

# Memo

**To:** South Padre Island Economic Development Corporation Board of Directors

From: Rodrigo Gimenez, Senior Accountant

City of South Padre Island

CC: Darla Lapeyre

**Date:** May 12, 2011

Re: April 2011 Operating Statement

The April 2011 Operating Statement for the South Padre Island Economic Development Corporation as well as the Balance Sheet as of April 30, 2011 are attached for your review. Transactions summarized in the statements are those processed through the Finance Department of the City. The financial statements reflect a charge for the gift shop cost of goods sold and the inventory value for the Birding Center. The inventory value at month end is furnished to us and the cost of goods sold is calculated based on actual purchases and the difference between the beginning and ending inventory values supplied by EDC staff.

The fiscal 2011 approved budget utilized the estimated ending fund balance at the time the budget was prepared for fiscal 2011. The amount estimated in May and June when the budget was prepared was \$130,000. The current ending fund balance amount is \$124,285 at September 30, 2010.

Sales Tax amounts include the March tax collections sent to the State of Texas in April and distributed to local governments in May. This May allocation payment is accrued for financial statement presentation purposes in the April operating statement.

The April operating statement also contains a summary for the City of South Padre Island's Beach Nourishment Fund reflecting an update of transactions for the year ended September 30, 2011.

Please contact me at rgimenez@MYSPI.org at your earliest convenience should you have any questions.

"A Certified Retirement Community"

# City of South Padre Island Economic Development Corporation Balance Sheet April 30, 2011/2010

Assets	2011	2010
Cash and cash equivalents	\$12,110	\$75,602
Receivables - Sales Tax	\$66,655	\$65,045
Revolving Loan Receivable	\$27,900	\$0
Gift Shop Inventory	\$13,199	\$15,311
Due From General Fund	\$0	\$0
Due from EDC Debt Service	\$0	\$0
Prepaid Items	\$0	\$0
TOTAL ASSETS	\$119,865	\$155,959
Liabilities and Fund Balances	40	440.740
Accounts Payable	\$0	\$10,543
Sales Tax Payable	\$774	\$816
Due to General Fund	\$0	\$0
Due to EDC Debt Service	\$0	\$0
Due to Convention Center Fund	\$0	\$0
Reserved for Emcumbrances	\$1,362	\$0
Other liabilities	\$0	(\$60)
Deferred Revenue	\$0	\$0
Total Liabilities	\$2,136	\$11,299
Fund Balance	\$117,729	\$144,660
Total Liabilities and Fund Balance	\$119,865	\$155,959

## **City of South Padre Island**

## **Economic Development Corporation**

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES For the Seven Months ended April 30, 2011 & 2010

	2011	_	2010		
	Budget	Actual	Actual		
<u>REVENUES</u>					
Sales Tax	\$264,581	\$273,038	\$268,492		
USDA Grant Revenue	\$0	\$9,000	\$0		
Interest Revene	\$0	\$117	\$290		
Birding Center Donations	\$30,000	\$48,175	\$0		
Birding Center Admission Fees	\$112,659	\$90,518	\$86,698		
Birding Center Gift Shop Sales	\$118,938	\$57,295	\$55,110		
Birding Center Rental Fees	\$5,312	\$5,948	\$966		
Miscellaneous Revenues	\$0	\$326	\$86		
Gross Revenues	\$531,490	\$484,417	\$411,643		
Cost of Gift Shop Sales	\$54,509	\$29,598	\$14,891		
Operating Revenues	\$476,981	\$454,819	\$396,752		
EXPENDITURES					
General Administrative Expenses	\$352,530	\$294,043	\$299,295		
Birding Center Expenses	\$180,825	\$167,332	\$138,735		
Total Expenditures	\$533,354	\$461,375	\$438,030		
Excess (Deficiency) of Revenues Over					
(Under) Expenditures	(\$56,373)	(\$6,556)	(\$41,278)		
Fund balance - beginning	\$124,285	\$124,285	\$185,938		
Fund balance - ending	\$67,912	\$117,729	\$144,660		

#### MEMORANDUM

DATE:

May 12, 2011 EDC Board of Directors TO:

FROM: Rodrigo Gimenez
SUBJECT: Financial Report for the Seven Months Ended April 30, 2011

			,					Annual Budget		BUDGET
		<b>Current Month</b>		١	YEAR TO DATE		ORIGINAL	AMENDED	REMAINING	PERCENT
	Actual	Budget	Variance	Actual	Budget	Variance	BUDGET	BUDGET	BUDGET	REMAINING
REVENUES										
SALES TAX	66,655	35,609	31,046	273,038	264,581	8,457	575,000	575,000	301,962	52.52%
USDA GRANT REVENUE	0	0	0	9,000	0	9,000	0	0	(9,000)	
INTEREST REVENUE	3	0	3	117	0	117	0	0	(117)	
TOTAL REVENUES	66,658	35,609	31,049	282,155	264,581	17,574	575,000	575,000	292,845	50.93%
EST. CARRYOVER FROM PRIOR YR										
TOTAL REVENUES & CARRYOVER	66,658	35,609	31,049	282,155	264,581	17,574	575,000	575,000	292,845	
GENERAL ADMINISTRATIVE EXPENSES										
PERSONNEL SERVICES	6,223	5,710	(513)	42,665	39,970	(2,695)	68,518	68,518	25,853	37.73%
OFFICE SUPPLIES	276	167	(109)	653	1,169	516	2,000	2,000	1,347	67.35%
LOCAL MEETINGS	0	58	58	22	406	384	700	700	678	96.86%
BOOKS & PUBLICATIONS	0	42	42	112	294	182	500	500	388	77.54%
POSTAGE	0	50	50	25	350	325	600	600	575	95.85%
MINOR TOOLS & EQUIP.	0	93	93	2,877	2,033	(844)	2,500	2,500	(377)	-15.08%
TELEPHONE	113	192	79	1,452	1,344	(108)	2,300	2,300	848	36.86%
TRAINING EXPENSE	0	54	54	104	378	274	650	650	546	84.00%
PROFESSIONAL SVCS	219	667	449	9,833	4,669	(5,164)	8,000	8,000	(1,833)	-22.91%
ADVERTISING	0	417	417	18	2,919	2,901	5,000	5,000	4,982	99.64%
TRAVEL	0	250	250	0	1,750	1,750	3,000	3,000	3,000	100.00%
PROMOTIONS	0	250	250	695	1,750	1,055	3,000	3,000	2,305	76.83%
DUES & MEMBERSHIPS	0	333	333	2,250	2,331	81	4,000	4,000	1,750	43.75%
RENTAL	0	0	0	0	0	0	0	0	0	0.00%
INSURANCE	0	0	0	0	0	0	0	0	0	0.00%
BIRDING PLAN & IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0.00%
LOBBYIST	0	3,250	3,250	15,646	22,750	7,104	39,000	39,000	23,354	59.88%
ECONOMIC ACTIVITY INDEX	0	0	0	0	0	0	4,400	4,400	4,400	100.00%
USDA RBEG	0	3,500	3,500	7,500	24,500	17,000	42,000	42,000	34,500	0.00%
BEACH NOURISHMENT	0	0	0	0	0	0	50,000	50,000	50,000	100.00%
TRANSFER FOR BOND PAYMENT	29,826	29,826	0	208,782	208,782	0	357,911	357,911	149,129	41.67%
MARINE SCIENCE CENTER	0	4,167	4,167	1,409	29,169	27,760	50,000	50,000	48,591	97.18%
OTHER PROJECTS	0	1,138	1,138	0	7,966	7,966	13,661	13,661	13,661	100.00%
TOTAL EXPENDITURES GENERAL										
ADMINISTRATIVE EXPENSES	36,658	50,164	13,506	294,043	352,530	58,487	657,740	657,740	363,697	55.29%
ADMINISTRATIVE OPERATING RESULTS	30,001	(14,555)	44,556	(11,888)	(87,949)	76,061	(82,740)	(82,740)	(70,852)	
BIRDING CENTER OPERATIONS										
REVENUES										
BIRDING CENTER ADMISSION FEES	14,884	21,000	(6,116)	90,518	112,659	(22,141)	185,000	185,000	94,482	51.07%
BIRDING CENTER GIFT SHOP SALES	9,373	27,000	(17,627)	57,295	118,938	(61,643)	200,000	200,000	142,705	71.35%
BIRDING CENTER DONATIONS	7,500	9,000	(1,500)	48,175	30,000	18,175	75,000	75,000	26,825	35.77%
MISCELLANEOUS REVENUES	212	0	212	326	0	326	0	0	-326	
BIRDING CENTER RENTAL FEES	0	1,000	(1,000)	5,948	5,312	636	15,000	15,000	9,052	60.35%
GROSS REVENUES	31,969	58,000	(26,031)	202,262	266,909	(64,647)	475,000	475,000	272,738	
COST OF GIFT SHOP SALES	2,481	10,200	7,719	29,598	54,509	24,911	100,000	100,000	70,402	70.40%
NET BNC REVENUES	29,487	47,800	(18,313)	172,664	212,400	(39,736)	375,000	375,000	202,336	53.96%
BIRDING CENTER GENERAL ADMINISTRATIVE EXPENSES										
PERSONNEL SERVICES	10,263	9,443	(820)	66,178	70,825	4,648	122,764	122,764	56,586	46.09%
OFFICE SUPPLIES	23	100	77	1,904	956	(948)	1,300	1,300	(604)	-46.49%
LOCAL MEETINGS	0	10	10	0	80	80	100	100	100	100.00%
BOOKS & PUBLICATIONS	0	0	0	0	0	0	0	0	0	

#### MEMORANDUM

DATE: May 12, 2011

TO: EDC Board of Directors FROM: Rodrigo Gimenez

SUBJECT: Financial Report for the Seven Months Ended April 30, 2011

								Annual Budget		BUDGET
		<b>Current Month</b>		,	YEAR TO DATE		ORIGINAL	AMENDED	REMAINING	PERCENT
	Actual	Budget	Variance	Actual	Budget	Variance	BUDGET	BUDGET	BUDGET	REMAINING
POSTAGE	0	100	100	64	450	386	800	800	736	92.01%
MINOR TOOLS & EQUIP.	513	300	(213)	2,392	1,600	(792)	3,000	3,000	608	20.27%
TELEPHONE	707	800	93	4,686	4,965	279	9,000	9,000	4,314	47.93%
TRAINING EXPENSE	0	0	0	0	0	0	0	0	0	
CREDIT CARD FEES	474	200	(274)	2,932	2,030	(902)	3,000	3,000	68	2.25%
PROFESSIONAL SVCS	0	0	0	441	500	59	500	500	59	11.77%
SERVICE CONTRACTS	6,816	4,500	(2,316)	21,564	26,126	4,562	43,296	43,296	21,732	50.20%
ADVERTISING	0	1,000	1,000	4,497	6,574	2,077	10,000	10,000	5,503	55.03%
TRAVEL	0	0	0	1,236	1,000	(236)	1,000	1,000	(236)	-23.58%
DUES & MEMBERSHIPS	0	0	0	120	0	(120)	0	0	(120)	
PROMOTIONS	0	0	0	0	0	0	0	0	0	
INSURANCE	0	0	0	40,353	42,825	2,472	60,000	60,000	19,647	32.75%
ELECTRICITY	1,862	1,200	(662)	13,115	13,800	685	24,000	24,000	10,885	45.36%
WATER, SEWER AND GARBAGE	1,520	560	(960)	7,274	7,223	(51)	10,000	10,000	2,726	27.26%
LAUNDRY & JANITORIAL	0	230	230	577	1,371	794	2,500	2,500	1,923	76.92%
MACHINERY AND EQUIPMENT PURCHASES	0	0	0	0	500	500	1,000	1,000	1,000	100.00%
TOTAL BIRDING CENTER GENERAL ADMINSTRATIVE EXPENSES	22.470	10 442	(2.724)	167 222	100.005	12 402	202.260	202.260	124 020	42.75%
BIRDING CENTER INCOME (LOSS) FROM	22,178	18,443	(3,734)	167,332	180,825	13,493	292,260	292,260	124,928	42.75%
OPERATIONS	7,309	29,357	(22,047)	5,332	31,575	(26,242)	82,740	82,740	77,408	
TOTAL EDC REVENUES OVER (UNDER)										
EXPENSES	37,310	14,802	22,509	(6,556)	(56,374)	49,819	0	0	6,556	
FUND BALANCE:										
BEGINNING BALANCE October 1, 2010									\$124,285	
ACTUAL REVENUES									454,819	
AVAILABLE RESOURCES									579,104	
EXPENDITURES									(461,375)	
ENDING FUND BALANCE, April 30, 2011		004011 17. 1.5							\$117,729	
NOTE: Beginning Fund Balance is based on S BEACH NOURISHMENT FUND:	September 30,	, 2010 Unaudited F	inanciai Statemen	ts						
Fund Balance September 30, 2010									\$1,484,548	
Hotel Occupancy Tax									86,524	
Interest									0	
Transfers In - Town SPI									0	
General Land Office Grants									0	
Transfers In - EDC									0	
Expenditures Sand Source Study									0	
Expenditures other than Sand Source Study									(606,266)	
Fund Balance (UNAUDITED), April 30, 2011									\$964,806	
* Interest includes Debt Service Fund and Del	bt Service Res	serve Account Inte	rest Earnings as w	vell as earnings f	rom the Birding (	Center Bond Proc	eeds. Only inter	est earned in the	Operating	
Fund (Fund 80) is included in the Fund Balan			•	· ·	ū		-			
Operating Account (Fund 80)	3	0								
Debt Service Fund (Fund 52)	0	0								
Debt Service Reserve Fund (Fund 58)	190	0								
Birding Center Construction Fund (Fund 85)	3	0								
=	\$196 *	\$0								

This report reflects transactions recorded for the Month of April 2011 with the exception of Sales Tax Revenue. Sales Tax Revenue received in May 2011 for March 2011 sales by merchants in the amount of \$66,655.09 is included in revenue for the April 2011 report.