         | I-C16201109263442 | 01 -2473         | CHILD SUPPORT A/N 2002031299D               | 000000 | 146.77    |
| 01-013245 | MEJIA & ROSE, INC.      |                   |                  |   |        |           |
|           |                         | I-91211           | 01 -48042        | MISCELLANEOUS REFUND OF P & Z APPLICATION   | 122802 | 750.00    |
| 01-016603 | CITY OF PORT ISABEL     |                   |                  |   |        |           |
|           |                         | I-92611           | 01 -1400         | PREPAID EXPEN PURCHASE OF SECOND AMBULANCE  | 122814 | 12,500.00 |
| 01-016670 | PRE-PAID LEGAL SVCS INC |                   |                  |   |        |           |
|           |                         | I-92811           | 01 -2476         | PREPAID LEGAL AUGUST 2011 EMPLOYEE PREM     | 122815 | 14.96     |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

PACKET: 09159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #            | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK#           | AMOUNT           |
|-----------|-------------------------|-------------------|------------------|--|------------------|------------------|
| 01-016670 | PRE-PAID LEGAL SVCS INC | continued         |                  |  |                  |                  |
|           |                         | I-92811           | 01 -48042        | MISCELLANEOUS AUGUST 2011 EMPLOYEE PREM      | 122815           | 0.01-            |
| 01-019222 | S.P.I. FIREFIGHTERS ASS |                   |                  |  |                  |                  |
|           |                         | I-92711           | 01 -2472         | FIREFIGHTERS ASSOCIATION DUES 9/28/11        | 122822           | 246.00           |
| 01-020700 | TRANSAMERICA WORKSITE M |                   |                  |  |                  |                  |
|           |                         | I-100111          | 01 -2464         | TRANSAMERICA SEPT. 2011 EMPLOYEE PREMIUMS    | 122835           | 15.18            |
|           |                         | I-100111          | 01 -48042        | MISCELLANEOUS                                | 122835           | 0.01-            |
| 01-021109 | UNITED WAY OF SOUTHERN  |                   |                  |  |                  |                  |
|           |                         | I-92711           | 01 -2468         | UNITED WAY EMPLOYEE DONATIONS 9/28/11        | 122839           | 104.50           |
| 01-023200 | MICHELLE WILBURN        |                   |                  |  |                  |                  |
|           |                         | I-C21201109263442 | 01 -2473         | CHILD SUPPORT A/N 0011549506                 | 000000           | 146.31           |
| 01-1      | MISC. VENDORS           |                   |                  |  |                  |                  |
|           | GARZA, CARLOS TERA      | I-000201109203434 | 01 -2424         | MUN. COURT BO Bond Refund:34964A -02         | 122850           | 67.00            |
|           | TORRES-MARTINEZ, G      | I-000201109203435 | 01 -2424         | MUN. COURT BO Bond Refund:34912A -01         | 122851           | 67.00            |
|           | THOMAS, MICHAEL B       | I-000201109203436 | 01 -2424         | MUN. COURT BO Bond Refund:34203A1 -01        | 122852           | 365.00           |
|           | CANTU, ROBERT JAIM      | I-000201109203437 | 01 -2424         | MUN. COURT BO Bond Refund:34950A -02         | 122853           | 275.00           |
|           | CANTU, ROBERT JAIM      | I-000201109203437 | 01 -2424         | MUN. COURT BO Bond Refund:34950A -02         | 122853           | 157.00           |
|           | BEIZEL, MICHAEL LE      | I-000201109203438 | 01 -2424         | MUN. COURT BO Bond Refund:35003A -01         | 122854           | 365.00           |
|           | POWERS, EVANGELINA      | I-000201109203439 | 01 -2424         | MUN. COURT BO Bond Refund:35175A -01         | 122855           | 99.00            |
|           | BILL BEST               | I-201109273443    | 01 -47046        | ANIMAL SERVIC BILL BEST: TRAP DEPOSIT REFUND | 122858           | 20.00            |
|           |                         |                   |                  | DEPARTMENT                                   | NON-DEPARTMENTAL | TOTAL: 22,076.01 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY ADMINISTRATION

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                             | NAME                    | ITEM #     | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT   |
|------------------------------------|-------------------------|------------|------------------|---|--------|----------|
| 01-012008                          | LAND'S END INC.         |            |                  |   |        |          |
|                                    |                         | I-10590138 | 01 -512-0130     | WEARING APPAR Shirts                    | 122795 | 192.90   |
| 01-013166                          | MINERVA E. LOPEZ        |            |                  |   |        |          |
|                                    |                         | I-092011   | 01 -512-0550     | TRAVEL EXPENS MILEAGE REIMBURSEMENT     | 122801 | 30.56    |
| 01-020212                          | TIF SERVICES OF SOUTH T |            |                  |   |        |          |
|                                    |                         | I-3        | 01 -512-0530     | PROFESSIONAL TAX INCREMENT REINVESTMENT | 122830 | 6,511.40 |
| 01-023053                          | WALMART COMMUNITY       |            |                  |   |        |          |
|                                    |                         | I-007500   | 01 -512-0102     | LOCAL MEETING                           | 122841 | 68.58    |
| DEPARTMENT 512 CITY ADMINISTRATION |                         |            |                  |   | TOTAL: | 6,803.44 |

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PAGE: 4

PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                            | NAME                    | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT |
|-----------------------------------|-------------------------|---------|------------------|---|--------|--------|
| 01-020599                         | TOASTMASTERS INTERNATIO | I-92611 | 01 -513-0551     | DUES & MEMBER NEW MEMBER FEE & 6 MONTHS | 122832 | 65.00  |
| DEPARTMENT 513 FINANCE DEPARTMENT |                         |         |                  |   | TOTAL: | 65.00  |

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BANK: OPER

| VENDOR    | NAME                    | ITEM #    | G/L ACCOUNT NAME | DESCRIPTION                        | CHECK# | AMOUNT |
|-----------|-------------------------|-----------|------------------|------------------------------------|--------|--------|
| 01-003423 | CDW GOVERNMENT, INC.    |           |                  |                                    |        |        |
|           |                         | I-ZNC0638 | 01 -514-0101     | OFFICE SUPPLI PAPER FOR SCANNER    | 122768 | 140.25 |
| 01-016712 | PROFESSIONAL PRINTING I |           |                  |                                    |        |        |
|           |                         | I-57240   | 01 -514-0101     | OFFICE SUPPLI 2,500 REG. ENVELOPES | 122816 | 149.50 |
|           |                         |           |                  | DEPARTMENT 514 PLANNING DEPARTMENT | TOTAL: | 289.75 |



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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                               | NAME                    | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT    |
|--------------------------------------|-------------------------|-------------|------------------|---|--------|-----------|
| 01-002690                            | BRAZOS TECHNOLOGY       |             |                  |   |        |           |
|                                      |                         | I-17293     | 01 -515-0415     | SERVICE CONTR Ticket Writer Maint (5)   | 122759 | 820.00    |
| 01-003423                            | CDW GOVERNMENT, INC.    |             |                  |   |        |           |
|                                      |                         | I-ZPK2090   | 01 -515-0410     | MACHINERY & E 10 Wyse C90LE             | 122768 | 3,206.00  |
| 01-004085                            | DELL                    |             |                  |   |        |           |
|                                      |                         | I-XFFKWD597 | 01 -515-0415     | SERVICE CONTR Microsoft Enterprise Agre | 122772 | 4,087.70  |
| 01-009103                            | TYLER TECHNOLOGIES, INC |             |                  |   |        |           |
|                                      |                         | I-29391     | 01 -515-0415     | SERVICE CONTR Secure Signature Module   | 122791 | 1,100.00  |
| 01-1                                 | MISC. VENDORS           |             |                  |   |        |           |
|                                      | Yammer Inc              | I-INYAM380  | 01 -515-0415     | SERVICE CONTR Yammer Social Net Sftw    | 122861 | 2,400.00  |
| DEPARTMENT 515 TECHNOLOGY DEPARTMENT |                         |             |                  |   | TOTAL: | 11,613.70 |

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                         | NAME             | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK# | AMOUNT       |
|--------------------------------|------------------|---------|------------------|--|--------|--------------|
| <hr/>                          |                  |         |                  |  |        |              |
| 01-013397                      | REBECCA MORRISON |         |                  |  |        |              |
|                                |                  | I-91511 | 01 -516-0550     | TRAVEL EXPENS MILEAGE & MEAL REIMBURSEMENT | 122803 | 92.69        |
|                                |                  |         |                  |  |        |              |
| DEPARTMENT 516 HUMAN RESOURCES |                  |         |                  |  |        | TOTAL: 92.69 |
| <hr/>                          |                  |         |                  |  |        |              |



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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 9

PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                     | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT |
|-----------|--------------------------|--------------|------------------|--|--------|--------|
| 01-001842 | ROCHA, RACHEL            |              |                  |  |        |        |
|           |                          | I-90911      | 01 -521-0101     | OFFICE SUPPLI PURCHASE REIMBURSEMENT         | 122749 | 66.78  |
| 01-003341 | MUNICIPAL SERVICES BURE  |              |                  |  |        |        |
|           |                          | I-R41470     | 01 -521-0101     | OFFICE SUPPLI TOLL FEE SH550 MAINLINE PLAZA  | 122766 | 17.34  |
|           |                          | I-S16988     | 01 -521-0101     | OFFICE SUPPLI TOLL FEES SH 550 MAINLINE PLAZ | 122766 | 2.34   |
|           |                          | I-S43434     | 01 -521-0101     | OFFICE SUPPLI TOLL FEE SH 550 MAINLINE PLAZA | 122766 | 1.67   |
|           |                          | I-S63153     | 01 -521-0101     | OFFICE SUPPLI TOLL FEE SH550 MAINLINE PLAZA  | 122766 | 1.67   |
| 01-012023 | LEXIS NEXIS              |              |                  |  |        |        |
|           |                          | I-1108162442 | 01 -521-0415     | SERVICE CONTR                                | 122796 | 160.00 |
| 01-012103 | LONE STAR UNIFORMS, INC. |              |                  |  |        |        |
|           |                          | I-222447     | 01 -521-0130     | WEARING APPAR 2- SHIRTS. R. GARCIA           | 122798 | 92.00  |
| 01-019243 | SPI CLINIC               |              |                  |  |        |        |
|           |                          | I-142092     | 01 -521-0530     | PROFESSIONAL PD-MED CLEARANCE 142092         | 122823 | 285.00 |
| 01-020602 | TOUCAN GRAPHICS          |              |                  |  |        |        |
|           |                          | I-12075      | 01 -521-0101     | OFFICE SUPPLI BUSINESS CARDS                 | 122834 | 39.00  |
| 01-023053 | WALMART COMMUNITY        |              |                  |  |        |        |
|           |                          | I-001211     | 01 -521-0150     | MINOR TOOLS & PODIUM - MUN CRT USE           | 122841 | 19.84  |
|           |                          | I-006340     | 01 -521-0150     | MINOR TOOLS & MISC. ITEMS FOR 911 CEREMONY   | 122841 | 32.13  |
|           |                          | I-07478      | 01 -521-0113     | BATTERIES BATTERIES & MINOR TOOLS            | 122841 | 23.88  |
|           |                          | I-07478      | 01 -521-0150     | MINOR TOOLS & BATTERIES & MINOR TOOLS        | 122841 | 122.45 |
| 01-023058 | WHATABURGER              |              |                  |  |        |        |
|           |                          | I-723725     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 11.82  |
|           |                          | I-723726     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723727     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723728     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723729     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723730     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEAL                  | 122843 | 3.94   |
|           |                          | I-723731     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723732     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEAL                  | 122843 | 4.53   |
|           |                          | I-723733     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 7.88   |
|           |                          | I-723734     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 7.88   |
|           |                          | I-723735     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 11.82  |
|           |                          | I-723736     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723737     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723738     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723739     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |
|           |                          | I-723740     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 11.82  |
|           |                          | I-723742     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 7.88   |
|           |                          | I-752687     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 11.82  |
|           |                          | I-752688     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 7.88   |
|           |                          | I-752689     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 7.88   |
|           |                          | I-752690     | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS                 | 122843 | 3.94   |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME        | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                  | CHECK# | AMOUNT |
|-----------|-------------|----------|------------------|------------------------------|--------|--------|
| 01-023058 | WHATABURGER |          | continued        |                              |        |        |
|           |             | I-752691 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 11.82  |
|           |             | I-752692 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEAL  | 122843 | 3.94   |
|           |             | I-752693 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 5.09   |
|           |             | I-752694 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 11.82  |
|           |             | I-752695 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 9.03   |
|           |             | I-752696 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 19.70  |
|           |             | I-752697 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 4.14   |
|           |             | I-752698 | 01 -521-0571     | FOOD FOR PRIS PRISONER MEALS | 122843 | 9.03   |

|                |                   |        |          |
|----------------|-------------------|--------|----------|
| DEPARTMENT 521 | POLICE DEPARTMENT | TOTAL: | 1,073.22 |
|----------------|-------------------|--------|----------|

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                     | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT   |
|-----------|--------------------------|----------------|------------------|---|--------|----------|
| 01-001097 | ACETYLENE OXYGEN COMPAN  |                |                  |   |        |          |
|           |                          | I-1000814559   | 01 -522-0114     | MEDICAL OXYGEN CYL.                         | 122741 | 38.60    |
|           |                          | I-100212665    | 01 -522-0114     | MEDICAL ACETYLENE & OXYGEN CYLINDERS        | 122741 | 10.87    |
| 01-002048 | BURNEY BASKETT           |                |                  |   |        |          |
|           |                          | I-92011        | 01 -522-0551     | DUES & MEMBER MISC. REIMBURSEMENT           | 122750 | 18.00    |
| 01-002058 | JAMES BARKER II          |                |                  |   |        |          |
|           |                          | I-90911        | 01 -522-0130     | WEARING APPAR MISC. REIMBURSEMENT           | 122752 | 15.16    |
| 01-002435 | BOGGUS MOTOR COMPANY     |                |                  |   |        |          |
|           |                          | I-0006152.00   | 01 -522-0150     | MINOR TOOLS & UNDER COATING NEW AMBULAN     | 122758 | 575.00   |
| 01-003245 | CASCO INDUSTRIES INC.    |                |                  |   |        |          |
|           |                          | I-103142       | 01 -522-0415     | SERVICE CONTR NEW FIGHTING BOOTS            | 122764 | 1,650.00 |
| 01-003799 | YOLANDA CRUZ             |                |                  |   |        |          |
|           |                          | I-90611        | 01 -522-0150     | MINOR TOOLS & PURCHASE REIMBURSEMENT        | 122770 | 47.53    |
| 01-006091 | THE FIRE HYDRANT PATROL  |                |                  |   |        |          |
|           |                          | I-FHP0033      | 01 -522-0428     | FIRE HYDRANTS REPAIRS ON TWO HYDRANTS       | 122779 | 800.00   |
|           |                          | I-FHP0034      | 01 -522-0428     | FIRE HYDRANTS REPAIRS TO FIRE HYDRANTS      | 122779 | 700.00   |
|           |                          | I-FHP0035      | 01 -522-0428     | FIRE HYDRANTS REPAIRS ON TWO HYDRANTS       | 122779 | 700.00   |
| 01-006128 | MES- TEXAS               |                |                  |   |        |          |
|           |                          | I-00262971_SNV | 01 -522-0415     | SERVICE CONTR NEW SCBA MASK FACEPIECES      | 122782 | 1,194.96 |
| 01-007075 | GALLS                    |                |                  |   |        |          |
|           |                          | I-511587285    | 01 -522-0130     | WEARING APPAR 2- L/S SHIRTS                 | 122787 | 90.97    |
| 01-012103 | LONE STAR UNIFORMS, INC. |                |                  |   |        |          |
|           |                          | I-221746       | 01 -522-0130     | WEARING APPAR DRESS UNIFORMS FOR DRIVER     | 122798 | 972.00   |
|           |                          | I-221747       | 01 -522-0130     | WEARING APPAR DRESS UNIFORM/SLACKS          | 122798 | 354.00   |
|           |                          | I-221750       | 01 -522-0130     | WEARING APPAR TIES, BELTS, GLOVES, ETC      | 122798 | 276.00   |
| 01-014030 | NAPA AUTO PARTS          |                |                  |   |        |          |
|           |                          | I-589154       | 01 -522-0150     | MINOR TOOLS & LED LAMP, PLG. BRKT.          | 122804 | 27.05    |
| 01-016110 | PADRE ISLAND'S ACE HARD  |                |                  |   |        |          |
|           |                          | C-082167       | 01 -522-0150     | MINOR TOOLS & STAPLER, STAPLES RETURNED     | 122810 | 19.69-   |
|           |                          | I-081690       | 01 -522-0150     | MINOR TOOLS & HASP, PADLOCK, ROPE, ETC      | 122810 | 41.20    |
|           |                          | I-081691       | 01 -522-0150     | MINOR TOOLS & ASST JMK TOOLS                | 122810 | 4.99     |
|           |                          | I-081727       | 01 -522-0150     | MINOR TOOLS & BLK SPRY PAINT, PRIMER        | 122810 | 46.40    |
|           |                          | I-081920       | 01 -522-0150     | MINOR TOOLS & SCREWS/NUTS FOR MOBI CHAIRS   | 122810 | 3.82     |
|           |                          | I-082079       | 01 -522-0150     | MINOR TOOLS & SCREWS & NUTS FOR MOBI CHAIRS | 122810 | 4.13     |
|           |                          | I-082163       | 01 -522-0150     | MINOR TOOLS & STAPLER, STAPLES, MISC. HDW   | 122810 | 41.83    |
|           |                          | I-082349       | 01 -522-0150     | MINOR TOOLS & 1- SURGE SUPRSR 6 OULT        | 122810 | 11.49    |
|           |                          | I-082430       | 01 -522-0150     | MINOR TOOLS & 4- MISC. HDW                  | 122810 | 0.80     |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                         | NAME                    | ITEM #    | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT    |
|--------------------------------|-------------------------|-----------|------------------|---|--------|-----------|
| =====                          |                         |           |                  |   |        |           |
| 01-018509                      | SAM'S CLUB DIRECT       |           |                  |   |        |           |
|                                |                         | I-000404  | 01 -522-0160     | LAUNDRY & JAN MISC. ITEMS/SUPPLIES        | 122818 | 129.06    |
|                                |                         | I-000404  | 01 -522-0170     | DORM AND KITC MISC. ITEMS/SUPPLIES        | 122818 | 101.80    |
|                                |                         | I-006265  | 01 -522-0160     | LAUNDRY & JAN REPLACEMENT WATER COOLER    | 122818 | 144.74    |
|                                |                         | I-006265  | 01 -522-0170     | DORM AND KITC REPLACEMENT WATER COOLER    | 122818 | 40.94     |
|                                |                         | I-006651  | 01 -522-0170     | DORM AND KITC REPLACEMENT WATER COOLER    | 122818 | 98.37     |
|                                |                         |           |                  |   |        |           |
| 01-021064                      | CLINTON ROBINETT        |           |                  |   |        |           |
|                                |                         | I-92011   | 01 -522-0130     | WEARING APPAR MISC. PURCHASE              | 122837 | 76.84     |
|                                |                         |           |                  |   |        |           |
| 01-021216                      | HD SUPPLY WATERWORKS, L |           |                  |   |        |           |
|                                |                         | I-3595078 | 01 -522-0428     | FIRE HYDRANTS PARTS NEEDED FOR FIRE HYD   | 122840 | 1,041.61  |
|                                |                         |           |                  |   |        |           |
| 01-023053                      | WALMART COMMUNITY       |           |                  |   |        |           |
|                                |                         | I-005876  | 01 -522-0150     | MINOR TOOLS & LET/NUM KIT, MOTR FLUSH,    | 122541 | 67.68     |
|                                |                         | I-006730  | 01 -522-0113     | BATTERIES MISC. SUPPLIES                  | 122841 | 42.45     |
|                                |                         | I-006730  | 01 -522-0150     | MINOR TOOLS & MISC. SUPPLIES              | 122841 | 24.94     |
|                                |                         | I-006730  | 01 -522-0170     | DORM AND KITC MISC. SUPPLIES              | 122841 | 41.30     |
|                                |                         | I-007905  | 01 -522-0160     | LAUNDRY & JAN DISH SOAP, MISC. CLNRS, ETC | 122841 | 56.92     |
|                                |                         | I-007905  | 01 -522-0150     | MINOR TOOLS & DISH SOAP, MISC. CLNRS, ETC | 122841 | 28.88     |
|                                |                         | I-07231   | 01 -522-0150     | MINOR TOOLS & MISC. SUPPLIES              | 122841 | 110.97    |
|                                |                         | I-07231   | 01 -522-0170     | DORM AND KITC MISC. SUPPLIES              | 122841 | 43.90     |
|                                |                         |           |                  |   |        |           |
| 01-023100                      | WHITE LUMBER & SUPPLY I |           |                  |   |        |           |
|                                |                         | I-222736  | 01 -522-0150     | MINOR TOOLS & MISC. FOR 911 MAGNET FRAME  | 122846 | 15.17     |
|                                |                         | I-223304  | 01 -522-0150     | MINOR TOOLS & PLYWOOD AND PHL SMS         | 122846 | 22.66     |
|                                |                         |           |                  |   |        |           |
| 01-023124                      | GARY WILBURN            |           |                  |   |        |           |
|                                |                         | I-090111  | 01 -522-0130     | WEARING APPAR MISC. REIMBURSEMENT         | 122847 | 25.98     |
|                                |                         |           |                  |   |        |           |
| 01-024001                      | RICHARD J. YBARRA, M.D. |           |                  |   |        |           |
|                                |                         | I-91611   | 01 -522-0415     | SERVICE CONTR MEDICAL DIRECTOR FEES       | 122849 | 2,400.00  |
|                                |                         |           |                  |   |        |           |
| DEPARTMENT 522 FIRE DEPARTMENT |                         |           |                  |   | TOTAL: | 12,119.32 |
| -----                          |                         |           |                  |   |        |           |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 532 CODE ENFORCEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT |
|-----------|-------------------------|--------------|------------------|---|--------|--------|
| 01-003257 | JUAN CASTANEDA          |              |                  |   |        |        |
|           |                         | I-92111      | 01 -532-0550     | TRAVEL EXPENS MILEAGE REIMBURSEMENT         | 122765 | 93.24  |
|           |                         | I-92211      | 01 -532-0040     | PART-TIME COMPENSATION DUE FOR              | 122765 | 61.69  |
| 01-003410 | CHAMBER OF COMMERCE - S |              |                  |   |        |        |
|           |                         | I-SERVSAFE   | 01 -532-0513     | TRAINING EXPE SERVS SAFE FOOD HANDLING      | 122767 | 95.00  |
| 01-007075 | GALLS                   |              |                  |   |        |        |
|           |                         | I-511621178  | 01 -532-0150     | MINOR TOOLS & SEAT ORGANIZERS BATT PACK     | 122787 | 245.90 |
| 01-007399 | GRAINGER                |              |                  |   |        |        |
|           |                         | I-9634891494 | 01 -532-0150     | MINOR TOOLS & 12 EA. CLR/SMK SAFETY EYEWEAR | 122788 | 138.75 |
| 01-014102 | NEHA                    |              |                  |   |        |        |
|           |                         | I-91511      | 01 -532-0551     | DUES & MEMBER MEMBERSHIP RENEWAL            | 122805 | 95.00  |
| 01-016110 | PADRE ISLAND'S ACE HARD |              |                  |   |        |        |
|           |                         | I-081604     | 01 -532-0150     | MINOR TOOLS & 48" GRDN HOE, , 28" SHOVEL    | 122810 | 20.18  |
|           |                         | I-081925     | 01 -532-0150     | MINOR TOOLS & GLVOES, RAIN SUIT, BOOTS.     | 122810 | 49.97  |
|           |                         | I-081936     | 01 -532-0150     | MINOR TOOLS & GLVOES, CAMBCKLE TIE DOWN     | 122810 | 45.97  |
|           |                         | I-082355     | 01 -532-0150     | MINOR TOOLS & 1- PR. DRIVING GLOVES         | 122810 | 14.49  |
| 01-018509 | SAM'S CLUB DIRECT       |              |                  |   |        |        |
|           |                         | I-006265     | 01 -532-0101     | OFFICE SUPPLI REPLACEMENT WATER COOLER      | 122818 | 49.90  |
|           |                         | I-006265     | 01 -532-0150     | MINOR TOOLS & REPLACEMENT WATER COOLER      | 122818 | 8.96   |
| 01-020008 | TEXAS ANIMAL CONTROL AS |              |                  |   |        |        |
|           |                         | I-92311      | 01 -532-0551     | DUES & MEMBER MEMBERSHIP DUES               | 122826 | 350.00 |
| 01-020174 | TEXAS DEPT. OF STATE HE |              |                  |   |        |        |
|           |                         | I-91511      | 01 -532-0551     | DUES & MEMBER CODE ENFORCEMENT OFFICER      | 122828 | 106.00 |
| 01-020600 | CIPRIANO TORRES         |              |                  |   |        |        |
|           |                         | I-91411      | 01 -532-0530     | PROFESSIONAL MISC. REIMBURSEMENT            | 122833 | 38.40  |
| 01-1      | MISC. VENDORS           |              |                  |   |        |        |
|           | NASCO                   | I-091511     | 01 -532-0150     | MINOR TOOLS & NASCO: FOOD OUTBREAK SPECIMEN | 122856 | 226.78 |
|           | MAHMA                   | I-91511      | 01 -532-0551     | DUES & MEMBER MAHMA:MEMBERSHIP APPLICATION  | 122859 | 175.00 |

DEPARTMENT 532 CODE ENFORCEMENT TOTAL: 1,815.23



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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                          | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT   |
|---------------------------------|-------------------------|--------------|------------------|--|--------|----------|
| 01-001097                       | ACETYLENE OXYGEN COMPAN |              |                  |  |        |          |
|                                 |                         | I-100212665  | 01 -540-0420-03  | REPAIRS & MAI ACETYLENE & OXYGEN CYLINDERS   | 122741 | 10.87    |
| 01-002196                       | BLANCO'S DETAILING SERV |              |                  |  |        |          |
|                                 |                         | I-202        | 01 -540-0420-01  | REPAIRS & MAI FULL DETAIL UNITS # C-31, F-82 | 122753 | 50.00    |
| 01-002435                       | BOGGUS MOTOR COMPANY    |              |                  |  |        |          |
|                                 |                         | I-0006178.00 | 01 -540-0420-02  | REPAIRS & MAI BUFF & POLISH PREP FOR GRAPHIC | 122758 | 400.00   |
|                                 |                         | I-248248     | 01 -540-0420-01  | REPAIRS & MAI F-92 PD                        | 122758 | 356.23   |
|                                 |                         | I-248546     | 01 -540-0420-02  | REPAIRS & MAI MISC. BRAKE PARTS              | 122758 | 927.66   |
| 01-006052                       | FIRESTONE TIRE CENTER   |              |                  |  |        |          |
|                                 |                         | I-145049     | 01 -540-0420-01  | REPAIRS & MAI 2 - P215/60R16 94T UNIT F-63   | 122778 | 146.60   |
| 01-008120                       | ANGEL R. HERNANDEZ      |              |                  |  |        |          |
|                                 |                         | I-709690     | 01 -540-0420-01  | REPAIRS & MAI INSTALLATION FRNT MT LED       | 122789 | 125.00   |
|                                 |                         | I-709691     | 01 -540-0420-01  | REPAIRS & MAI INSTALL FRONT MOUNT PUSH BUMPE | 122789 | 100.00   |
|                                 |                         | I-709692     | 01 -540-0420-01  | REPAIRS & MAI REPAIR DVD SYSTEM UNIT F-92    | 122789 | 75.00    |
|                                 |                         | I-709693     | 01 -540-0420-01  | REPAIRS & MAI WORK ON UNIT #F-93             | 122789 | 75.00    |
|                                 |                         | I-709694     | 01 -540-0420-02  | REPAIRS & MAI INSTALL 2 WAY RADIO/ANT. ETC   | 122789 | 175.00   |
| 01-009657                       | JAIME'S TIRE STORE      |              |                  |  |        |          |
|                                 |                         | I-2-3265     | 01 -540-0420-02  | REPAIRS & MAI DOT STATE INSPECTION UNIT E-1  | 122792 | 62.00    |
| 01-009685                       | VICTOR MAR JR.          |              |                  |  |        |          |
|                                 |                         | I-92111      | 01 -540-0420-02  | REPAIRS & MAI PREP UNIT FOR GRAPHICS         | 122793 | 300.00   |
| 01-014030                       | NAPA AUTO PARTS         |              |                  |  |        |          |
|                                 |                         | I-589563     | 01 -540-0420-02  | REPAIRS & MAI 2-DIESEL EXHAUST FLUID         | 122804 | 23.98    |
| 01-015012                       | O'REILLY AUTOMOTIVE, IN |              |                  |  |        |          |
|                                 |                         | I-357986     | 01 -540-0420-03  | REPAIRS & MAI 2-STP INJCT CLNR - PWKS        | 122807 | 7.98     |
|                                 |                         | I-368385     | 01 -540-0420-03  | REPAIRS & MAI MISC. CLEARANCE LITES, PRIM WI | 122807 | 51.94    |
|                                 |                         | I-372693     | 01 -540-0420-03  | REPAIRS & MAI 1- JUMPER KIT PWKS             | 122807 | 67.99    |
|                                 |                         | I-396065     | 01 -540-0420-02  | REPAIRS & MAI DIFFERENCE DUE TO EXCHANGE     | 122807 | 0.72     |
|                                 |                         | I-415179     | 01 -540-0420-01  | REPAIRS & MAI PD-C03                         | 122807 | 221.90   |
| 01-019310                       | SOUTH SHORE AUTOMOTIVE  |              |                  |  |        |          |
|                                 |                         | I-5501       | 01 -540-0420-01  | REPAIRS & MAI PD-F92 FUEL PUMP               | 122824 | 225.00   |
|                                 |                         | I-5504       | 01 -540-0420-01  | REPAIRS & MAI STATE INSPECTION UNIT F81      | 122824 | 14.50    |
|                                 |                         | I-5527       | 01 -540-0420-01  | REPAIRS & MAI FLAT REPAIR UNIT C-02          | 122824 | 15.00    |
| DEPARTMENT 540 FLEET MANAGEMENT |                         |              |                  |  | TOTAL: | 3,432.37 |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                              | NAME                   | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT   |
|-------------------------------------|------------------------|----------|------------------|---------------------------------------|--------|----------|
| =====                               |                        |          |                  |                                       |        |          |
| 01-014030                           | NAPA AUTO PARTS        |          |                  |                                       |        |          |
|                                     |                        | I-589205 | 01 -541-0410     | MACHINERY & E FUNNEL AND BATTERY ACID | 122804 | 34.07    |
|                                     |                        |          |                  |                                       |        |          |
| 01-019084                           | SECURE CONTROL SYSTEMS |          |                  |                                       |        |          |
|                                     |                        | I-1532   | 01 -541-0411     | BUILDINGS & S CIRCUIT BOARD           | 122820 | 430.00   |
|                                     |                        | I-1536   | 01 -541-0411     | BUILDINGS & S INTERCOM & 2DOOR LOCKS  | 122820 | 9,600.00 |
|                                     |                        |          |                  |                                       |        |          |
| DEPARTMENT 541 BUILDING MAINTENANCE |                        |          |                  |                                       | TOTAL: | 9,064.07 |
| -----                               |                        |          |                  |                                       |        |          |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                     | NAME                 | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                          | CHECK# | AMOUNT |
|--|----------------------|--------|------------------|--------------------------------------|--------|--------|
| =====                                      |                      |        |                  |                                      |        |        |
| 01-002215                                  | BLUE WATER CREATIONS |        |                  |                                      |        |        |
|  |                      | I-3114 | 01 -542-0130     | WEARING APPAR EMBROIDERY ON 2 SHIRTS | 122754 | 33.50  |
| DEPARTMENT 542 INSPECTIONS DIVISION TOTAL: |                      |        |                  |                                      |        | 33.50  |

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT |
|-----------|-------------------------|--------------|------------------|--|--------|--------|
| 01-002903 | BORDER STATES INDUSTRIE |              |                  |  |        |        |
|           |                         | I-902674676  | 01 -543-0412     | LANDSCAPE 1- PHOTO CELL                      | 122763 | 8.12   |
| 01-007017 | GILBERT GARZA           |              |                  |  |        |        |
|           |                         | I-72811      | 01 -543-0130     | WEARING APPAR PURCHASE REIMBURSEMENT         | 122785 | 26.99  |
| 01-013114 | MATHESON TRI-GAS        |              |                  |  |        |        |
|           |                         | I-03053937   | 01 -543-0150     | MINOR TOOLS & MISC. WELDING SUPPLIES         | 122800 | 109.89 |
| 01-014030 | NAPA AUTO PARTS         |              |                  |  |        |        |
|           |                         | I-588465     | 01 -543-0150     | MINOR TOOLS & UNIVERSAL SWITCH UNIT F-44     | 122804 | 58.93  |
| 01-015012 | O'REILLY AUTOMOTIVE, IN |              |                  |  |        |        |
|           |                         | I-367020     | 01 -543-0513     | TRAINING EXPE 3-TEC CLINIC                   | 122807 | 179.90 |
| 01-016110 | PADRE ISLAND'S ACE HARD |              |                  |  |        |        |
|           |                         | C-91611      | 01 -543-0150     | MINOR TOOLS & PAID WRONG VENDOR              | 122810 | 58.93- |
|           |                         | I-081812     | 01 -543-0150     | MINOR TOOLS & WIRE ROPE CLIPS, DUCT TAPE     | 122810 | 19.91  |
|           |                         | I-081876     | 01 -543-0150     | MINOR TOOLS & 1-COUPPL QWIK FIX              | 122810 | 4.99   |
|           |                         | I-081931     | 01 -543-0412     | LANDSCAPE WIRE ROPE CLIPS, ELEC TAPE, ET     | 122810 | 18.72  |
|           |                         | I-082005     | 01 -543-0150     | MINOR TOOLS & 12 -4 FT STAKES, TIE TWISTS    | 122810 | 28.17  |
|           |                         | I-082150     | 01 -543-0412     | LANDSCAPE MISC. PVC SUPPLIES, IRRIGATION     | 122810 | 12.67  |
| 01-019100 | SEA GARDEN SALES        |              |                  |  |        |        |
|           |                         | I-1381486    | 01 -543-0150     | MINOR TOOLS & 24' LADDER                     | 122821 | 214.26 |
|           |                         | I-1382133    | 01 -543-0417     | STORM SEWERS 4- FLAT BAR                     | 122821 | 264.12 |
|           |                         | I-1382221    | 01 -543-0150     | MINOR TOOLS & 1-LENS COVER FOR WELDING HELMT | 122821 | 7.02   |
| 01-019991 | TEAM GRAPHIX & AWARDS   |              |                  |  |        |        |
|           |                         | I-20110308-1 | 01 -543-0130     | WEARING APPAR 2 SHIRTS EMBROIDERD: G. GARZA  | 122825 | 20.00  |
| 01-020030 | TEXAS SEALCOAT & STRIPI |              |                  |  |        |        |
|           |                         | I-110915     | 01 -543-0416     | STREETS & RIG STRIPING                       | 122827 | 980.00 |
| 01-023053 | WALMART COMMUNITY       |              |                  |  |        |        |
|           |                         | I-006102     | 01 -543-0150     | MINOR TOOLS & SHOP VAC/ FILTERS.             | 122841 | 84.94  |
|           |                         | I-007237     | 01 -543-0150     | MINOR TOOLS & 5 - FIRST AID KITS FOR P WKS   | 122841 | 49.85  |
|           |                         | I-03024      | 01 -543-0150     | MINOR TOOLS & COFFEE MAKER                   | 122841 | 40.28  |
|           |                         | I-07436      | 01 -543-0150     | MINOR TOOLS & 18 VOLT DRILL                  | 122841 | 145.68 |

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 2,215.49

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| VENDOR    | NAME                    | ITEM #        | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK# | AMOUNT    |
|-----------|-------------------------|---------------|------------------|--|--------|-----------|
| 01-002805 | ALLIED WASTE SERVICES # |               |                  |  |        |           |
|           | I-0863000521321         | 01 -570-0581  |                  | WATER, SEWER, SERV @ 141 PADRE BLVD        | 122761 | 3,230.76  |
| 01-003773 | CONSTELLATION NEW ENER  |               |                  |  |        |           |
|           | I-0004145451            | 01 --570-0580 |                  | ELECTRICITY PADRE BLVD                     | 122769 | 50.52     |
| 01-004089 | DEPT OF INFO RESOURCES  |               |                  |  |        |           |
|           | I-11080582T             | 01 -570-0501  |                  | COMMUNICATION TEX-AN 2000 CHARGES AUG 2011 | 122773 | 166.90    |
| 01-006104 | FIRST CHOICE POWER COMP |               |                  |  |        |           |
|           | I-91811                 | 01 -570-0580  |                  | ELECTRICITY SERV@108 W. HUISACHE U RRPK    | 122780 | 23.34     |
|           | I-91911                 | 01 -570-0580  |                  | ELECTRICITY 4501 PADRE SEC, ODL,           | 122780 | 86.04     |
| 01-013084 | MAINSTREET ADVOCATES, L |               |                  |  |        |           |
|           | I-150                   | 01 -570-0530  |                  | PROFESSIONAL FEDERAL CONSULTANT            | 122799 | 5,000.00  |
| 01-016300 | PITNEY BOWES GLOBAL FIN |               |                  |  |        |           |
|           | I-9215864-SP11          | 01 -570-0510  |                  | RENTAL OF EQU POSTAGE METER 6/30-9/30/11   | 122813 | 729.00    |
| 01-021095 | UNITED PARCEL SERVICE   |               |                  |  |        |           |
|           | I-000034965X391         | 01 -570-0108  |                  | POSTAGE WEEKLY SERVICE CHARGES             | 122838 | 80.00     |
| 01-023906 | XEROX CORPORATION       |               |                  |  |        |           |
|           | I-057226942             | 01 -570-0510  |                  | RENTAL OF EQU COPIER LEASE-FIN.            | 122848 | 344.11    |
|           | I-057262821             | 01 -570-0510  |                  | RENTAL OF EQU FY 2010-11, BOOKING          | 122848 | 75.33     |
|           |                         |               |                  | DEPARTMENT 570 GENERAL SERVICES            | TOTAL: | 9,786.00  |
|           |                         |               |                  |  |        |           |
|           |                         |               |                  | FUND 01 GENERAL FUND                       | TOTAL: | 80,714.38 |

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PACKET: 09159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK#           | AMOUNT   |
|-----------|-------------------------|-------------|------------------|--|------------------|----------|
| 01-001409 | ARMADILLO CLAY & SUPPLI |             |                  |  |                  |          |
|           |                         | I-92111     | 02 -1400         | PREPAID EXPEN COD PAYMENT FOR GOLDART CLAY | 122748           | 619.09   |
| 01-012071 | LAGUNA MDRE WTR DIST NO |             |                  |  |                  |          |
|           |                         | I-91611     | 02 -1400         | PREPAID EXPEN WATER METER DEPOSIT          | 122797           | 315.00   |
| 01-1      | MISC. VENDORS           |             |                  |  |                  |          |
|           | DAY WIRELESS SYSTE      | I-125505-00 | 02 -1400         | PREPAID EXPEN DAY WIRELESS SYSTEMS:        | 122857           | 72.00    |
|           |                         |             |                  | DEPARTMENT                                 | NON-DEPARTMENTAL | TOTAL:   |
|           |                         |             |                  |  |                  | 1,006.09 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                   | ITEM #          | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT |
|-----------|------------------------|-----------------|------------------|---|--------|--------|
| 01-004089 | DEPT OF INFO RESOURCES |                 |                  |   |        |        |
|           |                        | I-11080582T     | 02 -590-0501     | COMMUNICATION TEX-AN 2000 CHARGES AUG 2011  | 122773 | 29.61  |
| 01-00612  | FEDEX                  |                 |                  |   |        |        |
|           |                        | I-7-628-66814   | 02 -590-0108     | POSTAGE MISC. SHIPPING CHARGES              | 122781 | 48.61  |
|           |                        | I-7-629-02762   | 02 -590-0108     | POSTAGE MISC. SHIPPING CHARGES              | 122781 | 69.34  |
| 01-021095 | UNITED PARCEL SERVICE  |                 |                  |   |        |        |
|           |                        | I-0000648239371 | 02 -590-0108     | POSTAGE MISC. SHIPPING CHARGES              | 122838 | 56.93  |
| 01-023053 | WALMART COMMUNITY      |                 |                  |   |        |        |
|           |                        | I-005350        | 02 -590-0420     | MOTOR VEHICLE OIL CHANGE FOR VC UNIT        | 122841 | 38.76  |
| 01-023906 | XEROX CORPORATION      |                 |                  |   |        |        |
|           |                        | I-057140844     | 02 -590-0415     | SERVICE CONTR V CTR COPIER LEASE - AUG 2011 | 122848 | 439.66 |
|           |                        |                 |                  |   |        |        |
|           |                        |                 |                  | DEPARTMENT 590 VISITORS BUREAU              | TOTAL: | 682.91 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES &amp; MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                           | NAME                   | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK# | AMOUNT           |
|----------------------------------|------------------------|--------------|------------------|--|--------|------------------|
| =====                            |                        |              |                  |  |        |                  |
| 01-001344                        | THE ATKINS GROUP       |              |                  |  |        |                  |
|                                  |                        | I-6600       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 2,800.00         |
|                                  |                        | I-6602       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 85.00            |
|                                  |                        | I-6603       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 8,152.94         |
|                                  |                        | I-6604       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 6,067.38         |
|                                  |                        | I-6605       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 5,500.00         |
|                                  |                        | I-6606       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 8,080.00         |
|                                  |                        | I-6607       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 6,250.00         |
|                                  |                        | I-6608       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 2,777.78         |
|                                  |                        | I-6609       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 470.59           |
|                                  |                        | I-6610       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 6,250.00         |
|                                  |                        | I-6611       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 8,365.00         |
|                                  |                        | I-6612       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 11,900.00        |
|                                  |                        | I-6613       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 14,938.19        |
|                                  |                        | I-6614       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 352.94           |
|                                  |                        | I-6616       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 1,779.70         |
|                                  |                        | I-6620       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 2,800.00         |
|                                  |                        | I-6621       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 85.00            |
|                                  |                        | I-6625       | 02 -592-0559     | INTERNET WEBSITE/INTERNET                  | 122745 | 588.24           |
|                                  |                        | I-6627       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 3,200.00         |
|                                  |                        | I-6628       | 02 -592-0531     | MEDIA PLACEME MEDIAMAX NETWOKR APRIL       | 122745 | 2,795.00         |
|                                  |                        |              |                  |  |        |                  |
| 01-004089                        | DEPT OF INFO RESOURCES |              |                  |  |        |                  |
|                                  |                        | I-11080582T  | 02 -592-0501     | COMMUNICATION TEX-AN 2000 CHARGES AUG 2011 | 122773 | 25.69            |
|                                  |                        |              |                  |  |        |                  |
| 01-018200                        | REGAL PLASTICS         |              |                  |  |        |                  |
|                                  |                        | I-0910511-IN | 02 -592-0537     | PRODUCTION BOARDS FOR SIGNAGE              | 122817 | 533.00           |
|                                  |                        |              |                  |  |        |                  |
| 01-1                             | MISC. VENDORS          |              |                  |  |        |                  |
|                                  | VISIT LUBBOCK          | I-CM2011-SPI | 02 -592-0108     | POSTAGE VISIT LUBBOCK: SPI SHARE OF        | 122860 | 22.23            |
|                                  |                        |              |                  |  |        |                  |
| DEPARTMENT 592 SALES & MARKETING |                        |              |                  |  |        | TOTAL: 93,818.68 |
| -----                            |                        |              |                  |  |        |                  |



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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #      | G/L | ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT |
|-----------|-------------------------|-------------|-----|--------------|--|--------|--------|
| 01-003899 | MATT CROCKER            |             |     |              |  |        |        |
|           |                         | I-SPIBF0911 | 02  | -593-8084    | SPI Bikefest MONTHLY WEB MAINTENANCE         | 122771 | 250.00 |
| 01-004424 | ENTRAVISION COMMUNICATI |             |     |              |  |        |        |
|           |                         | I-332640    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RKPS-FM       | 122776 | 300.00 |
|           |                         | I-332641    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RVLY-FM       | 122776 | 300.00 |
|           |                         | I-332642    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RFRQ-FM       | 122776 | 300.00 |
|           |                         | I-332643    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RNVO-FM       | 122776 | 300.00 |
|           |                         | I-332644    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RNVO-FM INTER | 122776 | 75.00  |
|           |                         | I-332645    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RVLY-FM INTE  | 122776 | 75.00  |
|           |                         | I-332653    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RFRQ-FM INTE  | 122776 | 75.00  |
|           |                         | I-332655    | 02  | -593-8084    | SPI Bikefest SPIBIKEFEST ADV. RKKPS-FM INTE  | 122776 | 75.00  |
|           |                         | I-356369    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RKPS-FM       | 122776 | 300.00 |
|           |                         | I-356370    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RVLY-FM       | 122776 | 300.00 |
|           |                         | I-356371    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RFRQ-FM       | 122776 | 300.00 |
|           |                         | I-356372    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RNVO-FM       | 122776 | 300.00 |
|           |                         | I-356373    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RNVO-FM       | 122776 | 75.00  |
|           |                         | I-356374    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RVLY-FM       | 122776 | 75.00  |
|           |                         | I-356383    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RFRQ-FM       | 122776 | 75.00  |
|           |                         | I-356384    | 02  | -593-8084    | SPI Bikefest SPI BIKEFEST ADV. RKPS-FM       | 122776 | 75.00  |

|            |     |                  |        |          |
|------------|-----|------------------|--------|----------|
| DEPARTMENT | 593 | EVENTS MARKETING | TOTAL: | 3,250.00 |
|------------|-----|------------------|--------|----------|

|      |    |                      |        |           |
|------|----|----------------------|--------|-----------|
| FUND | 02 | HOTEL/MOTEL TAX FUND | TOTAL: | 98,757.68 |
|------|----|----------------------|--------|-----------|



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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 21 MUN. COURT TECHNOLOGY

DEPARTMENT: 520 MUN COURT TECHNOLOGY

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                              | NAME | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION                          | CHECK# | AMOUNT |
|-------------------------------------|------|-------------|------------------|--------------------------------------|--------|--------|
| 01-020906 TYLER TECHNOLOGIES, INC   |      | I-30214     | 21 -520-0415     | SERVICE CONTR COURT ONLINE COMPONENT | 122836 | 175.00 |
| 01-023906 XEROX CORPORATION         |      | I-057262820 | 21 -520-0510     | RENTAL OF EQU FY2010-11 MUN. CRT     | 122848 | 258.29 |
| DEPARTMENT 520 MUN COURT TECHNOLOGY |      |             |                  |                                      | TOTAL: | 433.29 |
| FUND 21 MUN. COURT TECHNOLOGY       |      |             |                  |                                      | TOTAL: | 433.29 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                             | NAME                    | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                              | CHECK# | AMOUNT          |
|------------------------------------|-------------------------|----------|------------------|--|--------|-----------------|
| 01-001393                          | ANDY'S AUTO & BUS AIR,  |          |                  |  |        |                 |
|                                    |                         | I-40513  | 30 -591-0420     | MOTOR VEHICLE A/C CONDENSER UNIT #27     | 122747 | 1,410.00        |
|                                    |                         | I-40792  | 30 -591-0420     | MOTOR VEHICLE REPAIR OF REAR A/C UNIT 31 | 122747 | 240.00          |
| 01-002196                          | BLANCO'S DETAILING SERV |          |                  |  |        |                 |
|                                    |                         | I-271    | 30 -591-0420     | MOTOR VEHICLE WAVE BUS DETAILING         | 122753 | 265.00          |
|                                    |                         | I-273    | 30 -591-0420     | MOTOR VEHICLE WAVE BUS DETAILING         | 122753 | 240.00          |
| 01-002435                          | BOGGUS MOTOR COMPANY    |          |                  |  |        |                 |
|                                    |                         | I-248381 | 30 -591-0420     | MOTOR VEHICLE 2- RESISTORS               | 122758 | 38.34           |
|                                    |                         | I-C66851 | 30 -591-0420     | MOTOR VEHICLE FUEL GAGE REPAIR UNIT 32   | 122758 | 429.59          |
| 01-007059                          | D & R GLASS ETC.        |          |                  |  |        |                 |
|                                    |                         | I-17990  | 30 -591-0420     | MOTOR VEHICLE WINDSHIELD BUS 27          | 122786 | 195.00          |
| 01-014030                          | NAPA AUTO PARTS         |          |                  |  |        |                 |
|                                    |                         | I-589196 | 30 -591-0420     | MOTOR VEHICLE 3- COUPLINGS UNIT #23      | 122804 | 6.27            |
| 01-015012                          | O'REILLY AUTOMOTIVE, IN |          |                  |  |        |                 |
|                                    |                         | I-367020 | 30 -591-0513     | TRAINING 3-TEC CLINIC                    | 122807 | 89.95           |
| 01-016110                          | PADRE ISLAND'S ACE HARD |          |                  |  |        |                 |
|                                    |                         | I-081890 | 30 -591-0150     | MINOR TOOLS & COUPLER PLUG SETS          | 122810 | 22.26           |
|                                    |                         | I-081974 | 30 -591-0150     | MINOR TOOLS & CLAMP, WIPING CLOTHS, HDW  | 122810 | 20.64           |
|                                    |                         | I-082217 | 30 -591-0150     | MINOR TOOLS & LATEX GLOVES, HDW          | 122810 | 10.28           |
|                                    |                         | I-082232 | 30 -591-0420     | MOTOR VEHICLE FORM 409, SCRUB BRUSHES    | 122810 | 15.05           |
| 01-019081                          | SEASIDE SERVICES        |          |                  |  |        |                 |
|                                    |                         | I-90111  | 30 -591-0160     | LAUNDRY & JAN JESSE                      | 122819 | 1,960.00        |
|                                    |                         | I-91611  | 30 -591-0160     | LAUNDRY & JAN JESSE                      | 122819 | 140.00          |
| 01-023053                          | WALMART COMMUNITY       |          |                  |  |        |                 |
|                                    |                         | I-001568 | 30 -591-0150     | MINOR TOOLS & FORKS, SPOONS, ETC.        | 122841 | 40.74           |
| DEPARTMENT 591 TRANSPORTATION DEPT |                         |          |                  |  |        | TOTAL: 5,123.12 |
| FUND 30 TRANSPORTAION GRANT        |                         |          |                  |  |        | TOTAL: 5,123.12 |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 32 CRIMINAL JUSTICE GRANT

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                  | NAME              | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                     | CHECK# | AMOUNT |
|---|-------------------|----------|------------------|---------------------------------|--------|--------|
| =====                                   |                   |          |                  |                                 |        |        |
| 01-023053                               | WALMART COMMUNITY |          |                  |                                 |        |        |
|   |                   | 1-001880 | 32 -521-0150     | MINOR TOOLS & 2- 150 QT COOLERS | 122841 | 160.00 |
| DEPARTMENT 521 POLICE DEPARTMENT TOTAL: |                   |          |                  |                                 |        | 160.00 |
| -----                                   |                   |          |                  |                                 |        |        |
| FUND 32 CRIMINAL JUSTICE GRANT TOTAL:   |                   |          |                  |                                 |        | 160.00 |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL / PT TIME

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                       | NAME                    | ITEM #   | G/I. ACCOUNT NAME | DESCRIPTION                        | CHECK# | AMOUNT  |
|--|-------------------------|----------|-------------------|------------------------------------|--------|---------|
| =====  |                         |          |                   |                                    |        |         |
| 01-015012                                    | O'REILLY AUTOMOTIVE, IN |          |                   |                                    |        |         |
|  |                         | C-171584 | 60 -522-0410      | MACHINERY & E MERCHANDISE RETURNED | 122807 | 70.00-  |
|  |                         | C-366861 | 60 -522-0410      | MACHINERY & E ITEMS RETURNED       | 122807 | 45.61-  |
| DEPARTMENT 522 BEACH PATROL / PT TIME TOTAL: |                         |          |                   |                                    |        | 115.61- |
| -----  |                         |          |                   |                                    |        |         |

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BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME            | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT |
|-----------|-----------------|----------|------------------|---|--------|--------|
| =====     |                 |          |                  |   |        |        |
| 01-014030 | NAPA AUTO PARTS |          |                  |   |        |        |
|           |                 | I-589223 | 60 -540-0420     | MOTOR VEHICLE SEALING & MOUNTING GASKET | 122804 | 6.39   |
|           |                 | I-589582 | 60 -540-0420     | MOTOR VEHICLE REAR WHEEL CYL. 2002 JEEP | 122804 | 15.49  |
|           |                 | I-589598 | 60 -540-0420     | MOTOR VEHICLE BRAKE HOSE JEEP LIBERTY   | 122804 | 23.54  |
|           |                 |          |                  |   |        |        |
|           |                 |          |                  | DEPARTMENT 540 FLEET MANAGEMENT         | TOTAL: | 45.42  |

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PACKET: 08159 Regular Payments 9-29-11

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                  | NAME                    | ITEM #    | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT |
|---|-------------------------|-----------|------------------|---|--------|--------|
| 01-014109                               | NUECES POWER EQUIPMENT  |           |                  |   |        |        |
|   |                         | I-PB86924 | 60 -560-0510     | BEACH MAINTEN 2- CASE - KEY - BEACH TRACTOR | 122806 | 11.76  |
| 01-016110                               | PADRE ISLAND'S ACE HARD |           |                  |   |        |        |
|   |                         | I-081958  | 60 -560-0150     | MINOR TOOLS & "C" & "D" BATTERIES           | 122810 | 25.98  |
|   |                         | I-082137  | 60 -560-0510     | BEACH MAINTEN BLADES, JMK TOOLS, MISC HDW   | 122810 | 38.18  |
| 01-023100                               | WHITE LUMBER & SUPPLY I |           |                  |   |        |        |
|   |                         | I-223298  | 60 -560-0510     | BEACH MAINTEN TREATED LUMBER BCH ACC PLTFRM | 122846 | 148.84 |
| DEPARTMENT 560 BEACH MAINTENANCE TOTAL: |                         |           |                  |   |        | 224.76 |
| -----                                   |                         |           |                  |   |        |        |
| FUND 60 BEACH MAINTENANCE FUND TOTAL:   |                         |           |                  |   |        | 154.57 |



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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                            | CHECK# | AMOUNT |
|-----------|-------------------------|---------|------------------|--|--------|--------|
| 01-019327 | SOUTH PADRE ISLAND PROF |         |                  |  |        |        |
|           |                         | I-92711 | 01 -2487         | POLICE DEPT A ASSOCIATION DUES 9/28/11 | 999999 | 270.00 |
| 01-020615 | SOUTH PADRE E CLUB      |         |                  |  |        |        |
|           |                         | I-92711 | 01 -2479         | EMPLOYEE ACTI ASSOCIATION DUES 9/28/11 | 999999 | 121.00 |
|           |                         |         | DEPARTMENT       | NON-DEPARTMENTAL                       | TOTAL: | 391.00 |

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PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                            | NAME | ITEM #     | G/L ACCOUNT NAME | DESCRIPTION                       | CHECK# | AMOUNT |
|-----------------------------------|------|------------|------------------|-----------------------------------|--------|--------|
| 01-001129 A & W OFFICE SUPPLY INC |      |            |                  |                                   |        |        |
|                                   |      | I-467592-0 | 01 -513-0101     | OFFICE SUPPLI COPY PAPER          | 999999 | 93.57  |
|                                   |      |            |                  |                                   |        |        |
|                                   |      |            |                  | DEPARTMENT 513 FINANCE DEPARTMENT | TOTAL: | 93.57  |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                    | NAME                    | ITEM #     | G/L ACCOUNT NAME | DESCRIPTION              | CHECK# | AMOUNT |
|---|-------------------------|------------|------------------|--------------------------|--------|--------|
| 01-001129                                 | A & W OFFICE SUPPLY INC | I-467592-0 | 01 -514-0101     | OFFICE SUPPLI COPY PAPER | 999999 | 93.60  |
| DEPARTMENT 514 PLANNING DEPARTMENT TOTAL: |                         |            |                  |                          |        | 93.60  |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 4

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                  | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION   | CHECK# | AMOUNT |
|-----------|-----------------------|--------------|------------------|---|--------|--------|
| 01-007006 | GT DISTRIBUTORS, INC. |              |                  |   |        |        |
|           |                       | I-INV0367447 | 01 -521-0130     | WEARING APPAR 12- BLACKINGTON J2 NAME PLATES 999999 |        | 107.40 |
|           |                       |              |                  | DEPARTMENT 521 POLICE DEPARTMENT                    | TOTAL: | 107.40 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 5

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 532 CODE ENFORCEMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                 | NAME                    | ITEM #     | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT |
|--|-------------------------|------------|------------------|---------------------------------------|--------|--------|
| -----                                  |                         |            |                  |                                       |        |        |
| 01-001129                              | A & W OFFICE SUPPLY INC |            |                  |                                       |        |        |
|  |                         | I-467564-0 | 01 -532-0150     | MINOR TOOLS & 2-EXP FILE, LTR FOLDERS | 999999 | 143.19 |
|  |                         | I-467592-0 | 01 -532-0101     | OFFICE SUPPLI COPY PAPER              | 999999 | 93.57  |
| DEPARTMENT 532 CODE ENFORCEMENT TOTAL: |                         |            |                  |                                       |        | 236.76 |
| -----                                  |                         |            |                  |                                       |        |        |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 6

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                         | CHECK# | AMOUNT |
|-----------|-------------------------|--------------|------------------|-------------------------------------|--------|--------|
| 01-001129 | A & W OFFICE SUPPLY INC |              |                  |                                     |        |        |
|           |                         | I-466332-0   | 01 -541-0101     | OFFICE SUPPLI OFFICE SUPPLIES       | 999999 | 148.56 |
|           |                         | I-467479-0   | 01 -541-0101     | OFFICE SUPPLI BINDER CLIPS, ETC.    | 999999 | 77.38  |
| 01-021102 | UNIFIRST CORP.          |              |                  |                                     |        |        |
|           |                         | I-1974904    | 01 -541-0160     | LAUNDRY & JAN UNIFORMS, MATS, ETC   | 999999 | 36.46  |
|           |                         | I-8131972722 | 01 -541-0160     | LAUNDRY & JAN UNIFORMS, MATS, ETC   | 999999 | 107.95 |
|           |                         |              |                  | DEPARTMENT 541 BUILDING MAINTENANCE | TOTAL: | 370.35 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 7

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                              | NAME | ITEM #     | G/L ACCOUNT NAME | DESCRIPTION              | CHECK# | AMOUNT |
|-------------------------------------|------|------------|------------------|--------------------------|--------|--------|
| 01-001129 A & W OFFICE SUPPLY INC   |      | I-467592-0 | 01 -542-0101     | OFFICE SUPPLI COPY PAPER | 999999 | 93.57  |
| DEPARTMENT 542 INSPECTIONS DIVISION |      |            |                  |                          | TOTAL: | 93.57  |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 8

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                        | CHECK# | AMOUNT |
|-----------|-------------------------|--------------|------------------|------------------------------------|--------|--------|
| 01-001129 | A & W OFFICE SUPPLY INC |              |                  |                                    |        |        |
|           |                         | I-466332-0   | 01 -543-0101     | OFFICE SUPPLI OFFICE SUPPLIES      | 999999 | 76.00  |
| 01-001950 | B & N TRACTOR SERVICE   |              |                  |                                    |        |        |
|           |                         | I-BN-368     | 01 -543-0412     | LANDSCAPE BAY ENDING-LANDSCAPING   | 999999 | 250.00 |
|           |                         | I-BN-369     | 01 -543-0412     | LANDSCAPE BLOOMING HIBISCUS PLANTS | 999999 | 165.00 |
|           |                         | I-BN-371     | 01 -543-0412     | LANDSCAPE PALM TREES               | 999999 | 417.00 |
|           |                         | I-BN-372     | 01 -543-0412     | LANDSCAPE LANDSCAPING              | 999999 | 500.00 |
| 01-013257 | MISSION AUTO ELECTRIC   |              |                  |                                    |        |        |
|           |                         | I-339728     | 01 -543-0410     | MACHINERY & E REPAIRS TO SCAGG     | 999999 | 800.00 |
| 01-021102 | UNIFIRST CORP.          |              |                  |                                    |        |        |
|           |                         | I-1974904    | 01 -543-0130     | WEARING APPAR UNIFORMS, MATS, ETC  | 999999 | 240.11 |
|           |                         | I-8131972722 | 01 -543-0130     | WEARING APPAR UNIFORMS, MATS, ETC  | 999999 | 269.32 |

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 2,717.43



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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 9

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK# | AMOUNT  |
|-----------|-------------------------|-------------|------------------|--|--------|---------|
| 01-001129 | A & W OFFICE SUPPLY INC |             |                  |  |        |         |
|           |                         | C-C415693-0 | 01 -570-0101     | OFFICE SUPPLI GOOD FAITH CREDIT-RET. ITEMS | 999999 | 142.56- |
|           |                         | I-467481-0  | 01 -570-0101     | OFFICE SUPPLI COPY PAPER                   | 999999 | 467.88  |
| 01-022000 | VALLEY BOTTLE WATER CO. |             |                  |  |        |         |
|           |                         | I-86670     | 01 -570-0581     | WATER, SEWER, BOTTLED WATER DEL CITY HALL  | 999999 | 68.25   |
|           |                         | I-86672     | 01 -570-0581     | WATER, SEWER, BOTTLED WATER DEL FIRE DPT   | 999999 | 35.75   |
|           |                         |             | DEPARTMENT 570   | GENERAL SERVICES                           | TOTAL: | 429.32  |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

PACKET: 06160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                              | CHECK# | AMOUNT   |
|-----------|-------------------------|----------------|------------------|--|--------|----------|
| 01-003697 | A CLEAN PORTOCO BROWNSV |                |                  |  |        |          |
|           |                         | I-01-131457-22 | 01 -572-0558     | SPECIAL EVENT PORTA POTTYS @ FARMERS MKT | 999999 | 51.50    |
|           |                         |                |                  | DEPARTMENT 572 SPECIAL PROJECTS          | TOTAL: | 51.50    |
|           |                         |                |                  | FUND 01 GENERAL FUND                     | TOTAL: | 4,584.50 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                | NAME                    | ITEM #               | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT |
|---------------------------------------|-------------------------|----------------------|------------------|--|--------|--------|
| =====                                 |                         |                      |                  |  |        |        |
| 01-001210                             | AIR FILTER COMPANY      |                      |                  |  |        |        |
|                                       |                         | I-0000055423         | 02 -590-0411     | BUILDINGS & S AIR FILTER SERVICE - VISITOR C | 999999 | 29.00  |
| 01-007600                             | GULF COAST PAPER CO. IN |                      |                  |  |        |        |
|                                       |                         | I-263438             | 02 -590-0160     | LAUNDRY & JAN MISC. JANITORIAL SUPPLIES      | 999999 | 126.51 |
|                                       |                         | I-267680             | 02 -590-0160     | LAUNDRY & JAN MISC. JANITORIAL SUPPLIES      | 999999 | 104.84 |
| 01-016174                             | PEREZ PEST CONTROL      |                      |                  |  |        |        |
|                                       |                         | I-38732              | 02 -590-0415     | SERVICE CONTR MONTHLY PEST CONTROL VC        | 999999 | 55.00  |
| 01-021102                             | UNIFIRST CORP.          |                      |                  |  |        |        |
|                                       |                         | I-8131970491         | 02 -590-0160     | LAUNDRY & JAN DUSTERS, VISITORS CENTER       | 999999 | 30.00  |
|                                       |                         | I-8131972723         | 02 -590-0160     | LAUNDRY & JAN MISC. FLOOR MATS - VISITORS CT | 999999 | 51.75  |
| DEPARTMENT 590 VISITORS BUREAU TOTAL: |                         |                      |                  |  |        | 397.10 |
| -----                                 |                         |                      |                  |  |        |        |
| FUND                                  | 02                      | HOTEL/MOTEL TAX FUND | TOTAL:           | 397.10                                       |        |        |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 12

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                       | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT |
|--|-------------------------|--------------|------------------|---|--------|--------|
| 01-001014                                    | ADMIRAL LINEN & UNIFORM |              |                  |   |        |        |
|  |                         | I-SE15881    | 06 -565-0160     | LAUNDRY & JAN MISC. MOPS, AIR FRESHNERS | 999999 | 49.00  |
|  |                         | I-SE15882    | 06 -565-0160     | LAUNDRY & JAN MISC TABLECOVERS          | 999999 | 21.10  |
| 01-007600                                    | GULF COAST PAPER CO. IN |              |                  |   |        |        |
|  |                         | I-264263     | 06 -565-0160     | LAUNDRY & JAN JANITORIAL SUPPLIES       | 999999 | 496.50 |
| 01-021102                                    | UNIFIRST CORP.          |              |                  |   |        |        |
|  |                         | I-8131972724 | 06 -565-0160     | LAUNDRY & JAN UNIFORMS, MATS, ETC       | 999999 | 92.66  |
| 01-022000                                    | VALLEY BOTTLE WATER CO. |              |                  |   |        |        |
|  |                         | I-80373      | 06 -565-0581     | WATER, SEWER BOTTLED WATER DEL CVB      | 999999 | 13.00  |
| DEPARTMENT 565 CONVENTION CENTER OPER TOTAL: |                         |              |                  |   |        | 672.26 |
| FUND 06 CONVENTION CENTER FUND TOTAL:        |                         |              |                  |   |        | 672.26 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 13

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                             | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION            | CHECK# | AMOUNT |
|------------------------------------|-------------------------|--------------|------------------|------------------------|--------|--------|
| =====                              |                         |              |                  |                        |        |        |
| 01-001129                          | A & W OFFICE SUPPLY INC |              |                  |                        |        |        |
|                                    |                         | I-466997-0   | 30 -591-0150     | MINOR TOOLS &          | 999999 | 295.30 |
|                                    |                         | I-466997-1   | 30 -591-0150     | MINOR TOOLS & FAN      | 999999 | 69.95  |
|                                    |                         | I-467592-0   | 30 -591-0101     | OFFICE SUPPLI          | 999999 | 93.57  |
|                                    |                         |              |                  |                        |        |        |
| 01-006997                          | G & K SERVICES          |              |                  |                        |        |        |
|                                    |                         | I-1003655887 | 30 -591-0130     | WEARING APPAR UNIFORMS | 999999 | 69.60  |
|                                    |                         | I-1103649145 | 30 -591-0130     | WEARING APPAR UNIFORMS | 999999 | 69.60  |
|                                    |                         | I-1103652525 | 30 -591-0130     | WEARING APPAR UNIFORMS | 999999 | 69.60  |
|                                    |                         |              |                  |                        |        |        |
| DEPARTMENT 591 TRANSPORTATION DEPT |                         |              |                  |                        | TOTAL: | 667.62 |
| -----                              |                         |              |                  |                        |        |        |
| FUND 30 TRANSPORTAION GRANT        |                         |              |                  |                        | TOTAL: | 667.62 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 14

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 45 CONSTRUCTION IN PROGRESS

DEPARTMENT: 572 MUNICIAPL COMPLEX

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                  | NAME                   | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION                     | CHECK# | AMOUNT   |
|---|------------------------|-------------|------------------|---------------------------------|--------|----------|
| <hr/>                                   |                        |             |                  |                                 |        |          |
| 01-002908                               | BROWN REYNOLDS WATFORD |             |                  |                                 |        |          |
|   |                        | I-211-08082 | 45 -572-0530     | PROFESSIONAL ARCHITECT SERVICES | 999999 | 6,052.00 |
|   |                        |             |                  |                                 |        |          |
| DEPARTMENT 572 MUNICIAPL COMPLEX        |                        |             |                  |                                 | TOTAL: | 6,052.00 |
| <hr/>                                   |                        |             |                  |                                 |        |          |
| FUND 45 CONSTRUCTION IN PROGRESS TOTAL: |                        |             |                  |                                 |        | 6,052.00 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 15

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                              | CHECK# | AMOUNT   |
|-----------|-------------------------|--------------|------------------|--|--------|----------|
| -----     |                         |              |                  |  |        |          |
| 01-007600 | GULF COAST PAPER CO. IN |              |                  |  |        |          |
|           |                         | C-262758     | 60 -560-0510     | BEACH MAINTEN 2 CS PAPER TOWELS RETURNED | 999999 | 58.08-   |
|           |                         | I-261862     | 60 -560-0510     | BEACH MAINTEN DRUM LINERS & JANITORIAL   | 999999 | 1,042.78 |
|           |                         | I-270540     | 60 -560-0510     | BEACH MAINTEN DRUM LINERS & JANITORIAL   | 999999 | 444.86   |
|           |                         |              |                  |  |        |          |
| 01-021102 | UNIFIRST CORP.          |              |                  |  |        |          |
|           |                         | I-1974904    | 60 -560-0130     | Wearing Appar UNIFORMS, MATS, ETC        | 999999 | 51.08    |
|           |                         | I-8131972722 | 60 -560-0130     | Wearing Appar UNIFORMS, MATS, ETC        | 999999 | 51.06    |
|           |                         |              |                  |  |        |          |
|           |                         |              |                  | DEPARTMENT 560 BEACH MAINTENANCE         | TOTAL: | 1,531.70 |
| -----     |                         |              |                  |  |        |          |
|           |                         |              |                  | FUND 60 BEACH MAINTENANCE FUND           | TOTAL: | 1,531.70 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 16

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 543 \*\* INVALID DEPT \*\*

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                            | NAME                  | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT          |
|-----------------------------------|-----------------------|----------|------------------|---------------------------------------|--------|-----------------|
| 01-001950                         | B & N TRACTOR SERVICE | I-BN-367 | 62 -543-0412     | LANDSCAPING 2010/2011 ST.END CONTRACT | 999999 | 1,275.00        |
| DEPARTMENT 543 ** INVALID DEPT ** |                       |          |                  |                                       |        | TOTAL: 1,275.00 |
| FUND 62 BAY ACCESS FUND           |                       |          |                  |                                       |        | TOTAL: 1,275.00 |



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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

PACKET: 08160 EFT Payments 9-29-11

VENDOR SET: 01

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 581 BIRDING CENTER

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK#              | AMOUNT    |
|-----------|-------------------------|--------------|------------------|---|---------------------|-----------|
| 01-004207 | DIGITAL OFFICE SYSTEMS  |              |                  |   |                     |           |
|           |                         | I-IN38657    | 80 -581-0101     | OFFICE SUPPLI BNC: COPIER MAINTENANCE     | 999999              | 74.54     |
| 01-019130 | SETTLE & ASSOCIATES, I  |              |                  |   |                     |           |
|           |                         | I-13541      | 80 -581-0415     | SERVICE CONTR BNC: WORK ON COMPUTER SYST. | 999999              | 380.00    |
| 01-021102 | UNIFIRST CORP.          |              |                  |   |                     |           |
|           |                         | I-8131968499 | 80 -581-0590     | JANITORIAL BNC: MISC. FLOOR MATS /MOPS    | 999999              | 73.10     |
| 01-022000 | VALLEY BOTTLE WATER CO. |              |                  |   |                     |           |
|           |                         | I-057717     | 80 -581-0415     | SERVICE CONTR BNC: BOTTLED WATER DELIVERY | 999999              | 18.00     |
|           |                         |              |                  | DEPARTMENT 581 BIRDING CENTER             | TOTAL:              | 545.64    |
|           |                         |              |                  | FUND 80 ECONOMIC DEVELOPMENT CORP         | TOTAL:              | 545.64    |
|           |                         |              |                  |   | REPORT GRAND TOTAL: | 15,725.82 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 08161 EFT Payments

VENDOR SET: 01

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME            | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                            | CHECK#       | AMOUNT |       |
|-----------|-----------------|---------|------------------|--|--------------|--------|-------|
| 01-004406 | CINDY ERICKSON  |         |                  |  |              |        |       |
|           |                 | I-92311 | 01 -513-0511     | AUTO ALLOWANC MILEAGE REIMBURSEMENT    | 999999       | 41.96  |       |
| 01-007053 | RODRIGO GIMENEZ |         |                  |  |              |        |       |
|           |                 | I-90911 | 01 -513-0130     | WEARING APPAR SHIRT PURCHASE REIMBURSE | 999999       | 15.99  |       |
|           |                 |         | DEPARTMENT 513   | FINANCE DEPARTMENT                     | TOTAL:       | 57.95  |       |
|           |                 |         | FUND             | 01                                     | GENERAL FUND | TOTAL: | 57.95 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

PACKET: 09161 EFT Payments

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME          | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                            | CHECK#           | AMOUNT |
|-----------|---------------|---------|------------------|--|------------------|--------|
| =====     |               |         |                  |  |                  |        |
| 01-001359 | JESUS ARRIAGA |         |                  |  |                  |        |
|           |               | I-92211 | 30 -1400         | PREPAID EXPEN CASH ADVANCE: NEW ORLEAN | 999999           | 400.00 |
|           |               |         |                  | DEPARTMENT                             | NON-DEPARTMENTAL | TOTAL: |
|           |               |         |                  |  |                  | 400.00 |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

PACKET: 08161 EFT Payments

VENDOR SET: 01

FUND : 30 TRANSPORTAION GRANT

DEPARTMENT: 591 TRANSPORTATION DEPT

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME          | ITEM #  | G/L ACCOUNT NAME | DESCRIPTION                         | CHECK#              | AMOUNT |
|-----------|---------------|---------|------------------|-------------------------------------|---------------------|--------|
| <hr/>     |               |         |                  |                                     |                     |        |
| 01-001359 | JESUS ARRIAGA |         |                  |                                     |                     |        |
|           |               | I-91511 | 30 -591-0550     | TRAVEL EXPENS MILEAGE REIMBURSEMENT | 999999              | 70.41  |
|           |               |         |                  | DEPARTMENT 591 TRANSPORTATION DEPT  | TOTAL:              | 70.41  |
| <hr/>     |               |         |                  |                                     |                     |        |
|           |               |         | FUND 30          | TRANSPORTAION GRANT                 | TOTAL:              | 470.41 |
|           |               |         |                  |                                     | REPORT GRAND TOTAL: | 528.36 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 08165 EFT Payments

VENDOR SET: 01

FUND : 45 CONSTRUCTION IN PROGRESS

DEPARTMENT: 572 MUNICIAPL COMPLEX

BANK: OPER

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT     |
|-----------|-------------------------|--------|------------------|---|--------|------------|
| =====     |                         |        |                  |   |        |            |
| 01-016160 | PEACOCK GENERAL CONTRAC |        |                  |   |        |            |
|           |                         | I-3    | 45 -572-1001     | BUILDINGS & S SPI FIRE STATION #1 PROJECT | 999999 | 179,605.10 |
|           |                         |        |                  | DEPARTMENT 572 MUNICIAPL COMPLEX          | TOTAL: | 179,605.10 |
| -----     |                         |        |                  |   |        |            |
|           |                         |        | FUND             | 45 CONSTRUCTION IN PROGRESS TOTAL:        |        | 179,605.10 |
|           |                         |        |                  | REPORT GRAND TOTAL:                       |        | 179,605.10 |

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Jesse Arriaga, Transportation General Manager

**DEPARTMENT:** Transportation Division

**ITEM**

Discussion and action to:

- 1) Approve the purchase of one 2011 34ft International Champion EZ Trans Low Floor Bus for the amount of \$193,396.
- 2) Utilize HGAC Buy program to purchase bus.
- 3) Approve purchase order for the amount of \$193,396.
- 4) Accept quote from National Bus Sales for \$193,396.

**ITEM BACKGROUND**

Federal Grant VCR 1102 and State Grant RPT 1203 will cover 100% of the cost. There will be no local match required on this capital purchase.

WAVE staff is requesting City Council authorization to use \$193,396 of the \$194,992 allocated to 591-1007.

**BUDGET/FINANCIAL SUMMARY**

There are no General Fund dollars allocated to the WAVE operations, and/or for the proposed bus purchase.

**COMPREHENSIVE PLAN GOAL**

- 4.I Increase ridership on the WAVE by residents and visitors.
- 4.J Expand public transportation options.

|                     |
|---------------------|
| <b>LEGAL REVIEW</b> |
|---------------------|

Sent to Legal:                      YES: \_\_\_\_\_                      NO:   X  \_\_\_\_\_

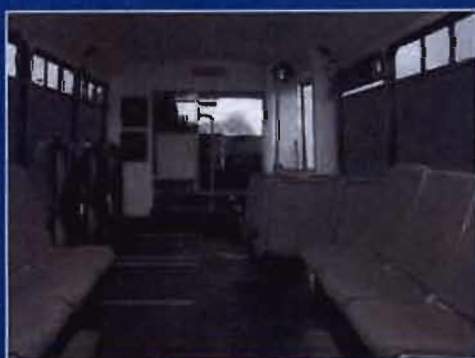
Approved by Legal:              YES: \_\_\_\_\_                      NO: \_\_\_\_\_

Comments:

|                                 |
|---------------------------------|
| <b>RECOMMENDATIONS/COMMENTS</b> |
|---------------------------------|

Approve

# EZ-Trans



Spacious interior allows room to maneuver.



Viewing window for increased visibility.

## EZ-Trans™ Low Floor Bus

### Key Features & Benefits

- Innovative rear wheel drive platform.
- Available on the International 3200-IM (Integrated Mobility) Chassis for rugged service.
- Air suspension for a smooth ride.
- Full OEM chassis warranty includes low-floor conversion.
- Steelguard construction for superior durability.
- Kneeling feature for EZ access.



Flip seats add flexibility to floorplans.



**CONTRACT PRICING WORKSHEET**  
For MOTOR VEHICLES Only

Contract No:

BT01-09

Date  
Prepared:

9/26/2011

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

|                 |                            |              |                             |
|-----------------|----------------------------|--------------|-----------------------------|
| Buying Agency:  | City of South Padre Island | Contractor:  | NATIONAL BUS SALES          |
| Contact Person: | Jesse Arriaga              | Prepared By: | Ryan Frost                  |
| Phone:          | 956-761-3245               | Phone:       | 817-636-2365                |
| Fax:            |                            | Fax:         | 817-636-2947                |
| Email:          | jarriaga@twonspi.com       | Email:       | rfrost@nationalbussales.com |

|  |     |              |   |
|--|-----|--------------|---|
| Product Code:  | OUE | Description: | EX Trans Low Floor 27 Passengers and 2 Wheel Chairs |
| A. Product Item Base Unit Price Per Contractor's H-GAC Contract: |     |              | \$ 171,030.00                                       |

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

| Qty | Code    | Description                                       | Cost          | Total       |
|-----|---------|---|---------------|-------------|
| 1   | NBS 114 | Spare Tire 19.5" Shipped Loose                    | \$ 810.00     | \$ 810.00   |
| 1   | NBS 119 | Stainless Steel Wheel Inserts 19.5"               | \$ 432.00     | \$ 432.00   |
| 1   | NBS 209 | ACC 106,000 BTU A/C Upgrade                       | \$ 2,208.00   | \$ 2,208.00 |
| 1   | NBS 404 | Twinvision Front and Side Destination Sign Mobile | \$ 4,020.00   | \$ 4,020.00 |
| 1   | NBS 507 | Romco Ram Bumper Rear                             | \$ 901.20     | \$ 901.20   |
| 1   | NBS 511 | Bike Rack Sports Works DL2                        | \$ 1,878.00   | \$ 1,878.00 |
| 1   | NBS 701 | 3/4" Marine Grade Plywood Flooring                | \$ 612.00     | \$ 612.00   |
| 1   | NBS 212 | 65,000 BTU Rear Heater                            | \$ 66.00      | \$ 66.00    |
|     |         | Published Option Discount                         | \$ (1,092.72) | \$ -        |
|     |         |   |               | \$ -        |
|     |         | Subtotal From Additional Sheet(s):                |               |             |
|     |         | Subtotal B:                                       | \$ 10,927.20  |             |

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

| Qty | Code | Description                        | Cost         | Total       |
|-----|------|------------------------------------|--------------|-------------|
| 1   |      | Chassis Options                    | \$ 4,240.00  | \$ 4,240.00 |
| 1   |      | Body Options                       | \$ 3,235.00  | \$ 3,235.00 |
| 1   |      | Interior Options                   | \$ 5,085.28  | \$ 5,085.28 |
| 1   |      | Electrical Options                 | \$ 1,290.00  | \$ 1,290.00 |
| 1   |      | Audio/Visual Options               | \$ 505.00    | \$ 505.00   |
| 1   |      | Safety Options                     | \$ 600.00    | \$ 600.00   |
| 1   |      | Seating Options                    | \$ 1,219.00  | \$ 1,219.00 |
|     |      |                                    |              | \$ -        |
|     |      |                                    |              | \$ -        |
|     |      |                                    |              | \$ -        |
|     |      |                                    |              | \$ -        |
|     |      |                                    |              | \$ -        |
|     |      | Subtotal From Additional Sheet(s): |              | \$ -        |
|     |      | Subtotal C:                        | \$ 16,174.28 |             |

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is:

9%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

|                   |   |                          |               |   |             |               |
|-------------------|---|--------------------------|---------------|---|-------------|---------------|
| Quantity Ordered: | 1 | X Subtotal of A + B + C: | \$ 198,131.48 | = | Subtotal D: | \$ 198,131.48 |
|-------------------|---|--------------------------|---------------|---|-------------|---------------|

E. H-GAC Order Processing Charge (Amount Per Current Policy)

Subtotal E: \$ 600.00

F. Trade-Ins / Other Allowances / Special Discounts / Freight / Installation

| Qty | Code | Description           | Cost          | Total         |
|-----|------|-----------------------|---------------|---------------|
| 1   |      | Manufacturer Discount | -5335.48      | \$ (5,335.48) |
|     |      |                       |               | \$ -          |
|     |      | Subtotal F:           | \$ (5,335.48) |               |

Delivery Date:

G. Total Purchase Price (D+E+F):

\$ 193,396.00

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## 34 ft Ez Trans

| Quantity | Model   | Description  | GVW    |
|----------|---------|--|--------|
| 1        | EZ340NK | EZ-TRANS 254"-3200 NAVISTAR MAXXFORCE V8 DIESEL          | 25,600 |
| 1        | 14047   | EXHAUST, STREET SIDE                                     |        |
| 1        | 53234   | FIBERGLASS REAR CAP BUSTLE BACK                          |        |
| 1        | 85358   | FREIGHT COMPARTMENT - BUSTLE BACK                        |        |
| 1        | 10013   | SPARE TIRE/WHEEL 19.5" SHIP LOOSE                        |        |
| 1        | 10030   | EXTENSION,TIRE VALVE STEM                                |        |
| 1        | 12705   | WHEEL, INSERT 19.5" S/S (SET OF 4)                       |        |
| 1        | 23152   | AS BUILT WIRING DIAGRAMS                                 |        |
| 1        | 20011   | CLOCK QUARTZ DIGITAL                                     |        |
| 1        | 22810   | DEFROST FAN, EACH  |        |
| 1        | 23096   | LIGHT, DOOR AJAR W/BUZZER (REAR DOOR)                    |        |
| 1        | 21206   | LIGHT, DOUBLE BULLET (EACH)                              |        |
| 1        | 26369   | LIGHTS INTERIOR STRIP                                    |        |
| 1        | 23345   | LIGHT PACKAGE EXTERIOR                                   |        |
| 1        | 22833   | MASTER DISCONNECT SWITCH (BODY ONLY)                     |        |
| 1        | 25030   | PAGE, SPEAKER EXTERIOR (EACH)                            |        |
| 1        | 21830   | RADIO, AM/FM CD PLAYER w/4 SPEAKERS                      |        |
| 2        | 22806   | RADIO, SPEAKER (EACH)                                    |        |
| 1        | 22998   | RADIO, TWO WAY PREP                                      |        |
| 34       | 30032   | FLOORING, FULL RUBBER GRAY RCA (PER FOOT)                |        |
| 1        | 33239   | PLYWOOD, 3/4" MARINE TECH FLOOR                          |        |
| 1        | 30008   | YELLOW STANDEE LINE                                      |        |
| 1        | 45339   | 105,000 BTU AC ACC                                       |        |
| 1        | 40807   | HEATER 65, 000 BTU                                       |        |
| 1        | 53238   | BUMPER, ENERGY ABSORBING REAR 102" WIDE (ROMEO RIM)      |        |
| 1        | 53240   | DUAL FIBERGLASS STEP COVERS-N/A ON 26FT 200" W/B         |        |
| 1        | 50214   | DESTINATION SIGNS TWINVISION                             |        |
| 1        | 20013   | LIGHTS - SIDE DOCKING                                    |        |
| 2        | 62006   | Q-STRAINT, TIEDOWN QRT CBI 8100 W-NON RET. SHOULDER BELT |        |
| 1        | 71826   | GRAB RAILS, CEILING                                      |        |
| 1        | 86005   | SIGNAL, PASSENGER STOP REQUEST BULKHEAD MOUNTED          |        |
| 2        | 70208   | BACKUP ALARM (SMALL) - ONE FOR RAMP                      |        |
| 1        | 74004   | ESCAPE HATCH STANDARD VENT MODEL (TRANSPEC)              |        |
| 3        | 72816   | EXIT SWITCH (PER EXIT)                                   |        |
| 1        | 73034   | EXTINGUISHER FIRE 10 POUND                               |        |
| 1        | 72827   | FLARE KIT - REFLECTOR                                    |        |
| 1        | 74035   | KIT, BLOOD BORN DISEASE                                  |        |
| 1        | 73036   | KIT, FIRST AID - 24 UNIT                                 |        |
| 1        | 73123   | MIRROR, INTERIOR 9.0" CONVEX ROUND                       |        |
| 1        | 70613   | SEAT BELT WEB CUTTER                                     |        |
| 3        | 70004   | STANCHION PADDING GRAY (1 SET)                           |        |

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34 ft Ez Trans

|    |       |   |  |
|----|-------|---|--|
| 1  | 70005 | STANCHION, w/MODESTY BEHIND DRIVER                              |  |
| 1  | 80008 | FRONT GLOVE BOX, LOCKING  |  |
| 1  | 81227 | DECAL CLEARANCE HEIGHT  |  |
| 34 | 82002 | INTERIOR, CEILING AUTO CLOTH (PER FOOT)                         |  |
| 34 | 82003 | INTERIOR, WALLS AUTOCLOTH (PER FOOT)                            |  |
| 1  | 86001 | PASSENGER, PULL CORD YELLOW                                     |  |
| 2  | 86007 | PASSENGER, PUSH BUTTON (PER LOCATION)                           |  |
| 1  | 86009 | SIGNAL, CHIME 2-TONE (ADA)                                      |  |
| 1  | 53225 | PAINT ENTIRE BUS - 2 COLORS NON-METALLIC                        |  |
| 1  | 53252 | PAINT EVAOP COVER   |  |
| 1  | 50012 | WINDOWS BLACKOUT FULL (SIDEWALLS)                               |  |
| 34 | 55242 | WINDOWS "TOUR STYLE, (PER FT) HEHR                              |  |
| 1  | 94004 | LOW BACK FEATHERWEIGHT RIGID SINGLE W-DBL T-LEG FOR CENTER REAR |  |
| 8  | 94002 | LOW BACK FEATHERWEIGHT RIGID w/T LEG DOUBLE                     |  |
| 1  | 94067 | MID-HI FEATHERWEIGHT FLIP (DOUBLE)                              |  |
| 1  | 94069 | MID-HI FEATHERWEIGHT FLIP (TRIPLE)                              |  |
| 22 | 90047 | LEVEL 4 FABRIC UPGRADE (PER PASSENGER)                          |  |
| 1  | 95024 | CO PILOT SEAT   |  |
| 22 | 94013 | 60" STANDARD SEAT BELTS   |  |
| 1  | 23514 | RACK BICYCLE SPORTSWORK   |  |
| 1  | 50048 | LICENSE PLATE BRACKET - FRONT                                   |  |
| 1  | 25000 | Jumpstart connector   |  |

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Randy Smith, Chief of Police

**DEPARTMENT:** Police

**ITEM**

Discussion and action to approve a Cameron County Emergency Communication District Emergency Warning Notification System Master Use Agreement and authorizing the Mayor to execute agreement.

**ITEM BACKGROUND**

This agreement refers to, at times, as an Emergency Alert System, for certain (and only for) emergencies, utilizing the 9-1-1 and REVERSE 911 System technology, with technical assistance provided by South Texas Emergency Care Foundation to implement and oversee the operation of the EWNS, in cooperation with CCECD. This Agreement is to memorialize those arrangements between CCECD and STECF, and further, to establish operational protocols for the said EWNS, involving arrangements between CCECD and STECF on behalf of the EWNS, with CAMCO (Cameron County) (which can serve, like a Public Safety Answering Point, as a County-wide "launcher" or "user" of the CCECD EWNS) and all (eight) of the said Primary PSAPs.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: XX NO: \_\_\_\_\_

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

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THE STATE OF TEXAS

§

§

COUNTY OF CAMERON

§

**CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT (CCECD)  
EMERGENCY WARNING NOTIFICATION SYSTEM (EWNS)  
MASTER USE AGREEMENT**

---

© 2011 Brian G. Janis, P.C.

This Master Use Agreement is made this \_\_\_\_ day of June, 2011 in Brownsville, Texas, between (1) CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT, hereinafter "CCECD," having a principal place of business at 513 East Jackson Street, Suite 323, Harlingen, Texas 78550, (2) SOUTH TEXAS EMERGENCY CARE FOUNDATION, hereinafter "STECF," having a principal place of business at 1705 Vermont Avenue, Harlingen, Texas 78550, (3) CAMERON COUNTY, TEXAS, hereinafter "CAMCO," having a principal place of business at 1100 East Monroe Street, Brownsville, Texas 78520, and (4) the eight Primary PSAPs (the ninth PSAP, a Secondary PSAP, being operated by STECF) in Cameron County set forth in Schedule A to this Agreement, which Schedule is incorporated by reference herein as if fully copied and set forth at length, hereinafter "PSAPs," as follows:

I.

Purpose Of Agreement

A.

Understanding that CCECD has acquired and established, for use in Cameron County only, the said Early Warning Notification System (EWNS), also referred to, at times, as an Emergency Alert System (EAS), for certain (and only for) emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County (only) and REVERSE 911® System technology, with technical assistance provided by STECF to implement and oversee the operation of the EWNS, in cooperation with CCECD, this Agreement is to memorialize those arrangements between CCECD and STECF, and further, to establish operational protocols for the said EWNS, involving arrangements between CCECD and STECF, on behalf of the EWNS, with CAMCO (which can serve, like a PSAP, as a County-wide "launcher" or "user" of the CCECD EWNS) and all (eight) of the said Primary PSAPs.



B.

The said arrangements and operational protocols for the EWNS are set forth in this Agreement, as if this was an "operations manual" (as set forth as the terms of this Agreement).

II.

Operational Protocols

A.

The Operational Protocols for the Early Warning Notification System (EWNS) are addressed in the following paragraphs, and are to be considered as rules governing the use of the EWNS (i.e., the EAS), protocols for the operation of the EWNS, and contractual provisions that are binding (as appropriate) upon all of the parties to this Agreement.

B.

Attached as Schedule B is a true and correct copy of CCECD Order #2009-1 of the CCECD Board Of Managers, establishing an EWNS in Cameron County, utilizing REVERSE 911® System technology, which authorizes the REVERSE 911® System in and for Cameron County, under the auspices of CCECD.

C.

Attached to CCECD Order #2009-1, as Exhibit A to that Order, is the Early Warning Notification System (EWNS) Protocol (Cameron County, Texas) that was adopted for use by CCECD for the EWNS, utilizing REVERSE 911® System technology, a true and correct copy of that (General) EWNS Protocol being attached to this Master Use Agreement as Schedule C.

D.

Attached as Schedule D is a true and correct copy of the (Specific) EWNS/EAS Protocol Manual for Cameron County, Texas, which addresses day to day operations and technical matters (e.g., "call initiation" protocols) that are required by CCECD in establishing the REVERSE 911® System in Cameron County, as the EWNS, in conjunction with CCECD's Emergency Telephone Number Service (ETNS), by STECF, as the REVERSE 911® System "facility" (i.e., "facilitator") for the EWNS, as well as CAMCO, as the

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designated State Emergency Coordinator for Cameron County, the EWNS to be utilized by both CAMCO and the said Primary PSAPs.

E.

Attached as Schedule E is a true and correct copy of a Resolution of the CCECD Board Of Managers, dated July 15, 2009, addressing the mandatory deference to CAMCO in the use and operation of the EWNS (and the REVERSE 911® System) in the event of a County-wide emergency, as explained in and required by that Resolution); in summary, in the event of a County-wide emergency, such as a hurricane heading towards this area, the REVERSE 911® System's use is controlled (for such County-wide emergencies only) exclusively by CAMCO, as reiterated in Schedule F, a true and correct copy of a May 21, 2010 Press Release addressing the advent of the CCECD EWNS, which is attached hereto.

F.

In the event of a conflict between the two said protocols, (1) Schedule C (the General EWNS Protocol for Cameron County, Texas of the CCECD Board Of Managers) and (2) Schedule D (the Specific EWNS/EAS Protocol Manual for Cameron County, Texas), the General EWNS Protocol (Schedule C) governs and controls, except for technical matters and specific operational procedures.

III.

#### Payment

A.

Unless otherwise indicated in this Master Use Agreement, no user of the EWNS, as described above (i.e., the eight Primary PSAPs and CAMCO's Emergency Management Division), or CCECD, STECF or CAMCO (even if functioning solely as a "user"), are required to pay any sum of money for using or operating the CCECD EWNS.

B.

The parties hereto agree that the consideration for the execution of this Agreement has been received by each (other) party, as appropriate.

IV.

Term Of Agreement

A.

The term of this Agreement shall be one (1) year, commencing June 1, 2011 and ending May 31, 2012, which shall automatically renew, unless notice to the contrary is delivered to CCECD, STECF and CAMCO (all three), by any of the said (eight) Primary PSAPs.

B.

All of the provisions of this Agreement shall survive the execution and performance of this instrument, as well as the expiration of any such term.

V.

Termination

This Agreement may be terminated (a) as to any party desiring to "opt out" of this Agreement, for cause (including any action constituting a breach of the terms of this Agreement), by that party, as appropriate, (b) by mutual agreement of the parties, or (c) in the event of any occurrence (e.g., bankruptcy, dissolution or governmental action, as appropriate) precluding any party from performing the obligations contemplated under this Agreement.

VI.

Insurance

All parties agree to obtain insurance (to the extent available) in the type and amount deemed advisable to protect their respective interests; to this extent, the parties agree to provide insurance for their respective employees, conveyances, equipment, facilities and instrumentalities, as appropriate.

VII.

Status Of Parties

The parties do not have the relationship of partners, joint venturers, principal-agent or employer-employee; the parties are separate entities who enter into this Agreement for their respective benefit.

VIII.

Entire Agreement

A.

This Agreement contains the entire agreement between the parties relating to the rights granted herein and the obligations assumed herein, and supersedes any prior understandings, representations, memorandums or agreements regarding the service relationship that is the subject of this Agreement.

B.

Any oral representations or modifications concerning this instrument shall be of no force or effect; this Agreement may be amended, provided that no amendment, modification or alteration of the terms of this Agreement shall be binding unless set forth in writing and signed by both parties.

IX.

Law Governing; Venue

THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS (AND WHERE APPLICABLE, THE LAWS OF THE UNITED STATES OF AMERICA); FURTHER, THE OBLIGATIONS AND UNDERTAKINGS OF EACH OF THE PARTIES TO THIS AGREEMENT SHALL BE PERFORMABLE IN CAMERON COUNTY, TEXAS.

X.

Waiver

Any waiver by any party of any default under or breach of this Agreement shall not constitute a continuing waiver of such default or breach, or a waiver of or permission for (express or implied) any other or subsequent default or breach.

XI.

Assignment

This Agreement shall not be assigned in whole or in part by any party without the approval of CCECD, STECF and CAMCO, set forth in writing and signed by those parties; any assignee will be bound by the terms of this Agreement.

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XII.

Warranties Or Representations

A.

ALL PARTIES TO THIS AGREEMENT SPECIFICALLY ACKNOWLEDGE THAT NO WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER IS BEING MADE BY ANY PARTY IN CONNECTION WITH THE EXECUTION OR PERFORMANCE OF THIS AGREEMENT, except as is set forth in this instrument.

B.

ALL PARTIES AGREE TO RELEASE AND HOLD HARMLESS ALL OTHER (PARTIES) FOR ANY AND ALL CLAIMS ARISING FROM THE ENTRY INTO, THE EXECUTION OF, THE ENFORCEMENT OF, OR THE INTERPRETATION OF THIS AGREEMENT.

XIII.

Parties Bound

This Agreement shall be binding upon and inure to the benefit of the parties to this Agreement and their respective heirs, legal representatives, successors and assigns, as appropriate; however, there are no third-party beneficiaries to this Agreement.

XIV.

Notice

A.

Any notice to any party shall be in writing and sent by certified or registered mail, telefax, courier or hand-delivery, addressed to that party as set forth above, at that party's address set forth above or such other address as may be designated.

B.

Any such notice shall be deemed to have been given as of the date that the notice is deposited in the United States Mail, postage prepaid, or sent by telefax, courier or hand-delivery.

XV.

Arbitration

A.

ANY DISPUTE, CONTROVERSY OR CLAIM ARISING UNDER OR RELATING TO THIS AGREEMENT, OR THE BREACH, TERMINATION OR INVALIDITY THEREOF, SHALL BE SETTLED (EXCEPT WHERE THE PARTIES HERETO RESOLVE ANY SUCH DISPUTE, CONTROVERSY OR CLAIM BY AGREEMENT) BY ARBITRATION ONLY (I.E., ANY SUCH DISPUTE, CONTROVERSY OR CLAIM WILL NOT BE RESOLVED BY OR THROUGH ANY COURT OR JUDICIAL PROCEEDING, AND FURTHER, THERE SHALL BE NO PRE-TRIAL DISCOVERY), IN ACCORDANCE WITH THE FEDERAL ARBITRATION ACT AND THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION (THIS DOES NOT REQUIRE THE USE OF SUCH ASSOCIATION AND SUCH RULES ARE ONLY PROCEDURES FOR THE ARBITRATION), USING ONE ARBITRATOR, TO BE SELECTED BY AGREEMENT OF THE PARTIES -- SUCH ARBITRATION TO BE CONDUCTED IN BROWNSVILLE, CAMERON COUNTY, TEXAS, IN THE ENGLISH LANGUAGE -- AND A JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

B.

If any proceeding is initiated to resolve a dispute arising under or relating to this Agreement by either of the parties hereto, it is expressly agreed that the prevailing party, as defined in Black's Law Dictionary 1352 (Rev. 4<sup>th</sup> ed. 1968) (Prevailing Party) (a copy of which is attached), shall be entitled to recover from the other party reasonable attorney fees, costs and expenses, in addition to any other (including but not limited to declaratory, injunctive or monetary) relief that may be awarded.

XVI.

Invalidity

A.

If any term, provision, covenant or condition of this Agreement is held by the said arbitrator to be invalid, illegal or unenforceable, the remainder of those provisions of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated.

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B.

It is the intention of the parties to this Agreement that in lieu of each clause or provision of this Agreement that is held to be invalid, illegal or unenforceable, there be added as a part of this Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as is possible which shall nevertheless be valid, legal and enforceable.

XVII.

Construction Of Instrument

A.

Each of the parties hereto has counsel or has had the opportunity to be represented by counsel in regard to the negotiation and drafting of this Agreement; accordingly, this Agreement shall not be construed in favor of any party.

B.

As used in this Agreement, whenever the context so indicates, (1) the masculine, feminine or neuter gender, (2) the singular or plural number, and (3) the individual or corporate capacity, shall each be deemed to include the others.

C.

It is the specific intention of the parties to this Agreement that this Agreement constitutes a final and executed instrument binding upon all of the parties to the said instrument.

XVIII.

Authority

A.

The parties to this Agreement warrant and represent that (1) the signatories below are authorized to act on behalf of the respective party to this instrument, (2) the signatories have been authorized to execute this instrument by the said parties in accordance with the requisite corporate formalities of each such party, (3) the execution of this instrument by the said signatories constitutes the binding act of each such party to this instrument, and (4) the execution of this instrument and the adoption of same by each party is authorized by law.



B.

CCECD, STECF and CAMCO, along with the said (eight) Primary PSAPs, hereby certify that pursuant to the respective legal authority under which each party was formed, each party is authorized to enter into this Agreement.

XIX.

Compliance With Law

The parties will act, at all times, in compliance with all pertinent and applicable laws.

XX.

Force Majeure

In the event that any party shall be prevented from completing performance of its respective obligations hereunder by an "act of God" or any other occurrence whatsoever which is beyond the control of the parties, then that party shall be excused from any further performance of its obligations and undertakings under this Agreement, provided that, in the event that any such performance is only interrupted or delayed, the affected party shall only be excused from that performance for that period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

\*

\*

\*

EFFECTIVE this \_\_\_\_ day of June, 2011 at Brownsville, Texas.

CAMERON COUNTY EMERGENCY  
COMMUNICATION DISTRICT

\_\_\_\_\_  
Mario Prado, President  
(06-\_\_-11)

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SOUTH TEXAS EMERGENCY  
CARE FOUNDATION

---

L. Nathan Winters, President  
(06-\_\_-11)

CAMERON COUNTY, TEXAS

---

Carlos H. Cascos, CPA, County Judge  
(06-\_\_-11)

CITY OF BROWNSVILLE, TEXAS

---

Tony Martinez, Mayor (06-\_\_-11)

CITY OF HARLINGEN, TEXAS

---

Chris Boswell, Mayor (06-\_\_-11)

CITY OF LA FERIA, TEXAS

---

Steve Brewer, Mayor (06-\_\_-11)

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CITY OF LOS FRESNOS, TEXAS

---

Polo Narvaez, Mayor (06-\_\_-11)

CITY OF PORT ISABEL, TEXAS

---

Joe E. Vega, Mayor (06-\_\_-11)

CITY OF SAN BENITO, TEXAS

---

Joe Hernandez, Mayor (06-\_\_-11)

TOWN OF SOUTH PADRE ISLAND, TEXAS

---

Robert Pinkerton, Jr., Mayor (06-\_\_-11)

tional act.] are made use of only to cover ambitious views. Vatt. Law Nat. bk. 3, c. 3, § 32.

**PRETIUM.** Lat. Price; cost; value; the price of an article sold.

**PRETIUM AFFECTIONIS.** An imaginary value put upon a thing by the fancy of the owner, and growing out of his attachment for the specific article, its associations, his sentiment for the donor, etc. Bell; The H. F. Dimock, C.C.A. Mass., 77 F. 233, 23 C.C.A. 123; Burr v. Bloomsburg, 101 N.J. Eq. 615, 138 A. 876, 878.

**PRETIUM PERICULI.** The price of the risk, *e. g.* the premium paid on a policy of insurance; also the interest paid on money advanced on bottomry or respondentia.

**PRETIUM SEPULCHRI.** A mortuary (*q. v.*).

**PRETIUM SUCCEdit IN LOCUM REI.** The price stands in the place of the thing sold. 1 Bouv. Inst. no. 939; 2 Bulst. 312.

**PRETORIAL COURT.** In the colony of Maryland, a court for the trial of capital crimes, consisting of the lord proprietor or his lieutenant-general, and the council. Also called *Pretorial*. Murray, New English Dict.

**PRETORIUM.** In Scotch law. A courthouse, or hall of justice. 3 How. State Tr. 425.

**PREUVE.** Fr. "Evidence" in the sense of the term in English law, and of *probatio* in the canon and civil law. The French word *evidence*, Latin *evidentia*, is commonly restricted to the testimony of the senses. 1 Best, Evid. § 11.

**PREVAIL.** To be or become effective or effectual, to be in force, to obtain, to be in general use or practice, to be commonly accepted or adopted; to exist. Atlantic Coast Line R. Co. v. Gamble, 155 Fla. 678, 21 So.2d 348, 350.

**PREVAILING PARTY.** That one of the parties to a suit who successfully prosecutes the action or successfully defends against it, prevailing on the main issue, even though not to the extent of his original contention. Weston v. Cushing, 45 Vt. 531; Hawkins v. Nowland, 53 Mo. 329; Hugins v. Hill, Mo.Sup., 236 S.W. 1054, 1055.

The one in whose favor the decision or verdict is rendered and judgment entered. United States v. Minneapolis St. P. & S. M. Ry. Co., D.C. Minn., 235 F. 961, 962; Dunne v. New York Telephone Co., 176 N.Y.S. 519, 520, 107 Misc. 439; O'Hare v. Peacock Dairies, 28 Cal.App.2d 562, 82 P.2d 1112, 1113. The party ultimately prevailing when the matter is finally set at rest. Comparr v. James Reading, Inc., 121 N.J.L. 591, 3 A.2d 802, 803. The party prevailing in interest, and not necessarily the prevailing person. Gertz v. Milwaukee Electric Ry. & Light Co., 153 Wis. 475, 140 N.W. 312, 316. To be such does not depend upon the degree of success at different stages of the suit, but whether, at the end of the suit, or other proceeding, the party who has made a claim against the other, has successfully maintained it. Bangor & P. R. Co. v. Chamberlain, 60 Me. 286. Thus, where the court grants defendant a new trial after verdict for plaintiff, defendant is the "prevailing party" on that trial, and entitled to costs, although the plaintiff again gets verdict on retrial. Klock Produce Co. v. Diamond Ice & Storage Co., 98 Wash. 676, 168 P. 476, 478.

**PREVAILING PRICES.** This term, as used in a contract for the sale of paper which had no market price, as it required special manufacture and

came only from one source, means such prices as were set by that source in the usual course of business, without undue enlargement of cost, and with a reasonable profit in addition. New York Oversea Co. v. China, Japan & South American Trading Co., 200 N.Y.S. 449, 451, 206 App.Div. 242.

**PREVARICATION.** In the civil law. The acting with unfaithfulness and want of probity; deceitful, crafty, or unfaithful conduct; particularly, such as is manifested in concealing a crime. Dig. 47, 15, 6.

In English law. A collusion between an informer and a defendant, in order to a feigned prosecution. Cowell. Any secret abuse committed in a public office or private commission; willful concealment or misrepresentation of truth, by giving evasive or equivocating evidence.

**PREVENT.** To hinder, frustrate, prohibit, impede, or preclude; to obstruct; to intercept. Burr v. Williams, 20 Ark. 185; Orme v. Atlas Gas and Oil Co., 217 Minn. 27, 13 N.W.2d 757, 761. To stop or intercept the approach, access, or performance of a thing. Webster, Dict.; U. S. v. Soudera, 27 Fed.Cas.1,269; Green v. State, 109 Ga. 536, 35 S. E. 97.

**PREVENTION.** In the civil law. The right of a judge to take cognizance of an action over which he has concurrent jurisdiction with another judge.

In canon law. The right which a superior person or officer has to lay hold of, claim, or transact an affair prior to an inferior one, to whom otherwise it more immediately belongs. Wharton.

**PREVENTION OF CRIMES ACT.** The statute 34 & 35 Vict. c. 112, passed for the purpose of securing a better supervision over habitual criminals. This act provides that a person who is for a second time convicted of crime may, on his second conviction, be subjected to police supervision for a period of seven years after the expiration of the punishment awarded him. Penalties are imposed on lodging-house keepers, etc., for harboring thieves or reputed thieves. There are also provisions relating to receivers of stolen property, and dealers in old metals who purchase the same in small quantities. This act repeals the habitual criminals act of 1869, (32 & 33 Vict. c. 99.) Brown.

**PREVENTIVE JUSTICE.** The system of measures taken by government with reference to the direct prevention of crime. It generally consists in obliging those persons whom there is probable ground to suspect of future misbehavior to give full assurance to the public that such offense as is apprehended shall not happen, by finding pledges or securities to keep the peace, or for their good behavior. 4 Bl. Comm. 251; 4 Steph. Comm. 290; Bradley v. Malen, 37 N.D. 295, 164 N.W. 24, 25.

**PREVENTIVE SERVICE.** The name given in England to the coast-guard, or armed police, forming a part of the customs service, and employed in the prevention and detection of smuggling.

**PREVIOUS.** Antecedent; prior. Webster, Dict. Sometimes limited in meaning to "next prior to"



II.

CAMERON COUNTY PSAPs <sup>PRIMARY</sup> ~~DISPATCHING CENTERS~~

|    |  |  |
|----|--|--|
| 1. | Brownsville (Police)   | 600 E. Jackson St., Brownsville, Texas 78520       |
| 2. | Cameron County (Sheriff)   | 7300 Old Alice Road, Olmito, Texas 78575           |
| 3. | Harlingen (Police)   | 1018 Fair Park Av., Harlingen, Texas 78550         |
| 4. | La Feria (Police)  | 115 E. Commercial St., La Feria, Texas 78559       |
| 5. | Los Fresnos (Police)   | 200 N. Brazil, Los Fresnos, Texas 78566            |
| 6. | Port Isabel (Police)   | 110 Hickman, Port Isabel, Texas 78578              |
| 7. | San Benito (Police)  | 601 N. Oscar Williams Rd., San Benito, Texas 78586 |
| 8. | South Padre Island (Police)  | 4601 Padre Blvd., South Padre Island, Texas 78597  |
| 9. | <del>NOT PRIMARY BUT SECONDARY FACILITY</del><br>South Texas ECF (EMS) | 1705 Vermont Av., Harlingen, Texas 78550           |

III.

CAMERON COUNTY EMERGENCY SERVICES PROVIDERS

A.

Emergency Medical Services

|    |                        |   |
|----|------------------------|---|
| 1. | Brownsville (EMS)      | 625 E. 12 <sup>th</sup> St. (Market Square), Brownsville, Texas 78520 |
| 2. | Los Fresnos (EMS)      | 200 N. Brazil, Los Fresnos, Texas 78566                               |
| 3. | Port Isabel (EMS)      | 1100 Hickman, Port Isabel, Texas 78578                                |
| 4. | South Texas ECF (EMS)  | 1705 Vermont Av., Harlingen, Texas 78550                              |
| 5. | South Padre Island EMS | 4601 Padre Blvd. South Padre Island, TX 78597                         |

B.

Fire Suppression & Prevention Services

|    |                    |   |
|----|--------------------|---|
| 1. | Arroyo City (VFD)  | 32559 FM 2925, Rio Hondo, Texas 78583                 |
| 2. | Brownsville (City) | 625 E. 12 <sup>th</sup> St., Brownsville, Texas 78520 |

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|     |                          |  |
|-----|--------------------------|--|
| 3.  | Harlingen (City)         | 118 E. Tyler St., Harlingen, Texas 78550           |
| 4.  | La Feria (VFD)           | 115 E. Commercial Av., La Feria, Texas 78559       |
| 5   | Laguna Vista (VFD)       | 122 Fernandez St., Laguna Vista, Texas 78578       |
| 6.  | Los Fresnos (VFD)        | 200 N. Brazil, Los Fresnos, Texas 78566            |
| 7.  | Port Isabel (VFD)        | 110 Hickman, Port Isabel, Texas 78578              |
| 8.  | Rio Hondo (VFD)          | 121 N. Arroyo Blvd., Rio Hondo, Texas 78583        |
| 9.  | San Benito (City)        | 1201 S. Sam Houston Blvd., San Benito, Texas 78586 |
| 10. | Santa Rosa (VFD)         | 413 S. Santa Cruz, Santa Rosa, Texas 78593         |
| 11. | South Padre Island (VFD) | 4601 Padre Blvd., South Padre Island, Texas 78597  |

C.

Law Enforcement Services

|     |                          |  |
|-----|--------------------------|--|
| 1.  | Brownsville (Police)     | 600 E. Jackson St. Brownsville, Texas 78520        |
| 2.  | Cameron County (Sheriff) | 7300 Old Alice Rd., Olmito, Texas 78578            |
| 3.  | Combes (Police)          | 306 Templeton, Combes, Texas 78550                 |
| 4.  | Harlingen (Police)       | 1018 Fair Park Av., Harlingen, Texas 78550         |
| 5.  | La Feria (Police)        | 115 E. Commercial St., La Feria, Texas 78559       |
| 6.  | Laguna Vista (Police)    | 122 Fernandez St., Laguna Vista, Texas 78578       |
| 7.  | Los Fresnos (Police)     | 200 N. Brazil, Los Fresnos, Texas 78566            |
| 8.  | Palm Valley (Police)     | 1313 N. Stuart Place Rd., Palm Valley, Texas 78552 |
| 9.  | Port Isabel (Police)     | 110 Hickman, Port Isabel, Texas 78578              |
| 10. | Primera (Police)         | 22893 Stuart Place Rd., Primera, Texas 78552       |
| 11. | Rancho Viejo (Police)    | 3301 Carmen Av., Rancho Viejo, Texas 78575         |
| 12. | Rio Hondo (Police)       | 121 N. Arroyo Blvd., Rio Hondo, Texas 78583        |
| 13. | San Benito (Police)      | 601 N. Oscar Williams Rd., San Benito, Texas 78586 |
| 14. | Santa Rosa (Police)      | 413 S. Santa Cruz, Santa Rosa, Texas 78593         |

1.

CAMERON COUNTY JURISDICTIONS

A.

Cameron County

Cameron County, Texas  
1100 E. Monroe Street  
Brownsville, Texas 78520

(Emergency Management Office)

SCHEDULE A

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II.

Pre-Initiation Requirements

A.

Prior to any initiation of the EWNS, a participating jurisdiction is responsible for the following:

- 1 - Confirming to CCECD that the jurisdiction has established its own protocol, policies and procedures as to those governmental personnel authorized to request initiation of the EWNS for the participating jurisdiction, and the protocol, policies and procedures to be utilized.
- 2 - Agreeing that the participating jurisdiction requesting initiation of the EWNS will be referred to as the "initiator" of the Reverse 911® notification, and that the protocol for initiating such notification, as set forth below, will result in the Reverse 911® "launchers" commencing the notification process (the "launchers" work with CCECD but operate out of a distinct dispatching center, which will be referred to as the Reverse 911® "facility").
- 3 - Completing CCECD-provided training, in conjunction with the establishment of the participating jurisdiction's (own) protocols.

\* \* \*

B.

CCECD shall be responsible for the following:

- 1 - Issuing ID codes and personal passwords for those individuals authorized to initiate the EWNS for a jurisdiction (See Paragraph II.A.1. above); personal passwords are valid indefinitely, subject to change, when deemed to be necessary by CCECD.
- 2 - Setting the number of attempts for call completion CCECD must make before a specific call is abandoned, which number will be set with input from CCECD's participating jurisdictions, but the ultimate decision will be made by CCECD's Board; the designated number of attempts must be the same for all jurisdictions participating in the EWNS.

\* \* \*

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### III.

#### Initiation

##### A.

The EWNS "facility," utilizing Reverse 911® (technology), upon an authorized request (with validation from a participating jurisdiction), shall "launch" the EWNS, but again, the EWNS is to be used only for emergency calls.

##### B.

A participating jurisdiction shall request that an area be notified based on a determined polygon, an intersection and specified radius, or an address and specified radius.

##### C.

A participating jurisdiction will request the use of a pre-recorded message or of a dynamic message, which will be entered, at the EWNS "facility," through the said "launcher"; examples of pre-recorded messages (which will be available in English and Spanish) might be as follows:

- 1 - "THIS IS AN EMERGENCY MESSAGE. A CHEMICAL SPILL HAS OCCURRED IN YOUR AREA. YOU ARE INSTRUCTED TO SHELTER IN PLACE."
- 2 - "THIS IS AN EMERGENCY MESSAGE. A CHEMICAL SPILL HAS OCCURRED IN YOUR AREA. YOU ARE INSTRUCTED TO EVACUATE YOUR AREA."

\*

\*

\*

##### D.

Any authorized personnel designated by their jurisdictions can initiate the system, modify the initiation, or end the initiation.

##### E.

An incomplete call will be re-tried according to the number of attempts authorized in Paragraph II.B.2. above.

##### F.

When a telephone with a "Caller ID feature" receives an EWNS call, the phrase "CAMERON 911" will appear on the "Caller ID" screen.

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G.

When all of the said calls have been completed, the EWNS "facility" will notify the participating jurisdiction(s) that requested the initiation.

IV.

Security

A.

The EWNS "facility" will issue participating jurisdictions identification codes and personal passwords for the purpose of validating the request for an initiation of the EWNS.

B.

Periodically, CCECD will verify authorized personnel with the participating jurisdiction(s).

V.

Payment

This Paragraph is intentionally blank.

VI.

Initiation Follow-Up

A.

The use of the EWNS will generate a variety of reports; these reports will be made available to the participating jurisdictions, which reports are to include criteria set forth below in Exhibit B.

B.

These reports may be sent to the participating jurisdictions via e-mail, telefax, regular mail or hand-delivery.

VII.

Training/Public Education

A.

CCECD will provide call initiation protocols to the said participating jurisdictions, as referred to in Paragraphs II. (Pre-Initiation Requirements) and III. (Initiation) above.

B.

CCECD will train appropriate personnel from each participating jurisdiction in all phases of the proper procedures to be used to request an initiation.

C.

Each participating jurisdiction will be responsible for training its own personnel about these procedures.

D.

CCECD, in conjunction with the participating jurisdictions, will provide public education on the existence and use of the EWNS (i.e., Reverse 911®).

VIII.

Updates To EWNS Protocol

The CCECD Board Of Managers shall continue to review (periodically) the EWNS (i.e., Reverse 911®), and recommendations for new or changed procedures in this Protocol will be addressed by the Board, with the input of the Director Of Communication; such recommendations will be submitted to the participating jurisdictions for (their) response, and finally, to the CCECD Board for formal approval and adoption, although the final decision as to any changes to this Protocol is to be made by the CCECD Board.

IX.

General Provisions

A.

CCECD, acting by and through its Board Of Managers (its governing body), avers that NO WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER IS BEING MADE BY ANY PARTY IN CONNECTION WITH THE EXECUTION OF OR PERFORMANCE UNDER THIS PROTOCOL.

B.

THIS PROTOCOL SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS (AND WHERE APPLICABLE, THE LAWS OF THE UNITED STATES OF AMERICA); THE OBLIGATIONS AND UNDERTAKINGS OF ANY OF THE PARTIES TO THIS PROTOCOL SHALL BE PERFORMABLE IN CAMERON COUNTY, TEXAS.

C.

As used in this Protocol, whenever the context so indicates, (1) the masculine, feminine or neuter gender, (2) the singular or plural number, and (3) the individual or corporate capacity, shall each be deemed to include the others.

\* \* \*

EFFECTIVE this 15<sup>th</sup> day of April, 2009.

CAMERON COUNTY EMERGENCY (9-1-1)  
COMMUNICATION DISTRICT (CCECD)

BY: Mario Prado  
Mario Prado, President

ATTEST:

Ruben Reza, by: Ruben Reza, CCECD Counsel  
Ruben Reza, Secretary (WITH permission)

**EXHIBIT 1**

Hazardous Material Problem

Chemical Release

Explosion

Natural Gas Leak

Weather (Hurricane, Tornado, Severe Storm)

Flooding

Medical Epidemic

Riot/Military Action

Terrorist Act



## EXHIBIT 2

The Summary Reports supplied to participating jurisdictions (in the event of initiation) will contain the following:

- Customer Call Strategy
- Event Number
- Event date and time began
- Date and time at which the first call was placed
- Date and time at which the last call was placed
- Total time to complete all calls
- Total number of extracted telephone number records
- Total number of notification connection attempts made
- Total number and percent of total full notifications made to persons
- Total number and percent of total partial notifications made to persons (partial means the called person disconnected the call before the notification was delivered in its entirety)
- Total number and percent of full notifications made to answering machines or voice mail systems
- Total number and percent of partial notifications made to answering machines or voice mail systems (partial means the called machine or system disconnected the call before the notification was delivered in its entirety)
- Total number and percent of delivered messages
- Total number and percent of unsuccessful notifications
- Total number and percent of unsuccessfully delivered messages because the line was busy, the call was incomplete, a modem/fax line was involved, "no answer" was received or any other reason
- Initiator of the Reverse 911® notification

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THE STATE OF TEXAS           §  
  §  
COUNTY OF CAMERON           §

**ORDER # 2009-1 OF THE BOARD OF MANAGERS OF  
THE CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT**

BE IT RESOLVED that on the 15<sup>th</sup> day of April, 2009, the Board Of Managers of the Cameron County Emergency Communication District (CCECD) convened, and the following item was placed on the Agenda of the Board for such meeting, pursuant to Chapter 551 of the Texas Government Code (the Texas Open Meetings Act), to be considered:

"Consideration of and authorization to establish an Early Warning Notification System (EWNS) in Cameron County, for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County, pursuant to Section 772.307 of the Texas Health & Safety Code, and authorizing a resolution (Order # 2009-1) to memorialize the same."

WHEREAS, in accordance with Section 772.307 of the Texas Health & Safety Code (Powers And Duties Of Board [authorizing the Board to "adopt rules for the operation of the district"]), the Board was to consider the establishment of an Early Warning Notification System (EWNS) in Cameron County, for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County, in light of recently developed technology allowing for telephone line users/owners to be notified through their telephone of emergency situations, through the 9-1-1 ETNS, utilizing Reverse 911® (technology).

WHEREAS, the CCECD Board, having considered the testimony of the members of the Board, the Director Of Communication, the Deputy Director, representatives of AT&T, representatives of (the "government" of) Cameron County, representatives of emergency service providers throughout Cameron County, and the public, is of the opinion that Reverse 911® should be established in Cameron County, by CCECD, as a positive addition to the existing 9-1-1 ETNS in this county, which will be implemented pursuant to a Protocol of CCECD addressing the operation of the EWNS in Cameron County, which Protocol will be adopted herein.

WHEREAS, the CCECD Board, upon consideration of the proposal, finds that the said EWNS should be implemented in Cameron County and the said Protocol should be adopted by the CCECD Board.

**SCHEDULE B**

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NOW, THEREFORE, upon a Motion duly made, seconded and voted upon, IT IS (unanimously) ORDERED that the Board Of Managers of the Cameron County Emergency Communication District (CCECD), established, pursuant to the predecessor to Subchapter D of Chapter 772 of the Texas Health And Safety Code, to initiate and operate the ETNS to provide the public with timely emergency aid in Cameron County, pursuant to the CCECD Board's authority to issue orders (rules) under Section 772.307 of the Texas Health And Safety Code, hereby implements an EWNS in Cameron County for certain emergencies, utilizing the ETNS in Cameron County as well as Reverse 911® technology, and further, adopts the said Protocol for CCECD and the EWNS, which Protocol is set forth in Exhibit "A" to this Order and incorporated by reference herein as if fully copied and set forth at length.

IT IS ORDERED that this Order (# 2009-1) be filed in the Minutes of the CCECD Board Of Managers, and that a duplicate of this Order be presented (as soon as possible) to AT&T, Reverse 911®, the Reverse 911® "facility" working with CCECD to implement this project, all emergency service providers in Cameron County, all PSAPs in Cameron County, all incorporated municipalities in Cameron County, the "government" of Cameron County, and any other party requiring same.

EFFECTIVE this 15<sup>th</sup> day of April, 2009 at Harlingen, Texas.

CAMERON COUNTY EMERGENCY (9-1-1)  
COMMUNICATION DISTRICT (CCECD)

BY:

Mario Prado  
Mario Prado, President

ATTEST:

Ruben Reza, BY: Rubin Jones, CCECD Counsel  
Ruben Reza, Secretary (WITH PERMISSION)

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**EARLY WARNING NOTIFICATION  
SYSTEM (EWNS) PROTOCOL  
(CAMERON COUNTY, TEXAS)**

---

I.

Introduction

A.

At the request of various participating jurisdictions, the Cameron County Emergency Communication (9-1-1) District (CCECD) agreed to expand the Emergency Telephone Number Service (ETNS) to include the provision of an Early Warning Notification System (ETNS), in conjunction with AT&T and Reverse 911®, using Reverse 911® (technology); the following provisions set forth the rules or procedures governing the EWNS implemented by CCECD for Cameron County, using Reverse 911® (technology).

B.

The participating jurisdictions in the ETNS are not required to use the EWNS to provide early warning notifications to their residents; those participating jurisdictions that do use the EWNS, however, agree to use the EWNS according to the "protocol" (i.e., procedures or regulations) set forth herein.

C.

The EWNS is an additional tool available to jurisdictions for the protection of their residents and not in lieu of other existing tools, as the EWNS is for emergencies only; thus, the efficient use of a shared and scarce resource mandates that the EWNS be reserved for use in life-threatening emergencies that require rapid notification of large numbers of people.

D.

The determination of what constitutes an emergency qualifying for the use of the EWNS is to be made by each participating jurisdiction, subject to this Protocol, and examples of such emergencies are listed below in Exhibit A; as there is great caution in the use of the 9-1-1 ETNS by people so as not "tie up" 9-1-1 lines for non-emergency reasons, the participating jurisdictions must strictly adhere to the "emergency use only" requirement so as to not "tie up" or use the EWNS with or for any non-emergency use.

SCHEDULE C

5-45



**EARLY WARNING NOTIFICATION SYSTEM  
(EWNS/EAS) CALL  
INITIATION PROTOCOL MANUAL  
(CAMERON COUNTY, TEXAS)**

**Introduction**

The REVERSE 911® System involves a reverse emergency communication system capable of providing critical incident notifications to wire-line, cellular or Voice over Internet Protocol (VoIP) telephones within the boundaries of Cameron County. The REVERSE 911® System utilizes the CCECD 9-1-1 Automatic Location Identification (ALI) feature of AT&T's database in conjunction with its own polygon mapping applications to launch critical alerts. Wireless numbers are maintained by the user through a self-registration portal; it is required that when new wireless telephone service is activated in Cameron County, the resident desiring REVERSE 911® System emergency or disaster alerts must login to the REVERSE 911® System via the CCECD website or contacting (855) 879-1911 and entering their correct wireless telephone numbers. CCECD staff will validate the resident's information for approval. Other REVERSE 911® System alerts such as Hazmat, Swat, Fire, Epidemic, etc., will use a combination of the ALI database and emergency/disaster alert registered numbers to inform residents of those particular crisis situations. Periodically, the ALI database will be sent to the REVERSE 911® System servers by the CCECD in order to synchronize databases accordingly.

**REVERSE 911® System Utilization**

It is essential to understand that the REVERSE 911® System is an additional tool available within Cameron County for the protection of its residents, and is not a substitute for other existing emergency reporting or response tools. The REVERSE 911® System is to be only used for **Major Emergencies** which impact multiple entities or residents within specific geographic areas as determined by emergency dispatch and response agencies. Examples of such emergencies can be found in Exhibit A of this document. Just as residents should take great caution in using the 9-1-1 system so as not to overburden it for non-emergency reasons, those authorized to "launch alerts" must adhere to the "major emergency-use-only" requirement so as not to overload the system with less than "major impact" emergencies. Overutilization of the REVERSE 911® System could also result in a lack of attention and response by residents who may receive numerous (unnecessary) alert calls. The Cameron County REVERSE 911® System is not intended for use as a public announcement or information system, except for major emergencies as described above.

**A. Pre-activation requirements**

1. Prior to the activation of the REVERSE 911® System, each agency authorized to "launch" a REVERSE 911® System alert is responsible for the following:

- a. Identifying authorized individuals who will be assigned to launch the alerts. The STECF "Med Com dispatch center," the REVERSE 911® System "facility," will have REVERSE 911® System "Alert Launch Authority" on a 7 day/week, 24 hour/day, 365 day/year basis. In addition, the Cameron County (CAMCO) Emergency Management Division will also have the direct authority to launch these alerts.
  - b. Each authorized agency must be able to identify the exact geographic area that is impacted by a crisis situation.
  - c. Prior to being authorized to launch a REVERSE 911® System alert, all pertinent agencies must complete CCECD REVERSE 911® System training.
2. South Texas Emergency Care Foundation (STECF) shall be responsible for the following:
- a. Entering into and maintaining on the REVERSE 911® System the names of REVERSE 911® System "Alert Launch Authorized" personnel. Requests made from a person who is not authorized will not be accepted; as to (Texas) DPS or other state officials, they will utilize the statewide emergency communications system, as appropriate.
  - b. Administering REVERSE 911® System applications, databases and security, but this does not include REVERSE 911® System "launch" responsibilities, except in extreme circumstances (i.e., when the other "Launch Authorities" are unable to meet the said criteria).
  - c. Providing updates and statistics to pertinent agencies as to the use of the REVERSE 911® System alerts in order to track the System's effectiveness.

#### **B. Activation**

1. The agencies authorized to launch REVERSE 911® System alerts will be the Dispatch Centers at the eight Primary PSAPs in Cameron County (which does not include STECF) and the Cameron County Emergency Management Division. Alerts, as required, will be launched in consultation with the dispatch authorities of the Cameron County law enforcement, fire suppression and prevention, emergency medical services and health agencies, depending on the type of alert required and the location of the emergency. In all cases, the Launch Authority issuing an alert should notify other dispatch centers and other "Alert Launch Authorities" of the action, in order to avoid confusion in responding to an emergency (taking into account that in the event of a County-wide emergency, all such launches are subordinate, at that time, to the County Emergency Management Division).



2. Launch Authorized personnel are responsible for the security of their individual launch codes, and must assure that the codes are not shared or distributed to unauthorized individuals. Each dispatching "department" will determine appropriate disciplinary action, based on their own codes of conduct, should a code security infraction or breach occur.
3. An emergency must be significant and severe, in terms of public health or safety, to warrant the activation of a REVERSE 911® System emergency message. Examples include but are not limited to hazardous material releases, fires, active shooters, etc. See Exhibit A for more examples.

**The requesting agency should call South Texas Emergency Care Foundation (STECF) directly at 956/444-0911 to request activation of the REVERSE 911® System.**

- a. Activation messages should be no more than 30 seconds in length, and not exceed 60 seconds. Messages exceeding 30 seconds will affect system performance and result in less successful call deliveries.
  - b. The Authorized Launch Agency should be careful to word messages in a precise manner, within the parameters described above.
4. A Launch Authority will be able to use a pre-recorded message or scenario. The System also supports texting and e-mail alert messages. Examples of pre-recorded messages are as follows:
    - a. "THIS IS AN EMERGENCY MESSAGE FROM CAMERON COUNTY THAT MAY AFFECT YOUR AREA."

**OR**

    - b. "THIS IS AN EMERGENCY MESSAGE. A CHEMICAL SPILL HAS OCCURRED IN YOUR AREA. YOU ARE INSTRUCTED TO SHELTER IN PLACE."
  5. An unsuccessful call will be re-tried three times, using default parameters established within the REVERSE 911® System.

#### **C. Security**

1. STECF will appoint an "overall" REVERSE 911® System Administrator, who will provide necessary training and logins to Authorized Launch Personnel from the Authorized Launch Centers.
2. The Launch Authorities should maintain updated lists of REVERSE 911® System Authorized Personnel for the pertinent situation and should use secure methods to protect sensitive REVERSE 911® System information pertaining to launch requests and activation.

3. STECF has "overall security administration responsibility" for the REVERSE 911® System applications and is the only entity authorized to administer REVERSE 911® System access and certification.

#### **D. Activation Follow Up**

1. The REVERSE 911® System can generate a variety of reports for each Launch Authority. These reports are available, within the scope of authorization, for the release of REVERSE 911® System information. See Exhibit B for some reports available via the REVERSE 911® System.
2. STECF will produce Alert Reports as needed to track the use of the System for major emergency situations.

#### **E. Training/Public Education**

1. STECF will provide Call Activation Protocols to Launch Authorized Agencies only.
2. STECF will train appropriate personnel, from each Authorized Launch Center, about all phases of the proper procedures to complete an alert activation.
3. STECF, in conjunction with the said participating agencies, will provide "public education" on the existence and use of the REVERSE 911® System (as augmented by the CCECD Public Education Program).

#### **F. Updates to the REVERSE 911® System Call Initiation Protocol Manual**

This Manual is a living document subject to changes agreed upon by all pertinent parties. As the REVERSE 911 ® System in Cameron County matures through use, changes to this Manual may be required to make the operational and administrative processes more efficient. As such, the following "changes" to this Manual will be available:

1. Ordinary changes: REVERSE 911® System users can make recommendations for new or changed protocols/procedures. These recommendations will be processed through the STECF REVERSE 911® System Administrator, and such recommendations will be submitted to the participating Launch Authorities for review, and finally to the CCECD Board Of Managers for approval and adoption, in accordance with CCECD Orders, Protocols and Agreements.
2. Special changes: STECF reserves the right to make changes to these protocols as circumstances dictate. In this regard, STECF decisions about the need for changes may be dictated by upgrades to the REVERSE 911® System applications,

command and input changes, and the like. STECF will keep all pertinent agencies informed of such changes and will revise the said training, as required.

3. CCECD makes every effort to provide the most advanced notification system that is available; however, since many factors are beyond CCECD's control, *no guarantee or warranty of any kind whatsoever* is made that the System will be available or will perform successfully every time.

#### **G. Master Use Agreement**

This (Specific) Call Initiation Protocol Manual is addressed in the CCECD Emergency Warning Notification System (EWNS) Master Use Agreement; further, this Manual appears as Schedule D to that Agreement, and constitutes a part of that Agreement.

\*

\*

\*



**EXHIBIT A**  
**Emergencies**

**SAMPLES OF EMERGENCIES FOR WHICH THE REVERSE  
911® SYSTEM COULD BE ACTIVATED**

Chemical Release

Lost or Abducted Child

Explosion

Natural Gas Leak

Dangerous Suspect in Certain Area

Wide Spread Fires

## EXHIBIT B Reports

### **DESCRIPTION OF REPORTS WHICH WILL BE AVAILABLE TO THOSE JURISDICTIONS PARTICIPATING IN THE REVERSE 911® SYSTEM**

The Summary Reports supplied to jurisdictions will contain (at least) the following:

#### REVERSE 911® System Reports:

- Activation Roster Status Report
- Activation Summary Report
- Call Detail by Name
- Call Detail by Time
- Persons Not Responding
- Persons Responding
- Response Status
- Qualification and Exception

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THE STATE OF TEXAS

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RESOLUTION

COUNTY OF CAMERON

§

BE IT RESOLVED that on the 15<sup>th</sup> day of July, 2009, the Board Of Managers of the Cameron County Emergency Communication (9-1-1) District (CCECD) convened, and the following item was placed on the Agenda of the said Board for such meeting, pursuant to Chapter 551 of the Texas Government Code (the Texas Open Meetings Act), to be considered:

"Consideration and Action on the Early Warning Notification System (EWNS) in Cameron County for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County and Reverse 911<sup>®</sup> technology."

WHEREAS, CCECD is in the process of initiating the Early Warning Notification System (EWNS) in Cameron County for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County and Reverse 911<sup>®</sup> technology.

WHEREAS, in the event of certain emergencies, once the EWNS, also known as "Reverse 911<sup>®</sup>," is activated, a participating jurisdiction in Cameron County (a municipality or the County) could initiate a "Reverse 911" telephone call to warn a selected area of a hazardous material leak, an explosion, a building collapse and so forth.

WHEREAS, if the emergency involved a local matter, such as an escape from a jail or a large fire, as distinguished from a County-wide matter, such as a hurricane, individual municipalities can work independently to address any such emergency.

WHEREAS, if the emergency involved a hurricane, different participating jurisdictions could conflict with each other in the handling of such a large-scale emergency situation, involving possible road closures, evacuations and the like, requiring centralized emergency management.

WHEREAS, in the event of such a large-scale emergency situation, The State Of Texas, according to the Governor's Office and its Emergency Management Division, is "in charge," but that authority is delegated to the "local" political subdivision of the State, which is Cameron County, by and through the Cameron County Judge.

WHEREAS, in light of that legal requirement and standard, the CCECD Board Of Managers, on behalf of CCECD, hereby confirms that for a County-wide (or large-scale) emergency situation, for the purpose of the operation of emergency communications throughout the County, through the ETNS, and for the specific purpose of the operation of the (Reverse 911®) EWNS, all such emergencies are to be coordinated by and through the Cameron County Judge and the Cameron County Emergency Management Division, which refers to and binds all area municipalities and other participating jurisdictions and agencies.

NOW, THEREFORE, upon motion duly made, seconded and voted upon (unanimously), it is RESOLVED that the CCECD Board hereby confirms that for a County-wide (or large-scale) emergency, for the purpose of the operation of emergency communications throughout the County, through the ETNS, and for the specific purpose of the operation of the (Reverse 911®) EWNS, all such emergencies are to be coordinated by and through the Cameron County Judge and the Cameron County Emergency Management Division (as regards all area municipalities and other participating jurisdictions and agencies); further, it is RESOLVED that this Resolution be recorded in the Minutes of this Board, and that a duplicate of this Resolution be presented to the representatives of the "government" of Cameron County and any other party requesting the same.

DATED this 26<sup>th</sup> day of August, 2009.

CAMERON COUNTY EMERGENCY  
COMMUNICATION (9-1-1) DISTRICT  
(CCECD)

/s/  
Mario Prado, President

ATTEST:

/s/  
Nat Lopez, CCECD Secretary



CAMERON COUNTY JUDGE CARLOS H. CASCOS, C.P.A.  
1100 E. MONROE STREET  
BROWNSVILLE, TEXAS 78520

**FOR IMMEDIATE RELEASE**

(May 21, 2010)

CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT (CCECD) NOW OFFERS REVERSE 911® EMERGENCY NOTIFICATION SYSTEM THROUGHOUT CAMERON COUNTY, TEXAS.

New emergency notification technology, provided through CCECD's Emergency Telephone Number Service (ETNS), using REVERSE 911® System technology, will improve emergency alerts to the public in Cameron County.

CCECD, working with the "government" of Cameron County, has adopted an innovative technology (the REVERSE 911® System) to protect Cameron County residents and to expedite people's responses to emergencies in Cameron County.

The REVERSE 911® Emergency Notification System will enable County-wide emergency management coordinators to rapidly alert people, inside designated geographic areas (where the "emergency" is occurring or nearby), so that people can respond to that emergency.

Proposed uses of the REVERSE 911® Emergency Notification System include (for example) alerting the public about severe weather, hazardous material incidents, natural disasters, fires and public health threats.

The REVERSE 911® Emergency Notification System works like the "9-1-1" Emergency Telephone Number Service (ETNS), but in reverse; instead of people calling for assistance, the automated system contacts them, providing a brief message about an area emergency or a (potential) life-threatening situation.

The REVERSE 911® Emergency Notification System uses a patented combination of "9-1-1" data and digital (street level) maps to communicate inside specific geographic areas; for example, County officials could automatically notify people living along coastal areas or inside of floodplains when a hurricane poses a threat.

The REVERSE 911® System telephone number database currently

SCHEDULE F

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contains only listed landline (based) telephone numbers, and does not include (at this time) wireless telephones.

CCECD, in operating the "9-1-1" (ETNS) System, has implemented the patented REVERSE 911® Emergency Notification System in Cameron County that was developed and provided by industry leader Plant CML®, an EADS North America company.

→ Cameron County's "government" and CCECD are separate entities working together to (attempt to) facilitate and coordinate emergency communications, emergency responses and emergency management in Cameron County.

→ In the event of a County-wide emergency, Cameron County will be the only "user" of the REVERSE 911® Emergency Notification System, to centralize emergency management.

CCECD will continue to periodically test the REVERSE 911® Emergency Notification System; if you ever view "CAMERON 911" on your "Caller ID" on your telephone, please answer that call by saying "hello," and of course, heed the warning given!

Thank you for your attention. If you have any questions, please advise.

/s/

---

Carlos H. Cascos, CPA  
Cameron County Judge (05-21-10)

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Reuben Trevino, Coastal Resources Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Discussion and action to approve Resolution No. 2011-25 of the City of South Padre Island, Texas (the "Applicant"), authorizing the submission of three grant applications to the Texas General Land Office ("GLO") Texas Coastal Management Plan ("CMP") and authorizing the City Manager to execute all documents and application forms on behalf of the City of South Padre Island.

**ITEM BACKGROUND**

The Coastal Management Program Grant Cycle 17 is now available. All applications must be completed by October 12, 2011. This program allows for beach shoreline access, rehabilitation of vegetation, and other areas of coastal management.

Per the City Council meeting on June 15, 2011, City staff was directed to fill out three pre-proposal applications. The applications are in priority order are:

1. Emergency Vehicle Access at Harbor
2. Recycling Glass to sand feasibility study
3. Volunteer Dune Restoration Project

Staff is recommending that the Emergency vehicle access be changed to Beach Circle because of financial constraints. By relocating the location the City will have much higher likelihood of receiving grant funds necessary to construct the drive over.

**BUDGET/FINANCIAL SUMMARY**

Each grant application requires a **40% match** to be utilized with cash or in-kind match. The total amount of cash match must be budgeted for in the **2012-2013** fiscal year

1. Emergency Vehicle Access at Beach Circle:

|            |           |
|------------|-----------|
| Total Cost | \$300,000 |
| CMP 50%    | \$150,000 |
| SPI 50%    | \$150,000 |

2. Recycling Glass to sand feasibility study :

|            |       |
|------------|-------|
| Total Cost | \$??? |
| CMP 60%    | \$??? |
| SPI 40%    | \$??? |

3. Volunteer Dune Restoration Project

|            |           |
|------------|-----------|
| Total Cost | \$146,665 |
| CMP 60%    | \$87,950  |
| SPI 40%    | \$58,715  |

Inkind= \$34,355  
Volunteer Hours= \$24,360

|                                |
|--------------------------------|
| <b>COMPREHENSIVE PLAN GOAL</b> |
|--------------------------------|

Chapter 5 – Issue 1 – Protection and enhancement of the beach and dunes

*5.1 Construct or reconstruct walkovers at all designated beach access points wide enough to allow pedestrians traveling in opposite directions. Simultaneously, construct directional barriers to prevent breached access to the dunes.*

*5.6 Establish or strengthen an ongoing, regular dune maintenance program. Continue to leverage access to State and Federal funds to continuously sustain this activity.*

|                     |
|---------------------|
| <b>LEGAL REVIEW</b> |
|---------------------|

Sent to Legal: YES: \_\_\_\_\_ NO:   X  

Approved by Legal: YES: \_\_\_\_\_ NO:   X  

Comments:

|                                 |
|---------------------------------|
| <b>RECOMMENDATIONS/COMMENTS</b> |
|---------------------------------|

Staff recommends the submission of the grants.

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**RESOLUTION NO. 2011-25**  
**RESOLUTION AUTHORIZING APPLICATION**  
**TEXAS GENERAL LAND OFFICE – *CMP* PROGRAM**

A RESOLUTION OF THE CITY OF SOUTH PADRE ISLAND, TEXAS (the "Applicant"), AUTHORIZING THE SUBMISSION OF FOUR GRANT APPLICATIONS TO THE TEXAS GENERAL LAND OFFICE ("GLO") TEXAS COASTAL MANAGEMENT PLAN ("CMP") AND AUTHORIZING A DESIGNATED OFFICIAL TO EXECUTE ALL DOCUMENTS AND APPLICATION FORMS ON BEHALF OF THE CITY OF SOUTH PADRE ISLAND.

**WHEREAS**, the Applicant is fully eligible to receive assistance under GLO; and

**WHEREAS**, the Applicant wishes to authorize an official to represent the Applicant in dealing with GLO concerning all program aspects;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY COUNCIL OF SOUTH PADRE ISLAND, TEXAS:**

**SECTION 1:** the Applicant hereby certifies that it is eligible to receive assistance under the Program for the following essential programs:

1. Beach Circle- Emergency Vehicle Access
2. Recycling Glass to sand feasibility study
3. Volunteer Dune Restoration Project

**SECTION 2:** the Applicant hereby authorizes and directs its City Manager to act for the applicant in dealing with GLO for the purpose of the Program, and the City Manager is officially designated as the representative of the Applicant in this regard.

**SECTION 3:** the Applicant hereby specifically authorizes the above-named official to do all acts necessary to apply for and receive assistance from GLO related to the Projects. Joni Clarke is authorized to execute on behalf of the Applicant any agreements, licenses or other documents required by GLO for Applicant's participation in the Program.

PASSED, APPROVED AND ADOPTED on this the 5<sup>th</sup> day of OCTOBER, 2011.

ATTEST:

CITY OF SOUTH PADRE ISLAND, TEXAS

\_\_\_\_\_  
Susan M. Hill, City Secretary

\_\_\_\_\_  
Robert N. Pinkerton, Jr., Mayor

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Burney Baskett, Fire Chief

**DEPARTMENT:** Fire Department

**ITEM**

Annual contract for Fire Services to Cameron County area of South Padre Island

**ITEM BACKGROUND**

The City has contracted with Cameron County Emergency Services District #1 to provide Fire service to portions of the County area located on South Padre Island. The amount of the payment is based on the percentage of call volume from all contracted entities. The proposed contract is for \$ **64,929.83**, an increase of \$18,933 from last year. SPI has responded to 214 calls in the County in the previous 12 months

**BUDGET/FINANCIAL SUMMARY**

2011 budget had projected \$ 45,000 in revenue from this source

**COMPREHENSIVE PLAN GOAL**

6.J. Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population

*6.19 Plan and budget for additional fire and police staffing and the requisite vehicles, equipment, and facilities*

**LEGAL REVIEW**

Sent to Legal: YES:     X     NO:           

Approved by Legal: YES:            NO:           

Comments: Contract just came in, City Attorney to review prior to meeting.

**RECOMMENDATIONS/COMMENTS**

Recommend approval of contract

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THE STATE OF TEXAS   §  
                                  §  
COUNTY OF CAMERON   §

## CONTRACT

This agreement is made and entered into pursuant to Chapter 775 of the Texas Health & Safety Code, by and between the Cameron County Emergency Services District No. 1, hereinafter referred to as "DISTRICT," acting by and through its undersigned President, and the Town of South Padre Island, located in Cameron County, Texas, hereinafter referred to as "PROVIDER," acting by and through its undersigned Mayor, both signatories having been authorized to execute this agreement upon an affirmative majority vote of their respective governing boards.

\*                                   \*                                   \*

In consideration of the mutual covenants, agreements and benefits to both parties, it is AGREED as follows:

### I.

#### PROVISION OF SERVICES

##### A.

During the term of this agreement, PROVIDER agrees to furnish "firefighting" services - defined as "the use of personnel and equipment to fight, extinguish and suppress fires," and what has been (historically) understood to be part of the duties of a fire department, including the handling of "hazardous material incidents" or the provision of "rescue services," but this does not include the prevention or investigation of fires, or related training, education, maintenance, communications or administration - to the unincorporated area of Cameron County designated as Zone Number 6 on the Official Fire Protection Service Zone Map of the DISTRICT, which is incorporated by reference herein as if fully copied and set forth at length; a complete "definition" of these terms, and what is (or is not) included in those terms (above) are set forth in the Appendix to this Contract, which is incorporated by reference herein as if fully copied and set forth at length.

##### B.

While the purpose of this map is to define generally the PROVIDER's main area of responsibility, such a designation does not

limit the PROVIDER's duty to respond to other areas within the DISTRICT should the need arise; therefore, it is expressly agreed that when, in the judgment of the PROVIDER's Fire Chief, an emergency demands the response of the PROVIDER's firefighting services outside of Zone Number 6, the PROVIDER shall be obligated to respond.

C.

PROVIDER will conduct itself in conformity with the requirements and standards of emergency services (i.e., firefighting) provided in this State, in accordance with any applicable state standards; to this extent, the PROVIDER will perform all acts necessary to successfully fulfill the purpose of this Agreement and shall, at all times, faithfully, industriously and to the best of its abilities, experience and talents, perform all the duties that may be required of and from it pursuant to the express and implicit terms hereof and to the reasonable satisfaction of the DISTRICT.

D.

To confirm the ability of the PROVIDER to perform services required under this Agreement and to otherwise confirm compliance with the performance anticipated and required under this Agreement by the said PROVIDER, the DISTRICT reserves the right to have its consultant or any other authorized agent or employee (at the appropriate time) contact the PROVIDER and inspect the PROVIDER's facilities, equipment and personnel to confirm the provision of same and the adequacy of same (as regards the status of such equipment and facilities or the training of such personnel, as appropriate), in contemplation of reporting same to the Board Of Emergency Services Commissioners of the DISTRICT.

II.

COMPENSATION

A.

DISTRICT agrees to pay, subject to the availability of funds, the sum of \$64,929.83 per year to the PROVIDER for firefighting services in the said unincorporated areas, generally designated in Paragraph I of this agreement; the DISTRICT agrees said sum is to be paid to the PROVIDER in quarterly installments of \$16,232.46 on or about the following dates: December 31st, March 31st, June 30th and September 30th.

B.

The parties hereto also agree that the DISTRICT will reimburse the PROVIDER for the costs of cleaning and purifying the firefighting apparatus due to any salt content that results from utilizing water from the bay to extinguish fires in the Sea Ranch Restaurant/Grocery Store & Marina Complex or any other County (Park) property; should the DISTRICT fail to reimburse the PROVIDER for such expenses within thirty (30) days after receiving a notice to remit a payment, the Contract will terminate after a fifteen (15) day Notice Of Termination is given to the DISTRICT and if, by the end of such period, the DISTRICT failed to cure such default.

C.

It is agreed that as a condition precedent to payment, the PROVIDER shall provide to the DISTRICT a written report summarizing the services rendered to the DISTRICT during the term of this Contract, with all such reports (for each "fire call") describing the particular incident, in accordance with a standardized Fire Call Reporting Form, a copy of which is attached to this Contract (after the said Appendix), and all such reports shall be due by 2:00 p.m. on the tenth day of the next month after the date of the incident reported on that Form.

D.

However, notwithstanding the foregoing, PROVIDER shall not, in any event, be required to provide to the DISTRICT, or include in any such report, any privileged, confidential or private information regarding any patient or person for whom ambulance or emergency medical services have been provided, including but not limited to name, address, medical condition or treatment information, or any other information determined by PROVIDER to be protected from disclosure under any applicable federal or state law or regulation.

E.

It is, therefore, agreed that no payment (for the relevant quarter) of the foregoing compensation will be made, unless and until the said (required) report is tendered to the DISTRICT, in a timely manner (no later than the due date referred to above), and in the event of a late tender of such report, the foregoing compensation will not be paid to the said PROVIDER for that quarter.

### III.

#### TERM OF AGREEMENT

The term of the Agreement shall be one year, beginning October 1, 2011, and ending September 30, 2012, but the provisions of this agreement shall survive the termination and/or expiration of this agreement.

### IV.

#### TERMINATION/RENEWAL

##### A.

This contract may be terminated at will by either party sixty days after the other party is sent written notice from the party desiring termination.

##### B.

If the PROVIDER does not intend to renew this Contract after the fiscal year covered by this Contract, the PROVIDER shall provide the DISTRICT with written notice of its intent to terminate, by United States Mail, return receipt requested, not later than June 1, 2012; this 120 day notice is required to allow the DISTRICT to have sufficient time to secure alternate firefighting services in such event.

##### C.

In the event the PROVIDER fails to notify the DISTRICT of its intention not to renew this Contract, the DISTRICT may assume and rely upon such assumption that the PROVIDER will renew this Contract upon the same terms and conditions set forth in this instrument.

##### D.

Should the PROVIDER intend to renegotiate this Contract, the DISTRICT shall be notified in writing of same by United States mail, return receipt requested, not later than June 1, 2012; if such negotiations have not been completed on or before October 1, 2011, both the PROVIDER and the DISTRICT expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty days thereafter. If, during such time, both parties fail to negotiate a new contract, the said negotiation

period shall terminate on the thirtieth (30th) day of said period; however, the contract obligations of both parties shall be extended for an additional thirty days beyond the end of the said negotiation period to allow the DISTRICT time to secure alternate firefighting services. At the end of this second negotiation period, this Contract shall terminate.

V.

ENTIRE AGREEMENT

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, executed by the parties hereto and attached hereto.

VI.

LAW GOVERNING/VENUE

This Contract shall be governed by the laws of The State Of Texas and shall be performable in Cameron County, Texas.

VII.

ACT OF GOD EXCUSES PERFORMANCE

In the event that either party shall be prevented from completing performance of their respective obligations hereunder by an act of God or any other occurrence whatsoever which is beyond the control of the parties hereto, then such party shall be excused from any further performance of its obligations and undertakings hereunder, but only for the period of time after such occurrence that same is necessary.

VIII.

EXCLUSIVITY

Pursuant to the authority vested in the Board Of Emergency Service Commissioners, the governing board (body) of the DISTRICT, the said PROVIDER is granted the exclusive right to and the exclusive responsibility for, during the term of this Agreement, the provision of all firefighting services, as defined above and as contemplated by this Contract, originating or occurring in the said Zone (Number 6) of the DISTRICT, regardless of the manner and method in which any request for such service is conveyed.

IX.

ARBITRATION

ANY DISPUTE, CONTROVERSY OR CLAIM ARISING FROM OR RELATING TO THIS AGREEMENT, OR THE BREACH, TERMINATION OR INVALIDITY THEREOF, SHALL BE SETTLED BY ARBITRATION IN ACCORDANCE WITH THE FEDERAL ARBITRATION ACT AND THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION (THIS DOES NOT REQUIRE THE USE OF SUCH ASSOCIATION, AND SUCH RULES ARE ONLY PROCEDURES FOR THE ARBITRATION), USING ONE ARBITRATOR -- SUCH ARBITRATION TO BE CONDUCTED IN BROWNSVILLE, CAMERON COUNTY, TEXAS IN THE ENGLISH LANGUAGE -- AND A JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

\*

\*

\*

Executed in duplicate by the President of the Cameron County Emergency Services District No. 1 and the Mayor of the Town of South Padre Island, who are duly authorized to represent and bind said DISTRICT and PROVIDER, respectively, to the terms and conditions of the Contract, as set forth above, on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

CAMERON COUNTY EMERGENCY SERVICES  
DISTRICT NO. 1

BY: \_\_\_\_\_  
Carlos C. Ayala, Jr., President

ATTEST:

\_\_\_\_\_  
Oscar Garcia, Board Member

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TOWN OF SOUTH PADRE ISLAND

BY: \_\_\_\_\_  
Robert N. Pinkerton, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Susan Hill, City Secretary

CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
(CCESD) FIRE CALL REPORTING FORM  
(Effective October 1, 2009)

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Fire Department Name: \_\_\_\_\_  
CCESD Fire Zone Assigned (By Contract) To That Fire Department: \_\_\_\_\_

\* \* \*

Type Of Call (in accordance with the Appendix to the respective CCESD Firefighting Contract, a copy of the Appendix being attached to this Form):

Category: Fires/Rescues/Environmental Responses/Miscellaneous

(Circle one)

Number (e.g., B 6, A 2): \_\_\_\_\_

\* \* \*

Location Of Fire/Rescue/Environmental Response/Etc. (Giving street or similar address and CCESD Fire Zone #): \_\_\_\_\_

\_\_\_\_\_

Nature Of Incident: \_\_\_\_\_

\_\_\_\_\_

Number Of Apparatus/Trucks Responding (of the said Fire Department): \_\_\_\_\_

Number Of Personnel Responding (of the said Fire Department): \_\_\_\_\_

Amount Of Time On The Scene (of the said Fire Department): \_\_\_\_\_

Call Description/Narrative: \_\_\_\_\_

\_\_\_\_\_

Notification Of Incident By (e.g., 9-1-1 or municipal dispatcher, sheriff, police, state law enforcement, federal law enforcement, EMS service, or other sources): \_\_\_\_\_

\* \* \*

I hereby certify, under penalties of perjury, that (1) the information set forth in this Form is true and correct, to the best of my knowledge and belief, in all particulars, (2) this form is accompanied by the Department's standard and legally required "fire incident" report, (3) CCESD is entitled to audit and review this report (as required by CCESD), and (4) the above (i.e., claimed) fire call was within the appropriate CCESD Fire Zone for this Fire Department (which is the appropriate Fire Department to respond to that fire call).

Fire Chief's Signature: \_\_\_\_\_ (Printed Name): \_\_\_\_\_ Dated: \_\_\_\_\_

\* \* \*

Approved \_\_\_\_\_ Denied \_\_\_\_\_ (reason for denial follows) \_\_\_\_\_

\_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

(This Fire Call Reporting Form is confirmed and augmented by the "fire incident" report required by law that is to be submitted with this Form).

(If more space is required, use additional sheets of paper and attach the same to this Form).

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APPENDIX  
(To CCESD Firefighter Contracts)

The following items or categories, pursuant to the preceding CCESD - PROVIDER Contract (for "firefighting services"), are considered to be a "covered" and compensable "fire call" that is to be undertaken, as appropriate (based on the zone of coverage at issue and within the discretion of PROVIDER), by PROVIDER, which shall parallel the Fire Department Call Report that, along with this Appendix and the foregoing Contract, is approved by CCESD:

A. Fires

1. Structure Fire
2. Grass Fire
3. Vehicle Fire
4. Utility Pole Fire
5. Tree Fire
6. Trash Fire
7. Brush Fire

B. Rescues

1. Aircraft Crash/Down
2. Drowning
3. Bee attack (rescue only)
4. Water Rescue (flood or beach)
5. Heavy Rescue (building collapse, farm or industrial equipment)
6. Motor Vehicle Accident Extrication/Scene Safety
7. Assist in providing landing zone for Valley Air Care (rescue only)

C. Environmental Responses

1. Motor Vehicle Accident "Spill Clean-up"
2. Gas leak/odor
3. Power lines down
4. Haz-Mat Response
5. Removal of trees on roadway

D. Miscellaneous

1. Automatic Alarm Response

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- \* In the event of any questions about the terms in this Appendix, the County Fire Marshal will attempt to “rule” on the propriety of the claimed “fire call,” administratively, in accordance with the terms of this Appendix and the Contract (between CCESD and PROVIDER), in consultation with the CCESD Administrator and the CCESD Counsel, it being anticipated that only emergency situations are to be addressed under the said Contract and this Appendix, involving (for example) injury to people or property, loss of life or property, or disasters, accidents, storms, explosions and so forth.

# Cameron County Emergency Services District No. 1

## Monthly Summary Fire Runs Report

Month \_\_\_\_\_ Year \_\_\_\_\_

For Office Use Only

Adjusted No. of Fire Runs:

Fire Dept. Name \_\_\_\_\_

Date \_\_\_\_\_ Fire Zone \_\_\_\_\_

Total No. of Runs \_\_\_\_\_

| Call No. | Date | Time | Location | Nature of Incident | No. of Units | No. of Personnel | Total Time On |
|----------|------|------|----------|--------------------|--------------|------------------|---------------|
|          |      |      |          |                    |              |                  |               |
|          |      |      |          |                    |              |                  |               |
|          |      |      |          |                    |              |                  |               |
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|          |      |      |          |                    |              |                  |               |

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Burney Baskett, Fire Chief

**DEPARTMENT:** Fire Department

**ITEM**

Annual contract for Emergency Medical Services to Cameron County area of South Padre Island

**ITEM BACKGROUND**

The City has an option to contract with Cameron County Emergency Services District #1 to provide EMS service to portions of the County area located on South Padre Island. The amount of the payment is based on the percentage of call volume from all contracted entities. The proposed contract is for \$ 32,168.68 but will be adjusted quarterly the first year.

**BUDGET/FINANCIAL SUMMARY**

2011 budget had projected \$ 55,000 in revenue from this source

**COMPREHENSIVE PLAN GOAL**

6.J. Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population

*6.19 Plan and budget for additional fire and police staffing and the requisite vehicles, equipment, and facilities*

**LEGAL REVIEW**

Sent to Legal: YES:   X   NO:           

Approved by Legal: YES:            NO:           

Comments: Contract just came in, City Attorney to review prior to meeting.

**RECOMMENDATIONS/COMMENTS**

Recommend approval of contract

THE STATE OF TEXAS   §  
                                  §  
COUNTY OF CAMERON   §

### CONTRACT

This Agreement is made and entered into pursuant to Chapter 775 of the Texas Health & Safety Code, by and between the Cameron County Emergency Services District No. 1, hereinafter referred to as "DISTRICT," acting through its undersigned President, and the City of South Padre Island, located in Cameron County, Texas, hereinafter referred to as "PROVIDER," acting by and through its undersigned Mayor, both signatories having been authorized to execute this Agreement upon an affirmative majority vote of their respective governing boards.

\*                                   \*                                   \*

In consideration of the mutual covenants, agreements and benefits to both parties, it is AGREED as follows:

#### I.

##### PROVISION OF SERVICES

##### A.

During the term of this Agreement, PROVIDER agrees to furnish ambulance and emergency medical services to the unincorporated area of Cameron County designated as Zone Number 6 on the Official Ambulance Service Zone Map of the DISTRICT, which is incorporated herein by reference and hereby made a part of this Agreement.

##### B.

While the purpose of this map is to define generally the PROVIDER's main area of service responsibility, such a designation does not limit the PROVIDER's duty to respond to other areas within the DISTRICT should the need arise; therefore, it is expressly agreed that when, in the judgment of the PROVIDER's Director Of Emergency Medical Services, an emergency needs the response of the PROVIDER's ambulance and emergency medical services outside of Zone Number 5, the PROVIDER may respond.

##### C.

PROVIDER will conduct itself in conformity with the requirements and standards of emergency services (i.e.,

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firefighting) provided in this State, in accordance with any applicable state standards; to this extent, the PROVIDER will perform all acts necessary to successfully fulfill the purpose of this Agreement and shall, at all times, faithfully, industriously and to the best of its abilities, experience and talents, perform all the duties that may be required of and from it pursuant to the express and implicit terms hereof and to the reasonable satisfaction of the DISTRICT.

D.

To confirm the ability of the PROVIDER to perform services required under this Agreement and to otherwise confirm compliance with the performance anticipated and required under this Agreement by the said PROVIDER, the DISTRICT reserves the right to have its consultant or any other authorized agent or employee (at the appropriate time) contact the PROVIDER and inspect the PROVIDER's facilities, equipment and personnel to confirm the provision of same and the adequacy of same (as regards to the status of such equipment and facilities or the training of such personnel, as appropriate), in contemplation of reporting same to the Board of Emergency Services Commissioners of the District.

II.

COMPENSATION

A.

DISTRICT agrees to pay, subject to the availability of funds, the sum of \$32,168.68 per year to the PROVIDER for ambulance and emergency medical services in the said unincorporated areas generally designated in Paragraph I of this Agreement; the DISTRICT agrees said sum is to be paid to the PROVIDER in quarterly installments of \$8,042.17 on or about the following dates: December 31st, March 31st, June 30th and September 30th.

B.

It is agreed further that as a condition precedent to payment, the PROVIDER shall provide to the DISTRICT a written report summarizing the services rendered to the DISTRICT, with said report listing all calls, by date, location and nature, made on behalf of the DISTRICT; this report shall be due fifteen (15) days after the pertinent payment period (set forth in the paragraph above) ends and shall be printed on reporting forms provided by the DISTRICT.

C.

However, notwithstanding the foregoing, PROVIDER shall not, in any event, be required to provide to the DISTRICT, or include in any such report, any privileged, confidential or private information regarding any patient or person for whom ambulance or emergency medical services have been provided, including but not limited to name, address, medical condition or treatment information, or any other information determined by PROVIDER to be protected from disclosure under any applicable federal or state law or regulation.

D.

It is, therefore, agreed that no payment (for the relevant quarter) of the foregoing compensation will be made, unless and until the said (required) report is tendered to the DISTRICT, in a timely manner (no later than the due date referred to above), and in the event of a late tender of such report, the foregoing compensation will not be paid to the said PROVIDER for that quarter.

III.

**TERM OF AGREEMENT**

The term of this Agreement shall be one year, beginning October 1, 2011 and ending September 30, 2012, but the provisions of this Agreement shall survive the termination and/or expiration of this Agreement.

IV.

**TERMINATION/RENEWAL**

A.

This contract may be terminated at will by either party sixty days after the other party is sent written notice from the party desiring termination.

B.

If the PROVIDER does not intend to renew this Contract after the fiscal year covered by this Contract, the PROVIDER shall provide the DISTRICT with written notice of its intent to terminate, by United States Mail, return receipt requested, not later than June 1, 2012; this 120 day notice is required to allow

the DISTRICT to have sufficient time to secure alternate ambulance and emergency medical services in such event.

C.

In the event the PROVIDER fails to notify the DISTRICT of its intention not to renew this Contract, the DISTRICT may assume and rely upon such assumption that the PROVIDER will renew this Contract upon the same terms and conditions set forth in this instrument.

D.

Should the PROVIDER intend to renegotiate this Contract, the DISTRICT shall be notified in writing of same, by United States Mail, return receipt requested, not later than June 1, 2012; if such negotiations have not been completed on or before October 1, 2012, both the PROVIDER and the DISTRICT expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty days thereafter. If, during such time, both parties fail to negotiate a new contract, the negotiation period shall terminate on the thirtieth (30th) day of said period; however, the contract obligations of both parties shall be extended for an additional thirty days beyond the end of the said negotiation period to allow the DISTRICT time to secure alternate ambulance and emergency medical services. At the end of this second (negotiation) period, this Contract shall terminate.

V.

INDEMNITY

The PROVIDER shall indemnify, protect and hold harmless the DISTRICT, its commissioners, officers, agents, representatives, successors, assigns and insurers, from any and all liabilities, claims, demands, actions, losses, damages and costs, including all costs of defense thereof, of any nature whatsoever, for injury to or death of persons or loss or damage to property, or for any other reason, arising from the execution of or performance (or non-performance) of this Agreement, and including any claims and actions based upon the acts or omissions of the PROVIDER or its respective directors, officers, agents, employees, representatives, successors and assigns.

B.

Upon demand, the PROVIDER shall, at its own expense, defend the DISTRICT, its commissioners, officers, agents, representatives, successors and assigns, against any and all such liabilities,

claims, demands, actions, losses, damages and costs; moreover, the PROVIDER shall give the DISTRICT prompt notice of any claim within its knowledge that in any way, directly or indirectly, affects either party. Both parties shall have the right to participate in the defense of such claim to the extent of their interests.

VI.

**ENTIRE AGREEMENT**

This Contract shall comprise the entire Agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, executed by the parties hereto and attached hereto.

VII.

**LAW GOVERNING/VENUE**

This Contract shall be governed by the laws of The State of Texas and shall be performable in Cameron County, Texas.

VIII.

**ACT OF GOD EXCUSES PERFORMANCE**

In the event that either party shall be prevented from completing performance of its respective obligations hereunder by an act of God or any other occurrence whatsoever which is beyond the control of the parties hereto, then such party shall be excused from any further performance of its obligations and undertakings hereunder, but only for the period of time after such occurrence that same is necessary.

IX.

**EXCLUSIVITY**

Pursuant to the authority vested in the Board Of Emergency Services Commissioners, the governing board (body) of the DISTRICT, the said PROVIDER is granted the exclusive right to and the exclusive responsibility for, during the term of this Agreement, the provision of all emergency and non-emergency ambulance and emergency medical services, including special events coverage, as contemplated by this Contract, originating or occurring in the said Zone (Number 6) of the DISTRICT, regardless of the manner and method in which any request for such service is conveyed.

X.

ANY DISPUTE, CONTROVERSY OR CLAIM ARISING FROM OR RELATING TO THIS AGREEMENT, OR THE BREACH, TERMINATION OR INVALIDITY THEREOF, SHALL BE SETTLED BY ARBITRATION IN ACCORDANCE WITH THE FEDERAL ARBITRATION ACT AND THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION (THIS DOES NOT REQUIRE THE USE OF SUCH ASSOCIATION, AND SUCH RULES ARE ONLY PROCEDURES FOR THE ARBITRATION), USING ONE ARBITRATOR - SUCH ARBITRATION TO BE CONDUCTED IN BROWNSVILLE, CAMERON COUNTY, TEXAS IN THE ENGLISH LANGUAGE - AND A JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

\*

\*

\*

Executed in duplicate by the President of the Cameron County Emergency Services District No. 1 and the Mayor of the City of Port Isabel, who are duly authorized to represent and bind said DISTRICT and PROVIDER, respectively, to the terms and conditions of the Contract, as set forth above, on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

CAMERON COUNTY EMERGENCY SERVICES  
DISTRICT NO. 1

BY: \_\_\_\_\_  
Carlos C. Ayala, Jr., President

ATTEST:

\_\_\_\_\_  
Oscar Garcia, Board Member

TOWN OF SOUTH PADRE ISLAND

BY: \_\_\_\_\_  
Robert N. Pinkerton, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Susan Hill, City Secretary

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Courtney Hayden, Council Member

**DEPARTMENT:** City Council

**ITEM**

Approve second and final reading of Ordinance No. 11-20 amending Section 13-24 (regulations of shade devices and chairs on the public beach) of Chapter 13 of the Code of Ordinances by providing provisions for permits for non-rental set-ups, less than five units provision, date of renewal and deleting walkway spacing. .

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES:   X   NO:           

Approved by Legal: YES:   X   NO:           

Comments:

**RECOMMENDATIONS/COMMENTS**

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**ORDINANCE NO. 11-20**

AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING SECTION 13-24 (REGULATIONS OF SHADE DEVICES AND CHAIRS ON THE PUBLIC BEACH) OF CHAPTER 13 OF THE CODE OF ORDINANCES OF THE CITY OF SOUTH PADRE ISLAND BY PROVIDING PROVISIONS FOR PERMITS FOR NON-RENTAL SET-UPS, LESS THAN FIVE UNITS PROVISION, DATE OF RENEWAL AND DELETING WALKWAY SPACING; PROVIDING FOR SEVERABILITY AND REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH VIOLATION; PROVIDING FOR THE EFFECTIVE DATE OF THE ORDINANCE; AND PROVIDING FOR PUBLICATION IN CAPTION FORM.

WHEREAS, the City of South Padre Island has heretofore enacted Ordinance 07-06 (May 16, 2007) that regulates procedure for the setting up of chairs and umbrellas in anticipation of their use for the beach goers but wants to ensure that the public right to use the beach is not impacted and at the same time recognize that the users of umbrellas and chairs are exercising their right to comfortably use the public beach; and

WHEREAS, the City recognizes that most of the fee title to the land above mean high tide is subject to private ownership but is burdened by the public beach easement as codified in Chapter 61 of the Natural Resources Code of the State of Texas and the City recognizes that area seaward of the Historical Building Line as public beach area; and

WHEREAS, in order to balance the right of public to use the beach and have available chairs and umbrellas to use, the City has enacted Ordinance 07-06 codified as Sec. 13-24 in the Code of Ordinances of the City and amended by Ordinance 07-6A, Ordinance 10-08 and Ordinance 10-12; and

WHEREAS, the City Council has determined that said Sec. 13-24 should be further amended to provide rules for non-commercial set-ups (not rented) by the littoral property owner and provisions for less than five units:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1. The Code of Ordinances of the City of South Padre Island is amended to amend Sec. 13-24 of Chapter 13, to read as follows:

**Sec. 13-24 Regulation of Shade Devices and Chairs on the Public Beach**

No person or entity may place shade devices, chairs or other physical devices for rent or use by third parties on any portion of the beach within the City of South Padre Island located seaward of the Historical Building Line without obtaining a permit from the City as provided for by this Section 13-24, and comply with all provisions of this section, to-wit:

5-82

- A) ~~(i) Any chairs/umbrellas set up (a "set-up" is two chairs with an umbrella between the chairs) and not occupied or rented may not exceed Ten Percent (10%) of the property frontage on the beach (i.e. 100' frontage = 10 set-ups or 20 chairs with 10 umbrellas). When the total number of chairs with umbrellas (set-ups) exceeds 25% of the property frontage, there may be no more unoccupied chairs with umbrellas (set-ups) set upon the property.~~  
~~(ii) If all allowed set-ups as provided above (i) are rented or occupied an additional row or rows may be started if each additional set-up is located upland (behind) the existing set-ups and each additional set-up must be rented or occupied. Must maintain a distance of ten (10') feet between rows, measured from open umbrella to open umbrella.~~  
~~(iii) There must be a four (4') foot wide space (walkway) after every fifth (5<sup>th</sup>) set-up, measured from open umbrella to open umbrella.~~  
~~(iii) "Rented" or "occupied" may be evidenced by chair(s) containing personal items and or a paid receipt available containing the date and time of rental with the customer name and method of payment."~~
- B) All chairs and umbrellas must be marked or tagged to identify the permit holder.
- C) No chairs, umbrellas or other equipment may be set up in public beach access areas or any portion of the platted right-of-way, including cul-de sacs, whether improved or not.
- D) No chairs or umbrellas may be set up in violation of Section 13-23 of the Code of Ordinances.
- E) Damage to dunes is prohibited. All equipment must be removed whenever a hurricane warning is issued for South Padre Island or in the event of extreme high tides. All equipment must be secured to prevent movement by high winds or water.
- F) Neither the permit holder nor their agents or employees may offer or sell any other product or services on the public beach other than the rentals of chairs and umbrellas. Payment for the use of the chairs and umbrellas may be made on the beach area for which the Applicant holds a permit.
- G) All employees or agents of the permit holder must wear an easily readable identification tag or badge with their name and the name of the permit holder.
- H) All permit holders that charge for rentals must hold a valid Texas sales tax number.
- I) All permit holders must provide proof of liability insurance in the amount of \$100,000.00 per person and \$500,000.00 per event.
- J) Applications for permits under this section must be applied for by the littoral property owner and signed by the Chief Executive Officer (i.e. President or Chairman of the Board of Directors) if the Applicant is an entity or the individual owner(s). Littoral owner(s) may designate an agent or licensee as the Agent to conduct chairs/umbrellas rentals on the beach area of the littoral owner. The permit will be valid only for the beach area appurtenant to the littoral owners property. A separate permit must be obtained for each separate property location.
- K) The City will provide appropriate application forms and once the same is completely filled out, a permit may be issued that will be valid from the date of issuance until ~~February~~ October 1, 2012 following its issuance and all permits will be for one (1) year or less and will expire on ~~February~~ October 1 of each year unless renewed. The initial permit fee shall be as provided by the Fee Schedule for City Services (Sec. 2-75, Code of Ordinances) ~~\$100.00 and renewals by the same Applicant with no change in information shall be \$50.00. The Board of Aldermen may change these fees by Resolution.~~
- L) Any permit holder violates any of the terms and requirements of this Section may have their permit canceled by the City Manager. Any permit holder may appeal the cancellation within Ten (10) days from Notice of Termination to the City Council. The City Council's decision is final.

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- M) All permit holders will assist the City by sharing the responsibility of maintaining their permitted area set up with chairs and/or umbrellas clear of litter while in service.

**Not engaged in commercial activity permit**

- N) Any permit holder (comply with 13- 24 J) that is not engaged in commercial activity (does not offer the chairs or umbrellas for rent) and only places shade devices or chairs for use by the littoral property owners, lessees or renters of the beach front property may place shade devices or chairs (set=ups) only if requested to do so by property owners, lessees or renters of said beach front property and must provide supporting documentation of said request including name of individual. The shade devices or chairs ("set-ups") are limited to the number of units located at said beach front property. The provisions of this Sec 13-24 A, G and H do not apply to permits issued per this subsection N.

**Less than five (5) units in the property**

- O) Any existing permit holder for other property may place shade devices or chairs only if requested to do so by property owners, lessees or renters of said beach front property with less than five (5) units in the property and must provide supporting documentation of said request including name of individual occupying the beach front property, may do so with out a separate permit for that property. May only provide set-ups for the occupant(s) of that beach front property.

**Section 2.** This Ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

**Section 3.** Any violation of this Ordinance may be punished by a fine not to exceed Five Hundred Dollars (\$500.00) for each offense or for each day such offense shall continue and the penalty provisions of Section 21-1 of the Code of Ordinances is hereby adopted and incorporated for all purposes.

**Section 4.** If for any reason any section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full force and effect for its purpose.

**Section 5.** This Ordinance shall become effective when published in summary form or by publishing its caption.

PASSED, APPROVED, AND ADOPTED on First Reading, this 21st day of September 2011.

PASSED, APPROVED, AND ADOPTED on Second Reading, this \_\_\_\_ day of October 2011.

**ATTEST:**

**CITY OF SOUTH PADRE  
ISLAND, TEXAS**

\_\_\_\_\_  
SUSAN HILL, CITY SECRETARY

\_\_\_\_\_  
ROBERT N. PINKERTON, JR. , MAYOR

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Darla A. Jones, Assistant City Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Discussion and action regarding relocation of overhead power lines relating to the new Fire and Emergency Services Station

**ITEM BACKGROUND**

There are overhead lines along Laguna Blvd on the east side adjacent to the new Fire Station site. These overhead lines are on poles that are located within the Laguna Blvd. right-of-way, approximately 1 foot from the property line. As you can see on the site, the contractor is drilling the holes for the piers for the foundation. These piers are approximately 28' deep and 24" and 30" in diameter. The drilling rig must set up near the west property line to drill the holes for the piers for the generator and transformer concrete pad. In addition, the crane on site lowers the 28' long rebar into the hole after it is drilled and also must set up near the west property line. The overhead power lines are too close to the site and AEP does not permit anything within 10' of their power lines. Staff has met on several occasions with AEP design and engineering teams on the site to come up with solutions to this problem. I've specifically asked for a proposal to place those overhead lines underground from Retama to Mezquite but AEP indicated it would take 12 weeks to obtain the necessary materials to go underground and another 3 weeks of construction time, amounting to a significant delay of almost 4 months. Also, the cost would most likely exceed \$100,000.

AEP is proposing to relocate the overhead lines to the west side of Laguna, from ½ block north of Mezquite to ½ block south of Retama. This will require the setting of approximately 10 poles on the west side, but will enable them to remove 6 poles on the east side.

As a side note, there are several palm trees (approximately 6) on the west side of Laguna that would have to be removed.

They have provided us a quote of \$28,750.46 to do this work. We feel this was an oversight on the contractor's part (Peacock General Contractors), but in the long term, the lines need to be removed from the site for the City's benefit as well. There will be roof-top air conditioning units on the roof of the fire station that may need replacing in the future and the generator will require

removal for replacement in the future. These processes will require the use of a crane and if the overhead power lines are not relocated now, will still be in the way. Also, the plans call for a 12' noise attenuation wall around the generator. The height of this wall will need to be reduced to approximately 6.5' if the lines remain as they are.

We have asked Peacock General Contractors to split the \$28,750.46 with the City, upon your approval. The cost to the City would be \$14,375.23.

We also requested the structural engineer examine the feasibility of changing the slab, pouring more piers, shallower piers, etc... but the equipment needed to put in shallower piers would still conflict with the overhead lines.

#### **BUDGET/FINANCIAL SUMMARY**

Our cost would be \$14,375.23. The Fire Station Betterment Fund has not been used at all yet. It has a balance of \$196,610.

#### **COMPREHENSIVE PLAN GOAL**

6.J. Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population.

#### **LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   x  

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

#### **RECOMMENDATIONS/COMMENTS**

**Approve the relocation of overhead lines and approve payment of one-half of the cost, amounting to \$14,375.23.**



*A unit of American Electric Power*

**AEP TEXAS CENTRAL  
CUSTOMER DESIGN**

**355 W. Highway 77  
SAN BENITO, TX. 78586  
(956) 361-2053  
(956) 361-2063 Fax**

September 28, 2011

Darla A. Jones, Assistant City Manager  
City of South Padre Island  
4601 Padre Blvd.  
South Padre Island, TX 78597

Dear Darla;

Attached you will find a copy of the Contribution-in Aid-of-Construction (CIAC) Agreement for Electric Distribution Service and Pro-forma quote to Relocate Overhead Distribution Facilities, for project located along Laguna Dr., In South Padre Island, Texas. Please make money order payable to AEP in the amount of \$28,750.46 dollars. Include Work Request Number 41815615 on check or money order. Sign the CIAC Agreement and return with payment to Sandra Casas at the above address.

If you have any questions or need additional information, please call Sandra Casas at (956) 361-2072. Thank you for your time.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe A. Martinez", with a large, stylized flourish extending to the right.

Joe A. Martinez  
Senior Engineering Technician

Enclosures

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PLEASE >> Please remit To:

DETACH >> AEP-Texas Central Co.  
Sandra Casas  
STUB >> 355 W Highway 77  
San Benito TX 78586

Company No: 211  
Contract No: DWMS00000136806  
Customer No: 11070743  
Date: 9/28/2011  
Amount Due: 28,750.46

AND >>  
Bill To:  
RETURN >> CITY OF SOUTH PADRE ISLAND  
4601 PADRE BLVD  
WITH >> South Padre Island, TX 78597

Amount Remitted: \_\_\_\_\_

PAYMENT >>

Contract No: DWMS00000136806

Date: 9/28/2011

## PRO FORMA

Customer No: 11070743  
Purchase Order: 41815615

| Description  | Quantity | UOM | Init Amt  | Net Amount |
|--|----------|-----|-----------|------------|
| RELOCATE AND INSTALL THREE PHASE<br>OVERHEAD DISTRIBUTION FACILITIES<br>TO SERVE NEW FIRE STATION. | 1.0      | EA  | 28,750.46 | 28,750.46  |

Amount Due: 28,750.46



# AEP Texas Central Company

## Contribution-In-Aid-Of-Construction Agreement For Electric Distribution Service

CITY OF SOUTH PADRE ISLAND

Service: 105 W RETAMA, N/E CRN OF RETAMA &  
SOUTH PADRE ISLAND, TX

Mailing: 4601 PADRE BLVD

South Padre Island, TX 78597

Contract #: DWMS00000136806

Work Request #: 41815615

Date: 9/28/2011

You, CITY OF SOUTH PADRE ISLAND (Customer) have requested AEP Texas Central Company (Company) to install/construct certain electric distribution facilities (hereinafter referred to as "Facilities") as follows: RELOCATE AND INSTALL THREE PHASE OVERHEAD DISTRIBUTION FACILITIES TO SERVE NEW FIRE STATION.

The cost for construction/installation of the requested Facilities will be in excess of what would normally be provided by Company at no additional cost to the Customer to initiate service. In accordance with the Company's approved Tariff, as filed with the Public Utilities Commission of Texas, the Customer agrees to pay Company a one-time, non-refundable, Contribution-In-Aid-Of-Construction (CIAC) in the amount of 28,750.46. The Customer understands that he/she receives no ownership or control of the Facilities by virtue of the payment of the CIAC. The Facilities installed by the Company will remain the property of the Company. The Company expressly retains the right to use said Facilities for any purpose which Company deems appropriate under good utility practices, including the distribution of electric service to other customers.

Company agrees to RELOCATE AND INSTALL THREE PHASE OVERHEAD DISTRIBUTION FACILITIES TO SERVE NEW FIRE STATION., and the Customer agrees to provide PAY COMPANY C.I.A.C. STATED AMOUNT, SIGN AND RETURN C.I.A.C. STATED AMOUNT, PROVIDE ACCESS TO PROPERTY AND CLEAR JOB SITE AREA OF ANY OBSTRUCTIONS. and to be ready to take electric service on or before 10/14/2011.

It is understood and agreed that the Company will not begin construction/installation of the Facilities until full payment of the CIAC has been received by the Company; therefore, Customer understands and agrees that he/she needs to make full payment of the CIAC in sufficient time to allow for the construction/installation to be completed by the In Service Date.

The pricing of the CIAC quoted herein is based on the specifics of the Customer's request, including the Customer's stated In Service Date, and must be accepted by the Customer by executing and returning to the Company this Agreement by 12/27/2011 to remain valid. Should Customer alter the request for facilities, or request a delay in (or is otherwise unable to take service by) the stated In Service Date, the Company reserves the right to update the pricing and require an additional CIAC payment to reflect any increases in cost due to the alteration in requested facilities or the delay in taking service, or both.

Nothing contained herein shall be construed as a waiver or relinquishment by Company of any right it has or may hereafter have to discontinue service for default in the payment of any bill owing or to become owing hereunder or for any reason or cause allowed by law.

By signing and returning this Agreement, Customer understands and accepts the above described terms and conditions.

Customer

By

Signature:

Title:

Date:

Company

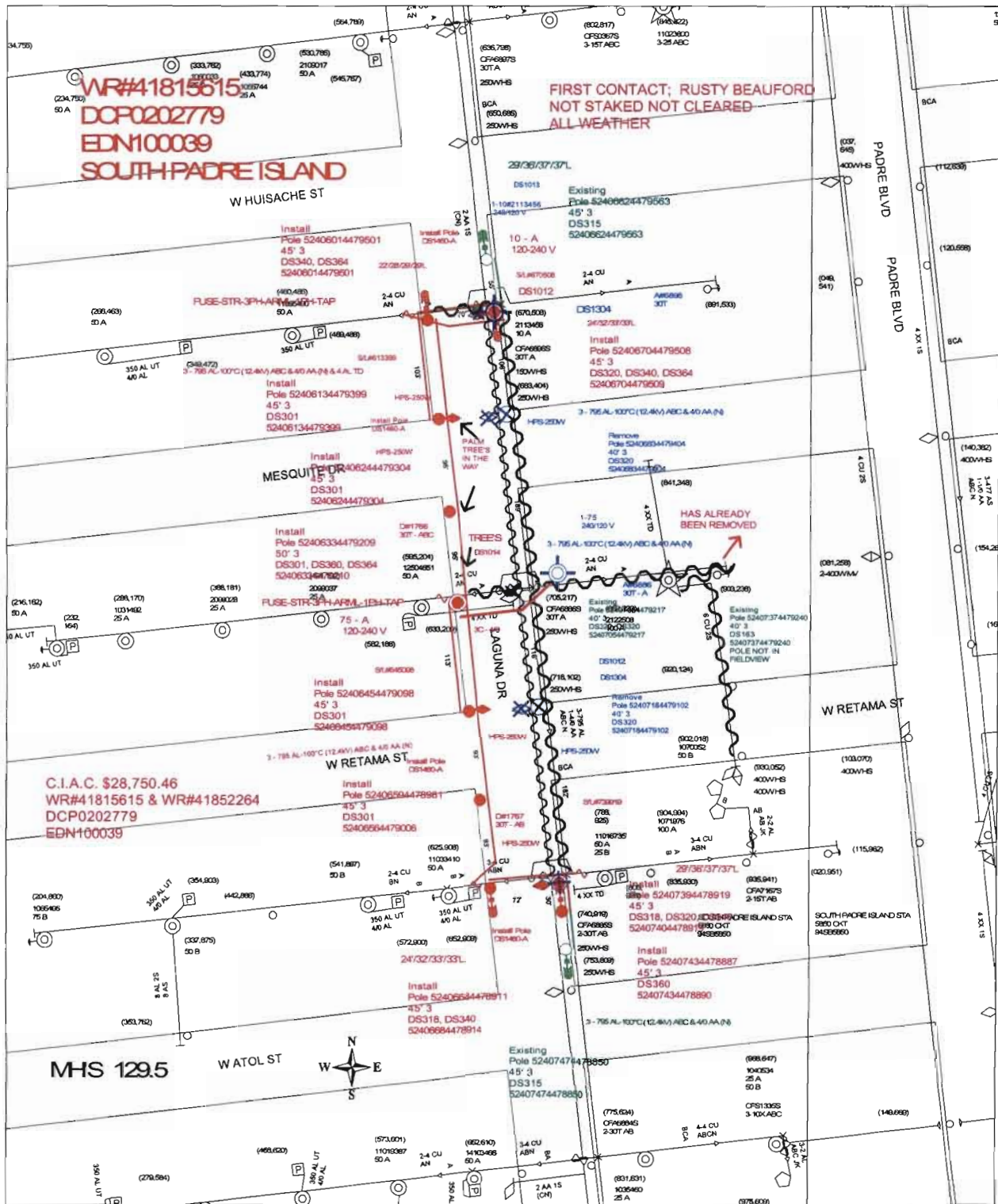
By

Signature:

Title:

Date:

6-5



An LDPro® Worksketch

Date Requested: 08/01/2011  
 Date Required: 10/5/2011

Bucket Truck?: Y  
 Truck to Site?: Y

Job Name: NEW S.P.I. FIRE STATION CONTACT DARLA JONES 956-761-3037

4 W.D.: N

Location: 105 WEST RETAMA, BTW HUISACHE & ATOL ON LAGUNA

County: CAMERON

Division: CP District: Port Isabel Crew HQ: Port Isabel Line Station No.: SPI Circuit No.: 5850

WR#: 41815615 W/O#: DOP0202779 Sta/Circuit Name: SPI COB#5850

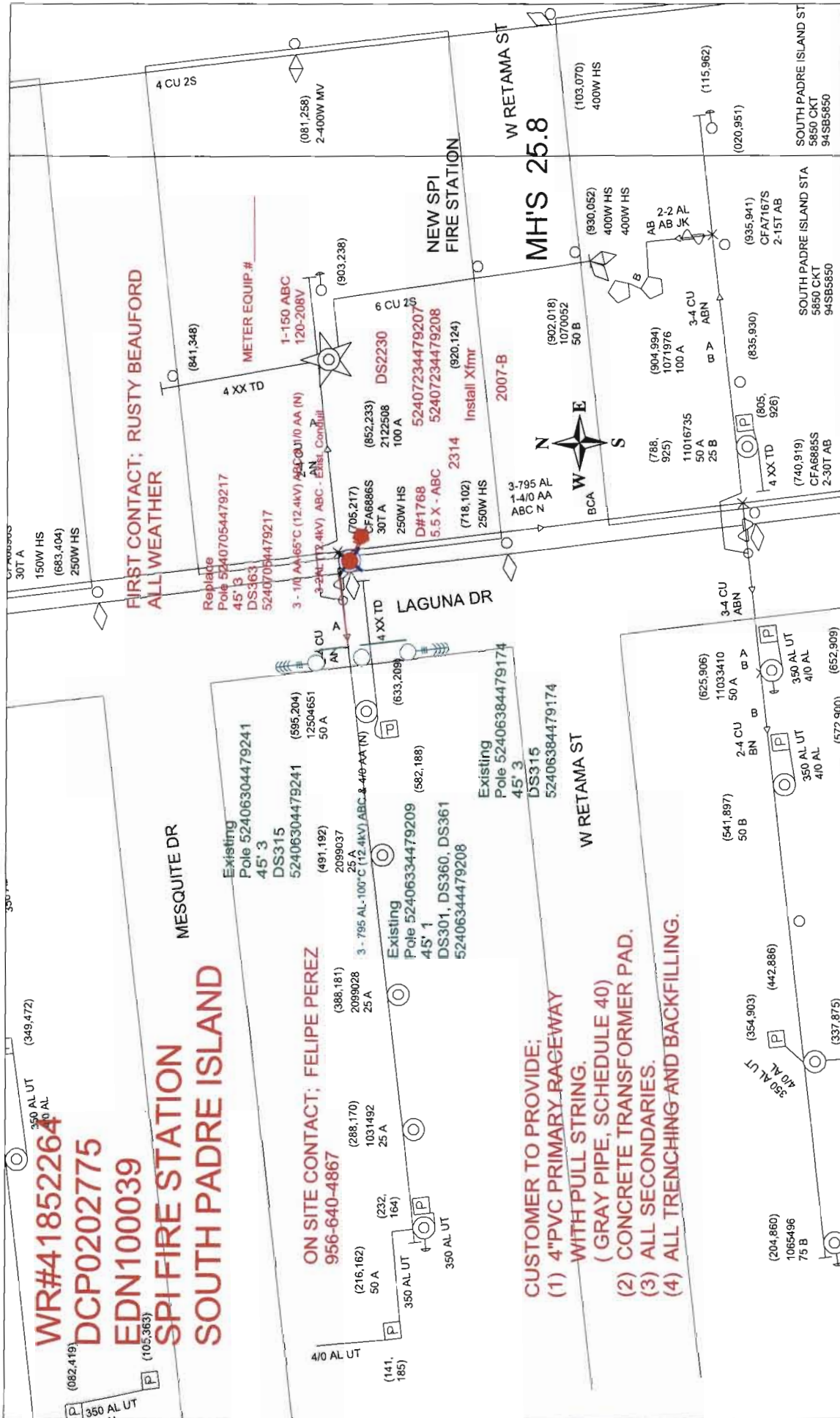
JU Proposal(s): Voltage: 7.2/12.6KV Map: san\_benito.blac

R/W#: RELOCATION AND INSTALL CHURD Phases: ABC/A Quad:

RELOCATE, INSTALL AND REMOVE CHURD AND URD Date: 9/28/2011 Print # Scale: 1" = 100'

EDN100039 Drawn By: JOE A MARTINEZ Page: 1 of 1

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# An LD-Pro® Worksketch

|  |                                |                            |                   |
|--|--------------------------------|----------------------------|-------------------|
| Job Name: NEW S.P.I. FIRE STATION DARLA JONES CONTACT 956-761-3037 |                                | Date Requested: 08/01/2011 | Bucket Truck?: Y  |
| Location: 105 WEST RETAMA  |                                | Date Required: 1/13/2012   | Truck to Site?: Y |
| Division: CP   | District: Port Isabel          | 4 WD?: N                   |                   |
| W/R#: 41852264   | WO#: DCP0202775                | County: CAMERON            |                   |
| JU Proposal(s):  | Station No.: SPI               | Circuit No.: 5850          |                   |
| R/W#: NEW COMMERCIAL   | Sta/Circuit Name: SPI OCB#5850 | Map: san_benito blac       |                   |
| INSTALL OH/URD TO NEW FIRE STATION                                 | Voltage: 7.2/12.5KV            | Quad:                      |                   |
| EDN100039  | Phases: ABC                    | Scale: 1" = 100'           |                   |
|  | Date: 9/27/2011                | Page: 1 of 1               |                   |
|  | Print #:                       |                            |                   |
|  | Drawn By: JOE A. MARTINEZ      |                            |                   |

6-7



## Susan M. Hill

---

**From:** Darla Jones  
**Sent:** Thursday, September 29, 2011 10:42 AM  
**To:** Susan M. Hill  
**Subject:** FW: WR#41815615 SPI Job

**From:** jamartinez@aep.com [mailto:jamartinez@aep.com]  
**Sent:** Wednesday, September 28, 2011 4:25 PM  
**To:** Darla Jones  
**Cc:** Burney Baskett; Brian Gibbs; fmespinoza@aep.com; Ray Holliday (rholliday@brwarch.com); trepeacock@hotmail.com  
**Subject:** RE: WR#41815615 SPI Job

Darla,

The following is in response to your questions:

- The total cost for the two jobs is \$78,384.22.
- Work Request 41815615 is to relocate overhead facilities to the west side of Laguna Drive. The cost of this job is \$59,032.93.
- Work Request 41852264 is to serve the new Fire Station. The cost of this job is \$19,351.29. This job will involve installing overhead lines across the road to an existing pole where the underground riser will serve the pad mount transformer.

The total allowable cost credited to the customer is \$49,633.76.

The customer is responsible questions 1 thru 4 and have been discussed with Mr. Felipe Perez the job Supervisor.

P.S. Mr. Frank Espinoza will best answer your last question related to the electrical bill and recovering cost.

*Joe A. Martinez*

### *Customer Design – San Benito District*

|                      | <i>Outside Line</i> | <i>Audinet</i> | <i>Fax</i>   |
|----------------------|---------------------|----------------|--------------|
| <i>San Benito DO</i> | 956-361-2053        | 8-452-2053     | 956-361-2063 |
| <i>Cell</i>          | 956-456-9609        |                |              |

[AEP Texas Distribution Design](#)

Darla Jones <[DJones@MySPI.org](mailto:DJones@MySPI.org)>

09/28/2011 01:16 PM

To "jamartinez@aep.com" <[jamartinez@aep.com](mailto:jamartinez@aep.com)>

cc "fmespinoza@aep.com" <[fmespinoza@aep.com](mailto:fmespinoza@aep.com)>, Burney Baskett <[BBaskett@MySPI.org](mailto:BBaskett@MySPI.org)>, Brian Gibbs <[Bgibbs@brwarch.com](mailto:Bgibbs@brwarch.com)>, "Ray Holliday (rholliday@brwarch.com)" <[rholliday@brwarch.com](mailto:rholliday@brwarch.com)>, "trepeacock@hotmail.com" <[trepeacock@hotmail.com](mailto:trepeacock@hotmail.com)>

Subject RE: WR#41815615 SPI Job

Joe,

I also apologize for not being able to meet with you to discuss this request. I've reviewed it and have many questions:

~I will need a breakdown of how the \$28,750.46 was calculated.

~Exactly what does this cost include? The Pro Forma says \$28,750.46 for "relocate and install three phase overhead distribution facilities to serve new fire station." The sketches say "1) customer to provide 4" PVC raceway with pull string, gray pipe, schedule 40 2) concrete transformer pad 3) all secondaries and 4) all trenching and backfilling." That section leads me to believe that the line will be placed underground. Is it overhead or underground? If it for both temporary relocation of the overhead line and eventual undergrounding of the line, please break down the cost associated with each phase of construction.

~Once paid, what is the turn around time for each phase, if phased, to be completed?

We've already included the transformer pad in the design, as we received direction from AEP prior to bidding the project and the plan provided by AEP was included in the plans. If it's included in the cost,

We're having a monthly progress meeting tomorrow morning at 11:00 am and I'd like to discuss this with the architects and contractor at that time, if you might have answers by then.

Thanks for your help, Joe!  
Darla

P.S. With the electrical requirements of this new building, is there any way this cost could be reduced? I can imagine our electrical bill each month will allow AEP to recover the cost quickly.

**From:** [jamartinez@aep.com](mailto:jamartinez@aep.com) [<mailto:jamartinez@aep.com>]  
**Sent:** Wednesday, September 28, 2011 11:34 AM  
**To:** Darla Jones  
**Subject:** WR#41815615 SPI Job

Darla; Good Morning, I have to apologize for not having the opportunity to talk to you, are meet with you, sorry. Attach below you will find a copy of the Contribution in Aid to Construction, to relocate AEP facilities to the West side of Laguna Dr.. You will also find an AEP Engineering Design, that will show the relocation of our AEP Distribution Facilities. I have also design a separate job, for the Permanent Power, to the new SPI Fire Station. Darla, Please note, that the job will not be release to construction, until payment has been received. If you have any questions, feel free to call me. thanks

*Joe A. Martinez*

*Customer Design – San Benito District*

|                      | <i>Outside Line</i> | <i>Audinet</i> | <i>Fax</i>   |
|----------------------|---------------------|----------------|--------------|
| <i>San Benito DO</i> | 956-361-2053        | 8-452-2053     | 956-361-2063 |
| <i>Cell</i>          | 956-456-9609        |                |              |

[AEP Texas Distribution Design](#)

[copier@aep.com](mailto:copier@aep.com)

09/28/2011 11:00 AM

To "Joe A Martinez" <[jamartinez@aep.com](mailto:jamartinez@aep.com)>

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Burney Baskett, Fire Chief

**DEPARTMENT:** Fire Department

**ITEM**

Fire Station Update

**ITEM BACKGROUND**

Standing item

**BUDGET/FINANCIAL SUMMARY**

Construction is funded through bonds

**COMPREHENSIVE PLAN GOAL**

6.J. Continue to support the needs of the Public Works, Police and Fire Departments to ensure adequate protection of the population

*6.19 Plan and budget for additional fire and police staffing and the requisite vehicles, equipment, and facilities*

**LEGAL REVIEW**

Sent to Legal:        N/A    YES: \_\_\_\_\_        NO:   X  

Approved by Legal:   N/A    YES: \_\_\_\_\_        NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Alita Bagley and JoAnn Evans, Council Members

**DEPARTMENT:** City Council

**ITEM**

Discussion and action to approve Resolution authorizing the implementation a pilot project to create a sand sculpture trail.

**ITEM BACKGROUND**

At the September 7<sup>th</sup> City Council meeting, the Council approved the concept of creating a Sand Sculpture Trail on the Island and requested that the Development Standards Review Task Force (DSRTF) review the proposal and initiate plans to implement the project. At their meeting, DSRTF members discussed the proposal and identified several issues that needed to be resolved before the project could be fully implemented as a public art project. The issues include the following items:

The need for a clear set of standards or criteria as to what qualifies as public art.

- Public safety standards for the placement of art works on the boulevard.
- Guidelines and procedures for the submission of public art projects for approval.
- Guidelines for maintenance and/or removal of art works.
- All of these standards, guidelines and criteria must be codified in the sign ordinance and in policy documents.

All of this will take time and this means that we would be unable to take advantage of the talents of the master sculptors who will be on the Island for Sandcastle Days this month. Several of these artists along with our local master sculptors have offered to create these semi-permanent sand sculptures while they are here.

There seems to be agreement that we would like to have public art in our community and sand



sculpture is an art form uniquely suited to our beach resort community. Our current sign ordinance allows for art and public art is required for certain types of development in the Form Based Code. However, we have yet to set up the necessary processes for the approval of public art projects.

We are therefore recommending a two phase process for the establishment of public art guidelines and the implementation of public art projects.

1. The DSRTF should proceed with research, discussion and action to establish public art guidelines and the policies necessary for implementation.
2. The City Council should approve a resolution authorizing a pilot project to implement a sand sculpture trail subject to the following limitations:
  - The project will be approved for a six (6) month period, after which the sand sculpture trail initiative must meet the criteria for public art as established by the DSRTF.
  - The project will be limited in scope and scale.
  - The size of each sculpture will not exceed 4' high and 4' wide.
  - All sculptures will be erected on City-owned property.
  - Lucinda Wierenga will act as project coordinator
  - Sculptors may carve sponsor name/artist name at base of sculpture in small script
  - No City funds will be used for the construction or maintenance of the sand sculpture trail.

Proposed locations for sculptures:

1. *Butterfly Garden* (just south of Suntime II) - This is a work in progress, already mostly completed.
2. *City Hall* - The south concrete planter location, very visible from many angles, high-traffic area. This will be the largest project and could feature more of a monument type sculpture
3. *Turtle Lady Park* - Turtle themed
4. *Water Tower Park* - Children's park - whimsical theme
5. *Saturn St/Padre Blvd. Corner* - Landscape sponsor is "Texas Ocean Spot" Ken Dunkem who maintains the planter has given permission for a small sculpture, possibly peeking out from tree
6. *Good Hope Circle* - this can be larger as the sand supply is ample new walkover for handicapped people makes this a high-traffic area.
7. *Bougainvillea Circle* - on the grass, nicely landscaped area

Proposed Sculptors:

1. Wilfred/Edith: <http://flic.kr/p/6gbUUu>, <http://flic.kr/p/6gbSGG>, <http://flic.kr/p/6gcaiS>, <http://flic.kr/p/5pFFtW>, <http://flic.kr/p/4wUig4>

8-2

2. Abe Waterman: <http://flic.kr/p/8NyNPr>, <http://flic.kr/p/ajyRMW>, <http://flic.kr/p/72WsmM>, <http://flic.kr/p/79sI7n>
3. Kirk Rademaker [sandguy.com](http://sandguy.com)
4. JooHeng Tan (Singapore) [sandworkz.com](http://sandworkz.com)
5. Suzanne Altamare: [justplainsand.com](http://justplainsand.com)
6. Sandy Feet <http://about.me/sandyfeet/bio>

The City of South Padre Island will assist with promotion of the Sand Castle Trail through links on the City website to SandCastleTrail.com.

Sandy Feet Sandcastle Services will use only legally-harvested sand and assume full responsibility for initial moving of sand, maintaining sculptures by performing regular maintenance treatments, monitoring for any deterioration, making repairs as needed and sculpture removal if directed to do so by City staff.

Implementation of the pilot project will have several benefits.

- The City will benefit from the talents of the master sand sculptors who will be here for Sandcastle Days and our visitor and residents will be able to enjoy the sand sculptures throughout the winter months.
- We will have “concrete” examples of public art so everyone can get a true sense of how art can enhance the character of community.
- The “concrete” examples will provide a starting point for establishing public art guidelines.

#### **BUDGET/FINANCIAL SUMMARY**

There is no City funding required at this time. All costs will be funded by project coordinator, sculptors, sponsors or private donations.

#### **COMPREHENSIVE PLAN GOAL**

7.8 Support forums for local artists to display their works

7.9 Review and where necessary revise town ordinances to allow for activities involved with outdoor exhibits

7.10 Continue to market the islands unique character

7.29 Sponsor more cultural events which can be anything from supporting local surfers to allowing local artists to display their coastal art

|                     |
|---------------------|
| <b>LEGAL REVIEW</b> |
|---------------------|

Sent to Legal:                      YES:   X                        NO:           

Approved by Legal:              YES:                                 NO:           

Comments:

|                                 |
|---------------------------------|
| <b>RECOMMENDATIONS/COMMENTS</b> |
|---------------------------------|

**Approve Resolution authorizing the implementation of a pilot project to create a sand sculpture trail.**



**RESOLUTION NO. 2011-24**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SOUTH PADRE ISLAND, TEXAS,**

**WHEREAS,** The City Council approved and supported the concept of creating a Sand Sculpture Trail on South Padre Island on September 7, 2011; and

**WHEREAS,** the City Council requested the Development Standards Review Task Force to review the proposal and initiate plans to implement the project; and

**WHEREAS,** recognizing that implementation of the Sand Sculpture trail will take time and wanting to take advantage of master sculptors who will be on South Padre Island during Sandcastle Days in October 2011;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of South Padre Island, Texas:

**Section 1.** A pilot project to implement a sand sculpture trail is approved for a six (6) month period, after which the sand sculpture trail initiative must meet the criteria for public art as established by the Design Standards Review Task Force.

**Section 2.** The project be limited in scope and scale with the size of each sculpture not to exceed four (4) feet high and four (4) feet wide and will be erected on City-owned property.

**Section 3.** No City Funds or staff will be used for the construction or maintenance of the sand sculpture trail.

**PASSED, APPROVED AND ADOPTED** on this the 5th day of October, 2011.

**CITY OF SOUTH PADRE ISLAND, TEXAS**

\_\_\_\_\_  
Robert N. Pinkerton, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Susan M. Hill, City Secretary

8-5

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**From:** Spialita@aol.com  
**Sent:** Monday, September 26, 2011 7:22 PM  
**To:**  
**Subject:** Photos to add to packet











**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Robert N. Pinkerton, Jr., Mayor

**DEPARTMENT:** City Council

**ITEM**

Discussion and action to appoint a member to the Convention Centre Expansion Task Force to fill a vacancy created by the resignation of Gabriel Vanounou.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X  

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**Gabriel Vanounou**

4309 PADRE BLVD.  
SOUTH PADRE ISLAND, TX 78597  
(956)761-5340

September 20, 2011

To: Susan  
City of South Padre Island Secretary

I am honored and very pleased to hear that I have been appointed to the board, but unfortunately at this time I am going to have to decline. I have an extensive traveling schedule for the next six months that I will not be able to meet the schedule requirements. I would like to however, make the recommendation that Jason Savoy be appointed in my place. I feel he would be a reliable replacement for me. I would like for you to keep me in mind the next time an opportunity like this comes up again. Thank you so much for your consideration and confidence in me.

Sincerely,



Gabriel Vanounou

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**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Robert N. Pinkerton, Jr., Mayor

**DEPARTMENT:** City Council

**ITEM**

Discussion and action to appoint members to expiring terms of the City's committees, boards, commissions and task force (herein called "committees").

**ITEM BACKGROUND**

The following committees have terms that are up for appointment:

- a. Board of Adjustments and Appeals: one (1) appointment needed
- b. Board of Ethics: three (3) appointments needed
- c. Convention and Visitors Advisory Board: three (3) appointments needed
  - *Limited Service Hotel Industry* – one (1) appointment needed
  - *Condominium Industry* - one (1) appointment needed
  - *Tourism Related Industry* – one (1) appointment needed
- d. Development Standards Review Task Force: three (3) appointments needed
- e. Economic Development Corporation Board of Directors: three (3) appointments needed
- f. Historic Preservation Committee: seven (7) appointments needed
- g. Keep SPI Beautiful Committee: five (5) appointments needed
- h. Parks, Recreation & Beautification Committee: three (3) appointments needed
- i. Planning and Zoning Commission: three (3) appointments needed
- j. Shoreline Task Force: three (3) appointments needed (This Board is to be reduced from 11 to 7, therefore only 2 seats are open)

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_X\_\_\_\_\_

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

|                                 |
|---------------------------------|
| <b>RECOMMENDATIONS/COMMENTS</b> |
|---------------------------------|

## 2011/2012 EXPIRING TERMS FOR CITY OF SOUTH PADRE ISLAND'S COMMITTEES, COMMISSIONS, BOARDS AND TASK FORCES

### **Board of Adjustments and Appeals (1):**

(Vacancy due to resignation of Jeff Aldridge)

#### **Incumbent:**

Roy De Los Santos, Jr. has indicated that he would like to be considered for the vacancy left by Aldridge. Mr. De Los Santos currently is an Alternate for the Board of Adjustments and Appeals. If you decide to appoint Roy De Los Santos, Jr., then an appointment will be needed to fill the alternate vacancy.

#### **New Applications:**

None

### **Board of Ethics (3):** Terms expire February 1, 2012

#### **Incumbents who would like to serve again:**

Shane Wilson, Place 1  
Dean McCormick, Place 3  
Kevin Hoban, Place 5

#### **New Applications:**

None

### **Convention and Visitors Advisory Board (3):** (Limited Hotel; Condo; Tourism)

#### **Incumbents who would like to serve again:**

Barry Patel (*Limited Service Hotel Industry*)  
Joy Hartung (*Condominium Industry*)  
Mike Bigelow (*Tourism Related Industry*)

#### **New Applications:**

None

### **Development Standards Review Task Force (3):**

#### **Incumbents who would like to serve again:**

Nancy Moyer  
Steve Walker (TxDOT Representative)

New Applications:

Kerry Schwartz  
Gar Treharne

**Economic Development Corporation Board of Directors (3\*)**: Terms expire Dec. 31, 2011  
(\*EDC to submit a recommendation, bringing the total to 4)

Incumbents who would like to serve again:

Scott Friedman

NOTE: DUE TO THE RESIGNATION OF THERESA METTY, CITY COUNCIL MUST APPOINT THREE (3) MEMBERS.

New Applications:

Ramona Kantack Alcantara

**Historic Preservation Committee (5)**:

Note: Appointments/re-appointments were not made last year.

Incumbents who would like to serve again:

Steve Hathcock  
Melba Fassold  
Courtney Hill  
Susan Holmes  
Leo "Speck" Sanders  
Mary Ann Tous

New Applications:

None

**Keep SPI Beautiful Committee (5)**:

Incumbents who would like to serve again:

Nancy Marsden  
Laura Maxwell  
Robert Nixon  
Elaine Sanchez  
Vacancy (due to resignation of Anne Weiss)

New Applications:

None

**Parks, Recreation & Beautification Committee (3):**

*Incumbents who would like to serve again:*

Rob Kniech  
Jody Hughes  
Wanda Ballou-Rogel

*New Applications:*

None

**Planning and Zoning Commission (3):**

*Incumbents who would like to serve again:*

Steve O'Neal  
John Giesecking

*New Applications:*

Ramona Kantack Alcantara

**Shoreline Task Force (3):** (This Board is to be reduced to 7, therefore only 3 seats are open)

*Incumbents who would like to serve again:*

Guy Blatnik  
Rob Kniech  
Paul Munarriz  
Neil Rasmussen  
Dr. Sher

*New Applications:*

None

10-5



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME/DEPT.:** J. Victor Baldovinos, Environmental Health Director

**ITEM**

Discussion and action to address the feral cat population on South Padre Island.

**ITEM BACKGROUND**

This item was brought to the Board of Alderman on November 16, 2009, tabled and brought back on the December 2, 2009. The agenda item read:

**Discussion and action to approve first reading of ordinance 09-22  
amending section 3-23 of chapter 3 of the code of ordinances by  
providing an exception for feral cats that have been neutered or  
spayed and vaccinated.**

*Alderman Bagley brought this back from the November 16, 2009 meeting stating that there is three options we have – 1) continue being non proactive by doing what we are doing, 2) be proactive by turning feral cats to the Humane Society to be euthanized or 3) be proactive by tag and release.*

*Dr. Charlotte Romay, President of the Laguna Madre Humane Society outlined the proposed program and answered many questions that were asked. Most of the Board supported the idea, but had concerns for release, especially into the birding areas or areas where feral cats were not wanted.*

*Alderman Ridolfi made a motion to table this item until December 16, 2009 Regular Council meeting. Motion was seconded by Alderman Evans, which carried unanimously.*

**From previous discussions:**

Communities need feral cats primarily to keep rodent populations down. By vaccinating them in the process, we broaden the safety margin of a rabies outbreak.

An additional benefit is reducing the number of animals taken to the Isabel Y. Garcia Animal Shelter. Feral cats usually don't make good pets so adopting them is difficult. By releasing the feral cat back into its neighborhood, we save room at the shelter for animals that truly need that safe haven.

Feral cats in this program are only released if they are in good health, uninjured and spayed/neutered. Our current ordinance deems it a violation if the cat is at large.

Feral cats are not going to be rounded up by colonies and altered in the same fashion as a "Trap, Neuter, Release Program" would. The Humane Society has a grant that would *lower* the cost of altering dogs or cats. It is for the use of altering on pets, not "ferals". Therefore, should a feral cat be trapped and the resident that trapped it **shows interest** in keeping the feral cat, that person may go to the Humane Society and request to have the cat altered under the guidelines of the grant. This would make the said person "the owner" of the feral cat.

The cats that are trapped are covered under the grant if they become "owned". If a feral cat is trapped, and **not wanted** around the resident's house, the cat would be logged in at the Animal Shelter, deemed adoptable or not, and then placed for adoption or euthanized.

The "farm" in Bayview is a private residence with a lot of cats. It is **not** an overflow location for the feral cats. The owner was not available, so we do not have anymore information.

In a nut shell, the feral cats are altered under this guideline:

- *The person that trapped the cats takes ownership of the cat.*
- *That person attains a voucher from the Humane Society to have the cat altered by Dr. Monroe.*
- *It may cost that person money to have the cat altered and vaccinated.*
- *That person will be responsible for the cat's well-being and any other maintenance with vaccinations.*

*\*Feral cats are **not altered** if there is **no person** to take **ownership** of that cat.*

|                                 |
|---------------------------------|
| <b>RECOMMENDATIONS/COMMENTS</b> |
|---------------------------------|

Concerns regarding this amendment:

- The Humane Society does not have vacancy for feral cats to wait for altering or vaccinations. At this time, animals are vaccinated, altered and examined on an appointment basis after an adoption contract has been signed and the adoption fees paid. There is only one veterinarian at the Port Isabel Animal Clinic, at this time.
- How would we, as Animal Control Officers, Animal Shelter Employees, citizens, or Animal Clinic Staff, be able to distinguish if a cat is feral or a family pet that was taken from its owners? How are we going to match the feral cats to their owners?
- Port Isabel is not practicing the feral cat program. They are in the process of **establishing** the program. (Program since established-City of Port Isabel Ordinance 483-E attached)
- The Laguna Madre Humane Society is in support of this, but it is not one of their programs.
- The grant can be applied for again by the Humane Society. It is available every two years.
- Corpus Christi is not practicing the "TNR" program. Their ordinance allows owners to let their cats roam freely as long as they are registered with the city and have a tag displayed on the cat's collar.

Possibly amend Chapter 3-23 of the Code of Ordinances allowing for the release of feral cats which are ear marked, providing proof they have been medically cleared, vaccinated and spayed/neutered.

|                                 |
|---------------------------------|
| <b>BUDGET/FINANCIAL SUMMARY</b> |
|---------------------------------|

Unbudgeted time for SPI Animal Control Officers to handle increased responsibilities.

|                                |
|--------------------------------|
| <b>COMPREHENSIVE PLAN GOAL</b> |
|--------------------------------|

5.O. Conserve marine and other habitats to ensure environmental quality

## **Feral Cat Proposal from the Friends of Animal Rescue**

We believe that a healthy and altered feral cat population is valuable to the Island residents and businesses. Feral cats have been proven to keep the rodent population under control. Approximately 100 feral cats are trapped and taken to the Port Isabel Shelter each year from the Island. In the past the cats were kept at the shelter. The new interlocal agreement with Port Isabel states that feral cats from the Island will be euthanized if not rescued by one of the animal rescue groups.

### **Our Action Plan:**

The Friends currently have commitments for up to 10 feral cat colonies on the Island from businesses and residents.

The Friends would trap the cats with the help of SPI Animal Control.

The cats would then be vetted; tested for contagious diseases, vaccinated, and spay/neutered. The cats would have the right ear clipped so Code knows the animal has been altered.

Cats would be returned to the area where they were trapped.

Cats that cannot be returned to the area would be taken to volunteer farms in the area.

### **Benefits to the Island:**

Organizations realize positive benefits after implementing Trap-Neuter-Return, including:

- Improving the cats' lives;
- Stabilizing colonies—reproduction stops and litters are not born;
- An immediate reduction in calls from neighbors about behaviors associated with mating, including spraying, caterwauling, fighting, roaming, and breeding;
- Resources previously spent on ineffective removal and/or lethal services are spent on non-lethal, life-saving, positive, publicly-supported initiatives such as subsidized neuter services, adoption, and outreach programs; and
- Positive public reaction, fundraising platforms and partnership opportunities, media exposure, and support from staff, volunteers, other like-minded organizations, and the community at large.
- Control of rodent population.

### **Cost to City**

The vetting of the ferals will be provided through private donations and The Friends of Animal Rescue

We will be applying for a Petsmart grant.

## ORDINANCE NO. 09-22

AN ORDINANCE OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS, AMENDING SEC 3-23 OF CHAPTER 3 OF THE CODE OF ORDINANCES OF THE TOWN OF SOUTH PADRE ISLAND (ANIMALS AND FOWL) BY PROVIDING AN EXCEPTION FOR FERAL CATS THAT HAVE BEEN NEUTERED OR SPAYED AND VACCINATED; PROVIDING FOR SEVERABILITY AND REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR ENFORCEMENT; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE; PROVIDING FOR THE EFFECTIVE DATE OF THE ORDINANCE; AND AUTHORIZING PUBLICATION IN CAPTION FORM.

WHEREAS, the Board of Aldermen has determined that feral cats in the Town of South Padre Island that have been neutered/spayed and vaccinated should be permitted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF SOUTH PADRE ISLAND, TEXAS:

Section 1. That Sec. 23 of Chapter 3 of the Code of Ordinances of the Town of South Padre Island is hereby amended to read as follows, to-wit:

**“Sec.3-23 Cats at large.**

All cats located within the Town shall at all times be fenced, housed, leashed, tethered or in some other manner physically restrained so that they may not at any time run at large within the limits of the Town. Any cat found at large within the Town may be impounded by any police officer or by a duly designated Health Officer and processed as provided in Article II regarding dogs, with exception to feral cats that have been neutered/spayed and vaccinated and the cat(s) is identified with a cropped right ear. When trapped these cats shall be released at the point of origin unless they are sick or injured.

Section 2. Any violation of this Ordinance may be punished by a fine not to exceed Five Hundred Dollars (\$500.00) for each offense or for each day such offense shall continue and the penalty provisions of Section 21-1 of the Code of Ordinances is hereby adopted and incorporated for all purposes.

Section 3. If for any reason, any section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of this Board of Aldermen that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full force and effect for its purpose.

11-5

Section 4. This Ordinance shall become effective when published in summary form or by publishing its caption.

PASSED, APPROVED, AND ADOPTED on First Reading, this 2nd day of December, 2009.

PASSED, APPROVED, AND ADOPTED on Second Reading, this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

**TOWN OF SOUTH PADRE ISLAND,  
TEXAS**

\_\_\_\_\_  
Susan M. Hill, CITY SECRETARY

\_\_\_\_\_  
Robert N. Pinkerton, Jr., MAYOR

DID NOT PASS

11-6

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Reuben Trevino, Coastal Resources Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Discussion and Action regarding the nomination letter and submission of a CMP Grant by Texas Coastal Partners (TCP).

**ITEM BACKGROUND**

Texas coastal communities face complex shoreline and coastal problems such as sustaining beach width, protecting and restoring healthy dune systems, and providing public access to beaches and bays, and restoring natural areas. Many coastal and shoreline problems are expensive and may involve recurring response activities.

Today, state and federal funding address local coastal/shoreline problems appears to be diminished. Local governments should seek to expand the tools available and to improve their local financial capacity to act in response to local needs and priorities.

**BUDGET/FINANCIAL SUMMARY**

|                      |                   |
|----------------------|-------------------|
| Grant Budget:        | \$84,500          |
| GLO 60% Match        | \$50,700          |
| Local 40% SPI Match: | \$33,800 (inkind) |

**COMPREHENSIVE PLAN GOAL**

5A.

Secure funding for beach renourishment. Ongoing funding for beach maintenance should be established as a line item in the Town's budget.



|                     |
|---------------------|
| <b>LEGAL REVIEW</b> |
|---------------------|

Sent to Legal:                      YES: \_\_\_\_\_                      NO:   X  \_\_\_\_\_

Approved by Legal:                YES: \_\_\_\_\_                      NO:   X  \_\_\_\_\_

Comments:

|                                 |
|---------------------------------|
| <b>RECOMMENDATIONS/COMMENTS</b> |
|---------------------------------|

Staff recommends the submission of the grant.

12-2

Expanding Local Funding Capacity for Shoreline Management Project  
& Model Funding Plan for SPI

|                              | CMP          | Local        | Third Party | Total        |
|------------------------------|--------------|--------------|-------------|--------------|
| Salaries                     | \$ -         | \$ 24,000.00 | \$ -        | \$ 24,000.00 |
| Fringe Benefits at Maximum 3 | \$ -         | \$ 8,400.00  | \$ -        | \$ 8,400.00  |
| Travel                       | \$ -         | \$ -         | \$ -        | \$ -         |
| Supplies                     | \$ -         | \$ 1,400.00  | \$ -        | \$ 1,400.00  |
| Equipment                    | \$ -         | \$ -         | \$ -        | \$ -         |
| Contractual                  | \$ 50,700.00 | \$ -         | \$ -        | \$ 50,700.00 |
| Other                        | \$ -         | \$ -         | \$ -        | \$ -         |
| Total Direct Costs           | \$ 50,700.00 | \$ 33,800.00 | \$ -        | \$ 84,500.00 |
| Indirect Costs**             | \$ -         | \$ -         | \$ -        | \$ -         |
| Total Project Costs          | \$ 50,700.00 | \$ 33,800.00 | \$ -        | \$ 84,500.00 |
| In-kind Donations/Services   |              |              |             |              |

60% share \$ 50,700.00

40% share \$ 33,800.00

|                |   |                |                     |
|----------------|---|----------------|---------------------|
| <b>Task 1:</b> | <b>Current Beach Project Funding Options in Texas</b>                       | <b>45 days</b> | <b>\$ 7,000.00</b>  |
| 1a             | History of Shoreline Project Funding in Texas                               |                | \$ 1,500.00         |
|                | State: CMP, CEPRA, and Other State Funding Programs                         |                | \$ -                |
|                | Federal: CIAP, CAP and Other Federal Programs                               |                | \$ -                |
|                | Local: General Revenues, Special Districts, Occupancy and Sales Tax         |                | \$ -                |
| 1b             | Outreach to Select Local & State Officials & Stakeholders                   |                | \$ 2,000.00         |
| 1b             | Survey: Do the Current Funding Mechanisms Work?                             |                | \$ -                |
|                | Interviews: What Works and Suggestions for Change?                          |                | \$ -                |
| 1c             | Past Attempts to Address the Funding Issue and Emerging Options             |                | \$ 1,500.00         |
| 1d             | Report Part I: Shoreline Project Funding Options in Texas                   |                | \$ 2,000.00         |
| <b>Task 2</b>  | <b>Successful Funding Programs in Other States</b>                          | <b>45 days</b> | <b>\$ 6,000.00</b>  |
| 1a             | Florida   |                | \$ 2,000.00         |
| 2b             | North Carolina  |                | \$ 2,000.00         |
| 2d             | Report Part II: What Works Around the Country                               |                | \$ 2,000.00         |
| <b>Task 3</b>  | <b>Innovative Funding Options for Texas</b>                                 | <b>45 days</b> | <b>\$ 13,500.00</b> |
| 3a             | Rethinking Roles of the State, Counties, Municipalities and Property Owners |                | \$ 2,500.00         |
| 3b             | Project Benefits and Costs: Who Should Pay?                                 |                | \$ 2,500.00         |
| 3c             | The Power of Regional Thinking and Partnerships                             |                | \$ 3,500.00         |
| 3d             | Rethinking Sales and Occupancy Taxes  |                | \$ 1,500.00         |
| 3e             | Special Districts and the Secrets to Success                                |                | \$ 1,500.00         |
| 3f             | Report Part III: Innovative Options for Texas                               |                | \$ 2,000.00         |
| <b>Task 4</b>  | <b>Beach Project Funding Workshops: Can we do Better?</b>                   | <b>45 days</b> | <b>\$ 15,000.00</b> |
| 4a             | Distribution of the Draft Report, Workshop Invitation and Outreach          |                | \$ 1,000.00         |
| 4b             | Upper, Middle and Lower Coast Workshops                                     |                | \$ 12,000.00        |
| 4c             | Summary of Proceedings  |                | \$ 2,000.00         |
| <b>Task 5</b>  | <b>Model Funding Plan for Town of SPI</b>                                   | <b>60 days</b> | <b>\$ 43,000.00</b> |
| 5a             | Data Collection   |                | \$ 8,000.00         |
| 5b             | Project Summary and Financial Needs Assessment                              |                | \$ 7,000.00         |
| 5c             | SPI Options: What if New Tools Were Available?                              |                | \$ 8,000.00         |
| 5d             | Model Funding Plan - SPI Beach Renourishment & Maintenance Program          |                | \$ 20,000.00        |

12-3

# TCP MEMORANDUM

TO: Reuben Trevino, City of SPI  
FR: Peter A Ravella, Board Member, Texas Coastal Partners & Principal, Peter A. Ravella Consulting, LLC  
DT: August 31, 2011  
RE: Proposed Nomination of Texas Coastal Partners, a Non-profit Organization, to Seek CMP Grant

---

Texas Coastal Partners, a registered 501(c)(3) and current recipient of a Section 309 Grant from the Texas GLO, wishes to submit to the GLO a coastal management grant application on October 15, 2011. TCP Board Members are: Sally Davenport, Frank Fuller, Peter Ravella and staffed by Linda Shead.

The proposed CMP Grant Application would support the following investigative project:

- Title: "Local Government Coastal Projects: Building Local Financial Capacity to Act
- Applicant: Texas Coastal Partners
- Nominating Entity: City of South Padre
- Application Due Date: October 15, 2011
- Project Start Date: October 2012
- Principle Investigator: Peter A. Ravella
- Project Duration: Six to 12 months
- Grant Budget: (TBD) -- Estimated range: \$50 - \$75,000
- Local SPI Match: 40% of state award (By in-kind contribution, if possible)

- Problem Statement:

Texas coastal communities face complex shoreline and coastal problems such as sustaining beach width, protecting and restoring healthy dune systems, and providing public access to beaches and bays, and restoring natural areas. Many coastal and shoreline problems are expensive and may involve recurring response activities.

Today, state and federal funding to address local coastal/shoreline problems appears to be diminished. Local governments should seek to expand the tools available and to improve their local financial capacity to act in response to local needs and priorities.

Peter Ravella, TCP's investigator, has helped communities in Texas, Florida, and North Carolina develop local funding strategies and tools to effectively address local shoreline and coastal problems.

- Purpose:

1. Based on current Texas law and experience in other states, investigate financing strategies and tools Texas local governments can employ to address recurrent coastal and shoreline management issues;
2. Develop model funding strategy and tools for the City of South Padre Island as an example and illustration for effective financial planning for coastal/shoreline projects.

- Request: TCP requests support of the City of SPI to proceed with the development of a draft CMP Grant Application in full form to be reviewed and acted upon by the City prior to submission. The City of SPI would serve as nominating entity for the grant, to be administered by TCP.

For additional information, please contact Peter Ravella, TCP Board Member 512-784-3565

12-4



October 5, 2011

Melissa Porter, CMP Grant Manager  
Texas General Land Office  
1700 N Congress Avenue  
Austin, Texas 78703

Re: CMP Grant Application Nomination Letter

- No-Profit Applicant: Texas Coastal Partners
- Project: Expanding Local Funding Capacity for Shoreline Management Projects & Model Local Funding Plan for SPI

Dear Ms. Porter:

The City of South Padre Island is pleased to nominate Texas Coastal Partners as a Coastal Management Program Grant Applicant for the project entitled, "Expanding Local Funding Capacity for Shoreline Management Projects & Model Local Funding Plan for the Town of South Padre Island."

Texas Coastal Partners (TCP) possesses the experience and expertise to undertake this project with an effective board and project manager with in depth experience in developing innovative local financial plans to support beach nourishment and dune maintenance projects. All coastal communities in Texas will benefit from the proposed work, most especially the Town of South Padre Island which will serve as a test case for the investigation of new and innovative strategies to meet the long term financial demands of beach and dune renourishment and maintenance.

As the project sponsor and participant in the funding capacity investigation, the Town will be providing the local match for the grant in the form of in-kind services, staff time, and facilities.

We respectfully request favorable consideration of this grant request. Please let us know if there is any additional information we can provide.

Sincerely,

Joni Clarke, City Manager  
South Padre Island

*"A Certified Retirement Community"*

12-5

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** Dan Quandt, Executive Director of the CVB

**DEPARTMENT:** Convention and Visitors Bureau

Discussion and action to amend the City of South Padre Island Travel, Training and Client Entertainment Policy to include section *IX: Travel Writer Policy* and to add additional language to section *VIII. Client Entertainment*.

**ITEM BACKGROUND**

To ensure clear guidance regarding the financial incentives offered to Travel Writers, an amendment to the City of South Padre Island Travel, Training and Client Entertainment policy is being proposed. Additional language in section VIII is also being recommended to clarify the expectations regarding client entertainment.

**RECOMMENDATIONS/COMMENTS**

The City staff recommends approval to amend the City of South Padre Island Travel, Training and Client Entertainment policy

**BUDGET/FINANCIAL SUMMARY**

N/A

**COMPREHENSIVE PLAN GOAL**

7.C Continue to market the island to targeted populations – locally, regionally and nationally.

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Comments:

**RECOMMENDATIONS/COMMENTS**



## **CITY OF SOUTH PADRE ISLAND TRAVEL, TRAINING AND CLIENT ENTERTAINMENT POLICY**

The City of South Padre Island will pay reasonable expenses, which are incurred in the course of authorized City travel. The City has two objectives when paying travel-related expenses:

1. To provide employees sufficient funds to execute business on behalf of the City.
2. To safeguard City funds by paying only reasonable and necessary expenses.

This policy outlines what constitutes a reasonable and necessary expense.

Directors are ultimately responsible for insuring that travel expenditures comply with this policy and for the thorough review and approval of all documents necessary for the travel transaction. For purposes of this policy, the term "Director" refers to the Department Director or their designee.

Directors have the discretion to implement more restrictive procedures and/or guidelines for their individual departments. The purpose of the required documentation is to provide sufficient evidence to anyone, who reviews the travel transaction, that public funds were expended in compliance with this policy.

Employees traveling on behalf of the City of South Padre Island are expected to utilize services and accommodations appropriate for the business to be conducted. Employees are expected to travel and conduct business in reasonable comfort and exercise good judgment in distinguishing between comfort and extravagance.

All required travel forms can be found on the City's shared drive under the Employee Travel Information folder.

## **I. APPROVAL REQUIRED FOR TRAVEL ON CITY BUSINESS.**

The City will pay travel and registration fee expenses required for City business or to enhance the knowledge of the individual for the benefit of the City.

**A. Travel Authorization Form** - Employees must obtain prior approval for travel from their Director by completing an electronic Travel Authorization Form. During an extended absence, the Director must notify the Finance Department and appoint a temporary designee for travel authorization. In the event travel is conducted without prior approval, the employee will be held responsible for all expenses incurred.

**B. Travel Advance Request Form (Cash Advances)** - An advance for estimated travel expenses may be requested. The Travel Advance Request Form must be signed by both the requesting employee and the Director. The form must include the purpose of the trip, the destination (city and state), and the departure/return dates and times. Travel Advance Request Forms should be submitted to the Finance Department at least 10 calendar days prior to departure.

Following a trip, employees must account for their travel advance by completing and submitting a properly approved Employee Expense Report to the Finance Department **within fifteen (15) working days** of their return date. Failure to comply with this policy will result in: (1) disciplinary action for the first offense; and (2) disciplinary action and denial of future travel advances for a second offense. Unused travel advance money must be returned to the City and supporting documentation (receipts) attached to the Employee's Expense Report. Authorized expenses in excess of advance funds received will be reimbursed with proper approval.

**C. Employee Expense Report Form** - An Employee Expense Report must be completed for all travel when the city-issued credit card is NOT used. The form must include the purpose of the trip, the destination (city and state), and the departure/return dates and times. All receipts and supporting documents must be attached to the Employee Expense Report. Receipts should be affixed in date order to an 8 1/2 x 11 sheet of paper and attached to the Employee Expense Report, and then forwarded to the Finance Department after being reviewed and signed by the Director. Each employee traveling will be responsible for submitting his/her own receipts and Employee Expense Report. All Employee Expense Reports must be submitted within the timeframe as referenced in Section IB. Expense reports **MUST** include the lint item in which expenses are to be charged.

**D. City-Issued Credit Card** - When a city-issued credit card is used to pay for expenses, the monthly electronic expense report must be completed and filed with the Finance Department.



**E. Out-of-State Travel** – All out-of-state travel must be pre-approved by the City Manager or by the Executive Director of the CVB for CVB employees. The per diem rate for out-of-state travel will be in accordance with the U.S. General Services Administration's published per diem rates for the specified destination.

**F. Travel on Behalf of Other Agencies** – With the approval of the Department Director, employees may be granted travel time on behalf of other organizations. In unusual circumstances, the City Manager is authorized to approve an advance of City funds for travel expenses incurred on such trips. The same guidelines outlined in this policy must be followed.

**G. Travel Outside Normal Workday** – The City of South Padre Island will pay for travel outside of normal working hours for business purposes when pre-approved by the Department Director.

**H. Other Authorizations/Approvals** – Authorization for Travel and Expense Report approval for Directors and the Assistant City Manager will be the next level of supervision as appropriate.

**I. Compliance** – Abuse of this policy, including falsifying expense reports or submitting false claims, will result in disciplinary action, up to and including termination of employment.

## **II. REIMBURSABLE EXPENSES – General Information**

The City shall pay actual necessary transportation and living expenses for an employee or City official traveling on City business. It is the City's policy to pay for, or reimburse, all **reasonable and necessary** expenses incurred by an employee when the employee travels on City-related business in accordance with this policy.

**A. Expenses Not Covered in Policy** – The City Manager's approval must be obtained prior to any expenditure of funds for items or charges which are not specifically addressed in the travel policy.

**B. Credit Card for Travel Expenses** – Some employees may be issued City credit cards and these cards can be used for travel and other travel-related expenses that are typically paid by the City. Personal expenses are not to be placed on a City credit card. Misuse of the City's credit card or violation of this policy may result in card privileges being revoked or other disciplinary action being taken, as deemed appropriate.

### III. MEALS

Expenses for meals shall either be reimbursed at actual cost as supported by receipts or by per diem allowance. If an employee is requesting to be reimbursed for actual costs, a detailed receipt (a credit card receipt listing the total amount due is not considered a detailed receipt) must accompany the request for reimbursement. In lieu of itemized receipts for meals, a per diem allowance of \$50 per day is authorized based on \$10 for breakfast, \$15 for lunch, and \$25 for dinner.

Even if supported by a receipt, reimbursement shall not exceed \$10 for breakfast, \$15 for lunch, and \$25 for dinner. If your seminar or training event includes the provision for a meal, the appropriate deduction will be made from your per diem or allowable reimbursement.

Meals eligible for reimbursement include:

- If you depart City of South Padre Island before 7:00 a.m. and return after 9:00 a.m., breakfast is allowed.
- If you depart City of South Padre Island before 11:00 a.m. and return after 1:00 p.m., lunch is allowed.
- If you depart City of South Padre Island before 5:00 p.m. and return after 7:00 p.m., dinner is allowed.

The City of South Padre Island will reimburse in accordance with this policy for meals that are associated with business travel.

The per diem shall be adjusted for partial travel days. Travel-related meals will be reimbursed if an overnight stay is required or if multiple trips are required during two or more consecutive days.

The City will not pay for meals for individuals who are not employed by the City of South Padre Island except with the written approval of the Director stating the business purpose of the meal. If an exception is granted, an itemized meal receipt with attendee names must be attached to the Employee Expense Report.

The City will pay for meals at scheduled seminars, training sessions, and other meetings, but will not reimburse for meals elsewhere if the meal cost was included in the conference fee. If meals are included in the conference fee, the per diem rate will be prorated based on allowable meal allowance. The City will not pay for social or recreational conference functions that are separate ticketed events not included in the base conference registration fee without prior approval of the Director (to be noted on the Travel Authorization form).

Meal related tips are not included in the per diem rate total. The City will not pay for gratuity in excess of 20%.

#### **IV. TRANSPORTATION**

The most efficient and economical mode of travel must be used. Air travel arrangements are to be made by each department. Air travel must be booked at the most discounted fare basis whenever possible. When authorized, an employee using a personal vehicle on City business shall be paid an amount per mile, equivalent to the current rate paid by the State to its employees, or shall be paid the equivalent of a coach airline fare, whichever results in the lower cost to the City. Travel distances may be determined by the actual odometer reading or may be determined using online mapping services (e.g. mapquest, google maps, etc.).

In instances of approved private vehicle use, reimbursement will also be made for mileage tolls and parking fees. When possible, receipts should be provided for toll and parking fees, as well as for taxi cabs, limos, and other modes of transportation. The City will pay for rental vehicles upon written approval of the City Manager or the Executive Director of the CVB for CVB employees.

Under special circumstances, the Director may authorize the use of a personal vehicle even when it is more costly to the City to allow for the transportation of business-related material or additional personnel.

**A. First-Class Accommodations** - Employees may choose to travel first-class, but the City will only pay coach class fares.

**B. Commercial Airlines** - The City of South Padre Island will pay for coach roundtrip airfare. Employees are expected to take advantage of discounts whenever possible. However, employees are not required to fly at unusual times just to qualify for discounts. Employees may retain frequent flyer miles and similar travel awards; however, he/she shall not pay a higher price for the fare in order to obtain frequent flyer miles.

**C. Private Air Carriers and Charters** - Employees shall not use private airplanes or charters without approval of the City Manager. Cost savings or emergency schedule requirements must be shown and included with the City Manager's written approval.

**D. Vehicle Rental** - The City will not assure payment for rental cars without the prior written approval of the employee's Director. When renting vehicles, the employee's personal auto insurance is the primary source of coverage in the event of an accident.

Appendix A is provided to help calculate the least expensive travel method, demonstrated need for the vehicle and justification why other transportation options were not utilized. The appropriate size of the rental vehicle should depend on such factors as the number of passengers, and the amount of luggage and/or equipment being carried.

**E. Taxi** - The City will pay/reimburse employee's taxi fares for required transportation. When possible, a receipt must be attached to the Employee Expense Report.

**F. Personal Vehicles** - With the approval of the Department Director, employees may use their personal vehicle for out-of-town travel. A mileage log or other supporting documentation must be attached to the Employee Expense Report. The City of South Padre Island will pay the State of Texas mileage reimbursement rate in effect at the time of travel. When an employee has approval to use his or her personal car on a trip and the destination is more than 300 miles from the point of departure (one-way), the City will not reimburse the employee for expenses, such as lodging, meals and incidentals, while in transit, which exceed the cost of a 21-day advance round-trip coach airfare.

1. Those employees receiving a car allowance will not be paid mileage reimbursement for travel, which is within Cameron County.
2. Personal car travel reimbursement is limited to the lesser of either the cost of making the trip by 21-day advance coach airfare or mileage reimbursement. Appendix B is provided to help calculate the least expensive travel method, which is the amount that will be reimbursed.
3. The City will pay/reimburse for any additional work related mileage at the destination. A mileage log or other supporting documentation must be attached to the Employee Expense Report.
4. The City will pay/reimburse for parking expenses, including airport parking (at the general or remote parking rate). For airport parking, supporting documentation must be attached to the Employee Expense Report and can be obtained from the airport's website. Mileage reimbursement to the airport will be calculated from the employee's office (workday destination) or from the employee's home to the airport, whichever is less.
5. If an employee is driving a personal vehicle outside of the City and has car failure, the City will pay the expense of towing the vehicle to the nearest garage, over and above the employee's personal towing insurance coverage. The employee must pay for all repairs. The towing invoice and insurance documentation, reflecting amount covered, must be attached to the Employee Expense Report.

6. City vehicles should be used when available or at the discretion of the Director. Direct expenses associated with the use of a City vehicle, which are incurred by the employee, such as gasoline and oil, will be reimbursed.

## **V. ACCOMMODATIONS**

The City will pay actual expenses for hotels, motels, or other lodging. Employees must request the reduced government rate or conference rate when making reservations. Most hotels will not accept claims to a government rate after check-in. City employees are not exempt from hotel taxes, and will be reimbursed for such taxes. The City will pay no more than the cost of a single occupancy room. If an employee shares a room with someone who is not an employee of the City or who is not traveling on City business, and the room cost is higher than the single room rate, the bill must be adjusted for the difference in cost. An itemized hotel receipt must be provided including an itemization for any room service charges to be paid/reimbursed by the City. Meals ordered through room service or consumed in the hotel restaurant will be covered through the per diem rate and the bill must be adjusted for the difference in cost.

## **VI. TELEPHONE**

Reasonable and necessary long distance business telephone calls and computer related expenses for City business will be reimbursed. City owned cell phones may be available for use when an employee travels on City business. Employees who wish to use a City cell phone when traveling should contact their Department Director.

## **VII. INCIDENTAL & NON-ALLOWABLE EXPENSES**

Incidental expenses are covered as part of the per diem rate for meals. Incidental expenses include such items as fees and tips given to porters, baggage carriers, bellhops, hotel maids, and other miscellaneous service-related expenses as it pertains to conducting City business.

Expenses or charges for the following will normally not be reimbursed and must be paid for by the employee:

- In-hotel pay television and movies
- Magazines and books
- Tickets to the theater or sporting events
- Dry cleaning and laundry (If an employee is traveling on city-related business for more than five days, the Director may authorize the reimbursement of necessary dry cleaning and laundry service expenses)
- Health club and spas



- Expenses of a spouse or guest
- Personal long distance telephone calls
- Other items of a personal nature
- Entertainment - The City of South Padre Island will not reimburse employees for entertainment unless it is necessary for the purpose of the trip. See Section VII Client Entertainment for additional clarification and guidance.
- Alcoholic Beverages - Under no circumstances will the cost of alcoholic beverages be reimbursed nor should they be charged on a City issued credit card. Employees are expected to pay for any alcoholic beverages separate from any eligible meal. See Section VII Client Entertainment for additional clarification and guidance.

## VIII. CLIENT ENTERTAINMENT

Employees shall ensure that limited funds available for the purpose of client entertainment are spent prudently. Client entertainment is a necessary marketing strategy to attract and retain customer bookings for conventions and special events. The purpose of this policy is to establish a client entertainment practice and related procedures that will ensure management and financial controls and allow proper, complete and timely payment and reimbursement for approved client entertainment related expenses. For the purpose of this policy, a client is considered an individual or groups identified as having the ability to book, or influence the booking of, new or repeat events at the Convention Centre, other venues within the city limits of South Padre Island or have a positive impact the South Padre Island economy.

If a City employee expects the client entertainment expense to exceed \$250 in total, the City employee shall complete a Request for Client Entertainment Authorization and obtain approval of such request before incurring such expenses. Regardless of the funding source, a Request for Client Entertainment Authorization must be approved by either the City Manager or the Executive Director of the Convention and Visitors Bureau (CVB). Approval of client entertainment expenses must be deemed important to the effective solicitation or retention of bookings and that such booking is of sufficient importance and magnitude to warrant the anticipated expenditure. Upon conclusion of the client entertainment, the City employee shall submit a Client Entertainment Expense Report for approval.

Client entertainment funds from any source shall be expended in accordance with the following:

Alcohol may be purchased only at the client's request and in reasonable quantities. The City will not pay or reimburse for expensive alcohol products (such as rare brandies, wines, etc. that cost in excess of \$50). City employees shall make all reasonable efforts to ensure that persons in attendance do not drink to excess. **The purchase of alcohol is**

limited to no more than two drinks per person. Additionally, no alcohol will be purchased by the City for individuals to take with them to their lodging room.

City employees engaged in client entertainment activities are representatives of the City. In any interaction with clients, City employees shall ensure that their behavior continuously reflects positively on the City and they shall seek to avoid the appearance of impropriety at all times.

All choices for client entertainment shall be tailored to the expectations of the client, with due regard to the value of the business as well as the type and level of client entertainment offered by our competitors. Those decisions shall also have due regard for our goal of minimizing expenses as to maximize the impact of our sales and marketing dollars.

City employees shall make every reasonable effort to direct such client entertainment in support of business entities that are located within the City of South Padre Island. Location selection should also be considered a place where costs can be minimized and we can ensure the maintenance of a suitable environment in which to conduct business.

In the event that client entertainment is held outside of the City, the City employee must consider a location in which the food is reasonably priced while also taking into consideration the expectations of the client, the value of the business and the type and value of the entertainment offered by competitors. In addition, the City employee shall attempt to arrange for a breakfast or lunch meeting to minimize the cost.

Client entertainment expenses shall not exceed the normal cost range of such goods, services and fees for the locale in which they are provided or performed.

Expenses will not be reimbursed if the City employee is incurring entertainment expenses in the Employee's private residence, unless approved in advance by the City Manager or Executive Director of the CVB.

Client entertainment expenses shall not be reimbursed from any source for the cost of solely entertaining other City employees. In addition, no costs associated with the entertainment of City employee's spouses, family members or other non-client persons or for spouses or companions of clients, unless specifically indicated by the nature of the event and pre-approved by the City Manager or Executive Director of the CVB.

In addition, no funding shall be used for the following:

1. Gifts or other expenses associated with employee or associate retirements, birthdays or other celebratory events;
2. Goods and services which are illegal or illicit;



3. Goods and services which may reasonably be deemed to be extravagant or those that materially exceed the normal cost range for the locale in which they are provided or performed;
4. Goods and services associated with a lack of moral turpitude;
5. Disbursements to clients of any cash, check, or any other form of credit;
6. Loans to clients of any cash, check or any other form of credit; or,
7. Merchandise for use or possession by City employees

Client entertainment may be expensed through the travel and training accounts within a specific City Department's budget. The City Manager and the Executive Director of the CVB shall establish a list of employees who are eligible to perform client entertainment activities based on their job duties. The list of such persons shall be submitted to the City Council for approval as well as approval of any additions thereto.

The following positions are authorized to engage in client entertainment on behalf of the City of South Padre Island:

- Executive Director of the CVB (Dan Quandt)
- Deputy Director of the CVB (Connie Ledbetter)
- National Tourism Coordinator (DeeOnda Ahadi)
- Sales Manager (Sylvia Soliz)
- International Tourism Coordinator (Lili DeRousie)
- Special Events Coordinator (Mary K. Hancock)

## **IX. TRAVEL WRITER POLICY**

The City of South Padre Island welcomes travel media and often provides assistance to writers regarding itineraries and expenses to create a positive experience.

All travel writers must receive pre-authorization from the Executive Director of the CVB and the following guidelines are applicable to travel writers in order to receive financial assistance from the City.

### Travel writers must provide:

- A brief bio and samples of published stories.
- Letter of assignment (if working for a specific publication).
- Name of publications to which the writer plans to submit articles and their circulation. *(Please note that targeted publications must have a minimum circulation of 25,000 unless otherwise approved.)*
- Two editorial references (name, publications, phone numbers).
- Writers must give the CVB at least two business weeks' notice before their arrival (unless special circumstances arise - to be approved by the CVB). Every effort will

be made to accommodate the writer's date preferences; however, it is not guaranteed.

- All transportation cost to get here will be the responsibility of the writer. Some transportation may be provided by CVB staff if needed, but prior arrangement will be required.
- Contact information including mailing address, phone number and email address.
- Types of activities regarding special interest/focus of story/special requests.
- Arrival date, length of visit, departure date.

#### NOTES:

- *The City recommends that working media professionals consider travel Sunday through Thursday as weekends typically have the highest occupancy demand for area accommodations.*
- *The CVB strives to make the most of each writer's time on the Island. We develop full itineraries that allow working media to experience as much as they can each day they are here.*
- *The City will not pay for expenses incurred by anyone traveling with the writer.*
- *Tear sheets on any subsequent stories on South Padre Island are to be provided to the CVB in a timely manner upon publication.*

#### The CVB will provide:

- Press Access: The CVB will work with the writer to develop a customized itinerary of attractions, cultural venues and other points of interest based on the interests and story angles of the writer. The CVB will arrange for the writer's admission to the attractions, activities and events included in the itinerary, and will provide assistance with meals included on the itinerary. A guide from the CVB will accompany journalists during their visit.
- Lodging: The CVB will provide complimentary rooms for up to two nights for writers who have received preauthorization from the Executive Director. If the writer has not been preauthorized, then it is up to the individual property to decide if services will be complimentary or provided at a reduced rate. Accommodations are subject to availability.
- Ground Transportation: Writers are responsible for their own transportation while in South Padre Island. Rental cars are the responsibility of the writer, but the CVB can supply a list of local rental companies. However, in most cases, a CVB staff member will accompany the writer and can provide transportation to locations and amenities identified on the official itinerary.
- Photos: The CVB maintains a photo library on its website should the writer need pictures to accompany a story.

## APPENDIX A – Vehicle Rental

| RENTAL VEHICLE      |       | OTHER MODES OF TRANSPORTATION |       |
|---------------------|-------|-------------------------------|-------|
| Vehicle*            | _____ | Mode of Transportation        | _____ |
| Fuel                | _____ | Cost of Transportation        | _____ |
| Destination Parking | _____ | Other:                        | _____ |
| Other:              | _____ | Other:                        | _____ |
| Total Cost          | _____ | Total Cost                    | _____ |

Lesser of above columns is the maximum reimbursement when choosing to rent a vehicle versus other modes of transportation.

\* The appropriate size of the rental vehicle should depend on such factors as the number of passengers, and the amount of luggage and/or equipment being carried. A brief explanation of these circumstances must be provided below.

## APPENDIX B – Mode of Travel

## AIRLINES

Airfare\* \_\_\_\_\_

Airport Parking \_\_\_\_\_

Transportation  
To/From Airport \_\_\_\_\_

Other \_\_\_\_\_

Total Cost \_\_\_\_\_

## PERSONAL VEHICLE

\_\_\_\_\_ miles @ \_\_\_\_\_ cents = \_\_\_\_\_

Destination Parking \_\_\_\_\_

Additional Lodging \_\_\_\_\_

Additional Meals \_\_\_\_\_

Total Cost \_\_\_\_\_

Lesser of above columns is the maximum reimbursement when choosing to drive to a destination versus flying.

\*A 21-day advance shall be used for airfare cost unless there are extenuating circumstances. A brief explanation of these circumstances must be provided below. A price quote must be attached to this form in order to obtain reimbursement. This quote may be obtained via the Internet web page of the appropriate major airline.



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5th, 2011

**NAME & TITLE:** Wendi Delgado, Administrative Services Director

**DEPARTMENT:** Administrative Services

**ITEM**

Discussion and action to amend the Town of South Padre Island Employee Handbook policy section 32.0 *Sick Leave* by placing a cap on the sick leave reserve that was grandfathered to City Employees in October of 1997 at the employee's base hourly rate as of 10/01/2011. This policy will cap the payout amount at the current base rate to insure the amount of unfunded liability does not increase but decrease in the future.

**ITEM BACKGROUND**

During the City Council Meeting held on September 21<sup>st</sup>, 2011 the City Council approved an amendment to the Employee Handbook changing the language to allow the City to take from the sick leave first earn instead of last earned. This was the first step to decreasing the City's unfunded liability related to this topic.

As discussed, staff is now bringing forward an additional amendment to the sick leave policy capping the payout of this amount at the employee's base hourly rate as of 10/01/2011. These two steps combined will decrease the unfunded liability overtime and immediately protect it from increasing.

**Policy:**

In October of 1997 the handbook was changed to state: *"all future, earned and unused Medical Leave Credit will be paid at the rate of fifty percent (50%) of the earned leave rate upon resignation of employment with proper notice and good standing. All previous earned and unused medical leave credit accumulated prior to October 1<sup>st</sup>, 1997 will be paid at the rate of one hundred percent (100%) of the earned leave rate upon resignation of employment with proper notice and good standing. NOTE: Sick leave taken is charged to sick leave last earned."*

**BUDGET/FINANCIAL SUMMARY**

There are currently 22 employees that this will affect. The number of hours each employee holds times their hourly rate is calculated below. Total liability = \$137,517.15.

| Hours | Hrly Rate | Total      |
|-------|-----------|------------|
| 544   | 27.29     | 14,845.76  |
| 68    | 16.29     | 1,107.72   |
| 180   | 14.30     | 2,574.00   |
| 80    | 24.03     | 1,922.40   |
| 96    | 23.84     | 2,288.64   |
| 138   | 23.22     | 3,204.36   |
| 700   | 22.32     | 15,624.00  |
| 712   | 34.16     | 24,321.92  |
| 5     | 14.86     | 74.30      |
| 4.5   | 26.93     | 121.19     |
| 504.5 | 15.30     | 7,718.85   |
| 693   | 26.83     | 18,593.19  |
| 346   | 18.82     | 6,511.72   |
| 594   | 17.83     | 10,591.02  |
| 211.5 | 16.24     | 3,434.76   |
| 272   | 14.43     | 3,924.96   |
| 536   | 18.31     | 9,814.16   |
| 178   | 12.66     | 2,253.48   |
| 16    | 32.67     | 522.72     |
| 69.5  | 20.40     | 1,417.80   |
| 33    | 21.44     | 707.52     |
| 436   | 13.63     | 5,942.68   |
| 6417  |           | 137,517.15 |

#### COMPREHENSIVE PLAN GOAL

#### LEGAL REVIEW

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
 Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
 Comments:

#### RECOMMENDATIONS/COMMENTS

Staff recommends that the City Council approve these amendments to the Employee Handbook. This will authorize the City to cap the current reserve bank at the base hourly rate the employee is earning as of 10/01/2011. This will reduce the future unfunded financial liability regarding sick leave reserve amounts.

## **32.0 Sick Leave**

For each month of completed service, all full-time regular employees, accrue sick leave benefits at the rate of one (1) day (8 hours), except Fire Fighters who accrue 12 hours. Sick leave may not be taken in excess of days earned and accrued.

Employees may use accrued sick leave during the orientation period. Part-time and Temporary/Seasonal employees do not earn sick leave benefits. Employees do not accrue sick leave during a leave without pay, including workers compensation leave and family medical leave.

Sick leave may be granted for an illness or injury of an immediate family member which requires the personal care and attention of the employee. (See Section 35)

Sick leave may be used when an employee is absent from work due to:

- Physical injury or illness to the employee, on or off duty; when supplemental pay is not being received by the employee due to the work injury.
- The need to care for the employee's immediate family members. "Immediate family" includes employee's spouse, children, parents, grandparents, brothers, sisters and parents of the employee's spouse.
- Medical or dental appointments for the employee, spouse or dependent child, provided that the employee must make a reasonable effort to schedule such appointments at times which have the least interference with the work day;
- Exposure to a contagious disease where on the job presence of the employee would jeopardize the health of others;
- Use of a prescription drug which impairs job performance or safety;
- Actual periods of a temporary disability. Employees may request additional time off beyond the actual period of disability; vacation leave, compensatory time, or leave without pay may be used.
- "Effective October 1, 1997 all future, earned and unused Medical Leave Credit will be paid at the rate of fifty percent (50%) of the earned leave rate upon resignation of employment with proper notice and good standing. All previous earned and unused Medical Leave Credit accumulated prior to October 1, 1997 will be paid at the rate of one hundred percent (100%) of the earned leave rate upon resignation of employment with proper notice and good standing." (Amended by Ordinance No. 97-15)
- Effective October 1<sup>st</sup>, 2011 all sick leave remaining in the sick leave reserve bank that was accumulated prior to October 1<sup>st</sup> of 1997 will be paid out at the



employee's base hourly rate as of October 1<sup>st</sup>, 2011 upon resignation of employment with proper notice and good standing, regardless of the employee's pay rate when the amount is paid.

- Note: Sick leave taken is charged to sick leave first earned.
- An employee who is absent may be required to provide a statement from a licensed health care provider regarding the illness as well as the estimated time the employee may be off duty, at the request of the Department Director or City Manager. Failure to do so, at the discretion of the Department Director and concurred by the City Manager, may result in immediate termination of employment and forfeiture of such sick leave.
- Employees who are habitually absent due to illness or disability may be terminated if their disability cannot be reasonably accommodated and/or when the employee's absenteeism prevents the orderly and effective provision of services to the citizens of the Town.
- Employees who use all their accumulated sick leave and require more time off work due to illness or injury may, with their Department Director's and the City Manager's prior approval, take leave without pay.
- Employees placed on lay-off status may receive pay for all accrued sick leave at the time of the lay-off.
- Employees may accrue and carry over from one year to the next a maximum of ninety (90) days of accrued sick leave. The maximum carry over will be determined as of September 30<sup>th</sup> of each year and any days in excess of ninety (90) will be removed. There are no exceptions. This amount will be removed from sick leave last earned.

**CITY COUNCIL MEETING  
CITY OF SOUTH PADRE ISLAND  
EXECUTIVE SESSION  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**EXECUTIVE SESSION**

**ITEM DESCRIPTION**

Pursuant to TEXAS GOVERNMENT CODE, Section 551.071, Consultation with Attorney; Section 551.072, Deliberations about Real Property; an Executive Session will be held to discuss:

- a. Discussion of the purchase, exchange, lease or value of real property.

*Note: As per the Open Meetings Act and Government Code Chapter 551:*

*"A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person."*

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 5, 2011

**NAME & TITLE:** City Council

**DEPARTMENT:**

**ITEM**

Discussion and action regarding the purchase, exchange, lease or value of real property.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**