

**NOTICE OF REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY, OCTOBER 18, 2017**

5:30 P.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

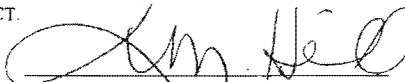
1. Call to order
2. Pledge of Allegiance
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
  - a. Proclamation: Friends of Animal Rescue
  - b. Presentation: Bird of the Month
  - c. Presentation: Laguna Madre Water District – Proposition A
  - d. Presentation: Short Term Rental (STR) Update
5. Approve Consent Agenda:
  - a. Approve minutes of October 4, 2017 regular meeting. (S. Hill)
  - b. Approve invoices for payment. (Gimenez)
  - c. Approve budget amendment in the amount of \$220,000 from Hotel Occupancy Tax reserves to be allocated towards the funding approved by Council at the October 4, 2017 meeting for Young Strategies Comprehensive Travel Market Research Study and the University of Texas-Rio Grande Valley (UTRGV) Economic Impact Research Study. (Arnold)
  - d. Approve budget amendment in the amount of \$131,831 to the 2017-18 fiscal year budget to reflect the 2016-17 fiscal year remaining balances, previously approved by Council, allocated for Butterfly and Tompkins park improvements. (Payne)
  - e. Approve second and final reading of Ordinance No. 17-14 of the City of South Padre Island amending the Zoning District Map of the City by rezoning certain beach and submerged land areas, east of Block 20, Padre Beach Estates Subdivision (La Quinta Inn & Suites), Contran Subdivision Lot 2 (Clayton's Beach Bar), east Tract 17, Padre Beach Estate Subdivision (Clayton's Fishing Pier), and east Tract 16, Padre Beach Estate Subdivision (Marriott, Court Yard) from District "B" Multi-family Dwelling, Apartment, Motel, Hotel,

Condominium, Townhouse District to District "PBN" Padre Boulevard North Character Zone. (Kim)

- f. Approve second and final reading of Ordinance No. 17-15 of South Padre Island, Texas referring to the Specific Use Permit by making a reference in the Zoning Map of the City of South Padre Island, Texas; providing for a Specific Use Permit for a private (commercial) fishing pier at east Tract 17, Padre Beach Estate Subdivision and submerged lands belonging to the Texas General Land Office. (Kim)
  - g. Approve second and final reading of Ordinance No. 17-16 of the City of South Padre Island, Texas amending Chapter 2, Section 2-36 of the Code of Ordinances by adding the Parks and Recreation Department and changing the name of the Shoreline Management Department to Shoreline Department. (Delgado)
6. Discussion and action to award contract to HDR Engineering for feasibility study for Eco-Lots Ecotourism area and kayak launching facility at area near the Convention Centre; and authorize the City Manager to execute same. (Jones)
  7. Discussion and action to approve the 2017/2018 contract with Cameron County Emergency Services District No. 1 for Fire and EMS services in the unincorporated area designated as Zone 6 on South Padre Island. (Fowler)
  8. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071(1)(A), CONSULTATION WITH ATTORNEY REGARDING PENDING OR CONTEMPLATED LITIGATION; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; TO DISCUSS:
    - a. La Concha Condominium Association vs. City of South Padre Island
    - b. Real estate property – Corral lot
  9. Discussion and possible action regarding pending litigation involving La Concha Condominium Association.
  10. Discussion and possible action regarding Corral real estate property.
  11. Adjourn.

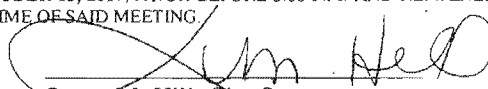
WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.086, DISCUSS (A) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (B) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 13<sup>TH</sup> DAY OF OCTOBER 2017

  
Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON OCTOBER 13, 2017, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY COUNCIL MEETING  
CITY OF SOUTH PADRE ISLAND  
CONSENT AGENDA**

**MEETING DATE:** October 18, 2017

**ITEM DESCRIPTION**

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of October 4, 2017 regular meeting. (S. Hill)
- b. Approve invoices for payment. (Gimenez)
- c. Approve budget amendment in the amount of \$220,000 from Hotel Occupancy Tax reserves to be allocated towards the funding approved by Council at the October 4, 2017 meeting for Young Strategies Comprehensive Travel Market Research Study and the University of Texas-Rio Grande Valley (UTRGV) Economic Impact Research Study. (Arnold)
- d. Approve budget amendment in the amount of \$131,831 to the 2017-18 fiscal year budget to reflect the 2016-17 fiscal year remaining balances, previously approved by Council, allocated for Butterfly and Tompkins park improvements. (Payne)
- e. Approve second and final reading of Ordinance No. 17-14 of the City of South Padre Island amending the Zoning District Map of the City by rezoning certain beach and submerged land areas, east of Block 20, Padre Beach Estates Subdivision (La Quinta Inn & Suites), Contran Subdivision Lot 2 (Clayton's Beach Bar), east Tract 17, Padre Beach Estate Subdivision (Clayton's Fishing Pier), and east Tract 16, Padre Beach Estate Subdivision (Marriott, Court Yard) from District "B" Multi-family Dwelling, Apartment, Motel, Hotel, Condominium, Townhouse District to District "PBN" Padre Boulevard North Character Zone. (Kim)
- f. Approve second and final reading of Ordinance No. 17-15 of South Padre Island, Texas referring to the Specific Use Permit by making a reference in the Zoning Map of the City of South Padre Island, Texas; providing for a Specific Use Permit for a private (commercial) fishing pier at east Tract 17, Padre Beach Estate Subdivision and submerged lands belonging to the Texas General Land Office. (Kim)
- g. Approve second and final reading of Ordinance No. 17-16 of the City of South Padre Island, Texas amending Chapter 2, Section 2-36 of the Code of Ordinances by adding the Parks and Recreation Department and changing the name of the Shoreline Management Department to Shoreline Department. (Delgado)

**RECOMMENDATIONS/COMMENTS**

Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Susan Hill, City Secretary

**DEPARTMENT:** City Manager's Office

**ITEM**

Approve minutes of October 4, 2017 regular City Council meeting.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

Approve Minutes



**MINUTES**  
**CITY OF SOUTH PADRE ISLAND**  
**CITY COUNCIL REGULAR MEETING**

**WEDNESDAY, OCTOBER 4, 2017**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, October 4, 2017 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Patel called the meeting to order at 5:30 p.m. A quorum was present: Council Member Dennis Stahl, Ron Pitcock, Alita Bagley and Paul Munarriz. Council Member Theresa Metty was out with an excused absence.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Development Director Sungman Kim, Administrative Services Director Wendi Delgado, CVB Director Keith Arnold, Environmental Health Director Victor Baldovinos, Shoreline Management Director Brandon Hill, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Building Official David Travis, Interim Public Information Officer Angelique Soto, Parks and Recreation Manager Anne Payne and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Patel led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS:**

- a. Proclamation: National Breast Cancer Awareness Month
- b. Proclamation: Recognizing Griffin Nelson as Grand Prize Winner of the Fishing's Future National Youth Catch-Photo-Release
- c. Letter of Commendation: to Police Officer Joseph Gonzalez for his exceptional organizational skills used during the National Night Out event.

**V. APPROVE CONSENT AGENDA:**

Council Member Munarriz made a motion, seconded by Council Member Pitcock, to approve the Consent Agenda, motion carried unanimously.

- a. **APPROVE MINUTES OF SEPTEMBER 20, 2017 REGULAR MEETING.  
(S. HILL)**

5-3

**b. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Invoices approved for payment were paid by General Fund checks numbered 139365 through 139466 and EFT payments totaling \$531,319.11.

**c. APPROVE RESOLUTION 2017-31 IN SUPPORT OF AUTHORIZING CLOSURE OF PARK ROAD 100 (PADRE BOULEVARD) FOR THE 13<sup>TH</sup> ANNUAL WALK FOR WOMEN ON SUNDAY OCT. 8TH, 2017, 10AM TO 12PM; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE PERMITTING OF THE EVENT. (PAYNE)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2017-31, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**d. APPROVE OF RESOLUTION NO. 2017-32 DECLARING THE CITY OF SOUTH PADRE ISLAND'S SUPPORT FOR THE HARTE INSTITUTE WATERSHED INFRASTRUCTURE STRATEGIES E-MARKET AND LETTER OF SUPPORT. (B. HILL)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2017-32, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**e. APPROVE BUDGET AMENDMENT NOT TO EXCEED \$100,000 FROM BEACH MAINTENANCE EXCESS RESERVES TO PURCHASE A DUMP TRUCK FOR THE SHORELINE DEPARTMENT. (B. HILL)**

**f. APPROVE ACCEPTANCE OF TEXAS DEPARTMENT OF TRANSPORTATION PROJECT GRANT AGREEMENT ED 1801 IN THE AMOUNT OF \$154,500; AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO ENTER GRANT AGREEMENT. (ARRIAGA)**

**g. APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$144,947 TO INCREASE FEDERAL GRANT RPT 1702 VEHICLE REVENUE MILES FUNDS AWARDED. (ARRIAGA)**

**h. APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$2,500 TO DECREASE THE LOCAL CONTRIBUTION TO THE TRANSIT DEPARTMENT. (GIMENEZ)**

**i. APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$19,713 TO INCREASE THE INDIRECT COST ALLOCATION CHARGE TO THE CONVENTION AND VISITOR BUREAU RELATED TO PARKS &**

**RECREATIONAL MANAGER PROCESSING OF TOURISM RELATED  
SPECIAL EVENT PERMITS AND EVENT COORDINATION.  
(GUTHRIE)**

- j. APPROVE EXCUSED ABSENCE FOR COUNCIL MEMBER RON  
PITCOCK FROM THE OCTOBER 18, 2017 CITY COUNCIL MEETING.  
(PITCOCK)**

**VI. PRESENTATION OF NEW CITY STAFF MEMBERS AND RECENTLY  
PROMOTED STAFF MEMBERS TO CITY COUNCIL AND COMMUNITY.  
(GUTHRIE)**

City Manager Susan Guthrie introduce new City staff members hired after May 14, 2017, along with recently promoted staff members, which consisted of:

*New Hires:*

Marisa Amaya, Event Development and Packaging Manager, Convention & Visitor Bureau

Alisha Workman, Sr. Marketing & Communications Manager, Convention & Visitor Bureau

*Recently Promoted:*

Georgina Ramos, Accounting Analyst, Finance Dept.

Julian Hernandez, Vehicle Operator, Transit Department

Angelique "Nikki" Soto, Public Information Officer

Rolando Gonzalez, Public Works Foreman

Jose Alvaro Garcia, Parks Maintenance Foreman

Maximo Martinez, Public Works Maintenance

Juan Leos, Public Works Maintenance

**VII. DISCUSSION AND ACTION TO APPROVE BUDGET AMENDMENT IN THE  
AMOUNT OF \$100,000 FROM HOTEL OCCUPANCY TAX RESERVES TO BE  
ALLOCATED TOWARDS THE FY 2017/18 ADVERTISING/MARKETING  
BUDGET (594) FOR ADDITIONAL OFFSEASON MARKETING  
OPPORTUNITIES TO THE RIO GRANDE VALLEY AND LAREDO; AND  
ALLOCATE AN ADDITIONAL \$50,000 FOR COLLEGIATE SPRING BREAK  
MARKETING TO BE DISBURSED AS DIRECTED BY THE CITY MANAGER.  
(STAHL)**

Council Member Stahl made a motion to approve \$100,000 from the Hotel Occupancy Tax Reserves for additional offseason marketing opportunities in the Rio Grande Valley and Laredo; and approve \$50,000 from Hotel Occupancy Tax Reserves for collegiate Spring Break Marketing. Motion was seconded by Council Member Munarriz, which carried on a unanimous vote.

**VIII. DISCUSSION AND ACTION TO APPROVE RENEWAL OF ADVERTISING AGENCY SERVICES AGREEMENT WITH THE ATKINS GROUP FOR FISCAL YEAR 2017-2018 IN THE AMOUNT OF \$2,834,000. (ARNOLD)**

*Mayor Patel stated that there was a clerical error in the amount listed: \$2,125,000 should really be \$2,835.00*

After much discussion, Mayor Patel made a motion to approve a ninety day contract with The Atkins Group to include only Website Maintenance & Digital Development and Media Research, Planning & Placement. Council Member Pitcock second the motion. More discussion ensued which resulted in both Mayor Patel and Council Member Pitcock withdrawing their motion.

Council Member Bagley made a motion to approve the renewal of Advertising Agency Services agreement with The Atkins Group. Council Member Munarriz seconded the motion. Motion passed on a 3 to 2 vote with Mayor Patel and Council Member Pitcock casting a nay vote.

**IX. DISCUSSION AND ACTION TO APPROVE RESEARCH PROPOSALS/CONTRACTS FROM THE FOLLOWING; AND AUTHORIZE THE CITY MANAGER TO SIGN: (ARNOLD)**

**a. APPROVE YOUNG STRATEGIES, INC. CONTRACT IN THE AMOUNT OF \$69,550 FOR THE COMPREHENSIVE TRAVEL MARKET RESEARCH STUDY.**

Council Member Bagley made a motion, second by Council Member Pitcock to approve Young Strategies, Inc. Contract in the amount of \$69,550 for the Comprehensive Travel Market Research Study. Motion carried on a 4 to 0 vote with Council Member Munarriz momentarily stepping out of Council Chambers.

**b. APPROVE UNIVERSITY OF TEXAS RIO GRANDE VALLEY (UTRGV) PROPOSAL/CONTRACT FOR THE SPECIAL EVENT ECONOMIC IMPACT RESEARCH STUDY IN THE AMOUNT OF \$69,000 PLUS \$5,000 PER EVENT COST.**

Council Member Pitcock made a motion to approve the UTRGV proposal/contract for Special Event Economic Impact Research Study in the amount of \$69,000 plus \$5,000 per event. Council Member Munarriz seconded the motion, which passed unanimously.

**X. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2017-33 ESTABLISHING LIMITS ON CITY COMMITTEE, BOARD, COMMISSION, TASK FORCE (HEREAFTER "COMMITTEE") MEMBERSHIP, REQUIRING THAT MEMBERS SERVE ON ONE COMMITTEE AT A TIME, WITH THE EXCEPTION OF THE ECONOMIC DEVELOPMENT CORPORATION APPOINTMENTS. (GUTHRIE)**

Taking Items 10 and 11 together, Council Member Bagley made a motion, seconded by Council Member Stahl to table these two agenda items until the November 1<sup>st</sup> City Council meeting and to form a subcommittee consisting of two City Council Members, City Manager, Legal and any others needed to review and come up with criteria to make recommendations to City Council. Motion carried unanimously. Council Members Alita Bagley and Paul Munarriz volunteered to serve on the subcommittee.

**XI. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2017-34 APPROVING CRITERIA TO ESTABLISH TERM LIMITS FOR CHAIRMAN ON ALL CITY COMMITTEES, BOARDS, COMMISSIONS, TASK FORCE (HEREIN CALLED "COMMITTEE"). (GUTHRIE)**

See motion above.

**XII. DISCUSSION AND POSSIBLE ACTION TO ADJUST THE REQUIRED MINIMUM BASE FLOOR ELEVATION IN RESPONSE TO PENDING NEW FEMA FLOOD MAPS. (PATEL)**

Mayor Patel made a motion to direct staff to propose a minimum elevation for all new construction. Council Member Stahl seconded the motion, which passed on a unanimous vote.

**XIII. DISCUSSION AND ACTION TO RECOMMEND IMPLEMENTATION OF THE FIVE-YEAR NOURISHMENT PLACEMENT PLAN. (B. HILL)**

Mayor Patel made a motion, seconded by Council Member Stahl to approve the five-year Nourishment Placement plan. Motion carried unanimously.

*At this time, Mayor Patel recused himself from Items 14, 15, 16, 17 and 18 due to conflict of interest.*

**XIV. DISCUSSION AND ACTION TO APPROVE THE PROPOSED ANNEXATION SERVICE PLAN AND THE ANNEXATION SCHEDULE. (KIM)**

Council Member Pitcock made a motion to approve the proposed Annexation Service Plan and the expedited annexation schedule for annexation of certain waterways and submerged lands belonging to the State of Texas, lying and being situated to the east of Lots 16 and 17 Padre Beach Estate Subdivision and Contran Subdivision Lot 2, out of Gulf of Mexico, and a 10-foot width southernmost pieces of the Andy Bowie Park in Cameron County Texas that are a total of 6.61 acres (also known as the area on and surrounding Clayton's Fishing Pier). Council Member Munarriz seconded the motion, which carried on a 4 to 0 vote. Mayor Patel abstaining from discussion and vote.

**XV. PUBLIC HEARING: TO DISCUSS DESIGNATION OF CERTAIN BEACH AREAS – EAST OF BLOCK 20, PADRE BEACH ESTATES SUBDIVISION (LA QUINTA INN & SUITES), CONTRAN SUBDIVISION LOT 2 (CLAYTON'S**

**BEACH BAR), EAST TRACT 17, PADRE BEACH ESTATE SUBDIVISION (CLAYTON'S FISHING PIER), AND EAST TRACT 16, PADRE BEACH ESTATE SUBDIVISION (MARRIOTT, COURT YARD) – FROM DISTRICT “B” MULTI-FAMILY DWELLING, APARTMENT, MOTEL, HOTEL, CONDOMINIUM, TOWNHOUSE DISTRICT TO DISTRICT “PBN” PADRE BOULEVARD NORTH CHARACTER ZONE. (KIM)**

At 7:30 p.m., Mayor Pro-tem Stahl opened the Public Hearing.

Proponents: Joel Melton, Paul Magee, Rick Laskey, Billy Schrunk, Rob Nixon, Cain Mahan

Opponents: Chuck Costanza, Shane Wilson

Mayor Pro-tem Stahl closed the Public Hearing at 7:54 pm.

**XVI. DISCUSSION AND ACTION REGARDING THE DESIGNATION OF CERTAIN BEACH AREAS – EAST OF BLOCK 20, PADRE BEACH ESTATES SUBDIVISION (LA QUINTA INN & SUITES), CONTRAN SUBDIVISION LOT 2 (CLAYTON'S BEACH BAR), EAST TRACT 17, PADRE BEACH ESTATE SUBDIVISION (CLAYTON'S FISHING PIER), AND EAST TRACT 16, PADRE BEACH ESTATE SUBDIVISION (MARRIOTT, COURT YARD) – FROM DISTRICT “B” MULTI-FAMILY DWELLING, APARTMENT, MOTEL, HOTEL, CONDOMINIUM, TOWNHOUSE DISTRICT TO DISTRICT “PBN” PADRE BOULEVARD NORTH CHARACTER ZONE. (KIM)**

Council Member Pitcock made a motion, seconded by Council Member Bagley, to approve (herein designated as first reading of ordinance) designating certain beach areas, east of Block 20, Padre Beach Estates Subdivision (La Quinta Inn & Suites), Contran Subdivision Lot 2 (Clayton's Beach Bar), east Tract 17, Padre Beach Estate subdivision (Clayton's Fishing Pier), and east Tract 16, Padre Beach Estate Subdivision (Marriott, Court Yard) – from District “B” Multi-Family Dwelling, Apartment, Motel, Hotel, Condominium, Townhouse District to District “PBN” Padre Boulevard North Character Zone. Motion passed on a 4 to 0 vote with Mayor Patel abstaining from discussion and vote.

**XVII. PUBLIC HEARING: TO DISCUSS A SPECIFIC USE PERMIT FOR A PRIVATE (COMMERCIAL) FISHING PIER AT EAST TRACT 17, PADRE BEACH ESTATE SUBDIVISION AND SUBMERGED LANDS BELONG TO THE TEXAS GENERAL LAND OFFICE. (KIM)**

At 8:24 pm, Mayor Pro-tem Stahl opened the Public Hearing.

Proponents: Rob Nixon                      Opponents: None

Mayor Pro-tem Stahl closed the Public Hearing at 8:27 pm.

5-8

**XVIII. DISCUSSION AND ACTION REGARDING A SPECIFIC USE PERMIT FOR A PRIVATE (COMMERCIAL) FISHING PIER AT EAST TRACT 17, PADRE BEACH ESTATE SUBDIVISION AND SUBMERGED LANDS BELONG TO THE TEXAS GENERAL LAND OFFICE. (KIM)**

Council Member Bagley made a motion to approve (herein designated as first reading of ordinance) Specific Use Permit for a private (commercial) fishing pier at east Tract 17, Padre Beach Estate Subdivision and submerged lands belonging to the Texas General Land Office with the change in Ordinance, Section 4, Item 11 to read "Insurance shall be provided with the City named as additional insured" (rest of the language in Item 11 to be removed). Council Member Pitcock seconded the motion, which carried on a 4 to 0 vote with Mayor Patel abstaining from discussion and vote.

**XIX. DISCUSSION AND ACTION TO APPROVE FIRST READING OF ORDINANCE AMENDING SEC. 2-36 ADDING PARKS AND RECREATION AS AN OFFICIAL DEPARTMENT OF THE CITY AND CHANGING THE NAME OF SHORELINE MANAGEMENT DEPARTMENT TO SHORELINE. (GUTHRIE)**

Mayor Patel made a motion, seconded by Council Member Stahl to approve first reading of ordinance amending Sec. 2-36 adding Parks and Recreation Department and changing the name of Shoreline Management Department to Shoreline Department. Motion carried on a unanimous vote.

**XX. DISCUSSION AND ACTION TO APPROVE CANCELLATION OF NOVEMBER 7, 2017 GENERAL ELECTION BY:**

**a. ACKNOWLEDGE RECEIPT AND ACCEPT THE CERTIFICATION OF UNOPPOSED CANDIDATES FORM CERTIFYING CANDIDATES FOR NOVEMBER 7, 2017 GENERAL ELECTION ARE UNOPPOSED.**

Council Member Bagley made a motion to acknowledge receipt and accept Certification of Unopposed Candidates form certifying that candidates for the November 7, 2017 General Election are unopposed. Council Member Pitcock seconded the motion, which passed unanimously.

**b. APPROVE ORDER OF CANCELLATION FOR THE NOVEMBER 7, 2017 GENERAL ELECTION.**

Council Member Bagley made a motion, seconded by Council Member Pitcock to approve the Order of Cancellation for the November 7, 2017 General Election. Motion carried on a unanimous vote.

**XXI. ADJOURN.**

There being no further business, Mayor Patel adjourned the meeting at 8:54 pm.

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Susan M. Hill, City Secretary

APPROVED

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Bharat R. Patel, Mayor

DRAFT



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Rodrigo Gimenez, Chief Financial Officer

**DEPARTMENT:** Finance

**ITEM**

Approve invoices for payment by General Fund checks numbered 139467 through 139594 and EFT payments totaling \$1,373,686.06.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 1

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002434	CINDY BOUDLOCHE	I-DWD201710026170	01 2469	DEBTORS WAGE : CASE NO 14-10370		139470	542.31
01-002434	CINDY BOUDLOCHE	I-DWE201710026170	01 2469	DEBTORS WAGE : CASE NO 16-10432		139471	1,483.85
						VENDOR 01-002434 TOTALS	2,026.16
01-003035	CALIFORNIA STATE DISBU	I-C1P201710026170	01 2473	CHILD SUPPORT: CS 0370020351331		139472	391.15
						VENDOR 01-003035 TOTALS	391.15
01-003185	OFFICE OF THE ATTY GEN	I-C10201710026170	01 2473	CHILD SUPPORT: A/N 2004094864B	000000		364.15
01-003185	OFFICE OF THE ATTY GEN	I-C13201710026170	01 2473	CHILD SUPPORT: A/N 0013262861	000000		106.15
01-003185	OFFICE OF THE ATTY GEN	I-C1C201710026170	01 2473	CHILD SUPPORT: ORDER NO 2015-DCL-56	000000		339.23
01-003185	OFFICE OF THE ATTY GEN	I-C1L201710026170	01 2473	CHILD SUPPORT: ORDER NO 2005063139E	000000		121.38
01-003185	OFFICE OF THE ATTY GEN	I-C1N201710026170	01 2473	CHILD SUPPORT: ORDER # 2012-DCL-186	000000		230.77
01-003185	OFFICE OF THE ATTY GEN	I-C1Q201710026170	01 2473	CHILD SUPPORT: CS 2014-DCL-08362	000000		235.38
01-003185	OFFICE OF THE ATTY GEN	I-C1R201710026170	01 2473	CHILD SUPPORT: ORDER NO 08-1471	000000		429.23
01-003185	OFFICE OF THE ATTY GEN	I-C21201710026170	01 2473	CHILD SUPPORT: A/N 0011549506	000000		369.23
01-003185	OFFICE OF THE ATTY GEN	I-C24201710026170	01 2473	CHILD SUPPORT: A/N 0011488748	000000		293.89
01-003185	OFFICE OF THE ATTY GEN	I-C2C201710026170	01 2473	CHILD SUPPORT: ORDER NO: 2017-DCL-0	000000		208.15
01-003185	OFFICE OF THE ATTY GEN	I-C51201710026170	01 2473	CHILD SUPPORT: A/N 0012375322	000000		294.33
01-003185	OFFICE OF THE ATTY GEN	I-C59201710026170	01 2473	CHILD SUPPORT: #0009529310	000000		41.70
01-003185	OFFICE OF THE ATTY GEN	I-C67201710026170	01 2473	CHILD SUPPORT: ORDER NO 2012-DCL-00	000000		151.38
01-003185	OFFICE OF THE ATTY GEN	I-C77201710026170	01 2473	CHILD SUPPORT: A/N 0010353126	000000		159.23
01-003185	OFFICE OF THE ATTY GEN	I-C82201710026170	01 2473	CHILD SUPPORT: ORDER #2012-DCL-0866	000000		348.92
01-003185	OFFICE OF THE ATTY GEN	I-C91201710026170	01 2473	CHILD SUPPORT: AG 0012920905	000000		296.77
01-003185	OFFICE OF THE ATTY GEN	I-C93201710026170	01 2473	CHILD SUPPORT: ORDER # 991252070	000000		129.69
01-003185	OFFICE OF THE ATTY GEN	I-C95201710026170	01 2473	CHILD SUPPORT: CASE #0013025749	000000		420.00
						VENDOR 01-003185 TOTALS	4,539.58
01-006133	DEARBORN NATIONAL	I-091917	01 2465	VTL LIFE INSU: EMP PREMIUMS OCT 201	139483		42.14
01-006133	DEARBORN NATIONAL	I-091917	01 48042	MISCELLANEOUS: EMP PREMIUMS OCT 201	139483		0.03-
						VENDOR 01-006133 TOTALS	42.11
01-007001	ANA GARZA	I-C04201710026170	01 2473	CHILD SUPPORT: A/N 2003-03-1480-B	139485		194.88
						VENDOR 01-007001 TOTALS	194.88
01-019222	S.P.I. FIREFIGHTERS AS	I-100317	01 2472	FIREFIGHTERS : ASSOC DUES P/R 10-4-	139511		377.00
						VENDOR 01-019222 TOTALS	377.00

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 2

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019327	SOUTH PADRE ISLAND PRO	I-100317	01 2497	POLICE DEPT A:	ASSOC DUES P/R 10-4-	999999	105.00
						VENDOR 01-019327 TOTALS	105.00
01-019600	STATE COMPTROLLER	I-100217	01 2426	COURT COSTS L:	ANNUAL CHILD SAFETY	139576	239.45
						VENDOR 01-019600 TOTALS	239.45
01-020057	TML MULTISTATE IEBP	I-100417	01 2461	TML MEDICAL :	OCT, 2017 MEDICAL PR	999999	13,743.82
01-020057	TML MULTISTATE IEBP	I-100417	01 2484	VISION :	OCT, 2017 MEDICAL PR	999999	459.00
						VENDOR 01-020057 TOTALS	14,202.82
01-020100	T.M.R.S.	I-101017-1	01 2470	T.M.R.S. :	SEPTEMBER 2017 CONTR	999999	48,053.21
						VENDOR 01-020100 TOTALS	48,053.21
01-1	OCHOA, SYLVIA C	I-000201710026168	01 2424	MUN. COURT BO:	Bond Refund:23013C	139592	270.00
01-1	BEVERLY ANASTASOFF	I-100617	01 47046	ANIMAL SERVIC:	BEVERLY ANASTASOFF:R	139593	20.00
						VENDOR 01-1 TOTALS	290.00

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	70,461.36
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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 3

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 511 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003410	SPI CHAMBER OF COMMERCE	I-12000	01 511-0550-021	ALITA BAGLEY :	RECEPTION FOR MAYOR	139478	250.00
01-003410	SPI CHAMBER OF COMMERCE	I-12000	01 511-0550-024	BARRY PATEL :	RECEPTION FOR MAYOR	139478	250.00
01-003410	SPI CHAMBER OF COMMERCE	I-12000	01 511-0550-026	DENNIS STAHL :	RECEPTION FOR MAYOR	139478	250.00
01-003410	SPI CHAMBER OF COMMERCE	I-12000	01 511-0550-028	THERESA METTY:	RECEPTION FOR MAYOR	139478	250.00
01-003410	SPI CHAMBER OF COMMERCE	I-12000	01 511-0550-029	PAUL MUNARRIZ:	RECEPTION FOR MAYOR	139478	250.00
01-003410	SPI CHAMBER OF COMMERCE	I-12000	01 511-0550-030	RON PITCOCK :	RECEPTION FOR MAYOR	139478	250.00
01-003410	SPI CHAMBER OF COMMERCE	I-12036	01 511-0550-029	PAUL MUNARRIZ:	ANNUAL MEMBERSHIP MT	139551	18.00
VENDOR 01-003410 TOTALS							1,518.00

DEPARTMENT 511	CITY COUNCIL	TOTAL:	1,518.00
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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 4

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002856	RENTAL WORLD	I-05-045551-04	01 512-0510	RENTAL OF EQU: TENT & CHAIRS MEMORI	999999		784.00
VENDOR 01-002856 TOTALS							784.00
01-003410	SPI CHAMBER OF COMMERCE I-12020		01 512-0102	LOCAL MEETING: ANNUAL MEMBERSHIP MT	139550		36.00
VENDOR 01-003410 TOTALS							36.00
01-016600	PT ISABEL/SO PADRE PRE I-091417		01 512-0540	ADVERTISING : DISPLAY AD: ORD NO 1	139570		114.60
01-016600	PT ISABEL/SO PADRE PRE I-92117		01 512-0540	ADVERTISING : DISPLAY AD: ORD 17-1	139570		114.60
01-016600	PT ISABEL/SO PADRE PRE I-92817		01 512-0540	ADVERTISING : DISPLAY AD: PUBLIC N	139570		85.95
VENDOR 01-016600 TOTALS							315.15
01-020047	TML - INTERGOVERNMENTAL I-100117		01 512-0083	WORKERS COMPE: MISC. INSURANCE FOR	139578		1,244.53
VENDOR 01-020047 TOTALS							1,244.53
01-020057	TML MULTISTATE IEBP I-100417		01 512-0081	GROUP INSURAN: OCT. 2017 MEDICAL PR	999999		1,947.68
VENDOR 01-020057 TOTALS							1,947.68
01-020100	T.M.R.S. I-101017-1		01 512-0080	TMRS : SEPTEMBER 2017 CONTR	999999		4,557.74
VENDOR 01-020100 TOTALS							4,557.74
01-020602	TOUCAN GRAPHICS I-23021		01 512-0101	OFFICE SUPPLI: 2500 TRI FOLD BROCHU	139516		285.00
VENDOR 01-020602 TOTALS							285.00
DEPARTMENT 512 CITY MANAGERS OFFICE TOTAL:							9,170.10

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 5

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003248	DOLLY CASTILLO	I-101117	01 513-0550	TRAVEL EXPENS:	PER DIEM, HOTEL AND	999999	511.76
VENDOR 01-003248 TOTALS							511.76
01-020047	TML - INTERGOVERNMENTA	I-100117	01 513-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	870.36
VENDOR 01-020047 TOTALS							870.36
01-020057	TML MULTISTATE IEPP	I-100417	01 513-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	2,941.52
VENDOR 01-020057 TOTALS							2,941.52
01-020100	T.M.R.S.	I-101017-1	01 513-0080	TMRS	: SEPTEMBER 2017 CONTR	999999	3,086.05
VENDOR 01-020100 TOTALS							3,086.05

DEPARTMENT 513 FINANCE DEPARTMENT TOTAL: 7,409.69

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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 6

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND: 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020047	TML - INTERGOVERNMENTA	I-100117	01 514-0083	WORKERS COMPE:	MISC. INSURANCE FOR 139578		343.67
					VENDOR 01-020047 TOTALS		343.67
01-020057	TML MULTISTATE IEBP	I-100417	01 514-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		1,470.76
					VENDOR 01-020057 TOTALS		1,470.76
01-020100	T.M.R.S.	I-101017-1	01 514-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		1,776.60
					VENDOR 01-020100 TOTALS		1,776.60
				DEPARTMENT 514	PLANNING DEPARTMENT	TOTAL:	3,591.03

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 7

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009016	INSPECT2GO, INC	I-172523-4	01 515-0190	SOFTWARE		139495	3,000.00
VENDOR 01-009016 TOTALS							3,000.00
01-009117	TYLER TECHNOLOGIES INC	I-030-11138	01 515-0410	MACHINERY & E:	PD TICKET WRITERS	139496	850.00
01-009117	TYLER TECHNOLOGIES INC	I-030-11139	01 515-0410	MACHINERY & E:	PD TICKET WRITERS	139496	9,589.62
01-009117	TYLER TECHNOLOGIES INC	I-030-11237	01 515-0410	MACHINERY & E:	PD TICKET WRITERS	139496	2,500.00
VENDOR 01-009117 TOTALS							12,939.62
01-018499	SADA SYSTEMS, INC.	I-131870	01 515-0415	SERVICE CONTR:	G SUITE	139574	12,000.00
VENDOR 01-018499 TOTALS							12,000.00
01-020047	TML - INTERGOVERNMENTA	I-100117	01 515-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	459.58
VENDOR 01-020047 TOTALS							459.58
01-020057	TML MULTISTATE IEBP	I-100417	01 515-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	1,471.76
VENDOR 01-020057 TOTALS							1,471.76
01-020100	T.M.R.S.	I-101017-1	01 515-0080	TMRS	: SEPTEMBER 2017 CONTR	999999	1,755.15
VENDOR 01-020100 TOTALS							1,755.15
DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL:							31,626.11



10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 8

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002106	BICKERSTAFF HEATH DELG	I-104709	01 516-9030	LEGAL SERVICE:	LEGAL SERVICES	999999	80.00
VENDOR 01-002106 TOTALS							80.00
01-004090	WENDI DELGADO	I-090517	01 516-0550	TRAVEL EXPENS:	PRIMA SAN ANTONIO W	139481	502.95
VENDOR 01-004090 TOTALS							502.95
01-006101	FIRST CHECK	I-8544	01 516-0530	PROFESSIONAL :	PRE EMPLOYMENT SCREE	139557	169.75
VENDOR 01-006101 TOTALS							169.75
01-020047	TML - INTERGOVERNMENTA	I-100117	01 516-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	463.65
VENDOR 01-020047 TOTALS							463.65
01-020057	TML MULTISTATE IEBP	I-100417	01 516-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	1,470.76
VENDOR 01-020057 TOTALS							1,470.76
01-020100	T.M.R.S.	I-101017-1	01 516-0080	TMRS	: SEPTEMBER 2017 CONTR	999999	1,626.87
VENDOR 01-020100 TOTALS							1,626.87
DEPARTMENT 516 HUMAN RESOURCES TOTAL:							4,313.98

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 9

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004101	STUART J. DIAMOND	I-100217	01 520-0530	PROFESSIONAL :	PROSECUTOR SVCS	999999	1,335.00
					VENDOR 01-004101 TOTALS		1,335.00
01-020047	TML - INTERGOVERNMENTA	I-100117	01 520-0083	WORKERS COMPE:	MISC. INSURANCE FOR 139578		377.22
					VENDOR 01-020047 TOTALS		377.22
01-020057	TML MULTIISTATE IEBP	I-100417	01 520-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		973.84
					VENDOR 01-020057 TOTALS		973.84
01-020100	T.M.R.S.	I-101017-1	01 520-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		788.54
					VENDOR 01-020100 TOTALS		788.54
				DEPARTMENT 520	MUNICIPAL COURT	TOTAL:	3,474.60

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 10

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002702	BREATH TEST SERVICES	I-1552	01 521-0415	SERVICE CONTR: BREATH TEST SERVICES	139544		2,500.00
VENDOR 01-002702 TOTALS							2,500.00
01-003421	CHIEF SUPPLY CORPORATI	I-256600	01 521-0130	WEARING APPAR: PD-1 BODY ARMOR	JL D 139553		660.00
VENDOR 01-003421 TOTALS							660.00
01-007004	JAVIER CH GARZA	I-100117	01 521-0081	GROUP INSURAN: RETIREE HEALTH INS.	999999		1,800.00
VENDOR 01-007004 TOTALS							1,800.00
01-016600	PT ISABEL/SO PADRE PRE	I-90717	01 521-0540	ADVERTISING : "WE REMEMBER 9-11, 9	139570		45.00
01-016600	PT ISABEL/SO PADRE PRE	I-TX-09282017	01 521-0101	OFFICE SUPPLI: NATIONAL NIGHT OUT -	139570		100.00
VENDOR 01-016600 TOTALS							145.00
01-018146	RIO GRANDE VALLEY COMM	I-2175	01 521-0415	SERVICE CONTR: 219 -FULL TIME SUBSC	139572		26,280.00
VENDOR 01-018146 TOTALS							26,280.00
01-018252	ROBERT RODRIGUEZ	I-100117	01 521-0081	GROUP INSURAN: RETIREE HEALTH BENEF	999999		1,500.00
VENDOR 01-018252 TOTALS							1,500.00
01-019272	SILVA, GILBERT	I-101017	01 521-0550	TRAVEL EXPENS: HOTEL & PARKING 10/1	999999		681.65
VENDOR 01-019272 TOTALS							681.65
01-020047	TML - INTERGOVERNMENTA	I-100117	01 521-0083	WORKERS COMPE: MISC. INSURANCE FOR	139578		44,924.11
VENDOR 01-020047 TOTALS							44,924.11
01-020057	TML MULTISTATE IEBP	I-100417	01 521-0081	GROUP INSURAN: OCT. 2017 MEDICAL PR	999999		17,736.89
VENDOR 01-020057 TOTALS							17,736.89

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 11

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-101017-1	01 521-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		19,524.55
						VENDOR 01-020100 TOTALS	19,524.55
01-023058	WHATABURGER	I-1082821	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082822	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082823	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082869	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082870	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082873	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	8.68
01-023058	WHATABURGER	I-1082874	01 521-0571	FOOD FOR PRIS:	2-PRISONER MEALS	139586	8.68
01-023058	WHATABURGER	I-1082876	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	139586	8.68
01-023058	WHATABURGER	I-1082877	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	139586	4.34
01-023058	WHATABURGER	I-1082939	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082940	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-1082943	01 521-0571	FOOD FOR PRIS:	PRISONER MEAL	139586	4.34
01-023058	WHATABURGER	I-10829461	01 521-0571	FOOD FOR PRIS:	3-PRISONER MEALS	139586	13.02
01-023058	WHATABURGER	I-10877911	01 521-0571	FOOD FOR PRIS:	PRISONER MEALS	139586	7.26
						VENDOR 01-023058 TOTALS	85.38
DEPARTMENT 521 POLICE DEPARTMENT						TOTAL:	115,837.58

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 12

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002058	JAMES BARKER II	I-100417	01 522-0130	WEARING APPAR: REIMBURSE PURCHASE O	139540		49.99
				VENDOR 01-002058	TOTALS		49.99
01-003799	YOLANDA CRUZ	I-100117	01 522-0081	GROUP INSURAN: RETIREE HEALTH BENEF	999999		1,680.00
				VENDOR 01-003799	TOTALS		1,680.00
01-003905	CULLIGAN WATER	I-800512051	01 522-0415	SERVICE CONTR: 150# SOLAR SALT DEL.	139554		30.75
				VENDOR 01-003905	TOTALS		30.75
01-016181	GENARO A. PEREZ	I-100217	01 522-0550	TRAVEL EXPENS: ATTENDING TX FIRE CH	999999		959.24
				VENDOR 01-016181	TOTALS		959.24
01-016600	PT ISABEL/SO PADRE PRE I-9717		01 522-0101	OFFICE SUPPLI: 911/FIRE AD 9/17/17	139570		70.00
				VENDOR 01-016600	TOTALS		70.00
01-020047	TML - INTERGOVERNMENTA I-100117		01 522-0083	WORKERS COMPE: MISC. INSURANCE FOR	139578		30,962.79
				VENDOR 01-020047	TOTALS		30,962.79
01-020057	TML MULTISTATE IEBP I-100417		01 522-0081	GROUP INSURAN: OCT. 2017 MEDICAL PR	999999		12,151.77
				VENDOR 01-020057	TOTALS		12,151.77
01-020100	T.M.R.S. I-101017-1		01 522-0080	TMRS : SEPTEMBER 2017 CONTR	999999		21,209.96
				VENDOR 01-020100	TOTALS		21,209.96
01-020181	THYSSENKRUPP ELEVATOR I-3003471243		01 522-0415	SERVICE CONTR: FULL MAINTENANCE 10/	139582		662.97
				VENDOR 01-020181	TOTALS		662.97
01-024001	RICHARD J. YBARRA, M.D C-7326-1		01 522-0530	PROFESSIONAL : STOP PYMT FEE ON CK#	139591		35.00-

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 13

VENDOR SET# 01 City of South Padre Island

BANK: ALL

FUND 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-024001	RICHARD J. YBARRA, M.D I-7326		01 522-0530	PROFESSIONAL	Service Agreement	139591	1,000.00
01-024001	RICHARD J. YBARRA, M.D I-7344		01 522-0530	PROFESSIONAL	Service Agreement	139520	1,000.00
VENDOR 01-024001 TOTALS							1,965.00

DEPARTMENT 522	FIRE DEPARTMENT	TOTAL:	69,742.47
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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 14

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002051	J. VICTOR BALDOVINOS	I-092517	01 532-0550	TRAVEL EXPENS:	TEHA CONFERENCE	139469	761.00
					VENDOR 01-002051 TOTALS		761.00
01-003830	EDGAR CRUZ	I-100217	01 532-0550	TRAVEL EXPENS:	TEHA ANNUAL CONFEREN	139480	204.00
					VENDOR 01-003830 TOTALS		204.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-041-17	01 532-0545	LOT MOWING	: MOWING @ 5909 TROPIC	999999	50.00
					VENDOR 01-008133 TOTALS		50.00
01-019522	STATE OF TEXAS ALLANCE	I-083117	01 532-0513	TRAINING EXPE:	2017 RECYCLING SUMMI	139512	300.00
01-019522	STATE OF TEXAS ALLANCE	I-100.00	01 532-0513	TRAINING EXPE:	RECYCLING SUMMIT REG	139512	100.00
					VENDOR 01-019522 TOTALS		400.00
01-020047	TML - INTERGOVERNMENTA	I-100117	01 532-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	1,664.46
					VENDOR 01-020047 TOTALS		1,664.46
01-020057	TML MULTISTATE IEBF	I-100417	01 532-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	2,876.98
					VENDOR 01-020057 TOTALS		2,876.98
01-020100	T.M.R.S.	I-101017-1	01 532-0080	TMRS	: SEPTEMBER 2017 CONTR	999999	2,293.50
					VENDOR 01-020100 TOTALS		2,293.50
01-020167	TEHA	I-100217	01 532-0513	TRAINING EXPE:	REGISTRATION ANNUAL	139515	300.00
					VENDOR 01-020167 TOTALS		300.00
01-020602	TOUCAN GRAPHICS	I-22808	01 532-0118	PRINTING	: 500 NATURAL HAB LOT	139516	160.00
					VENDOR 01-020602 TOTALS		160.00
DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL:							8,709.94

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 15

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003038	CALDWELL COUNTRY CHEVR	I-K697	01 540-1007	MOTOR VEHICLE: 2018 FORD TAURUS		139529	22,398.00
01-003038	CALDWELL COUNTRY CHEVR	I-VNCFJJ	01 540-1007	MOTOR VEHICLE: 2018 CHEV TAHOE 4 X		139529	3,215.00
						VENDOR 01-003038 TOTALS	25,613.00
01-003041	CALDWELL COUNTRY FORD	I-JG102481	01 540-1007	MOTOR VEHICLE: ONE 2017		139474	21,150.00
						VENDOR 01-003041 TOTALS	21,150.00
01-012091	CINTAS UNIFORM	I-538781080	01 540-0130	WEARING APPAR: UNIFORMS, MATS, MOPS		139562	21.57
01-012091	CINTAS UNIFORM	I-538783087	01 540-0130	WEARING APPAR: UNIFORMS, MATS, MOPS		139562	21.57
						VENDOR 01-012091 TOTALS	43.14
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	01 540-9997	LEASE PAYMENT: 2013 FORDS LEASES		999999	40,417.99
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	01 540-9998	LEASE PAYMENT: 2013 FORDS LEASES		999999	4,201.27
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	01 540-9996	LEASE - FEES : 2013 FORDS LEASES		999999	1,091.19
						VENDOR 01-013284 TOTALS	45,710.45
01-020047	TML - INTERGOVERNMENTA	I-100117	01 540-0083	WORKERS COMPE: MISC. INSURANCE FOR		139578	1,909.50
						VENDOR 01-020047 TOTALS	1,909.50
01-020057	TML MULTIISTATE IEBP	I-100417	01 540-0081	GROUP INSURAN: OCT. 2017 MEDICAL PR		999999	973.84
						VENDOR 01-020057 TOTALS	973.84
01-020090	TYMCO INTERNATIONAL	I-205535-3	01 540-9997	LEASE PAYMENT: STREET SWEEPER LEASE		139514	35,618.18
01-020090	TYMCO INTERNATIONAL	I-205535-3	01 540-9998	LEASE PAYMENT: STREET SWEEPER LEASE		139514	1,839.69
						VENDOR 01-020090 TOTALS	37,457.87
01-020100	T.M.R.S.	I-101017-1	01 540-0080	TMRS : SEPTEMBER 2017 CONTR		999999	791.52
						VENDOR 01-020100 TOTALS	791.52

DEPARTMENT 540 FLEET MANAGEMENT TOTAL: 133,649.32



10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 16

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001349	PROTECTION 1 ALARM MON I-118291517		01 541-0411	BUILDINGS & S: SPI MUN BLDG, INSP.8	139539		102.50
VENDOR 01-001349 TOTALS							102.50
01-007600	GULF COAST PAPER CO. I I-1391229		01 541-0160	LAUNDRY & JAN: TWLS, TISSUE, MISC.	139559		488.81
VENDOR 01-007600 TOTALS							488.81
01-012091	CINTAS UNIFORM	I-538781080	01 541-0160	LAUNDRY & JAN: UNIFORMS, MATS, MOPS	139562		210.62
01-012091	CINTAS UNIFORM	I-538781080	01 541-0130	WEARING APPAR: UNIFORMS, MATS, MOPS	139562		23.45
01-012091	CINTAS UNIFORM	I-538783087	01 541-0160	LAUNDRY & JAN: UNIFORMS, MATS, MOPS	139562		210.62
01-012091	CINTAS UNIFORM	I-538783087	01 541-0130	WEARING APPAR: UNIFORMS, MATS, MOPS	139562		23.45
VENDOR 01-012091 TOTALS							468.14
01-020047	TML - INTERGOVERNMENTA I-100117		01 541-0083	WORKERS COMPE: MISC. INSURANCE FOR	139578		1,546.51
VENDOR 01-020047 TOTALS							1,546.51
01-020057	TML MULTISTATE IEBP I-100417		01 541-0081	GROUP INSURAN: OCT. 2017 MEDICAL PR	999999		973.84
VENDOR 01-020057 TOTALS							973.84
01-020100	T.M.R.S. I-101017-1		01 541-0080	TMRS : SEPTEMBER 2017 CONTR	999999		534.88
VENDOR 01-020100 TOTALS							534.88
01-023160	WORTH HYDROCHEM OF COR I-20181		01 541-0415	SERVICE CONTR: CHILLER WATER TREATM	999999		300.00
VENDOR 01-023160 TOTALS							300.00

DEPARTMENT 541 BUILDING MAINTENANCE TOTAL: 4,414.68

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 17

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020047	TML - INTERGOVERNMENTA	I-100117	01 542-0083	WORKERS COMPE:	MISC. INSURANCE FOR 139578		681.24
					VENDOR 01-020047 TOTALS		681.24
01-020057	TML MULTISTATE IEBP	I-100417	01 542-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		1,470.76
					VENDOR 01-020057 TOTALS		1,470.76
01-020100	T.M.R.S.	I-101017-1	01 542-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		1,306.35
					VENDOR 01-020100 TOTALS		1,306.35
				DEPARTMENT 542	INSPECTIONS DIVISION	TOTAL:	3,458.35

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 18

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003704	CAMERON COUNTY	I-1-RDR4H5	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LIGHTS	139479	168.91
01-003704	CAMERON COUNTY	I-1-RE4J6B	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LIGHTS	139479	154.67
						VENDOR 01-003704 TOTALS	323.58
01-009845	JOLVAZ, LLC	I-4916	01 543-0417	STORM SEWERS :	VACUUM & JETTING SER	139497	17,600.00
						VENDOR 01-009845 TOTALS	17,600.00
01-012091	CINTAS UNIFORM	I-538781080	01 543-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	139562	202.42
01-012091	CINTAS UNIFORM	I-538783087	01 543-0130	WEARING APPAR:	UNIFORMS, MATS, MOPS	139562	202.42
						VENDOR 01-012091 TOTALS	404.84
01-013260	JAMES M. MITCHIM	I-100917	01 543-0530	PROFESSIONAL :	PROF. SERV ON 8/30 &	139563	150.00
						VENDOR 01-013260 TOTALS	150.00
01-013408	RAYMUNDO MOYA, JR.	I-100117	01 543-0081	GROUP INSURAN:	RETIREE HEALTH BENEF	999999	1,800.00
						VENDOR 01-013408 TOTALS	1,800.00
01-018058	RELIABLE ELECTRIC CO.	I-29348	01 543-0412	LANDSCAPE :	REPLACED BURNED WIRE	139571	209.70
01-018058	RELIABLE ELECTRIC CO.	I-29367	01 543-0433	PARKS REPAIRS:	REPAIR METER SERV, T	139571	104.00
						VENDOR 01-018058 TOTALS	313.70
01-020047	TML - INTERGOVERNMENTA	I-100117	01 543-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	18,257.19
						VENDOR 01-020047 TOTALS	18,257.19
01-020057	TML MULTISTATE IEBP	I-100417	01 543-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	10,101.92
						VENDOR 01-020057 TOTALS	10,101.92
01-020100	T.M.R.S.	I-101017-1	01 543-0080	TMRS	: SEPTEMBER 2017 CONTR	999999	6,264.29
						VENDOR 01-020100 TOTALS	6,264.29

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 19

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020602	TOUCAN GRAPHICS	I-23042	01 543-0101	OFFICE SUPPLI: 2 BX. BUS.CARDS, J.W	139583		98.00
					VENDOR 01-020602 TOTALS		98.00
01-021059	DAVID ROCHA	I-100117	01 543-0081	GROUP INSURAN: RETIREE HEALTH BENEF	139517		1,800.00
					VENDOR 01-021059 TOTALS		1,800.00
				DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL:			57,113.52

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 20

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004133	DENTON NAVARRO ROCHA B	I-22942	01 570-9030	LEGAL SERVICE: SPI SPECIAL COUNSEL		139482	741.00
VENDOR 01-004133 TOTALS							741.00
01-007115	GEKA ENERGY, LP	I-24029207-4	01 570-0580	ELECTRICITY :	ELECTRIC BILL 9-22-1	139488	18.85
01-007115	GEKA ENERGY, LP	I-26029205-4	01 570-0580	ELECTRICITY :	ELECTRIC BILL 9-22-1	139489	20,282.64
VENDOR 01-007115 TOTALS							20,301.49
01-013404	MOUNTAIN GLACIER, LLC	I-0301004024	01 570-0581	WATER, SEWER, :	BOTTLED WTR DEL. & R	139564	74.00
01-013404	MOUNTAIN GLACIER, LLC	I-0301004032	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. P	139564	34.00
VENDOR 01-013404 TOTALS							108.00
01-018154	REPUBLIC SERVICES #863	I-0863-001379312	01 570-0581	WATER, SEWER, :	PICKUP SERVICE 10-/0	139506	306.19
01-018154	REPUBLIC SERVICES #863	I-0863001382363	01 570-0581	WATER, SEWER, :	7355 PADRE BLVD(SPEC	139573	1,290.24
01-018154	REPUBLIC SERVICES #863	I-0863001382542	01 570-0581	WATER, SEWER, :	108 W. RETAMA, ROLL-	139573	1,112.24
VENDOR 01-018154 TOTALS							2,708.67
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9030	LEGAL SERVICE:	MISC. INSURANCE FOR	139578	1,000.00
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9050	AUTOMOBILE LI:	MISC. INSURANCE FOR	139578	33,635.00
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9051	GENERAL LIABI:	MISC. INSURANCE FOR	139578	5,669.88
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9052	WINDSTORM INS:	MISC. INSURANCE FOR	139578	6,572.86
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9055	PROPERTY INSU:	MISC. INSURANCE FOR	139578	28,523.52
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9060	OFFICIALS/LAW:	MISC. INSURANCE FOR	139578	20,294.00
01-020047	TML - INTERGOVERNMENTA	I-100117	01 570-9061	ERRORS & OMIS:	MISC. INSURANCE FOR	139578	15,119.00
VENDOR 01-020047 TOTALS							110,814.26
01-021095	UNITED PARCEL SERVICE	I-000034965X397	01 570-0108	POSTAGE :	MISC. SHIPPING & SER	139585	75.26
VENDOR 01-021095 TOTALS							75.26
01-023900	XEROX CORPORATION	I-090768328	01 570-0510	RENTAL OF EQU:	COPIER LEASE: FINANC	139589	530.25
01-023900	XEROX CORPORATION	I-090768330	01 570-0510	RENTAL OF EQU:	COPIER LEASE - PUB.	139589	1,189.79
01-023900	XEROX CORPORATION	I-090768332	01 570-0510	RENTAL OF EQU:	COPIER LEASE PD SEPT	139589	691.70
01-023900	XEROX CORPORATION	I-090888722	01 570-0510	RENTAL OF EQU:	ADM COPIER/PRINTER L	139589	1,114.26
VENDOR 01-023900 TOTALS							3,526.00

10/12/2017 11:02 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 21

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023906	XEROX CORPORATION	I-090592684	01 570-0510	RENTAL OF EQU:	ADMIN-COPIER/PRINTER	139590	1,025.52
01-023906	XEROX CORPORATION	I-090768326	01 570-0510	RENTAL OF EQU:	ADMIN-COPIER/PRINTER	139590	108.48
01-023906	XEROX CORPORATION	I-090768329	01 570-0510	RENTAL OF EQU:	LEASE OF COPIER/PRN	139590	245.93
VENDOR 01-023906 TOTALS							1,379.93

DEPARTMENT 570 GENERAL SERVICES TOTAL: 139,654.61

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 22

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002071	PLAYCORE WISCONSIN, IN	I-156693	01 572-9177	PARK IMPROVEM:	PARK BENCHES	139541	1,075.09
VENDOR 01-002071 TOTALS							1,075.09
01-003410	SPI CHAMBER OF COMMERCE	I-100917	01 572-9088	MISC SPONSORS:	GALA & SPONSORSHIP G	139548	750.00
VENDOR 01-003410 TOTALS							750.00
01-006177	FRIENDS OF ANIMAL RESC	I-2017-18	01 572-9085	ANIMAL SERVIC:	1ST QTR OCT, NOV & D	139484	11,250.00
VENDOR 01-006177 TOTALS							11,250.00
01-011142	KRAFTSMAN	I-33916	01 572-9177	PARK IMPROVEM:	ROTO BOUNCE	139561	5,358.00
VENDOR 01-011142 TOTALS							5,358.00
DEPARTMENT 572 SPECIAL PROJECTS						TOTAL:	18,433.09
VENDOR SET 01 GENERAL FUND						TOTAL:	682,578.43

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 23

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000500	AAA ELECTRICAL SIGNS	I-25380	02 590-1001	BUILDINGS & S:	NEW LED SIGN AT VC	139526	7,110.84
						VENDOR 01-000500 TOTALS	7,110.84
01-007115	GEXA ENERGY, LP	I-26029205-4	02 590-0580	ELECTRICITY :	ELECTRIC BILL 9-22-1	139489	995.73
						VENDOR 01-007115 TOTALS	995.73
01-016651	PORT ISABEL ROTARY CLU	I-460	02 590-0110	FLAGS :	CLUB FLAG PROGRAM	139505	75.00
						VENDOR 01-016651 TOTALS	75.00
01-018154	REPUBLIC SERVICES #863	I-0863-001380864	02 590-0581	WATER,SEWER &:	PICKUP SERVICE 10/01	139506	99.19
						VENDOR 01-018154 TOTALS	99.19
01-020047	TML - INTERGOVERNMENTA	I-100117	02 590-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	312.15
01-020047	TML - INTERGOVERNMENTA	I-100117	02 590-0520	INSURANCE :	MISC. INSURANCE FOR	139578	1,541.74
						VENDOR 01-020047 TOTALS	1,853.89
01-020057	TML MULTISTATE IEBP	I-100417	02 590-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	1,470.76
						VENDOR 01-020057 TOTALS	1,470.76
01-020100	T.M.R.S.	I-101017-1	02 590-0080	THRS :	SEPTEMBER 2017 CONTR	999999	955.16
						VENDOR 01-020100 TOTALS	955.16
01-023900	XEROX CORPORATION	I-090768333	02 590-0415	SERVICE CONTR:	V C. COPIER SEPT. 20	139589	250.35
						VENDOR 01-023900 TOTALS	250.35
DEPARTMENT 590 VISITORS BUREAU						TOTAL:	12,810.92



10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 24

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES &amp; ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001129	A & W OFFICE SUPPLY IN	C-C-608437-0	02 592-0101	OFFICE SUPPLI:	RETURNED DRY ERASE C	139538	26.69-
01-001129	A & W OFFICE SUPPLY IN	I-607955-0	02 592-0101	OFFICE SUPPLI:	CUSTOM STAMP	139468	26.80
01-001129	A & W OFFICE SUPPLY IN	I-608437-0	02 592-0101	OFFICE SUPPLI:	DRY ERASE COMB. FLDR	139538	147.47
						VENDOR 01-001129 TOTALS	147.58
01-004279	E&F AUDIO VISUAL RENTA	I-7930	02 592-0538	CONVENTION SE:	APS EVENT OCT 2-6 20	139537	17,914.76
						VENDOR 01-004279 TOTALS	17,914.76
01-006173	JESUS FLORES JR.	I-29	02 592-0538	CONVENTION SE:	2017/18 APS CONF TRA	139532	10,367.00
						VENDOR 01-006173 TOTALS	10,367.00
01-008261	HILTON GARDEN INN	I-100217	02 592-0538	CONVENTION SE:	APS SOCIAL EVENT	139533	3,342.38
						VENDOR 01-008261 TOTALS	3,342.38
01-013050	MAIL FINANCE	I-N6734386	02 592-0108	POSTAGE	: LEASE PMT 10-9-17 TO	139501	738.75
						VENDOR 01-013050 TOTALS	738.75
01-014079	NAT'L ASSOC.SPORTS COM	I-80217-1	02 592-0551	DUES & MEMBER:	MEMBERSHIP DUES FOR	139565	795.00
						VENDOR 01-014079 TOTALS	795.00
01-015010	OFFICE DEPOT	I-968422653001	02 592-0101	OFFICE SUPPLI:	1"BINDERS,PLSTIC PKT	139566	59.80
						VENDOR 01-015010 TOTALS	59.80
01-020047	TML - INTERGOVERNMENTA	I-100117	02 592-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	1,344.17
						VENDOR 01-020047 TOTALS	1,344.17
01-020057	TML MULTISTATE IEBP	I-100417	02 592-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	5,325.76
						VENDOR 01-020057 TOTALS	5,325.76

10/12/2017 11:02 AM.

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 25

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES &amp; ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-101017-1	02 592-0080	THRS	: SEPTEMBER 2017 CONTR	999999	5,709.84
VENDOR 01-020100 TOTALS							5,709.84
01-020104	SCOTT MCGEEHEE	I-140	02 592-0108	POSTAGE	: FOLLOW UP POST CARD/	139581	904.72
01-020104	SCOTT MCGEEHEE	I-141	02 592-0108	POSTAGE	: FOLLOW UP POST CARD/	139581	1,046.46
VENDOR 01-020104 TOTALS							1,951.18
01-020602	TOUCAN GRAPHICS	I-23015	02 592-0538	CONVENTION SE	ART SERV. NAME BADGE	139583	135.20
VENDOR 01-020602 TOTALS							135.20
01-021095	UNITED PARCEL SERVICE	I-0000648239387-1	02 592-0108	POSTAGE	: MISC.SHIPPING SERV.C	139585	59.92
VENDOR 01-021095 TOTALS							59.92
01-022158	VALLEY INTERNATIONAL A	I-SPI#93-17	02 592-0534	AIRPORT SHUTT	: SPI/VIA AIRPORT SHUT	999999	12,279.88
VENDOR 01-022158 TOTALS							12,279.88
01-023900	XEROX CORPORATION	I-090768325	02 592-0415	SERVICE CONTR	: CVB COPIER LEASE -SE	139589	982.73
VENDOR 01-023900 TOTALS							982.73
DEPARTMENT 592 SALES & ADMINISTRATION TOTAL:							61,153.95

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 26

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002026	SUSAN M DOAN	I-2017-2	02 593-8099	MISC. SPONSOR: 2017/18 SPI KITEFEST	139527		16,612.50
				VENDOR 01-002026	TOTALS		16,612.50
01-002133	BICYCLE PRO SHOP & STU	I-10317	02 593-8099	MISC. SPONSOR: MARKETING SPONSORSHI	139542		5,000.00
				VENDOR 01-002133	TOTALS		5,000.00
01-002600	CLAYTON BRASHEAR	I-2017-2	02 593-8099	MISC. SPONSOR: 2017/18 SANDCASTLE D	139528		35,000.00
				VENDOR 01-002600	TOTALS		35,000.00
01-003410	SPI CHAMBER OF COMMERCE	I-101017	02 593-8099	MISC. SPONSOR: SPONSORSHIP FOR GALA	139549		750.00
01-003410	SPI CHAMBER OF COMMERCE	I-11996	02 593-8099	MISC. SPONSOR: 2017 LKT	139477		500.00
				VENDOR 01-003410	TOTALS		1,250.00
01-015010	OFFICE DEPOT	I-968572857001	02 593-0101	OFFICE SUPPLI: 4 MISC. CHAIRMATS	139566		132.16
				VENDOR 01-015010	TOTALS		132.16
01-019031	SCHLITTERBAHN BEACH WA	I-60589	02 593-8099	MISC. SPONSOR: LANTERN FEST EVENT R	139509		570.00
				VENDOR 01-019031	TOTALS		570.00
01-020047	TML - INTERGOVERNMENTA	I-100117	02 593-0083	WORKERS COMPE: MISC. INSURANCE FOR	139576		111.85
				VENDOR 01-020047	TOTALS		111.85
01-020064	T.I.F.T.	I-1684	02 593-8099	MISC. SPONSOR: 2017 EVENT	139513		3,750.00
				VENDOR 01-020064	TOTALS		3,750.00
01-020602	TOUCAN GRAPHICS	I-23008	02 593-0101	OFFICE SUPPLI: NAME BADGE	139516		39.67
				VENDOR 01-020602	TOTALS		39.67

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 27

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND: 4.02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-1	ALEJANDRO CAMPOS	I-100414-AC	02 593-8101	ECOTOURISM SP: ALEJANDRO CAMPOS: 1	139522	350.00	
01-1	YVONNE GARZA	I-100417-YG	02 593-8101	ECOTOURISM SP: YVONNE GARZA: 4 HRS	139523	300.00	
01-1	ZELMA MATA	I-100417-ZM	02 593-8101	ECOTOURISM SP: ZELMA MATA: STAGE CO	139524	200.00	
01-1	ILLUSIONS BY BLAKE	I-17-056	02 593-8101	ECOTOURISM SP: ILLUSIONS BY BLAKE:	139525	530.00	
VENDOR 01-1 TOTALS						1,380.00	

DEPARTMENT 593	EVENTS MARKETING	TOTAL:	63,846.18
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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 28

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002899	BURRELLES INFORMATION	I-17050954	02 594-0533	MARKETING	: MEDIA MONITORING SER	139546	713.32
					VENDOR 01-002899 TOTALS		713.32
01-003772	COLLINSON AND COMPANY	I-1018915	02 594-0533	MARKETING	: 2018 CONNECT TX MEET	139530	8,950.00
					VENDOR 01-003772 TOTALS		8,950.00
				DEPARTMENT 594 MARKETING	TOTAL:		9,663.32
				VENDOR SET 02 HOTEL/MOTEL TAX FUND	TOTAL:		147,474.37

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 29

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001210	AIR FILTER COMPANY	I-74154	06 565-0415	SERVICE CONTR:	HVAC FILTERS CC	999999	292.40
						VENDOR 01-001210 TOTALS	292.40
01-002781	THOMAS WAYNE BROTZMAN	I-92917	06 565-0530	PROFESSIONAL :	ART WORK AT CVB	139545	180.00
01-002781	THOMAS WAYNE BROTZMAN	I-92917-1	06 565-0530	PROFESSIONAL :	ART WORK AT CVB	139545	790.00
						VENDOR 01-002781 TOTALS	970.00
01-003150	CAMERON COUNTY PARKS-A	I-093017	06 565-0560	CAMERON COUNT:	LEASE PAYMENT SEPT.	139475	576.00
						VENDOR 01-003150 TOTALS	576.00
01-003419	DONNELLY HOLDINGS, LTD	I-155443	06 565-0114	MEDICAL	: BANDAGES, SWABS, MIS	139552	83.82
						VENDOR 01-003419 TOTALS	83.82
01-004031	DALLAS MIDWEST, LLC	I-EC090997-BUD	06 565-0401	FURNITURE & F:	2- PARTITIONS	139555	527.84
						VENDOR 01-004031 TOTALS	527.84
01-004268	JORGE BARAJAS	I-SPI-18-039	06 565-1001	BUILDINGS & S:	FRONT OFFICE CC DOOR	139531	3,000.00
						VENDOR 01-004268 TOTALS	3,000.00
01-005512	EXPRESS SERVICES, INC.	I-19539455	06 565-0530	PROFESSIONAL :	TEMP LABOR CVB 9/24/	139556	260.48
						VENDOR 01-005512 TOTALS	260.48
01-006162	JUAN FLORES	I-0000586	06 565-0412	LANDSCAPE MAI:	LANDSCAPING AT CC	999999	1,350.00
						VENDOR 01-006162 TOTALS	1,350.00
01-007115	GEXA ENERGY, LP	I-26029205-4	06 565-0580	ELECTRICITY :	ELECTRIC BILL 9-22-1	139489	27,512.43
						VENDOR 01-007115 TOTALS	27,512.43

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 30

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007600	GULF COAST PAPER CO. I	I-1386829	06 565-0160	LAUNDRY & JAN	HAND SANITIZER	139490	255.14
VENDOR 01-007600 TOTALS							255.14
01-008227	HINO GAS SALES, INC.	I-632699	06 565-0104	FUELS & LUBRI	TICKET # 1520	139491	70.40
VENDOR 01-008227 TOTALS							70.40
01-009000	IAMM	I-00325777	06 565-0551	DUES & MEMBER:	DUES PROFESSIONAL RE	139492	470.00
01-009000	IAMM	I-00325778	06 565-0551	DUES & MEMBER:	DUE PROFESSIONAL REN	139493	470.00
01-009000	IAMM	I-00325779	06 565-0551	DUES & MEMBER:	DUES PROFESSIONAL RE	139494	470.00
VENDOR 01-009000 TOTALS							1,410.00
01-012053	J & L A/C REFRIGERATIO	I-2017-25053	06 565-0410	MACHINERY & E	REPAIRS TO UNIT AT C	139500	495.00
VENDOR 01-012053 TOTALS							495.00
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	06 565-9997	LEASE PAYMENT:	2013 FORDS LEASES	999999	3,499.04
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	06 565-9998	LEASE PAYMENT:	2013 FORDS LEASES	999999	347.68
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	06 565-9996	LEASE-FEES :	2013 FORDS LEASES	999999	94.48
VENDOR 01-013284 TOTALS							3,941.20
01-013404	MOUNTAIN GLACIER, LLC	I-0301001728	06 565-0103	CONSUMABLES :	BOTTLED WATER	139502	44.25
VENDOR 01-013404 TOTALS							44.25
01-015010	OFFICE DEPOT	I-968567807001	06 565-0101	OFFICE SUPPLY:	1-12PK POST IT NOTES	139566	4.60
VENDOR 01-015010 TOTALS							4.60
01-018154	REPUBLIC SERVICES #863	I-0863-001380898	06 565-0581	WATER, SEWER :	PICKUP SERVICE - 10/	139506	726.36
VENDOR 01-018154 TOTALS							726.36
01-019045	SCOTT CHRISTIAN FRY	I-2017-9A	06 565-0530	PROFESSIONAL :	CVB PARKING LOT IMPR	139510	9,807.28
VENDOR 01-019045 TOTALS							9,807.28

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 31

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019499	SOUTHWEST TEXAS EQUIPM	I-2003334	06 565-1001	BUILDINGS & S:	COFFEE URN CATERING	139535	3,653.01
						VENDOR 01-019499 TOTALS	3,653.01
01-019520	AT&T	I-91817	06 565-0501	COMMUNICATION:	LONG DISTANCE SERV.	139575	41.02
						VENDOR 01-019520 TOTALS	41.02
01-020047	TML - INTERGOVERNMENTA	I-100117	06 565-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	8,224.68
01-020047	TML - INTERGOVERNMENTA	I-100117	06 565-0520	INSURANCE :	MISC. INSURANCE FOR	139578	37,497.38
						VENDOR 01-020047 TOTALS	45,722.06
01-020057	TML MULTISTATE IEBF	I-100417	06 565-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	4,869.20
						VENDOR 01-020057 TOTALS	4,869.20
01-020100	T.M.R.S.	I-101017-1	06 565-0080	THRS	: SEPTEMBER 2017 CONTR	999999	2,971.22
						VENDOR 01-020100 TOTALS	2,971.22
01-020745	TRANE, A DIVISION OF A	I-38468138	06 565-0410	MACHINERY & E:	PARTS & REPAIR CHILL	139584	919.08
						VENDOR 01-020745 TOTALS	919.08
01-021102	UNIFIRST HOLDINGS, INC	I-8412050574	06 565-0130	WEARING APPAR:	CLEANING SUPPLIES	999999	180.76
01-021102	UNIFIRST HOLDINGS, INC	I-8412050812	06 565-0510	RENTAL OF EQU:	TABLECLOTHS & NAPKIN	999999	51.00
01-021102	UNIFIRST HOLDINGS, INC	I-8412050813	06 565-0510	RENTAL OF EQU:	TABLECLOTHS & NAPKIN	999999	169.00
01-021102	UNIFIRST HOLDINGS, INC	I-8412051438	06 565-0130	WEARING APPAR:	UNIFORMS, MATS, ETC	999999	67.76
01-021102	UNIFIRST HOLDINGS, INC	I-8412051438	06 565-0160	LAUNDRY & JAN:	UNIFORMS, MATS, ETC	999999	113.00
						VENDOR 01-021102 TOTALS	581.52
01-022249	VICTOR O. SCHINNERER &	I-R110162013	06 565-0520	INSURANCE :	VICTOR O. SCHINNERER	139518	46,357.51
						VENDOR 01-022249 TOTALS	46,357.51
01-1	PADRE ISLAND CLEANERS	I-092717	06 565-0130	WEARING APPAR:	PADRE ISLAND CLEANER	139521	191.00
						VENDOR 01-1 TOTALS	191.00

DEPARTMENT 565 CONVENTION CENTER OPER TOTAL: 156,632.82

VENDOR SET 06 CONVENTION CENTER FUND TOTAL: 156,632.82



10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 32

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND: 09 PARKS, REC &amp; BEAUTIF

DEPARTMENT: 572 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	PT ISABEL/SO PADRE PRE	I-91417	09 572-9185	COMMUNITY EVE	CAUSEWAY MEMORIAL AD	139570	65.00
01-016600	PT ISABEL/SO PADRE PRE	I-91417-1	09 572-9185	COMMUNITY EVE	CAUSEWAY MEMORIAL, P	139570	143.25
						VENDOR 01-016600 TOTALS	208.25
01-020047	TML - INTERGOVERNMENTA	I-100117	09 572-0083	WORKERS COMPE	MISC. INSURANCE FOR	139578	140.31
						VENDOR 01-020047 TOTALS	140.31
DEPARTMENT 572 GENERAL SERVICES						TOTAL:	348.56
VENDOR SET 09 PARKS, REC & BEAUTIF						TOTAL:	348.56

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 33

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 21 MUN. COURT TECHNOLOGY

DEPARTMENT: 520 MUN COURT TECHNOLOGY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009117	TYLER TECHNOLOGIES INC	I-025-199810	21 520-0415	SERVICE CONTR:	MONTHLY FEE TO SUPPO	139560	175.00
01-009117	TYLER TECHNOLOGIES INC	I-025-202199	21 520-0415	SERVICE CONTR:	MONTHLY FEE OCT 1 -	139560	175.00
01-009117	TYLER TECHNOLOGIES INC	I-030-11241	21 520-0150	MINOR TOOLS &:	PD TICKET WRITER	139534	1,682.89
VENDOR 01-009117 TOTALS							2,032.89

DEPARTMENT 520	MUN COURT TECHNOLOGY	TOTAL:	2,032.89
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VENDOR SET 21	MUN. COURT TECHNOLOGY	TOTAL:	2,032.89
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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 34

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001123	ADVANCE AUTO PARTS	I-7915-193665	30 591-0420	MOTOR VEHICLE:	TRANSMISSION FILTERS	139467	419.94
						VENDOR 01-001123 TOTALS	419.94
01-001359	JESUS ARRIAGA	I-092117	30 591-0550	TRAVEL EXPENS:	ATTENDING APTA EXPO	999999	180.00
						VENDOR 01-001359 TOTALS	180.00
01-003103	ADVANCE AUTO PARTS	I-7915-193999	30 591-0420	MOTOR VEHICLE: 2-	BATTERIES UNIT #3	139547	203.66
01-003103	ADVANCE AUTO PARTS	I-7915-194029	30 591-0420	MOTOR VEHICLE: 3-	PRKNG BRK SHOES, #	139547	113.67
						VENDOR 01-003103 TOTALS	317.33
01-007113	G.F. GROUP, INC.	I-100217	30 591-0560	RENTAL	: RENT FOR OCT 2017	139487	2,200.00
						VENDOR 01-007113 TOTALS	2,200.00
01-007115	GEKA ENERGY, LP	I-24029207-4	30 591-0580	ELECTRICITY	: ELECTRIC BILL 9-22-1	139488	465.37
01-007115	GEKA ENERGY, LP	I-26029205-4	30 591-0580	ELECTRICITY	: ELECTRIC BILL 9-22-1	139489	1,595.77
						VENDOR 01-007115 TOTALS	2,061.14
01-012091	CINTAS UNIFORM	I-538781082	30 591-0130	WEARING APPAR:	UNIFORMS TRANSIT DRI	139562	137.71
						VENDOR 01-012091 TOTALS	137.71
01-015999	OMAR OLGUIN	I-SPT040	30 591-0420	MOTOR VEHICLE:	DECALS FOR BUS INTER	139568	190.00
						VENDOR 01-015999 TOTALS	190.00
01-016186	LUIS ISRAEL PEREZ	I-3016-17	30 591-0420	MOTOR VEHICLE:	UNITS 37-38-39-41-44	139504	175.00
01-016186	LUIS ISRAEL PEREZ	I-3019	30 591-0420	MOTOR VEHICLE:	WASHED UNITS 36 - 41	139569	245.00
						VENDOR 01-016186 TOTALS	420.00
01-018154	REPUBLIC SERVICES #863	I-0863-001379312	30 591-0581	WTR/SNR/GARBA:	PICKUP SERVICE 10-/0	139506	34.03
						VENDOR 01-018154 TOTALS	34.03

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 35

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018156	RIDE SYSTEMS, INC.	I-10006	30 591-0501	COMMUNICATION: MONTHLY PASSENGER CO	139507		960.00
VENDOR 01-018156 TOTALS							960.00
01-020047	TML - INTERGOVERNMENTA	I-100117	30 591-0083	WORKERS COMPE:	MISC. INSURANCE FOR 139578		20,820.47
01-020047	TML - INTERGOVERNMENTA	I-100117	30 591-0520	INSURANCE :	MISC. INSURANCE FOR 139578		14,529.20
VENDOR 01-020047 TOTALS							35,349.67
01-020057	TML MULTISTATE IEBP	I-100417	30 591-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		6,816.88
VENDOR 01-020057 TOTALS							6,816.88
01-020100	T.M.R.S.	I-101017-1	30 591-0080	THRS	: SEPTEMBER 2017 CONTR 999999		4,868.24
VENDOR 01-020100 TOTALS							4,868.24
01-023900	XEROX CORPORATION	I-090768334	30 591-0150	MINOR TOOLS &:	TRANSIT COPIER : SEP 139589		233.16
VENDOR 01-023900 TOTALS							233.16
01-023906	XEROX CORPORATION	I-090631453	30 591-0150	MINOR TOOLS &:	COPIER LEASE 139519		54.49
VENDOR 01-023906 TOTALS							54.49
DEPARTMENT 591 SPI METRO						TOTAL:	54,242.59

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 36

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND # 30 TRANSPORTATION

DEPARTMENT: 595 METRO CONNECT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002700	BURTON AUTO SUPPLY, IN	I-04 874083	30 595-0420	MOTOR VEHICLE: OXYGEN SENSOR FOR ME	139543		66.99
						VENDOR 01-002700 TOTALS	66.99
01-003103	ADVANCE AUTO PARTS	I-7915-194041	30 595-0420	MOTOR VEHICLE: 120 QTS 5W20 OIL	139547		222.00
						VENDOR 01-003103 TOTALS	222.00
01-012091	CINTAS UNIFORM	I-538781082	30 595-0130	WEARING APPAR: UNIFORMS TRANSIT DRI	139562		46.24
						VENDOR 01-012091 TOTALS	46.24
01-016186	LUIS ISRAEL PEREZ	I-3017-17	30 595-0420	MOTOR VEHICLE: UNITS 406-408-409	139504		105.00
01-016186	LUIS ISRAEL PEREZ	I-3018	30 595-0420	MOTOR VEHICLE: 3 UNITS WASHED #406,	139569		105.00
						VENDOR 01-016186 TOTALS	210.00
01-018156	RIDE SYSTEMS, INC.	I-10006	30 595-0533	MARKETING : MONTHLY PASSENGER CO	139507		135.00
						VENDOR 01-018156 TOTALS	135.00
01-020047	TML - INTERGOVERNMENTA	I-100117	30 595-0083	WORKERS COMPE: MISC. INSURANCE FOR	139578		7,945.07
						VENDOR 01-020047 TOTALS	7,945.07
01-020057	TML MULTISTATE IEBP	I-100417	30 595-0081	GROUP INSURAN: OCT. 2017 MEDICAL PR	999999		3,408.44
						VENDOR 01-020057 TOTALS	3,408.44
01-020100	T.M.R.S.	I-101017-1	30 595-0080	TMRS : SEPTEMBER 2017 CONTR	999999		1,727.34
						VENDOR 01-020100 TOTALS	1,727.34
						DEPARTMENT 595 METRO CONNECT TOTAL:	13,761.08
						VENDOR SET 30 TRANSPORTATION TOTAL:	68,003.67

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 37

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND 41 PADRE BLVD IMPROVEMENT

DEPARTMENT: 562 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-011149	KIMLEY-HORN & ASSOCIAT	I-069234000-0917	41 562-9075	CONSTRUCTION : SIDE STREET ENGINEER	999999		33,540.00
VENDOR 01-011149 TOTALS							33,540.00

DEPARTMENT 562	PUBLIC WORKS	TOTAL:	33,540.00
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VENDOR SET 41	PADRE BLVD IMPROVEMENT	TOTAL:	33,540.00
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10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 38

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 42 GULF BLVD CONSTRUCTION

DEPARTMENT: 562 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018295	JOSE RUBEN RUBIO	I-6011	42 562-9075	CONSTRUCTION :	EXTRA LOAD	139508	275.00
01-018295	JOSE RUBEN RUBIO	I-6013	42 562-9075	CONSTRUCTION :	2 LOADS	139508	550.00
01-018295	JOSE RUBEN RUBIO	I-6014	42 562-9075	CONSTRUCTION :	1 LOAD	139508	275.00

VENDOR 01-018295 TOTALS 1,100.00

DEPARTMENT 562 PUBLIC WORKS TOTAL: 1,100.00

VENDOR SET 42 GULF BLVD CONSTRUCTION TOTAL: 1,100.00

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 39

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020047	TML - INTERGOVERNMENTA	I-100117	60 521-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	1,068.63
VENDOR 01-020047 TOTALS							1,068.63
01-020057	TML MULTISTATE IEBP	I-100417	60 521-0081	GROUP INSURAN:	OCT, 2017 MEDICAL PR	999999	121.73
VENDOR 01-020057 TOTALS							121.73
01-020100	T.M.R.S.	I-101017-1	60 521-0080	TMRS	: SEPTEMBER 2017 CONTR	999999	285.12
VENDOR 01-020100 TOTALS							285.12
DEPARTMENT 521 POLICE							TOTAL: 1,475.48



10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 40

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL / PT TIME

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003038	CALDWELL COUNTRY CHEVR	I-VNTTCJ	60 522-1007	VEHICLES	: 2018 CHEV COLORADO F 139473		28,978.00
VENDOR 01-003038 TOTALS							28,978.00
01-020047	TML - INTERGOVERNMENTA	I-100117	60 522-0083	WORKERS COMPE:	MISC. INSURANCE FOR 139578		4,898.82
01-020047	TML - INTERGOVERNMENTA	I-100117	60 522-0520	INSURANCE	: MISC. INSURANCE FOR 139578		757.20
VENDOR 01-020047 TOTALS							5,656.02
01-020057	TML MULTISTATE IESP	I-100417	60 522-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		121.73
VENDOR 01-020057 TOTALS							121.73
01-020100	T.M.R.S.	I-101017-1	60 522-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		270.13
VENDOR 01-020100 TOTALS							270.13

DEPARTMENT 522 BEACH PATROL / PT TIME TOTAL: 35,025.88

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 41

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020047	TML - INTERGOVERNMENTA	I-100117	60 532-0083	WORKERS COMPE:	MISC. INSURANCE FOR 139578		459.58
VENDOR 01-020047 TOTALS							459.58
01-020057	TML MULTISTATE IEBP	I-100417	60 532-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		74.54
VENDOR 01-020057 TOTALS							74.54
01-020100	T.M.R.S.	I-101017-1	60 532-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		128.99
VENDOR 01-020100 TOTALS							128.99
DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL:							663.11

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 42

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004133	DENTON NAVARRO ROCHA B	I-22941	60 560-0530	PROFESSIONAL :	LA CONCHA CONDO VS C	139482	2,825.00
VENDOR 01-004133 TOTALS							2,825.00
01-007042	HORACIO GARCIA	I-1178	60 560-0510-01	BAY MAINTENAN:	INSTALLED 2 SECTIONS	139558	3,400.00
VENDOR 01-007042 TOTALS							3,400.00
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	60 560-9997	LEASE PAYMENT:	2013 FORDS LEASES	999999	3,325.77
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	60 560-9998	LEASE PAYMENT:	2013 FORDS LEASES	999999	330.47
01-013284	MERCHANTS AUTOMOTIVE G	I-2017-2013	60 560-9996	LEASE-FEES :	2013 FORDS LEASES	999999	89.81
VENDOR 01-013284 TOTALS							3,746.05
01-015097	OLMITO SAND PIT	I-09302017	60 560-0510	BEACH MAINTEN:	23 LOADS OF SAND	139503	4,600.00
01-015097	OLMITO SAND PIT	I-101017	60 560-0510	BEACH MAINTEN:	19 TRKLOADS OF SAND	139567	3,800.00
VENDOR 01-015097 TOTALS							8,400.00
01-020047	TML - INTERGOVERNMENTA	I-100117	60 560-0083	WORKERS COMPE:	MISC. INSURANCE FOR	139578	5,403.14
01-020047	TML - INTERGOVERNMENTA	I-100117	60 560-0520	INSURANCE :	MISC. INSURANCE FOR	139578	1,344.00
VENDOR 01-020047 TOTALS							6,747.14
01-020057	TML MULTISTATE IEBP	I-100417	60 560-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR	999999	3,481.48
VENDOR 01-020057 TOTALS							3,481.48
01-020100	T.M.R.S.	I-101017-1	60 560-0080	THRS :	SEPTEMBER 2017 CONTR	999999	3,521.08
VENDOR 01-020100 TOTALS							3,521.08
01-1	SIERRA TITLE CO	I-TE2017-2135	60 560-0530	PROFESSIONAL :	SIERRA TITLE CO:TITL	139594	433.00
VENDOR 01-1 TOTALS							433.00
DEPARTMENT 560 BEACH MAINTENANCE TOTAL:							32,553.75
VENDOR SET 60 BEACH MAINTENANCE FUND TOTAL:							69,718.22

10/12/2017 11:02 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 43

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 61 BEACH ACCESS FUND

DEPARTMENT: 543 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023137	WILLIS DEVELOPMENT LLC	I-06	61 543-9075-01	CONSTRUCTION	: SEASIDE CIRCLE BEACH	139588	21,565.64
01-023137	WILLIS DEVELOPMENT LLC	I-092917	61 543-9075-01	CONSTRUCTION	: Seaside Walkover	139536	100,017.92
VENDOR 01-023137 TOTALS							121,583.56

DEPARTMENT 543 PUBLIC WORKS TOTAL: 121,583.56

VENDOR SET 61 BEACH ACCESS FUND TOTAL: 121,583.56

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 44

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 560 SHORELINE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020047	TML - INTERGOVERNMENTAL	I-100117	62 560-0083	WORKER'S COMP:	MISC. INSURANCE FOR 139578		585.66
VENDOR 01-020047 TOTALS							585.66
01-020057	TML MULTISTATE IEBP	I-100417	62 560-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		486.92
VENDOR 01-020057 TOTALS							486.92
01-020100	T.M.R.S.	I-101017-1	62 560-0080	TMRS	: SEPTEMBER 2017 CONTR 999999		291.18
VENDOR 01-020100 TOTALS							291.18
DEPARTMENT 560 SHORELINE						TOTAL:	1,363.76
VENDOR SET 62 BAY ACCESS FUND						TOTAL:	1,363.76

10/12/2017 11:02 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 45

VENDOR SET: 01 City of South Padre Islan

BANK: ALL

FUND : 65 CAPITAL REPLACEMENT FUND

DEPARTMENT: 521 \*\* INVALID DEPT \*\*

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003038	CALDWELL COUNTRY CHEVR I-VNCFJJ		65 521-1007		MOTOR VEHICLE: 2018 CHEV TAHOE 4 X	139529	32,000.00
					VENDOR 01-003038 TOTALS		32,000.00
				DEPARTMENT 521 ** INVALID DEPT **	TOTAL:		32,000.00

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 46

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 65 CAPITAL REPLACEMENT FUND

DEPARTMENT: 572 \*\* INVALID DEPT \*\*

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007059	GEORGE CUNNINGHAM, CO, I-4955		65 572-1001	BUILDINGS & S:	HVAC REPLACEMENT FIR 139486		35,436.00
					VENDOR 01-007059 TOTALS		35,436.00
01-012020	THE LIGHT HOUSE	I-P98074	65 572-1001	BUILDINGS & S:	ACCENT LIGHTS 120 VO 139498		2,919.60
					VENDOR 01-012020 TOTALS		2,919.60
01-012051	JR'S ELECTRIC & SONS I I-13138		65 572-1001	BUILDINGS & S:	ELECTRICAL BOXES 139499		14,552.28
					VENDOR 01-012051 TOTALS		14,552.28
				DEPARTMENT 572	** INVALID DEPT **	TOTAL:	52,907.88
				VENDOR SET 65	CAPITAL REPLACEMENT FUND TOTAL:		84,907.88

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 47

VENDOR SET: 01 City of South Padre Island

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-101117	80 2470	T.M.R.S.	: EDC:SEPT 2017 CONTRI 999999		317.70
VENDOR 01-020100 TOTALS							317.70

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
		317.70



10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 48

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003410	SPI CHAMBER OF COMMERCE	I-11943	80 580-0555	PROMOTIONS	: TABLE SPONSORSHIP GA 139476		750.00
VENDOR 01-003410 TOTALS							750.00
01-020057	TML MULTISTATE IEPP	I-100417	80 580-0081	GROUP INSURAN:	OCT. 2017 MEDICAL PR 999999		486.92
VENDOR 01-020057 TOTALS							486.92
01-020100	T.M.R.S.	I-101117	80 580-0080	TMRS	: EDC:SEPT 2017 CONTRI 999999		574.56
VENDOR 01-020100 TOTALS							574.56
DEPARTMENT 580 EDC TOTAL:							1,811.48

10/12/2017 11:02 AM

## REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 49

VENDOR SET: 01 City of South Padre Island

BANK: ALL

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 581 BIRDING CENTER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/05/2017 THRU 10/13/2017

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007115	GEXA ENERGY, LP	I-26029205-4	80 581-0580	ELECTRICITY	ELECTRIC BILL 9-22-1 139489		2,272.72
VENDOR 01-007115 TOTALS							2,272.72

DEPARTMENT 581	BIRDING CENTER	TOTAL:	2,272.72
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VENDOR SET 80	ECONOMIC DEVELOPMENT CORP	TOTAL:	4,401.90
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REPORT GRAND TOTAL: 1,373,686.06

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Keith Arnold, CVB Director

**DEPARTMENT:** Convention & Visitors Bureau

**ITEM**

Approve a budget amendment in the amount of \$220,000.00 from Hotel Occupancy Tax reserves to be allocated towards the funding approved by Council at the October 4, 2017 meeting for Young Strategies Comprehensive Travel Market Research Study and UTRGV Economic Impact Research Study.

**ITEM BACKGROUND**

City Council approved at their Regular Meeting held on October 4, 2017 for City Manager Susan Guthrie to sign the contracts for Young Strategies and UTRGV. More information will be provided at the meeting.

**BUDGET/FINANCIAL SUMMARY**

Increase line item 02-594 Marketing Budget by \$220,000.00. The current level of excess reserves in the Convention Centre fund is approximately \$2.4 million.

- Young Strategies -----\$69,650.00 (594-0530)
- Estimated Travel-----\$20,000.00 (594-0550)
- UTRGV -----\$69,000.00 (594-0530)
- 10 (maximum @ \$5,000) -\$50,000.00 (594-0530) Special Event Surveys
- Estimated Travel -----\$11,350.00 (594-0550)

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

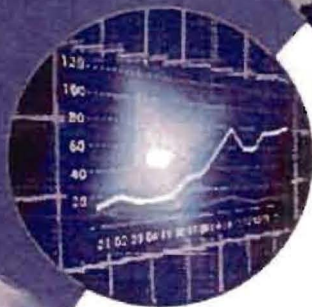
Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

**RECOMMENDATIONS/COMMENTS**

Approve budget amendment.

# SOUTH PADRE ISLAND CONVENTIONS & VISITORS BUREAU

Contract for:  
Comprehensive Travel Market  
Research Study



Submitted by:

**YOUNG**  
strategies, inc.

Post Office Box 38306  
Charlotte, North Carolina 28278  
704-677-4018



**Contract Submitted: September 18, 2017**

Young Strategies will provide a research-based travel market study for the South Padre Island CVB that includes:

- Identifies the current segmented markets, visitor geo/socio-demographic profile and spending levels
- Identifies the attractors/motivators that drive visitation to South Padre Island
- Identifies target/growth markets, visitor segments and strategies with the optimal ROI
- Analyzes the effectiveness of current brand and related advertising campaigns
- Develops an overall comprehensive strategic action plan
- Develops a solid, reliable annual economic impact model

## Proposal Accepted and Approved

## South Padre Island CVB

Print Name: SUSAN Guthrie

Signature: Ann Gruber

Date: 10/4/17

Title/Authority: city manager

**Contract Amount: \$**\_\_\_\_\_

### Young Strategies, Inc.:

**Principal: Berkeley W. Young**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# GENERAL PROJECT OVERVIEW

- 1 -

Young Strategies, Inc. (YSI), a Charlotte, NC based destination research and planning firm proposes to conduct on-going year-round surveys with travelers to South Padre Island to determine specific behavior and spending patterns throughout the year. A coastal destination like South Padre Island is likely to have the following eight unique visitor profiles and possibly more: winter long-term stays, winter short-term stays, family spring break, college spring break, spring couples, special event/festival attendees, summer vacation, fall getaways. Each of these segments will have demonstrate travel party characteristics and behavior patterns. Additionally the research will provide detailed analysis of travel party behavior/spending by area within the South Padre Island destination. YSI will partner with SPICVB staff to develop research based strategies and future visitor profile targets. Quarterly analysis and presentations of research findings will be made to the PCBCVB leadership team and Bay County TDC. Young Strategies, Inc. specializes in the development of strategic plans for destinations. Our record of success with destinations across the United States is demonstrated best by asking our clients. A list of YSI client contacts is available for the committee to verify our reputation.

Young Strategies has worked on contract with Panama City Beach CVB (Bay County) since 2011 developing annual segmented visitor profiles, special event research, marketing research and annual economic impact reports.

The YSI team wants to work with South Padre Island leaders at the same level of partnership to deliver accuracy, reliability and success in research-based planning and promotion.

KNOW MORE

GROW MORE



The YSI research process provides you with a segmented visitor profile and overnight visitor impact analysis that leads to a smart strategic plan. That plan will identify the visitor segments that have the potential to drive the highest spending during the periods when hotels have vacant rooms available.

1

The YSI survey of lodging and rental properties in South Padre Island will identify the current guest segments (conference/meeting, group tour, team sports, leisure transient, business transient, etc.) that drive room nights by percentage of total rooms sold. A detailed analysis of room supply/demand by month, week, weekday/weekend will identify the periods when the hotels need group and transient business.

2

The segmented visitor profile survey will identify the planning, behavior and spending patterns of the same visitor segments identified in the lodging surveys. This allows the team to develop an impact model of visitor segments that leads to smart strategic planning for South Padre Island.

5-15



# ABOUT US

# FIRM EXPERIENCE

- 2 -



Young Strategies, Inc. is a research and planning firm that focuses on destination marketing organizations and travel destinations. YSI's approach is to custom tailor each research study to the specific needs of the client. The final report will be an easy to read document that presents the customer-focused data with recommendations for action. YSI is a small boutique firm that develops a close bond with our clients who are devoted to our process that delivers clear actionable strategies for future growth. Young Strategies and the members of the consulting team for this project have worked with over 100 destination marketing organizations in twenty-seven states. The project team's hands-on experience includes CVB/DMO management, hotel/resort management, community economic development, convention center management, association management and parks/recreation administration.



## FIRM EXPERIENCE

### Evidence of Qualifications

Young Strategies has an unparalleled record of success at performing for our clients to deliver actionable research and planning. We encourage you to contact our clients and see what they are saying about our performance. YSI has conducted visitor profile research and destination planning for the following destinations in 2014/15:

- Cedar Rapids, IA; Cedar Rapids Area CVB – Aaron McCreight; (319) 398-5009; amccreight@cedarrapids.com
- Syracuse, NY; Syracuse CVB – David Holder; (315) 470-1911; dholder@visitsyracuse.org
- Omaha, NE; Visit Omaha – Keith Backsen; (402)-444-4660; kbacksen@visitomaha.com
- Panama City Beach, FL; PCBCVB – Dan Rowe; (850) 233-5015; drowe@visitpanamacitybeach.com
- Dutchess County, NY; Dutchess County Tourism – Mary Kay Vrba; (845) 463-5445; mkv@dutchesstourism.com
- Ontario County, NY; Ontario County Tourism – Valerie Knoblauch; (585) 394-3915; Valerie@visitfingerlakes.com
- Tupelo, MS; Tupelo CVB – Neal McCoy; (662) 841-6521; nmccoy@tupelo.net
- Oxford, MS; Visit Oxford – Mary Kathryn Herrington; (662) 232-2791; marykathryn@oxfordcvb.com
- Cabarrus County, NC; Visit Cabarrus – Donna Carpenter; (704) 456-7961 donna@visitcabarrus.com
- Buffalo, NY; Visit Buffalo Niagara – Patrick Kaler; (716) 430-2151; Kaler@visitbuffaloniagara.com

## YOUNG STRATEGIES, INC. – CLIENT STATES

The project team, both individually and collectively have conducted destination research in the following states:

Alabama	Iowa	Minnesota	Nebraska	Virginia
Arizona	Illinois	Mississippi	New York	South Dakota
California	Kansas	North Dakota	North Carolina	Tennessee
Florida	Kentucky	Pennsylvania	Oklahoma	Texas
Georgia	Louisiana	Missouri	South Carolina	West Virginia
	Massachusetts			Wyoming



# PROJECT TEAM

- 3 -

## BERKELEY YOUNG, PRESIDENT, YOUNG STRATEGIES – PROJECT TEAM LEADER

20+ years of travel/tourism marketing and management experience including destination marketing and hotel management. Young's experience includes serving as the Executive Director of a start-up convention and visitor's bureau and chamber of commerce in which he oversaw the creation and success of a research-based tourism marketing program for a rural county in the mountains of North Carolina. Then, Young was hired as Director of Sales and quickly promoted to General Manager of a large golf resort managed by Interstate Hotels Corporation. Young joined Randall Travel Marketing in 1998 as Vice President conducting research for DMOs throughout the United States. He opened Young Strategies in November 2004 focusing on strategic planning and research for destination marketing organizations. Young is a top rated speaker at regional and national conferences. As the project team leader Berkeley Young will serve as the primary client contact and chief strategist. Young's experience as a hotelier uniquely qualifies him to lead lodging market analyses for destinations. The total research methodology will be tailored to the needs of South Padre Island and actionable strategies will be developed from the resulting data and community leader input. Young is known for his team building, active listening and thoughtful consideration when developing a plan for a community.

## AMY STEVENS, VICE PRESIDENT, YOUNG STRATEGIES – RESEARCH OVERSIGHT

More than 15 years of travel, tourism and marketing experience. As Vice President/Research Director, Stevens is responsible for writing surveys, conducting research, analyzing data and writing reports for Young Strategies. Stevens worked with Randall Travel Marketing prior to working for Young Strategies. Stevens also worked with Navigant International, the second largest travel management company in the United States, and was responsible for sales, business travel accounts, training/development and conflict resolution. She handled written and multi-media presentations and developed marketing materials and programs to increase both leisure and corporate business travel. Stevens will take the research lead on the South Padre Island market research study to keep all steps in the process on schedule and well organized to deliver maximum results for the client.

## ALEXA GIFFORD, YOUNG STRATEGIES – RESEARCH COORDINATOR

25 years of marketing and management experience including destination marketing and facility management. Gifford's experience most recently includes serving as the Executive Director of a start-up wine and culinary center in which she oversaw the creation and success of educational programs that developed partnerships with producers, vendors, farmers, winery owners and educational institutions across New York State. Prior to that Gifford was president of a 14-county regional tourism association. While at this association, Gifford successfully lead the development and implementation of research based marketing and sales programs for this diversified vacation destination. Alexa's role on the team is to work closely with constituents within the destination to collect data, monitor research return rates and data accuracy as well as assisting in the compilation of final report data.

## LARRY GUSTKE, PHD, PROFESSOR EMERITUS NC STATE UNIVERSITY

Over 30 years' experience in conducting research on outdoor recreation, tourist behavior and tourism marketing. Dr. Gustke has conducted research in over 30 U.S. states and internationally. As professor emeritus, NC State University, Dr. Gustke has designed the research methodology proposed in this study based on his years of experience with destinations across America. He received his Ph.D. from Texas A&M, and is considered one of the most accomplished tourism researchers in the field today. Dr. Gustke is active in many academic and professional networks related to tourism research.

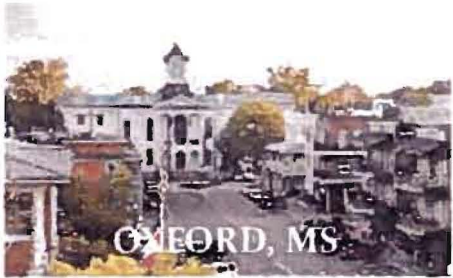
5-19





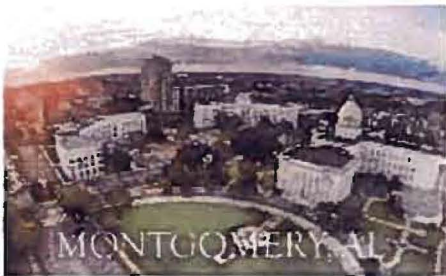
## **Syracuse, NY – Destination Research “The Official Home of Winter”**

Syracuse has long been established as a business and manufacturing community. It is an up-coming leisure destination with an international airport, new attraction development, a hip dining and arts scene and diverse attractions complimented by a growing lodging market. A benchmark destination study was conducted to establish the segmentation and visitor profile of traveler segments to the destination and develop a new strategic vision for the DMO and the destination. A destination marketing strategic plan was developed with ample input from DMO staff and community leaders to formulate a new vision and direction for marketing and developing Syracuse as a dynamic destination. Based on research the DMO rolled out an award-winning campaign that declared Syracuse the be the Official Home of Winter. Syracuse will realize dramatic growth by focusing growth strategies on the six slowest months of the year. The result is a high energy DMO working in concert with dynamic community support. It's a new day in Oakland since the plan was developed over the last year.



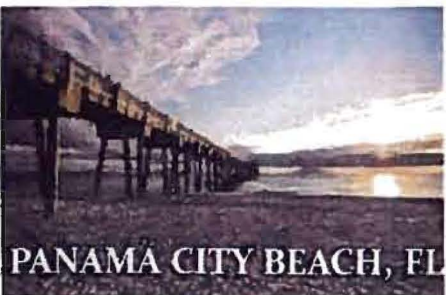
## **Oxford, MS – Iconic Southern College Town becomes a trendy get-away Destination**

Oxford is well-known as the home of University of Mississippi (ole Miss). Event periods including football, graduation, student orientations, etc far exceed the small town's carrying capacity of 1,200 hotel rooms. And yet this town has world class boutique hotels, high fashion retail and a dining scene that includes a James Beard award-winning chef. Visitor research was conducted to document growth in visitation to the area and the increasing impact of overall tourism and non-event periods. The research identified a negative local perception of “tourism” due to the 42 days when the town is clogged with traffic jams. A strategic plan was developed to promote and market the 323 days of the year when hotels were below 60% occupancy to drive steady incremental growth that never exceeds the carrying capacity of the charming town. Tracking methods were put in place to track future growth with the client engaged in online surveys and economic impact reporting.



## **Alabama's Capital City – New Convention Center & Hotel Changed the Market**

Young Strategies has worked with Montgomery leaders through the DMO since 2004. Montgomery is a growing city that has reinvented its tourism experience with a dynamic downtown featuring a 300-room Renaissance convention center hotel with an expanded and updated convention center. In close proximity are new and existing lodging properties putting Montgomery in position to compete for meetings business that could not be accommodated before. On-going visitor profile and market segmentation research identifies those segments most likely to drive increased room nights for new and existing lodging. Further, strategic planning for the city helped identify the components for new development that created a vibrant and growing destination. Montgomery leaders reach out to Young Strategies for guidance whenever a travel related issue comes up.



## **Panama City Beach CVB & Bay County TDC, FL – Ongoing Research and Strategic Plan**

Young Strategies has worked on a contract renewed annually with the Panama City Beach CVB since 2011. The Bay County Tourist Development Council with an annual budget exceeding \$22 Million oversees the operation of the Panama City Beach CVB and numerous destination maintenance and development projects. In recent years the Panama City Beach community has endured hurricanes, the national economic downturn and a massive gulf oil disaster. YS was retained to conduct lodging and rental market analysis, visitor profile research, economic impact and visitor volume analysis and a long range strategic planning process involving over 350 community leaders. On-going presentations are made to the Bay County TDC Board to keep them apprised of the research based planning conducted by the research team and CVB staff working in partnership. Panama City Beach leaders look to Young Strategies as their partner to provide and market intelligence on a wide range of travel industry issues.



# CLIENT SATISFACTION

- 5 -



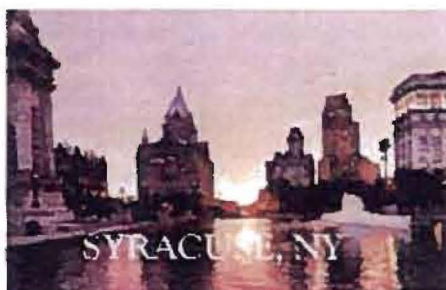
"After fifteen years later I am pleased to say we are still a client of Young Strategies. We have updated our research every three to five years to make sure we are going in the right direction as a travel destination. As a result of the research we have been successful in increasing our funding from both the city and the county and our markets have continued to grow. Our elected officials know Berkeley is going to tell it like it is and not sugarcoat the data. Our leadership has the utmost respect for Young Strategies team and we all know if there is a problem or an opportunity we can count on them to help advise us through it in a way that benefits us all."

**—DAWN HATHCOCK, TMP, VICE PRESIDENT MONTGOMERY AREA CHAMBER OF COMMERCE**



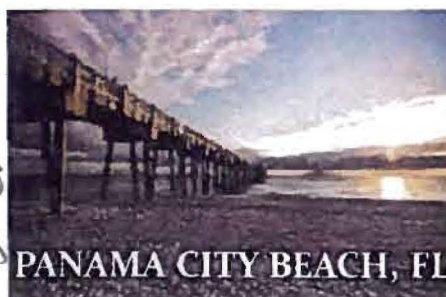
"We have worked with Young Strategies Group since late 2010. Since enlisting the services of Young Strategies our tourism tax collection has increased from \$3.4 million in 2011 and in 2015 we collected over \$4 million. We are currently on pace to beat 2015 numbers by over 8%. We are all about results in Tupelo and Young Strategies has provided the results we were looking for by increasing visitor spending in our market. Berkeley has credibility in our community because he has delivered on the promises he made in the beginning of telling us the truth and not sugar coating something just to keep a client. He and his team are responsive to our needs. We have continued to work with Young Strategies to edit our strategic plan now that we are 5 years into our first draft."

**— NEAL MCCOY, EXECUTIVE DIRECTOR, TUPELO CONVENTION AND VISITORS BUREAU**



"Young Strategies is an incredible strategic planning consultant, especially for an emerging destination. They will work really well with a destinations product mix to harness the promotional capacity of that which makes the place unique. The end result of Young Strategies work will be a strategic direction that forms your destination marketing organization, connects it to the business community and points it towards a successful future that delivers enormous return on investment. You can't go wrong with Young Strategies."

**— DAVID HOLDER, PRESIDENT, VISIT SYRACUSE**



"Young Strategies has been our strategic research and planning partner since 2011. During that period we have experienced dramatic growth in visitation and overall visitor spending. Berkeley Young has played a significant role in our growth by delivering reliable research and presenting it in a way that inspires our leadership team and board to make smart strategic decisions."

**— DAN ROWE, PRESIDENT / CEO, PANAMA CITY BEACH CONVENTION & VISITORS BUREAU**



# PROJECT APPROACH & SCHEDULE

- 6 -

## PART ONE: Market Research

### CLIENT MEETING, DESTINATION AND ORGANIZATION REVIEW

Developing a familiarity with the destination and its leaders helps the YSI team make smarter recommendations from the research gathered in this methodology.

- Five-day site visit and meetings – YSI representatives will tour the South Padre Island area, meet with the SPICVB staff, gain market knowledge first-hand and meet key travel industry leader/partners.
- Meetings with the South Padre Island CVB tourism staff will include a detailed review of project objectives, current marketing programs and project materials for the research study.
- Collection of South Padre Island CVB reports, budgets, financials, sales & advertising plans, etc. for analysis by the YSI team to guide recommendations at the project conclusion.

### LODGING MARKET ANALYSIS - LODGING SURVEY, STR ANALYSIS AND HOTELIER and RENTAL MANAGER INTERVIEWS:

Overnight visitors typically spend 2-3 times as much as day-trippers. Taxes on lodging typically fund tourism marketing efforts. A detailed analysis of the lodging market and the guest segments that drive spending leads to a smart plan to drive increases in visitor spending.

- YSI will survey all lodging and rental property managers in South Padre Island to determine market segmentation, booking source, primary feeder markets, walk-in occupancy, and taxable room percentages.
- Interviews with South Padre Island area hoteliers and rental managers.
- STR (Smith Travel Research) 6-year trend and Daily data reports - detailed analysis of the South Padre Island market statistics and trends by lodging type including ADR, RevPAR, Supply & Demand as well as annual, monthly, weekly and daily occupancy analysis.
- Meetings with local tax office to identify potential reporting of lodging tax metrics by unit size and geographic location within the destination.
- Comprehensive lodging market analysis for transient, meetings, group & sports markets.

Developing a close familiarity with the destination and a partnership with its leaders helps the YSI team make smarter recommendations from the research gathered in this methodology.

### VISITOR PROFILE RESEARCH BY MARKET SEGMENT (ONLINE SURVEYS):

You must understand the profile and planning behavior of the varying visitor segments in order to drive increased room demand. Surveys will document the size (universe) of the potential market from each of the identified transient and group segments, identify the perceptions of South Padre Island as a destination, assess satisfaction levels, expenditures (economic impact) and unmet needs.

- YSI will develop a custom survey methodology that addresses the unique aspects of the South Padre Island travel market. No two destinations are alike. The survey must be custom designed to provide the best results for the SPICVB.
- The segments recommended to be surveyed (pending client approval) include: leisure travelers (day-trip and overnight), meeting/convention attendees, and individual business travelers.
- NOTE: Partnership from the South Padre Island CVB staff, hoteliers, attractions and other travel related businesses in sending survey links to 2014-2016 South Padre Island visitors and inquirers is essential to the success of this research. Survey links can be deployed on social media platforms and in emails directly to South Padre Island visitors and inquirers. Travel partners that deploy the visitor survey invitation to their database of visitors using the unique link provided will be rewarded with a report of the research data collected from their visitors.
- Final Report Data to Include (Segmented by Market):
  - o Profile of overall size (universe) of each identified segment
  - o Profile of current and most likely potential groups by segment
  - o First time vs. repeat patterns
  - o Rank order of desired new products



# PROJECT APPROACH & SCHEDULE

- 7 -

## TARGET MARKET AWARENESS & DESTINATION IMAGE RESEARCH

A survey of potential first-time visitors and prior visitors awareness and image of SPI will be conducted online in primary target feeder markets. This unique research will determine the image and awareness of South Padre Island as a visitor destination. YSI will purchase a curated database of active travelers who meet the target demographics of those most-likely to travel to destinations like South Padre Island. The survey will be limited to 15 questions and will cover: intent to travel, destination preferences, awareness of South Padre Island, and can test possible future marketing themes and/or messages. Response target is 400 - 600.

## PART TWO: Strategic Planning

### COMMUNITY LEADER SURVEY - SWOT ANALYSIS/GAP ANALYSIS

YSI will work closely with SPICVB to conduct an online survey of local travel industry and community leaders to identify destination strengths, weaknesses, opportunities and threats. An online survey delivers more comprehensive results than a tedious multi-hour SWOT analysis session that tends to exhaust leaders. Strategies will be recommended to overcome any market challenges and a product develop plan will be prepared to address issues within the destination.

### STRATEGIC PLANNING WORKSHOP

YSI will conduct a planning workshop with any selected community/travel industry leaders desired to be in attendance. The format of the session will include:

- Presentation of all project research segments in detail with analysis.
- Analysis of the South Padre Island market as a travel destination by segment (leisure, business, sports, meetings, etc.).
- Proposed research identified recommendations for South Padre sales and marketing programs.
- Review of Community leader survey SWOT analysis.
- Staff, board and leader input and discussions of research and recommended strategies.



## STRATEGIC RECOMMENDATIONS

Strategic recommendations will be developed based on research findings. The recommendations will include an analysis of each market segment targeted in the study with suggested steps for growth in each.

- Direct sales efforts and/or marketing and promotions needed to target each segment.
- New product development/infrastructure anticipated and/or needed to remain competitive.
- Recommendations and conclusions for improving South Padre Island's competitive position, marketing messages, demand generators, product/destination development and ROI.
- Recommended on-going research and tracking.

## Research Study Deliverables

- PowerPoint presentation of research findings and recommendations to South Padre Island travel industry leaders in planning workshop format.
- Digital format final report including all research segments and recommendations.
  - Research data and analysis
  - Strategic recommendations

# PROJECT BILLING SCHEDULE

- 8 -



	Fee
A. Project Planning, Project Initiation	\$5,500
B. Destination site visit, client meetings & Reconnaissance	\$6,550
C. Lodging/Rental Survey, STR Analysis and Hotelier Interviews	\$13,450
D. Visitor Research (online survey): current and potential visitors Including Image Awareness Survey	\$27,500
E. Community Leader Survey - SWOT Analysis/Gap Analysis	\$4,500
F. Strategic Planning Workshop	\$6,350
G. Strategic Action Plan	\$5,800
<b>Research Project Cost</b>	<b>\$69,650</b>

## PROFESSIONAL FEES

- Fees are allocated by research segment at left and will be billed at a flat **monthly rate of \$9,950 per month for 7 months.**
- All travel expenses are to be billed as incurred.
- Client is requested to obtain comp. lodging rooms to defray billable travel expenses

## ADDITIONAL BILLABLE EXPENSES:

- STR Trend & 365 Reports – March – \$1,575
- Site Visit Travel Expense Estimate – October – \$3,700
- Lodging Data collection site interviews January - \$2,200
- Strategic Planning Site Visit – March – \$1,100
- Miscellaneous research costs/incentives - \$1,550

ee-5



# OUR TEAM

- 9 -

20+ years of travel/tourism marketing and management experience including destination marketing and hotel management. Young's experience includes serving as the Executive Director of a convention and visitor's bureau and chamber of commerce in which he oversaw the creation and success of a research-based tourism marketing program for a rural county in the mountains of North Carolina.



A University of South Carolina graduate, McKenzie has been with Young Strategies for the last 3 years as Office Manager and Research Coordinator. McKenzie specializes in running the office, data analysis, compilation and report development. When McKenzie is not glued to her computer screen tabulating data, she coaches the varsity girls' basketball team at her local high school, enjoys spending time on Lake Norman, and is currently working on not being the worst golfer in her league.



Amy is an avid traveler who was destined to find her calling in the travel and tourism industry. With 25+ years of travel, tourism and marketing experience, her ability to multi-task serves her well as Vice President/Research Director, responsible for all aspects of destination research, client interface and project management for Young Strategies. Outside of the office, Amy most enjoys traveling with her family and friends, hanging out on Lake Norman and entertaining anyone who drops in.



Over 30 years' experience in conducting research on outdoor recreation, tourist behavior and tourism marketing. Dr. Gustke has conducted research in over 30 U.S. states and internationally. As professor emeritus, NC State University, Dr. Gustke has designed the research methodology proposed in this study based on his years of experience with destinations across America. He received his Ph.D. from Texas A&M, and is considered one of the most accomplished tourism researchers in the field today. Dr. Gustke is active in many academic and professional networks related to tourism research.

## INTERLOCAL COOPERATION CONTRACT

This Interagency Cooperation Contract (this "Contract") is entered into effective as of the date of the last signature ("Effective Date"), by and between the Contracting Parties shown below pursuant to authority granted in and in compliance with Chapter 791, *Texas Government Code*.

### CONTRACTING PARTIES:

**Receiving Party:** City of South Padre Island, Convention and Visitors Bureau

**Performing Party:** The University of Texas Rio Grande Valley, an institution of higher education and agency of the State of Texas.

### PURPOSE:

The purpose of this Contract is to obtain the services of Performing Party to conduct an Economic Impact Research Study of the Return on Investment of SPI-funded Special Events (the "Project"). This Contract will increase the efficiency and effectiveness of the Contracting Parties.

### STATEMENT OF SERVICES TO BE PERFORMED:

#### **Background**

Receiving Party receives Hotel Occupancy Taxes from which Performing Party help fund selected special events on the Island as long as the hotel night revenue generated from the event exceeds the amount provided to the event. The overall objective of this research is to determine the economic impact of each South Padre Island-funded special event held throughout the term of this agreement and report results to the Receiving Party after the event. Measuring economic impact of events held at South Padre Island will be operationalized as a measure of return on investment.

#### **Services**

Performing Party will perform the following services in collaboration with Receiving Party ("Services"):

1. Develop metrics to establish return of investment criteria for funded events;
2. Conduct intercept interviews (surveys) on-site at Receiving Party-funded events as needed;
3. Develop a standard online survey for event attendees to estimate their spending patterns while at the event;
4. Assist Receiving Party in aligning funding applications with return of investment criteria;
5. Compare event organizer-reported results with study results;
6. Develop a standardized survey of event lodging facilities to determine their perceptions of event economic impacts, including the estimated number of event guests and night stays.

#### **Services - Scope of Work and Methodology**

Performing Party will obtain data through two surveys. Having the surveys hosted by Performing Party will assure survey takers that the survey is being conducted by an impartial, academic institution that will maintain respondents' confidentiality and assure data integrity. The study methodology and data collection efforts and event prospective respondents will be encouraged to participate in the surveys as described hereunder.

5-24

### ***Service - Surveys***

Two different surveys will be developed by Performing Party in coordination with Receiving Party and will be made available for completion onsite and/or online for event attendees and online for lodging managers.

1. Event attendees. In consultation with and approval of the Receiving Party, Performing Party will develop one survey specifically for event attendees to measure the economic impact of event attendees. This survey will be accessible online and by on-site intercept interviews (surveys) as needed. This survey will ask respondents to estimate their expenditures, including lodging, meals and entertainment, and activities while on the Island as a result of event attendance. Standard demographic characteristics and city of origin will also be assessed as needed. With the assistance of event organizers and the Performing Party, attendee participation in the survey will be encouraged by three methods: intercepts, promotions of the survey link, and a prize drawing.

- *Event intercepts* – Performing Party will place student field research teams at an event location and time to be determined in collaboration with the event organizers and the Receiving Party and as needed. Preference will be given to data collection at the end of the event rather than at the beginning to obtain a better perceptual measure of actual versus expected expenditures. Performing Party research teams will be responsible for approaching event attendees and inviting survey participation in a professional manner. On-site survey completion will be achieved through a mobile device or by hard copies of the survey.
- *Survey promotion* – Event organizers will be asked to encourage event attendees to participate in the survey, post-event, through various promotional efforts including event signage and email blasts as appropriate. If appropriate, the event organizers would be allowed to add up to five event-specific questions to the survey.
- *Incentive* – The Receiving Party or event promoter will provide an incentive for a drawing for respondents who complete the survey. At the discretion of the Receiving Party, this incentive might comprise for example, a two-night stay at South Padre Island. This incentive is recommended to be provided after each event or after a designated time period.

2. Lodging Manager Survey. In consultation and approval of the Receiving Party, the Performing Party will develop another survey specifically for South Padre Island lodging managers from hotels and primary South Padre Island rental management companies to determine their perceptions of the economic impact of special events based on key criteria such as revenue per room and number of room nights and food and beverage receipts attributable to event attendees. These surveys will be administered by emails to a Receiving Party list of lodging managers and rental management companies.

### ***Services – Analysis and Reporting***

The results of each special event study will be presented by Performing Party in a report within one month after the event. The report will summarize the following:

- Key demographic characteristics of the event attendees;
- Estimated spending by expenditure category of event attendees while on the Island;
- Estimated spending of event attendees as reported by lodging managers;
- A comparison of event organizer's estimate of economic impact of the event with the study's estimate of the return of Investment for the event;
- An estimate of the return of investment for the event.

Performing Party will work closely with Receiving Party in developing and administering the surveys, however, survey research is always subject to improvement. After administering and reporting the first special event

5-25



results, the survey and key criteria for evaluating the return on investment for special events may be adjusted and refined as needed.

#### **WARRANTIES:**

Receiving Party warrants that (1) the services are necessary and authorized for activities that are properly within its statutory functions and programs; (2) it has the authority to contract for the services under authority granted in Chapter 791, *Texas Government Code*; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (4) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

Performing Party warrants that (1) it has authority to perform the services under authority granted in Section 65.31, *Texas Education Code* and Chapter 791, *Texas Government Code*; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (3) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

#### **CONTRACT AMOUNT:**

The total amount of this Contract is **\$69,000, plus \$5,000 per each instance an interview team conducts survey at special events.** Payment for services performed will be subject to the following payment schedule:

- \$40,000 shall be paid upon the development of Event Attendees and Lodging Managers surveys, metrics to establish the return of investment criteria.
- \$29,000 shall be paid upon data analysis and reporting of results of the first event to Receiving Party.
- \$5,000 shall be paid within 30 days after every instance that an interview team conduct surveys at special events.

#### **PAYMENT:**

Receiving Party will remit payments to Performing Party for services satisfactorily performed under this Contract in accordance with the Texas Prompt Payment Act ("Act"), Chapter 2251, *Texas Government Code*.

Payments made under this Contract (1) are based on cost recovery, (2) will fairly compensate Performing Party for the services performed under this Contract, and (3) will be made from current revenues available to Receiving Party.

#### **TERM:**

The term of this Contract begins on the Effective Date and expires on **November 30, 2018.**

#### **NOTICES:**

Except as otherwise provided by this Section, all notices, consents, approvals, demands, requests or other communications provided for or permitted to be given under any of the provisions of this Contract will be in writing and will be sent via certified mail, hand delivery, overnight courier, facsimile transmission (to the extent a facsimile number is set forth below), or email (to the extent an email address is set forth below) as provided below, and notice will be deemed given (i) if delivered by certified mailed, when deposited, postage prepaid, in the United States mail, or (ii) if delivered by hand, overnight courier, facsimile (to the extent a facsimile number is set forth below) or email (to the extent an email address is set forth below), when received:

5-26

If to Receiving Party: City of South Padre Island  
Convention and Visitors Bureau  
4601 Padre Blvd  
South Padre Island, TX 78597  
Attention: Susan Guthrie, City Manager

*with copy to:* Convention and Visitors Bureau  
7355 Padre Blvd  
South Padre Island, TX 78597  
Attention: Keith Arnold, CVB Director

If to Performing Party: The University of Texas Rio Grande Valley  
Office of Sponsored Programs  
1201 West University Drive  
Edinburg, TX 78539  
Attention: Post Award

or other person or address as may be given in writing by either party to the other in accordance with this Section.

Notwithstanding any other requirements for notices given by a party under this Contract, if Performing Party intends to deliver written notice to Receiving Party pursuant to Section 2251.054, *Texas Government Code*, then Performing Party will send that notice to Receiving Party as follows:

*with copy to:* 1201 W. University Drive  
ECOB 211D  
Edinburg, TX 78539-2909  
Phone: (956) – 665-5007  
Email: penny.simpson@utrgv.edu  
Attention: Penny Simpson

*with copy to:* 1201 W. University Drive  
ESSBL Tower – 6th Floor  
Edinburg, TX 78539-2909  
Phone: (956) 665 – 2889  
Email: sponpro@utrgv.edu  
Attention: Office of Sponsored Programs : Post Award

or other person or address as may be given in writing by Receiving Party to Performing Party in accordance with this Section.

#### **TERMINATION:**

In the event of a material failure by a Contracting Party to perform its duties and obligations in accordance with the terms of this Contract, the other party may terminate this Contract upon thirty (30) days' advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is

5-27

through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the thirty-day period.

**OTHER PROVISIONS:**

**Payment of Debt or Delinquency to the State.** Pursuant to Sections 2107.008 and 2252.903, *Texas Government Code*, Performing Party agrees that any payments owing to Performing Party under this Contract may be applied directly toward any debt or delinquency that Performing Party owes the State of Texas or any agency of the State of Texas regardless of when it arises, until such debt or delinquency is paid in full.

**Venue; Governing Law.** The courts of Hidalgo County or Cameron County, Texas shall be the proper place of venue for suit on or in respect of this Contract. This Contract and all of the rights and obligations of the parties hereto and all of the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas.

**Entire Agreement; Modifications.** This Contract supersedes all prior agreements, written or oral, between Performing Party and Receiving Party and shall constitute the entire agreement and understanding between the parties with respect to the subject matter hereof. This Contract and each of its provisions shall be binding upon the parties and may not be waived, modified, amended or altered except by a writing signed by Receiving Party and Performing Party.

**Loss of Funding.** Performance by a Contracting Party of its duties and obligations under this Contract may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the "Legislature") and/or allocation of funds by that Contracting Party's governing board. If the Legislature fails to appropriate or allot the necessary funds to a Contracting Party, or a Contracting Party's governing board fails to allocate the necessary funds, then the Contracting Party that loses funding may terminate this Contract without further duty or obligation under this Contract.

**State Auditor's Office.** The Contracting Parties understand that acceptance of funds under this Contract constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Sections 51.9335(c), 73.115(c) and 74.008(c), *Texas Education Code*. The Contracting Parties agree to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation providing all records requested. The Contracting Parties will include this provision in all contracts with permitted subcontractors.

**Assignment.** This Contract is not transferable or assignable except upon written approval by Receiving Party and Performing Party.

**Severability.** If any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

**Public Records.** It shall be the independent responsibility of Receiving Party and Performing Party to comply with the provisions of Chapter 552, *Texas Government Code* (the "Public Information Act"), as those provisions apply to the parties' respective information. Receiving Party is not authorized to receive public information requests or take any action under the *Public Information Act* on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the *Public Information Act* on behalf of Receiving Party.

Executed effective as of the Effective Date by the following duly authorized representatives of the Contracting Parties:

**RECEIVING PARTY:**

By: [Signature]  
Title: city manager  
Date: 10/4/17

**PERFORMING PARTY:**

By: [Signature]  
By: Juan M. Sanchez, Ph.D.  
Title: Interim Sr. VP for Research, Innovation  
and Economic Development  
Date: October 10, 2017

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Anne Payne, Parks and Recreation Manager

**DEPARTMENT:** Parks and Recreation

**ITEM**

Approve budget amendment in the amount of \$131,831 to the 2017-18 fiscal year budget to reflect the 2016-17 fiscal year remaining balances, previously approved by Council, allocated for Butterfly and Tompkins park improvements.

**ITEM BACKGROUND**

City Council allocated the \$37,065 for Tompkins Park and \$15,000 for Butterfly Park improvements. The unencumbered balance for Tompkins Park is \$26,383 while the unspent balance for Butterfly Park is \$5,448. Additionally, EDC transferred in FY 2016-17 \$100,000 for a future skate park.

**BUDGET/FINANCIAL SUMMARY**

Increase line item 01-572-9177 by \$131,831

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Sungman Kim, Development Director

**DEPARTMENT:** Development

**ITEM**

Approve second and final reading of Ordinance No. 17-14 of the City of South Padre Island amending the Zoning District Map of the City by rezoning certain beach and submerged land areas, east of Block 20, Padre Beach Estates Subdivision (La Quinta Inn & Suites), Contran Subdivision Lot 2 (Clayton's Beach Bar), east Tract 17, Padre Beach Estate Subdivision (Clayton's Fishing Pier), and east Tract 16, Padre Beach Estate Subdivision (Marriott, Court Yard) from District "B" Multi-family Dwelling, Apartment, Motel, Hotel, Condominium, Townhouse District to District "PBN" Padre Boulevard North Character Zone.

**ITEM BACKGROUND**

This item was introduced and approved (first reading) at the October 4, 2017 City Council meeting.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES:   X   NO:             
Approved by Legal: YES:   X   NO:           

**RECOMMENDATIONS/COMMENTS**

## **ORDINANCE NO. 17-14**

**AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING THE ZONING DISTRICT MAP OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, BY REZONING CERTAIN BEACH AND SUBMERGED LAND AREAS – EAST OF BLOCK 20, PADRE BEACH ESTATES SUBDIVISION (LA QUINTA INN & SUITES), CONTRAN SUBDIVISION LOT 2 (CLAYTON’S BEACH BAR), EAST TRACT 17, PADRE BEACH ESTATE SUBDIVISION (CLAYTON’S FISHING PIER), AND EAST TRACT 16, PADRE BEACH ESTATE SUBDIVISION (MARRIOTT, COURT YARD) – FROM DISTRICT “B” MULTI-FAMILY DWELLING, APARTMENT, MOTEL, HOTEL, CONDOMINIUM, TOWNHOUSE DISTRICT TO DISTRICT “PBN” PADRE BOULEVARD NORTH CHARACTER ZONE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY OF UP TO TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH VIOLATION; PROVIDING FOR THE EFFECTIVE DATE; AND AUTHORIZING PUBLICATION IN CAPTION FORM.**

**WHEREAS**, the City of South Padre Island has heretofore adopted Chapter 20 (Zoning) of the Code of Ordinances and subsequently adopted Section 20-5 District Map to designate the “Zoning District Map”;

**WHEREAS**, the City Council of South Padre Island found that the certain beach areas have been zoned for District “B”, which allows commercial uses only as a secondary and incidental;

**WHEREAS**, It is intent of the City Council of South Padre Island to promote and support local businesses; and

**WHEREAS**, The City has complied with the requirements of Sec. 20-18 of the Code of Ordinances (Zoning) to amend Chapter 20;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:**

**Section 1.** That the Zoning District Map of the City of South Padre Island, Texas, be and the same is hereby designated as identified on the Zoning District Map that is attached as **Exhibit “A”**.

**Section 2.** This ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

**Section 3.** Any violation of the above mentioned section of Chapter 20 of the Code of Ordinances of the City of South Padre Island may be punished by a fine not to exceed two thousand

Dollars (\$2000.00) for each offense of for each day such offense shall continue and the penalty provisions of Sections of Section 21-2 of the Code of Ordinances is hereby adopted and incorporated for all purposes.

**Section 4.** If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

**Section 5.** This Ordinance shall become effective when published in caption form.

PASSED, APPROVED AND ADOPTED on First Reading, the 4th day of October 2017.

PASSED, APPROVED AND ADOPTED on Second Reading, the 18th day of October 2017.

ATTEST:

CITY OF SOUTH PADRE ISLAND,  
TEXAS

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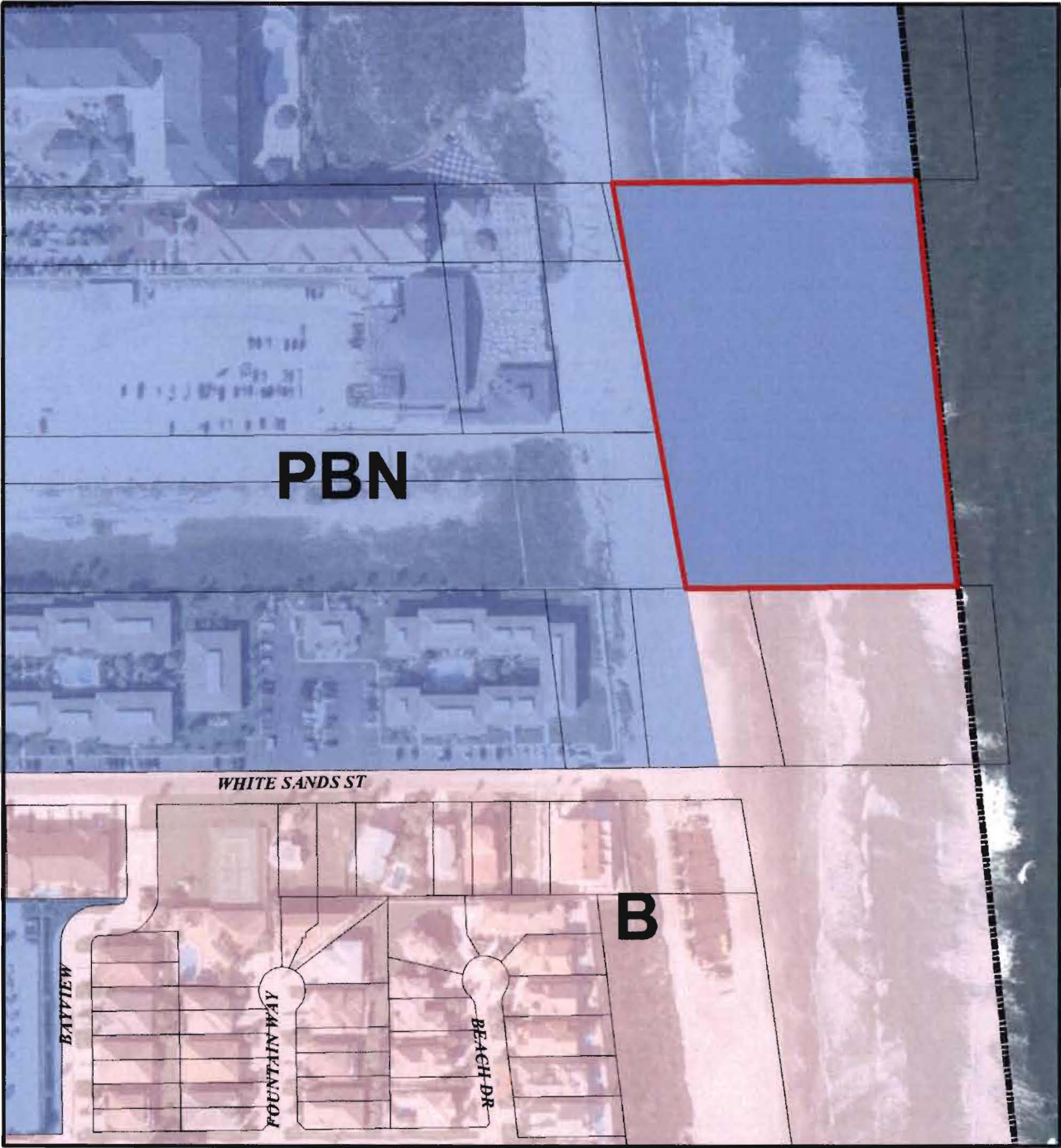
SUSAN HILL, CITY SECRETARY

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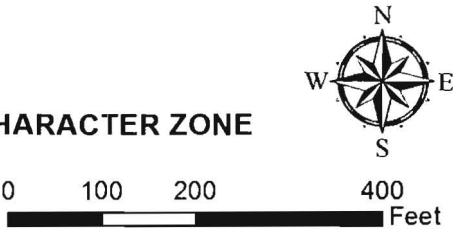
BHARAT R. PATEL, MAYOR



Exhibit "A"



**REZONING**  
**FROM: DISTRICT "B"**  
**TO: PADRE BOULEVARD NORTH CHARACTER ZONE**



5-34

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Sungman Kim, Development Director

**DEPARTMENT:** Development

**ITEM**

Approve second and final reading of Ordinance No. 17-15 of South Padre Island, Texas referring to the Specific Use Permit by making a reference in the Zoning Map of the City of South Padre Island, Texas; providing for a Specific Use Permit for a private (commercial) fishing pier at east Tract 17, Padre Beach Estate Subdivision and submerged lands belonging to the Texas General Land Office.

**ITEM BACKGROUND**

This item was introduced and approved (first reading) at the October 4, 2017 City Council meeting.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

## **ORDINANCE NO. 17-15**

**AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, REFERRING TO THE SPECIFIC USE PERMIT BY MAKING A REFERENCE IN THE ZONING MAP OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; PROVIDING FOR A SPECIFIC USE PERMIT FOR A PRIVATE (COMMERCIAL) FISHING PIER AT EAST TRACT 17, PADRE BEACH ESTATE SUBDIVISION AND SUBMERGED LANDS BELONG TO THE TEXAS GENERAL LAND OFFICE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY OF UP TO TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH VIOLATION; PROVIDING FOR SEVERABILITY; AND AUTHORIZING PUBLICATION IN CAPTION FORM.**

**WHEREAS**, the City Council of the City of South Padre Island ("City Council"), has investigated and determined the City of South Padre Island, Texas ("City") should refer to the Specific Use Permit by making a reference in the Zoning Map as provided herein and pursuant to a notice being duly posted according to law, conducted a public hearing wherein a request was made by Clayton Brashear (the "Applicant") to allow a Specific Use Permit for a Private (Commercial) Fishing Pier on a tract of land zoned Districts "PBN" (Padre Boulevard North);

**WHEREAS**, the tracts of land are in the City of South Padre Island, Texas, being East Tract 17, Padre Beach Estate Subdivision, and being more particularly described in Exhibit "A" attached hereto and incorporated herein for all purposes (the "Property");

**WHEREAS**, the City Council finds that Applicant has agreed to comply with all provisions of the ordinances of the City, including but not limited to the Zoning Ordinance, and has further agreed to comply with the additional restrictions set forth herein;

**WHEREAS**, the City Council has investigated and determined that it would be fair to accommodate the Private (Commercial) Fishing Pier by granting the Specific Use Permit;

**WHEREAS**, the Planning and Zoning Commission of the City and the City Council, in compliance with the laws of the State of Texas and the requirements of Sec. 20-18 of the City Code of Ordinances (Zoning) have given requisite notice by publication and otherwise, and holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion have concluded that the Specific Use Permit should be referenced on the Zoning Map as required by Section 20-24 of the City Code of Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:**

**Section 1.** The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

**Section 2.** The locations of the Specific Use Permit are referenced on the Zoning Map as shown on Exhibit "A".

**Section 3.** Applicant is granted a Specific Use Permit to allow construction of a Private Fishing Pier. A condition of allowing construction of a Private Fishing Pier is that the Applicant and the construction activities must abide by each of the following conservation measure recommended by the US Fish and Wildlife Service:

1. Construction will not occur during the nesting sea turtle season, March 15 to October 1;
2. Information signs will be posted on the pier educating the public on safe fishing practices that will reduce or prevent sea turtle injuries and who to notify in the event a dead, injured or entangled sea turtle is located. Signs are to be in coordination with and approved by the Sea Turtle Coordinator at Padre Island National Seashore;
3. Trash receptacles on the pier and property will be of the type that will fully contain trash and monofilament line, and not be easily blown or into to the water or adjacent beach;
4. Lighting from vending machines and interior lighting of at the concession area will be minimized;
5. Pier lighting will consist of amber colored lights mounted in well focused fixtures (with full cutoff design, light baffles, and other light control elements that direct the light downward) on the section of pier that crosses the beach and the entire length of the pier;
6. All individuals involved in project activities will be provided information as to the identification status, and habitat utilization of listed species;
7. Materials and equipment required for the project will be staged in upland areas and transported as needed to the proposed work sites;
8. Construction vehicles will access the beach from public roads closes to the work sites to greatly reduce unnecessary transport along the beach front;
9. The number of vehicles transiting from upland areas to the project sites will be kept to a minimum, all vehicles will use the same pathways and access will be confined to the immediate project areas;
10. Contractors will provide a single point of contact responsible for communications, monitoring and reporting endangered species;
11. If a manatee is sighted, all construction activities will cease until the animal has left project area;
12. Training materials will include instructions not to feed or water the manatee and to call the Service's Ecological Services Field Office at (361) 994-9005.

**Section 4.** Applicant is granted a Specific Use Permit to allow operation of a Private (Commercial) Fishing Pier. A condition of granting this Specific Use Permit is that the Applicant and the use of the land(s) must abide by each of the following:

1. Signs that forbid littering and unsafe activities shall be installed on the pier;
2. Trash bins shall be located for the convenience of the users;

3. The owner(s) proactively remove trash on the pier, beach and water area at least twice a day, and as necessary at any time during the day;
4. Fish cleaning areas shall be designated, and organic materials (scales, fins, heads, bones, guts, blood and/or dead fishes etc.) shall be disposed properly into a labeled waste container;
5. The concession area shall be the only place that commercial activities are allowed;
6. Suitably trained first-aid staff shall be available at all times that the premises are open to the public;
7. The entire parking lot shall be paved and landscaped to be compliance with Chapter 20 Zoning of the City of South Padre Island Code of Ordinance;
8. Noise shall not exceed seventy-eight (78) decibels on District "B" and eighty-five (85) decibels on District "PBN" when measured from property under separate ownership;
9. Noise shall be reduced to seventy-one (71) decibels on District "B" at nighttime (as defined in Sec.12-2);
10. At no time amplified music that exceeds the requirements of the Noise Ordinance (Sec.12-2) be performed live or played;
11. Insurance shall be provided with the City named as additional insured;
12. Barriers shall be placed on pier to mitigate trash in compliance with the Building Code;
13. There shall be no fish cleaning stations or dumping of bait buckets on pier or over the water;
14. One fire hydrant on Padre Boulevard near the entrance to Clayton Pier shall be provided;
15. Fire access road with a minimum of 20 feet in width, from Padre Boulevard to the Pier, with an approved area for turning the apparatus shall be provided; and
16. One private fire pump system with a flow of 250 gpm on the Pier itself near the concession is required.

**Section 5.** The Specific Use Permit shall not issue until the City adopts an annexation ordinance annexing the area encompassing the eastern end of the proposed fishing pier. The Specific Use Permit and its conditions shall apply to the eastern end of the proposed fishing pier once issued.

**Section 6.** All terms of this Specific Use Permit shall be complied with prior to issuance of a certificate of occupancy and shall be maintained thereafter. This Specific Use Permit will be declared null and void if:

1. Any failure to comply with any term or condition of this Ordinance, as it exists or may be amended; or
2. This Specific Use Permit was obtained by fraud or deception.

**Section 7.** This ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

**Section 8.** Any violation of the above mentioned section of Chapter 20 of the Code of Ordinances of the City of South Padre Island may be punished by a fine not to exceed two thousand Dollars (\$2000.00) for each offense of for each day such offense shall continue and the penalty

provisions of Sections of Section 21-2 of the Code of Ordinances is hereby adopted and incorporated for all purposes.

**Section 9.** If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

**Section 10.** This Ordinance shall become effective when published in caption form.

PASSED, APPROVED AND ADOPTED on First Reading, the 4th day of October 2017.

PASSED, APPROVED AND ADOPTED on Second Reading, the 18th day of October 2017.

ATTEST:

CITY OF SOUTH PADRE ISLAND,  
TEXAS

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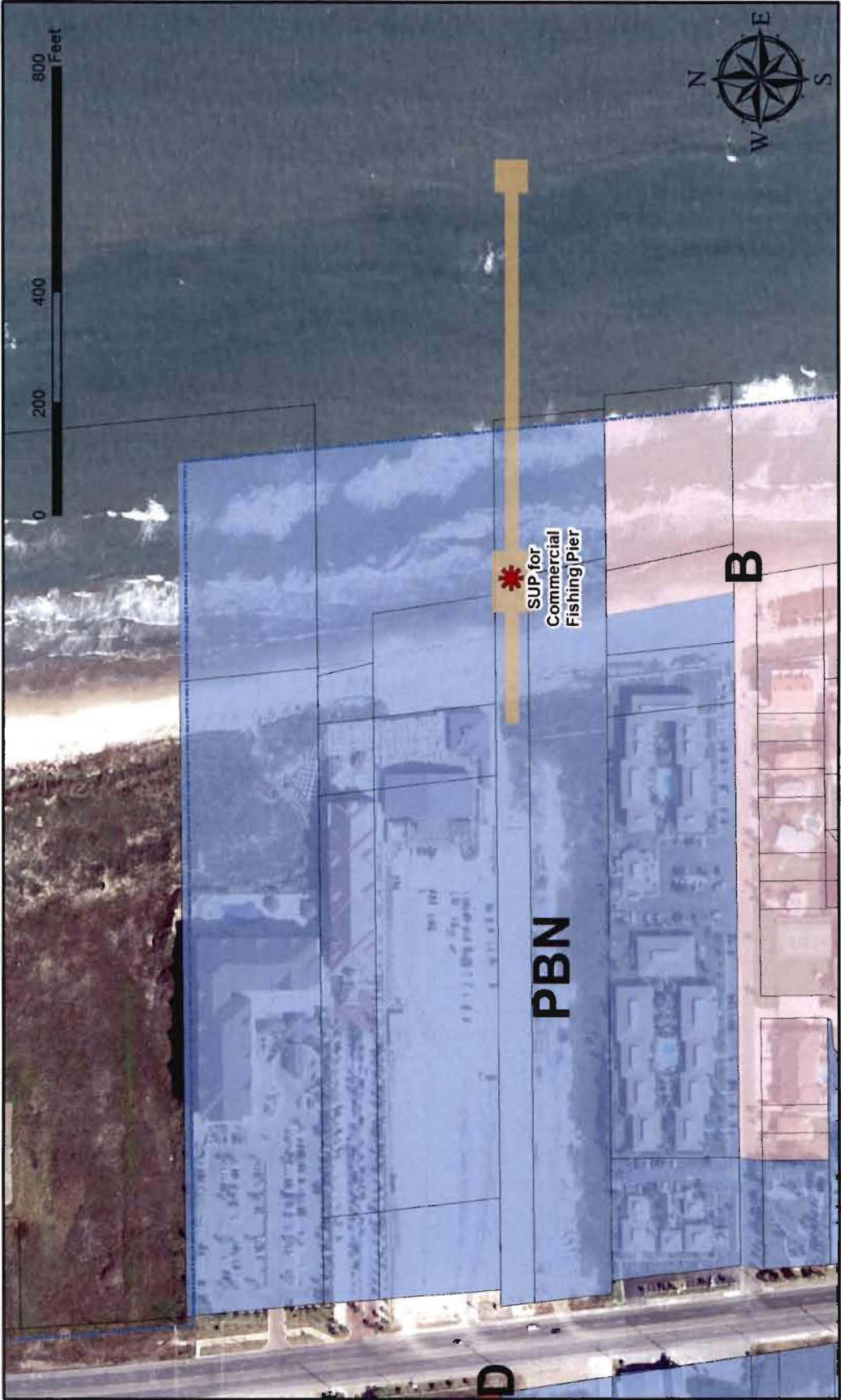
SUSAN HILL, CITY SECRETARY

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BHARAT R. PATEL, MAYOR



Exhibit “A”



**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Wendi Delgado, Administrative Services Director

**DEPARTMENT:** Administrative Services

**ITEM**

Approve second and final reading of Ordinance No. 17-16 of the City of South Padre Island, Texas amending Chapter 2, Section 2-36 of the Code of Ordinances by adding the Parks and Recreation Department and changing the name of the Shoreline Management Department to Shoreline Department.

**ITEM BACKGROUND**

This item was introduced and approved (first reading) at the October 4, 2017 City Council meeting.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**



AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING CHAPTER 2 SECTION 2-36 OF THE CODE OF ORDINANCES OF THE CITY OF SOUTH PADRE ISLAND BY ADDING THE PARKS AND RECREATION DEPARTMENT, CHANGING THE NAME OF THE SHORELINE MANAGEMENT DEPARTMENT TO SHORELINE DEPARTMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

**Section 1.** Chapter 2 Sec. 2-36 of the Code of Ordinances of the City of South Padre Island is hereby amended to read as follows:

**“Sec. 2-36 City Departments**

(A) There is hereby established for the City of South Padre Island a Parks and Recreation Department.

(B) The Departments of the City are:

City Administration  
Finance  
Fire  
Police  
Convention and Visitor's Bureau  
Transit  
Administrative Services  
Environmental Health  
Information Technology  
Development  
Public Works  
Parks and Recreation  
Shoreline

**Section 2:** This ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

**Section 3.** If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

**Section 4.** This Ordinance shall become effective immediately.

PASSED, APPROVED AND ADOPTED on First Reading, the 4th day of October 2017.

PASSED, APPROVED AND ADOPTED on Second Reading, the 18th day of October 2017.

ATTEST:

CITY OF SOUTH PADRE ISLAND, TEXAS

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Susan Hill, City Secretary

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Bharat R. Patel, Mayor

5-42

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Darla A. Jones, Assistant City Manager

**DEPARTMENT:** Administration

**ITEM**

Discussion and action to award contract to HDR Engineering for feasibility study for Eco-Lots Ecotourism area and kayak launching facility at area near the Convention Centre and authorize the City Manager to execute same.

**ITEM BACKGROUND**

The City issued a Request for Proposals for a feasibility study to develop the “eco lots area” and a proposed kayak launch area near the Convention Centre. This study will include property appraisals, a boundary survey, a wetlands delineation to determine uplands/lowlands and developable property and data collection.

Three proposals were received and ranked by staff. HDR was selected as the top firm based on their coastal experience and knowledge of the area and South Padre Island.

The “Eco Lots” area encompasses the wetlands area immediately south of Sea Turtle, Inc. and it encompasses 5 parcels containing more than 20 acres. The owner(s) of the northernmost parcel have been unwilling to communicate about the potential sale of the property. Staff will be drafting the HDR contract to include the 4 remaining parcels and adding in the 5<sup>th</sup> tract as an “additive alternate” so if it becomes available in the future, it will be included in the study.

**BUDGET/FINANCIAL SUMMARY**

HDR is proposing a cost of \$42,078. This amount may be subject to change slightly after staff meets with them to discuss the “additive alternate.”

**COMPREHENSIVE PLAN GOAL**

Objective 1.3: The City shall conserve environmentally sensitive lands and protect coastal wetlands that provide many ecological and economic benefits for long-term sustainable growth.

<b>LEGAL REVIEW</b>
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Sent to Legal:	YES: _____	NO: _____
Approved by Legal:	YES: _____	NO: _____

Comments:

<b>RECOMMENDATIONS/COMMENTS</b>
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Award contract and authorize the City Manager to sign a contract not to exceed \$50,000, after contract has been reviewed and approved by Legal Council.



October 2, 2017

MCN10072853

Mr. Brandon Hill, Shoreline Management Director  
City of South Padre Island  
4601 Padre Boulevard  
South Padre Island, TX 78597

**RE: PROPOSAL FOR SURVEY AND APPRAISAL SERVICES FOR THE ECO-TOURISM  
LOT PROJECT AT SOUTH PADRE ISLAND, TX**

Dear Brandon:

Thank you for this opportunity to submit a proposal to the City of South Padre Island (City) for the Eco-Tourism Lot project. Pursuant to recent discussions, the City is requesting wetland delineation, boundary survey, and lot appraisal services associated with the potential purchase of 4 properties (Padre Beach Estates Subdivision Blocks 6, 7, 8, and 9-11) within the City that total approximately 21.9 acres. Upon collection of the above data, the information will be reviewed and associated guidance and recommendations will be provided to the City regarding the feasibility of development of these lots as a wetland eco-tourism facility. The following provides a scope of services to perform the requested work:

**SCOPE OF SERVICES**

**Task 1: Wetland Delineation**

HDR will conduct a desktop review of existing site information including previous wetland delineation data, U.S. Fish and Wildlife Service National Wetland Inventory (NWI) data, and other readily-available data. If a wetland delineation has previously been conducted for any of the eco-tourism lots and HDR is able to obtain the delineation, HDR will verify that the previous delineation is still valid. Results from the desktop review will assist in the development of a field survey plan.

HDR will conduct a preliminary wetland delineation within the properties on the basis of the criteria used by the U.S. Army Corps of Engineers (USACE) in the 1987 USACE Wetland Delineation Manual and Regional Supplement for the Atlantic and Gulf Plains Region. HDR will also confirm whether any previous, readily-available preliminary wetland delineations are still valid, and that wetland boundaries have not significantly changed since the previous delineation. HDR will also perform a habitat survey within the western side of the ecotourism lots between the property line and approximately 200 feet seaward of the shoreline. The

habitat survey will identify potential special aquatic sites containing flora/fauna such as *Spartina alterniflora*, seagrass, and oyster within the water-edge of the ecotourism lots.

A preliminary wetland delineation report and associated maps will be developed and provided as an appendix within the Summary Report (Task 4). A draft of the report will be provided to the City for review and comment.

#### **Task 2: Property Boundary Survey**

HDR will coordinate with a registered professional land surveyor subconsultant to perform a property boundary survey and spot elevations for the above referenced properties (Padre Beach Estates Subdivision Blocks 6, 7, 8, and 9-11). A boundary survey drawing and description will be provided. This survey will not provide a coastal boundary delineation between state owned and private lands.

#### **Task 3: Property Appraisal**

HDR will coordinate with a property appraisal subconsultant to determine the market value of the land to be acquired and any contributory value of improvements located within the subject property. A review will also be performed to determine if there is a diminution of market value that is compensable. An appraisal report will be provided that conforms to the standards set forth by the Texas Department of Transportation, Senate Bill-18.

#### **Task 4: Data Collection Report**

Information and data gathered in Tasks 1 through 3 will be summarized in a Data Collection Report. Associated maps and documents will be incorporated within the report as appendices. The Data Collection Report will also include an assessment of the collected data as it pertains to planned facilities at the project sites, as well as recommendations for implementing the work and regulatory requirements.

### **DELIVERABLES**

**Task 4:** Summary letter report that includes the preliminary wetland delineation, boundary survey drawing and description, and property appraisal.

## FEE

HDR proposes to provide these services on a lump sum basis for a total amount of **Forty Two Thousand and Seventy Eight Dollars (\$42,078)**. A summary of the estimated amount for each major task is listed below. All services will be provided in accordance with the attached Terms and Conditions. Any additional assignments authorized by the City will be billed on a time and expense basis in accordance with the enclosed Schedule of Rates (1-17) or at an agreed to fixed fee.

Task	Amount per Task
Task 1 - Wetland Delineation	\$ 15,929
Task 2 - Property Boundary Survey	\$ 7,415
Task 3 - Property Appraisal	\$ 10,833
Task 4 - Data Collection Report	\$ 7,901
<b>Total Proposed Budget:</b>	<b>\$ 42,078</b>

If you are in agreement with the above, please sign this letter proposal which will serve as a Work Order and return one signed copy to us. This Proposal is valid for 30 days

Thank you for considering HDR for this exciting project. Should you have any questions, please do not hesitate to contact us to discuss this proposal in more detail.

Sincerely,

HDR ENGINEERING, INC.



M. Cameron Perry, P.E.  
Coastal Practice Lead



David C. Weston, P.E.  
Area Manager

Enclosures:      Terms and Conditions  
                         Schedule of Rates (1-17)

6-5



# HDR Engineering, Inc.

## Terms and Conditions for Professional Services

### 1. STANDARD OF PERFORMANCE

The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

### 2. INSURANCE/INDEMNITY

ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability of \$250,000; Automobile Liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of \$1,000,000 combined single limit for personal injury and property damage; and Professional Liability insurance of \$1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the OWNER. ENGINEER agrees to indemnify OWNER for third party personal injury and property damage claims to the extent caused by ENGINEER's negligent acts, errors or omissions. However, neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and/or cost of capital) arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract.

### 3. OPINIONS OF PROBABLE COST (COST ESTIMATES)

Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional engineer. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

### 4. CONSTRUCTION PROCEDURES

ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER beyond those set forth in this Agreement. OWNER agrees to include ENGINEER as an indemnified party in OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as OWNER. Further, OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

### 5. CONTROLLING LAW

This Agreement is to be governed by the law of the state where ENGINEER's services are performed.

### 6. SERVICES AND INFORMATION

OWNER will provide all criteria and information pertaining to OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability,

and any budgetary limitations. OWNER will also provide copies of any OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The OWNER agrees to bear full responsibility for the technical accuracy and content of OWNER-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the OWNER's legal and financial interests. To that end, the OWNER agrees that OWNER or the OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the OWNER deems necessary to protect the OWNER's interests before OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

### 7. SUCCESSORS, ASSIGNS AND BENEFICIARIES

OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither OWNER nor ENGINEER will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other. No third party beneficiaries are intended under this Agreement.

### 8. RE-USE OF DOCUMENTS

All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER, and OWNER will defend, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

### 9. TERMINATION OF AGREEMENT

OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving seven (7) days written notice to the other party. Where the method of payment is "lump sum," or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become firm before termination, and for a reasonable profit for services performed.

### 10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

### 11. INVOICES

ENGINEER will submit monthly invoices for services rendered and OWNER will make payments to ENGINEER within thirty (30) days of OWNER's receipt of ENGINEER's invoice.

ENGINEER will retain receipts for reimbursable expenses in general accordance with Internal Revenue Service rules pertaining to the support of

expenditures for income tax purposes. Receipts will be available for inspection by OWNER's auditors upon request.

If OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER. ENGINEER retains the right to assess OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within thirty (30) days from the date OWNER receives ENGINEER's invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

## 12. CHANGES

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. ENGINEER will inform OWNER of such situations so that changes in scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, an equitable adjustment shall be made, and the Agreement modified accordingly.

## 13. CONTROLLING AGREEMENT

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

## 14. EQUAL EMPLOYMENT AND NONDISCRIMINATION

In connection with the services under this Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity for individuals based on color, religion, sex, or national origin, or disabled veteran, recently separated veteran, other protected veteran and armed forces service medal veteran status, disabilities under provisions of executive order 11246, and other employment, statutes and regulations, as stated in Title 41 Part 60 of the Code of Federal Regulations § 60-1.4 (a-f), § 60-300.5 (a-e), § 60-741 (a-e).

## 15. HAZARDOUS MATERIALS

OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to hazardous materials. In the event ENGINEER or any other party encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to OWNER, suspend performance of services on that portion of the project affected by hazardous materials until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable

laws and regulations. OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this Agreement. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Agreement for cause on 30 days written notice. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

## 16. EXECUTION

This Agreement, including the exhibits and schedules made part hereof, constitute the entire Agreement between ENGINEER and OWNER, supersedes and controls over all prior written or oral understandings. This Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

## 17. ALLOCATION OF RISK

OWNER AND ENGINEER HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING ENGINEER'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS, SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF ENGINEER (AND ITS RELATED CORPORATIONS, SUBCONSULTANTS AND EMPLOYEES) TO OWNER AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE LESSER OF \$1,000,000 OR ITS FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF ENGINEER'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER ENGINEER'S COMMERCIAL GENERAL LIABILITY INSURANCE POLICY.

## 18. LITIGATION SUPPORT

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

## 19. NO THIRD PARTY BENEFICIARIES

No third party beneficiaries are intended under this Agreement.

## 20. UTILITY LOCATION

If underground sampling/testing is to be performed, a local utility locating service shall be contacted to make arrangements for all utilities to determine the location of underground utilities. In addition, OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the OWNER's property which are not the responsibility of private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

6-7



**SCHEDULE OF RATES**

These rates are effective through December 2017

**PROFESSIONAL STAFF                      HOURLY RATE**

Engineer I.....	\$117.00
Engineer II.....	\$128.00
Engineer III.....	\$143.00
Engineer IV.....	\$159.00
Engineer V.....	\$174.00
Engineer VI.....	\$194.00
Engineer VII.....	\$214.00
Engineer VIII.....	\$235.00
Principal Engineer.....	\$255.00
Sr. Principal Engineer.....	\$274.00
Program Director.....	\$295.00
Project Biologist/GIS Specialist.....	\$139.00
Environmental Biologist.....	\$159.00
Sr. Environmental Biologist.....	\$179.00
Environmental Manager.....	\$198.00

**PARA-PROFESSIONAL STAFF HOURLY RATE**

Administrative Assistant.....	\$85.00
Drafter.....	\$88.00
Technician I.....	\$101.00
Technician II.....	\$113.00
Technician III.....	\$125.00
Designer Tech IV.....	\$137.00

**EQUIPMENT/IT**

GPS RTK Survey Equipment.....	250.00/Day
GPS Hand Held (Sub Meter).....	135.00/Day
Tow Vehicle.....	65.00/day + IRS rate + 10%
Survey Boat .....	750.00/Day
GPS Hydrographic Survey Equip .....	250.00/Day
Acoustic Doppler Velocimeter (ADV) ...	1,000.00/Wk
Water Level Logger.....	300.00/Wk
IT Equip/Services.....	3.70/Hr

**EXPENSES**

Automobile (other than rental car).....	IRS rate + 10%
In house reproduction.....	prevailing commercial rates
Outside consultants .....	cost plus 15% handling
Outside technical services.....	cost plus 15% handling
All other expenses.....	cost plus 15% handling

1. Charges are due and payable within thirty (30) days of receipt of the invoice. A charge of 1% per month will be added for late payments.
2. Construction administration staff will be billed at an equivalent grade, depending upon qualifications.
3. Unlisted scientists and other non-engineer professionals will be billed at the rate of a comparable engineer grade.
4. Overtime for para-professional and non-registered survey staff will be billed at 125% of the hourly rate and overtime will apply for hours worked in excess of 8 hours per day or 40 per week.
5. Time spent preparing for and providing depositions or courtroom testimony will be billed at 150% of the hourly rate.

[hdrinc.com](http://hdrinc.com)

6-8

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** Doug Fowler, Fire Chief

**DEPARTMENT:** Fire

**ITEM**

Discussion and action to approve the 2017/2018 contracts with Cameron County Emergency Services District No. 1 for Fire and EMS services in the unincorporated area designated as Zone 6 on South Padre Island.

**ITEM BACKGROUND**

These contracts require the South Padre Island Fire Department to provide both firefighting, ambulance and emergency medical services to unincorporated areas of Cameron County District 1, Zone No. 6 (located on South Padre Island) and allows compensation for the provision of those services.

**BUDGET/FINANCIAL SUMMARY**

Cameron County District 1 agrees to pay, subject to the availability of funds, the sum of \$56,274.35 annually for firefighting services.

Cameron County District 1 agrees to pay, subject to the availability of funds, the sum of \$44,102.35 annually for ambulance and emergency medical services.

**COMPREHENSIVE PLAN GOAL**

6A Continue to coordinate fiscally responsible and well-managed growth with the provision of adequate public facilities and services.

6I Continue to provide adequate public services including public works, fire and police protection.

<b>LEGAL REVIEW</b>
---------------------

Sent to Legal:	YES: _____	NO: _____
Approved by Legal:	YES: _____	NO: _____

Comments:

<b>RECOMMENDATIONS/COMMENTS</b>
---------------------------------

Approve the 2017/2018 Cameron County District 1 Emergency Services Contract

THE STATE OF TEXAS    §  
                                  §  
COUNTY OF CAMERON    §

**CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
FIRE SERVICES CONTRACT**

This agreement is made and entered into pursuant to Chapter 775 of the Texas Health & Safety Code, by and between the Cameron County Emergency Services District No. 1, hereinafter referred to as "DISTRICT," acting by and through its undersigned President, and the **Town of South Padre Island**, located in Cameron County, Texas, hereinafter referred to as "PROVIDER," acting by and through its undersigned Mayor, both signatories having been authorized to execute this agreement upon an affirmative majority vote of their respective governing boards.

\*

\*

\*

In consideration of the mutual covenants, agreements and benefits to both parties, it is AGREED as follows:

**I.**

**PROVISION OF SERVICES**

**A.**

During the term of this agreement, PROVIDER agrees to furnish "**firefighting**" services - defined as "the use of personnel and equipment to fight, extinguish and suppress fires," and what has been (historically) understood to be part of the duties of a fire department, including the handling of "hazardous material incidents" or the provision of "rescue services," but this does not include the prevention or investigation of fires, or related training, education, maintenance, communications or administration - to the unincorporated area of Cameron County designated as **Zone Number 6** on the Official Fire Protection Service Zone Map of the DISTRICT, which is incorporated by reference herein as if fully copied and set forth at length; a complete "definition" of these terms, and what is (or is not) included in those terms (above) are set forth in the Appendix to this Contract, which is incorporated by reference herein as if fully copied and set forth at length.

**B.**

While the purpose of this map is to define generally the PROVIDER's

main area of responsibility, such a designation does not limit the PROVIDER's duty to respond to other areas within the DISTRICT should the need arise; therefore, it is expressly agreed that when, in the judgment of the PROVIDER's Fire Chief, an emergency demands the response of the PROVIDER's firefighting services outside of Zone Number 6, the PROVIDER shall be obligated to respond.

C.

PROVIDER will conduct itself in conformity with the requirements and standards of emergency services (i.e., firefighting) provided in this State, in accordance with any applicable state standards; to this extent, the PROVIDER will perform all acts necessary to successfully fulfill the purpose of this Agreement and shall, at all times, faithfully, industriously and to the best of its abilities, experience and talents, perform all the duties that may be required of and from it pursuant to the express and implicit terms hereof and to the reasonable satisfaction of the DISTRICT.

D.

To confirm the ability of the PROVIDER to perform services required under this Agreement and to otherwise confirm compliance with the performance anticipated and required under this Agreement by the said PROVIDER, the DISTRICT reserves the right to have its consultant or any other authorized agent or employee (at the appropriate time) contact the PROVIDER and inspect the PROVIDER's facilities, equipment and personnel to confirm the provision of same and the adequacy of same (as regards the status of such equipment and facilities or the training of such personnel, as appropriate), in contemplation of reporting same to the Board Of Emergency Services Commissioners of the DISTRICT.

II.

COMPENSATION

A.

DISTRICT agrees to pay, subject to the availability of funds, the sum of **\$56,274.35** per year to the PROVIDER for firefighting services in the said unincorporated areas, generally designated in Paragraph I of this agreement; the DISTRICT agrees said sum is to be paid to the PROVIDER in quarterly installments of **\$14,068.59** on or about the following dates: December 31st, March 31st, June 30th and September 30th.

B.

The parties hereto also agree that the DISTRICT will reimburse the PROVIDER for the costs of cleaning and purifying the firefighting apparatus due to any salt content that results from utilizing water from the bay to extinguish fires in the Sea Ranch Restaurant/Grocery Store & Marina Complex or any other County (Park) property; should the DISTRICT fail to reimburse the PROVIDER for such expenses within thirty (30) days after receiving a notice to remit a payment, the Contract will terminate after a fifteen (15) day Notice Of Termination is given to the DISTRICT and if, by the end of such period, the DISTRICT failed to cure such default.

C.

It is agreed that as a condition precedent to payment, the PROVIDER shall provide to the DISTRICT a written report summarizing the services rendered to the DISTRICT during the term of this Contract, with all such reports (for each "fire call") describing the particular incident, in accordance with a standardized Fire Call Reporting Form, a copy of which is attached to this Contract (after the said Appendix), and all such reports shall be due by 2:00 p.m. on the tenth day of the next month after the date of the incident reported on that Form.

D.

However, notwithstanding the foregoing, PROVIDER shall not, in any event, be required to provide to the DISTRICT, or include in any such report, any privileged, confidential or private information regarding any patient or person for whom ambulance or emergency medical services have been provided, including but not limited to name, address, medical condition or treatment information, or any other information determined by PROVIDER to be protected from disclosure under any applicable federal or state law or regulation.

E.

It is, therefore, agreed that no payment (for the relevant quarter) of the foregoing compensation will be made, unless and until the said (required) report is tendered to the DISTRICT, in a timely manner (no later than the due date referred to above in paragraph C.), and in the event of a late tender of such report, the foregoing compensation will not be paid to the said PROVIDER for that quarter.

### III.

#### TERM OF AGREEMENT

The term of the Agreement shall be one year, beginning **October 1, 2017, and ending September 30, 2018**, but the provisions of this agreement shall survive the termination and/or expiration of this agreement.

### IV.

#### TERMINATION/RENEWAL

##### A.

This contract may be terminated at will by either party sixty days after the other party is sent written notice from the party desiring termination.

##### B.

If the PROVIDER does not intend to renew this Contract after the fiscal year covered by this Contract, the PROVIDER shall provide the DISTRICT with written notice of its intent to terminate, by United States Mail, return receipt requested, not later than January 1, 2018; this 120 day notice is required to allow the DISTRICT to have sufficient time to secure alternate firefighting services in such event.

##### C.

In the event the PROVIDER fails to notify the DISTRICT of its intention not to renew this Contract, the DISTRICT may assume and rely upon such assumption that the PROVIDER will renew this Contract upon the same terms and conditions set forth in this instrument.

##### D.

Should the PROVIDER intend to renegotiate this Contract, the DISTRICT shall be notified in writing of same by United States Mail, return receipt requested, not later than January 1, 2018; if such negotiations have not been completed on or before October 1, 2017, both the PROVIDER and the DISTRICT expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty days thereafter. If, during such time, both parties fail to negotiate a new contract, the said negotiation

period shall terminate on the thirtieth (30th) day of said period; however, the contract obligations of both parties shall be extended for an additional thirty days beyond the end of the said negotiation period to allow the DISTRICT time to secure alternate firefighting services. At the end of this second negotiation period, this Contract shall terminate.

**V.**

**ENTIRE AGREEMENT**

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, executed by the parties hereto and attached hereto.

**VI.**

**LAW GOVERNING/VENUE**

This Contract shall be governed by the laws of The State of Texas and shall be performable in Cameron County, Texas.

**VII.**

**ACT OF GOD EXCUSES PERFORMANCE**

In the event that either party shall be prevented from completing performance of their respective obligations hereunder by an "act of God" or any other occurrence whatsoever which is beyond the control of the parties hereto, then such party shall be excused from any further performance of its obligations and undertakings hereunder, but only for the period of time after such occurrence that is necessary.

**VIII.**

**EXCLUSIVITY**

Pursuant to the authority vested in the Board Of Emergency Service Commissioners, the governing board (body) of the DISTRICT, the said PROVIDER is granted the exclusive right to and the exclusive responsibility for, during the term of this Agreement, the provision of all firefighting services, as defined above and as contemplated by this Contract, originating or occurring in the said Zone (Number 6) of the DISTRICT, regardless of the manner and method in which any request for such service is conveyed.



## IX.

### DISPUTE RESOLUTION

#### A.

ANY DISPUTE, CONTROVERSY OR CLAIM ARISING UNDER OR RELATING TO THIS AGREEMENT, WHETHER SOUNDING IN TORT OR UNDER CONTRACT OR STATUTE, OR THE BREACH, TERMINATION OR INVALIDITY THEREOF, SHALL BE RESOLVED (EXCEPT WHERE THE PARTIES HERETO RESOLVE ANY SUCH DISPUTE, CONTROVERSY OR CLAIM BY AGREEMENT) BY ARBITRATION ONLY (I.E., ANY SUCH DISPUTE, CONTROVERSY OR CLAIM WILL NOT BE RESOLVED BY OR THROUGH ANY COURT OR JUDICIAL PROCEEDING, AND FURTHER, THERE SHALL BE NO PRE-HEARING DISCOVERY, OR ANY APPEAL, EXCEPT [AS REGARDS THE APPEAL] AS PERMITTED UNDER THE RULES GOVERNING THE ARBITRATION), IN ACCORDANCE WITH THE FEDERAL ARBITRATION ACT, 9 U.S.C. § 1, et seq., AND THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION (THIS DOES NOT REQUIRE THE USE OF SUCH ASSOCIATION, AND SUCH RULES ARE ONLY PROCEDURES FOR THE ARBITRATION, BUT THIS PROVISION DOES NOT AUTHORIZE ANY PRE-HEARING DISCOVERY OR ANY APPEAL WHATSOEVER, EXCEPT AS INDICATED ABOVE), USING ONE ARBITRATOR, TO BE SELECTED BY AGREEMENT OF THE PARTIES - SUCH ARBITRATION TO BE CONDUCTED IN BROWNSVILLE, CAMERON COUNTY, TEXAS, IN THE ENGLISH LANGUAGE - AND A JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

#### B.

IF ANY PROCEEDING IS INITIATED TO RESOLVE A DISPUTE ARISING UNDER OR RELATING TO THIS AGREEMENT BY EITHER OF THE PARTIES HERETO, IT IS EXPRESSLY AGREED THAT THE "PREVAILING PARTY" (i.e., "that one of the parties to a suit who successfully prosecutes the action or successfully defends against it, prevailing on the main issue, even though not to the extent of his original contention. . . . .") See Black's Law Dictionary 1325 [Rev. 4<sup>th</sup> ed. 1968] [Prevailing Party]) SHALL BE ENTITLED TO RECOVER FROM THE OTHER PARTY REASONABLE ATTORNEY FEES, COSTS AND EXPENSES, IN ADDITION TO ANY OTHER (INCLUDING BUT NOT LIMITED TO DECLARATORY, INJUNCTIVE OR MONETARY) RELIEF THAT MAY BE AWARDED.

## X.

### INSURANCE

The aforesaid PROVIDER is required to notify, in writing, the DISTRICT if it (the PROVIDER) has any liability insurance

whatsoever, in the unlikely event of any claim arising against the PROVIDER, in connection with the PROVIDER's provision of emergency services in the pertinent Fire Protection/Ambulance Service Zone.

## **XI.**

### **WARRANTIES OR REPRESENTATIONS**

THE PARTIES TO THIS AGREEMENT SPECIFICALLY ACKNOWLEDGE THAT NO WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER IS BEING MADE BY EITHER PARTY IN CONNECTION WITH THE EXECUTION OR PERFORMANCE OF THIS AGREEMENT, except as is set forth in this instrument.

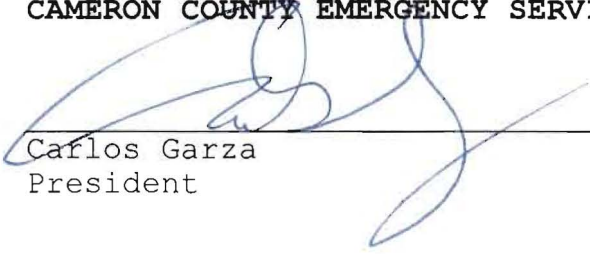
\*

\*


\*

Executed in duplicate by the President of the Cameron County Emergency Services District No. 1 and the Mayor of the Town of South Padre Island, who are duly authorized to represent and bind said DISTRICT and PROVIDER, respectively, to the terms and conditions of this Contract, as set forth above, on this 20th day of September, 2017.

**CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

  
\_\_\_\_\_  
Carlos Garza  
President

ATTEST:

  
\_\_\_\_\_  
Hector Cruz  
Secretary/Treasurer

**TOWN OF SOUTH PADRE  
ISLAND**

  
\_\_\_\_\_  
Barry Patel  
Mayor

ATTEST:

  
\_\_\_\_\_  
Susan Hill  
City Secretary

## **Appendix Performance Statement**

Service Provider shall, in connection with firefighting, and if applicable, emergency medical services within the Cameron County Emergency Services District No. 1:

1. Assure fire prevention, firefighting and medical assistance personnel are properly trained and qualified for the levels of service required herein.
2. Assure that adequate qualified personnel are available in order to respond to fire and medical assist calls.
3. Assure that the fire and/or EMS department has adequate liability insurance as required by the State and provide a copy of same.
4. Provide adequate fully equipped and operational firefighting vehicles and equipment to respond to each fire call with a minimum response time.
5. Provide a departmental fiscal year operating budget that shows financial responsibility so as to adequately fund the personnel and equipment needs of the fire and/ or EMS department.
6. Prepare and submit such financial, administrative and narrative reports and other information as required, including but not limited to: A monthly narrative report of fire call activities, as of each month.
7. Provide routine (minor) maintenance of facilities, buildings and grounds, within their capabilities and to keep buildings and grounds clean and neat at all times.
8. Provide a sufficient number of volunteer and/ or paid firefighters to adequately provide fire protection to the District; the firefighters shall be trained in accordance with the minimum standards of the State Fireman's and Fire Marshal's Association of Texas, or the Texas Commission on Fire Protection.
9. Establish criteria and conduct a background check to preclude persons who have criminal histories that may be detrimental to the mission of the Department;
10. Maintain written standard operating procedures for the operation of the Department;
11. Maintain job descriptions outlining the responsibilities of members and employees;
12. Comply with the National Fire Protection Association Standards, insofar as possible, and all applicable state and federal statutes and rules;
13. Firefighters operating at hazardous material incidents are qualified, in accordance with the Occupational Safety and Health Administration (OSHA)1901.120;
14. Keep records and reports of all emergency calls as they pertain to the designated Zone and provide a summary of the same;
15. That the City Manager of a City Fire and/or EMS Department or his designee shall be the liaison with the District.
16. That the Fire Chief or EMS Director and/ or the President of a 501 (c) (3) Volunteer Fire Department, or his designee, shall be the liaison with the District.
17. Participate in fire and/or EMS Injury and Illness prevention education and training program activities such as CPR, AED, etc., when possible.
18. Provide additional protection coverage in the District by responding to a mutual aid call as part of a mutual aid agreement.
19. Participate with the Cameron County Fire Marshal's Office and provide documentation when applicable for monitoring or conducting a site review.

7-11

## APPENDIX

(To CCESD Firefighter Contracts)

The following items or categories, pursuant to the preceding CCESD- PROVIDER Contract (for "firefighting services"), are considered to be a "covered" and compensable "fire call" that is to be undertaken, as appropriate (based on the zone of coverage at issue and within the discretion of PROVIDER), by PROVIDER, which shall parallel the Fire Department Call Report that, along with this Appendix and the foregoing Contract, is approved by CCESD:

### A. FIRES

1. Structure Fire
2. Grass Fire
3. Vehicle Fire
4. Utility Pole Fire
5. Tree Fire
6. Trash Fire
7. Brush Fire

### B. RESCUES

1. Aircraft Crash/Down
2. Drowning
3. Bee attack (rescue only)
4. Water Rescue (flood or beach)
5. Heavy Rescue (building collapse, farm or industrial equipment)
6. Motor Vehicle Accident Extrication/Scene Safety

### C. ENVIRONMENTAL RESPONSES

1. Motor Vehicle Accident "Spill Clean-up"
2. Gas leak/odor
3. Power lines down
4. Haz-Mat Response
5. Removal of trees on roadway

### D. MISCELLANEOUS

1. Automatic Alarm Response

- \* In the event of any questions about the terms in this Appendix, the County Fire Marshal will attempt to "rule" on the propriety of the claimed "fire call," administratively, in accordance with the terms of this Appendix and the Contract (between CCESD and PROVIDER), in consultation with the CCESD Administrator and the CCESD Counsel, it being anticipated that only emergency situations are to be addressed under the said Contract and this Appendix, involving (for example) injury to people or property, loss of life or property, or disasters, accidents, storms, explosions and so forth.

7-12

**CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**CCESD FIRE CALL REPORTING FORM (Effective October 1, 2009)**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Fire Department Name: \_\_\_\_\_

CCESD Fire Zone Assigned (By Contract) To That Fire Department: \_\_\_\_\_

\* \* \*

Type of Call (in accordance with the Appendix to the respective CCESD Firefighting Contract, a copy of the Appendix being attached to this Form):

Category: Fires/Rescues/Environmental Responses/Miscellaneous, Mutual Aid Request (Circle one)

Number (e.g., B 6, A 2): \_\_\_\_\_

**MUTUAL AID REQUESTED BY:** \_\_\_\_\_ **REQUESTING AGENCY'S ID #:** \_\_\_\_\_

**MUTUAL AID REQUESTED FROM:** \_\_\_\_\_ **REQUESTING AGENCY'S ID #:** \_\_\_\_\_

\* \* \*

Location of Fire/Rescue/Environmental Response/Etc. (Giving Street or similar address and CCESD Fire Zone #):

\_\_\_\_\_  
\_\_\_\_\_

Nature of Incident: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Number of Apparatus/Trucks Responding (of the said Fire Department): \_\_\_\_\_

Number of Personnel Responding (of the said Fire Department): \_\_\_\_\_

Amount of Time On The Scene (of the said Fire Department): \_\_\_\_\_

Call Description/Narrative: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Notification of Incident By (e.g., 9-1-1 or municipal dispatcher, sheriff, police, state law enforcement, federal law enforcement, EMS service, or other sources): \_\_\_\_\_

\* \* \*

I hereby certify, under penalties of perjury, that (1) the information set forth in this Form is true and correct, to the best of my knowledge and belief, in all particulars, (2) this form is accompanied by the Department's standard and legally required "fire incident" report, (3) CCESD is entitled to audit and review this report (as required by CCESD), and (4) the above (i.e., claimed) fire call was within the appropriate CCESD Fire Zone for this Fire Department (which is the appropriate Fire Department to respond to that fire call).

Fire Chief Signature: \_\_\_\_\_ (Printed Name): \_\_\_\_\_ Dated: \_\_\_\_\_

\* \* \*

Approved ☐ Denied ☐ (Reason for denial follows) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

(This Fire Call Reporting Form is confirmed and augmented by the "fire incident" report required by law that is to be submitted with this Form). (If more space is required, use additional sheets of paper and attach the same to this Form).

7-13

Month \_\_\_\_\_ Year \_\_\_\_\_

Adjusted No. of Fire Runs:

**Fire Service Provider Name** \_\_\_\_\_

Date \_\_\_\_\_ Fire Zone \_\_\_\_\_

Total No. of FIRE Runs \_\_\_\_\_

[illegible]

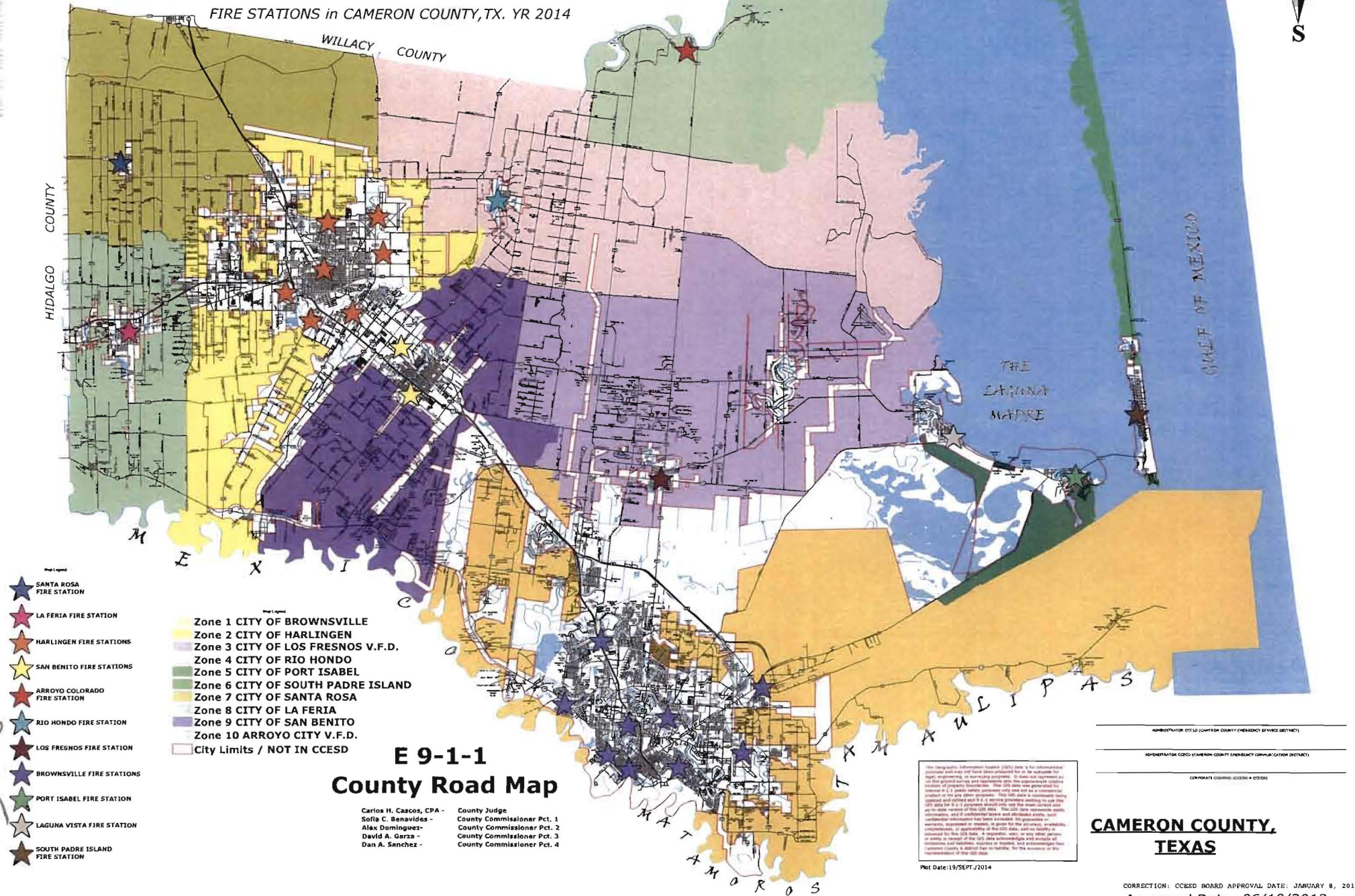
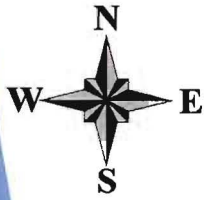
7-14



# ESD FIRE PROTECTION

## EMERGENCY SERVICE DISTRICT ZONES

FIRE STATIONS in CAMERON COUNTY, TX. YR 2014



CORRECTION: CCESD BOARD APPROVAL DATE: JANUARY 8, 2013

Approved Date: 06/10/2013



THE STATE OF TEXAS   §  
                                  §  
COUNTY OF CAMERON   §

**CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
EMERGENCY MEDICAL SERVICES CONTRACT**

This Agreement is made and entered into pursuant to Chapter 775 of the Texas Health & Safety Code, by and between the Cameron County Emergency Services District No. 1, hereinafter referred to as "DISTRICT," acting through its undersigned President, and the **Town of South Padre Island**, located in Cameron County, Texas, hereinafter referred to as "PROVIDER," acting by and through its undersigned Mayor, both signatories having been authorized to execute this Agreement upon an affirmative majority vote of their respective governing boards.

\*                         \*                         \*

In consideration of the mutual covenants, agreements and benefits to both parties, it is AGREED as follows:

**I.**

**PROVISION OF SERVICES**

**A.**

During the term of this Agreement, PROVIDER agrees to furnish **ambulance and emergency medical services** to the unincorporated area of Cameron County designated as **Zone Number 6** on the Official Ambulance Service Zone Map of the DISTRICT, which is incorporated herein by reference and hereby made a part of this Agreement.

**B.**

While the purpose of this map is to define generally the PROVIDER's main area of service responsibility, such a designation does not limit the PROVIDER's duty to respond to other areas within the DISTRICT should the need arise; therefore, it is expressly agreed that when, in the judgment of the PROVIDER's Director Of Emergency Medical Services, an emergency needs the response of the PROVIDER's ambulance and emergency medical services outside of Zone Number 6, the PROVIDER may respond.

**C.**

PROVIDER will conduct itself in conformity with the requirements and standards of emergency services (i.e., firefighting) provided in this State, in accordance with any applicable state standards; to this extent, the PROVIDER will perform all acts necessary to successfully fulfill the purpose of this Agreement and shall, at all times, faithfully, industriously and to the best of its abilities, experience and talents, perform all the duties that may be required of and from it pursuant to the express and implicit terms hereof and to the reasonable satisfaction of the DISTRICT.

**D.**

To confirm the ability of the PROVIDER to perform services required under this Agreement and to otherwise confirm compliance with the performance anticipated and required under this Agreement by the said PROVIDER, the DISTRICT reserves the right to have its consultant or any other authorized agent or employee (at the appropriate time) contact the PROVIDER and inspect the PROVIDER's facilities, equipment and personnel to confirm the provision of same and the adequacy of same (as regards to the status of such equipment and facilities or the training of such personnel, as appropriate), in contemplation of reporting same to the Board of Emergency Services Commissioners of the District.

**II.**

**COMPENSATION**

**A.**

DISTRICT agrees to pay, subject to the availability of funds, the sum of **\$44,102.35** per year to the PROVIDER for ambulance and emergency medical services in the said unincorporated areas generally designated in Paragraph I of this Agreement; the DISTRICT agrees said sum is to be paid to the PROVIDER in quarterly installments of **\$11,025.59** on or about the following dates: December 31st, March 31st, June 30th and September 30th.

**B.**

It is agreed further that as a condition precedent to payment, the PROVIDER shall provide to the DISTRICT a written report summarizing the services rendered to the DISTRICT, with said report listing all calls, by date, location and nature, made on behalf of the DISTRICT; this report shall be due fifteen (15) days after the

pertinent payment period (set forth in the paragraph above) ends and shall be printed on reporting forms provided by the DISTRICT.

**C.**

However, notwithstanding the foregoing, PROVIDER shall not, in any event, be required to provide to the DISTRICT, or include in any such report, any privileged, confidential or private information regarding any patient or person for whom ambulance or emergency medical services have been provided, including but not limited to name, address, medical condition or treatment information, or any other information determined by PROVIDER to be protected from disclosure under any applicable federal or state law or regulation.

**D.**

It is, therefore, agreed that no payment (for the relevant quarter) of the foregoing compensation will be made, unless and until the said (required) report is tendered to the DISTRICT, in a timely manner (no later than the due date referred to above in paragraph B.), and in the event of a late tender of such report, the foregoing compensation will not be paid to the said PROVIDER for that quarter.

**III.**

**TERM OF AGREEMENT**

The term of this Agreement shall be one year, beginning **October 1, 2017 and ending September 30, 2018**, but the provisions of this Agreement shall survive the termination and/or expiration of this Agreement.

**IV.**

**TERMINATION/RENEWAL**

**A.**

This contract may be terminated at will by either party sixty days after the other party is sent written notice from the party desiring termination.

**B.**

If the PROVIDER does not intend to renew this Contract after the fiscal year covered by this Contract, the PROVIDER shall provide the DISTRICT with written notice of its intent to terminate, by United States Mail, return receipt requested, not later than

January 1, 2018; this 120 day notice is required to allow the DISTRICT to have sufficient time to secure alternate ambulance and emergency medical services in such event.

**C.**

In the event the PROVIDER fails to notify the DISTRICT of its intention not to renew this Contract, the DISTRICT may assume and rely upon such assumption that the PROVIDER will renew this Contract upon the same terms and conditions set forth in this instrument.

**D.**

Should the PROVIDER intend to renegotiate this Contract, the DISTRICT shall be notified in writing of same, by United States Mail, return receipt requested, not later than January 1, 2018; if such negotiations have not been completed on or before October 1, 2017, both the PROVIDER and the DISTRICT expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty days thereafter. If, during such time, both parties fail to negotiate a new contract, the negotiation period shall terminate on the thirtieth (30th) day of said period; however, the contract obligations of both parties shall be extended for an additional thirty days beyond the end of the said negotiation period to allow the DISTRICT time to secure alternate ambulance and emergency medical services. At the end of this second (negotiation) period, this Contract shall terminate.

**V.**

**ENTIRE AGREEMENT**

This Contract shall comprise the entire Agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, executed by the parties hereto and attached hereto.

**VI.**

**LAW GOVERNING/VENUE**

This Contract shall be governed by the laws of The State of Texas and shall be performable in Cameron County, Texas.

## **VII.**

### **ACT OF GOD EXCUSES PERFORMANCE**

In the event that either party shall be prevented from completing performance of its respective obligations hereunder by an "act of God" or any other occurrence whatsoever which is beyond the control of the parties hereto, then such party shall be excused from any further performance of its obligations and undertakings hereunder, but only for the period of time after such occurrence that is necessary.

## **VIII.**

### **EXCLUSIVITY**

Pursuant to the authority vested in the Board Of Emergency Services Commissioners, the governing board (body) of the DISTRICT, the said PROVIDER is granted the exclusive right to and the exclusive responsibility for, during the term of this Agreement, the provision of all emergency and non-emergency ambulance and emergency medical services, including special events coverage, as contemplated by this Contract, originating or occurring in the said Zone (Number 6) of the DISTRICT, regardless of the manner and method in which any request for such service is conveyed.

## **IX.**

### **DISPUTE RESOLUTION**

#### **A.**

ANY DISPUTE, CONTROVERSY OR CLAIM ARISING UNDER OR RELATING TO THIS AGREEMENT, WHETHER SOUNDING IN TORT OR UNDER CONTRACT OR STATUTE, OR THE BREACH, TERMINATION OR INVALIDITY THEREOF, SHALL BE RESOLVED (EXCEPT WHERE THE PARTIES HERETO RESOLVE ANY SUCH DISPUTE, CONTROVERSY OR CLAIM BY AGREEMENT) BY ARBITRATION ONLY (I.E., ANY SUCH DISPUTE, CONTROVERSY OR CLAIM WILL NOT BE RESOLVED BY OR THROUGH ANY COURT OR JUDICIAL PROCEEDING, AND FURTHER, THERE SHALL BE NO PRE-HEARING DISCOVERY, OR ANY APPEAL, EXCEPT [AS REGARDS THE APPEAL] AS PERMITTED UNDER THE RULES GOVERNING THE ARBITRATION), IN ACCORDANCE WITH THE FEDERAL ARBITRATION ACT, 9 U.S.C. § 1, et seq., AND THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION (THIS DOES NOT REQUIRE THE USE OF SUCH ASSOCIATION, AND SUCH RULES ARE ONLY PROCEDURES FOR THE ARBITRATION, BUT THIS PROVISION DOES NOT AUTHORIZE ANY PRE-HEARING DISCOVERY OR ANY APPEAL WHATSOEVER, EXCEPT AS INDICATED ABOVE), USING ONE ARBITRATOR, TO BE SELECTED BY AGREEMENT OF THE PARTIES - SUCH

ARBITRATION TO BE CONDUCTED IN BROWNSVILLE, CAMERON COUNTY, TEXAS, IN THE ENGLISH LANGUAGE - AND A JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

**B.**

IF ANY PROCEEDING IS INITIATED TO RESOLVE A DISPUTE ARISING UNDER OR RELATING TO THIS AGREEMENT BY EITHER OF THE PARTIES HERETO, IT IS EXPRESSLY AGREED THAT THE "PREVAILING PARTY" (i.e., "that one of the parties to a suit who successfully prosecutes the action or successfully defends against it, prevailing on the main issue, even though not to the extent of his original contention. . . . .") See Black's Law Dictionary 1325 [Rev. 4<sup>th</sup> ed. 1968] [Prevailing Party]) SHALL BE ENTITLED TO RECOVER FROM THE OTHER PARTY REASONABLE ATTORNEY FEES, COSTS AND EXPENSES, IN ADDITION TO ANY OTHER (INCLUDING BUT NOT LIMITED TO DECLARATORY, INJUNCTIVE OR MONETARY) RELIEF THAT MAY BE AWARDED.

**X.**

**INSURANCE**

The aforesaid PROVIDER is required to notify, in writing, the DISTRICT if it (the PROVIDER) has any liability insurance whatsoever, in the unlikely event of any claim arising against the PROVIDER, in connection with the PROVIDER's provision of emergency services in the pertinent Fire Protection/Ambulance Service Zone.

**XI.**

**WARRANTIES OR REPRESENTATIONS**

THE PARTIES TO THIS AGREEMENT SPECIFICALLY ACKNOWLEDGE THAT NO WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER IS BEING MADE BY EITHER PARTY IN CONNECTION WITH THE EXECUTION OR PERFORMANCE OF THIS AGREEMENT, except as is set forth in this instrument.

7-21

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\*

Executed in duplicate by the President of the Cameron County  
Emergency Services District No. 1 and the Mayor of the Town of  
South Padre Island, who are duly authorized to represent and bind  
said DISTRICT and PROVIDER, respectively, to the terms and  
conditions of this Contract, as set forth above, on this 20<sup>th</sup> day of  
September, 2017.

**CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

  
\_\_\_\_\_  
CARLOS GARZA  
PRESIDENT

ATTEST:

  
\_\_\_\_\_  
HECTOR CRUZ  
Secretary/Treasurer

**TOWN OF SOUTH PADRE  
ISLAND**

\_\_\_\_\_  
BARRY PATEL  
Mayor

ATTEST:

\_\_\_\_\_  
SUSAN HILL  
City Secretary

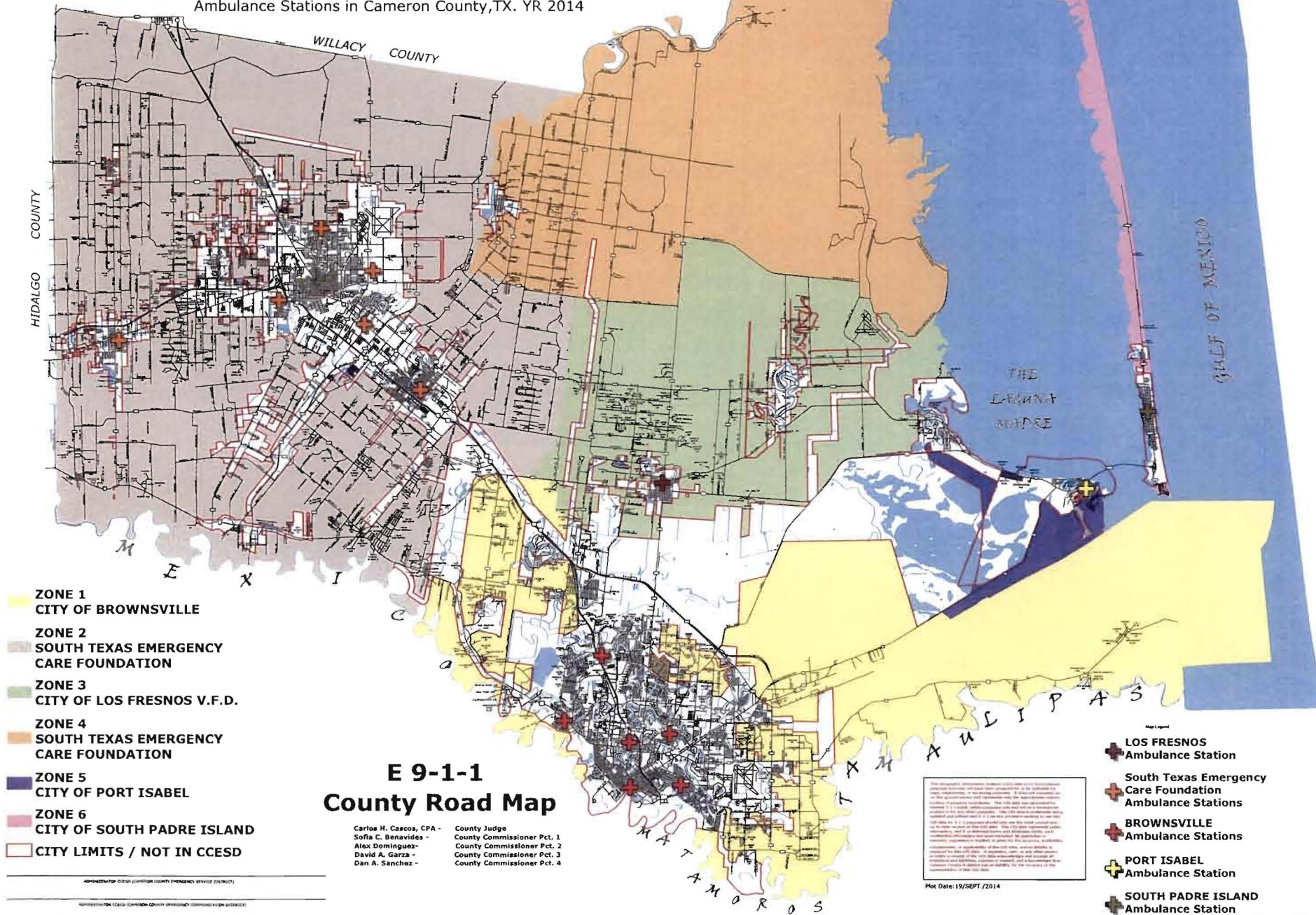
7-22



# ESD Emergency Medical Services

## EMERGENCY SERVICE DISTRICT ZONES

Ambulance Stations in Cameron County, TX. YR 2014



- ZONE 1**  
CITY OF BROWNSVILLE
- ZONE 2**  
SOUTH TEXAS EMERGENCY CARE FOUNDATION
- ZONE 3**  
CITY OF LOS FRESNOS V.F.D.
- ZONE 4**  
SOUTH TEXAS EMERGENCY CARE FOUNDATION
- ZONE 5**  
CITY OF PORT ISABEL
- ZONE 6**  
CITY OF SOUTH PADRE ISLAND
- CITY LIMITS / NOT IN CCESD

### E 9-1-1 County Road Map

Carlos H. Cascos, CPA - County Judge  
Sofia C. Benavides - County Commissioner Pct. 1  
Alex Dominguez - County Commissioner Pct. 2  
David A. Garza - County Commissioner Pct. 3  
Dan A. Sanchez - County Commissioner Pct. 4

- Map Legend**
- LOS FRESNOS Ambulance Station
  - South Texas Emergency Care Foundation Ambulance Stations
  - BROWNSVILLE Ambulance Stations
  - PORT ISABEL Ambulance Station
  - SOUTH PADRE ISLAND Ambulance Station

The geographic information system data used for this map was derived from various sources and is not guaranteed to be 100% accurate. The user assumes all liability for any errors or omissions in the data. The data is provided for informational purposes only and should not be used for legal or financial purposes. The data is subject to change without notice.

Plot Date: 19/SEPT /2014

Correction: CCESD Board Approved Date: January 8, 2013  
Approved Date: 06/10/2013

# Cameron County Emergency Services District No. 1

## Monthly Summary EMS Runs Report

Month \_\_\_\_\_ Year \_\_\_\_\_

For Office Use Only

Adjusted No. of  
EMS Runs:

EMS Service Provider Name: \_\_\_\_\_

Date \_\_\_\_\_ EMS Zone \_\_\_\_\_

Total No. of EMS Runs \_\_\_\_\_

Run No.	Date	Time	Location	EMS Nature of Incident	No. of Units	No. of Personnel	Total Time On

7-24

**CITY COUNCIL MEETING  
CITY OF SOUTH PADRE ISLAND  
EXECUTIVE SESSION  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**EXECUTIVE SESSION**

**ITEM DESCRIPTION**

Pursuant to TEXAS GOVERNMENT CODE, Section 551.071(1)(A), Consultation with Attorney regarding pending or contemplated litigation; Section 551.072, Deliberations about Real Property, an Executive Session will be held to discuss:

- a. La Concha Condominium Association vs. City of South Padre Island
- b. Real estate property – Corral lot

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** City Council

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action regarding pending litigation involving La Concha Condominium Association.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL MEETING  
AGENDA REQUEST FORM**

**MEETING DATE:** October 18, 2017

**NAME & TITLE:** City Council

**DEPARTMENT:** City Council

**ITEM**

Discussion and possible action regarding Corral real estate property.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**