

**NOTICE OF MEETING  
CITY OF SOUTH PADRE ISLAND  
SHORELINE TASK FORCE**

**NOTE: One or more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.**

NOTICE IS HEREBY GIVEN THAT THE SHORELINE TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**MONDAY, APRIL 25, 2016**  
3:00 P.M. AT THE MUNICIPAL BUILDING,  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to Order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to the Task Force relating to agenda or non-agenda items. Speakers are required to address the Task Force at the podium and give their name before addressing their concerns. [Note: State law will not permit the Shoreline Task Force to discuss debate or consider items that are not on the agenda. Citizen Comments may be referred to City Staff or may be placed on the agenda of a future Shoreline Task Force meeting]*
4. Approval of minutes of the April 11, 2016 regular meeting.
5. Update of outstanding CMP Grants. (D. Jones)
6. Discussion and possible action regarding placement/monitoring of sanitary units on the beach. (T. Giles)
7. Discussion and action on adding beach access signage. (D. Jones)
8. Adjournment.

DATED THIS THE 21<sup>ST</sup> DAY OF APRIL 2016

  
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Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFIED THAT THE ABOVE NOTICE OF MEETING OF THE SHORELINE TASK FORCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **APRIL 21, 2016** AT/OR BEFORE **1:30 P.M.** AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
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Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE. AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL. JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956)761-8103

**SHORELINE TASK FORCE  
MEETING MINUTES  
APRIL 11, 2016**

**1. Call to Order.**

Troy Giles called the meeting to order at 3:00 p.m. in the City Council Chambers on the Second Floor of the Municipal Complex Building: 4601 Padre Boulevard and declared a quorum of members present. Task Force members in attendance were: Troy Giles, Charles Brommer, Virginia Guillot, Ron Pitcock, Robert Nixon, and Neil Rasmussen. Task Force Member with an excused absence was Norma Trevino and. Staff members present were City Manager Bill DiLibero, Assistant City Manager Darla Jones, Administrative Services Director Wendi Delgado, Permit/Parks & Recreation Program Manager Mary K Hancock, Environmental Health Director Victor Baldovinos, Development Director Sungman Kim and Marta Martinez. Also present was Council Member Paul Munarriz.

**2. Pledge of Allegiance.**

Mr. Giles led those present in the Pledge of Allegiance.

**3. Public Comments and Announcements.**

Public Comments and announcements were given at this time.

**4. Approval of minutes of the March 28, 2016 regular meeting.**

Task Force Member Brommer made a motion to approve. Seconded by Mr. Rasmussen; the motion passed on a 4:0:1 vote. Mr. Nixon abstained.

**5. Update of outstanding CMP Grants. (D. Jones)**

Update was given by Assistant City Manager at this time. No action was taken.

**6. Discussion, update & possible action regarding new Shoreline Management Department and possible recommendation to the City Council. (W. Delgado)**

Update was given by Administrative Services Director Wendi Delgado at this time. No action was taken.

**7. Discussion and possible action regarding placement of sanitary units on the beach. (T. Giles and Mary K)**

Presentation was given by Permit/Parks & Recreation Program Manager Mary K Hancock at this time. No action was taken.

**8. Discussion and action on revising Sec. 22-7 of the Code of Ordinance to add details of permit procedures requiring inspections. (Dr. Kim)**

Presentation was given by Development Director Sungman Kim at this time. Task Force Member Pitcock made a motion to table until further information is provided. Seconded by Mr. Nixon; the motion carried unanimously.

**9. Adjournment**

Since the Task Force had no further business to discuss, Mr. Giles adjourned the meeting at 3:52 p.m.

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Marta Martinez, Secretary

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Troy Giles, Chairman

**SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** April 25, 2016

**ITEM:** 5

**TO:** Shoreline Task Force

**FROM:** Darla Jones, Acting City Manager

**ITEM DESCRIPTION:**

Update of outstanding CMP Grants.

**DISCUSSION:**

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**SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** April 25, 2016

**ITEM:** 6

**TO:** Shoreline Task Force

**FROM:** Troy Giles, Chairman and Mary K

**ITEM DESCRIPTION:**

Discussion and possible action regarding placement/monitoring of sanitary units on the beach.

**DISCUSSION:**

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Attach is information regarding mobile comfort stations for your review.

**SHORELINE TASK FORCE  
AGENDA REQUEST FORM**

**MEETING DATE:** April 25, 2016

**ITEM: 7**

**NAME & TITLE:** Darla A. Jones, Interim City Manager

**DEPARTMENT:** City Manager's Office

**ITEM**

Discussion and action on adding beach access signage.

**ITEM BACKGROUND**

As the City has developed beach accesses throughout the years, we've added the decorative blue beach access signs with the planter box at the base of each sign. There are six accesses that are lacking signage. Joe Vela has obtained quotes for six signs like the existing ones we have up. Because some of these beach accesses are not yet developed, staff is proposing to install them on poles and build the planter box at a later date, after they are developed.

The beach accesses currently not identified with signage are:

- Ocean Circle (#2)
- White Cap Circle (#8)
- Riviera Circle ((#10)
- Day Dream Circle (#12)
- Gay Dawn Circle (#20)
- Sapphire Circle (#23)

**BUDGET/FINANCIAL SUMMARY**

Joe Vela obtained three quotes, per the City's Purchasing Policy and they are as follows:

| Company:                       | Each:    | Total:                     |
|--------------------------------|----------|----------------------------|
| Eagle Traffic Signs and Safety | \$888.35 | \$5,330.10                 |
| Custom Products Corp.          | \$885.00 | \$5,310.00 (incl shipping) |
| Smith Municipal Supplies       | \$837.50 | \$5,025.00                 |

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO:   X    
Approved by Legal: YES: \_\_\_\_\_ NO:   X  

Comments:

**RECOMMENDATIONS/COMMENTS**

Staff recommends approval and acceptance of lowest bid from Smith Municipal Supplies.

