

MINUTES CITY OF SOUTH PADRE ISLAND CITY COUNCIL REGULAR MEETING
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WEDNESDAY, JANUARY 17, 2018

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Regular meeting on Wednesday, January 17, 2018 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Stahl called the meeting to order at 5:30 p.m. A quorum was present: Council Member Ken Medders, Jr., Ron Pitcock, Theresa Metty and Paul Munarriz. Council Member Alita Bagley was absent.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, CVB Director Keith Arnold, Fire Chief Doug Fowler, Transit Director Jesse Arriaga, Environmental Health Director Victor Baldovinos, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Building Official David Travis, Shoreline Program Coordinator Manuel Aguilar, Public Information Officer Angelique Soto, Parks and Recreation Manager Anne Payne and City Secretary Susan Hill.

II. PLEDGE OF ALLEGIANCE

Mayor Stahl led the Pledge of Allegiance.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

Public comments and announcements were given at this time.

IV. PRESENTATIONS AND PROCLAMATIONS:

a. PROCLAMATION: SCHOOL CHOICE WEEK

V. APPROVE CONSENT AGENDA:

Council Member Munarriz made a motion, seconded by Council Member Pitcock, to approve the Consent Agenda. Motion carried unanimously.

A. APPROVE MINUTES OF DECEMBER 6, 2017 REGULAR MEETING AND SPECIAL MEETINGS OF DECEMBER 13, 2017, DECEMBER 14, 2017 AND DECEMBER 19, 2017. (S. HILL)

B. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)

Invoices approved for payment were paid by General Fund checks numbered 139983 through 140221 and EFT payments totaling \$1,555,692.96.

C. APPROVE RESOLUTION NO. 2018-01 REGARDING A GRANT APPLICATION SUBMITTAL TO ENTITIES SUCH AS THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL (LRGVDC) FOR SOUTH PADRE ISLAND FIRE DEPARTMENT EMS HEART MONITORS. (FOWLER)

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-01, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- D. APPROVE RESOLUTION NO. 2018-02 REGARDING A GRANT APPLICATION SUBMITTAL TO ENTITIES SUCH AS THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL (LRGVDC) AND FEMA ASSISTANCE TO FIREFIGHTERS GRANTS. THE GRANTS ARE FOR SOUTH PADRE ISLAND (SPI) DIVE TEAM EQUIPMENT FUNDING IN THE AMOUNT OF \$10,000; AND A WATER VESSEL TO BE USED FOR THE DIVE TEAM, SEARCH AND RESCUE, AND FIREFIGHTING IN THE AMOUNT OF \$200,000. (FOWLER)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-02, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- E. APPROVE RESOLUTION NO. 2018-03 REGARDING A GRANT APPLICATION SUBMITTAL TO ENTITIES SUCH AS THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL (LRGVDC) FOR A SOUTH PADRE ISLAND FIRE DEPARTMENT VEHICLE (4X4 PICK-UP TRUCK WITH CAMPER SHELL). (FOWLER)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-03, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- F. APPROVE BUDGET AMENDMENT TO ALLOCATE GRANT FUNDS FOR TRAINING IN THE AMOUNT OF \$1,200. (FOWLER)**

- G. APPROVE BUDGET AMENDMENT TO ALLOCATE GRANT FUNDS FOR TRAINING IN THE AMOUNT OF \$1,000. (FOWLER)**

- H. APPROVE RESOLUTION NO. 2018-04 IN SUPPORT OF THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY LOWER LAGUNA MADRE ESTUARY PROGRAM. (B. HILL)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2018-04, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- I. APPROVE CHANGE ORDER #1 FOR MOONLIGHT CIRCLE BEACH ACCESS IMPROVEMENT PROJECT IN THE AMOUNT OF \$50,084.76 AND AUTHORIZE ASSISTANT CITY MANAGER TO APPROVE SUBSEQUENT CHANGE ORDERS NOT TO EXCEED \$10,000 EACH. (B. HILL)**

- J. APPROVE AND ACCEPT THE AWARDED GRANT APPLICATION AS WELL AS A BUDGET AMENDMENT FOR THE RIFLE-RESISTANT BODY ARMOR PROJECT FROM THE OFFICE OF THE GOVERNOR TO INCREASE THE SAFETY OF TEXAS LAW ENFORCEMENT OFFICERS AND PREVENT LOSS OF LIFE. (SMITH)**

- VI. DISCUSSION AND ACTION REGARDING THE FIRST READING OF ORDINANCE NO. 18-01 ESTABLISHING A ONE-WAY STREET ON EAST SUNSET TEMPORARILY FOR THE MONTH OF MARCH 2018. (JONES)**

Council Member Pitcock made a motion to approve first reading of Ordinance No. 18-01 establishing a one-way street on East Sunset Street for the month of March 2018. Motion was seconded by Council Member Metty, which carried on a unanimous vote.

VII. DISCUSSION AND ACTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 18-02 AMENDING CHAPTER 4, ARTICLE 1, SECTION 4-5(A) BY PROVIDING FOR THE ADOPTION OF THE CURRENT STANDARD CODES. (TRAVIS/FOWLER)

Mayor Stahl made a motion to approve the first reading of Ordinance No. 18-02 which amends Chapter 4, Article 1, Section 4-5(A) by providing for the adoption of the 2015 International Building Code, 2015 International Residential Code without Section R313 (deleted), 2015 International Fire Code without Appendices L and M (deleted), 2015 International Mechanical Code, 2015 International Plumbing Code, 2015 International Fuel Gas Code, 2014 National Electrical Code, 2015 International Energy Conservation Code, 1997 Standard Housing Code, and the 1985 Unsafe Building Abatement Code and all other amendments thereto except as modified by the Code of Ordinances. Council Member Pitcock seconded the motion. Motion passed unanimously.

VIII. DISCUSSION AND ACTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 18-03 AMENDING ORDINANCE NO. 04-13 WHICH UPDATES THE MASTER FLOOD HAZARD PREVENTION ORDINANCE TO COMPLY WITH THE UPDATED REQUIREMENTS OF THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP). (SANCHEZ)

Council Member Metty made a motion, seconded by Council Member Munarriz to approve the first reading of Ordinance No. 18-03 updating the Master Flood Hazard Prevention ordinance to comply with National Flood Insurance Program requirements. Motion carried on a unanimous vote.

IX. DISCUSSION AND ACTION REGARDING THE FIRST READING OF ORDINANCE 18-04 ESTABLISHING A "NO PARKING" ZONE ON THE SOUTH SIDE AND THE FIRST 100 FEET ON THE NORTH SIDE OF THE 200 BLOCK OF WEST SWORDFISH STREET. (SANCHEZ)

Council Member Pitcock made a motion to approve first reading of Ordinance No. 18-04 by adding Section 18-19.5 providing restricted parking on the south side and on the first 100 feet on the north side of the 200 block of west Swordfish Street. Motion was seconded by Council Member Metty, which passed unanimously.

X. DISCUSSION AND ACTION REGARDING THE FIRST READING OF ORDINANCE NO. 18-05 TO AMEND SECTION 4-2.3 OF CHAPTER 4 (BUILDING AND CONSTRUCTION) AND SECTION 23.15 OF CHAPTER 23 (SUBDIVISION REGULATIONS) ADDING FOR AN OPTION OF A SIDEWALK IN-LIEU PAYMENT TO BE USED BY THE CITY TO ACCOMMODATE NEIGHBORING DEVELOPMENT PATTERNS. (SANCHEZ)

Council Member Munarriz made a motion, seconded by Council Member Pitcock to approve first reading of Ordinance No. 18-05 amending Section 4-2.3 of Chapter 4 and Section 23.15 of Chapter 23 by adding an option of a Sidewalk In-Lieu Payment to be used by the City to accommodate neighboring development patterns. Motion carried on a unanimous vote.

XI. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 18-06 UPDATING THE FEE SCHEDULE TO INCLUDE ALL FEES CHARGED BY THE FIRE DEPARTMENT FOR THE DELIVERY OF EMERGENCY MEDICAL SERVICES. (FOWLER)

Council Member Pitcock made a motion to approve first reading of Ordinance No. 18-06 updating the Fee Schedule to include all fees charged by the Fire Department for the delivery of emergency medical services. Council Member Metty seconded the motion, which passed on a unanimous vote.

XII. DISCUSSION AND ACTION REGARDING THE COMPREHENSIVE PLAN, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR SAME AND TO APPROVE A BUDGET AMENDMENT FOR AN AMOUNT NOT TO EXCEED \$150,500. (GUTHRIE)

Council Member Metty made a motion, seconded by Council Member Pitcock to approve budget amendment and authorize the City Manager to execute a contract with Kimley-Horn, not to exceed \$150,500, to prepare a Comprehensive Plan. Motion carried unanimously.

XIII. DISCUSSION AND ACTION TO ACCEPT A PROPOSAL FOR A FEASIBILITY ANALYSIS OF THE DEVELOPMENT OF THE "PINNELL PROPERTY" AS A WIND-SPORTING VENUE; AUTHORIZE A BUDGET AMENDMENT IN THE AMOUNT OF \$7,420 AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT FOR THE SAME. (GUTHRIE)

Council Member Pitcock made a motion to accept a proposal and authorize a budget amendment in the amount of \$7,420 for a feasibility analysis of the development of the Pinnell property as a wind-sporting venue; and authorize the City Manager to execute contract. Council Member Munarriz seconded the motion, which passed on a unanimous vote.

XIV. DISCUSSION AND ACTION TO APPROVE A SANDCASTLE TRAIL MAINTENANCE CONTRACT IN THE AMOUNT OF \$30,000 AND APPROVE A BUDGET AMENDMENT FROM CVB EXCESS RESERVES. (ARNOLD)

Council Member Pitcock made a motion to approve contract and budget amendment in the amount of \$30,000 for the Sandcastle Trail maintenance. Motion was seconded by Council Member Metty. Motion carried unanimously.

XV. DISCUSSION AND ACTION TO APPROVE A SOUTH PADRE ISLAND VISITORS CENTER SANDCASTLE MAINTENANCE CONTRACT IN THE AMOUNT OF \$24,000 AND APPROVE A BUDGET AMENDMENT FROM CVB EXCESS RESERVES. (ARNOLD)

Council Member Metty made a motion, seconded by Council Member Munarriz to approve contract and budget amendment in the amount of \$24,000 for the Visitors Center Sandcastle maintenance contract. Motion passed on a unanimous vote.

XVI. DISCUSSION AND POSSIBLE ACTION TO ABANDON THE AWOS (AUTOMATED WEATHER OBSERVATION SYSTEM) AND HELIPAD SITE IN ISLA BLANCA PARK AND POSSIBLE RELOCATION OF THE 2008 MEDICAL HELICOPTER CRASH MONUMENT TO THE SOUTH PADRE ISLAND FIRESTATION. (FOWLER)

A motion was made by Mayor Stahl to approve the abandonment of the helipad in Isla Blanca Park that once housed the Automated Weather Observation System (AWOS). Motion was seconded by Council Member Metty. Mayor Stahl amended the motion, seconded by Council Member Metty, to include the relocation of the 2008 Medical Helicopter Crash monument to the Fire Station. Motion carried unanimously.

XVII. DISCUSSION AND ACTION TO AWARD CONTRACT FOR THE BUILD-OUT OF THE CITY HALL "SHELL SPACE" WITH CHANGE ORDER AND APPROVE A BUDGET AMENDMENT TO ALLOCATE SEIZED FUNDS IN THE AMOUNT OF \$85,414 AND \$4,000 FROM THE GENERAL FUND. (JONES/SMITH)

Council Member Pitcock made a motion to award contract to Willis Development for the build-out of the shell space at City Hall with change order; and approve a budget amendment to allocate seized funds in the amount of \$85,414 and \$4,000 from the General Fund. Council Member Munarriz seconded the motion, which passed on a unanimous vote.

XVIII. DISCUSSION AND ACTION TO AWARD A CONTRACT FOR PHASE I OF THE WAYFINDING PROJECT AND APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$75,000. (JONES)

Council Member Metty made a motion to award contract and approve budget amendment in the amount of \$75,000 for Phase I of the Wayfinding Project with the revision to the "ownership" clause in the contract. Motion was seconded by Council Member Pitcock, which carried unanimously. Contact was awarded to National Sign Plazas, Inc.

XIX. DISCUSSION AND POSSIBLE ACTION TO CANCEL OR RESCHEDULE THE MARCH 21, 2018 CITY COUNCIL REGULAR MEETING DUE TO SPRING BREAK AND THE JULY 4, 2018 CITY COUNCIL REGULAR MEETING DUE TO THE HOLIDAY. (HILL)


Council Member Munarriz made a motion, seconded by Council Member Pitcock to cancel the March 21, 2018 and July 4, 2018 regular meetings due to Spring Break and July 4th holiday. Motion passed unanimously.

XX. DISCUSSION AND ACTION TO ACCEPT A PROPOSAL FOR DESIGN AND ENGINEERING SERVICES ASSOCIATED WITH THE RE-DEVELOPMENT OF THE PALM STREET BOAT RAMP, APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF \$22,350 AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR SAME. (JONES)

Council Member Munarriz made a motion to approve a proposal from Hanson Professional Services, Inc. in the amount of \$22,350 for design and engineering services for the re-development of the Palm Street boat ramp with the condition that it includes the evaluation of potential excessive silt issues in that area. Also included in the motion was approval of budget amendment and authorizing the City Manager to execute contract. Motion was seconded by Council Member Metty, which carried on a unanimous vote.

XXI. ADJOURN.

There being no further action, Mayor Stahl adjourned the meeting at 7:04 pm.



 Susan M. Hill, City Secretary

APPROVED



 Dennis Stahl, Mayor

