

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY FEB. 18, 2015
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2nd FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS**

1. **Call to order.**
2. **Pledge of Allegiance.**
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PR&B Meeting]*
4. **Consent Agenda.**
 - A. Approval of Minutes from January 21, 2015
5. **Discussion & action regarding an absence for Kerry Schwartz from Jan 21, 2015 meeting.**
6. **Update & discussion on SPI Community Center construction project. (Bolstad)**
7. **Discussion & action regarding raising funds for the SPI Community Center. (Bolstad)**
8. **Discussion & action on designating an official flower & tree for South Padre Island. (Bolstad)**
9. **Discussion & action regarding the Yard of the Month Program. (Hancock)**
10. **Discussion and possible action regarding upcoming events & the annual event calendar. (Hughes)**
11. **Set new meeting date/agenda items for next meeting.**
12. **Adjourn**

DATED THIS THE 13TH OF FEBRUARY 2015



Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE PARK, RECREATION & BEAUTIFICATION OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON FEBRUARY 13, 2015 AT/OR BEFORE 4:15 PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Susan Hill, City Secretary



THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: Feb. 18, 2015

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Coastal Resources & Parks Administration

ITEM

Approve minutes of Jan. 21, 2015 regular meeting.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

Approve Minutes

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES
REGULAR MEETING
Wednesday, January 21, 2015 at 9:00 am
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

Committee Members Present: Jody Hughes, Chair
Debbie Huffman, Vice Chair
Wanda Ballou
Carol Bolstad
Will Greenwood
Eleana Jones

Committee Members Absent: Kerry Schwartz

Staff Present: Bill DiLibero, City Manager
Reuben Trevino, Coastal Resources and Parks Administrator
Armando Gutierrez, Public Works Director
Marta Martinez, Administrative Assistant

Others Present: Alex Avalos, Council Member
Joe Vega, Cameron County Parks Director /
City of Port Isabel Mayor

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**CALL TO ORDER**

Meeting called to order at 9:03 am by Chairman Hughes.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS AND ANNOUNCEMENTS**

Public comments and announcements were given at this time.

**ELECTION OF CHAIR AND VICE CHAIR**

Debbie Huffman nominated Jody Hughes for Chair, seconded by Eleana Jones. All in favor.  
Carol Bolstad nominated Debbie Huffman for Vice Chair, seconded by Eleana Jones. All in favor

**CONSENT AGENDA.**

**A. Approval of Minutes from December 10, 2014**

Debbie Huffman made a motion to approve as submitted, seconded by Wanda Ballou. Motion passed on a 4:0:2 vote. Eleana Jones and Will Greenwood abstained.

**UPDATE & DISCUSSION ON CAMERON COUNTY PARKS (Bolstad)**

Joe Vega, Parks Director / Port Isabel City Manager gave an update on Cameron County Parks.

**UPDATE & DISCUSSION ON PROGRESS OF SPI COMMUNITY CENTER CONSTRUCTION PROJECT (Trevino)**

Reuben Trevino, Coastal Resources and Parks Administrator and Armando Gutierrez, Public Works Director gave an update on progress of SPI Community Center construction project. .

**UPDATE AND DISCUSSION REGARDING SPI CITY PARK PROJECT (Gutierrez)**

Armando Gutierrez gave an update regarding SPI City Park project.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE YARD OF THE MONTH PROGRAM (Trevino)**

Reuben Trevino stated that Origins was nominated for the Yard of the Month. Jody Hughes made a motion to make Origins the February Yard of the Month, seconded by Wanda Ballou. All Committee Members were in favor.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE CREATION OF A SUBCOMMITTEE TO RAISE FUNDS FOR THE CITY'S PARKS PROGRAM (Bolstad)**

Jody Hughes created two (2) subcommittees. 1. Carol Bolstad, Wanda Ballou, and Will Greenwood will serve on the Community Center Project subcommittee; and 2. Jody Hughes, Debbie Huffman, and Eleana Jones will serve on the City Parks subcommittee. All Committee Members were in favor.

**DISCUSSION AND POSSIBLE ACTION REGARDING UPCOMING EVENTS AND THE ANNUAL EVENT CALENDAR**

Jody Hughes gave a presentation regarding upcoming events and the annual event calendar.

**SET NEW MEETING DATE AGENDA ITEMS FOR NEXT WEEK**

Jody Hughes stated that the next meeting date will be February 18, 2015.

**ADJOURN**

Jody Hughes adjourned the meeting at 10:03 AM.

**APPROVED:**

\_\_\_\_\_  
Jody Hughes, Chair

**ATTEST:**

\_\_\_\_\_  
Marta Martinez, Administrative Assistant

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Feb. 18, 2015  
**NAME & TITLE:** Jody Hughes, Chairman  
**DEPARTMENT:** Parks & Recreation Committee

**ITEM**

Discussion & action regarding an absence for Member Kerry Schwartz from Jan. 21, 2015 meeting.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_  
Approved by Legal: YES: \_\_\_\_\_ NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**



**RESOLUTION 2012-10**

**A RESOLUTION OF THE CITY COUNCIL ESTABLISHING MINIMUM ATTENDANCE REQUIREMENTS FOR THE CITY OF SOUTH PADRE ISLAND BOARDS, COMMISSIONS AND COMMITTEE MEMBERS; AND REPEALING ALL PRIOR RESOLUTIONS, OR PARTS THEREOF, IN CONFLICT HEREWITH**

**WHEREAS**, the City Council strongly values citizens serving as members of its boards, commissions and committees. As interested community leaders, citizens provide an important service to the City of South Padre Island through board membership and participation; and

**WHEREAS**, regular attendance is required by all members of the City of South Padre Island's boards, commissions, committees; and

**WHEREAS**, the City Council of the City of South Padre Island desires to establish criteria to use in deciding whether to grant a request for excused absence; and

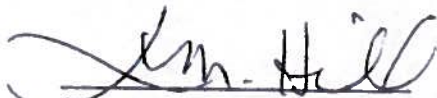
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS THAT RESOLUTION 2012-10 HEREBY ADD THE FOLLOWING ATTENDANCE REQUIREMENTS OF ALL BOARD, COMMISSION AND COMMITTEE MEMBERS OF:**

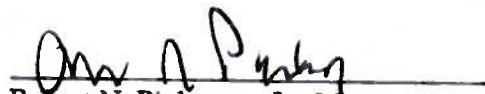
- 1) Absences from any meeting must either be classified as "excused" or "unexcused" by the committee chairman. Members may not accumulate more than three (3) unexcused absences within any twelve month period.
- 2) Any board member who accumulates three (3) unexcused absences within any 12 month period has forfeited his or her place on that board, commission or committee and such place will be considered vacated.

**PASSED, APPROVED AND ADOPTED** on this 2nd day of May 2012.

**ATTEST:**

**CITY OF SOUTH PADRE ISLAND, TEXAS**

  
Susan M. Hill, City Secretary

  
Robert N. Pinkerton, Jr., Mayor



**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Feb. 18, 2015

**NAME & TITLE:** Carol Bolstad, Member

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Update & discussion regarding the SPI Community Center construction project.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Feb. 18, 2015

**NAME & TITLE:** Carol Bolstad, Member

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion & possible action regarding raising funds for the SPI Community Center.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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Comments:

**RECOMMENDATIONS/COMMENTS**



**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Feb. 18, 2015

**NAME & TITLE:** Carol Bolstad, Member

**DEPARTMENT:** Parks, Recreation & Beautification Committee

**ITEM**

Discussion & action on designating an official flower & tree for South Padre Island.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Feb. 18, 2015

**NAME & TITLE:** Mary K. Hancock, Parks Program Manager

**DEPARTMENT:** Coastal Resources and Parks Administration

**ITEM**

Discussion & Action regarding the Yard of the Month Program.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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Comments:

**RECOMMENDATIONS/COMMENTS**



# South Padre ISLAND

## *Nominate a yard for Yard of the Month!*

Each month, South Padre Island will honor a business or residence who take pride in their yards and landscaping. Winners receive a sign to place in their yard for one month and a photo on City website and Newsletter for their accomplishments.

**Show someone you have noticed their hard work and nominate a yard today!**

*Residents may nominate any yard and landscape within the town including their own.*

- Nominations are accepted up to the 15th of each month.
- Each nomination received after the 15th is put on the list for the next month's award.
- Please include a photo with your nomination
- Winners will be announced the first week of the following month.
- City Staff make recommendations regarding winners to the SPI Parks, Recreation & Beautification Committee

**Send nominations to:**

[spiyards@myspi.org](mailto:spiyards@myspi.org)

By phone: 956-761-8168

Staff will judge only the portion of the yard viewed from the street.

Each yard may only win the Yard of the Month award once in a calendar year.

The City will place a Yard of the Month sign in each winning yard for one month.

Please remember to consider using organic practices when tending to your landscape. Excessive lighting can also affect bird and turtle migration.

**Sponsored by the South Padre Island  
Parks, Recreation & Beautification Committee**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** Feb. 18, 2015  
**NAME & TITLE:** Jody Hughes, Chairman  
**DEPARTMENT:** Parks & Recreation Committee

**ITEM**

Discussion & action regarding upcoming events & the annual event calendar.

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

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**RECOMMENDATIONS/COMMENTS**



**Parks, Recreation & Beautification Committee  
2014/15 Fiscal Year Event Calendar**

**December 2014**

**NOTE** (PI Lighted Boat Parade is Sat. Dec. 6)

(CVB Lighting of Christmas Tree & Tuba Concert, Dec. 10, City Hall 6:30 pm)

- **Friday December (12) – Holiday Parade on Padre Blvd. 6pm (26<sup>th</sup> year – 5<sup>th</sup> year for Parks)**
- **Saturday December (13) – Breakfast with Santa at Schlitterbahn Resort 10:00-Noon**
- **Tuesday December (16) – Parade Awards at SPI Convention Centre 6:30-8:30pm**

**January 2015**

- **Saturday Jan. (24) – SPI Winter Ball at La Quinta Inn & Resort**

**May or June 2015 – Support of summer event. TBD**

**Memorial Day 2015**

**July 2015**

- **Saturday, July 4<sup>th</sup> – 4th of July Beach Parade (Beach Access 22-17 (5th year))**

**September 2015 - Causeway Memorial Remembrance – Sept. 15, 2015**

**NOTE: City of SPI turn to host in 2015/ Alternate years with Port Isabel**