

<b>MINUTES</b> <b>CITY OF SOUTH PADRE ISLAND</b> <b>CITY COUNCIL REGULAR MEETING</b>
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**WEDNESDAY, JUNE 21, 2017**

**I. CALL TO ORDER**

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, June 21, 2017 at the Municipal Complex Building, 2<sup>nd</sup> Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Patel called the meeting to order at 5:31 p.m. A full quorum was present: Council Member Dennis Stahl, Ron Pitcock, Theresa Metty, Alita Bagley and Paul Munarriz. Also present was City Attorney Kathy Cunningham.

City staff members present were City Manager Susan Guthrie, Assistant City Manager Darla Jones, Police Chief Randy Smith, Chief Financial Officer Rodrigo Gimenez, Public Works Director Alex Sanchez, Development Director Sungman Kim, Administrative Services Director Wendi Delgado, Fire Chief Doug Fowler, Environmental Health Director Victor Baldovinos, Transit Director Jesse Arriaga, Assistant Public Works Director Jon Wilson, Information Technology Director Mark Shellard, Shoreline Management Manuel Aguilar, Interim Public Information Officer Angelique Soto, Police Lt. Claudine O'Carroll, Parks and Recreation Manager Anne Payne and City Secretary Susan Hill.

**II. PLEDGE OF ALLEGIANCE**

Mayor Patel led the Pledge of Allegiance.

**III. PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**IV. PRESENTATIONS AND PROCLAMATIONS**

Mayor Patel and Fire Chief Fowler presented Challenge Coins to Police Sargent Juan Cantu, Fire Lieutenant Sean Simon and Firefighter Oscar Gonzalez in recognition of their outstanding life saving emergency response as a team to an individual who suffered cardiac arrest; and because of their efforts arrived at the hospital with a strong pulse and breathing without assistance.

**V. APPROVE CONSENT AGENDA:**

Council Member Pitcock made a motion, seconded by Council Member Munarriz to approve the Consent Agenda. Motion carried unanimously.

**a. APPROVE MINUTES OF JUNE 7, 2017 WORKSHOP AND REGULAR MEETING. (S. HILL)**

**b. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)**

Invoices approved for payment were paid by General Fund checks numbered 138495 through 138610 and EFT payments totaling \$515,113.53.

**c. APPROVE CHANGES TO THE INVESTMENT POLICY FOR THE CITY OF SOUTH PADRE ISLAND AND THE SOUTH PADRE ISLAND ECONOMIC DEVELOPMENT CORPORATION IN ACCORDANCE TO THE PUBLIC FUNDS INVESTMENT ACT. (GIMENEZ)**

- d. APPROVE RESOLUTION NO. 2017-18 APPROVING AND SUPPORTING THE SUBMITTAL OF THE SOUTH PADRE ISLAND BEACH NOURISHMENT WITH BENEFICIAL USE OF DREDGE MATERIAL PROJECT GOAL SUMMARY FOR CEPRA CYCLE 10 FUNDING. (B. HILL)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2017-18, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book

- e. APPROVE RESOLUTION NO. 2017-19 TO AUTHORIZE THE CITY TO JOIN WITH THE CITIES SERVED BY AEP TO REVIEW AEP TEXAS INC.'S REQUESTED APPROVAL OF AN ADJUSTMENT TO ITS ENERGY COST RECOVERY FACTOR, HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH AEP AND DIRECT ANY NECESSARY LITIGATION AND APPEALS. (JONES)**

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2017-19, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book

- f. APPROVE THE TRANSIT DEPARTMENT'S TITLE VI PLAN. (ARRIAGA)**
- g. APPROVE AMENDMENTS TO THE CITY OF SOUTH PADRE ISLAND EMPLOYEE HANDBOOK POLICY 600.03 EMPLOYEE DEVELOPMENT AND TRAINING TO COMPLY WITH THE TITLE 43 TEXAS ADMINISTRATIVE CODE §10.51B(3) AS REQUIRED AS A SUB RECIPIENT OF PUBLIC TRANSPORTATION GRANT FUNDS. (DELGADO)**
- h. APPROVE ACCEPTANCE OF TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) PROJECT GRANT AGREEMENT RPT 1702 (21) 032-17 IN THE AMOUNT OF \$605,839; AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO ENTER INTO GRANT AGREEMENT. (ARRIAGA)**
- i. APPROVE AGREEMENT THAT ESTABLISHES A COOPERATIVE AND MUTUALLY BENEFICIAL RELATIONSHIP BETWEEN THE CITY OF SOUTH PADRE ISLAND/ISLAND METRO AND THE CITY OF BROWNSVILLE/BROWNSVILLE METRO TO PROVIDE TRANSPORTATION SERVICES THROUGH THE INTERCITY BUS PROGRAM FROM THE METRO CONNECT SERVICES; AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AGREEMENT. (ARRIAGA)**
- j. APPROVE CHANGE ORDER NO. 1 FOR THE STREET WIDENING IMPROVEMENTS ON WEST ARIES DRIVE AND WEST VERNA JEAN DRIVE IN THE AMOUNT OF \$7,891. (SANCHEZ)**
- k. APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$2,153.00 FOR REPAIRS TO THE CONTROLLER FOR THE SLIDING GLASS DOORS AT THE FRONT LOBBY OF THE MUNICIPAL COMPLEX BUILDING. (SANCHEZ)**
- l. APPROVE EXCUSED ABSENCE REQUEST FOR COUNCIL MEMBER RON PITCOCK FROM THE JULY 5, 2017 CITY COUNCIL MEETING. (PITCOCK)**

**VI. DISCUSSION AND ACTION TO APPROVE ORDINANCE AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF APPROXIMATELY \$9,100,000 IN PRINCIPAL AMOUNT OF CITY OF SOUTH PADRE ISLAND, TEXAS VENUE HOTEL OCCUPANCY TAX REVENUE BONDS, SERIES 2017; APPROVING AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED THERETO INCLUDING A PAYING AGENT/REGISTRAR AGREEMENT AND A PURCHASE CONTRACT; APPROVING THE FORM OF AN OFFICIAL STATEMENT; AND AUTHORIZING ALL OTHER INSTRUMENTS AND PROCEDURES RELATED THERETO. (GIMENEZ)**

Dave Gordon from Estrada-Hinojosa Investment Bankers and Jay Juarez from McCall Parkhurst & Horton gave an overview of the Texas Venue Hotel Occupancy Tax Revenue Bonds, Series 2017 process.

Council Member Pitcock made a motion to approve Ordinance No. 17-07 on first and final reading for the issuance, sale and delivery of approximately \$9,100,000 of the Texas Venue Hotel Occupancy Tax Revenue Bonds. Council Member Metty seconded the motion. Mayor Patel asked for a record vote with each Council Member voting aye. Motion passed unanimously.

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 17-07, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

**VII. PRESENTATION AND DISCUSSION ON SOUTH PADRE ISLAND FLEET EVALUATION AND REPLACEMENT PLAN. (SANCHEZ)**

Public Works Director Alex Sanchez gave a presentation regarding the City's fleet condition and replacement plan, which includes mechanics evaluation (grading/point system) and using the IWORQ system to track each vehicle. Controls will be set up to update and improve fleet policies and procedures, as well as annually, review vehicle requests as part of the budget process.

**VIII. PRESENTATION AND DISCUSSION ON G-SUITE. (SHELLARD)**

Technology Director Mark Shellard introduced Google GSuite, which will eventually replace our old outdated email server, some file storage, gotomeeting and spam filtering. The new system will have unlimited email, data and content storage and the ability to share files.

**IX. DISCUSSION REGARDING GOLF CART REGULATIONS. (MUNARRIZ)**

Police Chief Randy Smith gave an update on the main issues that have been problematic during the past few months. Chief Smith indicated that staff has met with golf cart vendors to ensure compliance with those renting the carts and will be monitoring the progress.

**X. DISCUSSION AND POSSIBLE ACTION TO SELECT HDR ENGINEERING, INC. FOR PROFESSIONAL SERVICES IN CREATING THE SOUTH PADRE ISLAND RESILIENT PUBLIC ACCESS AND EDUCATION, CONSERVATION, AND TOURISM MASTER PLAN.**

Council Member Bagley made a motion, seconded by Mayor Patel to select HDR Engineering Inc. to create the South Padre Island Resilient Public Access and Education, Conservation, and Tourism Master Plan. Motion passed with a unanimous vote.

Two other Statements of Qualifications were received from Hanson Professional Services, Inc. and Mott Macdonald. A panel reviewed the Statements of Qualifications from each, with HDR Engineering scoring the highest.

**XI. DISCUSSION AND ACTION TO APPROVE A REQUEST FOR QUALIFICATIONS (RFQ) FOR PRE-POSITION CONTRACTS FOR DAMAGE ASSESSMENT, DEBRIS REMOVAL (INCLUDING HAZARDOUS MATERIALS), AND DEBRIS REMOVAL MONITORING IN THE EVENT OF A MAJOR STORM OR HUMAN CAUSED DISASTER. (FOWLER)**

Council Member Stahl made a motion to approve the request to go out for Request for Qualifications (RFQ) for pre-position contracts for damage assessment, debris removal (including hazardous materials) and debris removal monitoring. Motion was seconded by Council Member Pitcock, which carried unanimously.

**XII. UPDATE AND DISCUSSION ON VENUE TAX PROJECTS. (GUTHRIE)**

City Manager Susan Guthrie gave a brief update on the Venue Tax Projects.

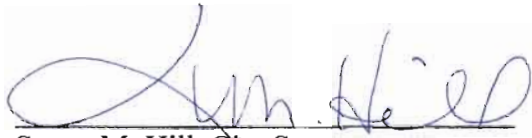
**13. UPDATE AND DISCUSSION ON SPRING BREAK:**

- a. PROPOSED SPRING BREAK/MASS GATHERING ORDINANCE**
- b. SHORT-TERM RENTALS/NEIGHBORHOOD ISSUES**

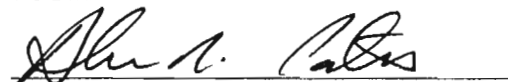
City Manager Susan Guthrie gave a brief update on Spring Break/Mass Gathering Ordinance and Short-term Rental issues, stating that the two committees are planning to bring to City Council at the July 5, 2017 meeting.

**14. ADJOURN.**

There being no further business, Mayor Patel adjourned the meeting at 7:23 pm

  
 Susan M. Hill, City Secretary

APPROVED

  
 Bharat R. Patel, Mayor

