

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY, APRIL 20, 2016

5:30 P.M. AT THE MUNICIPAL BUILDING,

CITY COUNCIL CHAMBERS, 2ND FLOOR

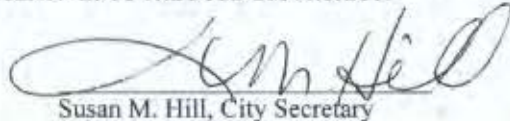
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order
2. Pledge of Allegiance
3. Public Comments and Announcements: *This is an opportunity for citizens to speak to Council relating to agenda or non-agenda items. Speakers are required to address Council at the podium and give their name before addressing their concerns. [Note: State law will not permit the City Council to discuss, debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future City Council meeting]*
4. Presentations and Proclamations:
 - a. Proclamation: Administrative Professional's Day
 - b. Proclamation: Earth Day
 - c. Proclamation: National Travel and Tourism Week
 - d. Proclamation: Motorcycle Safety and Awareness Month
5. Approve Consent Agenda:
 - a. Approve minutes of April 6, 2016 Regular meeting and April 12, 2016 Special meeting. (Hill)
 - b. Approve invoices for payment. (Gimenez)
 - c. Approve reimbursement expense in the amount of \$89,000 to the Laguna Madre Water District for the relocation of fire hydrant and appurtenances along Gulf Boulevard. (Gutierrez)
 - d. Approve a budget amendment to allocate funds for debt service payment associated with Tax Notes Series 2016 in the amount of \$26,737. (Gimenez)
 - e. Approve budget amendment in the amount of \$88,155 to allocate funds for the severance package approved by City Council on April 12, 2016. (Gimenez)
 - f. Discussion and action to approve excused absence for Council Member Alita Bagley from the May 4, 2016 City Council meeting. (Bagley)
 - g. Approve second and final reading of Ordinance No. 16-08 amending Section 20-13(A) of Chapter 20 by adding allowable uses for rear yard setback areas. (Kim)
6. Transportation Alternatives Program (TAP) update. (Jones)
7. Update and discussion on Spring Break expenditures. (Jones/Gimenez)

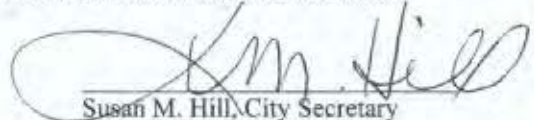
8. Discussion and action to direct Acting City Manager to develop a training program for citizen committees. (Bagley)
9. Discussion and action regarding the recruitment process of a City Manager. (Patel)
 - a. Authorize City Manager recruitment method and advertisement of position
 - b. Approval of City Manager position job description
 - c. Approval of City Manager position compensation range
10. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.074, PERSONNEL MATTERS; TO DISCUSS:
 - a. Review of applications for Interim City Manager
11. Discussion and possible action regarding Interim City Manager position. (Stahl/Patel)
12. Adjourn.

WE RESERVE THE RIGHT TO GO INTO EXECUTIVE SESSION REGARDING ANY OF THE ITEMS POSTED ON THIS AGENDA, PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.072, DELIBERATIONS ABOUT REAL PROPERTY; 551.073, DELIBERATIONS ABOUT GIFTS & DONATIONS; 551.074, PERSONNEL MATTERS; 551.076, DELIBERATIONS ABOUT SECURITY DEVICES; AND/OR 551.086, DISCUSS (A) COMMERCIAL OR FINANCIAL INFORMATION RECEIVED FROM A BUSINESS PROSPECT WITH WHICH THE CITY IS CONDUCTING NEGOTIATIONS, OR (B) FINANCIAL OR OTHER INCENTIVES TO THE BUSINESS PROJECT.

DATED THIS THE 14TH DAY OF APRIL 2016


Susan M. Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **APRIL 14, 2016**, AT/OR BEFORE 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.


Susan M. Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.



**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
CONSENT AGENDA**

MEETING DATE: April 20, 2016

ITEM DESCRIPTION

NOTE: All matters listed under Consent Agenda are considered routine by the City Council of the City of South Padre Island and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Items to be considered are:

- a. Approve minutes of April 6, 2016 Regular meeting and April 12, 2016 Special meeting. (Hill)
- b. Approve invoices for payment. (Gimenez)
- c. Approve reimbursement expense in the amount of \$89,000 to the Laguna Madre Water District for the relocation of fire hydrant and appurtenances along Gulf Boulevard. (Gutierrez)
- d. Approve a budget amendment to allocate funds for debt service payment associated with Tax Notes Series 2016 in the amount of \$26,737. (Gimenez)
- e. Approve budget amendment in the amount of \$88,155 to allocate funds for the severance package approved by City Council on April 12, 2016. (Gimenez)
- f. Discussion and action to approve excused absence for Council Member Alita Bagley from the May 4, 2016 City Council meeting. (Bagley)
- g. Approve second and final reading of Ordinance No. 16-08 amending Section 20-13(A) of Chapter 20 by adding allowable uses for rear yard setback areas. (Kim)

RECOMMENDATIONS/COMMENTS

Approve Consent Agenda

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Susan Hill, City Secretary

DEPARTMENT: City Manager's Office

ITEM

Approve minutes of April 6, 2016 Regular meeting and April 12, 2016 Special meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**MINUTES
CITY OF SOUTH PADRE ISLAND
CITY COUNCIL REGULAR MEETING**

WEDNESDAY, APRIL 6, 2016

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Regular Meeting on Wednesday, April 6, 2016 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Patel called the meeting to order at 5:30 p.m. A full quorum was present: Council Member Dennis Stahl, Alex Avalos, Theresa Metty, Alita Bagley and Paul Munarriz. Also present was City Attorney Paul Cunningham.

City staff members present were City Manager William DiLibero, Assistant City Manager Darla Jones, Public Safety Director Randy Smith, Public Works Director Armando Gutierrez, Finance Director Rodrigo Gimenez, Development Director Sungman Kim, Administrative Services Director Wendi Delgado, CVB Director Keith Arnold, Environmental Health Director Victor Baldovinos, Information Technology Director Juan Infante, Interim Fire Chief Albert Perez, Permit/Parks & Recreation Program Manager Mary Kay Hancock and City Secretary Susan Hill.

II. PLEDGE OF ALLEGIANCE

Mayor Patel led the Pledge of Allegiance.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

Public comments and announcements were given at this time.

IV. PRESENTATIONS AND PROCLAMATIONS

None

V. APPROVE CONSENT AGENDA:

Mayor Patel announced that Item 5b and 5i will be pulled to be considered separately. Item 5j was voted on separately as it was erroneously not included with the other items.

Council Member Bagley made a motion, seconded by Council Member Patel to approve Items 5a, 5c, 5d, 5e, 5f, 5g, and 5h on the Consent Agenda. Motion carried unanimously.

Council Member Bagley made a motion to approve Item 5b on the Consent Agenda. Motion was seconded by Mayor Patel, which passed on a 5 to 0 vote with Council Member Avalos abstaining from the vote.

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Mayor Patel made a motion, seconded by Council Member Bagley to approve Item 5i on the Consent Agenda, which was the second and final reading of Ord. No. 16-08. After some discussion, motion was withdrawn. Mayor Patel made another motion to approve Item 5i as the first reading of Ord. No. 16-08 with the amendment in Section 1(A) to read "... and shall not exceed 6.5 feet in height when located within 10 feet of a property line." in place of "... and shall not exceed first floor level in height when located within 10 feet of a property line. The height of a pool slide shall be limited to standard 6.5 feet or lower". Motion carried unanimously.

Council Member Bagley made a motion to approve Item 5j on the Consent Agenda. Motion was seconded by Council Member Metty, which passed on a unanimous vote.

a. APPROVE MINUTES OF MARCH 2, 2016 REGULAR MEETING, MARCH 8, 2016 SPECIAL MEETING AND MARCH 14, 2016 SPECIAL MEETING. (HILL)

b. APPROVE INVOICES FOR PAYMENT. (GIMENEZ)

Invoices approved for payment were paid by General Fund checks numbered 134885 through 135141 and EFT payments totaling \$1,332,678.73.

c. APPROVE BUDGET AMENDMENT TO ALLOCATE TIFMAS (TEXAS INTRASTATE FIRE MUTUAL AID SYSTEM) GRANT FUNDS FOR TRAINING IN THE AMOUNT OF \$2,655. (PEREZ)

d. APPROVE BUDGET AMENDMENT AND CHANGE ORDER NO. 4 IN THE AMOUNT OF \$7,408.7 FOR CHANGES MADE TO THE INTERIOR FINISH OF THE SOUTH PADRE ISLAND COMMUNITY CENTER. (GUTIERREZ)

e. APPROVE BUDGET AMENDMENT AND CHANGE ORDER NO. 2 IN THE AMOUNT OF \$3,223 FOR THE CHANGES MADE TO THE BASKETBALL COURT SLAB AND DEDUCTION OF SIDEWALK AND RAMPS ALONG PADRE BOULEVARD. (GUTIERREZ)

f. APPROVE BUDGET AMENDMENT AND CHANGE ORDER NO. 6 IN THE AMOUNT OF \$35,777.68 FOR THE FINAL QUANTITIES ADJUSTMENTS OF CONCRETE AND ASPHALT ON THE IMPROVEMENTS MADE TO GULF BOULEVARD AND SUNSET DRIVE. (GUTIERREZ)

g. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 16-05 ADDING TO CHAPTER 10, SEC. 10-31 THROUGH SEC. 10-33 ALLOWING MOBILE FOOD ESTABLISHMENTS IN THE CITY OF SOUTH PADRE ISLAND. (BALDOVINOS)

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 16-05, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- h. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 16-07 AMENDING CHAPTER 13 BY ADDING A NEW SECTION 13-17.1 TO ALLOW BEACH FRONT PROPERTIES THAT HOLD PERMITS FOR FOOD SERVICE ESTABLISHMENT MAY SERVE FOOD AND BEVERAGES TO THE BEACH THAT ABUTS THE BEACH FRONT PROPERTY SUBJECT TO THE PUBLIC USE EASEMENT. (STAHL)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 16-07, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

- i. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 16-08 AMENDING SECTION 20-13(A) OF CHAPTER 20 ZONING BY ADDING ALLOWABLE USES FOR REAR YARD SETBACK AREAS. (KIM)**

This item was amended and approve as first reading with amendment.

- j. APPROVE SECOND AND FINAL READING OF ORDINANCE NO. 16-09 AMENDING SECTION 20-14(A)(6)(E) OF CHAPTER 20 ZONING TO CLARIFY THE USAGE OF A CONDITIONAL USE PERMIT. (KIM)**

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 16-09, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

Note: At this time, with no objections from the City Council, Mayor Patel moved Item X behind Item V.

VI. PUBLIC HEARING: TO DISCUSS THE BAY AREA ANNEXATION. (KIM)

At 6:14 p.m., Mayor Patel opened the Public Hearing.

Proponents: Dana Allison Opponents: None

Mayor Patel closed the Public Hearing at 6:16 p.m.

VII. DISCUSSION AND ACTION TO APPROVE ORDINANCE NO. 16-10 AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF APPROXIMATELY \$3,870,000 IN AGGREGATE PRINCIPAL AMOUNT OF "CITY OF SOUTH PADRE ISLAND, TEXAS TAX NOTES, SERIES 2016"; SECURING THE PAYMENT THEREOF BY AUTHORIZING THE LEVY OF AN ANNUAL AD VALOREM TAX; AND APPROVING AND AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT, A PURCHASE CONTRACT, AN OFFICIAL STATEMENT AND ALL OTHER INSTRUMENTS AND PROCEDURES RELATED THERETO (FOR THE PLANNING, ENGINEERING AND CONSTRUCTION OF MEDIANS AND DRAINAGE ON PADRE BOULEVARD). (GIMENEZ)

Council Member Stahl made a motion to approve Ordinance No. 16-10 authorizing the issuance, sale and delivery of approximately \$3,870,000 in Series 2016 Texas Tax Notes. Council Member Metty seconded the motion, which passed unanimously. Only one reading is required.

A true and correct copy of said Ordinance was placed in the City's Ordinance Book and entitled Ordinance No. 16-10, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

VIII. DISCUSSION AND ACTION TO APPROVE RESOLUTION NO. 2016-08 WHICH APPROVES A RESOLUTION OF THE SOUTH PADRE ISLAND ECONOMIC DEVELOPMENT CORPORATION WITH RESPECT TO THE ISSUANCE OF UP TO \$3,700,000 IN PRINCIPAL AMOUNT OF SALES TAX REVENUE REFUNDING BONDS, SERIES 2016, TO REFUND FOR SAVINGS A PORTION OF THE CORPORATION'S OUTSTANDING SALES TAX REVENUE BONDS, SERIES 2007, WHICH WERE ISSUED TO FINANCE THE CONSTRUCTION OF THE BIRDING AND NATURE CENTER. (DILIBERO)

Council Member Stahl made a motion, seconded by Council Member Avalos to approve Resolution No. 2016-08 which approves resolution made by the South Padre Island Economic Development Corporation for refinancing of Sales Tax Revenue Bonds. Motion carried on a unanimous vote.

A true and correct copy of said Resolution was placed in the City's Resolution Book and entitled Resolution No. 2016-08, and, by reference hereto, included in these Minutes as if fully set out and spread upon the pages of the Minutes Book.

IX. DISCUSSION AND ACTION TO APPROVE RECOMMENDATION FROM PARKS, RECREATION AND BEAUTIFICATION COMMITTEE REGARDING THE SOUTH PADRE ISLAND COMMUNITY CENTER LOCATED AT 4501 PADRE BOULEVARD. (DILIBERO)

Council Member Bagley made a motion to approve recommendation from the Parks, Recreation and Beautification Committee regarding the Community Center Reservation Policy and Facility Use Application/Fee Schedule. Motion was seconded by Council Member Stahl and passed on a unanimous vote.

X. DISCUSSION AND POSSIBLE ACTION TO ALLOW SKIPJACK PROPERTIES TO ACCESS PUBLIC RIGHT OF WAY (WEST SWORDFISH STREET) FOR EXPANSION OF EXISTING BOAT RAMP. (STAHL)

Council Member Stahl made a motion, seconded by Council Member Munarriz to:

1. Approve the Skipjack Properties to have access to the City's Right of Way on and adjacent to West Swordfish Street to improve their existing boat ramp consistent with the plans submitted to the City Council.
2. Authorize Skipjack Properties to charge the general public for the use of the boat ramp.

3. To allow complete access to West Swordfish Street Right of Way for additional improvements on the existing boat ramp subject to approval of plans by the City Council.

Motion carried on a 5 to 1 vote with Council Member Avalos casting a nay vote.

XI. DISCUSSION AND ACTION REGARDING A CONDITIONAL USE PERMIT FOR THE PROPOSED VALET PARKING PLAN (COURTYARD BY MARRIOTT). (KIM)

Council Member Stahl made a motion to approve a Conditional Use Permit for proposed Valet Parking Plan for the Courtyard by Marriott. Motion was seconded by Council Member Munarriz, which passed on a 5 to 0 vote with Mayor Patel abstaining from the vote.

XII. DISCUSSION AND ACTION REGARDING APPROVAL OF THE PROPOSED PERMIT APPLICATION BY FURCRON REALTORS & PROPERTY MANAGEMENT CO. (ON BEHALF OF THE CASTAWAY CONDOMINIUMS AT 3700 GULF BOULEVARD) FOR THE PROJECT TO EXTEND A DUNE WALKOVER 50 FEET SEAWARD TO THE VEGETATION LINE. (KIM)

Mayor Patel made a motion, seconded by Council Member Avalos to approve the permit application on behalf of Castaway Condominiums to extend dune walkover 50 feet seaward to the vegetation line, which includes the seven conditions recommended by the Shoreline Task Force and the two additional conditions set by staff. Motion carried unanimously.

XIII. APPEAL HEARING, DISCUSSION AND ACTION REGARDING JUAN ROLAND MARTINEZ WHO WAS DENIED A TAXICAB LICENSE AND HAS REQUESTED AN APPEAL PROCEDURE AS SET OUT IN SEC. 11-50 OF THE CITY'S CODE OF ORDINANCES. (SMITH)

After presentation from Mr. Juan Roland Martinez and City staff, Mayor Patel moved to deny Mr. Juan Roland Martinez's request for appeal of Taxicab License denial. Council Member Bagley seconded the motion. Motion carried unanimously.

XIV. PUBLIC HEARING: TO DISCUSS THE BAY AREA ANNEXATION. (KIM)

At 6:54 p.m., Mayor Patel opened the Public Hearing.

Proponents: Sam Listi, Dana Allison Opponents: None

Mayor Patel closed the Public Hearing at 6:57 p.m.

XV. UPDATE AND DISCUSSION REGARDING RESTORE ACT PROJECTS. (METTY)

City Manager Bill DiLibero gave an update on the RESTORE Act projects.

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XVI. UPDATE AND STATUS REGARDING CURRENT CITY PROJECTS INCLUDING SCHEDULE, TIMING AND REPORTS. (STAHL)

Bill DiLibero gave an update on status of City projects including grants and introduced a project-scheduling chart, which shows at a glance where the project is in relation to its particular timeline.

XVII. UPDATE AND DISCUSSION ON POTENTIAL PURCHASE OF CHAOS BUILDING AND SURROUNDING PROPERTY. (STAHL)

Council Member Stahl gave a brief update on the potential purchase of Chaos Building and stated that the project has been delayed in order to conduct further research.

XVIII. DISCUSSION AND ACTION TO ESTABLISH A PERMANENT HOT ORDINANCE SUB-COMMITTEE TO ESTABLISH POLICIES, CLOSELY MONITOR AND ENFORCE THE ORDINANCE. (STAHL)

Council Member Stahl made a motion, seconded by Council Member Metty to approve a new permanent CVA subcommittee comprised initially of the City Manager, CVA Chairman and current HOT committee member Eleana Jones and have the option to expand up to 6 members at their discretion. Motion was withdrawn

Council Member Metty made a motion to narrow the focus, appoint three people and then have them come back with recommendations. Mayor Patel seconded motion. Motion passed unanimously.

XIX. DISCUSSION AND ACTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENT WITH C.H. JOHNSON CONSULTING TO UPDATE THE AMPHITHEATER MARKET ANALYSIS PORTION OF THE FEASIBILITY STUDY; AND APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$19,500. (BAGLEY/ DILIBERO)

Council Member Bagley made a motion to authorize the City Manger to execute agreement with C.H. Johnson Consulting for the Amphitheater Market Analysis update; and approve budget amendment in the amount of \$19,500. Council Member Avalos seconded the motion, which carried unanimously.

XX. EXECUTIVE SESSION: PURSUANT TO SECTIONS 551.071, CONSULTATION WITH ATTORNEY; 551.074, PERSONNEL MATTERS; TO DISCUSS:

a. CITY MANAGER EVALUATION

At 7:41 p.m., Council Member Bagley made a motion, seconded by Council Member Metty to go into Executive Session. Motion carried unanimously.

At 8:53 p.m., the City Council reconvened into open session.

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XXI. DISCUSSION AND POSSIBLE ACTION REGARDING EVALUATION OF CITY MANAGER. (PATEL)

Mayor Patel made a motion, seconded by Council Member Bagley to have the City Attorney and Human Resources renegotiate the City Manager's contract. Motion passed unanimously.

XXII. ADJOURN.

There being no further business, Mayor Patel adjourned the meeting at 8:54 p.m.

Susan M. Hill, City Secretary

APPROVED

Bharat R. Patel, Mayor

<p style="text-align: center;">MINUTES CITY OF SOUTH PADRE ISLAND CITY COUNCIL SPECIAL MEETING</p>

TUESDAY, APRIL 12, 2016

I. CALL TO ORDER

The City Council Members of the City of South Padre Island, Texas held a Special Meeting on Tuesday, April 12, 2016 at the Municipal Complex Building, 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas. Mayor Patel called the meeting to order at 9:00 a.m. A full quorum was present: Council Member Dennis Stahl, Alex Avalos, Theresa Metty, Alita Bagley and Paul Munarriz. Also present was City Attorney Paul Cunningham.

City staff members present were Assistant City Manager Darla Jones, Public Safety Director Randy Smith, Finance Director Rodrigo Gimenez, Administrative Services Director Wendi Delgado, Environmental Health Director Victor Baldovinos, Information Technology Director Juan Infante, Interim Fire Chief Albert Perez, Public Information Officer Gary Ainsworth and City Secretary Susan Hill.

II. PLEDGE OF ALLEGIANCE

Mayor Patel led the Pledge of Allegiance.

III. PUBLIC COMMENTS AND ANNOUNCEMENTS

None.

IV. DISCUSSION AND ACTION TO ACCEPT RESIGNATION OF CITY MANAGER AND APPROVAL OF SEPARATION PACKAGE.

Council Member Bagley made a motion, seconded by Council Member Metty to accept resignation of City Manager and approve separation package. Motion carried unanimously.

V. DISCUSSION AND ACTION TO APPOINT INTERIM CITY MANAGER OR DEVELOP A PLAN.

Mayor Patel made a motion to appoint Darla Jones as Acting City Manager until an Interim or permanent City Manager. Council Member Metty seconded the motion. Motion passed on a 4 to 2 vote with Council Member Avalos and Bagley casting a nay vote.

VI. DISCUSSION AND ACTION TO DETERMINE AND SELECT METHOD TO RECRUIT AND HIRE NEW CITY MANAGER.

Mayor Patel made a motion, seconded by Council Member Avalos to have all ideas regarding method and recruitment forward to the Administrative Services Director to be sorted and present to the City Council at the next meeting. Motion passed unanimously.

VII. **ADJOURN.**

There being no further business, Mayor Patel adjourned the meeting at 9:36 a.m.

Susan M. Hill, City Secretary

APPROVED

Bharat R. Patel, Mayor

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Rodrigo Gimenez, Finance Director

DEPARTMENT: Finance

ITEM

Approve invoices for payment by General Fund checks numbered 135142 through 135256 and EFT payments totaling \$987,380.12.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

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PAGE: 1

BANK: OPEE

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002434	CINDY BOUDLOCHE	I-DWC201604045951	01 2469	DEBTORS WAGE :	CASE NO 11-70848-M-1	135148	2,717.32
01-002434	CINDY BOUDLOCHE	I-DWD201604045951	01 2469	DEBTORS WAGE :	CASE NO 14-10370	135148	542.31
VENDOR 01-002434 TOTALS							3,259.63
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: JARED E. BRAUNER, DWI	135202		2,000.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: JAMILA A. SMERSON, RA	135202		1,000.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: MITCH A. FURK, CRMP,	135202		1,000.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: SEPERINO GARCIA, DWI,	135202		1,500.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: MICHAEL G. AULD, RAM	135202		1,500.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: ERIKA EGGART, P.L.A	135202		500.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: ALFONSO IBARRA III, P	135202		500.00
01-003069	CAMERON COUNTY CLERK'S I-40716		01 2422	COUNTY HSCROW: A. FERGUSON, CMNTAS	135202		500.00
VENDOR 01-003069 TOTALS							8,500.00
01-003185	OFFICE OF THE ATTY GEN I-C00201604045951		01 2473	CHILD SUPPORT: ORDER # 2015-DCL-018	000000		353.08
01-003185	OFFICE OF THE ATTY GEN I-C10201604045951		01 2473	CHILD SUPPORT: A/N 20040948648	000000		282.92
01-003185	OFFICE OF THE ATTY GEN I-C13201604045951		01 2473	CHILD SUPPORT: A/N 0013262861	000000		103.85
01-003185	OFFICE OF THE ATTY GEN I-C16201604045951		01 2473	CHILD SUPPORT: A/N 2002031289D	000000		146.77
01-003185	OFFICE OF THE ATTY GEN I-C1A201604045951		01 2473	CHILD SUPPORT: ORDER ID F-7534-10-J	000000		172.62
01-003185	OFFICE OF THE ATTY GEN I-C1B201604045951		01 2473	CHILD SUPPORT: ORDER NO 2015-DCL-00	000000		133.85
01-003185	OFFICE OF THE ATTY GEN I-C1C201604045951		01 2473	CHILD SUPPORT: ORDER NO 2015-DCL-56	000000		456.92
01-003185	OFFICE OF THE ATTY GEN I-C1D201604045951		01 2473	CHILD SUPPORT: ORDER ID F-2774-09-5	000000		218.31
01-003185	OFFICE OF THE ATTY GEN I-C1E201604045951		01 2473	CHILD SUPPORT: CASE NO 0013166498	000000		145.38
01-003185	OFFICE OF THE ATTY GEN I-C1F201604045951		01 2473	CHILD SUPPORT: CASE NO 0012016031	000000		115.38
01-003185	OFFICE OF THE ATTY GEN I-C1H201604045951		01 2473	CHILD SUPPORT: CASE NO 0011936590	000000		44.57
01-003185	OFFICE OF THE ATTY GEN I-C1J201604045951		01 2473	CHILD SUPPORT: CASE NO 0011591981	000000		138.46
01-003185	OFFICE OF THE ATTY GEN I-C21201604045951		01 2473	CHILD SUPPORT: A/N 0011849506	000000		146.31
01-003185	OFFICE OF THE ATTY GEN I-C24201604045951		01 2473	CHILD SUPPORT: A/N 0011488748	000000		192.07
01-003185	OFFICE OF THE ATTY GEN I-C31201604045951		01 2473	CHILD SUPPORT: A/N 0012375322	000000		294.32
01-003185	OFFICE OF THE ATTY GEN I-C55201604045951		01 2473	CHILD SUPPORT: #0009529310	000000		162.46
01-003185	OFFICE OF THE ATTY GEN I-C67201604045951		01 2473	CHILD SUPPORT: ORDER NO 2012-DCL-00	000000		151.38
01-003185	OFFICE OF THE ATTY GEN I-C77201604045951		01 2473	CHILD SUPPORT: A/N 0010353126	000000		159.23
01-003185	OFFICE OF THE ATTY GEN I-C82201604045951		01 2473	CHILD SUPPORT: ORDER #2012-DCL-0866	000000		418.62
01-003185	OFFICE OF THE ATTY GEN I-C91201604045951		01 2473	CHILD SUPPORT: AG 0012920905	000000		286.77
01-003185	OFFICE OF THE ATTY GEN I-C93201604045951		01 2473	CHILD SUPPORT: ORDER # 99125207D	000000		127.38
01-003185	OFFICE OF THE ATTY GEN I-C95201604045951		01 2473	CHILD SUPPORT: CASE #0013025749	000000		150.92
01-003185	OFFICE OF THE ATTY GEN I-CS1201604045951		01 2473	CHILD SUPPORT: ORDER NO 04-360	000000		229.38
VENDOR 01-003185 TOTALS							4,840.96
01-006035	FAMILY SUPPORT REGISTE I-C85201604045951		01 2473	CHILD SUPPORT: CS 458-85-6258	11CV 135159		219.47
VENDOR 01-006035 TOTALS							219.47

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 2

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007001	ANA GARZA	I-C04201604045951	01 2473	CHILD SUPPORT: A/W 2003-03-1480-B		135162	194.88
				VENDOR 01-007001 TOTALS			194.88
01-013245	MEJIA & ROSE, INC.	I-33116	01 48042	MISCELLANEOUS: REIMBURSE OVERPMT OF 135172			250.00
				VENDOR 01-013245 TOTALS			250.00
01-019222	S.P.I. FIREFIGHTERS ASS	I-040616	01 2472	FIREFIGHTERS : ASSOCIATION DUES: AP 135183			377.00
				VENDOR 01-019222 TOTALS			377.00
01-019327	SOUTH PADRE ISLAND PRO	I-040616	01 2487	POLICE DEPT A: ASSOCIATION DUES 4/1 999999			210.00
				VENDOR 01-019327 TOTALS			210.00
01-020057	TML MULTISTATE IERP	I-33116	01 2461	TML MEDICAL : APRIL 2016 MEDICAL P 999999			12,043.86
01-020057	TML MULTISTATE IERP	I-33116	01 2484	VISION : APRIL 2016 MEDICAL P 999999			459.00
				VENDOR 01-020057 TOTALS			12,502.86
01-020100	T.M.R.S.	I-41316	01 2470	T.M.R.S. : MARCH 2016 CONTRIBUT 999999			42,930.57
				VENDOR 01-020100 TOTALS			42,930.57
01-1	BELL, NATALIE	I-000201604075952	01 2424	MUN. COURT BO: Bond Refund:39594A		135246	370.00
01-1	VENEGAS, ELIAS	I-000201604075953	01 2424	MUN. COURT BO: Bond Refund:39430A1		135247	100.00
01-1	HOUGHTON, DENNIS P	I-000201604075954	01 2424	MUN. COURT BO: Bond Refund:E0048915		135248	50.00
01-1	KELLER, DAVID LEE	I-000201604075955	01 2424	MUN. COURT BO: Bond Refund:38891A		135249	470.00
01-1	MARTINEZ, HECTOR KENNE	I-000201604075956	01 2424	MUN. COURT BO: Bond Refund:39649A		135250	70.00
01-1	BERRONES, CLAUDIA	I-000201604075958	01 2424	MUN. COURT BO: Bond Refund:40069A		135251	240.00
01-1	VENEGAS, JOSE ALBERTO	I-000201604075959	01 2424	MUN. COURT BO: Bond Refund:40096A		135252	101.00
01-1	JANICEK, JOHN	I-000201604075960	01 2424	MUN. COURT BO: Bond Refund:40440A		135253	340.00
01-1	BRYANT, SHELBY SASSANE	I-000201604075961	01 2424	MUN. COURT BO: Bond Refund:40662A		135254	340.00
01-1	ANTHONY WAYNE FREEMAN	I-000201604115965	01 2424	MUN. COURT BO: Bond Refund:E0005502		135255	10.00
				VENDOR 01-1 TOTALS			2,091.00

DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	75,376.37
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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 3

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 512 CITY MANAGERS OFFICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	PT ISABEL/SO PADRE PRE I-031016		01 512-0540	ADVERTISING	: DISPLAY AD ORD. 16-0 135176		128.00
01-016600	PT ISABEL/SO PADRE PRE I-31016		01 512-0540	ADVERTISING	: DISPLAY AD: ORD. 16- 135176		128.00
01-016600	PT ISABEL/SO PADRE PRE I-31716		01 512-0540	ADVERTISING	: DISPLAY AD:ORD NO. 1 135176		128.00
VENDOR 01-016600 TOTALS							384.00
01-017000	QUILL CORPORATION	I-4329466	01 512-0101	OFFICE SUPPLI:	FLDRS,BATT. CLIPS,ST 135178		115.52
01-017000	QUILL CORPORATION	I-4343024	01 512-0101	OFFICE SUPPLI:	1-6PK SHEAFFER PEN R 135178		21.85
01-017000	QUILL CORPORATION	I-4378332	01 512-0101	OFFICE SUPPLI:	4- TONERS FOR *ISLAN 135178		195.17
VENDOR 01-017000 TOTALS							332.74
01-020057	TML MULTISTATE IESP	I-33116	01 512-0083	GROUP INSURAN:	APRIL 2016 MEDICAL P 999999		1,969.40
VENDOR 01-020057 TOTALS							1,969.40
01-020100	T.M.R.S.	I-41316	01 512-0080	TMRS	: MARCH 2016 CONTRIBUT 999999		3,524.46
VENDOR 01-020100 TOTALS							3,524.46
01-020602	TOUCAN GRAPHICS	I-19702	01 512-0101	OFFICE SUPPLI:	250 BS CARDS :G. AIN 135186		29.00
VENDOR 01-020602 TOTALS							29.00
DEPARTMENT 512 CITY MANAGERS OFFICE TOTAL:							6,239.60

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 4

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 513 FINANCE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CS-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-33116	01 513-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P 999999		2,031.46
					VENDOR 01-020057 TOTALS		2,031.46
01-020100	T.M.R.S.	I-41316	01 513-0080	THRS	: MARCH 2016 CONTRIBUT 999999		2,488.87
					VENDOR 01-020100 TOTALS		2,488.87
				DEPARTMENT 513	FINANCE DEPARTMENT	TOTAL:	4,520.33

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 5

VENDOR SET: 01 City of South Padre Island

BANK: OPEN

FUND : 01 GENERAL FUND

DEPARTMENT: 514 PLANNING DEPARTMENT

INVOICE DATE RANGE: 1/01/1996 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016600	PT ISABEL/SO PADRE PRE	I-031716	01 514-0540	ADVERTISING	: DISPLAY AD: NOTICE O 135176		240.00
01-016600	PT ISABEL/SO PADRE PRE	I-033116	01 514-0540	ADVERTISING	: DISPLAY AD: NOTICE O 135176		120.00
VENDOR 01-016600 TOTALS							360.00
01-020057	TML MULTISTATE IEBP	I-33116	01 514-0081	GROUP INSURAN	: APRIL 2016 MEDICAL P 999999		820.80
VENDOR 01-020057 TOTALS							820.80
01-020100	T.M.R.S.	I-41316	01 514-0080	TMRS	: MARCH 2016 CONTRIBUT 999999		1,373.89
VENDOR 01-020100 TOTALS							1,373.89
DEPARTMENT 514 PLANNING DEPARTMENT TOTAL:							2,554.69

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 6

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 515 TECHNOLOGY DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013177	MCAFFEE, INC.	I-901609905	01 515-0415	SERVICE CONTR:	SAAS EMAIL PROTECT	135220	247.45
VENDOR 01-013177 TOTALS							247.45
01-016021	PCM-G	I-895380280101	01 515-0415	SERVICE CONTR:	SERVER RACKS AND ACC	135174	2,994.03
01-016021	PCM-G	I-895471730101	01 515-0410	MACHINERY & E:	2 TB HARD DRIVE FOR	135174	290.50
01-016021	PCM-G	I-895580090101	01 515-0410	MACHINERY & E:	1-EDGEROUTER PRO 8 F	135174	279.00
VENDOR 01-016021 TOTALS							3,663.53
01-017000	QUILL CORPORATION	I-4344740	01 515-0101	OFFICE SUPPLI:	20-SRYS INDEX LGL SO	135178	72.60
VENDOR 01-017000 TOTALS							72.60
01-019140	SHORETEL INC.	I-IN-0625005	01 515-0501	COMMUNICATION:	VOIP PHONE SERVICE	135229	3,310.84
VENDOR 01-019140 TOTALS							3,310.84
01-019182	SMARTCOM TELEPHONE, LLC	I-40116	01 515-0415	SERVICE CONTR:	PT 2 PT RADIO CONNEX	135230	222.97
VENDOR 01-019182 TOTALS							222.97
01-019502	AT&T	I-40116	01 515-0501	COMMUNICATION:	AT&T FAX LINES & LAN	135232	1,311.40
VENDOR 01-019502 TOTALS							1,311.40
01-020057	TML MULTISTATE IERP	I-33116	01 515-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	1,157.12
VENDOR 01-020057 TOTALS							1,157.12
01-020100	T.M.R.S.	I-41316	01 515-0080	TMR5	MARCH 2016 CONTRIBUT	999999	1,355.12
VENDOR 01-020100 TOTALS							1,355.12

DEPARTMENT 515 TECHNOLOGY DEPARTMENT TOTAL: 11,341.03

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 7

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 516 HUMAN RESOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002106	BICKERSTAFF HEATH DELQ	I-100189	01 516-9030	LEGAL SERVICE	PROP. SERVICES THRU 999999		166.50
VENDOR 01-002106 TOTALS							166.50
01-006101	FIRST CHECK APPLICANT	I-6422	01 516-0530	PROFESSIONAL	PRE-EMPLOYMENT SCREE 135208		758.75
VENDOR 01-006101 TOTALS							758.75
01-019243	MEDICAL ASSOCIATES OF	I-32916	01 516-0530	PROFESSIONAL	PRE-EMPLOYMENT DRUG 135184		60.00
01-019243	MEDICAL ASSOCIATES OF	I-442016	01 516-0530	PROFESSIONAL	PRE-EMPLOYMENT SCREE 135231		25.00
VENDOR 01-019243 TOTALS							85.00
01-020057	TML MULTISTATE IEBF	I-33116	01 516-0081	GROUP INSURAN	APRIL 2016 MEDICAL P 999999		1,231.20
VENDOR 01-020057 TOTALS							1,231.20
01-020100	T.M.H.S.	I-41316	01 516-0080	TNBS	MARCH 2016 CONTRIBUT 999999		1,503.46
VENDOR 01-020100 TOTALS							1,503.46
DEPARTMENT 516 HUMAN RESOURCES						TOTAL:	3,744.91

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 8

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 520 MUNICIPAL COURT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004101	STUART J. DIAMOND	I-33116	01 520-0530	PROFESSIONAL :	SPEC. PROSECUTOR 201 999999		1,335.00
VENDOR 01-004101 TOTALS							1,335.00
01-020057	TML MULTISTATE IERP	I-33116	01 520-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P 999999		820.80
VENDOR 01-020057 TOTALS							820.80
01-020100	T.M.R.S.	I-41316	01 520-0080	TMRS	MARCH 2016 CONTRIBUT 999999		1,013.55
VENDOR 01-020100 TOTALS							1,013.55
DEPARTMENT 520 MUNICIPAL COURT						TOTAL:	3,169.35

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PAGE: 9

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 521 POLICE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003402	CHEMICAL RESPONSE & RE I-7407		01 521-0530	PROFESSIONAL	PD CLEAN JAIL CELL & 135153		2,220.00
					VENDOR 01-003402 TOTALS		2,220.00
01-018146	RIO GRANDE VALLEY COMM I-1533		01 521-0415	SERVICE CONTR:	PD-ACTIVATE 17 RADIO 135179		1,530.00
					VENDOR 01-018146 TOTALS		1,530.00
01-020057	TML MULTISTATE IEBP I-33116		01 521-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P 999999		14,808.56
					VENDOR 01-020057 TOTALS		14,808.56
01-020100	T.M.R.S. I-41316		01 521-0080	TMRS	MARCH 2016 CONTRIBUT 999999		21,778.30
					VENDOR 01-020100 TOTALS		21,778.30
01-023906	XEROX CORPORATION I-141444881		01 521-0150	MINOR TOOLS & 1-	OPB CLEANING KIT 135192		7.81
					VENDOR 01-023906 TOTALS		7.81
DEPARTMENT 521 POLICE DEPARTMENT						TOTAL:	40,344.67

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 10

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002439	BOUND TREE MEDICAL, LLC	I-82055340	01 522-0114	MEDICAL SUPPL:	MISC. ENDOTRACHEAL TU 135150		436.03
01-002439	BOUND TREE MEDICAL, LLC	I-82082872	01 522-0114	MEDICAL SUPPL:	GAUZE SPONGES, THIAM 135150		475.50
01-002439	BOUND TREE MEDICAL, LLC	I-82064289	01 522-0114	MEDICAL SUPPL:	3-GAUZA SPONGES PKS 135150		14.25
01-002439	BOUND TREE MEDICAL, LLC	I-82087193	01 522-0114	MEDICAL SUPPL:	12PK- SICKNESS CONVE 135150		495.48
VENDOR 01-002439 TOTALS							1,421.26
01-003680	TEXAS COMM ON FIRE PRO I-040116		01 522-0513	TRAINING EXPE:	INSTRUCTOR I EXAM FE 135155		85.00
VENDOR 01-003680 TOTALS							85.00
01-003890	CONCORD EMS	I-00000001	01 522-0114	MEDICAL SUPPL:	STRYKER POWER PRO ST 135156		4,500.00
VENDOR 01-003890 TOTALS							4,500.00
01-003905	CULLIGAN WATER OF THE	I-800471855	01 522-0415	SERVICE CONTR:	SOLAR SALT DELIVERE 135157		45.58
01-003905	CULLIGAN WATER OF THE	I-800477493	01 522-0415	SERVICE CONTR:	SOLAR SALT DELIVERED 135157		51.25
VENDOR 01-003905 TOTALS							96.84
01-006989	ROBERT GARCIA	I-040416	01 522-0550	TRAVEL EXPENS:	MILEAGE REIMBURSEMEN 135209		64.09
VENDOR 01-006989 TOTALS							64.09
01-008313	HENRY SCHEIN INC	I-28768938	01 522-0114	MEDICAL SUPPL:	5 CS. SICKNESS SACKS 135165		451.75
VENDOR 01-008313 TOTALS							451.75
01-012133	LIFE - ASSIST, INC	I-744521	01 522-0114	MEDICAL SUPPL:	8 BXS MISC. LATEX EX 135168		447.30
01-012133	LIFE - ASSIST, INC	I-745390	01 522-0114	MEDICAL SUPPL:	MISC. AMSAGE IV SETS 135168		494.80
01-012133	LIFE - ASSIST, INC	I-746311	01 522-0114	MEDICAL SUPPL:	2-BXS AMIDATE, 40 MG 135168		305.20
VENDOR 01-012133 TOTALS							1,247.30
01-013114	MATHESON TRI-GAS	I-13124953	01 522-0114	MEDICAL SUPPL:	OXYG. CYLINDER RENTA 135170		205.40
VENDOR 01-013114 TOTALS							205.40

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 11

VENDOR SET: 01 City of South Padre Island

BANK: OFER

FUND : 01 GENERAL FUND

DEPARTMENT: 522 FIRE DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013211	DANIEL MEDINA	I-33016	01 522-0114	MEDICAL SUPPL:	11 TIRES DISPOSED OF	135171	68.00
VENDOR 01-013211 TOTALS							68.00
01-020057	TML MULTISTATE IEHP	I-33116	01 522-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	10,370.00
VENDOR 01-020057 TOTALS							10,370.00
01-020100	T.M.R.S.	I-41316	01 522-0080	TMS	MARCH 2016 CONTRIBUT	999999	15,428.96
VENDOR 01-020100 TOTALS							15,428.96
01-020181	THYSSENKRUPP ELEVATOR	I-3002485927	01 522-0415	SERVICE CONTR:	MAINTENANCE SERV.FIR	135237	640.86
VENDOR 01-020181 TOTALS							640.86
01-020602	TOUCAN GRAPHICS	I-19833	01 522-0101	OFFICE SUPPLY:	250 BUSINESS CARDS,	135186	29.00
VENDOR 01-020602 TOTALS							29.00
01-024001	RICHARD J. YBARRA, M.D	I-7177	01 522-0530	PROFESSIONAL	MEDICAL DIRECTOR FEE	135193	1,000.00
VENDOR 01-024001 TOTALS							1,000.00
DEPARTMENT 522 FIRE DEPARTMENT TOTAL:							35,608.46

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 12

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 532 HEALTH/CODE ENFORCEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001360	CEAT	I-40116	01 532-0551	DUES & MEMBER	MEMBERSHIP RENEWAL	135197	240.00
VENDOR 01-001360 TOTALS							240.00
01-003410	SPI CHAMBER OF COMMERCE	I-41116	01 532-0513	TRAINING EXPE	CUSTOMER SERVICE	AP 135204	30.00
VENDOR 01-003410 TOTALS							30.00
01-008133	MIGUEL ANGEL HERNANDEZ	I-041-1	01 532-0545	LOT MOWING	MOWING AT 111 W. MAR	999999	400.95
VENDOR 01-008133 TOTALS							400.95
01-009002	MINERVA L. IBARRA	I-4025	01 532-0545	LOT MOWING	LAWN SERVICE	150 PA 135211	150.00
01-009002	MINERVA L. IBARRA	I-4026	01 532-0545	LOT MOWING	LAWN SERVICE	215 W. 135211	30.00
VENDOR 01-009002 TOTALS							180.00
01-020057	TML MULTISTATE IEBP	I-33116	01 532-0081	GROUP INSURAN	APRIL 2016 MEDICAL P	999999	2,419.34
VENDOR 01-020057 TOTALS							2,419.34
01-020100	T.M.R.S.	I-41316	01 532-0080	TMRS	MARCH 2016 CONTRIBUT	999999	2,232.47
VENDOR 01-020100 TOTALS							2,232.47
DEPARTMENT 532 HEALTH/CODE ENFORCEMENT TOTAL:							5,502.76

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 13

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 540 FLEET MANAGEMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-019992	MARIO TAPIA	I-9659	01 540-0420-07	REPAIRS & MAI	VEHICLE GRAPHICS FOR 135185		275.00
01-019992	MARIO TAPIA	I-9659	01 540-0420-01	REPAIRS & MAI	VEHICLE GRAPHICS FOR 135185		925.00
VENDOR 01-019992 TOTALS							1,200.00
01-020057	TML MULTISTATE IESP	I-33116	01 540-0081	GROUP INSURAN	APRIL 2016 MEDICAL P 999999		820.80
VENDOR 01-020057 TOTALS							820.80
01-020100	T.M.R.S.	I-41316	01 540-0080	THRS	MARCH 2016 CONTRIBUT 999999		978.05
VENDOR 01-020100 TOTALS							978.05
01-021226	US BANK VOYAGER FLEET	I-869326488613	01 540-0104-01	FUEL & LUBRIC	FUEL PURCHASES FEB 2 135189		5,655.91
01-021226	US BANK VOYAGER FLEET	I-869326488613	01 540-0104-02	FUEL & LUBRIC	FUEL PURCHASES FEB 2 135189		1,035.87
01-021226	US BANK VOYAGER FLEET	I-869326488613	01 540-0104-03	FUEL & LUBRIC	FUEL PURCHASES FEB 2 135189		1,784.80
01-021226	US BANK VOYAGER FLEET	I-869326488613	01 540-0104-04	FUEL & LUBRIC	FUEL PURCHASES FEB 2 135189		878.77
01-021226	US BANK VOYAGER FLEET	I-869326488613	01 540-0104-05	FUEL & LUBRIC	FUEL PURCHASES FEB 2 135189		1,417.81
VENDOR 01-021226 TOTALS							10,773.16
01-1	MIDSTATE ENVIRONMENTAL	I-10988989	01 540-0104-01	FUEL & LUBRIC	MIDSTATE ENVIRONMENT 135256		97.42
VENDOR 01-1 TOTALS							97.42
DEPARTMENT 540 FLEET MANAGEMENT TOTAL:							13,869.44

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 541 BUILDING MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001349	PROTECTION 1 ALARM MON I-106929275		01 541-0415	SERVICE CONTR: SPI MUN.CMPX, JOB #16 135144			704.00
				VENDOR 01-001349 TOTALS			704.00
01-002215	BLUE WATER CREATIONS I-3726		01 541-0411	BUILDINGS & S: REMOVE/REPLACE LETTS 135147			25.00
				VENDOR 01-002215 TOTALS			25.00
01-006113	JOE W. FLY CO., INC. I-328016		01 541-0410	MACHINERY & E: MISC. A/C FLTRS, MUN 135160			496.72
				VENDOR 01-006113 TOTALS			496.72
01-009644	J V FLOORING CARPET I-203		01 541-0411	BUILDINGS & S: TIRE FOR SERVER ROOM 135215			536.69
				VENDOR 01-009644 TOTALS			536.69
01-020057	TML MULTISTATE IERP I-33116		01 541-0081	GROUP INSURAN: APRIL 2016 MEDICAL P 999999			1,231.20
				VENDOR 01-020057 TOTALS			1,231.20
01-020100	T.M.R.S. I-41316		01 541-0080	TMRS : MARCH 2016 CONTRIBUT 999999			941.97
				VENDOR 01-020100 TOTALS			941.97
01-020181	THYSSENKRUPP ELEVATOR I-3002485885		01 541-0415	SERVICE CONTR: ELEVATOR MAINT. 135236			1,200.00
				VENDOR 01-020181 TOTALS			1,200.00
01-020616	TOWER TECH SERVICES, I I-2938		01 541-0410	MACHINERY & E: EMERG.REPAIR-SHAFT K 135241			2,612.00
				VENDOR 01-020616 TOTALS			2,612.00
01-023160	NORTH HYDROCHEM OF COR I-18243		01 541-0415	SERVICE CONTR: YEARLY CONTRACT 999999			300.00
				VENDOR 01-023160 TOTALS			300.00

DEPARTMENT 541 BUILDING MAINTENANCE TOTAL: 8,051.58

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 542 INSPECTIONS DIVISION

INVOICE DATE RANGE: 1/01/1998 THRU 39/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001211	ALEX AVALOS PRINTING	I-41216	01 542-0101	OFFICE SUPPLI	PRINTED 500 INSPECTI	135196	97.38
						VENDOR 01-001211 TOTALS	97.38
01-020057	TML MULTISTATE IESP	I-33116	01 542-0081	GROUP INSURAN	APRIL 2016 MEDICAL P	999999	1,231.20
						VENDOR 01-020057 TOTALS	1,231.20
01-020071	T.S.A.F.I., INC.	I-41116	01 542-0513	TRAINING EXPE	REGISTRATION	135234	160.00
01-020071	T.S.A.F.I., INC.	I-41116	01 542-0551	DOES & MEMBER	MEMBERSHIP	135234	35.00
						VENDOR 01-020071 TOTALS	195.00
01-020100	T.M.R.S.	I-41316	01 542-0080	TMR	MARCH 2016 CONTRIBUT	999999	1,403.50
						VENDOR 01-020100 TOTALS	1,403.50

DEPARTMENT 542 INSPECTIONS DIVISION TOTAL: 2,927.08

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 543 PUBLIC WORKS DEPARTMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003704	CAMERON COUNTY	I-040416	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LTNG; 2/17-	135206	171.71
01-003704	CAMERON COUNTY	I-40416	01 543-0432	CAUSEWAY LIGH:	CAUSEWAY LIGHTING 2/	135206	177.04
						VENDOR 01-003704 TOTALS	148.75
01-020057	TML MULTISTATE IERP	I-33116	01 543-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	7,335.64
						VENDOR 01-020057 TOTALS	7,335.64
01-020100	T.M.R.S.	I-41316	01 543-0080	THRS	: MARCH 2016 CONTRIBUT	999999	5,850.67
						VENDOR 01-020100 TOTALS	5,850.67
01-024202	ZIMCO MARINE, INC.	I-0127420-IN	01 543-0416	STREETS & RIG:	STEEL GRADE	135245	1,052.74
						VENDOR 01-024202 TOTALS	1,052.74

DEPARTMENT 543 PUBLIC WORKS DEPARTMENT TOTAL: 14,587.80

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002106	BICKENSTAFF HEATH DELG	I-100187	01 570-9030	LEGAL SERVICE: PROF SERVICES THROUG	999999		62.50
VENDOR 01-002106 TOTALS							62.50
01-003805	PAUL CUNNINGHAM, JR.,	I-2000272	01 570-9030	LEGAL SERVICE: GENERAL LEGAL SERV.	999999		5,976.25
VENDOR 01-003805 TOTALS							5,976.25
01-009159	RICOM USA, INC.	I-96604565	01 570-0510	RENTAL OF EQU: COPIER @ FIRE STA	135214		444.26
VENDOR 01-009159 TOTALS							444.26
01-012071	LAGUNA MADRE WATER DIS	I-4816-01	01 570-0581	WATER, SEWER, :	1 PADRE OLDCAUSEWAY	999999	9.68
01-012071	LAGUNA MADRE WATER DIS	I-4816-02	01 570-0581	WATER, SEWER, :	80 FT NEW CAUSEWAY	999999	552.71
01-012071	LAGUNA MADRE WATER DIS	I-4816-03	01 570-0581	WATER, SEWER, :	1800 GULF BLVD	999999	158.25
01-012071	LAGUNA MADRE WATER DIS	I-4816-04	01 570-0581	WATER, SEWER, :	2712 PADRE BLVD	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-07	01 570-0581	WATER, SEWER, :	1313 PADRE BLVD MDN	999999	16.05
01-012071	LAGUNA MADRE WATER DIS	I-4816-08	01 570-0581	WATER, SEWER, :	911 PADRE BLVD MDN	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-09	01 570-0581	WATER, SEWER, :	1201 PADRE BLVD MDN	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-10	01 570-0581	WATER, SEWER, :	1612 PADRE BLVD MDN	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-11	01 570-0581	WATER, SEWER, :	2000 PADRE BLVD	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-12	01 570-0581	WATER, SEWER, :	2412 PADRE BLVD MDN	999999	13.07
01-012071	LAGUNA MADRE WATER DIS	I-4816-13	01 570-0581	WATER, SEWER, :	2700 PADRE BLVD MDN	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-14	01 570-0581	WATER, SEWER, :	3000 PADRE BLVD MDN	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-15	01 570-0581	WATER, SEWER, :	CRN PADRE & TARPON M	999999	23.19
01-012071	LAGUNA MADRE WATER DIS	I-4816-16	01 570-0581	WATER, SEWER, :	3420 GULF BLVD -ACCE	999999	155.78
01-012071	LAGUNA MADRE WATER DIS	I-4816-18	01 570-0581	WATER, SEWER, :	106 W. RETAMA ST. F/	999999	50.25
01-012071	LAGUNA MADRE WATER DIS	I-4816-19	01 570-0581	WATER, SEWER, :	106 W. RETAMA ST.	999999	342.98
01-012071	LAGUNA MADRE WATER DIS	I-4816-20	01 570-0581	WATER, SEWER, :	5222 GULF BLVD	999999	23.45
01-012071	LAGUNA MADRE WATER DIS	I-4816-21	01 570-0581	WATER, SEWER, :	110 E. MORNINGSIDE D	999999	134.27
01-012071	LAGUNA MADRE WATER DIS	I-4816-22	01 570-0581	WATER, SEWER, :	5418 GULF BLVD E ACC	999999	22.25
01-012071	LAGUNA MADRE WATER DIS	I-4816-23	01 570-0581	WATER, SEWER, :	6100 PADRE BLVD IRR	999999	23.19
01-012071	LAGUNA MADRE WATER DIS	I-4816-26	01 570-0581	WATER, SEWER, :	108 W. HUISACHES ST.	999999	77.25
01-012071	LAGUNA MADRE WATER DIS	I-4816-27	01 570-0581	WATER, SEWER, :	4380 GULF BLVD	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-28	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	999999	232.15
01-012071	LAGUNA MADRE WATER DIS	I-4816-29	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	999999	72.21
01-012071	LAGUNA MADRE WATER DIS	I-4816-30	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	999999	45.13
01-012071	LAGUNA MADRE WATER DIS	I-4816-31	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD	999999	260.82
01-012071	LAGUNA MADRE WATER DIS	I-4816-32	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD F/L	999999	50.25
01-012071	LAGUNA MADRE WATER DIS	I-4816-33	01 570-0581	WATER, SEWER, :	4601 PADRE BLVD	999999	647.92
01-012071	LAGUNA MADRE WATER DIS	I-4816-34	01 570-0581	WATER, SEWER, :	4818 GULF BLVD -B AC	999999	12.32
01-012071	LAGUNA MADRE WATER DIS	I-4816-35	01 570-0581	WATER, SEWER, :	W. SATURN & PADRE BL	999999	111.62
VENDOR 01-012071 TOTALS							3,174.59

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 570 GENERAL SERVICES

INVOICE DATE RANGE: 1/01/1996 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013404	MOUNTAIN GLACIER, LLC	I-0300832987	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. P	135173	25.50
01-013404	MOUNTAIN GLACIER, LLC	I-0300846077	01 570-0581	WATER, SEWER, :	BOTTLED WATER DEL. C	135223	69.75
VENDOR 01-013404 TOTALS							95.25
01-016653	POSTMASTER	I-040416	01 570-0510	RENTAL OF EQU:	POST BOX FEE FOR MAY	135177	170.00
VENDOR 01-016653 TOTALS							170.00
01-018154	REPUBLIC SERVICES #863	I-0863001134855	01 570-0581	WATER, SEWER, :	4501 PADRE BLVD. BAS	135180	417.01
01-018154	REPUBLIC SERVICES #863	I-0863001138045	01 570-0581	WATER, SEWER, :	108 W. RETAMA-ON CAL	135227	3,652.16
VENDOR 01-018154 TOTALS							4,069.17
01-021095	UNITED PARCEL SERVICE	I-000034965X146-1	01 570-0108	POSTAGE	: MISC. SHIPPING AND S	135243	99.89
VENDOR 01-021095 TOTALS							99.89
01-023906	XEROX CORPORATION	I-084028788	01 570-0510	RENTAL OF EQU:	PUBLIC WORKS	135192	798.09
01-023906	XEROX CORPORATION	I-084028789	01 570-0510	RENTAL OF EQU:	COPIER- ADMIN OFFICE	135192	1,009.64
01-023906	XEROX CORPORATION	I-084028792	01 570-0510	RENTAL OF EQU:	COPIER FINANCE	135192	411.27
01-023906	XEROX CORPORATION	I-084028793	01 570-0510	RENTAL OF EQU:	COPIER PD, ADM CID	135192	537.71
VENDOR 01-023906 TOTALS							2,756.71

DEPARTMENT 570 GENERAL SERVICES TOTAL: 16,868.62

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 19

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 01 GENERAL FUND

DEPARTMENT: 572 SPECIAL PROJECTS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002034	B & H PHOTO & ELECTRON	I-108935985	01 572-1004	MACHINERY & E: CITY TRAFFIC SURVEIL	135146		224.00
VENDOR 01-002034 TOTALS							224.00
01-002069	FRANK BEJARANO	I-2	01 572-0530	PROFESSIONAL : PROF SERV. CONSULTAN	135158		16,750.00
VENDOR 01-002069 TOTALS							16,750.00
01-002860	BRYANT INDUSTRIAL SERV	I-4-2016	01 572-9177	PARK IMPROVEM: TOMPKINS L PARK	135200		47,527.42
VENDOR 01-002860 TOTALS							47,527.42
01-004442	ROBERTO ESTRADA	I-3564	01 572-1004	MACHINERY & E: SET UP OF SURVEILLAN	135158		495.00
01-004442	ROBERTO ESTRADA	I-3565	01 572-1004	MACHINERY & E: INSTALL, TEST & CONFI	135158		490.00
01-004442	ROBERTO ESTRADA	I-3566	01 572-1004	MACHINERY & E: INSTALL, TEST CABLE T	135158		495.00
VENDOR 01-004442 TOTALS							1,480.00
01-008253	HILLCO PARTNERS	I-29052	01 572-0530	PROFESSIONAL : PROF FEE FOR APRIL	999999		10,469.35
VENDOR 01-008253 TOTALS							10,469.35
01-016021	PCM-G	I-895533460101	01 572-1004	MACHINERY & E: SURVEILLANCE CAM./CO	135174		422.00
01-016021	PCM-G	I-895533520101	01 572-1004	MACHINERY & E: 1- UNIFI VIDEO CAMER	135174		99.00
VENDOR 01-016021 TOTALS							521.00
01-017998	PETER ALBERT RAVELLA	I-4	01 572-0530	PROFESSIONAL : GRANT CONTRACT	999999		9,267.64
VENDOR 01-017998 TOTALS							9,267.64
DEPARTMENT 572: SPECIAL PROJECTS						TOTAL:	86,239.41
VENDOR SET 01: GENERAL FUND						TOTAL:	330,946.10

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REGULAR DEPARTMENT PAYMENT REPORT

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BANK: OPER

VENDOR SET: 01 City of South Padre Island
 FUND : 02 HOTEL/MOTEL TAX FUND
 DEPARTMENT: 590 VISITORS BUREAU
 INVOICE DATE RANGE: 1/01/1999 THRU 99/99/9999
 PAY DATE RANGE: 4/04/2016 THRU 4/15/2016
 BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002893	BUG WORKS TERMITE & PE	I-53711	02 590-0415	SERVICE CONTR:	PEST CONTROL VC	135201	52.25
VENDOR 01-002893 TOTALS							52.25
01-007600	GULF COAST PAPER CO. I	I-1118678	02 590-0160	LAUNDRY & JAN:	1-CS ROLL TOWELS, VI	135210	57.94
VENDOR 01-007600 TOTALS							57.94
01-012071	LAGUNA MADRE WATER DIS	I-4816-05	02 590-0581	WATER,SEWER &:	600 PADRE BLVD	999999	165.42
01-012071	LAGUNA MADRE WATER DIS	I-4816-06	02 590-0581	WATER,SEWER &:	600 PADRE BLVD	999999	77.93
VENDOR 01-012071 TOTALS							243.35
01-018154	REPUBLIC SERVICES #863	I-0863001136355	02 590-0581	WATER,SEWER &:	600 S PADRE BLVD, AP	135180	101.92
VENDOR 01-018154 TOTALS							101.92
01-019140	SHORETEL INC.	I-IN-0625005-1	02 590-0501	COMMUNICATION:	VOIP PHONE SERV, MA	135229	232.53
VENDOR 01-019140 TOTALS							232.53
01-019645	DARIN L. STRONG	I-18	02 590-0411	BUILDINGS & S:	A/C REPAIR(NORTH SID	135233	300.00
VENDOR 01-019645 TOTALS							300.00
01-020057	TML MULTISTATE IENP	I-33116	02 590-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	1,241.26
VENDOR 01-020057 TOTALS							1,241.26
01-020100	T.M.R.S.	I-41316	02 590-0080	TMRS	: MARCH 2016 CONTRIBUT	999999	936.65
VENDOR 01-020100 TOTALS							936.65
01-020185	TIME WARNER CABLE	I-4416	02 590-0180	INFORMATION T:	600 PADRE,RR2ACCT. 4	135239	286.78
VENDOR 01-020185 TOTALS							286.78

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 21

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 590 VISITORS BUREAU

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021095	UNITED PARCEL SERVICE	I-0000648239136-1	02 590-0108	POSTAGE	: SERVICE CHARGES	135187	25.00
VENDOR 01-021095 TOTALS							25.00
01-021102	UNIFIRST HOLDINGS, INC	I-8132506582	02 590-0160	LAUNDRY & JAN:	DOOR MATS. AT VISITO 999999		43.10
VENDOR 01-021102 TOTALS							43.10
01-021226	US BANK VOYAGER FLEET	I-869326488613	02 590-0104	FUELS & LUBRI:	FUEL PURCHASES FEB 2 135189		14.98
VENDOR 01-021226 TOTALS							14.98
01-023906	XEROX CORPORATION	I-084028795	02 590-0910	RENTAL OF EQU:	VISITOR CTR. COPIER 135244		300.42
VENDOR 01-023906 TOTALS							300.42
DEPARTMENT 590 VISITORS BUREAU						TOTAL:	3,836.12

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REGULAR DEPARTMENT PAYMENT REPORT

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: C9-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001982	BACKYARD MARKETING, INC	I-4012016	02 592-0551	DUES & MEMBER:	2ND QTR LIST OF 20 \$ 135145		600.00
					VENDOR 01-001982 TOTALS		600.00
01-006173	JESUS FLORES JR.	I-0000001-1	02 592-0535	FAMILIARIZATI:	FAM TOUR TRANSPORTAT 135161		3,740.00
					VENDOR 01-006173 TOTALS		3,740.00
01-009918	INTERNET DESTINATION S	I-520461	02 592-0415	SERVICE CONTR:	MAY 2016 IDSS SUBSCR 135216		850.00
					VENDOR 01-009918 TOTALS		850.00
01-011014	KARIMA'S DESIGN	I-0019	02 592-0130	WEARING APPAR:	15 SPI LOGOS EMBROID 135218		105.00
					VENDOR 01-011014 TOTALS		105.00
01-019136	SIMPLEVIEW, LLC	I-67115	02 592-0415	SERVICE CONTR:	SHARED HOSTING APRIL 135228		189.00
					VENDOR 01-019136 TOTALS		189.00
01-019140	SHORETEL INC.	I-IN-0625005-1	02 592-0501	COMMUNICATION:	VOIP PHONE SERV. MA 135229		185.87
					VENDOR 01-019140 TOTALS		185.87
01-020057	TML MULTISTATE IESP	I-33116	02 592-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P 999999		3,283.20
					VENDOR 01-020057 TOTALS		3,283.20
01-020100	T.M.R.S.	I-41316	02 592-0080	TMS	MARCH 2016 CONTRIBUT 999999		3,756.06
					VENDOR 01-020100 TOTALS		3,756.06
01-020104	SCOTT MCGHEE	I-17-2016	02 592-0108	POSTAGE	MARCH 2016 VISITORS 135235		2,959.36
01-020104	SCOTT MCGHEE	I-16	02 592-0108	POSTAGE	SECOND TOUCH PROG. M 135235		181.60
					VENDOR 01-020104 TOTALS		3,140.96

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REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 23

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 592 SALES & ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020602	TOUCAN GRAPHICS	I-19836	02 592-0538	CONVENTION SR: 300 ANTI-BAC SANITIZ	135240		263.57
				VENDOR 01-020602	TOTALS		263.57
01-021095	UNITED PARCEL SERVICE	I-0000648239146-1	02 592-0108	POSTAGE	SERVICE CHARGES	135243	25.00
				VENDOR 01-021095	TOTALS		25.00
01-021226	US BANK VOYAGER FLEET	I-869326488613	02 592-0104	FUELS & LUBR1:	FUEL PURCHASES FEB 2	135189	75.78
				VENDOR 01-021226	TOTALS		75.78
01-022158	VALLEY INTERNATIONAL A	I-SPI874-16	02 592-0534	AIRPORT SHUTT:	SPI/VIA AIRPORT SHUT	999999	10,726.86
				VENDOR 01-022158	TOTALS		10,726.86
01-023906	XEROX CORPORATION	I-084028796	02 592-0415	SERVICE CONTR:	CONV. CENTRE COPIER	135244	895.35
01-023906	XEROX CORPORATION	I-084150923	02 592-0415	SERVICE CONTR:	LEASE COPER/PRINTER	135244	171.65
				VENDOR 01-023906	TOTALS		1,067.00

DEPARTMENT 592: SALES & ADMINISTRATION TOTAL: 28,008.30

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BANK: OPER

VENDOR SET: 01 City of South Padre Island

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 593 EVENTS MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IEBP	I-33116	02 593-0081	GROUP INSURAN	APRIL 2016 MEDICAL P 999999		205.20
					VENDOR 01-020057 TOTALS		205.20
01-020100	T.M.R.S.	I-41316	02 593-0080	TMRS	MARCH 2016 CONTRIBUT 999999		237.88
					VENDOR 01-020100 TOTALS		237.88
01-020602	TOUCAN GRAPHICS	I-19821	02 593-8070	BEACH AND BIK	1- 15' X 3' MESH BAN 135240		195.00
					VENDOR 01-020602 TOTALS		195.00
				DEPARTMENT 593	EVENTS MARKETING	TOTAL:	638.08

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 02 HOTEL/MOTEL TAX FUND

DEPARTMENT: 594 MARKETING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009092	WALTER B. BARNARD	I-40116	02 594-0537	PRODUCTION/CO:	2016 MEETING GUIDE	135212	10,950.00
01-009092	WALTER B. BARNARD	I-40716	02 594-0533	MARKETING	: FY 15/16 NATIONAL PR	135212	3,512.00
						VENDOR 01-009092 TOTALS	14,462.00
01-009131	CLEAR CHANNEL AIRPORTS	I-792101285	02 594-0533	MARKETING	: AIRPORT DISPLAY/BROC	135213	2,378.25
						VENDOR 01-009131 TOTALS	2,378.25
01-013212	MINDECOLOGY	I-1817	02 594-0533	MARKETING	: RESEARCH AUDIENCE	135221	7,499.00
						VENDOR 01-013212 TOTALS	7,499.00
01-016600	PT ISABEL/SO PADRE PRE	I-31416	02 594-0533	MARKETING	: SPRING BREAK GUIDE	135226	365.00
						VENDOR 01-016600 TOTALS	365.00
						DEPARTMENT 594 MARKETING TOTAL:	24,704.25
						VENDOR SET 02 HOTEL/MOTEL TAX FUND TOTAL:	57,186.75

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001217	ALAMO DOOR SYSTEMS, IN	I-124230	06 565-0411	BUILDING & ST:	REPLACED WEATHERSTRI	135143	404.80
VENDOR 01-001217 TOTALS							404.80
01-003150	CAMERON COUNTY PARKS-	I-040516	06 565-0560	CAMERON COUNT:	LEASE PAYMENT FOR MA	135152	1,394.00
VENDOR 01-003150 TOTALS							1,394.00
01-003418	RHM CHEMICAL INC.	I-2538	06 565-0415	SERVICE CONTR:	MONTHLY RECURRING SE	135154	135.00
VENDOR 01-003418 TOTALS							135.00
01-003419	DONNELLY HOLDINGS, LTD	I-147355	06 565-0114	MEDICAL	: BANDAGES, EYEWASH, E	135205	54.99
VENDOR 01-003419 TOTALS							54.99
01-006162	JUAN FLORES	I-0000397	06 565-1001	BUILDINGS & S:	UPDATED LANDSCAPE	999999	1,650.00
VENDOR 01-006162 TOTALS							1,650.00
01-007600	GULF COAST PAPER CO. I	I-1111137	06 565-0160	LAUNDRY & JAN:	AEROSOL REFILLS, DIS	135210	282.79
01-007600	GULF COAST PAPER CO. I	I-1114794	06 565-0160	LAUNDRY & JAN:	TISSUE TWLS, LINERS,	135210	488.28
01-007600	GULF COAST PAPER CO. I	I-1118093	06 565-0160	LAUNDRY & JAN:	1 - 4 X 6 CHARCOAL C	135210	150.00
VENDOR 01-007600 TOTALS							921.07
01-009970	JUAN'S ELECTRIC	I-7935	06 565-0411	BUILDING & ST:	INSTALLED OUTLET -SN	135217	100.00
VENDOR 01-009970 TOTALS							100.00
01-012071	LAGUNA MADRE WATER DIS	I-4816-24	06 565-0581	WATER, SEWER :	7355 PADRE BLVD	999999	1,747.86
01-012071	LAGUNA MADRE WATER DIS	I-4816-25	06 565-0581	WATER, SEWER :	7355 PADRE BLVD INR	999999	1,351.11
VENDOR 01-012071 TOTALS							3,098.97
01-012151	LEE CONSTRUCTION & MAI	I-15-2431-2	06 565-1001	BUILDINGS & S:	PAINT INTERIOR	135169	73,821.44
01-012151	LEE CONSTRUCTION & MAI	I-15-2431-2	06 565-1001	BUILDINGS & S:	THEATER LAMINATE	135169	3,083.34
01-012151	LEE CONSTRUCTION & MAI	I-15-2431.1-2	06 565-1001	BUILDINGS & S:	CVB INTERIOR RENOVAT	135169	30,962.00

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VENDOR SRT: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012151	LEE CONSTRUCTION & MAI	I-15-2431.1-2	06 565-1001	BUILDINGS & S:	CVB INTERIOR RENOVAT	135169	94,062.69
01-012151	LEE CONSTRUCTION & MAI	I-16-2436	06 565-1001	BUILDINGS & S:	ELECTRICAL WORK CVB	135169	70,924.13
						VENDOR 01-012151 TOTALS	272,853.60
01-013269	MITY-LITE, INC	I-00024046	06 565-1001	BUILDINGS & S:	NEW BANQUET CHAIRS	135222	82,234.54
						VENDOR 01-013269 TOTALS	82,234.54
01-013427	MORROW TECHNOLOGIES CO	I-504-012	06 565-1001	BUILDINGS & S:	INTERIOR ROOM DISPLA	135224	27,920.01
						VENDOR 01-013427 TOTALS	27,920.01
01-018154	REPUBLIC SERVICES #862	I-0863001136291	06 565-0581	WATER, SEWER :	7355 PADRE BLVD	135180	702.08
01-018154	REPUBLIC SERVICES #863	I-0863001137891	06 565-0581	WATER, SEWER :	SPECIAL SERV. CVB SP	135227	397.88
						VENDOR 01-018154 TOTALS	1,099.96
01-019140	SHORETEL INC.	I-IN-0625005-1	06 565-0501	COMMUNICATION:	VOIP PHONE SERV. MA	135229	529.02
						VENDOR 01-019140 TOTALS	529.02
01-020057	TML MULTISTATE IEDP	I-33116	06 565-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	4,249.64
						VENDOR 01-020057 TOTALS	4,249.64
01-020100	T.M.R.S.	I-41316	06 565-0080	TMRS	MARCH 2016 CONTRIBUT	999999	3,292.75
						VENDOR 01-020100 TOTALS	3,292.75
01-020185	TIME WARNER CABLE	I-32816	06 565-0415	SERVICE CONTR:	WIFI, 7355 PADRE BLV	135238	1,981.64
						VENDOR 01-020185 TOTALS	1,981.64
01-020902	SIMPLEXGRINNELL (TYCO)	I-78459454	06 565-0415	SERVICE CONTR:	SEMI ANNUAL PYMT SER	135242	149.68
						VENDOR 01-020902 TOTALS	149.68

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 06 CONVENTION CENTER FUND

DEPARTMENT: 565 CONVENTION CENTER OPER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021102	UNIFIRST HOLDINGS, INC I-8411982766		06 565-0130	WEARING APPAR: UNIFORMS, MOPS, MATS 999999			62.48
01-021102	UNIFIRST HOLDINGS, INC I-8411982766		06 565-0160	LAUNDRY & JAN: UNIFORMS, MOPS, MATS 999999			76.49
						VENDOR 01-021102 TOTALS	138.97
01-021226	US BANK VOYAGER FLEET I-869326488613		06 565-0104	FUELS & LUBRI: FUEL PURCHASES FEB 2 135189			40.70
						VENDOR 01-021226 TOTALS	40.70
						DEPARTMENT 565 CONVENTION CENTER OPER TOTAL:	402,249.34
						VENDOR SET 06 CONVENTION CENTER FUND TOTAL:	402,249.34

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BANK: OPER

VENDOR SET: 01 City of South Padre Island
FUND : 21 MUN. COURT TECHNOLOGY
DEPARTMENT: 520 MUN COURT TECHNOLOGY
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 4/04/2016 THRU 4/15/2016
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009117	TYLER TECHNOLOGIES INC	I-025-150786	21 520-0415	SERVICE CONTR:	APRIL WEBSITE HOSTIN	135166	175.00
VENDOR 01-009117 TOTALS							175.00
01-023906	XEROX CORPORATION	I-084028794	21 520-0510	RENTAL OF EQU:	COPIER AT MUN CRT	135192	379.47
VENDOR 01-023906 TOTALS							379.47
DEPARTMENT 520 MUN COURT TECHNOLOGY TOTAL:							554.47
VENDOR SET 21 MUN. COURT TECHNOLOGY TOTAL:							554.47

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001129	A & W OFFICE SUPPLY IN	I-580663-0	30 591-0150	MINOR TOOLS &	1- SHREDDER TRANSIT	135142	298.25
01-001129	A & W OFFICE SUPPLY IN	I-580665-0	30 591-0101	OFFICE SUPPLI:	NOTES, TAPE, STAPLE	135142	81.21
VENDOR 01-001129 TOTALS							379.50
01-001359	JESUS ARRIAGA	I-033116	30 591-0550	TRAVEL EXPENS:	PER DIEM FOR AUSTIN	999999	258.00
01-001359	JESUS ARRIAGA	I-040716	30 591-0550	TRAVEL EXPENS:	MILEAGE FOR TRIP TO	999999	402.52
01-001359	JESUS ARRIAGA	I-30416	30 591-0550	TRAVEL EXPENS:	PER DIEM: WACO TRIP	999999	318.00
VENDOR 01-001359 TOTALS							978.52
01-002435	BOGUS MOTOR COMPANY	I-304569	30 591-0420	MOTOR VEHICLE:	1- HOSE ASY FOR UNIT	135149	40.02
VENDOR 01-002435 TOTALS							40.02
01-003103	CARQUEST AUTO PARTS	I-7915-168186	30 591-0420	MOTOR VEHICLE:	12- EXT.LIFE DEXCOOL	135151	147.48
01-003103	CARQUEST AUTO PARTS	I-7915-168274	30 591-0420	MOTOR VEHICLE:	1- IDLER PULLEY UNIT	135151	10.73
VENDOR 01-003103 TOTALS							158.21
01-003226	DEBORAH CARPENTER	I-030416	30 591-0550	TRAVEL EXPENS:	PER DIEM: WACO TRIP	135203	318.00
VENDOR 01-003226 TOTALS							318.00
01-007115	GEKA ENERGY, LP	I-20848122-4	30 591-0580	ELECTRICITY :	ELECTRICITY 2/12 -03	135163	298.78
VENDOR 01-007115 TOTALS							298.78
01-012071	LAGUNA MADRE WATER DIS	I-4816-17	30 591-0581	WTR/SWR/GARBA:	3401 PADRE BLVD	999999	45.13
01-012071	LAGUNA MADRE WATER DIS	I-4816-33	30 591-0581	WTR/SWR/GARBA:	4601 PADRE BLVD 104	999999	71.99
VENDOR 01-012071 TOTALS							117.12
01-012091	CINTAS UNIFORM	I-538655574	30 591-0110	WEARING APPAR:	UNIFORMS TRANSIT DRI	135167	160.71
VENDOR 01-012091 TOTALS							160.71
01-013081	RICHARD MARTINEZ	I-030416	30 591-0550	TRAVEL EXPENS:	PER DIEM WACO TRIP 4	135219	318.00
VENDOR 01-013081 TOTALS							318.00

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 30 TRANSPORTATION

DEPARTMENT: 591 SPI METRO

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-013404	MOUNTAIN GLACIER, LLC	I-0300846078	30 591-0581	WTR/SWR/GARBA:	BOTTLED WATER DEL .	135173	17.25
VENDOR 01-013404 TOTALS							17.25
01-016186	LUIS ISRAEL PEREZ	I-2064	30 591-0420	MOTOR VEHICLE:	9 UNITS WASHED,31,32	135175	305.00
01-016186	LUIS ISRAEL PEREZ	I-2065	30 591-0420	MOTOR VEHICLE:	8 UNITS WASHED,WAXED	135225	280.00
VENDOR 01-016186 TOTALS							585.00
01-018154	REPUBLIC SERVICES #863	I-0863001134855	30 591-0581	WTR/SWR/GARBA:	4501 PADRE BLVD, BAS	135180	45.34
VENDOR 01-018154 TOTALS							45.34
01-018523	MAURO SANCHEZ	I-33116	30 591-0530	PROFESSIONAL :	REIMBURSE: MEDICAL C	135182	85.00
VENDOR 01-018523 TOTALS							85.00
01-019140	SHORETEL INC.	I-IN-0625005-1	30 591-0501	COMMUNICATION:	VOIP PHONE SERV. MA	135229	205.27
VENDOR 01-019140 TOTALS							205.27
01-020057	TML MULTISTATE IEBP	I-33116	30 591-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	5,837.68
VENDOR 01-020057 TOTALS							5,837.68
01-020100	T.M.R.S.	I-41316	30 591-0080	TMRSE	: MARCH 2016 CONTRIBUT	999999	5,010.10
VENDOR 01-020100 TOTALS							5,010.10
01-021226	US BANK VOYAGER FLEET	I-869326488613	30 591-0104	FUELS & LUBRI:	FUEL PURCHASES FEB 2	135189	5,864.23
VENDOR 01-021226 TOTALS							5,864.23
01-023906	XEROX CORPORATION	I-084028790	30 591-0150	MINOR TOOLS &:	COPIER/PRTR AT TRANS	135192	337.29
VENDOR 01-023906 TOTALS							337.29
DEPARTMENT 591 SPI METRO TOTAL:							21,757.02

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012091	CINTAS UNIFORM	I-538655574	30 595-0130	WEARING APPAR:	UNIFORMS TRANSIT DRI	135167	32.45
					VENDOR 01-012091	TOTALS	32.45
01-016186	LUIS ISRAEL PEREZ	I-2063	30 595-0420	MOTOR VEHICLE: 2-UNITS	WASHED \$ 406	135175	70.00
01-016186	LUIS ISRAEL PEREZ	I-2066	30 595-0420	MOTOR VEHICLE: 2 UNITS	WASHED/WAX \$	135225	70.00
					VENDOR 01-016186	TOTALS	140.00
01-020057	TML MULTISTATE IEHP	I-33116	30 595-0081	GROUP INSURAN:	APRIL 2016 MEDICAL P	999999	2,882.80
					VENDOR 01-020057	TOTALS	2,882.80
01-020100	T.M.R.S.	I-41316	30 595-0080	TMRS	: MARCH 2016 CONTRIBUT	999999	1,972.22
					VENDOR 01-020100	TOTALS	1,972.22
01-021226	US BANK VOYAGER FLEET	I-869326488613	30 595-0104	FUELS & LUBRI:	FUEL PURCHASES FEB 2	135189	3,173.83
					VENDOR 01-021226	TOTALS	3,173.83
				DEPARTMENT 595	METRO CONNECT	TOTAL:	8,201.30
				VENDOR SET 30	TRANSPORTATION	TOTAL:	29,958.32

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BANK: OPER

VENDOR SET: 01 City of South Padre Island

FUND : 43 STREET IMPROVEMENT FUND

DEPARTMENT: 572 ** INVALID DEPT **

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-024208	ZIMMERMAN CONSTRUCTION I-5		43 572-9472-01	STREETS & DRA:	GULF BLVD PHASE 3 PR 135194		15,271.76
01-024208	ZIMMERMAN CONSTRUCTION I-6		43 572-9472-01	STREETS & DRA:	GULF BLVD PHASE 3 PR 135195		80,157.09
VENDOR 01-024208 TOTALS							95,428.85

DEPARTMENT 572 ** INVALID DEPT ** TOTAL: 95,428.85

VENDOR SET 43 STREET IMPROVEMENT FUND TOTAL: 95,428.85

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 521 POLICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE ISBP	I-33116	60 521-0081	GROUP INSURAN	APRIL 2016 MEDICAL P 999999		102.60
					VENDOR 01-020057 TOTALS		102.60
01-020100	T.M.R.S.	I-41316	60 521-0080	THRS	MARCH 2016 CONTRIBUT 999999		260.36
					VENDOR 01-020100 TOTALS		260.36
				DEPARTMENT 521 POLICE	TOTAL:		362.96

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PAGE: 35

BANK: OFER

VENDOR SET: 01 City of South Padre Island

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 522 BEACH PATROL / PT TIME

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021226	US BANK VOYAGER FLEET	I-869326488613	60 522-0104	FUEL & LUBRIC	FUEL PURCHASES FEB 2 135189		307.64
VENDOR 01-021226 TOTALS							307.64
DEPARTMENT 522 BEACH PATROL / PT TIME TOTAL:							307.64

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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 532 ENVIRONMENTAL HEALTH

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020057	TML MULTISTATE IESP	I-33116	60 532-0081	GROUP INSURAN	APRIL 2016 MEDICAL P 999999		63.06
VENDOR 01-020057 TOTALS							63.06
01-020100	T.M.R.S.	I-41316	60 532-0080	TMRS	MARCH 2016 CONTRIBUT 999999		110.73
VENDOR 01-020100 TOTALS							110.73
DEPARTMENT 532 ENVIRONMENTAL HEALTH TOTAL:							173.79

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PAGE: 37

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 60 BEACH MAINTENANCE FUND

DEPARTMENT: 560 BEACH MAINTENANCE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002810	THE BROYHILL MANUFACTU	I-00003733	60 560-0410	MACHINERY & E	DRIVE MTR SPRKT, NOS	135199	212.38
VENDOR 01-002810 TOTALS							212.38
01-003805	PAUL CUNNINGHAM, JR.,	I-2000272	60 560-0530	PROFESSIONAL	GENERAL LEGAL SERV.	999999	358.75
VENDOR 01-003805 TOTALS							358.75
01-008137	BRANDON HILL	I-32516	60 560-0550	TRAVEL	TRAVEL/LODGING REIMB	135164	436.56
VENDOR 01-008137 TOTALS							436.56
01-018154	REPUBLIC SERVICES #863	I-0863001127481	60 560-0560	RENTAL	7355 PADRE BLVD. (SP	135180	719.43
VENDOR 01-018154 TOTALS							719.43
01-018203	ROJAS HEAVY EQUIPMENT	I-1898	60 560-9045	SPRING BREAK	Back Hoe rental	135181	1,860.00
VENDOR 01-018203 TOTALS							1,860.00
01-020057	TML MULTISTATE IEDP	I-33116	60 560-0081	GROUP INSURAN	APRIL 2016 MEDICAL P	999999	2,318.76
VENDOR 01-020057 TOTALS							2,318.76
01-020100	T.M.R.S.	I-41316	60 560-0080	TMRS	MARCH 2016 CONTRIBUT	999999	2,008.81
VENDOR 01-020100 TOTALS							2,008.81
01-021134	UNITED RENTALS (NORTH	I-135390707-001	60 560-0560	RENTAL	UTV for Beach Mainte	135188	641.97
VENDOR 01-021134 TOTALS							641.97
01-021226	US BANK VOYAGER FLEET	I-869326488613	60 560-0104	FUEL & LUBRIC	FUEL PURCHASES FEB 2	135189	867.58
VENDOR 01-021226 TOTALS							867.58

DEPARTMENT 560	BEACH MAINTENANCE	TOTAL:	9,424.24
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VENDOR SET 60	BEACH MAINTENANCE FUND	TOTAL:	10,268.63
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VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 61 BEACH ACCESS FUND

DEPARTMENT: 543 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT

01-023137	WILLIS DEVELOPMENT LLC	1-4-2016	61 543-9075-01	CONSTRUCTION	Balance Pearl Contra	135191	56,014.43
VENDOR 01-023137 TOTALS							56,014.43
DEPARTMENT 543 PUBLIC WORKS TOTAL:							56,014.43

VENDOR SET 61 BEACH ACCESS FUND TOTAL:							56,014.43

4/14/2016 11:22 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 39

BANK: OPER

VENDOR SET: 01 City of South Padre Island

FUND : 62 BAY ACCESS FUND

DEPARTMENT: 543 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-006095	RULESINDO CANO FLORES	I-890740	62 543-0412	LANDSCAPING	: 2015/2016 BAY END CO 135207		1,200.00
VENDOR 01-006095 TOTALS							1,200.00

DEPARTMENT 543	PUBLIC WORKS	TOTAL:	1,200.00
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VENDOR SET 62	BAY ACCESS FUND	TOTAL:	1,200.00
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4/14/2016 11:22 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 40

BANK: OPER

VENDOR SET: 01 City of South Padre Island
FUND : 80 ECONOMIC DEVELOPMENT CORP
DEPARTMENT: N/A NON-DEPARTMENTAL
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 4/04/2016 THRU 4/15/2016
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020100	T.M.R.S.	I-41216-1	80 2470	T.M.R.S.	EDC:MARCH 2016 CONTR 999999		317.70
VENDOR 01-020100 TOTALS							317.70
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:		317.70

4/14/2016 11:22 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 41

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 580 EDC

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008253	HILCO PARTNERS	I-29052	80 580-0534-002	LOBBYIST	PROF FEES FOR APRIL 999999		2,083.33
					VENDOR 01-008253 TOTALS		2,083.33
01-020057	TML MULTISTATE IRBP	I-33116	80 580-0081	GROUP INSURAN	APRIL 2016 MEDICAL P 999999		410.40
					VENDOR 01-020057 TOTALS		410.40
01-020100	T.M.R.S.	I-41216-1	80 580-0080	TRMS	EDC:MARCH 2016 CONTR 999999		573.20
					VENDOR 01-020100 TOTALS		573.20
01-022202	VALLEY MORNING STAR	I-040416	80 580-0107	BOOKS & PUBLI	EDC:6 MOS. SUBSCRIPT 135190		93.60
					VENDOR 01-022202 TOTALS		93.60
DEPARTMENT 580 EDC						TOTAL:	3,160.53

4/14/2016 11:22 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 42

BANK: OPER

VENDOR SET: 01 City of South Padre Island

FUND : 80 ECONOMIC DEVELOPMENT CORP

DEPARTMENT: 581 BIRDING CENTER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003805	PAUL CUNNINGHAM, JR.,	I-2000272	80 581-0530	PROFESSIONAL	GENERAL LEGAL SERV,	999999	70.00
VENDOR 01-003805 TOTALS							70.00

DEPARTMENT 581	BIRDING CENTER	TOTAL:	70.00
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VENDOR SET 80:	ECONOMIC DEVELOPMENT CORP	TOTAL:	3,548.23
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4/14/2016 11:22 AM

REGULAR DEPARTMENT PAYMENT REPORT

PAGE: 43

VENDOR SET: 01 City of South Padre Island

BANK: OPER

FUND : 81 BEACH NOURISHMENT

DEPARTMENT: 581 BEACH RENOURISHMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 4/04/2016 THRU 4/15/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002106	BICKERSTAFF HEATH DELG	I-100188	81 581-0530	PROFESSIONAL	PROF.SERV.3/15/16 RE 999999		25.00
VENDOR 01-002106 TOTALS							25.00
DEPARTMENT 581 BEACH RENOURISHMENT TOTAL:							25.00
VENDOR SET 81 BEACH NOURISHMENT TOTAL:							25.00
REPORT GRAND TOTAL:							987,380.12

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Armando Gutierrez Jr., P.E. Public Works Director

DEPARTMENT: Public Works

ITEM

Approve the reimbursement expense of \$89,000.00 to Laguna Madre Water District for the relocation of Fire Hydrant and appurtenances along Gulf Blvd.

ITEM BACKGROUND

As part of the Gulf Blvd Phase 4 proposed street improvements, LMWD is relocating a water line that is in conflict with the proposed street and sidewalk work. LMWD is the owner of the waterline and they are relocating the waterline at their expense. However the City of SPI owns all the fire hydrants attached to the waterline. The Fire Hydrants need to be reconnected to the new waterline being constructed. LMWD duly advertised and awarded the project to the lowest and most advantageous bidder. The \$89,000.00 is the cost for relocating the fire hydrants as shown in the attached bid tabulation.

BUDGET/FINANCIAL SUMMARY

Proceeds from the 2015 Tax Anticipation Note (TAN) are allocated for these expenses. The total issuance of the 2015 TAN was for \$3 Million.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____
Approved by Legal: YES: _____

NO: _____
NO: _____

RECOMMENDATIONS/COMMENTS

Approved as presented



engineers | architects | contractors

Solutions Today with a
Vision for Tomorrow

February 24, 2016

Mr. Armando Gutierrez, P.E.
Public Works Director/City Engineer
City of South Padre Island
4601 Padre Blvd
South Padre Island, Texas 78597

Re: Fire Hydrant Reimbursement
Gulf Blvd Waterline Rehabilitation Project
South Padre Island, TX

Mr. Gutierrez, P.E.,

Pursuant to a discussion held at a Project Coordination Meeting on November 17, 2015, please find enclosed a request for an \$89,000.00 reimbursement for portions of the aforementioned construction contract pertaining to fire protection (fire hydrant improvements along Gulf Blvd). For reference, also attached is the Recommendation letter to Laguna Madre Water District and Bid Tabulation. The 5125 Company has provided payment and performance bonds, and Notice of Award has been prepared for signature at tonight's Board Meeting. Fire protection improvements are provided in the following table, per the Bid Tabulation.

Gulf Blvd Waterline Rehabilitation Project – Fire Hydrant Improvements				
Description	QTY	Unit	Unit Price	Total Price
Fire Hydrant Assembly	15	EA	\$4,000.00	\$60,000.00
Exist. Fire Hydrant Reconnection	10	EA	\$1,000.00	\$10,000.00
8"x6" Tee	15	EA	\$600.00	\$9,000.00
6" Valve	10	EA	\$1,000.00	\$10,000.00
Total Price				\$89,000.00

We sincerely thank you for your assistance with this matter. If you have any questions please feel free to call Richard at (956) 793-3371 or Charles Ortiz at (956) 943-2626 Ext. 130.

Sincerely,
LNV, Inc.

Charles R. Ortiz, P.E.

for Richard Correa, P.E., C.F.M.
Project Manager

Enclosures (2)

1906 E. TYLER AVE. | SUITE D | HARLINGEN, TEXAS 78550

OFFICE 956.335.6655 | WWW.LNVINC.COM

5-14



engineers | architects | contractors

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Vision for Tomorrow

February 10, 2016

Charles Ortiz, P.E. – District Engineer
Laguna Madre Water District
105 Port Rd.
Port Isabel, TX 78578

**Re: Gulf Blvd Waterline Rehabilitation Project
Recommendation of Award**

Dear Mr. Ortiz, P.E.,

Sealed bids were opened and read aloud on Thursday, February 4, 2016 for the above referenced project. Six (6) bids were received and the results are shown on the attached Bid Tabulation Sheet. For reference, the Engineer's Estimate is also attached.


In accordance with the Bid Tabulation, it is my recommendation that the District consider awarding the Base Bid and Additive Alternate No. 1. The low bidders for these phases of the project are The 5125 Company of 1008 Doherty, Mission, TX 78572 with a Total Bid amount of \$1,152,960.00 and Saenz Utility Contractors of 22290 N. FM 88, Edcouch, TX 78538 with a Total Bid amount of \$1,152,352.96.

I have reviewed both Contractors' qualifications, company portfolios, references and bid documents and it is my recommendation that the District award the Base Bid and Additive Alternate No. 1 phases of the project to The 5125 Company, in the amount of \$1,152,960.00.

Sincerely,

LNV, Inc.

TBPE Firm No. F-366



Richard Correa, P.E., C.F.M.
Project Manager

5-15

5-16

Armeded Pe. Th. 5123 *Quercus* on 2.10.16

N/A to y approx. 1

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Rodrigo Gimenez, Finance Director

DEPARTMENT: Finance

ITEM

Approve a budget amendment to allocate funds for debt service payment associated with Tax Notes Series 2016 in the amount of \$26,737.

ITEM BACKGROUND

During the regular council meeting of April 6th, 2016; council approved the sale of the Tax Note for Padre Boulevard improvements. The first payment (\$26,737) is due this fiscal year.

BUDGET/FINANCIAL SUMMARY

Increase line item 50-567-0622 (Interest Expense) by \$26,373

The Debt Service Fund has a fund balance of approximately \$386,000.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal:	YES: _____	NO: <u> X </u>
Approved by Legal:	YES: _____	NO: <u> X </u>

RECOMMENDATIONS/COMMENTS

Approve budget amendment.

Debt Service

			[A]	[B]			[C]=[A]+[B]				
					New Debt						
					Delivery Date: 5/4/2016						
					Par Amount ⁽²⁾ : \$ 3,890,000						
					Project Funds ⁽³⁾ : \$ 4,000,000						
					True Interest Cost ⁽⁴⁾ : 1.346%						
			</								

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Rodrigo Gimenez, Finance Director

DEPARTMENT: Finance

ITEM

Approve a budget amendment in the amount of \$88,155 to allocate funds for the severance package approved by City Council on April 12th.

ITEM BACKGROUND

Item was approved on special meeting held on April 12th.

BUDGET/FINANCIAL SUMMARY

Increase line item 01-512-0010-01 (Exempt) by \$74,585

Increase line item 01-512-0070 (Medicare) by \$1,081

Increase line item 01-512-0080 (TMRS) by \$9,420

Increase line item 01-512-0081 (Group Insurance) by \$3,069

The current level of excess reserves in the General Fund is approximately \$599,000.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____

NO: X

Approved by Legal: YES: _____

NO: X

RECOMMENDATIONS/COMMENTS

Approve budget amendment.

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Alita Bagley, Council Member

DEPARTMENT: City Council

ITEM

Approve excused absence request for Council Member Alita Bagley from the May 4, 2016 City Council Meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

5-21

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Sungman Kim, Director

DEPARTMENT: Development Department

ITEM

Approve second and final reading of Ord. No. 16-08 amending Section 20-13(A) of Chapter 20 by adding allowable uses for rear yard setback areas.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

5-22

ORDINANCE NO. 16-08

AN ORDINANCE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, AMENDING SECTION 20-13(A) OF CHAPTER 20 ZONING BY ADDING ALLOWABLE USES FOR REAR YARD SETBACK AREAS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY OF UP TO TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH VIOLATION; PROVIDING FOR THE EFFECTIVE DATE; AND AUTHORIZING PUBLICATION IN CAPTION FORM.

WHEREAS, the City of South Padre Island has heretofore adopted Chapter 20 (Zoning) of the Code of Ordinances; and

WHEREAS, the City Council finds needs to clarify uses that are allowed in rear yard setback areas;

WHEREAS, the City Council wants to protect public health, safety and welfare by amending Sec.20-13(A); and

WHEREAS, The City has complied with the requirements of Sec. 20-18 of the Code of Ordinances (Zoning) to amend Chapter 20;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1. Sec. 20-13(A) of the Chapter 20 Zoning of the Code of Ordinances is hereby amended and restated to read as follows:

- (A) Setbacks – Area Not To Be Used. No vertical structures or manufacture of any kind, temporary or permanent, or any types of goods, wares or merchandise of any kind, nor other property of any kind, will be placed within the setback requirements required by this code, except for fences, signs, trash pads, walks, linen cabinets as detailed in Section 20-13(E) below and retaining walls and the sideyard setback may have placed in it swimming pool equipment, trash pads, walks, shower pads and air conditioning equipment not to exceed first floor level. The rear yard setback may have placed in it a swimming pool and pool accessories that are limited to a hot tub, a spa, a pool slide, pool railings, water features, water pumps, swimming pool equipment and shower pads, provided those accessories are to be used solely by occupants of the dwelling(s) and their guests, and shall not exceed 6.5 feet in height when located within 10 feet of a property line. The setback area shall be that portion of the property between a public right-of-way or lot line and the permissible building line for that piece of property. [Ord 98-03; Jan 1998]

Section 2. This ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith.

Section 3. Any violation of the above mentioned section of Chapter 20 of the Code of Ordinances of the City of South Padre Island may be punished by a fine not to exceed two

thousand Dollars (\$2000.00) for each offense of for each day such offense shall continue and the penalty provisions of Sections of Section 21-2 of the Code of Ordinances is hereby adopted and incorporated for all purposes.

Section 4. If for any reason, any section, paragraph, subdivision, clause, phrase, word, or provision of the Ordinance shall be held unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full force and effect for its intended purpose.

Section 5. This Ordinance shall become effective when published in caption form.

PASSED, APPROVED AND ADOPTED on First Reading, the 6th day of April 2016.

PASSED, APPROVED AND ADOPTED on Second Reading, the 20th day of April 2016.

ATTEST:

CITY OF SOUTH PADRE ISLAND,
TEXAS

SUSAN HILL, CITY SECRETARY

BHARAT R. PATEL, MAYOR

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Darla A. Jones, Assistant City Manager

DEPARTMENT: Administration

ITEM

Transportation Alternatives Program (TAP) Update

ITEM BACKGROUND

We've been making good progress on the TAP Project. Kimley-Horn has completed the survey of Padre Blvd and used ground penetrating radar to determine the thickness of the asphalt sidewalks. This information will be used in the plans for the removal of the old sidewalks.

We had a coordination meeting with all of the utility companies on March 29. We provided all of the utility companies with the draft concept plan so they have time to identify and relocate potential conflicts.

As a part of the Raised Median Analysis and Traffic Signal Warrant process, one site qualifies for a traffic signal now. The location is at the entrance to Clayton's Beach Bar. We had a meeting on March 29 with interested parties to review concept plans and the proposed location. Although TxDOT will not pay for the engineering and traffic signal, they have approved the warrant analysis and justification.

When the TAP Application was being assembled on line, there was a "drop down" menu that asked in what county the project is located. When Cameron County was selected, it "auto-filled" the local match requirement of \$280,746 based on a percentage of construction costs. Cameron County is classified by the Federal Highway Administration and TxDOT as Economically Distressed. Subsequently, about two months later, we received notice that our local match would only be 1.2% of the total project cost, or \$52,356. When the City Council approved the budget, we requested the original local higher match amount so those additional funds (\$228,390) can be used, with City Council direction, on the median extension project instead.

A part of the Kimley-Horn contract we have in place included design work for the portion north of the Convention Centre. While attending the CCRMA Second Access Meeting on March 1, we learned that a portion of the Second Access project includes design, engineering and construction of North PR 100 from near the Convention Centre to the Second Access. So, we've

removed this portion of our project from Kimley-Horn's scope of work and we will have some budgeted funds freed up.

In the near future, we will receive an Advance Funding Agreement (AFA) from TxDOT for City Council approval. After approval by City Council, we will forward our local match to them.

BUDGET/FINANCIAL SUMMARY

We will present budget amendments in the near future for City Council approval.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal:	YES: _____	NO: <u> X </u>
Approved by Legal:	YES: _____	NO: <u> X </u>

Comments:

RECOMMENDATIONS/COMMENTS

No action. Update only.

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Darla A. Jones, Acting City Manager

DEPARTMENT: Administration

ITEM

Update discussion on Spring Break/Semana Santa expenditures

ITEM BACKGROUND

Spring Break (Texas Week in particular) occurred the week of March 12-20 followed by Semana Santa (Holy Week) from March 19-27. Attached is a call sheet from Public Safety for your review. Patrols are assigned to areas and the beach is considered one patrol area, therefore, a breakdown of calls per establishment isn't possible.

On the cost side, we have specific costs related to Spring Break/Semana and a spreadsheet prepared by Rodrigo and all applicable departments is also included.

On the revenue side, we should know our Hotel Occupancy Tax revenue by April 27 and our Sales Tax Remittance from the Texas Comptroller of Public Accounts around May 11 so we can provide a more comprehensive view of cost/revenue at the May 18 City Council Meeting.

BUDGET/FINANCIAL SUMMARY

A more transparent financial picture will be available once the revenues are received.

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: X
Approved by Legal: YES: _____ NO: X

RECOMMENDATIONS/COMMENTS

No action. Update only.

7-1



South Padre Island - Public Safety



Calls for service, Spring Break 2016

PUBLIC LEWDNESS ----- 5
INDECENT EXPOSURE ----- 7
ASSAULT ----- 46
SEXUAL ASSAULT ----- 16
AGG ASSAULT ----- 2
CRIMINAL MISCHIEF ----- 43
ROBBERY ----- 4
AGG ROBBERY ----- 1
BURGLARY ----- 11
BURGLARY OF VEHICLE ----- 24
CRIMINAL TRESPASS ----- 57
THEFT ----- 157
STOLEN VEHICLE ----- 22
U.U.M.V. ----- 3
CREDIT CARD ABUSE ----- 4
DISORDERLY CONDUCT ----- 16
HARASSMENT ----- 10
CONTROLLED SUBSTANCE ----- 12
MARIJUANA ----- 25
PUBLIC INTOXICATION ----- 320
INTOXICATED DRIVER ----- 14
911 HANG UP CALL ----- 32
ABANDONED/STORED VEHICLE - 6
ACCIDENT ----- 164
ALARM ----- 64
AMBULANCE CALL ----- 343
ASSAULT FV - CLASS A MISD. --- 13
ASSIST MOTORIST ----- 45
ASSIST OTHER AGENCY ----- 38
CHILD (LOST/FOUND) ----- 4

CIVIL MATTER ----- 59
REQUEST TAXI CAB ----- 2
BUSINESS/HOUSE CHECKS ----- 66
OPEN DOOR ----- 10
COURTESY CALL ----- 3
DEBRIS ON BRIDGE ----- 10
DISTURBANCE ----- 283
FIRE ALARM ----- 71
FIRE CALL ----- 10
FOLLOW UP ----- 53
IMPROPERLY PARKED VEHICLE -- 59
INFORMATION ----- 99
MISSING PERSON ----- 11
NOISE DISTURBANCE ----- 213
ORDINANCE VIOLATION ----- 36
OTHER ----- 182
PEDESTRIAN ON CAUSEWAY ----- 14
PROPERTY (LOST/FOUND) ----- 149
RUNAWAY ----- 2
ANIMAL BODY ----- 2
SUSPICIOUS PERSON ----- 118
SUSPICIOUS VEHICLE ----- 38
SWIMMER IN DISTRESS ----- 8
TRAFFIC CONTROL ----- 21
TRAFFIC STOP ----- 271
WARRANT/SERVED ----- 4
WAVEDOWN ----- 101
WELFARE CONCERN ----- 74

Total Calls: (less the med-tent patients) 3,477

City of South Padre Island -- Police Department - Randy Smith, Chief

South Padre Island - Public Safety

South Tent at Isla Grand assessed 134 patients

North Tent at Claytons saw 143 patients

Total tent patients: 277

Miscellaneous Breakdown:

Arrest ----- 652

Traffic accidents --- 83

Citations ----- 103

Fire: ----- 709

Police: ----- 3,045

Grand call total: ----- 3,754

City of South Padre Island -- Police Department -- Randy Smith, Chief

4601 Padre Boulevard • South Padre Island, Texas 78597 • 956.761.8147 • Fax 956.761.3896

SOUTH PADRE ISLAND POLICE

Calls - By Type

03\01\2016
thru 03\29\2016

Type	Description	# Of Calls
26	2107 PUBLIC LEWDNESS	5
27	2108 INDECENT EXPOSURE	7
28	2201 ASSAULT	46
30	22011 SEXUAL ASSAULT	16
31	2202 AGG ASSAULT	2
32	2803 CRIMINAL MISCHIEF	43
34	2902 ROBBERY	4
35	2903 AGG ROBBERY	1
36	3002 BURGLARY	11
38	3004 BURGLARY OF VEHICLE	24
39	3005 CRIMINAL TRESPASS	57
40	3103 THEFT	157
41	3103v STOLEN VEHICLE	22
42	3107 U.U.M.V.	3
44	3231 CREDIT CARD ABUSE	4
46	4201 DISORDERLY CONDUCT	16
47	4207 HARASSMENT	10
49	4476 CONTROLLED SUBSTANCE	12
50	481 MARIJUANA	25
48	4902 PUBLIC INTOXICATION	320
97	4904 INTOXICATED DRIVER	14
81	911 HANG UP CALL	32
96	ABANDONED/STORED VEHICLE	6
58	ACCIDENT	164
70	ALARM	64
59	AMBULANCE CALL	343
72	ASSAULT FV - CLASS A MISDEMEANOR	13
63	ASSIST MOTORIST	45
71	ASSIST OTHER AGENCY	38
64	CHILD (LOST/FOUND)	4
60	CIVIL MATTER	59
53	CODE 10 REQUEST TAXI CAB	2
93	CODE 6 BUSINESS/HOUSE CHECKS	66
52	CODE 9 OPEN DOOR	10
62	COURTESY CALL	3
79	DEBRIS ON BRIDGE	10
69	DISTURBANCE	283
90	FIRE ALARM	71
86	FIRE CALL	10
95	FOLLOW UP	53
68	IMPROPERLY PARKED VEHICLE(S)	59
73	INFORMATION	99
75	MISSING PERSON	11
77	NOISE DISTURBANCE	213
84	ORDINANCE VIOLATION	36
57	OTHER	182
54	PEDESTRIAN WALKING ON CAUSEWAY	14
67	PROPERTY (LOST/FOUND)	149
88	RUNAWAY	2
56	SIGNAL 0 ANIMAL BODY @	2

7-4

Type	Description	# Of Calls
74	SUSPICIOUS PERSON	118
76	SUSPICIOUS VEHICLE	38
65	SWIMMER IN DISTRESS	8
89	TRAFFIC CONTROL	21
11	TRAFFIC STOP	271
83	WARRANT/SERVED,ETC	4
66	WAVEDOWN	101
61	WFI FARE CONCERN	74
Total		3,477

7-5

Additional Expenditures in March vs. February 2016

Labor Costs:	<u>Temp. Employees</u>	<u>Overtime</u>	<u>Total</u>
Municipal Court	308	2,369	2,677
Finance Department	-	260	260
Police Department	31,801	38,432	70,233
Fire Department	-	23,741	23,741
Environ. Health	12,227	1,294	13,521
Public Works	5,979	3,753	9,733
Beach Patrol-PD	8,726	-	8,726
Beach Patrol-FD	19,892	3,720	23,612
Fleet	-	2,201	2,201
Beach Maintenance	6,413	2,291	8,705
Subtotal - Personnel Cost			<u>163,408</u>
Pre-employment screening, drug tests for additional employees			3,800
Sanitary Units-Port A Potties			33,428
Advertising			200,000
Solar signs			3,200
Additional Fuel Cost			6,217
Miscellaneous			<u>3,324</u>
Subtotal - Other Expenditures			<u>249,969</u>
Total Expenditures			<u><u>413,377</u></u>

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 6, 2016

NAME & TITLE: Alita Bagley

DEPARTMENT: City Council

ITEM

Discussion and action to direct City Manager to develop a training program for citizen committees.

ITEM BACKGROUND

Most committees have new members who may or may not understand the full scope of their duties. Certain committees such as Board of Adjustments and Appeals, have very strict guidelines they are required by law to follow when granting or denying variances: Planning and Zoning committee members need to fully understand current zoning as well as comprehend the impact decisions will have on existing and future development: Design Standard Review Taskforce must have a comprehensive understanding of the Form Based Code in order to make knowledgeable decisions: The Shoreline Taskforce must have full knowledge of Chapter 22 of the Code of Ordinances in order to ensure it is followed:

These committee members need to have the resources and tools needed to fully carry out their work. The city needs to provide comprehensive training before expecting volunteers to make educated decisions.

I am proposing the Council make every effort to provide this training.

P&Z members should receive basic planning training either by attending a conference or the city bringing someone in. Class can be video recorded for future use.

DSRTF - Bring Scott Polikov, creator of the FBC to the Island to hold a FBC workshop. Class can be video recorded for future use.

B&A – Attend training or bring in from Tx Municipal Lawyers Assoc. or TML

BUDGET/FINANCIAL SUMMARY

Unknown at this time

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal:

YES: _____

NO: _____

Approved by Legal:

YES: _____

NO: _____

Comments:

RECOMMENDATIONS/COMMENT

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**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Bharat R. Patel, Mayor

DEPARTMENT: City Council

ITEM

Discussion and action regarding the recruitment process of a City Manager.

- a. Authorize City Manager recruitment method and advertisement of position
- b. Approval of City Manager position job description
- c. Approval of City Manager position compensation range

ITEM BACKGROUND

- a. Two recommended recruitment timelines have been attached for your review, in the event that the City Council decides not to use a search firm for recruitment of the City Manager.
- b. A draft job description is attached for review and comments.
- c. A list of City Manager salaries is attached that was released by the Texas City Manager's Association in February of 2016. The City Council should determine if a salary range should be posted on the job posting advertisement and if so what that range will be.

BUDGET/FINANCIAL SUMMARY

Current City Manager Annual Salary: \$121,200

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: x
Approved by Legal: YES: _____ NO: _____

RECOMMENDATIONS/COMMENTS



(This timeline includes the entire City Council in all steps of the process.)

City of South Padre Island

City Manager Position: Recommended Recruitment Timeline (*Tentative and Subject to Change*)

Activity	Conducted By	Date
<u>Position Description Review</u>	City Council	4/20/2016
<u>Compensation Range Decision</u>	City Council	4/20/2016
<u>Position Brochure Review</u>	City Council	4/21/2016
<u>Ad Placement/Job Posted</u> <i>Position will be posted with a deadline of June 1st, 2016.</i> <i>Position will be posted on the following sites: (And any additional recommended by the City Council)</i>	W. Delgado	4/22/2016
<ul style="list-style-type: none">▪ Texas Municipal League www.tml.org Links: Texas City Manager's Association www.tcma.org Texas Human Resources Association www.tmhra.org▪ International City/County Management Association www.icma.org▪ Government Jobs www.governmentjobs.com▪ Strategic Government Resources www.governmentresource.com▪ Texas Workforce Commission www.twc.state.tx.us▪ City of South Padre Island www.myspi.org▪ Indeed www.indeed.com▪ Linked in www.linkedin.com		

1st Review of Applications City Council 6/6-10/2016
A Special Executive Session would be called to allow the City Council an opportunity to discuss all applications received and determine those selected to interview during this timeframe.

Reference Check of Candidate(s) City Council June 2016

Interviews City Council 6/27-30/2016
A Special Executive Session would be scheduled for the interviews during this timeframe.

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<u>City Council Selects Finalist(s)</u>	City Council	July 2016
<u>City Manager Finalist(s) Meet and Greet with Staff and Community</u> <i>The Meet and Greet can take place at the Convention Center if available.</i>		July 2016
<u>Top Candidate Selected</u>	City Council	July 2016
<u>Background Checks</u>	W. Delgado	July 2016
<u>Negotiations with Selected Candidate</u>	City Attorney/City Council	July 2016

"A Certified Retirement Community"

4601 Padre Boulevard • South Padre Island, Texas 78597 • 956.761.6456 • Fax 956.761.3888



(This timeline includes a recruitment committee that reports progress to the City Council with the final reviews, interviews and candidate selection conducted by all City Council members.)

City of South Padre Island

City Manager Position: Recommended Recruitment Timeline *(Tentative and Subject to Change)*

Activity	Conducted By	Date
<u>Position Description Review</u>	City Council	4/20/2016
<u>Compensation Range Decision</u>	City Council	4/20/2016
<u>Draft Position Brochure Review</u>	City Council	4/20/2016
<u>Recruitment Committee *Formed</u> <i>*Limited to Three City Council Members</i>	City Council	4/20/2016
<i>(This committee would review the applications with the Administrative Services Director to bring the best applicants forward to the entire City Council for review.)</i>		

Ad Placement/Job Posted W. Delgado 4/22/2016
Position will be placed with a deadline of May 31st.
Position will be posted on the following sites: (And any additional recommended by the City Council)

- Texas Municipal League www.tml.org
- Links: Texas City Manager's Association www.tcma.org
- Texas Human Resources Association www.tmhra.org
- International City/County Management Association www.icma.org
- Government Jobs www.governmentjobs.com
- Strategic Government Resources www.governmentresource.com
- Texas Workforce Commission www.twc.state.tx.us
- City of South Padre Island www.myspi.org
- Indeed www.indeed.com
- Linked in www.linkedin.com

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1st Review of Applications Committee 6/1-3/2016
During this meeting the committee would determine the top candidates to bring to the City Council for Review.

Candidate Review with City Council Committee 6/15/2016
The Candidate Review could be completed during an executive session at a regular meeting or a special meeting can be called. This meeting will determine which applicants will be selected to interview with the City Council.

Reference Check of Candidate(s) Committee June 2016

Interviews/Candidates(s) Selected City Council 6/29-30/2016
A Special Executive Session would be scheduled for the interviews.

City Council Selects Finalist(s) City Council July 2016

City Manager Finalist(s) Meet and Greet with Staff and Community July 2016
The Meet and Greet can take place at the Convention Center if available.

Top Candidate Selected City Council July 2016

Background Checks W. Delgado July 2016

Negotiations with Selected Candidate City Attorney/City Council July 2016

"A Certified Retirement Community"

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Position Description

Position Title:	City Manager
Department:	City Managers Office
FLSA Status:	Exempt
Revised:	04/12/2016
Emergency Status:	Emergency Essential
Organization:	City of South Padre Island
Address:	4601 Padre Blvd, South Padre Island, TX 78597
Work Location:	South Padre Island Municipal Complex
Web Address:	www.MySPI.org

Leadership

Supervisor:	City Council
Direct Reports:	Assistant City Manager, Finance Director, Information Technology Director, Administrative Services Director, Development Director, Fire Chief, Public Safety Director, Shoreline Director, City Secretary, Executive Assistant, CVB Director and Public Information Officer.

Position Purpose

The City Manager is responsible for the successful leadership and management of the City in accordance with the strategic direction set by the City Council. Performs high level administrative, technical and professional work in directing and supervising the administration of city government and the implementation of the City Council's policy.

Essential Functions

- Manages and supervises all departments, agencies and offices of the city to achieve goals within available resources; plans and organizes workloads and staff assignments.
- Provides effective leadership to staff, City Council and community.
- Trains, motivates and evaluates assigned staff.
- Reviews progress and directs changes as needed.
- Provides leadership and direction in the development of short and long range plans.
- Gathers, interprets, and prepares data for studies, reports and recommendations.
- Coordinates department activities with other departments and agencies as needed.
- Provides professional advice to the City Council and department directors.
- Makes presentations to councils, boards, commissions, civic groups and the general public.
- Communicates official plans, policies and procedures to staff and the general public.
- Determines work procedures, prepares work schedules, and expedites workflow.



- Studies procedures to improve efficiency and effectiveness of operations.
- Participates in community activities.
- Maintains harmony among workers and resolves grievances.
- Responds to complaints.
- Prepares a variety of studies, reports and related information for decision-making purposes.
- Appoints and removes all department directors, officers, and employees of the city, except members of the City Council.
- Ensures that all laws and ordinances are faithfully performed.
- Attends all meetings of the City Council at which attendance may be required by the City Council.

Secondary Functions

- Recommends for adoption by the City Council such measures as manager may deem necessary or expedient.
- Prepares and submits to the City Council such reports as may be required by that body or as manager may deem it advisable to submit.
- Performs all other duties as assigned.

Capital and/or Fiscal Responsibility

- Responsible for adhering to all City of South Padre Island Purchasing Policies while performing purchasing tasks.
- Prepares and submits a preliminary annual City budget.
- Administers the adopted budget of the City.
- Advises the City Council of financial conditions regarding current and future city needs.
- Assures that assigned areas of responsibility are performed within budget.
- Performs cost control activities.
- Monitors revenues and expenditures in assigned areas to assure sound fiscal control.
- Prepares annual budget requests.
- Assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Credentials (minimum preferred)

📌 Knowledge/Skills/Abilities

- Considerable knowledge of modern policies and practices of public administration.
- Demonstrated ability to effectively lead and communicate with employees and outside constituents.
- Ability to demonstrate effective leadership.



- Working knowledge of municipal finance, human resources, public works, public safety, and community development.
- Skill in preparing and administering municipal budgets.
- Skill in planning, directing and administering municipal programs.
- Skill in operation of all listed tools and equipment.
- Ability to prepare and analyze comprehensive reports.
- Ability to carry out assigned projects to their completion.
- Ability to communicate effectively verbally and in writing.
- Ability to establish and maintain effective working relationships with employees, city officials and the public.
- Ability to understand and manage high-profile, sensitive or controversial political situations.

Formal Education/Certification/Licenses

- Graduation from an accredited four-year college or university with a degree in public administration, political science, business management of a closely related field.
- Masters degree in public administration and/or Certified Public Manager is preferred.
- Must be bondable.

Prior Experience

- Seven (7) years of experience as a municipal administrator or any equivalent education and experience; equivalency determined by the City Council.

Language Requirements

- Bilingual: Spanish and English preferred.

Tools and Equipment Used

Personal computer, including word processing and spreadsheet programs; calculator; telephone; scanner; copy machine and fax machine and vehicle.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk; lift and/or move up to twenty-five (25) pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.



Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is normally performed inside an air-conditioned office. The noise level in the work environment is usually moderately quiet.

Selection Guidelines

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

Acknowledgement

This position description does not constitute an employment agreement and is subject to change. This description is intended to indicate the types of outcomes, essential duties and levels of work difficulty required for this position. Other outcomes and/or responsibilities may be added, deleted or changed at anytime, and the discretion of Management, formally or informally, either verbally or in writing. I have read and understand the duties required of this position and further affirm that I am physically and mentally able to perform the duties as described.

Employee (print name): _____

Employee (signature): _____

Date: _____

Organization	Title	Population	Base Annual Salary
Westover Hills (Town)	Town Administrator	703	\$40,000.00
Liberty Hill (City)	City Administrator	963	\$85,000.00
Hill Country Village (City)	City Administrator	985	\$94,138.00
Westlake (Town)	Assistant Town Manager	1,040	\$112,000.00
Westlake (Town)	Town Manager	1,040	\$176,715.00
Clear Lake Shores (City)	City Administrator	1,105	\$80,992.00
Knox City (City)	City Administrator	1,130	\$42,500.00
Hemphill (City)	City Manager	1,198	\$84,000.00
Emory (City)	City Administrator	1,200	\$84,797.00
La Vernia (City)	City Administrator	1,243	\$65,000.00
Somerville (City)	City Administrator	1,376	\$60,000.00
Sundown (City)	City Administrator	1,397	\$65,000.00
Rollingwood (City)	City Administrator	1,412	\$99,000.00
Flatonia (City)	City Manager	1,455	\$85,000.00
Woodcreek (City)	City Manager	1,500	\$45,000.00
Hudson Oaks (City)	City Administrator	1,800	\$100,171.00
Southside Place (City)	City Manager	1,800	\$150,000.00
Troy (City)	City Administrator	1,900	\$75,000.00
Eldorado (City)	City Administrator	1,995	\$85,000.00
Morton (City)	City Manager	2,006	\$56,000.00
Morgan's Point (City)	City Administrator	2,050	\$70,000.00
Idalou (City)	City Administrator	2,292	\$58,580.00
Northlake (Town)	Town Administrator	2,300	\$134,215.00
Olmos Park (City)	City Manager	2,343	\$81,360.00
Rio Hondo (City)	City Administrator	2,443	\$58,000.00
Howe (City)	City Administrator	2,613	\$73,000.00
Tahoka (City)	City Administrator	2,662	\$65,790.00
Chandler (City)	City Administrator	2,734	\$89,301.00
Pantego (Town)	City Manager	2,750	\$89,000.00
Early (City)	Assistant City Administrator/Code Admin.	2,762	\$50,000.00
Early (City)	City Administrator	2,762	\$71,000.00
Stanton (City)	City Administrator	2,765	\$77,459.00
Castroville (City)	City Administrator	2,785	\$97,000.00
Aubrey (City)	City Administrator	2,867	\$80,000.00
Balcones Heights (City)	City Administrator	2,941	\$115,000.00
Oak Ridge North (City)	City Manager	3,040	\$122,850.00
Bullard (City)	City Manager	3,043	\$74,466.00
Van Alstyne (City)	City Manager	3,058	\$90,147.20
Nash (City)	City Administrator	3,081	\$122,000.00
Hamilton (City)	City Administrator	3,095	\$86,108.00
Westworth Village (City)	City Administrator	3,100	\$104,977.00
San Saba (City)	City Manager	3,126	\$85,000.00
Venus (City)	City Administrator	3,129	\$78,000.00
Cactus (City)	City Manager	3,186	\$127,920.00

West Lake Hills (City)	City Administrator	3,224	\$174,589.00
Grand Saline (City)	City Administrator	3,228	\$50,000.00
Olney (City)	City Administrator	3,285	\$71,022.00
Llano (City)	City Manager	3,305	\$92,700.00
Shavano Park (City)	City Manager	3,313	\$120,175.00
Winnsboro (City)	City Administrator	3,442	\$70,000.00
Oak Point (City)	City Manager	3,475	\$110,000.00
Farmersville (City)	City Manager	3,542	\$115,500.00
Canton (City)	City Manager	3,583	\$98,924.00
Argyle (Town)	Town Manager	3,612	\$140,000.00
Clyde (City)	City Administrator	3,713	\$95,000.00
Ballinger (City)	City Manager	3,774	\$82,000.00
Crandall (City)	City Manager	3,920	\$98,000.00
Ovilla (City)	City Administrator	3,998	\$82,400.00
Dublin (City)	City Manager	4,000	\$59,000.00
Spring Valley Village (City)	City Administrator	4,013	\$103,000.00
Friona (City)	City Manager	4,123	\$73,800.00
Groesbeck (City)	City Administrator	4,366	\$72,000.00
Mont Belvieu (City)	Assistant City Manager	4,509	\$99,522.00
Mont Belvieu (City)	City Manager	4,509	\$144,181.00
Hunters Creek Village (City)	City Administrator	4,612	\$90,950.00
Denver City (City)	City Manager	4,646	\$84,020.00
La Grange (City)	City Manager	4,675	\$100,256.00
Sansom Park (City)	City Administrator	4,789	\$70,916.00
Tulia (City)	City Manager	4,967	\$75,000.00
Morgan's Point Resort	City Manager	4,995	\$86,500.00
Giddings (City)	City Manager	5,009	\$93,996.73
Pilot Point (City)	City Manager	5,047	\$104,000.00
McGregor (City)	City Manager	5,066	\$129,996.00
Cockrell Hill (City)	City Administrator	5,100	\$80,000.00
Gilmer (City)	City Manager	5,114	\$101,960.00
Manvel (City)	City Manager	5,179	\$105,575.00
Center (City)	City Manager	5,193	\$129,200.00
Bulverde (City)	City Manager	5,197	\$85,000.00
Muleshoe (City)	Assistant City Manager	5,217	\$64,188.00
Muleshoe (City)	City Manager	5,217	\$87,865.00
Bowie (City)	City Manager	5,218	\$89,000.00
Terrell Hills (City)	City Manager	5,287	\$107,000.00
Bee Cave (City)	City Manager	5,287	\$125,000.00
Lindale (City)	City Manager	5,323	\$120,000.00
Cameron (City)	City Manager	5,552	\$76,000.00
Rusk (City)	City Manager	5,577	\$77,500.00
Rockdale (City)	City Manager	5,595	\$84,000.00
Atlanta (City)	City Manager	5,633	\$105,779.00
Sunnyvale (Town)	Town Manager	5,651	\$116,000.00
South Padre Island (City)	Assistant City Manager	5,704	\$101,500.00

South Padre Island (City)	City Manager	5,704	\$120,000.00
Breckenridge (City)	City Manager	5,868	\$92,102.40
Brady (City)	City Manager	5,946	\$107,025.00
Yoakum (City)	City Manager	5,954	\$100,000.00
Joshua (City)	Assistant City Manager	6,010	\$72,529.00
Joshua (City)	City Manager	6,010	\$98,081.00
Gun Barrel City (City)	City Manager	6,051	\$95,000.00
Willis (City)	City Manager	6,076	\$107,950.00
Kermit (City)	City Manager	6,110	\$60,000.00
Marble Falls (City)	City Manager	6,130	\$145,000.00
Bridgeport (City)	City Administrator	6,162	\$95,000.00
Lucas (City)	City Manager	6,200	\$118,000.00
Littlefield (City)	City Manager	6,372	\$81,354.00
Iowa Park (City)	City Manager	6,431	\$94,924.00
Decatur (City)	City Manager	6,523	\$140,000.00
Fair Oaks Ranch (City)	Deputy City Manager	6,569	\$80,300.00
Sinton (City)	City Manager	6,625	\$100,000.00
Celina (City)	City Manager	6,744	\$181,500.00
Carthage (City)	City Manager	6,851	\$98,000.00
Lampasas (City)	City Manager	6,854	\$99,320.00
Cuero (City)	City Manager	6,898	\$123,500.00
Seminole (City)	City Administrator	7,027	\$118,174.00
Alamo Heights (City)	City Manager	7,031	\$154,739.26
Kennedale (City)	City Manager	7,284	\$135,000.00
Gonzales (City)	City Manager	7,514	\$110,000.00
Mexia (City)	City Manager	7,539	\$84,048.00
Selma (City)	City Administrator	7,602	\$111,300.00
Cleveland (City)	City Manager	7,707	\$100,000.00
Heath (City)	City Manager	7,764	\$165,000.00
Navasota (City)	City Manager	7,816	\$131,000.00
Jersey Village (City)	City Manager	7,862	\$138,500.00
Whitehouse (City)	City Manager	7,947	\$82,000.00
Sanger (City)	City Manager	7,950	\$120,000.00
Roanoke (City)	City Manager	8,000	\$187,000.00
Dalhart (City)	City Manager	8,245	\$95,399.00
Richland Hills (City)	City Manager	8,350	\$155,000.00
Fairview (Town)	Town Manager	8,400	\$164,815.00
Fulshear (City)	City Manager	8,500	\$107,117.00
Kirby (City)	City Manager	8,695	\$80,000.00
Wharton (City)	City Manager	8,832	\$135,000.00
Highland Park (Town)	Town Administrator	8,862	\$220,500.00
Granbury (City)	Assistant City Manager	8,871	\$100,880.00
Granbury (City)	City Manager	8,871	\$129,000.00
Kaufman (City)	City Manager	8,945	\$137,500.00
Aransas Pass (City)	City Manager	8,960	\$108,000.00
Graham (City)	City Manager	8,986	\$105,000.00

Perryton (City)	City Manager	9,300	\$135,000.00
Anna (City)	City Manager	9,515	\$135,000.00
Ingleside (City)	City Manager	9,557	\$130,000.00
Brownfield (City)	City Manager	9,734	\$97,024.00
Commerce (City)	City Manager	9,750	\$97,000.00
Fate (City)	City Manager	9,832	\$152,250.00
Elgin (City)	City Manager	9,916	\$130,000.00
Rockport (City)	City Manager	10,036	\$128,565.00
Pleasanton (City)	City Manager	10,200	\$150,000.00
Buda (City)	City Manager	10,209	\$165,000.00
Vidor (City)	City Manager	10,915	\$80,000.00
Sweetwater (City)	City Manager	10,943	\$140,078.78
Webster (City)	City Manager	11,006	\$142,505.00
Azle (City)	Assistant City Manager	11,334	\$89,768.00
Azle (City)	City Manager	11,334	\$127,296.00
Snyder (City)	City Manager	11,532	\$134,000.00
El Campo (City)	City Manager	11,612	\$129,780.00
Glenn Heights (City)	City Manager	11,763	\$100,000.00
Port Lavaca (City)	City Manager	12,374	\$125,000.00
Santa Fe (City)	City Manager	12,637	\$96,096.00
Seabrook (City)	City Manager	12,649	\$145,364.00
Andrews (City)	City Manager	12,718	\$151,400.00
Athens (City)	City Administrator	12,846	\$129,000.00
Lakeway (City)	City Manager	13,168	\$149,600.00
Boerne (City)	Assistant City Manager	13,239	\$128,000.00
Boerne (City)	City Manager	13,239	\$170,000.00
Borger (City)	City Manager	13,251	\$154,300.00
Port Neches (City)	City Manager	13,601	\$151,147.00
Henderson (City)	City Manager	13,812	\$112,200.00
Canyon (City)	ACM for Special Projects	13,913	\$66,000.00
Canyon (City)	City Manager	13,913	\$140,000.00
Levelland (City)	City Manager	13,929	\$122,000.00
Forest Hill (City)	City Manager	14,000	\$150,000.00
Hewitt (City)	City Manager	14,054	\$122,884.00
Crowley (City)	City Manager	14,102	\$130,000.00
Kilgore (City)	City Manager	14,518	\$135,000.00
Jacksonville (City)	City Manager	14,747	\$102,000.00
Live Oak (City)	City Manager	14,751	\$120,000.00
Dumas (City)	City Manager	14,989	\$102,000.00
Katy (City)	City Administrator	15,013	\$121,000.00
La Marque (City)	City Manager	15,154	\$89,448.00
West University Place (City)	Assistant City Manager	15,369	\$148,177.00
West University Place (City)	City Manager	15,369	\$220,500.00
Humble (City)	City Manager	15,500	\$158,617.00
Hereford (City)	Assistant City Manager	15,608	\$100,848.00
Hereford (City)	City Manager	15,608	\$153,600.00

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Sulphur Springs (City)	City Manager	15,868	\$150,000.00
Gatesville (City)	City Manager	15,985	\$125,000.00
Mount Pleasant (City)	City Manager	16,081	\$132,635.00
Brenham (City)	City Manager	16,147	\$145,860.00
Taylor (City)	Assistant City Manager	16,233	\$98,000.00
Uvalde (City)	City Manager	16,507	\$120,000.00
Gainesville (City)	City Manager	16,569	\$135,452.00
Forney (City)	City Manager	16,650	\$156,484.11
Bellaire (City)	City Manager	16,855	\$170,500.00
Pampa (City)	City Manager	18,401	\$130,000.00
Portland (City)	Assistant City Manager	18,500	\$118,000.00
Portland (City)	City Manager	18,500	\$140,096.00
Palestine (City)	City Manager	18,712	\$98,000.00
Angleton (City)	Asst City Administrator/PIO	19,280	\$85,000.00
Dickinson (City)	City Administrator	19,293	\$97,500.00
Stephenville (City)	City Administrator	19,320	\$120,500.00
Murphy (City)	City Manager	19,515	\$152,500.00
Terrell (City)	Assistant City Manager	19,599	\$143,520.00
Alice (City)	City Manager	19,682	\$127,000.00
Ennis (City)	City Manager	19,795	\$144,000.00
Converse (City)	City Manager	20,323	\$125,000.00
Brownwood (City)	City Manager	20,402	\$125,000.00
Hutto (City)	City Manager	20,500	\$154,500.00
Corinth (City)	City Manager	20,981	\$157,590.00
Saginaw (City)	ACM / Finance Director	21,257	\$131,757.00
Saginaw (City)	City Manager	21,257	\$140,700.00
Hutto (City)	Assistant City Manager	22,000	\$114,957.00
Sachse (City)	City Manager	22,026	\$154,000.00
Benbrook (City)	Deputy City Manager	22,206	\$148,032.00
Plainview (City)	Assistant City Manager	22,343	\$85,680.00
Plainview (City)	City Manager	22,343	\$140,000.00
Denison (City)	Interim City Manager	22,816	\$125,950.00
Kerrville (City)	Deputy City Manager	22,946	\$132,000.00
Kerrville (City)	City Manager	22,946	\$147,900.00
Cibola (City)	City Manager	23,890	\$140,000.00
University Park (City)	City Manager	23,992	\$175,452.00
Watauga (City)	City Manager	24,350	\$148,616.00
Colleyville (City)	City Manager	24,974	\$172,137.00
Balch Springs (City)	City Manager	25,363	\$130,000.00
Paris (City)	City Manager	26,539	\$165,000.00
Seguin (City)	Assistant City Manager	26,842	\$153,128.30
Seguin (City)	City Manager	26,842	\$204,116.00
Weatherford (City)	City Manager	27,021	\$149,697.00
Lake Jackson (City)	Assistant City Manager	27,451	\$138,362.00
Lake Jackson (City)	City Manager	27,451	\$177,694.00
Eagle Pass (City)	City Manager	27,708	\$100,000.00

Harker Heights (City)	City Manager	28,169	\$132,500.00
Southlake (City)	Assistant City Manager	28,234	\$142,356.00
Southlake (City)	City Manager	28,234	\$193,000.00
Cleburne (City)	Deputy City Manager	30,400	\$130,580.00
Farmers Branch (City)	City Manager	31,664	\$200,700.00
Kyle (City)	Assistant City Manager	31,760	\$124,571.00
Kyle (City)	City Manager	31,760	\$165,000.00
Waxahachie (City)	City Manager	32,070	\$185,000.00
Leander (City)	Assistant City Manager	32,802	\$135,000.00
Leander (City)	City Manager	32,802	\$197,637.00
Little Elm (Town)	Town Manager	33,125	\$160,000.00
Deer Park (City)	City Manager	33,237	\$163,384.00
Copperas Cove (City)	City Manager	33,374	\$152,963.00
Nacogdoches (City)	City Manager	33,868	\$154,289.00
Schertz (City)	City Manager	35,929	\$161,320.00
Lufkin (City)	Assistant City Manager	36,085	\$123,000.00
Lufkin (City)	City Manager	36,085	\$162,000.00
Weslaco (City)	City Manager	37,093	\$180,000.00
Texarkana (City)	City Manager	37,442	\$146,500.00
Lancaster (City)	Assistant City Manager	38,071	\$130,000.00
Lancaster (City)	City Manager	38,071	\$173,249.00
Hurst (City)	Assistant City Manager	38,448	\$124,000.00
Hurst (City)	Assistant City Manager	38,448	\$141,500.00
Hurst (City)	City Manager	38,448	\$184,000.00
Friendswood (City)	Assistant City Manager	38,479	\$132,948.00
Friendswood (City)	City Manager	38,479	\$173,247.00
White Oak (City)	Assistant City Manager	39,605	\$95,000.00
Duncanville (City)	City Manager	39,605	\$190,000.00
Rockwall (City)	Assistant City Manager	40,008	\$159,650.00
Rockwall (City)	Assistant City Manager	40,008	\$160,000.00
Coppell (City)	Deputy City Manager	40,342	\$168,814.00
Coppell (City)	Deputy City Manager	40,342	\$176,000.00
Coppell (City)	City Manager	40,342	\$231,000.00
Burleson (City)	City Manager	40,714	\$188,451.00
Haltom City (City)	City Manager	43,580	\$155,216.00
Wylie (City)	City Manager	44,575	\$164,500.00
Cedar Hill (City)	Assistant City Manager	46,663	\$131,500.00
Cedar Hill (City)	City Manager	46,663	\$175,000.00
Galveston (City)	Deputy City Manager	48,733	\$142,000.00
Grapevine (City)	City Manager	48,751	\$196,642.00
Del Rio (City)	Assistant City Manager	48,879	\$86,000.00
Del Rio (City)	City Manager	48,879	\$128,000.00
Euless (City)	Assistant City Manager	53,224	\$145,000.00
Euless (City)	City Manager	53,224	\$175,000.00
Pflugerville (City)	Assistant City Manager	53,752	\$122,574.00
Pflugerville (City)	Assistant City Manager	53,752	\$139,048.00

Pflugerville (City)	City Manager	53,752	\$177,195.00
San Marcos (City)	Assistant City Manager	54,076	\$140,000.00
Georgetown (City)	Assistant City Manager	54,898	\$152,000.00
Georgetown (City)	City Manager	54,898	\$211,000.00
Cedar Park (City)	City Manager	61,238	\$165,000.00
Conroe (City)	City Administrator	63,032	\$183,892.00
New Braunfels (City)	Assistant City Manager	63,279	\$133,120.00
New Braunfels (City)	City Manager	63,279	\$160,800.00
Victoria (City)	Assistant City Manager	65,098	\$145,940.00
Victoria (City)	City Manager	65,098	\$181,676.00
Flower Mound (Town)	Assistant Town Manager/CFO	66,130	\$179,296.00
Flower Mound (Town)	Town Manager	66,130	\$211,500.00
North Richland Hills (City)	Assistant City Manager	67,317	\$145,000.00
North Richland Hills (City)	Assistant City Manager	67,317	\$149,350.00
North Richland Hills (City)	City Manager	67,317	\$187,000.00
Temple (City)	Assistant City Manager	70,190	\$125,925.00
Temple (City)	City Manager	70,190	\$206,027.00
Harlingen (City)	Asst City Manager-Internal Services	74,950	\$132,745.49
Harlingen (City)	City Manager	74,950	\$174,198.75
Bryan (City)	Deputy City Manager	78,709	\$152,110.00
Bryan (City)	Deputy City Manager	78,709	\$152,110.00
Bryan (City)	City Manager	78,709	\$255,990.00
Edinburg (City)	City Manager	81,029	\$199,000.00
Mission (City)	Deputy City Manager	81,050	\$80,400.00
Longview (City)	Assistant City Manager	81,443	\$132,000.00
Sugar Land (City)	Assistant City Manager	84,511	\$150,000.00
Sugar Land (City)	City Manager	86,972	\$225,000.00
Allen (City)	Assistant City Manager	92,020	\$87,600.00
Allen (City)	Assistant City Manager	92,020	\$134,000.00
Round Rock (City)	City Manager	103,232	\$185,000.00
Richardson (City)	Assistant City Manager	104,475	\$170,393.00
Richardson (City)	City Manager	104,475	\$254,000.00
Lewisville (City)	Assistant City Manager	105,169	\$144,851.00
Lewisville (City)	City Manager	105,169	\$213,462.00
Wichita Falls (City)	Deputy City Manager	106,876	\$155,197.00
Wichita Falls (City)	City Manager	106,876	\$199,612.00
Pearland (City)	City Manager	108,800	\$204,000.00
Tyler (City)	Assistant City Manager	109,000	\$155,000.00
Tyler (City)	City Manager	109,000	\$190,000.00
Odessa (City)	Asst City Manager - Admin Services	110,720	\$147,500.00
Odessa (City)	City Manager	110,720	\$217,000.00
Abilene (City)	Deputy City Manager	120,099	\$140,000.00
Abilene (City)	City Manager	120,099	\$187,500.00
Denton (City)	Assistant City Manager	123,099	\$142,000.00
Denton (City)	Assistant City Manager	123,099	\$173,000.00
Denton (City)	Assistant City Manager	123,099	\$183,872.00

Denton (City)	City Manager	123,099	\$242,075.00
Midland (City)	Deputy City Manager	123,933	\$182,000.00
Waco (City)	Assistant City Manager	129,030	\$155,000.00
McAllen (City)	Assistant City Manager	136,639	\$148,000.00
McAllen (City)	Assistant City Manager	136,639	\$148,000.00
McAllen (City)	Assistant City Manager	136,639	\$148,000.00
McAllen (City)	City Manager	136,639	\$244,000.00
Frisco (City)	Deputy City Manager	136,791	\$198,005.00
Frisco (City)	City Manager	136,791	\$228,535.94
Killeen (City)	City Manager	137,147	\$178,500.00
Mesquite (City)	Assistant City Manager	143,484	\$143,596.00
Mesquite (City)	City Manager	143,484	\$166,354.00
Grand Prairie (City)	City Manager	183,372	\$249,724.00
Amarillo (City)	Assistant City Manager	196,429	\$153,000.00
Amarillo (City)	Assistant City Mgr-Financial Services	196,429	\$163,020.00
Amarillo (City)	City Manager	196,429	\$250,735.00
Brownsville (City)	Assistant City Manager	199,062	\$123,600.00
Brownsville (City)	City Manager	199,062	\$179,090.00
Irving (City)	City Manager	228,653	\$240,000.00
Garland (City)	City Manager	234,566	\$235,000.00
Laredo (City)	Deputy City Manager	248,142	\$190,091.20
Plano (City)	Deputy City Manager	274,409	\$193,084.00
Plano (City)	Deputy City Manager	274,409	\$201,000.00
Plano (City)	City Manager	274,409	\$254,960.00
Corpus Christi (City)	Assistant City Manager	316,381	\$150,000.00
Corpus Christi (City)	Assistant City Manager	316,381	\$158,000.00
Corpus Christi (City)	Deputy City Manager	316,381	\$173,000.00
Arlington (City)	Deputy City Manager	380,084	\$186,000.00
Arlington (City)	City Manager	380,084	\$250,000.00
Fort Worth (City)	City Manager	792,727	\$315,000.00
Austin (City)	Assistant City Manager	885,400	\$206,000.00
Dallas (City)	City Manager	1,257,676	\$400,000.00

**CITY COUNCIL MEETING
CITY OF SOUTH PADRE ISLAND
EXECUTIVE SESSION
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

EXECUTIVE SESSION

ITEM DESCRIPTION

Pursuant to TEXAS GOVERNMENT CODE, Section 551.071, Consultation with Attorney; Section 551.072, Deliberations about Real Property, 551.074 Personnel Matters, 551.087 Deliberation Regarding Economic Development; an Executive Session will be held to discuss:

- a. Review of applications for Interim City Manager

**CITY OF SOUTH PADRE ISLAND
CITY COUNCIL MEETING
AGENDA REQUEST FORM**

MEETING DATE: April 20, 2016

NAME & TITLE: Dennis Stahl, Council Member
Bharat Patel, Mayor

DEPARTMENT: City Council

ITEM

Discussion and possible action regarding Interim City Manager position.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

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L. Scott Wall

Summary of qualifications

City management professional with experience leading growing cities, coordinating economic development projects and helping citizens accomplish their community goals.

Education and Accreditations

Master of Science / Interdisciplinary Studies , Texas State University, San Marcos, Texas - 1999

Bachelor of Science / Public Administration , West Texas A & M University, Canyon, Texas - 1985

Certified Public Manager /William P. Hobby Center for Public Service Academy, 1996

Credentialed City Manager / International City/County Management Association, 2003

Professional work experience

2011 to 2016

City of Crandall, Crandall, TX (Population 3,000)

City Manager

Responsible for the administration and supervisory work in planning, organizing, and directing the various departments of a full service city. Major projects completed include the following:

- Completed \$2 million Street Bond project for reconstruction of asphalt streets.
- Implemented \$750,000 reconstruction grant for First Street.
- Completed wastewater treatment plant improvements to comply with state license requirements.
- Obtained new electric power supplier to save \$69,000 annually.
- Reduced Legal expenses by 80 percent annually by recruiting new city attorney with municipal experience.
- Resolved annexation dispute with neighboring city and implemented new boundary agreement.
- Implemented first economic development incentive plan for tax abatements, tax increment financing zones and 380 agreements.
- Implemented infill incentive development plan to encourage residential construction in Old Town Crandall.

2009 to 2011

City of Tyler, Tyler, TX (Population 109,000)

Assistant City Manager

Serving as assistant city manager and supervise work in planning, organizing, and directing operations within the city. The City of Tyler operates on a \$119 million budget and has 800 full-time employees. Current assignments include management of Information Services, Engineering, Parks and Recreation, Library, Municipal Courts and Neighborhood Service Departments. Other duties include the following:

- Responsible for the oversight of new road construction, traffic signal improvements, renovations of city hall and park improvements projects.
- Coordinator for special projects including library master plan, compressed natural gas fleet initiatives and renovation of historical museum.
- Quality control for business planning for each city department to insure strategic goals are met.
- Facilitating the Tax Reinvestment Zones for the City of Tyler including the reporting of all increments and annual reports to the Board.

2007 to 2009

City of Leander, Leander, TX (Population 28,000)

Assistant City Manager / Special Projects Coordinator

Responsible for the administration and supervisory work in planning, organizing, and directing operations within the city. The City of Leander operates on a \$26 million budget and has 130 full-time employees. Current assignments include management of the Economic Development, Planning, Parks and Recreation, Engineering and Public Works Departments. Major assignments and projects:

- Implementation of \$13 million in transportation improvements including coordination of right of way acquisition, design and construction of three significant road projects
- Facilitating the construction of a \$3.8 million fire station and training center
- Construction of a \$5.5 million wastewater interceptor project to relieve treatment demands of current growth and projected growth

2001 to 2007

City of Sherman, Sherman, TX (Population 36,000)

City Manager

Responsible for the administration and supervisory work in planning, organizing, and directing the operations of all departments within the city. The City of Sherman operated on a \$58 million budget with 410 full-time employees. Major projects completed include the following:

- Facilitated the construction of parks and recreation facilities including a baseball complex, water spray park, swimming pool, walking trails and playground structures (\$5.2 million)
- Responsible for the renovation of Sherman's historic 1,500 seat municipal auditorium and stage (\$2 million)
- Completed the conversion of water meters to an Automated Meter Reading System consisting of 12,500 residential and commercial meters (\$2.5 million, 2004)
- Implemented a commercial solid waste program (\$1.6 million, 2004)
- Consolidated all political subdivision tax statements and collections for better customer service and billing savings (2002)
- Developed Grants and Foundation Team that obtained more than \$1.3 million annually in funding and coordinated grant application training for city staff
- Facilitated agreement with two water supply districts for the use of excess water that enhanced Water Fund revenue by \$327,000 annually
- Managed wastewater improvement projects including relief sewer mains and ultraviolet effluent treatment conversion (\$4 million, 2002-2003)
- Coordinated the recruitment and development of the Sherman Town Center Tax Increment Financing (TIF) project, which created more than 700 jobs and \$67 million in taxable value (2003-2004)

1999 to 2001

City of Lancaster, Lancaster, TX (Population 25,000)

City Manager/ Assistant City Manager

Responsible for the administration and supervisory work in planning, organizing, and directing the operations of all departments within the city. The City of Lancaster operated on a \$30 million budget with 250 employees. Major projects completed include the following:

- Guided city through critical budget reduction resulting from the loss of 40% of General Fund revenues without employee reduction in force or loss of municipal services
- Coordinated the completion of a \$14 million recreation center, library, and park construction project
- Administered \$8 million water/wastewater bond program for the construction of an elevated water tank, water transmission lines, pump station, and ground water storage tank

1993 to 1999

City of Hondo, Hondo, TX (Population 8,000)

City Manager

Responsible for the administration and supervisory work in planning and directing the operation of all departments of the city. The City of Hondo operated on a \$10.1 million budget with 75 employees. Major projects completed include the following:

- Planned and facilitated the construction of a new recreation center (\$1.4 million)
- Implemented annual street resurfacing program (\$650,000)
- Increased municipal airport ground lease revenues by 86% (\$55,000 annually)
- Obtained \$250,000 Community Development Block Grant to reduce inflow and infiltration of wastewater distribution system
- Obtained self-fueling for municipal airport that provided additional revenue for maintenance of the runways and taxiways
- Implemented a Texas Department of Housing and Community Affairs grant of \$315,000 for water transmission line improvements
- Facilitated the implementation of a \$750,000 Texas Department of Transportation Aviation Division grant
- Implemented the consolidation of property tax collections with the Medina County Tax Collector, which provided \$30,000 in annual savings and a one-stop tax payment to improve customer service
- Obtained and implemented a \$60,000 park grant from the Texas Department of Parks and Recreation

1992 to 1993

City of Haskell, Haskell, TX (Population 3,300)

City Manager

Responsible for the administration and supervisory work in planning, organizing, and directing the various departments of a full service city. Major projects completed include the following:

- Coordinated the construction of a 5,000 square foot municipal building
- Completed park renovations and improvements with the assistance of a \$67,000 grant from the Texas Department of Parks and Recreation
- Implemented a city supervised municipal court that increased fine revenues by 28%
- Managed a Type I landfill that served 17,000 area residents for solid waste disposal

1986 to 1992

State of Texas

Grants Manager and Management Auditor

Web Links:

International City Management Association:

http://icma.org/en/icma/knowledge_network/profile/kn/contact/156823

LinkedIn:

http://www.linkedin.com/profile/edit?trk=hb_tab_pro_top

James Fisher

EXECUTIVE SUMMARY

- A degreed professional offering a Master's in Public Administration with a highly successful comprehensive background in management/administration of business operations in government and business activities
- Manager/Administrator for municipal entities with strong contributions in all areas of operations, i.e. budgeting, policy/procedure, liaison activities, public relations and contract negotiations for the city
- Exemplary financial, purchasing and contract negotiation background; develop and implement cost effective controls in purchasing and resource utilization for businesses/city government with multi-million dollar budgets
- Recognized as a highly effective communicator who consistently achieves desired results as representative at business, government and public meetings
- A proactive, analytical professional with proven abilities to forecast and design long-term systems/programs to accomplish business goal
- Received the Texas City Management Association "Administrator of the Year" award in June 2004

PROFESSIONAL EXPERIENCE

4/2008 - 3/2016 CITY OF MURPHY, Texas

City Manager

- serve as Chief Administrative Officer for a Home Rule municipality located in Collin County and direct department management and subordinate staff of 100 employees
- implemented an organizational change that created a servant leadership culture among employees
- developed, analyzed, implemented and monitored annual budgets totaling \$20M and ensured cost effective purchasing and resource utilization
- coordinated the efforts of the Capital Bond Committee for a successful \$16 million bond program election in November 2008
- implemented the 2008 Bond Program along with a \$8 million Utility Bond program
- instituted financial measures, including staff reorganizations, that resulted in an increase of the City's Reserve Fund balance from 12% to 20% and improved the City's bond rating two grades
- resolved a 5 year right-of-way issue with Texas Department of Transportation that will allow a \$15 million road improvement project to begin construction in 2012
- negotiated an interlocal agreement with Plano Independent School District for the purchase of land and the future opportunity of recreational programs.
- negotiated an interlocal agreement with the cities of Plano, Allen and Wylie for a digital radio system that will allow all entities to share a public safety communications network.

1998 - 3/2008 CITY OF BEE CAVE, Texas

City Administrator

- serve as Chief Administrative Officer for Type A General Law municipality located in southwestern Travis County that experienced new and rapid growth during a 4 year period, approximately 400%, in residential and non-residential development with a population of 1200
- negotiated an agreement between the City and the Lower Colorado River Authority for provision of retail water and wastewater service
- negotiated a development agreement with CCNG, Inc. and the City for a proposed 1200-acre residential, retail, office and private golf course community
- negotiated a development agreement between the City and Spillman Ranch Development for a 442-acre residential, multi-family, retail, office, hotel and golf course community that provides for phased annexation
- coordinated the negotiations and implemented the economic development agreements totaling 30 million dollars for a 500,000 square foot retail center and a 1.5 million square foot retail, office, residential, restaurant and parks/open space mixed use development

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James Fisher

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1996 - 1998 CITY OF MULESHOE, Texas

City Manager

- served as Chief Executive and Administrative Officer for a home-ruled city with a population of 4500
- prepared policy and proposals for review and adoption by city council
- executed deeds, deeds of trusts, easements, surveys, releases, contracts and other instruments approved by council
- updated and maintained annual contracts; served as staff liaison to Muleshoe Economic Development Corporation
- negotiated out-of-court settlement on a whistle blower lawsuit, saved hundreds of thousands of dollars
- negotiated a franchise agreement to contract out solid waste services for city, saved \$175K
- sold surplus city property, generated \$100K for general revenue fund

1995 - 1996 CITY OF CASTROVILLE, Texas

City Administrator

- provided executive administration of municipal government operations encompassing resources, personnel, fiscal policy and procedure directives with a population of 2500
- oversaw annual operating budget of \$3M which included general, water/sewer, electric and gas funds
- prepared a new and more effective personnel policy manual
- took over efforts to procure a stagnated \$2.5M grant and successfully secured funds for major city airport improvements

1992 - 1994 CITY OF PORT ARANSAS, Texas

Assistant City Manager

- managed in absence of City Manager in this coastal resort town with population of 2500
- served as staff liaison to planning and zoning commission, parks and recreation board and utility franchisees
- negotiated new cable television franchise for city
- revised comprehensive plan
- reduced outstanding sanitation collection accounts by 33%

EDUCATION: Master's Degree in Public Affairs, University of Texas at Dallas, Texas, 2010
B.B.A. in Management, West Texas A&M University, Canyon, Texas, 1988

TRAINING: Wood Badge, Class 102, Philmont, Circle 10 Council, Boy Scouts of America, 2014
Leadership North Texas Class 4, North Texas Commission, 2012-2013
ICMA Gettysburg Leadership Institute, The Gettysburg Foundation, 2008
ICMA Senior Executive Institute, Weldon Cooper Center for Public Service, University of Virginia, 2007
Texas Certified Public Manager-William P. Hobby Center for Public Service, Texas State University 2000
Basic Economic Development-Texas Engineering Extension Service 1998

AFFILIATIONS:

Texas City Management Association, Ethics Chairman 2005-2008; Past-President for Region 4 and Region 7
International City Management Association, various committees
Murphy Chamber of Commerce, Former Director
Boy Scouts of America, Circle 10, Troop 1776 Committee Chairman, Merit Badge Counselor, Patrol Mentor

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Florencio Pena

Management

Provide strategic solutions to complex problems. Executive team leader engaged in developing and guiding diverse teams to deliver top performance. Managed multiple complex assignments, and maintained a high emphasis on quality service. Communicate effectively in Spanish and English. Areas of specific experience include:

Strategic planning	Safety
Budget preparation	Risk Management
Human resource management	Land planning and development
Purchasing	

Raba Kistner, Inc.

September 2011 to Present

Corporate Asset and Risk Manager

Responsible for directing risk management program including safety program, workers compensation, return to work, and insurance policies for an environmental engineering firm of 370 employees with 7 offices in Texas, Utah and Mexico. Improved safety metrics, including lowering Experience Modifier Rate (EMR) from 1.62 to .86 in 4 years. Oversee management of assets including a fleet of 250 vehicles and a corporate headquarters building of 45,000 square feet.

City of San Antonio

May 2007 to August 2011

Director of Fleet Services

Responsibilities included purchasing, replacing, remarketing and maintaining a fleet of 4,780 vehicles and equipment. The operation included 7 maintenance shops and 12 fueling locations. Oversee an operations budget of \$32 million and fleet replacement fund of \$30 million.

Director of Administrative Services

October 2006 to May 2007

Responsibilities included contract management services, purchasing and fleet services for a city of 1.6 million.

Director of Development Services

September 2002 to September 2006

Responsible for directing development review and inspection functions including zoning, platting, traffic, drainage engineering, landscaping, tree preservation; building plans review, permitting, and inspections. Highlights of achievements include:

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- Established new Development Services Department by integrating former Public Works, Finance and Planning Departments' employees with former Building Inspections Department to eliminate duplication of efforts, create operational efficiencies, and improve customer service.
- Transitioned over 200 employees to the Development and Business Services Center and obtained agreements from non-City agencies such as SAWS and CPS to co-locate at the Center in order to provide a state-of-the-art "first start" permitting center.
- Directed the design and implementation of new land development software to include managing workforce transition issues associated with staff learning new business processes and software. This technology integrated project and permit tracking and eliminated duplicate silo systems. Customer Service improved in (1) the availability of on-line permitting (San Antonio's e-commerce activity is one of the highest in the nation at 70% of mechanical, electrical, and plumbing permits issued on-line); (2) better management reports for both the customer and the City; and (3) platform for continuous improvements such as linking City's software with CPS' work order system.
- Developed performance measurement reporting systems for all areas of the department to improve accountability, benchmark with other cities, and create awareness of demand for services versus staffing levels.
- Established a customer service plan and customer survey process
- Reduced the initial building plan review turnaround time from 37 days to 29 days. This action included increasing the number of plans reviewed at the development counter from 38 percent to 53 percent today.
- Recommended adoption of building permit valuation table in 2004 and brought residential building valuations in-line with market construction valuations.
- Developed staff training and mentorship programs to improve staff's knowledge of the development process.
- Implemented new queuing software to track customer transaction and wait times at the development counter.

Assistant Director of Building Inspections Department

May 2000 to August 2002

- Responsible for streamlining the City's development process while maintaining an effective and efficient review of over 2500 commercial permits and 6000 residential building permits per year. Staff consisted of three professional engineers, thirty plans examiners, and administrative staff.

City of Laredo - Laredo, Texas
City Manager

July 1996 to December 1999

Responsible for all administrative matters and reported directly to the Mayor and City Council. The City employed 2100 employees and in the late 1990's was the fastest growing city in the country. Highlights of achievements include:

- Prepared four balanced annual operating budgets consisting of 175 million dollars in annual revenues and expenses and a capital budget of 45 million dollars.
- Negotiated with Mexican and United States governments to obtain diplomatic note needed for the construction of an international bridge.
- Successfully planned, financed, and constructed a 42 million dollar international bridge.
- Made presentations to bond rating agencies and received an upgrade in Bond Rating by FITCH from A to A+ in July 1998.
- Established a strategic planning process for the City Council
- Established a customer service strategic plan adopted by the City Council
- Developed a performance based merit pay system
- Upgraded employee retirement program from a three percent employee contribution and six percent employer contribution to five percent and ten percent. The increased cost was funded by improvements to our self-funded health benefits and worker's compensation programs.
- Established an employee leadership program encouraging upwards mobility within the organization.

Administrative Services Director

October 1994 to June 1996

Responsibilities included human resources, risk management and safety for 2,100 employees.

U.S. Custom Broker - Laredo, Texas
1994
Owner

November 1991 to September

Owned and managed a customhouse brokerage firm in Laredo, Texas. Services included customs documentation, warehousing, distribution and freight forwarding. I represented customers that dealt with fruits, vegetables, coffee, cocoa, glass products, communication equipment, and various other manufactured goods. .

Laredo Community College
Part-Time Instructor

October 1993 to August 1994

I was an Instructor of a several classes on Introduction of Transportation and a class on the United States Custom Rules and Regulations.

Daniel B. Hastings, Inc. - Laredo, Texas
Administrative Officer

February 1989 to October 1991

Responsible for administrative activities such as human resources, budget, marketing and information systems support for 100 employees and offices in four Texas cities. Significant accomplishments include: (1) establishing a financial forecast and reporting system, (2) developing compensation and pay plan, and (3) opening a new branch office in El Paso, Texas

City of Laredo - Laredo, Texas

October 1982 to January 1989

Acting City Manager (January 1989)

Assistant City Manager (October 1982 to December 1988)

Responsible for the preparation of the operating and capital improvement budgets. Held numerous acting positions for extended periods including Planning Director, Tax Assessor Collector, and Parks Director. Other areas of involvement included communication with City Council, agenda preparation, liaison with citizen groups, and special projects.

City of Brownsville - Brownsville, Texas

May 1975 to April 1982

Acting City Manager (6 months)

Assistant City Manager (2 years)

Planning Director (2 1/2 years)

Associate Planner (2 years)

Education: B.A. Political Science, St. Mary's University
M.A. Urban Studies, Trinity University

Professional and Community Involvements

Member Texas City Management Association from 1980 to 2002

President of the Laredo Junior Achievement Advisory Board 1990-93

Junior Achievement Volunteer Economics Instructor 1990-1993

Member Laredo Manufacturer's Association 1989-93

Board Member Border Trade Alliance 1988-91 and 1999

Licensed U.S. Customhouse Broker

Texas Border Infrastructure Coalition Co-Chair sub-committee on Transportation 1998

Assistant Coach Little League Baseball 2002-2005 and Manager Little League Baseball 2007

Mentorship Program at Briscoe Elementary 2005

ACTS (Adoration, Community, Theology and Service) Retreat Member

Member of American Society of Safety Engineers (ASSE)

AGREEMENT FOR INTERIM CITY MANAGER SERVICES

State of Texas

County of Cameron

For good and valuable consideration, the receipt and sufficiency of which is hereby conclusively acknowledged, this agreement is made by and between the City of _____, Texas, a Texas Municipal Corporation (hereinafter referred to as the "City") and Texas First Group Replacement Service, Inc., (hereinafter referred to as "Texas First Group").

Texas First Group shall provide personnel appropriate to handle the responsibilities of City Manager. As an incident to such responsibilities, the person or persons assigned by Texas First Group shall have all powers and duties as set forth in the City Home Rule Charter, City Ordinances, City Policy, State law, and as further delegated by the City Council. The parties anticipate that _____ shall initially handle the City Manager responsibilities during the term of this agreement. The parties agree and acknowledge that Texas First Group, _____, and any other individual assigned by Texas First Group to provide services under this agreement may continue professional consultation work for other clients during the term of this agreement, and further agree and acknowledge that time spent on such consultation will not be billed to the City.

Texas First Group acknowledges that its provision of services is at the discretion of the Mayor and City Council and that the Mayor and City Council may terminate this agreement at any time, with or without cause. The hours of the work week for the City Manager shall be determined by the Mayor and City Council.

Texas First Group may assign personnel other than _____ to act as City Manager only with the prior express consent of the City.

In consideration of its agreement, the City shall 1) Pay to Texas First Group the sum of \$ _____ per hour for its services, with a minimum billing increment of thirty (30) minutes; 2) Reimburse Texas First Group for any reasonable direct expenses incurred by the City Manager in connection with providing services performed for the City at City's request; 3) Provide housing for _____ during the term of this agreement; and 4) Pay automobile mileage (at the current IRS rate) for two round trips per month for _____ to his/her home in _____ as well as for the use of his/her car for City business. If an individual other than _____ is assigned to act as City Manager, as provided above, any similar reimbursement will be as agreed by the parties.

Texas First Group will provide a billing statement to the City on a bi-weekly basis and such billing statement will be due and payable upon receipt thereof by the City.

In the event that the City permanently hires the person placed by Texas First Group to perform the services pursuant to this agreement for the position described in this agreement or within sixty (60) days of the termination of the agreement, the City agrees to pay an additional consulting fee to Texas First Group in an amount equal to ten percent (10%) of the annualized salary of the full time position being filled by the person performing interim services pursuant to this agreement.

The parties agree that the person named above to handle the City Manager duties for the City, or any other individual serving in that capacity with the City through Texas First Group, will be serving in the capacity of a public official for the City. To the extent permitted by law, the City hereby agrees to indemnify and hold harmless _____, and/or Texas First Group, and its owners, Kerry Sweatt and WJ Sweatt, and/or any other individual serving as the City Manager under this agreement from and against any and all claims, causes of action, damages, losses, and/or costs, including reasonable attorneys' fees and expenses, resulting from or arising out of the services provided to the City pursuant to this agreement to the extent, such liability or costs are covered under any existing insurance policy, liability coverage or coverage under an interlocal agreement providing liability coverage to the City Officials and employees while acting within the scope of their employment with the City. City agrees to obtain an endorsement to its insurance policy or interlocal agreement to provide coverage for the Texas First Group, and owners, Kerry Sweatt and WJ Sweatt.

City will provide workers' compensation coverage for the City Manager while in the scope of performing services within the course and scope of this agreement.

Notices to the parties shall be directed as follows:

To the City: _____, Mayor
_____, TX

To Texas First Group: Kerry Sweatt, Partner
Texas First Group
P.O. Box 157
Leakey, TX 78873

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The parties specifically reserve the right to designate other addresses for notices in writing from time to time.

This agreement constitutes the full and complete agreement of the parties, and all other prior and/or contemporaneous agreements between the parties have been merged herein. Any future amendment of this agreement shall be in writing and shall require the written consent of both parties.

This agreement is governed by and is to be construed and enforced in accordance with the laws of the State of Texas and of the United States.

The parties agree and consent to the jurisdiction of and venue in the District Courts of _____ County, Texas, and of the United States District Court for the Southern District of Texas and acknowledge that such courts shall constitute proper and convenient forums for the resolution of any actions among the parties with respect to the subject matter hereof.

The parties further agree that such courts shall be the exclusive forums for the resolution of any actions among the parties with respect to the subject matter hereof.

EXECUTED in duplicate originals to be effective on the _____ day of _____, 2016.

Mayor
City of _____, Texas

Kerry Sweatt, Partner
Texas First Group

Attest: _____
_____, City Secretary
City of _____

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