

**NOTICE OF WORKSHOP  
CITY OF SOUTH PADRE ISLAND  
CITY COUNCIL**

NOTICE IS HEREBY GIVEN THAT THE COUNCIL MEMBERS OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A WORKSHOP ON:

**TUESDAY, JUNE 21, 2016**  
3:00 P.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Discussion regarding Fiscal Year 2016-2017 budget. (Gimenez)
  - a. Hotel/Motel Occupancy Tax Fund (Fund 02).
  - b. Convention Centre Fund (Fund 06).
  - c. General fund (Fund 01) - Allocation of revenues over expenditures.
  - d. Fee Schedule Additions
5. Adjourn.

DATED THIS THE 14TH DAY OF JUNE 2016

  
Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **JUNE 14, 2016** AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.



## MEMORANDUM

To: Mayor and Council

Copy: Leadership Team

From: Darla Jones, Interim City Manager  
Rodrigo Gimenez, Chief Financial Officer  
Keith Arnold, CVB Director

Re: Hotel Motel and Convention Centre Funds  
Fiscal Year 2016/2017 Draft Budget

Date: June 21, 2016

## **BUDGET HIGHLIGHTS**

The combined budgets for the Hotel Motel and Convention Centre funds reflect revenues in excess of expenditures by approximately \$795,000. This amount increases the projected excess reserves for next fiscal year which is estimated to be approximately \$2,600,000 if not additional budget amendments are approved during the current fiscal year.

The Convention and Visitors Advisory Board reviewed the budgets for the marketing and events marketing divisions on May 24, 2016. The members of the Convention and Visitors Advisory Board proposed no change in the budgeted amount for this division.

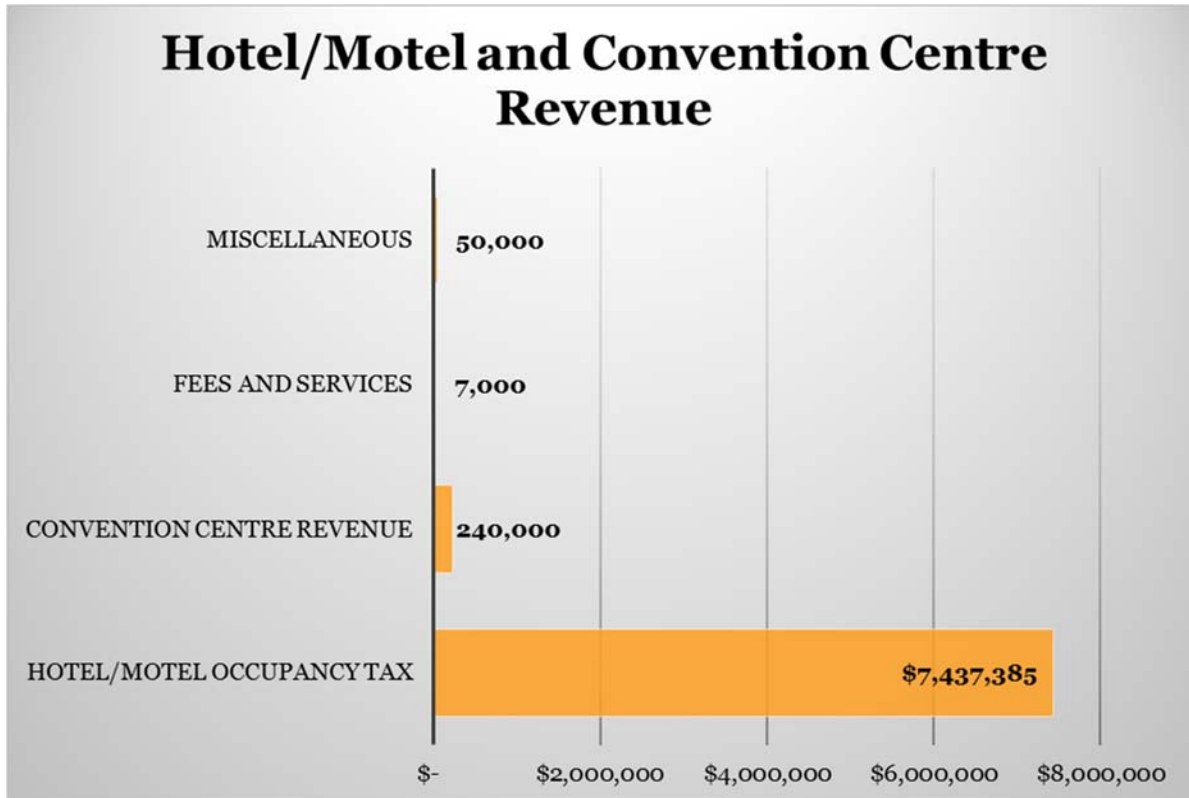
## **FUND OVERVIEW**

### ***Required Reserves***

Based on the proposed budget for FY 2016/17, the six months required reserve for next fiscal year would be approximately \$3.4 million. It is projected that the unassigned fund balance at 9/30/2017 will be \$6 million leaving excess reserves of \$2.6 million.

## REVENUE HIGHLIGHTS

Revenue Summary	FY 2016-17 Budget
Hotel/Motel Occupancy Tax	\$ 7,437,385
Convention Centre Revenue	240,000
Fees and Services	7,000
Miscellaneous	50,000
<b>Total Revenue</b>	<b>\$ 7,734,385</b>



The Hotel/Motel Tax Fund and Convention Centre Fund are used to account for the receipt of the City's local hotel occupancy tax. Collections through the month of May have increased by approximately \$287,000 or 13% compared to the same period in the prior year. Based on the current trends, the proposed budget includes HOT revenues in the amount of \$7,437,385.

HOT tax had significant increases over the past years which allowed the expansion of budgetary allocations for both the Hotel Motel and the Convention Centre funds. Over

the past ten years, HOT revenues had an average increase of 4% which is reflected in schedule below.

**Hotel/Motel Tax Collections \*\***

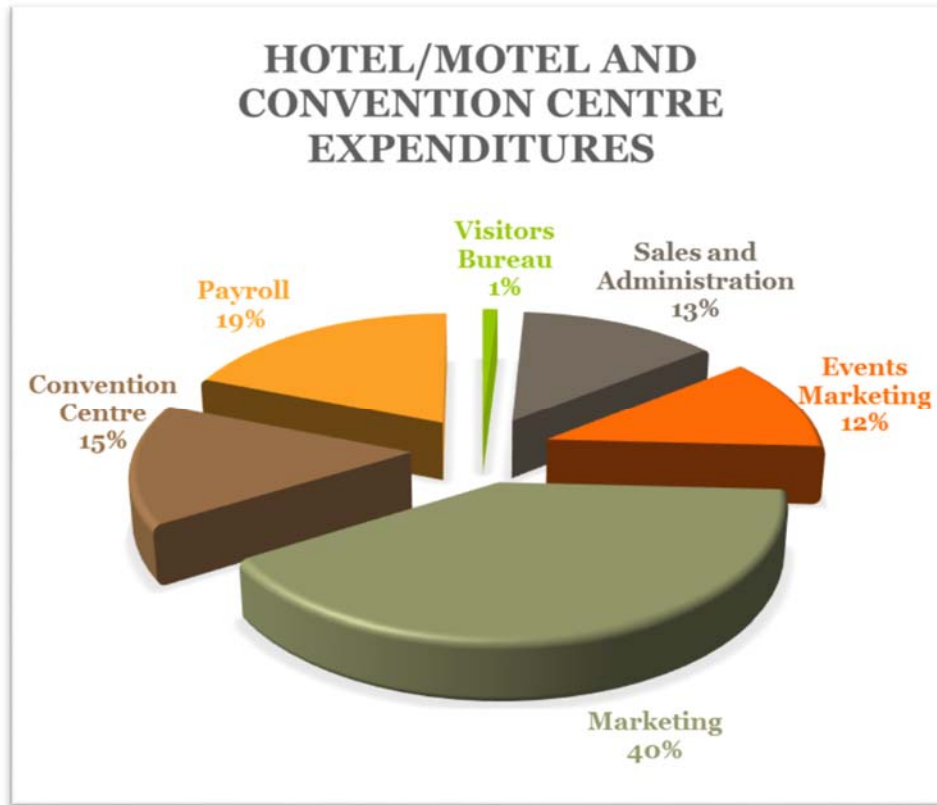
<b>Fiscal Year</b>	<b>Amount</b>	<b>Percentage of Increase/(Decrease)</b>
2005-06	5,181,936	-
2006-07	5,331,068	2.88%
2007-08	4,581,727	-14.06%
2008-09	4,622,421	0.89%
2009-10	5,206,944	12.65%
2010-11	5,634,651	8.21%
2011-12	6,144,014	9.04%
2012-13	6,519,775	6.12%
2013-14	7,069,671	8.43%
2014-15	7,149,723	1.13%

\*\* Excludes penalties & interest

Regarding other sources of revenues, \$240,000 has been budgeted for the rental of the Convention Centre facility which represents an increase of \$31,000, or 13% over current year's budget. Additional revenue in the amount of \$50,000 has been budgeted for advertising on the Convention Centre website.

**EXPENDITURE HIGHLIGHTS**

<b>Expenditure Summary</b>	<b>FY 2016-17 Payroll</b>	<b>FY 2016-17 Operations</b>	<b>FY 2016-17 Budget</b>
Visitors Bureau	\$ 149,338	\$ 67,545	\$ 216,883
Sales and Administration	640,258	921,064	1,561,322
Events Marketing	-	803,418	803,418
Marketing	-	2,800,000	2,800,000
Convention Centre	524,759	1,032,478	1,557,237
<b>Total Expenditures</b>	<b>\$ 1,314,355</b>	<b>\$ 5,624,505</b>	<b>\$ 6,938,860</b>



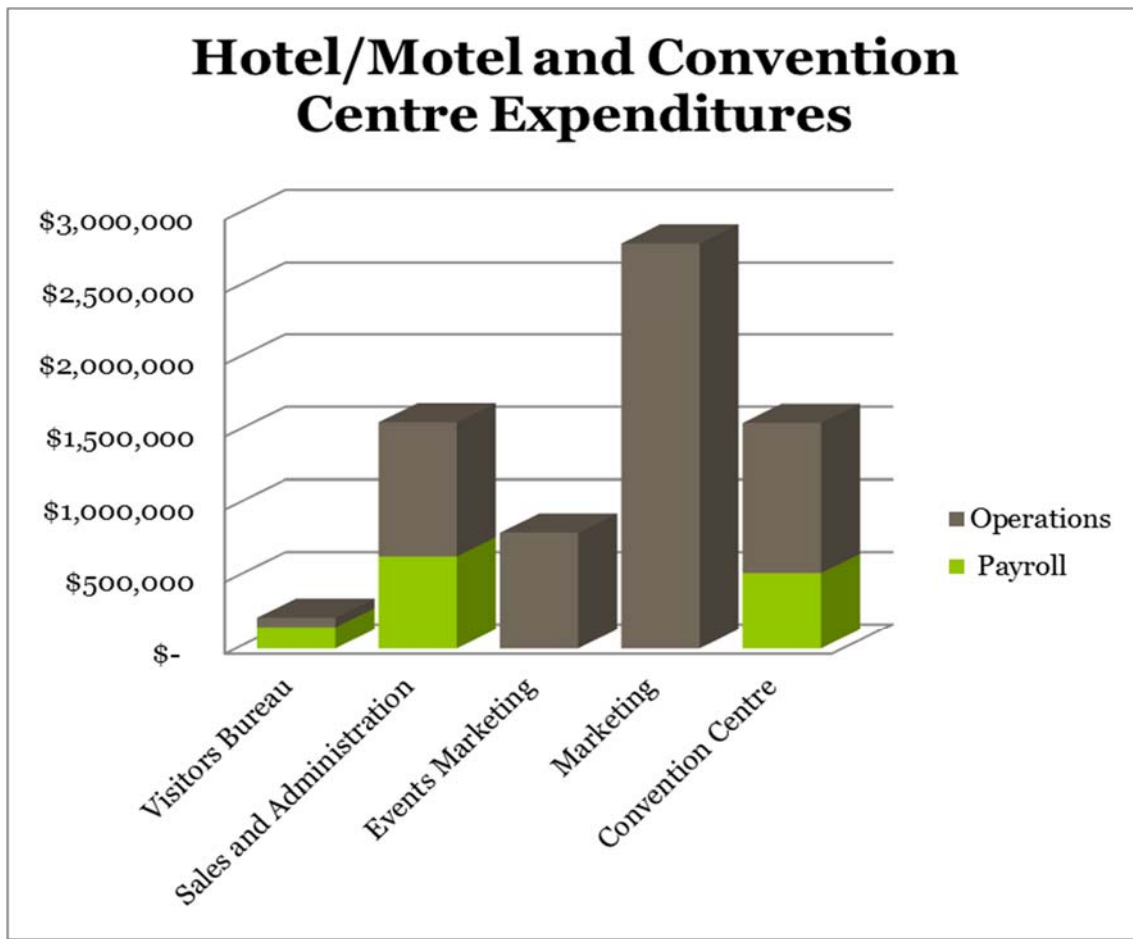
The total proposed expenditures for both the Hotel Motel and Convention Centre Funds are approximately \$6,938,860. Of this amount \$1,314,355, or 19%, are personnel costs that includes the implementation of Phase IV of the Compensation Plan and a 1% COLA for non-eligible employees. The additional proposed payroll cost is estimated to be approximately \$37,600 including benefits and tax burden for the Visitor’s Bureau, Sales & Administration, and Convention Centre Divisions.

#### **Personnel Changes**

The proposed budget includes a new CVB Sales Manager position. Adding an additional sales person will allow for sales missions in national, multi-state and regional markets of all targets and types. The current CVB sales team consists of two employees covering all markets in the Rio Grande Valley as well as the greater-Austin, TX area with a focus on state associations. An additional sales person will dramatically increase the frequency of sales missions, and the CVBs ability to attend market-specific tradeshows and events, as well as boost overall sales for the City of South Padre Island on an annual basis.

The CVB has also requested a new Network Technology Manager position. The IT demand and requirements of the Convention Centre and the CVB are substantial and frequently require immediate attention, particularly when a large convention or event is in-house. The scheduling for the use of the Convention Centre, customer relations

management system for convention sales, database for media contacts and new network upgrades all require constant oversight. The addition of digital display monitors through the meeting space and the new digital signage will also require onsite management of this technology. The addition of this staff position will give us immediate real-time supervision and troubleshooting of critical networks onsite for customers, clients, and marketing employees, resulting in improved customer service, sales and marketing effectiveness and overall IT efficiency along with our competitive edge.



**Fund 02 – Hotel/Motel Tax**

This fund is split into four distinct divisions: Visitors Bureau, Sales & Administration, Events Marketing and Marketing.



## **Operating Expenses other than Personnel Costs:**

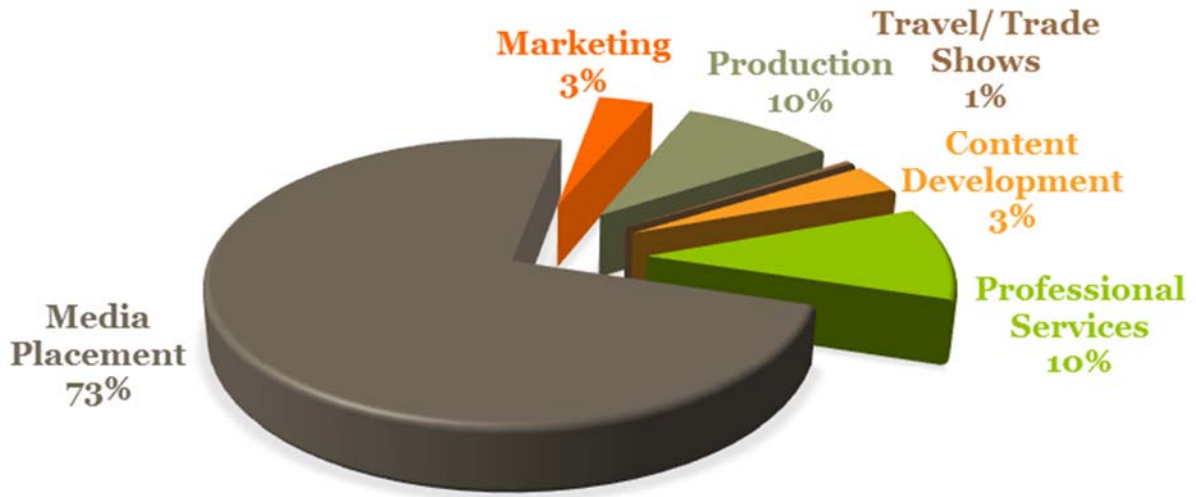
**Visitors Bureau:** This division is responsible for the maintenance and operations of the Visitors Bureau and projects a reduction of \$1,740 in operating expenditures. The majority of this reduction was associated with costs of miscellaneous services; including a decrease in communications of \$3,000 attributed to a lower negotiated price for the telephone system and rental of equipment decreases of \$1,000. Additional savings are being budgeted in the area of repair and maintenance of building and structures in the amount of \$1,500. For Tourism and Cultural events, \$5,000 has been budgeted to provide a luncheon for approximately 100-120 attendees to celebrate National Travel & Tourism Week. This luncheon would serve to bring recognition to this nationwide celebration.

**Sales & Administration:** This division is responsible for the promotion of South Padre Island as a destination of choice for travel consumers and is projecting an increase in budgeted operating expenses of \$91,850. This increase is primarily attributed to additional expenditures in accounting, administrative, information technology, and human resources costs which are transferred to the General Fund. Other adjustments in the budget include a decrease in professional services of \$29,500, mainly due to a one-time expenditure in the current year's budget to fund a feasibility study for an Amphitheater. An increase of \$23,000 in service contracts is attributed to a new comprehensive and modern software program allowing the sales and marketing staff to better respond to the needs of our local lodging providers. An increase of \$20,000 in the collateral pieces is proposed to update sales collateral items to match the new SoPadre.com website and The Atkins Group marketing effort.

**Events Marketing:** This division is responsible for the marketing and managing the special events that are held on the island. Sponsorships totaling \$707,318 have been budgeted for this next fiscal year. As a result of the passage of HB 1717, the city is able to allocate local occupancy tax revenue for ecological tourism as well as spacecraft and spaceport activities. Ecotourism sponsorships are budgeted for \$50,000. This leaves \$657,318 for additional events that may request funding in this next fiscal year. Known and/or recurring events account for \$80,000 of this budget. The known events that have been included in the budget are the choreographed fireworks display shows for 3 summer holidays which have been budgeted for \$80,000, the same as prior years.

**Marketing:** This division has no personnel costs and is where marketing related expenses are budgeted. Of the proposed \$2.8 million budget for this division, 90% is allocated towards the contract with the current marketing agency, The Atkins Group, which is under contract through September 30, 2016. The terms of the agreement allow for the current contract to be renewed for three additional one-year periods beginning October 1, 2016. Media placement accounts for 73% of the marketing budget.

## MARKETING BUDGET SUMMARY



### **Fund 06 – Convention Centre**

This fund also utilizes Hotel Occupancy Tax revenue but is different from the Hotel/Motel Fund as its primary purpose is to fund the physical plant associated with the Convention Centre. The current draft of this budget includes a total allocation of \$1,032,478 (excluding payroll). There is a reduction of \$1,080,000 in building and structures as well as \$117,840 in machinery and equipment due to the completion of the interior renovation of the Convention Centre. However, the proposed budget includes \$200,000 planned for kitchen, temporary platforms as well as other miscellaneous improvements:

Staging	\$90,000
Air Handler & Duct Work	45,000
Miscellaneous	32,900
Concession & Kitchen Counters	10,000
Warmers	8,000
AV Equipment	7,900
Kitchen Prep Tables	4,000
Kitchen Prep Tables & Staging	2,200



**General Fund – Allocation of revenues over expenditures**

Based on subsequent discussions with City Council after the June 1<sup>st</sup> budget workshop, the following changes in the proposed General Fund budget are summarized below:

Original Proposed Revenues Over/(Under) Expenditures	\$	82,765
Reading Room/Library (Interlocal Agreement not approved)		20,000
Additional funding for Boys & Girls Club of Laguna Madre		(20,000)
Increase in training expenses for committee members		(6,000)
Bank fees		(7,000)
Revised Proposed Revenues Over/(Under) Expenditures	\$	<u>69,765</u>

**Fee Schedule Additions**

The Development Services Department has recommended additions to the fee schedule. These requested additions are detailed as follows:

Special Development Plans	\$1,000
Text Amendment to Chapter 20	\$1,000
Special Exception	\$250
Appeals	\$250
Conditional Use Permit	\$250
DSRTF Review (inc. Arts)	\$50

A copy of the existing fee schedule is attached for review.

02 -HOTEL/MOTEL TAX FUND

FINANCIAL SUMMARY	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR	PRIOR	ACTUAL	Y-T-D				
	ACTUAL	ACTUAL	BUDGET	ACTUAL				
-----								
REVENUE SUMMARY								
CONVENTION CENTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-PROPERTY TAXES	4,105,552.85	4,493,602.04	5,632,983.00	1,878,799.85	5,324,623.00	( 308,360.00)		
FEES AND SERVICES	9,029.02	8,622.20	7,000.00	33,724.03	7,000.00	0.00		
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		
MISCELLANEOUS	47,470.50	75,095.75	51,000.00	36,957.48	50,000.00	( 1,000.00)		
OTHER FINANCING SOURCES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
*** TOTAL REVENUES ***	4,162,052.37	4,577,319.99	5,690,983.00	1,949,481.36	5,381,623.00	( 309,360.00)		
	=====	=====	=====	=====	=====	=====		=====
EXPENDITURE SUMMARY								
VISITORS BUREAU	199,445.09	210,405.11	215,273.00	123,018.47	216,883.00	1,610.00		
SALES & ADMINISTRATION	854,276.45	1,004,336.21	1,442,446.00	763,876.35	1,561,322.00	118,876.00		
EVENTS MARKETING	434,473.03	470,176.49	835,000.00	462,860.59	803,418.00	( 31,582.00)		
MARKETING	<u>2,193,578.13</u>	<u>2,203,929.12</u>	<u>2,800,000.00</u>	<u>1,256,923.29</u>	<u>2,800,000.00</u>	<u>0.00</u>		
*** TOTAL EXPENDITURES ***	3,681,772.70	3,888,846.93	5,292,719.00	2,606,678.70	5,381,623.00	88,904.00		
	=====	=====	=====	=====	=====	=====		=====
** REVENUES OVER (UNDER) EXPENDITURES **	480,279.67	688,473.06	398,264.00	( 657,197.34)	0.00	( 398,264.00)		
	=====	=====	=====	=====	=====	=====		=====

02 -HOTEL/MOTEL TAX FUND

REVENUES	TWO YEARS		ONE YEAR	----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR	PRIOR	ACTUAL	Y-T-D			
	ACTUAL	ACTUAL	BUDGET	ACTUAL			
<hr/>							
<u>CONVENTION CENTER REVENUE</u>							
41500	TICKET SALES	0.00	0.00	0.00	0.00	0.00	0.00
41600	EVENT SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00
41601	EVENT FEES	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>NON-PROPERTY TAXES</u>							
43010	HOTEL/MOTEL OCCUPANCY TAX	4,097,268.63	4,487,565.17	5,632,983.00	1,873,512.91	5,324,623.00	( 308,360.00)
43011	PENALTIES	7,340.88	2,707.92	0.00	2,852.61	0.00	0.00
43012	INTEREST	1,228.54	4,508.44	0.00	3,519.51	0.00	0.00
43013	REFUND OVERPAID TAXES	( 285.20)	( 1,179.49)	0.00	( 1,085.18)	0.00	0.00
** REVENUE CATEGORY TOTAL **		4,105,552.85	4,493,602.04	5,632,983.00	1,878,799.85	5,324,623.00	( 308,360.00)
<u>FEES AND SERVICES</u>							
44014	REV DISC LOCAL OCCUPANCY TA	0.00	912.58	0.00	2,621.92	0.00	0.00
44050	VIDEO TAPE SALES	0.00	0.00	0.00	0.00	0.00	0.00
44051	LABEL/BROCHURES SALES	0.00	0.00	0.00	0.00	0.00	0.00
44052	SOUVENIR SALES	355.81	25.00	0.00	0.00	0.00	0.00
44053	CO-OP PARTNERS	0.00	0.00	0.00	0.00	0.00	0.00
44054	SPI BLOWOUT	0.00	0.00	0.00	0.00	0.00	0.00
44055	SPONSORS	0.00	0.00	0.00	25,000.00	0.00	0.00
44056	RENTAL INCOME -CHAMBER	8,673.21	7,684.62	7,000.00	6,102.11	7,000.00	0.00
** REVENUE CATEGORY TOTAL **		9,029.02	8,622.20	7,000.00	33,724.03	7,000.00	0.00
<u>INTERGOVERNMENTAL</u>							
46051	HARLIGEN CO-OP ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
46062	PIC REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
46065	UTMA SEC 18 REIMBURSE	0.00	0.00	0.00	0.00	0.00	0.00
46066	PUBLIC TRANSIT FUND	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00

02 -HOTEL/MOTEL TAX FUND

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
<hr/>								
<u>FINES AND FORFEITURES</u>								
45001	SPECIAL EVENTS POLICE GAMES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>								
48040	INTEREST REVENUE	2,321.26	1,620.09	1,000.00	0.00	0.00	( 1,000.00)	
48041	CASH OVER/SHORT	0.00	0.00	0.00	0.00	0.00	0.00	
48042	MISCELLANEOUS REVENUE	4.24	90.06	0.00	704.01	0.00	0.00	
48044	DISCOUNTS EARNED	0.00	0.00	0.00	0.00	0.00	0.00	
48050	RECYCLE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	
48063	ADVERTISING- WEB	45,145.00	73,385.60	50,000.00	36,253.47	50,000.00	0.00	
48064	FARE BOX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	
48066	COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00	
** REVENUE CATEGORY TOTAL **		47,470.50	75,095.75	51,000.00	36,957.48	50,000.00	( 1,000.00)	
<u>OTHER FINANCING SOURCES</u>								
49080	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	
49085	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	
49090	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00	
*** TOTAL REVENUES ***		4,162,052.37	4,577,319.99	5,690,983.00	1,949,481.36	5,381,623.00	( 309,360.00)	
		=====	=====	=====	=====	=====	=====	

PROPOSED BUDGET WORKSHEET

AS OF: MAY 31ST, 2016

02 -HOTEL/MOTEL TAX FUND

VISITORS BUREAU

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
-----							
<u>PERSONNEL SERVICES</u>							
590-0010	SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00
590-0010-01	EXEMPT	43,864.42	44,898.58	45,517.00	28,257.10	46,258.00	741.00
590-0010-02	NON EXEMPT	48,503.63	47,631.95	49,155.00	29,712.45	50,196.00	1,041.00
590-0020	CLERICAL	0.00	0.00	0.00	0.00	0.00	0.00
590-0030	LABOR	0.00	0.00	0.00	0.00	0.00	0.00
590-0040	TEMPORARY EMPLOYEES	9,663.68	9,907.82	12,000.00	5,598.30	12,000.00	0.00
590-0060	OVERTIME	987.16	1,261.07	3,500.00	936.08	3,500.00	0.00
590-0070	MEDICARE	2,123.18	2,053.91	2,815.00	1,316.17	2,849.00	34.00
590-0080	TMRS	12,271.66	12,220.97	12,748.00	7,186.20	12,939.00	191.00
590-0081	GROUP INSURANCE	15,574.04	16,484.76	17,201.00	10,799.16	18,286.00	1,085.00
590-0083	WORKERS COMPENSATION	187.89	206.98	258.00	253.36	302.00	44.00
590-0084	UNEMPLOYMENT TAX	756.03	144.32	585.00	432.91	780.00	195.00
590-0085	LONGEVITY	1,855.00	2,029.00	2,209.00	2,095.00	2,228.00	19.00
590-0090	MERIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	135,786.69	136,839.36	145,988.00	86,586.73	149,338.00	3,350.00

GOODS AND SUPPLIES

590-0101	OFFICE SUPPLIES	1,474.24	1,488.93	1,600.00	267.56	1,600.00	0.00
590-0102	LOCAL MEETINGS	72.00	18.00	200.00	35.00	200.00	0.00
590-0103	VIDEO CASSETTES	0.00	0.00	0.00	0.00	0.00	0.00
590-0104	FUELS & LUBRICANTS	626.95	373.42	1,000.00	154.97	1,000.00	0.00
590-0107	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00
590-0108	POSTAGE	883.56	1,164.75	1,800.00	591.31	1,800.00	0.00
590-0109	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
590-0110	FLAGS	200.00	150.00	300.00	221.10	300.00	0.00
590-0111	TIRES & TUBES	0.00	0.00	0.00	0.00	0.00	0.00
590-0113	BATTERIES	27.46	51.41	100.00	0.00	0.00	( 100.00)
590-0114	MEDICAL SUPPLIES	50.00	44.70	100.00	20.78	100.00	0.00
590-0115	LAMPS & GLOBES	170.44	53.00	400.00	51.24	150.00	( 250.00)
590-0116	AWARDS	0.00	0.00	0.00	0.00	0.00	0.00
590-0117	SAFETY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
590-0118	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
590-0130	WEARING APPAREL	124.94	151.94	350.00	346.24	350.00	0.00
590-0150	MINOR TOOLS & EQUIPMENT	5,351.48	42.94	500.00	81.39	500.00	0.00
590-0160	LAUNDRY & JANITORIAL	1,576.17	1,967.24	2,000.00	1,449.09	2,000.00	0.00
590-0180	INFORMATION TECHNOLOGY	4,229.67	3,419.57	4,000.00	2,293.01	4,000.00	0.00
590-0190	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	14,786.91	8,925.90	12,350.00	5,511.69	12,000.00	( 350.00)

PROPOSED BUDGET WORKSHEET

AS OF: MAY 31ST, 2016

02 -HOTEL/MOTEL TAX FUND

VISITORS BUREAU

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<u>BULK GOODS AND SUPPLIES</u>							
590-0210	COLLATERAL PIECES	0.00	0.00	0.00	0.00	0.00	0.00
590-0230	PROMOTION ITEMS	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
<u>REPAIR AND MAINTENANCE</u>							
590-0401	FURNITURE/FIXTURES	382.54	0.00	500.00	9.99	300.00	( 200.00)
590-0410	MACHINERY & EQUIPMENT	0.00	332.50	0.00	90.00	0.00	0.00
590-0411	BUILDINGS & STRUCTURES	2,445.58	4,561.93	4,500.00	443.31	3,000.00	( 1,500.00)
590-0412	LANDSCAPE	5,013.86	5,686.50	5,000.00	2,614.50	5,000.00	0.00
590-0415	SERVICE CONTRACTS	4,442.18	4,440.86	4,100.00	3,246.71	4,100.00	0.00
	Pest Control	1 708.00				708.00	
	Air Filters	1 500.00				500.00	
	Mail Meter Machine	1 2,892.00				2,892.00	
590-0418	PARKING LOTS	0.00	200.00	0.00	0.00	0.00	0.00
590-0420	MOTOR VEHICLES	58.16	720.09	1,000.00	250.08	1,000.00	0.00
590-0427	PLUMBING	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	12,342.32	15,941.88	15,100.00	6,654.59	13,400.00	( 1,700.00)
<u>MISCELLANEOUS SERVICES</u>							
590-0501	COMMUNICATIONS	6,233.82	4,907.57	7,000.00	2,775.32	4,000.00	( 3,000.00)
590-0510	RENTAL OF EQUIPMENT	3,598.36	3,116.25	5,000.00	1,721.97	4,000.00	( 1,000.00)
590-0513	TRAINING EXPENSE	1,165.06	993.00	135.00	0.00	290.00	155.00
590-0520	INSURANCE	8,974.23	9,781.31	9,500.00	9,626.68	9,500.00	0.00
590-0530	PROFESSIONAL SERVICES	919.15	880.40	1,500.00	520.65	1,500.00	0.00
590-0540	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
590-0550	TRAVEL EXPENSE	698.44	1,116.07	1,200.00	797.90	2,355.00	1,155.00
590-0551	DUES & MEMBERSHIPS	375.00	15.00	0.00	0.00	0.00	0.00
590-0558	DECORATIONS	453.44	465.78	500.00	416.30	500.00	0.00
590-0580	ELECTRICITY	10,751.82	9,265.35	13,000.00	5,656.81	12,000.00	( 1,000.00)
590-0581	WATER,SEWER & GARBAGE	2,405.82	3,861.98	3,000.00	2,376.24	3,000.00	0.00
590-0598	LAND LEASE	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	35,575.14	34,402.71	40,835.00	23,891.87	37,145.00	( 3,690.00)



02 -HOTEL/MOTEL TAX FUND

VISITORS BUREAU

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
-----							
<u>EQUIPMNT &gt; \$5,000 OUTLAY</u>							
590-1001	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00
590-1004	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
590-1007	MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
590-1011	INFORMATION TECHNOLOGY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
<u>TOURISM AND CULTURAL</u>							
590-8141	EVENTS	<u>954.03</u>	<u>535.63</u>	<u>1,000.00</u>	<u>373.59</u>	<u>5,000.00</u>	<u>4,000.00</u>
***	CATEGORY TOTAL ***	954.03	535.63	1,000.00	373.59	5,000.00	4,000.00
<u>SPECIAL PROJECTS</u>							
590-9172	SIDEWALKS	<u>0.00</u>	<u>13,759.63</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	0.00	13,759.63	0.00	0.00	0.00	0.00
<u>MISC ADJUSTMENTS</u>							
590-9999	MISC DEPT ADJ	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
***	DEPARTMENT TOTAL ***	<u>199,445.09</u>	<u>210,405.11</u>	<u>215,273.00</u>	<u>123,018.47</u>	<u>216,883.00</u>	<u>1,610.00</u>
		=====	=====	=====	=====	=====	=====

PROPOSED BUDGET WORKSHEET

AS OF: MAY 31ST, 2016

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<b>PERSONNEL SERVICES</b>							
592-0010	SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00
592-0010-01	EXEMPT	237,957.41	236,971.48	272,085.00	136,770.40	286,466.00	14,381.00
592-0010-02	NON EXEMPT	89,264.77	120,808.35	165,175.00	100,920.13	166,896.00	1,721.00
592-0020	CLERICAL	0.00	0.00	0.00	0.00	0.00	0.00
592-0030	LABOR	0.00	0.00	0.00	0.00	0.00	0.00
592-0040	TEMPORARY EMPLOYEES	2,022.75	2,254.70	8,000.00	6,362.55	8,000.00	0.00
592-0060	OVERTIME	7,379.15	3,886.00	9,000.00	4,442.01	9,000.00	0.00
592-0070	MEDICARE	6,151.17	5,731.55	9,156.00	4,300.03	9,903.00	747.00
592-0080	TMRS	52,717.11	49,832.84	61,842.00	30,686.40	63,736.00	1,894.00
592-0081	GROUP INSURANCE	42,987.22	39,257.58	54,173.00	32,637.60	61,143.00	6,970.00
592-0083	WORKERS COMPENSATION	622.20	680.77	1,023.00	1,012.28	1,222.00	199.00
592-0084	UNEMPLOYMENT TAX	2,020.20	693.94	1,320.00	1,547.78	1,960.00	640.00
592-0085	LONGEVITY	2,221.00	1,420.00	1,458.00	1,458.00	1,932.00	474.00
592-0090	MERIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
592-0095	SALES INCENTIVE	9,548.00	5,809.35	30,000.00	8,398.00	30,000.00	0.00
*** CATEGORY TOTAL ***		452,890.98	467,346.56	613,232.00	328,535.18	640,258.00	27,026.00

GOODS AND SUPPLIES

592-0101	OFFICE SUPPLIES	7,615.69	5,186.26	8,000.00	6,437.45	8,000.00	0.00
592-0102	LOCAL MEETINGS	5,876.29	6,715.27	9,000.00	2,656.82	9,000.00	0.00
592-0103	VIDEO MEDIA	0.00	0.00	0.00	0.00	0.00	0.00
592-0104	FUELS & LUBRICANTS	1,748.78	828.51	2,000.00	603.66	2,000.00	0.00
592-0107	BOOKS & PERIODICALS	0.00	6.43	0.00	0.00	0.00	0.00
592-0108	POSTAGE	0.00	0.00	44,000.00	13,647.44	44,000.00	0.00
592-0108-02	FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00
592-0109	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
592-0118	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
592-0130	WEARING APPAREL	0.00	818.63	2,300.00	2,760.98	2,300.00	0.00
592-0150	MINOR TOOLS & EQUIPMENT	7,463.96	1,502.70	9,000.00	3,007.85	9,000.00	0.00
	New Pop-Up Displays (4)	1	4,000.00			4,000.00	
	New Decor for Booths	1	1,500.00			1,500.00	
	Table Covers W/Logos (4	1	1,200.00			1,200.00	
	New Folding Tables Boot	1	1,000.00			1,000.00	
	Misc Cables & Cords	1	1,300.00			1,300.00	
592-0160	LAUNDRY & JANITORIAL	0.00	0.00	0.00	36.00	0.00	0.00
592-0180	INFORMATION TECHNOLOGY	0.00	5,673.75	3,000.00	2,989.85	12,500.00	9,500.00
592-0190	SOFTWARE	0.00	2,238.66	2,000.00	0.00	0.00	( 2,000.00)
*** CATEGORY TOTAL ***		22,704.72	22,970.21	79,300.00	32,140.05	86,800.00	7,500.00

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<u>BULK GOODS AND SUPPLIES</u>							
592-0210	STOCK - COLLATERAL PIECES	0.00	0.00	0.00	0.00	20,000.00	20,000.00
	IMM-8 pcs for meeting & 1	20,000.00				20,000.00	
592-0230	STOCK - PROMOTION ITEMS	0.00	0.00	60,000.00	7,999.36	60,000.00	0.00
*** CATEGORY TOTAL ***		0.00	0.00	60,000.00	7,999.36	80,000.00	20,000.00
<u>REPAIR AND MAINTENANCE</u>							
592-0401	FURNITURE & FIXTURES	0.00	1,608.15	3,000.00	1,731.39	3,000.00	0.00
592-0410	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
592-0412	LANDSCAPE	0.00	0.00	0.00	0.00	0.00	0.00
592-0415	SERVICE CONTRACTS	23,784.75	55,699.16	31,000.00	21,429.84	53,988.00	22,988.00
	Simple View 1	16,000.00				16,000.00	
	Xerox Machine 1	16,000.00				16,000.00	
	Meeting Max 1	1,500.00				1,500.00	
	Meeting Manager 1	6,000.00				6,000.00	
	Misc Service Contracts 1	14,488.00				14,488.00	
592-0420	MOTOR VEHICLES	145.33	834.02	1,000.00	429.83	1,000.00	0.00
*** CATEGORY TOTAL ***		23,930.08	58,141.33	35,000.00	23,591.06	57,988.00	22,988.00
<u>MISCELLANEOUS SERVICES</u>							
592-0501	COMMUNICATIONS	15,132.17	12,345.23	12,750.00	5,176.58	12,750.00	0.00
	Cell Phone Allowance 1	6,720.00				6,720.00	
	Hot Spots & Internet Se 1	6,030.00				6,030.00	
592-0510	RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
592-0511	AUTO ALLOWANCE	23,042.00	14,943.60	21,600.00	8,426.00	20,400.00	( 1,200.00)
	Four (4) Staff @ \$300 m 1	14,400.00				14,400.00	
	One (1) Staff @ \$500 m 1	6,000.00				6,000.00	
592-0513	TRAINING EXPENSE	2,534.00	2,899.16	7,500.00	6,969.00	12,830.00	5,330.00
592-0520	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
592-0530	PROFESSIONAL SERVICES	75,158.36	156,682.79	98,000.00	26,880.75	68,500.00	( 29,500.00)
	HOT Admin MuniServices 1	44,000.00				44,000.00	
	HOT Audit 1	16,500.00				16,500.00	
	Legal 1	7,000.00				7,000.00	
	Pre-employment Screenin 1	1,000.00				1,000.00	
592-0531	MEDIA PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
592-0533	MARKETING	0.00	0.00	0.00	0.00	0.00	0.00
592-0534	AIRPORT SHUTTLE SERVICE	122,581.72	84,539.59	90,000.00	45,797.09	90,000.00	0.00
592-0535	FAMILIARIZATION TOUR	0.00	0.00	50,000.00	31,640.16	50,000.00	0.00
592-0537	PRODUCTION	0.00	0.00	0.00	0.00	0.00	0.00
592-0538	CONVENTION SERVICES	0.00	0.00	71,500.00	62,054.16	71,500.00	0.00
592-0540	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
0		0.00				0.00	
592-0545	NON-LOCAL MEETINGS	0.00	1,000.00	0.00	0.00	0.00	0.00
592-0550	TRAVEL EXPENSE	6,349.20	27,854.10	28,500.00	24,156.25	23,753.00	( 4,747.00)
	Travel for Site Inspect	1 10,000.00				10,000.00	
	Travel Expenses	1 13,753.00				13,753.00	
592-0550-001	CC CHGS DQ	0.00	0.00	0.00	0.00	0.00	0.00
592-0550-004	CC CHGS DA	0.00	0.00	0.00	0.00	0.00	0.00
592-0551	DUES & MEMBERSHIPS	11,633.00	36,814.00	50,693.00	47,015.35	50,693.00	0.00
	TX Hotel & Lodging Asso	1 428.00				428.00	
	THLA Scott Joslove	1 20,000.00				20,000.00	
	Connect TX Sponsor - Ga	1 8,579.00				8,579.00	
	Constant Contact	1 480.00				480.00	
	TTIA Annual Travel Summ	1 1,025.00				1,025.00	
	TTIA Unity Dinner	1 1,095.00				1,095.00	
	TTIA	1 2,725.00				2,725.00	
	TSAF	1 495.00				495.00	
	SGMP	1 350.00				350.00	
	Southwest Showcase	1 3,575.00				3,575.00	
	NASC Sports Syposium	1 2,897.00				2,897.00	
	TSAE Top Golf Sponsorsh	1 1,250.00				1,250.00	
	TTRA Technology Confere	1 1,720.00				1,720.00	
	Misc Sponsorships	1 6,074.00				6,074.00	
592-0553	TRADE SHOW FEES	0.00	0.00	81,000.00	30,533.36	81,000.00	0.00
592-0558	DECORATIONS	347.32	14.00	1,000.00	0.00	1,000.00	0.00
592-0559	INTERNET	0.00	0.00	15,428.00	0.00	0.00	( 15,428.00)
592-0561	HISTORIC PRESERVATION	<u>1,567.90</u>	<u>1,237.64</u>	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		258,345.67	338,330.11	530,971.00	288,648.70	485,426.00	( 45,545.00)

EQUIPMNT > \$5,000 OUTLAY

592-1001	BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00
592-1004	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
592-1007	MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
592-1010	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
592-1011	INFORMATION TECHNOLOGY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00

02 -HOTEL/MOTEL TAX FUND

SALES & ADMINISTRATION

DEPARTMENT EXPENDITURES

		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<u>INTERFUND TRANSFERS</u>							
592-9471	TSF TO GF - ADM OVERHEAD	96,405.00	117,548.00	122,943.00	81,962.00	210,850.00	87,907.00
	Finance/Accounting Serv	1 71,666.00				71,666.00	
	IT Services	1 18,928.00				18,928.00	
	HR/Adm Serv	1 120,256.00				120,256.00	
***	CATEGORY TOTAL ***	96,405.00	117,548.00	122,943.00	81,962.00	210,850.00	87,907.00
<u>OTHER SERVICES</u>							
592-9031	RECRUITMENT COST	0.00	0.00	1,000.00	1,000.00	0.00	( 1,000.00)
***	CATEGORY TOTAL ***	0.00	0.00	1,000.00	1,000.00	0.00	( 1,000.00)
<u>MISC ADJUSTMENTS</u>							
592-9999	MISC DEPT ADJ	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
***	DEPARTMENT TOTAL ***	854,276.45	1,004,336.21	1,442,446.00	763,876.35	1,561,322.00	118,876.00
		=====	=====	=====	=====	=====	=====

02 -HOTEL/MOTEL TAX FUND

EVENTS MARKETING

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	INCREASE (DECREASE)
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PERSONNEL SERVICES

593-0010-01 EXEMPT	47,095.21	23,853.83	23,836.00	14,797.08	0.00	( 23,836.00)
593-0010-02 NON EXEMPT	0.00	0.00	0.00	0.00	0.00	0.00
593-0030 LABOR	0.00	0.00	0.00	0.00	0.00	0.00
593-0040 TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
593-0060 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
593-0070 MEDICARE	723.49	401.10	448.00	240.80	0.00	( 448.00)
593-0080 TMRS	6,346.29	3,379.10	3,095.00	2,090.16	0.00	( 3,095.00)
593-0081 GROUP INSURANCE	5,248.63	2,774.63	2,914.00	1,898.87	0.00	( 2,914.00)
593-0083 WORKERS COMPENSATION	78.95	87.11	56.00	52.67	0.00	( 56.00)
593-0084 UNEMPLOYMENT TAX	207.00	9.00	68.00	171.00	0.00	( 68.00)
593-0085 LONGEVITY	845.00	905.00	965.00	965.00	0.00	( 965.00)
593-0090 MERIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***	60,544.57	31,409.77	31,382.00	20,215.58	0.00	( 31,382.00)

GOODS AND SUPPLIES

593-0101 OFFICE SUPPLIES	1,210.57	1,063.72	1,000.00	956.64	1,000.00	0.00
593-0104 FUEL & LUBRICANTS	1,059.64	559.60	900.00	93.69	900.00	0.00
593-0130 WEARING APPAREL	0.00	0.00	0.00	0.00	0.00	0.00
593-0150 MINOR TOOLS & EQUIPMENT	1,705.00	2,229.40	3,000.00	1,332.24	3,000.00	0.00
*** CATEGORY TOTAL ***	3,975.21	3,852.72	4,900.00	2,382.57	4,900.00	0.00

REPAIR AND MAINTENANCE

593-0420 MOTOR VEHICLES	443.32	1,342.00	1,000.00	41.16	1,000.00	0.00
*** CATEGORY TOTAL ***	443.32	1,342.00	1,000.00	41.16	1,000.00	0.00

MISCELLANEOUS SERVICES

593-0501 COMMUNICATIONS	1,207.00	1,207.00	1,200.00	714.00	0.00	( 1,200.00)
593-0513 TRAINING	1,094.29	0.00	5,000.00	0.00	2,500.00	( 2,500.00)
593-0520 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
593-0530 PROFESSIONAL SERVICE	0.00	330.00	0.00	0.00	0.00	0.00
593-0540 ADVERTISING	0.00	117.90	0.00	0.00	0.00	0.00
593-0550 TRAVEL	319.28	134.45	3,100.00	365.28	3,100.00	0.00
593-0551 DUES & MEMBERSHIPS	3,435.18	750.00	4,050.00	1,000.00	2,100.00	( 1,950.00)
Assoc. for Film Comm. I    1	750.00				750.00	
Intl Festivals & Events   1	600.00				600.00	
TX Assoc for Film Commi   1	750.00				750.00	
*** CATEGORY TOTAL ***	6,055.75	2,539.35	13,350.00	2,079.28	7,700.00	( 5,650.00)



02 -HOTEL/MOTEL TAX FUND

EVENTS MARKETING

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----			
	PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)

EQUIPMNT > \$5,000 OUTLAY

593-1007	MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00

SPRING BREAK

593-7010	HOSTING COSTS	26,215.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		26,215.00	0.00	0.00	0.00	0.00	0.00

TOURSIM AND CULTURAL

593-8015	TEXAS POLICE GAMES	1,284.20	438.00	0.00	0.00	0.00	0.00
593-8030	FIREWORKS	76,025.00	80,000.00	80,000.00	20,000.00	80,000.00	0.00
593-8045	KITE BOARDING RODEO	0.00	0.00	0.00	0.00	0.00	0.00
593-8060	ENTRANCE SIGNS	1,679.15	499.16	36,500.00	2,250.00	2,500.00	( 34,000.00)
593-8068	KITEFEST	0.00	2,000.00	0.00	0.00	0.00	0.00
593-8070	BEACH AND BIKERFEST	10,500.00	0.00	0.00	195.00	0.00	0.00
593-8071	SPI MARATHON	0.00	90,000.00	0.00	0.00	0.00	0.00
593-8074	SPRING BREAK	8,961.46	0.00	0.00	0.00	0.00	0.00
593-8075	SAND CASTLE DAYS/SUMMER CON	43,666.15	30,000.00	0.00	0.00	0.00	0.00
593-8077	MEMORIAL DAY CONCERT	0.00	0.00	0.00	0.00	0.00	0.00
593-8080	NCAA MEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
593-8081	NBA D LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00
593-8084	SPI Bikefest	0.00	0.00	0.00	0.00	0.00	0.00
593-8086	TIFT	15,000.00	15,000.00	0.00	0.00	0.00	0.00
593-8088	LKT	2,000.00	0.00	0.00	0.00	0.00	0.00
593-8099	MISC. SPONSORSHIPS	175,943.22	163,095.49	617,868.00	415,697.00	657,318.00	39,450.00
*** CATEGORY TOTAL ***		335,059.18	381,032.65	734,368.00	438,142.00	739,818.00	5,450.00

TOURISM AND CULTURAL

593-8101	ECOTOURISM SPONSORSHIPS	0.00	0.00	50,000.00	0.00	50,000.00	0.00
593-8115	HIGH SCHOOL BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
593-8118	FALL CONCERT SERIES	0.00	50,000.00	0.00	0.00	0.00	0.00
593-8131	KING OF THE CAUSEWAY	0.00	0.00	0.00	0.00	0.00	0.00
593-8142	JAILBREAK	2,180.00	0.00	0.00	0.00	0.00	0.00
593-8143	SAND CRAB RUN	0.00	0.00	0.00	0.00	0.00	0.00
593-8144	SPRING BREAK SPONSORSHIP	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		2,180.00	50,000.00	50,000.00	0.00	50,000.00	0.00

CITY OF SOUTH PADRE ISLAND  
 PROPOSED BUDGET WORKSHEET  
 AS OF: MAY 31ST, 2016

02 -HOTEL/MOTEL TAX FUND

EVENTS MARKETING

DEPARTMENT EXPENDITURES

	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
	PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
-----						
<u>INTERFUND TRANSFERS</u>						
593-9477      TRANSPORTATION GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
 <u>MISC ADJUSTMENTS</u>						
593-9999      MISC DEPT ADJ	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** CATEGORY TOTAL ***	0.00	0.00	0.00	0.00	0.00	0.00
 *** DEPARTMENT TOTAL ***	 <u>434,473.03</u>	 <u>470,176.49</u>	 <u>835,000.00</u>	 <u>462,860.59</u>	 <u>803,418.00</u>	 ( <u>31,582.00</u> )
	=====	=====	=====	=====	=====	=====

02 -HOTEL/MOTEL TAX FUND

MARKETING

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	INCREASE (DECREASE)
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GOODS AND SUPPLIES

594-0103 VIDEO MEDIA	0.00	238.96	0.00	0.00	0.00	0.00
594-0108 FULFILMENT AND POSTAGE	37,029.73	20,871.68	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***	37,029.73	21,110.64	0.00	0.00	0.00	0.00

BULK GOODS AND SUPPLIES

594-0230 STOCK PROMO - TRADE SHOWS	16,072.26	27,441.27	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***	16,072.26	27,441.27	0.00	0.00	0.00	0.00

MISCELLANEOUS SERVICES

594-0530 PROFESSIONAL SERVICE	189,190.00	152,365.00	370,400.00	175,431.90	291,600.00	( 78,800.00)
TAG Public Relations Sr	1 72,000.00				72,000.00	
TAG Social Media Mgmt	1 42,000.00				42,000.00	
MeltWater News	1 10,000.00				10,000.00	
Smith Travel Research	1 4,000.00				4,000.00	
Source Strat/TX Hotel F	1 1,600.00				1,600.00	
The Atkins Group	1 162,000.00				162,000.00	
594-0531 MEDIA PLACEMENT	1,576,813.93	1,759,429.40	1,964,700.00	802,544.64	2,043,500.00	78,800.00
TAG Meeting & Conventio	1 100,000.00				100,000.00	
Misc Houston Advertisin	1 150,000.00				150,000.00	
TAG Media Placement	1 1,793,500.00				1,793,500.00	
594-0533 MARKETING	119,768.07	57,073.97	94,200.00	38,950.08	94,200.00	0.00
Publishing	1 400.00				400.00	
AJR Media Beaches of Te	1 2,500.00				2,500.00	
Airport Displays - Edge	1 8,600.00				8,600.00	
Brownsville/McAllen Edg	1 8,600.00				8,600.00	
Various Airport Display	1 74,100.00				74,100.00	
594-0535 FAMILIARIZATION TOURS	29,378.93	14,031.37	0.00	864.77	0.00	0.00
594-0537 PRODUCTION/CONTENT DEVELOPM	42,428.58	86,361.24	268,700.00	160,192.69	268,700.00	0.00
TAG Video Advertising P	1 268,700.00				268,700.00	
594-0538 CONVENTION SERVICES	33,380.49	36,128.80	0.00	0.00	0.00	0.00
594-0550 TRAVEL EXPENSE/TRADE SHOWS	30,759.20	21,655.32	12,000.00	8,734.40	12,000.00	0.00
Agency Travel	1 12,000.00				12,000.00	
594-0553 TRADESHOW FEES	23,121.44	12,957.11	0.00	275.13	0.00	0.00
594-0554 FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00
594-0559 CONTENT DEVELOPMENT	95,635.50	15,375.00	90,000.00	69,929.68	90,000.00	0.00
TAG - Ads (on-line venu	1 90,000.00				90,000.00	
*** CATEGORY TOTAL ***	2,140,476.14	2,155,377.21	2,800,000.00	1,256,923.29	2,800,000.00	0.00

*** DEPARTMENT TOTAL ***	2,193,578.13	2,203,929.12	2,800,000.00	1,256,923.29	2,800,000.00	0.00
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*** TOTAL EXPENDITURES ***	3,681,772.70	3,888,846.93	5,292,719.00	2,606,678.70	5,381,623.00	88,904.00
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06 -CONVENTION CENTER FUND

FINANCIAL SUMMARY	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
-----								
REVENUE SUMMARY								
CONVENTION CENTER REVENUE	217,361.49	242,216.92	209,000.00	151,547.45	240,000.00	31,000.00		
NON-PROPERTY TAXES	2,978,412.17	2,665,739.08	1,367,017.00	567,251.23	2,112,762.00	745,745.00		
FEES AND SERVICES	0.00	541.37	0.00	791.62	0.00	0.00		
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		
MISCELLANEOUS	8,095.36	5,578.12	2,500.00	743.49	0.00	( 2,500.00)		
OTHER FINANCING SOURCES	<u>4,887.96</u>	<u>4,977.75</u>	<u>0.00</u>	<u>15,685.22</u>	<u>0.00</u>	<u>0.00</u>		
*** TOTAL REVENUES ***	3,208,756.98	2,919,053.24	1,578,517.00	736,019.01	2,352,762.00	774,245.00		
	=====	=====	=====	=====	=====	=====		
EXPENDITURE SUMMARY								
CONVENTION CENTER	<u>2,174,907.80</u>	<u>4,189,399.32</u>	<u>2,702,516.80</u>	<u>1,757,136.61</u>	<u>1,557,237.00</u>	<u>( 1,145,279.80)</u>		
*** TOTAL EXPENDITURES ***	2,174,907.80	4,189,399.32	2,702,516.80	1,757,136.61	1,557,237.00	( 1,145,279.80)		
	=====	=====	=====	=====	=====	=====		
** REVENUES OVER (UNDER) EXPENDITURES **	1,033,849.18	( 1,270,346.08)	( 1,123,999.80)	( 1,021,117.60)	795,525.00	1,919,524.80		
	=====	=====	=====	=====	=====	=====		

06 -CONVENTION CENTER FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	INCREASE (DECREASE)
<u>CONVENTION CENTER REVENUE</u>						
41000 RENTAL FEES	184,349.31	217,277.85	185,000.00	133,314.06	215,000.00	30,000.00
41100 FOOD SALES	0.00	0.00	0.00	0.00	0.00	0.00
41110 LIQUOR SALES	0.00	0.00	0.00	0.00	0.00	0.00
41120 WINE SALES	0.00	0.00	0.00	0.00	0.00	0.00
41130 BEER SALES	0.00	0.00	0.00	0.00	0.00	0.00
41160 CONCESSION COMMISSIONS & SA	0.00	0.00	0.00	0.00	0.00	0.00
41170 CATERING COMMISSIONS	25,061.98	20,497.87	20,000.00	9,557.69	20,000.00	0.00
41180 BEVERAGE COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00
41190 AUDIO/VISUAL RENTAL COMMISS	2,570.70	2,500.50	0.00	3,539.50	0.00	0.00
41200 SOUVENIR COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00
41300 CONVENTION DECORATING COMMI	0.00	0.00	0.00	0.00	0.00	0.00
41400 EQUIPMENT RENTAL	5,379.50	1,940.70	4,000.00	5,136.20	5,000.00	1,000.00
41450 WI-FI RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
41500 TICKET SALES	0.00	0.00	0.00	0.00	0.00	0.00
41600 EVENT SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00
41700 EVENT ELECTRIC FEES	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **	217,361.49	242,216.92	209,000.00	151,547.45	240,000.00	31,000.00
<u>NON-PROPERTY TAXES</u>						
43010 HOTEL/MOTEL OCCUPANCY TAX	2,972,402.31	2,662,157.83	1,367,017.00	565,654.98	2,112,762.00	745,745.00
43011 PENALTIES	5,325.51	1,606.43	0.00	861.27	0.00	0.00
43012 INTEREST	684.35	2,674.53	0.00	1,062.62	0.00	0.00
43013 REFUND OVERPAID TAXES	0.00	( 699.71)	0.00	( 327.64)	0.00	0.00
** REVENUE CATEGORY TOTAL **	2,978,412.17	2,665,739.08	1,367,017.00	567,251.23	2,112,762.00	745,745.00
<u>FEES AND SERVICES</u>						
44014 REV DISC LOCAL OCCUPANCY TA	0.00	541.37	0.00	791.62	0.00	0.00
** REVENUE CATEGORY TOTAL **	0.00	541.37	0.00	791.62	0.00	0.00
<u>INTERGOVERNMENTAL</u>						
46062 PIC REIMURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
46068 GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00

06 -CONVENTION CENTER FUND

REVENUES	TWO YEARS		ONE YEAR		----- CURRENT YEAR -----		PROPOSED BUDGET	INCREASE (DECREASE)
	PRIOR ACTUAL	PRIOR ACTUAL	ACTUAL BUDGET	Y-T-D ACTUAL				
<hr/>								
<u>MISCELLANEOUS</u>								
48040	INTEREST REVENUE	4,462.41	2,881.81	1,000.00	0.00	0.00	( 1,000.00)	
48041	CASH OVER/SHORT	0.00	0.00	0.00	0.00	0.00	0.00	
48042	MISCELLANEOUS REVENUE	3,632.95	2,696.31	1,500.00	743.49	0.00	( 1,500.00)	
48044	DISCOUNTS EARNED	0.00	0.00	0.00	0.00	0.00	0.00	
48045	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
** REVENUE CATEGORY TOTAL **		8,095.36	5,578.12	2,500.00	743.49	0.00	( 2,500.00)	
<u>OTHER FINANCING SOURCES</u>								
49070	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
49071	LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
49080	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	
49085	SALE OF FIXED ASSETS	4,887.96	4,977.75	0.00	15,685.22	0.00	0.00	
49090	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	
** REVENUE CATEGORY TOTAL **		4,887.96	4,977.75	0.00	15,685.22	0.00	0.00	
*** TOTAL REVENUES ***		3,208,756.98	2,919,053.24	1,578,517.00	736,019.01	2,352,762.00	774,245.00	
		=====	=====	=====	=====	=====	=====	



PROPOSED BUDGET WORKSHEET

AS OF: MAY 31ST, 2016

06 -CONVENTION CENTER FUND

CONVENTION CENTER

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
<hr/>							
<u>PERSONNEL SERVICES</u>							
565-0010	SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00
565-0010-01	EXEMPT	0.00	28,078.84	30,620.00	19,182.24	0.00	( 30,620.00)
565-0010-02	NON EXEMPT	278,786.41	286,756.46	278,739.00	175,048.20	340,724.00	61,985.00
565-0020	CLERICAL	0.00	0.00	0.00	0.00	0.00	0.00
565-0030	LABOR	0.00	0.00	0.00	0.00	0.00	0.00
565-0040	TEMPORARY EMPLOYEES	21,709.41	2,612.19	18,840.00	5,173.13	18,000.00	( 840.00)
565-0060	OVERTIME	17,930.03	20,050.80	27,000.00	17,930.36	27,000.00	0.00
565-0070	MEDICARE	5,967.79	4,999.56	7,771.00	3,631.81	8,368.00	597.00
565-0080	TMRS	38,287.07	42,971.95	43,157.00	25,709.55	47,602.00	4,445.00
565-0081	GROUP INSURANCE	51,031.79	57,881.70	59,242.00	38,546.18	66,732.00	7,490.00
565-0083	WORKERS COMPENSATION	5,324.23	5,505.62	6,692.00	6,563.51	8,066.00	1,374.00
565-0084	UNEMPLOYMENT TAX	2,079.00	483.33	1,680.00	1,356.94	2,340.00	660.00
565-0085	LONGEVITY	5,360.00	4,756.00	5,327.00	5,326.00	5,927.00	600.00
565-0090	MERIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
565-0095	SALES INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		426,475.73	454,096.45	479,068.00	298,467.92	524,759.00	45,691.00

GOODS AND SUPPLIES

565-0101	OFFICE SUPPLIES	3,649.87	3,525.39	3,000.00	2,211.30	3,000.00	0.00
565-0102	LOCAL MEETINGS	0.00	279.05	500.00	0.00	500.00	0.00
565-0103	CONSUMABLES	2,283.86	2,257.06	2,100.00	1,921.27	2,100.00	0.00
565-0104	FUELS & LUBRICANTS	1,820.41	1,775.84	2,500.00	1,142.46	2,500.00	0.00
	Propane	1	1,500.00			1,500.00	
	Other Fuels & Lubricant	1	1,000.00			1,000.00	
565-0105	CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00
565-0107	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00
565-0108	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
565-0109	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
565-0110	FLAGS	874.00	717.60	600.00	280.50	600.00	0.00
565-0111	TIRES & TUBES	0.00	0.00	1,000.00	0.00	0.00	( 1,000.00)
565-0112	SIGNS	0.00	0.00	300.00	0.00	300.00	0.00
565-0113	BATTERIES	9.99	68.88	500.00	238.36	500.00	0.00
565-0114	MEDICAL	456.47	456.55	500.00	439.47	500.00	0.00
565-0115	LAMPS & GLOBES	4,981.59	7,474.41	4,000.00	1,569.38	4,000.00	0.00
565-0117	SAFETY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
565-0130	WEARING APPAREL	3,324.95	5,521.92	5,500.00	4,526.63	6,500.00	1,000.00
	Uniform Shirts	1	3,900.00			3,900.00	
	Work Boots	1	1,700.00			1,700.00	
	Gloves	1	400.00			400.00	
	Knee Pads & Back Suppor	1	500.00			500.00	
565-0150	MINOR TOOLS & EQUIPMENT	5,156.04	8,555.84	6,000.00	5,427.05	6,000.00	0.00

06 -CONVENTION CENTER FUND

CONVENTION CENTER

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	PROPOSED	INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	(DECREASE)
565-0160	LAUNDRY & JANITORIAL	16,538.41	16,103.16	20,000.00	13,457.39	20,000.00	0.00
565-0175	CATER RESALE FOOD/BEVERAGES	40.59	0.00	0.00	0.00	0.00	0.00
565-0176	CONCESSION SUPPLIES	0.00	2,336.06	1,500.00	0.00	1,500.00	0.00
565-0177	CATERING & KITCHEN SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
565-0180	INFORMATION TECHNOLOGY	0.00	2,670.59	1,000.00	0.00	1,000.00	0.00
565-0190	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		39,136.18	51,742.35	49,000.00	31,213.81	49,000.00	0.00

BULK GOODS AND SUPPLIES

565-0210	COLLATERAL PIECES	0.00	0.00	0.00	0.00	0.00	0.00
565-0230	PROMOTIONAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00
*** CATEGORY TOTAL ***		0.00	0.00	0.00	0.00	0.00	0.00

REPAIR AND MAINTENANCE

565-0401	FURNITURE & FIXTURES	4,220.33	9,373.21	66,160.00	65,979.92	45,000.00	( 21,160.00)
	Chair & Table Carts	1	12,000.00			12,000.00	
	Office Furniture	1	20,000.00			20,000.00	
	Misc	1	10,000.00			10,000.00	
	Est Freight	1	3,000.00			3,000.00	
565-0410	MACHINERY & EQUIPMENT	34,480.68	26,917.85	23,000.00	19,208.23	23,000.00	0.00
	Gas powered breaker	1	4,950.00			4,950.00	
	Service calls/repairs/p	1	18,050.00			18,050.00	
565-0411	BUILDING & STRUCTURES	0.00	34,513.97	26,000.00	7,378.87	26,000.00	0.00
	General Painting	1	4,000.00			4,000.00	
	General Electric	1	6,000.00			6,000.00	
	General Outdoor Repairs	1	3,000.00			3,000.00	
	General Repairs & Maint	1	7,000.00			7,000.00	
	Misc Build Maint Projec	1	6,000.00			6,000.00	
565-0412	LANDSCAPE MAINT.	26,104.86	17,832.20	35,000.00	10,675.28	35,000.00	0.00
565-0415	SERVICE CONTRACTS	55,315.31	61,987.92	68,700.00	42,426.40	91,290.00	22,590.00
	Telephone System Maint	1	2,500.00			2,500.00	
	Time Warner WiFi Access	1	16,800.00			16,800.00	
	Pest Control	1	6,000.00			6,000.00	
	Meeting Matrix	1	1,700.00			1,700.00	
	A/C Filters - Filter Fi	1	6,200.00			6,200.00	
	Sprinkler System Maint	1	660.00			660.00	
	Generator Maint	1	4,170.00			4,170.00	
	Simplex Fire Sprinkler	1	2,560.00			2,560.00	
	Trane Chiller & Water S	1	12,000.00			12,000.00	
	A/C and Maintenance/Ins	1	14,000.00			14,000.00	
	Eco Lab Kitchen Chemica	1	1,500.00			1,500.00	
	Forklift Maint & Srv (2	1	5,000.00			5,000.00	
	Golf Cart & Mule Srv &	1	3,000.00			3,000.00	

06 -CONVENTION CENTER FUND

CONVENTION CENTER

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
Simplex Grinnell - Fire	1	1,000.00				1,000.00	
Fire Pump Repair & Srv	1	3,446.00				3,446.00	
Janus LED Sign Maint	1	1,754.00				1,754.00	
Signs Plus Maint Agreem	1	4,000.00				4,000.00	
Genie Lift Maint	1	5,000.00				5,000.00	
565-0418	PARKING LOTS	290.73	1,958.33	0.00	0.00	0.00	0.00
565-0420	MOTOR VEHICLES	294.72	1,346.47	2,000.00	357.94	2,000.00	0.00
565-0421	RADIOS & COMMUNCIATIONS	0.00	295.37	0.00	0.00	5,250.00	5,250.00
565-0427	PLUMBING	238.67	374.88	500.00	0.00	500.00	0.00
*** CATEGORY TOTAL ***		120,945.30	154,600.20	221,360.00	146,026.64	228,040.00	6,680.00

MISCELLANEOUS SERVICES

565-0501	COMMUNICATIONS	20,855.13	10,827.50	15,312.00	7,639.03	15,000.00	( 312.00)
565-0510	RENTAL OF EQUIPMENT	2,494.00	838.69	1,000.00	797.74	1,000.00	0.00
565-0513	TRAINING EXPENSE	149.00	0.00	3,900.00	248.00	3,900.00	0.00
565-0520	INSURANCE	81,751.44	80,511.36	90,000.00	81,988.58	90,000.00	0.00
565-0529	CREDIT CARD FEES	5,478.83	8,180.43	5,700.00	4,480.40	5,700.00	0.00
565-0530	PROFESSIONAL SERVICES	861,794.32	7,357.88	27,000.00	13,234.00	27,000.00	0.00
565-0531	MEDIA PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
565-0533	MARKETING	0.00	0.00	0.00	0.00	0.00	0.00
565-0535	BOND ISSUANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
565-0540	ADVERTISING	209.60	0.00	500.00	0.00	0.00	( 500.00)
565-0550	TRAVEL EXPENSES	0.00	0.00	3,525.00	0.00	3,525.00	0.00
565-0551	DUES & MEMBERSHIPS	127.00	15.00	400.00	292.40	400.00	0.00
Notary License Renewal	1	200.00				200.00	
Intl Assoc of Venue Man	1	200.00				200.00	
565-0553	TRAVEL SHOWS/FEES	0.00	0.00	0.00	0.00	0.00	0.00
565-0558	DECORATIONS	1,474.52	214.80	2,000.00	1,228.44	2,000.00	0.00
565-0560	CAMERON COUNTY LEASE	10,966.15	11,840.16	15,000.00	7,593.70	15,000.00	0.00
565-0580	ELECTRICITY	303,348.61	275,480.87	325,000.00	214,515.58	325,000.00	0.00
565-0581	WATER, SEWER & GARBAGE	55,348.28	39,656.98	55,000.00	36,057.27	55,000.00	0.00
*** CATEGORY TOTAL ***		1,343,996.88	434,923.67	544,337.00	368,075.14	543,525.00	( 812.00)

EQUIPMNT > \$5,000 OUTLAY

565-1001	BUILDINGS & STRUCTURES	141,964.00	136,581.88	1,280,000.00	837,259.27	200,000.00	( 1,080,000.00)
Kitchen Prep Tables	1	4,000.00				4,000.00	
Concession & Kitchen Co	1	10,000.00				10,000.00	
Kitchen Prep Tables & S	1	2,200.00				2,200.00	
Warmers	1	8,000.00				8,000.00	
AV Equipment	1	7,900.00				7,900.00	
Air Handler & Duct Work	1	45,000.00				45,000.00	
Staging	1	90,000.00				90,000.00	
Misc	1	32,900.00				32,900.00	

06 -CONVENTION CENTER FUND

CONVENTION CENTER

DEPARTMENT EXPENDITURES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		PROPOSED	INCREASE
		PRIOR	PRIOR	ACTUAL	Y-T-D	BUDGET	(DECREASE)
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	
565-1004	MACHINERY & EQUIPMENT	66,412.91	0.00	117,840.00	64,582.03	0.00	( 117,840.00)
565-1005	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
565-1007	MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
565-1010	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
565-1011	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
565-1012	LANDSCAPE	27,205.00	0.00	0.00	0.00	0.00	0.00
565-1013	OTHER FIN USES-LEASE PURCHA	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	235,581.91	136,581.88	1,397,840.00	901,841.30	200,000.00	( 1,197,840.00)

INTERFUND TRANSFERS

565-9470	DEBT SERVICE TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
565-9473	TRANSFER TO HOTEL MOTEL FUN	0.00	0.00	0.00	0.00	0.00	0.00
565-9475	TSF TO SEASONAL RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
565-9477	TSF TO CONST IN PROGRESS FU	0.00	2,946,142.97	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	0.00	2,946,142.97	0.00	0.00	0.00	0.00

OTHER SERVICES

565-9020	AUDIT	2,860.00	5,400.00	5,000.00	5,600.00	6,000.00	1,000.00
565-9047	EMPLOYEE TURNOVER	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	2,860.00	5,400.00	5,000.00	5,600.00	6,000.00	1,000.00

MISC ADJUSTMENTS

565-9996	LEASE-FEES	141.72	141.72	141.72	141.72	142.00	0.28
	2013 Ford Explorer 1	142.00				142.00	
565-9997	LEASE PAYMENT PRINCIPAL	5,248.56	5,248.56	5,248.56	5,248.56	5,249.00	0.44
	2013 Ford Explorer 1	5,249.00				5,249.00	
565-9998	LEASE PAYMENT-INTEREST	521.52	521.52	521.52	521.52	522.00	0.48
	2013 Ford Explorer 1	522.00				522.00	
565-9999	MISC DEPT ADJ	0.00	0.00	0.00	0.00	0.00	0.00
***	CATEGORY TOTAL ***	5,911.80	5,911.80	5,911.80	5,911.80	5,913.00	1.20

***	DEPARTMENT TOTAL ***	2,174,907.80	4,189,399.32	2,702,516.80	1,757,136.61	1,557,237.00	( 1,145,279.80)
		=====	=====	=====	=====	=====	=====
***	TOTAL EXPENDITURES ***	2,174,907.80	4,189,399.32	2,702,516.80	1,757,136.61	1,557,237.00	( 1,145,279.80)
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**City of South Padre Island**  
**Budget Workshop**  
**FY Ending September 30,2017**

<b><u>Fund No.</u></b>	<b><u>Projected Ending Fund Balance September 30, 2017</u></b>
02 <b><u>HOTEL/MOTEL FUND:</u></b>	
Beginning Fund Balance	\$ 3,548,064
Operating Revenue	<u>5,381,623</u>
Total Resources	8,929,687
Expenditures	<u>(5,381,623)</u>
Ending Fund Balance	<u>\$ 3,548,064</u>
06 <b><u>CONVENTION CENTRE FUND:</u></b>	
Beginning Fund Balance	\$ 1,775,132
Operating Revenue	<u>2,352,762</u>
Total Resources	4,127,894
Expenditures	<u>(1,557,237)</u>
Ending Fund Balance	<u>\$ 2,570,657</u>

# Appendix A

## Fee Schedule



**ARTICLE IV**

**Sec. 2-75 Fee Schedule for City Services**

A fee is hereby established for the City services described as follows:

<b>Administrative Services</b>	
Copies and/or printouts, up to 8-1/2"x14"	\$.10/page after first 10 pages
Personnel (Labor)	\$15/hour after the 1st hour
- Diskettes/CD's	\$1/each
Envelopes (Small)	\$1/each
Envelopes (Large)	\$2/each
Postage	Actual cost
Oversize paper copy (11"x17", Green/Blue bar)	\$.50/page after first 10 pages
Mylar (depending on thickness)	\$.85 to \$1.35/linear foot
Blueprint/Blue line paper (all widths)	\$1 linear foot
- VHS video cassette	\$2.50
- Audio cassette	\$1.00
DVD	\$5.00
Municipal Court Online Payment Fee	\$3.00
Public Facility Use Fee	\$50.00 /hour
 <b>Planning Department</b>	
City zoning maps	\$150.00
GIS service	\$75.- per hour
Zoning verification letter	\$25.00
Variance	\$250.00
Master Plan	\$250.00
Planned Development District	\$1,000.00
Specific Use	\$250.00
Zoning Case postponement	\$250.00
Rezoning - residential	\$1,000.00
Rezoning - commercial	\$1,000.00
Subdivision fees-preliminary plat	\$750.00
Subdivision fees-final plat	\$750.00
Subdivision fees preliminary-re-plat	\$500.00

Subdivision fees final re-plat	\$500.00
Subdivision fees - preliminary/final re-plat	\$500.00
<b>Police Department</b>	
Taxi permit/company	\$100.00
Temporary taxi permit	\$100.00
Taxi drivers permits	\$25.00
Wrecker service permit application	\$100.00
Fingerprints	\$25.00
Golf Cart permits	\$50.00
Golf Cart permit renewal	\$25.00
Security Officer	\$30.00/hour
<b>Fire Department</b>	
Fire Alarms Systems Permit	\$50.00
Private Fire Hydrants	\$50.00
Condominiums	\$100.00
Hotels / Motels	\$100.00
Apartments	\$100.00
Permit fee Fire Sprinklers & Standpipe Systems	\$50.00
Inspection Fire Alarms systems (existing systems)	\$50.00
Inspection Fire Sprinklers & Standpipe system	\$50.00
New Fire Hydrant	\$100.00
Inspect tie- in Fire Sprinkler & Standpipe Systems	\$100.00
Review of Building Fire Protection Plans	10 per floor minimum charge of \$50.00
Storage Tanks Permit\Inspection	\$75.00
Re-Inspection	\$50.00
Business Buildings Annual Fire Safety Inspection	\$50.00
Burning Permits	\$50.00
Initial Fire Safety Inspection	\$100.00
Propane tank inspection	\$100.00
Temporary Tank Permit\Inspection	\$100.00
Temporary Structure (tents, portable buildings)	\$30.00
Fire System modification	\$100.00
Fire Hydrant flow test	\$25.00
Fire Hydrant Contractor use Permit	\$200.00
Certificate of Occupancy Inspection	\$50.00
Re-Inspection for Certificate of Occupancy	\$30.00
Lab\Clinics Inspection	\$100.00
Restaurant Fire Extinguishing Hood System	\$50.00
Fire System Hydro test	\$50.00
Fire Works Display Permit	\$200.00
Fire Reports	\$10.00

Fire False Alarms 2nd Call Thereafter	\$200.00
Review Evacuation Route & Fire Drills	\$50.00
Advanced Life Support (resident)	\$650.00
Advanced Life Support (non-resident)	\$850.00
Advanced Life Support 2 (resident)	\$650.00
Advanced Life Support 2 (non-resident)	\$1,000.00
Basic Life Support (resident)	\$650.00
Basic Life Support (non-resident)	\$700.00
Oxygen	\$50.00
Definitive Care* (Treatment with IV or meds, no transport)	\$100.00
Mileage	\$12.00

#### **Environmental Health Services**

Health inspections (annual food service)	\$100.00
Re- inspections for health permits	\$50.00
Temporary health inspections:	\$10.00 daily
Annual permit for temporary vendors	\$100.00
Reprint of Health permit	\$10.00
Special Events cooking food stand	\$10.00
Umbrella permit-new application	\$100.00
Umbrella permit-yearly renewal	\$100.00
Garment inspections	\$100.00
Mowing administrative cost	\$100.00 per invoice
Heimlich poster fee	\$5 for first one and \$2 each additional
Plan review fee	\$100.00
Animal trap deposit	\$20.00
Natural Habitat Application fee	\$50.00

#### **Building Department**

Building permits	\$7 per \$1000 value, minimum \$25.00
Electrical	\$50.00
Plumbing	\$50.00
Mechanical/AC	\$50.00
Demolition	\$100.00
Development	\$50.00
Fence	\$50.00
House moving	\$200.00
Lawn irrigation	\$50.00
Painting	\$25.00
Swimming pools	\$7 per \$1000
Right-of- way	\$50.00
Sign	\$50.00
Special Event	\$250.00
Temporary structure	\$100.00
Temporary parking lot	\$100.00

Re-inspection	\$25.00
City Maps	\$25.00
Special Events Permit (Temp Parking)	\$100.00
Special Events Permit (Not Spring Break)	\$250.00
Sandblasting	\$200.00
Shade Device permit	\$50.00

**Beach Maintenance**

Beach & dune permits that require state/council approval	\$300.00
Beach & Dune permits in-house	\$180.00
Vehicle beach use permits	\$25.00
Special Events Permit (Beach)	\$250.00
Special Events Permit (Beach Weddings)	\$25.00

**Convention Center**

Lobby Rental	\$400/day
Exhibit Hall	\$2,500 /day
Theater	\$650/day
Rooms 101-104 (separately)	\$250/day
Rooms 201&203 (separately)	\$250/day
Room 202	\$400/day
Sun Terrace	\$400/day
Entire Facility	\$5,000/day
Copies	\$.15 black and white, \$.25 color
Copies	\$.50 oversized
10X10 Booth with skirted table, 2 chairs	\$65/day
Electricity 0-20 AMPS	Advance \$45, Floor Order \$55 /day
Flat Fee Electrical-dependent on no. of booths, days of use	\$100-600
Table rental	Advance \$10, Floor Order \$15/day
Molded Chair	Advance \$5, Floor Order \$10/day
Upholstered Chair	Advance \$8, Floor Order \$12/day
Skirting	Advance \$15, Floor Order \$20/day
Miscellaneous Extension Cords	\$25/day
Telephone (per line)	Advance \$50, Floor Order \$60
Hanging banners less than 10 feet in length	\$25 plus forklift/operator fee
Same as above but using high lift to hang from ceiling	\$50 plus high lift/operator fee
Banners longer than 10 feet	\$10/foot /banner
Fork Lift with Operator	\$40/hour
High Lift with Operator	\$60/hour
Reusable Bags-advance notice required	\$1.00 each
36x24 poster w/board-advance notice required	\$15.00 and up each