


**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

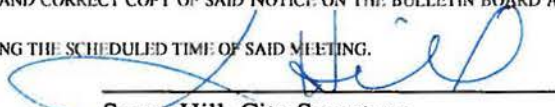
**Wed. May 20, 2015
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2nd FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS**

1. Call to order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting]*
4. **Consent Agenda.**
 - A. Approval of Minutes from April 15, 2015
5. Update, discussion & possible action regarding SPI City Park Project (Gutierrez)
6. Update, discussion & possible action regarding the Community Center Project. (Gutierrez)
7. Update, discussion & possible action on the progress of the SPI City Park Grant (Sungman)
8. Discussion & action regarding American Flag program for major holidays (Hughes)
9. Discussion & possible action for improvements and/or enhancements to SPI City Parks. (Bolstad)
10. Discussion & action regarding budget for fiscal year 2015/16. (Hughes)
11. Discussion & possible action regarding a recommendation for a no glass policy in City Parks. (Hughes)
12. Discussion and action regarding 'Yard of the Month' program (Hancock)
13. Discussion and possible action regarding upcoming events & the annual event calendar. (Hughes)
14. **Set new meeting date/agenda items for next meeting.**
15. **Adjourn**

DATED THIS THE 14 OF MAY 2015


Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON MAY 14 AT/OR BEFORE 3PM
AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.


Susan Hill, City Secretary



THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHEM: ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 20, 2015

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Coastal Resources & Parks Administration

ITEM

A. Approve minutes of April 15, 2015 regular meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES**

REGULAR MEETING

Wednesday April 15, 2015 at 9:00 am

2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas

Committee Members Present: Jody Hughes, Chair
Debbie Huffman, Vice Chair
Carol Bolstad
Will Greenwood
Eleana Jones
Kerry Schwartz
Wanda Ballew

Staff Present: William DiLibero, City Manager
Darla Jones, Asst. City Manager
Armando Gutierrez, Public Works Director
Sungman Kim, Development Director
Reuben Trevino, Coastal Resource and Parks Administrator

Others Present:

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**CALL TO ORDER**

Meeting called to order at 9:02 am by Chairman Hughes.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**CONSENT AGENDA.**

**A. Approval of Minutes from April 15, 2015**

Wanda Ballew made a motion to approve as submitted, seconded by Kerry Schwartz. Motion passed unanimously.

**UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING SPI CITY PARK PROGRAM.**

Armando Gutierrez, Public Works Director gave an update on the SPI City Park Project. City is waiting on approval of grant to form the bid package. No action taken.

**UPDATE, DISCUSSION AND POSSIBLE ACTION REGARDING THE SPI COMMUNITY CENTER PROJECT (Gutierrez)**

An update was given on the progress of SPI Community Center construction project. No action taken.

**UPDATE, DISCUSSION & POSSIBLE ACTION REGARDING THE SPI CITY PARK PROJECT. (Gutierrez)**

An update was presented regarding this project. No action was taken.

**UPDATE, DISCUSSION AND POSSIBLE ACTION REGARDING THE SPI CITY PARK GRANT. (Sungman)**

An update was given by Dr. Kim regarding this grant. No action was taken.

**DISCUSSION AND ACTION REGARDING FORMATION OF SUBCOMMITTEES FOR THE COMMUNITY CENTER PROJECT AND THE CITY PARK PROJECT. (Hughes)**

A motion was made by Eleana and second by Kerry, to confirm subcommittee appointments as follows: SPI City Park – Member Schwartz, Chairman Hughes, & Member Jones, Community Center – Members Greenwood, Bolstad, & Huffman. Motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION TO FUND IMPROVEMENTS AND/OR ENHANCEMENTS FOR CITY PARKS (Hughes)**

Item tabled to next meeting. No action taken.

**DISCUSSION AND ACTION REGARDING BUDGET FOR FISCAL YEAR 2015/16. (Hughes)**

Motion was made by Jody, second by Eleana, to form a budget committee with Chairman Hughes, Kerry Schwartz and Eleana Jones. Motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION FOR A NO GLASS POLICY IN CITY PARKS (Hughes)**

Motion made by Eleana Jones, second by Wanda Ballew to recommend to City Council that a policy be made forbidding glass in all City Parks. Motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE YARD OF THE MONTH PROGRAM (Hancock)**

Motion was made by Eleana, second by Debbie, to choose 4603 Gulf, Ted Davis home, as the March Yard of The Month based on parking signage being in compliance with City Code. Motion carried unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING UPCOMING EVENTS AND THE ANNUAL EVENT CALENDAR (Hughes)**

Jody Hughes gave a presentation regarding upcoming events and the annual event calendar. Motion by Eleana, second by Carol to spend up to \$1000 for water bottles for the 4<sup>th</sup> July Beach Parade event. Motion passed unanimously.

**SET NEW MEETING DATE AGENDA ITEMS FOR NEXT WEEK**

Jody Hughes stated that the next meeting date will be May 20, 2015.

**ADJOURN**

Jody Hughes adjourned the meeting at 10:06 AM.

**APPROVED:**

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Jody Hughes, Chair

**ATTEST:**

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Mary K. Hancock, Parks Program Manager

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Armando Gutierrez, Director

**DEPARTMENT:** Public Works

**ITEM**

Update, discussion & possible action regarding SPI City Park Project.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_

NO: \_\_\_\_\_

Approved by Legal: YES: \_\_\_\_\_

NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Armando Gutierrez, Director

**DEPARTMENT:** Public Works

**ITEM**

Update, discussion and possible action regarding the SPI Community Center construction project.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Sungman Kim, Development Director

**DEPARTMENT:** Planning Dept.

**ITEM**

Update, discussion & possible action on the progress of the SPI City Park Grant.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**



**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Jody Hughes, Chair

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion & action regarding American Flag program for major holidays. (Hughes)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

Approved by Legal:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Carol Bolstad, Member

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion & possible action for improvements and/or enhancements to South Padre Island City Parks.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Jody Hughes, Chairman

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion & action regarding the budget for fiscal year 2015/16.

**ITEM BACKGROUND**

Budget submission has been reviewed by City Manager and set at \$15,000.

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Comments:

**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Hughes, Chairman

**DEPARTMENT:** Parks & Recreation Committee

**ITEM**

Discussion & action regarding a recommendation for a no glass policy in City Parks.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Comments:

**RECOMMENDATIONS/COMMENTS**

**Sec.12-4 Same--Prohibited in absence of sewer facilities.**

It shall be unlawful for any person to camp within the City limits, unless there are maintained and available at the campsite sanitary sewer facilities consisting of a sanitary sewer system. (Ord. 23, 6-19-74)

**Sec.12-5 Same--Prohibited upon private property without owner consent.**

It shall be unlawful for any person to camp upon any private property located within the City limits, without the consent of the owner or owners thereof.  
(Ord. No. 23, 6-19-74)

**Sec.12-6 Same--Prohibited upon street, right-of-way, etc.**

It shall be unlawful for any person to camp upon any road, street, alley or right-of-way within the City limits. (id)

**Sec.12-7 Glass. prohibited on beach.**

No glass material or glass containers of any type, size, shape or description may be taken upon, placed, used, or deposited in any manner, within the public beaches contained within the City limits. (Ord. No. 102, 9-15-82)

**Sec.12-8 Watering of lawns and shrubbery—Regulated.**

The City Manager may, in his discretion, should he deem an emergency exists, prohibit any person or corporation to apply the potable water of Laguna Madre Water District for watering of their lawns or shrubbery, and prohibit said water from being used for any purpose other than for drinking and living purposes. (Ord. 81)

**Sec.12-9 Same--Notice.**

Such order of the City Manager shall become effective immediately subsequent to posting of notice for three (3) consecutive days at City Hall. (Ord. No. 81, 7-23-80)

**Sec.12-10 Airplanes--Prohibitions on landing and operating.**

(A) No aircraft, as the term is defined by the Federal Aviation Administration, nor ultra light aircraft, nor any other type of airborne craft, whether driven by mechanical means or not, may take off, land or taxi upon the public beaches, public right-of-ways, or easements within the City of South Padre Island, unless they hold a permit from the City as provided by this Section.

(B) No aircraft of any type, licensed or unlicensed, may take off and land from any location within the City unless they have been duly issued a permit by the City Council of the City of South Padre Island as herein provided.

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** May 20, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Mgr.

**DEPARTMENT:** Coastal Resources and Parks Administration

**ITEM**

Discussion & action regarding 'Yard of the Month' program.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**May 20, 2015**

**NAME & TITLE:** Jody Hughes, Chairman

**DEPARTMENT:** Parks & Recreation Committee

**ITEM**

Discussion & action regarding upcoming events & the annual event calendar.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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**RECOMMENDATIONS/COMMENTS**