NOTICE OF REGULAR MEETING CITY OF SOUTH PADRE ISLAND Park, Recreation & Beautification

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A <u>REGULAR</u> MEETING ON:

WEDNESDAY MAY 18, 2016 9:00AM AT THE MUNICIPAL BUILDING CITY COUNCIL CHAMBERS, 2nd FLOOR 4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

- 1. Call to order.
- 2. Pledge of Allegiance.
- 3. Public Comments and Announcements: This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items.

 Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting!
- 4. Approval of Minutes from April 20, 2016.
- 5. Update & discussion regarding John L. Tompkins Park. (Gutierrez)
- 6. Update & discussion regarding monthly parks maintenance report. (Gutierrez)
- 7. Update & possible action regarding the SPI Community Center. (Hancock)
- 8. Discussion & possible action regarding July 4th Beach Parade, (Huffman)
- 9. Discussion & action regarding the Butterfly Park Construction Project. (Kim)
- 10. Discussion & action regarding fiscal year 2015-16 budget expense. (Kim)
- 11. Discussion & action regarding fiscal year 2016-17 budget. (Kim)
- 12. Set new meeting date/agenda items for next meeting.

13. Adjourn

DATED THIS THE 13TH DAY OF MAY 2016

Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON MAY 13TH, 2016 AT/OR BEFORE 3PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: One or more members of the South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the Open Meetings Act.

NAME & TITLE:	Mary K. Hancock, Parks Program	m Manager
DEPARTMENT:	Parks & Recreation	
ITEM		
Approval of minutes	from April 20, 2016.	
ITEM BACKGROUND		
BUDGET/FINANCIAL	SUMMARY	
COMPREHENSIVE PI	LAN GOAL	
LEGAL REVIEW		
Sent to Legal: Approved by Legal:	YES:	NO: NO:
Comments: RECOMMENDATION	S/COMMENTS	

MEETING DATE: May 18, 2016

PARKS, RECREATION & BEAUTIFICATION COMMITTEE MINUTES

REGULAR MEETING

Wednesday, April 20, 2016 at 9:00 am 2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas

Committee Members Present:

Carol Bolstad

Debbie Huffman, Chair Kerry Schwartz, Vice Chair

Eleana Jones Stormy Wall Will Greenwood Sally Scaman

Staff Present: Sungman Kim, Development Director, Darla Jones, Interim City Mgr., Armando Gutierrez, Public Works Director

1. Call to order

Meeting called to order at 9:00 am by Chairman Huffman.

- 2. Pledge of Allegiance
- 3. Public Comments and Announcements

Public comments and announcements were given at this time.

4. Approval of Minutes for March 30, 2016

Motion to approve by Stormy Wall, second by Eleana Jones. Motion passed unanimously.

5. Discussion & action possible action regarding remaining balance in 2015/16 budget.

Motion to table by Eleana Jones, second by Kerry Schwartz. Motion passed unanimously.

- 6. Update, discussion & possible action regarding maintenance of City Parks
 - A. Monthly Parks Report No action on this item.
 - B. Butterfly Park No action on this item.
- 7. Update & discussion regarding John L. Tompkins Park.

No action on this item.

8. Update, discussion and possible action regarding SPI Community Center.

Motion to table by

Motion passed unanimously.

9.	Update, discussion and possible action regarding SPI Community Center. No action taken on this item.
10.	Discussion & action regarding 2016/17 Community Event Budget. No action taken on this item.
11.	Set new meeting date / agenda items for next meeting.
	Next meeting scheduled for May 18, 2016 / items to be drafted by staff.
11.	Chairman Huffman adjourned at 10:08am
AP	PROVED:
Del	obie Huffman, Chair
ΑT	TEST:
Sur	agman Kim, Development Director

MEETING DATE:	May 18, 2016		
NAME & TITLE:	Armando Gutierrez, I	Director	
DEPARTMENT:	Public Works		
ITEM			
Update & discussion	regarding John L. Tom	pkins Park. (Gu	tierrez)
ITEM BACKGROUND			
BUDGET/FINANCIAL	SUMMARY		
COMPREHENSIVE PL	AN GOAL		
LEGAL REVIEW			
Sent to Legal:	YES:		NO:
Approved by Legal:	YES:		NO:
Comments:			
	×		
RECOMMENDATIONS	/COMMENTS		

MEETING DATE:	May 18, 2016	
NAME & TITLE:	Armando Gutierrez, Directo	r
DEPARTMENT:	Public Works	
ITEM Update & discussion	regarding monthly parks main	ntenance report. (Gutierrez)
ITEM BACKGROUND		
BUDGET/FINANCIAL COMPREHENSIVE PL		
LEGAL REVIEW		
Sent to Legal:	YES:	NO:
Approved by Legal:	YES:	NO:
Comments:		
RECOMMENDATIONS	S/COMMENTS	

Parks Monthly Maintenance Report 5/11/2016

Water Tower- items list	Status	Target Date
Needs rustoeleum in several areas	will schedule	May-16
More lighting at Basketball court	will evaluate	
flowering plants along fence	not pratical	
check basketball poles for rust and correct as necessary	completed	Feb-16
Butterfly- items list	Status	Target Date
Landscapeing/vegetation	waiting on new landscape plan	5/31/2016
Needs Trash Can	done	3/1/2016
Needs Bench	need to purchase 1	Apr-16
installed "parking for park use only"	completed	3/26/2016
Morningside- items list	Status	Target Date
Fix Broken Turtles	Turtles (5) have been ordered-order pending	Jun-16
Remove all plants with thorns or spike and replace with Kid friendly flowers or plants	completed	Feb-16
Replace Canopy	budget new ones and get engineered plans	
Remove chain lock to main palapa	completed	
Rustoeleum to be used where rust is showing	completed	
addition of a shuffle board area	referred to Sungman Kim for design	
installed "parking for park use only"	completed	3/26/2016
Liz Memorial- items list	Status	Target Date
John L Tompkins- items list	Status	Target Date
John L Tompkins- Items list	Status	Target Date

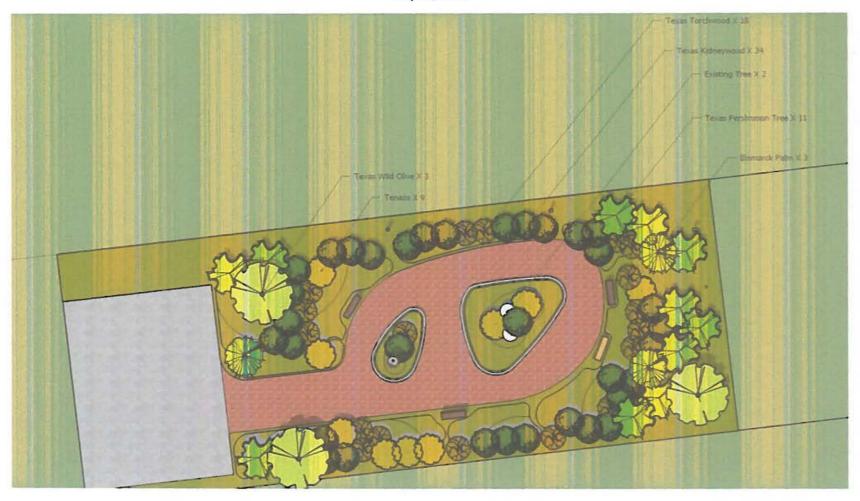
NAME & TITLE:	LE: Mary K. Hancock, Parks Program Manager				
DEPARTMENT:	Parks & Recreation				
ІТЕМ					
Update & possible	le action regarding the SPI Community Center. (Ha	ancock)			
ITEM BACKGROUND					
BUDGET/FINANCIAL	SUMMARY				
COMPREHENSIVE PL	LAN GOAL				
LEGAL REVIEW					
Sent to Legal: Approved by Legal:	YES: NO: YES: NO:				
Comments:					
RECOMMENDATIONS	S/COMMENTS				

MEETING DATE: May 18, 2016

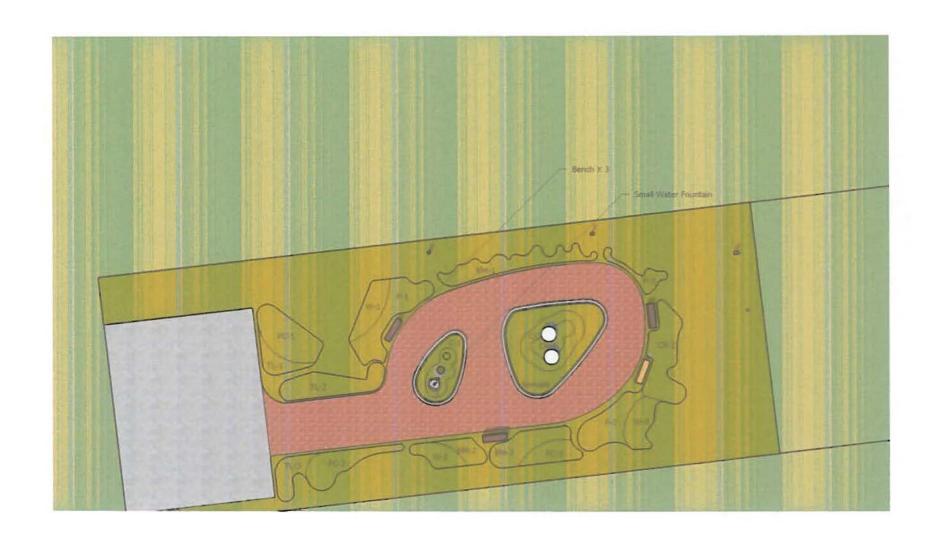
MEETING DATE:	May 18, 2016		
NAME & TITLE:	Chairman Huffma	n	
DEPARTMENT:	Parks & Recreation	n Committee	
ITEM			
Discussion & possible	e action regarding J	uly 4 th Beach F	Parade, (Huffman)
ITEM BACKGROUND]		
BUDGET/FINANCIAL	SUMMARY]	
COMPREHENSIVE PL	AN GOAL		
LEGAL REVIEW			
Sent to Legal: Approved by Legal:	YES:		NO:
Comments:		1	
RECOMMENDATIONS	S/COMMENTS		

BUTTERFLY PARK CONSTRUCTION ESTIMATES

May 18, 2016



CITY OF SOUTH PADRE ISLAND, TEXAS



Symbols	Common Names	Botanical Ivames	Area (sq.tt)	Quantity	Size (H)	Gallon	MISC	Unit Price	To	tal Estimates
	Texas Wild Olive	Cordia boissieri		3	6-8'	10		\$ 31.50	\$	94.50
	Bismarck Palm	Bismarckia nobilis		3		20		\$ 80.00	\$	240.00
	Texas Persimmon	Diospyros texana		11	5-7'	7		\$ 20.00	\$	220.00
	Tenaza	Havardia pallens		9	4-6'	5		\$ 12.00	\$	108.00
	Texas Kidneywood	Eysenhardtia texana		34	4-6'	5		\$ 12.00	\$	408.00
	Texas Torchwood	Amyris texana		18	3-4'	5		\$ 12.00	\$	216.00
BM-1	Butterfly milkweed	Asclepias tuberosa L.	87.5			3	1' spacing	\$ 9.20	\$	805.00
BM-2	Butterfly milkweed	Asclepias tuberosa L.	28.5			3	1' spacing	\$ 9.20	\$	262.20
BM-3	Butterfly milkweed	Asclepias tuberosa L.	64.6			3	1' spacing	\$ 9.20	\$	594.32
TL-1	Texas lantana	Lantana urticoides Hayek	30.3			3	1' spacing	\$ 9.20	\$	278.76
TL-2	Texas lantana	Lantana urticoides Hayek	85.9			3	1' spacing	\$ 9.20	\$	790.28
TL-3	Texas lantana	Lantana urticoides Hayek	39.5			3	1' spacing	\$ 9.20	\$	363.40
PC-1	Purple Coneflower	Echinacea purpurea (L.) Moench	90.9			3	1' spacing	\$ 9.20	\$	836.28
PC-2	Purple Coneflower	Echinacea purpurea (L.) Moench	68.2			3	1' spacing	\$ 9.20	\$	627.44
PC-3	Purple Coneflower	Echinacea purpurea (L.) Moench	40.3			3	1' spacing	\$ 9.20	\$	370.76
W-1	Wedelia	Wedelia acapulcensis var. hispida	46.3			3	1' spacing	\$ 9.20	s	425.96
W-2	Wedelia	Wedelia acapulcensis var. hispida	36			3	1' spacing	\$ 9.20	5	331.20
W-3	Wedelia	Wedelia acapulcensis var. hispida	48.5			3	1' spacing	\$ 9.20	\$	446.20
F-1	Texas Frogfruit	Phyla nodiflora	92.5			3	1' spacing	\$ 9.20	\$	851.00
F-2	Texas Frogfruit	Phyla nodiflora	73.2			3	1' spacing	\$ 9.20	\$	673.44
F-3	Texas Frogfruit	Phyla nodiflora	26.4			3	1' spacing	\$ 9.20	\$	242.88
C-1	Cenizo	Leucophyllum candidum	45.4			3	1' spacing	\$ 9.20	\$	417.68
C-2	Cenizo	Leucophyllum candidum	63.9			3	1' spacing	\$ 9.20	\$	587.88
S	Scarlet pensternon	Penstemon rostriflorus	29.4			3	1' spacing	\$ 9.20	\$	270.48
CR-1	Crucita	Chromolaena odorata	35.5			3	1' spacing	\$ 9.20	\$	326.60
CR-2	Crucita	Chromolaena odorata	104.2			3	1' spacing	\$ 9.20	5	958.64
Annuals			140			1	6" spacing	\$ 3.15	\$	1,764.00
Mulch			1337				445.7 cu.ft at 4" depth	\$ 4.00	\$	1,782.80
Concrete	Curb					-	90 feet	\$ 8.00	Ś	720.00
Garden W	/ater Fountain					1		\$ 300.00	\$	720.00
Irrigation		- William	2000					\$ 1.10	\$	2,200.00
Benches						3	Stone	\$ 500.00	5	1,500.00
Shpping 8	k Labor						Rough estimate		\$	10,000.00
		Total						164	5	30,433.70

MEETING DATE:	May 18, 2016	
NAME & TITLE:	Sungman Kim/Mary K. Hancock	
DEPARTMENT:	Parks & Recreation	
ITEM		
Discussion & action a	regarding fiscal year 2015-16 budget	expense. (Kim)
ITEM BACKGROUND		
BUDGET/FINANCIAL	SUMMARY	
COMPREHENSIVE PL	AN GOAL	
LEGAL REVIEW		
Sent to Legal: Approved by Legal:	YES:	NO:
Comments:		
RECOMMENDATIONS	S/COMMENTS	

Date	Event	Actual	Budget	Remaining \$	Remaining %
					#REF!
Dec	Christmas events	\$5,335.00	\$5,500.00	\$165.00	#REF!
4-Jul	Beach Parade		\$3,000.00	\$3,000.00	#REF!
	Park Enhancements		\$6,500.00	\$6,500.00	#REF!
	Farmer's Mkt. PP			\$500.00	#REF!
					#REF!
4	Unplanned Expenses				#REF!
	y.C				#REF!
					#REF!
					#REF!
					#REF!
Total		\$5,335.00	\$15,000.00	\$10,165.00	67.77%

MEETING DATE:	May 18, 2016		
NAME & TITLE:	Sungman Kim		
DEPARTMENT:	Parks & Recreation	n	
ITEM			
Discussion & action r	regarding fiscal year	· 2016-17 budget	t. (Kim)
ITEM BACKGROUND			
BUDGET/FINANCIAL	SUMMARY		*
COMPREHENSIVE PL	AN GOAL		
LEGAL REVIEW			*
Sent to Legal: Approved by Legal:	YES:		NO:
Comments:		7	
RECOMMENDATIONS	S/COMMENTS		